



## I. Background and Summary

Recycle Hawaii is a grass-roots organization, formed in 1989 and incorporated as a 501(c)3 in 1992, that educates the public throughout Hawai'i about sustainable practices with an emphasis on recycling awareness. Initially a volunteer, community-based effort, Recycle Hawaii has developed its organizational capacity through the acquisition of highly qualified staff and community resource personnel.

Over the past five years, Recycle Hawaii has maintained an average of 12 full and part-time employees and currently has a staff of 13, who are assisted by a cadre of freelance resource educators, visual and performing artists, and other professionally qualified service providers. Our members were instrumental in the formation of both the Hawaii County Environmental Management Commission and the Department of Environmental Management, with eight of our members joining the department's staff over the past nine years. Recycle Hawaii works closely with the Hawaii County Departments of Environmental Management and Research and Development as well as the Hawaii State Department of Health and various community organizations focused on recycling, litter control and solid waste management. We have managed numerous projects funded by federal agencies including the U.S. Department of Agriculture (USDA) and the Environmental Protection Agency (EPA).

As Hawaii's premier recycling organization, RH has actively leveraged these partnerships over the past 22 years to play a key role in the introduction of every major resource collection effort including those for single use beverage containers, green waste, glass, paper, plastic, metal, ewaste, used motor oil, cooking oil and latex paint. Throughout this period we have also served as a public resource by maintaining a 24/7, live-operator helpline and disseminating up-to-date information through the publication of the *Hawaii Island Recycling Guide*, in print and online. In addition to serving as a clearinghouse for recycling information, RH conducts regular outreach to schools and communities around the island. For the past two years we have placed a special emphasis on promoting the concept of zero waste.

Our goal related to this request is to increase our capacity to safely and efficiently handle bulk materials. We have two primary needs for increased capacity, one is to expand our construction and demolition reuse program; the other is to support community members working to clean-up illegal dumpsites.

As building contractors across the island strive to 'green' their operations, the demand for eco-friendly waste management options is on the rise, especially when these contractors are involved in LEED certified projects. Recycle Hawaii has responded to the trend by building relationships within the construction industry and collaborating with local contractors to reclaim unwanted but 'still good' materials for redistribution in low-income communities. While the effort has been successful in many ways, with tons of materials collected and resold at our re-use centers in Puna and North Kohala, the resource potential remains largely untapped as an estimated 50,000 tons of construction related debris goes into Hawaii Island landfills each year. Recent grants from the Atherton Foundation and Omidyar Ohana Fund allowed our organization to purchase a truck and trailer so that we could efficiently and safely transport donated items from work sites across the island. The operation now faces a limit in terms of how much and what kind of materials can be handled due to a lack of manpower at the sites.

At the same time, Recycle Hawaii's position as the state recycling organization for the Keep America Beautiful network has our organization collaborating with the local affiliate, Keep Hawaii Beautiful, to organize clean-ups of illegal dumpsites. Past experience with a skid steer at these community events has proven their worth. Paul J. Buklarewicz, executive director of Recycle Hawaii and president of Keep Hawaii Beautiful, describes a single skid steer as "capable of doing the work of ten men."

## **II. Service Summary and Outcomes**

Upon receipt of grant funds, Recycle Hawaii will prepare for the arrival of the equipment by organizing bays at the Keaau Recycle and Reuse Center to accept unwanted wood, ceramics (including broken tile, toilets, household ceramics, bricks and concrete) and other building supplies. When the purchased equipment arrives, it will be put to use moving the materials, crushing the ceramics and loading materials for redistribution. Throughout the year, Recycle Hawaii will track, by estimated weight and/or volume, the amount of material collected from job sites or accepted at the site, along with the amount redistributed. Additionally, RH will track the income produced from the reclamation effort. This information will be provided to the state agency administering the grant as well as the Hawaii County Department of Environmental Management, where it can be used to calculate diversion rates as well as the commercial value of this component of the waste stream.

## **III. Financial**

### **Budget**

1. The required budget form is attached below.
2. The entire amount of the request is needed in the first quarter for the purchase of the equipment.
3. In addition to the state GIA request for funding, Recycle Hawaii has submitted a request to the EPA for an environmental education award to fund the development of a zero waste curriculum for Hawaii students. The total amount requested for that program is \$216,000.

