

House District 7
Senate District 4

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:
For Legislature's Use Only

Type of Grant or Subsidy Request:

- GRANT REQUEST - OPERATING GRANT REQUEST - CAPITAL SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Kahilu Theatre Foundation
Dbn:
Street Address: 67-1186 Lindsey Road, Kamuela, Hawaii 96743
Mailing Address: PO Box 549, Kamuela, Hawaii 96743

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name MARIE "MIMI" KERLEY
Title President
Phone # 808-987-9487
Fax # 808-443-0366
e-mail mkkerley@yahoo.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
 FOR PROFIT CORPORATION
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

SOUND, LIGHT, AND PROJECTION SYSTEM UPGRADES FOR COMMUNITY PERFORMANCE VENUE AND EDUCATIONAL FACILITY.

4. FEDERAL TAX ID #: [REDACTED]
5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2014: \$ 250,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)
new equipment purchase to support existing service.

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____
FEDERAL \$ _____
COUNTY \$ _____
PRIVATE/OTHER \$ _____

NAME & TITLE OF AUTHORIZED REPRESENTATIVE

Marie Kerley - Board President
NAME & TITLE

1/31/13
DATE SIGNED

Application for Grants and Subsidies

I. Background and Summary

1. A brief description of the applicant's background:

The Kahilu Theatre Foundation (KTF) provides the residents and visitors of Hawai'i Island with opportunities to experience and participate in a wide array of artistic performances and events, including music, dance, drama, film, and visual arts. Its 30th season (2010-2011) served an audience of 37,617 residents and visitors through its programming. The "Makana Series" offered live performances, film, recitals, lectures, and demonstrations free of charge to community members who might not otherwise have access to arts, dance and music experiences due to financial constraints. "Kids at Kahilu," KTF's youth education program, extends these opportunities to Hawai'i's *keiki* through its extensive youth programming comprising 25% of its annual operating budget, bringing quality arts experiences to an under-served rural area. In addition, Kids at Kahilu offers afterschool, holiday, and summer arts education programs. During the 30th season, Kids at Kahilu served a youth audience of over 7,300 students.

Kahilu Theatre Foundation was incorporated in 1980 as a 501(c)(3) not-for-profit organization and is charged with the operation of Waimea's 490-seat Kahilu Theatre, which was built in 1981.

Over the past 30 years, KTF has served residents and visitors of Hawai'i by presenting artists and programs of significant stature not only within the State but often on a national or even international level. The economic crisis of the past three years significantly affected the operations of Kahilu Theatre, and the Board decided in June 2012 to take an "intermission" from programming while it addressed accumulated debt, restructured the organization, and refocused its mission and goals. As of the end of September 2012, all debts were paid, thanks to the support of local businesses, community members, and Theatre patrons. The Board has formulated a new vision and roadmap for the future, embodied in a strategic plan. This strategic plan moves beyond recovery to revitalize and reinvigorate Kahilu Theatre's offerings, programming, and operational capacity, while strengthening KTF's partnerships with local vendors, businesses, artists, and the tourism sector.

In response to significant community feedback over the past six months, KTF will now offer a greater diversity of programming targeting a broader cross-section of our community, present more local artists, dancers, and musicians, and offer even more educational programming for children and adults, including classes, workshops, lectures, and filling a void left by budget cuts in the local schools. One of the most requested additions to the Theatre offerings has been movies. People do not want to have to drive, or have their teenagers drive, over an hour

each way to Kailua-Kona or Hilo to watch feature-length movies.

2. The goals and objectives related to the request:
Currently, Kahilu Theatre Foundation owns very little sound and projection equipment and must rent this equipment for each performance and educational event at the Theatre. In addition, the current Theatre lighting is out-dated and draws an enormous amount of electricity when in use. Equipment rental and high electricity costs increase the overall costs to present performances, limiting KTF's artistic and educational offerings to the community.

