

House District 21

Senate District 12

THE TWENTY-SIXTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 110-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

Rec'd JAN 28 2011

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

DEPT. OF HEALTH

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
WAIKIKI COMMUNITY CENTER, INC.

Dbn:

Street Address: **310 PAOAKALANI AVENUE**

Mailing Address: **310 PAOAKALANI AVENUE
HONOLULU, HI 96815**

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name W MICHAEL LEE

Title INTERIM EXECUTIVE DIRECTOR

Phone # 923-1802

Fax # 922-2099

e-mail WCCED@waikikicommunitycenter.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

SENIOR SERVICES FOR WAIKIKI'S ELDERS

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FY 2010-2011 \$ 60,000.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 60,000.00

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ \$66,555.00

W. MICHAEL LEE, INTERIM EXECUTIVE DIRECTOR

01/27/11

DATE SIGNED

AUTHORIZED SIGNATURE

NAME & TITLE



Senior Services for Waikiki
The Twenty-Sixth Legislature
Hawai'i State Legislature, FY 2011 - 2012
Application for Grants & Subsidies

I. BACKGROUND & SUMMARY

1. Description of Waikiki Community Center

The mission of Waikiki Community Center (WCC), a 501(c)(3) corporation, is to care for the people of Waikiki through quality programs and services.

WCC is located at 310 Paoakalani Avenue, on the Diamond Head end of Waikiki. The Waikiki Community Center is uniquely positioned as the only community center within Waikiki, serving a diverse population of older adults, families with young children, visitor industry employees and others. Recognized as an integral part of the community, it is a safe gathering place where residents, visitors and employees build and strengthen relationships, and where the diverse needs of the community are met each day. Incorporated in 1978, WCC operates three (3) major programs:

A. *Senior Program* – More than 1,200 full-time and part-time Waikiki residents, ages 60 and older, participate in evidence-based educational, physical, and social and wellness activities at WCC which enable them to maintain healthy, independent lifestyles and avoid unnecessary and costly premature institutionalization. Over 300 adult education, recreation, social, health and wellness activities and classes for older adults are conducted each year, including aerobics, tap dancing, yoga, nutrition life skills, safe driving, and health screenings. In addition, WCC seniors participate in the community as active and engaged volunteers. As part of WCC's continuum of services for older adults, case management, counseling and information and assistance are also provided to enable more frail elders to age in place.

B. *Community Programs* - The Waikiki Community Center serves as a 'one-stop' resource for health and human services, spiritual and social support, counseling and therapy sessions, lifelong education, wellness, and community building for Waikiki's children, families and elderly. Each year, an excess of 900 homeless and low-income individuals and families receive nonperishable food from WCC's *Emergency Food Pantry*. *Basic Adult English* classes are conducted for more than 400 residents and visitor industry employees to assist them with the language skills needed for employment placement, retention and acculturation. WCC also hosts a *Farmer's Market* and

Thrift Shop to provide the community with low-cost resources for clothing and household goods. Our facility is home to ten (10) nonprofit agencies and churches, and is frequently used as a public meeting place for the community, such as the Waikiki Neighborhood Board and condo associations. Through WCC's programs and those of our nonprofit partner agencies, over 15,000 individuals utilize our facilities each year and provide Waikiki community members with a safe place to gather.

C. *Early Childhood Education* – Each year, over 120 infants, toddlers and preschoolers receive needed quality early childhood education to build the foundation for learning success in school. Eighty percent (80%) of our parents work in Waikiki's hotels, retail establishments and other visitor-related industries. There are two (2) major program components:

- Preschool: for children, ages 3 years to 5 years old.
- Infant and Toddler Program: for children, ages 6 weeks old to 2 years old

WCC's Early Education Center operates 5 days a week, 11 hours a day, 50 weeks a year. It is one of the few licensed group childcare centers and preschools in the state that operate these extended hours, and is the only one in the heart of Waikiki. Nearly 70% of WCC families live on low to moderate incomes. Fifty-one (51%) percent of WCC's families receive government subsidies or tuition scholarships.

2. Goals and Objectives Related to the Request

The goal of the Senior Services for Waikiki Elders program is to maintain the current continuum of services for the variety of older adults who live independently in the community without normal support systems, such as family members, living nearby. The program has two major components: 1) Evidence-based activities and programs, such as physical exercise, educational seminars and recreational activities, which support lifelong learning, physical and emotional health, and independent living; and 2) needed support services through professional assessment and case management services for those who grow vulnerable, isolated or frail.

WCC's senior program coordinator will plan and coordinate activities and programs for seniors with the assistance of an advisory council consisting of up to 5 senior participants. Current classes and activities, led mainly by volunteers, will be maintained and 10 new activities will be implemented. During FY2011-2012, at least 400 seniors will participate in these programs.

A licensed, qualified social worker, specializing in gerontology, will be contracted from Catholic Charities Hawaii to assist senior adults to identify their concerns, consider effective solutions, and identify and facilitate the connection to reliable existing resources which support their independent living in the community. The social worker will also conduct in-home assessments to assist frail senior adults secure appropriate support services, such as money management, housing, respite care, transportation, etc., from community agencies and help them effectively manage these services. Approximately 100 older adults will receive counseling, case management, information and assistance services during FY 2010-2011. The social worker is committed to maintaining client cases and will follow up as needed in order to insure clients' progress and well-being.

Also, outreach services to identify elders in need will continue. Personal contact will be made to at least 10 area condo resident managers to assist them in helping their elderly residents. The resident manager is often the person an elder living alone turns to for assistance. He or she is often unaware how to access resources for needed support services. Information sessions on senior resources will be conducted for resident managers and tenants. Outreach also will be conducted to neighboring condominium associations, members of 3 area churches and existing services for the elderly.

3. Public Purpose and Need to be Served

Approximately 25% of Waikiki residents are over the age of 60 years old. Waikiki has one of the highest numbers of senior citizens per area density on Oahu. Eighty-two percent (82%) of seniors live alone or with an equally older spouse, on fixed, limited income and have little or no family to serve as a support system if they become frail. Many of these seniors have no relatives living nearby and rely on WCC activities to develop neighborly support, to prevent social isolation and premature decline in health resulting in unnecessary, costly long term care.

Building and maintaining informed support systems for elderly is especially challenging in a community such as Waikiki. Elders live in Waikiki's dense community of high rise condominiums and apartment buildings among a diversity of often-transient residents. There is no community newspaper or means of community-based information sharing. Common outreach efforts, such as going door-to-door, are nearly impossible when 95% of residents live in secured buildings. Word of mouth, multiple contacts and ongoing relationship-building over time with resident managers, community leaders and residents themselves become key strategies in identifying elders in need of assistance. As a result, many elders become increasingly isolated from receiving informal support.

WCC provides physical fitness, educational and recreational classes and activities to enable these seniors to maintain and strengthen their cognitive, social, emotional and physical health in an evidence-based preventative model for successful aging and independent living. Results from national studies by the National Council on Aging, National Institute of Senior Centers and other aging experts demonstrate that a three-pronged approach to wellness among older adults directly impact their ability to maintain their health and capacity for independently living, saving the State of Hawaii an average of \$112,000 per person in long term care costs each year. This 3-prong approach includes engaging in physical activity, new learning (or cognitive stimulation) and social connectivity. This research has shown that moderate physical fitness can lower the risk of stroke; cognitive stimulating activities reduce the risk of Alzheimer's disease; emotional security found through strong friendships reduces loneliness, a risk factor in developing dementia. Through WCC senior activities such as low-impact aerobics, scrabble, and recreational activities, Waikiki elders are able to help to minimize such risks.

Until recently, most classes were taught by senior volunteers. As WCC's senior class instructors have aged, many can no longer continue teaching. This trend has resulted in a diminishing volunteer base to provide classes and activities at no charge or affordable rates so as to minimize financial impact on seniors. WCC has had to find paid instructors to continue these classes which

are critical to the seniors' health maintenance and quality of life. Since utilizing paid instructors, WCC has had to charge higher class fees to cover instructor costs. Funding is needed to subsidize part of the class fees to enable all seniors, especially those on fixed, limited incomes, to maintain their physical and mental health.

Elderly residents often rely on friends to obtain information, sometimes incomplete, on elder issues and services. In recent years, WCC has identified a growing number of seniors who suffer from increased health problems and/or have difficulty managing life changes, such as death of a spouse and social isolation. The seniors, or their neighbors or condo resident managers, request assistance from WCC to assist them with linking to appropriate support services. Because many of Waikiki's seniors are alone and/or have limited knowledge of existing community-based services, they have difficulty understanding how to access and secure appropriate services amidst the often confusing eligibility requirements.

As part of WCC's continuum of services for elders, WCC provides information and assistance on an ongoing basis. Counseling and case management services are provided one day a week by a licensed, experienced social worker and has served over 60 people during the past year. Typical needs have included housing assistance for seniors pushed out of Waikiki's high rental market, caregiver assistance, in home service assistance. In one particular case, an 80-year old single female living alone with no relatives residing in Hawaii, sustained a fall and became hospitalized. Once notified, our social worker contacted a niece living in Canada and worked with the hospital discharge planner to coordinate the transfer from the hospital to a rehabilitation setting until the niece arrived. Providing the niece with additional placement options, the two visited several facilities deemed appropriate for temporary client placement and successful placement was achieved before the niece returned to Canada. The assistance and preparation provided by the social worker quickly familiarized the out-of-town family member with a complex set of issues, helped her identify and navigate through available resources, personally accompanied her on visits to placement settings all the while providing financial and supportive counseling. Requests for assistance, with complex situations such as described above, have increased significantly in FY 2011. Funding is needed to enable WCC to continue provide these needed services.

4. Target Population to be Served

The target population to be served is older adults, age 60 and older, who live in Waikiki and surrounding neighborhoods. The typical older adult participant at Waikiki Community Center is female, age 74 years, living alone in an apartment without relatives nearby and on fixed income. WCC's senior program is one of their major activities for the development and maintenance of their physical, emotional and cognitive health, quality of life, and ability to continue living independently in the community.

When they encounter physical and emotional changes that impact their ability to live independently, such as the onset of health problems or death of a spouse, WCC's elders are often confused, lonely, and/or unfamiliar with how to access existing services for support. WCC's

current Support Services for Waikiki's Older Adults project provides them with needed counseling, case management and facilitation of services.

5. Geographic Coverage

The Waikiki Community Center is located at 310 Paoakalani Avenue, located in the heart of Waikiki. Services are provided to residents throughout Oahu, and in particular Census Tracts No. 18.01, 180.02, 19.01, 19.02, 20.01 and 20.02.

II. SERVICE SUMMARY & OUTCOMES

A. Scope of work, tasks and responsibilities

Waikiki Community Center will organize and implement recreational, educational and physical fitness activities and classes for adults, age 60 and above, in Waikiki and surrounding neighborhoods. These activities may include health education, information and screenings, social events, fitness and wellness classes, outings, etc.

Waikiki Community Center will continue to contract with Catholic Charities Hawaii to provide a licensed social worker to perform information and assistance, counseling and case management services outlined in this Grant In Aid. He/she will assist senior adults to identify their concerns, consider effective solutions and find reliable resources to support their independent living in the community. The social worker may also conduct in-home assessments to identify needs, assist frail senior adults to secure appropriate services, such as money management, housing, respite care, transportation, etc.), from community agencies and help them effectively manage multiple services. The social worker will be on-site at Waikiki Community Center 8 hours per week. During off-site hours, the social worker will be available by phone and email to communicate with WCC staff and monitor active cases.

Also, contact will be made to at least 10 area condo resident managers and/or condominium associations to assist them in helping their elderly residents. Outreach will be conducted to members of up to 3 area churches and existing services for the elderly.

B. Projected Timeline for accomplishing results

TIME PERIOD	PROJECT ACTIVITY
July 2011 – June 2012	Conduct recreation, education, and social activities and classes for seniors
July 2011 – June 2012	Contract with Catholic Charities Hawaii
July 2011 – June 2012	Provide client assessments, information & assistance, counseling and case management services.
July 2011 – June 2012	Identify available services and facilitate connection with services.
July 2011 – June 2012	Contact resident managers, churches, and community organizations

- July 2011 – June 2012 Maintain monthly contact with clients to ensure quality of services and identify additional services as needed
- July 2011 – June 2012 Hire and supervise class instructors
- July 2011 – June 2012 Conduct client satisfaction surveys for quality assurance and project evaluation
- Quarterly Provide program reports to DOH (do reports go there?)

C. Quality Assurance and Evaluation Plans

Program quality assurance standards have been established and case records are reviewed on a quarterly basis for data collection and case management services. Staff and social worker will keep data on the services provided to adult seniors in need, in compliance with the Dept. of Health, Executive Office on Aging. In addition, written and phone client satisfaction surveys will be conducted with clients on a quarterly basis to determine the quality of services provided, and ongoing and future services needed. The project will be evaluated semi-annually to determine if goals and objectives are being met and service outcomes achieved.

D. Measures of Effectiveness

The service outcomes from the proposed project are:

1. 300 older adults will participate in educational, recreational and social programs and activities.
2. 100 at risk older adults and/or their caregivers will be able to readily access information and services to continue living independently in the community.
3. 50 at risk older adults and/or their caregivers will be able to identify and receive appropriate support services in the community through proper assessment and case management.
4. Informal resources for older adults (resident managers, churches, etc.) will have information and resources to assist their clients.

	Recreation/Leisure/ Education		Information and Assistance	Counseling Case Management
FY 2011-2012	300		100	50

WCC will continue to organize and coordinate educational, recreation and social classes and activities for seniors. Five (5) instructors will be hired to conduct the above classes.

III. FINANCIAL BUDGET

1. See Attached Budget Forms.

2. Anticipated Quarterly Funding Requests for FY 2011-2012

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
n/a	n/a	\$ 30,000	\$ 30,000	\$ 60,000

3. All Other Sources of Funding To be Obtained for FY 2011-2012:

Aloha United Way grant
 Friends of Hawaii Charities, Inc.
 Program Fees

IV. EXPERIENCE AND CAPABILITY

A. Necessary Skills and Experience

Waikiki Community Center has operated its Senior Program for older adults in Waikiki since 1978. During the past 32 years, WCC has served as a focal point in the community where seniors learn new skills, participate and socialize with others to minimize social isolation and maintain their emotional, physical and cognitive health and avoid premature institutionalization and long term care.

WCC has managed Grants In Aid contracts with the Dept. of Health's Executive Office on Aging for the past 5 years:

- FY 2005 – GIA, Senior Support Services
- FY 2006 – GIA, Senior Support Services
- FY 2007 – GIA, Senior Support Services
- FY 2008 – GIA, Senior Support Services
- FY 2009 – GIA, Senior Support Services

WCC's current staff will continue to organize and coordinate educational, recreation and social classes and activities for seniors. The staff, collectively, has over 60 years of experience coordinating senior program activities. Seniors are often reluctant to talk about personal issues with strangers and their friends. WCC staff, with their long established relationships with many seniors in the community, will refer seniors to the social worker.

The Senior Program Coordinator has a Masters degree in Gerontology and over 25 years of direct service, grants management and program coordination experience for the elderly in Hawaii.

Waikiki Community Center will continue its contract with Catholic Charities Hawaii to provide a licensed social worker to perform counseling and case management services outlined in this Grant In Aid. Catholic Charities Hawaii has provided information and assistance and case management services for the elderly in communities throughout Oahu for over 25 years. In addition, Catholic Charities Hawaii programs for the elderly include transportation services, transitional housing, caregiver support and other services. Appropriate referrals to these existing

programs can be readily made by the social worker who would be closely familiar with needed services.

The social worker will have a Masters in Social Work degree and over 3 years satisfactory work experience in case management for the elderly. The social worker will be housed on site at Waikiki Community Center 8 hours per week. During off-site hours, the social worker will be available by phone and email to communicate with WCC staff and monitor active cases.

C. Facilities

The proposed project will be housed at Waikiki Community Center. The social worker is provided with a handicap accessible, enclosed office space to ensure client confidentiality and access. All individual client files will be kept in a secured, locked cabinet.

V. PERSONNEL: PROJECT ORGANIZATION & STAFFING

A. Proposed Staff, Staff Qualifications, Supervision and Training

See Section II-A above. WCC's Senior Program Coordinator will be primarily responsible for managing the program. The Account Clerk will manage the daily accounting functions of the program with clerical support provided by the Office Clerk. WCC accounting records are reviewed on a monthly basis by an independent certified public accountant, specializing in nonprofit fiscal review and management. The on-site supervisor for the social worker will be the Senior Program Coordinator in cooperation with the WCC Executive Director and Catholic Charities Hawaii Community and Senior Services. Training and orientation will be provided by both Catholic Charities Hawaii and WCC.

B. Organization Chart

See Attachment A

VI. OTHER

- A. **LITIGATION – disclose any pending litigation or outstanding judgments.** None
- B. **Licensure or Accreditation.** Not applicable

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2011 to December 31, 2012)

Applicant: Waikiki Community Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Other Sources (b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	28,391			
2. Payroll Taxes & Assessments	3,123			
3. Fringe Benefits	4,826			
TOTAL PERSONNEL COST	36,341			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	1,300	2,400		
3. Lease/Rental of Equipment	250	750		
4. Lease/Rental of Space				
5. Staff Training	150	750		
6. Supplies	500	3,000		
7. Telecommunication	200	950		
8. Utilities		3,000		
9. Audit Services	1,100	4,100		
10. Case Management Services	9,600	9,600		
11. Accounting Services	600	900		
12. Technology Support Services	422	1,072		
13. Staff Mileage	125	125		
14. Postage	400	400		
15. Printing	1,750	1,750		
16. Class Instructors (8)	5,700	6,300		
17. Program & Outreach	1,562	31,458		
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	23,659	66,555		
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	60,000	66,555		
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	60,000	W. Michael Lee	923-1802	
(b) Program Fees	12,650	Name (Please type or print)		
(c) Aloha United Way	21,500	Signature of Authorized Official		
(d) Grants	32,405	Date		
TOTAL BUDGET	126,555	W. Michael Lee, Interim Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Waikiki Community Center

Period: July 1, 2011 to June 30, 2012

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$59,400.00	2.00%	\$ 1,188.00
Senior Program Coordinator	1	\$31,500.00	50.00%	\$ 15,750.00
Community Relations/Special Events Coordinator	1	\$26,525.00	22.50%	\$ 5,968.13
Account Clerk	1	\$31,824.00	4.00%	\$ 1,272.96
Office Clerk	1	\$28,080.00	15.00%	\$ 4,212.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				28,391.09

JUSTIFICATION/COMMENTS: Executive Director provides general oversight for program operations and grant compliance; Senior Program Coordinator provides project management and implementation; Community Relations Specialist/Special Events Coordinator assists Sr. Program Coordinator with organizing and implementing special recreation/social events for senior program; Account Clerk provides daily accounting services for the program; Office Clerk provides clerical support for the program.

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: _____

Period: July 1, 2011 to June 30, 2012

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: _____

Period: July 1, 2011 to June 30, 2012

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2009-2010	FY: 2010-2011	FY:2011-2012	FY:2011-2012	FY:2012-2013	FY:2013-2014
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

For a grant or subsidy used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waikiki Community Center
(Typed Name of Individual or Organization)



(Signature)

January 27, 2011

(Date)

W. Michael Lee

(Typed Name)

Interim Executive Director

(Title)