

House District _____

Senate District _____

**THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Db/a: Kailapa Community Associaton

Street Address: 61-4016 Kai'opae Pl. Kamuela, Hi 96743

Mailing Address: Same

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Pelika Bertelmann

Title Project Manager

Phone # 808-960-8001

Fax # n/a

e-mail pelikaok@hawaii.edu

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION **501 c 3**
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

*Health and Wellness:
A place to recover ourselves.*

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2014: \$ 53,400.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 10,000.00

T
[Redacted Signature]

DIANE KANEALII, PRESIDENT

01/10/13

AUTHORIZED SIGNATURE

NAME & TITLE

DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;

Kailapa Community Association (KCA) is a non-profit organization made up of resident elected volunteers from the DHHL Kailapa subdivision with the purpose of improving the quality of life in the Kawaihae community while preserving and perpetuating the Hawaiian culture. KCA is committed to bring much needed services into the community to promote a healthy lifestyle, preserve and promote Native Hawaiian culture including preserving historical sites, language, arts, and cultural practices. KCA will focus on health, education and the creation of programs and services that serve the people of Kawaihae and the rich heritage of these islands.

2. The goals and objectives related to the request;

The Kailapa Community Wellness Park will be a place where community members can improve the quality of life; physically, mentally, spiritually, and culturally. The park will also be a place where community members of Kailapa and other island residence/visitors can access to improve upon the traditional relationship we have with place. Becoming stewards of this stretch of coastline and ocean will help establish a relationship of community members and neighboring communities with our natural environment by utilizing the lessons of our past to empower and better prepare for our future. The establishment of a wellness park also supports KCA's mission to promote a healthy lifestyle, preserve and promote Native Hawaiian culture including preserving historical sites, language, arts, and cultural practices.

The park, at it's completion, will offer paved points of entry and designated parking areas, walking pathways and trails, shoreline access points, designated camp sites, toilets, benches, pavilions, out-planting of native dry-forest plants, a natural resource management plan (including a subsistence based fishery managed area), a cultural resource management plan, and a managers station for outreach and education.

3. State the public purpose and need to be served;

There are many levels to health and we recognize overall wellness is based on physical, mental, spiritual, and cultural health. We also recognize, especially in traditional systems, that the health of a community is also based on the health of the land and vice versa. There are many initiatives to support human health focusing on economic development, basic health care, child care services, etc. and there are many initiatives to support the health of our islands, but few support initiatives where both influence and support the other. We feel that the establishment of the wellness park will

provide a venue where we can improve upon the health of our lands, the health of our community, and the health of the individual.

There is also a need for communities and districts to participate in the care of place and hold themselves, as a whole, accountable for the state in which our 'aina (land and ocean) are in. We continue to point the finger at other agencies, organizations, and individuals for the care of our islands, and not see our role in the responsibility of malama 'aina. By taking on the care of the 72 acres, the KCA is making the necessary steps to contribute to the care of these lands and changing the mentality that we can, and will be the change.

There is also a concern on sustainable living. Not long ago, the people living in this area could support all the needs of their families by the resources found here in this land division and adjoining districts. A communities' ability to sustain itself is the foundation of our traditional management system. We are seeing a fast decline in marine resources from less limu and other edible invertebrates on the shoreline, smaller numbers of reef fish, and pelagic fish being over fished with "improvements" of technology. Fishing practices, in general, are no longer sustainable and there is a need and desire to improve marine management initiatives. Though the area is rural, there is an influx of people living outside the area utilizing the area with no regard for future generations or health and balance of place. Accountability of ALL users of our resources is advocated for and a resource management plan, both terrestrial and marine, will be established that promotes the practice and lifestyle of feeding our families, just in a healthy way.

4. Describe the target population to be served; and

The target population will be the DHHL Kailapa Community, the DHHL Kawaihae Community and South Kohala Residents. There are approximately 200 lots in the DHHL Kailapa Community with another neighboring DHHL community within the same Ahupua'a, Kawaihae 1 located in South Kohala. Also sharing South Kohala are Kawaihae Village, Puako, Waikoloa Village, Waimea, and Kohala Estates. South Kohala is comprised of 4 DHHL residential communities, in addition to DHHL agriculture and pastoral lands making the district heavily populated with Native Hawaiians specifically targeted to be impacted by the wellness park.

5. Describe the geographic coverage.

The Geographic coverage of the wellness park is 72 acres located ocean side of the existing Kailapa Community. It's boundaries are: North – Kai'opae Gulch/Kohala Estates. East – Kailapa Community. South – Honoko'a Gulch. West – the ocean.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. Describe the scope of work, tasks and responsibilities;

Plan of action:

1. **Securing the acreage: installing gates to control access so cultural sites are not disturbed and/or vandalized.**
2. **Creating a plan**
 - a. **Access and site plan:**

