

House District 40

Senate District 19

THE TWENTY-SIXTH LEGISLATURE  
HAWAII STATE LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: 92-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

REC'D JAN 27 2011

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): DEPARTMENT OF HAWAIIAN HOME LANDS

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual: Special Olympics Hawaii, Inc.

Db: Special Olympics Hawaii

Street Address: 1833 Kalakaua Avenue Suite 100, Honolulu, HI 96815

Mailing Address: PO Box 3295, Honolulu, HI 96801

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name NANCY BOTTELO

Title President and CEO

Phone # 808-943-8808 ext 22

Fax # 808-943-8814

e-mail ceo@specialolympicshawaii.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST: Special Olympics Hawaii is will build a sports and fitness complex on 2.5 acres of Hawaiian Homes lands in Kapolei, Oahu.

Ch 42 funding is for the planning, design, pricing, bidding, permitting and site preparation for Sports Complex. Site preparation includes mass grading of the site, mulching the site with 6" additional grade to allow for clearing and grubbing, extending the road way and water lines, building temporary septic system for wastewater.

One-third of SOHI participants are of Native Hawaiian ancestry. Surrounding public schools including Waianae record enrollments of students with Native Hawaiian ancestry from 25% to 95%, most well over 50%. Twenty-seven public schools in the Department of Education's Leeward District are Title I schools. [44 words]

4. FEDERAL TAX ID #: \_\_\_\_\_

5. STATE TAX ID # \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:

FY 2011-2012 \$ 1,500,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ \$1,000,000 CDBG

PRIVATE/OTHER \$ 600,000

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

[Redacted Signature]

NANCY BOTTELO, PRESIDENT AND CEO

1/28/10

AUTHORIZED SIGNATURE

NAME & TITLE

DATE SIGNED

## Application for Grants and Subsidies

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Include the following:

1. A brief description of the applicant's background;

Special Olympics Hawaii (herein after SOHI) is a 501 (c) (3) nonprofit organization founded in 1968. The mission of Special Olympics Hawaii is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills, and friendship with their families, other Special Olympics athletes and the community. Our long-term goal is to create a world of inclusion for everyone through sport. SOHI is a training ground for the message of human dignity, bringing young people lessons and experiences that reinforces universal equality. SOHI is also a training ground for leaders in healthcare, who come to our Games to share the gift of health but who leave our Games having learned the urgency of overcoming discrimination and neglect in health-care training and services. With family leaders, athlete leaders and volunteers extending our message, Special Olympics is no longer just an event - we are a movement.

SOHI addresses this community's health needs with an array of quality, cost-effective programs. Specifically, Special Olympics Hawaii currently is able to serve 2,175 individuals with intellectual disabilities statewide on an annual basis. Any person eight (8) years of age and above who is identified by an agency or professional as having one of the following conditions: mental retardation, cognitive delays as measured by formal assessment, or significant learning or vocational problems due to cognitive delay that require or have required specially designed instruction is eligible to compete in Special Olympics, and additional programs are available for children 2-1/2 through 7 years of age (Y.A.P. – the Young Athletes Program for 2-1/2 – 5 years of age and Future Stars for those 6 and 7 years old).

Nearly one-third of SOHI participants are of Native Hawaiian ancestry. At least seventy-five percent of current persons served would qualify as low to moderate income under HUD guidelines. Specifically: "L/M Income Limited Clientele: The public service is limited to a specific group of people, at least 51 percent of who are L/M income persons. Services qualifying under this category serve a specific clientele, rather than providing service to all the persons in a geographic area."

Well over 60% of all SOHI participants are adults with intellectual disabilities and who meet the HUD definition of severely disabled. Each participant is required to fill out an individualized medical form,

which contains confidential information on personal health and certification of disabilities. SOHI thus maintains individualized information on status and eligibility of all its athletes.

A large percentage of school age students (under 18) come from low and moderate income areas of Oahu, such as Waianae. Surrounding public schools record enrollments of students with Native Hawaiian ancestry from 25% to 95%, most well over 50%. Twenty-seven public schools in the Department of Education's Leeward District are Title I schools, with a minimum of 35% of all students qualifying for free or reduced lunch.

2. The goals and objectives related to the request;

SOHI is requesting a \$1,500,000 capital grant from the State of Hawai'i to assist SOHI in the immediate implementation of planning, design, site preparation and initial construction of The Special Olympic Sports Complex in Kapolei, Oahu. SOHI is taking a bold leap forward in using sports and fitness activities as a vehicle for building inclusive, welcoming communities. Total estimated cost is \$10 million. The plan focuses on the creation of a multi-purpose sports, education, fitness and wellness facility in Kapolei, for use by the entire community of Hawaii, with an emphasis on providing accessible facilities to persons with intellectual disabilities to showcase their abilities. Although Special Olympics programs have always used existing sports and fitness facilities for their training and competitions, such programming is almost always conducted apart from the sports activities of other non-disabled athletes. Many times facilities are very difficult to find, as they are heavily used by existing sports groups. (such as AYSO, etc) The Special Olympics Hawaii Sports Complex would create, for the first time, an inclusive training and competition environment designed specifically to unite athletes of all abilities and train other service providers so they may bring these programs back to their communities. The Complex is envisioned as an expression of the highest and best reward of participating in sports activities; the recognition of the value of every human being.

The Special Olympics Hawaii Sports Complex will be built on two and a half acres in Kapolei, Oahu. It is located on a Department of Hawaiian Home Lands site and requires planning and site preparation before building the facility can begin. This is a shovel ready project. The Complex will provide extraordinary benefits, including:

\* An Exercise and Wellness Center providing services specific to athletes with intellectual disabilities from throughout the state to include physical examinations, oral health screening, vision testing, sports skills assessments, expanding to other sport medicine disciplines to expand upon the relationships between SOHI and the University of Hawaii School of Nursing & Dental Hygiene, Department of Dental Hygiene Department, Hawaii State Department of Health – Dental Health Division, Hawaii State Department of Health - Children with Special Needs Branch, State Council on Developmental Disabilities Health and Home Committee, Lion's Club, The Queen's Medical Center – Dental General Practice Residency, The Queen's Medical Center – Dental Division, Kapiolani Community College of Dental Assisting Program , Hawaii Dental Education Center, Hawaii Optometric Association, and Kaiser Permanete.

