

House District 27

Senate District 13

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy

Legacy of Life Hawai'i

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

DEPARTMENT OF HEALTH

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Hawaii Organ Procurement Organization

Db/a: **Legacy of Life Hawai'i**

Street Address:

405 N. Kuakini Street, Suite 810, Honolulu, HI 96817

Mailing Address:

405 N. Kuakini Street, Suite 810, Honolulu, HI 96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name DR. STEPHEN KULA

Title President and CEO

Phone # (808) 599-7630

Fax # (808) 599-7631

e-mail skula@legacyoflifehawaii.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2015: \$ 142,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 1,500

STEPHEN A. KULA, PHD, NHA, PRESIDENT & CEO
NAME & TITLE

31 JANUARY 2014
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;

The mission of Legacy of Life Hawai'i (LLH) is to save and enhance lives by recovering organs and tissue for transplant; encourage organ donation through community outreach and education; and honour and support organ/tissue donors and their families. LLH is the only federally designated, private, nonprofit charitable organization authorized to recover organs and tissue for transplant in the State of Hawai'i. Founded in 1987, LLH serves a critical role in saving and restoring lives through organ and tissue donation and transplantation, as well as providing organs and tissue for research to advance medical science. LLH conducts public and professional educational outreach to encourage organ and tissue donation, and offers ongoing support to donor families. LLH works closely with our island hospitals to cultivate an understanding in our diverse communities that life is worth giving.

2. The goals and objectives related to the request;

Educating Hawai'i's population about organ and tissue donation is not only key to LLH's mission but is an important step to building a healthy community.

Goal: The goal of the proposed effort is to expand our public education outreach to neighbor island communities to encourage a culture of donation statewide.

Objectives:

- Raise public and professional awareness and understanding of the importance of organ and tissue donation in neighbor island communities, work places and hospitals
- Recruit and train an ethnically diverse group of volunteers on each to of the neighbor islands to serve as ambassadors for organ and tissue donation in their communities.

- Educate the community and raise public awareness on the importance of registering to be an organ and tissue donor and informing family members of this intention

3. The public purpose and need to be served;

The US Health Resources and Services Administration (HRSA) estimates that the need for organs and tissue is growing almost twice as fast as the supply. More than one million tissue transplants are performed each year, and the surgical need for tissue continues to rise. This holds true for Hawai'i. According to the Organ Procurement and Transplantation Network (OPTN), there are 440 people in Hawai'i who are on the waiting list for a life-saving organ (as of Jan. 17, 2014). Last year at this time that number was 375.

Asians, Pacific Islanders, Hispanics, and African Americans are especially at risk for end-stage organ failure. These racial groups comprise 60 % of Hawai'i's population. (OPTN and US Census Bureau data) Asians are more than twice as likely overall to reach end-stage organ failure. (OPTN)

The shortage of organs is not due simply to a lack of designated donors, but to the rarity with which the opportunity to donate organs presents itself. Less than 1 % of deaths qualify for organ donation. This underscores the need to increase the number of registered organ and tissue donors statewide as an important step toward building a healthy and caring community where more lives can be saved and many more restored.

According to a national survey conducted annually by Donate Life America, Hawai'i just barely meets the 50 % standard for donor designation share, i.e., the percentage of the population over the age of 18 who have registered to be organ and tissue donors. In a state-by-state comparison, Hawai'i ranked in the lower half among those that had a 54 % or lower donor designation share as reported at the end of 2012. (Source: 2013 DLA National Donor Designation Report Card)

Currently, LLH conducts extensive professional and public education programs on Oahu, where nearly 70 % of the population resides. But our educational outreach to neighbor islands has been limited due to fiscal constraints. During the next few years, neighbor island economies are forecast to grow at an expanded rate projected at 15% versus 10.5% on Oahu. (Source: <http://labor.hawaii.gov/wp-content/uploads/2013/10/DLIR-Long-Term-Employment-Forecasts20131023.pdf>)

Personal and social change can only come about when the community is personally engaged. A neighbor island public education and outreach program will enable us to reach and effectively implement organ and tissue donation education and donor registry campaigns in communities on the neighbor islands, where a third of the state population resides and five of the state's critical and tertiary-care hospitals are located.

