

House District 31

Senate District 16

**THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Hawaii Families As Allies
Dba:

Street Address:
99-209 Moanalua Road, Suite 305, Aiea, HI 96701
Mailing Address:
same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name LINDA MACHADO

Title Executive Director

Phone # 808-487-8785

Fax # 808-487-0514

e-mail linda.machado@hfaa.net

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

PROGRAMS AND SERVICES FOR FAMILIES OF CHILDREN AND YOUTH WITH EMOTIONAL, BEHAVIORAL OR MENTAL HEALTH CHALLENGES.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2014: \$ 106,482

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 479,718

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

LINDA MACHADO, EXECUTIVE DIRECTOR
NAME & TITLE

1-30-13
DATE SIGNED

Application for Grants and Subsidies

I. Background and Summary

1. Description of Hawaii Families As Allies

Hawaii Families As Allies (HFAA) is a 501(c) (3) statewide parent-controlled family network organization, recognized in Hawaii and nationally as a voice on behalf of families of children and youth with emotional, behavioral or mental health challenges. HFAA is the state chapter of the National Federation of Families for Children’s Mental Health, a national family-run organization that has been at the forefront in effectively advocating for service system change paving the way to ensure families are valued and treated as true partners. HFAA collaborates statewide with many local, community partners and other stakeholders by sharing both the voice and perspective of our families. HFAA is the only organization in Hawaii with Parent Partners who have attained national certification by the National Federation of Families for Children's Mental Health. Our Parent Partners work closely with their communities, schools and other organizations to develop and implement activities that meet local needs and priorities. HFAA is committed to the concept of family-driven, youth-guided care in which evidence shows improved outcomes when both family and youth actively participate in treatment decisions. When families and youth have leadership and ownership in clinical decision making roles, they are more engaged and further committed to treatment. Our youth council for children's mental health, Hawaii Youth Helping Youth (HYHY) is comprised of a group of young people (ages 14-25) who have first-hand experience with special education, mental health, foster care and/or the juvenile justice system. HYHY council members meet regularly to share their experiences and ideas in an effort to make things better for youth in Hawaii. They are regularly invited as guest speakers at conferences (locally and nationally), to be a part of panel presentations and also to serve on various committees in which their youth voice is needed.

Hawaii Families As Allies is requesting \$106,482 to implement the expansion of our peer mentoring programs, as identified in two separate components.

One component of this proposal is to expand our youth council for children's mental health, Hawaii Youth Helping Youth (HYHY) to the neighbor islands. Youth that reside on the neighbor islands often feel isolated and express frustration with the limited amount of community based services and supports available to them. The definition of Youth-guided is defined as enabling young people with the right to be empowered, educated and given decision making roles in the care of their own lives as well as the policies and procedures governing care for all youth in the community, state and nation. This includes

giving young people a sustainable voice and then listening to that voice. Youth guided organizations create safe environments that enable young people to gain self-sustainability in accordance with cultures and beliefs with which they identify. Furthermore, a youth-guided approach recognizes that there is a continuum of power that should be shared with young people, based on their understanding and maturity in a strength based change process. Youth guided organizations recognize that this process should be fun and worthwhile.

Another component is to expand our peer mentoring program within the Hawaii State Department of Education. With recent cut-backs in overall funding for support services provided by HI DOE, there is a growing disconnect with families whose children receive special education and related services. This disconnect often leads to frustration for families who feel that they have no option other than to file grievances and engage in mediation or due process hearings over the education of their child.

2. Goals and Objectives related to the request

Goal 1: To support neighbor island youth with emotional, behavioral or mental disorders (EBMD) to gain the capacity to effectively participate in policy development at the community and state levels as well as promote peer mentoring and mental wellness strategies.

Objective 1: To expand our Hawaii Youth Helping Youth program to the island of Maui for up to 5 youth, ages 14 through 25.

Objective 2: To expand our Hawaii Youth Helping Youth program to the island of Kauai for up to 5 youth, ages 14 through 25.

Goal 2: To promote family-driven, youth-guided care and strengthen partnerships for families who have children or youth with EBMD and are served by our public school system.

Objective 1: To identify two public schools within the island of Oahu and partner with those schools to integrate an HFAA Parent Partner (PT) at each school.

