

House District 1
Senate District 1

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

Department of Agriculture

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Pacific Gateway Center

Dba: same as above

Street Address: 723 C Umi Street
Honolulu, HI 96819

Mailing Address: same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Tin Myaing Thein, Ph.D.

Title Executive Director

Phone # (808) 851-7010

Fax # (808) 851-7007

e-mail myaing2@pacificgatewaycenter.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
 FOR PROFIT CORPORATION
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

BIG ISLAND AGRICULTURAL PROJECT

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID # [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$196,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ -0-
FEDERAL \$ -0-
COUNTY \$ -0-
PRIVATE/OTHER \$ -0-

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]
AUTHORIZED SIGNATURE

TIN MYAING THEIN, EXECUTIVE DIRECTOR
NAME & TITLE

01/31/2014
DATE SIGNED

BIG ISLAND AGRICULTURAL PROJECT

I. Background and Summary

Big Island Agriculture (BIA) Project's goal, will be located in Hamakua, through a land lease under the Hamakua Farmer's Cooperative will develop and assist local farmers with start-up farming plots leading towards sustainable agriculture businesses. The project will that enhance local food production capabilities and food security on the Big Island through training, providing resources and support facilities related to beginning farming. To achieve this goal, BIA will provide the necessary land resources, business and farm training to put a target population of low-income farm families on the path to economic self-sufficiency.

1. A brief description of the applicant's background.

Pacific Gateway Center (PGC) is a multi-purpose, private, non-profit agency established in 1973 in response to both the increase of immigrants to the state and the needs of low-income residents in Hawaii. Along with extensive experience in providing bilingual social services and essential services in areas of business assistance, financing, housing, public assistance, health, education and employment, PGC has also been heavily involved in agriculture development projects and issues relating to farmers.

Founded in 1973, PGC has acquired over 40 years of experience successfully implementing initiatives empowering immigrants and low-income populations. To oversee these initiatives, PGC has a staff of qualified professionals, all of whom are bilingual, committed to serving our constituencies.

A sampling of projects related to the proposed project includes:

Pacific Gateway Center, Business Assistance to Farmers: Since 1991, PGC has provided on-going business assistance to small farm farmers through loans and access to a commercial kitchen since 2003. Through its small business loan program, PGC has assisted more than 120 farmers accounting for approximately 60% of the PGC loan portfolio, with financing for equipment, supplies, seed/fertilizer and working capital. These farmers are primarily Laotian, Thai, Filipino and Chinese immigrants, most of whom speak little English.

The Green Machine: this project promoted recycling on Oahu by transforming bio waste into an organic, environmental friendly fertilizer that was utilized by local farmers.

Organic Sustainability Workshops: PGC, in partnership with CTAHR and HDOA, conducted workshops to introduce immigrant and beginning farmers to organic farming. The workshop attracted 50 Lao farmers and 56 beginning farmers to attend on April 29, 2013 and June 29, 2013 on and to discuss the use of pesticide and the advantages of organic farming.

Targeted Assistance to Disadvantaged Farmer (TADF) Project: The TADF Project was completed in July of 2008. The project provided 270 farmers with information on the different avenues of farming, and a demonstration in farm training sessions. Project staff supported individual farmers and worked in partnership with Farm Service Agency of the USDA, in conjunction with other agencies, providing information such as financial record keeping with opportunity for hands-on exercises.

The Hawaii Risk Management Education (HRME) Project with the U.S. Department of Agriculture included provision of technical assistance to small farmers in increasing security, preventing theft, crop security, and organic certification training and support. PGC was awarded \$ 50,000 in 2006, and the project was successfully completed within the 12-month period.

The Rural Business Enterprise Grant (RBEG) Project with the U.S. Department of Agriculture, managed currently since 2009, provides increased access to credit and technical assistance for business activities in rural areas. PGC expanded rural loan fund with the USDA under the Rural Microenterprise Assistance Program (**RMAP**) in 2011. The new project started in Fiscal year 2011 and will be completed in 2014.

USDA-NIFA (National Institute for Food and Agriculture) Success for Beginning Farmers Program (2012-2013). This program was designed to increase success and sustainability of beginning farmers through education, training, mentoring and outreach that raises chances of self-employment. The project empowered local farming production and stimulated entrepreneurial activity of the socially disadvantaged farmer through innovative agricultural producer training and outreach.

