



STATE OF HAWAII
HAWAII STATE PUBLIC LIBRARY SYSTEM
OFFICE OF THE STATE LIBRARIAN
44 MERCHANT STREET
HONOLULU, HAWAII 96813

Joint Hearing
Senate Committee on Ways and Means
House Committee on Finance
Budget Briefing
January 19, 2012, 1:30 p.m.
State Capitol, Auditorium

Mission Statement: The mission of the Hawaii State Public Library System is to provide Hawaii's residents, in all walks of life, and at each stage of their lives, with access to education, information, programs and services, and to teach and nurture the love of reading and the habit of life-long learning.

Economic Impact: The Governor through Executive Memorandum No. 11-10, allocated across-the-board labor savings reduction of \$758,489 in general funds in FY 2013 for HSPLS. Additionally, a half time Branch manager position (.50 FTE) with attached funding of \$18,190 was eliminated through the Governor's 2011 Program Review. Continuing from last FY 2011, we are recruiting for 40 vacant positions for libraries on all islands, however due to high staff turnover and many retirements, we have been unable to reduce our total vacant positions system-wide, which now stand at about 120 (out of 554 positions). A glaring illustration of these staffing challenges is at Pahala and Naalehu Public Libraries on the Big Island. Currently, there is only 1.00 FTE position at Naalehu and 3.00 FTE positions at Pahala

including a Librarian IV, which oversees both libraries. In June 2009, Naalehu Library increased its public service hours from 25 to 37 hours per week due to the temporary closing of Pahala for renovations and repairs and increased public demand for services in Pahala. Staffing shortages have allowed us to reopen Pahala only 3 days a week (15 total hours) while still trying to maintain the 37 hours a week at Naalehu. After the Pahala Librarian IV resigned earlier this year, Pahala Library has been closed more than 63 days in 2011 or approximately 48% of the time. We have been actively recruiting for these positions and even tried bringing in temporary workers with little or no success. This is only one example of the many struggles HSPLS is facing in maintaining adequate staffing at all our libraries across the State, especially those in remote locations.

Over the past few years, we have managed to cover the enormous cost increases in utilities, supplies, gasoline, services, etc. with our vacancy and turnover savings. We have not received any general funds in our budget for our book and materials collections over the past three years due to continual budget cuts and restrictions. In spite of this, HSPLS has managed to increase our materials collections by more than 61,000 items in FY 2011 in addition to 1,700 e-Books and Digital Audio books. These were purchased through our Special Funds and generous public donations. With the opening of North Kohala Public Library on the Big Island in 2010 and the new Manoa Public Library scheduled to open this spring with no additional funding or positions, we may be forced to further explore consolidation or possible closures in the near future.

Alternatives Considered: HSPLS has been extremely proactive in pursuing potential sources of additional revenue available to us as a State government agency. Even though our mission and functions do not require us to secure outside funding for our own operations, we have made every effort in exploring innovative and creative ways to generate revenue within the guidelines of state ethics laws, the Hawaii Revised Statutes, Board of Education policies, and what is appropriate for public libraries. The following attachment lists examples of additional funds we have acquired from FY 2011 to present through grants, donations, and working with the Friends of the Library of Hawaii.

HSPLS also received funds from the Hawaii's Access for All Grant through the Broadband Technology Opportunities Program, funded by the American Recovery and Reinvestment Act of 2009, and leveraged with the Bill & Melinda Gates Foundation Opportunity Online funds. In addition, match funds were provided by the Friends of the Library of Hawaii, the Omidyar Ohana Fund through the Hawaii Community Foundation, and the Alexander & Baldwin Foundation. This grant provided each library with ADA-compliant furniture, workstations and computers loaded with assistive software for the visually challenged.

In November 2011, HSPLS became the only public library system in the world to provide the Microsoft IT Academy and Digital Literacy Programs which will provide HSPLS patrons with free access to more than 350 self-directed, online courses through which they can learn the 21st century skills that will be increasingly needed and valued in both the current and future academic and workplace environments. Completing these courses can lead to official Microsoft Certifications, which are widely recognized in the workplace, and can also lead to academic credit at more than 1,500 colleges and universities nationwide. These programs,

valued at more than \$2.5 million, are the result of a public-private partnership between HSPLS and the Microsoft Corporation. We have attached the news release for the Microsoft IT Academy for your reference.

The State Legislature has always been a strong supporter of HSPLS even during these difficult economic times. We look forward to working with the Senate Committee on Ways and Means, the House Committee on Finance and your staff members during the upcoming Legislative session to develop a Supplemental FY 2013 Budget that will allow HSPLS to continue providing the programs, collections and services the people of Hawaii need to be successful in the twenty-first century.

Thank you for this opportunity to present our budget information to your committee.

**Hawaii State Public Library System
 Donations, Grants & Fundraising
 FY' 11 (July 1, 2010 through June 30, 2011 to present)
 Revised 12/29/11**

Date	Funding Source	Donation/Grant/ Fund-raising Amount	Funding Purpose/Description of staff/public benefit
7/10	City and County of Honolulu	\$150.00	6 copies of Renaissance of Honolulu by Jeremy Harris x \$25.00 per book
7/10	Delta Gamma Kappa Society	\$200.00	8 copies of Makers of Destiny vol. 2 x \$25.00
7/10	Delta Gamma Kappa Society	\$1,275.00	51 copies of Makers of Destiny vol. 3 x \$25.00
7/10	Barbara Shioi	\$1,035.65	51 copies of In Search of Truth and Honor by JoAnne Takasato x \$18.89
7/10	Hawaiian Telcom (photo in July Holo I Mua)	\$10,000.00	Friends of the Library of Hawaii—Summer Reading Programs and Keep the Doors Open fundraising campaign
7/10		\$10,000.00	Chinese materials (329 books and DVD)
7/10	Nohea Warner	\$15,500.00	31 Hawaiian titles x 25 copies each, valued at \$20.00 per book
7/10	Friends of the Library of Hawaii; Marriott Resorts Hawaii; Ko Olina Resort & Marina; Meadow Gold Dairies; HMS Host; Hansen Distribution Group; ING Foundation; Armstrong Produce; Bowman Connectivity Solutions; Girard's Dressings; Roberts Hawaii; Toshiba Business Solutions; DFS Hawaii; NFL Charities; First Hawaiian Bank; Aloha United Way; Harry & Jeanette Weinberg Foundation; McDonald's Restaurants of Hawaii; Hawaii Pizza Hut; Frito-Lay of Hawaii; Diamond Bakery; First Insurance Company of Hawaii; Pacifichem 2010; Mutual Publishing, LLC; The Islander Group; Local Friends Chapters; UH Outreach College; Hawaii State Foundation on Culture and the Arts; and National Endowment for the Arts	\$46,550.00	29 sponsors of the 2011 Children's, Teen, and Adult Summer Reading Programs. Grant funds covered incentives, supplies, postage, performance costs.

Date	Funding Source	Donation/Grant/ Fund-raising Amount	Funding Purpose/Description of staff/public benefit
7/10	McDonalds Restaurants of Hawaii	\$20,000.00	12,000 Apple Dipper Coupons, 2,500 Café Beverages, 700 Happy Meal Toys, Ronald McDonald Appearances
7/10	Hawaii Pizza Hut	\$5,450.00	\$2,900 in tech prizes; \$2,550 in Pizza certificates
7/10	Frito Lay	\$3,000.00	3,000 snack products
7/10	Diamond Bakery of Hawaii	\$432.00	54 Gift Jars of Cookies
7/10	First Insurance Company of Hawaii	\$1,000.00	Complimentary DVD coupons, 20 per library x 50 libraries
7/10	University of Hawaii Outreach College Statewide Cultural Extension Program	\$25,000.00 in match funds	SFCA and NEA funds to bring mainland performers to Hawaii and send them to the neighbor islands. This figure covers NLW, Fall and Summer programs
8/10	Sponsors at 63 rd Annual Friends of the Library of Hawaii Booksale (photo in Aug. Holo I Mua)	\$200,000.00	FLH annual booksale proceeds directly benefits HSPLS
8/10	Friends of Waialua Library and Friends of Waialua Town fundraising concert for Waialua Public Library (photo in Aug. Holo I Mua)	\$3,000.00	Waialua Public Library
8/10	State Dept. of Taxation (Aug. Holo I Mua)	\$59,370.00	Tax Refund donations for HSPLS
8/10	Rotary Club of Lahaina	\$5,000.00	Lahaina Public Library, through the Maui Friends of the Library; to purchase new furniture.
9/10		\$612.00	51 copies of Hulili vol. 6, x \$12.00 per book
10/10		\$510.00	51 copies of No Ke Anila: Our Hawaiian Weather, by Kaulana Dameg, x \$10.00 per book
10/10		\$612.00	51 copies of The Lobster Cave by William Wilson, x \$12.00 per book
10/10		\$612.00	51 copies of Ai'ai by Kawika Napoleon, x \$12.00 per book
10/10		\$588.00	49 copies of Aia He Kaheka: There's a Tide Pool,

Date	Funding Source	Donation/Grant/ Fund-raising Amount	Funding Purpose/Description of staff/public benefit
			by Makela Bruno-Kidani, x \$12.00 per book
11/10	Bennett Hymer, Mutual Publishing	\$86,381.00	6,100 books, 29 titles, various authors. Given as reading incentives for the 2011 Summer Reading Programs
12/10	Jo Ann and Mark Schindler	\$1,427.49	51 copies of Living on the Shores of Hawaii by Charles Fletcher, x \$27.99 per book
12/10	"Secret Santa" anonymous donor	\$12,930.00	Boxes of new DVDs—431 DVD x \$30
12/10	State Dept. of Taxation (Dec. Holo I Mua)	\$98,608.00	Tax donations to HSPLS
1/11	Donors Help Library Fundraisers Succeed (Jan. Holo I Mua)	\$178,000.00 (KYLO) \$127,000.00 (FLH-KTDO)	Twin community fundraisers, Keep Your Library Open/Keep The Doors Open, are completed.
1/11	Maui Friends of the Library (photo in Jan. Holo I Mua)		Two Maui Libraries Receive Self check-out unit (Jan. Holo I Mua). Lahaina and Kihei received new 3M self check-out units.
1/11	Kim Coco Iwamoto (BOE) (photo in Jan. Holo I Mua)	\$2,295.00	51 copies of "A'o, Ten Years of Light" by Linda Ching x \$45.00 per book
2/11	North Beach-West Maui Benefit Fund (photo in Feb. Holo I Mua)	\$20,000.00 in UH Press books	Lahaina Public Library
2/11	Friends of the Library of Hawaii's "Friends, Books, Music—THE SALE! (photo in Feb. Holo I Mua)	\$30,000.00	3-day sale of books, records, DVDs, VHS tapes, cassettes, and magazines on Jan. 15-17
3/11	Tom Tschudin, Manager of Carmel Partners, a Liliha community development company (photo in Mar. Holo I Mua)	\$5,000.00	Liliha Public Library
3/11	Library Receives K-Drama DVDs from Daniel Lim, Palama Supermarkets (photo in Mar. Holo I Mua)	\$2,000.00	25 K-Drama DVDs, donated to Pearl City Public Library, through Korean Library Foundation
5/11	Kamehameha Schools Public Education Support Division	\$25,000.00	9 libraries serving Native Hawaiian populations—Kahuku, Waianae, Waimanalo, Keaau, Naalehu, Paho, Kapaa, Hana, and Molokai. 830 volumes, 385 titles purchased with grant funds.
5/11	Taiwanese delegation, attending Association of Asian Studies Conference (photo in May Holo I Mua)		92 Chinese language print volumes and 18 DVDs.

Date	Funding Source	Donation/Grant/ Fund-raising Amount	Funding Purpose/Description of staff/public benefit
5/11	Hawaii Kai Lions and Nagoya Joto Lions	\$1,000.00	Hawaii Kai Public Library
6/11	Institute for Museum and Library Services	\$1.19 million	To provide continuing access to online databases, popular resources such as eBooks and digital audio books, and to pay for network costs
6/11	Priscilla Leong, Friends of Kapaa Library	\$5,000.00	To purchase children's and young adult titles for Kapaa Public Library
6/11	Joan Lloyd, Snorkelbob's		Some Fishes I have Known by Snorkel Bob—750(?) copies to Kihei Library; 182 copies to Hilo Public Library
7/11	First Insurance Company of Hawaii (photo in July Holo I Mua)	\$1,000.00	2011 Children's Summer Reading Program.
8/11	Friends of the Library of Hawaii, 64 th Annual Booksale	\$198,000.00	To benefit HSPLS by providing books, equipment, performance programs, and continuing education grants
8/11	National Oceanic and Atmospheric Administration (NOAA), University of Hawaii Sea Grant, and UH School of Ocean and Earth Science and Technology (SOEST)	\$250.00	50 copies of The 3 'Io Brothers and...the Big Bad Hurricane by Keri Kodama x \$5.00 per book
8/11	Kamehameha Schools		50 DVD copies of Help Your Child Learn to Read
9/11	State Dept. of Taxation	\$56,324.00	Tax donations to HSPLS
9/11	Daniel Lim, Palama Supermarkets	\$5,000.00	Palama Supermarkets, through the Korean Library Foundation, donation for Korean language materials
9/11	S.P. Grogan, author of "Captain Cooked"	\$203.40	Donation of 12 copies of "Captain Cooked" x \$16.95 per book
9/11	Marriott Links to Literacy Golf Tournament benefiting the Friends of the Library of Hawaii	\$150,000.00	
	Maui Friends of the Library	\$3,500.00	MFOL awarded \$3,500.00 to Wailuku Public Library to purchase workforce development materials
11/11	Jo Ann and Mark Schindler Donation	\$6,000.00	Sixty \$100 checks—one per library and HSL Section, for programs and materials.

Date	Funding Source	Donation/Grant/ Fund-raising Amount	Funding Purpose/Description of staff/public benefit
11/11	Barbara Shioi	\$1,000.00	To purchase a Hawaiiana title for all libraries
11/11	Maui Friends of the Library	\$30,000.00	\$5,000 to each Maui Island library
11/11	Maui Friends of the Library	\$10,000.00	USDA Match Grant funds, \$5,000.00 to Molokai and \$5,000.00 to Lanai
11/11	Lenovo	\$50,000.00	5 spare computers and monitors and nearly \$50,000.00 worth of licenses used to create the foreign language access for the public.
11/11 TOTAL DONATIONS FY '11--\$1,210,815.54			
Not included but other significant grants/donations/funds received in FY '11			
1/11	Donors Help Library Fundraisers Succeed (Jan. Holo I Mua)	\$178,000.00 (KYLO) \$127,000.00 (FLH-KTDO)	Twin community fundraisers, Keep Your Library Open/Keep The Doors Open, are completed.
9/10	Broadband Technology Opportunities Program, funded by the American Recovery and Reinvestment Act of 2009	*\$36 million (to be shared with UH, DOE, and HSPLS)	Through the Ke Ala Ike and Access for All grants, UH, DOE, and HSPLS will receive direct high speed fiber optic connectivity and nearly \$2 million to provide computers, wireless internet access, assistive software for the visually-impaired, and additional hardware, software and training.
6/11	Institute for Museum and Library Services	\$1.19 million	To provide continuing access to online databases, popular resources such as eBooks and digital audio books, and to pay for network costs
6/11	New Americans with Disabilities Act (ADA) workstations (Broadband Technology Opportunities Program, funded by American Recovery and Reinvestment Act of 2009, leveraged with Bill & Melinda Gates Foundation Opportunity Online Grant funds (photo in July Holo I Mua)		54 height-adjustable tables, sled-based chairs, and computers with assistive software for the visually impaired. Part of BTOP Access for All public computer center grant.



News Release

Hawaii State Public Library System • Board of Education
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For Immediate Release

November 10, 2011

12 – 076

Hawaii's Public Libraries Launch Microsoft IT Academy

Public-private partnership provides the world's first Microsoft IT Academy program available in a statewide public library system

The **Hawaii State Public Library System (HSPLS)**, in partnership with the **Microsoft Corporation**, announced that HSPLS has become the first public library system in the world to provide Digital Literacy and Microsoft IT Academy Programs for technology training and preparation for certifications for all Hawaii's library patrons. The Microsoft IT Academy program is the first training program to launch under the HSPLS HI Tech Academy initiative and is expected to reach nearly one million people across the state of Hawaii.

Craig Mundie, Microsoft Chief Research and Strategy Officer; **Donald Horner**, Chairman of the Hawaii State Board of Education; and **Richard Burns**, Hawaii State Librarian, announced the kickoff of the **HSPLS-Microsoft IT Academy** in a news conference today at the **Hawaii State Library**.

"The Microsoft IT Academy program includes training and certification in Microsoft products, such as Microsoft Excel, Microsoft Word and Microsoft PowerPoint, in addition to advanced subjects such as programming, Web development and database development," said Craig Mundie, Microsoft Chief Officer for Research and Strategy. "The program's digital literacy resources will equip Hawaii's library patrons with the technical skills needed to become more employable and successful in the 21st century workplace."

The Microsoft IT Academy provides access to e-learning, certification preparation, and official Microsoft course materials, which will help users to qualify for and acquire industry-recognized Microsoft Office Specialist, Microsoft Technology Associate or Microsoft Certified Professional certifications. Funding for the Microsoft IT Academy is provided by the Federal Library Services and Technology Act (LSTA), which is administered by the Institute of Museum and Library Services (IMLS).

The launch of the Microsoft IT Academy marks the first time the subscription-based program will be made available to Hawaii's library users through in-library and remote access via Windows Internet Explorer. In Hawaii, hundreds of thousands of library cardholders will have free, unlimited access to over 350 Microsoft courses, ranging from basic computer skills to advanced network architecture and design. The Microsoft IT Academy will provide many of the vocational and adult education resources that have been reduced in Hawaii as a result of budget cuts.

HSPLS LAUNCHES MICROSOFT IT ACADEMY 2 – 2 – 2 – 2 – 2

"IT certifications are increasingly recognized as valuable credentials that give young people expanded career opportunities," said Donald Horner, Chairman of the Hawaii State Board of Education. "The Microsoft IT Academy ensures patrons equal access to IT training and certification through all libraries across the state regardless of location or economic status."

The Microsoft IT Academy will expand educational workforce development and lifelong-learning opportunities for all the people of Hawaii. The program will also help students, as library patrons, become college and career ready upon graduation from high school, and will improve their abilities to compete in the rapidly evolving modern workplace.

"With the unveiling of the Microsoft IT Academy, we are excited that all our patrons - from keiki to kupuna - will be able to access technology training that has the potential to affect transformational change in Hawaii's education and workforce landscape, and is closely aligned with Governor Abercrombie's New Day Plan, Broadband Initiatives and his emphasis on science, technology, engineering and math education," said Hawaii State Librarian Richard Burns. "We enthusiastically encourage all our patrons to take full advantage of the Microsoft IT Academy – it will truly benefit everyone who participates."

Access to the Microsoft IT Academy will be available through the HSPLS website: www.librarieshawaii.org. Library patrons with valid library cards can access the courses of their choice by following simple instructions. The courses are accessible at any time in all public libraries, remotely and via mobile devices with authentication. The courses are self-paced, several sessions in length, and patrons can stop and resume their coursework at their convenience.

Patrons who decide to pursue Microsoft Office Specialist, Microsoft Technology Associate or Microsoft Certified Professional Certifications will have the opportunity to take an exam at an official Microsoft certification site. To access the Microsoft IT Academy, a list of the certification sites, and course curriculum, please visit the library system's website at www.librarieshawaii.org.

About Microsoft

Founded in 1975, Microsoft (NASDAQ: MSFT) is the worldwide leader in software, services and solutions that help people and businesses realize their full potential.

About HSPLS

The **Hawaii State Public Library System** is the nation's only statewide public library system, comprised of 50 branches located on six islands. Its mission is to provide Hawaii's residents, in all walks of life, and at each stage of their lives, with access to education, information, programs and services, and to teach and nurture the love of reading and the habit of life-long learning.

