
HOUSE CONCURRENT RESOLUTION

REQUESTING THE DEPARTMENT OF EDUCATION TO UNDERTAKE A SYSTEMWIDE REVIEW OF ITS OVERSIGHT, MONITORING, AND ACCOUNTABILITY OF THE OPERATIONAL AND FISCAL PRACTICES OF THE DEPARTMENT'S SCHOOL FOOD SERVICES BRANCH.

1 WHEREAS, the Department of Education School Food Services
2 Branch assists 256 schools with feeding approximately 100,000
3 students and staff daily; and
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5 WHEREAS, during 2012, the Department of Education conducted
6 an internal audit of its School Food Services Branch to assess
7 and evaluate the design and operating effectiveness of the
8 Department's internal controls over the food service processes
9 and provide efficiency and effectiveness recommendations; and
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11 WHEREAS, the internal audit specifically focused on the
12 processes relating to school level purchases, school level
13 collections, and staffing recommendations relating to school
14 food services; and
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16 WHEREAS, the internal audit found that the Department of
17 Education's controls related to the school food services are
18 functioning at an unacceptable level, indicating that
19 significant deficiencies exist which could lead to material
20 financial loss to the Department of Education; and
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22 WHEREAS, the internal audit specifically found that:

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24 (1) Ownership of the food purchasing and meal payment
25 collection processes is unclear;
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27 (2) There is a lack of oversight, monitoring, and
28 accountability of purchases;
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30 (3) There are insufficient controls in the monetary
31 collection process;



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- 2 (4) There is a lack of current and comprehensive food
- 3 purchasing policies and procedures;
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- 5 (5) There is a lack of technology use in menu planning,
- 6 ordering, and inventory;
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- 8 (6) Required forms and supporting documents are not always
- 9 completed and/or retained, and procedures are not
- 10 always followed; and
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- 12 (7) The method of staffing school kitchens is not clearly
- 13 defined and is prone to manipulation; and
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15 WHEREAS, the Department of Education acknowledges that the
16 operation and management of its School Food Services Branch need
17 improvement in the areas outlined as part of the internal audit;
18 now, therefore,

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20 BE IT RESOLVED by the House of Representatives of the
21 Twenty-seventh Legislature of the State of Hawaii, Regular
22 Session of 2013, the Senate concurring, that the Department of
23 Education is requested to undertake a systemwide review of its
24 oversight, monitoring, and accountability of the operational and
25 fiscal practices of the Department's School Food Services
26 Branch; and

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28 BE IT FURTHER RESOLVED that the School Food Services Branch
29 is requested to ensure that systematic changes to policies and
30 procedures are implemented at all levels to address the concerns
31 raised by the internal audit, and provide an annual report to
32 the Superintendent of Education on the compliance of each school
33 with such policies and procedures; and

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35 BE IT FURTHER RESOLVED that the Department of Education is
36 requested to submit a report of its findings and
37 recommendations, including any proposed legislation, to the
38 Legislature no later than twenty days prior to the convening of
39 the Regular Session of 2014; and

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41 BE IT FURTHER RESOLVED that certified copies of this
42 Concurrent Resolution be transmitted to the Governor,

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H.C.R. NO. 97

1 Chairperson of the Board of Education, and Superintendent of
2 Education.

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OFFERED BY: Jahashi Oms

MAR 12 2013

