

House District 28

Senate District 13

**THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Housing Hawaii, Inc.

DbA:

Street Address: 1001 Bishop Street, Suite 2880
Honolulu, HI 96813

Mailing Address: Same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name GEORGE S. MASSENGALE

Title Consultant

Phone # 808-721-9296

Fax # _____

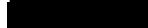
e-mail honolulujd@gmail.com

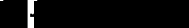
3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

TO ADAPT FOR IMPLEMENTATION A "BEST PRACTICES" RENTAL DEPOSIT/GUARANTEE PROGRAM IN HAWAII. THE PROGRAM WILL ELIMINATE THE DEPOSIT/FIRST MONTHS RENT BARRIER ENCOUNTERED ATTEMPTING TO MOVE INTO A MORE STABLE AND PERMANENT HOUSING SITUATION.

4. FEDERAL TAX ID #: 

5. STATE TAX ID #: 

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 116,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 5,000.00


KEVIN R. CARNEY, PRESIDENT
NAME & TITLE

JANUARY 29, 2014
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

1. A brief description of the applicant's background:

Housing Hawaii Inc., (HH) is a non-profit 501(c)(3) corporation that was created in November 2005 at a conference in Waikiki called, "Affordable Housing in High Cost Areas." HH is a broad coalition of public, private, and nonprofit organizations dedicated to creating, preserving, and supporting the development of affordable workforce housing our workers can afford through education, advocacy, and development. Membership includes representatives from the non-profit development community, private developers, government officials, housing and homeless service providers, self-help housing developers, labor, and business leaders. HH provides a unified voice that aims to result in the creation and preservation of homes that we can all afford.

HH collaborative relationships include various housing developers and managers, architectural firms, investment bankers, legal services providers and community development organizations. Presently HH shares offices in downtown Honolulu with the Ecumenical Association for Housing or EAH Inc. EAH Housing is a 501(c)(3) corporation founded with the belief that attractive affordable rental housing is the cornerstone to sustainable, living communities.

Established in 1968 and located in San Rafael, CA, EAH Housing has become one of the largest and most respected nonprofit housing development and management organizations in the western United States. EAH develops low-income rental housing and currently manages 88 properties in California and 14 in Hawaii, 10 on Oahu, and 2 each on Kauai and Maui. They own or have a controlling interest in approximately 70% of the properties they manage and they have not sold a property in their 46 year history. EAH has been recognized for its leadership role in local, regional and national housing advocacy efforts.

In February 2007, HH sponsored, in conjunction with the Urban Land Institute, its first conference called, "Solving Hawaii's Affordable and Workforce Housing Crisis." This was followed in October 2007 by second conference entitled, "Developing Affordable Housing: Avoiding Roadblocks and Clearing Hurdles." As a result Hawaii's then Governor Linda Lingle, chose to participate in HUD's National Call to Action for Affordable Housing through Regulatory Reform. Through their public and private sector relationships, HH has both strongly advocated and worked for policies, measures, and solutions to address Hawaii's chronic shortage of affordable workforce housing and more recently the increasing demand for affordable senior housing, and the need to address the housing needs of the homeless families and individuals.

2. The goals and objectives related to the request

In Hawaii today approximately 22% of the families qualify as working poor. The federal poverty level for Hawaii is too low when compared with our State's high cost of living. A family with two children needs to make \$57,893 in Honolulu to survive on a "bare-bones budget". Many of our low income residents live from paycheck to paycheck, and have no savings resources. Poor families, seniors, the homeless, and the displaced that desire to better their living situation face barriers to moving. In addition to the as the first months rent and security deposit requirement, they lack the actual transportation to move from one location to another. In addition they may need to pay utility deposits. As a result many individuals and families are precluded from accessing housing because of one or more obstacles. The deposit and first months rent barrier is even more insurmountable for Hawaii 6,000+ homeless individuals and families.

HH is requesting a one time grant of \$116,000.00 to adapt, and make implementation ready a "best practices" Rental Deposit/Guarantee Program for Hawaii. HH anticipates that this program will be ready full rollout on or before July 1, 2015. Included in the project will be a hands on demonstration pilot. The Rental Deposit/Guarantee Loan Program (RDGP) will eliminate the deposit/first months rent barrier encountered when attempting to move into more stable and permanent housing situation. The RDGP will be a practical realistic alternative means to move people into an affordable rental housing situation. The main characteristics of the program are:

- Security deposits and first months rent that are repayable in installments.
- Landlord is either guaranteed the full the full amount of the deposit, or directly paid the deposit as well as the first months by a nonprofit housing vendor organization.
- Prospective individuals will be prescreened eligibility by the referring agency.

