

House District 14/15/16

Senate District 7

THE TWENTY-SIXTH LEGISLATURE
HAWAI'I STATE LEGISLATURE
APPLICATION FOR GRANTS & SUBSIDIES
CHAPTER 42F, HAWAI'I REVISED STATUTES

Log No: 57-C

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

SUBSIDY REQUEST

Rec'd JAN 28 2011

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN):

DAGS

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Dba: **Kauai Economic Opportunity, Inc.**

Street Address: **2804 Wehe Road, Lihue, HI 96766**

Mailing Address: **2804 Wehe Road, Lihue, HI 96766**

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name CELIA MELCHOR-QUESTIN

Title Nutrition Services Director

Phone # 808-2454077

Fax # 808-2457476

e-mail keo@keoinc.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

ADDITIONAL FUNDS FOR THE LAND ACQUISITION FOR KAUAI ECONOMIC OPPORTUNITY, INC.'S FOOD SERVICE PROGRAM/COMMUNITY ENTERPRISE KITCHEN

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FY 2011-2012 \$ 874,004.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$300,000.00 (appropriated, not released as of this date)
 FEDERAL \$ 0
 COUNTY \$ 0
 PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

MABEL FERREIRO-FUJIUCHI/CEO
NAME & TITLE

DATE SIGNED

ORIGINAL

**Application for Grant and Subsidies
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Application for Grants and Subsidies

I. Background and Summary

Kauai Economic Opportunity, Incorporated (KEO) is a 501 (C) 3 private non-profit agency that was incorporated on March 16, 1965. The agency began as a local community action program under the support of the Office of Economic Opportunity Act of 1965. KEO is a multi-purpose organization with funding from a variety of sources. Over the past 45 years, the Agency has generated and fiscally administered millions of dollars of Federal, State, County of Kauai, and private funds. The Agency is the only human services organization on Kauai, whose purpose is to provide a wide range of services and activities that alleviate the conditions of poverty and allow low-income families and individuals to attain social and economic self-sufficiency.

KEO has administered a variety of community service programs such as: Title XX Home Management and Chore Services, Consumer Education, Emergency Food and Medical Services, Economic Development, Transportation, Child Care, Language Arts Multicultural Program, Head Start, Emergency School Aide Act, Elderly Nutrition and Wellness Programs, Shoppers Program for the Elderly and Disabled, Horticulture, Employment Training, Family Development, Family Development for Immigrants and Refugees, Family and Youth Services, Persons-In-Need Grants, Lokahi Pacific - Kauai Business Loan Program, a Community Anti-Crime Program, Mediation Program, Legal Services, Group Homes for Mentally and/or Physically Challenged Adults, Wilson P. Cannon Youth Volunteer Program, Homeless Programs (Emergency Shelter and Transitional Housing), Horticulture, After School Program, Medicare Prescription Drug Discount Card Program, and other programs for the disabled, Hurricane Relief, EnhanceFitness and Food Services. KEO has further executed the acquisition and completed construction projects addressing specific needs.

As a private, non-profit agency, KEO has been able to operate with a reduced overhead and has been able to accomplish tasks that are difficult for government agencies to accomplish. KEO has been creative in utilizing its resources, is cost conscious and maintains a high level of accountability of funds (stringent reporting requirements, contracts outside audits annually, and is periodically audited by the State of Hawaii). The Agency uses volunteers extensively in the Nutrition and Mediation Programs. KEO has aggressively sought and received a multitude of service programs for needy clientele and has been able to offer its clients many services at one place in a more economical fashion, unlike a single purpose, single program agency.

The goal is to obtain additional funding for the acquisition of land AND the construction or purchase or renovation of a building for a Food Service kitchen and Community Enterprise kitchen. We were able obtain an appropriation, not yet released, in the amount of \$300,000 for this same purpose but this is not enough to cover the full expenses, The Food Service Program serves around 180,000 meals annually, to Kauai's frail and disabled elderly residents 60 years and older and to pre-school children, teenagers, mentally and physically challenged individuals to promote their health and well being.

