

House District 15
Senate District 8

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
KAUA'I MUSEUM ASSOCIATION, LTD.

Dbas: KAUA'I MUSEUM

Street Address: 4428 RICE STREET

Mailing Address: 4428 RICE STREET, LIHUE, HI 96766

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name MARYANNE KUSAKA

Title PRESIDENT, KAUA'I MUSEUM BOARD OF TRUSTEES

Phone # (808) 652-6500

Fax # (808) 822-6444

e-mail MKusaka@hawaii.rr.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
 FOR PROFIT CORPORATION
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

KAUA'I MUSEUM RENOVATION PROJECT (PHASE I)

4. FEDERAL TAX ID # [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 776,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

MARYANNE KUSAKA, PRESIDENT, KAUA'I MUSEUM BOARD OF TRUSTEES
NAME & TITLE

01/24/14
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background

For over 53 years, Kaua`i Museum (KM) has preserved the rich history of Kaua`i and Ni`ihau; housing cultural treasures, works of art, and priceless artifacts found nowhere else in the world. The mission of KM is to strengthen, preserve, and perpetuate the history and culture of these islands and to work in active cooperation with individuals and community groups to sustain their respective cultures.

As Kaua`i's only general history museum, no other institution state-wide offers this complete and comprehensive a history of Kaua`i and Ni`ihau. Through carefully researched exhibits, educational programs, lectures, workshops, and personalized tours, KM shares our story with an average 23,000 visitors and 4,000 students annually.

KM has also evolved into one of the island's primary research facilities with collections of over 45,000 photographic images, more than 5000 cultural artifacts, a library of 1,000 volumes of Hawaiiana books as early as 1793; original films, oral histories, and the Catherine Stauder Research archives. The organization provides tours and educational programs for school children and adults, often in collaboration with other educational institutions and community organizations.

KM is a private 501(c)(3) non-profit organization. Daily operating costs are covered by paid admissions, donations, membership, gift shop sales, photograph reproduction fees, and fundraising events. Special needs and collection conservation projects are funded through grants from charitable foundations and trusts, as well as private donations.

After nearly six decades of serving Kaua`i and Ni`ihau as the "keeper of our culture" and the "story-teller of our past", KM now stands upon a defining precipice where this institution either soars to meet the challenges of today or falls to become a remnant of our island's past. KM respectfully requests State GIA funds in the amount of \$ **776,000** for the cost of capital renovations that will allow this historical institution to continue serving our island community.

2. The goals and objectives related to the request

This past Fall (2013) KM adopted a draft plan for a large-scale, multi-year, revitalization project beginning with necessary capital renovations (PHASE I).

The State GIA funds requested will be directed solely to the capital renovation portion (PHASE I) of the museum's revitalization project. The capital renovations are the most important phase of this multi-year project and serve as the foundation for the subsequent exhibit and educational projects (see below PHASE II).

State grant funds will be used to construct an elevator, a second-level building for office space, a second-level walkway between the new building and the existing Rice and Wilcox buildings, and installation of (2) photovoltaic systems for energy and cost efficiency. Also included will be the demo/replacement of the front entrance door to the existing William Hyde Rice building to better meet ADA compliance standards. The existing door is too heavy, yet must remain closed at all times because of the building's air-conditioning.

Without this project, the entire second floors of both the Rice and Wilcox buildings will have to be closed completely to the public. This eliminates about half of the museum's exhibit space and eliminates the only current research space in which the public has access to the museum's digitized archives and photo collection.

The exhibits and displays no longer accessible to the public encompass Kaua`i and Ni`ihau history from the time of the whaling period, this includes plantation heritage, missionary stories, and most of the 19th and 20th century stories.

Most likely the outcome of complete closure of the second floors would be a need to reduce admission fees and limit services to the public including the, most requested, photo collection and archive materials. This reduction would significantly affect the viability of museum operations in which admission is key to solvency.

KM has four main goals and objectives *specific to this proposed capital project*:

- The first and most important project objective is for KM to be fully ADA compliant and meet the accessibility needs of the elderly, physically-disabled, and those families with young children in strollers. This will be provided for with the new elevator, new second-level walkways connecting all three buildings, and replacement of the doors at the Rice Building's main entrance.
- Secondly, the new office building will create much-needed ground floor space for interactive educational exhibits, public research, and to accommodate large educational groups.

Currently a small space on the second floor of the Wilcox building is designated as a public research area. Upkeep of exhibits and collections are supported largely by fees charged for reproductions from archives and there is no computer area available on the ground floor. Although items can be brought from the basement archives, they are limited to those in protective casings and materials easily found (if the visitor makes an appointment far enough in advance).

Moving the existing offices from the Wilcox building to the new building will provide private, easily accessible ground-floor rooms for both research and education. These designated education/research rooms will also better equip the museum with proper space for any future modernization and necessary technological adaptations. Newly designated gallery space in the Rice Building will allow for multi-media and indoor group presentations.

- Install (2) photovoltaic systems for energy and cost efficiency. See below for solar energy production estimates and savings (estimates are based upon \$0.44 per kWh and based upon all generated power being consumed by KM).

(1) 20kW Grid-Tied PV System installed on the new building would provide an estimated 80.0 kWh per day = 2400 kWh per month = \$1,059.62 savings per month.

(1) 8kW Grid-Tied PV System installed on the Wilcox Building would provide an estimated 32.0 kWh per day = 960 kWh per month = \$423.85 savings per month.

Combined, the two systems will provide an estimated 40,320 kWh annually = \$17,801.64 in annual cost savings. KM's current annual usage is 60,750kWh (based on KM's two KIUC accounts) and \$ 26,387.32 in yearly energy costs (cost figures are from fiscal year Oct. 2012 – Sep. 2013).

Through future funding sources, KM also plans to add proper climate control for displaying and protecting the unique and finite collections from our islands, upgrade the server system, and address changing technological advances; all of which means future increased energy costs.

The installation of (2) photovoltaic systems addresses the immediate needs of the museum and also provides, perhaps most importantly, for long term fiscal sustainability by offsetting both the increased energy output and costs that come with the necessary new build and future planned upgrades.

Future plans to further increase energy efficiency include replacement of a/c systems, focused light fixtures with LED lighting, motion detectors activation for indoor spotlights and case lighting. These smaller projects will be funded through private grant sources and/or charitable donations.

- A final objective of this project is that it lay the groundwork for PHASE II of the museum's revitalization plan. PHASE II includes a complete update and re-organization of the museum's permanent exhibits.

The new construction provided for in PHASE I will provide enough additional space to allow for a better flow of our storytelling and presentation of our core mission by expanding the host culture and multi-cultural exhibits into the Wilcox Building and replacing disjointed, ground floor temporary exhibit areas. Once the permanent exhibits

are updated and re-organized, KM plans to provide audio tours to accommodate other special needs beyond those with mobility issues.

Funding for PHASE II of the museum's revitalization project will be through future private grants and charitable donations. KM is also seeking deeper relationships with Hawaiian educational resources such as Kamehameha Schools, Office of Hawaiian Affairs, and Queen Lili'uokalani Children's Center as part of the revitalization program. Additional components of the museum's overall revitalization include:

PHASE III - New landscaping featuring the island's indigenous plants that will be used to educate visitors on their diversity and uses in Hawaiian culture. (Partial private grant funds received to initiate this project)

PHASE IV – Additional visitor parking to address the redesign of traffic flow through Lihu'e. (Project completed with funding through private donations)

KM has survived, sometimes thrived, and has always done its best to service this community. Yet, the impacts of change over the last fifty years demand that we must act now to modernize and revitalize in order to continue meeting the needs of our community.

3. The public purpose and need to be served:

The County of Kaua'i is made up of two islands of Kaua'i and Ni'ihau that are located 120 miles from Honolulu, O'ahu. Other than an expensive plane ride to O'ahu, there are very limited educational and recreational facilities for Kaua'i's permanent population of 68,434 (US Census est. 2012) and the annual transient population of 965,700 (UHERO 2010).