- i. Mapping out the area marking:
 1. Main entry ways from main road to acreage
 2. Well defined parking areas
 3. Trails to lead visitors along shoreline and to selected sites that access the ocean
 4. Benches and picnic tables for visitors to rest, enjoy the view, potluck, etc
 5. Designated campsites for temporary camping opportunities
 6. Composting toilets
 7. An information station and home base for site managers
 8. Fish Station for community members to participate in the care of the ocean resource tracking harvesting practices and abundance
 - ii. Creating a budget for the access plan with specifics on permitting, costs, and contract bids for each facility.
 - iii. Creating a site map with above information
 - iv. Create the rules and guidelines for users of the park and process to request use of facilities of the park.
- b. Alternate Energy plan: Solar and wind are a potential source of energy for the wellness park enabling campgrounds and manager facility to be off the grid and self-sustaining.
 - i. Creating a budget for alternate energy initiatives.
 - ii. Designate installation sites
 - iii. Installation specifics with budget and contract bids.
 - c. Water Usage Plan: Water is currently not available on the acreage. KCA will explore ways in which to bring water to the acreage, permitting, budget, and contract bids.
 - d. Human Waste Disposal: Because water and other infrastructure are currently not available on the acreage, human waste is a concern. There are options to be explored with us leaning towards composting toilets. Flushable toilets would not be a good choice because of the close proximity to the ocean and the lack of water on the site.
 - i. Creating a budget for each unit
 - ii. Designating installation sites
 - iii. Installation specifics with budget and contract bids
3. Establish a native plant nursery to begin propagating native plants for park out-planting and community use.
 4. Establishing a Natural Resource Management plan focusing on fisheries management and promotion of feeding our families and continuing the practice of fishing. Currently working with Native Hawaiian organization to monitor, assess and create management plan. Monitoring of the shoreline and shallow waters will begin September 2012.
 - i. Working with organizations and agencies to establish a SUBSISTENCE BASED FISHERY MANAGED AREA that promotes adaptive management strategy.
 5. Establish a Cultural Resource Management plan: Currently working with Native Hawaiian Archeologist to map cultural sites in acreage, identify sites for their function, and support the community in creating the parameters in which we care for and interact with these sites.

6. Fundraising: looking for funding sources to support the establishment of the park and the continued activities to support the overall intent of the park.

*Once planning is complete and funds are secured, plans will be put into action.

Projected Timeline (refer to attachment)

0-3 months

Securing the acreage: Once the site is secured, we would need to control access to the park and improve on people security. Presently there are 2 small access points. We will control entry by placing gates at these access points. The gate will be constructed of metal pipe with a locking mechanism. A small road will be maintained to allow for maintenance of the area.

**Currently, 4x4 vehicles access the acreage and create their own roads and access points possibly disturbing cultural sites and most definitely contributing to the further erosion of the area. There is evidence that people are removing rocks and other resources that could be from house sites, heiau, and walls, ko'a, etc. Fortunately, the proposed acreage has prominent boundaries; Opaeehu stream to the North, Honokoa Gulch to the South, Akoni-Pule Highway to the East and the ocean to the West. These boundaries inhibit 4x4 vehicles from entering the acreage and concentrate access routes to a couple possible sites, which could be easier to control by strategically placing boulders, gates, and fencing.*

Begin Marine Monitoring: Monitoring of the shoreline and shallow waters off the 72 acres will begin immediately forming a baseline of information of what is present and absent, how seasonal changes affect and impact the environment, and how human use is currently affecting these patterns.

**Na Maka o Papahanaumokuakea are currently monitoring a site in North Kona and will be doing extensive work there through August 2012 and are unable to immediately start collecting information on the Kailapa shoreline, but have invited Kailapa residence to attend training sessions at their North Kona location. They will be able to formally begin work September 2012 with the possibility of a sooner start date. The first step would be for the organization to introduce their approach to integrated marine resource management and begin training community members in data collection and getting familiar with their shoreline and surrounding ocean. Monitoring the shoreline is an ongoing activity and the community will not have a clear picture of trends and seasonal cycles until they have observed these changes over a period of 3-5 years.*

0-6 months

Cleanup and site walk through: Board members are currently planning a community weekend to walk the 72 acreage cleaning out trash and looking for potential sites for camping, pavilions, benches, trails, etc.

**There is already a vehicle road dominant in the acreage and we would utilize it for a trail instead of creating another pathway that may damage other undisturbed areas of the park. Community members would survey the landscape looking for ideal shoreline to access the ocean and create trails to those locations.*

**Picnic areas/Benches: Community members would survey the landscape looking for ideal sites along the trail system where benches and/or picnic tables would be placed taking into consideration view, shade, spacing between these sites, etc.*

**Campsite: There are three potential campsites that might be utilized, two on the South side of the property and one on the North side. Community members would also survey the landscape looking for other ideal sites for camping. A campsite plan will be established to include facilities such as a fire pit, picnic table(s), shade trees, and possible composting*

toilets to be spread, discretely across the park. Water will always be an issue and there are options to address this: we could require users to take in their own water or we can work towards providing agriculture water to site for rinsing, etc. or we can work towards providing potable water to site for drinking, cooking, cleaning, bathing, etc.

0-12 months

Creating plans: Access and Site Plan, Human Waste Plan, Alternate Energy Plan, and Water Plan to be complete. A map would be created to show proposed sites and presented to the Kailapa community for input and feedback before work begins. Once the community agrees on the proposed layout of the park and funds are secured, work will begin.