\* The creation of a world class Sports Education and Family Center to offer information on developmental disabilities as well as health, fitness and sport to families and the community at large.

\* The ability to conduct sport training and competition for athletes within a reasonable geographic area Oahu-wide, with an emphasis on the Leeward community, where access to

facilities and financial resources are the hardest. and where there are high numbers of Special Education students in public schools.

\* Hosting Leadership training for Board, Organizational Management, Sports and Event Management and more.

\* The introduction and new and innovative programs for research in the areas of early childhood/preschool play activity and school inclusive programs to be field tested onsite and then expanded to communities throughout the state.

\* Providing back-up facilities for competitions/reducing costs for facility rentals. SOHI utilizes facilities throughout the island and scheduling conflicts inevitably occur. With the Complex close to the world-class Kroc Center, we anticipate a partnership that will eliminate any need for duplication of facilities.

\* Hosting Coach and Volunteer training. SOHI offers a comprehensive coach/volunteer training curriculum with multiple levels of certification in all sports offered. General coaches education courses and national governing body sport specific coach training is offered.

\* Offering facilities and programs to the local community by providing a direct service to the community, youths and adults alike will meet and learn about our athletes, volunteerism, and join in the promotion of Special Olympics statewide. Being located near the new Middle and Elementary Schools, we will be able to bring school classes to the facility for health and SOfit training at the Fitness and Wellness Center

\* Continue to expand our reach into the Hawaiian community. The Department of Hawaiian Homelands has generously embraced this Complex. Over two and one half acres of land adjacent to the Kroc Center have been allocated for the Complex. By being located on the Leeward coast, SOHI will be close to the very athletes we most need to serve.

\* Offering a place for families to gather and find ways to meet the challenges they face by having a child with an intellectual disability. The Special Olympics Hawaii Ohana Task Force provides summits for family members on housing, social security and Medicare, employment and job preparation, guardianship and trusts, etc.

Special Olympics Hawaii will enter into a 30 year lease (with two additional 10 year options) with Hawaiian Home Lands which it will utilize to construct its new headquarters and facility. Specifically, SOHI's project will involve obtaining grading and building permits, coordinating final bid pricing and securing a construction contract. Site preparation work will include: a - Extension of Existing Road and Waterline; b - Grub and Clearing; c - Site grading; d - Site infrastructure; e - Parking & Driveways; f - Landscape & Irrigation.

Of further tangible benefit to this economically-challenging community will be the partial alleviation of the area's unemployment rate, initially through the renovation / relocation phase of this most worthy capital improvement project, and then with the creation of permanent, well-paid full-time and part-time professional positions with SOHI.

Opening of the SOHI Sports Complex would allow our organization alone to immediately create an estimated six (6) skilled jobs, with possibly more jobs provided by our partners.

The estimated total cost for the acquisition of the SOHI Sports Complex is approximately \$10 million. SOHI has already developed a detailed strategic fundraising and marketing plan, and is in the process of soliciting funds for completion of the entire project within a 24 month period.

3. State the public purpose and need to be served;

People with intellectual disabilities have limited opportunities to be integrated into community wide activities that enrich and enhance their lives as well as develop social, intellectual, and emotional skills to live independent and productive lives. Special Olympics Hawaii is one of the few organizations dedicated to these purposes.

Currently, Special Olympics Hawaii currently is only able to serve 2,175 individuals with intellectual disabilities statewide on an annual basis, out of an estimated statewide population of well over 15,000. Any person eight (8) years of age and above who is identified by an agency or professional as having one of the following conditions: mental retardation, cognitive delays as measured by formal assessment, or significant learning or vocational problems due to cognitive delay that require or have required specially designed instruction is eligible to compete in Special Olympics, and additional programs are available for children 2-1/2 through 7 years of age (Y.A.P. – the Young Athletes Program for 2-1/2 – 5 years of age and Future Stars for those 6 and 7 years old).

4. Describe the target population to be served; and

According to the Department of Health, there are 15,000 children and adults who meet the eligibility requirements for Special Olympics program in the State of Hawai'i; and 5,030 are between the ages of 6-21. Currently Special Olympics Hawaii is able to serve only 2,175, or about 14%. Of those currently served, 63% or more are adults with intellectual disabilities meeting the HUD definition of severely disabled.

Special Olympics Hawaii currently is currently serving 2,175 individuals with intellectual disabilities statewide on an annual basis. Any person eight (8) years of age and above who is identified by an agency or professional as having one of the following conditions: mental retardation, cognitive delays as measured by formal assessment, or significant learning or vocational problems due to cognitive delay that require or have required specially designed instruction is eligible to compete in Special Olympics, and additional programs are available for children 2-1/2 through 7 years of age (Y.A.P. – the Young Athletes Program for 2-1/2 – 5 years of age and Future Stars for those 6 and 7 years old).

Nearly one-third of SOHI participants are of Native Hawaiian ancestry. At least seventy-five percent of current persons served would qualify as low to moderate income under HUD guidelines.

Well over 60% of all SOHI participants are adults with intellectual disabilities and who meet the HUD definition of severely disabled. Each participant is required to fill out an individualized medical form, which contains confidential information on personal health and certification of disabilities. SOHI thus maintains individualized information on status and eligibility of all its athletes.

A large percentage of school age students (under 18) come from low and moderate income areas of Oahu, such as Waianae. Surrounding public schools record enrollments of students with Native Hawaiian ancestry from 25% to 95%, most well over 50%. Twenty-seven public schools in the

Department of Education's Leeward District are Title I schools, with a minimum of 35% of all students qualifying for free or reduced lunch.

With the construction of the this facility, Special Olympics Hawaii is expected to greatly increase the number of individuals it is able to serve in its programs to 4,000 per year, including people with Intellectual Disabilities, their family members and the volunteer coaches and trainers who provide needed services for them.

According to the Department of Health, there are a minimum 15,000 children and adults who meet the eligibility requirements for Special Olympics program in the State of Hawai'i; and 5,030 are between the ages of 6-21. Data from the State Department of Education indicate nearly 4,000 Special Education students in the surrounding school complexes Campbell/Kapolei, Nanakuli/Waianae and Pearl City Waipahu.