Providing a vital service, the program enables homebound elderly to remain self-sufficient at home, a lower cost alternative to institutionalization. The Food Service Program presently provides meals not only for the elderly individuals on the Home-Delivered Meals Program but also provides meals for the following target population all over the County of Kauai:

- Elderly Clients in the County of Kauai's Congregate meal program
- Pre-school children enrolled in the Head Start program
- Kupuna in the Alu Like Homebound Meals Program
- Kupuna who attend the Alu Like Centers at Anahola and Waimea
- Pre-School students attending five (5) different Early Learning Centers
- Elderly who attend Wilcox Adult Day Care (Alzheimer) Center Program
- Manaolana Emergency Homeless Shelter
- Elderly who are registered with the State of Hawaii Medicaid program
- Students enrolled in the County of Kauai's Summer Enrichment Program
- Adults who attend programs provided by Association of Retarded Citizens

KEO started the very first nutritional meals for the elderly low-income in Kapaa in a congregate site in Kapaa in 1971 and has continued its services up to the present.

As the Community Action Agency on Kauai, KEO, Inc. is held to high standard of Performance and Measures which consists of 6 National Goals and 12 National Performance Indicators. In addition, to program specific outcomes, KEO's performance is measured according to the National Indicators and Outcomes as follows:

- Goal 1. Low-income people become more self-sufficient. (Family)
National Performance Indicator 1.1 – Employment
National Performance Indicator 1.2 – Employment Supports
National Performance Indicator 1.3 – Economic Asset Enhancement and Utilization
- Goal 2. The conditions in which low-income people live are improved. (Community)
National Performance Indicator 2.1 – Community Improvement and Revitalization
National Performance Indicator 2.2 – Community Quality of Life and Assets
- Goal 3. Low-income people own a stake in their community. (Community)
National Performance Indicator 3.1 – Civic Investment
National Performance Indicator 3.2 – Community Empowerment through Maximum Feasible Participation
- Goal 4. Partnerships among supporters and providers of services to low-income people are achieved. (Agency)
National Performance Indicator 4.1 – Expanding Opportunities through Community-Wide Partnerships
- Goal 5. Agencies increase their capacity to achieve results. (Agency)
National Performance Indicator 5.1 – Broadening the Resource Base
- Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other support systems. (Family)
National Performance Indicator 6.1 – Independent Living

National Performance Indicator 6.2– Emergency Assistance

National Performance Indicator 6.3– Child and Family Development

For this project specifically, the National Goals and Performance Indicators are:

Goal 2. The conditions in which low-income people lives are improved.
(Community)

National Performance Indicator 2.1– Community Improvement and Revitalization

Goal 6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other support systems. (Family)

National Performance Indicator 6.1– Independent Living

This Proposal will also be able to contribute to the economy. At present, KEO is renting a space from the Immaculate Conception Church. The rent is one of the major expenses of the Food Service Program. Without the rent, food prices could be reduced and this will enable our clients to spend the extra income for other things that will help enhance the existing economy. More affordable food prices will lead to more clients that could benefit from nutritional meals.

II. Service Summary and Outcomes

The goal of the Food Service kitchen targets both the transitional elderly who tend to be healthier and* better off economically and also the young individuals from underprivileged homes whose one meal provided by KEO may very well be the only hot, well balanced meal they receive for the day. Good nutrition is a major factor in keeping seniors and youngsters healthy. Food alone is not the key to a longer and healthier life. Good nutrition should be a part of an overall healthy lifestyle, which also includes regular exercise, not smoking or drinking alcohol excessively, stress management and limiting exposure to environmental hazards. And no matter how well one eats, genes also play a big part in a person's risk for certain health problems. But often people underestimate the influence of how and what a person eats. It has been recognized as an essential component in disease prevention and affects a person's overall general well being. Persons 60 years and older and younger individuals often lack good nutrition because of the following reasons: 1) limited income; and 2) lack of skills to select and prepare nourishing well-balanced meals.