4. Describe the target population to be served; Neighbor island communities on Maui, Hawai'i ('Big Island'), Molokai and Kauai.
5. Describe the geographic coverage.

The program will focus its efforts on the main population areas of the neighbor islands, in particular areas where critical and tertiary care hospitals are located:

- **Hawai'i (Big Island)** – Hilo (Hilo Memorial Hospital), Waimea (North Hawai'i Community Hospital), Kailua-Kona (Kona Community Hospital)
- **Maui** – Wailuku (Maui Memorial Hospital), Kihei, Lahaina
- **Kauai** – Lihue (Wilcox Memorial Hospital), Waimea (Kauai Memorial Hospital)
- **Molokai** – Kaunakakai (outreach activities on this island will be conducted in a limited capacity in partnership with 'Ohana Healthcare's We a Hui program)

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

LLH will establish a neighbor-island public education program to expand its outreach to neighbor island communities with the intention of increasing the number of designated organ and tissue donors 18 years and older throughout the state by 5 % over a period of one year.

- A. Initiate and coordinate educational activities focusing on establishing, building and maintaining relationships with government, healthcare, educational, religious, civic and social organizations on the neighbor islands of Hawai'i, Maui, and Kauai and, in a limited capacity, Molokai.
- B. Include essential partnerships to implement organ/tissue donor education in the neighbor island outreach:
 - a. Collaborate with State Department of Education to coordinate educational activities in public middle schools and high schools (e.g. presentations, health fairs, LLH's Creative Challenge Art Contest) on neighbor islands.
 - i. LLH's Creative Challenge Art Contest is an award-winning student art competition designed to generate an awareness of the importance of organ and tissue donation among middle-school students.
 - b. Partner with State of Hawai'i Department of Transportation – Driver's Education program to integrate organ and tissue donation at each of the neighbor island high schools.

- c. Partner with neighbor island civic, religious and social organizations to schedule presentations and participation in health fairs and county fairs to increase awareness about the need for organ, tissue and eye donation
 - i. Partner with ‘Ohana Health Plan, to participate in its *We...a hui for health*, a program which provides access to the state’s most underserved population in remote areas of the state, including Hana on Maui and Kaunakakai on Molokai. This program enables community partners like LLH to provide free donor education services across the state, particularly areas where access to healthcare is limited.
 - ii. Collaborate with the Healthcare Association of Hawai‘i (HAH) and neighbor island community hospitals to implement donor awareness and registry enrollment activities and campaigns with staff, patients and community members at each of the neighbor island hospitals:
 - **Hawai‘i** – Hilo (*Hilo Memorial Hospital*), Waimea (*North Hawai‘i Community Hospital*), Kailua-Kona (*Kona Community Hospital*)
 - **Maui** – Wailuku (*Maui Memorial Hospital*)
 - **Kauai** –Lihue (*Wilcox Memorial Hospital*), Waimea (*Kauai Memorial Hospital*)
- C. Recruit neighbor island celebrities to participate in LLH’s *Did You Check the Box?* Campaign.
 - a. In 2012 LLH launched a poster campaign to encourage organ donation. The campaign targets both new and renewing licensed drivers, and features rotating posters of Hawai‘i’s movers and shakers prominently displayed at DMV locations across the state.
- D. Recruit and train an ethnically diverse group of volunteers to serve as ambassadors for organ and tissue donation in the community
 - a. Partner with the Queen’s Transplant Center to send out volunteer training invitations to transplant recipients on neighbor islands
 - b. Schedule volunteer training on each of the neighbor islands – Maui, Hawai‘i, Kauai, and Molokai
- E. Provide the necessary tools and supports to facilitate and inspire the community to share the gift of life
 - a. Secure a storage facility on each island where volunteers can access materials to set up an informational kiosk/booth at shopping centers, health fairs etc.
 - b. Provide digital ‘print ready’ copies of collateral materials, banners and materials for use at health fairs and to distribute in information packets at events in the community

