

**HOUSE COMMITTEE ON FINANCE**  
**BUDGET REQUESTS FOR EXECUTIVE BIENNIUM BUDGET FY 2009-2011**  
**January 14, 2009**

**TESTIMONY OF THE**  
**DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES**

**NARRATIVE**

The current economic conditions have had a direct impact on the fiscal conditions reflected in the following three significant events which have reduced or will reduce the department's general fund budget by \$11.25 million or 17% since fiscal year 2008.

1. The 2008 Legislature reduced the department's fiscal year 2009 general fund budget by five (5) percent or \$3.25 million affecting three programs, Information Communications Services (ICSD), AGS-131; Custodial, AGS-231; and General Administration Services, AGS-901. The reductions were \$1 million for AGS-131 and AGS-231 and \$1.25 million for AGS-901. Because the reduction in AGS-901 represented 50% of the budget, \$1 million of the reduction was transferred to three other programs, Office Leasing, AGS-223(\$260,000); Building Repair and Alteration, AGS-233 (\$333,000); and School Repair and Maintenance, Neighbor Island Districts, AGS-807 (\$407,000).
2. The Administration imposed a 4% or \$2.5 million general fund restriction on discretionary funds and a hiring freeze on general funded positions.
3. General fund budget reductions totaling \$16 million (\$8 million annually) or 12% were request for the biennium budget FY 2009-2011. As part of this request, we are requesting the elimination of 42.5 full time permanent positions and 4.5 full time temporary general funded positions. The reduction in full time permanent positions represents a reduction of 6% of the authorized positions.

To fulfill our responsibilities and achieve our measures of effectiveness in fiscal year 2009 we have taken the following major steps.

1. Eliminated vacant general fund positions as part of the biennium budget process to also provide vacancy savings in the current fiscal year. The vacancy savings achieved will be transferred to the programs which sustained the reductions, primarily ICSD, AGS-131 and the Building Repair and Alteration, AGS-233 programs.
2. Requested increased reimbursements from the Department of Education to sustain the neighbor island school repair program and meet our service level agreement commitments to the schools.
3. Continued review of program balances to transfer any projected excess funding to those programs which may go into deficit.

Our objective in the preparation of our biennium budget was to meet the budget reduction targets without eliminating any in staff positions. We met that objective, and that continues to be our goal. We recognize that our employees are the department, not the buildings, equipment, or the facilities we have.

The biennium budget reduction requests are based on the following significant actions.

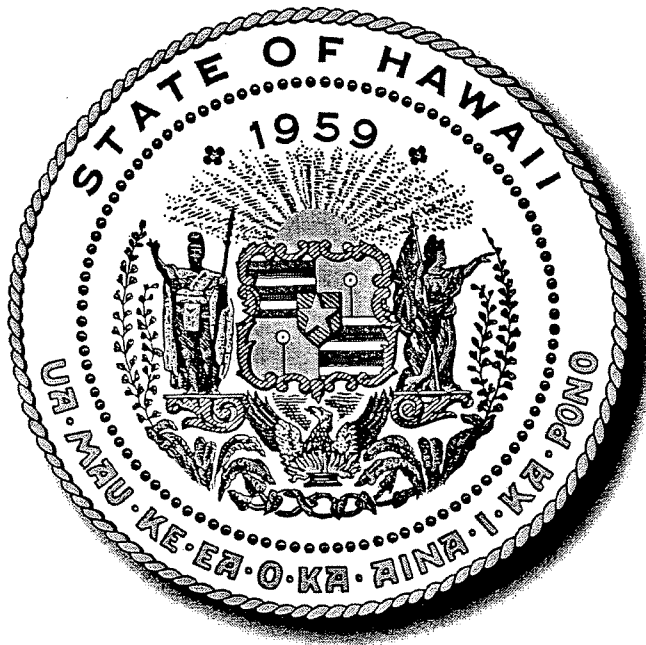
1. Make fiscal year 2009 restrictions become permanent
2. Eliminate vacant general fund positions
3. Reduce Risk Management-AGS 203 general fund budget by \$2.7 million for anticipated premium and coverage reductions
4. Increase ICSD-AGS 131 U fund ceiling by \$500,000 and reduce the general fund appropriation by \$500,000.
5. Reduce the Office Leasing-AGS 223 budget by \$500,000 in anticipation of reduced lease rent costs and number of leases outstanding.

Our CIP budget which totals \$171 million for the biennium will provide needed economic stimulus to the State's economy while improving the State's facilities. Key initiatives are energy conservations projects (\$45 million), maintenance of public buildings (\$26 million), and Aloha Stadium repairs and renovations (\$71 million). In addition to providing economic opportunities, the energy conservation initiatives provide for long term savings and reduction of energy costs through reduced consumption. The initiatives for the maintenance of public buildings and Aloha Stadium address an estimated repair backlog of \$71 million for public buildings and a \$209 million project to repair and renovate Aloha Stadium. Funding delays have contributed to the continued increases in project costs through increased deterioration to the facility and rising construction costs.

The department faces a number of significant challenges, which we discuss in the subsequent sections of this testimony, to achieve its measures of effectiveness. We must confront the challenges of the fiscal crisis which now faces us. Our approach to these fiscal challenges is to be part of the solution and not part of the problem.

With a statewide projected deficit of \$900 million at the end of the biennium, we all must think of new ways to achieve the required reductions. As an example, there are efficiency and savings opportunities through the centralization management of functions such as engineering, information processing, and fiscal operations. The road to the attainment of these savings will not be smooth, but the journey must begin.

Chair Oshiro, my staff and I are available to answer any questions you and your committee members may have concerning our programs and the materials submitted for this hearing.

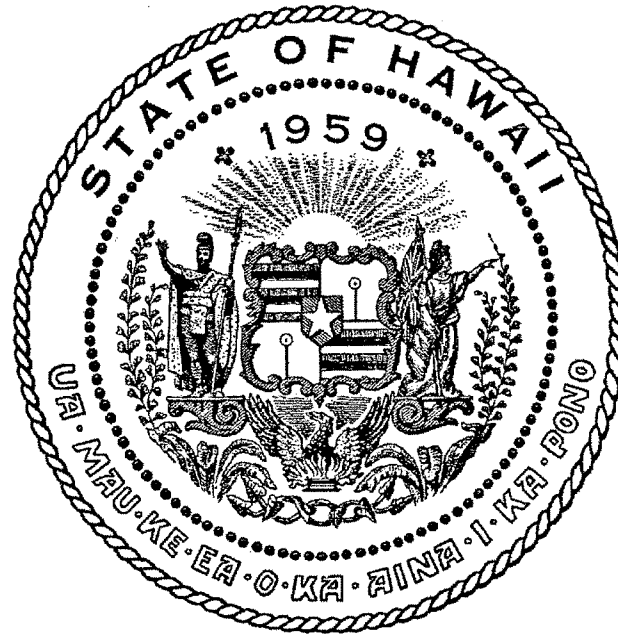


*Department of Accounting and General Services*

## **Mission Statement**

*To help agencies better serve the public by providing, at best value and with integrity: superior public facilities, expert technology solutions and services, operational support, fiscal guidance, oversight of administrative services and preservation and promotion of cultural heritage.*

# DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES



FY 2007-2008

ORGANIZATION AND POSITION ORGANIZATION CHARTS  
FUNCTIONAL STATEMENTS



# ORGANIZATION AND POSITION ORGANIZATION CHARTS

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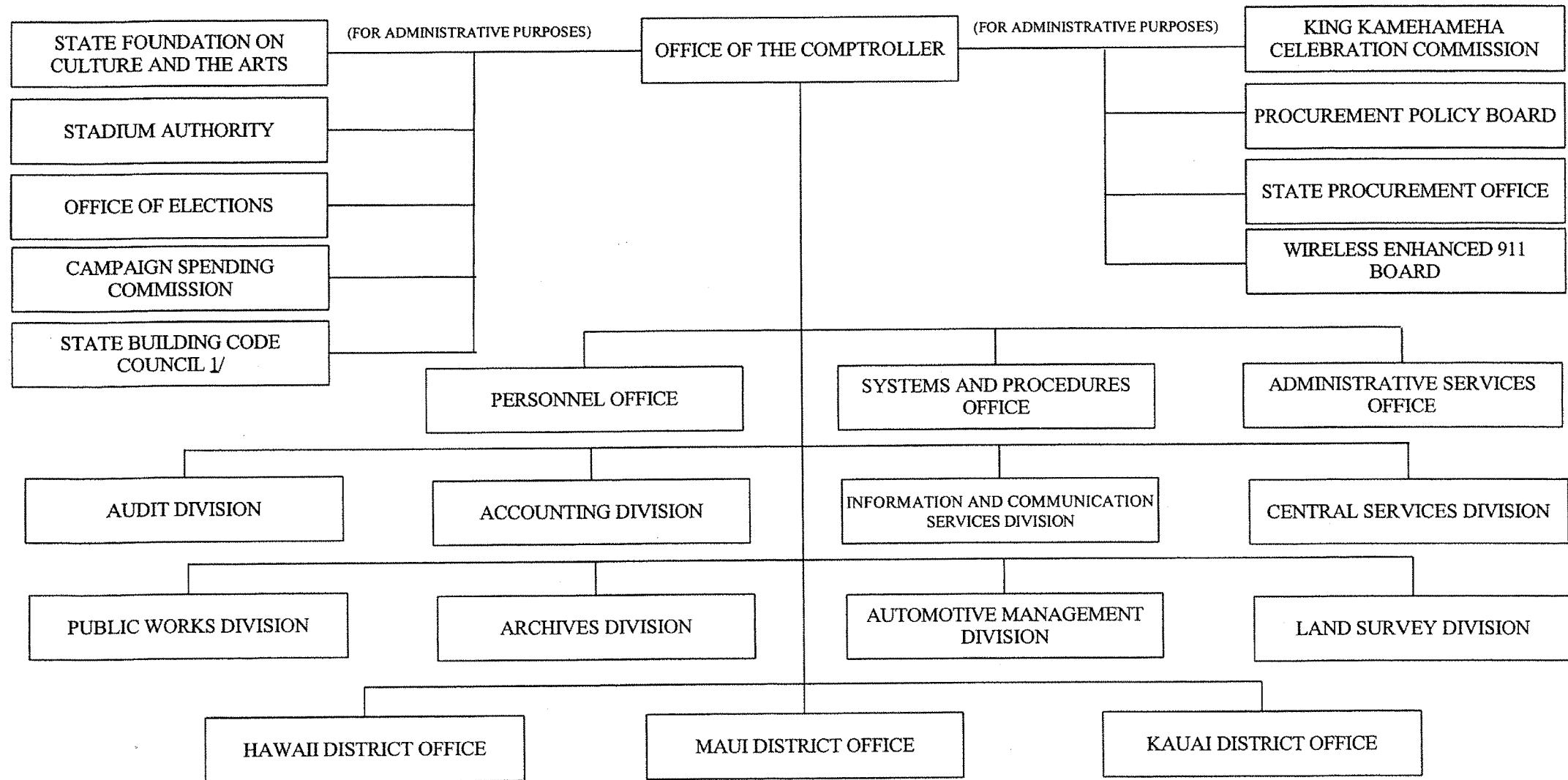
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STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

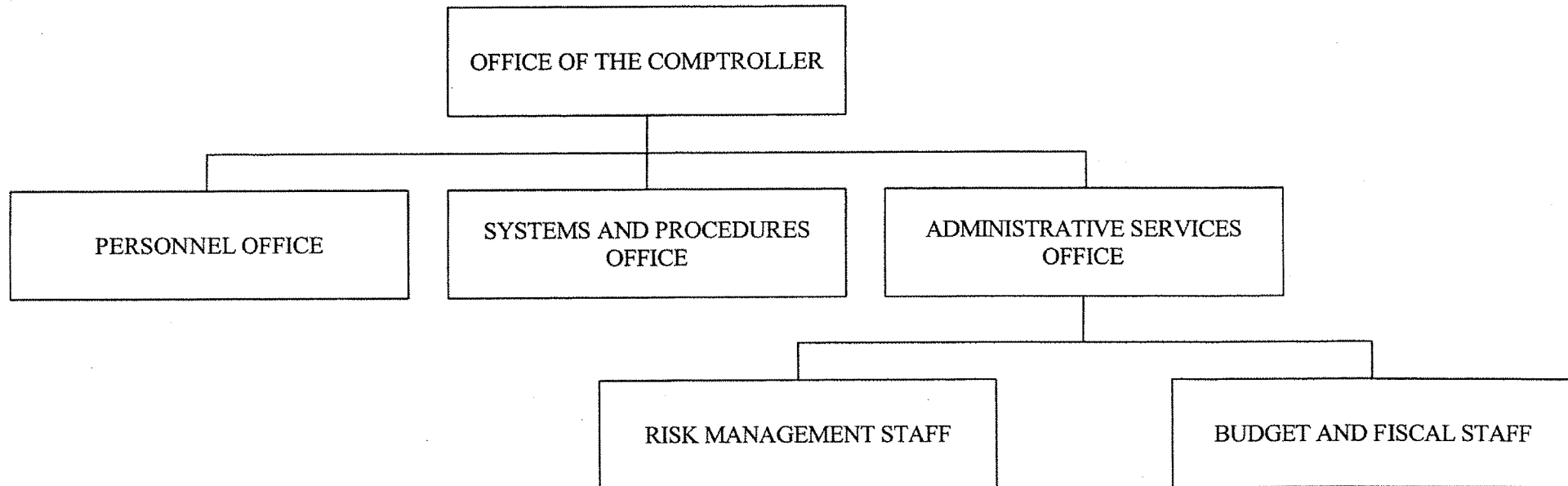
ORGANIZATION CHART



1/ STATE BUILDING CODE COUNCIL AUTHORIZED BY ACT 82, SLH 2007.