Meals prepared by KEO's Food Service Program are USDA approved and meet the 33 1/3 Recommended Dietary Requirements for adults and children. The meals that are provided are:

- Appealing and attractive to adults and children
- Served in clean and pleasant settings
- Approved by a Registered Dietician and meet, at a minimum, nutrition requirements established by local, state and federal statutes and regulations
- Offer a variety of fruits and vegetables
- Served with only low-fat and fat-free milk and nutritionally-equivalent non-dairy alternatives (as defined by USDA; and
- Include grains that are, at a minimum, whole grain.

As a non-profit serving the community, KEO's Food Service program has been able to keep the meals economically affordable for the all the programs, assisting under-privileged individuals in order to serve the maximum number of participants. Approximately 700 meals are delivered throughout the island of Kauai – from Kekaha on the Westside to Hanalei on the Northshore daily. During summer time, the existing kitchen cannot accommodate meals requested for summer programs due to capacity limitations. With the new kitchen, KEO will be able to service special requests.

The Community Enterprise kitchen will be available as an additional aspect of this project during the “down time” of the kitchen regular operations to qualified entrepreneurs throughout the Island. These entrepreneurs will work with KEO personnel to make their program prosper and become successful. The Community Enterprise kitchen will provide an opportunity for people, who may be unable to lease property on their own, to use the kitchen facilities (at a minimal cost) to start their small businesses. The Community Enterprise Kitchen program will provide low-income entrepreneurs with financial and

technical help as they grow and expand their businesses. Assistance will include learning business practices, financial and technical help as they grow and expand their businesses. The goal of the program is to provide entrepreneurs with the tools to develop their new and/or existing businesses. This way, these entrepreneurs will be able to contribute to the enhancement of the economy and at the same time, provide employment to other people.

Incubators make it financially possible for a start-up food manufacturer to take advantage of available professional kitchen space while they grow their business. Most start-up food enterprises begin in a home kitchen. Once the final recipe is ready for the marketplace, the home kitchen is a liability. New business owners cannot obtain the necessary licensing from the state or product liability insurance for the manufacture and sale of a product made in a home kitchen. Legally they must manufacture their product from a professional kitchen.

The proposed certified kitchen will provide professional standard ovens, refrigerators, freezers, mixers, food processors, worktables, pots and pans, utensils and locked storage space.

KEO is requesting a grant of \$ 874,004.00. The requested grant will enable KEO to negotiate land purchase and the construction, purchase or renovation of a new or existing building for a certified kitchen for the Food Service program and for the Community Enterprise Kitchen programs. The grant will enable KEO to bring to reality this much needed service.

The certified kitchen is very much in demand on Kauai since there are no available facilities for small startup businesses to use. Having a certified Community Enterprise Kitchen program will not only vitalize the economy of Kauai but it will provide opportunities for many underprivileged individuals. The enterprise kitchen will be made available to qualified entrepreneurs throughout the Island. KEO personnel will help to make their businesses prosper and become successful. The enterprise kitchen will provide an opportunity for people, who may be unable to lease property on their own, to use the kitchen facilities (at a minimal cost) to start their small businesses. The enterprise Kitchen program will provide low-income entrepreneurs with financial and technical help as they grow and expand their businesses. Assistance will include learning business practices, financial and technical help as they grow and expand their businesses. The goal of the program is to provide entrepreneurs with the tools to develop their new and/or existing businesses.

During the fiscal year after completion of the kitchen, KEO's Community Enterprise kitchen program will provide:

1. Eligible participants/entrepreneur a space and operation time to produce their products.
2. Assistance for the entrepreneurs to develop a "business plan"
3. Assistance in bookkeeping training
4. Assistance in executing vendor contracts

5. Assistance in marketing the product(s)

To ensure quality, KEO's internal reporting procedures require monthly reporting of program progress towards performance goals and objectives, The written report include statistical and narrative sections. Actual accomplishments (number of clients served) are documented and compared with the goals and any deviation could be worked out to ensure quality and timely accomplishment of the project. The reports are reviewed during management meetings to ensure that the performance outcomes are met. Financial meetings are also done monthly to make sure that the project is within budget.