This program produced 2 cohorts (total 56 graduates) each with 2 months of weekly farming and business training, field trips to exemplary farms, dialogue with practicing farmers and agricultural experts. We produced curricula that covers a self introspection on farming, what is successful farming in Hawaii, introduction to family farms and agricultural partnerships, basic concepts in soil fertility and nutrient management, pesticides, food safety, organic and niche farming, diversified agriculture as well as curricula in business literacies to include how to write a business plan, financial record-keeping, land leases, land acquisition and licensing.

We were able to translate the Hawaii New Farmer's Guide: How to Make your First Farm a Success, produced by Go Farm Hawaii into 6 languages: Burmese, Chinese, Lao, Spanish, Thai, and Tongan that is published on the PGC website, with soft copies provided to Go Farm and the Oahu Resource Conservation and Development Council for full dissemination.

2. The goals and objectives related to the request:

Big Island Agriculture (BIA) Project's goal is to develop sustainable agriculture businesses that enhance local food production capabilities and food security on the Big Island. To achieve this goal, BIA will provide the necessary land resources, business and farm training to put a target population of low-income farm families on the path to economic self-sufficiency.

The agencies, organizations, and communities involved in planning project goals, objectives, and outcomes with the Pacific Gateway Center for the BIA Project include the Hamakua Farmer's Cooperative, the State Department of Agriculture and the College of Tropical Agriculture and Human Resources, University of Manoa. PGC has had a working with the latter two agencies for almost a decade and anticipate continuing this relationship on the Big Island through training and education programs, consultancies on crop selection, organic farm techniques, marketing and transshipment.

BIA's Goals and Objectives include the following:

Objective 1. By the end of the second quarter, outreach and education efforts regarding the goals, objectives and sponsorship details of the project will reach 1500 individuals via a variety of media outlets.

Objective 2. By the end of the project, 60 disadvantaged farmers will be educated on key issues of credit access, business plans, food safety, farmland availability, niche commodities, organic farming techniques and agricultural theft as well as USDA programs and resources available to assist them in these issues by the end of the project.

Objective 3. By the end of the project, 100 disadvantaged farmers will have been educated in how to go about obtaining long-term land leases on agricultural co-op and/or parkland as well as land ownership opportunities thus enabling them to secure the stability and time necessary to expand their businesses.

Objective 4. By the end of the project, 100 disadvantaged farmers will have an expanded understanding of and access to local farmer's markets and produce sales business outlets.

Objective 5: By the end of the project, 30 family farm participants will have been provided with sufficient land resources to practice Small Plot Intensive (SPIN) farming and organic farm techniques and with the resources necessary resulting in more efficient, high producing farms.

Objective 6: By the end of the project, 10 local and export sales outlets will have been identified and secured for these farmers to begin selling their produce.

Objective 7: By the end of the project, 140,000 pounds of food will have been produced, with at least 50% being successfully marketed while the rest would be processed or made into value added products.

3. The public purpose and need to be served

Judging from the 2010 U.S. Census, which shows Hawaii's poverty rate increasing from 8.6 percent in 2005 to 12.5 percent in 2009, percentages of impoverished residents is on the upswing across the state.

Levels of poverty and employment are key measures in determining the economic well being of any community. Many of Hawaii's economic underclass are physically able and willing to work but face myriad challenges in forging financially sustainable lives for themselves including finding jobs that pay livable wages; securing safe, affordable housing near work or reliable, affordable transportation to work; and obtaining the necessary business training or social services to help lift them out of a life of poverty. These handicaps are personified for the rural poor, many of whom reside in areas where jobs are scarce, social services are limited and public transportation is variable.

The Pacific Gateway Center (PGC) knows that there are impoverished people, both native-born and immigrant, interested in, or already skilled at, farming and hence, has created a strategic initiative – Big Island Agriculture (BIA)—to train these people on sustainable micro-farm enterprise development. Such a farming project has already started on Oahu but farmland is much more available on the Big Island. Thus the initiative is directed towards the Big Island.