An Exercise and Wellness Center will provide services specific to athletes with intellectual disabilities from throughout the state to include physical examinations, oral health screening, vision testing, sports skills assessments, expanding to other sport medicine disciplines to expand upon the relationships between SOHI and the University of Hawaii School of Nursing & Dental Hygiene, Department of Dental Hygiene Department, Hawaii State Department of Health – Dental Health Division, Hawaii State Department of Health - Children with Special Needs Branch, State Council on Developmental Disabilities Health and Home Committee, Lion's Club, The Queen's Medical Center – Dental General Practice Residency, The Queen's Medical Center – Dental Division, Kapiolani Community College of Dental Assisting Program , Hawaii Dental Education Center, Hawaii Optometric Association, and Kaiser Permanente. Additional community partnerships include ARC Hawaii, and Lanakila's various programs.

5. Describe the geographic coverage.

SOHI is a statewide program. SOHI Athletes, their trainers, and their mentors will be able to utilize this facility throughout the year. Naturally, because of its location on the Island of Oahu, there will be more opportunities for utilization by this Island's residents, with a particular ability to serve families nearer to Kapolei, including the Waianae Coast.

The location of the proposed project was selected to be able to serve the large number of Special Olympics athletes residing in the Leeward district, which includes Kapolei, Waipau, Ewa Beach, and the Waianae Coast of Oahu. This area of Oahu also has enrolled in its public schools over 4,000 Special Education students, or 34% of all Special Education DOE students on Oahu. Consolidation of facilities and support services will create cost savings and enhance the ability of SOHI to extend more of its programs to a larger percentage of intellectually disabled adults and low to moderate income children with intellectual disabilities.

## II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request.

1. Describe the scope of work, tasks and responsibilities;

Specifically, SOHI's project will involve obtaining grading and building permits, coordinating final bid pricing and securing a construction contract. Site preparation work will include: a - Extension of Existing Road and Waterline; b - Grub and Clearing; c - Site grading; d - Site infrastructure; e - Parking & Driveways; g - Landscape & Irrigation.

The Special Olympics Hawaii Sports Complex will include the following.

- \*An indoor fitness center.

- \* Classrooms. The creation of a world class Sports Education and Family Center to offer information on developmental disabilities as well as health, fitness and sport to families and the community at large. This will also include a Library and Resource Center.

- \* Office facilities hosting Leadership training for Board, Organizational Management, Sports and Event Management, Volunteer Training and more.

- \* A Storage Facility for equipment needed for SOHI events.

- \* Outdoor Recreational Play Court and Hale.

- \* A Volunteer Hospitality and Gathering Area.

- \* Back-up soccer and bocce fields and sport-specific outdoor facilities for competitions/reducing costs for facility rentals. SOHI utilizes facilities throughout the island and scheduling conflicts inevitably occur. With the Complex close to the world-class Kroc Center, we anticipate a partnership that will eliminate any need for any duplication of facilities.

Objectives and tasks involved in the entire project are as follows:

Objective 1: Planning & Design (11/1/10-9/5/11)

Objective 2: Permitting & Final Pricing 8/6/11 – 7/30/12

- 2a - Grading Permit
- 2b - Building Permit
- 2c - Coordinate Final Bid Pricing
- 2d - Negotiate Construction Contract

Objective 3: Site work 3/20/12 – 7/21/12

- 3a - Extension of Existing Road and Waterline
- 3b - Grub and Clearing
- 3c - Site grading
- 3d - Site infrastructure
- 3e - Parking & Driveways
- 3f - Landscape & Irrigation

Objective 4: Building Construction 7/13/12– 5/6/13

- 4a - Multipurpose Education & Program Coordination Center
- 4b - Athletic Fitness Center
- 4c – Special Ops Distribution Center

Objective 5: Furnishing & Equipment 4/1/13 – 6/1/13

- 5a - Furnishings
- 5b - Equipment

Specifically, SOHI's project will involve obtaining grading and building permits, coordinating final bid pricing and securing a construction contract. Site preparation work will include: a - Extension of Existing Road and Waterline; b - Grub and Clearing; c - Site grading; d - Site infrastructure; e - Parking & Driveways; f - Landscape & Irrigation.

Contractor:

The licensed general contractor overseeing the project will be selected in the near future.

AS SOHI's planners & construction managers, Group 70, has therefore proposed the following scope of work for the SOHI project:

- Form a collaborative team of professionals to develop a preliminary budget and comprehensive master schedule.
- Prepare project requests for proposal for public dissemination and bid.
- Provide assistance in reviewing and analyzing all recipient bids from prospective sub-contractors.
- Ensure that design is both aesthetically successful and duly responsive to project goals
- Coordinate SOHI technology implementation strategy with construction plan optimum current and future performance.
- Assure that all sub-contractors and other participants understand fully the project's design and purpose.
- Monitor all progress to anticipate difficulties, resolve issues and ensure that project adheres to schedule.



- Assure that work site meets all requisite OSHA and DLIR standards for a safe work environment.
- Coordinate final stages of construction, including punch lists and certificate of occupancy.

1. The applicant shall provide a projected annual timeline for accomplishing the results or outcomes of the service;

**See Attachment "Preliminary Schedule"**

2. The applicant shall describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

SOHI has a board task force headed by Serge Krivatsy from Niu Associates LLC, and Alan Labbe from DR Horton who will review the proposals and make final recommendations to the board regarding the selection of the contractors and to provide oversight of all phases and aspects of the project (see Subsections II.1 and II.2). SOHI executive staff will meet regularly with general contractor to keep abreast of progress, and ensure that any difficulties, both anticipated and unanticipated, will be resolved optimally to assure that project continues on schedule to a late spring/early summer 2013 opening.

The design team by contract will act as the owner's agent to 1) review the progress of construction, 2) review the quality of construction, 3) process clarification requests and product submittals, 4) approve contractor payment requests, 5) provide final inspection.

4. The applicant shall list the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Success and achievement will be measured substantively by SOHI's ability to adhere to the prospective timeline regarding the fundraising, site preparation, and construction of the Special Olympics Hawaii Sports Complex.

### **III. Financial**

#### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

Please see information provided on all attached pages, pursuant to legislative directive.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2011-2012.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$800,000	\$700,000	\$0	\$0	\$1,500,000

3. The applicant shall provide a listing of all other sources of funding that they are trying to obtain for fiscal year 2011-2012.