Objective 2: To support identified families within this school who have a child or youth with EBMD and provide education, technical assistance and self-advocacy to foster meaningful parent engagement.

3. Public Purpose And Need To Be Served

Meeting the mental health needs of children and youth is critical. In President Obama’s recent plan entitled “Now Is The Time”, he described a focus on improving mental health services. Mental health issues in children are treatable. With meaningful and consistent care all children thrive when given access to services, support for their parents, youth peer support and a community free from stigma and discrimination. Children’s mental health is a public health issue because of the current rate of mental, emotional and behavioral disorders among children and youth and the broken system that fails to meet their needs. The lack of services and supports has immense negative consequences for families and communities. Mental health affects everyone and about one half of all Americans will meet the criteria for a mental illness at some point in their lives. Community-based treatment and support options are more cost effective. A family-driven, youth-guided approach in our systems of care has been proven to increase positive outcomes and the quality of life for families, individuals and communities as a whole.

On July 1, 2001 the Department of Education assumed responsibility for the oversight and provision of behavioral health services to approximately 9,000 students who were previously receiving outpatient mental health services by the Department of Health’s Child and Adolescent Mental Health Division. These students were part of approximately 11,000 statewide who qualified for services under the Felix consent decree. Reports provided by the Special Education Advisory Council indicates that due process filings have been steady since SY06-07 which referenced 140 filings through SY09-10 which referenced 148, further enforcing the need for additional parent support for families that have children who are receiving special education services.

4. Target Population To Be Served

The target population to be served is youth, ages 14-25 that have first-hand experience with EBMD, special education, foster care and/or the juvenile justice system. Additionally, we will also target families who have children and/or youth with EBMD.

5. Geographic Coverage

Hawaii Families As Allies is a statewide family-run organization which serves all islands and all communities in Hawaii.

II. Service Summary and Outcomes

1. Scope of Work, Tasks and Responsibilities & Project Annual Timeline

Hawaii Families As Allies proposes to empower Hawaii's families with children and youth with EBMD, as well as youth ages 14 through 25 to enable them to work as full partners with service providers and to effectively participate in policy development at the community and state levels. We will expand our peer mentoring programs to meet identified community needs as specified below:

1. Youth Council Expansion

HFAA will expand our youth council for children's mental health, Hawaii Youth Helping Youth (HYHY) to the islands of Maui & Kauai. This expansion would promote peer mentoring to neighbor island youth experiencing challenges in navigating the system of care.

2. Parent Partners (PT) for public school

This program would identify two public schools and integrate a Parent Partner (PT) at each location to promote peer mentoring of families who have children with EBMD and/or are receiving special education services.

The following tasks will be completed during the project year:

DUE DATE	PROJECT ACTIVITY
Q1	Identify 2 public schools for Parent Partner integration, hire 2 PT Parent Partners.
Q1	Coordinate expansion plan for HYHY youth council on Maui & Kauai, hire 2 PT Youth Coordinators.
Q2	Work with HI DOE to successfully integrate Parent Partners at selected schools.
Q2	Implement expansion plan for HYHY youth council on Maui & Kauai.
Q3	Develop and initiate focus groups with families of children who are receiving special education services in the identified public school to understand the barriers and challenges that reduce family engagement.
Q3	Coordinate focus groups with neighbor island youth to identify challenges/barriers.
Q4	Provide identified families with training, mentoring and technical assistance to become equal partners with service providers and increase family engagement.
Q4	Organize, implement and provide expanded youth council with training, mentoring and technical assistance to become equal partners with service providers.

2. Outcomes of Services

The following service outcomes will be met through this proposal:

- a. 70% of families who receive Parent Partner peer mentoring services through their public school will report increased self-esteem and self-efficacy.
- b. 70% of families who receive Parent Partner peer mentoring services through their public school will report increased knowledge in mental health awareness.
- c. 70% of neighbor island youth who receive peer mentoring services via Hawaii Youth Helping Youth’s expansion will report increased self-esteem and self-efficacy.
- d. 70% of neighbor island youth who receive peer mentoring services via Hawaii Youth Helping Youth’s expansion will report increased knowledge in mental health awareness.

