

House District 25

Senate District 11

THE TWENTY-SEVENTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM LD. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Blueprint for Change

DbA:

Street Address:
550 Halekauwila Street, Suite 207
Honolulu, HI 96813
Mailing Address:
P.O. Box 4560
Honolulu, HI 96812

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name STEPHEN MORSE

Title Executive Director

Phone # (808) 388-3447

Fax # (808) 545-1887

e-mail smorse@blueprintforchange.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

IMPROVING CHILD ABUSE PREVENTION SERVICES FOR AT-RISK FAMILIES ON THE ISLANDS OF OAHU, HAWAII AND MAUI

4. FEDERAL TAX ID #:

5. STATE TAX ID #:

7. AMOUNT OF STATE FUNDS REQUESTED:

FY 2012-2013: \$ 150,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:


STATE \$ _____
 FEDERAL \$ 750,000
 COUNTY \$ _____
 PRIVATE/OTHER \$ _____

STEPHEN MORSE, EXECUTIVE DIRECTOR
NAME & TITLE

1/31/13
DATE SIGNED

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2013 to June 30, 2014)

Applicant: Blueprint for Change

| BUDGET CATEGORIES | Total State Funds Requested (a) | (b) | (c) | (d) |
|-------------------------------------|--|--|------------|------------|
| A. PERSONNEL COST | | | | |
| 1. Salaries | 75,000 | | | |
| 2. Payroll Taxes & Assessments | 8,671 | | | |
| 3. Fringe Benefits | 10,809 | | | |
| TOTAL PERSONNEL COST | 94,480 | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | 4,050 | | | |
| 2. Insurance | 1,000 | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | 12,000 | | | |
| 5. Staff Training | 24,000 | | | |
| 6. Supplies | 12,000 | | | |
| 7. Telecommunication | 2,470 | | | |
| 8. Utilities | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |
| TOTAL OTHER CURRENT EXPENSES | 55,520 | | | |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | | | | |
| TOTAL (A+B+C+D+E) | 150,000 | | | |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | | Richard Klein (808) 952-0488 | | |
| (b) | |  | | |
| (c) | | | | |
| (d) | | | | |
| TOTAL BUDGET | | Signature of Authorized Official: <u>Stephen Morse, Executive Director</u> Date: _____ | | |
| | | Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Blueprint for Change

Period: July 1, 2013 to June 30, 2014

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------------|-----------------|------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Blueprint for Change

Period: July 1, 2013 to June 30, 2014

| FUNDING AMOUNT REQUESTED | | | | | | |
|--------------------------------|--|---------------|-----------------------|--------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2010-2011 | FY: 2011-2012 | FY:2012-2013 | FY:2012-2013 | FY:2013-2014 | FY:2014-2015 |
| PLANS | | | | | | |
| LAND ACQUISITION | | | | | | |
| DESIGN | | | | | | |
| CONSTRUCTION | | | | | | |
| EQUIPMENT | | | | | | |
| TOTAL: | | | | | | |
| JUSTIFICATION/COMMENTS: | | | | | | |

Application for Grants and Subsidies

I. Background and Summary

1. A brief description of the applicant's background;

Blueprint for Change (BFC) is a nonprofit organization, founded on the belief that every child in Hawaii deserves to grow up in a loving family, a nurturing home, and a safe environment. Since 2000, BFC has worked to achieve this vision by developing and supporting a statewide series of community-based service delivery models known as the *Neighborhood Places*.

A Neighborhood Place (NP) is a family-centered walk-in facility that provides at-risk communities with access to a wide-range of services aimed at preventing child abuse, and diverting families away from the child welfare system. These services include, but are not limited to, family coaching, parent training, support and strengthening services, linkage and referrals, and if needed, crisis intervention.

The NP model is unique in that services are offered regardless of circumstances or referrals. Over the years, NP programs have become integral parts of the neighborhoods they serve. In 2011, the NP system provided 378 families with direct case management services, responded to 2,213 requests for information and referral, and initiated or participated in 128 community activities/events designed to promote child safety.

