

Grant-in-Aid Application
Fiscal Year 2014 (July 1, 2013 to June 30, 2014)

State Capitol, Rm. 208

Honolulu, HI 96813

Attn: Rod Becker

Friends of the Children's Justice Center of Oahu

House District 25
Senate District 13

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Db/a: Friends of the Children's Justice Center of Oahu
Street Address: 3019 Pali Highway
Honolulu, HI 96817
Mailing Address:
same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Anson Okimoto
Title President
Phone # 271-8779
Fax # na
e-mail Anson.FCJC@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
 FOR PROFIT CORPORATION
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Programs and services for sexually and physically abused children, and child witnesses of major crimes.

4. FEDERAL TAX ID #: [REDACTED]
5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2014: \$ 150,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0
FEDERAL \$ 0
COUNTY \$ 0
PRIVATE/OTHER \$ 45,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]
AUTHORIZED SIGNATURE

Anson T. Okimoto, President
NAME & TITLE

01/31/2013
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. **Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. **Brief description of Friends of the Children's Justice Center of Oahu**

When there is a report of child sex abuse, severe physical abuse or if a child is witness to a violent crime, the child comes to the Children's Justice Center – a warm, Victorian-style home in Nu'uauu. Here, the child enters one of three age-appropriate rooms for a videotaped interview by a professional; for example, a police officer or social worker. Videotaping ensures the child doesn't have to tell and re-tell the story, thereby helping to prevent re-traumatization and re-victimization. If it is determined that the home is not safe, the child will enter the foster care system with only the clothes he/she is wearing. The Friends of the CJC of O'ahu (FRIENDS) provides goods and services to lessen this traumatic situation for victims and their families, from the moment they enter the CJC's doors and beyond their departure.

The mission of the FRIENDS, a 501(c)(3) corporation, is to support the State Judiciary's Children's Justice Center of O'ahu. The FRIENDS was established in 2010 to REPLACE their former nonprofit partner, The Children's Alliance of Hawaii (CAH). The new FRIENDS assists the CJC with its cases, between 500 to 1,000 per year (children who are victims of sexual abuse, serious physical abuse, witnesses to major crimes and their families). The FRIENDS provide financial and in kind donations to the CJC. This includes furnishings, décor and recording equipment to maintain a Center that meets the special needs of children who are forensically interviewed as victims and witnesses to crime. Children are provided enhancement items such as care bags containing clothing, bedding, toiletries, comfort items and school supplies. FRIENDS also lend volunteer support to the Center by assisting with the supervision of the children and maintaining the enhancement inventory. In addition to meeting the needs of the CJC and children and families, FRIENDS responds to the needs of professionals who are first responders, including law enforcement and child welfare services (CWS).

In 2013, the FRIENDS will expand its support to provide a continuum of services to child victims and their non-offending family members by developing strategic

partnerships with other community professionals to provide pro bono services, including music lessons, tutoring and athletic activities. We will also expand our ground transportation assistance program to enable children and families to travel to/from the CJC for their forensic interviews and to/from healthcare (including mental healthcare) providers for follow-up care.

2. The goals and objectives related to the request

- A) We want to provide a warm and caring environment to ease the trauma of child abuse victims, especially for those who are unable to return home. Also if the offender is part of the family, this often increases the crisis. If it is a father or stepfather abusing the child, the non-offending spouse/caretaker experiences heightened stress. We need to help families at this time of trauma and great uncertainty.

Typically, the child and family members spend many hours at the Center, sometimes into the evening, as the child undergoes the investigative, forensic interview process and family members meet with law enforcement and CWS. The child and family may also receive crisis counseling and victim advocacy from the Sex Abuse Treatment Center (SATC) and other professionals. FRIENDS will continue to provide healthy snacks and/or meals for the children and family members while they are at the Center. We will also provide items for victims entering the foster care system, as well as comfort items to help begin their healing process.