More than 85% of the food consumed in the State of Hawaii is imported from the mainland and other countries. Hawaii spends an additional 5% to 7 % more than the rest of the country to import food products due to transportation costs, which increase daily due to the increase in oil price. Hawaii's local food production is also highly dependent on an energy system that is dependent on imported fossil fuels.

Moreover, agriculture in Hawaii cannot compete with large-scale production systems at the national and international levels because of the state's geographic isolation and the high cost, not only of energy, but also land and labor. The collapse of the sugarcane and pineapple industries and the struggles of the local papaya industry are examples of this problem. Over the last few decades, it has become evident that an agricultural system dependent upon the exports of commodity goods is a highly vulnerable strategy for Hawaii's economic sustainability. Continued investment in raw commodity crops for export will only ensure failed economic programs. Instead, the state must cease efforts to mimic the economies of non-island states and nations and discover alternative ways to increase our food independence.

4. Describe the target population to be served:

In 2002 there were 3,440 small farms (1 to 9 acres) in the State of Hawaii (Table 4, 2002 Census of Agriculture, National Agricultural Statistics Service, USDA). The majority of these small farmers (66% according to the 2002 Census of Agriculture, National Agricultural Statistics Service, USDA) are also defined as disadvantaged.

There is an imperative need for more farmers in our State and statistics show that farming is an attractive endeavor for low-income residents. The most recent Agricultural Census indicates that 66% of Hawai'i's small farmers were disadvantaged members of ethnic minorities.¹ Although individual small farms produce much less than large corporate farms, the cumulative activities of these small farms are significant to the overall economy, actually serving as the base for the stability of the industry. The combined market value of this industry on Oahu alone was \$126,577,000 annually.²

It is estimated that micro-farms of 3-5 acres in Hawai'i can yield individual farmers an average yearly income of \$40,000. That is a far cry from the wages of a dishwasher or a yard laborer. Investing in economic development and small business initiatives among the low and middle classes will help to promote a diverse and vital economy. Nationally, 44% of new jobs are created by small business entrepreneurs,³ which attests to the importance of creating small business start-ups.

Pacific Gateway Center (PGC) has designed a resourceful, replicable economic development program through the BIA Initiative. BIA provides recruits with land, business and marketing training, and support services leading to viable livelihoods and an increase in local food production. Recruits can also receive assistance in drawing up business plans, setting budgets, obtaining licenses, securing access to credit, and saving to secure land for their own farming ventures. For instance, under current state regulations, individuals cannot apply for state agricultural land unless they have at least one year's farming experience, as evidenced by paying taxes as a farmer. The BIA Initiative is designed to provide recruits with the required equipment, know-how, land resources, support services, and time needed to successfully launch their own farm enterprise by obtaining their GET, paying taxes, and eventually leasing their own farmland.

This innovative, pragmatic and integrated approach to economic development creatively addresses both individual needs as well as the needs of Hawaii. BIA is a win-win situation for everyone, creating new opportunities for impoverished people to lift themselves out of the worry of poverty, boosting economic

¹ 2007 Agricultural Census, United States Department of Agriculture

² Ibid.

³ www.ndn.nebraska.gov/start2.pdf

development by providing job training and creating new businesses, decreasing the state's dependence on food imports, and offering local residents a source of affordable, healthy local produce.

We expect to draw from a population of disadvantaged farmer from south of Hilo area through Honoka'a and west to Waimea.

5. Describe the geographic coverage:

BIA will be centered on the Hamakua Coast where 40 acres of farmland have been leased through the Hamakua Farmer's Cooperative near Honoka'a. This area is centrally located between Hilo and Waimea, where there are a series of substantial and well-patronized farmer's markets. The land, which was once used by sugar plantations, has been fallow for about 40 years now with good soil and access to water from the Hamakua ditch. PGC will be working closely with the Hamakua Farmer's Cooperative.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities

The forty acres that PGC has arranged to lease will be subdivided into 2-4 acre parcels. Each farmer/farm family will be given a plot of land to farm as well as instruction on organic farm techniques, pesticide use, ESL classes (where needed) and financial, business, and marketing. PGC, with the help of the Hamakua Farmer' Cooperative and the Dept. of Agriculture, will work with participants on crop selection(crops in demand), ready markets, GE applications, licenses and taxes, market fees and licenses.