The successful completion of BFC's mission requires an ongoing effort to improve services, and implement effective, integrated, and collaborative approaches for protecting vulnerable children and families. By maintaining a strong oversight relationship with the NP centers, BFC solicits continuous feedback on the effectiveness of NP services, as well as the specific needs of the community at large. This allows the organization to identify and address challenges and opportunities for preventing child abuse and promoting child safety throughout the State of Hawai'i.

2. The goals and objectives related to the request;

This project has three goals: 1) provide at-risk communities with evidence-based child abuse prevention services capable of addressing the unique needs of families living in Hawaii; 2) link together the fragmented array of family strengthening services that are currently available to members of the target population; and 3) raise awareness and support for child abuse and neglect issues.

The primary objective of this project is to conduct a comprehensive analysis of the services that are currently being used by the various NP programs, identify emerging and potential best-practices, and conduct objective evaluation of how their effectiveness in reducing risk factors for abuse and increasing protective factors in communities served can be measured. The secondary objective, which is necessary in order to achieve the primary objective, is to further develop services and promote child safety by initiating or participating in no less than twelve (12) community events or trainings designed to engage families in NP services, and no less than twelve (12) community events or trainings that are designed to encourage community involvement and collaboration between agencies to help prevent instances of child abuse and neglect.

3. State the public purpose and need to be served;

Instances of abuse and neglect have severe short and long term consequences for both the children and families who are directly involved, and for the community at large. These consequences include, but are not limited to, immediate physical harm to the child resulting in broken bones, disability, sensory impairment and death, long term effects of intellectual and social impairment of the child, societal effects of juvenile delinquency and resulting criminal behavior, mental illness and substance abuse, abuse of future generations (the cycle of abuse) and staggering financial costs.

Prior to 2000, Hawaii experienced annual increases in rates of child abuse and neglect which produced an overburdened and unresponsive child welfare system. To address these issues, the State of Hawaii made a series of bold investments in community outreach and prevention programs starting with the expansion of the Neighborhood Place system. Almost immediately, Hawaii experienced an encouraging downward trend in the incidence of child abuse and neglect. Since 2003, reports of child maltreatment declined steadily and dramatically – from 7,835 in 2003 to 4,690 in 2007.

In 2008, the Social Services Division of DHS in Hawai'i acknowledged the contribution of Blueprint for Change and others in its annual report, stating, "The availability of community-based services to help families in crisis remain intact has helped to relieve some of the strain on a once overburdened CWS system, as indicated by the declining number of children in foster care." In the same report, DHS indicated that the public-private partnership was working well.

Strategies to frontload family strengthening and voluntary case management services and to provide families in crisis access to community-based early response alternatives appear to be working in terms of keeping families intact, keeping children safe, and engaging families through less restrictive/intrusive approaches. In April 2007, Department of Human Services (DHS) Director, Lillian Koller, was awarded the 2007 Administration on Children, Youth and Families (ACYF) Commissioner's Award for her exceptional contribution to the prevention and treatment of

CAN in Hawai'i. The award recognized DHS for reducing the number of children removed from their homes, increasing access to community based services for families and improving the skills and qualifications of CWS staff and foster families.

These efforts have had a direct impact on rates of abuse and have helped communities ensure the health, safety and prosperity of current and future generations. **Unfortunately, cuts in public and private funding for health and human services activities, coupled with new restrictions on Federal Temporary Assistance for Needy Families (TANF) funds, have resulted in drastic reductions in community-based prevention services at a time when they are needed the most. These cuts have led to Hawaii experiencing its single largest increase of reported child abuse and neglect cases in the state's history, jumping from 4,628 cases in 2008 to 5,939 in 2009.**

Based on feedback from the Neighborhood Place Program Directors at partner meetings and data collected from quarterly program reports, the need for child abuse prevention and family strengthening services is growing. High unemployment and under-employment, homelessness and overcrowded households, high rates of substance abuse, and increases in crime are all major risk factors for child abuse and neglect in each of the communities targeted by this project and the state at large. If resources for at-risk families are not restored and expanded, BFC fears that rates of child abuse and neglect in the target communities will return to unacceptable levels, increasing the number of families that will be broken up by the Child Welfare System and affecting many more children who will suffer emotional scars that can negatively impact their future family, social, economic, and spiritual lives.