KEO follows reporting guidelines specially in identifying realistic and achievable goals for the program. Surveys will be developed to determine that the Kitchen is producing the necessary meals for the clients and that the business entrepreneurs are being assisted with their business.

III. Financial

Budget

1. Applicable budget pages are complete and are attached
2. Below is the anticipated quarterly funding requirements for the fiscal year 2011-2012 for this project.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$300,000.00	\$200,000.00	\$200,000.00	\$174,004.00	\$874,004.00

IV. Experience and Capability

A. Necessary Skills and Experience

KEO has initiated and administered the Elderly Nutrition program since 1974, providing nutritious USDA meal service for the elderly 60 years or over, either in a congregate group setting or delivered to their home. Since its inception in 1974, The Elderly Nutrition Program has evolved into the Food Service program which not only provides meals to the elderly but also provides meal service for pre-school aged children, for children enrolled in Summer Fun activities, and for the homeless people. The Food Service Program serves around 180,000 meals annually.

KEO initiated and administered a mini Community Enterprise Commercial Kitchen. There were many requests from community entrepreneurs but due to the size of the current kitchen, KEO was not able to accommodate all of the small business owners. Small business owners have used the kitchen for operating a Hot Dog Concession Stand at Home Depot and another owner used the kitchen to prepare Kauai Shrimps which she sold off of her mobile restaurant. Currently, there had been requests for the use of the kitchen which cannot be accommodated because KEO has also increased the use of the kitchen with more individuals being served. There is a definite need for this service and KEO is able to expand this program for the community.

Kauai Economic Opportunity, Inc. is the only human services organization in the County of Kauai and has been in operation for the last 45 years. It currently manages 31 community service programs that focus on un-served and underserved communities, individuals, and families who qualify under the Agency's eligibility requirements. These are programs and projects that address the needs of the low-income, homeless, elderly, pre-school children, at-risk youth, immigrants, jobless and the mentally and physically challenged persons.

Existing Contracts for this year include the following:

- Contracting Agency : Agency on Elderly Affairs
Program Title : Home Delivered Meals – Federal Funds
Contract Period : 2010 – 2011
Funding Amount : \$319,024
Performance Goals : To serve 39,878 home-delivered meals to elderly clients

- Contracting Agency : Agency on Elderly Affairs
Program Title : Home Delivered Meals – State Funds
Contract Period : 2010 – 2011
Funding Amount : \$133,040
Performance Goals : To serve 16,630 home-delivered meals to elderly clients

- Contracting Agency : Agency on Elderly Affairs
Program Title : Congregate Meals

Contract Period : 2010 – 2011
Funding Amount : \$75,000
Performance Goals : To serve 11,538 meals to elderly clients in different sites

- Contracting Agencies : Pre-schools (5 Head Start, 2 KEO, Punana Leo, Hongwanji, KCC-ECDC)
Contract Period : 2010-2011
Funding Amount : It varies
Performance Goals : To serve breakfast and lunch to pre-school students/children
- Contracting Agencies: Other Adult Daycares (Medicaid, Alu Like, Wilcox, ARC)
Contract Period : 2010-2011
Funding Amount : It varies
Performance Goals : To serve lunch to adult participants
- Contracting Agency : Mana Olana Homeless Shelter
Contract Period : 2010-2011
Funding Amount : It varies
Performance Goals : To serve dinner to 19 clients of the Shelter

B. Facilities

Currently, the Food Service staff prepares the meals at the Food Service Kitchen located at 3343 Kanakolu Street, Lihue, Hawaii. This is a rental property, which is old and obsolete with outdated equipment and facilities hampering efficiency both in production and energy. The kitchen meets the Department of Health’s licensing requirements and is re-certified bi-annually. The meals are individually packed by program staff and volunteers and delivered to individual homes throughout Kauai.