## **IV. Experience and Capability**

### **A. Necessary Skills and Experience**

Recycle Hawaii has five staff members certified to operate a skid steer. These employees currently work at either the Keaau Recycling and Reuse Center or the Waimea Recycling and Reuse Center—the sites where the new equipment will be put into operation receiving, sorting, processing, storing and loading reusable construction materials for resale. These employees come to the C&D project with a

combined 30 years of experience assisting the public with the redistribution of discarded goods and materials.

As the statewide recycling organization serving the Keep America Beautiful network, Recycle Hawaii has been working with Keep Hawaii Beautiful to clean-up beaches and illegal dumpsites since this local affiliate was formed in 1996. For the past 17 years, Recycle Hawaii has worked with community organizations, Matson Navigation, the County of Hawaii Prosecutor's Office and the Hawaii County Council to support the removal of discarded materials from island beaches, roadways and remote rural locations.

**B. Facilities**

Recycle Hawaii currently manages the re-use centers for the County of Hawaii at Pahoa, Keaau, Waimea and Hawi. The equipment that would be purchased with these grant funds would be used on a daily basis at either the Keaau or Waimea locations. As needed, the equipment will also be trucked to beach fronts and illegal dump sites across the island where it will be put to use hauling and loading large items for proper disposal.

**V. Personnel: Project Organization and Staffing**

**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

Travis Olson currently manages operations and staff at all of Recycle Hawaii's recycling and reuse centers. He has held this position since 2007 and since that time his team has expanded to include eight full and part-time employees that rely on his supervision. In addition to paid staff, Mr. Olson manages an average of five First-2-Work clients and four court-ordered community service volunteers per week. Over the years, he has also helped adjudicated youth complete their volunteer commitments at the RH reuse centers. A Navy seaman during the first Gulf War, Mr. Olson brings his combat experience as well as civilian experience in sales, customer service, warehousing, receiving, shipping and inventory control. In addition to his regular duties, he has been focused on expanding the reuse centers in Keaau and Waimea to accept unwanted materials from construction and home remodeling projects. Through these efforts, Mr. Olson has established contacts within the building industry to promote Recycle Hawaii's capacity to support the U.S. Building Council's LEED certification process.

Mr. Olson is also part of a volunteer effort that routinely cleans the coastline in the Hawaiian Paradise Park subdivision where his home is located.

**VI. Other**

**A. Recycle Hawaii is not the object of any pending litigation.**

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2013 to June 30, 2014)

Applicant: RECYCLE HAWAII

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>RH Resales (b)</b>	<b>Hawaii County (c)</b>	<b>(d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>			<b>8,050</b>	
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance		695		
3. Lease/Rental of Equipment		900	900	
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies		3,106		
7. Telecommunication		320		
8. Utilities				
9. Travel		1,875		
10. Transportation		3,595		
11. Equipment Maintenance			1,419	
12 GE Tax on Equipment Purchase		1,387		
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>		<b>11,878</b>	<b>2,319</b>	
<b>C. EQUIPMENT PURCHASES</b>	<b>33,300</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>33,300</b>	<b>11,878</b>	<b>10,369</b>	
<b>SOURCES OF FUNDING</b>				
(a) Total State Funds Requested	33,300			
(b) Recycle Hawaii Resales	11,878			
(c) County of Hawaii Contract	10,369			
(d)				
<b>TOTAL BUDGET</b>	<b>55,547</b>			

Budget Prepared By: 9/6/2012

*PAUL J. BUKLAREWICZ*

*PAUL J. BUKLAREWICZ*  
**EXECUTIVE DIR.**

Name and Title (Please type or print)

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Recycle Hawaii

Period: July 1, 2013 to June 30, 2014

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
New-Holland model L213 skid steer loader	1.00	\$28,500.00	\$ 28,500.00	29688
Attachment model 1PF48 pallet fork attachment	1	\$1,100.00	\$ 1,100.00	1146
Attachment model grappler	1	\$3,700.00	\$ 3,700.00	3854
			\$ -	
			\$ -	
<b>TOTAL:</b>	<b>3</b>		<b>\$ 33,300.00</b>	<b>34,688</b>
JUSTIFICATION/COMMENTS Total budgeted includes sales tax on the euipment which will be paid by Recycle Hawaii.				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
JUSTIFICATION/COMMENTS:				

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

RECYCLE HAWAII

01/28/13  
(Date)

PAUL J. BUKLAZELAK, EXEC. DIRECTOR  
(Typed Name) (Title)