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Department of Hawaii State Public Library System
Department-Wide Budget Summary

Table 1

Fiscal Year 2012				
Act 164/11 Appropriation	Restriction	Emergency Appropriation	Total FY12	MOF
\$ 28,847,163.00	\$ (797,925.00)	\$ -	\$ 28,049,238.00	A
\$ 3,125,000.00	\$ -	\$ -	\$ 3,125,000.00	B
\$ 1,365,244.00	\$ -	\$ -	\$ 1,365,244.00	N
			\$ -	R
			\$ -	S
			\$ -	T
			\$ -	U
			\$ -	V
			\$ -	W
			\$ -	X
\$ 33,337,407.00	\$ (797,925.00)	\$ -	\$ 32,539,482.00	Total
Fiscal Year 2013				
Act 164/11 Appropriation	Reductions	Additions	Total FY13	MOF
\$ 28,847,163.00	\$ (776,679.00)		\$ 28,070,484.00	A
\$ 3,125,000.00			\$ 3,125,000.00	B
\$ 1,365,244.00			\$ 1,365,244.00	N
			\$ -	R
			\$ -	S
			\$ -	T
			\$ -	U
			\$ -	V
			\$ -	W
			\$ -	X
\$ 33,337,407.00	\$ (776,679.00)	\$ -	\$ 32,560,728.00	Total

Department of Hawaii State Public Library System
Prioritized List of Functions

Table 2

<u>Pri #</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
None		None	EDN407	

Department of Hawaii State Public Library System
Resources by Program ID

Table 3

<u>Prog ID</u>	<u>Program Title</u>	<u>MOF</u>	<u>As budgeted in Act 164/11 (FY12)</u>			<u>Governor's Submittal (FY13)</u>			<u>Percent Change of \$\$\$</u>
			<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	
EDN407	Public Libraries	A	555.50	3.00	\$ 28,847,163	555.00	1.00	\$ 28,070,484	-2.7%
EDN407	Public Libraries	B	-	-	\$ 3,125,000	-	-	\$ 3,125,000	0.0%
EDN407	Public Libraries	N	-	-	\$ 1,365,244	-	-	\$ 1,365,244	0.0%

Department of Hawaii State Public Library System
Current Year (FY12) Restrictions

Table 4

<u>Prog ID</u>	<u>MOF</u>	<u>Restriction \$\$\$</u>	<u>Percent of Act 164/11 Appropriation</u>	<u>Impact</u>
EDN407	A	\$ 777,925	-2.7%	Reduction of pubic services and hours
EDN407	B	\$ -	0.0%	None
EDN407	N	\$ -	0.0%	None

Department of Hawaii State Public Library System
Proposed Budget Reductions

Table 5

<u>Request Category</u>	<u>Prog ID</u>	<u>Description of Reduction</u>	<u>Impact of Reduction</u>	<u>MOF</u>	<u>Pos (P) FY13</u>	<u>Pos (T) FY13</u>	<u>\$\$\$\$ FY13</u>	<u>Carry-over? (Y/N)</u>
	EDN407	Labor Savings	Reduction of services to the public	A	-	-	\$ 758,489	Y
	EDN407	Program Review Adjustment (closure of Holualoa Library)	Reduction of services to the public	A	0.50	-	\$ 18,190	Y

Department of Hawaii State Public Library System
Proposed Supplemental Year Additions

Table 6

<u>Request</u>					<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
<u>Category</u>	<u>Prog ID</u>	<u>Description of Addition</u>	<u>Explanation</u>	<u>MOF</u>	<u>FY13</u>	<u>FY13</u>	<u>FY13</u>
	EDN407	None					

Department of Hawaii State Public Library System
Non-General Fund Balances

Table 7

Name of Fund	Statutory Reference	MOF	<u>Beginning FY12 Unencumbered Cash Balance</u>	<u>Estimated FY12 Revenues</u>	<u>Estimated FY12 Expenditures and Encumbrances</u>	<u>Estimated FY12 Net Transfers</u>	<u>Estimated FY12 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
Libraries Special Fund	312-3.5 HRS	B	\$ 1,039,623	\$ 1,200,000	\$ 1,200,000	\$ -	\$ 1,039,623	\$ -
Library Fee for Enhanced Services	312-21 HRS	B	\$ 2,508,072	\$ 1,100,000	\$ 1,100,000	\$ -	\$ 2,508,072	\$ -
Oahu Public Libraries - Donations & Gifts	312-1 HRS	T	\$ 256,958	\$ 20,000	\$ 20,000	\$ -	\$ 256,958	\$ -
HSPLS Computer Supplies - Donation	312-1 HRS	T	\$ 390,809	\$ 30,000	\$ 30,000	\$ -	\$ 390,809	\$ -
Maui & Kauai Public Libraries - Donations & Gifts	312-1 HRS	T	\$ 42,124	\$ 3,000	\$ 3,000	\$ -	\$ 42,124	\$ -
Hawaii Public Libraries - Donations & Gifts	312-1 HRS	T	\$ 36,629	\$ 5,000	\$ 5,000	\$ -	\$ 36,629	\$ -
HSL & LBPH Public Libraries - Donations & Gifts	312-1 HRS	T	\$ 667,461	\$ 10,000	\$ 10,000	\$ -	\$ 667,461	\$ -
Friends of the Library of Hawaii - Donations & Gifts	312-1 HRS	T	\$ 356,251	\$ 10,000	\$ 10,000	\$ -	\$ 356,251	\$ -
Risk Management - Fire & Casualty Losses - HSPLS	312-1 HRS	T	\$ 13,200	\$ -	\$ 13,200	\$ -	\$ -	\$ -

Department of Hawaii State Public Library System
Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>MOF</u>	<u>Pos (P)</u> <u>FY12</u>	<u>Pos (T)</u> <u>FY12</u>	<u>\$\$\$ FY12</u>
EDN407	None				

Department of Hawaii State Public Library System
Budget Decisions

Table 9

Prog ID	Description	MOF	Initial Department Request			Budget and Finance Recommendation			Governor's Decision		
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
EDN407	None										

Department of Hawaii State Public Library System
 Program Review Proposals

Table 10

Prog ID	Description	MOF	Budget and Finance Proposal			Department Proposal			Governor's Final Decision		
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
EDN407	Closing of Holoalua Public Library	A	0.50	-	\$ 18,190.00	0.50	-	18,190.00	0.50	-	18,190.00

Department of Hawaii State Public Library System
Position Vacant as of November 30

Table 11

Prog ID	Date of Vacancy	Position Number	Position Title	SR Level	BU Code	Temp	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Exempt (Y/N)	Authority	Occupied by
						Perm (T/P)						to Hire (Y/N)	89 Day Hire (Y/N)
LIB407QB	07/01/02	015601	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 28,836	<i>Psn trsfd from PSD</i>	N	Y	N
LIB407QM	07/01/02	019505	LIBRARIAN VI	SR26	93	P	1.00	A	\$ 55,550	<i>Psn trsfd from PSD</i>	N	Y	N
LIB407QB	07/01/02	025751	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 28,836	<i>Psn trsfd from PSD</i>	N	Y	N
LIB407QB	07/01/02	035463	ACCOUNT CLERK II	SR08	03	P	0.50	A	\$ 11,844	<i>Psn trsfd from PSD</i>	N	Y	N
LIB407QB	04/01/03	025438	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 28,836	<i>Psn trsfd from PSD</i>	N	Y	N
LIB407QB	06/01/04	044971	PERSONNEL TECH VI	SR15	63	P	1.00	A	\$ 33,756	\$ 33,732	N	Y	N
LIB407QF	01/23/05	000295	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 28,836	\$ 31,512	N	Y	Y
LIB407QM	02/01/05	000316	LIBRARIAN VI	SR26	93	P	1.00	A	\$ 55,550	\$ 56,040	N	Y	N
LIB407QH	01/08/06	023922	LIBRARIAN IV	SR22	13	P	1.00	A	\$ 45,576	\$ 45,840	N	Y	N
LIB407QG	08/01/06	001134	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 28,836	\$ 31,332	N	Y	N
LIB407QH	08/16/07	021966	LIBRARIAN III	SR20	13	P	1.00	A	\$ 42,132	\$ 40,512	N	Y	N
LIB407QF	12/28/07	000296	LIBRARY TECHNICIAN VII	SR15	03	P	0.50	A	\$ 16,878	\$ 20,520	N	Y	N
LIB407QJ	04/01/08	023918	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 24,648	\$ 31,176	N	Y	N
LIB407QD	05/01/08	023068	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 24,648	\$ 27,732	N	Y	N
LIB407QD	05/01/08	042798	LIBRARIAN III	SR20	13	P	1.00	A	\$ 42,132	\$ 42,144	N	Y	N
LIB407QJ	06/17/08	024263	LIBRARY ASSISTANT II	SR05	03	P	0.50	A	\$ 11,388	\$ 10,950	N	Y	N
LIB407QM	07/01/08	049822	MANAGING LIBRARIAN II	EM05	35	P	1.00	A	\$ 71,760	\$ 86,052	N	Y	N
LIB407QM	07/16/08	019432	LIBRARY ASSISTANT IV	SR09	03	P	1.00	A	\$ 26,700	\$ 32,424	N	Y	N
LIB407QD	07/30/08	112126	LIBRARIAN III	SR20	13	P	1.00	A	\$ 43,824	\$ 40,512	N	Y	N
LIB407QD	08/01/08	043958	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 24,648	\$ 26,700	N	Y	Y
LIB407QB	09/16/08	017364	PERSONNEL CLERK III	SR09	63	P	1.00	A	\$ 26,700	\$ 36,516	N	Y	N
LIB407QJ	10/01/08	046942	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 24,648	\$ 33,756	N	Y	N
LIB407QJ	12/01/08	011925	LIBRARY TECHNICIAN VII	SR15	03	P	1.00	A	\$ 46,176	\$ 44,412	N	Y	N
LIB407QB	12/02/08	043665	ACCOUNTANT IV	SR22	13	P	1.00	A	\$ 53,352	\$ 53,352	N	Y	N
LIB407QE	12/16/08	044226	LIBRARIAN III	SR20	13	P	0.50	A	\$ 21,912	\$ 21,912	N	Y	N
LIB407QL	12/16/08	116901	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 27,756	\$ 26,700	N	Y	N
LIB407QF	12/31/08	015446	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 39,480	\$ 39,480	N	Y	N
LIB407QJ	12/31/08	021963	SECRETARY III	SR16	63	P	1.00	A	\$ 51,936	\$ 51,936	N	Y	N
LIB407QJ	01/01/09	011919	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 25,668	\$ 24,648	N	Y	N
LIB407QD	01/22/09	045983	LIBRARY ASSISTANT IV	SR09	03	P	1.00	A	\$ 30,036	\$ 28,836	N	Y	N
LIB407QD	03/01/09	014908	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 37,968	\$ 37,968	N	Y	N
LIB407QD	04/01/09	043906	LIBRARIAN III	SR20	13	P	1.00	A	\$ 53,352	\$ 53,352	N	Y	N
LIB407QD	05/23/09	035704	LIBRARIAN III	SR20	13	P	1.00	A	\$ 42,132	\$ 42,132	N	Y	N
LIB407QI	06/30/09	031333	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 42,684	\$ 42,684	N	Y	N
LIB407QE	07/20/09	043911	LIBRARIAN III	SR20	13	P	1.00	A	\$ 45,576	\$ 45,576	N	Y	N
LIB407QF	08/13/09	000286	LIBRARIAN III	SR20	13	P	1.00	A	\$ 43,824	\$ 42,144	N	Y	N

Department of Hawaii State Public Library System
Position Vacant as of November 30

Table 11

Prog ID	Date of Vacancy	Position Number	Position Title	SR Level	BU Code	Temp	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Exempt (Y/N)	Authority	Occupied by
						Perm (T/P)						to Hire (Y/N)	89 Day Hire (Y/N)
LIB407QL	08/31/09	116419	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 27,756	\$ 27,756	N	Y	N
LIB407QJ	09/01/09	021956	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 33,756	\$ 33,756	N	Y	N
LIB407QF	10/01/09	015684	LIBRARIAN V	SR24	23	P	1.00	A	\$ 73,044	\$ 73,044	N	Y	N
LIB407QE	11/01/09	024335	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 44,412	\$ 44,412	N	Y	N
LIB407QF	12/31/09	000281	LIBRARIAN IV	SR22	13	P	1.00	A	\$ 67,488	\$ 67,488	N	Y	N
LIB407QJ	12/31/09	000320	LIBRARIAN V	SR24	13	P	1.00	A	\$ 75,960	\$ 75,960	N	Y	N
LIB407QI	12/31/09	004635	LIBRARY TECHNICIAN VII	SR15	04	P	1.00	A	\$ 46,176	\$ 46,176	N	Y	N
LIB407QM	12/31/09	008982	LIBRARIAN IV	SR22	13	P	1.00	A	\$ 67,488	\$ 67,488	N	Y	N
LIB407QJ	12/31/09	012067	LIBRARY ASSISTANT IV	SR09	03	P	1.00	A	\$ 33,756	\$ 33,756	N	Y	N
LIB407QG	12/31/09	015405	LIBRARIAN IV	SR22	13	P	1.00	A	\$ 67,488	\$ 67,488	N	Y	N
LIB407QJ	02/01/10	010898	LIBRARIAN IV	SR22	13	P	1.00	A	\$ 57,708	\$ 57,708	N	Y	N
LIB407QE	02/01/10	012460	LIBRARIAN V	SR24	23	P	1.00	A	\$ 73,044	\$ 73,044	N	Y	N
LIB407QF	03/05/10	012563	LIBRARIAN IV	SR22	13	P	1.00	A	\$ 45,576	\$ 45,576	N	Y	N
LIB407QL	04/01/10	116903	JANITOR III	WS02	01	P	1.00	A	\$ 35,544	\$ 35,544	N	Y	N
LIB407QB	05/01/10	112710	PRE-AUDIT CLERK I	SR11	03	P	1.00	A	\$ 37,968	\$ 37,968	N	Y	N
LIB407QD	06/16/10	041487	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 24,648	\$ 24,648	N	Y	Y
LIB407QE	08/01/10	019507	JANITOR II	BC02	01	P	0.50	A	\$ 16,614	\$ 16,614	N	Y	N
LIB407QD	08/01/10	041485	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 33,756	\$ 32,424	N	Y	N
LIB407QE	08/25/10	032302	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 26,700	\$ 25,668	N	Y	N
LIB407QE	09/01/10	043916	LIBRARIAN III	SR20	13	P	1.00	A	\$ 53,352	\$ 53,352	N	Y	N
LIB407QG	10/01/10	039408	LIBRARIAN V	SR22	13	P	1.00	A	\$ 62,424	\$ 62,424	N	Y	N
LIB407QB	10/30/10	032248	OFFICE ASSISTANT IV	SR10	03	P	1.00	A	\$ 30,036	\$ 30,036	N	Y	N
LIB407QM	11/01/10	015445	LIBRARIAN IV	SR22	13	P	1.00	A	\$ 64,920	\$ 64,920	N	Y	N
LIB407QE	11/21/10	031498	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 25,668	\$ 25,668	N	Y	N
LIB407QH	12/01/10	000042	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 24,648	\$ 24,648	N	Y	N
LIB407QE	12/07/10	008356	LIBRARY ASSISTANT IV	SR09	03	P	1.00	A	\$ 35,064	\$ 35,064	N	Y	N
LIB407QJ	12/16/10	035462	JANITOR II	BC02	01	P	0.50	A	\$ 33,228	\$ 16,614	N	Y	N
LIB407QH	12/31/10	007451	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 44,412	\$ 44,412	N	Y	N
LIB407QE	12/31/10	010923	LIBRARIAN III	SR20	13	P	1.00	A	\$ 47,412	\$ 47,412	N	Y	N
LIB407QJ	12/31/10	013037	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 44,412	\$ 44,412	N	Y	N
LIB407QI	12/31/10	019333	MANAGING LIBRARIAN I	EM03	35	P	1.00	A	\$ 89,052	\$ 90,432	N	Y	N
LIB407QD	12/31/10	040385	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 41,040	\$ 41,040	N	Y	N
LIB407QM	12/31/10	044658	ASET I	BC14	01	P	1.00	A	\$ 53,532	\$ 53,532	N	Y	N
LIB407QE	01/16/11	013282	JANITOR II	BC02	01	P	1.00	A	\$ 33,228	\$ 33,228	N	Y	Y
LIB407QJ	02/01/11	000318	LIBRARIAN IV	SR22	13	P	1.00	A	\$ 60,024	\$ 60,024	N	Y	N
LIB407QG	02/01/11	010018	JANITOR II	BC02	01	P	1.00	A	\$ 33,228	\$ 33,228	N	Y	Y

Department of Hawaii State Public Library System
Position Vacant as of November 30

Table 11

<u>Prog ID</u>	<u>Date of Vacancy</u>	<u>Position Number</u>	<u>Position Title</u>	<u>SR Level</u>	<u>BU Code</u>	<u>Temp Perm (T/P)</u>	<u>FTE</u>	<u>MOF</u>	<u>Budgeted Amount</u>	<u>Actual Salary Last Paid</u>	<u>Exempt (Y/N)</u>	<u>Authority to Hire (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
LIB407QD	02/01/11	011913	LIBRARIAN III	SR20	13	P	1.00	A	\$ 45,576	\$ 45,576	N	Y	N
LIB407QE	02/01/11	011923	LIBRARIAN III	SR20	13	P	1.00	A	\$ 49,332	\$ 49,332	N	Y	N
LIB407QF	02/01/11	023996	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 35,064	\$ 35,064	N	Y	Y
LIB407QE	02/01/11	027187	LIBRARIAN III	SR20	13	P	1.00	A	\$ 31,212	\$ 62,424	N	Y	N
LIB407QG	02/01/11	035363	JANITOR II	BC02	01	P	0.50	A	\$ 16,614	\$ 16,614	N	Y	Y
LIB407QE	02/01/11	043914	JANITOR II	BC02	01	P	0.50	A	\$ 16,614	\$ 16,614	N	Y	N
LIB407QH	02/07/11	008245	JANITOR II	BC02	01	P	1.00	A	\$ 33,228	\$ 33,228	N	Y	Y
LIB407QH	02/16/11	000040	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 26,700	\$ 26,700	N	Y	Y
LIB407QD	02/16/11	045982	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 27,756	\$ 27,756	N	Y	N
LIB407QD	02/22/11	019427	LIBRARIAN III	SR20	13	P	1.00	A	\$ 43,824	\$ 43,824	N	Y	N
LIB407QJ	03/01/11	046171	JANITOR II	BC02	01	P	1.00	A	\$ 33,228	\$ 33,228	N	Y	N
LIB407QD	03/14/11	046428	LIBRARIAN III	SR20	13	P	1.00	A	\$ 45,576	\$ 45,576	N	Y	N
LIB407QE	03/16/11	013281	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 33,756	\$ 33,756	N	Y	N
LIB407QE	03/16/11	015158	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 24,648	\$ 24,648	N	Y	N
LIB407QE	03/16/11	018674	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 25,668	\$ 25,668	N	Y	N
LIB407QD	03/16/11	019336	LIBRARIAN III	SR20	13	P	1.00	A	\$ 51,312	\$ 51,312	N	Y	N
LIB407QB	04/09/11	039066	PERSONNEL CLERK V	SR13	63	P	1.00	A	\$ 35,064	\$ 35,064	N	Y	N
LIB407QJ	04/16/11	019183	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 27,756	\$ 27,756	N	Y	N
LIB407QD	04/18/11	013746	LIBRARIAN IV	SR22	23	P	1.00	A	\$ 60,024	\$ 60,024	N	Y	N
LIB407QF	05/01/11	001118	LIBRARIAN IV	SR22	13	P	1.00	A	\$ 57,708	\$ 57,708	N	Y	N
LIB407QJ	05/01/11	046397	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 35,064	\$ 35,064	N	Y	N
LIB407QJ	05/02/11	000360	LIBRARY ASSISTANT IV	SR09	03	P	1.00	A	\$ 30,036	\$ 30,036	N	Y	N
LIB407QJ	05/02/11	011920	LIBRARY TECHNICIAN VI	SR13	03	P	1.00	A	\$ 42,684	\$ 42,684	N	Y	N
LIB407QB	06/01/11	000319	ACCOUNT CLERK III	SR11	03	P	1.00	A	\$ 44,412	\$ 44,412	N	Y	N
LIB407QE	06/16/11	000367	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 35,064	\$ 35,064	N	Y	N
LIB407QF	07/01/11	041922	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 24,648	\$ 24,648	N	Y	N
LIB407QG	07/16/11	046055	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 24,648	\$ 23,412	N	Y	Y
LIB407QH	07/30/11	007360	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 26,700	\$ 25,368	N	Y	N
LIB407QJ	07/30/11	011912	LIBRARIAN IV	SR22	13	P	1.00	A	\$ 55,500	\$ 52,728	N	Y	N
LIB407QE	07/31/11	015152	JANITOR II	BC02	01	P	1.00	A	\$ 16,614	\$ 16,614	N	Y	Y
LIB407QF	08/13/11	026607	JANITOR II	BC02	01	P	0.50	A	\$ 16,614	\$ 16,614	N	Y	Y
LIB407QF	09/01/11	010906	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 33,756	\$ 32,064	N	Y	N
LIB407QH	09/01/11	013829	LIBRARY ASSISTANT III	SR07	03	P	1.00	A	\$ 26,700	\$ 25,368	N	Y	Y
LIB407QD	10/01/11	012382	LIBRARY TECHNICIAN V	SR11	03	P	1.00	A	\$ 33,756	\$ 32,064	N	Y	N
LIB407QE	10/01/11	024907	LIBRARIAN IV	SR22	23	P	1.00	A	\$ 47,412	\$ 45,036	N	Y	N
LIB407QE	10/11/11	015150	LIBRARY ASSISTANT IV	SR09	03	P	1.00	A	\$ 32,424	\$ 32,424	N	Y	N

