

House District 2
Senate District 1

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

DbA: KAMA'AHA EDUCATION INITIATIVE

Street Address: 1500 KALANIANA'OLE AVENUE
HILO, HAWAII 96720

Mailing Address: 1500 KALANIANA'OLE AVENUE
HILO, HAWAII 96720

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name OLANI LILLY

Title Executive Director

Phone # 808-961-0470

Fax # _____

e-mail olani@kaumeke.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
 FOR PROFIT CORPORATION
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

TO FUND THE SCHEMATIC AND CONSTRUCTION DOCUMENT CREATION FOR KAIALU: A LEARNING COMMUNITY THAT WILL BE LOCATED ON DEPARTMENT OF HAWAIIAN HOMELANDS IN KEAUKAHA ON THE ISLAND OF HAWAII.

KAIULU WILL BE THE HOME FOR KAMA'AHA EDUCATION INITIATIVE'S PRIMARY EDUCATIONAL PARTNER, KA 'UMEKE KA'EO AND IT'S OTHER EDUCATIONAL PROGRAMS.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2014: \$ 300,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 300,000.00

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ \$125,000.00

TYPE NAME

OLANI LILLY, EXECUTIVE DIRECTOR

JANUARY 20, 2013

AUTHORIZED SIGNATURE

NAME & TITLE

DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;

Kama'aha Education Initiative is a non-profit, tax-exempt, charitable, 501c3 organization, formally established in the State of Hawai'i in September 2003 as Kāko'o Ka 'Umeke Inc. In order to better align to its mission Kāko'o changed it's name to Kama'aha Education Initiative. It is located at 1500 Kalaniana'ole Street, Hilo Hawai'i, 96720. Its mailing address is its physical address. Phone: (808) 960-5732. Website: www.kamaaha.org.

At this time Kama'aha Education Initiative is focused on developing a permanent campus for Ka 'Umeke Kā'eo Hawaiian Immersion Public Charter School.

2. The goals and objectives related to the request;

The goal of this grant is to apply for funds to construct create Kaiāulu, the future home of Ka 'Umeke Kā'eo Hawaiian Immersion Public Charter School and other Kama'aha Education Initiative programs. Kaiāulu is a place where past and present knowledge meet seamlessly to confront future challenges. Kama'aha Education Initiative is actively engaged in creating an environment where a family of learners can participate in activities that are resourceful, innovative and connected. Kaiāulu will be a place for the community to experience Hawaiian language and culture, utilizing ancient and modern technologies. Kaiāulu will be home to the Kama'aha Education Initiative.

OBJECTIVE 1: In a year after receiving the funds Kama'aha Education Initiative will have completed Schematic and Design Development of Kaiāulu Community Learning Center.

The one thing that has and continues to restrict the potential of the Kama'aha Education Initiative and its programs to serve the Keaukaha and larger Hilo community, as well as Hawaiian communities statewide, to reach its highest potential, is the lack of adequate facilities.

3. The public purpose and need to be served;

Ka 'Umeke Kā'eo is Kama'aha Education Initiative primary educational partner. Ka 'Umeke Kā'eo is a Hawaiian language immersion K-12, learning community, where students and their families are safe, nurtured, and challenged. Utilizing Keaukaha as our learning laboratory,

students develop environmental literacy skills and a deep connection and understanding of place that will allow them to enrich their communities and take positions of responsibility beyond the boundaries of the school. All members of Ka 'Umeke Kā'eo's learning family are seen as contributing to the success of our students.

Ka 'Umeke provides an academically challenging curriculum is aligned with common core standards and centered on a culture of Native Hawaiian language, knowledge, and the Papakū Makawalu methodology. Teachers work collaboratively to ensure a school wide curriculum that promotes an environment of inquiry, communication, collaboration, sustainable innovation, and advances in individual and collective learning.

Instruction at Ka 'Umeke Kā'eo is interdisciplinary with science and the natural environment leading content area studies. Students investigate and analyze environmental issues developing critical thinking skills through observation, problem solving, and reflection. Teachers facilitate student access and use of ancient and modern technologies, allowing them to analyze, synthesize, evaluate, and create new knowledge.

