

House District \_\_\_\_\_

Senate District \_\_\_\_\_

**THE TWENTY-SEVENTH LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: \_\_\_\_\_

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM LD. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

**1. APPLICANT INFORMATION:**

Legal Name of Requesting Organization or Individual:

DbA: Healthy Mothers Healthy Babies  
Coalition of Hawaii  
Street Address: 845 22nd Ave.  
Mailing Address: Honolulu, HI 96816

**2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:**

Name LISA KIMURA  
Title Executive Director  
Phone # 808-222-0165  
Fax # \_\_\_\_\_  
e-mail LisaK@hmhb-hawaii.org

**3. TYPE OF BUSINESS ENTITY:**

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

**6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:**

Hawaii Cribs for Kids Program  
SIDS Prevention

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID #: \_\_\_\_\_

**7. AMOUNT OF STATE FUNDS REQUESTED:**

FISCAL YEAR 2014: \$ 40,000

**8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:**

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ \_\_\_\_\_  
FEDERAL \$ \_\_\_\_\_  
COUNTY \$ \_\_\_\_\_  
PRIVATE/OTHER \$ \_\_\_\_\_

REPRESENTATIVE:

Lisa Kimura Executive Director

NAME & TITLE

1/31/13

DATE SIGNED

## Application for Grants and Subsidies

*If any item is not applicable to the request, the applicant should enter “not applicable”.*

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;

The Healthy Mothers, Healthy Babies Coalition of Hawaii (HMHB) is a local nonprofit organization dedicated to improving Hawaii’s maternal, child and family health through collaborative efforts in public education, advocacy and partner development. HMHB believes in equal access to quality health care; a collective voice to facilitate change; eliminating health disparities among all populations; cultural competence and respect for diversity; and education to encourage healthy choices.

HMHB currently provides the following services:

- A free MothersCare phone line designed to help pregnant women, new mothers and their families find the information and resources necessary to have a healthy pregnancy, birth and baby.
- Quarterly trainings for perinatal support service providers throughout the state of Hawaii on various topics directly relating to improving the health of pregnant women, new mothers and their infants
- Coordination of quarterly Perinatal Advocacy Network meetings designed to increase awareness of perinatal issues in Hawaii, expand advocacy efforts for perinatal health issues and legislative actions, and increase networking and partnerships among state perinatal health providers
- Creation and distribution of various culturally-appropriate educational materials for Hawaii’s pregnant women, mothers and their families (including topics such as safe sleep/SIDS prevention, Fetal Alcohol Spectrum Disorder, Post-Partum Depression, breastfeeding, and nutrition, as well as a “healthy & hapai” educational pregnancy calendar to help women keep track of their prenatal appointments and to find resources for a healthy pregnancy)
- Maintaining a dynamic online pregnancy and perinatal resource directory searchable by both type of service and location (providers add/edit their organization’s information pending HMHB approval)
- Performing two needs assessments per fiscal year relating to maternal and child health in the state of Hawaii to help steer both community efforts as well as the

Hawaii State Department of Health's efforts to improve maternal and child health in Hawaii

- Updating families and providers on current recalls, maternal and child health news, and local resources/events in the maternal and child health community through social media including Facebook and Twitter, and through promotion of the Text4Baby program

2. The goals and objectives related to the request;

To reduce the risk and prevalence of Sudden Unexpected Infant Death (SUID) and Sudden Infant Death Syndrome (SIDS) in the state of Hawaii, **Healthy Mothers Healthy Babies Coalition of Hawaii**, partnering with the **Parent Line** and **Safe Sleep Hawaii**, has designed a comprehensive "**Hawaii Cribs For Kids**" program. This program provides culturally appropriate, family-based safe sleep education to high-risk, low-income families and a free GRACO Pack N Play® crib and fitted sheet to families who cannot otherwise afford a safe place for their baby to sleep.

HMHB is requesting funds to support and expand our comprehensive family-inclusive safe sleep education, the first and only program of its kind in Hawaii, to reach more qualified families and prevent needless infant deaths.

HMHB will follow up with participants when their baby turns three months old, and again when their baby turns one year old. Mothers/families who need additional information or support, will be referred to the Parent Line, HMHB's partner organization, for both phone support and possible enrollment into the Parent Line Home Visiting Program. The Home Visiting Program offers additional in-home support relating to safe sleep and other parenting and safety-related topics.