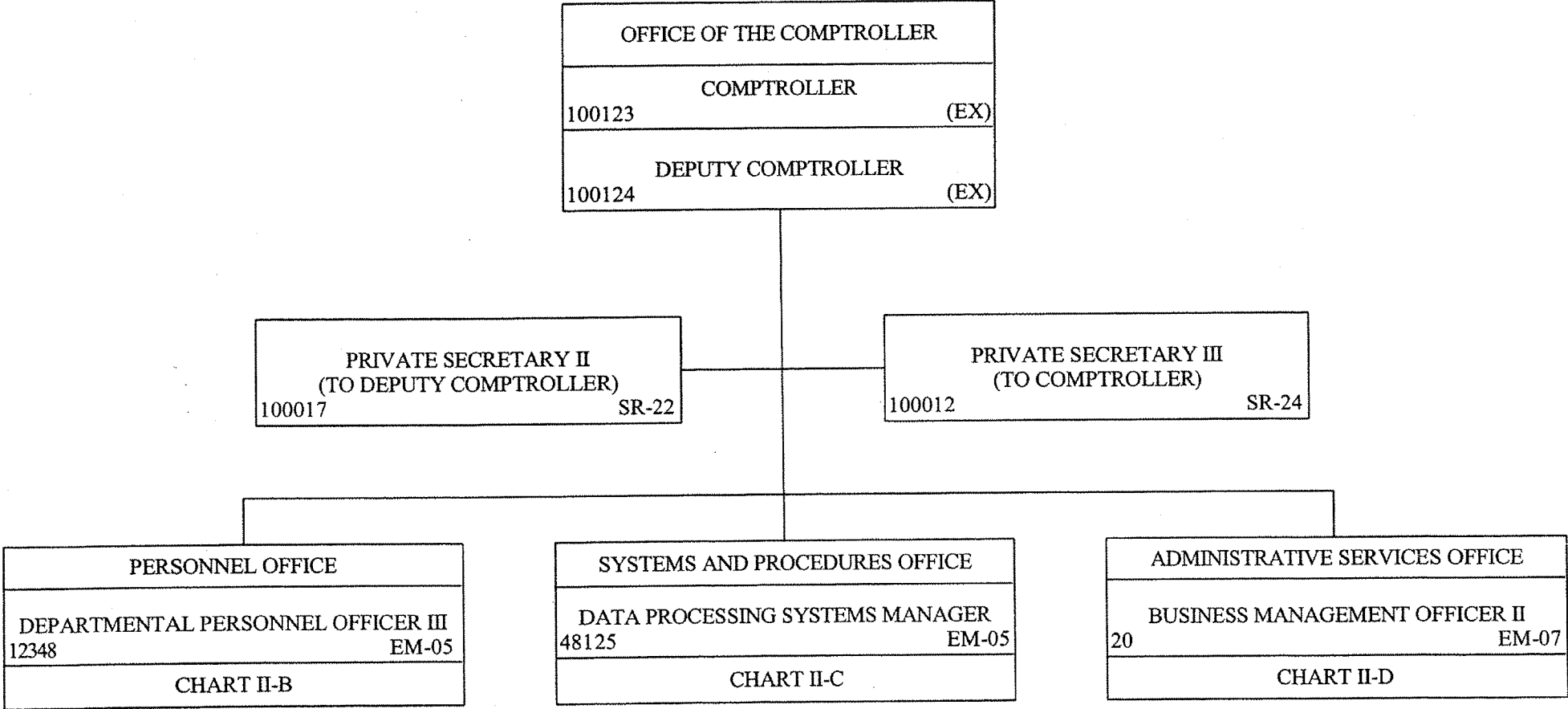
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
DEPARTMENT ADMINISTRATION

ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 DEPARTMENT ADMINISTRATION

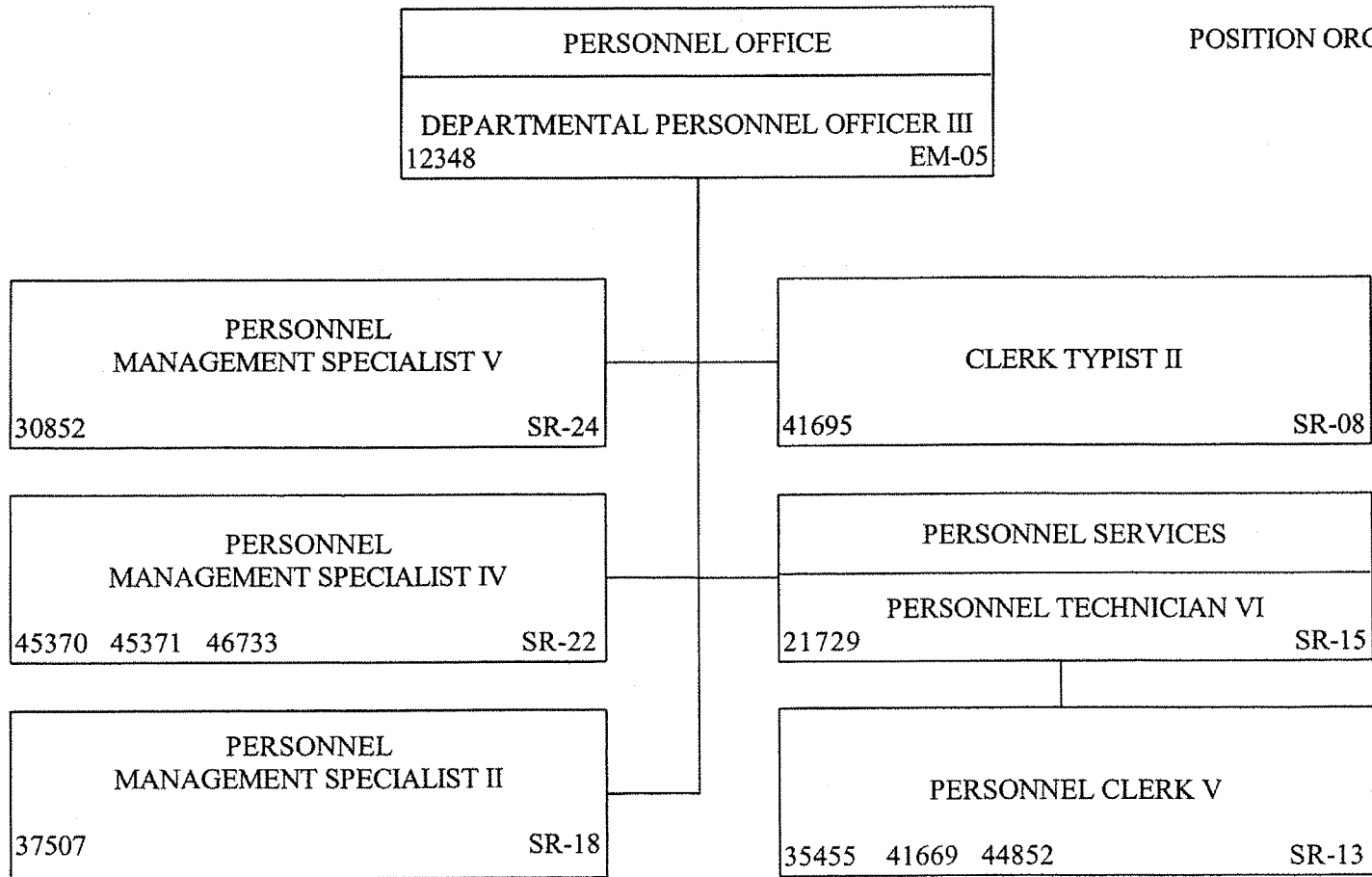
POSITION ORGANIZATION CHART





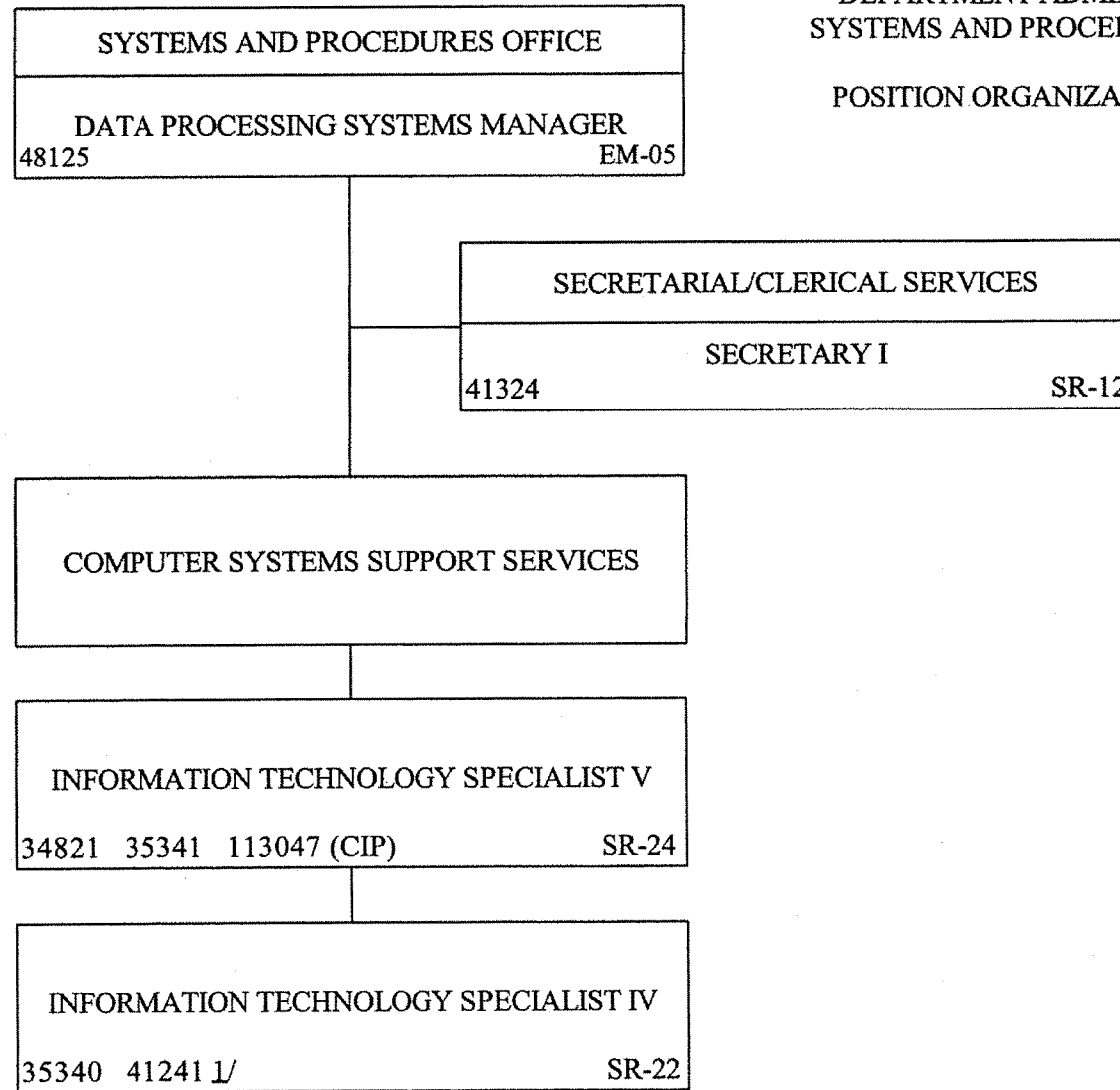
STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 DEPARTMENT ADMINISTRATION  
 PERSONNEL OFFICE

POSITION ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 DEPARTMENT ADMINISTRATION  
 SYSTEMS AND PROCEDURES OFFICE

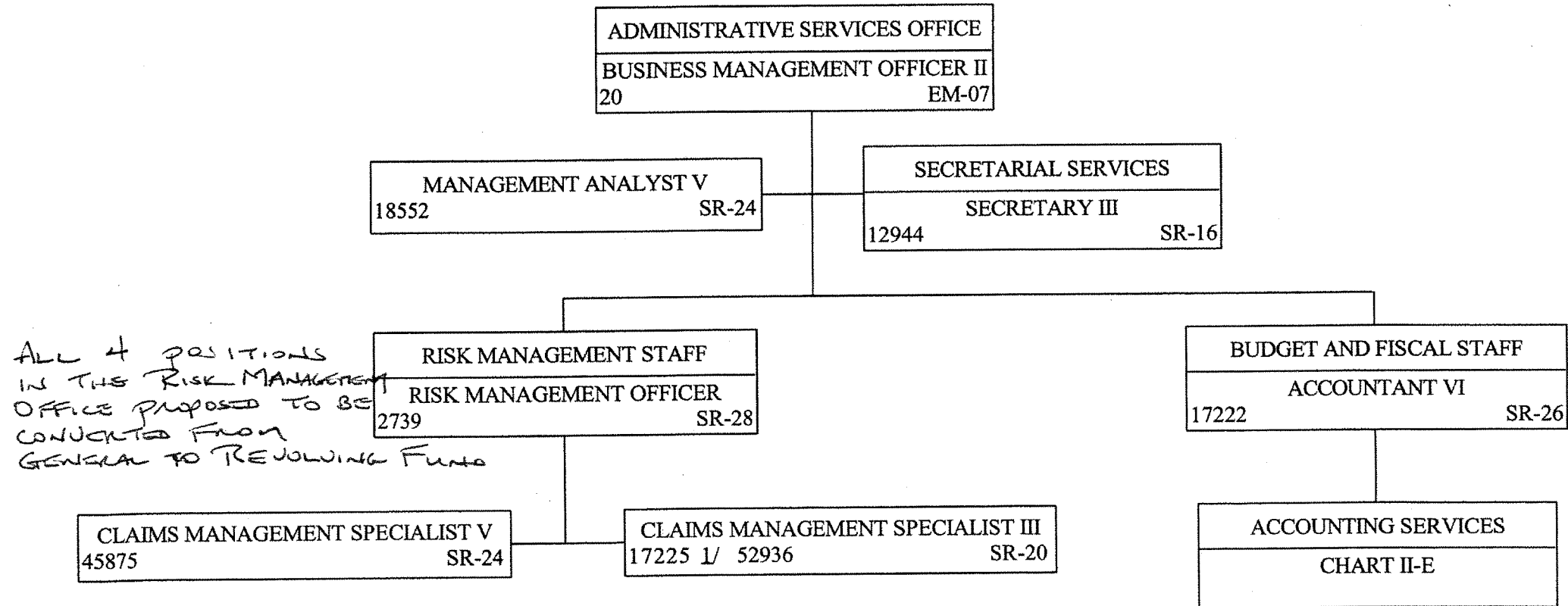
POSITION ORGANIZATION CHART



1/ POSITION NO. 41241 REALLOCATED TO AN INFORMATION TECHNOLOGY SPECIALIST III, SR-20,  
 ON 01/19/07, EFFECTIVE 02/01/07.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 DEPARTMENT ADMINISTRATION  
 ADMINISTRATIVE SERVICES OFFICE