- c. Provide materials needed to set up an information kiosk on Hawai'i, Maui and Kauai
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
 - a. **First Quarter**
 - i. Initiate contact with neighbor island civic, religious, and social organizations.
 - ii. Establish partnerships with State of Hawai'i Department of Transportation and Department of Education, County Department of Motor Vehicles offices (DMVs) and neighbor island hospitals and healthcare organizations.
 - iii. Recruit Volunteers on all neighbor islands and schedule training on Hawai'i, Maui and Kauai
 - iv. Begin scheduling presentations and participation in health fairs
 - v. Schedule County proclamation signings on Hawai'i, Maui and Kauai for Donate Life Month and invite neighbor island stakeholders (e.g., volunteers, donor families, transplant recipients, Kidney Foundation of Hawai'i, etc.)
 - vi. Conduct outreach to local businesses and physician offices for green ribbon pins and brochure distribution.
 - vii. Hold volunteer training on Hawai'i, Maui and Kauai
 - viii. Initiate outreach to neighbor island celebrities for *Did You Check the Box?* poster campaign, such as:
 - Hawaii – Sam Choy
 - Maui – Keali'i Reichel
 - Kauai – Bethany Hamilton
 - b. **Second Quarter**
 - i. Secure storage space on Hawai'i, Maui, and Kauai for kiosk and promotional materials (e.g., logo tablecloths, pens, pins, bags, etc.)
 - ii. Ship promotional materials to neighbor islands
 - iii. Schedule and deliver presentations and participate in health fairs on neighbor islands. Recruit volunteers as needed.
 - iv. Establish monthly student union kiosks at University of Hawai'i Maui Community College and Hawai'i (Hilo) campus and recruit volunteers
 - v. Establish monthly 'lunchroom' kiosk at neighbor island hospitals and recruit volunteers to help staff
 - vi. Establish monthly kiosk at DMV on Maui (Wailuku), Hawai'i (Hilo) and Kauai (Lihue) and recruit volunteers to help staff
 - vii. Evaluate performance at first quarter review
 - c. **Third Quarter**
 - i. Send out informational letters to neighbor island public middle schools inviting their participation in LLH's Creative Challenge Art Competition

- ii. Contact public high schools' Drivers Education instructors to schedule and deliver presentations for class. Recruit volunteers as needed.
 - iii. Complete registrations for County fairs on Hawai'i, Maui and Kauai
 - iv. Schedule and deliver presentations and participate in health fairs on neighbor islands. Recruit volunteers as needed.
 - v. Evaluation performance at second quarter review
- d. Fourth Quarter**
- i. Set up LLH booth and schedule volunteers for County fairs on Hawai'i, Maui and Kauai
 - ii. Schedule and deliver Creative Challenge Art Competition (CCAC) presentations in neighbor island public middle schools. Recruit volunteers as needed.
 - iii. Schedule and deliver presentations for Drivers Education classes. Recruit volunteers as needed.
 - iv. Schedule and deliver presentations and participate in health fairs on neighbor islands. Recruit volunteers as needed.
 - v. Evaluate performance at third quarter review and at end-of-year review.
2. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

LLH oversees a state-wide, online donor registry, Donate Life Hawai'i (www.donatelifehawaii.com). The Donate Life Hawai'i donor registry is a computer database of individuals in the State of Hawai'i who are age 18 years and older and have made the decision to be a donor. The online registry computer database includes all those who have registered through the Donate Life Hawai'i online donor registry as well as those who registered at the Department of Motor Vehicles (DMV) as a new or renewing driver, or when completing an application for a state ID. The registry database enables LLH to monitor the number of new registrations by zipcode.