3. The public purpose and need to be served;

While the overall deaths from SIDS have declined both nationally and in Hawaii since the AAP's recommendations for all babies to be placed on their backs to sleep, sleep-related deaths from other causes including suffocation, entrapment and asphyxia have increased. **As a result, sleep-related deaths remain the number one cause of infant deaths after the first month of age.**

Sudden Unexpected Infant Death (SUID) is defined as the sudden and unexpected death of an infant less than one year of age whose cause of death is not immediately obvious. If the SUID cannot be explained after thorough investigation, it is usually attributed to Sudden Infant Death Syndrome (SIDS). More than 4,500 infants die of SUID every year in the United States, with approximately half being attributed to SIDS. SIDS is the leading cause of death among infants between the age of one month and one year and the third leading cause of infant mortality overall in the United States. **In Hawaii, SIDS accounts for 41% of all post-neonatal deaths in the state.**

Similar safe sleep programs throughout the United States have yielded favorable results in preventing SIDS/SUID; an outcome that can be replicated through this unique, one-of-a-kind program in Hawaii.

4. Describe the target population to be served; and

Working with prenatal case managers and social workers who serve a large portion of the **Native Hawaiian/Part Hawaiian, Samoan, Black and Other Pacific Islander populations, all of which show increased risk factors for SUID**, we have carefully identified qualified recipients for the education and crib assistance.

Currently, many babies in these higher-risk populations in Hawaii do not have safe sleeping environments. The following facts are from the 2009-2010 Hawaii Pregnancy Risk Assessment Monitoring System (PRAMS) survey, indicating a substantial number of risk factors for unsafe sleep environments.

- **Sleep Environment: only 34.2% of babies in Hawaii usually sleep in an environment that meets all of the AAP's recommendations for a safe sleep environment.** Nearly two-thirds (65.8%) usually sleep in an environment with at least one of the following risk factors:
  - 19.6% sleep with pillows
  - 31.3% sleep with bumper pads
  - 19.6% sleep with plush blankets
  - 4.3% sleep with stuffed toys
  - 19.3% do not sleep in a crib or portable crib
  - 14.7% do not sleep on a firm or hard mattress
- **Sleep Position:** Approximately one-quarter (24.3%) of babies in Hawaii are most often laid to sleep in high-risk sleep positions (either on their side or stomach)
- **Bed-Sharing:** one-third (33.9%) of Hawaii's infants "always" or "often" sleep in the same bed with another family or household member. An additional 19.9% of Hawaii's infants "sometimes" do.

5. Describe the geographic coverage.

This program will take place on the island of Oahu, with plans to expand coverage throughout all islands in subsequent years.

Prenatal case managers and social workers from **Kokua Kalihi Valley Comprehensive Health Services, Waianae Coast Comprehensive Health Services, the Queen Emma Clinic and Kapiolani Medical Center for Women and Children** are currently being trained on how to screen for participants, and are submitting applications to HMHB for potential participants.

**These four partner clinics were chosen because they serve the populations that show the greatest risk for SUID/SIDS based on sleep environment risk factors** (sleeping with pillows, bumper pads, plush blankets, or stuffed toys; not in a crib or portable crib; and not on a firm or hard mattress) and have a high percentage of WIC participation

(another risk factor for unsafe sleeping environments and SUID). These clinics also serve a large portion of the Native Hawaiian/Part Hawaiian, Samoan, Black and Other Pacific Islander populations, all of which show increased risk factors for SUID.

## II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

**The Hawaii Cribs for Kids Program is the first ever of its kind in the state of Hawaii.** Referrals will be accepted from prenatal case managers and social workers at Kokua Kalihi Valley Health Center, Waianae Coast Comprehensive Health Center, Queen Emma Clinic and Kapiolani Medical Center, all of which serve high-risk low-income women and their families.

**Each of the four referring clinics will also serve as a site for the one-hour safe sleep class required for all participants.** After completion of the class, participants will be given a GRACO Pack N Play travel crib to take home with them.