Students at Ka 'Umeke Kā'eo are expected to listen and communicate effectively in Hawaiian and English. Through use of systems thinking and reasoning students will demonstrate an ability to address challenges and make effective judgments and decisions. To support these processes students will be adept at the application and use of technology to access and manage information. With these skills students will be prepared for post secondary educational success.

4. Describe the target population to be served; and

Currently Ka 'Umeke's enrollment is 268 students in grades K-11 with ninety-two percent Native Hawaiians. Seventy-eight percent of Ka 'Umeke students received Free or Reduced breakfasts and lunch.

Eighty percent of faculty members at Ka 'Umeke are credentialed educators through the Department of Education, and in addition possesses the cultural understanding and Hawaiian language capability necessary to implement Ka 'Umeke's unique lesson plans.

Enrollment in Ka 'Umeke is free, as it is a public charter school.

5. Describe the geographic coverage.

Kama'aha Education Initiative and Ka 'Umeke will create Kaiaulu: A Learning Community in Keaukaha on the island of Hawai'i. Keaukaha is known as one of the oldest Hawaiian Homestead community. Currently, Kama'aha Education Initiative has a preliminary license for 20 acres of Department of Hawaiian Homelands (TMK3-2-1-013:001). This is a portion of the larger property commonly referred to as King's Landing Tract.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Kaiaulu: A Learning Community will first focus on building learning spaces for the projected enrollment of 400 students in grades K-12 of Ka ‘Umeke Kā‘eo. The intent is to keep the facilities as cost effective as possible while still meeting the learning needs of all it’s users. Ensuring that the facility is as sustainable as possible is also important. The integration of technology will allow learners to access technology anywhere on site. Currently there are four learning suites housing 16 learning laboratories for students in grades K-12. There is also a large covered outdoor space for food service and large ‘ohana and community educational gatherings. Finally office spaces for staff of Kama‘aha Education Initiative and Ka ‘Umeke Kā‘eo.

The scope of work will allow the successful completion of Objective 1: By December 2013 complete Schematic and Design Development.

TASKS	RESPONSIBILITIES
Refine the building program and space functions.	Facility Planner
Schedule periodic team meetings and support brainstorming and collaborative problem solving.	Facility Planner
Encourage the designers and engineers to develop several design options that reduce loads on the building.	Facility Planner
Support simplified energy modeling and Life-Cycle Cost Analysis for design alternatives in order to make objective choices between options.	Architect & Engineers
Remind the design team to compare results of this phase to the high performance goals.	Facility Planner
Hold regular team meetings to ensure communication among team members.	Facility Planner
Verify design documents	Architect & Engineers
Receive detailed cost information.	Architect & Engineers
Value engineering	Architect & Engineers
Verify that construction documents contain the strategies to meet all performance goals.	Architect & Engineers

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The results and outcomes will be completed no later than one year after the release of funds.

1. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Kama‘aha Education Initiative is committed to excellence. This is achieved through ongoing, rigorous quality checks. In order to accomplish this a quality assurance and evaluation plan has been developed to monitor and assure the progress of construction of Kaiaulu Community Learning Center.

Each month the Project Director reviews reports from the architect, civil engineer and construction manager. These reports include documentation of project progress, as well as financial updates. This insures that the goals, objectives and outcomes are met. The Project Director presents the progress report to the shareholders and the Kama‘aha Education Initiative’s Board of Directors. The Project Director must first review any changes to design or construction elements. The Project Director and Kama‘aha Education Initiative’s Executive Director must review all budget changes. If the changes affect the cost of the project, the Kama‘aha Education Initiative’s Board must approve the revisions.

These monthly reports allow the Project Team to identify strengths and weaknesses in the process and provide information regarding the following elements:

- The ability to understand and interpret the design and program requirements of the project.
- The ability to remain within the established budget limitations through all project phases.
- Overall communication and documentation, as well as the ability to manage and review all sub consultants’ work.
- Technical expertise and the ability to communicate issues and facilitate resolution in a timely manner.
- Adherence to and maintenance of the schedule and provision of appropriate and consistent staffing for the project.
- Regulatory and permitting issues which can have a major impact on project schedules, design and costs.
- Ability to communicate effectively.
- The ability to administer the construction contract through timely and thorough review of the Contractor’s work.
- The responsibility to provide oversight for all sub-consultants and to manage the Kaiaulu Project Team throughout the construction phase.
- The thoroughness and promptness in providing requests for changes and documenting the reasons for the change.
- The quality of the construction documents.