- a. Legacy of Life Hawai'i will monitor the program in the following ways:
- 1. Utilize an online calendar system to schedule presentations and event participation
 - 2. Utilize a *Public Education Activities* spreadsheet to track events and presentations for which LLH has participated in during each month. The spreadsheet will capture target audience, volunteer hours, people served and the number of informational packets/bags distributed.
 - 3. Weekly department review of activities planned and scheduled
 - 4. Monthly Board report that summarizes activities, media and donor registry numbers (by zipcode).
 - 5. Quarterly and annual review to evaluate performance and make any needed adjustments to the plan.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Legacy of Life Hawai'i will use **the Donor Designation Share (DDS)** as a standard metric for assessing the program's success. The DDS represents the total number of designated donors as a percentage of all state residents age 18 or over. Hawai'i's DDS, as reported in the Donate Life America 2013 National Donor Designation Report Card, is 54%. The goal of the neighbor island outreach program is to increase Hawai'i's DDS by 6% over a period of one year. A successful outcome in reaching or exceeding this goal of 60% DDS will enable Legacy of Life Hawai'i to save more lives and sustain the neighbor island outreach program beyond 2015.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2015.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$40,250	\$40,260	\$30,590	\$30,900	\$142,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2015.

Funding	Amount	Date of Award
'Ohana Healthcare – <i>We a hui for</i> health program grant for travel to neighbor islands	\$1,500.00	April 2014

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Property tax credits for current suites

5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2013.

Balance for unrestricted current assets is \$1,839,332

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

LLH has been serving Hawai'i since 1987 as the Hawai'i Procurement Organization with the purpose of saving the lives of those on the transplant waitlist and encouraging the people of Hawai'i to register as organ and tissue donors. The Neighbor Island Outreach program will support its educational program and increase the number of registered donors statewide.

LLH was awarded the 2013 National 'Pinnacle Award in Education' by Donate Life America for its 'Creative Challenge Art Contest,' a program developed to generate an awareness of the importance of organ and tissue donation among public middle-school students. This program was also cited as a 'Best Practice' by the Association for Multicultural Affairs in Transplantation (AMAT) in its 2013 Summer Newsletter.

Legacy of Life Hawai'i has been selected as one of the 2014 Best Places to Work in Hawaii by *Hawaii Business Magazine*. Winners will be announced in March and published in the April 2014 issue of *Hawaii Business Magazine*. Consistent qualities of selected companies in past years include:

- A caring, respectful network of co-workers and management
- A clear vision for career development and growth, and
- Flexible or unique benefits, such as a company-match charitable giving program and work-life wellness balance benefits.

LLH is one of the nation's 58 federally designated organ and tissue recovery agencies that are certified and regulated by the US Department of Health Resources and Services Administration (HRSA) Centers for Medicare and Medicaid Services (CMS), the US Food and Drug Administration (FDA), and the United Network for Organ Sharing (UNOS).

LLH's program areas include:

- Clinical Services and Tissue Services – evaluates potential donors and works with the hospitals to recover organs and tissue for transplant

- Family Services – provides counseling and bereavement support to donor families in the hospital and offers aftercare support and grief counseling
- Hospital Services – provides education and development programs to improve the donation process in the hospitals
- Marketing – provides educational programs and outreach campaigns in professional and public communities to encourage organ and tissue donation
- Administration –oversees the organization’s administration and operations

To execute its life-saving mission, LLH partners with the Queen’s Transplant Center and UNOS for organ transplants, as well as the Hawai’i Lion’s Eye Bank and three national tissue banks – Community Tissue Services (CTS), The Musculoskeletal Transplant Foundation (MTF) and LifeNet Health for processing and distribution of life-enhancing eyes and tissue.