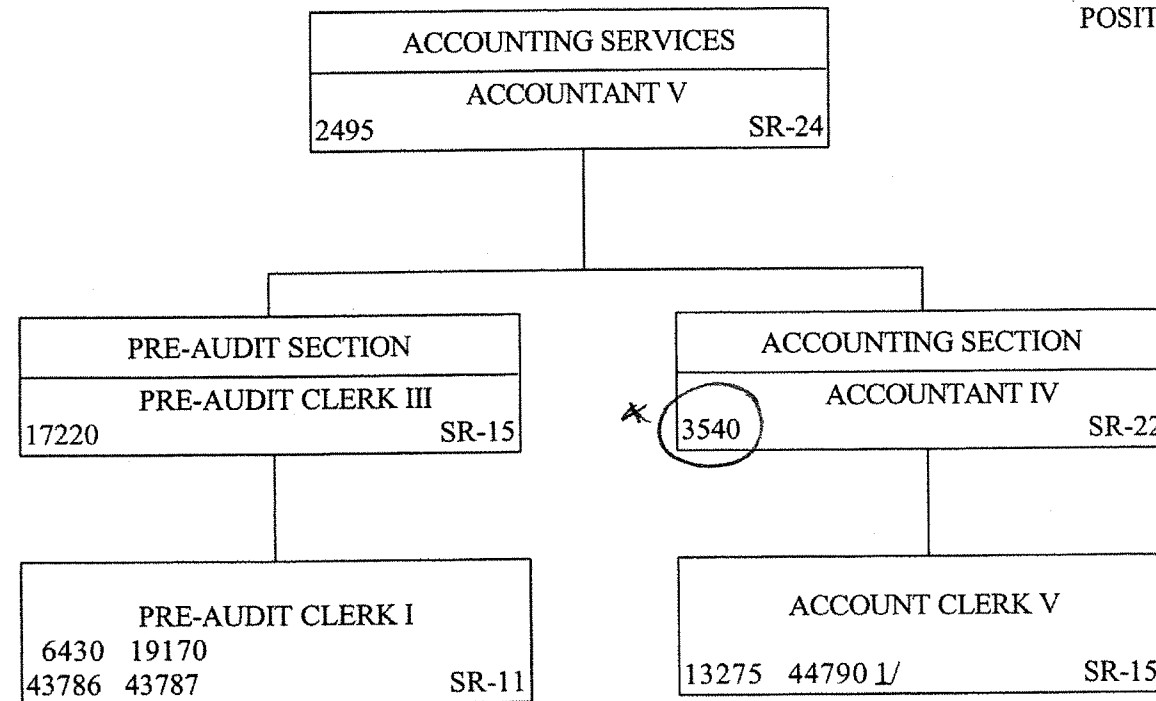
POSITION ORGANIZATION CHART



1/ POSITION NO. 17225 REDESCRIBED FROM A CLERK IV, SR-10 TO A CLAIMS MANAGEMENT SPECIALIST III, SR-20 ON 01/25/08, EFFECTIVE 02/01/08. VARIANCE APPROVED BY THE GOVERNOR ON 11/09/07.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 DEPARTMENT ADMINISTRATION  
 ADMINISTRATIVE SERVICES OFFICE  
 ACCOUNTING SERVICES

POSITION ORGANIZATION CHART

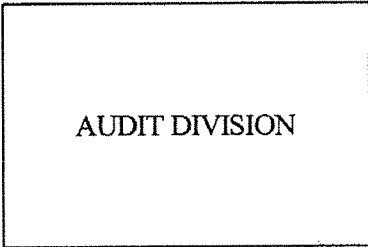


\*  
 Proposed to BE  
 CONVERTED FROM  
 GENERAL TO U FUND

1/ POSITION NO. 44790 REDESCRIBED FROM A CLERK TYPIST II, SR-08 TO A ACCOUNT CLERK V, SR-15, ON 10/09/07, EFFECTIVE 10/01/07. VARIANCE APPROVED BY THE COMPTROLLER ON 09/12/07. REALLOCATED TO ACCOUNT CLERK IV, SR-13, ON 04/18/08, EFFECTIVE 05/01/08. REORGANIZATION APPROVED BY THE COMPTROLLER ON 10/04/07.

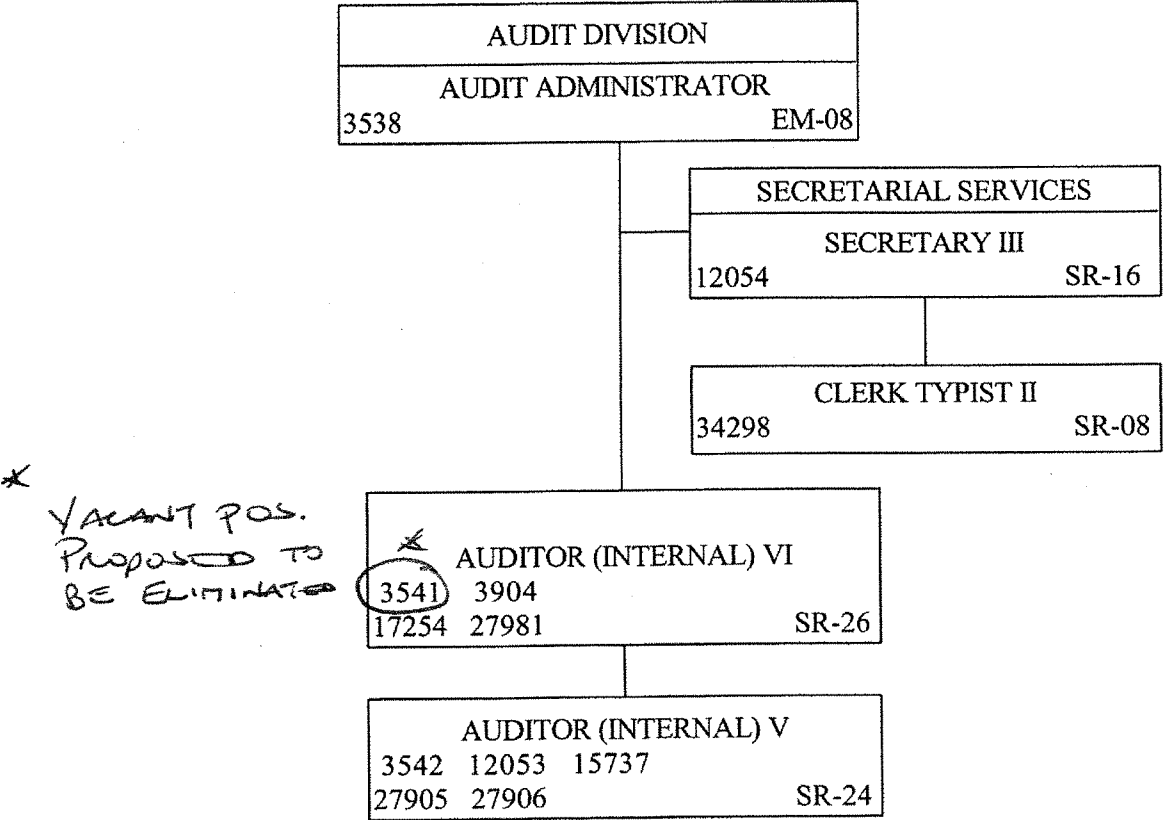
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
AUDIT DIVISION

ORGANIZATION CHART



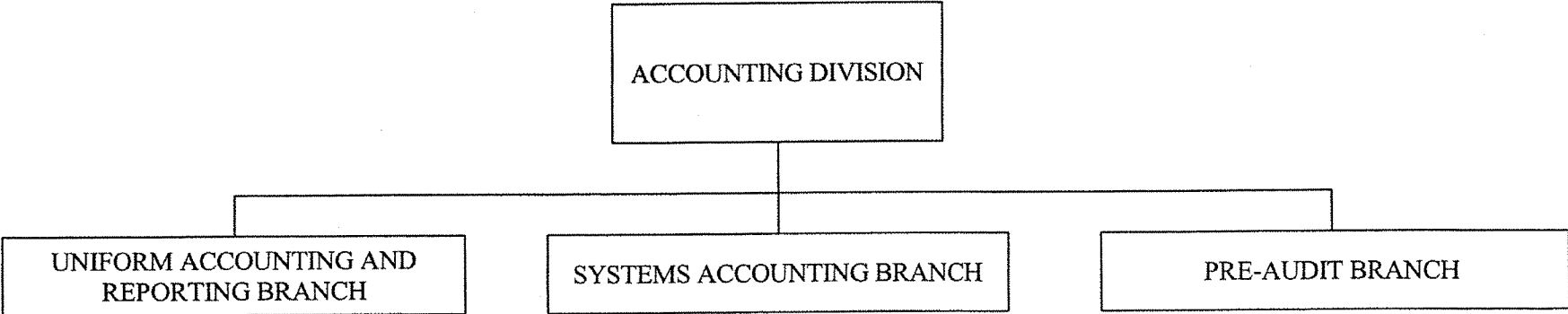
STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 AUDIT DIVISION

POSITION ORGANIZATION CHART



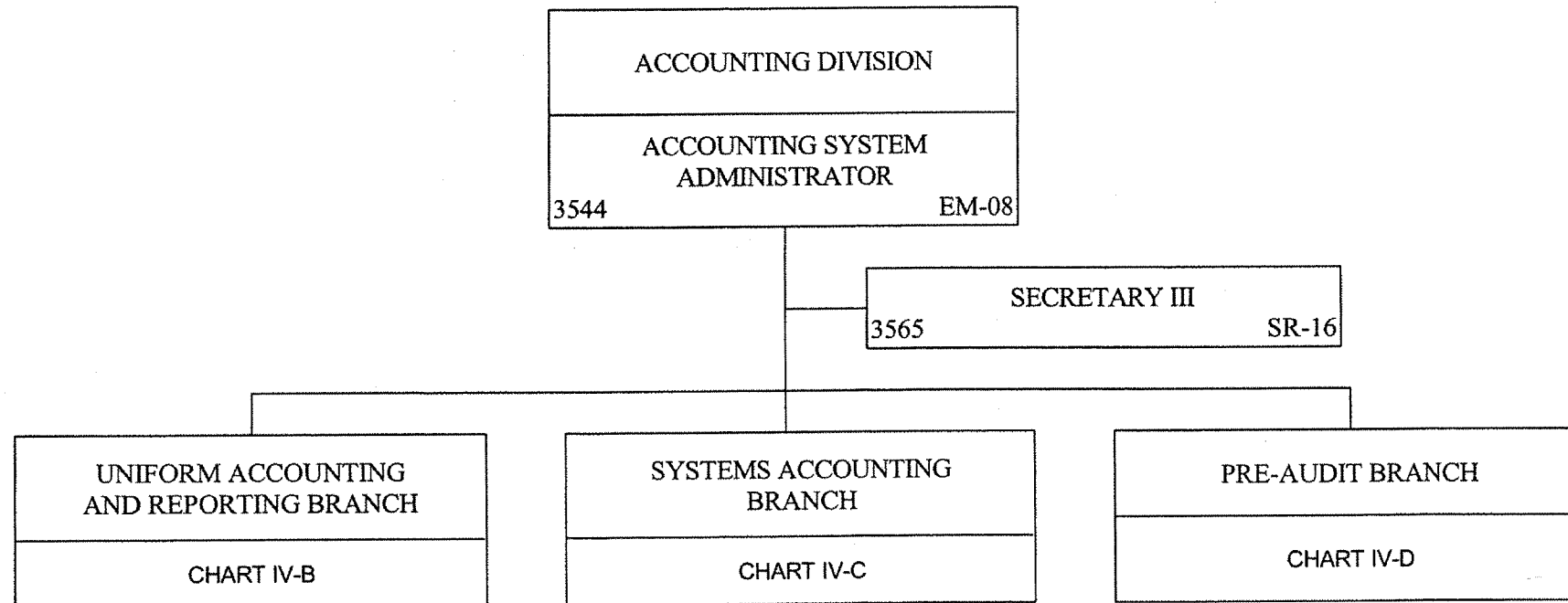
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
ACCOUNTING DIVISION

ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
ACCOUNTING DIVISION

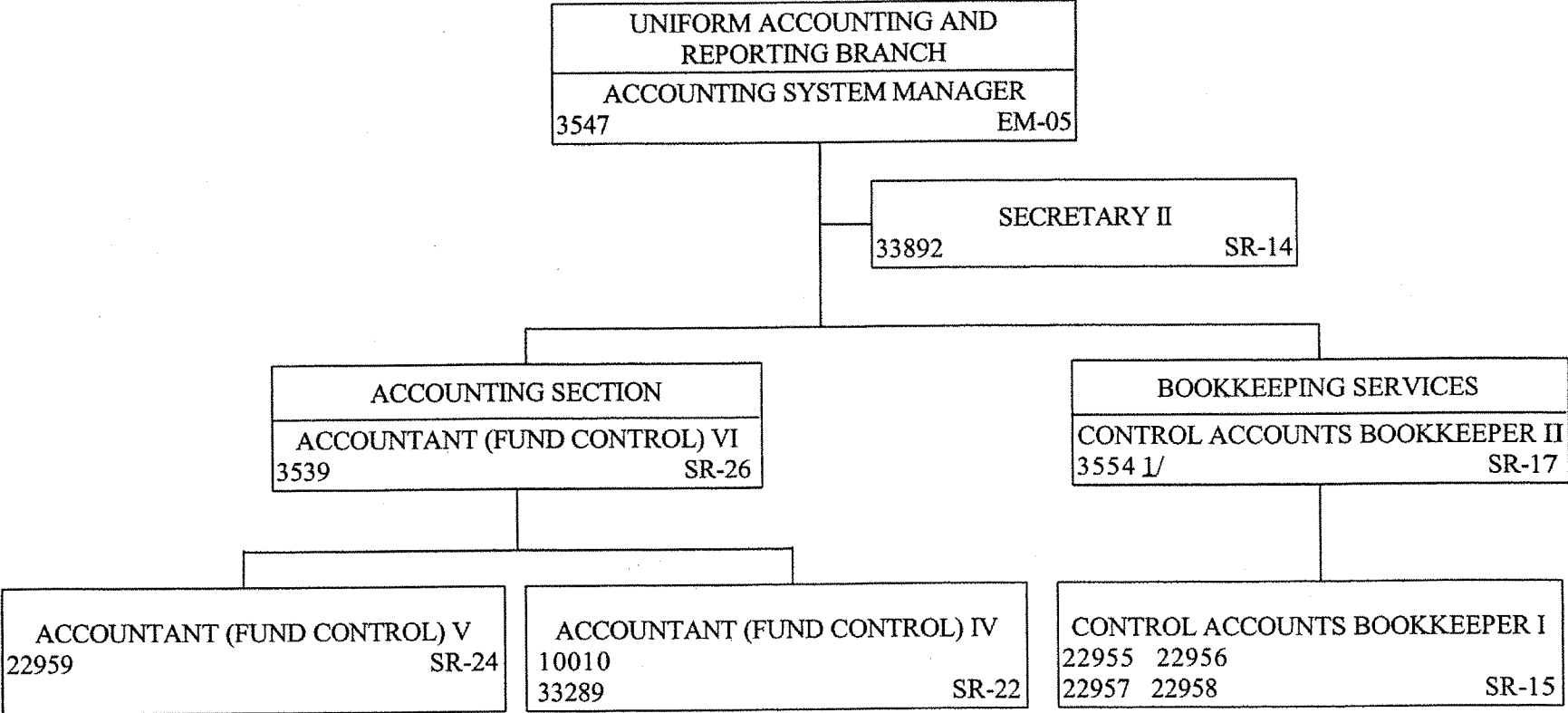
POSITION ORGANIZATION CHART





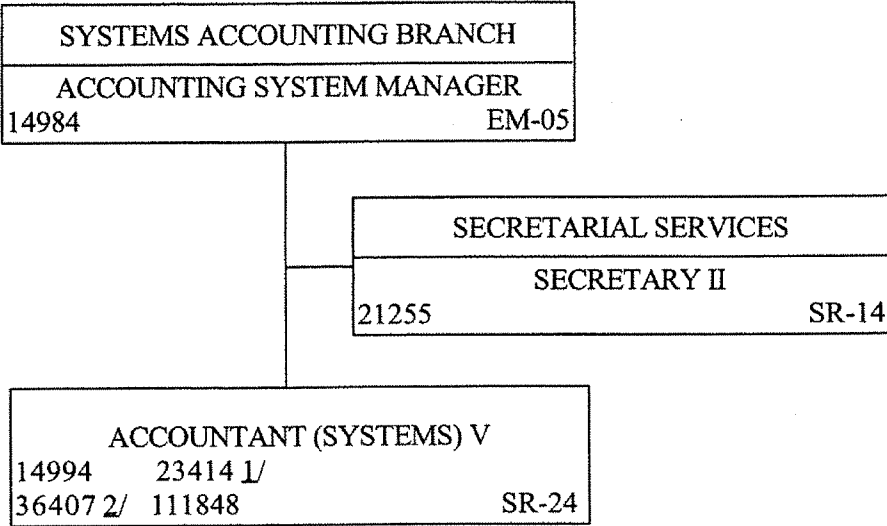
STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 ACCOUNTING DIVISION  
 UNIFORM ACCOUNTING AND REPORTING BRANCH

POSITION ORGANIZATION CHART



1/ POSITION NO. 3554 REALLOCATED TO CONTROL ACCOUNTS BOOKKEEPER I, SR-15, ON 01/17/08, EFFECTIVE 02/01/08.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 ACCOUNTING DIVISION  
 SYSTEMS ACCOUNTING BRANCH  
 POSITION ORGANIZATION CHART

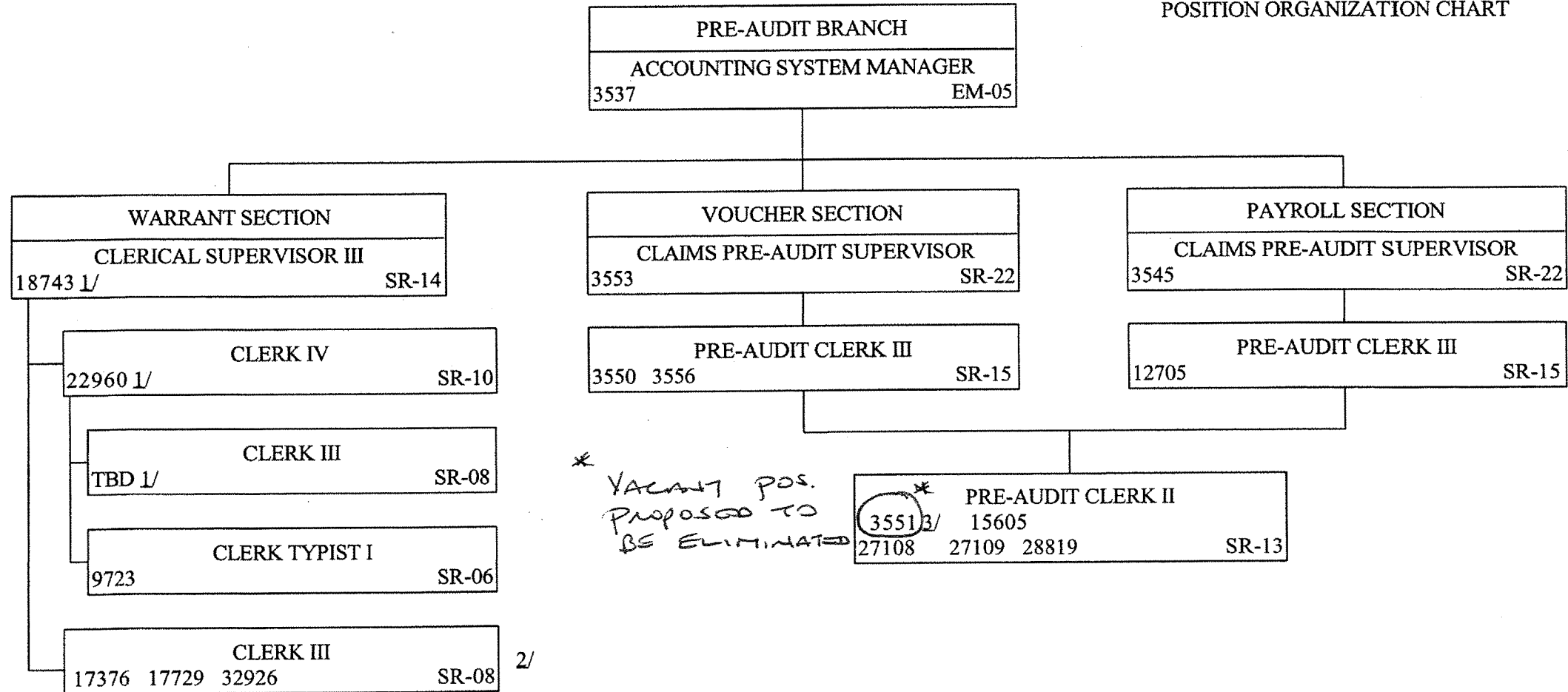


1/ POSITION REALLOCATED TO ACCOUNTANT (SYSTEMS) III, SR-20, ON 03/31/08,  
 EFFECTIVE 04/01/08.

2/ POSITION REALLOCATED TO ACCOUNTANT (SYSTEMS) IV, SR-22, ON 02/14/06,  
 EFFECTIVE 02/16/06.

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
ACCOUNTING DIVISION  
PRE-AUDIT BRANCH

POSITION ORGANIZATION CHART



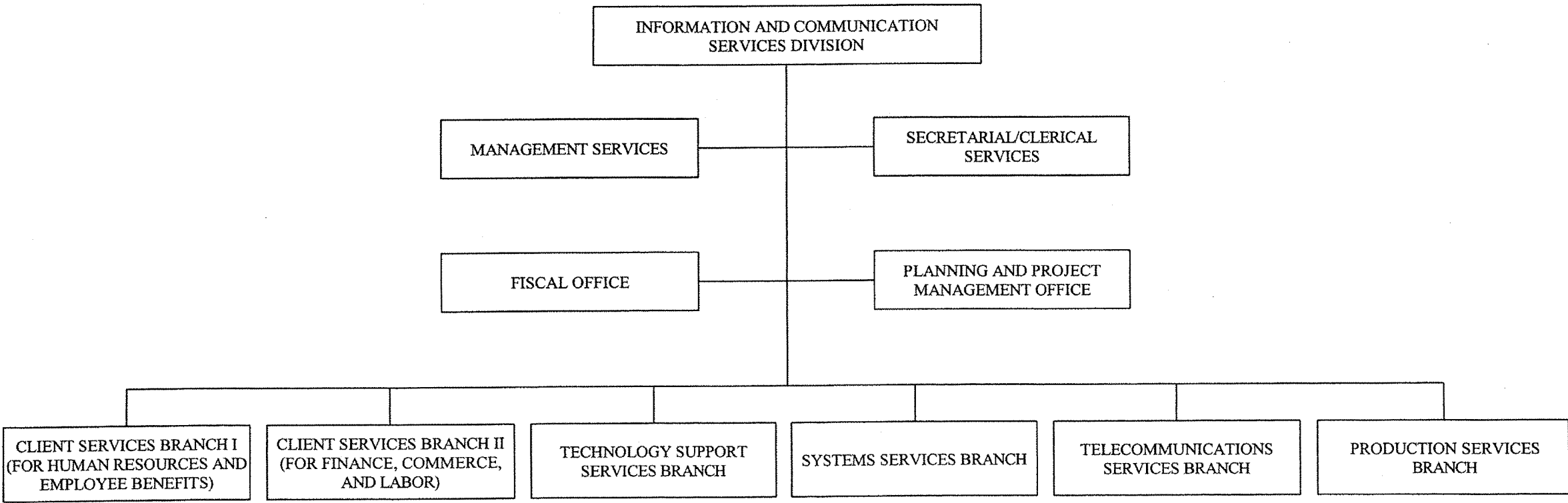
1/ POSITION TO BE REDESCRIBED.

2/ ONE POSITION (TO BE DETERMINED) WILL BE REDESCRIBED AND PLACED UNDER THE SUPERVISION OF POSITION NO. 22960

3/ POSITION NO. 3551 TEMPORARILY REALLOCATED FOR RECRUITMENT PURPOSES TO PRE-AUDIT CLERK I, SR-11, ON 02/09/06, EFFECTIVE 02/16/06.