To date Kama‘aha Education Initiative’s financial statements and practices conform to accounting principles accepted in the United States of America.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness would need to be updated and transmitted to the expending agency.

For the past nine years the Kama‘aha Education Initiative has worked diligently to provide quality educational programs to the Keaukaha community. Utilizing an approach that is focused on research-based best practices and innovative approaches that achieve results for Native Hawaiian learners. Kama‘aha Education Initiative has worked collaboratively with community stakeholders, government officials, and a wide variety of supporters to bring about the creation of the Kaiaulu.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See Attached

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2014.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$300,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2014.

Ka ‘Umeke Kā‘eo will contribute \$125,000.00.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Kama‘aha Education Initiative has not received or applied for any tax credit, except for the tax exemption status of a nonprofit organization.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Kama'aha Education Initiative is comprised of community members from multiple disciplines and fields of expertise, who all share a strong affinity for Hawai'i's children. This includes educators with credentials, community leaders, visionaries and grassroots supporters. For example, Kama'aha Education Initiative has procured pro-bono architectural services from Advanced Architects Inc.

The current Executive Director of Kama'aha Education Initiative has been responsible for the successful project management of the first USGC LEED Platinum Certified school building in Hawai'i, located in Waimea on the island of Hawai'i. As project director, Olani Lilly successfully ensured community and stakeholder involvement in the entire design, planning and construction process. This work included consultant selection, monitoring work progress, supervision of planning team and staff.

To assure that all aspects of the building process are executed at the highest level, the Kama'aha Education Initiative has created a Kaiaulu Advisory Committee made up experienced and well-respected professionals in the building, construction and maintenance. This includes Mrs. Sandra Decker recently retired Kamehameha Schools as Manager of Housing and Custodial Services. She brings with her over 20 years experience in building planning, construction and maintenance of Kamehameha School facilities. Other advisory committee members include Steve Bess an attorney, Huihui Kanahale-Mossman Phd administrator for Ka 'Umeke Kā'eo.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

Currently Kama'aha Education Initiative and its educational partner Ka 'Umeke Kā'eo Charter School are located on a portion of the Keaukaha Elementary School campus and the Edith Kanaka'ole Foundation site. Both of these facilities are ADA compliant. Over the last three years Ka 'Umeke Kā'eo has lost one to two classrooms a year to the growing population of Keaukaha Elementary. Our facility needs have become a crisis for our programs. If we do not start to construct our permanent campus we will have to look at limiting enrollment and releasing faculty.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Project Director

Position Description: Initiation and management of all activities delineated in the Grant for the Kaiaulu. The Project Director is responsible for the entire development process including consultant selection, monitoring of work progress and shall represent the Kama'aha Education Initiative's vision and mission. Project Director serves as the single point of contact for the Kaiaulu. The Project Director will facilitate and manage the project, to insure appropriate coordination of all aspects of the program. The Project Director will complete all necessary grant program and financial reports. The Project Director will report all project progress to Executive Director, Kama'aha Education Initiative's Board of Directors and stakeholders. The Project Director will be under the direct supervision of Kama'aha Education Initiative's Executive Director.

Project Assistant

Position Description: The purpose of the administrative clerk position is to facilitate the completion of Kaiaulu by assisting the Project Director in planning, organizing, coordinating, directing and performing a variety of administrative services and support functions. The major duties include office management, secretarial, clerical and personnel/payroll. These duties include, but are not limited to the following responsibilities: establish, evaluate and update office procedures to insure office services are performed efficiently; take minutes at all meetings and review incoming correspondence; check delivery of all supplies, equipment and merchandise; prepare timesheets/payroll records for all employees. The Administrative Clerk will be under the direct supervision of the Project Director.

Qualifications: Should have knowledge of Hawaiian community; office practices and procedures; office management, operation of standard office machines, grammar, punctuation, spelling and work usage. Ability to compose standard and special memos and correspondence plan, organize; coordinate a wide variety of clerical activities and services.