3. Quality Assurance and Evaluation

Outcome evaluation will be conducted at the end of the project year to assess HFAA’s outcomes and impacts. Outcome evaluation will be performed by utilizing a combination of survey and qualitative methodologies. The standard survey of family/youth satisfaction with HFAA services will be utilized. The results of these surveys will serve to identify common themes and issues, which will then be explored in greater depth through semi-structured interviews with family members, service providers and agency administrators. The goal will be to identify what aspects of peer mentoring produce positive results as well as what aspects are less successful, as the basis for improving and sustaining family-driven, youth-guided care.

4. Measures of Effectiveness

Outcomes

- a. 10 youth will from the neighbor islands will have joined Hawaii Youth Helping Youth
- b. 20 families who receive special education services in the identified public schools will receive peer mentoring services from our Parent Partner
- c. 70% of youth from the neighbor islands will report satisfaction with peer mentoring services
- d. 70% of families whose children attend public schools and have EBMD or are receiving special education services will report satisfaction with peer mentoring services from our Parent Partners

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

See attached budget forms.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2014.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
26,620.50	26,620.50	26,620.50	26,620.50	\$106,482.00

3. **Other Funding Sources for FY 2013**

State of Hawaii Department of Health, Child and Adolescent Mental Health Division

HFAA is a designated charity of Aloha United Way, but has received no funds to date.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

IV. Experience and Capability

A. Necessary Skills and Experience

HFAA has been at the forefront of developments which have expanded and transformed Hawaii’s public child and adolescent mental health services so that they are based on CASSP system of care values and principles. In 1993, HFAA and 16 other organizations supported seven parents in the filing of a class action law suit in Federal Court alleging that the State Departments of Health and Education were failing to provide adequate and appropriate educational and mental health services to children and youth with EBMD as required under IDEA and Section 504 of the Rehabilitation Act of 1973. The following year, the State Government

admitted its failure to fulfill federal requirements and entered into what is referred to as the Felix Consent Decree (after the plaintiff family named first in the law suit), in which it agreed to expand and improve services according to CASSP values and principles. At about the same time, the Department of Health’s CAMHD was awarded a major grant by SAMHSA’s Center on Mental Health Services (CMHS) to implement the Hawaii Ohana Project, which developed and demonstrated a CASSP-based system of care in the Leeward Oahu area over the period of 1994-1999.

HFAA was a major contributor to and catalyst for the Hawaii Ohana Project’s success, through a subcontract (worth more than \$2 million over five years of the project) to provide extensive family support services in the project area, including workshops, family gatherings, coordinated service planning (“wraparound”) supports, technical assistance to families and service providers, outreach and representation of the family perspective on numerous committees and workgroups developing system of care policies and programs at both the local and state levels. The high quality of HFAA’s efforts was recognized by a CMHS monitoring team which made a site visit to the Hawaii Ohana Project in 1997 and, in its report, identified HFAA as one of the primary strengths of the project and noted that “the training package offered by HFAA is empowering for families/caregivers and professionals.” HFAA was also identified as an important contributor to local system of care development by the court monitor for the Felix Consent Decree.

HFAA’s established track record also led to its being awarded major contracts for the past twelve years by CAMHD to serve as the Statewide Family Organization for families with children and youth with EBMD. Through these contracts, HFAA has been able to expand statewide.

HFAA pays special attention to ensuring that all staff members hired possess the cultural competence to work with and serve members of Hawaii’s diverse ethnic groups and that Parent Partners are representative of the particular communities they serve. Nearly all HFAA staff members have been born and raised in Hawaii, and they practice “aloha” for which Hawaii is known, which involves being sensitive and responsive to the strengths and needs of others no matter their age, gender, race/ethnicity, or sexual orientation. Although numerous ethnic groups reside in Hawaii are served by HFAA, language is seldom a barrier except in the case of recent immigrants. When family members served by HFAA do not speak English, translation is provided by translators hired by CAMHD or DOE. When needed, HFAA also finds or hires translators, often trusted community leaders.

We are the only organization in Hawaii with Parent Partners who have received national certification from the National Federation of Families for Children’s Mental Health.

HFAA has well-established collaborative relationships with a number of family and consumer networks and disability advocacy groups that will be leveraged to facilitate activities of the proposed project.