Located in the historic district of Lihu'e town, adjacent to the County Building, government offices, local banks, and the county park, KM fills an important need in our community. This institution is more than the island's only general history museum, KM is a centrally located educational resource and social/cultural gathering place that services our community on a multitude of levels.

KM provides resources not available to the schools, especially for curriculum featuring Hawaiian studies and various, specialized topics that students want an in-depth understanding. KM is listed as one of the main sources of research for the National History Day exhibits held in the schools.

At least one-third of the public school-age population of 8,645 students in addition to 860 special needs children grades K-12 from 20 schools visit the museum annually. Private school and home school statistics were harder to find but the museum does receive a large share of those children that often arrive in parent driven vehicles.

In the past six years, the extraordinary high cost of fuel has impacted the neighbor islands. Airfare costs have denied many of our youth the ability to enter statewide programs offered to student artists. The only venue available to them is the annual Student Art Festival held at KM

since 1963. Teachers are grateful for this venue where student art from grades kindergarten to high school grade 12 is hung in a professional exhibit open to the public for nearly 3 months every spring.

While many schools face limited funding for enrichment and cultural programs, KM works with our island's educational institutions and community groups to promote art and cultural programs. KM has hosted the County's Summer Fun Program with children from Kilauea to Kekaha, and including all the private and public schools on the island.

This past year alone (2013), KM has offered a children's author series, our annual keiki lei-making workshop in conjunction with the museum's Keiki La Lei Contest, and hosted keiki hula halau. KM also offers year-round internships for high school and college students.

Education at the museum extends to adults as well. KM provides a successful adult author series featuring local authors and guest speakers ranging from WWII veterans to school teachers. In the past year (2013), KM hosted educational programs and classes in conjunction with several organizations including the National Marine Sanctuary, Ke Kaiaulu Bilingual Education Outreach, Roads Scholar Program (formerly Elder Hostel, not to be confused with Rhodes Scholar), and the Queen Lili'uokalani Children's Center. KM is also home to three main cultural festivals on the island working with community civic clubs to host Japanese, Filipino, and Chinese festivals, all free to Hawai'i residents.

Although dependent on admissions to support operations, for decades, one day a month is a free day to encourage families and people on limited budgets the opportunity to enjoy the island's general history museum.

“Economic activity on Kaua'i is dominated by the tourism industry. One quarter of the Kaua'i job base is in accommodations and food services, and a significant portion of the retail trade, transportation, and other service industries also serve the tourism market.” (UHERO.) As the visitor industry or service industries rely on the significant transient population to survive and thrive, it is important that venues such as museums provide learning experiences to not just the community, but our visitors.

According to the 2012 HTA VSAT report, 86% of all visitors to the state participate in at least one cultural and/or historical activity and out of all the major islands, Kaua'i has the highest participation rate for cultural and historical activities.

Smithsonian Magazine for 2013 specifically recognized Lihu'e as one of the” 20 best small towns in the country to visit for arts and culture”, stating, “the island's cultural center keeps calling... [where] the whole story of the island from volcanology to surfing is told at the Kaua'i Museum”.

Visitor satisfaction results in word of mouth advertising and repeat visits. That satisfaction is reliant on activities that allow visitors to meet and experience the real history, culture, and people of that location.

A significant number of island visitors are also former Kaua`i residents that come to the museum to share with their families the island's past that they remember or make a pilgrimage to see their family's heritage of heirlooms on exhibit or in the archives. Approximately 1,200 of the museum's annual visitors have ties to Kaua`i's missionary families and visit the museum specifically to learn about their family history

Museum exit surveys and online reviews indicate the main factor for improvement is the ordering of displays and a greater need for inter-active displays. KM understands that our visitors learn in a variety of different ways and it is important to have the space to provide inter-active exhibits and programs that educate according to all the different types of sensory development. KM recognizes this public need yet, as previously stated, addressing this need (in PHASE II) is dependent upon funding of this project (PHASE I).

4. Describe the target population to be served

KM receives over 16,500 visitors annually according to paid admissions and an estimated 6,500 more in unpaid admissions for an average visitor count of 23,000 annually. Unpaid admissions consist of cruise ship visitors who attend the museum via trolley tours 4x a week and 'Ohana Day visitors on which the first Saturday every month is free to Hawai`i residents. All children 5 and under are also included as part of the museum's unpaid admissions.

HTA's Annual VSAT report (2012) shows that Seniors (age 65+) are the second largest visitor group to the State, accounting for an estimated 21% of State tourism. KM annually receives an estimated 5,000 seniors (65+) visiting the museum in paid admissions and hundreds more in unpaid admissions via the trolley tours from the cruise ships that dock at Nawiliwili Harbor. KM wants to ensure that every visitor to our island, every member of our community has access to "the full and equal enjoyment of [our] facilities".

This capital renovation project, specifically the elevator installation and walkways, is designed to aid the elderly and physically-challenged who deserve necessary access and accommodations to share in our culture and learn our history.

Aside from meeting the needs of our island's elderly visitors, according to U.S. Census data (2012), Kaua`i also has the largest aging population in the State with 16.1%, or an estimated 11,018 Kaua`i residents age 65 or older. A myriad of local organizations including the Salvation Army, Kaua`i Chamber of Commerce, and other community groups take advantage of the museum's central location and utilize KM's facilities for meetings, lectures, and events. Attendees of these events are not included in the museum's paid and/or unpaid admission numbers. As a popular gathering place for our community members, it is essential that this museum be designed to meet the needs of an ever-growing elderly population.

Currently, the second floors of both existing buildings are inaccessible to those physically challenged and are a safety concern for elderly visitors attempting to navigate the stairwells.

Parents with younger children, especially those in strollers, also need to have easier access to the second level, especially considering the average size of strollers today.

In addition to the estimated 1,500 school-age children who visit the museum with their families, an additional 4,000 students visit the museum annually as part of an educational group tour. Approximately 3,000 of those students are from Kaua`i visiting on a school or summer program field trip with the remaining 1,000 students visiting as part of an off-island educational group.

According to an estimated 450 visitor surveys for 2013, the children's hands-on activity and stories were most popular with ages 4 – 14 years old. The children and students who annually visit the museum and the thousands more who need better access to the museum's research opportunities will greatly benefit from the museum having easily accessible inter-active exhibits, adequate educational research space, and an indoor space to accommodate large educational groups.

As schools have been challenged with decreased funding for field trip transportation, KM's central location allows students to visit several Lihu'e venues on a day's outing. Students usually arrive in groups of 60 or 120 which necessitates breaking the large numbers into smaller groups. The new exhibit plans and increased accessibility to upper floors will increase the flexibility for these groups to visit the museum with minimal disturbing of regular patrons. If the spaces are actually confined only to the ground floors services to large groups will be curtailed and perhaps eliminated.

Furthermore, KM offers several educational lecture series and workshops and in this last year alone, the museum has faced over-crowding issues during these lectures. Having additional space to meet the community's growing needs means that the museum would be able to better educate visiting school children, provide adequate research space for museum patrons, and accommodate the growing crowds for our for multi-media educational lectures and programs.

5. Describe the geographic coverage.

Of the estimated 23,000 visitors to KM, approximately 2,700 are Hawai`i residents, this number does not include the local students who visit as part of an educational tour. The remaining 20,300 annual guests are out-of state visitors, including approximately 4,800 who visit the museum via the cruise ship trolley tours.

KM's membership of 563 includes a sizeable number, about 250, of mainland supporters and another 50 from throughout the state, not including Kaua`i. Many of these supporters have historic family ties to Kaua`i including everyone from Hawaiians living abroad to missionary family descendents. They come back to connect with their roots and KM is a must-do activity. For those visitors and researchers hoping to access the museum's archives, this project will allow the museum to accommodate a larger number of people and provide greater access to the historical ties that bind us all.