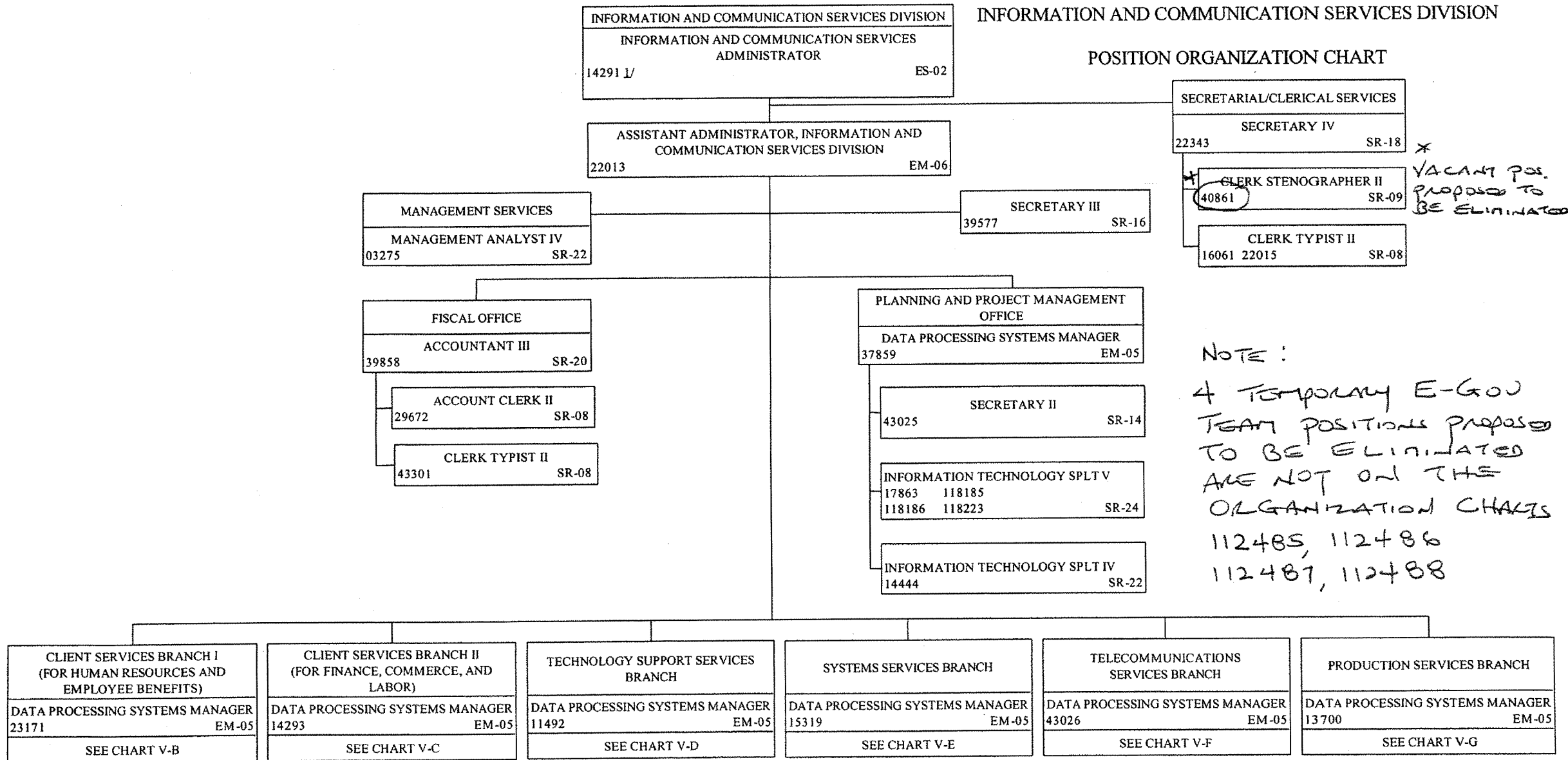
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
INFORMATION AND COMMUNICATION SERVICES DIVISION

ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 INFORMATION AND COMMUNICATION SERVICES DIVISION

POSITION ORGANIZATION CHART



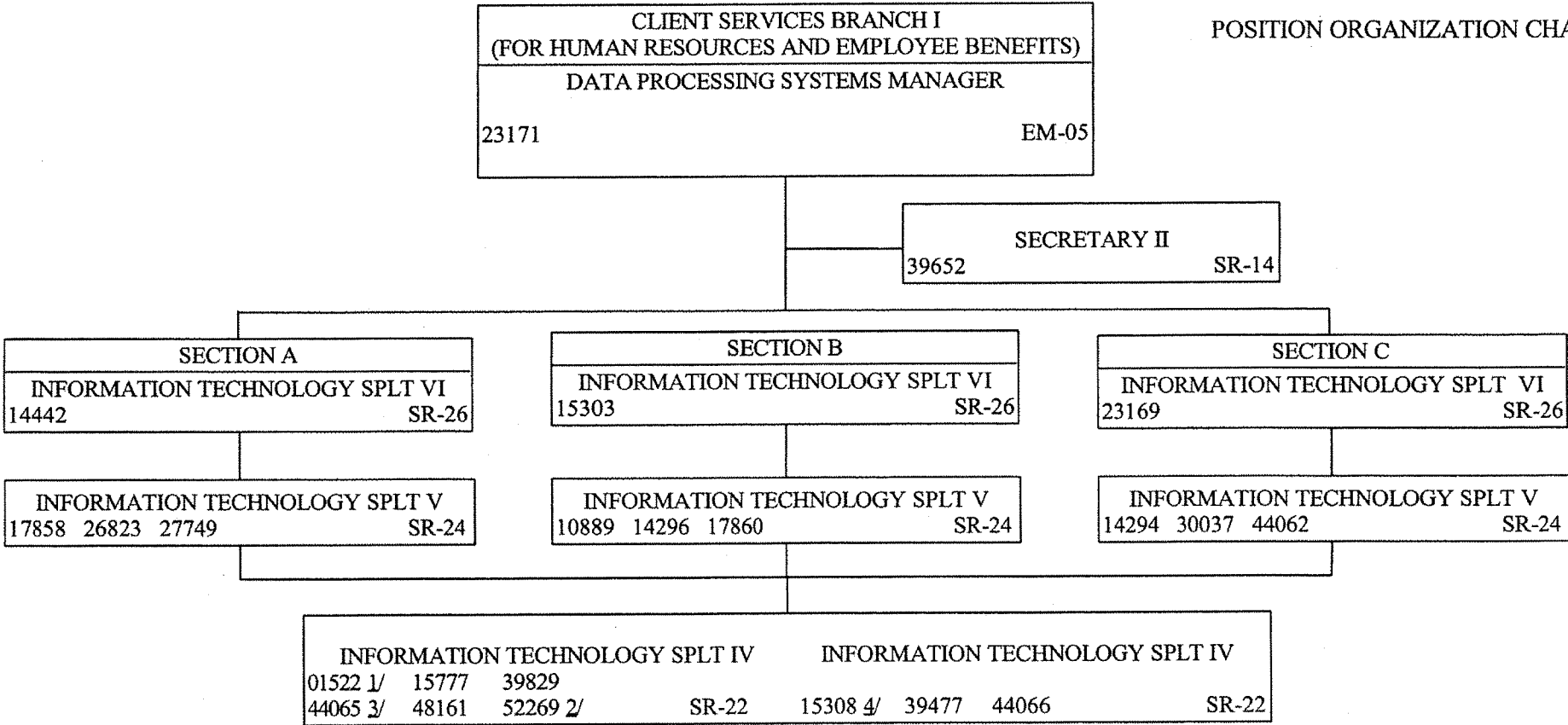
VACANT POS. PROPOSED TO BE ELIMINATED

NOTE:  
 4 TEMPORARY E-GOV TEAM POSITIONS PROPOSED TO BE ELIMINATED ARE NOT ON THE ORGANIZATION CHARTS  
 112485, 112486  
 112487, 112488

1/ CURRENTLY FILLED AT EM-08 LEVEL.

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
INFORMATION AND COMMUNICATION SERVICES DIVISION  
CLIENT SERVICES BRANCH I  
(FOR HUMAN RESOURCES AND EMPLOYEE BENEFITS)

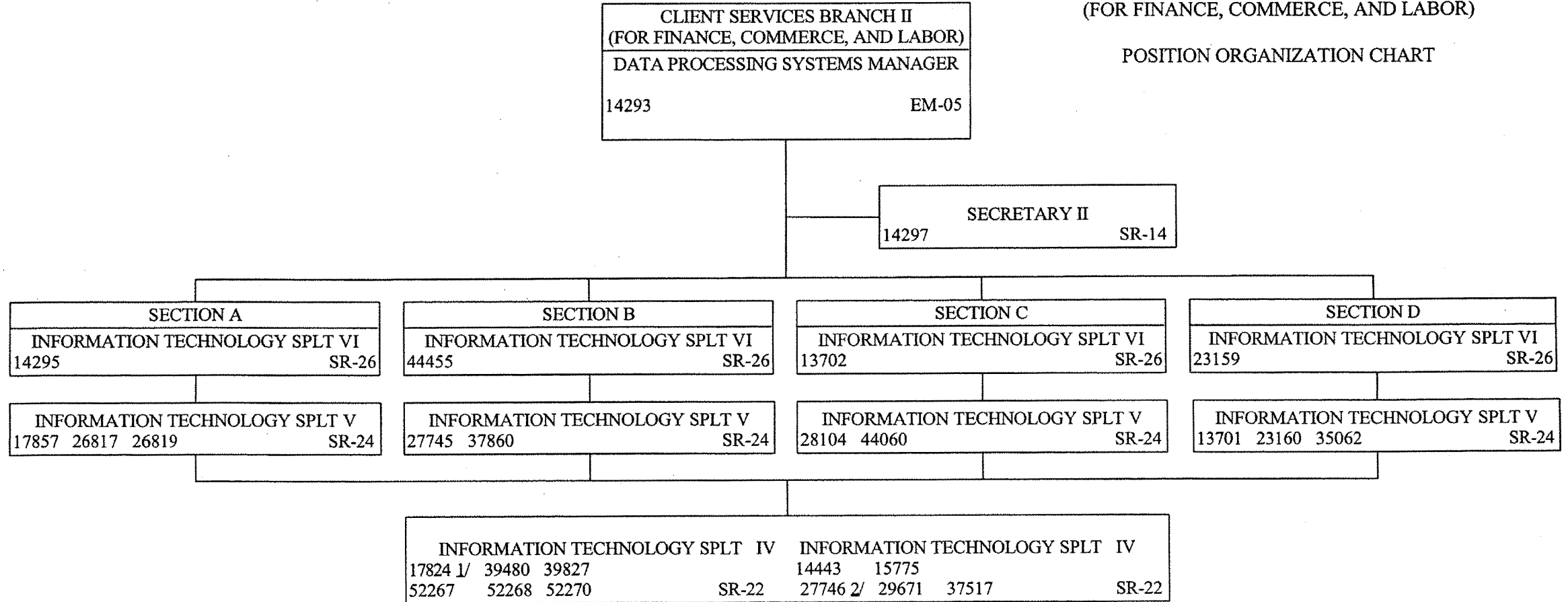
POSITION ORGANIZATION CHART



1/ POSITION REALLOCATED TO INFORMATION TECHNOLOGY SPECIALIST III, SR-20, ON 02/22/08, EFFECTIVE 02/16/08.  
2/ POSITION REALLOCATED TO INFORMATION TECHNOLOGY SPECIALIST II, SR-18, ON 10/01/07, EFFECTIVE 10/01/07.  
3/ POSITION REALLOCATED TO INFORMATION TECHNOLOGY SPECIALIST II, SR-18, ON 05/23/06, EFFECTIVE 06/01/06.  
4/ POSITION REALLOCATED TO INFORMATION TECHNOLOGY SPECIALIST II, SR-18, ON 05/13/08, EFFECTIVE 05/16/08.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 INFORMATION AND COMMUNICATION SERVICES DIVISION  
 CLIENT SERVICES BRANCH II  
 (FOR FINANCE, COMMERCE, AND LABOR)

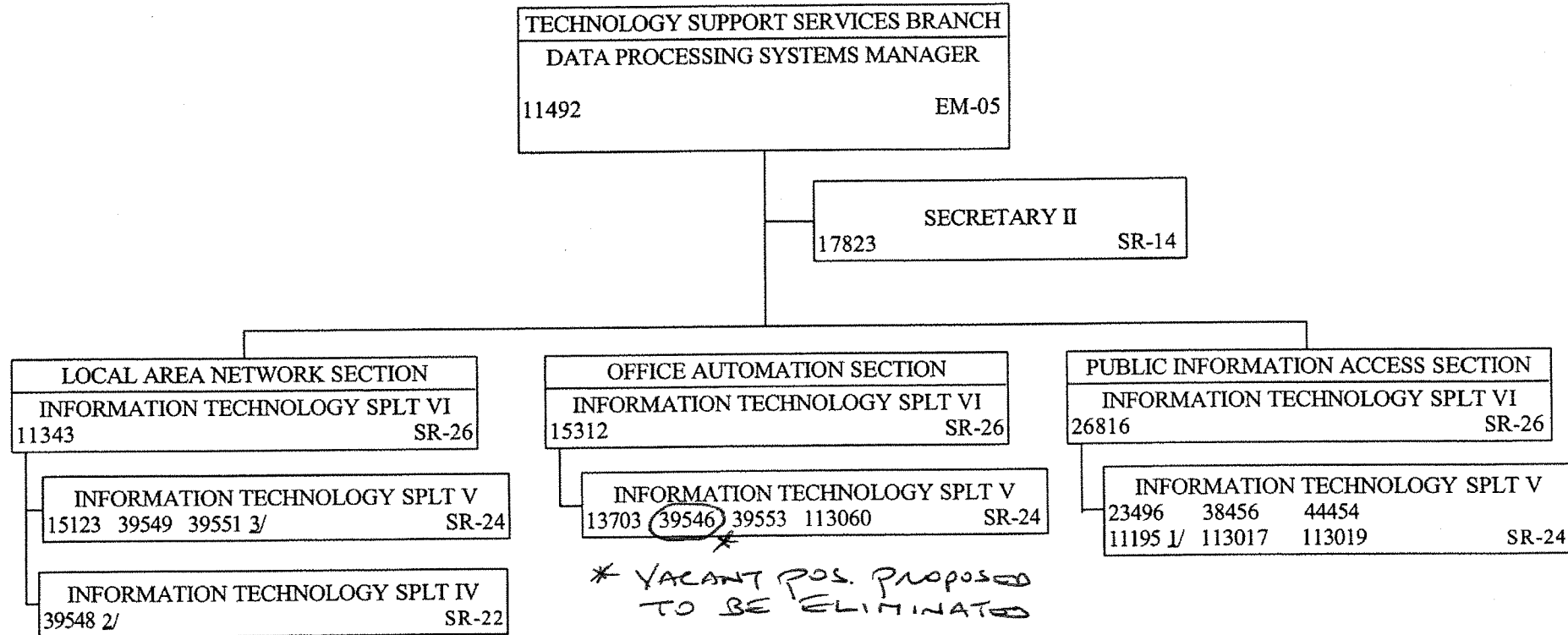
POSITION ORGANIZATION CHART



1/ POSITION REALLOCATED TO INFORMATION TECHNOLOGY SPECIALIST II, SR-18, ON 04/18/07, EFFECTIVE 05/01/07.  
 2/ POSITION REALLOCATED TO INFORMATION TECHNOLOGY SPECIALIST III, SR-20, ON 09/18/06, EFFECTIVE 09/16/06.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 INFORMATION AND COMMUNICATION SERVICES DIVISION  
 TECHNOLOGY SUPPORT SERVICES BRANCH