SOHI has recently commenced an ambitious but achievable capital campaign to raise funds for the Sports complex. SOHI has already received a \$1 million capital grant funding from the U.S. Dept. of Housing and Urban Development – Community Development Block Grant Program, with another proposal for the same amount pending; the U.S. Dept. of Agriculture – Rural Development Program; Hawaii-based private foundations such as Cooke Foundation, Ltd., Atherton Family Foundation and the Harry & Jeanette Weinberg Foundation; corporate foundations such as Bank of Hawaii Foundation, First Hawaiian Bank Foundation and Thomas J. Long Foundation, and smaller family trusts and foundations which support community initiatives such as SOHI. In addition we will solicit individual gift, vest pocket foundation gifts, corporate solicitations and a planned giving initiative to build an endowment for the building.

#### IV. Experience and Capability

##### A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

**Special Olympics Hawaii realizes that funds are tight in the current economy and only the most important projects can be funded. We would like to answer this question in two ways; our programmatic experience, and our experience with capital projects.**

##### PROGRAM:

Special Olympics Hawaii has coordinated with multiple venues and corporations to hold our various competitions. The first Summer Games was held in 1968. Totally run by volunteers until 1982, it has grown to be one of the most respected charities in Hawaii, being awarded the better Business Bureau Torch Award for ethics in business in 2008. (Small not for profit category – under 100 employees). A Ward research poll completed in

2003 showed that the 90% of the public was aware of Special Olympics Hawaii, and of that group SOHI had a 96% favorable rating (very favorable- 79%; somewhat favorable – 17%).

Special Olympics Hawaii is experienced in running year-round sports training and athletic competition to children and adults with intellectual disabilities. Currently 2,1075 athletes, from around the state, benefit from participation in the program.

We provide training and competition opportunities for every athlete, regardless of gender, age or ability. No matter what their ability level may be, we provide a program that benefits the athlete and their family.

Special Olympics Hawaii offers training and competition opportunities in 9 Official Olympic-type sports over 3 seasons. Official sports are offered statewide and include training, Area or Regional competition, and competition at one of the three state games which are the culmination of each season.

Special Olympics Hawaii is experienced in bringing the community together with people with disabilities, through our Unified Sports® events in Softball, Bocce, and Bowling. Unified® events allow athletes with and without intellectual disabilities to train & compete together. Our *Unified Sports®* program combines approximately equal numbers of Special Olympics athletes with non-disabled family members, friends and classmates on the same sports teams. *Unified Sports®* dramatically increases inclusion in the community by helping to break down barriers that have historically kept people with and without intellectual difficulties apart. Friends and family members of Special Olympics athletes are provided a valuable opportunity to participate as partners or coaches on the same team with their loved one with intellectual disabilities. Bonding and admiration deepens after hours of training and competing together.

Special Olympics Hawaii runs approximately 40 competitions yearly in the various sports offered throughout the year. The two largest are the Holiday Classic, held in early December, and the Summer Games, held Memorial Day weekend. Over 1,100 athletes and coaches, from Oahu, Maui, Molokai, Kauai, & the Big Island participate in each of these competitions. The State Summer Games has a budget of \$150,000 (not including approximately \$60,000 in airfare costs). While obviously a much smaller scale than the capital campaign, there needs to be complete coordination with many vendors for housing, meals, tents, transportation, facilities, volunteer groups, etc. The SOHI staff has a proven track record year after year of creating a seamless event that creates a welcoming environment for all athletes, families, and volunteers alike.

Special Olympics Hawaii highly experienced in recruiting and training over 6,000 volunteers yearly. Volunteers represent corporate sponsors, civic groups, military groups, or individuals. Volunteers serve in a variety of roles, from coaching to officiating, fundraising to Public Relations. Special Olympics Hawaii have jobs that take a 1-6 hour a week commitment to just coming out for the day.

Special Olympics Hawaii holds vision, dental, hearing, podiatry and fitness health screenings for our athletes at our Summer Games competitions in May, as well as routine screenings, including nutrition counseling throughout the year at our Medfest events. The screenings have shown how badly needed these services are, as statistics have proven that this population is one the most medically underserved populations.

In summary, SOHI is able to provide cost effective services to persons with intellectual disabilities through the experienced leadership in the organization, and the ability to coordinate great numbers of volunteers to reduce costs without hiring additional staff. Over 6,000 volunteers are used annually in the SOHI program. The most recent audit – 2009, showed that the dollar value of the donated volunteer services for coaches and officials (not including any other of the many volunteer duties) was valued at \$635,131.

CAPITAL CAMPAIGN EXPERIENCE:

The CEO of Special Olympics Hawaii manages a staff and volunteer base of over 6,000 people in the state of Hawaii. The Chairman of the Special Olympics Hawaii Board of Directors, Luke Yeh, is a Senior Vice President of Bank of Hawaii, with over nineteen years of experience in commercial banking, including thirteen years of business development and client management experience in the large corporate market.

SOHI has a board task force headed by Serge Krivatsy from Niu Associates LLC, and Alan Labbe from DR Horton who will review the proposals and make final recommendations to the board regarding the selection of the contractors and to provide oversight of all phases and aspects of the project. Both of these people are used to labor negotiations and managing projects of millions of dollars on a routine basis.

The following are the key leaders in SOHI that bring enormous expertise and experience to the project.

Officers of the Board:

Chair: Luke Yeh – Bank of Hawaii  
Vice Chairs: Todd Apo – Disney Corporation  
Chris Dey  
Secretary: Kelvin Shigemura – Armstrong Produce  
Treasurer: Garrett Taira – Vai Endo Realty LLC (formerly from Deloitte and Touche)  
Past Chair: Barry Whitfield - Tesoro

Members of the Board:

Bruce Bachle - Servco  
Patrick Hartnett – Farmer's Insurance  
Jeff Higashi – First Hawaiian Bank  
Peter Ho – Bank of Hawaii  
Jennifer Kagihara – Leeward Area Athlete  
BGen Dwight Kealoha – Better Business Bureau Hawaii

Serge Krivatsy – Niu Associates LLC  
Cory Kubota – Accuity LLP  
Alan Labbe – DR Horton  
Peter Luke – Insurance Investments  
Deputy Chief Randy Macadangdang – Honolulu Police Department  
Dr. Edison Miyawaki – Physician  
John Robinette – Matson Navigation (retired)  
Homelani Schaedel - Malu'ohai Resident's Association  
Martha Smith – Kapiolani Medical Center  
Dr. Susan Stewart – Parent – Physician  
Stephen Street – Parent – Attorney  
Bob Sumitomo – Deputy Director - City and County of Honolulu  
Shirley Swinney – Kapolei Community Development Corporation  
Dr. Lawrence Tseu – Dentist, retired  
Buzz Wo – CKW Financial Group

Emeritus Board:

Clint Churchill – The Estate of James Campbell  
Sandy Hartley – Parent – The Hartley Foundation  
Howard Karr – UH Board of Regents  
Rodney Shinkawa – Hawaii Banker's Association  
Allan Yasue – PricewaterhouseCoopers, retired

Also available to assist SOHI is Clint Churchill, past Campbell Estate Trustee who serve on our SOHI Emeritus Board, who has years of experience in land management.