From around the world, people contact KM as a recognized educational resource for Kaua'i and Ni'ihau, and as a safe and secure repository for invaluable artifacts and collections. In the past year alone, a 90 year-old WWII veteran from Massachusetts contacted the museum because in his last living will he wanted to ensure that his collection of WWII artifacts would be housed at the museum; a hula halau from Japan met at the museum to learn about the stories for which they danced; a Japanese television show contacted the museum for a feature on the tradition of "Rain on Kaua'i", a Russian magazine visited the museum for a historical feature on the Russian Fort.

KM has hosted multiple educational groups from California, cultural practitioners from other islands, and visitors from across the continental United States, Europe, Asia, and Australia. This institution not only serves Lihu'e town and the rest of the island community, it has also become a beacon for anyone, anywhere wanting to learn our island's history and share in our culture.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities:

The proposed capital project includes the following scope of work (see Attachment II.1 for design plan):

- Upon securing of funding, architectural and engineered plans will be drawn by principle architect Ron Agor.
- Securing of building/construction approvals and permits. For purposes of this project, the principle architect and KM's Board of Trustees have developed a conceptual plan of the proposed building for the purpose of gaining tentative approvals from County Agencies including the County of Kaua'i Historic Preservation Commission.
- Construction of the new second-level office building, elevator installation, second-level walkways, and Rice entrance demo/ door replacement will be contracted out by bid to an established, licensed, insured, general contractor.
- Installation of the photo-voltaic systems will also be contracted out by bid to an established, licensed, insured contractor (KM currently has two estimates in place for the photo-voltaic installation).
- Construction of a new 1,076 sq. ft. second-story structure over part of the courtyard.
- Construction of a 400 sq. ft second level, open-air, covered walkway linking the new second-story office building and the second floors of the existing Rice and Wilcox.

- Demo and Replacement of the front entrance door to the Rice building to meet ADA compliance standards.
- Installation of photo-voltaic systems on the new second-story structure and the existing Rice Building. The Wilcox building with its historic blue tile roof is not a candidate.
- In tandem with the building phase, the museum staff directly involved with administration, education, and collections will be developing detailed exhibit plans, funding, and community partnerships.

Tasks and Responsibilities:

Principle architect Agor will be responsible for the pre-construction phases including drawing of plans and securing all necessary building approvals and permits.

The Museum Board of Trustees will be responsible for the selection of a general contractor. The project committee will submit two bids for final selection to be made by the KM's Board of Trustees.

The on-site daily operations of the construction project will be overseen by a project manager provided by the general contractor.

KM Board Treasurer Kelly McGannon and KM Board Member Wallace Rezentes, Jr. will serve as the project committee Finance Co-Chairs. They will be responsible for the release and allocation of funds for this project. All financial and construction decisions will be met with the approval of Board President and Committee Chair, Kusaka.

Executive Director Jane Gray will coordinate KM operations around construction activities to maintain a safe environment for staff and visitors during the construction phase. Any removal of exhibits or artifacts will be supervised by Collections Manager/Curator Chris Faye. An assigned grant administrator from the museum will track progress of the project and help monitor and coordinate all aspects of the project, from pre-construction through completion, with the Executive Director, museum staff, general contractor (tbd), project manager (tbd), any independent sub-contractors (tbd), and project committee.

2. Projected annual timeline for accomplishing the results or outcomes of the service:

The following is a projected schedule (in months) starting at the securing of funding:

- | | |
|--|-----------|
| • “Conceptual” Design Plan | Completed |
| • Environmental Assessment Application and Approval | 6-months |
| • Planning Commission Application & Approval | 3- months |
| • Construction documents and Building Permit, Including Architectural and Engineered Plans | 4-months |
| • Construction Phase | 8-months |

The pre-construction scheduling may have overlapping times, therefore a projected total of (10) months may be required before the Construction Phase begins.

The estimated time frame for the entire project, pre-construction through completion is 18 months.

3. Describe its quality assurance and evaluation plans for the request.

The capital construction project will be overseen by KM Board of Trustees President, Maryanne Kusaka and principle architect, Ron Agor.

General construction and photo voltaic system installation will be put out to bid. Only well-established, licensed, insured companies will be allowed to submit bids. If not provided for by the selected General Contractor, KM will hire a project manager to oversee the daily operations of the construction project. The project manager will work closely with and report directly to the project committee.

The Board President, Executive Director, and Grant Administrator will meet weekly with the Project Manager and/or General Contractor to maintain quality assurance of the project in terms of adhering to the projected timeline, budget, and scope of work.

A full project committee meeting will occur at least once a month for project assessment and evaluation including the Committee Chair, Financial Chairs, KM Executive Director, Principle Architect, General Contractor, Project Manager, and Grant Administrator.

The Grant Administrator will maintain weekly reports of the project progress to be shared once a month at the full committee meeting. Weekly and monthly reports tracking the project progress and efficiency will be compiled into quarterly reports to be submitted to the expending agency.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

KM will adhere to the following measures of effectiveness with results submitted to the expending State agency.

- Project completion within the estimated time frame and budget provided at the start of construction.
- Immediate ADA access improvement complimented by new ADA signage (KM received private grant funds for new ADA signage)
- ADA Inspector assessment of the facilities.

- Progression to PHASE II of the KM Revitalization Project.
- Fundraising for exhibit renewal that occurs in tandem with construction that supports the museum's conceptual plan. The multi-phase plan is estimated to take 2-4 years to make repairs and build out all the exhibits.
- Lowered energy usage and higher levels of immediate savings that reflect the estimates provided in the proposals and later savings when new lighting and climate control units are installed.
- Relocation of research space to the ground floor, ability to better accommodate a greater number of research requests.
- Creation of new ground floor educational space for inter-active exhibits
- Ability to accommodate large groups without the current over-crowding issues.
- An analysis of visitor exit surveys and reviews measuring post-project visitor satisfaction.
- Renewed exhibits provide positive surveys, press coverage, and unsolicited internet responses.
- Greater numbers of both students and general admissions.
- Increased numbers of local residents re-visiting the museum.
- Additional volunteers and docents through active recruitment for new programs offered to the public.

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.** See Attached.
2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2015.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$51,125	\$ 277,125	\$245,625	\$202,125	\$776,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2015.**

KM will be seeking smaller grant funds, mainly from local foundations and trusts for the fiscal year 2015. All of these funds will be directed towards annual events, operations, and exhibit upgrades.

Please note that NONE of these potential funds will be directed towards the capital renovation project, PHASE I, specified in this proposal.

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall**

provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. N/A

- 5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2013. \$ 164,047.49, as of 12/31/13.**

IV. Experience and Capability

A. Necessary Skills and Experience

KM has successfully completed several capital construction projects over the last three years. The age of the two existing buildings, one built in 1924 and the other in 1960, means that the facilities require a great deal of maintenance and repairs on an annual basis. The cost of these projects usually exceeds the annual net income of the museum requiring consistent grant writing, soliciting of donations, and appeals to the membership for funding.

An estimated half of the projects were repairs necessitated by weather related damages or structural failure, the other half were projects to begin the process of addressing ADA compliance and accessibility.

The major ADA construction projects in the last three years included:

- 2011- Construction of an ADA ramp into the Wilcox building. The ramp replaced three, long, shallow steps that led from the courtyard into the building and were a safety concern even for able bodied visitors]. Previous ADA access was through the exterior door of the Executive Director's office that was narrow and steep by current standards.
- 2011 - Construction of centrally located, ADA wheelchair accessible, unisex restroom that opened to the museum courtyard. Construction also included the addition of an ADA compliant walkway leading to the restroom. The exterior restroom entrance is important for accessibility during courtyard events that occur when the museum buildings are closed. The renovated space had previously been a non-ADA compliant restroom in the Wilcox building that was being used for storage.
- 2011 - Courtyard Renovation Project: Construction of a new ADA wheelchair accessible, wooden gate and replacement of the existing wooden fence which was rotting. A stage with no railing and no covering was demolished and replaced with new brick that matched the original courtyard flooring.

