

House District 50
Senate District 25

THE TWENTY-SEVENTH LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING GRANT REQUEST – CAPITAL SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Boys & Girls Club of Hawaii

Dba:

Street Address: 1523 Kalakaua Avenue

Mailing Address: Honolulu, HI 96826

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name JIM GAGNE

Title Administrator

Phone # 949-4203

Fax # 955-4496

e-mail jjagne@bgch.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

COVERED ATHLETIC COURTS AT KAILUA INTERMEDIATE SCHOOL/BGCH CLUBHOUSE

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2014: \$ 1,300,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 1,000,000

TYP _____

TIM MOTTS, PRESIDENT & CEO
NAME & TITLE

1/29/13
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background; The Boys & Girls Club of Hawaii (BGCH) has been providing youth development programs to the youth on Oahu and Kauai since the first clubhouse opened adjacent to Washington Intermediate School in 1976. Over 12,000 youth between the ages of 7 and 17 received services from BGCH in 2012. With additional clubhouses in Waianae, Nanakuli, Ewa Beach, and Kapaa on Kauai, and school based programs in Waimea and Lihue on Kauai and at Kailua Intermediate School, BGCH provides a safe place for keiki to go in the critical after school hours. Membership is open to all at a nominal cost of \$1 per year.
2. The goals and objectives related to the request;

This request for \$1,300,000 in state GIA funding is to support the construction of new covered athletic courts at Kailua Intermediate School. The Boys & Girls Club of Hawaii (BGCH) has been planning to construct a new clubhouse at this school since 2006, soon after BGCH began offering programs from a borrowed classroom at the school. In June, 2012, BGCH and the DOE agreed on a 50 year lease for a site on the campus upon which BGCH shall construct new clubhouse and related facilities and provide after school programs. The construction is planned in three phases. Phase 1 involves the reconstruction of the existing school's boys' locker room into new separate boys' and girls' locker rooms for use by the school. This phase is funded by a CIP grant from the State of Hawaii of \$1,500,000. Phase 2 involves rehabbing and expanding the current girls' locker room building into a new 7,500 square foot clubhouse. This phase has an estimated cost of \$4,000,000 and BGCH has raised the funds for this phase from foundations, corporations and individuals. Phase 3 involves the construction of a roof and mesh style walls over the current outdoor basketball courts. The current asphalt courts will be replaced with a rubberized sport court that will have a removable in line hockey rink. The estimated cost of Phase 3 is \$2,300,000 and BGCH has a pledge of \$1,000,000 to cover part of the costs of Phase 3.

3. The public purpose and need to be served:
The new Windward Clubhouse will provide the thousands of keiki in Kailua, Kaneohe, Waimanalo and surrounding Windward communities with the option of going to a safe place in the after school period. Caring adult staff members become mentors to many of these youth who often see the Club as a second home. Programs such as Power Hour help students with homework and related academic issues. Sports activities and healthy choices programs help to fight the crisis of childhood obesity. Overall, BGCH helps youth to become responsible citizens.
4. Describe the target population to be served: all keiki ages 7 to 17 in the Windward area.
5. Describe the geographic coverage: all Windward communities.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities:

This request is to provide construction funding of the covered athletic courts at Kailua Intermediate School; once constructed, the courts will be available for use by the school during each school day, and then for use by BGCH in the after school hours.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

BGCH is currently planning to begin construction on Phases 1 and 2 of this project in the summer of 2013. If sufficient funds are made available, then Phase 3, the covered courts, will begin as well in this time period.
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results:

BGCH has contracted with WTN, an architectural firm that it successfully worked with in constructing the award winning, gold LEED-certified, new Clubhouse in Nanakuli that opened in 2009. BGCH is confident that WTN, working in conjunction with construction manager, Group Pacific, will ensure that this construction project will be of the highest quality. BGCH staff will monitor the construction project on a weekly basis.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Phase 1 funding is being appropriated through the Office of Youth Services. BGCH would suggest that OYS would be the best agency to manage the Phase 3 funding as well. BGCH has a strong relationship with OYS and its staff members are very familiar with BGCH operations.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
See attached forms.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2014.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
500,000	350,000	450,000	0	1,300,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2014.

BGCH has obtained a pledge from a private foundation for one million dollars towards the cost of Phase 3. With the requested GIA in hand, BGCH would be ready to construct the covered courts.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
Not applicable.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

BGCH has demonstrated over the past 36 years that it has the skills, abilities and knowledge to provide services to the youth of Hawaii in the after school hours. In terms of construction projects, since the construction of the Charles C. Spalding Clubhouse in 1976, BGCH has successfully constructed new clubhouses in Waianae, Ewa Beach, Kapaa, and Nanakuli. In all of these projects, BGCH had previously run programs out of the adjacent schools or in temporary structures. Once each clubhouse was completed, it was soon filled with children from the surrounding community.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. The applicant shall also describe how the facilities meet ADA requirements, as applicable.

All of the facilities noted above are fully ADA compliant. All clubhouses provide a safe place for keiki to spend the critical after school hours. Quiet areas for homework and tutoring programs are provided, as are gymnasiums and related sports facilities, plus computers and multi-media equipment for school projects and for fun.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The qualifications of BGCH personnel are a strength of all of our clubhouses and will continue to be so with the opening of the new Windward Clubhouse in Kailua.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

Org chart attached.

