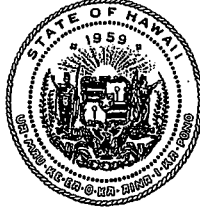


***LATE***

**SCR 98**

LINDA LINGLE  
GOVERNOR



BRENNON T. MORIOKA  
DIRECTOR

Deputy Directors  
MICHAEL D. FORMBY  
FRANCIS PAUL KEENO  
BRIAN H. SEKIGUCHI  
JIRO A. SUMADA

# LATE TESTIMONY

STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION – OAHU DISTRICT  
HONOLULU INTERNATIONAL AIRPORT  
300 RODGERS BOULEVARD, #12  
HONOLULU, HAWAII 96819-1830

IN REPLY REFER TO:

AIR-OSU  
09.0041

March 25, 2009

TO: PRE-ARRANGED GROUND TRANSPORTATION AND BAGGAGE PICK-UP AND DELIVERY SERVICES PERMITTEES

FROM: BENJAMIN R. SCHLAPAK *BRS*  
MANAGER, OAHU DISTRICT AIRPORTS

SUBJECT: PERMIT RENEWAL FOR FISCAL/PERMIT YEAR 2010

Enclosed is the annual renewal form for your commercial services permit. If you are interested in continuing service activities, please complete and return the renewal application with the required applicable basic annual and vehicle fees for the new period July 1 2009 through June 30, 2009. Check or money order should be made payable to the Department of Transportation, Airports Division.

We will accept renewal applications effective April 1, 2008. The **final deadline** for renewal applications is May 22, 2009, to ensure timely processing.

FOR BAGGAGE PICK-UP AND DELIVERY PERMITTEES: Following permit approval; you can obtain a new badge beginning May 1, 2009, at the Airport Pass and I.D. Office, 2nd Floor, Main Terminal Building. **Badge fees are payable at the Pass and I.D. Office at the time of badge issuance/renewal.** Renewing employees must turn in all prior badges. Each permittee must complete the attached Employer Authorization Form and provide a list of employees, on company letterhead, who will be obtaining badges to the Pass and I.D. Office. **Badging for Permit Year 2009 will end on May 1, 2009.**

**FOR PRE-ARRANGED GROUND TRANSPORTATION AND BAGGAGE PICK-UP AND DELIVERY PERMITTEES:** Transponders are required on all Permittee vehicles prior to the issuance of new decals for permit year 2009. If your vehicle does not have a transponder contract Ted's Wiring at 845-3533 to schedule an appointment for installation. If a transponder has already been installed in your vehicle not further, action is necessary. There is no charge for the initial installation of the transponder. There will be a fee assessed for lost transponders.

As a reminder, a Tax Clearance or Vendor Compliance dated within six months back from the date of submittal is required. Your Gross Income Reports (for all permits requiring these reports) and your account with the Airports Division must be current as of the date your application is submitted. A properly completed Certificate of Insurance (see Sample Certificate of Insurance attached to application form) depicting the required liability coverage, description of operations (and vehicles, as applicable), certificate holder is named as additional insured, the appropriate cancellation clause, must accompany the renewal application before a permit can be issued.

Enclosures

# Permit Application Checklist

## New

- Pages 1 through 3 completed and signed
- If Partnership, Corporation, Limited Liability Partnership (LLP), or Limited Liability Corporation (LLC) need copy of Articles of Partnership/Corporation/LLP/LLC.
- List of Partners/Officer of Corporation/or Members.
- Copy of Hawaii General Excise Tax Certificate.
- Copy of PUC Certificate (if applicable)
- Tax Clearance or Vendor Compliance dated within six months back from the date submitted.
- Certificate of Insurance, see attached "Certificate of Liability Insurance Packet"
- Employer Authorization Form, completed for the following permits: Greeting Services for Hire, Baggage Pickup & Delivery Service, Commercial Photography Service, Merchandise Delivery Service, or Porter Service.
- Check/Cash/Money Order for the amount of fees as specified on page 4 of the application, **badging fees will be paid when employee gets badge.**

## Renewal

- Renewal Application, Attachment 1, and vehicle listing (if applicable), completed and signed.
- Tax Clearance or Vendor Compliance dated within six months back from the date submitted.
- Certificate of Insurance.
- Employer Authorization Form, completed for the following permits: Greeting Services for Hire, Baggage Pickup & Delivery Service, Commercial Photography Service, Merchandise Delivery Service, or Porter Service.
- Check/Cash/Money Order for the amount of fees as specified on page 4 of the application, **badging fees will be paid when employee gets badge.**



STATE OF HAWAII  
DEPARTMENT OF TRANSPORTATION  
AIRPORTS DIVISION

RENEWAL APPLICATION AND PERMIT

PERMIT NO: GT-05-5076 AGREEMENT NO: 005076 CAMPUS: HNL

EFFECTIVE DATE: 07/01/2009 AGREEMENT TYPE: GT-REG

PERMIT TYPE: PREARRANGED GROUND TRANSPORTATION SERVICES PERMIT

TENANT NUMBER: 00000250

PERMITTEE NAME: CHARLEY'S AIRPORT & SPECIAL SERVICES, INC.