POSITION ORGANIZATION CHART

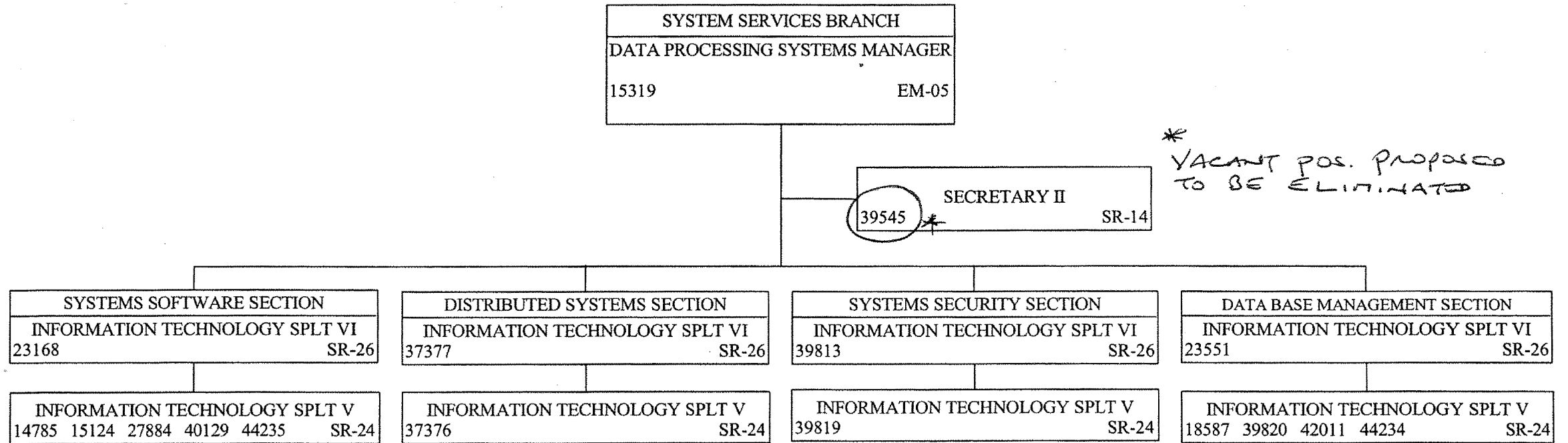


1/ POSITION NO. 11195 REALLOCATED TO INFORMATION TECHNOLOGY SPECIALIST III, SR-20, ON 02/04/08 EFFECTIVE 02/16/08.  
 2/ POSITION NO. 39548 REALLOCATED TO INFORMATION TECHNOLOGY SPECIALIST III, SR-20, ON 06/26/07, EFFECTIVE 07/01/07.  
 3/ POSITION NO. 39551 REALLOCATED TO INFORMATION TECHNOLOGY SPECIALIST V, SR-24, ON 01/22/08 EFFECTIVE 12/01/07.



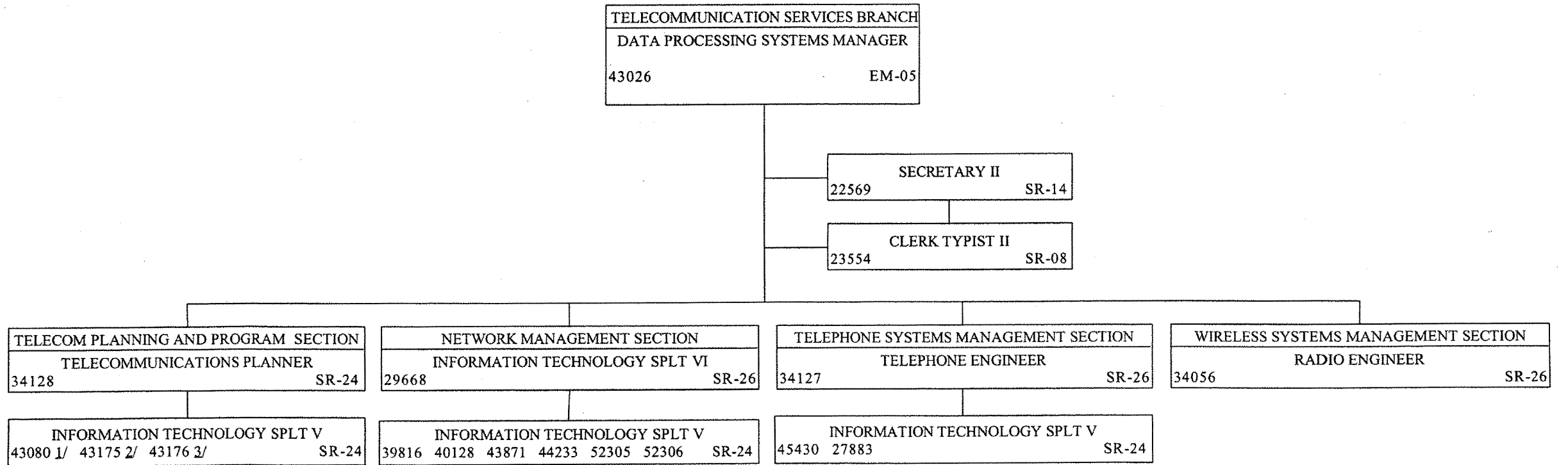
STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 INFORMATION AND COMMUNICATION SERVICES DIVISION  
 SYSTEMS SERVICES BRANCH

POSITION ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 INFORMATION AND COMMUNICATION SERVICES DIVISION  
 TELECOMMUNICATION SERVICES BRANCH

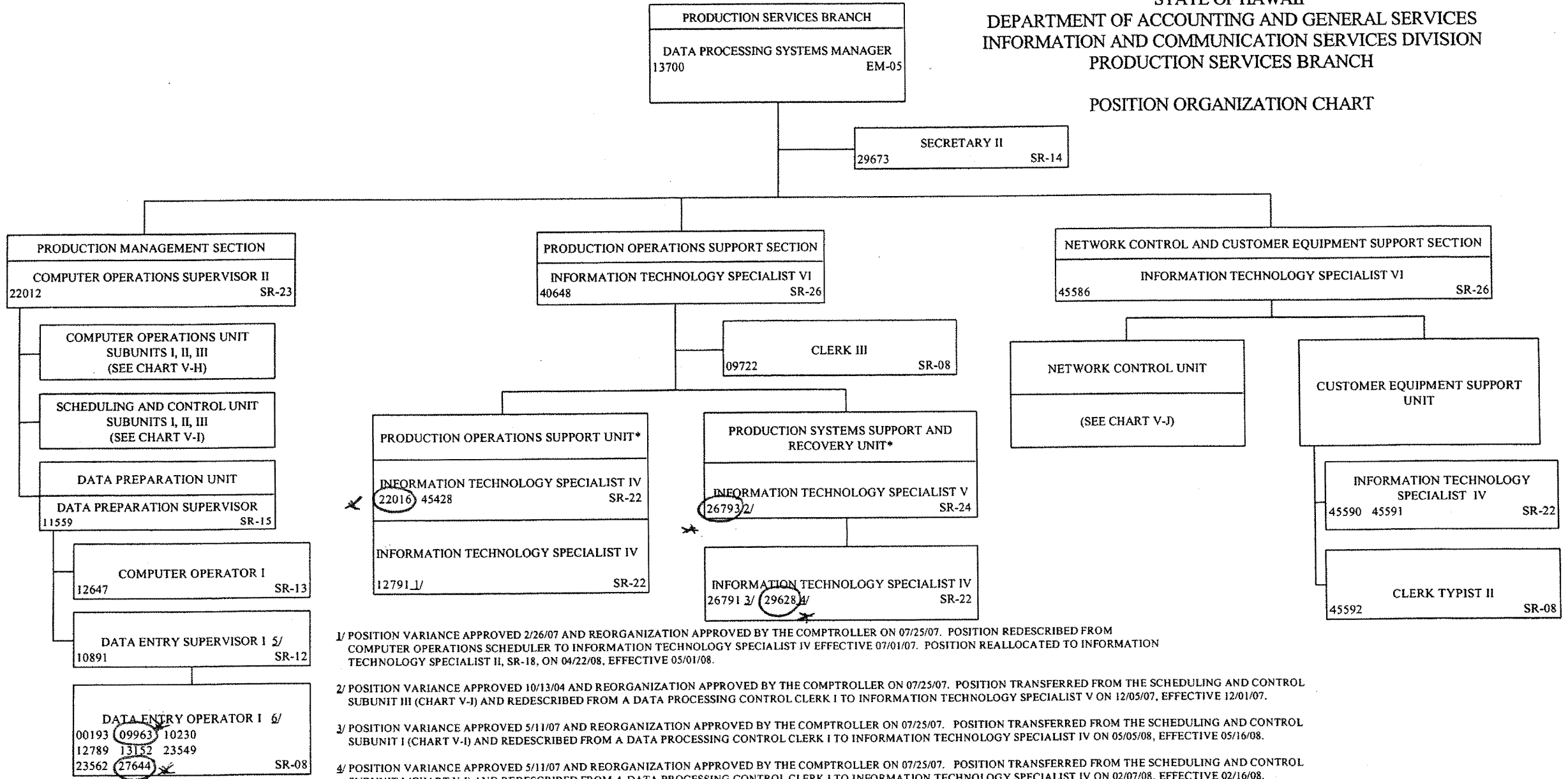
POSITION ORGANIZATION CHART



- 1/ POSITION LOCATED ON KAUAI.
- 2/ POSITION LOCATED ON MAUI.
- 3/ POSITION LOCATED ON HAWAII.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 INFORMATION AND COMMUNICATION SERVICES DIVISION  
 PRODUCTION SERVICES BRANCH

POSITION ORGANIZATION CHART



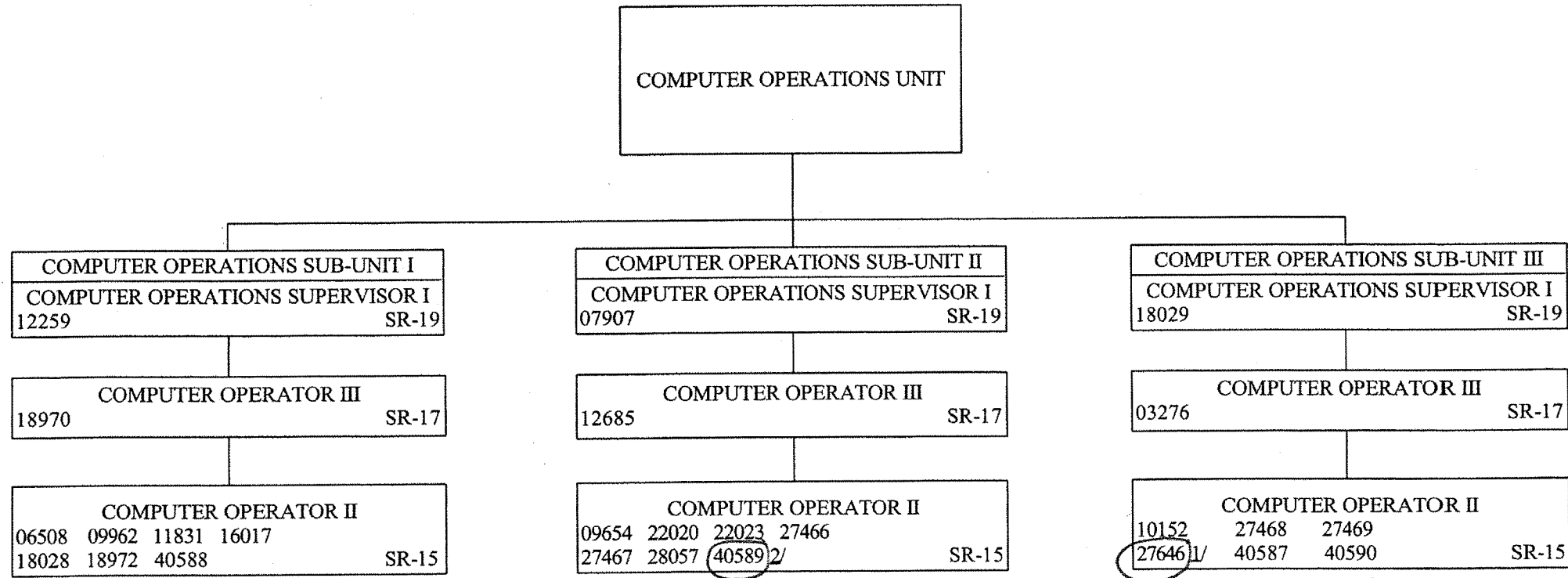
- 1/ POSITION VARIANCE APPROVED 2/26/07 AND REORGANIZATION APPROVED BY THE COMPTROLLER ON 07/25/07. POSITION REDESCRIBED FROM COMPUTER OPERATIONS SCHEDULER TO INFORMATION TECHNOLOGY SPECIALIST IV EFFECTIVE 07/01/07. POSITION REALLOCATED TO INFORMATION TECHNOLOGY SPECIALIST II, SR-18, ON 04/22/08, EFFECTIVE 05/01/08.
- 2/ POSITION VARIANCE APPROVED 10/13/04 AND REORGANIZATION APPROVED BY THE COMPTROLLER ON 07/25/07. POSITION TRANSFERRED FROM THE SCHEDULING AND CONTROL SUBUNIT III (CHART V-J) AND REDESCRIBED FROM A DATA PROCESSING CONTROL CLERK I TO INFORMATION TECHNOLOGY SPECIALIST V ON 12/05/07, EFFECTIVE 12/01/07.
- 3/ POSITION VARIANCE APPROVED 5/11/07 AND REORGANIZATION APPROVED BY THE COMPTROLLER ON 07/25/07. POSITION TRANSFERRED FROM THE SCHEDULING AND CONTROL SUBUNIT I (CHART V-I) AND REDESCRIBED FROM A DATA PROCESSING CONTROL CLERK I TO INFORMATION TECHNOLOGY SPECIALIST IV ON 05/05/08, EFFECTIVE 05/16/08.
- 4/ POSITION VARIANCE APPROVED 5/11/07 AND REORGANIZATION APPROVED BY THE COMPTROLLER ON 07/25/07. POSITION TRANSFERRED FROM THE SCHEDULING AND CONTROL SUBUNIT I (CHART V-I) AND REDESCRIBED FROM A DATA PROCESSING CONTROL CLERK I TO INFORMATION TECHNOLOGY SPECIALIST IV ON 02/07/08, EFFECTIVE 02/16/08.
- 5/ CLASS TITLE CHANGED FROM KEY EQUIPMENT SUPERVISOR I TO DATA ENTRY SUPERVISOR I, EFFECTIVE 10/25/07.
- 6/ CLASS TITLE CHANGED FROM KEY EQUIPMENT OPERATOR I TO DATA ENTRY OPERATOR I, EFFECTIVE 10/25/07.