Other meals are packed in “bulk” and delivered to specific congregate meal sites, like the Neighborhood Centers (Kekaha, Waimea, Kaumakani, Koloa, Lihue, and Kilauea), Head Start Centers, Day Care Centers and other sites.

With the requested funding, Kauai Economic Opportunity, Inc. will be able to actively pursue the purchase of property to build the proposed Food Service Kitchen and Community Enterprise kitchen. If granted, the amount paid for rent now can be programmed into direct services instead. Current costs are about \$5,000.00 to \$6,000.00 per month for space and utilities and are facing obsolescence.

We have researched commercial property available on Kauai and within the Lihue area, we know of two possible properties – one for land only for approximately \$600,000.00 and another “warehouse type” facility for approximately \$900,000.00 - \$1,000,000.00. It is KEO’s plan to go green as much as possible with this new kitchen. Construction will include a solar heater and all equipment requested will be energy-efficient equipment.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The Food Service and Community Enterprise kitchen programs will be administered under the KEO Nutrition Services Component. Staffing will consist of a Nutrition Services Director, Coordinator, Enterprise Coordinator, Food Service Coordinator, Cooks, Prep Cooks and administrative staff (CEO, Fiscal, clerical, planner).

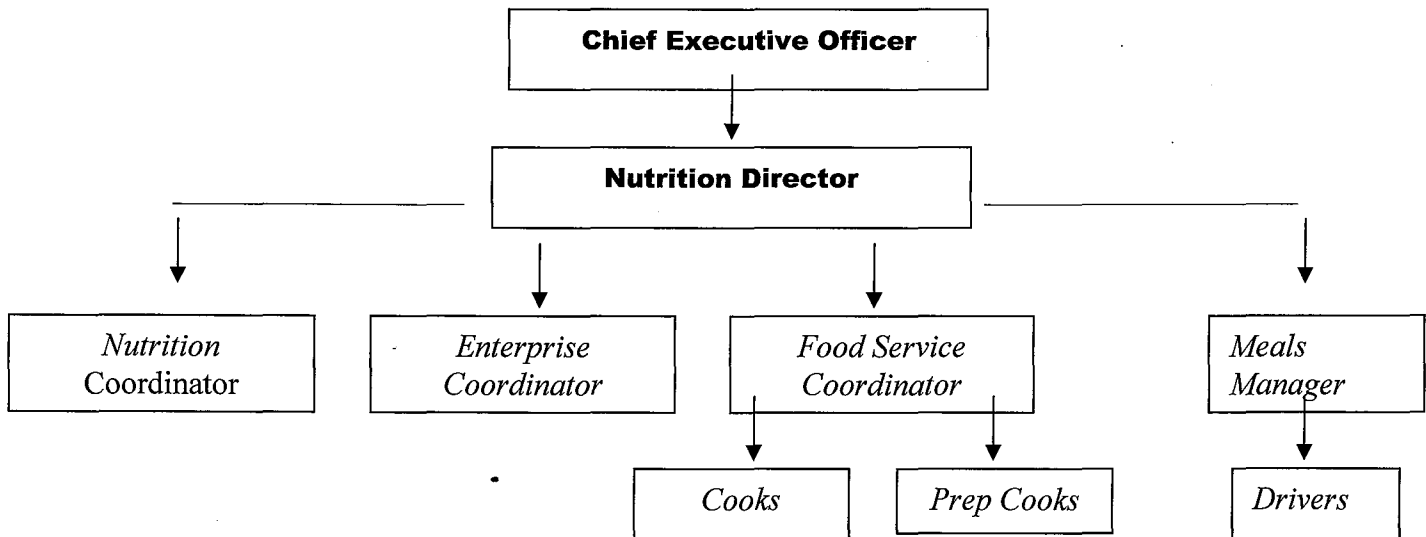
KEO has administered the Food Services program since its inception in 1974 and it has trained staff who are experienced in the food industry. A pre-screening of all potential KEO employees is conducted and the following standards have to be met:

- Pre-employment Physical
- Drug Screen
- TB Screen
- Criminal Conviction Record Check
- Clean Traffic Abstract

KEO's experienced staff and extensive internal resources contribute to program operation and enhancement. The Nutrition Services Director is responsible for on-going training of the program staff. This includes but is not limited to regular staff meetings, training in emergency procedures, CPR/First Aid, Case Management, Client Assessments, Food Safety and Sanitation, Meeting the Needs of the Elderly, Resources in the Community, Defensive Driving, attending other agency workshops related to the Food Service and training sessions required by the county and state.

B. Organization Chart

Program Chart:



See attached for the Organization-wide chart.

VI. Other

A. Litigation

NOT APPLICABLE

B. Licensure or Accreditation

CERTIFIED AS A COMMERCIAL KITCHEN BY THE DEPARTMENT
OF HEALTH

**DECLARATION STATEMENT
APPLICANTS FOR GRANTS AND SUBSIDIES
CHAPTER 42F, HAWAII REVISÉD STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

(Typed Name of Individual or Organization)

(Signature)

(Date)

MaBel Ferreiro-Fujiuchi

(Typed Name)

Chief Executive Officer

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS
(Period: July 1, 2011 to June 30, 2012)

Applicant: Kauai Economic Opportunity, Incorporated

BUDGET CATEGORIES	Total State Funds Requested (a)	(b)	(c)	(d)
A. PERSONNEL COST				
1. Salaries	\$26,406			\$26,406
2. Payroll Taxes & Assessments				\$0
3. Fringe Benefits	\$7,802			\$7,802
TOTAL PERSONNEL COST	\$34,208			\$34,208
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9 Admin	\$23,297			\$23,297
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	\$23,297			\$23,297
C. EQUIPMENT PURCHASES	\$116,500.00			\$116,500.00
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	\$700,000.00			\$700,000.00
TOTAL (A+B+C+D+E)	\$874,004			\$874,004
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	874,004	Celia Melchor-Questin	808-245-4077	
(b)		Name (Please type or print)	Phone	
(c)		Signature of Authorized Official	Date	
(d)		MaBel Ferreiro-Fujiuchi/Chief Executive Officer		
TOTAL REVENUE	874,004	Name and Title (Please type or print)		

**BUDGET JUSTIFICATION
PERSONNEL-SALARIES AND WAGES**

Applicant: Kauai Economic Opportunity, Incorporated

Period: July 1, 2011 to June 30, 2012

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME BUDGETED TO REQUEST B	TOTAL SALARY BUDGETED IN REQUEST A x B
Project Director	1	\$34,022	10.00%	3,402
Coordinator	1	\$23,004	100.00%	23,004
TOTAL:				26,406
JUSTIFICATION/COMMENTS:				

**BUDGET JUSTIFICATION
PERSONNEL-SALARIES AND WAGES**

PERSONNEL FRINGE:

26,406 FICA	7.65%		2,020	
26,406 State unemp	1.21%		320	
26,406 TDI	0.800%		211	
26,406 Workers Comp	2.50%		660	
26,406				3,195
26,406 Retirement	6%		1,584	
471 Health Ins	12.00	1.10	6,217	7,802

Note
 sheet
 for
 fringe

Applicant: Kauai Economic Opportunity, Incorporated

Period: July 1, 2011 to June 30, 2012

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME BUDGETED TO REQUEST B	TOTAL SALARY BUDGETED IN REQUEST A x B
CEO	1	94,496	5.00%	\$ 4,725
Fiscal Officer	1	74,064	5.00%	\$ 3,703
Administrative Officer	1	55,749	5.00%	\$ 2,787
Planner	1	0	5.00%	\$ -
Accountant	1	25,630	5.00%	\$ 1,282
Account Clerk	1	35,541	5.00%	\$ 1,777
Administrative Clerk	1	19,383	5.00%	\$ 969
Intaker Worker	1	21,924	5.00%	\$ 1,096
Janitorial	1	24,480	5.00%	\$ 1,224
			45.00%	\$ -
				\$ -
TOTAL:				17,563
JUSTIFICATION/COMMENTS:				