The goal of the program.

BIA will provide the necessary land resources, business and farm training to put a target population of low-income farm families on the path to economic self-sufficiency. The ultimate goal of the Big Island Agriculture Project's ultimate goal is to develop a cadre of skilled and knowledgeable farmers who have the organizational and business acumen coupled with farm skills and knowledge to establish their own sustainable, viable and expanding commercial farm enterprises. The success of these farmers will directly enhance local food production capabilities and food security on the Big Island and hopefully, one day, provide another food source for the rest of the state.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Project Start:

July 1 2014-October 31

Advertise for, screen and recruit participants

Get conservation plan and soil testing conducted
Check to see if any water irrigation systems are needed and if so, plan, design and install
Schedule and commence classes on state agriculture policies, pesticide use, SPIN farm techniques organic farm techniques, niche commodities and ESL classes (if needed)
Farm field trips
Assign land parcels
Prepare land for planting including mowing, tilling and rock removal

November 2014 – January 2015

Select crops and order seed stocks
Build fencing
Plant wind breaks
Commence training in business and marketing issues including budgeting, designing a business plan, tax issues, marketing and sales and potential market outlets
Commence planting, including setting aside some land to concentrate on and practice Spin Farming

February – April 2015

Agriculture, marketing and business classes continue as needed. Food harvesting and safety procedures are introduced.
Market field trips commence
Conduct evaluations on each participant's progress and offer suggestions to enhance farm productivity and/or management techniques
Obtain business licenses
Select market outlets and fill out forms and pay market fees if any

May- July 2015

Harvest produce and begin selling
Conduct evaluations of each participant's progress
Participants assess the project in terms of if it met their needs, elevated their knowledge base, and is helping them learn how to forge successful small farm enterprises on their own.

3. Quality Assurance and Evaluation

We recruit 15 disadvantaged farmers. Because this is a family-focused project, we anticipating actually recruiting a total of 45-60 individuals to farm the leased land we provide.

Each farmer is assigned between 2-4 acres of land to farm. Farmers, working with project staff and consultants, are expected to help clear their land of rocks, plant windbreaks, put in fences and, once planted, keep their farm plots free of weeds. The Project Assistant will conduct bi-monthly visits to each farm to

monitor their progress, assess problems, and offer/take suggestions.

Each farmer is expected to attend classes on SPIN techniques, organic farming, basic business skills, marketing and, if necessary, ESL classes. Farmers are also encouraged to suggest classes they feel might be beneficial to their learning curve regarding project goals. Project Staff will take attendance during meetings. Those who miss too many (TBD) meetings will be removed from the project. Farmers will be periodically tested on the knowledge accrued, both experientially and through testing.

Each farmer will devote a specific percentage of acreage to SPIN farming methodology. The remaining land can be used to grow produce as they want. The Project Assistant, during his bi-monthly visits, will assess progress and offer suggestions where necessary.

4. Measure of effectiveness.

Milestone success will be achieved through farm productivity and maintenance, ability to create a financial plan and budget resources (and follow the budget) education and connections to resources, and support services and technical assistance.

Disadvantaged farmers will also be integrally involved in project evaluation, not only at the end of the project, but on a continual basis. During each project phase and activity, the project has built-in an evaluation component and the principle evaluators will be disadvantaged farmers. Depending upon their responses at each phase, project staff may alter techniques, components or other characteristics of the project's implementation. For example, during the project's first phase (outreach campaign) staff will evaluate at the halfway point whether the modes of communication selected are effective. The only/best way to determine their effectiveness is to ask disadvantaged farmers whether they have heard and understood the messages. Staff will conduct surveys utilizing outreach workers and community groups with whom the project works. The project will go through similar processes during all of its phases to help ensure success.