4. Describe the target population to be served; and

The target group for this project is families living in the communities of: Wai`anae, Waimanalo and Kalihi, on the island of O`ahu; Puna and Kona, on the island of Hawai`i; and Wailuku, on Maui. These areas were identified by the state's Department of Human Services as being high-risk for child abuse and neglect due to the average family income level of each location, as well as the volume of calls received by Child Protective Services (CPS) intake offices located in each of the respective regions.

5. Describe the geographic coverage.

The services provided by the Blueprint for Change/Neighborhood Place partnership are provided on the islands of Oahu, Maui, and Hawaii. There are two locations on Oahu, Kalihi and Wai`anae, one on Maui in Wailuku, and two on Hawaii Island in Puna and Kona.

The Wai`anae Neighborhood Place is located on Mill Street in the heart of a densely populated section of Wai`anae town. Located nearby are a large public housing project, old residential subdivisions, and a Hawaiian Homelands subdivision in Luahalei. Besides Wai`anae proper, Wai`anae NP's geographic coverage extends to Nanakuli and Kapolei to the east and Makaha and Makua to the west. Homelessness is a major problem on the Leeward Coast, and Wai`anae NP provides support services to many homeless families who are living in beach parks and coastal areas along Farrington Highway.

The Neighborhood Place of Kalihi is located in the Family Resource Center at Kuhio Park Terrace. Kalihi is a densely populated area in the urban core of Honolulu. It is the location of several public housing projects and dense residential areas that surround the commercial center along North King Street. Although NP Kalihi's services have been primarily provided to children and families, and specifically to families residing in Kuhio Park Terrace and the neighboring public housing projects, its geographic coverage extends to the downtown Honolulu area to the east and Aiea/Halawa to the west.

The Neighborhood Place of Wailuku is located in the center of Happy Valley, a community situated in the south central section of Wailuku. Happy Valley is a community that includes small to medium sized public housing projects, old apartment rentals, and residential areas. Nearby are also the Hawaiian Homeland subdivisions of Waiehu and Paukukalo. Besides Wailuku proper, NP Wailuku's geographic coverage includes the entire island of Maui.

The Neighborhood Place of Kona is located in the center of Kailua-Kona town on the west side of Hawai'i Island. The geographic area it covers includes the Council districts of South Kona, North Kona, South Kohala, North Kohala, and a portion of Ka'u and Hamakua ~ almost 1,000 sq.mi. Staff regularly travels far south to Ocean View and Naalehu (a 1-1/2 hour drive one way) and far north to Hawi (a 1-1/2 hour drive one way). Many families in the outlying areas live in unimproved subdivisions, off the grid, without telephones and do not have personal transportation. The Island's County-operated Hele On Bus offers a limited schedule, which can take more than 2-1/2 hours to ride to Kona. NPK staff spends a significant portion of a work day traveling to and from an outlying community to make contact and provide outreach services to families.

The Neighborhood Place of Puna is located in the small, rural town of Pahoa, in the lower Puna District. This office covers the geographic area from Keaau/Olaa to the west and Kalapana to the east. Because of the huge size of the district, NP Puna also opened a satellite office in the town of Mountain View last year in order to extend coverage to families living in the upper section of Puna that stretches from Mountain View to Volcano. Like in some areas of Kona, the remoteness of the Puna District poses significant challenges to families in accessing services provided by NP Puna. As such, and like NP Kona, outreach services are a major part of the NP Puna staff's workload.

In addition to the services provided by NP's in Kalihi and Wai'ananae on Oahu, Blueprint for Change, the master contractor for the Neighborhood Place programs, also provides several value added services that are aimed at extending coverage and improving the State's Child Welfare System as a whole. A year ago, BFC, using funds from the Harold Castle Foundation, opened a small, satellite office in the Waimanalo Youth & Family Resource Center. BFC's Executive Director, Stephen Morse, who has a Masters degree in Social Work, provides support, referral, and linkage services to at risk families in Waimanalo on a part-time basis. He also attends and participates in community meetings and events to promote and educate the community about CAN prevention and strategies.