B. Facilities

KM is located at 4428 Rice Street in the heart of Lihu'e Town which is the civic center for Kaua'i County. To adequately serve the people of Kaua'i County and its visitors, the facility size and location were carefully chosen by the museum's founders, first for the main branch of the Kaua'i public library system in 1924 and then as a museum in 1960.

The facilities consist of two multi-story buildings connected by an open air courtyard and ground floor covered walkway. The 9,700 sq. ft. Albert Spencer Wilcox Memorial Building was dedicated in 1924 as the island's first public library and the adjacent 4,300 sq. ft. William Hyde Rice Building built in 1960. In 1970, the Wilcox building became a dedicated part of the museum. Together, these historical structures house a comprehensive history of Kaua'i and Ni'ihau.

Neither two-story building was designed to meet current ADA standards, and because the Wilcox Building is on both the State and National Historical Registries, there are very limited renovation options.

It was never deliberate to not address the access issue. The location of an elevator has been discussed, designed and worried about for decades. The museum's major challenge has been keeping the Wilcox building in repair as it is one of the first buildings on Kaua'i placed on the national and state registers for historic properties.

In 1923, architect Hart Wood encouraged the Kaua'i Library Association to spend the money to build an elevator rather than a dumbwaiter for moving books from one level to another. Although there seemed to be adequate money for the building to include an elevator, the trustees were cautious and chose not to put in an elevator. In correspondence, Wood commented that they would regret the decision.

In 1958, again, an elevator was not included in the second floor mezzanine of the Wilcox Library. In 1959, the bids for construction of the adjacent museum building (now called the Rice Building) were higher than expected and the trustees at that time decided to forego the elevator installation.

The Rice building has never provided wheelchair access to the second floor. When the museum's founder, Juliet Rice Wichman became limited to a wheelchair in her last decade, the Wilcox building was made somewhat accessible, not to the extent required today, but adequate for that time. A ramp was built to the director's allowing access into the main gallery of the Wilcox building and a stair lift installed to attain the Mezzanine Gallery. The stair lift was no longer functional as of 2010.

Up until 2011, other than ongoing exhibit upgrades, building maintenance, and repairs, there have been no major renovations or alterations to the museum structures so compliance of ADA laws were somewhat met, but not fully required even though the museum did want to improve services to all visitors.

The barrier was trying to tie the two building to one elevator upgrade and the only solutions were two elevators or join the buildings. The Rice building has never provided access to the second floor. The staircase was designed as a major indoor feature rising from the front entrance that used to be on Rice street.

The ground floor was a large open space with a bank of windows opening on the courtyard. In 1970, the building was redesigned with features that were popular at the time with lighted, built in window displays, a tunnel for the natural history and geology displays and filling in all the windows. A wrap around ramp lead to the stair landing, a bit steep for a wheel chair by today's standards, but still accessible.

Due to the historic designation of the Wilcox building and the impossibility of fundraising for two elevators and maintaining them, the solution was a long time in working through. The building plans had to be approved not only by the museum trustees, staff, and members, but also the various review steps in the county building process. Much debate has ensued and the current design idea has gained traction for solving this problem.

The central facility issue facing KM is to meet current ADA standards to the best of our abilities while maintaining the integrity of the existing historical structures. Based upon cost efficiency, land/building availability, historical significance, and ensuring the safety and preservation of the collections/archives, a new building and renovations to the existing facilities are more feasible than a complete relocation of the museum.

This project design will provide ADA access to second-level exhibits, create sufficient space for a ground-floor research room, and additional space that allows for large group multi-media presentations and inter-active exhibits.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

This project is headed by a five-person committee, consisting of three members of KM's Board of Trustees, principle architect Ron Agor, and KM Executive Director, Jane Gray.

Project Committee Chairperson: KM's Board of Trustees President Maryanne Kusaka. A retired school teacher (30 years), former Mayor of the County of Kaua'i & Ni'ihau (1994-2002), independent consultant, and realtor, Kusaka is an accomplished and dedicated community leader and public servant with an extensive background in capital improvement projects. As mayor, she oversaw the \$5 million Lihue Airport roadside beautification project, a \$16 million construction project for a new police/civil-defense facility, and the massive re-build of Kauai after Hurricane Iniki. She also initiated and implemented the project to create a multi-use bike/walking path from Kealia through Wailua.

Construction Chair: Principle architect Ron Agor will be responsible for overseeing the entire construction project including pre-construction. A licensed architect with 26 years experience in Hawai'i and California, Agor has been involved in and provided both reduced cost and pro-bono services to many non-profits on Kaua'i. His work includes serving as principle architect for the Kaua'i YMCA and Kaua'i Philippine Cultural Center. He is also the current principle architect for the Coco Palms Hotel Rebuild.

Finance Co-Chair: KM Board Treasurer Kelly McGannon worked as a Financial Accountant specializing in reporting and analysis in both non-profit and private sectors for the past 40 years. She has expertise in the following areas: preparing financial statements, account reconciliation, general ledger accounting, payroll & payroll tax preparation, reports, and filing, budget forecasting and preparation, advanced computer proficiency (PC and Mac), and an extensive knowledge of accounting software and processes. She currently serves as treasurer for several other non-profit organizations.

Finance Co-Chair: KM Board Member Wallace Rezendes, Jr served as Director of Finance for the County of Kaua'i for 13 years, which includes being the County's Chief Procurement Officer. In this capacity, he reviewed and approved contracts for the County including contracts for construction, construction consulting professional services, and goods and supplies. Familiar with contract best practices including contract structure, performance requirements, and progress payments.

KM Executive Director, Jane Gray is a retired Kaua'i business woman and has worked in the hospitality industry for over 40 years. Formerly on KM's Board of Trustees, she has served as Executive Director for the past five years overseeing the museum courtyard renovation, construction of the new ADA wheelchair accessible restroom, new ADA compliant ramp and courtyard entrance, and new safety railings at the front entrance to the Wilcox building.

Upon project completion, this team will remain in place to oversee PHASE II of the overall revitalization project.

B. Organization Chart

KM is served by a 15-member Board of Trustees. See Attachment V.B. for complete list of Board of Trustees and Officers.

KM's Executive Director, Jane Gray, reports directly to the Board of Trustees. Board meetings are held every second Monday of the month with a 90% participation rate.

Supporting the Executive Director are two full-time staff: Collections Manager/Curator, Chris Faye and Membership Manager, Lyah Kama-Drake. KM's part-time staff of (6) includes the Public Relations/Development Coordinator, Education/Outreach Coordinator, Volunteer Coordinator, Gift Shop Assistant Manager, and two sales positions.

All (8) full and part-time staff members report directly to the Executive Director. The museum staff is supported by approximately 50 dedicated volunteers who report directly to the Volunteer Coordinator.

C. Compensation

2013 Annual salaries for the three highest paid officers, directors, or employees:

1. Executive Director \$ 43,624.25

2.	Collections Manager/Curator	\$ 32,443.18
3.	Membership Manager	\$ 26,044.67
Total:		\$ 102,112.10

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

B. Licensure or Accreditation

The Kaua`i Museum Association, Ltd. (KM) is a private, non profit 501(c)(3) corporation operating on the island of Kaua`i, State of Hawai`i. KM was originally incorporated as the Kaua`i Library Association, Ltd circa 1922.