III. Financial

Budget

Personnel

<i>Staff</i>	Project Coordinator	50%	40000	20000
	BIA Project Farm Rep	100%	35000	35000
	Total Personnel			55000
<hr/>				
<i>Fringe</i>		25%		13750
	Total Fringe			13750

Total Personnel with Fringe	68750
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Supplies

Training Supplies

Booklets and training materials	200	
Spin Kits 61 at \$26 each		1590
Total Training Supplies		1790

Land Supplies

Shipping truck to BI	500	
Farming tools	500	
On site storage container	2000	
Seed Stock/cuttings	15000	
Total Land Supplies		18000

Total Supplies	19790
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Land Prep and Equipment

Land Preparation

Land Lease	4000	
Conservation Plan 140/40 acre	5600	
Soil Testing 40 acre	500	
Lime and nitrogen 1000 per acre	40000	
Fencing	410	
Windbreakers 100/acre	4000	
Irrigation 600/acre clearing	24000	
	3000	
Total Land Prep		81510

Land Equipment

rent mulch machine 200/day	2800	
Used Tractor Mower	10000	
Used Attachment for mower tiller	4000	
Total Land Equipment		16800

Total Land Prep and Equipment	98310
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Others

<i>Training Farm visits</i>	60*\$10 3 farm visits	1800
<i>Repairs and Maintenance</i>		3500
<i>Mileage</i>	3050 at .555	1700
	4-sessions each at	
<i>Honorarium</i>	\$100	400
<i>Printing</i>		150
<i>Marketing</i>		
PSA, Newspaper, Radio		600
<i>Marketing for farmers</i>		
Distribution, Transportation, Packaging		1000

Total Others	9150
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Total Budget	196000
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Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
33827.5	126997.5	14987.5	20187.5	196000

IV. Experience and Capability

1. Necessary Skills and Experience

Pacific Gateway Center has extensive experience working with low-income farmers throughout Hawaii and has identified the most urgent need areas impacting them including credit availability, food harvesting and safety practices, farmland availability and agricultural theft. Over the past year, PGC staff has implemented a variety of workshops and trainings directly impacting over 200 disadvantaged farmers and currently manages 114 low-income individual cases. The number of low-income cases increases daily. BIA goals, objectives, and outcomes were formulated based on information gathered from managing previous farm low-income individual cases and facilitating workshops and trainings for disadvantaged farmers.

For example, PGC has provided loans to small farmers through their microloan and bank referral programs. Currently, approximately 40% of their loan portfolio is composed of entrepreneurs from the farming community. In addition, in 2003 PGC built a commercial kitchen and food-processing incubator with plans to build three more on Oahu 2015 pending funding. PGC has also worked with disadvantaged farmers in the areas of health, housing and public assistance therefore has a uniquely broad and deep understanding of their personal and business needs.

The PGC-sponsored Kunia Farmers Project, consisting of 24 farmers, produced 500,000 tons of sellable produce in 2013.

Specific examples of projects conducted by PGC are listed in the first section I.

2. Facilities

PGC has arranged through the Hamakua Farmer's Cooperative to lease 5 contiguous plots (40) acres near Honokaa. On one of these plots is an abandoned shipping container that we would like to rehab into a storage container for equipment, fertilizer, fence posts, etc.

PGC has one truck to be shipped to the Big Island to be used for hauling gear and taking produce to market.

We anticipate being able to use the Paauhau Community Center as well as North Hawaii Education and Research Center (NHERC) as venues for workshops and meetings

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

Personnel

<i>Staff</i>	Project Coordinator	50%	40000	20000
	BIA Project Farm Rep	100%	35000	35000
	Total Personnel			55000
<i>Fringe</i>		25%		13750
	Total Fringe			13750
Total Personnel with Fringe				68750

PGC Director, Dr. Tin Myaing Thein

Dr. Tin Myaing Thein presently serves as the Executive Director of PGC with extensive management background of various PGC projects relating to agriculture and farmers. A former farmer herself, she is familiar with the problems at the implementation level and will be responsible for the day-to-day supervision of the TSFP, for the coordination of the activities between the partner agencies and for the submission of timely reports. She was the Executive Director during the much-cited trafficking case and has worked with this population since that time. She will be devoting 15% of her time to the project.

Program Coordinator: Dr. Deacon Ritterbush

Overseas BIA. creates scope of activities and evaluation markers, oversees staff, secures conservation plan and arranges soil testing, determines learning needs, schedules classes, secures venues, contacts teaching staff, hires consultants; identifies and secures market outlets

BIA Project Farm Rep: TBD

Acts as liaison between the Project Coordinator and the Farm Participants. Works directly with the farmers on a one-on-one basis, overseeing project activities including land clearing and preparation, planting windbreaks, putting in fences, selecting and ordering seed stock and cuttings, monitoring farm up-keep and productivity, carting produce to and from market, assisting with assessments and evaluations. Assists Project Coordinator as needed.