WORK SHEET

ADMIN FRINGES

17,563	FICA	7.65%		1,344	
17,563	State unemp	1.21%		213	
17,563	TDI	0.800%		141	
17,563	Workers Comp	2.5000%		439	
17,563	Retirement	6%		1,054	
17,563					
471	Health Ins	12.00	0.45	2,543	
				5,733	5,734
					17,563
					23,297

BUDGET JUSTIFICATION- EQUIPMENT AND MOTOR VEHICLES

Applicant: Kauai Economic Opportunity, Incorporated

Period: July 1, 2011 to June 30, 2012

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Ice Maker	1	\$6,000.00	\$6,000.00	0
4-Compartment Sink with disposal	1	\$6,500.00	\$6,500.00	0
Diswashing machine	1	\$5,000.00	\$5,000.00	0
Food Warmer	1	\$6,000.00	\$6,000.00	0
Preparation tables	5	\$600.00	\$3,000.00	0
Convection ovens	3	\$8,000.00	\$24,000.00	0
Food Prep Equipment (pots,pans,fryers,steamers,scales,etc)	1	\$15,000.00	\$15,000.00	0
Serving counter	1	\$2,000.00	\$2,000.00	0
Cabinets	5	\$2,000.00	\$10,000.00	0
Meat slicer, Food processor	1	\$5,000.00	\$5,000.00	0
Gas Salamander	1	\$3,000.00	\$3,000.00	0
Office chair, table	2	\$500.00	\$1,000.00	0
Air-conditioner	1	\$30,000.00	\$30,000.00	0
			\$ -	0
TOTAL:	24		\$ 116,500.00	0
JUSTIFICATION/COMMENTS:				