SOHI has retained the services of a third party consultant, Group 70, with an extensive and successful record of Planning, and designing such projects. Established in 1971, Group 70 International, Inc. is an award-winning design firm of architects, planners, interior designers and asset managers. Its expertise covers master planning for major urban land holdings, conceptual design and development of resort communities and housing developments locally and abroad. In addition, Group 70's full service agency offers comprehensive support for commercial, educational and medical facilities. Group 70 offers expertise in the planning and design of sustainable and culturally appropriate developments. Group 70s staff of 86 includes cultural specialists and a team of LEED (Leadership in Energy and Environmental Design) accredited professionals. Group 70s mission is to foresee a sustainable future now: to conceive, conduct, complete and continue the best-in-class projects that demonstrate leadership in the global sustainability theater. In addition, SOHI has retained the services of Myerberg Shain for marketing, branding, training and fundraising for this project.

## **B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. Also describe how the facilities meet ADA requirements, as applicable.

**The SOHI Headquarters is not currently in the new facility. The new sports complex will be located on 2.5 acres of land, which will be leased through the Department of Hawaiian Homelands.**

**The Special Olympics Hawaii Sports Complex will include the following.**

- \*An indoor fitness center.
- \* Classrooms. The creation of a world class Sports Education and Family Center to offer information on developmental disabilities as well as health, fitness and sport to families and the community at large. This will also include a Library and Resource Center.
- \* Office facilities hosting Leadership training for Board, Organizational Management, Sports and Event Management, Volunteer Training and more.
- \* A Storage Facility for equipment needed for SOHI events.
- \* Outdoor Recreational Play Court and Hale.
- \* A Volunteer Hospitality and Gathering Area.

**Back-up soccer and bocce fields and sport-specific outdoor facilities for competitions/reducing costs for facility rentals. SOHI utilizes facilities throughout the island and scheduling conflicts inevitably occur.**

**The Special Olympics Hawaii Complex will be located in a perfect area for partnering with our neighbor organizations. It will be located near the Malama Learning Facility, and will be adjacent to the world-class Kroc Center. Because of the Kroc Center proximity, we anticipate a partnership that will eliminate any need for any duplication of facilities.**

## **V. Personnel: Project Organization and Staffing**

### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**Special Olympics Hawaii is administered by a President and CEO, who presides over a management team that includes as the Vice President of Sports, a VP of Area Services a Director of Volunteers,**

and other support staff. The CEO is reviewed and monitored annually by a governing Board of Directors comprised of thirty members, all highly respected and recognized persons within the community, who are responsible both for the direction and vision of the organization, and for the development and establishment of organizational policy and objectives. (Please see attached Board of Director listing)

Executive Director:

Nancy Bottelo, President and CEO will be responsible for ensuring that the project is built and operating in accordance with guidelines and timelines established by the Board of Directors. Article VI of the SOHI Bylaws states:

"The President and Chief Executive Officer shall be the official adviser to and executive agent of the Board of Directors and its Executive Committee. The President/CEO shall, as administrative head of the organization, exercise a general superintendence over all the affairs of SOHI, and bring such matters to the attention of the Board as are appropriate to keep it fully informed in meeting its policy-making responsibilities. Furthermore, the President/CEO shall have power, on behalf of the Board, to perform all acts and execute all documents to make effective the actions of the Board or its Executive Committee, and except as otherwise provided in these by-laws, shall be ex officio a member of all committees of the Board without power to vote. "

A Building Committee has been established. Nancy Bottelo, the President and CEO has been with Special Olympics Hawaii since 1983, first serving on its board of directors, and as the CEO since 1987. Since 1983 the organization has grown from an annual budget of \$300,000 to over \$2 million in 2009. The two Vice Presidents of the organization have been with our organization for 16 and 13 years each. In total, the entire SOHI staff (state and Area 6 full-time and 12 part-time staff) have over 150 years combined years of employment with Special Olympics Hawaii.

Chief Financial Officer:

Special Olympics Hawaii outsources the monthly financial reconciliation to the firm of the CPA agency of Carr Gouveia and Associates. Carr, Gouveia + Associates, Cpas, Inc is a private company located in Honolulu, HI. This company has an annual revenue of \$1,200,000 and employs a staff of approximately 12. All monthly financial statements are then reviewed by the Treasurer of the board of directors (formerly from the firm of Deloitte and Touche), approved by the executive committee of the board, and then sent to the entire board for approval. The Special Olympics Hawaii audit is done by an independent firm, Akamine Oyadomori and Kosaki.

V.P. of Sports: Oversees Games and manages all aspects of sports competition. Mr. Epstein is in charge of all coaches' education and training, Area and State-wide competitions, and training of the Games Competitions Committee volunteers. Mr. Epstein completed an internship in Sports Management and Promotion at the University of Virginia. He has been on staff as Special Olympics Hawai'i Sports Director for 16 years, and is certified as a Special Olympics Trainer in Games Management by Special Olympics Inc. Dan has been selected to serve as the Team USA Aquatics sports venue director for the 2011 World Games in Greece. He also serves as the Chairman of the International Sports Rules Advisor Council, and serves as an Asian Pacific Regional Trainer for Special Olympics Inc.

VP of Area Services: Nip Ho coordinates Area Programs and oversees Area Management Teams. Ms. Ho assists the Area with their fundraising efforts, strategic planning, and overall fiscal responsibility of the area and volunteers. Ms. Ho taught as a Special Education teacher for 6 years

and is certified for Special Education Birth-12<sup>th</sup> Grade regular Elementary Education and Physical Education. She also was instrumental in creating the first national Area Management Training Program, and the very first Toastmasters Club for Special Olympics athletes in the US.

**B. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organizational chart that illustrates the placement of this request.

Please see attached.