Native Plant Nursery: Through the first year, our plant specialists will develop a restoration plan providing a species list, ideal growing conditions, and a draft plan on planting location and sequence. They will also establish a nursery for plant propagation.

**Two residence of the Kailapa Community have already started initiative to restore the native flora/fauna to the area. They have volunteered to hold workshops on growing and propagating native plants that either were historically found in the area or are suited for dry areas. They have also volunteered to organize and lead a nursery effort to propagate native plants to be out-planted into the park. We will reach out into the community for donations to build a small structure to begin plant propagation within the first year. We are hoping that a small percentage of community members will take to this activity and host mini-nurseries at their residence further supplying the restoration initiative. The KCA is also talking about putting in a nursery at the resource center to support further out-plantings of native plants into the Kailapa community, other communities living in dry areas, and the wellness park.*

Fundraising: Fundraising will be ongoing. Funds will need to be secured to establish the foundation elements of the park. KCA also will be working on community activities building capacity of the organization to promote wellness and sustainability.

0-24 months

Natural Resource Management Plan: It will take longer to create a natural resource management plan because we would have to work with the needs of the community and creating a way to implement through legislation.

Cultural Resource Management Plan: It will take longer to create a cultural resource management plan because we would be working with sites that the community needs to determine how to preserve and/or protect. The community will have a huge influence on how they choose to interact with these sites and time will be needed to accommodate the knowledge and experience of all our residence.

**U'ilani Macabio and other archeology students from the Keaholoa STEM Scholars program at UH Hilo, along with Native Hawaiian project mentors, have agreed to review U'ilani's original report and build upon it. They have also agreed to spend a weekend at the site identifying and mapping cultural sites. Once they have completed the survey of the grounds they will present their finds to the community in a focus group discussion. Other individuals will be invited to participate based on their experience in cultural protocol, cultural resource management, and similar experiences in use and care of cultural sites. The information they provide (map included) and the results of the focus group discussion would then be left in the hands of the Kailapa community to develop a plan to use, preserve, or leave sites alone. Identification of cultural sites will be completed in the first year of the project, but discussion groups and planning will be a slower process, possibly extending*

across multiple years to ensure these cultural sites are treated appropriately with the care and respect needed.

2. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

***see attached**

3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

At the end of the project, we will have:

- **Plans and process for main entrance. Plans will include specifications on gate type, permitting process, budget, and contract bids.**
- **A site map of the entire acreage marking proposed entrance, parking area, paths and trails, shoreline accesses, pavilion areas, camping sites, targeted outplanting areas, and related infrastructure.**
- **A Native Plant nursery focusing on dry forest species.**
- **Plans for selected alternative energy use and designated installation sites (to be included in site map). Plans will include distributor, installation specifications and budget.**
- **Plans for water usage on acreage. Plans will include if water can be brought to the acreage. If so, how it will be brought to acreage, permitting process, budget, and contract bids.**
- **Plans for selected human waste disposal units and locations (to be included in site map). Plans will include permitting process, budget, and contract bids.**
- **Plans for other needed buildings/structures. Plans will include permitting process, budget, and contract bids.**
- **Cultural sites management plan (working with Ala Kahakai and other organizations) o Natural resources management plan (working with Protect Papahanaumokuakea Ohana and other organizations)**
- **The development of a wellness park business plan.**

The community will benefit from the activities in the project by receiving the support to carry the wellness park into the next phase of implementation of plans. Through preparation activities of this project, the community will have taken the necessary steps of planning to follow through in making the vision a reality. Through the momentum of the activities listed in this project, community members will have tangible products to support and see through fruition.

Having the plans and process clearly laid out for the organization and community to see are part of the measurable results of the project. Tracking community participation will also be measurable taking account the number of individuals participating in the planning activities, the hours each individual contributes, and other in-kind contributions to the project. A growing support network

will also be a result of the activities of the project. The effectiveness of the project can be measured by community surveys and focus group discussions.

4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure (s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

***See budget forms.**

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2012-2013.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
16400	13000	13000	11000	53400

3. The applicant shall provide a listing of all other sources of funding that they are trying to obtain for fiscal year 2012-2013.
 - a. **Atherton Foundation – Planning grant for Wellness Park (10k)**
4. The applicant shall provide a listing of all state and federal tax credits that have been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. **NONE**

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

KCA has established partnerships and collaborations with the below organizations and with their support have the capacity to fulfill the activities of the project.

KAILAPA COMMUNITY / KCA: The families of Kailapa, represented by the Kailapa Community Association, are committed to making this park a reality. We are aware that this park will be a great opportunity for us to strengthen bonds between all residence and the other communities calling South Kohala home. We are excited about the potential of the park to be a model for other Hawaiian Homes communities (and other communities in Hawaii) to develop their own protocols to care for and form relationships with the place they call home; a reconnecting to our ancestral lands. The Kailapa Community has a wide variety of residence with varying backgrounds that are dedicated to contributing to the development and care of the wellness park. Some examples of practitioners trained in la'au lapa'au or Hawaiian medicine, lomi or Hawaiian massage, voyaging and navigation, marine resource management, dry land forest restoration, construction, business management, editing and publication, health and wellness (registered nurse, retired fireman), fishing, genealogy, etc.