3. The public purpose and need to be served:

It is no secret that Hawaii and Honolulu in particular have the highest rental housing cost in the nation. The U.S. Department of Housing and Urban Development places the fair market rent in Honolulu for a 2 bedroom apartment at \$1,860.00 and \$2,682.00 for a 3 bedroom unit. Families wishing to move must have between \$3,000 and \$5,000 available for deposit and first months rent. For a homeless individual transitioning from a shelter or semi permanent housing the rental deposit barrier is even more profound, as a result many low income families and individuals are precluded from moving from their present living situation into housing that may be better suited and closer to their place of work, other family members and care givers, or to necessary services, such as childcare, healthcare, and transportation.

A robust RDGP would address many of the State's housing goals as well as the housing plans developed by our counties. For the homeless it would be to increase the availability of shelter and transitional beds/living units, while at the same time freeing up other supportive services needed for unsheltered families and individuals.

4. Describe the target population to be served:

The target populations to be served in Hawaii are primarily low income families, seniors, and those of our State's 6,300+ homeless individuals and families, who meet eligibility requirements. It will also provide a viable safety net for the 262,021 individuals, or 85,267 households, that have self-identify as being at-risk of homelessness and are two paychecks away of actually becoming homeless.

In order to accomplish this there needs to be in place a workable program that nonprofit organizations can incorporate into their operational structure. As of now there is no single rental deposit guarantee loan program that can easily incorporated by local governments, nonprofit social service and housing providers wishing to do so must create their own. HH will conjoin several existing "best practices" rental deposit programs now being successfully used on the mainland use by those entities working to solve this critical problem in Hawaii.

5. Describe the geographic coverage:

Once the program has been pilot tested on Oahu, the program will be ready for full implementation statewide, to those entities that wishing to offer the program to their clients/constituents.

II. Service Summary and Outcomes**1. Describe the scope of work, tasks and responsibilities:**

HH's Rental Deposit Guarantee Program (RDGP) will be the first of kind in the State of Hawaii. Although there are housing assistance programs that focus on providing rental deposits and first months rent, these are grant based programs whose focus is primarily on the homeless, and mentally ill that are unemployed and have extremely limited financial resources, and the number served is minimal. The RDGP differs as it serves a broader population base which includes low income families, seniors, individuals, and homeless who are employed, and who desire to move from their present situation into living situation better suited for their needs, perhaps to be closer to their place of employment, better public transportation access, closer medical care facilities, or family members/ohana.

As noted in item No. 4 above, HH will create a "best practices" model program to be used by existing providers currently working to address our states shortage of affordable rental housing. To accomplish this HH anticipates the need for two full-time temporary positions and one quarter-time IT specialist position.

Overseeing RDGP project activities will be Kevin Carney, President of Housing Hawaii Inc. A full time Project Manager will be responsible for overall design and implementing the various activities associated with development and implementation. A full-time Associate Project Manager will assist with development and implementation and serve as the community liaison with the various entities actively involved. The third position is for a quarter time, IT

income housing tax credit property in Ewa Villages. Mr. Carney is currently responsible for the management of 1,652 apartments on the islands of Kauai, Maui and Oahu.

Rene Berthiaume, is the Vice President of Network Enterprises, Inc., a private non-profit community rehabilitation agency and is also the Vice President of Housing Hawaii. Rene' has over 40 years of experience with Hawaii non-profit agencies, specializing in the areas of human services, construction, special needs & affordable housing and programs serving our veterans. Rene' has focused on project development and management for an affordable housing subdivision in Kihei, Maui, housing and employment services for homeless veterans, the establishment of Safe Houses for incarcerated juveniles and improvements for the safe evacuation of the elderly and disabled during emergencies.

Mr. Brian T. Takahashi joined Architects Hawaii Ltd. in 2004 as a Project Director with over 35 years of experience in architecture, planning and design. His extensive experience with private and public sector clients has been instrumental in creating high client satisfaction with projects locally and internationally. Mr. Takahashi's projects have included residential, urban mixed-use, commercial, and institutional facility planning and design. Several of his projects have received local and national design awards including the recent award-winning renovation of the Towers of Kuhio Park. Brian services as Housing Hawaii's Treasurer.