**VI. Other**

**A. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

**There is no litigation pending. Special Olympics Hawaii has never been involved in any litigation since its inception in 1968.**

**B. Licensure or Accreditation**

Specify any special qualifications, including but not limited to licensure or accreditation that applicant possesses relevant to this request.

**SOHI is fully authorized and accredited by Special Olympics Inc (SOI), located in Washington DC. Accreditation is done every two years, and includes both written documentation as well as a formal visitation from SOI. SOHI must maintain an extremely high standard to receive the Level I accreditation, and has done so every year since the current CEO has been with the organization.**



**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2011 to June 30, 2012)

App

Special Olympics Hawaii, Inc.

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>Non State Gov't Sources (b)</b>	<b>Pvt Insts. (c)</b>	<b>Indiv. (d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Planning & Design		657,000		
10. Land Acquisition				
11. Construction	1,500,000	1,200,000	3,000,000	2,843,000
12. Equipment			800,000	
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>1,500,000</b>	<b>1,857,000</b>	<b>3,800,000</b>	<b>2,843,000</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>	<b>1,500,000</b>			
<b>TOTAL (A+B+C+D+E)</b>	<b>1,500,000</b>	<b>1,857,000</b>	<b>3,800,000</b>	<b>2,843,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	1,500,000	Nancy Botteio 808-943-8808 ext 22		
(b) Non-State Gov't Sources	1,857,000	[REDACTED]		
(c) Private Institutions	3,800,000	[REDACTED]		
(d) Individual Source	2,843,000	Signature of Authorized Official _____ Date _____		
<b>TOTAL BUDGET</b>	<b>10,000,000</b>	Nancy Botteio, President & CEO Name and Title (Please type or print)		

## BUDGET JUSTIFICATION PERSONNEL - SALARIES AND WAGES

Applicant: Special Olympics Hawaii, Inc.

Period: July 1, 2011 to June 30, 2012

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				

JUSTIFICATION/COMMENTS:

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: \_\_\_\_\_ Special Olympics Hawaii, inc. Period: July 1, 2011 to June 30, 2012

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

Applicant: Special Olympics, Inc.

Period: July 1, 2011 to June 30, 2012

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2009-2010	FY: 2010-2011	FY:2011-2012	FY:2011-2012	FY:2012-2013	FY:2013-2014
PLANING AND DESIGN		657,000				
LAND ACQUISITION						
DESIGN						
CONSTRUCTION		943,000	1,500,000	1,500,000	4,600,000	
EQUIPMENT					800,000	
<b>TOTAL: 100000</b>		<b>1,600,000</b>	1,500,000	1,500,000	5,400,000	
<p><b>JUSTIFICATION/COMMENT</b> This is a capital project will assist in the relocation and expansion of key programs to Kapolei</p> <p align="center">The project is shovel ready and is prepared to engage as soon as the State funds are released.</p>						

**DECLARATION STATEMENT  
APPLICANTS FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

For a grant or subsidy used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Special Olympics Hawaii, Inc.



(Signature)

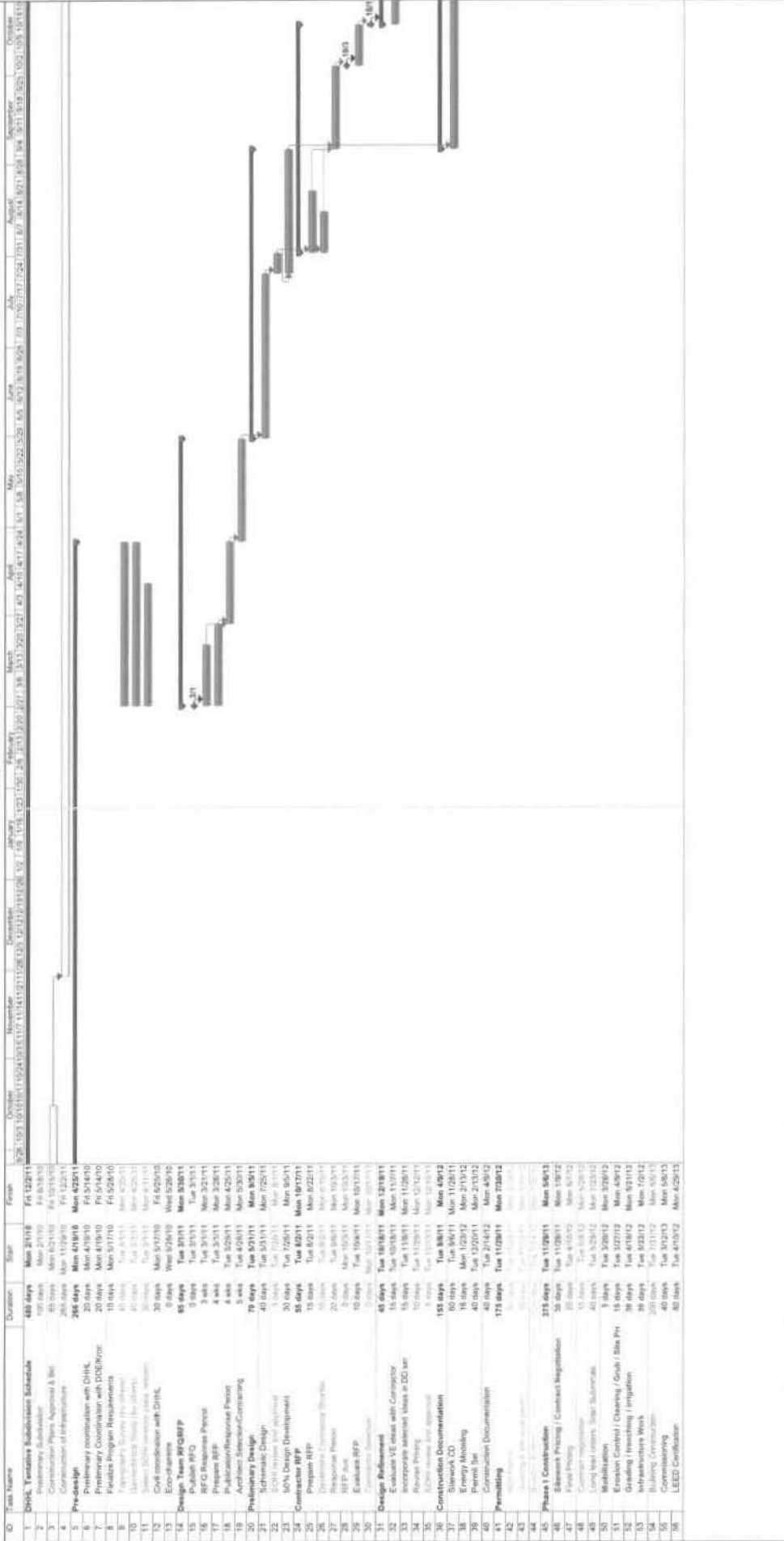
January 28, 2011

(Date)