In addition to the US FDA, HRSA CMS and UNOS, on-site audits are conducted every two years by CTS, MTF and LifeNet Health to ensure compliance with federal regulations. LLH is also among 52 of the 58 OPOs nationally to be accredited by the Association of Organ Procurement Organizations (AOPO) for meeting federal regulations and organizational and ethical standards set forth by the OPO industry. Re-accreditation audits are conducted every three years.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

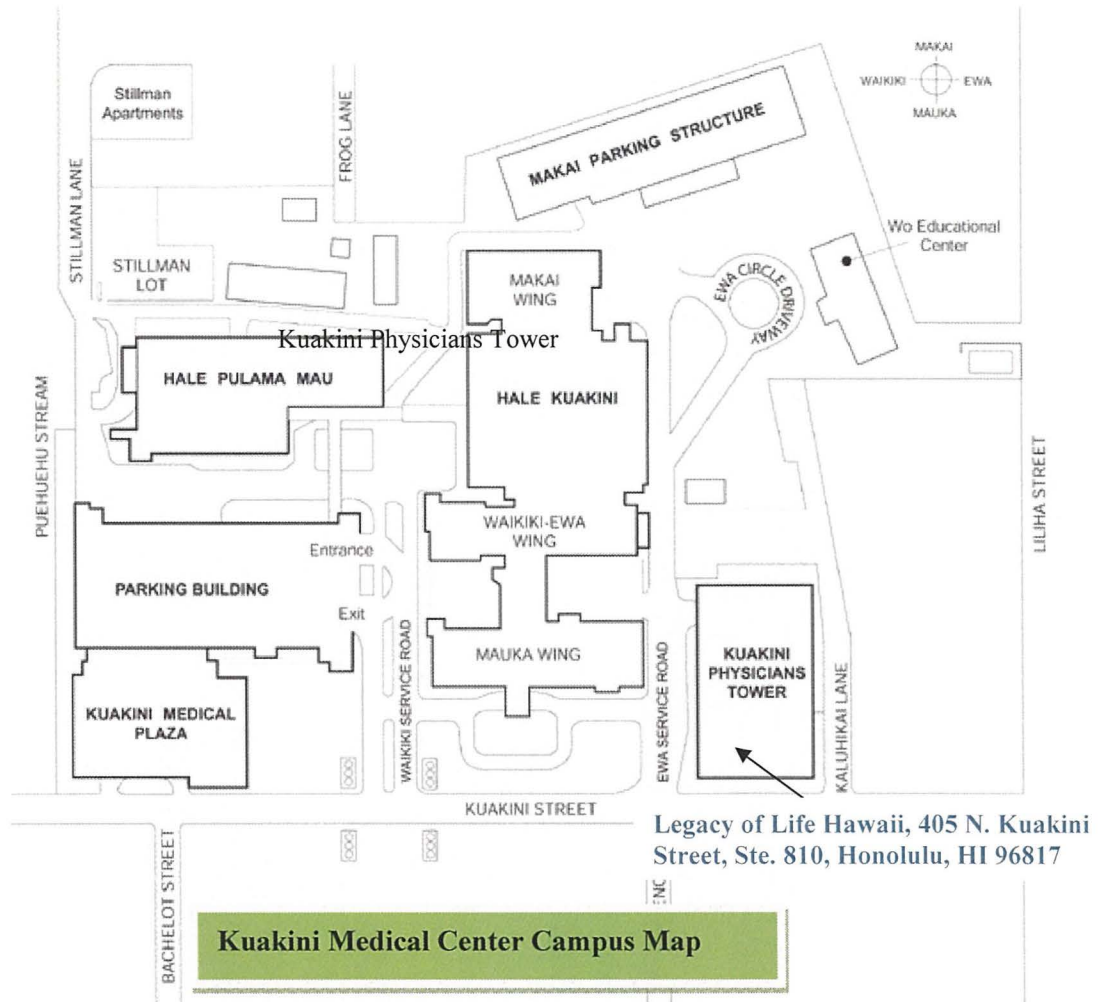
The Neighbor Island Outreach program will be administered through the LLH offices in the Kuakini Physicians Tower, Suite 810, 405 N. Kuakini Street, in Honolulu, located on the Kuakini Medical Center campus. The neighbor island outreach coordinator would be assigned office space in the LLH suite of offices. (See photo below.)