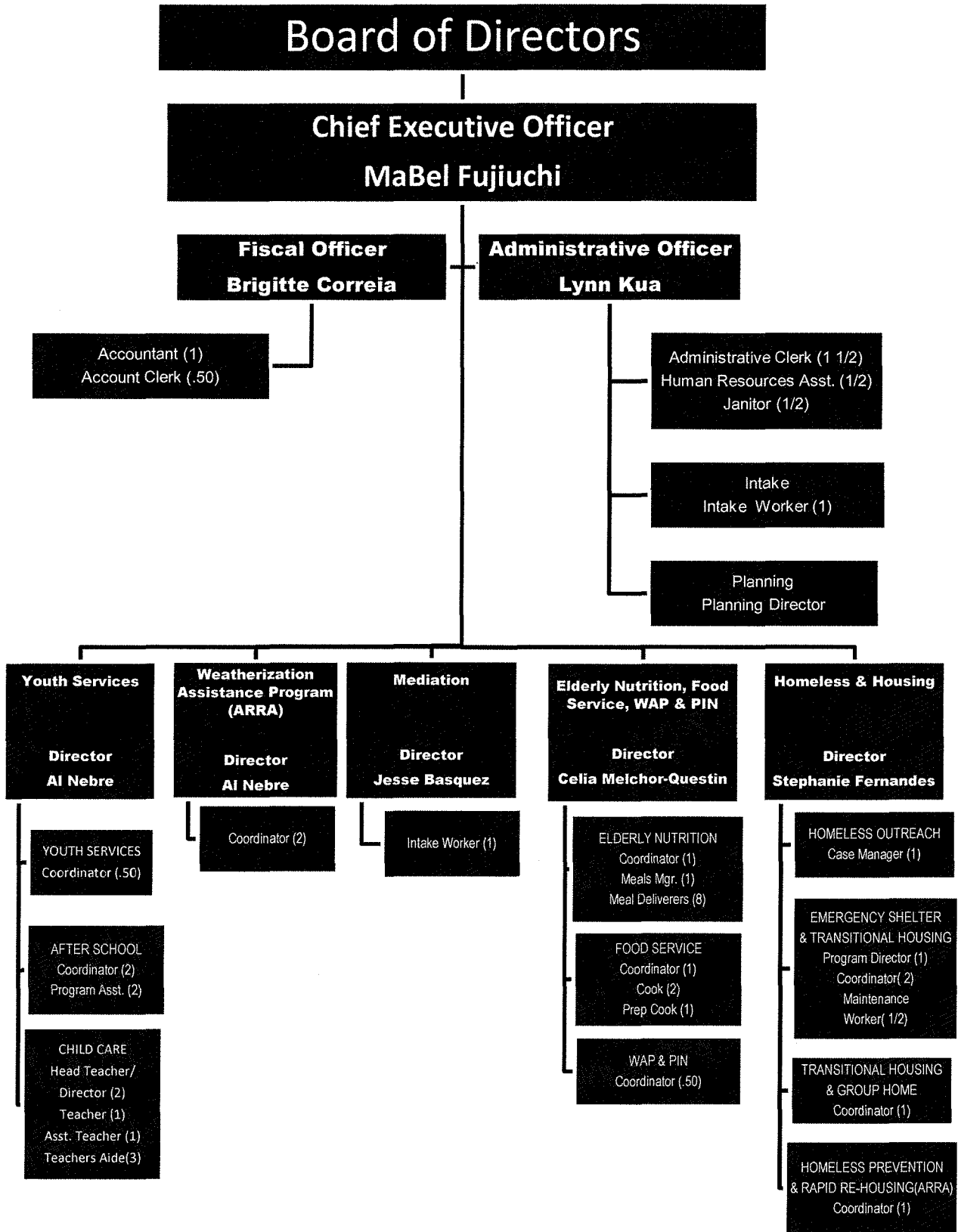
**BUDGET JUSTIFICATION
CAPITAL PROJECT DETAILS**

Applicant: KAUAI ECONOMIC OPPORTUNITY, INCORPORATED

Period: July 1, 2011 to June 30, 2012

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY:2008-2009	FY:2009-2010	FY:2010-2011	FY:2011-2012	FY:2011-2012	FY:2012-2013
PLANS				\$25,000.00		
LAND ACQUISITION		300,000		\$150,000.00		
DESIGN				\$25,000.00		
CONSTRUCTION/BUILDING ACQUISITION				\$500,000.00		
TOTAL:		300,000		\$700,000.00		
JUSTIFICATION/COMMENTS:						

Kauai Economic Opportunity, Incorporated



STATE HOMELESS STIPEND PROGRAM –

Mana'olana, Lihue Court and Puhi transitional housing sites provides safe & decent shelters for up to 24 months & assistance towards permanent housing by addressing obstacles which prevent homeless persons from obtaining & retaining permanent housing through a coordinated effort of health, housing, financial and social services.

STATE HOMELESS OUTREACH PROGRAM – The Care-A-Van is a mobile unit providing services on-site where homeless congregate. The program conducts intake, referral and other needed services to eligible unsheltered homeless persons to assist in the progression toward a healthier, more stable living condition with the ultimate goal of permanent housing and self-sufficiency.

TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM provides food surplus distribution at sites throughout the island four times a year.

UNITED WAY LOAN assists individuals and families with a loan for security deposit to obtain or retain rental homes.

The Promise of Community Action

**“Community Action changes
people’s lives,
embodies the spirit of hope,
improves communities
and makes America a better
place to live.**

**We care about the entire
community,
and we are dedicated
to helping people help
themselves and each other.”**



Participation in programs may require eligibility determination. For more information, please call 245-4077 and ask for Intake.



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