Nancy Bottelo  
(Typed Name)

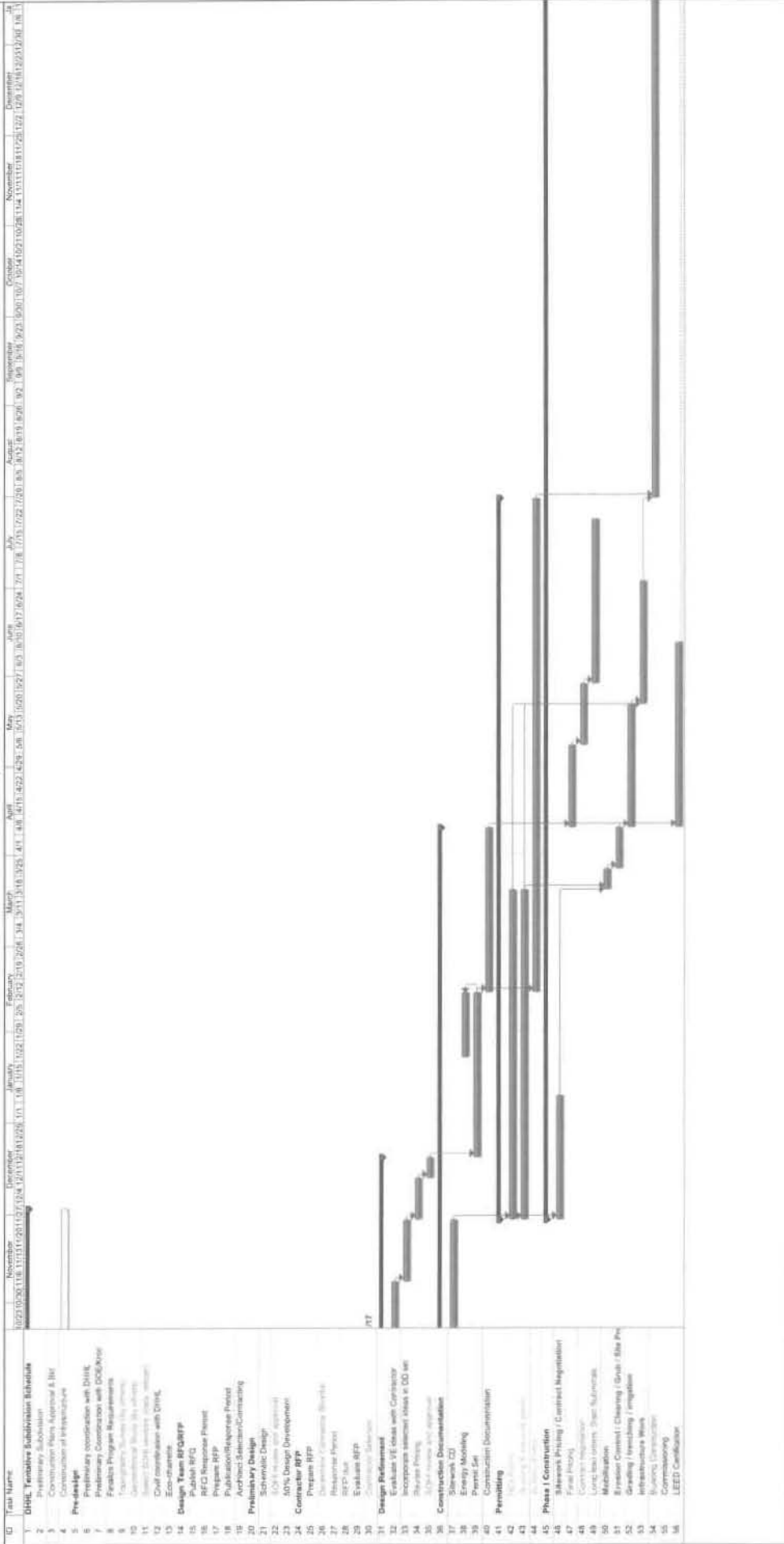
President and CEO  
(Title)

**EXHIBIT 1**  
**Special Olympics Hawaii**  
Preliminary Schedule



ID	Task Name	Duration	Start	Finish
1	DHLE, Vertical Submittals Schedule	48 Days	Mon 2/19/20	Fri 4/22/20
2	Preliminary Submittals	100 Days	Mon 2/19/20	Fri 6/18/20
3	Construction Approval & Bid	365 Days	Mon 11/26/20	Fri 11/25/21
4	Construction of Infrastructure	265 Days	Mon 4/19/20	Fri 5/14/20
5	Pre-design	20 Days	Mon 4/19/20	Fri 5/14/20
6	Primary Coordinator with DHLE	20 Days	Mon 4/19/20	Fri 5/14/20
7	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
8	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
9	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
10	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
11	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
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23	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
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25	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
26	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
27	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
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29	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
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31	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
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42	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
43	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
44	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
45	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
46	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
47	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
48	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
49	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
50	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
51	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
52	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
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54	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
55	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
56	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
57	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
58	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
59	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20
60	Finalize Program Requirements	10 Days	Mon 3/17/20	Fri 5/28/20

**EXHIBIT 1**  
**Special Olympics Hawaii**  
 Preliminary Schedule



Requested by: (GROUP) TO INTERNATIONAL  
 Project Schedule: SOHI\_050710\_4.v1  
 Date: Tue 12/5/23

Owner: Tasks = RED, Contractor Tasks = GREEN, Regulatory Tasks = YELLOW

Legend:  
 Progress: Green bar  
 Pending: Yellow bar  
 Completed: Grey bar  
 Milestone: Diamond icon  
 Summary: Thick black line  
 Project Summary: Thin black line  
 External Tasks: Dashed line  
 External Milestone: Diamond icon  
 Complete: Grey bar with checkmark