B. Facilities

HFAA’s office is centrally located on a major bus line at 99-209 Moanalua Road Suite 305, Aiea, Hawaii 96701. Our office equipment includes phone lines, a fax machine, a photocopy machine, computers, printers, laptops, projectors and a reference library of publications, videos and DVDs. In addition, most of the Parent Partners have office space and office equipment at CAMHD’s Family Guidance Centers.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Staffing will primarily consist of two part-time Youth Specialists and two part-time Parent Partners. All staff report to the Executive Director and receive administrative support from the Office Manager. Youth Specialists will receive supervisory support from our Youth Programs Coordinator.

Linda Machado, Executive Director

Linda has been with HFAA since 1995 and held several positions beginning as a Parent Partner, Lead Supervisor, Youth Coordinator, Deputy Director and has now been at the helm of the organization as the Executive Director for the last several years. Linda is a former foster parent for more than 28 years and many youth she fostered experienced emotional/behavioral or mental health challenges. Linda's professional recognitions include being awarded the Family's Choice Award from the Special Parent Information Network (SPIN), being a former co-Chair with the Leeward Community Children's Council and a former Co-Trainer for Adoptees and Foster parents in the child welfare system.

Donna Makaiwi, Youth Programs Coordinator

Donna is the Youth Programs Coordinator, overseeing the efforts of Hawaii Youth Helping Youth. She also chairs the local Children's Mental Health Matters Campaign Committee (CMHMCC) which is a collaborative effort to raise awareness about children's mental health. Donna serves on several committees, councils and task groups that promote mental health

for children and youth. Donna is the mother of four children, one of which was diagnosed with Bipolar as a teen. She is also a former foster parent and current legal guardian to three children, all of whom have varying diagnoses and challenges.

Esther Puna-Fonoti, Office Manager

Esther is the Office Manager and also the friendly voice you'll hear when you call our office. Esther handles the day to day office operations, coordinates a multitude of projects and is the backbone of the organization. She is also a certified Common Sense Parenting (CSP) Trainer and conducts CSP workshops all over the island.

B. Organization Chart

Please see attachment A.

