

LINDA LINGLE
GOVERNOR

DEPT. COMM. NO. 85



KATHRYN S. MATAYOSHI
INTERIM
SUPERINTENDENT

STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

September 1, 2010

The Honorable Colleen Hanabusa, President
and Members of the Senate
State Capitol, Room 409
Honolulu, Hawaii 96813

Dear Madam President and Members of the Senate:

SUBJECT: SY 2010-2011 Facilities Assessments

The annual school visitations to prioritize the major repair and maintenance (R&M) projects will begin in October 2010. The meetings will focus on a complete assessment of prioritized school needs of R&M projects. One hour of meeting time is scheduled per neighbor island school. Attached are two versions of the visitation schedule—sorted by visitation date and in calendar format.

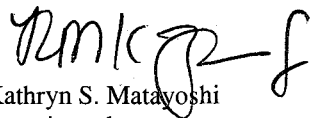
The meetings will be led by the Building Inspection and Planning Services (BIPS) Unit of the Facilities Development Branch (FDB). The team will be reviewing the school's R&M backlog list and prioritizing the R&M projects for FY 2012 funding consideration.

The meetings are held at this time of the year because we need to establish priorities for the budget that is submitted by the Board of Education for next year's legislative session.

Please note that, similar to last year, visitations are not being made to the Oahu schools. For Oahu schools, priorities are being gathered by complex Administrative Services Assistants who are coordinating with their respective schools, with assistance from BIPS as needed. This will result in needed time savings and efficiencies for both school administrators and FDB staff. You may continue to communicate directly with your schools throughout the year regarding their repair and maintenance needs.

If you would like to participate in the neighbor island visitation(s), please RSVP at least one week prior to the selected meeting(s) to the BIPS Unit via e-mail (David_Au@notes.k12.hi.us and Jan_Boyce@notes.k12.hi.us) or fill out the attached confirmation form and fax to 377-8300. If you have any questions, please contact David Au of the BIPS Unit at 831-7931.

Very truly yours,


Kathryn S. Matayoshi
Superintendent

KSM:jmb

Attachments

c: Randolph Moore, Assistant Superintendent, OSFSS
Duane Kashiwai, Public Works Administrator, FDB
Charles Kagawa, Auxiliary Services Branch
Francis Cheung, Facilities Maintenance Branch

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