

**TASK FORCE ON REINVENTING GOVERNMENT
HCR 76 HD1 SD1
NOVEMBER 6, 2009**

MEETING NOTES

I. OPENING/INTRODUCTIONS

A. Members Present:

Don Horner (FHB); Mark Fukunaga (Servco); Laura Thielen (DLNR); John Monahan (Hawaii Visitors and Convention Bureau); Sen. Donna Mercado Kim, Randy Perreira (HGEA); Walter Ozawa (Judiciary)

B. Members Excused:

Rep. Marcus Oshiro; Reginald Castanares (Plumbers and Fitters, Local 675); Ed Hubennette resigned from the task force

C. Meeting started: 2:10 pm

II. MEETING

A. Review of Last Meeting

Members agreed that meeting notes would be kept informal. Publication and approval of the sub-committee meeting notes would not be necessary. The task force meeting notes will be submitted to the members for their review and comments. If none are received, then the notes would stand as submitted.

B. General Business

Members discussed the resignation of the Senate's appointee Mr. Ed Hubennette from the task force, and the Senate's pending approval of Ms. Lynn McCrory to take his place.

C. Discussions

1. Focus Areas and Committees:

The group identified 6 departments/issue areas reflecting critical governmental functions on which to focus. A committee was formed for each area, and tasked to come up with 5 recommendations for the area. The 6 departments/issue areas and their respective committee chairs are:

- a. DOE/Education – Chair Horner
- b. DOT/Transportation - Chair Fukunaga
- c. DLNR/Land and Natural Resources - Chair Thielen
- d. DBEDT/Economic Development - Chair Ferreira
- e. DHRD/Human Resources - Co-Chairs Monahan/Ozawa
- f. DHS/Health and Human Services - Co-Chairs McCrory/Castanares/Horner

Sen. Kim also noted that she and Rep. Oshiro would try to attend every committee meeting as best as possible.

2. Decision Making:

- a. The group discussed the number of votes required to approve a committee’s recommendation for the final report. The group agreed that 70% of the members appointed, or 7 votes, would be needed to retain a recommendation.
- b. If a member is unable to attend a voting meeting, the member is required to inform the other members of his or her vote by proxy or other form of communication.

3. Time Table:

- a. The group’s overall goal is to submit a report or final recommendations to the Legislature by December 31, 2009.
- b. The group agreed that analysis and research should support the recommendations, and the sub-committees are expected to go beyond the group to seek resources and input, leveraging where available, the member’s own constituencies and resources.
- c. The group agreed that the Task Force, as a committee of the whole, would meet three (3) times, as follows:
 - 1) Sub-Committee Recommendations - Tuesday, December 1, 2009, 11:00 a.m., Room 211
 - 2) Review and Comment on Sub-Committee Recommendations - Friday, December 11, 2009, 2:00 p.m., Room 211
 - 3) Voting on Recommendations - Friday, December 18, 2009, 10:00 a.m., Room 211

- d. The Chairs of the sub-committees are to provide the meeting dates, times, and places for their respective committees to the Task Force members. Members are free to join/attend any committee meeting. It was recommended that each committee should to have at least 3 members, including the chair.
- e. The Chairs of the committees estimated that their committee would hold the following number of meetings:
 - 1) DOE/Education - 3 meetings
 - 2) DOT /Transportation - 2 meetings
 - 3) DLNR/Land and Natural Resources - 2-3 meetings
 - 4) DBEDT/Economic Development - 2-3 meetings
 - 5) DHRD/Human Resources - 4 meetings
 - 6) DHS/Health and Human Services - to be determined
- f. Committee Chairs to provide meeting dates and locations by November 13, 2009.
- g. It was requested that a clear statement of the Task Force's mission be provided to the committees, since it will assist the committees in defining their objectives and obtaining resources and assistance

4. Mission:

To identify strategic opportunities to improve the operational and organizational efficiency of state government.

III. NEXT MEETING

Tuesday, December 1, 2009, 11:00 a.m., Room 211

IV. ADJORNMENT

Meeting adjourned at 3:29 p.m.