Participant Recruiter: Nora Sisouthone

Ms. Nora Sisounthone is a bi-lingual case manager. Nora Sisounthone, (also a farmer) has a Bachelor's degree and is fluent in both Lao and Thai with extensive experience in case management. She is the lead case manager for the trafficking victims as well as farming projects at PGC. In addition, she provides outreach and technical assistance on site on the farm. Ms. Sisounthone handles the majority of the human trafficking cases by conducting intake, processing paperwork, ensuring receipt of necessary documents, maintaining accurate and secured records and files, and providing social services. Ms. Sisounthone will devote 70% of her time to this project.

2. Organization Chart.

Please see attachment

3. Compensation

	FTE 100%	75000
	FTE 100%	60000
	FTE 100%	48000

VI. Other

1. Litigation

N/A

2. Licensure or Accreditation

CDFI – Community development Financial Institution

SBA Intermediary Microloan Provider for the State of Hawaii

USCRI US Committee for Refugees and Immigrants Refugee and Immigrant Resettlement Agency

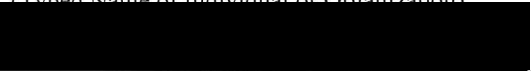
**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

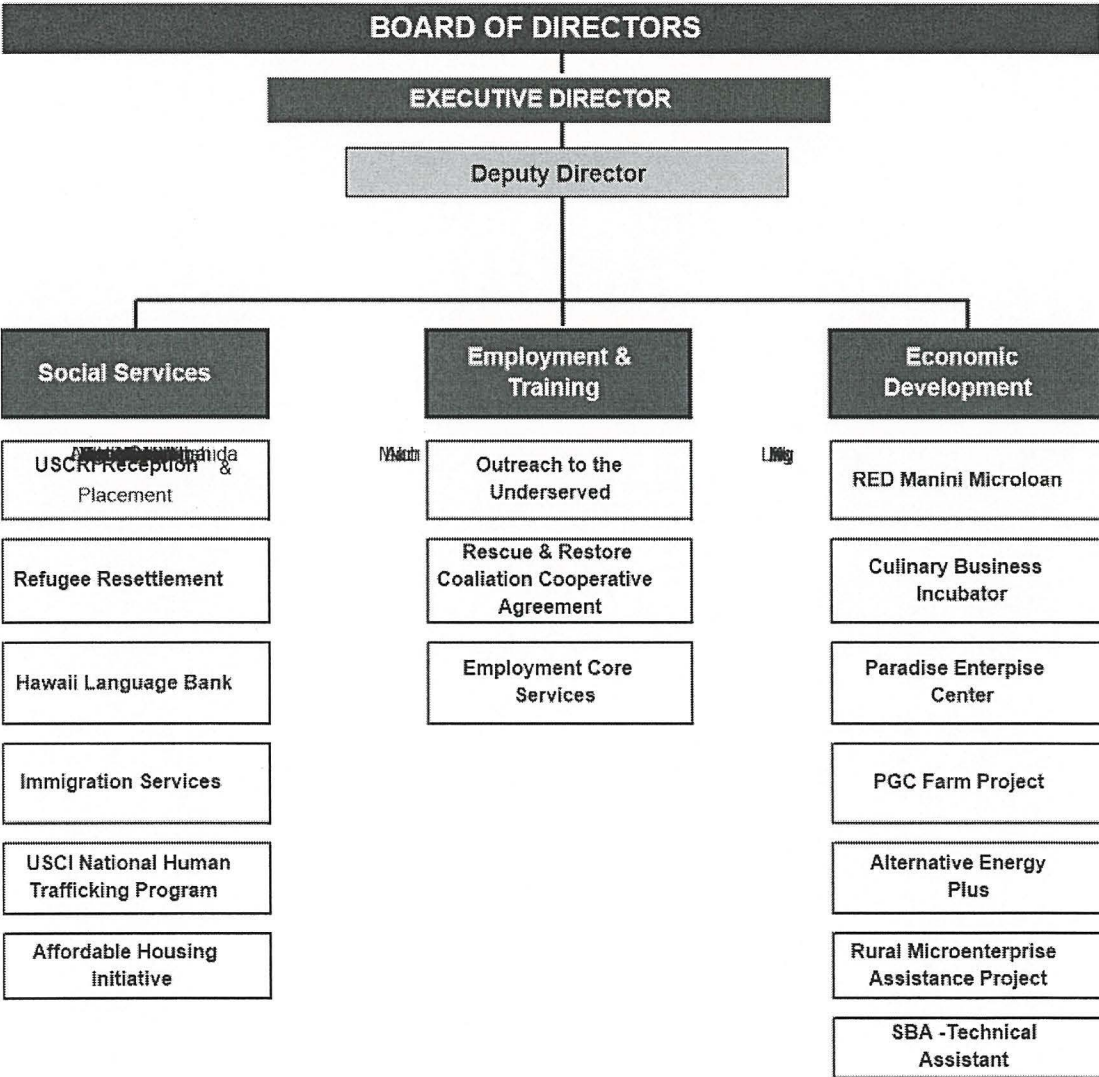
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