\* VACANT POSITIONS PROPOSED TO BE ELIMINATED

\* REORGANIZATION APPROVED BY THE COMPTROLLER ON 07/25/07 TO ESTABLISH THE PRODUCTION OPERATIONS SUPPORT UNIT AND THE PRODUCTION SYSTEMS SUPPORT AND RECOVERY UNIT.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 INFORMATION AND COMMUNICATION SERVICES DIVISION  
 PRODUCTION SERVICES BRANCH  
 PRODUCTION MANAGEMENT SECTION  
 COMPUTER OPERATIONS UNIT

POSITION ORGANIZATION CHART



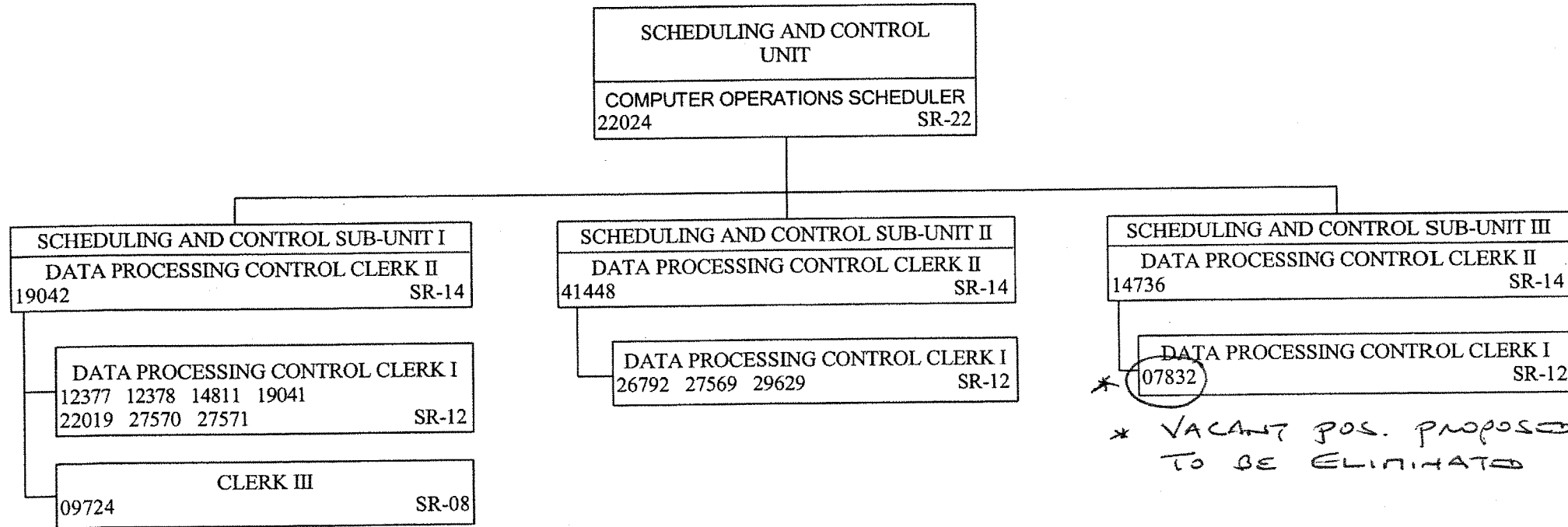
\* VACANT POSITIONS PROPOSED TO BE ELIMINATED

1/ POSITION VARIANCE APPROVED BY THE GOVERNOR ON 11/8/06 AND REORGANIZATION APPROVED BY THE COMPTROLLER ON 07/25/07. POSITION REDESCRIBED FROM A CLERK III TO A COMPUTER OPERATOR II. THIS POSITION WAS TRANSFERRED FROM THE SCHEDULING AND CONTROL SUBUNIT I (CHART V-I).

2/ POSITION REALLOCATED TO COMPUTER OPERATOR I, SR-13, ON 04/18/08, EFFECTIVE 04/16/08.

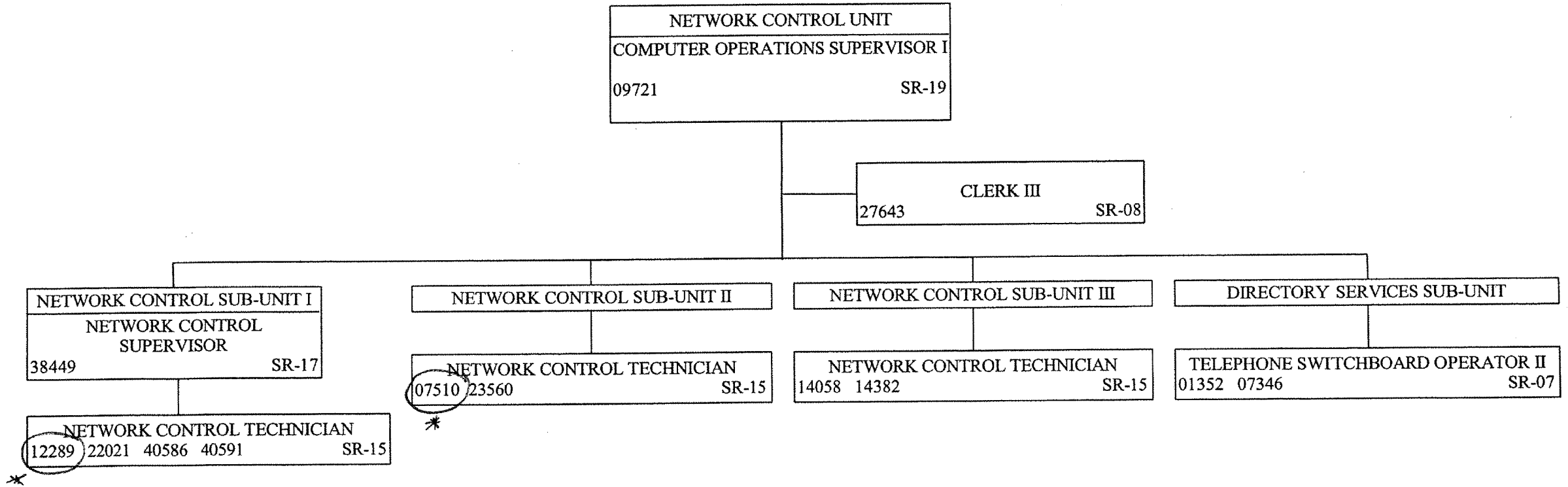
STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 INFORMATION AND COMMUNICATION SERVICES DIVISION  
 PRODUCTION SERVICES BRANCH  
 PRODUCTION MANAGEMENT SECTION  
 SCHEDULING AND CONTROL UNIT

POSITION ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 INFORMATION AND COMMUNICATION SERVICES DIVISION  
 PRODUCTION SERVICES BRANCH  
 NETWORK CONTROL AND EQUIPMENT SUPPORT SECTION  
 NETWORK CONTROL UNIT