Fiscal Clerk

Position Descriptions: The Fiscal Clerk is responsible for performing standard account clerical tasks, which pertain to a portion of an account record keeping operation involving the maintenance of one or more journals or subsidiary ledgers consistent with appropriate control accounts. The major duties include accounts clerical tasks, bookkeeping, budget and expenditure plan preparation, accounting and purchasing procedures, cash collections and deposits, purchasing (purchase orders and invoices), Kaiaulu inventory control and computer input services. These duties include but are not limited to establishing and maintaining control accounts; collect budget related data and prepare summarizations, e.g., supplies and equipment use experiences, estimates of costs for supplies, equipment etc., for use by the Project Director in the preparation of budget and expenditure plans. The Fiscal Clerk will be under the direct supervision of the Project Director.

Qualifications: Should have knowledge of Hawaiian community; Arithmetic; Business English; filing; operation and operational maintenance of common office appliances and equipment including adding machines and calculators; standard accounting codes; classifications and terminology pertinent to accounts maintenance operations. Should have ability to plan and carry

out the typical range of accounts clerical functions; write routine business letters, operate and maintain various common office appliances and equipment.

Architect

Position Description: Under general supervision, prepares and reviews facilities plans and construction contract bid documents and specifications for projects applying knowledge of design, construction procedures, zoning and building codes, and building materials. Prepares, reviews, and integrates planning and construction policies and procedures in accordance with the university's master plan. Monitors project progress and costs. Prepares and reviews plans, construction bid documents and specifications for major and minor capital improvement projects and for alteration and renovation projects. Coordinates development of project design with project architects and consultants. Conducts pre-construction conference and overview orientation of final project design drawings and specifications with project architects, consultants, and appropriate university personnel. Prepares, reviews, and integrates construction planning policies, procedures, and bid processes. Tracks and coordinates project progress and costs; reviews and approves construction pay estimates, change order proposals, and other construction contract documents. Monitors construction progress through on-site inspection and review. Supervises and guides the work of architectural drafters.

Qualifications: Bachelor's degree in a related Technical, Scientific, or Engineering discipline with 3 to 5 years experience directly related to the duties and responsibilities specified. State of Hawai'i Registration. Knowledge of building design, construction, and maintenance. Ability to prepare engineering documents, specifications and cost estimates for projects. Ability to design and plan major construction projects. Knowledge of contract documents and specifications. Ability to foster a cooperative work environment. Knowledge of project management principles, practices, techniques, and tools. Organizing and coordinating skills. Ability to supervise and train assigned staff.

Civil, Electrical and Structural Engineers

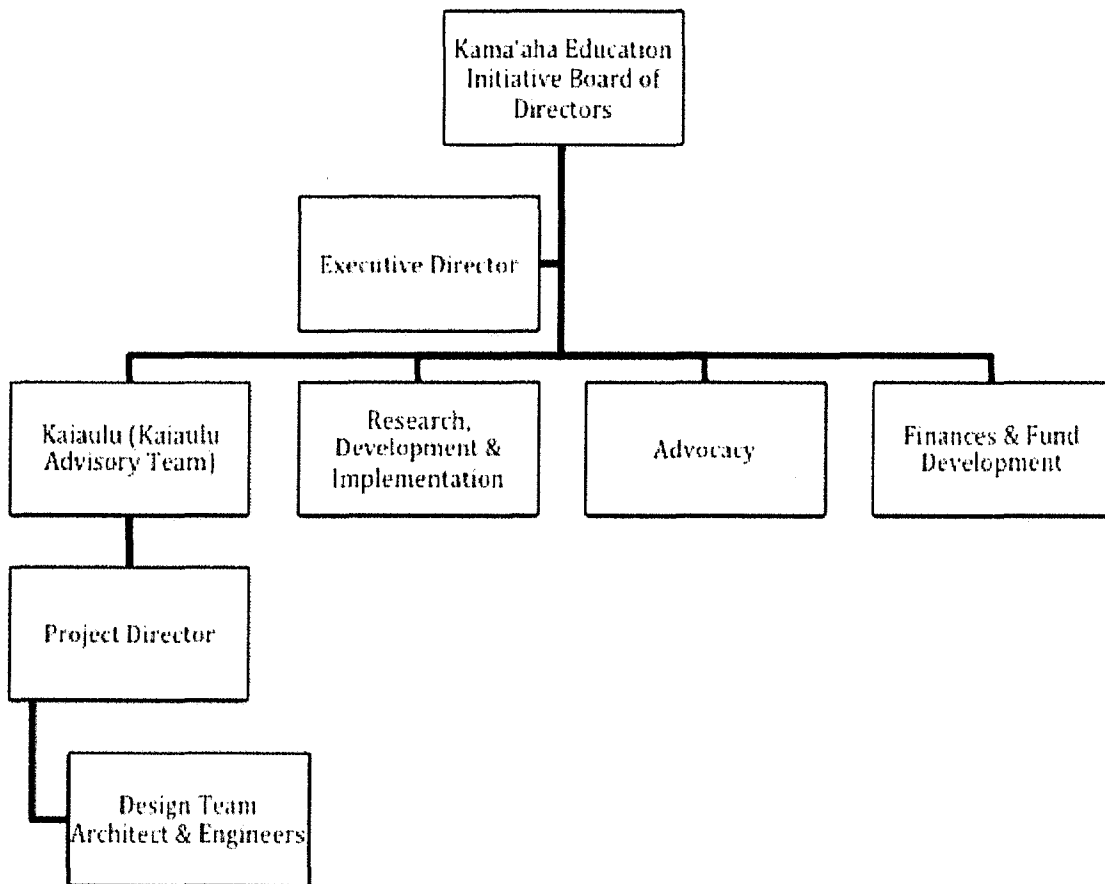
Position Description: Performs in a professional engineering position requiring the capability of independent and complex analysis in providing engineering services to the Kama'aha Education Initiative. Review and comment on engineering construction plans, studies to assure compliance with county standards. Design and/or manage capital improvement projects for public infrastructure.