BFC also collaborates with other child and family service providers to advocate for legislative policy changes and funding for child abuse and neglect (CAN) prevention programs as a member of the Legislative Keiki Caucus; and it promotes and educates the community about CAN and prevention strategies as a participating member of the Hawaii Children's Trust Fund-supported Child Abuse Planning Prevention Council and the Department of Health's Child Safety Collaborative. In addition, both staff members of BFC serve as independent reviewers for the Department of Human Services Continuous Quality Improvement case reviews, and Mr. Morse currently serves as an appointed member of the Statewide Citizens Review Panel for DHS.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

Inventory of Services: NP programs have created modified versions of existing practices, or in some cases developed entirely new practices in order to provide services that are congruent with the values of the communities they serve. NP's gather input about the effectiveness of these practices from clients through pre and post surveys that have been developed in-house by NP staff.

For the first quarter of the project, the BFC Executive Director and Program Director will work with NP staff, clients and community stakeholders to inventory all of the emerging practices currently being utilized by NP's. This will be done by facilitating focus groups with NP staff to discuss core elements of emerging practices and by collecting any documentation that might exist for these practices (e.g. Program descriptions and client evaluations). During this process, BFC develop a standard evaluation form that can be used to evaluate practices throughout the NP network. Once developed, BFC will integrate the form into the current data management system and provide training to relevant staff on its use.

By the end of the first quarter, BFC will have a detailed report outlining all of the practices and procedures utilized by the NPs and will identify any potential emerging and/or best-practices that may exist. This report will include a description of each of the practices and an outline of their core elements. BFC will also have in place an agency-wide system for collecting and tracking client evaluation forms for these practices.

Evaluation of Practices and Procedures: The evaluation component of this project will be accomplished in three phases, over a period of nine months. Each phase will build on work from the previous month. The core components of the evaluation proposal will be developed by BFC staff and will include input from all project participants.

Phase 1: The evaluation will be conducted as follows: (Note that the responsible parties and time frames are detailed in the attached Objective Work Plan) During the second quarter of the project, BFC staff will evaluate common components of practices that are currently being utilized by NP's. This evaluation will include an analysis of their core elements and recommendations for how certain practices can be standardized and implemented across the entire NP network.

Phase 2: Once an initial inventory and evaluation of services is complete, BFC will host a series of focus groups with NP staff, NP Board Members, BFC Board Members, and other identified community stakeholders to discuss and evaluate the initial findings and seek advice on strategies for how practices could be standardized throughout the five NP's. Information from these focus groups and all relevant client data collected from NP's will be used to create an in-depth report that identifies all of the potential best and emerging cultural practices utilized by NP's, including strategies for standardizing core elements of each.

Because practices have been developed by NP's to meet the specific needs of their communities, there are differences in what is considered appropriate cultural practices. It is possible, therefore, that project members may not agree on a set of culturally sensitive protocols and modalities that can be standardized across all locations (for program fidelity). This can become very sensitive and contentious if not handled with mana'o akamai (spirit of wisdom). Throughout *Phase 2* of the evaluation, the BFC Program Director will work with NP staff and Board members, members of the and other relevant community stakeholders to address these concerns. Through extensive and well documented discussions in focus groups and workshops, BFC will identify a strategy for standardizing practices that can be agreed on by all project partners. If there is not agreement, BFC will facilitate a ho'oponopono (to make right) session between all project partners in which all views can be presented within strict protocols to insure open and thorough discussion, and where lōkahi (harmony, unity, and agreement) is the aim and the result.