HMHB's Program Manager is responsible for the execution of the Hawaii Cribs for Cribs Program, with oversight from HMHBs Executive Director. The Program Manager is responsible for accepting referrals and determining eligibility for the program, as well as working with Safe Sleep Hawaii and the Parent Line to develop, refine and administer the educational portion of the program.

**The Program Manager will instruct the one-hour class with participants, and follow up with each family at three months and one year postpartum to determine the information retention and whether participants are effectively applying safe sleep practices.**

Referrals will be open for four weeks at a time, and will close two weeks before the next class. All participants must provide HMHB with the necessary income documentation. **Priority will be given to those families in greatest need, and with the highest number of risk factors for SUID.**

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

**Currently, HMHB has the capacity to serve 67 families over the next year, accepting between eight and 10 families every six weeks, with the intention to expand the program to serve more families, as budget allows.** The following 2013 timeline has

been implemented, with the expectation to triple the number of enrollees, should we have funding available.

- January 1, 2013  
HMHB will begin accepting referrals
- February 1, 2013  
Final Notification of acceptance for February classes (I)
- February 15-March 1, 2013  
First classes (I) to be held at WCCHC, KKV, KWCMC and QMC
- March 8, 2013  
Final Notification of acceptance for March classes (II)
- March 22-April 5, 2013  
Classes (II) to be held at WCCHC, KKV, KWCMC and QMC
- April 12, 2013  
Final Notification of acceptance for April classes (III)
- April 26-May 10, 2013  
Classes (III) to be held at WCCHC, KKV, KWCMC and QMC
- May 17, 2013  
Final Notification of acceptance for May/June classes (IV)
- May 31, 2013- June 14, 2013  
Classes (IV) to be held at WCCHC, KKV, KWCMC and QMC
- June 21, 2013  
Final notification of acceptance for July classes (V)
- July 5-July 19, 2013  
Classes (V) to be held at WCCHC, KKV, KWCMC and QMC
- July 26, 2013  
Final notification of acceptance for August classes (VI)
- August 15-August 31, 2013  
Classes (VI) to be held at WCCHC, KKV, KWCMC and QMC
- September 8, 2013  
Final Notification of acceptance for September Classes (VII)
- September 22-October 5, 2013  
Classes (VII) to be held at WCCHC, KKV, KWCMC and QMC
- October 12, 2013  
Final Notification of acceptance for October/November Classes (VIII)
- October 26-November 10, 2013  
Classes (VIII) to be held at WCCHC, KKV, KWCMC and QMC
- November 17, 2013  
Final Notification of acceptance for Classes (IX)
- November 29, 2013- December 12, 2013  
Classes (IX) to be held at WCCHC, KKV, KWCMC and QMC
- December 21, 2013  
Final notification of acceptance for classes (X)
- December 30, 2013-January 15, 2014  
Classes (X) to be held at WCCHC, KKV, KWCMC and QMC

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

**There are three parts to evaluating the quality of the results and outcomes of the program:**

- Knowledge
  - **Participants will be given a test on safe sleep practices prior to, and immediately following, completion of the educational class.**
  - Questions pertain to general awareness and preventative measures to create a safe sleeping environment. Participants will be also asked to identify any unsafe or hazardous items in a sample crib.
  - This test is designed to measure participants' change in knowledge regarding safe sleep practices and will measure the effectiveness of the class in increasing knowledge of safe sleep practices and SIDS prevention.
- Retention and behavior change
  - Participants will be asked the same questions (as in the pre/post-test) regarding safe sleeping practices at the three-month and one-year follow up, and will also be asked about their safe sleep practices.
  - This will measure the participants' knowledge retention and will identify if the class was successful in creating behavior changes (if parents continued to follow safe sleep practices). This also provides the opportunity to reinforce safe sleep information.
- SUID/SIDS Rates
  - **At three months and one year, the health status of the baby will be monitored to track the SUID/SIDS rates among participants.**
  - This will measure the effectiveness of the program in preventing SUID/SIDS.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Participants will be given a test on safe sleep practices prior to, and immediately following, completion of the educational class. At three months and one year, the health status of the baby will be monitored to track the SUID/SIDS mortality rates among participants. This will measure the effectiveness of the program in preventing SUID/SIDS.