Department of Hawaii State Public Library System
 Position Vacant as of November 30

Table 11

Prog ID	Date of Vacancy	Position Number	Position Title	SR Level	BU Code	Temp	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Exempt (Y/N)	Authority	Occupied by
						Perm (T/P)						to Hire (Y/N)	89 Day Hire (Y/N)
LIB407QM	10/16/11	044656	INFO TECHNOL SPECLST V	SR24	13	P	1.00	A	\$ 57,708	\$ 54,828	N	Y	N
LIB407QM	NEW	119227	LIBRARIAN VI	SR26	93	P	1.00	A	\$ 55,550	NEW	N	Y	N

Department of Hawaii State Public Library System
Personnel Separations

Table 12

<u>Prog ID/Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
LIB407QH	07/29/10	000005	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 25,668	1.00	\$ 23,700
LIB407QE	08/01/10	019507	JANITOR II	BC02	01	P	A	0.50	\$ 16,614	0.50	\$ 16,614
LIB407QD	08/01/10	041485	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 33,756	1.00	\$ 32,424
LIB407QE	08/25/10	032302	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 26,700	1.00	\$ 25,668
LIB407QE	09/01/10	043916	LIBRARIAN III	SR20	13	P	A	1.00	\$ 53,352	1.00	\$ 53,352
LIB407QG	10/01/10	039408	LIBRARIAN IV	SR22	13	P	A	1.00	\$ 62,424	1.00	\$ 62,424
LIB407QB	10/30/10	032248	OFFICE ASSISTANT IV	SR10	03	P	A	1.00	\$ 30,036	1.00	\$ 30,036
LIB407QM	11/01/10	015445	LIBRARIAN IV	SR22	13	P	A	1.00	\$ 64,920	1.00	\$ 65,437
LIB407QE	11/21/10	031498	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 25,668	1.00	\$ 25,668
LIB407QH	12/01/10	000042	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 24,648
LIB407QE	12/07/10	008356	LIBRARY ASSISTANT IV	SR09	03	P	A	1.00	\$ 35,064	1.00	\$ 35,064
LIB407QJ	12/16/10	035462	JANITOR II	BC02	01	P	A	0.50	\$ 33,228	0.50	\$ 16,614
LIB407QH	12/31/10	007451	LIBRARY TECHNICIAN V	SR11	03	P	A	1.00	\$ 44,412	1.00	\$ 44,412
LIB407QE	12/31/10	010923	LIBRARIAN III	SR20	13	P	A	1.00	\$ 47,412	1.00	\$ 47,412
LIB407QJ	12/31/10	013037	LIBRARY TECHNICIAN V	SR11	03	P	A	1.00	\$ 44,412	1.00	\$ 44,412
LIB407QI	12/31/10	019333	MANAGING LIBRARIAN I	EM03	35	P	A	1.00	\$ 89,052	1.00	\$ 90,432
LIB407QD	12/31/10	040385	LIBRARY TECHNICIAN V	SR11	03	P	A	1.00	\$ 41,040	1.00	\$ 41,040
LIB407QM	12/31/10	044658	ASET I	BC14	01	P	A	1.00	\$ 53,532	1.00	\$ 53,532
LIB407QE	01/16/11	013282	JANITOR II	BC02	01	P	A	1.00	\$ 33,228	1.00	\$ 33,228
LIB407QJ	02/01/11	000318	LIBRARIAN IV	SR22	13	P	A	1.00	\$ 60,024	1.00	\$ 60,024
LIB407QG	02/01/11	010018	JANITOR II	BC02	01	P	A	1.00	\$ 33,228	1.00	\$ 33,228
LIB407QD	02/01/11	011913	LIBRARIAN III	SR20	13	P	A	1.00	\$ 45,576	1.00	\$ 45,576
LIB407QE	02/01/11	011923	LIBRARIAN III	SR20	13	P	A	1.00	\$ 49,332	1.00	\$ 49,332
LIB407QF	02/01/11	023996	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 35,064	1.00	\$ 35,064
LIB407QE	02/01/11	027187	LIBRARIAN III	SR20	13	P	A	1.00	\$ 31,212	1.00	\$ 62,424
LIB407QG	02/01/11	035363	JANITOR II	BC02	01	P	A	0.50	\$ 16,614	0.50	\$ 16,614
LIB407QE	02/01/11	043914	JANITOR II	BC02	01	P	A	0.50	\$ 16,614	0.50	\$ 16,614
LIB407QH	02/07/11	008245	JANITOR II	BC02	01	P	A	1.00	\$ 33,228	1.00	\$ 33,228
LIB407QH	02/16/11	000040	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 26,700	1.00	\$ 26,700
LIB407QD	02/16/11	045982	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 27,756	1.00	\$ 27,756

Department of Hawaii State Public Library System
Personnel Separations

Table 12

<u>Prog ID/Org</u>	<u>Separation Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
LIB407QD	02/22/11	019427	LIBRARIAN III	SR20	13	P	A	1.00	\$ 43,824	1.00	\$ 43,824
LIB407QJ	03/01/11	046171	JANITOR II	BC02	01	P	A	1.00	\$ 33,228	1.00	\$ 33,228
LIB407QD	03/14/11	046428	LIBRARIAN III	SR20	13	P	A	1.00	\$ 45,576	1.00	\$ 45,576
LIB407QE	03/16/11	013281	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 33,756	1.00	\$ 33,756
LIB407QE	03/16/11	015158	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 24,648
LIB407QE	03/16/11	018674	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 25,668	1.00	\$ 25,668
LIB407QD	03/16/11	019336	LIBRARIAN III	SR20	13	P	A	1.00	\$ 51,312	1.00	\$ 51,312
LIB407QB	04/09/11	039066	PERSONNEL CLERK V	SR13	63	P	A	1.00	\$ 35,064	1.00	\$ 35,064
LIB407QJ	04/16/11	019183	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 27,756	1.00	\$ 27,756
LIB407QD	04/18/11	013746	LIBRARIAN IV	SR22	23	P	A	1.00	\$ 60,024	1.00	\$ 60,024
LIB407QF	05/01/11	001118	LIBRARIAN IV	SR22	13	P	A	1.00	\$ 57,708	1.00	\$ 57,708
LIB407QJ	05/01/11	046397	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 35,064	1.00	\$ 35,064
LIB407QJ	05/02/11	000360	LIBRARY ASSISTANT IV	SR09	03	P	A	1.00	\$ 30,036	1.00	\$ 30,036
LIB407QJ	05/02/11	011920	LIBRARY TECHNICIAN VI	SR13	03	P	A	1.00	\$ 42,684	1.00	\$ 42,684
LIB407QB	06/01/11	000319	ACCOUNT CLERK III	SR11	03	P	A	1.00	\$ 44,412	1.00	\$ 44,412
LIB407QE	06/16/11	000367	LIBRARY TECHNICIAN V	SR11	03	P	A	1.00	\$ 35,064	1.00	\$ 35,064
LIB407QF	07/01/11	041922	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 24,648
LIB407QG	07/16/11	046055	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 24,648
LIB407QH	07/30/11	007360	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 26,700	1.00	\$ 26,700
LIB407QJ	07/30/11	011912	LIBRARIAN IV	SR22	13	P	A	1.00	\$ 55,500	1.00	\$ 55,500
LIB407QE	07/31/11	015152	JANITOR II	BC02	01	P	A	0.50	\$ 16,614	0.50	\$ 16,614
LIB407QF	08/13/11	026607	JANITOR II	BC02	01	P	A	0.50	\$ 16,614	0.50	\$ 16,614
LIB407QF	09/01/11	010906	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 33,756	1.00	\$ 33,756
LIB407QH	09/01/11	013829	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 26,700	1.00	\$ 26,700
LIB407QD	10/01/11	012382	LIBRARY TECHNICIAN V	SR11	03	P	A	1.00	\$ 33,756	1.00	\$ 33,756
LIB407QE	10/01/11	024907	LIBRARIAN IV	SR22	13	P	A	1.00	\$ 47,412	1.00	\$ 47,412
LIB407QE	10/11/11	015150	LIBRARY ASSISTANT IV	SR09	03	P	A	1.00	\$ 32,424	1.00	\$ 32,424
LIB407QM	10/16/11	044656	INFO TECHNOL SPCLT V	SR24	13	P	A	1.00	\$ 57,708	1.00	\$ 57,708

Department of Hawaii State Public Library System

Table 13

New Hires

<u>Prog ID/Org</u>	<u>New Hire Effective Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
LIB407QJ	12/01/10	046398	LIBRARIAN III	SR20	13	P	A	1.00	\$ 42,132	1.00	\$ 40,020
LIB407QE	02/01/11	046580	LIBRARIAN IV	SR22	13	P	A	1.00	\$ 45,576	1.00	\$ 50,688
LIB407QD	02/01/11	007293	LIBRARIAN IV	SR22	23	P	A	1.00	\$ 67,488	1.00	\$ 46,860
LIB407QE	02/01/11	000305	LIBRARIAN V	SR24	23	P	A	1.00	\$ 60,024	1.00	\$ 64,116
LIB407QI	02/01/11	022491	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 33,312
LIB407QE	02/01/11	028437	JANITOR II	BC02	01	P	A	1.00	\$ 33,228	1.00	\$ 33,228
LIB407QG	02/01/11	001127	JANITOR II	BC02	01	P	A	1.00	\$ 33,228	1.00	\$ 33,228
LIB407QG	02/01/11	110516	JANITOR II	BC02	01	P	A	1.00	\$ 33,228	1.00	\$ 33,228
LIB407QH	02/07/11	000043	JANITOR II	BC02	01	P	A	1.00	\$ 33,228	1.00	\$ 33,228
LIB407QE	02/16/11	014909	LIBRARY TECHNICIAN V	SR11	03	P	A	1.00	\$ 42,684	1.00	\$ 29,652
LIB407QD	02/22/11	015111	LIBRARIAN V	SR24	23	P	A	1.00	\$ 75,960	1.00	\$ 48,744
LIB407QD	03/01/11	011576	JANITOR II	BC02	01	P	A	1.00	\$ 33,228	1.00	\$ 33,228
LIB407QD	03/14/11	049825	LIBRARIAN III	SR20	13	P	A	1.00	\$ 45,576	1.00	\$ 43,296
LIB407QE	03/16/11	013284	LIBRARIAN III	SR20	13	P	A	1.00	\$ 53,352	1.00	\$ 48,744
LIB407QG	03/16/11	027782	LIBRARY ASSISTANT IV	SR09	03	P	A	1.00	\$ 31,212	1.00	\$ 25,368
LIB407QE	03/16/11	000375	LIBRARY ASSISTANT IV	SR09	03	P	A	1.00	\$ 36,516	1.00	\$ 26,364
LIB407QE	03/16/11	013278	LIBRARY ASSISTANT IV	SR09	03	P	A	1.00	\$ 26,700	1.00	\$ 34,692
LIB407QD	03/16/11	110637	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 23,412
LIB407QE	03/28/11	031500	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 23,412
LIB407QF	04/01/11	024731	JANITOR II	BC02	01	P	A	0.50	\$ 16,614	0.50	\$ 16,614
LIB407QF	04/01/11	000300	JANITOR II	BC02	01	P	A	0.50	\$ 16,614	0.50	\$ 16,614
LIB407QE	04/02/11	011904	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 23,412
LIB407QG	04/02/11	000344	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 23,412
LIB407QF	04/04/11	012245	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 23,412
LIB407QE	04/06/11	001117	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 27,756	1.00	\$ 23,412
LIB407QG	04/11/11	007020	JANITOR II	BC02	01	P	A	1.00	\$ 33,228	1.00	\$ 33,228
LIB407QG	04/16/11	046055	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 23,412
LIB407QJ	04/16/11	046401	LIBRARY TECHNICIAN V	SR11	03	P	A	1.00	\$ 28,836	1.00	\$ 29,652
LIB407QD	04/18/11	027976	LIBRARIAN IV	SR22	23	P	A	1.00	\$ 45,576	1.00	\$ 57,024
LIB407QE	05/02/11	028748	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 26,700	1.00	\$ 23,412
LIB407QJ	05/02/11	000357	SUPV LIBRARY TECH II	SR15	04	P	A	1.00	\$ 51,936	1.00	\$ 43,872

Department of Hawaii State Public Library System
New Hires

Table 13

<u>Prog ID/Org</u>	<u>New Hire Effective Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted FTE</u>	<u>Budgeted Salary</u>	<u>Actual FTE</u>	<u>Actual Salary</u>
LIB407QJ	05/02/11	000347	LIBRARY TECHNICIAN V	SR11	03	P	A	1.00	\$ 28,836	1.00	\$ 30,804
LIB407QG	05/17/11	012360	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 27,756	1.00	\$ 23,412
LIB407QH	06/06/11	000005	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 25,668	1.00	\$ 23,412
LIB407QF	06/14/11	041922	LIBRARY ASSISTANT III	SR07	03	P	A	1.00	\$ 24,648	1.00	\$ 24,648
LIB407QJ	06/16/11	011900	LIBRARY TECH VI	SR13	03	P	A	1.00	\$ 42,684	1.00	\$ 36,072
LIB407QJ	06/29/11	049823	LIBRARIAN III	SR20	13	P	A	1.00	\$ 42,132	1.00	\$ 40,020
LIB407QM	10/16/11	015147	INFO TECHNOL SPCLT VI	SR26	23	P	A	1.00	\$ 82,128	1.00	\$ 59,304

Department of Hawaii State Public Library System
RIF Related Grievances

Table 14

<u>Prog ID/Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>SR Level</u>	<u>BU</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>RIF Date</u>	<u>Grievance Date</u>	<u>Current Status</u>
EDN407		None								

Department of Hawaii State Public Library System
Expenditures Exceeding Appropriation Ceilings

Table 15

<u>Prog ID</u>	<u>MOF</u>	<u>Date of Increase</u>	<u>Appropriation Ceiling</u>	<u>Amount Exceeding Appropriation</u>	<u>Increase Percent</u>	<u>Reason for Exceeding Ceiling</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
EDN407						None		

Department of Hawaii State Public Library System
Federal Grants

Table 16

<u>Prog ID</u>	<u>CFDA No.</u>	<u>Award Description</u>	<u>Awarding Federal Agency</u>	<u>Anticipated or Actual Date of Award</u>	<u>Anticipated or Actual Award Amount</u>	<u>State Fiscal Year</u>	<u>State Matching Requirement or Other Commitment (Describe)</u>	<u>Anticipated Reduction or Discontinuance (Y/N)</u>	<u>Comments</u>
EDN407	45.31	Library Services and Technology Act (LSTA)	Institute of Museum and Library Services (IMLS)	1/28/2011	\$ 525,398.00	FY-11			
				5/17/2011	\$ 673,819.00	FY-11	\$ 617,778.45	N	none
				unknown	unknown	FY-12			

Department of Hawaii State Public Library System
Intradepartmental Transfer of Funds

Table 17

<u>Anticipated or Actual Date of Transfer</u>	<u>MOF</u>	<u>Amount of Transfer</u>	<u>From Prog ID</u>	<u>Percent of Imparting Program ID Appropriation</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
							None	

Department of Hawaii State Public Library System
 Interdepartmental Transfer of Funds

Table 18

<u>Anticipated</u> <u>or Actual</u> <u>Date of</u> <u>Transfer</u>	<u>MOF</u>	<u>Amount of</u> <u>Transfer</u>	<u>From</u> <u>Prog ID</u>	<u>Percent of Imparting</u> <u>Program ID</u> <u>Appropriation</u>	<u>To</u> <u>Prog ID</u>	<u>Percent of Receiving</u> <u>Program ID</u> <u>Appropriation</u>	<u>Transfer</u> <u>Category</u> <u>LS/PR/O</u>	<u>Reason for Transfer (O - Other)</u>	<u>Recurring</u> <u>(Y/N)</u>
								None	

Department of Hawaii State Public Library System
Active Contracts

Table 19

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	Term of Contract		Organization	Category G/S/E/L	Description	Explanation of	
							From	To				How Contract is Monitored	POS Y/N
EDN407	A	\$ 25,292.28	M	\$ 25,292	\$ 25,292.00	12/30/2011	1/1/12	12/31/12	Support Services Group	Services	Refuse service for Oahu libraries	Branch head and janitor	N
EDN407	A	\$ 35,380.00	Q	\$ 35,380	\$ -	1/25/2011	4/1/11	3/31/12	Advanced Micro-Image Systems Hawaii	Services	Repair and maintenance of Minolta Reader-Printers (statewide).	Branch head	N
EDN407	A	\$ 84,000.00	M	\$ 84,000.00	\$ 69,340.32	9/26/2011	9/26/11	9/25/12	Pacific Technology Solutions	Services	Technical support for BTOP and Fiber Grants	Technology Officer	N
EDN407	N	\$ 693,186.81	M	\$ 693,187	\$ 399,799.50	8/16/2010	8/16/10	8/15/12	Hawaiian Telcom	Services	Routed Network Service (RNS). Security services at libraries (statewide)	Technology Officer	N
EDN407	A	\$ 750,000.00	M	\$ 750,000	\$ 695,498.31	8/26/2011	11/1/11	10/31/12	Star Protection	Services	Security services at libraries (statewide)	LSS Manager	N
EDN407	B	\$ 16,556.50	A	\$ 16,557	\$ 16,557.00	5/16/2011	1/1/12	12/31/12	Proquest	Services	Electronic databases	State Librarian	N
EDN407	B	\$ 181,392.00	A	\$ 181,392	\$ -	6/27/2011	7/1/11	6/30/12	EBSCO	Services	Electronic databases	State Librarian	N
EDN407	B	\$ 24,793.00	A	\$ 24,793	\$ -	7/1/2011	7/1/11	6/30/12	Encyclopedia Britannica	Services	Electronic databases	State Librarian	N
EDN407	A	\$ 1,932.00	M	\$ 1,932	\$ 322.00	2/1/2011	2/1/2011	1/31/12	United Courier Service	Services	Armored Car Services	HSL Branch Mgr	N

Department of Hawaii State Public Library System
CIP Summary

Table 20

<u>Priority</u>	<u>Project Title</u>	<u>FY13 \$\$\$</u>	<u>MOF</u>
1	Health and Safety, Statewide	\$ 3,000,000.00	C
2	Aiea Public Library, Oahu	\$ 1,750,000.00	C

CAPITAL PROJECT INFORMATION AND JUSTIFICATION SHEET

EXPENDING AGENCY:		
USER PROGRAM ID		CAPITAL PROJECT
DEPT	NUMBER	NUMBER
EDN	407	01-H S

PROJECT TITLE: HEALTH AND SAFETY, STATEWIDE

PROJECT DESCRIPTION: PLANS, DESIGN, CONSTRUCTION, AND EQUIPMENT FOR HEALTH, SAFETY, ACCESSIBILITY, AND OTHER CODE REQUIREMENTS. PROJECT MAY INCLUDE, BUT NOT LIMITED TO, THE REMOVAL OF HAZARDOUS MATERIALS, RENOVATIONS FOR LIBRARY PATRONS AND EMPLOYEES, ENVIRONMENTAL CONTROLS, FIRE PROTECTION, IMPROVEMENTS TO BUILDINGS AND GROUNDS, AND OTHERS; GROUND AND SITE IMPROVEMENTS; EQUIPMENT AND APPURTENANCES.