Phase 3: The BFC Program Director will use information gathered to begin developing the core elements of the evaluation model. Included in this initial development will be the design of a data instrument that is capable of evaluating a practice's impact on increasing protective factors in families and reducing risk factors. By the end of *Phase 3*, BFC will have identified several practices that all project partners agree can be standardized across the NP system. It will also have a

report outlining strategy for conducting an objective program evaluation. BFC will work with project partners to review and discuss initial evaluation strategy. With input from these discussions, BFC will develop an instrument for measuring the effectiveness of NP practices in providing child abuse prevention services. The instrument will be based on existing research modalities but will be adapted to measure specific indicators which will be fleshed out during course of the project. BFC will work with NP staff and other project partners to gain consensus on the elements of the evaluation method prior to its finalization.

By the end of the fourth quarter of Year 1, BFC will have developed an initial method for evaluating NP services that is agreed to by all project partners. This method will include a strategy for standardizing cultural practices throughout the NP system and a plan for updating the BFC data collection instrument so that it is capable of tracking all client information that is necessary for conducting an objective analysis of a practice's impact on reducing risk factors and increasing protective factors in Native Hawaiian families.

Community Activities and Trainings: In addition to providing direct client services, NP's will act as community resource hubs by participating in community events and meetings, hosting outreach activities that are designed to inform community members about available services, providing culturally relevant trainings and workshops for families and other service providers, and collecting information about the culturally relevant resources that are available in their respective communities and disseminating it to families and service providers.

2. **The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;**

July 1, 2012 - June 30, 2013

| Task | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June |
|---|-------------|------------|-------------|------------|------------|------------|------------|------------|--------------|--------------|------------|-------------|
| Inventory emerging practice offered by NP programs. | X | X | X | | | | | | | | | |
| Conduct Evaluation of emerging and potential best practices. | | | | X | X | X | | | | | | |
| Develop policy and procedures for providing emerging and potential best practices across NP networks. | | | | | | X | X | X | | | | |
| Develop and implement instrument for measuring the effectiveness of NP practices on reducing child abuse and neglect | | | | | | | | | X | X | X | X |
| Host or participate in Community Activities in which the Neighborhood Place Participates to Coordinate Effective Community Resources to Families at Risk of Child Abuse and Neglect | | X | | X | | X | | X | | X | | X |
| Host or participate in Community Activities for Families to Increase Their Engagement in Child Abuse and Neglect Prevention: | | | X | | X | | X | | X | | X | |

- 3. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

NP staff enters all relevant client information into an agency-wide data management system that links each of the five NP sites to one centralized database located at the BFC office. Information from this database is compiled at quarterly intervals and evaluated to determine the agency's progress in achieving its intended goals. Throughout the course of the project, BFC will host monthly NP partner meetings to discuss program activities and address potential obstacles to achieving the project goal and the NP programs' goals

- 4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

As a result of this project, BFC will be able to further improve and develop the core components of the NP model so that they are better able to serve the needs of families. Throughout the course of the project, 300 at-risk families will receive enhanced NP child abuse prevention services, and an additional 1000 will be provided with informational resources and referrals for culturally congruent trainings, workshops and other related services.

In addition to fostering more efficient and effective child abuse prevention services, this project will work to define culturally-based practices as being evidence-based, best practices. In doing so, BFC will have sufficient justification for funders to provide financial support for the Neighborhood Place programs, as well as all other child abuse prevention service delivery models. This means that each year into the future, several hundred Native Hawaiian families will be strengthened, learn how to maintain their lōkahi (harmony), and remain free of all of the negative social and financial burdens that result from child abuse and neglect.

Number of Community Activities for Families to Increase Their Engagement in Child Abuse and Neglect Prevention: Throughout the year, NP's will host or participate in trainings, workshops, or other related activities that are designed to bring families together. Information, including the event date, topics that were

discussed, the number of attendees and participant feedback will be compiled quarterly.

Number of Community Activities in which the Neighborhood Place Participates to Coordinate Effective Community Resources to Families at Risk of Child Abuse and Neglect: To encourage collaboration between community organizations, NP's will host or participate in events that are designed to foster networking and open dialogue between a variety of clients and stakeholders.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2012-2013.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$37,500 | \$37,500 | \$37,500 | \$37,500 | \$150,000 |

1. The applicant shall provide a listing of all other sources of funding that they are trying to obtain for fiscal year 2012-2013.