### **III. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

Please see attached budget.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2014.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
10,000	10,000	10,000	10,000	40,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2014.

Healthy Mothers Healthy Babies will be applying for additional funding sources from maternal and child health foundations and foundations dedicated to improving health, including the CJ Foundation for SIDS and the Robert Wood Johnson Foundation.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

There are no applicable state or federal tax credits related to this request.

**IV. Experience and Capability**

**A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Over the past two decades, HMHB has worked hard to support its statewide collaborative efforts to improve maternal and child health and has achieved many accomplishments in its work. Since 2001, HMHB has trained over 3,000 providers from over 175 public and private perinatal agencies on perinatal health issues, reducing perinatal risks and skill building for providers.

Notable activities HMHB has worked on, and provided support and expertise for, include:



- A free MothersCare phone line designed to help pregnant women, new mothers and their families find the information and resources necessary to have a healthy pregnancy, birth and baby.
- Quarterly trainings for perinatal support service providers throughout the state of Hawaii on various topics directly relating to improving the health of pregnant women, new mothers and their infants
- Coordination of quarterly Perinatal Advocacy Network meetings designed to increase awareness of perinatal issues in Hawaii, expand advocacy efforts for perinatal health issues and legislative actions, and increase networking and partnerships among state perinatal health providers
- Creation and distribution of various culturally-appropriate educational materials for Hawaii's pregnant women, mothers and their families (including topics such as safe sleep/SIDS prevention, Fetal Alcohol Spectrum Disorder, Post-Partum Depression, breastfeeding, and nutrition, as well as a "healthy & hapai" educational pregnancy calendar to help women keep track of their prenatal appointments and to find resources for a healthy pregnancy)
- Maintaining a dynamic online pregnancy and perinatal resource directory searchable by both type of service and location (providers add/edit their organization's information pending HMHB approval)
- Performing two needs assessments per fiscal year relating to maternal and child health in the state of Hawaii to help steer both community efforts as well as the Hawaii State Department of Health's efforts to improve maternal and child health in Hawaii
- Updating families and providers on current recalls, maternal and child health news, and local resources/events in the maternal and child health community through social media including Facebook and Twitter, and through promotion of the Text4Baby program

## **B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

Kokua Kalihi Valley Health Center, Waianae Coast Comprehensive Health Center, Queen Emma Clinic and Kapiolani Women's and Children's Medical Center, all of which serve high-risk low-income women and their families, have contracted to provide facilities to host the one-hour safe sleep class required for all participants. Each of these locations is fully ADA compliant, as required by law.

V. Personnel: Project Organization and Staffing

**A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Executive Director will provide oversight and management to the Program Coordinator. The principal responsibilities of the Program Coordinator in charge of this project include: conducting/leading concrete aspects of the project with minimal guidance and within budget and time constraints; initiating contact with and establishing a group of community partners to screen applicants and provide host sites for training classes; conducting monthly training sessions for participants; developing and administering program materials and tests; following up and collecting participant data at three months and one year postpartum; contributing to marketing and project development and planning activities/contracting decisions for such activities; participation in community health fairs; distribution of materials to meet population needs and properly documenting reports and evaluations.