- B) The general public is still not aware of the extent of child abuse, especially as there are often dynamics of secrecy, shame and guilt associated with this type of harm. We want to promote and support community education, awareness and prevention of child abuse with a focus on sexual abuse.
- C) We want to support the CJC in its provision of training/seminars to professionals and mandated reporters of child abuse, with a focus on sexual abuse. We will partner/collaborate with other agencies to produce a video on child abuse for mandated reporters and the community, thus raising awareness of this serious problem. We will also produce a video on the work of the CJC and the process involved once a report is made to police and child welfare services.
- D) We need to support the staff and partner agencies who respond to child abuse by offsetting expenses related to professional development courses and training. We will continue to recruit volunteers to assist with special projects, and solicit donations of goods and services for the waiting room and interview rooms to create a warm and safe environment for the victims and families. The community will be engaged to become involved and provide support and resources.

3. The public purpose and need to be served

Child abuse takes an almost unimaginable toll on its victims and their families. Statistics maintained by the National Children's Alliance show that 1 in 4 girls and 1 in 6 boys are sexually abused before the age of 18. 1 in 5 children is solicited sexually while on the internet. Research clearly illustrates why victims of child abuse need services; without them there are long-term negative effects:

- Victims of child sexual abuse experience a higher incidence of teen pregnancies, give birth to more children and have their first voluntary sexual encounters at an earlier age. (Tricett)
- Abused and neglected children grow up to be disproportionately affected by unemployment and underemployment. (Widom, 2010)
- Over 50% of abused children have socio-emotional problems. (National Clinical Evaluation Study)
- Approximately 14% of abused children exhibit self-mutilative or other self-destructive behavior. (National Clinical Evaluation Study)
- Over 50% of abused children have difficulty in school, including poor attendance and misconduct (National Clinical Evaluation Study)

There are clear indications that the negative effects of child abuse can often (but not always) be reversed or diminished with intervention and treatment. Each year the CJC of Oahu serves between 500 and 1,000 child victims, siblings and family members that are referred by investigative agencies including Child Welfare Services (CWS), law enforcement (county police, military, FBI), and other federal authorities. In 2012, the CJC tracked approximately 522 child cases and provided services to an additional 440 family members at the Center. The children ranged in ages from 1½ years through 17 years. On a case by case basis, adult victims with special needs were also interviewed at the CJC.

The clients resided in all parts of Oahu, including military bases. They were of diverse ethnic groups. From data available, this included over 130 children who were of Native Hawaiian or Pacific Islander ancestry. The majority of children were allegedly abused by family members (natural parents, followed by step parents, and other relatives).

The CJC provides a child friendly environment for victims and families to meet with law enforcement and child welfare investigators. CJC staff members coordinate appropriate investigation, treatment, and legal processes to reduce and

prevent unnecessary trauma to children and ensure justice for the children and their families.

4. Describe the target population to be served

FRIENDS will serve sexually and physically abused children, child witnesses to major crimes, and their families. Non-offending caretakers, primarily mothers, will also be a focus of services. A number of them disclose their own victimization, including history of childhood sexual abuse or domestic violence.

FRIENDS will provide assistance to enable more children to return to safe homes. If they do not have safe homes, partnerships will be established with agencies such as the YWCA for temporary housing.

Victims come from all socioeconomic backgrounds and all ethnicities.

To qualify for service, a client must be referred from an investigative agency or other qualified professional, and the need must be verified.

5. Describe the geographic coverage

FRIENDS serves the island of Oahu, including the military. All branches (Army, Navy, Air Force, Marines and Coast Guard) are served.

II. Service Summary and Outcomes

1. Scope of work, tasks and responsibilities

A. ENHANCEMENTS – Child abuse victims may fall behind in school and have self-esteem issues. We need to respond to requests from victims and their families for enhancement items such as tutoring, music lessons, sports programs (registration, uniforms, camps), dental and orthodontic care, holiday gifts for abused children and siblings, prom or special events attire, transportation (taxi vouchers – to/from services) and other items to help victims in their recovery process.