Upgrading Kahilu's sound, light and projection infrastructure will substantially increase the capacity of Kahilu as a venue to host events and decrease ongoing costs for electricity and equipment rentals. In order to meet the programming requirements of our strategic plan while maintaining sustainable financial operations, Kahilu Theatre has made this capital investment a top priority.
3. The public purpose and need to be served:
Kahilu Theatre Foundation offers music, arts, dance, drama and cultural performances that enhance the quality of life of our rural communities. The educational programs offered at Kahilu Theatre benefit school children throughout the island who otherwise have limited access to art and music at school.
4. Describe the target population to be served:
The people and children of Hawai'i Island are the target population of the Kahilu Theatre. The Kona-Kohala resorts and tourism sector are also served by Kahilu Theatre which provides a venue offering interesting and relevant local programming for their hotel guests.
5. Describe the geographic coverage:
Kahilu Theatre serves the people of Hawai'i Island. Audience members come from communities throughout the island. The majority come from the North Kona, South Kohala, North Kohala and Hamakua districts. The school children served are generally from these same districts, though KTF does, on occasion, transport performers to schools in North and South Hilo, Puna, Ka'u, and South Kona districts as well.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities:
 - A. Purchase and install flexible, state of the art audio system equipment for all types of audio needs in order to bring Kahilu's audio capabilities up to industry standards with technology and expandability. Specific equipment includes:
 - 1x Yamaha CL5 Digital Mixing Console
 - 1x Yamaha Rio3224 Stage Box/Snake Head
 - 6x Nexo GEOS1210 Loudspeakers Line Array

- 2x Nexo GEOS1230 Loudspeakers Down Fill Array
- 2x Nexo GEOS12-BUMPER Rigging FlyBar
- 6x Nexo GEOS12-XBOW-V2 Side Crossbar
- 28x Nexo BL-GEOS Rigging Pins
- 6x Yamaha Install Series 2205 with U-Bracket
- 1x Nexo NXAMP4X4 - DSP 4ch. Amplifier
- 1x Yamaha TX4N Stereo Amplifier - DSP 2ch.
- 2x Yamaha Dante MY-Card - Audinate 16ch. Dante
- 1x Apple iPad with CL App & Various Audio Apps
- 1x Dual Wireless Combo Microphone System (Shure or Sennheiser)

The system will provide a multi-zone flow and fill speaker system for an even, undistorted, coherent and intelligible public address, theatrical coverage as well as 90-110 decibel of live music entertainment for demanding audio riders. CL5 is expandable up to 72 channels of input and 40 channels of output when needed. The system will also provide recording capability for multi-track straight to PC or Mac. With WiFi networking and wireless iPad apps, engineers or system technicians will be able to tune, adjust and operate audio from almost anywhere.

- B. Purchase and install lighting equipment to update lighting infrastructure.
- C. Replace, repair and increase the light fixture inventory to the industry standards, which are also more energy efficient with a more adjustable beam focus. To limit possible electrical hazards, replace or repair all terminations and/or wiring.
- D. Purchase and install 1080p/WUXGA High Definition projector for the highest quality of resolution for movies, presentations, and theatrical visual effects.
- E. Provide training and technical support to Theatre staff on the use of all equipment.
- E. All equipment will be purchased by Kahilu Theatre Foundation at discounted cost from local vendors, and installed, under contract, by professional sound and light technicians. All rigging of overhead speakers will be certified for safety by a structural engineer.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

All sound and light equipment will be purchased and installed during the 1st quarter of FY 2014, before the start of Kahilu Theatre's 2013-2014 presenting season. Projection equipment will be purchased and installed no later than the second quarter. All training will be provided during the first and second quarters.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results:
 Kahilu Theatre Foundation will get multiple bids from local vendors to ensure it is getting the greatest value and most appropriate equipment and integrated systems control. The equipment will be installed by licensed and insured technicians to ensure maximum benefit and useful life expectancy of the equipment.
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency):
 Successful completion of project means specifying, bidding, selecting, purchasing, receiving, installing, and commissioning of the sound, light and projection systems purchased under this grant, and training of operators.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 See attached budget forms.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2014.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$190,000	\$60,000	\$0	\$0	\$250,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2014.
 Kahilu Theatre Foundation has secured some funding and will be seeking additional funding for its operations, artistic programming, education and outreach, and facilities maintenance and improvements from a variety of sources, including:
 - county, State, and federal grants;
 - private foundation grants; and
 - private and corporate donations.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years.

Not Applicable. Kahilu Theatre Foundation is a non-profit 501(c)(3) organization.

IV. Experience and Capability

A. Necessary Skills and Experience

Kahilu Theatre Foundation (KTF) was incorporated in 1980 as a 501(c)(3) not-for-profit organization and has been responsible for the operation of Kahilu Theatre since it was built in 1981. KTF has since overseen 30 years of successful artistic and educational programming, with an annual budget ranging between \$500,000 and \$1.4 million.