MEN OF PA'A: a self based organization, founded by veterans of the correctional system, rehabilitated, dedicated to serving the island wide community, public and/or private. Founded in the early nineties, this organization has served in assisting needed Native Hawaiian Groups in Keaukaha from Paho, to Kona, and Kohala, private political organizations, assisting politician in there fund raising and rallies with the promise of promoting the will of the Hawaiian People. They are eager to assist in the cleaning up of trash, bottles, cans, and plastic debris, helping to weed eat the trails, and restoring the Hawaiian trails in the area. Their only request of the community is to be provided room and board during clean up. Kailapa residence, Mr. and Mrs. Malani, have already committed to their request and have committed to hosting Men of Pa'a during scheduled cleanups.

ALA KAHAKAI: Ala Kahakai is a National Historical Trail recognized by the National Park Service dedicated to serving the west side of the Island of Hawaii in preserving the areas surrounding the Ala Kahakai Trail network. The trail is a coastline trail that is believed to go around the entire island allowing safe travel for our kupuna. They have committed their time and energy to support the communities along the coastline and have already done an extensive survey as outlined by U'ilani MACABIO's archaeological survey submitted in our first presentation to the Hawaiian Homes Commission in August of 2011. In addition to their support and experience in preservation and cultural sites, they have grant funding available and are ready to assist the Kailapa Community.

HAWAII CORRECTIONAL FACILITY: The State of Hawaii Correctional Facility has promised to assist our community in providing labor through inmate programs. These programs are addressing the wide spread issue facing Hawaiians within our prison system and the necessity for successful rehabilitation back into society as contributing members of a community. This partnership is especially exciting because of the impact our community may have on inmates providing a community for inmates in need of fellowship and a community in which to belong. Inmates will work, under supervision, along side community members out planting native plants, cleaning up trash and marine debris, clearing pathways, and building structures to provide shelter for park users.

NA MAKA O PAPA HANAUMOKUAKEA: Na Maka o Papahanaumokuakea is an organization dedicated to addressing the overall health of these islands and establishing long-lasting relationships with the communities and islands of Hawai'i. Their project, Pilinakai, is specific to the health and wellbeing of our marine resources and they have committed to providing a baseline of the natural health of our shoreline and ocean environment (presence and absence of species, seasonal growth and cycles, population studies, water quality, coral health, etc) and will hold workshop to the community to perform these surveys on our own. They will also work with the KCA to establish a management plan specific to the Kailapa shoreline and ocean that will support the natural cycles found here.

THE KEAHOLOA STEM SCHOLARS PROGRAM: UH HILO: The Keaholoa STEM Scholars Program (KSSP) is a program at the University of Hawaii at Hilo supporting undergraduates in Science, Technology, Engineering, and Math (STEM) research experience. KSSP targets Native Hawaiians and other underrepresented minorities in STEM while encouraging integration of traditional knowledge systems in their work. KSSP supports scholar community outreach, especially if they can develop skills that will better serve their career and academic goals, while giving back and contributing to community initiatives. Over the past year, KSSP has been supporting a cohort of archeology students to engage them in the use of technology in their discipline. Students have been participating in Global Information System (GIS) as well as Global Positioning System (GPS) training and will utilize this training to survey and map the site. Their further experience working with cultural sites, researching preservation techniques and protocols, and working with professional Hawaiian archeologist will provide them with the experience to better prepare them for their careers while providing a service to the Kailapa community.

HUI KU MAOLI OLA: an organization "dedicated to the perpetuation and preservation of Hawaii's natural history and culture. By integrating education, quality restoration and consulting services, and the propagation of native Hawaiian plants, we are making improvements to and increasing public appreciation for the unique natural environment and cultural history of our precious island home." With support from Hui Ku Maoli Ola and other like resources, plant selection, placement, care, and supply should be a minimal issue.

*There are other partnerships developing around the proposal of a wellness park. Updates will be reported upon request.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

There are no current facilities or home base for the Kailapa Community Association. The current office is run out of President, Diane Kaneali'i's, residence. Other members of the community work out of their homes to complete projects, host collaborators, host meetings, and provide space for storage. KCA is currently working on the plans for a community center on 2 acres designated for community use. Within the community center structure will be an office, storage, and space for

workshops, presentations, and family/community gatherings. The upcoming community center will meet all ADA requirements.

Presently, the community has the capacity to fulfill the current, immediate needs of hosting meetings, completing work out of home offices, and providing storage for equipment and/or supplies belonging to the association.

V. **Personnel: Project Organization and Staffing**

A. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Project Manager will be responsible to manage all aspects of the project from managing the budget and spending, ensuring all activities are completed and reported on, supervising the work of the project coordinator, and completing all final reports to funding agencies.

Project Coordinator will work directly under the project manager implementing all activities of the project. The coordinator will be in direct contact with community members, contract workers, and on the ground project activities. The coordinator will assist the manager in tracking and reporting on progress to funding agencies.

See resume of Pelika Bertelmann for Project Manager and Kaliko Grace for Project Coordinator. Abilities are highlighted.

