
HOUSE RESOLUTION

REQUESTING THE DEPARTMENT OF LAND AND NATURAL RESOURCES TO
DOCUMENT INTERNAL PROCEDURES AND POLICIES OF THE STATE
HISTORIC PRESERVATION DIVISION.

1 WHEREAS, the State Historic Preservation Division is
2 established within the Department of Land and Natural Resources;
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5 WHEREAS, the State Historic Preservation Division is
6 responsible for administering a comprehensive historic
7 preservation program that includes, but is not limited to,
8 development of an on-going program of historical, architectural,
9 and archaeological research and development, including surveys,
10 excavations, scientific recording, interpretation, and
11 publications on the State's historical and cultural resources;
12 and
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14 WHEREAS, much of the State Historic Preservation Division's
15 internal procedures and policies are held as institutional
16 knowledge, and not readily available in written form; and
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18 WHEREAS, the State Historic Preservation Division should be
19 accountable and objective in carrying out its mission; now,
20 therefore,
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22 BE IT RESOLVED by the House of Representatives of the
23 Twenty-fifth Legislature of the State of Hawaii, Regular Session
24 of 2010, that the Board of Land and Natural Resources is hereby
25 requested to direct the State Historic Preservation Division to
26 create and maintain operational guidebooks to document its
27 internal procedures and policies; and
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29 BE IT FURTHER RESOLVED that the operational guidebooks
30 include: (1) the basics of how to conduct a review, (2) where
31 to get information, (3) explanation of common processes, and (4)
32 sample correspondence; and
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1 BE IT FURTHER RESOLVED that the Chairperson of the Board of
 2 Land and Natural Resources is requested to report to the
 3 Legislature not later than twenty days prior to the convening of
 4 the Regular Session of 2011 on implementation of the actions
 5 requested in this Resolution; and

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 7 BE IT FURTHER RESOLVED that certified copies of this
 8 Resolution be transmitted to the Chairperson of the Board of
 9 Land and Natural Resources and the State Historic Preservation
 10 Officer.

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