

House District 29

Senate District 14

THE TWENTY-SIXTH LEGISLATURE
HAWAII STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 96-0

For Legislature's Use Only

Rec'd JAN 28 2011

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Susannah Wesley Community Center
Dbas:

Street Address:
1117 Kaili St.
Honolulu, HI 96819
Mailing Address:
Same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name RONALD M. HIGASHI
Title Executive Director
Phone # 808-847-1535
Fax # 808-847-0787
e-mail rhigashi@susannahwesley.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

YOUTH SERVICE CENTER INTAKE SERVICES

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FY 2011-2012: \$ 177,672

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0
FEDERAL \$ 0
COUNTY \$ 0
PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]

RONALD M. HIGASHI, EXECUTIVE DIRECTOR

01/28/2011

AUTHORIZED SIGNATURE

NAME & TITLE

DATE SIGNED

Application for Grants and Subsidies

I. Background and Summary

A. Brief Description of the Applicant's Background

Susannah Wesley Community Center (SWCC) was launched in 1899 with funds from the National Methodist Women's Home Missionary Society to teach English and sewing to Japanese women in Waipahu. A few years later SWCC became a home for girls. In 1919 SWCC moved to its present Kaili Street site in Kalihi-Palama, where a training school was built that accommodated over a hundred girls of various ethnic backgrounds and ages. To meet changing needs, SWCC was reorganized into a multi-service center in 1957. In the following years, SWCC was involved in providing outreach services for the "War on Poverty", Head Start, study hall programs, outreach services for the growing number of immigrants from the Pacific Basin, a demonstration project for the elderly which was adopted and expanded by the City and County of Honolulu and an alcohol/substance abuse program providing outpatient services and prevention education.

Since 1984, SWCC further expanded through the addition of new sites, services and programs. Notable among these were sites in Waipahu for SWCC's Youth Intake Center and Immigrant Service Program, work at the Juvenile Crime Prevention Division of the Honolulu Police Department, the "Job Help Store" in Waipahu, work with children of alcoholics, and youth gang prevention in Kalihi and Waipahu.

The Immigrant and Refugee Support Services Program (IRSSP) was started in 1990 with funding from the Department of Health's Adult Mental Health Division and continues to the present. Beginning in 1993, partnerships were developed with the state's Diamond Head, Kalihi-Palama and Leeward/Central mental health centers, which provided SWCC bilingual case managers with office space and other supports. These public-private partnerships have increased access to and utilization of the state's treatment resources by limited and/or non-English speaking Chinese, Filipino, Korean, Samoan, Laotian and Vietnamese adults. In 2001, SWCC expanded on its bilingual capacity by beginning the Bilingual Counseling and Assessment Program (BCAS). With on Filipino speaking Master's Degree level counselor, BCAS served limited or non English speaking families in the Kalihi Palama area.

Through a public-private partnership with the Child and Adolescent Mental Health Division's (CAMHD) Leeward Oahu Family Guidance Center (LOFGC), SWCC expanded its mental health services to children and adolescents in 1995 by providing administrative and fiscal services for resources from the Hawaii Ohana Project. This demonstration project focused on child and family-centered, community based, and culturally competent local systems of care for youngsters

with SED in the Leeward Oahu and Waianae Coast mental health catchment areas. Soon after the end of the federally funded Ohana Project in 1999, SWCC contracted with CAMHD to provide behavioral health services to Felix class children and their families. When responsibility for the program moved to the DOE, SWCC also made the transition by contracting with the DOE to provide behavioral health services to schools in the Farrington and Roosevelt complexes.

As SWCC expanded its mental health services, it also began to focus on the development of services to youth through the Youth Service Center concept. SWCC presently operates the YSC as part of the Hui Malama Ohana, a collaboration of four agencies – Hale Kipa, Inc., Parents & Children Together and the KEY Project. The YSC is supported and supplemented by the Youth Employment Project which is housed and operated from SWCC.

In 2005 SWCC collaborated with CAMHD and the University of Hawaii in securing funds and implementing a transitional program for older youth. Project Ho'omohala was established to address the needs of youth with mental health issues as they transitioned into adulthood. At the same time, SWCC also collaborated with the Office of Youth Services, Hale Kipa, the Police Department, the Family Court, the Prosecutor's Office and the City's Department of Community Services to offer evening counseling to first time juvenile offenders. As a supplement to these programs, SWCC sought and received funding for a homebased parenting program. This program was based on an adaptation to the best practice "Parenting Adolescents Wisely".