B. **Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

KCA Board of Directors (volunteers) oversees project

**Project Manager (paid position) oversees activities of coordinator
and reports directly to KCA Board of Directors**

Project Coordinator (paid position) works directly with community members and contractors and reports directly to the Project Manager

Community Input

Contract Services

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

NONE


B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

NONE

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2013 to June 30, 2014)

Applicant: Kailapa Community Association

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)	
A. PERSONNEL COST					
1. Salaries	28,000				
2. Payroll Taxes & Assessments					
3. Fringe Benefits					
TOTAL PERSONNEL COST	28,000				
B. OTHER CURRENT EXPENSES					
1. Airfare, Inter-Island					
2. Insurance	1,200				
3. Lease/Rental of Equipment					
4. Lease/Rental of Space	6,000				
5. Staff Training					
6. Supplies	6,000				
7. Telecommunication					
8. Utilities					
9 Administration	1,200				
10 Contract Services	11,000				
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
TOTAL OTHER CURRENT EXPENSES	25,400				
C. EQUIPMENT PURCHASES					
D. MOTOR VEHICLE PURCHASES					
E. CAPITAL					
TOTAL (A+B+C+D+E)	53,400				
SOURCES OF FUNDING		Budget Prepared By:			
(a) Total State Funds Requested	53,400				
(b)					60-8001
(c)					Phone
(d)					01/10/13
		Signature of Authorized Official	Date		
TOTAL BUDGET	53,400	Diane Kanealii, President Name and Title (Please type or print)			

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Kailapa Community Association

Period: July 1, 2013 to June 30, 2014

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
			\$ 0.00	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Kailapa Community Association

Period: July 1, 2013 to June 30, 2014

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2011-2012	FY: 2012-2013	FY:2013-2014	FY:2013-2014	FY:2014-2015	FY:2015-2016
PLANS	0	0	53400	10000	53400	53400
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	50000	50000
CONSTRUCTION	0	0	0	0	200000	750000
EQUIPMENT	0	0	0	0	25000	25000
TOTAL:	0	0	53,400	10,000	328,400	878,400
JUSTIFICATION/COMMENTS: We are in the beginning/planning stages of the project requiring minimal funds through the next year. Once plans are concrete and finalized, funding for construction, equipment, and design will be needed to complete project.						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

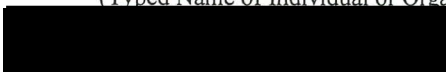
- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
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Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kailapa Community Association

(Typed Name of Individual or Organization)



(Signature)

01/10/13

(Date)

Diane Kanealii, President

(Typed Name)

01/10/13

(Title)

Pelikaokamana'o'i'o K.K. Bertelmann

PO Box 437195, Kamuela, HI 96743

Phone: (808) 887-1075

Email: pelikaok@hawaii.edu

Academic

School: **UH Manoa**
Address: **2500 Campus Rd, Honolulu, HI 96822**
Major Field of Study: **MA – Hawaiian Studies – Conservation Track**
Degree/Certificate Received: **5/2011**

School: **UH Hilo**
Address: **200 W. Kawili St, Hilo, HI 96720**
Major Field of Study: **BA - Hawaiian Studies – Opt. II**
Degree/Certificate Received: **05/2007**

School: **UH Hilo**
Address: **2500 Campus Rd, Honolulu, HI 96822**
Major Field of Study: **Certificate – Marine Option Program**
Degree/Certificate Received: **05/2007**

School: **UH Hilo**
Address: **200 W. Kawili St, Hilo, HI 96720**
Major Field of Study: **Certificate – Pacific Island Studies**
Degree/Certificate Received: **05/2007**

School: **Kamehameha School**
Address: **Kapalama Uka, Honolulu, HI 96817**
Major Field of Study: **HS Diploma**
Degree/Certificate Received: **05/1995**

Professional Experience

Employer: **RCUH / UH Hilo / Keaholoa STEM Scholars Program**
Address: **200 W. Kawili St, Hilo, HI 96720-4091**
From: **01/09** To: **present**
Supervisor/Title: **David Sing, Director**
Position: **Program Coordinator**

- Coordinate day-to-day operations of the Keaholoa STEM Scholars Program
- Cultivate and encourage the incorporation of cultural knowledge and perspective enhancing their scholastic journey in application to their lives, their relationship to these islands and the broader world.
- Maintain supportive learning environment at Keaholoa Center
- Coordinate program events and activities in alignment with program and partnership policies and procedures
- Coordinate intern seminars and special activities

- Monitor interns in order to provide support for academic success
- Supervise and provide support for interns research activities
- Maintain and update internship application materials
- Document, promote and evaluate scholars program
- Maintain and update scholars program records
- Submit all necessary reports within timelines
- Work with faculty and industry mentors
- Community outreach and support within program mission and goals
- IOA-LSAMP campus coordinator: report to alliance management on student activity, budget and support. Plan and organize yearly student conferences.