<u>Pacific Gateway Center</u> (Typed Name of Individual or Organization)	
	01/31/2014
(Signature)	(Date)
<u>Tin Myaing Thein, Ph.D.</u>	<u>Executive Director</u>
(Typed Name)	(Title)





PACIFIC GATEWAY CENTER

LETTER OF AUTHORIZATION

TO WHOM IT MAY CONCERN:

This hereby authorizes Tin Myaing Thein, Ph.D., Executive Director of the Pacific Gateway Center (formerly known as the Immigrant Center) to sign all required legal documents and contracts relating to the organization, effective through September 30, 2015.

[Redacted Signature]
Dorothy B. Douthit
President
Board of Directors

September 26, 2013
Date

Subscribed and sworn to before me this
26th day of September, 2013

[Redacted Signature]
Delta R. Repunte
Notary Public, First Judicial Circuit
State of Hawaii
My commission expires 3/09/2016

Doc. Description: Letter of Authorization
Doc. Date: 9/26/13 No. Pages: 1
DELTA R. REPUNTE 1st
Notary Printed Name Jud. Circuit

"L.S."

Internal Revenue Service

Department of the Treasury

District
Director

300 N. Los Angeles St. MS 7043
Los Angeles, CA 90012

Pacific Gateway Center
720 N. King Street
Honolulu, HI 96817

Person to Contact: Dan Klugman
Telephone Number: 213-894-2336
Refer Reply to: [REDACTED]
Date: March 18, 1999

EIN [REDACTED]

Dear Taxpayer:

This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal Income Tax in July 1984 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the Code, because it is an organization described in Section 170(b)(1)(A)(vi).

The exempt status for the determination letter issued in April, 1985 continues to be effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,

[REDACTED]

Dan Klugman
Badge No.: [REDACTED]
EO Disclosure Assistant

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

Applicant: Pacific Gateway Center

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	55,000			
2. Payroll Taxes & Assessments				
3. Fringe Benefits	13,750			
TOTAL PERSONNEL COST	68,750			
B. OTHER CURRENT EXPENSES				
1. Land Preparation	77,510			
2. Land Supplies	18,000			
3. Lease/Rental of Equipment	2,800			
4. Lease/land	4,000			
5. Staff Training				
6. Training Supplies	1,790			
7. Training Farm visits	1,800			
8. Repairs and Maintenance	3,500			
9. Mileage	1,700			
10. Honorarium	400			
11. Printing	150			
12. PSA, Newspaper, Radio	600			
13. Marketing for farmers				
14. Distribution, Transportation, Packaging	1,000			
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	113,250			
C. EQUIPMENT PURCHASES	14,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	196,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	196,000	Sara Sikorski	(808)792-1192	
(b)		Name (Please type or print)	Phone	
(c)		Dr. Tin Myaing Thein	(808)851-7010	
(d)		Signature of Authorized Official	Date	
TOTAL BUDGET	196,000	<div style="background-color: black; width: 150px; height: 20px; margin-bottom: 5px;"></div> Name and Title (Please type or print) Dr. Tin Myaing Thein, Executive Director		