VI. Other

A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

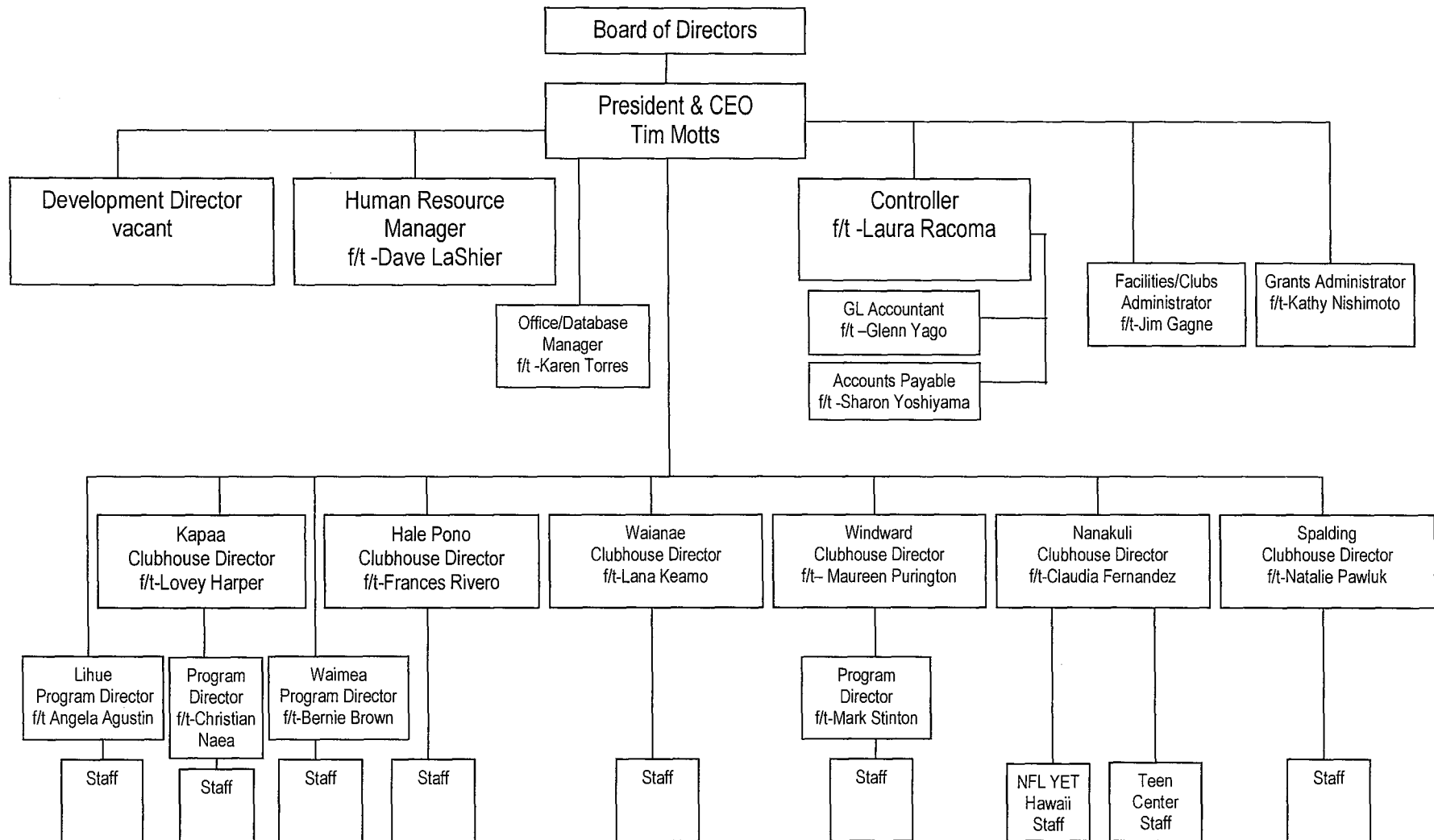
Not applicable.

B. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

BGCH, a 501c(3) organization in compliant with all state and federal requirements.

Boys & Girls Club of Hawaii Organizational Chart



BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2013 to June 30, 2014)

Appx Girls Club of Hawaii (Kailua Inter School)

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	1,300,000			
TOTAL (A+B+C+D+E)	1,300,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,300,000	Jim Ga	949-4203	
Private Donation	1,000,000	Name (Phone	
(c)			1/29/2013	
(d)		Signatu	Date	
TOTAL BUDGET	2,300,000	Tim Motts, Pres & CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

App: Boys & Girls Club of Hawaii (Kailua Inter School) Period: July 1, 2013 to June 30, 2014

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Boys & Girls Club of Hawaii (Kailua Inter School

Period: July 1, 2013 to June 30, 2014

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2011-2012	FY: 2012-2013	FY:2013-2014	FY:2013-2014	FY:2014-2015	FY:2015-2016
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION	1000000		1300000	0	0	0
EQUIPMENT						
TOTAL:	1,000,000		1,300,000			
JUSTIFICATION/COMMENTS:						

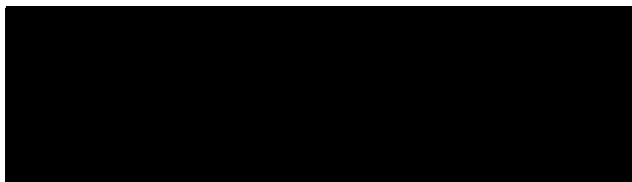
**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS AND SUBSIDIES PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- 2) The applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants or subsidies used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.



(Signature)

1/29/13
(Date)

Tim Motts
(Typed Name)

President & CEO
(Title)