Employer: **Hawaii Community College – Art Department – Digital Media Arts**
 Address: **200 W. Kawili St, Hilo, HI 96720-4091**
 From: **01/08** To: **05/08**
 Supervisor/Title: **Violet Murakami, Department Head / Program Director**
 Position: **Educational Specialist**

- Advertise and present DMA program to community (schools, organizations, businesses)
- Recruitment and retention of students into DMA program
- Student counselor / advisor / mediator – work with students and track their progress through to program completion including internship placement in local businesses and organizations
- Support program coordinator with grant reports and program correspondence

Employer: **Na Kalai Wa'a (Moku o Hawai'i)**
 Address: **PO Box 781, Kamuela, HI 96743**
 From: **06/01** To: **06/03**
 Supervisor/Title: **Chadd Paishon/Executive Director**
 Position: **Project Coordinator**

- Manage office
 - Correspondence
 - Filing
 - Other Miscellaneous activities
- Organized crew training
 - Meals
 - Work crews
 - Flight arrangements / airport pickups
- Created filemaker pro database for organization.

Occupational Experience History

Employer: **Hawaii Community College – ART – Intro. Digital Media Arts**
 Address: **200 W. Kawili St, Hilo, HI 96720-4091**
 From: **08/10** To: **05/11**
 Supervisor/Title: **Taupouri Tangaro, Department Chair**

Position: **Lecturer**
▪ Teach core software for Digital Media Arts Program: Illustrator, Photoshop, Flash, and Dreamweaver.

Employer: **Hawaii Community College – IS – Papa Wa’a Ho’omau**
Address: **200 W. Kawili St, Hilo, HI 96720-4091**
From: **01/09** To: **12/09**
Supervisor/Title: **Mary Goya, Department Chair**
Position: **Lecturer**

- Co-teacher for voyaging canoe class – 3 credits
- Develop curriculum and teaching materials
- Teach Pacific voyaging genealogy, canoe rigging and maintenance, sailing strategy, plotting, non-instrumental navigation using celestial bodies (stars, moon, sun, planets), weather, ocean conditions, and other natural occurrences.

Employer: **Hawaii Community College – HAWST – Hawaiian Plants and Their Uses**
Address: **200 W. Kawili St, Hilo, HI 96720-4091**
From: **06/09** To: **06/09**
Supervisor/Title: **John Cole, Department Chair**
Position: **Lecturer**

- Teach Hawaiian plant significance and use in Hawaiian culture
- Curriculum based on plant dyes and food plants

Employer: **State of Hawai’i – Dept. of Education**
Address: **(Waimea Elem. / Keaukaha Elem. / Ka ‘Umeke Ka’eo)**
From: **10/08** To: **12/08**
Supervisor/Title: **(Marcy Melleland / Lehua Vincent / Alapaki Nahale-A)**
Position: **Substitute Teacher**

Employer: **Waimea Elementary School**
Address: **67-1255 Mamalahoa Hwy, Kamuela, HI 96743**
From: **06/08** To: **07/08**
Supervisor/Title: **Sean McNeely, Program Director**
Position: **Summer School Computer Teacher**

Employer: **Waimea Elementary School**
Address: **67-1255 Mamalahoa Hwy, Kamuela, HI 96743**
From: **05/07** To: **12/07**
Supervisor/Title: **Marcy Melleland / Principal**
Position: **PTT – Hawaiian Immersion Program**

Publications, Research and Other Creative Activities

2012 **First Nations Fellows Program** KS – Pilinakai Presentation (9/5/12)
2012 Kiholo Fish Camp – Spatial Analysis/Observation implementation in resource management and cultural practice
2012 **Ku’ula Oral Presentation** – Hawaii Conservation Conference

2012 **Putahi Exchange**/Panel Discussion “integrating systems” – Papeete, Tahiti

2011 **Malama Makalii Ocean Festival** planner and participant

2011 **KS ‘Aina Ulu** Presenter “Spatial Analysis/Observation implementation in resource management and cultural practice”

2011 **UH Sea Grant & Malama Kai Foundation** Multicultural Marine Cultural Exchange

2011 **Wildlife in Society Conference** Poster presentation “Pilinakai: Traditional Marine Resource Management” (Waikoloa)

2011 **Institute of Pacific Islands Forestry** Oral presentation “Ho’i I Ka Pilinakai: Re-establishing our relationships to our oceans.”

2011 **Kalaemano Roi Roundup** Planner and participant

2011 **Matarii Art Exhibit** Artist – “In Transition” Canvas Print (Windward Community College, O’ahu)

2011 **Hawaii Conservation Conference** Oral presentation “Emerging Professionals” (Honolulu)

2011 **Hawaii Conservation Conference** Oral Presentation “Integrating Knowledge Systems and Methodology” (Honolulu)

2011 **Hanauma Bay Education Program** Oral Presentation “Ho’i I ka Pilinakai: Re-establishing our relationships to our oceans” (Hanauma)

2011 **Moku Papapa** Oral Presentation “Ho’i I ka Pilinakai: Re-establishing our relationships to our oceans” (Hilo)

2011 **Matariki Art Food Festival** Artist and participant (Aotearoa)

2011 **Matariki Art Food Festival** Presenter

2011 **Emerging Researchers National Conference** attendee (Washington DC)

2011 **Ka ‘Umeke Kā‘eo 10 year celebration** graphic artist

2010 **Papaku Makawalu Kanaloa** participant (Hawaii)

2010 **Holoimoana, NOAA Expedition** Participant (Nihoa, Moku Manamana, French Frigate Shoals)