Kuakini Physicians Tower

On the Ewa End of Kuakini Campus the Kuakini Physicians Tower is the second of two physician office condominiums on the Kuakini campus. (See campus map below.)

The property manager for the Kuakini Physician Tower is Marcus Property Management LLC.



V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Stephen A. Kula has served as **President and CEO of Legacy of Life Hawai'i** since 2007. He currently serves on the Executive Committee for the Association of Organ Procurement Organizations (AOPO), and is a member of the Association for Multicultural Affairs in Transplantation (AMAT). He began his career in healthcare in 1990 as the President and CPO of Hospice Hawai'i, one of two hospices on the island of Oahu. He has served on many of the healthcare organization boards in the State of Hawai'i, including the State Healthcare Association of Hawai'i and the Hawai'i State Board of Nursing, where he served for 12 years. He received his Nursing Home Administrators License in 1996 and holds a Ph.D. from Kennedy Western University in Business Administration, a MS from Colorado State University, (CSU) in Avian Medicine & Production Management, a BS from CSU in Avian Science & Pre.Vet.Med, an AA from the University of Hawai'i in Liberal Arts & Computer Science. He is currently pursuing a Masters in Pastoral Theology at Chaminade University, and is on track to graduate and be ordained a Deacon in the Catholic Church in January 2015.

The Neighbor Island Outreach Program will be administered under the direction of the **Director of Marketing, Nancy Downes**. She is an accomplished marketing communications professional with more than 25 years of experience in business development, marketing and public affairs for private, commercial and nonprofit organizations. She has management-level experience in corporate communications, marketing and promotions, vendor management and program management. She serves on the AOPO Public Education and Public Relations Committee and the Donate Life America DMV Committee. Ms. Downes has a proven track record in developing and directing successful communications and outreach campaigns for internal and external audiences. She also has extensive experience in strategic planning, proposal writing and capital campaigns. She is well versed in developing and implementing go-to-market corporate marketing and branding strategies for targeted marketing groups. Her past experience includes work with Bank of Hawaii, the Department of Veterans Affairs Pacific Island Health Care System and government contracting companies. She developed and implemented an award-winning, successful communications outreach program for local, national and international bank clients at Bank of Hawaii.

One full-time (FTE) Neighbor Island Community Outreach Coordinator is proposed. Under the direction of the Director of Marketing, the Neighbor Island Community Outreach Coordinator will develop community outreach strategies for the neighbor islands including the use of marketing tactics and social media. The Coordinator will foster, build and maintain relationships with the community, schools, and healthcare, civic and social organizations. He/she will be responsible for planning and coordinating public educational activities and meetings, conference calls and presentations to the public to increase awareness about the need for organ, tissue and eye donation.

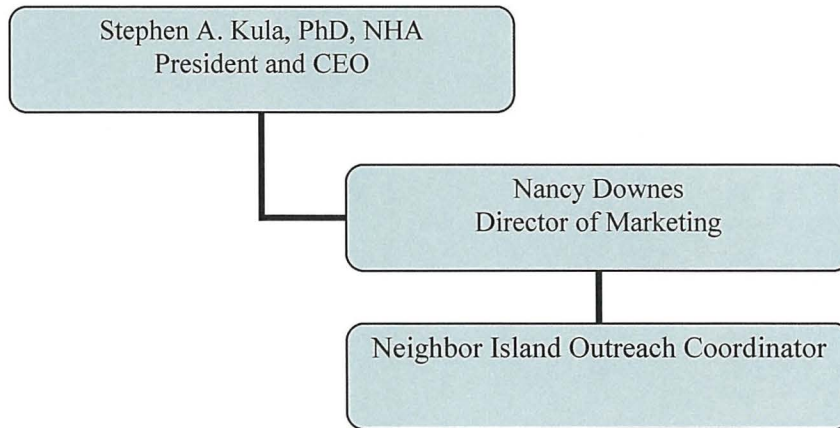
Qualifications for the position include:

- Excellent communication skills (written and verbal).
- Strong time-management skills, with the ability to manage multiple projects.
- Proficient in MS Office Suite (Word, Excel, Access, PowerPoint and Outlook).
- Knowledge of state agencies and community healthcare resources are desirable.
- Bachelor's degree in marketing or health-related field preferred.
- Minimum of three (3) years' experience

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

The Neighbor Island Community Outreach Coordinator will report directly to the Director of Marketing.