Blueprint for Change is currently in the first year of a multi-year (5 years) contract with the Department of Human Services. It hopes to receive a contract extension in FY 2013 that includes funding at or above current year funding, which is \$750,000. It is also applying for \$7,500 in funding from the Friends of Hawaii Charities to supplement services.

2. The applicant shall provide a listing of all state and federal tax credits that have been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

IV. Experience and Capability

A. Necessary Skills and Experience

The Blueprint for Change staff and Board of Directors are comprised of individuals who have unparalleled knowledge of child abuse and neglect, specifically with regards to the unique challenges that exist here in Hawaii. At the forefront is Executive Director, Stephen Morse, who has a Masters Degree in Social Work from the University of Hawai'i at Manoa and over forty (40) years of experience in working with families in Hawai'i.

Mr. Morse has seven (7) years of direct experience with the Neighborhood Place system. In 2005, as a grant monitor for the Office of Hawaiian Affairs, Mr. Morse was responsible for monitoring OHA grants to the Neighborhood Places of Wailuku and Puna. Three years later, he was asked to join the BFC Board of Directors. His understanding of the inherent value of preventative services in the field of child abuse and neglect and his respect for the passion exuded by each Neighborhood Place Director, eventually lead Mr. Morse to apply for the Executive Director's position in September of 2008. Since obtaining the position in November of 2008, he has been responsible for overseeing the following contract:

- Contract: DHS-05-POS-2186
- Contacting Agency: Department of Human Services
- Contact: Clayton Higa
Program Specialist
Department of Human Services
Social Services Division/Support Services Office
Federal Revenue & Program Support
Purchase of Services & Grant Management
810 Richards Street Suite 501
Honolulu, HI 96813
Telephone : (808)-586-5672
Facsimile : (808)-586-5606
- Title/Description: Neighborhood Place Services. Blueprint for Change provides Neighborhood Place services for the State of Hawaii in the geographic locations of East and West Hawaii, Maui, Waianae and Kalihi.

B. Facilities

The facilities for Blueprint for Change and each of the five current Neighborhood Places are in compliance with ADA standards and regulations.

Blueprint for Change

Address: 550 Halekauwila Street, Suite 207 Honolulu, HI 96813

The Blueprint for Change office is centrally located in Downtown Honolulu allowing staff easy access to the Department of Human Services' offices, the State Department of Taxation, Internal Revenue Service, and State Legislature, among others.

Wai`anae Neighborhood Place

Address: 85-979 Mill St. Waianae, HI 96792.

WNP is situated just north of Farrington Highway in Waianae. Its proximity to the low-income housing units and the Waianae public schools makes it an ideal location for providing Neighborhood Place services to Waianae's most needy citizens.

WNP facilities are sufficient for providing the administrative and program related needs for Neighborhood Place services and are large enough to allow for community collaboration meetings.

Neighborhood Place of Kalihi

Address: 1485 Linapuni St. Suite 103 Honolulu, HI 96819.

NP Kalihi is housed in the Family Resource Center at Kuhio Park Terrace which makes it easily accessible for families living in Kuhio Park Terrace and several other State Public Housing Projects that surround it. Statistically, these families are the Kalihi District's most at-risk families.

The facilities are more than adequate for providing Neighborhood Place services, and their proximity to the main offices and resource center of Parents And Children Together (PACT) allows for easy collaboration and sharing of resources with other social services providers.

Neighborhood Place of Wailuku

Address: 399 North Market Street Wailuku, HI 96793-1154

The Neighborhood Place of Wailuku purchased, renovated, and operates its program out of buildings formerly occupied by a hardware store in Happy Valley, Maui. NP Wailuku received grant funding from the County of Maui's Community Development Block Grant Program (CDBG), the United States Department of Agriculture Rural Development office, coupled with a purchase money mortgage from the building's previous owner to purchase the property. Its location in the heart of Happy Valley makes it easily accessible for some of Maui's most needy and at-risk families.