TOTAL ESTIMATED PROJECT COST (In Thousands of Dollars)

COST ELEMENT	PRIOR APPROPRIATIONS (Including MOF)												APPROPRIATIONS (Including MOF)			TOTAL PROJECT COST						
	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM		FY 2012	FY 2013	FUTURE YEARS			
	PLANS	281	00	G-69	259	01	G-45	177	02	G-45	200	03	G-62	41	04		G-62	178	05	G-100	200	200
LAND	281	00	G-69	259	01	G-45	177	02	G-45	200	03	G-62	41	04	G-62	178	05	G-100	0	0	0	1694
DESIGN	281	00	G-69	259	01	G-45	177	02	G-45	200	03	G-62	41	04	G-62	178	05	G-100	600	700	0	14935
CONSTRUCT	281	00	G-69	259	01	G-45	177	02	G-45	200	03	G-62	41	04	G-62	178	05	G-100	1200	2000	0	23693
EQUIPMENT	281	00	G-69	259	01	G-45	177	02	G-45	200	03	G-62	41	04	G-62	178	05	G-100	0	100	0	606
TOTALS	1050			2500			2000			1000			3500			2000			2000	3000	0	42620

PROJECT INFORMATION AND JUSTIFICATION (use back if necessary):

a. Total Scope of Project.

REFER TO THE PROJECT DESCRIPTION.

b. Identification of Need and Evaluation of Existing Situation.

SEE ATTACHED.

c. Alternatives Considered and Impact if Project is Deferred.

SEE ATTACHED.

d. Discuss What Improvements Will Take Place When Project Completed (Including benefits to be derived and/or deficiencies this project intends to correct).

SEE ATTACHED.

e. Impact Upon Future Operating Requirements (show initial and ongoing funding requirements by cost element, including position count, means of financing, fiscal year).

AFTER THESE PROJECTS ARE COMPLETED IT SHOULD REDUCE THE FUTURE OPERATING COSTS SUCH AS UTILITIES AND MAINTENANCE.

f. Additional Information:

HAWAII STATE PUBLIC LIBRARY SYSTEM CAPITAL PROJECT INFORMATION & JUSTIFICATION

The Hawaii State Public Library System's (HSPLS) mission is to provide safe, comfortable, and accessible facilities for our patrons as well as our staff. HSPLS is not included under Act 51, SLH 2004 that transferred funds, positions, functions, etc. from the Department of Accounting and General Services (DAGS) to the Department of Education to manage, maintain, and repair its facilities. We continue to work very closely with DAGS for all of our CIP projects as well as the Repairs and Maintenance projects.

The ADA transition items were identified to assess the level of existing accessibility for each of our 51 library sites, satisfy the interim requirements for each facility, and to comply with the transition report to document the planning and design criteria, evaluation and decisions made for these deficiencies. The approved \$4M for the Fiscal Biennium Budget 2009-2011 will allow HSPLS and DAGS to address most of these needs and continue the necessary repairs and maintenance of all of our facilities. As directed in Finance Memorandum No. 08-10, we have concentrated on an expanded program for Major Repair and Maintenance (Major R&M) to address the backlog of HSPLS projects and have placed those necessary projects that can be implemented quickly as high priority. We have provided an updated listing of the backlogged Health and Safety projects as well as the pending ADA transition items by library.

CAPITAL PROJECT INFORMATION AND JUSTIFICATION SHEET

EXPENDING AGENCY:		
USER PROGRAM ID		CAPITAL PROJECT
DEPT	NUMBER	NUMBER
EDN	407	

PROJECT TITLE: AIEA PUBLIC LIBRARY, OAHU

PROJECT DESCRIPTION: PLANS, DESIGN, CONSTRUCTION, AND EQUIPMENT TO RELOCATE AIEA PUBLIC LIBRARY FROM ITS CURRENT LOCATION TO A PARCEL OF LAND ALREADY OWNED BY THE STATE NEAR THE OLD SUGAR MILL PROPERTY; GROUND AND SITE IMPROVEMENTS; EQUIPMENT AND APPURTENANCES.

TOTAL ESTIMATED PROJECT COST (In Thousands of Dollars)

COST ELEMENT	PRIOR APPROPRIATIONS (Including MOF)												APPROPRIATIONS (Including MOF)						FUTURE YEAR:	TOTAL PROJECT COST
	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM	ACT	YR	ITEM		
													180	2010	P90124	2013				
PLANS															100					100
LAND																				0
DESIGN															899					899
CONSTRUCT															8000			1525		9525
EQUIPMENT															1			225		226
TOTALS															9000 C			1750 C	C	10750 C

PROJECT INFORMATION AND JUSTIFICATION (use back if necessary):

a. Total Scope of Project. The project involves the planning, design and construction for the new Aiea Public Library. The work will include building demolition, construction of new facility, additional parking, site improvements, interior renovations and other related work.

b. Identification of Need and Evaluation of Existing Situation. See attachment

c. Alternatives Considered and Impact if Project is Deferred. See attachment

d. Discuss What Improvements Will Take Place When Project Completed (including benefits to be derived and/or deficiencies this project intends to correct). See attachment

e. Impact Upon Future Operating Requirements (show initial and ongoing funding requirements by cost element, including position count, means of financing, fiscal year). See attachment

f. Additional Information: None

HAWAII STATE PUBLIC LIBRARY SYSTEM CAPITAL PROJECT INFORMATION & JUSTIFICATION

This project involves the planning, design, construction, and equipment for the new Aiea Public Library on land purchased in 2003 by the State of Hawaii at the corner of Aiea Heights Drive and Halewiliko Street in Aiea. This parcel of five lots is located at the former Aiea Sugar mill site and identified as TMK (1) 9-9-78: parcels 1-5 with an area of 98,204 sq. ft. or about 2.254 acres. The current library is a 10,724 sq. ft. building with twenty parking spaces built in 1964 with no room for expansion on its current site. It serves a growing population of 32,648 in an area that includes Aiea, Aiea Heights, Pu'u Wai Momi, Halawa Heights, Camp H.M. Smith, Halawa Correctional Facility, Halawa Industrial Park, Aloha Stadium, Red Hill Navy Housing, Halawa Navy Housing, Ford Island, Waiau, Kalauao, Pearl Ridge, Newtown and Royal Summit. This service area also includes Wayland Baptist College, two private schools, two preschools, and seven public schools. Back in 1998, the idea of redeveloping the old mill site as a community center grew out of the Aiea/Pearl City Vision Group and extensive participation from the community. In 1999, the State of Hawaii prepared an Environmental Assessment (EA) to construct a new regional library on this property. The EA report confirmed and validated the community's observation that the current facility was inadequate to service its designated population, parking was deficient and the community had requested and needed an upgraded facility for many years. The new site for the Town Center is located at the former Aiea Sugar Mill site, adjacent to Aiea High School, Aiea Intermediate School and Gus Webling Elementary School. The new library would be an integral part of the Aiea Town Center Master Plan.

Since then, there have been many community forums to discuss and plan for the new library design. Some of their findings and requirements were as follows: The library should be a building with a maximum of 20,000 square feet. The maximum building height should be 35 feet. The design should be compatible with the proposed Aiea Town Center and the surrounding residential area. The library should be a landmark for the Aiea community and visible from the street. The design should take advantage of the views of Pearl Harbor available from the site. The Master Plan proposed to connect the library to the Aiea Town Center with a covered arcade. The final design would provide more public parking, more quiet reading areas, a public meeting room for the community, safer pedestrian and vehicular access, expanded library services, and a local history center in partnership with the Pearl Harbor naval Station.

The new library would be designed and built as a "sustainable" building per Leadership in Energy and Environmental Design (LEED) standards. The LEED rating system is a "nationally accepted benchmark for the design, construction, and operation of high performance green buildings. LEED promotes a whole-building approach to sustainability by recognizing performance in sustainable site development, water savings, energy efficiency, materials selection, and indoor environmental quality. The LEED silver certification would be sought for this project. This is in compliance with Act 96, SLH 2006 and Administrative Directive No. 06-01 on the design and construction of new State buildings to meet LEED certification requirements.

Department of Hawaii State Public Library System
Division Resources

Table 21

<u>Division</u>	<u>Associated Program IDs</u>					
None						

Department of Hawaii State Public Library System
Organization Changes

Table 22

<u>Year of Change</u> FY12/FY13	<u>Page Number</u>	<u>Description of Change</u>
FY12	Chart I	Library for the Blind & Physically Handicapped organizationally moved to OSL from HSL.
FY12	Chart II	Library for the Blind & Physically Handicapped (LBPH) organizationally moved to OSL. LBPH's Managing Librarian I, Pos. No. 19333, now supervised by the State Librarian rather than HSL's Managing Librarian II, Pos. No. 303.
FY12	Chart II	Pos. No. 108600, Secretary to the State Librarian, OSL. Temporary exempt position abolished.
FY12	Chart II	Pos. No. 120352, Secretary to the State Librarian, OSL. New <i>permanent</i> exempt position established.
FY12	Chart II	Pos. No. 29912, Library Technician V, OSL. Position abolished & replaced by Pos. No. 120352 (position count used for establishing Pos. No. 120352, Secretary to the State Librarian.) Pos. No. 120352 "replaces" Pos. No. 29912 in the BJ tables.
FY12	Chart IV	Proposal: to transfer Pos. No. 317, Librarian IV, ESSS to HSL-H&P/HIDocs; to redescribe Pos. No. 19324, Library Technician V, to possibly an Information Technology Specialist IV. If this proposed action is undertaken, it will result in a downward reallocation of Pos. No. 43922, Library Technician VI. Class and level cannot be determined yet until a revised position description is done.
FY12	Chart VI	Pos. No. 35463, Security Attendant I (.50), ASB-LSS, redescribed to an Account Clerk II (.50).
FY12	Chart VII	Library for the Blind & Physically Handicapped organizationally removed from HSL and moved to OSL.
FY12	Chart VII-A	Pos. No. 46487, Library Assistant IV, HSL-Serials. Position's current FTE brought back up from .50 to 1.0
FY13	Chart VII-A	Proposal: to transfer and redescribe Pos. No. 317, Librarian IV, ESSS, to HSL-H&P/HIDocs; to combine the Children's Section and the Young Adult Section into a new Youth Services Section; to transfer & redescribe Pos. No. 320, Librarian V, to the new Youth Services Section; to have Pos. No. 318, Librarian IV, Children's Section and Pos. No. 11967, Librarian IV, YA Section report to Pos. No. 320 rather than Pos. No. 303, Managing Librarian II.
FY12	Chart VII-C	LBPH's organization. Chart to be renumbered and included under OSL
FY12	Chart VIII-H	Chart to reflect Naalehu Public Library over Pahala Public & School Library.
FY12	Chart VIII-J	Show Naalehu Public Library over Pahala Public & School Library. Transfer Pos. No. 1118, Librarian IV, & Pos. No. 14818, Library Assistant III, from Pahala Public & School Library to Naalehu Public Library. Transfer Pos. No. 7734, Library Technician VII, from Naalehu Public Library to Pahala Public & School Library.

DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM

ORGANIZATION AND POSITION ORGANIZATION CHARTS
(As of June 30, 2011)

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Kapolei Public Library	VIII-D
Liliha Public Library; Manoa Public Library; McCully-Moilili Public Library; Mililani Public Library	VIII-E
Pearl City Public Library; Salt Lake-Moanalua Public Library; Wahiawa Public Library; Waialua Public Library; Waianae Public Library; Waikiki-Kapahulu Public Library	VIII-F
Waimanalo Public and School Library; Waipahu Public Library	VIII-G

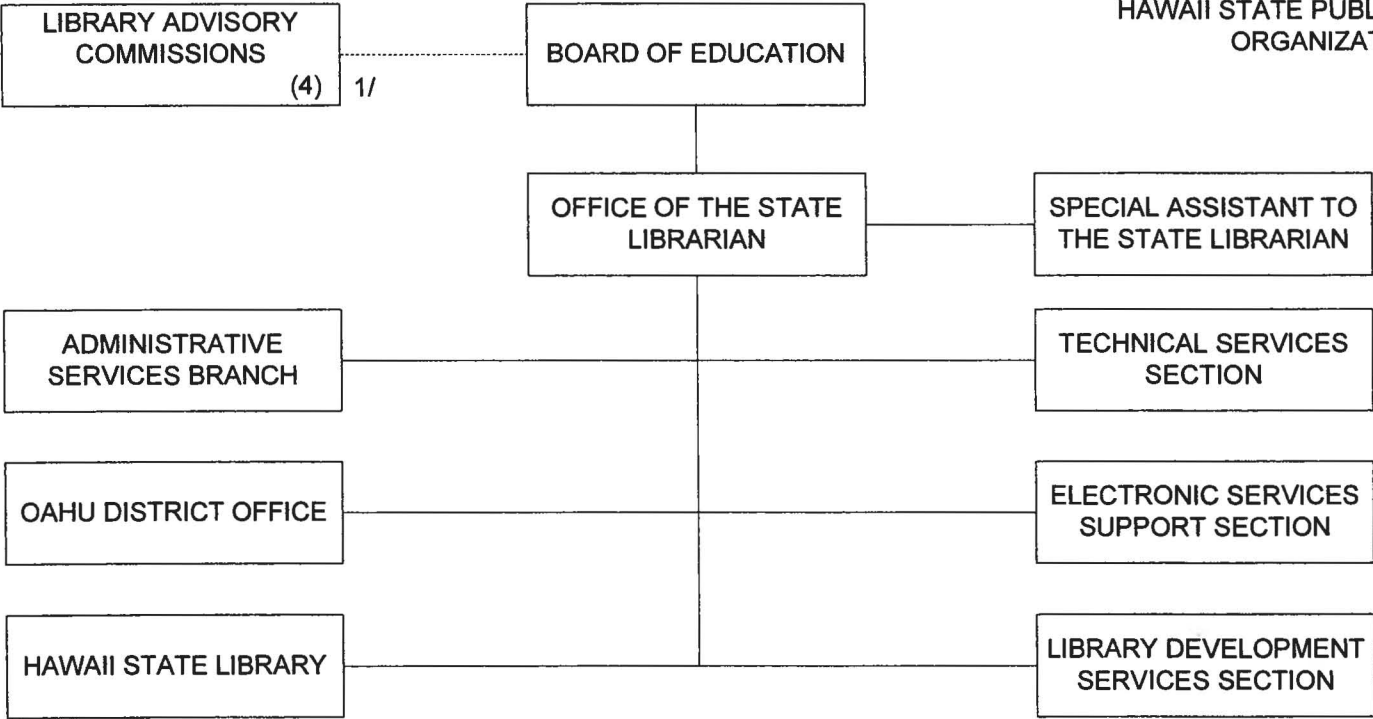
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM

ORGANIZATION AND POSITION ORGANIZATION CHARTS
(As of June 30, 2011)

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STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 ORGANIZATION CHART



As of 6/30/11

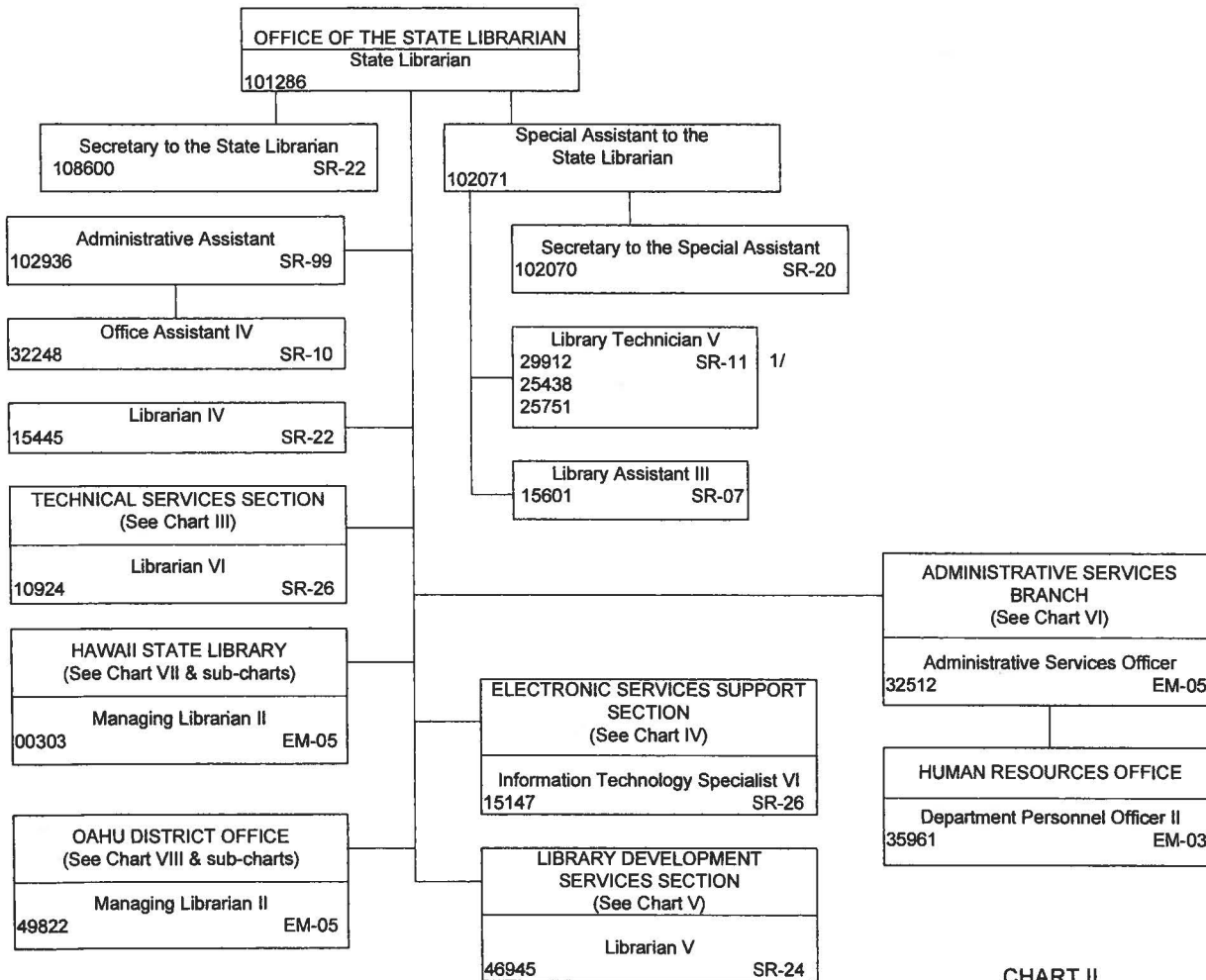
Richard Burns

Richard Burns Date
 State Librarian

1/ Created in law. State has not funded these positions in several years. Board of Education has not appointed anyone to these positions for the past several years.

CHART I

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 POSITION ORGANIZATION CHART
 OFFICE OF THE STATE LIBRARIAN



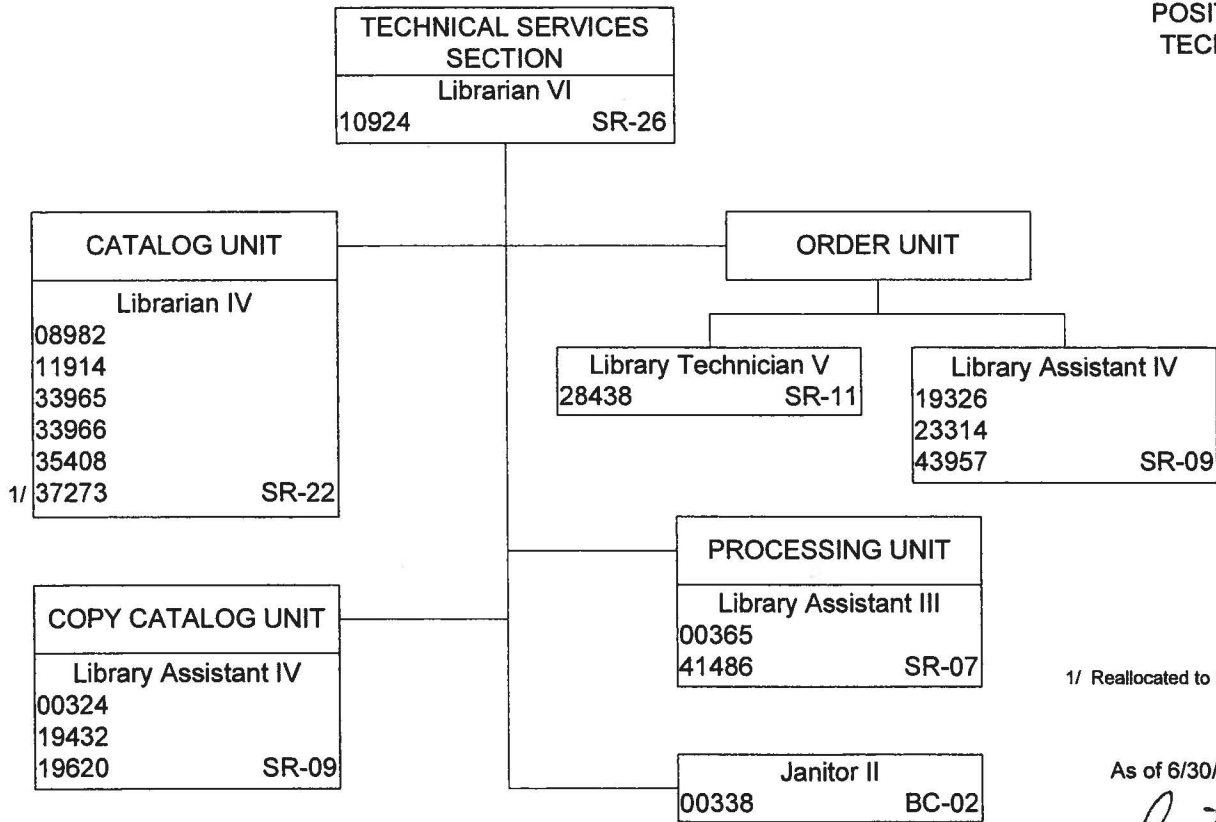
1/ To be redescribed and transferred

As of 6/30/11

Richard Burns
 Richard Burns
 State Librarian

CHART II

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 POSITION ORGANIZATION CHART
 TECHNICAL SERVICES SECTION



1/ Reallocated to Librarian III, SR-20 for recruitment purposes eff. 4/1/05.

As of 6/30/11

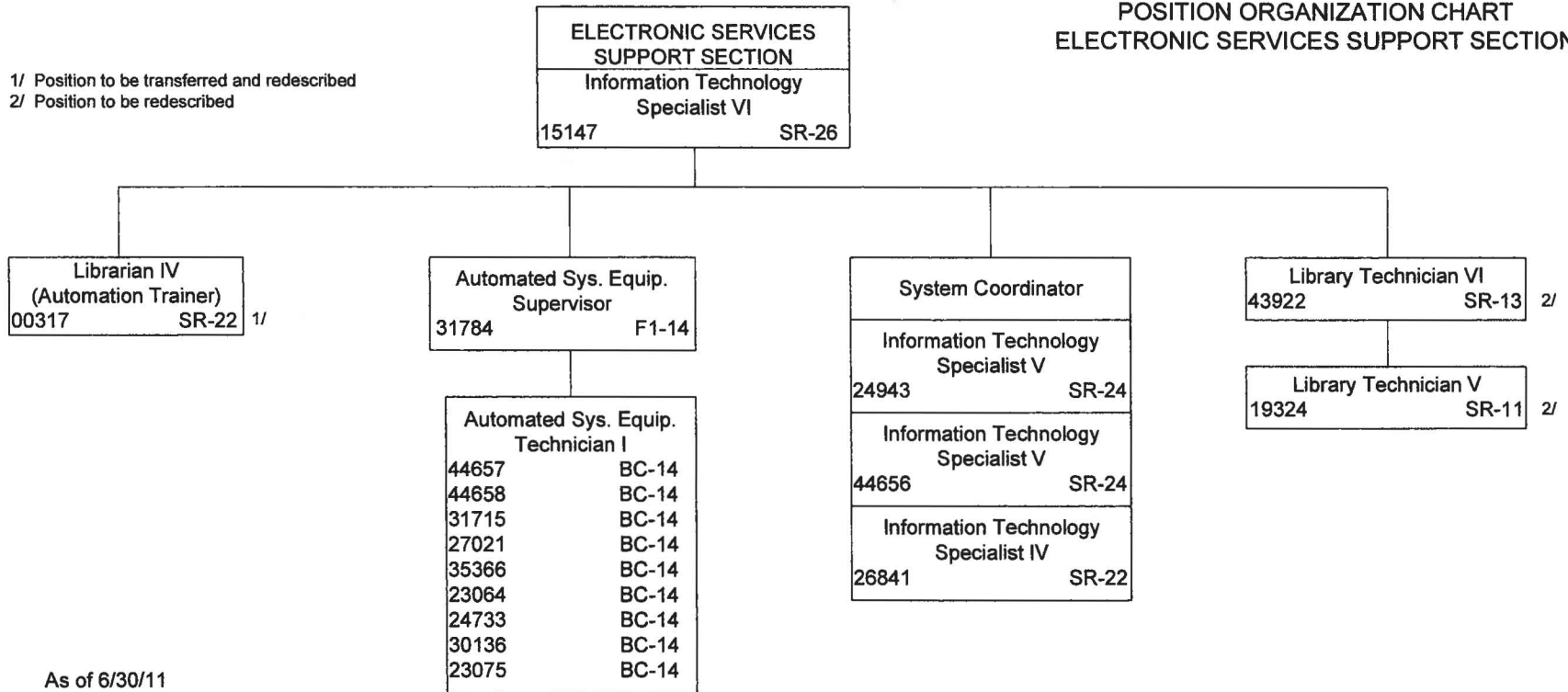
Richard Burns

Richard Burns
 State Librarian

CHART III

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 POSITION ORGANIZATION CHART
 ELECTRONIC SERVICES SUPPORT SECTION

1/ Position to be transferred and redescribed
 2/ Position to be redescribed



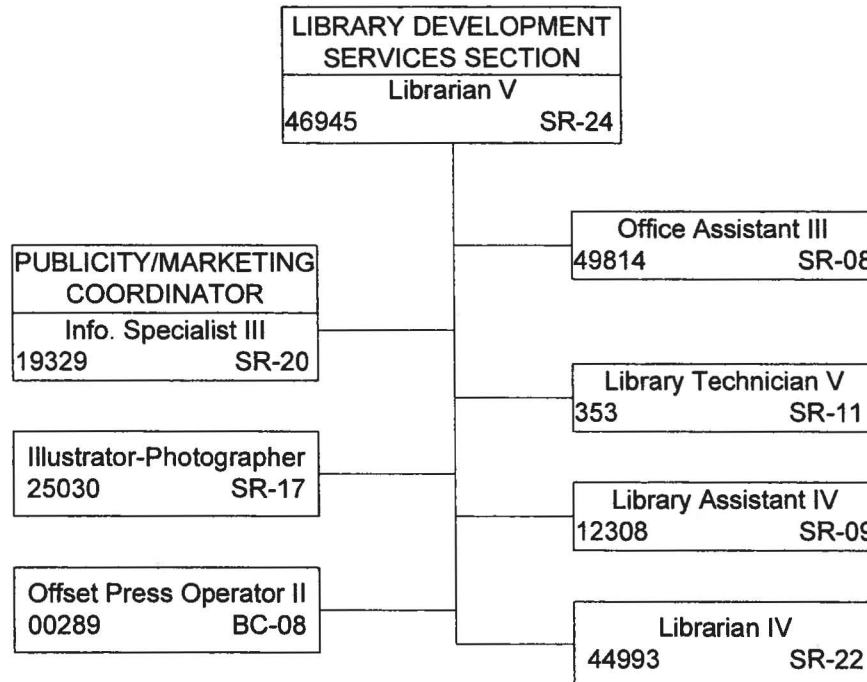
As of 6/30/11

Richard Burns

Richard Burns
 State Librarian

CHART IV

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 POSITION ORGANIZATION CHART
 LIBRARY DEVELOPMENT SERVICES SECTION



As of 6/30/11

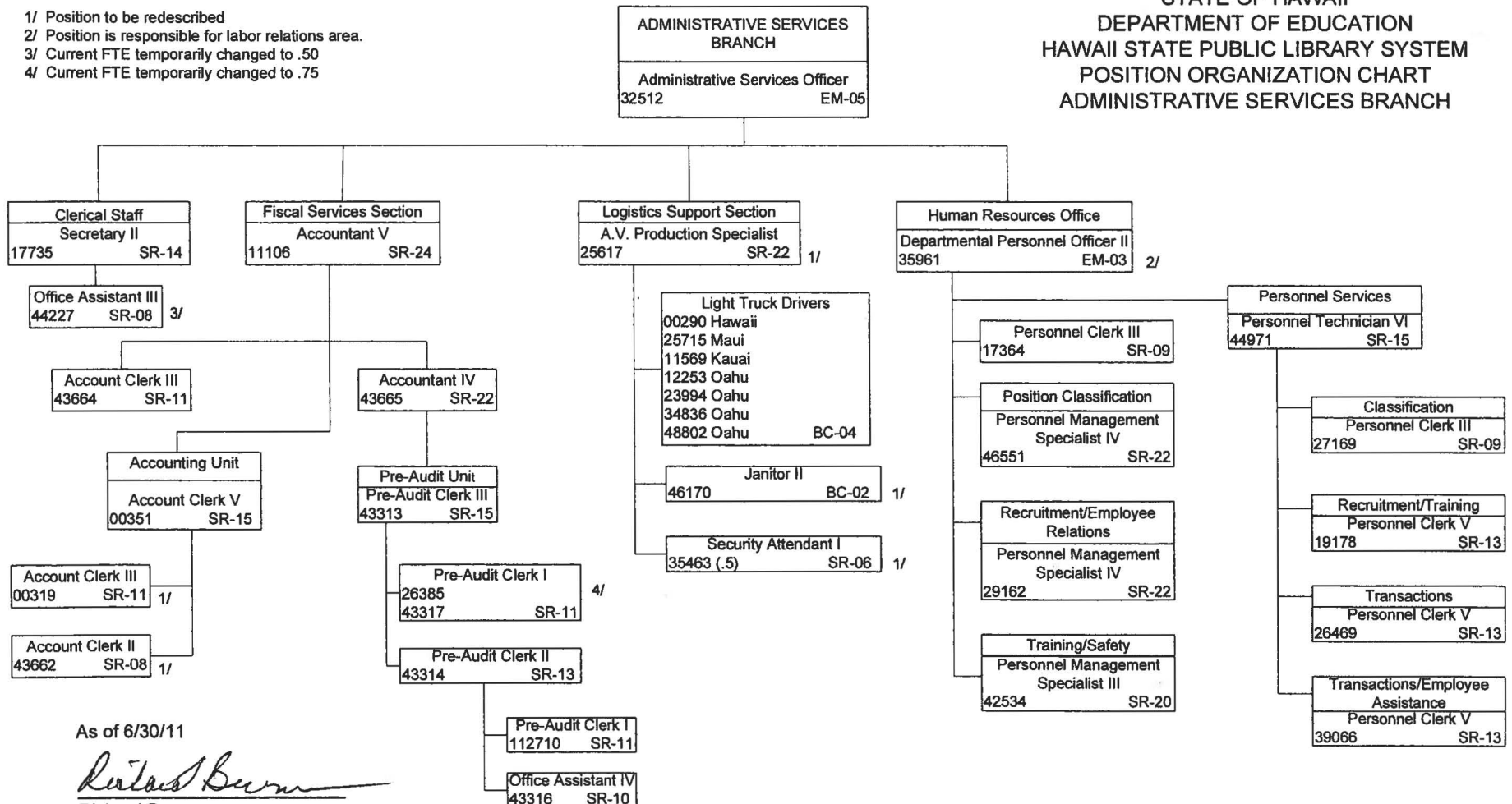
Richard Burns

Richard Burns
 State Librarian

CHART V

- 1/ Position to be redescribed
- 2/ Position is responsible for labor relations area.
- 3/ Current FTE temporarily changed to .50
- 4/ Current FTE temporarily changed to .75

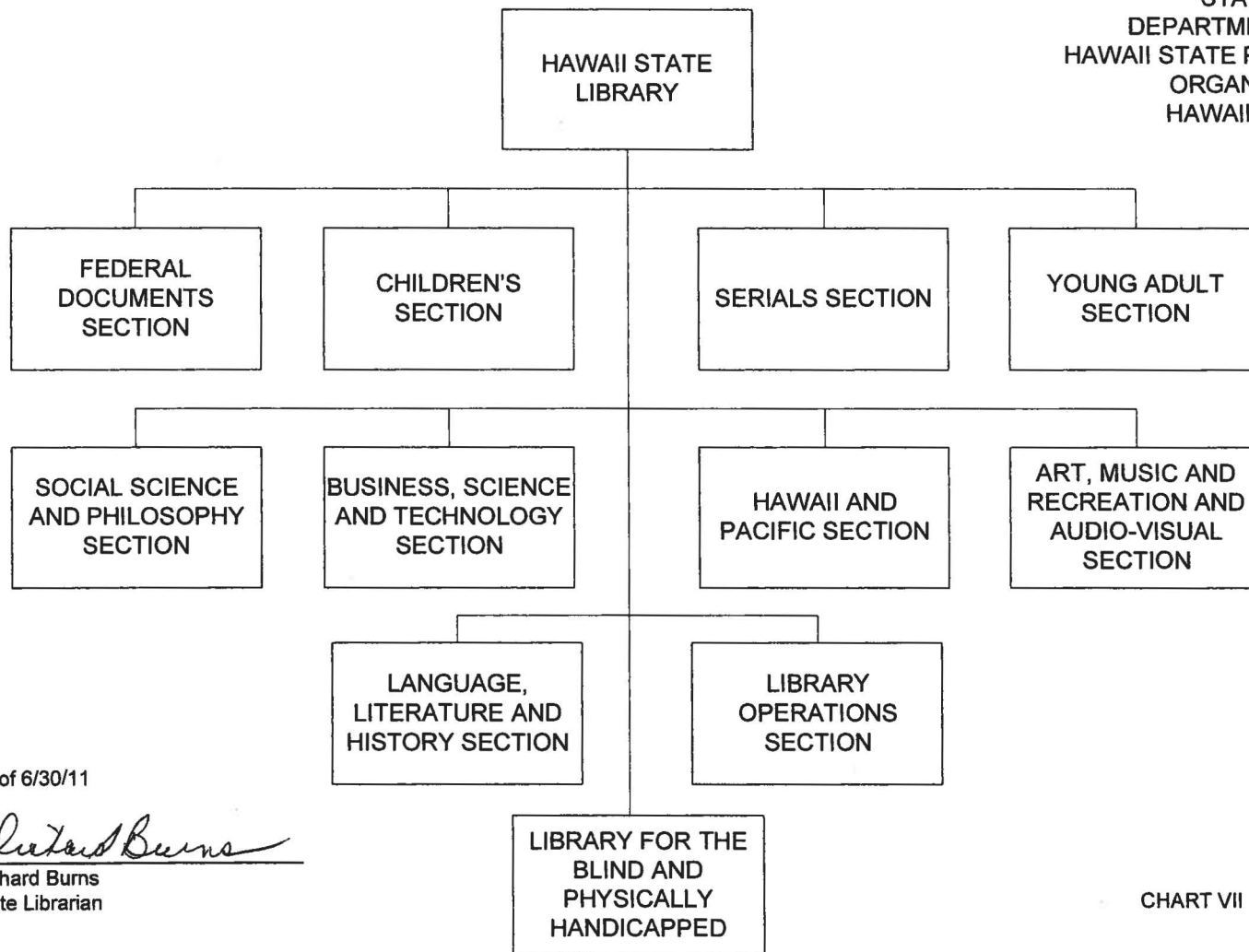
STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
POSITION ORGANIZATION CHART
ADMINISTRATIVE SERVICES BRANCH



As of 6/30/11

Richard Burns
Richard Burns
State Librarian

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
ORGANIZATION CHART
HAWAII STATE LIBRARY

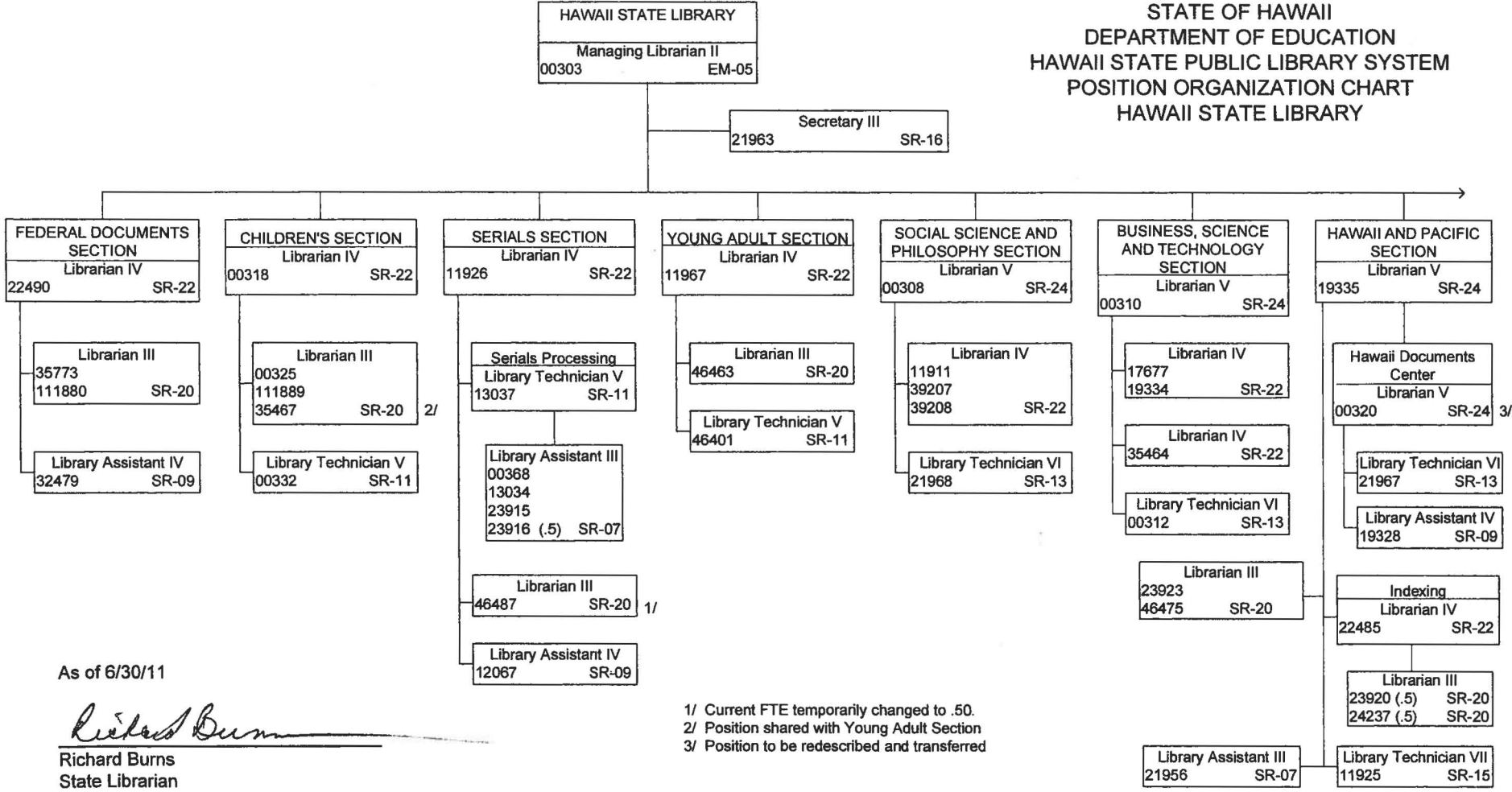


As of 6/30/11

Richard Burns
Richard Burns
State Librarian

CHART VII

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 POSITION ORGANIZATION CHART
 HAWAII STATE LIBRARY



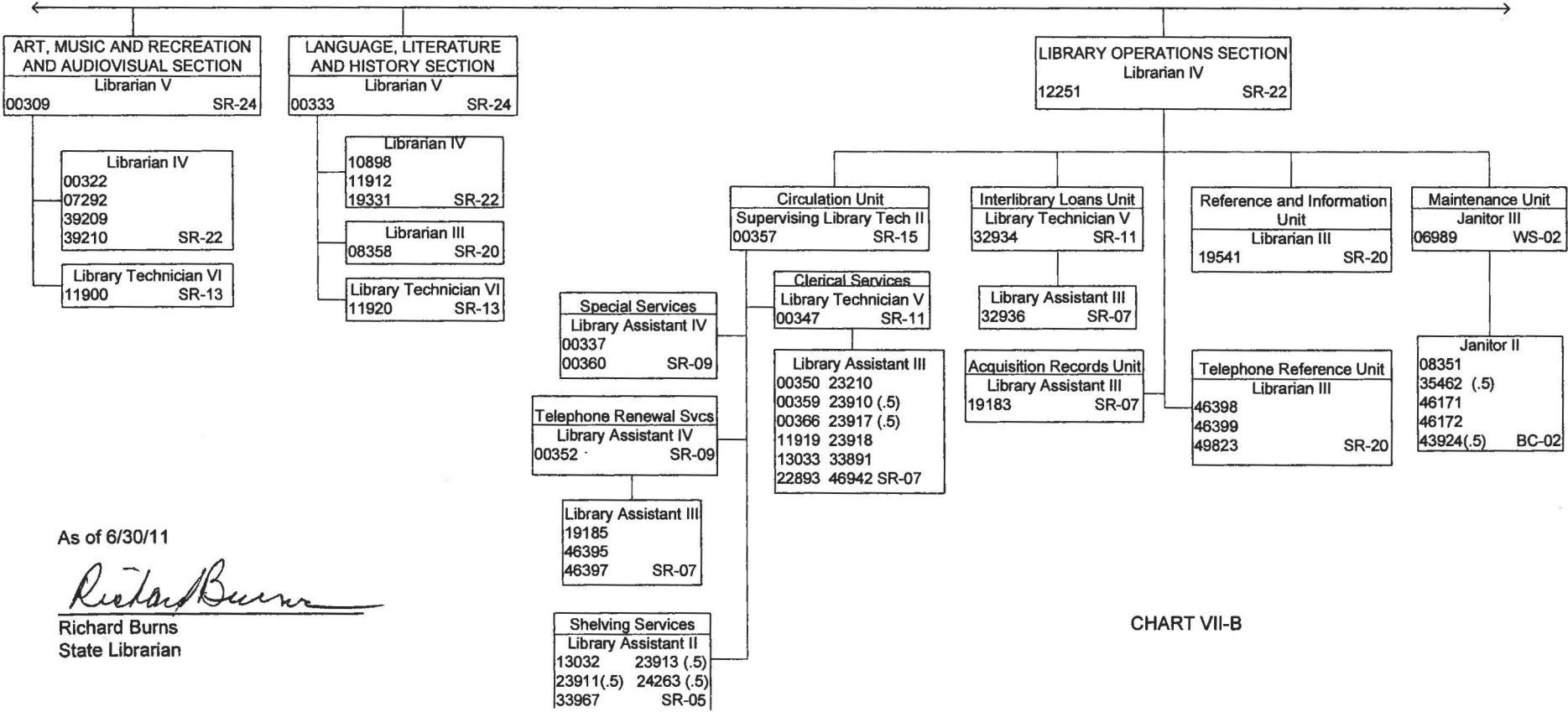
As of 6/30/11

Richard Burns

Richard Burns
 State Librarian

- 1/ Current FTE temporarily changed to .50.
- 2/ Position shared with Young Adult Section
- 3/ Position to be redescribed and transferred

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
POSITION ORGANIZATION CHART
HAWAII STATE LIBRARY



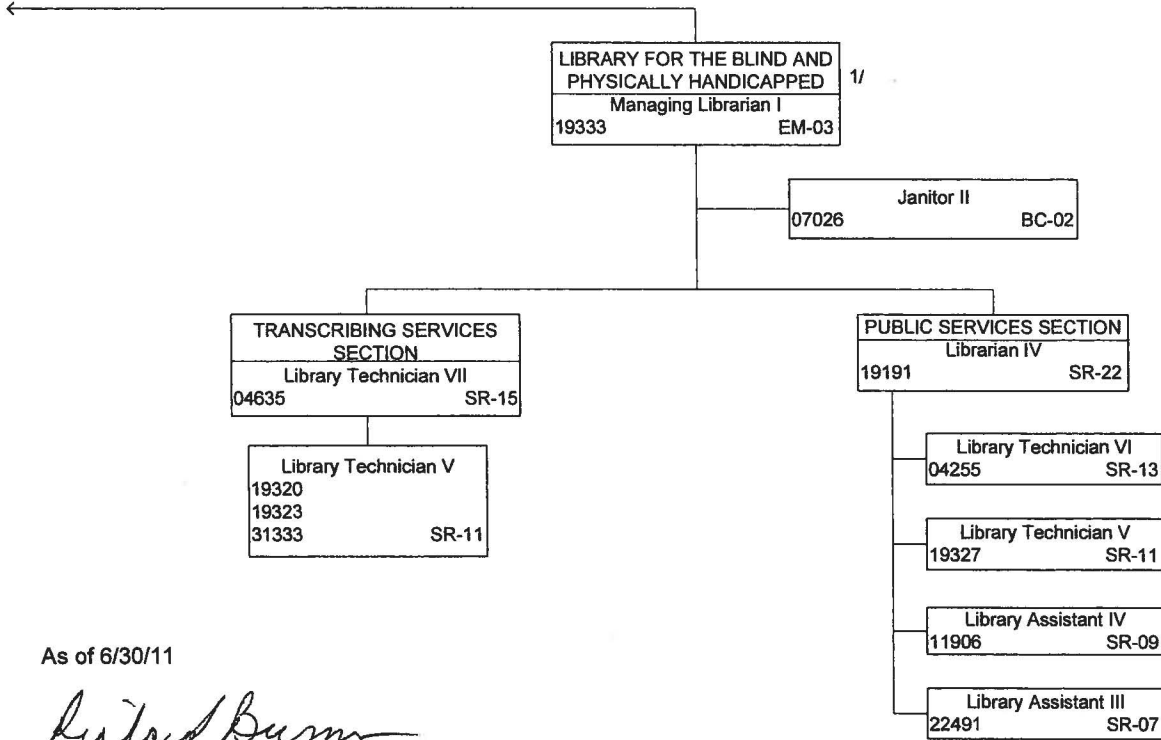
As of 6/30/11

Richard Burns
Richard Burns
State Librarian

CHART VII-B

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 POSITION ORGANIZATION CHART
 HAWAII STATE LIBRARY
 LIBRARY FOR THE BLIND & PHYSICALLY
 HANDICAPPED

1/ Library for the Blind & Physically Handicapped to be moved to the Office of the State Librarian in a reorganization to be done in 2011-12.



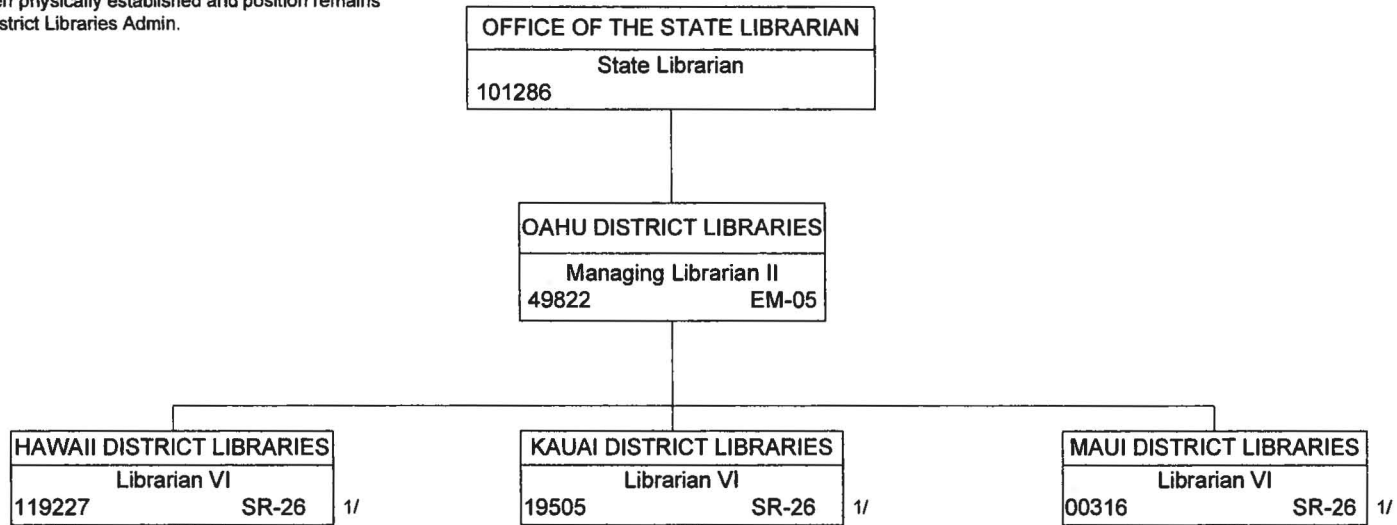
As of 6/30/11

Richard Burns
 Richard Burns
 State Librarian

CHART VII-C

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 ORGANIZATION CHART
 DISTRICT OFFICE OFFICES

1/ Office has not yet been physically established and position remains located with Oahu District Libraries Admin.

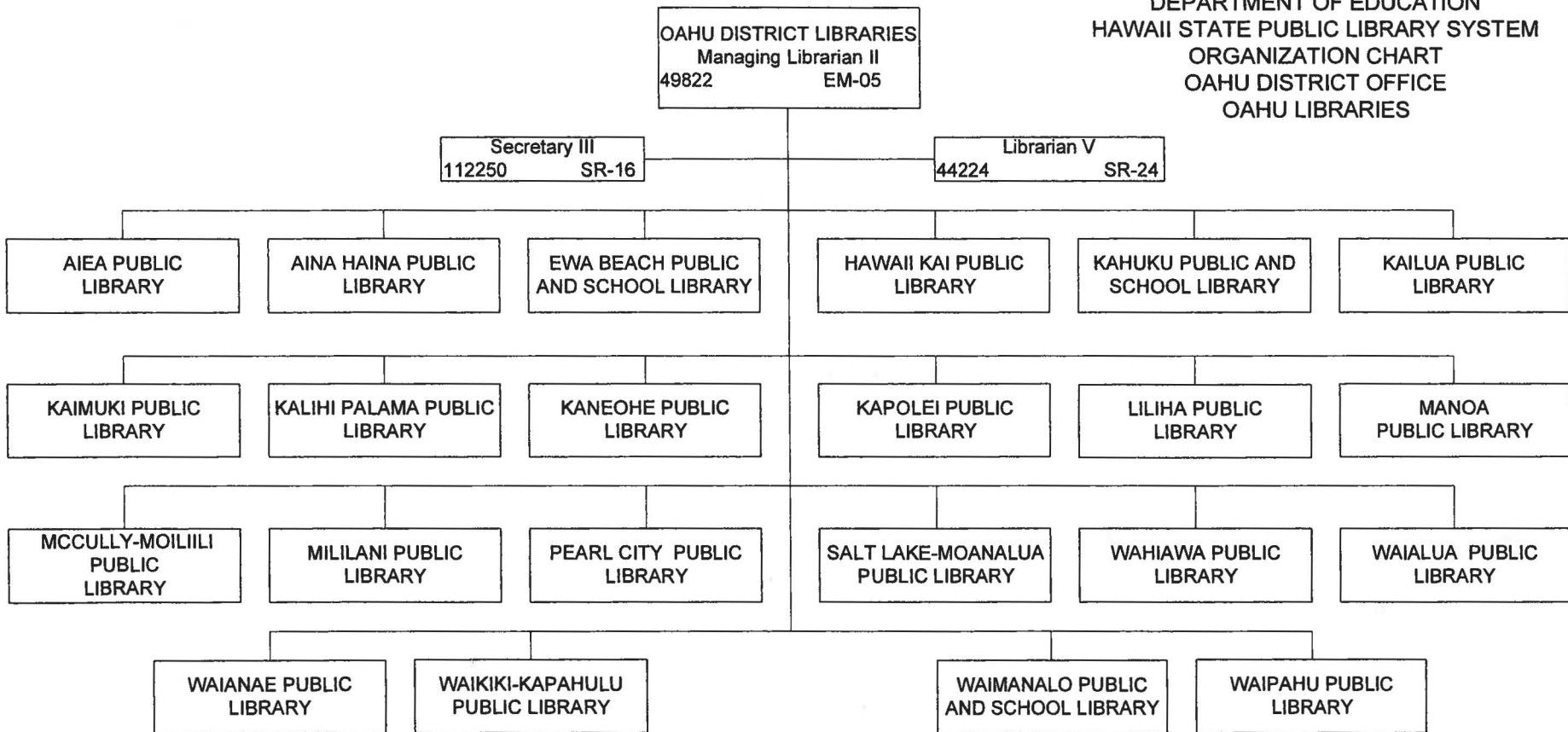


As of 6/30/11

Richard Burns
 State Librarian

CHART VIII

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 ORGANIZATION CHART
 OAHU DISTRICT OFFICE
 OAHU LIBRARIES



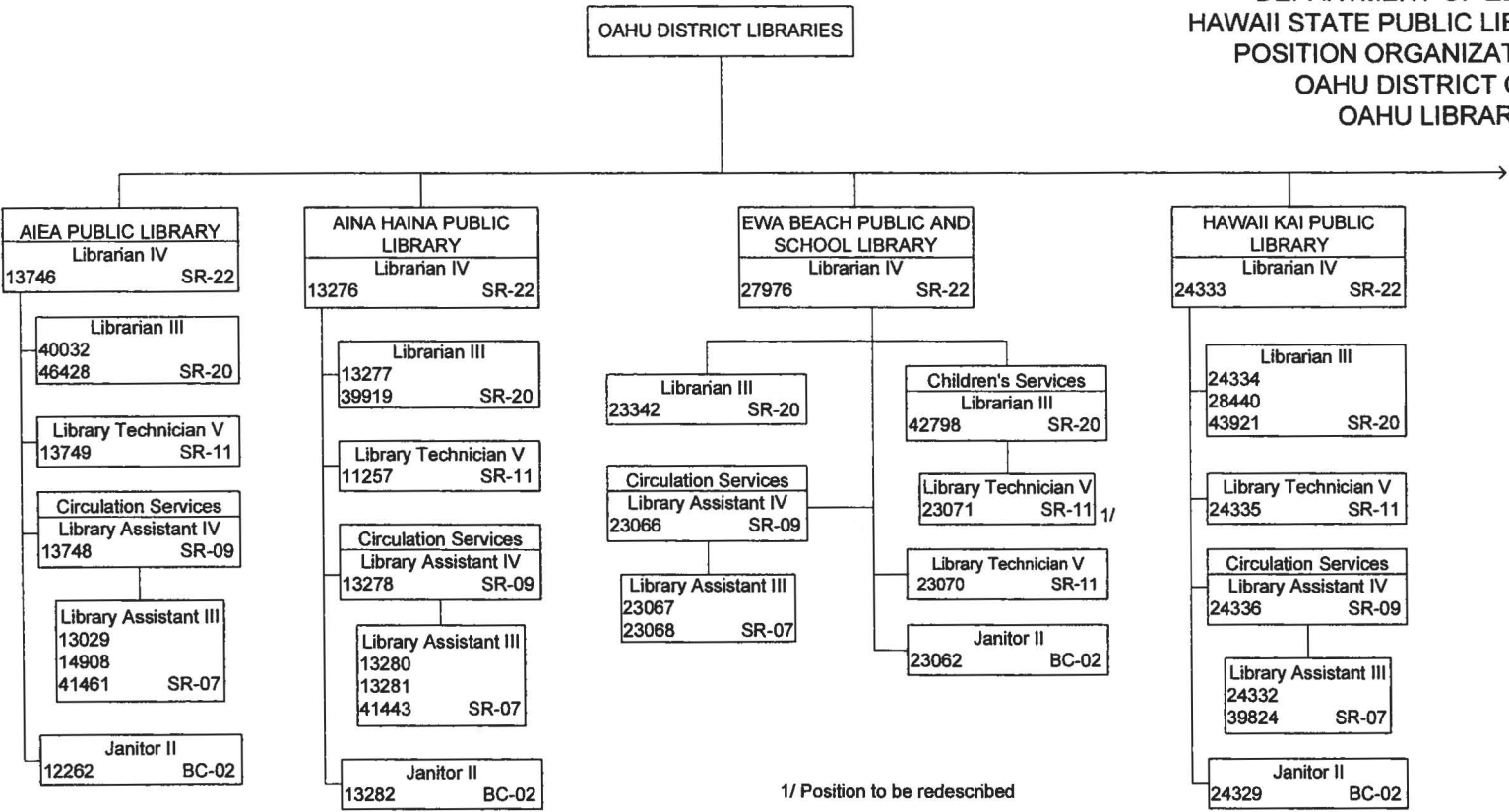
As of 6/30/11

Richard Burns

Richard Burns
 State Librarian

CHART VIII-A

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
POSITION ORGANIZATION CHART
OAHU DISTRICT OFFICE
OAHU LIBRARIES



1/ Position to be redescribed

As of 6/30/11

Richard Burns
Richard Burns
State Librarian

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
POSITION ORGANIZATION CHART
OAHU DISTRICT OFFICE
OAHU LIBRARIES

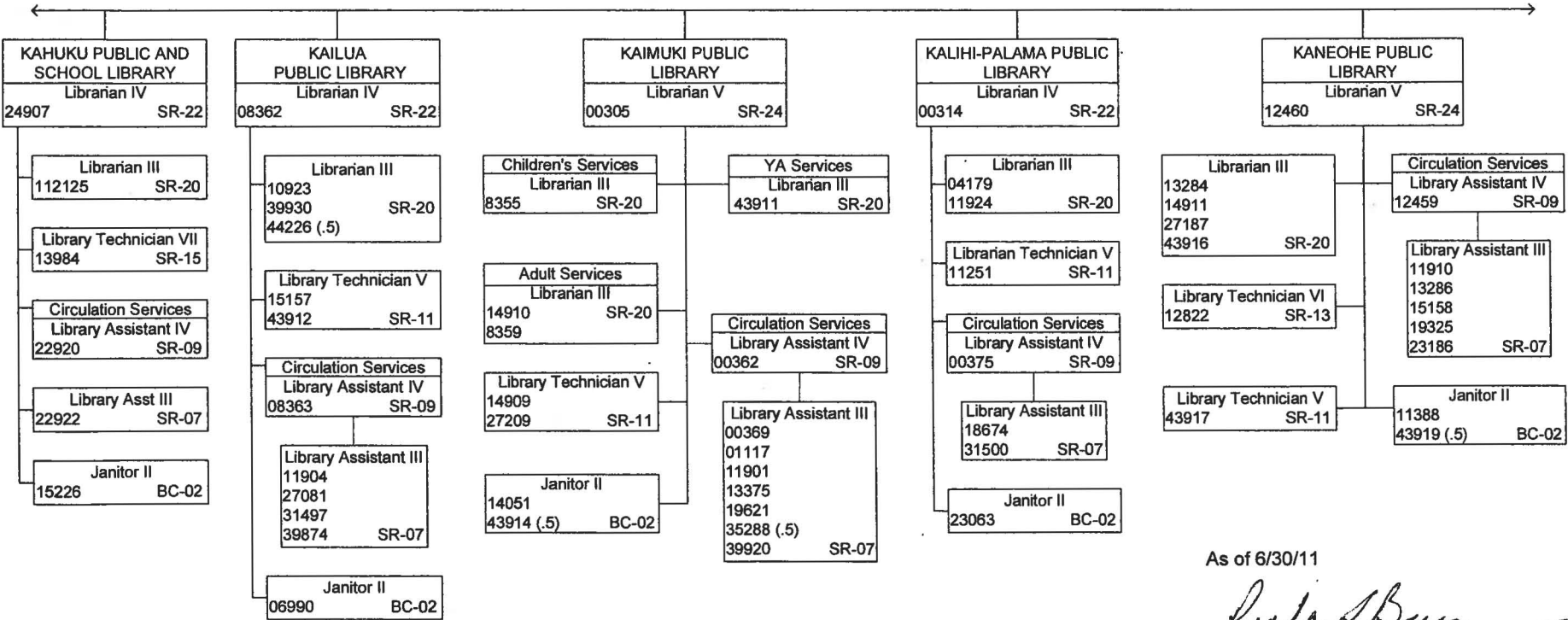
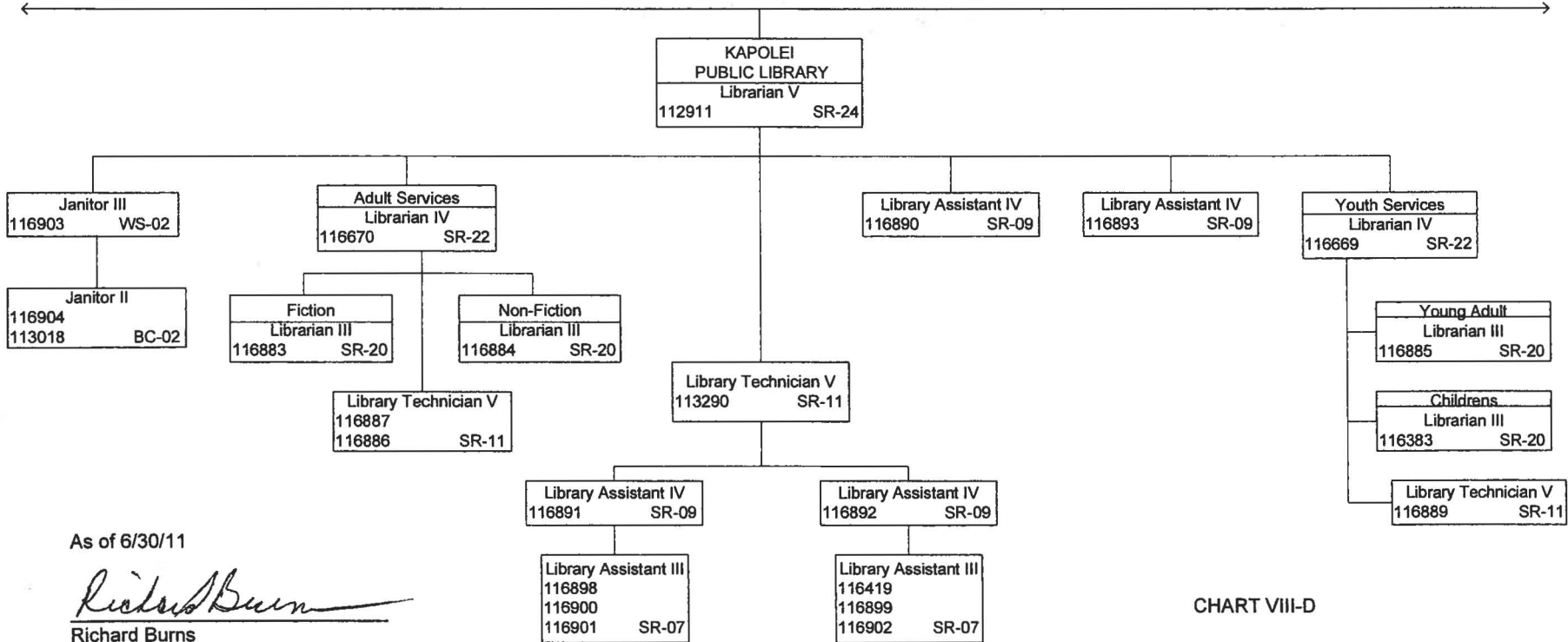


CHART VIII-C

As of 6/30/11

Richard Burns
Richard Burns
State Librarian

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 POSITION ORGANIZATION CHART
 OAHU DISTRICT OFFICE
 OAHU LIBRARIES



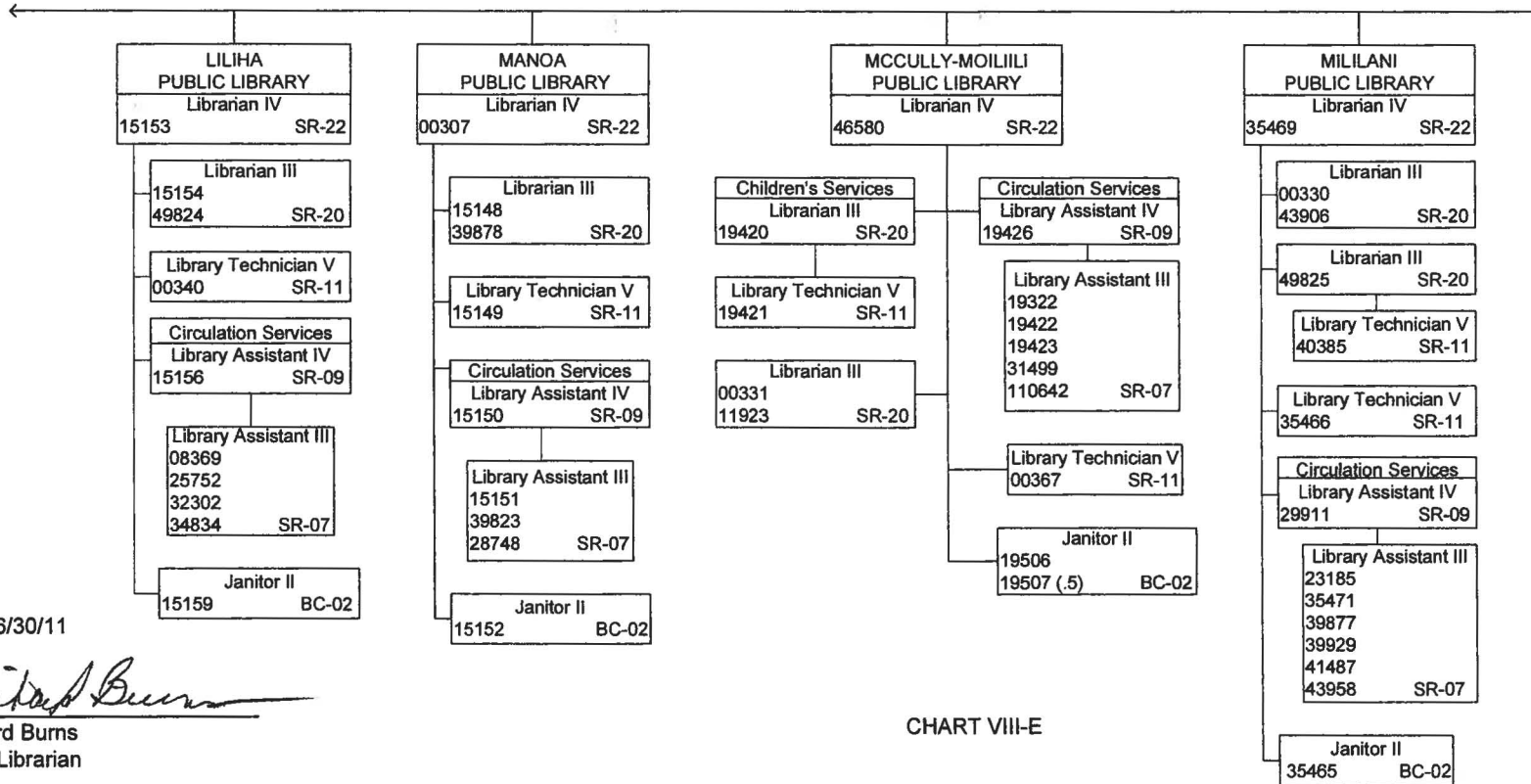
As of 6/30/11

Richard Burns

Richard Burns
 State Librarian

CHART VIII-D

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
POSITION ORGANIZATION CHART
OAHU DISTRICT OFFICE
OAHU LIBRARIES



As of 6/30/11

Richard Burns
State Librarian

CHART VIII-E

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
POSITION ORGANIZATION CHART
OAHU DISTRICT OFFICE
OAHU LIBRARIES

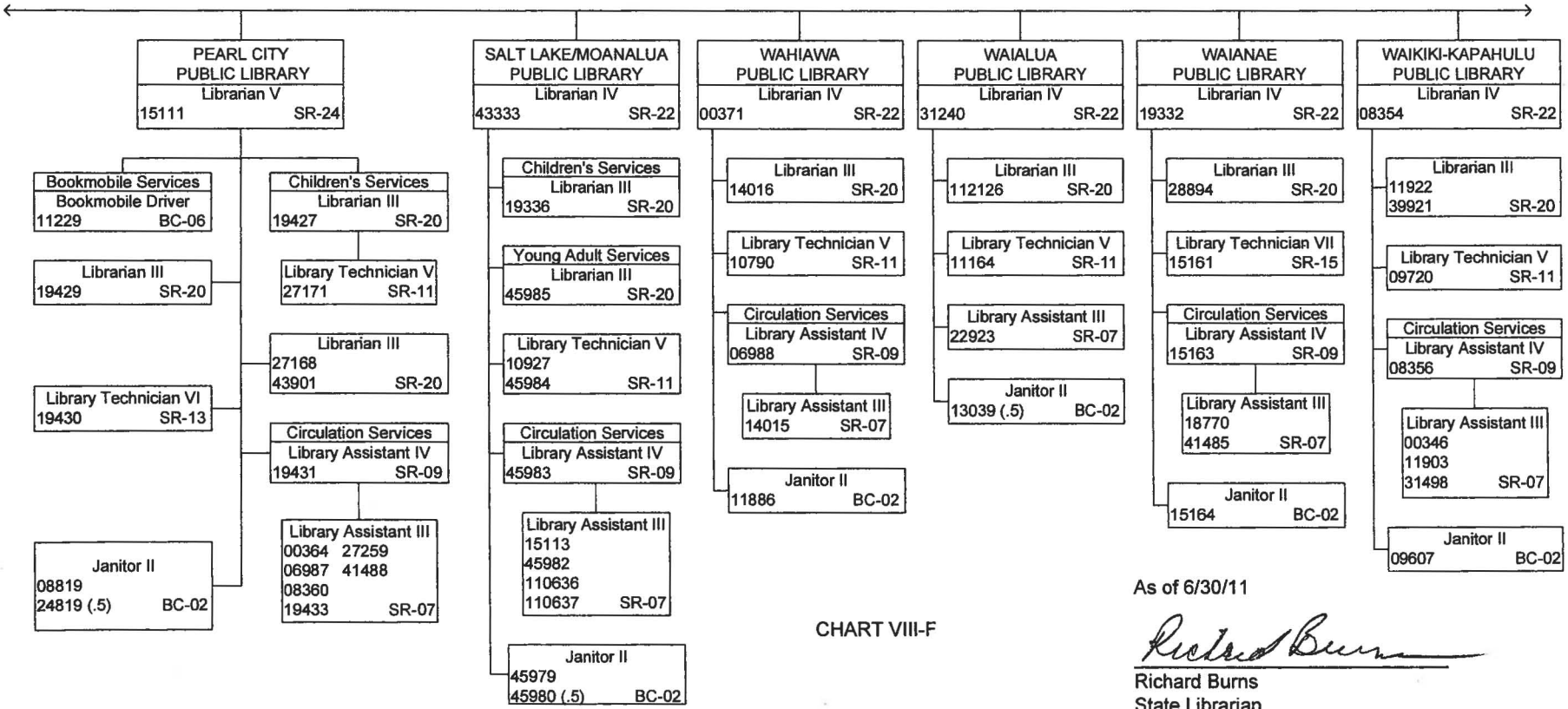
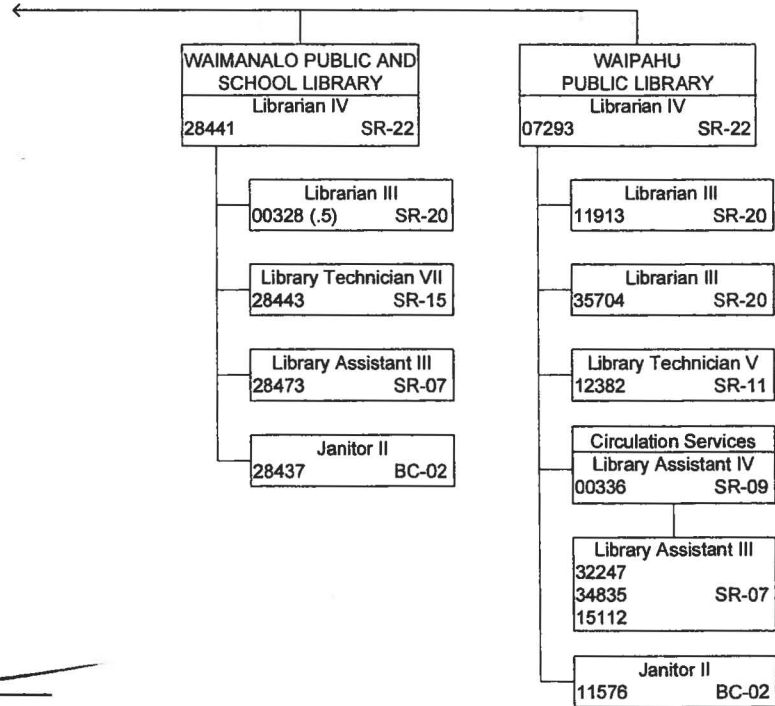


CHART VIII-F

As of 6/30/11

Richard Burns
Richard Burns
State Librarian

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 POSITION ORGANIZATION CHART
 OAHU DISTRICT OFFICE
 OAHU LIBRARIES



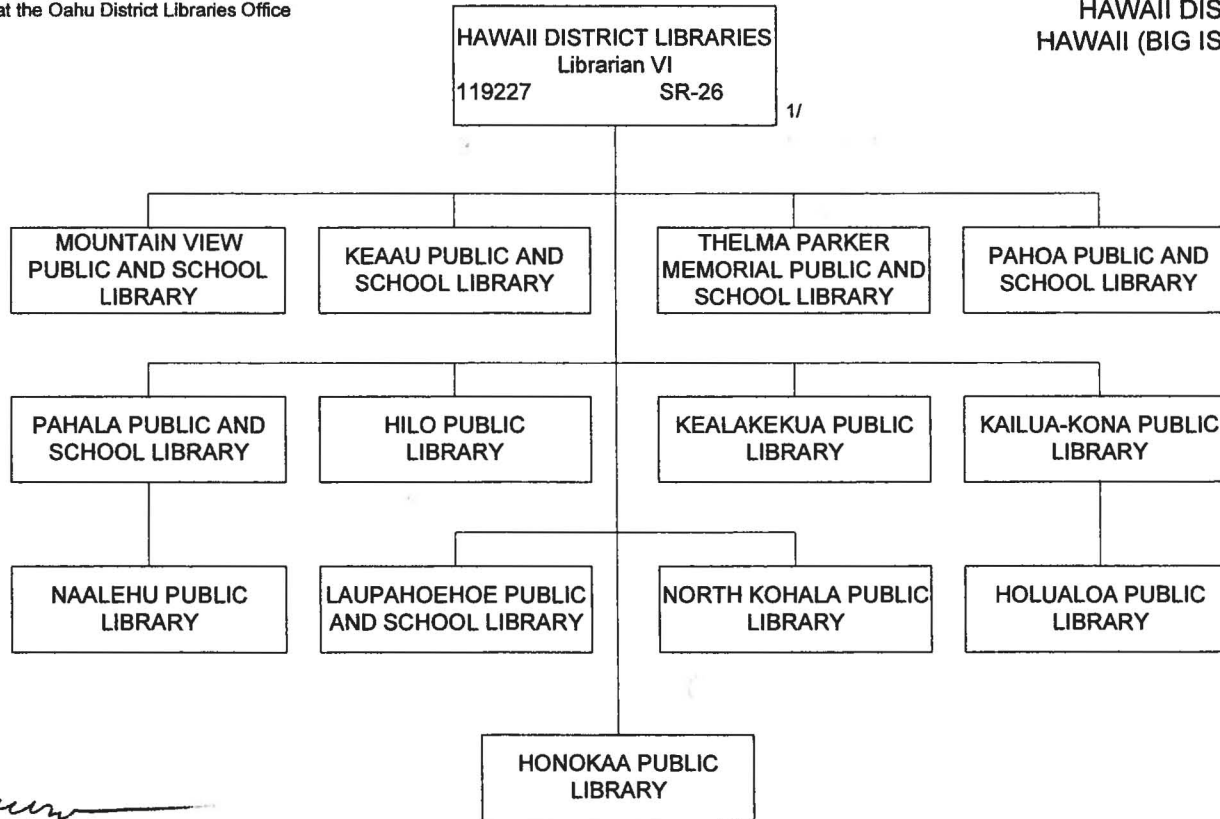
As of 6/30/11

Richard Burns
 State Librarian

CHART VIII-G

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 ORGANIZATION CHART
 HAWAII DISTRICT OFFICE
 HAWAII (BIG ISLAND) LIBRARIES

1/ Position remains located at the Oahu District Libraries Office



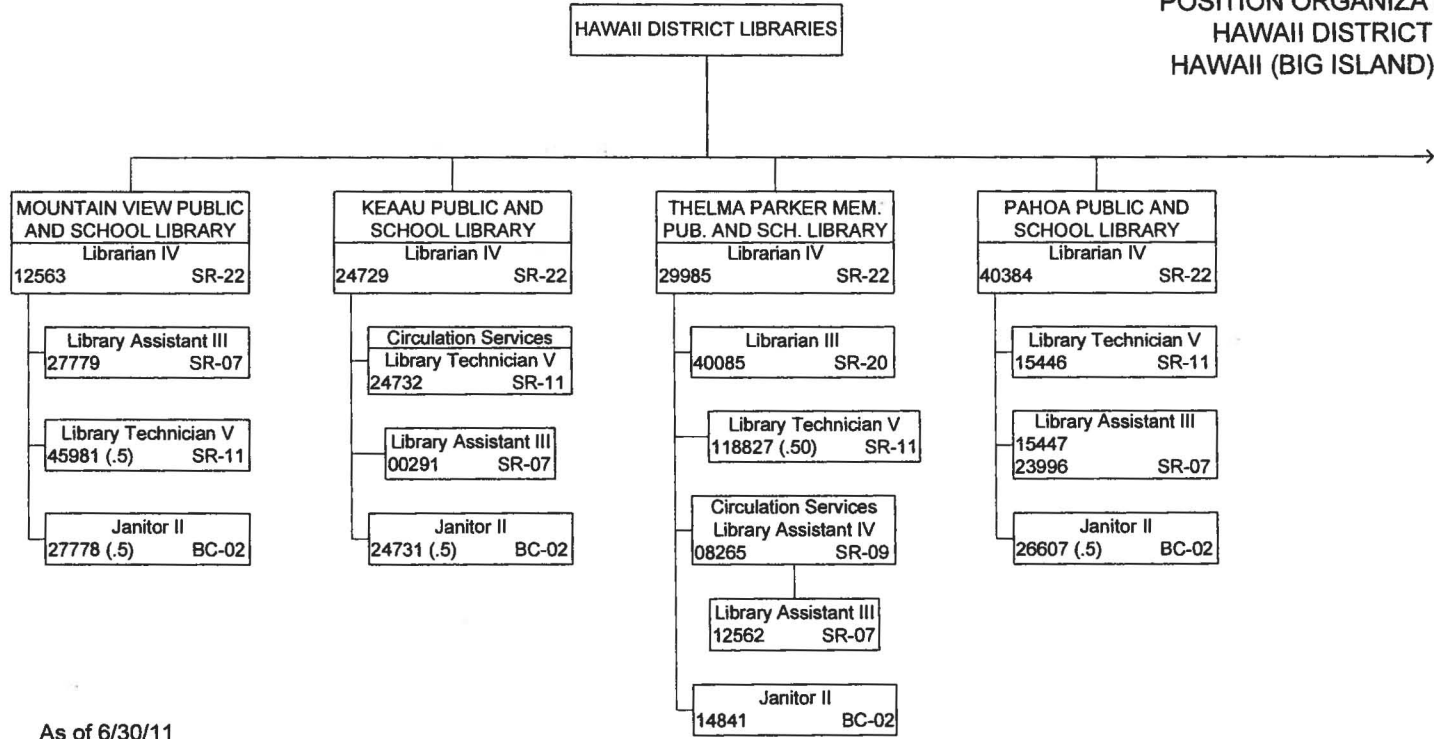
As of 6/30/11

Richard Burns

Richard Burns
 State Librarian

CHART VIII-H

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 POSITION ORGANIZATION CHART
 HAWAII DISTRICT OFFICE
 HAWAII (BIG ISLAND) LIBRARIES

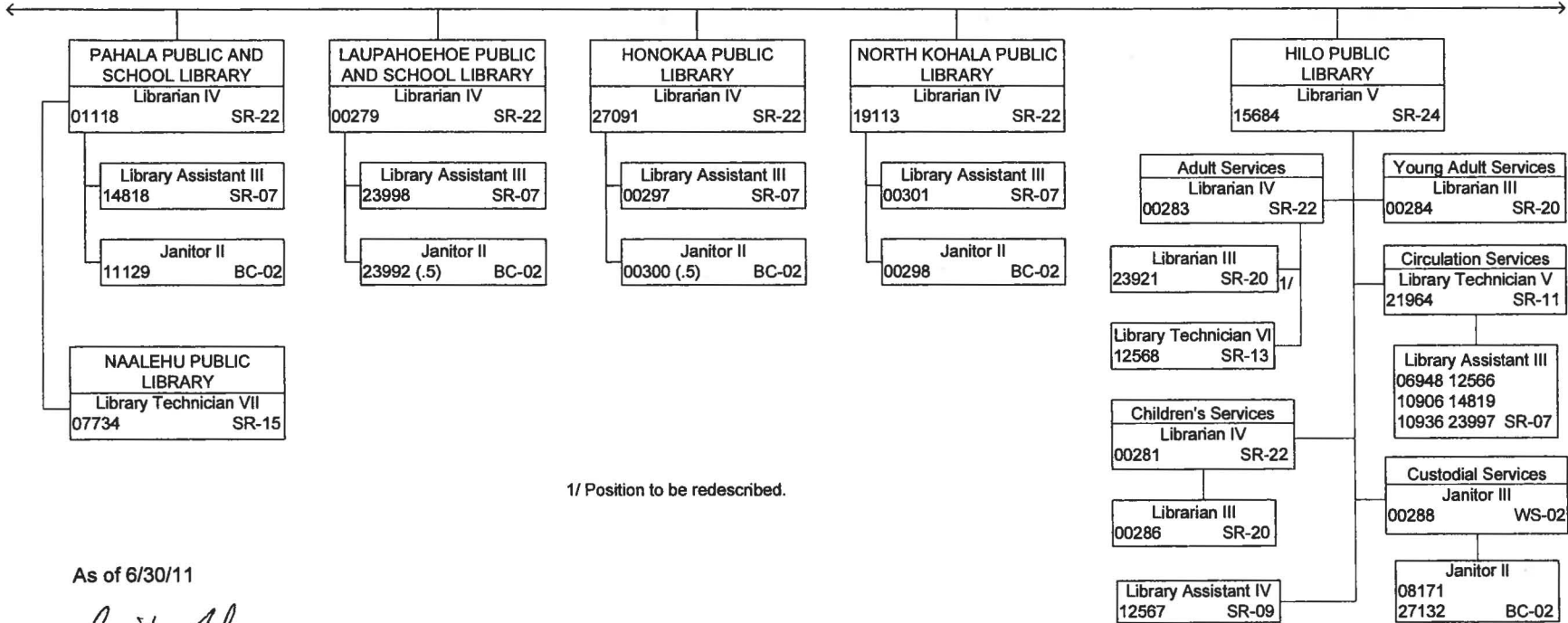


As of 6/30/11

Richard Burns
 Richard Burns
 State Librarian

CHART VIII-I

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
POSITION ORGANIZATION CHART
HAWAII DISTRICT OFFICE
HAWAII (BIG ISLAND) LIBRARIES



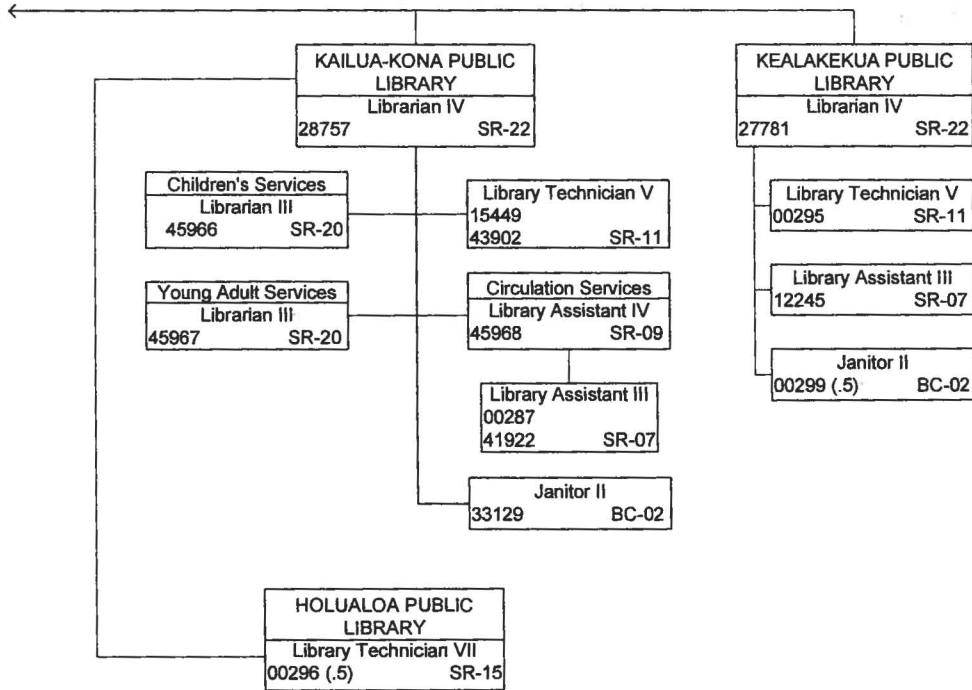
1/ Position to be redescribed.

As of 6/30/11

Richard Burns
State Librarian

CHART VIII-J

STATE OF HAWAII
 DEPARTMENT OF EDUCATION
 HAWAII STATE PUBLIC LIBRARY SYSTEM
 POSITION ORGANIZATION CHART
 HAWAII DISTRICT OFFICE
 HAWAII (BIG ISLAND) LIBRARIES

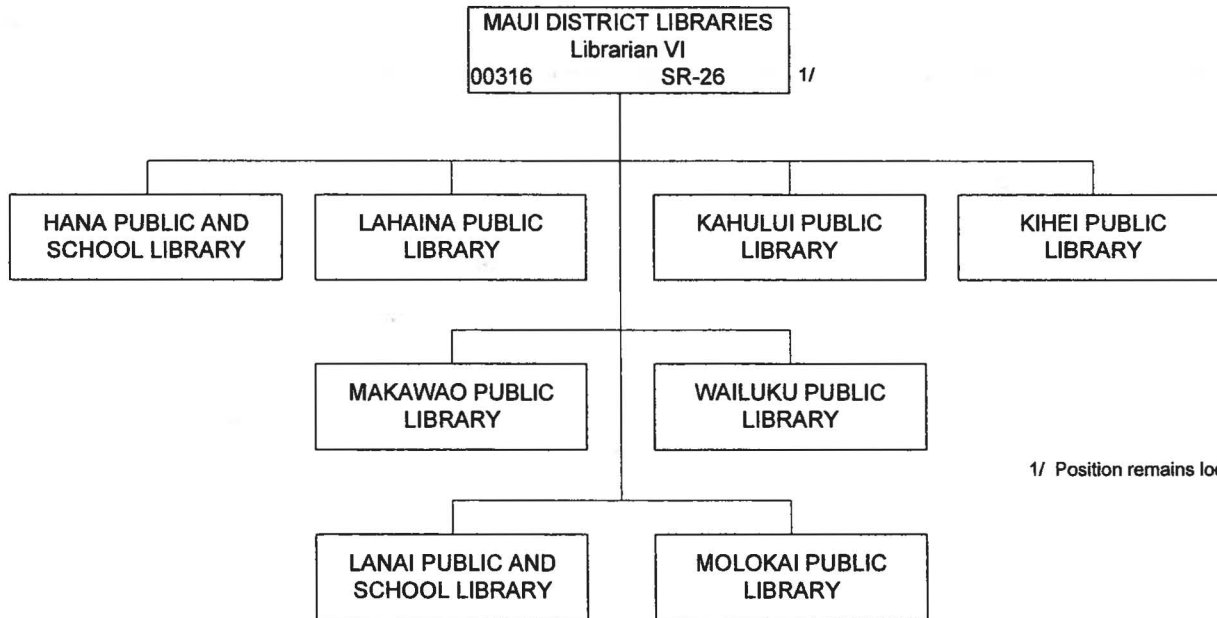


As of 6/30/11

Richard Burns
 Richard Burns
 State Librarian

CHART VIII-K

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
ORGANIZATION CHART
MAUI DISTRICT OFFICE
MAUI LIBRARIES



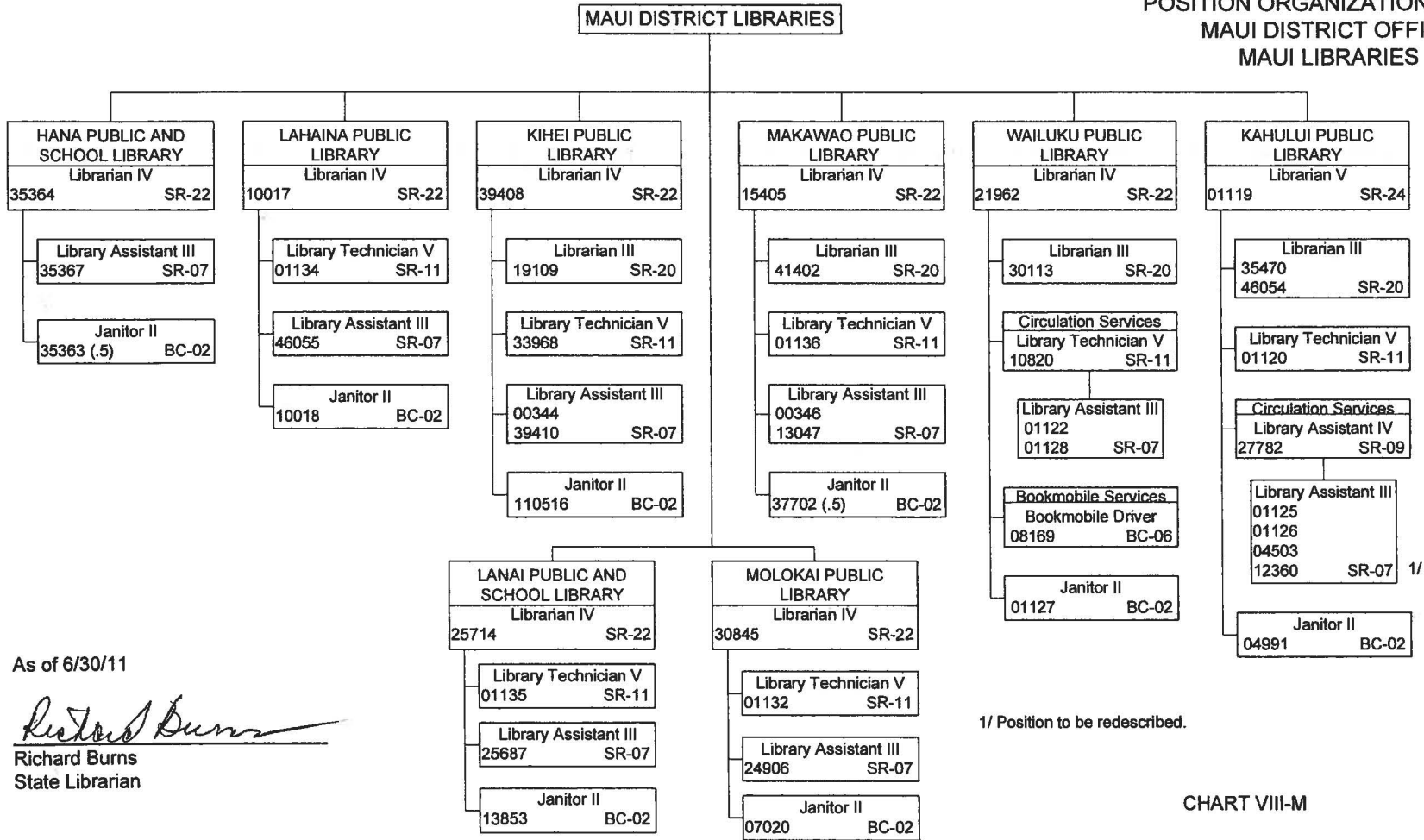
1/ Position remains located at the Oahu District Libraries Office.

As of 6/30/11

Richard Burns
State Librarian

CHART VIII-L

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
POSITION ORGANIZATION CHART
MAUI DISTRICT OFFICE
MAUI LIBRARIES



As of 6/30/11

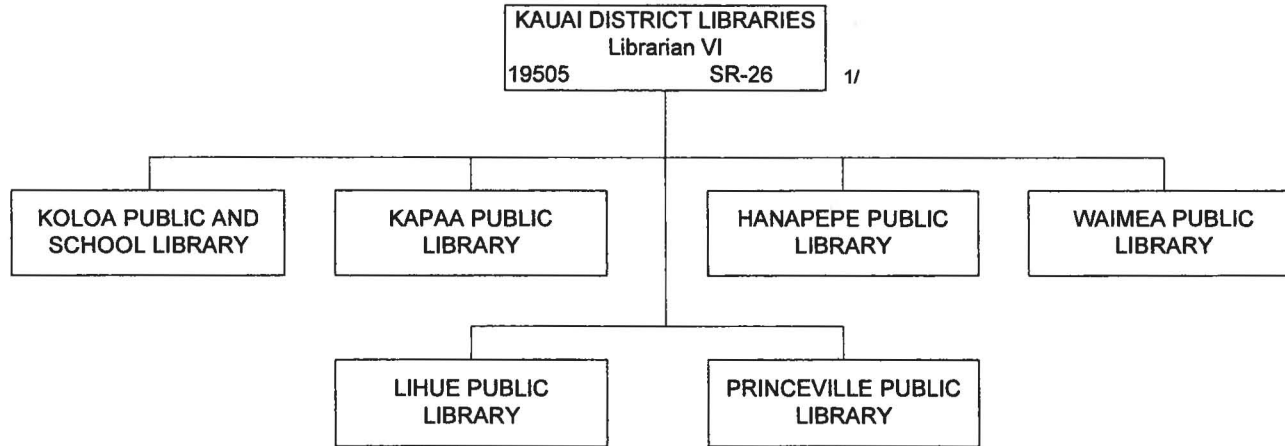
Richard Burns
Richard Burns
State Librarian

1/ Position to be redescribed.

CHART VIII-M

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
ORGANIZATION CHART
KAUAI DISTRICT OFFICE
KAUAI LIBRARIES

1/ Position remains located at the Oahu District Libraries Office.



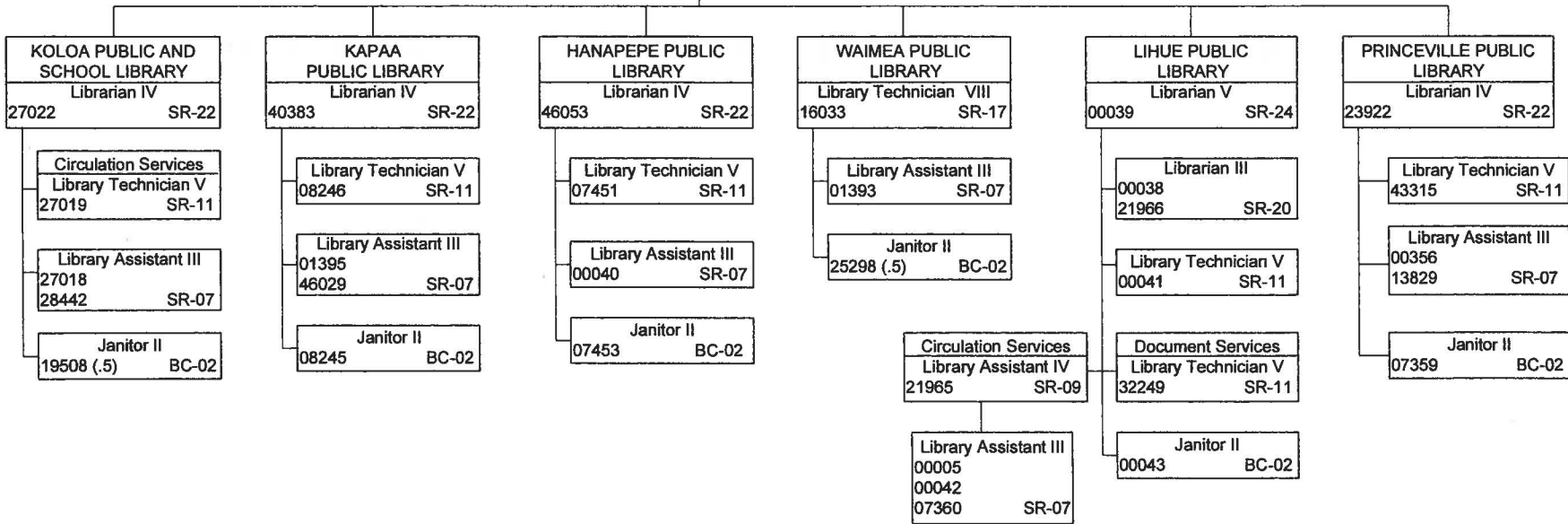
As of 6/30/11

Richard Burns
State Librarian

CHART VIII-N

STATE OF HAWAII
DEPARTMENT OF EDUCATION
HAWAII STATE PUBLIC LIBRARY SYSTEM
POSITION ORGANIZATION CHART
KAUAI DISTRICT OFFICE
KAUAI LIBRARIES

KAUAI DISTRICT LIBRARIES



As of 6/30/11

Richard Burns
State Librarian

CHART VIII-O