BILLING ADDRESS: 680 ALA MOANA BOULEVARD #303  
HONOLULU, HI 96813-5409

CONTACT NAME: EVANS, DALE

CONTACT TITLE:

TELEPHONE: 808-531-2333

EMAIL ADDRESS:

FAX NUMBER:

NOTE: IF THERE ARE ANY CHANGES TO THE ORGANIZATION NAME OR STATUS FOLLOWING YOUR INITIAL APPLICATION OR LAST RENEWAL, A COMPLETE NEW APPLICATION (IN LIEU OF THIS RENEWAL FORM) IS REQUIRED. CHANGES IN CORPORATE OFFICERS OR PARTNERS WILL BE MADE KNOWN BY A NOTE INCLUDED AS AN ATTACHMENT TO THIS APPLICATION.

\_\_\_\_\_  
OWNER/CORPORATE OFFICER  
(SIGNATURE)

TITLE: \_\_\_\_\_

APPROVED BY:

DATE: \_\_\_\_\_

\_\_\_\_\_  
AIRPORTS DISTRICT MANAGER

DATE: \_\_\_\_\_

ATTACHMENT I

**Prearranged Ground Transportation Fee Schedule**

1. Check the appropriate business:

- Prearranged Ground Transportation Service
- Rent-A-Car Prearranged Ground Transportation Service
- Hotel Courtesy Prearranged Ground Transportation Service
- Other Courtesy Prearranged Ground Transportation Service

2. Renewal Fee Schedule

A. Prearranged Ground Transportation Service

- |                                  |           |
|----------------------------------|-----------|
| (1) Administrative Fee           | \$100.00  |
| (2) 7 % Monthly Gross Income Fee | (monthly) |
| Total Fee                        | _____     |
- 

B. Rent-A-Car Prearranged Ground Transportation Service

- |  |          |
|--|----------|
| (1) Administrative Fee                               | \$100.00 |
| (2) Courtesy Vehicle Fee (\$250.00 x _____ vehicles) | _____    |
| (3) Rent-A-Car Fee (\$20.00 x _____ cars)            | _____    |
| Total Fee  | _____    |
- 

C. Hotel Courtesy Prearranged Ground Transportation Service

- |  |          |
|--|----------|
| (1) Administrative Fee                               | \$250.00 |
| (2) Courtesy Vehicle Fee (\$250.00 x _____ vehicles) | _____    |
| (3) Room Fee (\$2.00 x _____ rooms)                  | _____    |
| Total Fees   | _____    |
- 

D. Other Courtesy Prearranged Ground Transportation Service

- |  |          |
|--|----------|
| (1) Administrative Fee                               | \$250.00 |
| (2) Courtesy Vehicle Fee (\$250.00 x _____ vehicles) | _____    |
| Total Fees   | _____    |

3. Verification of Vehicles with decals already issued.

Department of Transportation  
Airports Division  
Honolulu International Airport  
400 Rodgers Boulevard, Suite 700  
Honolulu, Hawaii 96819-1880



### STATEMENT OF GROSS INCOME

Permit Number: GS-05-6076 Agreement Number: 006076 Campus: HNL

Company Name: CHARLEY'S AIRPORT & SPECIAL SERVICES, INC.

Company Number: 00000250

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

For the Month of \_\_\_\_\_, 2\_\_\_\_\_

Reportable Gross Receipts \$ \_\_\_\_\_

Monthly Fee: 3 % of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

I certify that the above is true and correct:

By \_\_\_\_\_  
(Signature and Title)

Date: \_\_\_\_\_

**NOTE:** An interest charge of 12% per annum will be charged for late filing and/or payments. Please refer to your Lease, Revocable Permits or other agreements for due dates.

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### AIRPORTS DIVISION USE ONLY

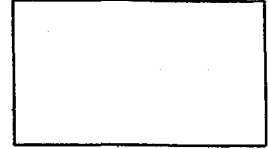
Date Paid \_\_\_\_\_

Document No. \_\_\_\_\_

Company No. 00000250

Amount \_\_\_\_\_

Department of Transportation  
Airports Division  
Honolulu International Airport  
400 Rodgers Boulevard, Suite 700  
Honolulu, Hawaii 96819-1880



**STATEMENT OF GROSS INCOME**  
**Prearranged Ground Transportation Services**

Permit Number: GT-05-5076 Agreement Number: 005076 Campus: HNL

Company Name: CHARLEY'S AIRPORT & SPECIAL SERVICES, INC.

Company Number: 00000250

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

For the Month of \_\_\_\_\_, 2 \_\_\_\_\_

Reportable Gross Receipts \$ \_\_\_\_\_

Monthly Fee: 7 % of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

I certify that the above is true and correct:

By \_\_\_\_\_  
(Signature and Title)

Date: \_\_\_\_\_

**NOTE:** An interest charge of 12% per annum will be charged for late filing and/or payments. Reference Hawaii Administrative Rules §19-20.1-4(b)(2): "Monthly fees (including percentage fees) shall be paid on or before the 20<sup>th</sup> day of the succeeding month".

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**AIRPORTS DIVISION USE ONLY**

Date Paid \_\_\_\_\_

Document No. \_\_\_\_\_

Company No. 00000250

Amount \_\_\_\_\_