APPENDIX A. List of Attachments:

- II.1 Design Plan
- Letters of Support
- III.1 Budget Project Detail
- III.1A Budget Request by Source of Funds (page 4)
- III.1B Budget Justification: Personnel – Salaries and Wages (page 5)
- III.1C Budget Justification: Equipment and Motor Vehicles (page 6)
- III.1D Budget Justification: Capital Project Details (page 7)
- V.B Organization Chart – List of Board of Trustees and Officers
- IRS 501(c)(3)

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

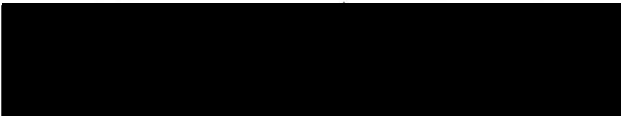
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kaua`i Museum Association, Ltd.
(Typed Name of Individual or Organization)



1/24/14
(Date)

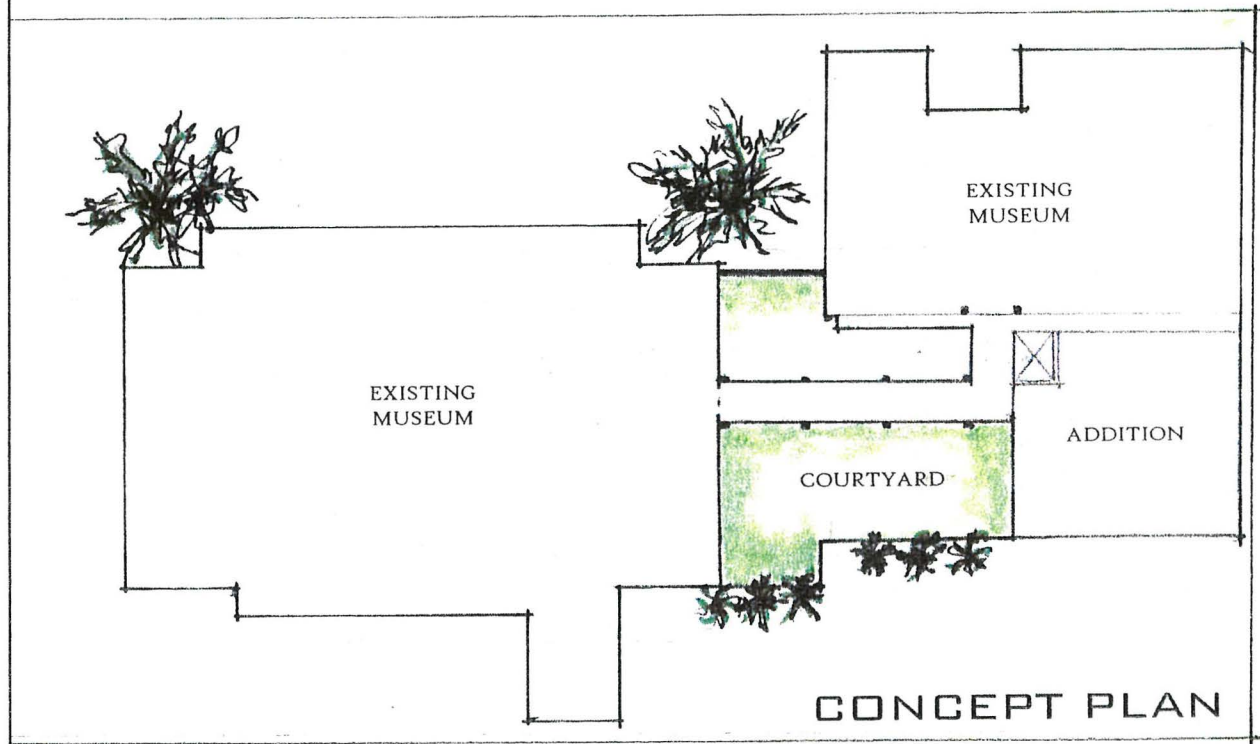
Maryanne Kusaka
(Typed Name)

President, Kaua`i Museum Board of Trustees
(Title)