VI. Other

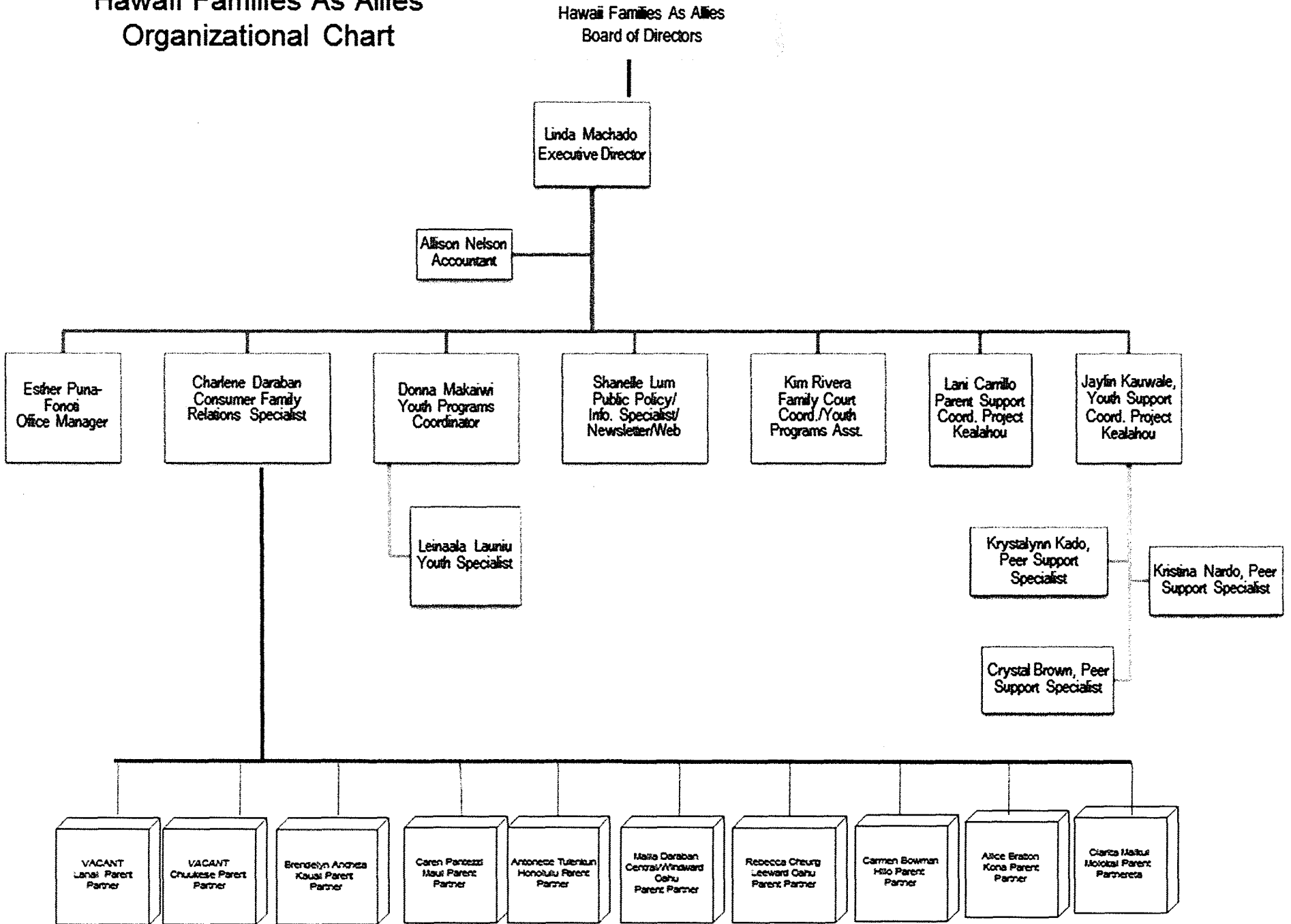
A. Litigation

HFAA has no pending litigation.

B. Licensure or Accreditation


Hawaii Families As Allies is the State Chapter for the National Federation of Families for Children’s Mental Health. We are the only organization in Hawaii that has Parent Partners who have received national certification in their field.

Hawaii Families As Allies Organizational Chart



BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2013 to June 30, 2014)

Applicant: Hawaii Families As Allies

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	60,958			
2. Payroll Taxes & Assessments	7,103			
3. Fringe Benefits	1,440			
TOTAL PERSONNEL COST	69,501			
B. OTHER CURRENT EXPENSES				
1. ACCOUNTING	5,071			
2. AIRFARE - INTERISLAND	11,200			
3. LEASE/RENTAL SPACE	2,400			
4. MILEAGE	1,998			
5. PER DIEM	840			
6. PUBLICATION & PRINTING	1,100			
7. STAFF TRAINING	500			
8. SUPPLIES	960			
9. TELECOMMUNICATION	1,400			
10. TRANSPORTATION	1,120			
11. OTHER: Program Activities	6,392			
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	32,981			
C. EQUIPMENT PURCHASES	4,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	106,482			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	106,482	Esther Puna-Fonoti	(808) 487-8785	
(b)		Name (Please type or print)	Phone	
(c)			01/25/13	
(d)		Signature of Authorized Official	Date	
TOTAL BUDGET	106,482	Linda Machado, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Hawaii Families As Allies

Period: July 1, 2013 to June 30, 2014

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1.000	\$53,000.00	5.00%	\$ 2,650.00
Office Manager	1.000	\$35,000.00	5.00%	\$ 1,750.00
Youth Coordinator	1.000	\$32,060.00	10.00%	\$ 3,206.00
Parent Partner	0.475	\$13,832.00	100.00%	\$ 13,832.00
Parent Partner	0.475	\$13,832.00	100.00%	\$ 13,832.00
Youth Specialist - Maui	0.475	\$12,844.00	100.00%	\$ 12,844.00
Youth Specialist - Kauai	0.475	\$12,844.00	100.00%	\$ 12,844.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				60,958.00
JUSTIFICATION/COMMENTS: Positions 9-14 are hourly positions and FTE is an estimation				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Hawaii Families As Allies

Period: July 1, 2013 to June 30, 2014

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Laptops	2.00	\$2,000.00	\$ 4,000.00	4000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	2		\$ 4,000.00	4,000

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
n/a			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Hawaii Families As Allies

Period: July 1, 2013 to June 30, 2014

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2011-2012	FY: 2012-2013	FY:2013-2014	FY:2013-2014	FY:2014-2015	FY:2015-2016
PLANS						
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Families As Allies

(Signature)

1-30-19

(Date)

Linda Machado, Executive Director