The buildings on the property combined have almost 14,000 square feet of space, enough for NP administrative and program staff, a large, welcoming intake center, a child-care program, game room, and fitness center.

NPW also has a lease at Kahua, beach front property just makai of the Hawaiian Home Lands subdivision of Paukukalo. This property, now owned by the County of Maui, is used for its land/ocean based project that provides family bonding and strengthening services through recreational and cultural activities. This site is also home to NPW's ropes course which is used for team and trust building exercises for families and other community organizations.

Neighborhood Place of Puna:

Address: 15-3039 Pahoia Village Rd Pahoia, HI 96778

The Neighborhood Place of Puna has a facility located in Pahoia, directly across the street from Pahoia High School. NP Puna converted this former residential home into a comfortable office, family meeting place, and hub for community collaboration. It is equipped with a family-friendly intake center, a full kitchen, and spacious lawn. NP Puna offers an extremely non-threatening environment for conducting NP Services and encouraging community collaborations.

Last year, NP Puna opened a satellite office in the old Mountain View gym to serve the growing demand for services from families living in the upper Puna District.

Neighborhood Place of Kona

Address: 75-166 Kalani Street, #104, Kailua-Kona, HI 96740

The Neighborhood Place of Kona is centrally located, one block from Kuakini Highway, a main roadway, and within walking distance of several apartments/duplexes and homes for low income families. Its location gives families easy access to services and is near the available Hele On Bus. It is also a good hub from which NP Kona staff provide outreach and home visitations as far north as Hawi, east through Waimea, and as far south as Ocean View/Naalehu. The facility includes a reception area, offices for each staff member, an interior bathroom, small kitchenette area, copy/supply room, and meeting room.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Blueprint for Change Staffing:

BFC will be staffed with a full-time Executive Director and one, full-time Program Director. The two will share administrative and program support tasks, including

but not limited to, extrapolation of data for quarterly activity and expenditure reports, preparing meeting minutes, scheduling flight arrangements and conducting general bookkeeping duties. BFC will also contract with a CPA to ensure that the organization operates under Generally Accepted Accounting Principles (GAAP) and is in line with criteria outlined in the OMB A-133 Circular.

Blueprint for Change Staff Qualifications:

Executive Director:

The Executive Director shall have, at minimum, a Bachelors Degree and five (5) year experience in child abuse and neglect. They will be in charge of the day-to-day activities that are needed to successfully administer the contract, including:

- Facilitating communications between Department of Human Services and the Neighborhood Place,
- Reviewing Quarterly Activity and Expenditure Reports before they are submitted to DHS,
- Maintaining financial and program records,
- Scheduling and facilitating BFC Board of Directors and Neighborhood Place Partners meetings,
- Providing technical assistance and training for Neighborhood Place Directors,
- Conducting annual site visits to ensure that the respective Neighborhood Place programs adhere to the requirements outline in the contract,
- Maintain strong community relationships and coordinate collaborative efforts between Neighborhood Places and other Social Service agencies,
- Conduct legislative research and provide testimony for legislation that supports a more responsive child welfare system, and
- Conduct fund-development activities to help supplement the expansion of the Neighborhood Place system and enhance the operations of current Neighborhood Place programs.

Program Director:

The Program Director shall have, at minimum, a Bachelors Degree and two (2) years' experience in administrative support as well as general knowledge of best-practices in child abuse and neglect. They will be contracted to provide program support and technical assistance for Blueprint for Change and the Neighborhood Place Partners by conducting the following duties:

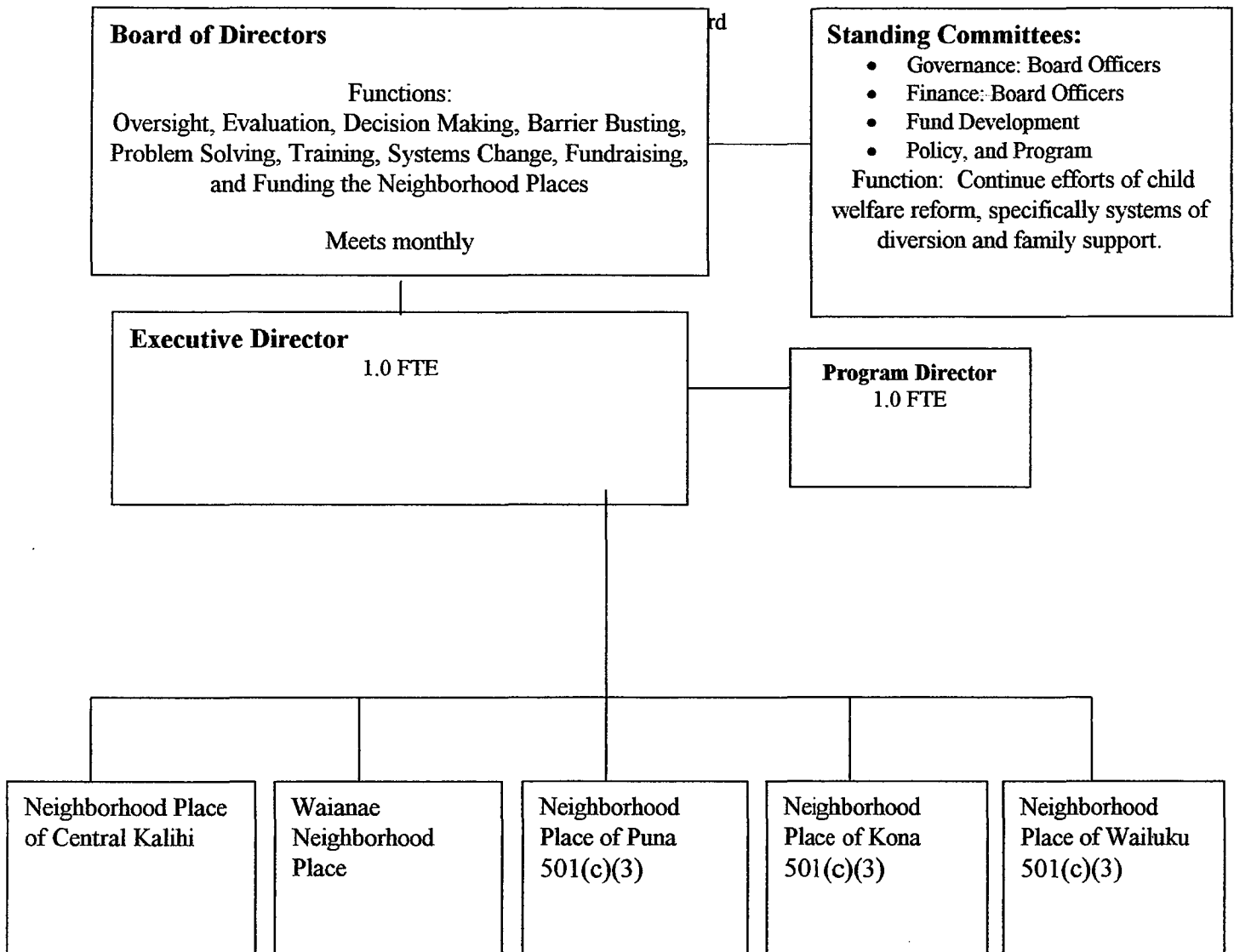
- Preparing and submitting invoices and Quarterly Activity and Quarterly Expenditure Reports to the Department of Human Services,
- Conducting bookkeeping duties, including processing payroll, keeping the organization up-to-date on state and federal taxes, processing and paying bills, entering data into accounting software, and preparing financial statements for the Board of Directors,

- Recording and preparing Board of Director and Neighborhood Place meeting minutes, and maintaining minute records.

B. Organization Chart

See Chart below.

Blueprint for Change
Organizational Chart
Tax-Exempt 501(c)(3) Organization



VI. Other

A. Litigation

None.

B. Licensure or Accreditation

N/A