KAUA'I MUSEUM ADDITION

AGOR ARCHITECTS, LLC

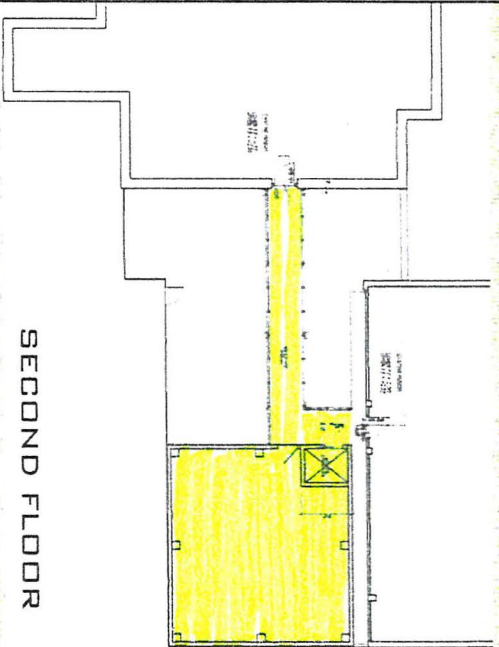
RICE STREET



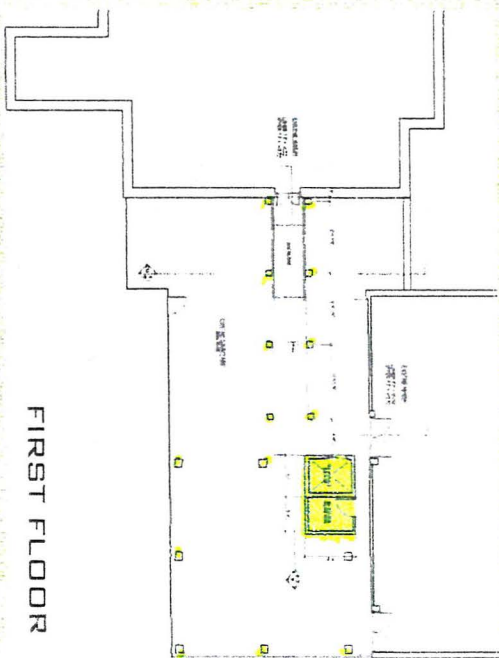
E I W A STREET

KAUA'I MUSEUM ADDITION

AGOR ARCHITECTS, LLC

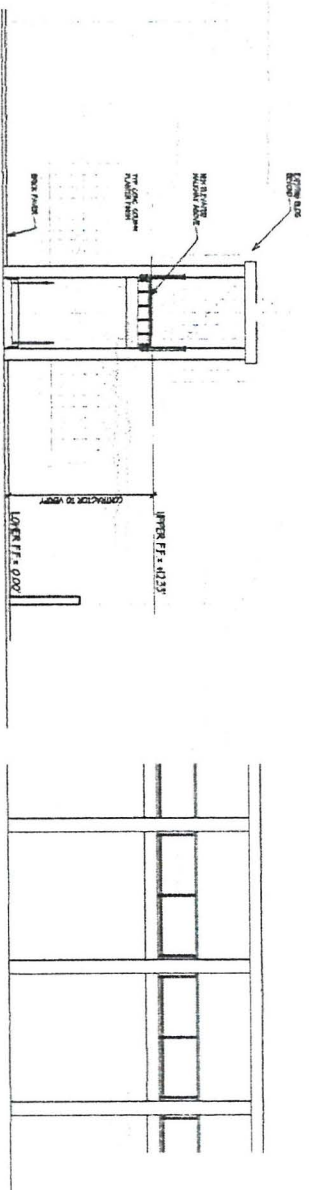


SECOND FLOOR

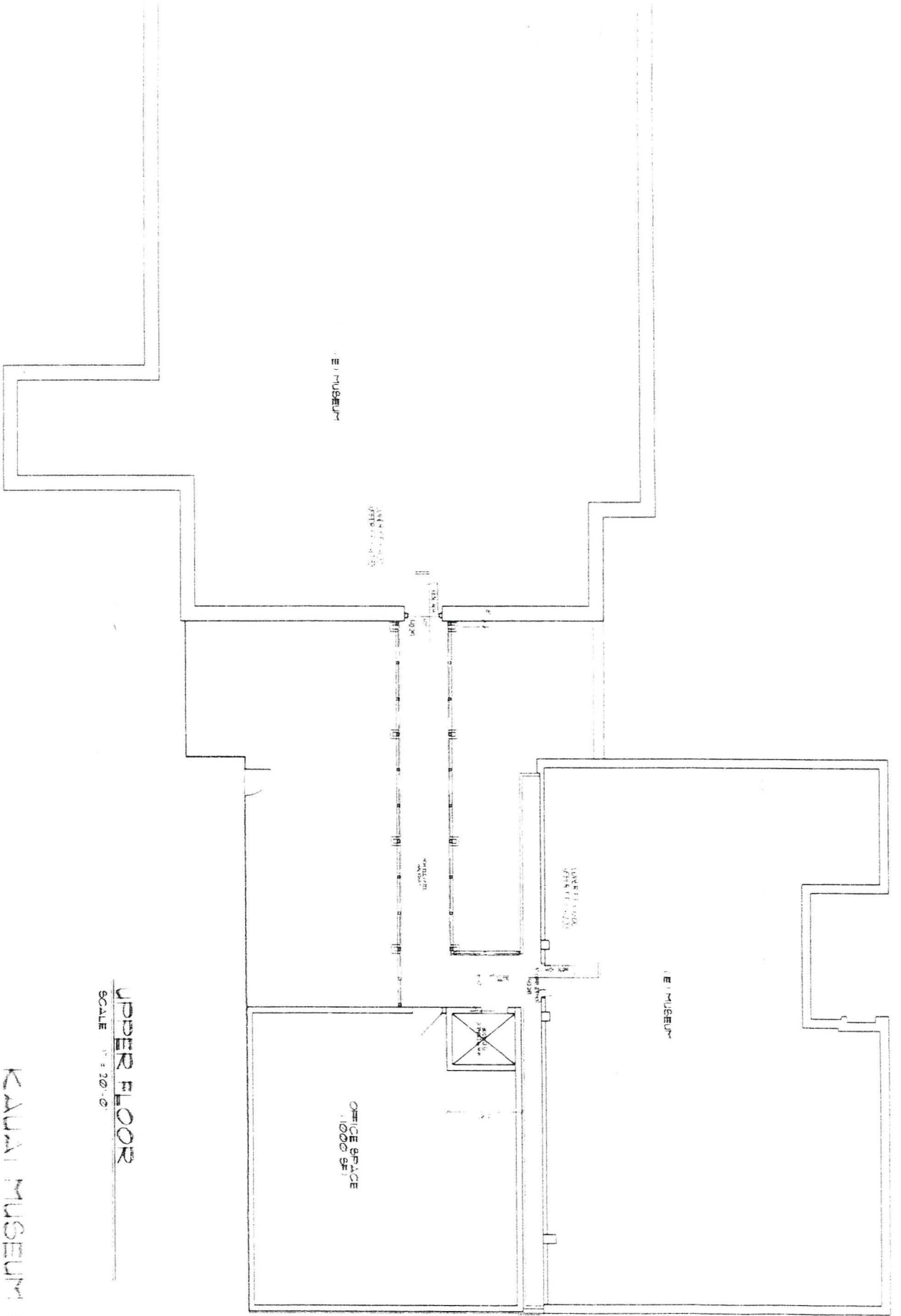


FIRST FLOOR

ELEVATIONS

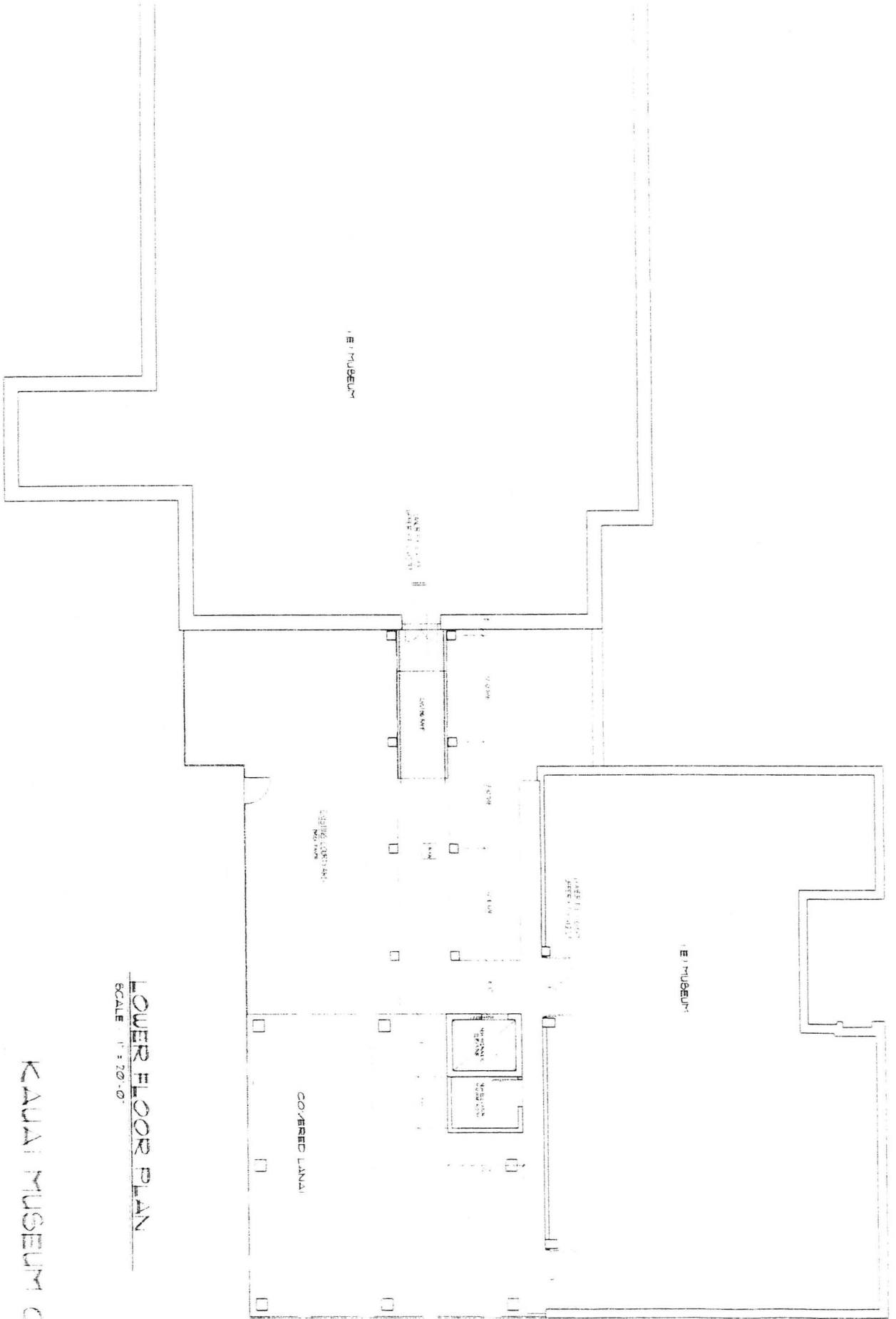






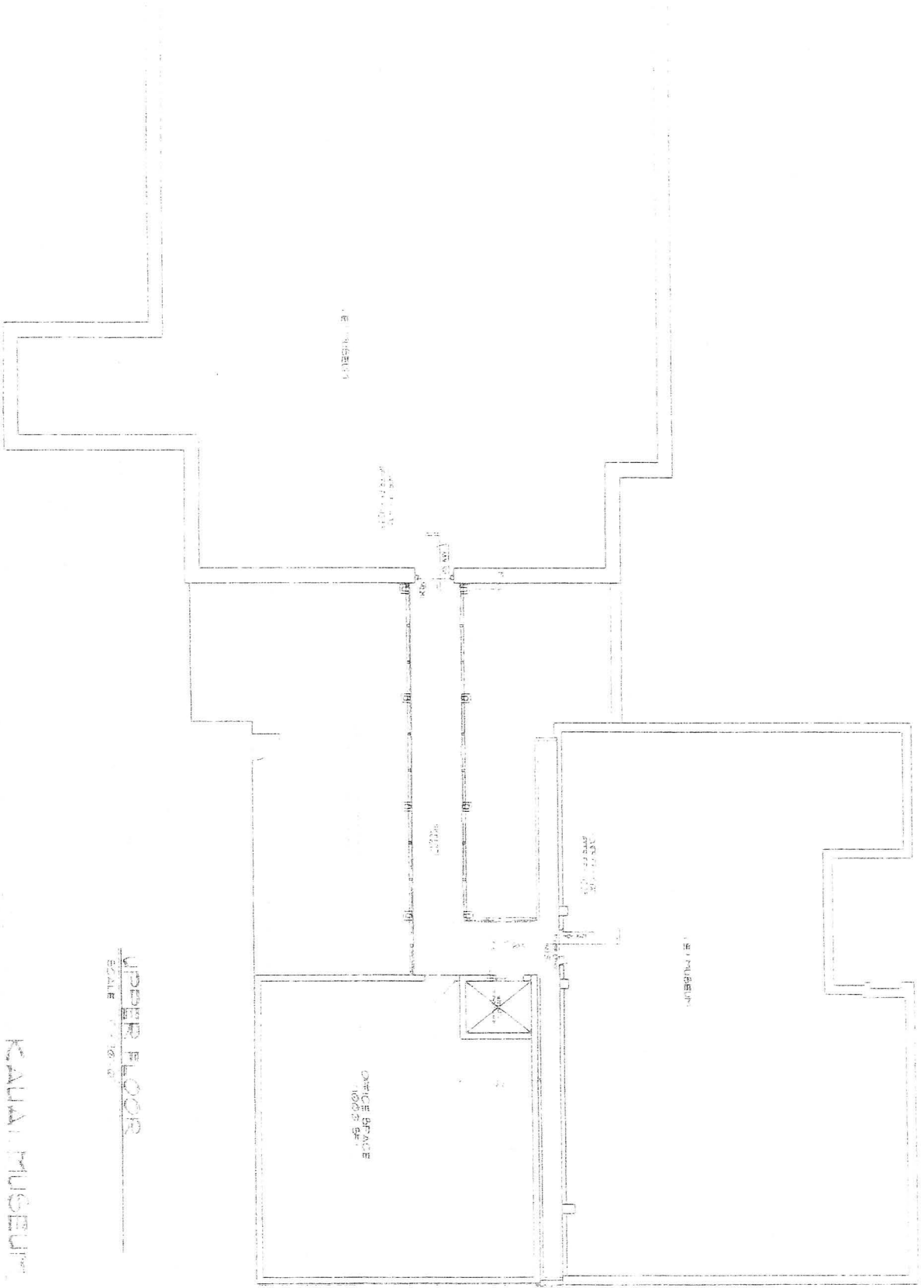
UPPER FLOOR
SCALE 1" = 20'-0"

KAULA MUSEUM CONCEPT



LOWER FLOOR PLAN
SCALE 1" = 20'-0"

KAUALA MUSEUM CONCEPT



UPPER FLOOR
SCALE 1/16" = 1'-0"

KAUAI MUSEUM CONCEPT

Bernard P. Carvalho, Jr.
Mayor



Nadine K. Nakamura
Managing Director

OFFICE OF THE MAYOR

County of Kaua'i, State of Hawai'i
4444 Rice Street, Suite 235, Lihu'e, Hawai'i 96766
TEL (808) 241-4900 FAX (808) 241-6877

January 22, 2014

TO WHOM IT MAY CONCERN:

I strongly support the application of the Kaua'i Museum as they submit a request for a grant-in-aid in the amount of \$775,000.

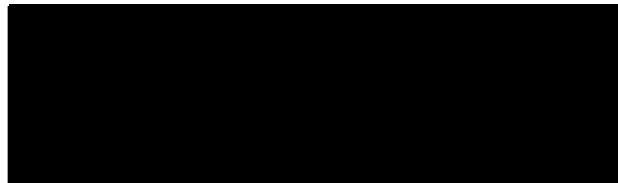
I understand that these funds will be utilized for the construction of improvements including an elevator, office space on the second floor over the courtyard, expansion of the building and in order to become more energy efficient installation of a photo voltaic system on its roof.

This facility serves as a visitor destination and houses most of Kaua'i's historical and cultural archives dating back to the plantation days. Many residents also treasure the museum for it has perpetuated the traditions and values of our island community.

I humbly request for your favorable consideration of the Kaua'i Museum's application for a grant-in-aid. It will serve as an economic development improvement for our community and will be valued by many in future generations.

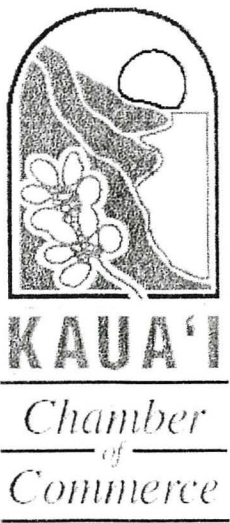
If you have any questions, please don't hesitate to contact me at (808) 241-4900.

Sincerely,



Bernard P. Carvalho, Jr.
Mayor

cc: Maryanne Kusaka, President, Kaua'i Museum



January 21, 2014

Hawaii State Legislature
Honolulu, Hawaii

Letter of Support

Kauai Museum Association, Ltd.
Grant-in-Aid Request (GIA)

On behalf of the Kauai Chamber of Commerce, I am submitting this Letter of Support for Kauai Museum Association, Ltd., for a Grant-In-Aid for the following:

- ❖ An elevator to the 2nd floor
- ❖ A covered walkway to the adjacent building
- ❖ A photovoltaic system

Total GIA request of \$776,000.

As Kauai's primary museum which serves as a living museum that provides residents and visitors alike access to the island's diverse ethnic, cultural and socio-historical communities, the Museum serves as an important resource which provides information and perspectives for all who visit: from *keiki* to *kupuna* and, *kama'aina* to *malihini*. As both a student and director of history/historic preservation and, culture and arts programs, I sincerely believe that the Museum has continued to change its objectives in order to meet current needs for present and future generations. A key aspect to its continuing success is access and keeping its programs economically viable.

