

House District _____

Senate District _____

THE TWENTY-SIXTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 4-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Alzheimer's Association - Aloha Chapter

Dbas:
Alzheimer's Association - Aloha Chapter

Street Address:
1050 Ala Moana Blvd., Ste 2610
Honolulu, HI 96814

Mailing Address:
Same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name ELIZABETH STEVENSON

Title Executive Director

Phone # 808-591-2771

Fax # 808-591-9071

e-mail Elizabeth.Stevenson@alz.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

WANDERER'S SAFE RETURN STATEWIDE REGISTRY

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FY 2012-2013: \$ 50,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 27,887.23

T
[REDACTED]

ELIZABETH STEVENSON, EXECUTIVE DIRECTOR & CEO
NAME & TITLE

1/31/12
DATE SIGNED

Alzheimer's Association, Aloha Chapter Grants-In-Aid Proposal Application

I. BACKGROUND AND SUMMARY:

1. DESCRIPTION:

The Alzheimer's Association, Aloha Chapter (Aloha Chapter) was established in 1982, and has served as the primary source of information on Alzheimer's disease and related dementias (ADRD) in Hawaii for 30 years. The agency has designed best practice, supportive programs and services for family caregivers and individuals with the disease, increased resources for dementia and research, and influenced changes in public policy. The Aloha Chapter is one of 80 chapters of the nationwide Alzheimer's Association dedicated to the prevention, cure and treatment of Alzheimer's disease, as well as providing support and assistance to individuals with ADRD, and their caregivers.

The mission of the Alzheimer's Association is to eliminate Alzheimer's disease through advancement of research; to provide and enhance care and support for all affected; and to reduce the risk of dementia through the promotion of brain health.

The Aloha Chapter provides a broad range of programs and services for caregivers, people with the disease, families, professional health care providers and the general public. Aloha Chapter programs and services are designed to provide information and resources to help reduce stress and improve the caregiver's ability to cope with the challenging situations related to the disease by enhancing problem solving skills and decision making processes. The Aloha Chapter is the only organization dedicated exclusively to serving family caregivers and individuals affected by ADRD in Hawaii.

Programs to help persons with ADRD and their caregivers within the State of Hawaii include:

- **Information and Referral** – Information and referrals services provide information about ADRD; services provided by the chapter; and/or community resources as they relate to Alzheimer's disease. Referrals are made through office walk-ins, email, field contacts and health fairs. Additionally, a toll free number offers information and support 24 hours a day, seven days a week.
- **Care Counseling** - Private care consultations are offered in a one-on-one or in a family group setting to help families work through a particularly challenging transition. Care Consultations include an assessment of needs, assistance with planning and problem solving (which may include the development of an action plan) and provision of support.
- **Caregiver Training & Public Education** - Caring for a family member with ADRD is often more challenging than caring for an older adult with chronic disease who does not have dementia. In Hawaii, approximately 80% of persons with dementia are cared for at home and education can make the difference in avoiding abuse and neglect due to a lack of information. The chapter conducts educational presentations about the ten (10) warning signs of ADRD and the basics of Alzheimer's disease. In

addition, the chapter also provides ongoing educational classes and workshops free of charge to family caregivers.

- **Support Groups** - Support Groups are regularly scheduled in-person gatherings of family, friends, or unpaid caregivers of persons with ADRD. Groups have social, educational and/or support components and are facilitated by individuals trained according to the guidelines of the Common Program Plan.
- **Safety Services** – The Aloha Chapter offers individuals with ADRD and their caregivers the opportunity to enroll in the MedicAlert[®] + Alzheimer’s Association Safe Return[®] program. This program provides a 24-hour nationwide emergency response service for individuals with ADRD who wander or suffer a medical emergency. The chapter also provides follow-up consultation and safety planning to family, paraprofessional and professional caregivers after an incident of wandering has been reported.

2. GOALS AND OBJECTIVES:

Goal #1: To Establish a Hawaii Based Wanderer’s Registry for Individuals with Alzheimer Disease and Related Dementia.

Objective A: The Alzheimer’s Association – Aloha Chapter is seeking to increase enrollment in the MedicAlert[®] + Alzheimer’s Association Safe Return[®] program.

Objective B: Offer scholarships to the MedicAlert[®] + Alzheimer's Association Safe Return[®] program to low and no-income families.

Objective C: To develop a comprehensive and all inclusive wanderer’s registry for the State of Hawaii.

Goal #2: To Have a 100% Successful Wanderer Reunion Rate for Those who are Registered with the MedicAlert[®]+Alzheimer’s Association Safe Return[®] Program.

Objective A: To provide a single point of contact for first responders throughout the state when a wandering incident occurs.

Goal #3: To Prevent Further Incidents of Wandering for Individuals with Alzheimer’s Disease or Related Dementia for those enrolled in the MedicAlert[®]+Alzheimer’s Association Safe Return[®] Program.

Objective A: Provide safety and care counseling to family caregivers, paraprofessional and professional caregivers when a wandering incident occurs.

3. PUBLIC PURPOSE AND THE NEED TO BE SERVED:

According to the University of Hawaii’s Center on the Family source data, there are an estimated 31,000 individuals living with ADRD in the State of Hawaii. Data indicates that nearly 60% of people with ADRD will wander during the course of their illness. In

Hawaii, nearly six (6) people a month are reported as missing as a result of wandering incidents due to ADRD.

The data also indicates that those who wander will more likely than not:

- Enter an area that contains safety hazards including chemicals, fire hazards, tools and equipment that pose safety threats.
- Enter an area that is physically unsafe, especially stairwells, poorly lit areas, construction areas, etc.
- Enter an area that has a person who poses a threat to the person's safety, including an irate or fearful fellow-nursing home resident, or another person who may exploit or otherwise harm the person who wanders.
- Get lost and not being able to find the way back, and suffering from heat or cold exposure, drowning, or being struck by a car or other vehicle. The person may also incur dehydration and other medical complications resulting from not having needs met.

All of which will cause injury, hospitalization or death of the person who has wandered. In addition, even when an individual suffering with ADRD is found they may have problems with verbalization. This will result in the wanderer not being able to identify themselves, their home address or any other pertinent information required by emergency response personnel.

The MedicAlert[®] + Alzheimer's Association Safe Return[®] program provides a solution to this safety concern by providing a 24-hour nationwide emergency response service for individuals with ADRD that wander or who have a medical emergency. Members enrolled in the program wear jewelry, often times a bracelet, which identifies who they are, their medical conditions and also provides a 24-hour emergency response line number.

When contacted, the MedicAlert[®] + Alzheimer's Association Safe Return[®] program emergency response team will provide the name, contact information and other pertinent details needed by first responders or healthcare professionals to provide care or complete their reunification efforts. In turn, this will dramatically reduce the risk of wanderer injury or death as well as the amount of time spent by first responders and healthcare professionals on reunification efforts.

4. TARGET POPULATION TO BE SERVED:

The target population to be served is individuals with ADRD in the State of Hawaii, typically persons 65 and older although the service is available to anyone who needs it. According to the University of Hawaii's Center on the Family source data, there are an estimated 31,000 individuals living with ADRD in the State of Hawaii.

Caregivers may also enroll to wear the identity bracelet so that if they are in an accident emergency personnel will know that they are a primary caregiver for a vulnerable elder.

According to the 2007 Behavioral Risk Factor Surveillance System¹ data, there is a ratio of one to four caregivers for each person diagnosed with ADRD. Of that, 36% of caregivers are 55-64 years of age and 18% are 65 years or better. 56% of caregivers are female and 22% of caregivers of persons with ADRD self identify as also having a physical or mental disability.

Through the generosity of the Honolulu Chamber of Commerce the Alzheimer's Association, Aloha Chapter is currently able to offer scholarships to off-set membership and enrollment fees for families who are low and no-income. This includes but is not limited to those individuals with ADRD who are covered under Hawaii QUEST Expanded Access, as well as their caregivers.

5. GEOGRAPHIC COVERAGE:

The services proposed will be provided for the entire State of Hawaii which includes Kauai County, the City and County of Honolulu, Maui County (islands of Maui, Molokai and Lanai) as well as the County of Hawaii.

II. SERVICE SUMMARY AND OUTCOMES

1. SCOPE OF WORK, TASKS AND RESPONSIBILITIES:

Goal #1: To Establish a Hawaii Based Wanderer's Registry for Individuals with Alzheimer Disease and Related Dementia.

Objective A: The Alzheimer's Association – Aloha Chapter is seeking to increase enrollment in the MedicAlert[®] + Alzheimer's Association Safe Return[®] program.

Scope of Work, Task and Responsibilities:

Increasing enrollment into this program, the chapter will build upon an already successful system for establishing a wanderer's registry and database for people suffering from ADRD. According to the University of Hawaii's Center on the Family source data, there are an estimated 31,000 individuals living with Alzheimer's or related dementia in the State of Hawaii. Currently 2,400 of those individuals are already registered with the MedicAlert[®] + Alzheimer's Association Safe Return[®] program. This number represents roughly 7% of the total number of people who have been diagnosed in the state. Over the next two years, the goal is to increase that number to 3,100 or roughly 10% of the total population of those suffering from ADRD in the state.

Increasing enrollments into the MedicAlert[®] + Alzheimer's Association Safe Return[®] will require a continued focus on a variety of outreach activities. This includes but is not limited to first responder collaboration and training, geriatric and neurological physician outreach and partnering with State agencies responsible for elder health and long term

¹ Erin DeFries Bouldin, MPH, Elena Andresen, PhD, 2007 Behavioral Risk Factor Surveillance System Caregivers for Persons with Alzheimer's Disease or Dementia in Hawaii, Kansas and Washington.

care. Additional outreach efforts will include social media networking (Twitter, Facebook, etc.), educational presentations to public and health service providers as well as enrollment events at health fairs and community functions throughout the state.

Objective B: Offer scholarships to the MedicAlert®+ Alzheimer's Association Safe Return® program to low and no-income families.

Scope of Work, Task and Responsibilities:

Funding from the Honolulu Chamber of Commerce allows the Alzheimer's Association, Aloha Chapter to provide fifty financial scholarships to off-set membership and enrollment fees for individuals of little or no income. This includes but is not limited to those individuals with ADRD covered under Hawaii QUEST Expanded Access and their caregivers (refer to Section III: Financial).

Objective C: To develop a comprehensive and all inclusive statewide wanderer's registry.

Scope of Work, Task and Responsibilities:

Utilizing the foundation provided by the MedicAlert®+ Alzheimer's Association Safe Return® program, the Alzheimer's Association – Aloha Chapter is working on the continued development of a statewide wanderer's registry. This registry will contain personal identification and contact information and other pertinent details needed by first responders, healthcare professionals or “good samaritans” to complete reunification efforts.

To develop an all inclusive wanderer's registry and to ensure the continued growth of the wanderer's database will again rely heavily on systematic outreach activities. This includes but is not limited to first responder collaboration and training, relationship building with local news media outlets, social media networking (Twitter, Facebook, etc.) and presentations to both the general public and health service providers. Additional outreach efforts include the provision of MedicAlert®+ Alzheimer's Association Safe Return® program information and enrollment events at various facilities, health fairs and community functions throughout the state.

Currently, the Alzheimer's Association – Aloha Chapter presents a MedicAlert®+ Alzheimer's Association Safe Return® program familiarization module to all City and County of Honolulu Police Department academy recruits. The goal is to expand this MedicAlert®+ Alzheimer's Association Safe Return® program familiarization module to include new recruits for all first responder agencies statewide. The Alzheimer's Association - Aloha Chapter's is also exploring the possibility of accrediting the MedicAlert®+ Alzheimer's Association Safe Return® program training module so first responders and healthcare providers will receive continuing medical education credits (CME's) upon module completion.

Goal #2: To Have a 100% Successful Wanderer Reunion Rate for Those who are Registered with the MedicAlert®+Alzheimer's Association Safe Return® Program.

Objective A: The Alzheimer's Association, Aloha Chapter's will provide individuals with ADRD and their caregivers the opportunity to enroll in the MedicAlert®+ Alzheimer's Association Safe Return® Program.

The MedicAlert®+ Alzheimer's Association Safe Return® Program provides a 24-hour, 7 days a week emergency response and identification network to assist in safely reuniting people who wander with their caregivers or loved ones. Nationally, nearly 2 million people are already registered with the MedicAlert®+ Alzheimer's Association Safe Return® program.

When an individual with ADRD wanders, caregivers call the toll-free emergency response line to report it. Using information in an established wanderer's registry that includes personal identification and contact information, a community support network is activated. The Aloha Chapter and first responders are then contacted to help reunite the family member or caregiver with the person who wandered. If a citizen or first responder finds the member, they call the toll-free number listed on the member's identification jewelry and the MedicAlert®+ Alzheimer's Association Safe Return® team will assist in the reunification process.

Scope of Work, Task and Responsibilities:

The Safe Return Coordinator will be responsible for ensuring that the Chapter Wandering Incident Response Protocols are followed (see attached - Chapter Wandering Incident Response Protocols). The coordinator as well as the MedicAlert®+ Alzheimer's Association Safe Return® emergency response staff will have direct access to information provided in the wanderer's registry. This includes enrollee's names, contact information, medical conditions and other pertinent information needed in the event of a wandering incident. Having access to identical information minimizes duplication of efforts and allows for a systematic coordination of wanderer reunification efforts. In addition, the Safe Return Coordinator is also responsible for business and after hours support in the event of an emergency situation. Typically this requires but is not limited to contact and communication with family, caregivers, law enforcement and emergency response personnel as well as the media.

In addition, to ensure that the 100% successful wanderer reunion rate is maintained a variety of outreach activities need to be accomplished. Outreach activities are vital to the continued growth of the wanderer's registry as well as the maintaining the single point of contact status for wandering incidents in the State. This includes but is not limited to first responder collaboration and training, relationship building with local news media outlets, social media networking (Twitter, Facebook, etc.) and presentations to both the general public and health service providers. Additional outreach efforts include MedicAlert®+ Alzheimer's Association Safe Return® program information and enrollment events at various facilities, health fairs and community functions throughout the state.

Ultimately, this program will not only help to protect individuals with ADRD but also assist caregivers, family members and first responders statewide.

Objective B: To provide a single point of contact for first responders throughout the state when a wandering incident occurs.

Scope of Work, Task and Responsibilities:

Through continued outreach, public education as well as first responder collaboration and training efforts, the Alzheimer's Association - Aloha Chapter aims to establish the Safe Return Coordinator position as the single point of contact for first responders in the State of Hawaii.

Currently, first responders and hospital emergency room staff spend precious time attempting to reunite a wanderer with their caregiver or loved one. In addition to wandering, individuals with ADRD may also have problems with verbalization and be unable to identify themselves, their home address or any other pertinent information required by emergency response personnel. Having a single point of contact that can provide names, contact information and other pertinent information will dramatically reduce the amount of time and resources that first responder and healthcare professionals spend on reunification efforts.

Again, the Aloha Chapter's Safe Return Coordinator will rely heavily on outreach activities and establishing working relationships with first responders as well as healthcare professionals statewide to accomplish this objective. The coordinator will also include geriatric and neurological physician outreach and partnering with State agencies responsible for elder health and long term care. Other outreach efforts will also include social media networking (Twitter, Facebook, etc.), educational presentations to public and health service providers as well as enrollment events at health fairs and community functions throughout the state.

Goal #3: To Prevent Further Incidents of Wandering for Individuals with Alzheimer's Disease or Related Dementia for those enrolled in the MedicAlert®+Alzheimer's Association Safe Return® Program.

Objective A: Provide safety and care counseling to family caregivers, paraprofessional and professional caregivers when a wandering incident occurs.

Scope of Work, Task and Responsibilities:

The Aloha Chapter Safe Return Coordinator will provide a follow-up consultation with the caregiver within two (2) business days to provide support and strategies to help prevent future incidents of wandering offering suggested changes that can be made to make the home or facility safer and more secure. If appropriate, the Safe Return Coordinator may also recommend additional caregiver training or referral to other Aloha Chapter services such as support groups.

The Aloha Chapter Safe Return Coordinator will also follow up with unresolved cases on a regular basis to determine their status and update the case as necessary. This also provides the Aloha Chapter with an opportunity to provide support and explore additional service needs with the caregiver. If wandering continues, the Aloha Chapter staff may

engage Adult Protective Services (APS) to help determine if the person with dementia requires additional intervention and care.

2. TIMELINE FOR ACCOMPLISH THE RESULTS OR OUTCOMES:

The projected timeline in accomplishing the objective is from July 1, 2012 to June 30, 2014.

The first goal is to establish a statewide wanderer's registry for those with ADRD. This will be partially accomplished by increasing enrollments into the MedicAlert® + Alzheimer's Association Safe Return® program. The objective over the next two years is to increase that number of enrollees from 2,400 to 3,100 or roughly 10% of the total population of those suffering from ADRD in the state.

The second goal is to continue to achieve a 100% wanderer reunification rate for those enrolled in the MedicAlert® + Alzheimer's Association Safe Return® program. The objective will be accomplished over the next two years by continuing systematic outreach and public education efforts.

This will involve establishing and hosting such events as a Safe Return and First Responder Awareness Day at the State Capitol, a Safe Return Enrollment Day on the neighbor islands as well as continued networking with first responders statewide. It will also include the sustaining of outreach efforts to geriatric and neurological physicians and partnering with State agencies responsible for elder health and long term care. The use of social media networking (Twitter, Facebook, etc.) and educational presentations to health service providers as well as enrollment events at community functions throughout the state will also be continued.

The third goal is to prevent further incidences of wandering for those enrolled in the MedicAlert® + Alzheimer's Association Safe Return® program. The objective over the next two years is to continue providing safety and care counseling to family caregivers, paraprofessional and professional caregivers when a wandering incident occurs. In addition, the Aloha Chapter's Safe Return Coordinator will follow up with unresolved cases on a regular basis to determine their status and update the case as necessary. This will also provides the Aloha Chapter with an opportunity to provide support and explore additional service needs with the caregiver.

3. QUALITY ASSURANCE AND EVALUATION PLAN:

The Aloha Chapter's Safe Return Coordinator will provide a monthly progress report to the Executive Director that tracks the progress of the proposed goals and objectives. This report will also be provided to the appropriate State agency if and when requested.

This report will include monthly MedicAlert® + Alzheimer's Association Safe Return® program enrollments as well as scholarship recipients. The report will also include a comprehensive list of monthly outreach efforts to long term and elderly care facilities, geriatric physicians, neurologists, social workers as well first responder agencies. The

goal will be to provide information and training to all appropriate agencies and organizations that assist or have contact with those with ADRD and their caregivers statewide.

4. MEASURES OF EFFECTIVENESS:

Goal #1: To Establish a Hawaii Based Wanderer's Registry for Individuals with Alzheimer Disease and Related Dementia.

Objective A: The Alzheimer's Association – Aloha Chapter is seeking to increase enrollment in the MedicAlert® + Alzheimer's Association Safe Return® program.

Measurable Outcome:

The objective over the next two years is to increase that number of enrollees from 2,400 to 3,100 or roughly 10% of the total population of those suffering from ADRD in the state. Using the projected timeline of July 1, 2012 to June 30, 2014 would result in a minimum of thirty (30) signups a month to accomplish this objective.

Objective B: Offer scholarships to the MedicAlert® + Alzheimer's Association Safe Return® program to low and no-income families.

Measurable Outcome:

Ensure that the funding for the fifty (50) scholarships from the Honolulu Chamber of Commerce is completely exhausted. Using the projected timeline of July 1, 2012 to June 30, 2014 would result in a minimum of fifty (50) enrollments per fiscal year or 100 enrollments over a two year period needed to accomplish this objective

Objective C: To develop a comprehensive and all inclusive wanderer's registry for the State of Hawaii.

Measurable Outcome:

The objective over the next two years is to increase that number of enrollees from 2,400 to 3,100 or roughly 10% of the total population of those suffering from ADRD in the state. Using the projected timeline of July 1, 2012 to June 30, 2014 would result in a minimum of thirty (30) signups a month to accomplish this objective.

Goal #2: To Have a 100% Successful Wanderer Reunion Rate for Those who are Registered with the MedicAlert®+Alzheimer's Association Safe Return® Program.

Objective A: To provide a single point of contact for first responders throughout the state when a wandering incident occurs.

Measurable Outcome:

To provide a toll-free 1-800 number for all first responders in the State of Hawaii to call in the event of a wandering incident. For 80% of all first responders in Hawaii to feel confident that the Alzheimer's Association, Aloha Chapter's Safe Return Coordinator.

Goal #3: To Prevent Further Incidents of Wandering for Individuals with Alzheimer's Disease or Related Dementia for those enrolled in the MedicAlert®+Alzheimer's Association Safe Return® Program.

Objective A: Provide safety and care counseling to family caregivers, paraprofessional and professional caregivers when a wandering incident occurs.

Measurable Outcome:

80% of caregivers that receive a safety planning session will indicate that they have learned more about dementia and Alzheimer's disease.

80% of caregivers that receive a safety planning session will indicate that they have learned more about how to plan for the future.

The Safe Return Coordinator will follow up on 100% of unresolved wandering cases.

III. FINANCIAL

1. BUDGET:

Please see enclosed budget forms.

2. QUARTERLY FUNDING REQUESTS:

Not applicable.

3. LISTING OF OTHER POSSIBLE FUNDING SOURCES:

Not applicable.

4. LISTING OF ALL STATE AND FEDERAL TAX CREDITS:

Not applicable.

IV. EXPERIENCE AND CAPABILITY

A. NECESSARY SKILLS AND EXPERIENCE:

The Alzheimer's Association, Aloha Chapter is one of 80 chapters nationwide and is the world's leading voluntary health organization in Alzheimer's research, care and support. The Aloha Chapter has over 30 years of experience providing quality programs and training to persons with AD/DRD, family caregivers and professionals within the state of Hawaii. Specifically, the Aloha Chapter offers: information and referral services, caregiver training, short-term supportive counseling, neighborhood support groups, and safety services.

Established in 1956, the nonprofit MedicAlert® Foundation delivers the most dependable, the most responsive, the most intelligent, and the most trusted emergency identification and medical information network in the world. With over 4 million members worldwide, the MedicAlert® Foundation International currently serves members in more than 50 countries. In 2007, the Alzheimer's Association Safe Return® Program partnered with MedicAlert® to provide specialty services to families of persons with ADRD.

As part of the national confederation of chapters the Alzheimer's Association, Aloha Chapter benefits from excellent training and information provided by the National Association. This allows Chapter staff to develop further expertise in elder care specific to Alzheimer's and dementia. Currently, there are national working groups on a number of issues including: early detection of Alzheimer's; younger onset of Alzheimer's and dementia; best practices in care giving and treatment; and advancement of research. The National Association is one of the top ten voluntary health organizations in the country and provides best practice models of service delivery, fiscal responsibility, administration and training.

The Aloha Chapter staff regularly attends trainings and workshops on dementia, end of life care and the various modules of care consultation and caregiver training. Alzheimer's staff is equipped with reference manuals for every aspect of service and reporting, as well as evaluation. Additionally, the national association's intranet page is a comprehensive knowledge base for Alzheimer's staff in Hawaii and around the country to access the most current information.

The Aloha Chapter is currently under contract with the County of Hawaii, County of Kauai, and the City & County of Honolulu to provide services to caregiver of persons with dementia. Within the last fiscal year, the Chapter has provided over 101 Caregiver Training sessions, 852 Care Counseling sessions, facilitated over 59 support group meetings, provided 115 public presentations, and has helped 2,887 individuals through Information and Referral interactions.

B. FACILITIES:

The Aloha Chapter is located at the Ward Warehouse complex on Oahu. This location is centrally located, accessible by bus and car, with free and ample parking and the facility including the Aloha Chapter office is ADA compliant. All staff located on Oahu work at this location.

V. PERSONNEL: PROJECT ORGANIZATION AND STAFFING

A. PROPOSED STAFFING, STAFF QUALIFICATIONS, SUPERVISION AND TRAINING:

- **Elizabeth Stevenson** is the Executive Director and CEO of the Aloha Chapter and will provide higher level oversight of the project. Elizabeth Stevenson has

over 20 years of experience in non-profit management, fundraising and direct service delivery (primarily to low and no-income homeless individuals).

- **Bryan Cheplic** is the Aloha Chapters statewide Safe Return Coordinator. Under the supervision of the Executive Director, he is responsible for creating and implementing a strategic outreach and enrollment plan to meet the MedicAlert® + Alzheimer's Association Safe Return® program goals, as well as developing and maintaining a statewide wanderers registry. Mr. Cheplic has nearly fifteen years of public education and media relations experience and over six years of emergency medical training. He recently served as the Public Information Officer and as well as an Emergency Medical Technician for the City and County of Honolulu's Emergency Services Department.

B. ORGANIZATION CHART:

See Organization Chart attached

VI. OTHER

A. LITIGATION:

Not applicable.

B. LICENSURE OR ACCREDITATION:

Not applicable.

BUDGET REQUEST BY SOURCE OF FUNDS

(Period: July 1, 2012 to June 30, 2013)

Applicant: Alzheimer's Association, Aloha Chapter

BUDGET CATEGORIES	Total State Funds Request (a)	Privately Raised Funds (b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	40,000	0		
2. Payroll Taxes & Assessments	4,600	2,080		
3. Fringe Benefits	0	6,500		
TOTAL PERSONNEL COST	44,600	8,580		
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	950	300		
2. Airfare, Out-of-State	0	0		
3. Audit Services	0	1,200		
4. Contractual Services - Administrative	0	0		
5. Contractual Services - Subcontracts	0	0		
6. Insurance	0	1,750		
7. Lease/Rental of Equipment	0	0		
8. Lease/Rental of Motor Vehicle	0	200		
9. Lease/Rental of Space	0	1,500		
10. Mileage	250	1,000		
11. Postage, Freight & Delivery	500	700		
12. Publication & Printing	750	1,000		
13. Repair & Maintenance	0	0		
14. Staff Training	0	250		
15. Substance/Per Diem	0	0		
16. Supplies	450	1,000		
17. Telecommunication	0	660		
18. Transportation	0	0		
19. Utilities	0	600		
20. Other - low income subsidies	0	5,000		
21. Promotion	2,500	5,000		
TOTAL OTHER CURRENT EXPENSES	5,400	20,160		
C. EQUIPMENT PURCHASES	0	1,300		
D. MOTOR VEHICLE PURCHASES	0	0		
TOTAL (A+B+C+D)	50,000	30,040		
SOURCES OF FUNDING		Budget Prepared By:		
(a) Budget Request	50,000	Elizabeth Stevenson		
(b) Other private funds	30,040	(808) 591-2771		
(c)		Phone		
(d)		Date		
TOTAL BUDGET	80,040	Name and Title (Please type or print) Elizabeth Stevenson		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Alzheimer's Association - Aloha Chapter

Period: July 1, 2012 to June 30, 2013

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Safe Return Coordinator	FTE 100%	\$50,000.00	100.00%	\$ 50,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				50,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Alzheimer's Association - Aloha Chapter

Period: July 1, 2012 to June 30, 2013

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Alzheimer's Association - Aloha Chapter

Period: July 1, 2012 to June 30, 2013

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2010-2011	FY: 2011-2012	FY:2012-2013	FY:2012-2013	FY:2013-2014	FY:2014-2015
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
NOT APPLICABLE						

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

For a grant or subsidy used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Alzheimer's Association – Aloha Chapter
(Typed Name of Individual or Organization)



1/31/12
(Date)

Elizabeth Stevenson
(Typed Name)

Executive Director
(Title)

Alzheimer's Association FY2012 Org Chart

Board of Directors

Executive Director/CEO
Elizabeth Stevenson

Director of Development (4 FTE)
Tim Faravella

PR & Volunteer Coord.
(1 FTE) Vacant

Office Manager
(.75 FTE) Kim Klmer

Director of Programs
(1 FTE) Christine Payne

Safe Return Coord.
(1 FTE) Bryan Cheplic

Oahu Program Coordinator (1 FTE)
Lisa Choquette

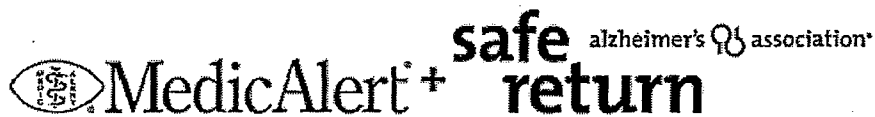
Maui Program Coordinator
(.5 FTE) Lynsey Capone

Kauai Program Coordinator
(.75 FTE) Humberto Blanco

West Hawaii Program Coordinator (Hilo)
(.5 FTE) Chris Ridley

East Hawaii Program Coordinator (Kona)
(.5 FTE) Sheoli Makara

Attachment B



Chapter Response to Found and Missing Incidents Guidelines

The chapter's role in a wandering incident is to support and guide the family during a very stressful time. The chapter contact person can be instrumental in helping the family stay calm and focused. Please remember, the chapter's role is to provide support and guidance, not search and rescue. The chapter may also facilitate communication with local law enforcement, particularly when the family has experienced any challenges making a missing person's report. Additionally, when appropriate and with the families' permission, the chapter may reach out to local media outlets. The protocols below should serve as a guide during missing person incidents. The Safety Services team and care consultants at the National Office are also available throughout the incident to advise and assist chapter staff and the caregivers.

Missing Incidents

1. Contact the Family within two hours of the incident
 - Suggestions for the family/caregiver:
 - do not leave
 - have at least one person
 - stay close to the phone so the police or MASR can reach you or in case the person returns home
 - Have others continue the search for the PWD
 - Contact a local friend to stay with you
 - Try to stay calm and follow directions from the police and MASR staff
 - Keep the phone lines open so the police or missing person can contact you
2. Check the MASR Chapter report website for an updated Incident Report
 - <https://partners.medicalert.org/ALZChapterWebsite>
3. Contact local law enforcement if the family is experiencing difficulty making a missing person's report.
4. Contact Media with primary caregiver's consent
 - When missing person has life-threatening health problem
 - When weather is severe
 - When missing person is in a vehicle
 - When person has been missing more than 24 hours and substantial search efforts have been made
5. Issue E-Mail and/or Missing Person Fax to Nearby Chapters (*as appropriate*)
 - This is appropriate if the missing person may have left the local area.

6. Contact other Community Resources (*as appropriate*)
 - Hospitals / Medical Examiner's office
 - Long Term Care Facilities such as nursing homes
 - Senior Centers
 - Shelters and food distribution spots for homeless/indigent
 - Transit Authorities such as local bus service, Greyhound, Amtrak
7. Follow-up activities: Notify all parties who were informed of missing incident.

Primary Contact/Caregiver

- Discuss prevention plans/changes to make to home
- Confirm contact information on incident report
- Ask if MedicAlert + Safe Return worked as expected
- Mail additional information of other chapter services

Emergency Responders

- Thank emergency responder(s) involved
- Consider sending letter of thanks or yearly award
- Encourage emergency responders to promote program
- Offer follow-up education to their department

Good Samaritan

- Call or send a letter to thank the person for their help

Found Not Reported Missing Incident

1. Check the MASR Chapter report website for an updated Incident Report
 - <https://partners.medicalert.org/ALZChapterWebsite>
2. Follow-Up Activities

Family/ Primary Caregiver

- Follow up with the family within two business days
- Identify methods to prevent future incidents
- Determine if care consultation is necessary

Emergency Responders

- Thank Officer/s involved; consider sending letter of thanks
- Encourage emergency responders to promote program
- Offer follow-up education to their department

Good Samaritan

- Call or send a letter to thank the person for their help