Jenny Lee is a staff attorney at Hawaii Appleseed working primarily on affordable housing and education advocacy. She has previously clerked at Disability Rights Texas as well as New York Lawyers for the Public Interest, where she advocated for environmental justice, access to health care, and disability rights. In law school, Jenny participated for four semesters in Harvard Law School's family law clinical, providing legal services to low-income clients experiencing domestic violence, as well as immigrants and LGBT clients. She has also served as an AmeriCorps member in Portland, Oregon. Jenny earned her J.D. from Harvard Law School in 2011 and received her bachelor's degree in philosophy, French, and political science from the University of Oregon. She joined the Hawaii Hawaii board in 2013.

Board member Sherri K. Dodson is the Executive Director of Habitat for Humanity Maui. She was the first executive director hired and has helped guide the organization to completing 75 homes in 10 years. She graduated from the University of Hawaii with a B.A. in Political Science with an emphasis in Hawaiian Studies. She then continued her education at Western State Law School and graduated with a J.D. in 1986. In 1990 she was appointed Vice Chairman of the 1990 Maui County Charter Commission and in 2003 she was appointed Vice Chairman of the State Salary Commission. She was also a member of the Governor's Task Force on Affordable Housing. She continues to volunteer for the National Kidney Foundation and Hawaii Organ Donor Center. She was a board member for five years of on the Hawaii Public Housing Authority and is currently the Treasurer for the Maui Non-Profit Director's Association.

Other individuals presently serving as board member include, Denise Boswell who is with the Rural Community Assistance Corporation; Greg Robertson, Principal of Robertson & Company; and Delene Oshiro, Executive Director of the Big Island Housing Foundation.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated/

Effectiveness will be measure by tracking the project’s progress by against the project’s time (Appendix A). Quarterly reports will be prepared and submitted in timely manner. With respect to outreach activities, details will include:

- Number of organizations contacted with dates and outcome.
- Presentations scheduled by island.
- Presentations complete by island and number of attendees.

With respect to the pilot project activities, details will include:

- Change recommendations via feedback loop.
- Document changes made and results.
- Survey of overall use friendliness

III. Financial

Budget

1. Budget that details the cost of the request.
(See Budget Request By Source of Funds)

2. Anticipated quarterly funding requests for the fiscal year 2015.

HH anticipates that all project activities will be fully completed by June 30, 2015.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$29,000.00	\$29,000.00	\$29,000.00	\$29,000.00	\$116,000.00

3. Listing of all other sources of funding that we are seeking for fiscal year 2015.

HH is vigorously pursuing several additional opportunities which include:

- Veterans Administration (housing assistance for disable and homeless veterans)
- Hawaii Community Foundation (FLEX program)
- Home Depot Foundation (Community Impact Grant Program)
- McInerny Foundation (Human Services Priority)
- Ben & Jerry Foundation (Social Change Priority)

4. Listing of all state and federal tax credits it has been granted within the prior three years. Listing of all state and federal tax credits we have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

IV. Experience and Capability

A. Necessary Skills and Experience

HH's President, Kevin Carney and Vice President, Rene Berthiaume will oversee the overall design and planned implementation of the Rental Deposit Guarantee Loan Program. Between the two of them they possess over 60 years of nonprofit housing development experience that includes affordable housing for low income families, the elderly, disabled and other special populations

B. Facilities

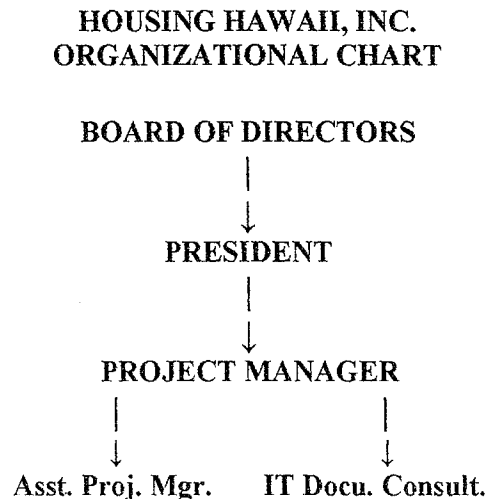
Housing Hawaii Inc., currently shares offices with EAH Inc., in the American Savings Bank Tower at 1001 Bishop Street, Suite 2880, Honolulu, HI 96813. All rent, utilities, security, and maintenance provided by EAH Inc. EAH will continue to provide office and facilities use for period of the project. The American Savings Bank Tower meets all ADA access requirements.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Housing Hawaii Inc., (HH) is a nonprofit organization whose management is composed from its board members. If awarded grant funding HH will contract the services for two principal project consultants and an IT document consultant who will be responsible for designing, developing and pilot testing a rental deposit guarantee program for use by other nonprofit organizations assisting low income families, elderly, and homeless in transition in obtaining affordable rental housing. The HH's President and board of directors will provide overall direction and guidance to contract consultants to ensure that all tasks are completed in a timely manner.