B. Facilities

Kahilu Theatre was founded and built by Richard Smart, a renowned Broadway performer and sole heir to Parker Ranch. It is a 20,000 square-foot building, housing a 490-seat theater, front lobby, and two side galleries. After Richard Smart's death in 1992, Kahilu Theatre became a part of the Parker Ranch Trust. In 2001, Kahilu Theatre Foundation acquired a 30-year lease to operate Kahilu Theatre, though it is not a beneficiary of the Parker Ranch Trust, which owns the Theatre.

Kahilu Theatre is wheelchair accessible and provides areas in the theater for wheelchair seating. Kahilu Theatre also has two ADA-compliant restrooms.

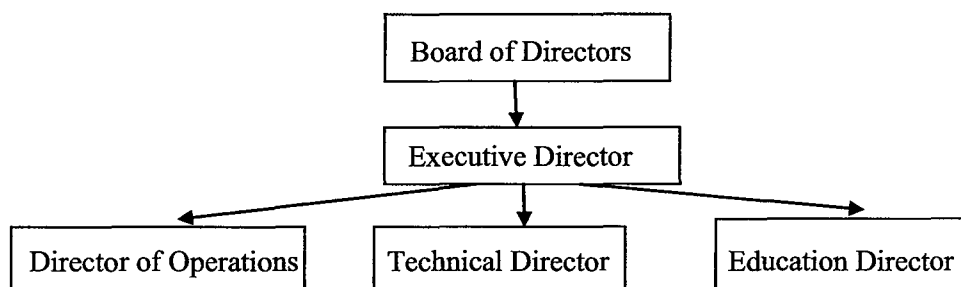
V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The KTF Board of Directors is in the process of advertising for a new Executive Director, who will be hired before the beginning of the new fiscal year. Board members and Alva Kamalani, Kahilu Theatre's Director of Operations, are currently responsible for the decision-making and day-to-day operations of the Theatre. This has included planning the 2013-2014 season, planning and executing fundraising events, processing theatre rentals, grant-writing, evaluating infrastructure improvements to reduce operating costs, maintaining the building and landscaping, and re-starting youth education and outreach programs. Highly experienced technical personnel run the sound and lighting equipment on a performance-by-performance basis and a loyal band of over 25 volunteers help with "front of the house" activities.

KTF will contract with qualified technical professionals for the installation of all sound, light, and projection equipment.

B. Organization Chart



VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

Not applicable.

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2013 to June 30, 2014)

Applicant: _____ Kahilu Theatre Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	250,000			
TOTAL (A+B+C+D+E)	250,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	250,000	Carolyn Stewart 808-987-3159		
(b)		[Redacted Signature Area]		
(c)				
(d)				
TOTAL BUDGET	250,000	Signature of Authorized Official: <i>[Signature]</i> Date: _____ Name and Title (Please type or print): Marie "Mimi" Kerley, President <i>Marie Kerley, President</i>		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Kahilu Theatre Foundation

Period: July 1, 2013 to June 30, 2014

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
None				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Kahilu Theatre Foundation

Period: July 1, 2013 to June 30, 2014

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
audio system equipment (includes installation)	58.00		\$ 130,978.00	130978
lighting equipment (includes installation)	193		\$ 61,272.00	61272
projection equipment (includes installation)	4		\$ 57,750.00	57750
			\$ -	
			\$ -	
TOTAL:	255		\$ 250,000.00	250,000
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: Kahilu Theatre Foundation

Period: July 1, 2013 to June 30, 2014

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2011-2012	FY: 2012-2013	FY:2013-2014	FY:2013-2014	FY:2014-2015	FY:2015-2016
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT	0	0	250000	0	0	0
TOTAL:			250,000			
JUSTIFICATION/COMMENTS: Kahilu Theatre Foundation has not had designated funding to purchase equipment in previous years.						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

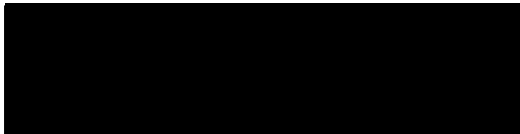
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kahilu Theatre Foundation

n)

1/31/13
(Date)

Marie "Mimi" Kerley
(Typed Name)

President
(Title)