Qualifications: BS in civil engineering or related field plus 6-8 years directly related experience or MA/MS plus 4-6 years related experience or PhD with 2-4 years experience. Proficient in the investigation, design and construction of public work facilities. Experience in design and/or management of capital improvement projects for public infrastructure (water, sewer, streets, drainage). Good oral and written communication skills with the ability to communicate with the public, contractors, and other county staff in a professional and courteous manner. The ability to manage activities requiring continuing coordination. The ability to work independently without supervision and also to be able to work with others dependent upon the dictates of the assignment. Ability to perform according to established procedures subject to progress review. Have a general understanding of land development and land surveying. Licensed/Registered professional engineer in the state of Hawai'i or within one year of qualifying as a

licensed/registered engineer. Passing score on Fundamentals of Engineering Exam and Engineer-In-Training Certification required for lower level position.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.



VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

There is no pending litigation.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

Ka 'Umeke Kā'eo is currently seeking accreditation through WASC and HAIS. Kama'aha Education Initiative has received a preliminary license from the Department of Hawaiian Homelands for 20 acres.

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2013 to June 30, 2014)

Applicant: _____ Kama'aha Education Initiative

BUDGET CATEGORIES	Total State Funds Requested	Other Funds		
	(a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries		75,000		
2. Payroll Taxes & Assessments		7,875		
3. Fringe Benefits		7,875		
TOTAL PERSONNEL COST		90,750		
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
Consultants	300,000			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	300,000	34,250		
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	300,000	125,000		
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	300,000	Olani Lilly 907-6476		
(b) Other	125,000	N [REDACTED] Phone 1-26-13		
(c)		41-294		
(d)		Signature of Authorized Official Date		
TOTAL BUDGET	425,000	Olani Lilly Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Kama'aha Education Initiative

Period: July 1, 2013 to June 30, 2014

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL:			

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL:			

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

TOTAL BUDGETED
0
0

TOTAL BUDGETED
0
0

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Kama'aha Education Initiative

Period: July 1, 2013 to June 30, 2014

FUNDING AMOUNT REQUESTED

TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2011-2012	FY: 2012-2013	FY:2013-2014	FY:2013-2014	FY:2014-2015	FY:2015-2016
PLANS	75000	75000		125000		
LAND ACQUISITION						
DESIGN			300000			
CONSTRUCTION					6000000	6000000
EQUIPMENT						
TOTAL:			300,000	125,000	6,000,000	6,000,000
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kama'aha Education Initiative



(Signature)

January 20, 2013

(Date)

Olani Lilly

(Typed Name)

Executive Director

(Title)