Your support of this GIA request will help the Museum continue its important work in sharing as well as preserving the island's past and present, and, more importantly, accessibility and outreach.

Mahalo Nui Loa for your consideration.

Sincerely yours,

Randall Francisco
President/CEO and former Dean/Director, Continuing Education/Workforce
Development and Culture & Arts Programs, UH System

KAUA`I MUSEUM RENOVATION PROJECT
BUDGET DETAIL AND ALLOCATION OF FUNDS

PRE-CONSTRUCTION:

Architectural & Engineering Fees (4.8%)	\$	24,000.00
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CONSTRUCTION:

Elevated Corridor	\$	75,000.00
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Elevator	\$	180,000.00
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Office Space (New 2nd-Level Building)	\$	250,000.00
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10% Construction Contingency	\$	50,500.00
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TOTAL PRE-CONSTRUCTION/CONSTRUCTION	\$	579,500.00
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EQUIPMENT:

20 kW Grid-Tied Photo Voltaic System *	\$	87,000.00
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8 kW Grid-Tied Photo Voltaic System *	\$	39,000.00
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10% PV System Contingency	\$	12,600.00
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* Includes design, permitting, and installation

TOTAL EQUIPMENT	\$	138,600.00
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PERSONNEL:

Grant Administrator	\$	27,160.00
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Executive Director	\$	8,724.85
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Collections Manager/Curator	\$	6,488.64
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Membership Manager	\$	2,604.47
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Education/Outreach Coordinator	\$	509.66
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Payroll Taxes	\$	6,203.42
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Fringe Benefits	\$	1,708.96
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TOTAL PERSONNEL	\$	53,400.00
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OTHER:

Telecommunications	\$	3,000.00
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Utilities	\$	1,000.00
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Supplies	\$	500.00
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TOTAL OTHER:	\$	4,500.00
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TOTAL PROJECT BUDGET	\$	776,000.00
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BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

Applicant: Kaua'i Museum Association, Ltd.