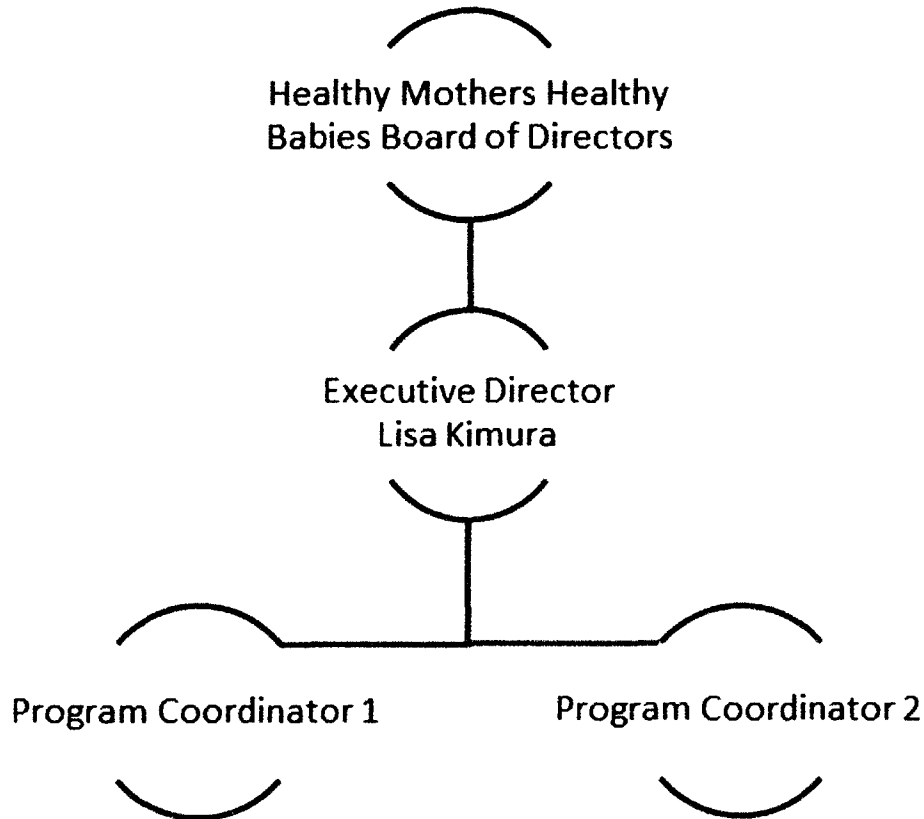
The Program Coordinator, in addition to being familiar with the local maternal and child health system, has played a key role in developing partnerships for the program, and is well versed in community collaboration, project management, communication and leadership. Receiving funding for this project will enhance the activities and resources that the Program Coordinator has already established in the community.

**B. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

Healthy Mothers Healthy Babies is given leadership, guidance and direction via its Board of Directors, which consists of maternal and child health professionals. The organization is headed by an Executive Director, who oversees two Program Coordinators; one of whom will manage the “Hawaii Cribs for Kids” program.

(See organizational chart below)



**VI. Other**

**A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

There is no applicable pending litigation.

**B. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

No particular licensure or accreditation is required. All partnerships with participating organizations have been established.

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2013 to June 30, 2014)

Applicant: Healthy Mothers Healthy Babies

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries	30,000			
2. Payroll Taxes & Assessments	2,850			
3. Fringe Benefits	3,865			
<b>TOTAL PERSONNEL COST</b>	<b>36,715</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	3,285			
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>3,285</b>			
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>40,000</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested		Lisa Kimura	222-0165	
(b)				Phone
(c)			1/31/13	
(d)				Date
<b>TOTAL BUDGET</b>		Executive Director		
		Name and Title (Please type or print)		



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Healthy Mothers Healthy Babies

Period: July 1, 2013 to June 30, 2014

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST
GRACO Pack N Play Cribs	44.00	\$74.66	\$ 3,285.04
			\$ -
			\$ -
			\$ -
			\$ -
<b>TOTAL:</b>	44		\$ 3,285.04

**JUSTIFICATION/COMMENTS:**

Cribs are a critical component of SIDS/SUID prevention and are given to program participants upon completion of the ec

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
<b>TOTAL:</b>			

**JUSTIFICATION/COMMENTS:**



**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

Applicant: Healthy Mothers Healthy Babies

Period: July 1, 2013 to June 30, 2014

<b>FUNDING AMOUNT REQUESTED</b>						
<b>TOTAL PROJECT COST</b>	<b>ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS</b>		<b>STATE FUNDS REQUESTED</b>	<b>OTHER SOURCES OF FUNDS REQUESTED</b>	<b>FUNDING REQUIRED IN SUCCEEDING YEARS</b>	
	<b>FY: 2011-2012</b>	<b>FY: 2012-2013</b>	<b>FY:2013-2014</b>	<b>FY:2013-2014</b>	<b>FY:2014-2015</b>	<b>FY:2015-2016</b>
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>JUSTIFICATION/COMMENTS:</b>						



**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Healthy Mothers Healthy Babies Coalition of Hawaii  
(Typed Name of Individual or Organization)



Lisa Kimura

(Typed Name)

1/31/13

(Date)

Executive Director

(Title)