B. VIDEO – Child abuse still remains a “hidden” problem and we are not aware of how pervasive it is in our community. We will produce a video to educate child care providers, teachers, and the community about child abuse, with a focus on sex abuse, and the process of coordinating the various professionals to help bring about healing and justice.

C. PROFESSIONAL SUPPORT - To provide support for the professionals at the CJC and partner agencies with programs to help minimize the trauma

associated with the constant exposure to abuse cases. This support may include seminars, classes, membership in support organizations, and counseling sessions.

- D. TRAINING - To support training for staff and partner agencies in various areas such as forensic interviewing skills and child counseling.
- E. SPACE - To support the CJC space needs. In 2012, the CJC space was reduced by about 50% or 2,500 square feet. As a result, items are now stored offsite in personal residences. As an interim solution, we are seeking funding to rent a storage locker.

In December 2012, the CJC lease was ended and the Center is on a month to month rental. A one year extension is being negotiated. Therefore, the CJC is in the process of searching for a new permanent facility after 24 years in the Nu'uaniu location.

- F. EQUIPMENT - To help maintain office equipment on a timely basis. Forensic interviews are recorded on aging equipment, and equipment failures compromise the documentation of the forensic interviews. Therefore, we must repair or replace equipment on a timely basis.

2. **Projected annual timeline for accomplishing the results or outcomes of the services**

- A. ENHANCEMENTS - Requests for enhancements are constantly received and will be funded on a monthly basis for the entire year.
- B. VIDEO – The educational video will be produced in the 3rd quarter of the grant period.
- C. PROFESSIONAL SUPPORT – To address the issue of vicarious/secondary trauma, training/services will be made available to staff of the CJC and partner agencies in the 2nd quarter of the grant period.
- D. TRAINING – CJC and partner agency staff may attend professional training in the 2nd and 3rd quarters.
- E. SPACE – Storage space will be rented over a 12 month period until a new CJC facility is located. Items will be relocated from personal residences to the storage space in the 1st quarter.
- F. EQUIPMENT – Repairs and maintenance may be incurred throughout the year as needed.

3. **Quality assurance and evaluation plans**

- A. ENHANCEMENTS – The CJC staff will work with various professionals (e.g. law enforcement, Child Welfare Services, mental health) to complete a Needs Request form as part of the intake process. The staff, under the supervision of the Director, will conduct a follow up assessment with the service provider and the client to ensure the needs have been adequately addressed.

The Needs Request forms will be maintained and reviewed. The enhancements and providers will be adjusted on an annual basis as part of our internal review procedure.

- B. VIDEO – The educational video will be reviewed by media professionals throughout the production process.
- C. & D. PROFESSIONAL SUPPORT & TRAINING – All training evaluation reports will be reviewed as part of our internal review procedures.
- E. SPACE – There are no quality assurance and evaluation plans for this item. Storage space will be rented in a convenient and price competitive facility.
- F. EQUIPMENT – Requests for repairs of mission critical equipment will be addressed within 2 business days. If local service is available, repairs will be scheduled as soon as possible.

4. **Measures of effectiveness**

The CJC is joining together with the National Children's Alliance to participate in an Outcome Measurement Study. This research based study will analyze the impact of services provided to abused children and families. In particular, the study will measure the impact of the multi-disciplinary teams on abused children.

FRIENDS will utilize the information gained from participating in this study to measure the effectiveness of various ENHANCEMENTS.

III. Financial

Budget

1. **Budget utilizing the enclosed budget forms as applicable.**

See attached budget.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2014.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$100,000

3. Listing of all other sources of funding for fiscal year 2014.

Individual and corporate donors.

4. Listing of all state and federal tax credits granted within the prior three years, state and federal tax credits applied for or anticipate applying for pertaining to any capital project, if applicable.