B. The goals and objectives related to the request

Services are provided to youth in three risk levels (characteristics of youth in these various levels are describe in the target population section). This proposal focuses on changing the organizational structure to more efficiently address outcomes in the areas of education, vocation and connections with the community. Specific outcome measures and milestones have been developed for each risk level. The overall program outcome statement and specific performance target areas are:

Program Outcome Statement: *All youth who participate in youth service center programs will create a vision of their future and strive to reach their full potential by learning to use an abundance of life, social, academic, artistic, recreational and vocational skills. This will be accomplished in environments that empower youth to establish connections with family and community and create a support system that enhances their sense of responsibility, belonging and personal safety.*

Risk Level I	Risk Level II	Risk Level III
<ul style="list-style-type: none"> • Improve school performance • Increase connections to community and school 	<ul style="list-style-type: none"> • Increase successful linkages between youth and families to appropriate services • Improve school performance, family functioning, community connections • Reduce delinquent acts 	<ul style="list-style-type: none"> • Improve independent living skills • Improve employment skills • Increase no. of youth in positive living arrangements

C. State the Public Purpose and need to be served

The services provided by SWCC are intended to focus on youth and their families living in at-risk situations. These youth are frequently over-represented in the juvenile justice system, at risk for participation in gangs, substance abuse, and other risky behaviors, and are more likely to fail in school than youth in other areas. While services are intended to help youth develop in positive ways and “create a vision of their future and strive to reach their academic, artistic, recreational and vocational skills”, accomplishing this will also decrease public costs. Prevention/intervention programs are much less costly than following youth in the juvenile justice system or putting them in treatment programs. Furthermore, restructuring SWCC so that there is a single entry to all services will make the system even more efficient.

D. Describe the target population to be served

Participant Profiles. Listed below are some common characteristics and risk factors that are typical of the youth to be served at SWCC Youth Service Center site.

Risk Level I	Risk Level II	Risk Level III
<ul style="list-style-type: none"> • From non-nuclear/single parent families • Chaotic family life • From over-represented ethnic group • Qualify for free/reduced school lunch • Poor academic achievement • Poor school attendance • Latch key children • Lack of parental support and supervision • Exposed to violence at home and in community • Lack of involvement in school and community activities 	<ul style="list-style-type: none"> • All of the risk factors of Level I, plus; • Participation in risky behaviors • Substance abuse • Early sexual behavior • Emerging gang behavior • School drop out • Status offenses • Criminal behavior 	<ul style="list-style-type: none"> • Runaway or homeless youth • High rate of alcohol and drug use • High rate of unemployment • Experience in judicial system • History of abuse • Involved in street business (prostitution, hustling, stealing, etc.) • More young pregnant/parenting mothers • Increase in violent/aggressive behavior • Increase in no. of clients in jail

Ethnicity Data (Youth Served by SWCC)

African American	Asian	Caucasian	Hawaiian/Pt. Hawaiian	Filipino	Pacific Islander
.004%	17.1%	.006	14.2%	53.4%	14.2%

E. Describe the geographic coverage

Kalihi has many of the characteristics of an urban “inner city”. The area has fewer owner-occupied units, a higher than average household size, lower educational levels, more single parent families and higher welfare dependency compared with the rest of Honolulu and the state.

Occupationally, Kalihi is predominately a blue collar and service worker community with 81% of the residents working in these occupations. 39% of persons 35 years or older did not graduate from high school, 30% have graduated from high school and less than 32% of those graduating from high school go on to higher education.

18% of the households are under the national poverty level. There are three major low income public housing complexes within Kalihi. These housing sites are described by the State of Hawaii, University of Hawaii, Center on the Family, West Honolulu Community Profile 2001 report as lying within the “neediest neighborhoods” within West Honolulu.

Traditionally a community with a high immigrant population, Kalihi continues to attract immigrants and is a primary entry point for many new arrivals. The community is home to a high population of Filipino, Samoan, Tongan and Asian families. Many of these families face not only language barriers, but literacy barriers as well.

II. Service Summary and Outcomes

A. Scope of work, tasks and responsibilities

Approach: As indicated earlier, SWCC, like many other human service agencies, offers a wide variety of services and programs to the community at large. However in most instances each program/services does its own intake/assessment/eligibility determination. The result is an inefficient system that takes away at least one staff from actual service delivery for at least part of the time. For the consumer services available can become confusing at best as the contact person for each program is almost always different. Furthermore, depending on the level of staff expertise, some staff may not have the ability or expertise to assess the consumer’s request appropriately. This Project proposes a single entry system that focuses on economy of effort and quality by offering the following:

- single entry point regardless of the request
- trained, well qualified professional staff to receive consumers request
- freeing up other program staff to serve more individuals or to serve them better
- less confusion for the consumer

The proposal focuses on the following components:

1. **Intake and Assessment.** Intake begins after a referral has been made, screened, and the youth and family have agreed to services. Contact is made with the youth and families to gather information and determine interest in and final eligibility for services. Problem identification and assessment, using a variety of questionnaires and other assessment tools, begins immediately. Once sufficient information is gathered, it is analyzed and the youth/family’s strengths and weaknesses are assessed and a plan of action is developed.
2. **Referral Services.** Part of the plan of action will be to determine the services that are needed for successful implementation of the plan.

Services that the program is not able to provide are secured through referrals to other resources. The staff monitors the implementation of the plan to ensure that the connection is made between the youth/family and these collateral services. Interests and needs of the youth/family not offered by the program may lead to referrals to other more appropriate services. The referrals are monitored to track and support linkages.

3. **Case Management/Counseling.** While not a part of this proposal, Case Management/Counseling are the ultimate targets of the single entry system. Once the youth and/or family is assessed and agree to services, they are referred to the appropriate program, which becomes responsible for managing and tracking the services necessary to meet the needs of the youth and/or family. Follow-up services and referrals to other agencies for additional services are coordinated through the program.

B. Projected Timeline

Program Activities	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Hire New Staff	X											
Orientation	X											
Delivery of Program Services												
Receive Referrals		X	X	X	X	X	X	X	X	X	X	X
Contact & Register Clients		X	X	X	X	X	X	X	X	X	X	X
Provide Service Based On Assessments		X	X	X	X	X	X	X	X	X	X	X
Program Operations												
On Going Staff Supervision	X	X	X	X	X	X	X	X	X	X	X	X
Staff Meetings	X	X	X	X	X	X	X	X	X	X	X	X
Staff Development												
On Going Staff Training	X	X	X	X	X	X	X	X	X	X	X	X
Profession Development Plan		X	X									
Performance Appraisal												X
Quality Improvement												
Team Meetings		X	X	X	X	X	X	X	X	X	X	X

Team Reports			X			X			X			X
SWCC QA Meetings			X			X			X			X
Program Reports												
Monthly Summaries	X	X	X	X	X	X	X	X	X	X	X	X
Quarterly Reports			X			X			X			X
Year End Report												X

C. Quality Assurance and Evaluation Plans

The Council on Accreditation requires that an agency Quality Management Committee, made up of line staff, program managers and agency administrators appointed by the executive director meet at least quarterly and more often when needed to ensure that quality related concerns and work processes are reviewed and improved upon. The agency’s quality assurance plan is regularly modified as changes to the agency and programs take place.

SWCC has a three-level performance and quality improvement process (PQI) to monitor agency operations, analyze and evaluate various data collected, and effect corrective action when indicated.

The quality assurance process is a mechanism to maintain continuous quality improvement in the agency. It does not supersede administrative, management or supervisory responsibility to address issues of quality improvement on a daily and weekly bases. Toward this end, the supervisor is required to meet with each staff on a weekly basis to review caseloads. The agency’s performance and quality improvement plan and implementation assures that quality is institutionalized and prioritized within the agency.

Staff is included in the PQI process on a “yearly rotation” on either a department quality team and/or the Agency Quality Management Committee. This ensures that as many staff as possible are involved in the agency’s quality improvement process. Precautions are exercised to avoid any staff conflict of interest in reviewing a worker’s own cases. Case record and/or group case file utilization reviews are conducted by personnel with comparable or higher education and experience in comparison to the staff person whose case is being reviewed.

D. Measures of Effectiveness

1. Intake services will process 125 new cases for various SWCC programs during the year.

2. All programs served by intake services will increase their caseload by 25% for the year.
3. 95% of individuals seen by intake services will express satisfaction with services received.
4. Intake services will refer 20 individuals/families to services outside of SWCC, and follow up to assure that contact is made.

III. Financial

Budget

- A. Budget
See Attached budget sheets

- B. Quarterly Funding Request

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$44,418	\$44,418	\$44,418	\$44,418	\$177,672

- C. Other Sources of Funding

- | | | |
|----|------------------------------------|-----------|
| 1. | Project Hoomohala – CAMHD | \$915,736 |
| 2. | CDBG | \$289,974 |
| 3. | Adult Mental Health | \$352,038 |
| 4. | Office of Youth Services – Truancy | \$128,000 |
| 5. | TANF – Teen Pregnancy Prevention | \$163,999 |
| 6. | TANF – MOE (Homebased Parenting) | \$132,000 |
| 7. | DOE – Adult Education | \$ 40,000 |
| 8. | Unrestricted | \$318,268 |
| 9. | Unrestricted | \$124,387 |

IV. Experience and Capability

- A. Necessary Skills and Experience

The SWCC was founded in 1899 by missionaries of the United Methodist Church as a home for abandoned children and continues today to be committed to enhancing the quality of life of Oahu’s children and families. The following is a partial list of services currently offered by SWCC:

- Daily activity and a meal program for isolated and fragile senior citizens
- Mental health services to adults and adolescents in transition
- An after school drop-in center and activity program for community youth
- A computer based Learning Center for youth and adults
- Youth prevention and self development
- Adult education and prevention services
- Emergency food assistance

- Youth employment assistance
- Services to immigrants
- Parenting Skills taught in the home

The Center reaches over 3,500 clients annually, providing opportunities otherwise inaccessible due to language, cultural, and/or economic barriers. SWCC is also recognized as a “town hall”, a gathering place for community residents. Several community organizations are based at the center, while other groups use the site for meetings, activities and special events. The total client and community use of SWCC facilities is nearly 90,000 people annually.

The SWCC is accredited by the Council on Accreditation in the following areas:

- Counseling Services for Individuals, Families and Children
- Mental Health Services for Individuals, Families and Children
- Case Management Services
- Groups Service for Social Development and Enrichment
- Employment and Vocational Services

B. Facilities

The agency operates primarily from its main site located at 1117 Kaili Street in Kalihi. This 70,000 sq. ft. site houses the administrative and program operations. This facility has, within the last decade, expanded to a total of approximately 18,000sq. ft. under the roof. The site provides offices, a variety of program and meeting spaces which includes:

- A large multi-purpose room in which, among other things, daily meals, in coordination with a nutrition agency, are served to senior citizens
- A dedicated recreation and lounge area outfitted with a variety of recreational equipment
- An arts and crafts room with a kiln
- A dedicated computer lab equipped with fourteen computers
- A 6,000 sq. ft. gymnasium
- Office space for approximately seven administrative staff members
- Office space for approximately 14 program staff members
- A program records room
- A staff library
- Three shared interview spaces
- A large centralized reception area

This property is leased to the center for a 20 year period by the General Board of Global Ministries of the United Methodist Church. The General Board of Global Ministries of the United Methodist Church has designated this property for use as a mission agency providing social service to the community.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Staffing for this proposal is .50 FTE Social Worker and 2 full time case managers. These positions will be responsible for assessments and eligibility determination for all referrals to the DOE, Truancy Prevention, Homebased Parenting, After School Drop In and WIA programs within SWCC. In addition, the individuals hired will collaborate with the Youth Services Program Administrator in the planning and future implementation of the single entry system.

The social work position will require a minimum of a Master's degree in Social Work. The case manager positions will require a Bachelors degree in a human service field and two years experience. The Program Administrator is required to have a Master's degree in Social Work and a minimum of 5 years post Master's degree experience.

Supervision procedures include:

- Weekly supervision for each staff member which can be accomplished individually or as a group
- Regularly monitoring files, service plans, and other documentation
- Regular informal evaluations
- Written performance appraisals at least once a year to assess performance and identify goals and training needs for the upcoming year

Staff development is seen as an integral part of each employee's professional development. Each staff member receives an orientation that includes program purpose and philosophy, casework policies/procedures, due process, data collection and community resources. After orientation, the employee and his/her supervisor completes a staff development plan outlining training needs for the year. The training plan is developed around the employee's job description and areas of interest and will be reviewed and updated at each yearly performance appraisal.

B. Organization Chart

See attached chart.

VI. Other

A. Litigation

None

B. Licensure or Accreditation

Accredited by the Council on Accreditation

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawai'i Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

For a grant or subsidy used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Susannah Wesley Community Center

(Name of Applicant or Organization)



(Signature)

01/28/2011

(Date)

Ronald M. Higashi

(Typed Name)

Executive Director

(Title)

BUDGET

(Period March 1 2011 to December 31, 2011)

Applicant/Provider: Susannah Wesley Community Center

RFP No.: HMS 903-11-01-S

Contract No. (As Applicable):

BUDGET CATEGORIES	Budget Request (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	121,305			121,305
2. Payroll Taxes & Assessments	11,803			11,803
3. Fringe Benefits	22,779			22,779
TOTAL PERSONNEL COST	155,887			155,887
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Airfare, Out-of-State				
3. Audit Services	1,600			1,600
4. Contractual Services - Administrative	5,160			5,160
10 5. Contractual Services - Subcontracts				
6. Insurance	300			300
7. Lease/Rental of Equipment	723			723
8. Lease/Rental of Motor Vehicle				
9. Lease/Rental of Space				
10. Mileage	1,200			1,200
11. Postage, Freight & Delivery	75			75
12. Publication & Printing				
13. Repair & Maintenance	600			600
14. Staff Training	900			900
15. Substance/Per Diem				
16. Supplies	3,000			3,000
17. Telecommunication	902			902
18. Transportation				
19. Utilities	5,000			5,000
20. Membership Dues	1,200			1,200
21. Equipment				
22. Activites	1,125			1,125
23.				
TOTAL OTHER CURRENT EXPENSES	21,785			21,785
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
TOTAL (A+B+C+D)	177,672			177,672
SOURCES OF FUNDING		Budget Prepared By:		
(a) Budget Request	177,672	Ron Higashi 440-5804		
(b)		Name (Please type or print) Phone		
(c)		[Redacted] 1/28/2011		
(d)		Signature of Authorized Official Date		
		Ronald Higashi, Executive Director		
		Name and Title (Please type or print)		
TOTAL REVENUE	177,672	For State Agency Use Only		
		Signature of Reviewer Date		

**BUDGET JUSTIFICATION
PERSONNEL - SALARIES AND WAGES**

Applicant/Provider: Susannah Wesley Community Center
 RFP No.: HMS 903-11-01-S Period: _03/01/11 to _12/31/11 Date Prepared: 12/20/10
 Contract No. (As Applicable): _____

POSITION NO.	POSITION TITLE	FULL TIME EQUIVALENT TO ORGANIZATION	ANNUAL SALARY INCLUDING BUDGETED SALARY INCREASE A	% OF TIME BUDGETED TO THE CONTRACT B	TOTAL SALARY BUDGETED TO THE CONTRACT A x B
01	Program Administrator	1.00	60,000.00	15.00%	9,000
02	Social Worker/Program Coordinator	1.00	41,216.40	50.00%	20,608
03	Case Managers/Youth Worker	1.00	34,000.00	100.00%	34,000
04	Case Managers/Youth Worker	1.00	34,000.00	100.00%	34,000
05	Administrative Services Director	0.80	48,000.00	10.00%	4,800
06	Accountant/HR	1.00	41,539.20	10.00%	4,154
07	Support Services	1.00	29,560.00	10.00%	2,956
08	Janitor	1.00	27,040.00	10.00%	2,704
09	Computer Network Specialist	1.00	36,504.00	10.00%	3,650
10	Executive Director	1.00	68,640.00	5.00%	3,432
11	Performance & Quality Improvement Director	0.40	20,000.00	10.00%	2,000
TOTAL:					121,305
JUSTIFICATION/COMMENTS:					

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: Susannah Wesley Community Center

Period: July 1, 2011 to June 30, 2012

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
None			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION CAPITAL PROJECT DETAILS

Applicant: Susannah Wesley Community Cent

Period: July 1, 2011 to June 30, 2012

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2009-2010	FY: 2010-2011	FY:2011-2012	FY:2011-2012	FY:2012-2013	FY:2013-2014
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

Susannah Wesley Community Center

March, 2010