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	45,488			
2. Payroll Taxes & Assessments	6,203			
3. Fringe Benefits	1,709			
TOTAL PERSONNEL COST	\$ 53,400.00			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	500			
7. Telecommunication	3,000			
8. Utilities	1,000			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	4,500			
C. EQUIPMENT PURCHASES	\$ 138,600.00			
D. MOTOR VEHICLE PURCHASES	N/A			
E. CAPITAL	\$ 579,500.00			
TOTAL (A+B+C+D+E)	\$ 776,000.00			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	776,000	Kelly McGannon (808) 245-4434		
(b)		Name (Please type or print)		
(c)		Signature of Authorized Official		
(d)		Date		
TOTAL BUDGET	776,000	Maryanne Kusaka, President, Kaua'i Museum Board of Trustees		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Kaua'i Museum Association, Ltd.

Period: July 1, 2014 to June 30, 2015

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Grant Administrator	1	\$36,213.33	75.00%	\$ 27,160.00
Executive Director	1	\$43,624.25	20.00%	\$ 8,724.85
Collections Manager/Curator	1	\$32,443.18	20.00%	\$ 6,488.64
Membership Manager	0.75	\$26,044.67	10.00%	\$ 2,604.47
Education/Outreach Coordinator	0.5	\$10,193.22	5.00%	\$ 509.66
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				45,487.62
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Kaua'i Museum Association, Ltd.

Period: July 1, 2014 to June 30, 2015

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
20 kW Grid-Tied PV System	1	\$39,000.00	\$ 39,000.00	\$ 39,000.00
8 kW Grid-Tied PV System	1	\$87,000.00	\$ 87,000.00	\$ 87,000.00
Project Contingency 10%	1	\$12,600.00	\$ 12,600.00	\$ 12,600.00
			\$ -	
			\$ -	
TOTAL:	3		\$ 138,600.00	\$ 138,600.00

JUSTIFICATION/COMMENTS: Cost includes design, permitting, application submittals, KIUC interconnections, installation, and system qualification, tuning, and commissioning after new KIUC meter install

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Kaua'i Museum Association, Ltd.

Period: July 1, 2014 to June 30, 2015

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2012-2013	FY: 2013-2014	FY:2014-2015	FY:2014-2015	FY:2015-2016	FY:2016-2017
PLANS			\$ 24,000.00			
LAND ACQUISITION			N/A			
DESIGN			N/A			
CONSTRUCTION			\$ 555,500.00			
EQUIPMENT			\$ 138,600.00			
TOTAL:			\$ 718,100.00			
JUSTIFICATION/COMMENTS:						
Construction and equipment include 10% contingency. Per the architect, there was a 4.8% fee included in the Plans.						

ATTACHMENT V.B

Kaua`i Museum Association, Ltd. Board of Trustees and Officers as of January 2014:

Maryanne Kusaka, President. Former Mayor of Kaua`i, retired public school teacher, independent consultant, and realtor. Serves on the Board for several non-profits.

Holbrook Goodale, Vice-President. Retired business executive involved in many non-profits. Member of one of Kaua`i Museum's founding families (formerly Kaua`i Library Association).

Keith Holdeman, Secretary. Retired from GTE where he served in various financial planning positions; active in many non-profit organizations; serves as a docent at KM.

Kelly McGannon, Treasurer. Retired businesswoman in the financial field; active volunteer serving on the Boards for various non-profits.

Nelson Batalion. Active in the Associated Students of Kaua`i Community College and President of the school's Pamantasan Club. He works in the hospitality industry.

John Constantino. Student Life & Activities Coordinator at Kaua`i Community College and member of the County of Kaua`i Chapter Review Committee.

Harry Duronslet. Owner of HD Construction and serves on the building committee. Actively contributes in renovation and maintenance projects at the museum.

Wendell Kam. Manager of Young Brothers Tug & Barge Co.; an active community contributor and museum volunteer.

Christobel Kealoha. Retired lawyer and accomplished musician, teacher, and practitioner of Hawaiian culture.

Anne Moncrief. Retired interior designer and business owner; an active volunteer serving many non-profit organizations.

Noelani Pomroy. Award-winning island floral designer and lei-maker; she served over twenty years as KM Membership Manager.

Wallace Rezentes, Jr. Former County of Kaua`i Director of Finance and current Business Banking Officer with first Hawaiian Bank. Serves on the Board of several non-profits.

David Scott. Talented actor, artist, and writer. Former teacher, museum curator and director, former administrative assistant to Kaua`i Mayor Tony Kunimura.

Board Members 2014

<u>Name</u>	<u>Title</u>	<u>Address and Email</u>	<u>Phone</u>
Maryanne Kusaka	(Chair)	5151 Nonuo Road, Kapaa, hi 96746 mkusaka@hawaii.rr.net	652-6500
Hobly Goodale	(Vice Chair)	2415 Aloki St, Lihue, Hi 96766 grumpa@hawaii.rr.com	245-2510
Keith Holdeman	(Secretary)	4280 Maka Rd, Kalaheo, Hi 96741 klhold@hawaiiantel.com	332-9312/ 651-6340
Kelly McGannon	(Treasurer)	2268 Kanio St, Lihue, Hi 96766 Halekoa1@hawaii.rr.com	245-4434/ 651-5286
John Constantino	(Member)	P.O.Box 95, Kilauea, Hi 96754 johncons@hawaii.edu	245-8245/ 651-4151
Nelson Batalion	(Member)	P.O.Box 382, Kaunakani, Hi 96747 Localnel2000@yahoo.com	634-2120
Wendall Kam	(Member)	3700 Nawiliwili Rd, Lihue, Hi 96766 koakam@aol.com	245-4051/ 645-5905
Noelani Pomroy	(Member)	3332 Kahumoku Rd, Hi 96766 noelanipomroy@hotmail.com	639-9411
Galyn Tamagawa-Fujii	(Member)	3-4567 Kuhio Rd, Lihue, Hi 96766 galynf@robertshawaii.com	245-9101
Harry Duronslet	(Member)	P.O. Box 1003, Kapaa, Hi 96746 hdcc@harrycorporation.com	822-7173/ 634-6155
Wally Rezentes Jr.	(Member)	wrezentes@fhb.com	
Anne H.R. Moncrief	(Member)	ahrm3@aol.com	246-1833

Address any reply to: P.O. Box 2350, Los Angeles, Calif. 90053

Department of the Treasury

District Director

Internal Revenue Service

Date:

In reply refer to:

November 5, 1976

L-225, Code ~~44~~ EP/EO:

(213) 688-5788

EOMF

▷
Kauai Museum Association, Limited
Box 248
Lihue, Hawaii 96766

Date of Exemption: August 1959

Internal Revenue Code Section: 501(c)(3)

Gentlemen:

Thank you for submitting the information shown below. We have made it a part of your file.

The changes indicated do not adversely affect your exempt status and the exemption letter issued to you continues in effect.

Please let us know about any future change in the character, purpose, method of operation, name or address of your organization. This is a requirement for retaining your exempt status.

Thank you for your cooperation.

Sincerely yours,



Item Changed

From

To

Name Changed

Kauai Library and
Museum Association

Kauai Museum
Association