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

- President and CEO - \$136,591.00
- Executive Vice President and COO - \$120,000.00
- Director of Organ Procurement - \$118,900.00

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A



B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

The Hawai'i Organ Procurement Organization (HOPO) dba Legacy of Life Hawai'i (LLH) was incorporated on July 16, 1987 and is a tax-exempt organization under Section 501(c)3 of the Internal Revenue code. The Health Care Financing Administration has designated it as the 'organ procurement organization' under Section 1138 of the Social Security Act for the State of Hawai'i.

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2014 to June 30, 2015)

Applicant: Hawaii Organ Procurement Organization dba Legacy of Life Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	40,000			
2. Payroll Taxes & Assessments	3,500			
3. Fringe Benefits	10,500			
TOTAL PERSONNEL COST	54,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	9,600			
2. Insurance	5,000			
3. Lease/Rental of Equipment	8,100			
4. Lease/Rental of Space	3,000			
5. Staff Training	900			
6. Supplies	19,500			
7. Pop-Up display booths	10,000			
8. Telecommunication	500			
9. Utilities/cell service	1,200			
10. Lodging/per diem	14,400			
11. M&I for volunteer working events	1,150			
12. Cargo fee	300			
13. NI County/Health Fairs	5,450			
14. Postage	1,000			
15. DLA training conference	5,000			
16. Poster Campaign	1,500			
TOTAL OTHER CURRENT EXPENSES	86,600			
C. EQUIPMENT PURCHASES	1,400			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	142,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	142,000	Christine Bogee  (808) 599-7630		
(b)				
(c)				
(d)				
TOTAL BUDGET	142,000	Stephen A. Kula, PhD, NHA Name and Title (Please type or print)		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: _____

Hawaii Organ Procurement Organization dba Legacy of Life Hawaii
Period: July 1, 2014 to June 30, 2015

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Neighbor Island Outreach Coordinator	1	\$40,000.00	100.00%	\$ 40,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				40,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Hawaii Organ Procurement Organization dba Legacy of Life Hawaii

Period: July 1, 2014 to June 30, 2015

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Lap Top Computer to take to events to sign up potential donors	1.00	\$1,200.00	\$ 1,200.00	
Cell Phone to communicate with office when out at events	1	\$200.00	\$ 200.00	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	2		\$ 1,400.00	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: _____

Hawaii Organ Procurement Organization dba Legacy of Life Hawaii

Period: July 1, 2014 to June 30, 2015

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2012-2013	FY: 2013-2014	FY:2014-2015	FY:2014-2015	FY:2015-2016	FY:2016-2017
PLANS	0	0	0			
LAND ACQUISITION	0	0	0			
DESIGN	0	0	0			
CONSTRUCTION	0	0	0			
EQUIPMENT	0	0	0			
TOTAL:	0	0	0			
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

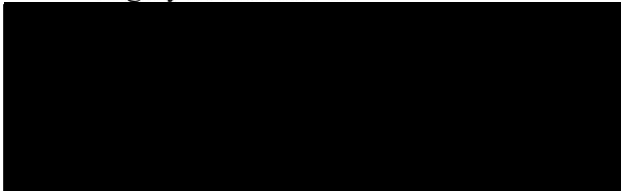
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Legacy of Life Hawai'i



1/31/2014

(Date)

Stephen A Kula, PhD,NHA
(Typed Name)

President and CEO
(Title)