2010 **Lono I Ka Makahiki** Ka ‘Umeke Ka’eo Christmas Card Graphic Artist

2010 **Hawaii Conservation Conference** Oral Presentation “Native Hawaiian Graduate Student Panel” (O’ahu)

2010 **Hawaii Conservation Conference** Oral Presentation “Environmental Education – Keaholoa STEM Scholars Program at the University of Hawaii at Hilo” (O’ahu)

2010 **Hawaii Conservation Conference** Poster Presentation “Traditional Marine Management at Kiholo Bay” (O’ahu)

2009 **Hawaii Conservation Conference** Oral presentation ‘Olelo No’eau: Pili ia Pihemanu – A collection of Wise or Entertaining Proverbs on the subject of Midway Atoll (O’ahu)

2008 **Ku’ula: Traditional Marine Resource Management**, participant (Pihemanu/Kuaihelani)

2008 **“Coque” Sound Submission**, Invasive Species Art Show (O’ahu)

2008 **Moku Papapa** – Oral Presentation ‘Ölelo No’eau Pili iä Pihemanu (Hawaii)

2008 **The Space Between** publication Original Composition “Ka Wa ‘Opio”

2008 **The Space Between** publication Original Composition “Ka Ho’ala ‘ia o Ka ‘Aina “

2007 **Kanu O Ka 'Aina Hula Drama**– Original Composition, Eia Mai Na Opu'u (Hawaii)

Pertinent Special Qualifications

- 2009-present **Pilinakai: Traditional Marine Resource Management** research project lead and mentor
- 2010-present **OHA Native Hawaiian Working Group** for Papahānaumokuākea 2011 - Chair
- Cultural working advisory group to the office of Hawaiian Affairs in regards to the management of the North Western Hawaiian islands.
- 2010-present **Na Maka o Papahānaumokuākea 501(c)3** President & Co-founder
- Vision: Mau nō 'o Papahānaumokuākea i ka makamaka ola – Papahānaumokuākea shall carry on through a living relationship/friendship.
 - Mission: To maintain and perpetuate long-lasting cultural relationships with Papahānaumokuākea and through these relationships support the overall health of these islands; culturally, naturally, spiritually, and physically.
 - 4 pillars of organization: Support managing agency initiatives within Papahānaumokuākea Marine National Monument, Professional Development (increasing capacity of Native Hawaiians and other Pacific Islanders), Outreach and Education, Integrated research.
- 2011-present **Grant Writer and Project Director, OHA Mo'olelo Grant**
- Collect stories of North Western Hawaiian Islands from the Kauai and Niihau communities
 - Multiple presentation about North Western Hawaiian Islands to Kauai and Niihau communities.
 - Site visit to Mokumanamana and Nihoa to close project.
 - Manage all aspects of project activities: reports, logistics, travel, etc.
- 2012-present **Wellness Park Planning Committee**, Kailapa Community Association
- Secure the lease for 72 acres of shoreline and develop plan for managing cultural resources, natural resources, and community use.
- 2012-present **Reserve Advisory Council**, Papahānaumokuākea Marine National Monument
- Serve as Native Hawaiian Council member
- 2010 **Planning Committee**, Ka 'Umeke Ka'eo High School
- Plan High school expansion: curriculum, site, grant writing, etc.
- 2010 **Treasurer**, Ka 'Ohana Ka 'Umeke Ka'eo
- Record and manage accounts for organization
 - Report to Ka 'Umeke Ka'eo family organization
- 2005-2008 **Treasurer**, Kula Kaiapuni o Waimea
- 2006-2007 **Grant Writer and Project Director**, OHA Hawaiian language books
- Wrote \$21,775 grant to fund the production of Hawaiian language books for the Immersion programs around the state.
 - Project Director – complete all reports to OHA and manage the payroll and spending of funds.
- 2006 **Grant Writer and Project Director**, OHA Afterschool program

- Part of a small team that wrote a \$22,140 grant to provide an afterschool program for the students of Kula Kaiapuni o Waimea. Grant also bought computers, printers, scanners, and cameras for classroom use.
 - Project Director - Completed all reports to OHA and also managed payroll and spending of funds.
- 2006 **Grant Writer and Project Director, Chevron Garden Grant**
 - Wrote garden grant for Kula Kaiapuni to visit gardens and farms around the community of Waimea. After fieldtrips, students made their own garden on school campus growing both native edible foods and introduced edible foods.
- 2005-2006 **Pūlama ‘Ōlelo Kanaka, Planning Committee Chair, Punana Leo o Waimea and Kula Kaiapuni o Waimea**
- 2004-2005 **10 year celebration committee, Punana Leo o Waimea Treasurer, Punana Leo o Waimea**
- 2003-2004 **President, Punana Leo o Waimea**
- 2002-2003 **Vice President, Punana Leo o Waimea**
- 2001-2002 **Fundraising Committee, Punana Leo o Waimea**
- 1993-1998 **Support, Protect Kaho’olawe ‘Ohana**
- 1995-1996 **Treasurer, Hui o Kakou**
- 1994-1995 **President, Hawaiian Club**

Language Background other than English:

Hawaiian Language:

- Able to read, write and converse
- Completed 4 years of University level Hawaiian language courses
- Continuously active within Hawaiian Language Immersion schools over the past 8 years. Involved with the program since 1987.
 - Current substitute teacher