B. Organization Chart



VI. Other

A. Litigation

HH is not aware of any pending litigation to which we may be a party.

B. Licensure or Accreditation

The following HH board members have professional licenses.

1. Kevin Carney - Real-estate Broker
2. Darlene Osorio - Real-estate Broker
3. Brian Takahshi - Licensed Architect

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Housing Hawaii

January 29, 2014

(Date)

KEVIN R. CARNEY
(Typed Name)

President
(Title)

Appendix A

Project Position Descriptions

Position Description - Project Manager

Project Manager plays a key role reviewing, analyzing, and adapting “best practices” in creating of a rental deposit guarantee program for use in Hawaii. He/she will develop comprehensive project plans and ensure that all necessary task are completed in a timely manner. He/she will develop a project timeline and will assume full responsibility for completion of all tasks, while providing leadership and assistance to the Associate Project Manager, and the project’s IT Documentation Specialist.

Performance Objectives:

- ◆ Drive superior, consistent project management for concurrent projects
- ◆ Translate ideas, concepts and operational needs into comprehensive project plans including objectives, timeline, deliverables, budget and quality standards;
- ◆ Serve as the day to day project lead, ensuring the progress of teams against established goals
- ◆ Manage Associated Project Manager, and interface with HHI board officers and members.
- ◆ Effectively communicate with all parties involved and ensure that valid concerns are fully considered.
- ◆ Efficiently and effectively trouble shoot and resolve project issues.
- ◆ Prepare oral and written progress reports to board President and and project funders.
- ◆ Hold regular meetings to monitor progress
- ◆ Ability to conduct meetings and workshops before small and large groups
- ◆ Identify and help resolve issues
- ◆ Partner with social services and housing providers
- ◆ Ensure that all project partners are stay fully informed
- ◆ Assist Associate Project Manager in obtaining buy-in from community groups, social services, and housing providers.
- ◆ Assist the IT Specialist in ensuring that project documentation is completed and submitted according projected project timelines.
- ◆ Oversee and monitor deliverables of outside consultants

Financial

Maintain all project expenses, and prepare monthly project budget reports for board review. Ensure that project expenses are consistent with cash flow and unanticipated expenses.

Requirements

5-7 years experience leading, designing, modifying and adapting social services programs and housing initiative. Proven experience in successfully leading project teams with multifaceted, competing priorities and deadlines, including virtual work teams with members in different geographic regions. Strong interpersonal and client management

skills. Excellent written and verbal communication skills. Strong integrative and problem solving skills. Strong organizational abilities and flexibility to work in a performance driven environment.

Bachelors degree or equivalent in business, management, with a familiarity affordable housing programs and issues.

Proficient in MS Office (including Excel), MS Project, Windows XP and Windows 2000

Ability to travel and work extended hours as needed.

Assistant Project Manager

Description

The Assistant Project Manager (APM) will be responsible for supporting the Project Manager and to a limited degree the IT Documents Specialist. In addition the assistant project manager will also serve as the Community Outreach coordinator and project liaison to various governmental departments and nonprofit organizations collaborating with the development of the RDGP. In addition the ADM will assist in the preparation of RDGP instruction manual, and provide on-site training to organizational staff wishing to incorporate the a RDGP component into their mission objectives.

All candidates must meet the following minimum requirements in order to be considered for this opportunity.

General Qualifications:

2-3 years experience in an office environment

Proficient with Microsoft Office products, including Powerpoint

Ability to provide hands on training to collaborating organization

Background in developing training materials

Familiarity, or able to learn Smilebox or other newsletter program

Background in managing outreach campaigns

Ability to conduct information briefings, and user trainings for small and large groups.

Education:

B.A. or B.S. Degree in Business Administration, Management, Communications or Information Management and 2 to 4 years of related related experience.

IT Documentation Specialist

The IT Documentation Specialist (ITDS) is responsible for authoring supporting technical documentation as it relates to the Hawaii Housing's Rental Deposit Guarantee Program. The ITDS will oversee the documentation efforts for entire project and will coordinated closely the Project Manager and Assistant Project Manager. The ITDS will determine a documentation plan and will author well-written, effective, user based content.

Description of Essential Duties and Responsibilities

1. Demonstrable technical writing and editing skills; ability to explain complex concepts and processes clearly and effectively.
2. Prior experience in developing interactive training materials including a users manual.
3. Hands-on experience with HTML, JavaScript, and SQL.
4. Ability to organize and present a range of technical material to a variety of audiences.
5. Knowledge of and experience with both print and online authoring tools.
6. Ability to independently manage a technical documentation project, including development and execution of a comprehensive documentation plan.
8. Proficiency with current technology-based tools and processes. Ability to complete assignments and meet deadlines.
9. Demonstrated ability to adapt work methods in response to changing priorities.

Other

The ITDS may telecommute, however he/she should be available to personally attend weekly staff meeting.

Although this position offers great flexibility, the project will be on a strict schedule and all deliverables must be completed with the specified time period.

Education

B.S. Information Management with 2 to 4 years of prior experience.

Excel Worksheets

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

Applicant:

Housing Hawaii, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	EAH Housing Inc. In-kind (b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries - Consultants (proj.mgmt & IT)	102,000			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	102,000			
B. OTHER CURRENT EXPENSES				
1. Outside Consultants	5,000			
2. Airfare, Inter-Island & consultants	3,600			
3. Insurance		300		
4. Lease/Rental of Equipment				
5. Lease/Rental of Space		21,000		
6. Staff Training				
7. Supplies	300			
8. Telecommunication		1,500		
9. Utilities		1,500		
10. Printing & Publishing	3,600			
11. Postage	600			
12. Meetings	600			
13. Local Travel, Oahu	300			
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	14,000	24,300		
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	116,000	24,300	#VALUE!	#VALUE!
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	116,000	George S. Massengale 271-9296		
(b) EAH Housing In-kind	24,300	Name (Please type or print) Phone		
(c)		[REDACTED]		
(d)				
TOTAL BUDGET	140,300	Kevin Carney, President Name and Title (Please type or print)		

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

Applicant:

Housing Hawaii, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	EAH Housing Inc. In-kind (b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries - Consultants (proj.mgmt & IT)	102,000			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	102,000			
B. OTHER CURRENT EXPENSES				
1. Outside Consultants	5,000			
2. Airfare, Inter-Island & consultants	3,600			
3. Insurance		300		
4. Lease/Rental of Equipment				
5. Lease/Rental of Space		21,000		
6. Staff Training				
7. Supplies	300			
8. Telecommunication		1,500		
9. Utilities		1,500		
10. Printing & Publishing	3,600			
11. Postage	600			
12. Meetings	600			
13. Local Travel, Oahu	300			
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	14,000	24,300		
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	116,000	24,300	#VALUE!	#VALUE!
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	116,000	George S. Massengale 271-9296		
(b) EAH Housing In-kind	24,300	Name (Please type or print) Phone		
(c)		Signature of Authorized Official Date		
(d)		Kevin Carney, President		
TOTAL BUDGET	140,300	Name and Title (Please type or print)		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Housing Hawaii, Inc.

Period: July 1, 2014 to June 30, 2015 (Project duration 6 mos. July 1, 2014 to December 31, 2014)

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Contracted Consultant - Project Director	1	\$54,000.00	100.00%	\$ 54,000.00
Contracted Consultant - Associate Project Director	1	\$36,000.00	100.00%	\$ 36,000.00
IT Documentation Consultant	1	\$48,000.00	25.00%	\$ 12,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				102,000.00
JUSTIFICATION/COMMENTS: All three positons will be temporary, not to excee 12 months.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Housing Hawaii, Inc

Period: July 1, 2014 to June 30, 2015

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
No equipment required			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS: No equipment required.				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
No Motor Vehicle Required			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS: No Motor Vehicle Required				