## Special Olympics Hawaii 2010 Board of Directors

### Officers of the Board:

Chair: Luke Yeh – Bank of Hawaii  
Vice Chairs: Todd Apo – Disney Corporation  
Chris Dey  
Secretary: Kelvin Shigemura – Armstrong Produce  
Treasurer: Garrett Taira – Vai Endo Realty LLC  
Past Chair: Barry Whitfield - Tesoro

### Members of the Board:

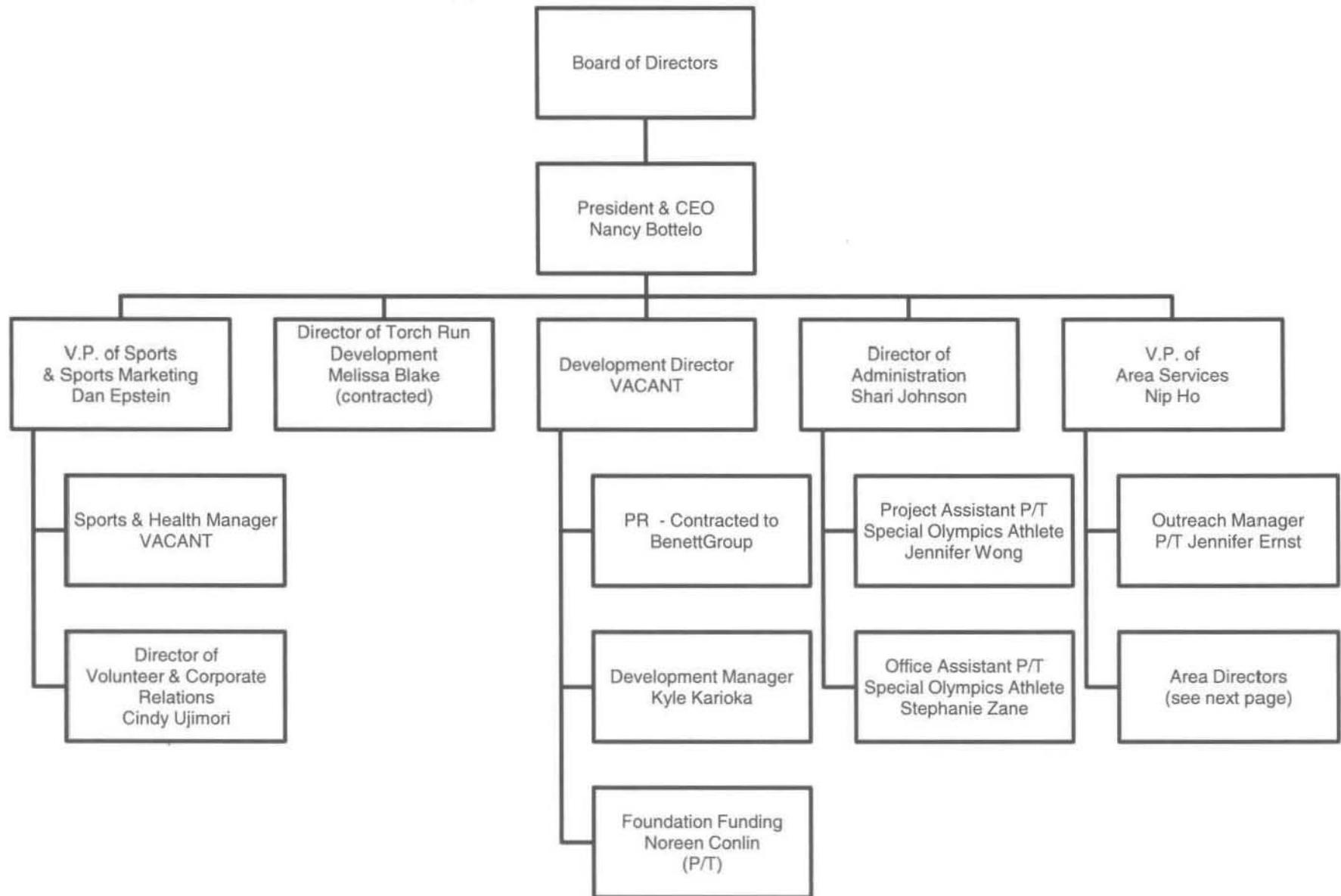
Bruce Bachle - Servco  
Patrick Hartnett – Farmer’s Insurance  
Jeff Higashi – First Hawaiian Bank  
Peter Ho – Bank of Hawaii  
Jennifer Kagihara – Leeward Area Athlete  
BGen Dwight Kealoha – Better Business Bureau Hawaii  
Serge Krivatsy – Niu Associates LLC  
Cory Kubota – Accuity LLP  
Alan Labbe – DR Horton  
Peter Luke – Insurance Investments  
Deputy Chief Randy Macadangdang – Honolulu Police Department  
Dr. Edison Miyawaki – Physician  
John Robinette – Matson Navigation (retired)  
Homelani Schaedel - Malu'ohai Resident's Association  
Martha Smith – Kapiolani Medical Center  
Dr. Susan Stewart – Parent – Physician  
Stephen Street – Parent – Attorney  
Bob Sumitomo – Deputy Director - City and County of Honolulu  
Shirley Swinney – Kapolei Community Development Corporation  
Dr. Lawrence Tseu – Dentist  
Buzz Wo – CKW Financial Group

### Emeritus Board:

Clint Churchill – The Estate of James Campbell  
Sandy Hartley – Parent – The Hartley Foundation  
Howard Karr – UH Board of Regents  
Rodney Shinkawa – Hawaii Banker’s Association  
Allan Yasue – PricewaterhouseCoopers, retired



# Special Olympics Hawaii Organizational Chart



# SOHI Area Directors

V.P. of Area Services  
Nip Ho

County of Maui  
Regional Director  
Adrienne Laurion  
(P/T)

Kauai Area Director  
Jocelyn Barriga  
(P/T)

West Hawaii  
Area Director  
David Ross  
(P/T)

Oahu  
Area Directors

Molokai  
Area Assistant  
Rita Kalahiki  
(P/T)

Island of Lanai  
Area Assistant  
VACANT

East Hawaii  
Area Director  
Dee Cowdry  
(P/T)

Leeward Oahu  
Olga Goo  
(P/T)

Windward Oahu  
Nip Ho (interim)  
(P/T)

Honolulu/Central  
Cara Iverson