References: Upon request

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
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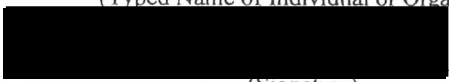
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Kailapa Community Association

(Typed Name of Individual or Organization)



(Signature)

01/10/13

(Date)

Diane Kanealii, President

(Typed Name)

01/10/13

(Title)

Kalikolehua Kapuaokalani Grace

P.O. Box 44695 Kamuela, HI 96743 #808-938-2664 kaliko_grace@yahoo.com

Objective

Project Manager for Kailapa Community Resource Center

Education

Konawaena High School
81-1043 Konawaena School Road
Kealahou, HI 96756
High School Diploma, completed June 1998

Professional Experience

Kuma Contracting

May 2005 – Present
76-6274 Plumeria Road Kailua Kona, HI 96740
808-329-5862

Office Clerk

Supervisor: Nuuhiwa Ching, VP and Operations Manager

- Manage office, answering telephone, scheduling work for tree trimmers and rock wall crews.
- Accounts payable and receivables, bank deposits and payroll.
- Prepare monthly reports for accountant.
- Manage company vehicles, registration, insurance, and safety checks
- Order equipment for workers.

Shell Management

June 1999 – May 2005
78-7190 Kaleiopapa Street Kailua Kona, HI 96740
808-322-0705

Administrative Assistant to the General Manager

Supervisor: Chris Breed, General Manager Timeshare Operations

- Manage GM office, answering phones, supply orders, filing, and personal assistant to the GM.
- Assisted in yearly property a departmental budget reporting.
- Ran weekly department head meetings took notes and created minutes.
- Prepared General Managers meeting buy purchasing snack or breakfast food, making coffee, exc.
- Assisted the front desk when they were short handed.

Kalikolehua Kapuaokalani Grace

- *Assisted department heads in preparing reports for GM and employee evaluations.*

Skills

- *Strong ability to multi task in high pace environment.*
- *Ability to complete assignments accurately and in a timely manner.*
- *Ability to organize efficiently.*
- *Ability to communicate effectively with others.*
- *Basic computer skills including Microsoft Office, word, excel, power point, and email.*
- *I am a very friendly person that loves meeting new people in a working environment.*

Personal Interest

I have very strong family values and a love for Hawaiian Language and Culture. I come from a large family and enjoy spending time together. I am also very passionate for sustainability and teaching our children how to live pono with as little effect on the environment as possible. Most of our extra activities consist of my children's sports interest, beach and camping time, and my husbands ranching work. I have three children, Kilinahe age 14 is a freshman at Hawaii Preparatory Academy, Kina'u is 8 years old and a 3rd grader at Kanu 'O Ka 'Aina and youngest, Pohnu is almost 3 years old and just started at Kamehameha Preschool Waimea. My husband is a Heavy Machine Operator for Isemoto Contracting.

Table of Activities and Projected Timeline
Wellness Park Proposal - Kailapa Community Association

0-3 Months	4-6 months	7-12 months	13-24 months	24+
Management Partnership <ul style="list-style-type: none"> Work with DHHL to secure acreage (on behalf of DHHL) Work with DHHL to manage usage... key, orientation, site inspection for cleanup, etc. Securing the Acreage - Gabe <ul style="list-style-type: none"> Install Gate 	Partner with DHHL to "manage" usage.... <ul style="list-style-type: none"> Key sign in/out Orientation Site inspection for trash and waste, etc. Monitor/Log entry and use of acreage Request user to contribute to catch record (see Marine Assessment/Monitoring) 			
Community Input Hold focus group meetings for community members to contribute to the vision of the park and identify needs, use, and other concerns/ideas for acreage. Focus Group meetings will be held to address overall vision of park and specific areas once assessments and reports are made.				
Marine Assessment Monitoring - Pelika Partnership with Na Maka o Papahanaumokuakea to monitor the shoreline, intertidal, reef zones to establish seasonal cycles, reproduction, recruitment, etc. of marine resources.			Marine Resource Plan Development Work with DHHL & DLNR to create a community managed area (potential model: Community Fisheries AREA)	
Cultural Site Assessment / Research - NPS / Kelley / U'i Partnership with NPS and Kelley Marr to identify cultural sites on property and significance.			Cultural Resource Management Plan Development	
Native Forest / Native Plant / Landscape - Kealaka'i /Jen <ul style="list-style-type: none"> Establish Native Plant Nursery and out-planting initiative 				
Facility Plan Development - Gabe / Pelika <ul style="list-style-type: none"> Access and site plan - Gabe Water plan - Gabe Human waste plan - Pelika Alternate energy plan - Pelika 			Implementation of plans once funds are secured and community approval	
Community Days / Work days <ul style="list-style-type: none"> Trash removal Facility installation (plantings, trail markers, etc.) Huaka'i/workshops 				
Creating a map of acreage - Pelika Work with NPS, U'I, Kelley, and Lisa to create map			Update map	
Fundraising / Grant writing - Pelika				
Compiling Terrestrial / Marine / Cultural Sites / Facility/Access Plans for overall management plan of Park				Implementation of plans: