

House District 18-33, 47-51
Senate District 8-15, 23-25

THE TWENTY-SIXTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 19-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

- GRANT REQUEST – OPERATING GRANT REQUEST – CAPITAL SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Family Promise of Hawaii

Dba:

Street Address: 245 N. Kukui St., Suite 101, Honolulu, HI. 96817

Mailing Address: same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name: MARY SAUNDERS

Title: Executive Director

Phone #: 808-548-7478

Fax #: 808-548-7485

e-mail: director@familypromisehawaii.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
 FOR PROFIT CORPORATION
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

FAMILY PROMISE OF HAWAII REQUESTS OPERATING FUNDS TO SHELTER, FEED AND SUPPORT HOMELESS FAMILIES WITH CHILDREN. SINCE MARCH OF 2006, WE HAVE HELPED OVER 600 PARENTS AND CHILDREN TRANSITION OUT OF HOMELESSNESS TO SUSTAINABLE INDEPENDENCE.

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FY 2012-2013: \$ 52,800

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$85,538

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]
AUTHORIZED SIGNATURE

MARY SAUNDERS, EXECUTIVE DIRECTOR
NAME & TITLE

1/26/12
DATE SIGNED

Application for Grants and Subsidies

If any item is not applicable to the request, the applicant should enter "not applicable".

I. **Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. **A brief description of the applicant's background;**

Family Promise of Hawaii has helped over 600 parents and children transition out of homelessness into sustainable independence. Approximately, 80% of our families transition into housing within 3-4 months. We partner with 65 interfaith congregations and over 1,500 volunteers to shelter and feed our families 365 days a year. We average over 10,000 bed nights per year and provide over 30,000 meals. Family Promise of Hawaii is a 24 hour emergency shelter that provides intense supportive services to families with children experiencing homelessness. We seek families who are motivated to achieve self-sufficiency and give priority to families willing to work.

Our mission is to mobilize existing community resources to aid families with children experiencing homelessness and help them transition to sustainable independence. We partner with numerous congregations and volunteers throughout the Oahu community to come together to aid families and transition them out of homelessness. Our host sites provide overnight shelter and meals for our guests. This allows us to operate at a much lower cost than traditional shelters. Our innovative model uses volunteers and community resources in a truly unique way. Family Promise is part of a national affiliation that started in 1988 and currently boasts more than 170 affiliates in 41 states. In 2009, Family Promise of Hawaii received The Cades Foundation Nonprofit Leadership Award.

We operate two shelters, Honolulu and Kailua, that provide laundry facilities, showers, computer & internet access, daily meals, life skills training, employment assistance and weekly case management. This comprehensive approach to helping homeless families enables us to assist families quickly and ensures a high success rate for individuals, even after they leave our program.

2. **The goals and objectives related to the request;**

Our goal is to reduce homelessness on Oahu so that every child has a safe place to call home. Approximately 80% of our guests transition to sustainable independence within 3-4 months

3. State the public purpose and need to be served;

Unfortunately, the homeless epidemic and increasing number of families with children making up that population has reached a crisis level. The State of Hawaii has formally recognized the seriousness of the crisis with the January 2011 appointment of a Coordinator on Homelessness by Governor Neil Abercrombie. The coordinator is working with state and federal agencies, community programs (including Family Promise of Hawaii), foundations, and the business community to find opportunities and solutions to address homelessness collaboratively. The City & County has stepped its attention to this population too through increased outreach with service providers helping to transition families from beaches and parks to shelters and services. The State also created the Hawai'i Interagency Council on Homelessness (HICH) which will now lead actions to address homelessness.

On any given night, over 4,200 people are homeless on Oahu and almost half of these are families with children. This is the population specifically supported by our services and we hope your support. With the support of Grant in Aid, we want to move families into safe and healthy households (not just four walls and a roof) and thereby increase the likelihood of success in maintaining, long-term stable housing.

We work with over 1,500 volunteers and many of them have had no exposure to homelessness. We help educate and change misperceptions surrounding homelessness as our families stay with volunteer host sites overnight. Volunteers are able to actively engage with our guests and relate to one another, family to family. Our multi-denominational host congregations work together to meet a community need and come together for quarterly coordinator meetings to discuss concerns and ideas. Most of our coordinators have been with FPH since the beginning (six years ago). They are committed to the families we serve. Together, we are changing lives, one family at a time.

4. Describe the target population to be served;

According to Aloha United Way's 2010 Homelessness Impact Report:

- Over half of our homeless are families with children and being a homeless child can have several dire consequences including, poor nutrition, poor health, poor school attendance/performance, and the trauma caused by lack of a stable home life.
- The assistance required for an economically homeless family is entirely different from the assistance required for a chronically homeless person with multiple diagnoses.

The 2010 Homeless Utilization Report (University of Hawaii Center on the Family) reported that there are 7,997 homeless in the State of Hawaii. This is a slight increase from 2009 figures (7,852 in FY2009). Based on reports from

parents, 25% of the children who are experiencing homelessness had one or more physical, mental, behavioral or developmental issues. The most common health issue was asthma. Other frequently reported problems affecting physical health were: speech, hearing, vision and allergies.

5. Describe the geographic coverage.

Family Promise of Hawaii partners with congregations in Kailua and Honolulu with day centers in each respective area. We provide 24 hour shelter and meals for our families and accept homeless families with children from all over the island of Oahu.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. Describe the scope of work, tasks and responsibilities;

Family Promise of Hawaii proposes to provide to Oahu families with children transitioning from homelessness:

- Temporary shelter through our network of host congregation facilities and three nutritious meals daily;
- Professional case management services to address housing and job placement, benefits enrollment, referrals for appropriate counseling, financial literacy and family strengthening activities, and referrals to public and private partner agencies that can support the family in achieving long-term, permanent independence; and

At the end of the 12 month period we anticipate that:

- We will have provided temporary shelter through our network of host congregation facilities and three nutritious meals daily to a minimum of 100 Oahu parents and children;
- Provide over 9,500 nights of emergency shelter;
- Provide over 30,000 meals
- Provide over 11,000 showers/baths
- Provide over 1,000 loads of laundry services
- We will have provided professional case management services as described above to a minimum of 100 Oahu parents and children;
- Provide over 1,500 volunteers to care for our families

Nutrition, shelter, meals and personal hygiene are essential to preventative health and well-being. Family Promise of Hawaii will provide food, shelter and healthcare related services (shower, laundry, sleeping supplies and personal hygiene items) to over 100 parents and children.

2. *The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;*

Projected Timeline for Accomplishing Results or Outcomes

Since July 2007, we are fully operating two day centers. We can use GIA funds immediately to strengthen our program. We project to help over 100 children and parents transition out of homelessness into sustainable housing per year. Our timetable is:

	Q1	Q2	Q3	Q4	Total
Individuals Secured Housing	25	25	25	25	100
Bed Nights Provided	2,375	2,375	2,375	2,375	9,500
Meals Provided	7,125	7,125	7,125	7,125	28,500
Volunteer Hours Provided	5,000	5,000	5,000	5,000	20,000

3. *The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;*

At the end of the 12 month period, we anticipate that:

- The number of homeless Oahu parents and children will have decreased by 100 as they transition to long-term, permanent housing;
- That employment situations will be improved through our job and education assistance services;

At the end of the 12 month period, we anticipate that:

- We will transition at least 40 Oahu families with children to long-term, stable housing within 120 days;
- We will improve the employment situation and ensure appropriate full benefits enrollment for at least 100 Oahu parents and children.

4. *The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.*

We consider our program a success if we assist 100 parents and individuals transition out of homelessness to sustainable independence. Approximately, 80% of our families transition into housing within 90-120 days. Our effectiveness is measured by housing success rate, average length of stay, number of individuals served, shelter bed nights provided, and meals served. We

input data regularly into the HMIS database and meet quarterly with our host site coordinators for areas of improvement. Our ultimate goal is for every child in Hawaii to have a safe, stable home. Between our two day centers (Honolulu and Kailua) we plan to:

- Provide temporary shelter through our network of host congregation facilities and three nutritious meals daily to a minimum of 100 Oahu parents and children;
- Provide over 9,500 nights of emergency shelter;
- Provide over 28,500 meals
- Provide over 11,000 showers/baths
- Provide over 1,000 loads of laundry services
- We will have provided professional case management services as described above to a minimum of 100 Oahu parents and children;
- Provide over 1,500 volunteers to care for our families

III. Financial

Budget

1. *The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
See attached*
2. *The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2012-2013.*

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
13,200	13,200	13,200	13,200	52,800

3. *The applicant shall provide a listing of all other sources of funding that they are trying to obtain for fiscal year 2012-2013.*

HEI Foundation	10,000
Pettus Foundation	10,000
McInerny Foundation	15,000
Hawaii Bowl Foundation	5,000
Atherton Foundation	15,000
Friends of Hawaii Charities	10,000
Aloha United Way	50,000
Aloha United Way (Impact Funding)	170,000

4. *The applicant shall provide a listing of all state and federal tax credits that have been granted within the prior three years. Additionally, the applicant shall*

provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Since 2005, we have expanded our partner base from 8 to 65 host site congregations. Our volunteer base differentiates our organization from other social services. We partner with over 1,500 volunteers to provide shelter, meals and intense supportive services. We have utilized these resources to provide services to almost 900 (605 in our regular overnight program and an additional 290 in our day program for waitlisted families) individuals since opening our doors in March 2006. Nearly 500 children and parents have secured sustainable housing for an approximate success rate of 80%. Our current average length of stay is 81 days. We have witnessed many of our children gain needed weight and display physical and emotional health improvements. We have helped numerous parents improve health and income, thereby creating a healthier environment for their children long after they leave our program.

Our unique and innovative model allows us to operate at a much lower the cost than traditional homeless shelter programs because much of the work is done by volunteers and uses existing resources. In addition, the program is a collaborative effort that links community organizations together to solve local concerns.

We assist our families to overcome their housing obstacles by offering intense supportive services and case management that maximizes self-sufficiency. In addition, once a family has left the program, they continue to receive support from Family Promise so that they do not return to homelessness. Our staff and volunteers collaborate with other social service agencies to provide as much support as they need. We also assist families to connect to community resources through a unique volunteer driven effort. The connection our guests make with our caring community partners continue to ensure permanent life changes. We average over 30,000 volunteer hours per year since launching our community-based program.

We partner with multiple organizations to help our guests access complete social services, some of which include: Affordable Housing and Homeless Alliance, Alu Like, Caravan /Waikiki Health Center, Castle Medical Center, Catholic Charities, DHS, HPHA, Hawaii Food Bank, Helping Hands Hawaii, IHS, Kalihi-Palama Health Center, Lokahi Giving Program, Office of Social Ministries, PACT, PATCH, Parentline, Partners in Care, Queen Lili'uokalani

Children's Center, River of Life, Salvation Army family treatment center, UH Center for the Family, Waianae Community Outreach, and Windward YMCA.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

We currently operate the Windward Network out of our Family Center in Kailua (~1200 square feet). Our Honolulu Network is operated out of our Family at the Harry & Jeanette Weinberg Kukui Center (~4800 square feet). Both facilities provide separate toilet and showering facilities for men and women. Resources for guests include onsite washer / dryer, computer access with internet, mail service, private telephone access, refrigerator, cooking appliances / supplies, food, children's play equipment, play area, television / DVD / VCR, cribs and children / infants' furnishings and supplies, library, and other amenities. We are open 365 days of the year. Both centers have handicap accessibility.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

An Executive Director and Program Manager provide the primary staffing for guest and organizational needs. A Resource/Volunteer Coordinator reports to the ED and manages our extensive volunteer base, handles in-kind donations and schedules the host sites for evening sheltering of our guests.

Executive Director, Mary Saunders joined the organization in March 2011 after serving for over 5 years as the Executive Director of the Rotary Club of Honolulu where she gained significant project management experience. She was also the Hawaii State Supervisor for The National Assessment of Educational Progress for over eight years. Mary oversees all of the daily operations at FPH and is responsible for the developmental, financial and administrative duties of the organization.

Program Manager Christy MacPherson LSW, supervises all social service provision and case management activities. She has over 15 years of experience working with at-risk families and specialized experience in the areas of mental health, domestic and substance abuse and

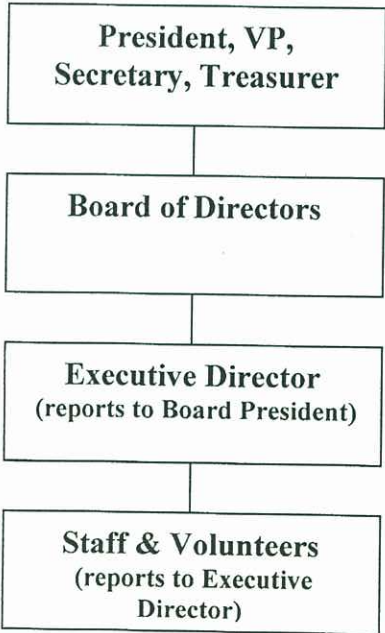
community development. In addition to serving as the Program Manager for Family Promise of Hawaii, she has worked with Child & Family Service, FACE (Faith Action for Community Equity), ACT (Assertive Community Treatment), Salvation Army Family Treatment Services, and YMCA Outreach Services. She also oversees practicum students from the Myron B. Thompson School of Social Work at the University of Hawaii. The students assist with case management services. Christy was awarded her Masters of Social Work degree from the University of Hawaii in 1998.

Our Volunteer Coordinator, Lauren Balkin, coordinates all our numerous volunteers and host congregations to assist us in sheltering and feeding our families 365 days of the year. Lauren grew up as a Family Promise volunteer at one of our host congregations and comes to FPH with strong administrative experience.

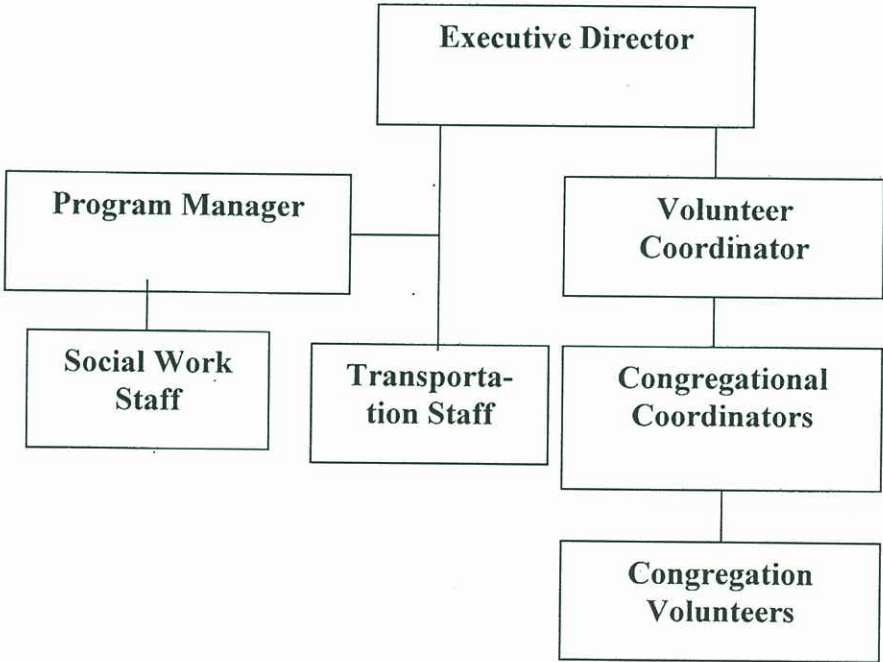
B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

Organizational Chart



Program Chart



A. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

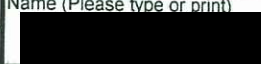
B. Licensure or Accreditation

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

Not applicable

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2012 to June 30, 2013)

Applicant: Family Promise of Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	4,200			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	124,938			
5. Staff Training	2,200			
6. Supplies				
7. Telecommunication	5,000			
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	136,338			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	136,338			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	52,800	Mary Saunders	548-7478	
(b) Private Donations	85,538	Name (Please type or print)	Phone	
(c)				
(d)		Signature of Authorized Official	Date	
TOTAL BUDGET	138,338	Mary Saunders, Executive Director		
		Name and Title (Please type or print)		

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawai'i Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

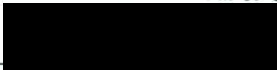
Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

For a grant or subsidy used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Family Promise of Hawaii
(Typed Name of Individual or Organization)

 1/26/12
(Signature) (Date)

Mary Saunders
(Typed Name)

Executive Director
(Title)