None

IV. Experience and Capability

A. Necessary Skills and Experience

FRIENDS was incorporated over two years ago to support the CJC and the two organizations have formed a close government – community (public/private) partnership to help abused children. This partnership brings together a strong network of individuals with social services, legal, financial, education and non-profit knowledge.

The CJC statewide and Oahu directors both have between 25 and 30 years of experience in social work and working with abused children. They have Masters of Social Work degrees. The social worker on staff has a Masters in Education degree and many years in the field of child abuse. There is a forensic interviewer with a Master of Social Work degree and many years of experience in social work and probation.

The FRIENDS President and Treasurer are both actively involved in the oversight of all financial matters.

B. Facilities

FRIENDS and CJC share space at 3019 Pali Highway in accordance with Memorandum Of Agreement. We occupy the 2nd floor of an older Victorian home that is not ADA compliant. The CJC has a new satellite interview site at the Kapolei Courthouse.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

See Section IV-A above.

B. Organization Chart

See attachment A

VI. Other

A. Litigation

No past or present litigation.

B. Licensure or Accreditation

Not applicable.

Client
(Children and Families)

This chart provides an illustration of services provided by various partner agencies in a typical case. FRIENDS works closely with the CJC staff in providing goods and services.

Investigators
(Law enforcement and Child Welfare Services)

Sex Abuse Treatment Center

CJC staff
Directors,
Social Worker,
Forensic Interview

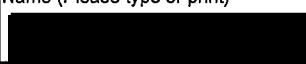
FRIENDS
* **Basic needs - food, clothing, other essentials**
* **Temporary shelter/housing**
* **Ground transportation - taxi & bus**
* **Enhancements - sports, music, prom, grads**
* **Medical - dental, orthodontics, other services**

Other Services
Catholic Charities,
Child and Family Services



BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2013 to June 30, 2014)

Applicant: Friends of the Children's Justice Center of Oahu

BUDGET CATEGORIES	Total State Funds Requested (a)	Private donations (b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	50,000	8,150		
2. Payroll Taxes & Assessments	11,300	1,850		
3. Fringe Benefits - Health insurance	2,000	0		
TOTAL PERSONNEL COST	63,300	10,000		
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0		
2. Insurance	1,000	1,000		
3. Lease/Rental of Equipment	0	1,000		
4. Lease/Rental of Space	0	0		
5. Staff Training	750	0		
6. Supplies	1,250	3,900		
7. Telecommunication, phone	1,000	1,800		
8. Utilities, internet	700	1,100		
9. Accounting and audit fees	6,500	6,500		
10. Client enhancement services	22,000	2,500		
11. Client supplies	1,500	3,000		
12. Community outreach/education	500	1,000		
13. Staff professional development	800	1,600		
14. Rental of storage locker	0	1,600		
15. Staff mileage	700	0		
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	36,700	25,000		
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	100,000	35,000		
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	100,000	Anson T. Okimoto	271-8779	
(b) Private donations	35,000	Name (Please type or print)	Phone	
(c)			January 31, 2013	
(d)		Signature of Authorized Official	Date	
TOTAL BUDGET	135,000	Anson T. Okimoto, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Friends of the Children's Justice Center of Oahu

Period: July 1, 2013 to June 30, 2014

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director (to be filled)	0.5	\$58,000.00	86.21%	\$ 50,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				50,000.00
JUSTIFICATION/COMMENTS:				
We are currently in the process of interviewing candidates for this position, pending approval of this grant application.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Friends of the Childrens Justice Cent Period: July 1, 2013 to June 30, 2014

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
not applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

Not Applicable

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
not applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Friends of the Children's Justice C

Period: July 1, 2013 to June 30, 2014

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2011-2012	FY: 2012-2013	FY:2013-2014	FY:2013-2014	FY:2014-2015	FY:2015-2016
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii'i Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Friends of the Children's Justice Center of Oahu

(Typed Name of Individual or Organization)



(Signature)

01/31/2013

(Date)

Anson T. Okimoto

(Typed Name)

President

(Title)