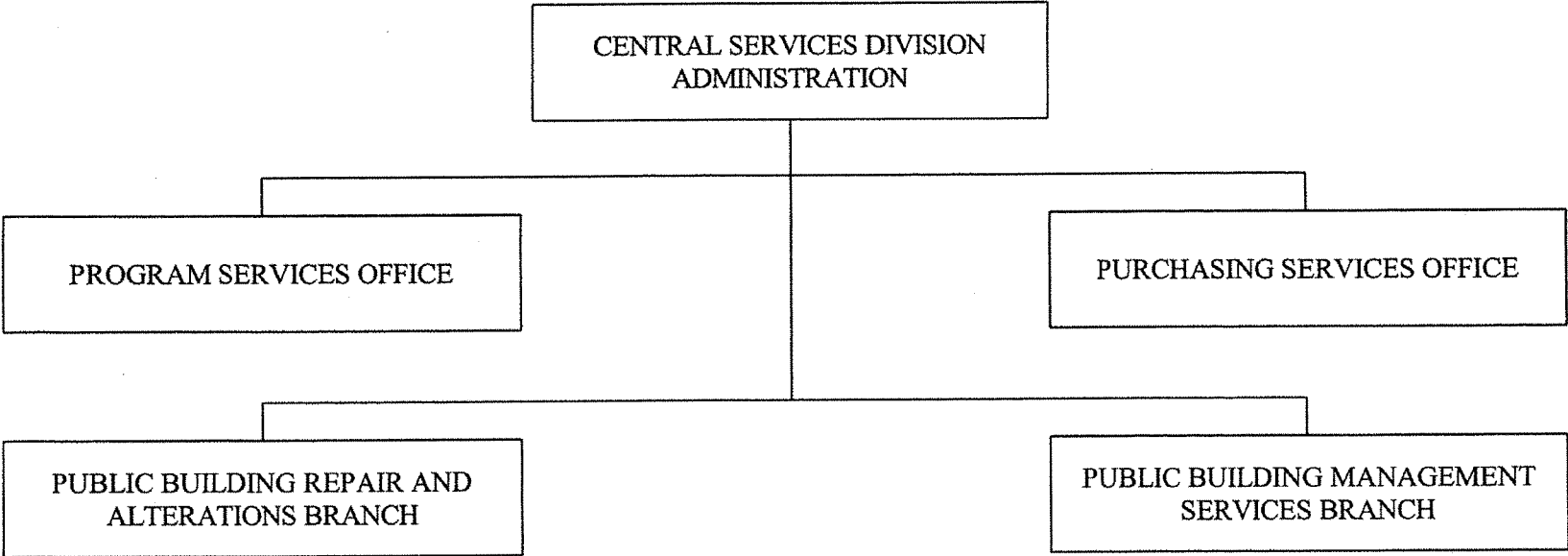
POSITION ORGANIZATION CHART



\* VACANT POSITIONS PROPOSED TO BE ELIMINATED

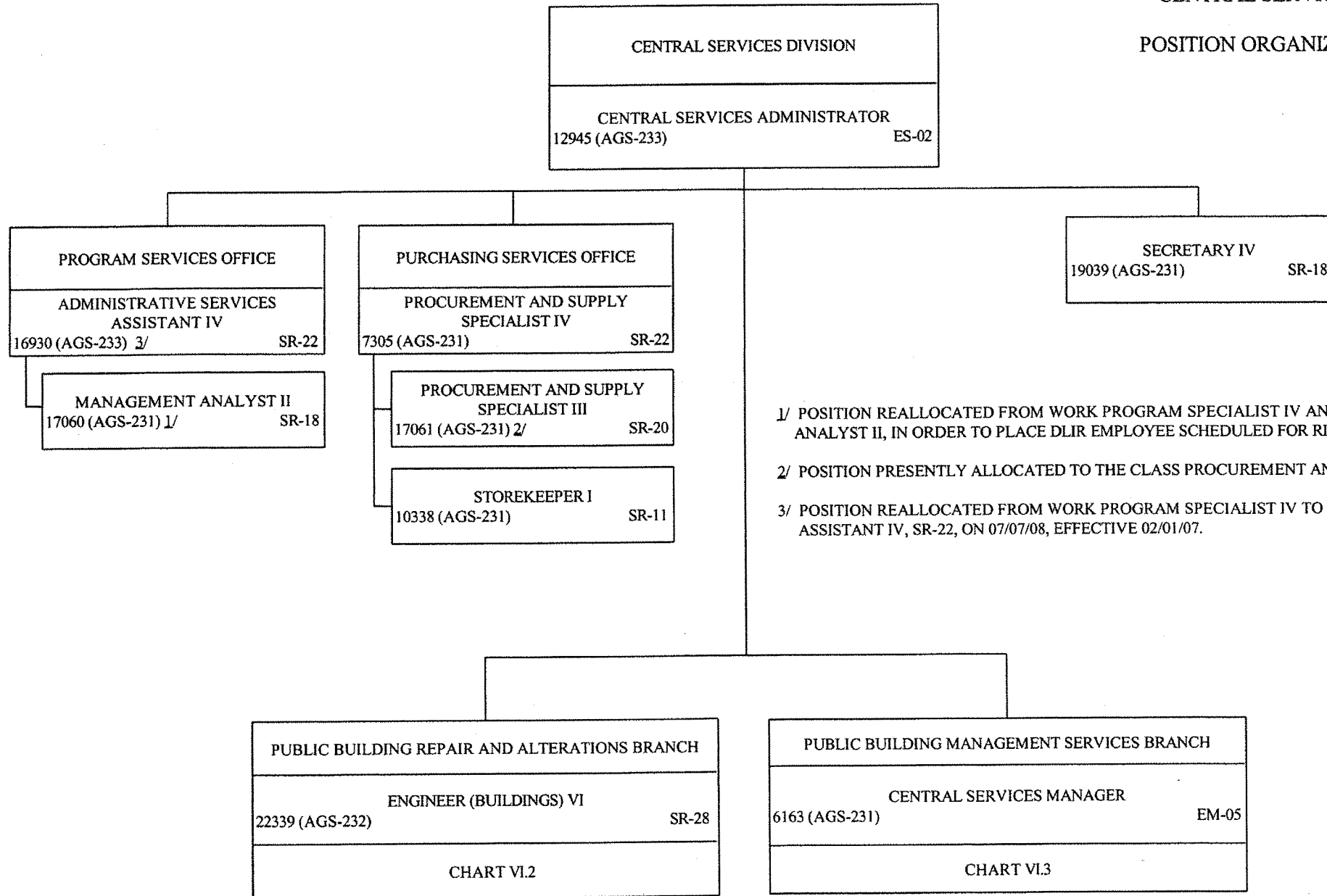
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
CENTRAL SERVICES DIVISION  
ADMINISTRATION

ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 CENTRAL SERVICES DIVISION

POSITION ORGANIZATION CHART

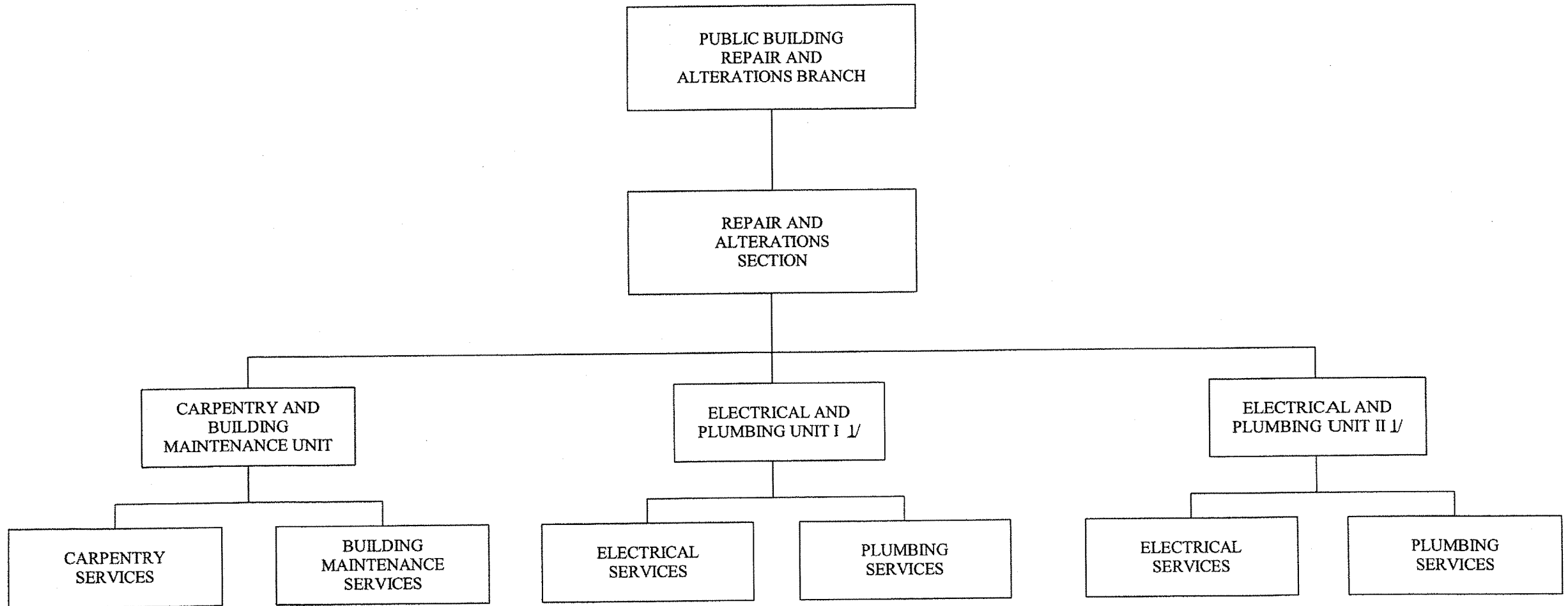


- 1/ POSITION REALLOCATED FROM WORK PROGRAM SPECIALIST IV AND DOWNGRADED TO MANAGEMENT ANALYST II, IN ORDER TO PLACE DLIR EMPLOYEE SCHEDULED FOR RIF.
- 2/ POSITION PRESENTLY ALLOCATED TO THE CLASS PROCUREMENT AND SUPPLY SPECIALIST I, SR-16.
- 3/ POSITION REALLOCATED FROM WORK PROGRAM SPECIALIST IV TO ADMINISTRATIVE SERVICES ASSISTANT IV, SR-22, ON 07/07/08, EFFECTIVE 02/01/07.



STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
CENTRAL SERVICES DIVISION  
PUBLIC BUILDING REPAIR AND ALTERATIONS BRANCH

ORGANIZATION CHART



1/ REORGANIZATION APPROVED BY THE COMPTROLLER ON 09/24/07 TO ESTABLISH AN ELECTRICAL AND PLUMBING UNIT I AND II.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 CENTRAL SERVICES DIVISION  
 PUBLIC BUILDING REPAIR AND ALTERATIONS BRANCH

POSITION ORGANIZATION CHART

PUBLIC BUILDING REPAIR AND ALTERATIONS BRANCH  
 ENGINEER (BUILDINGS) VI  
 22339 (AGS-232) SR-28

ENGINEER (MECHANICAL) V  
 18923 (AGS-231) 1/  
 SR-26

SECRETARY I  
 37304 (AGS-231) SR-12

ENGINEER (BUILDINGS) V  
 2329 (AGS-233) 118759 (AGS-233) 2/  
 SR-26

REPAIR AND ALTERATIONS SECTION  
 BUILDING MAINTENANCE DISTRICT SUPERVISOR  
 9972 (AGS-233) F3-10

CARPENTRY AND BUILDING MAINTENANCE UNIT  
 BUILDING MAINTENANCE SUPERVISOR II  
 2633 (AGS-233) F2-09

ELECTRICAL AND PLUMBING UNIT I  
 BUILDING CONSTRUCTION AND MAINTENANCE SUPERVISOR I  
 00355 (AGS-233) F1-10

ELECTRICAL AND PLUMBING UNIT II  
 BUILDING CONSTRUCTION AND MAINTENANCE SUPERVISOR I  
 118752 (AGS-233) 2/ F1-10

CARPENTRY SERVICES  
 CARPENTER II  
 5724 (AGS-233) WS-09

BUILDING MAINTENANCE SERVICES  
 BUILDING MAINTENANCE WORKER II  
 00334 (AGS-233) WS-09

ELECTRICAL SERVICES  
 ELECTRICIAN II  
 21617 (AGS-233) WS-10

PLUMBING SERVICES  
 PLUMBER II  
 11382 (AGS-233) WS-10

ELECTRICAL SERVICES  
 ELECTRICIAN II  
 118756 (AGS-233) 2/ WS-10

PLUMBING SERVICES  
 PLUMBER II  
 118753 (AGS-233) 2/ WS-10

CARPENTER I  
 2650 (AGS-233) 2656 (AGS-233)  
 2666 (AGS-233) 2674 (AGS-233)  
 5940 (AGS-233) 10724 (AGS-233) BC-09

BUILDING MAINTENANCE WORKER I  
 2670 (AGS-233) 5727 (AGS-233)  
 6252 (AGS-233) 10846 (AGS-233) BC-09

ELECTRICIAN I  
 2636 (AGS-233) 15619 (AGS-233)  
 18938 (AGS-233) BC-10

PLUMBER I  
 7514 (AGS-233)  
 37128 (AGS-233) BC-10

ELECTRICIAN I  
 118757 (AGS-233) 2/  
 118758 (AGS-233) 2/ BC-10

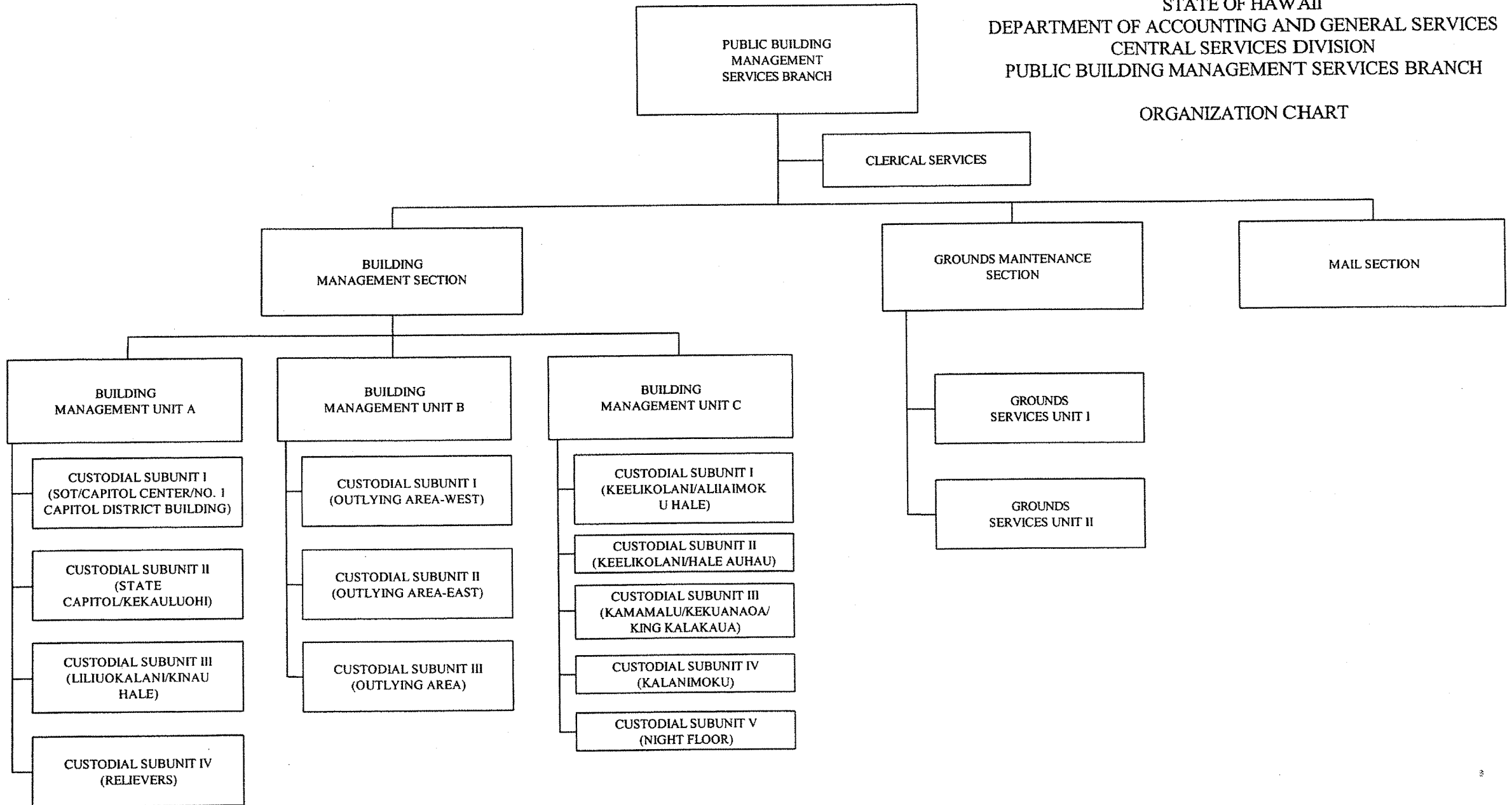
PLUMBER I  
 118754 (AGS-233) 2/  
 118755 (AGS-233) 2/ BC-10

1/ POSITION NO. 18923 REALLOCATED TO ENGINEER (MECHANICAL) III, SR-22 ON 06/09/08, EFFECTIVE 06/16/08.  
 2/ EIGHT NEW POSITIONS APPROVED BY ACT 213/SLH 2007. POSITIONS ESTABLISHED EFFECTIVE 10/01/07.

\* VACANT POS. PROPOSED TO BE ELIMINATED

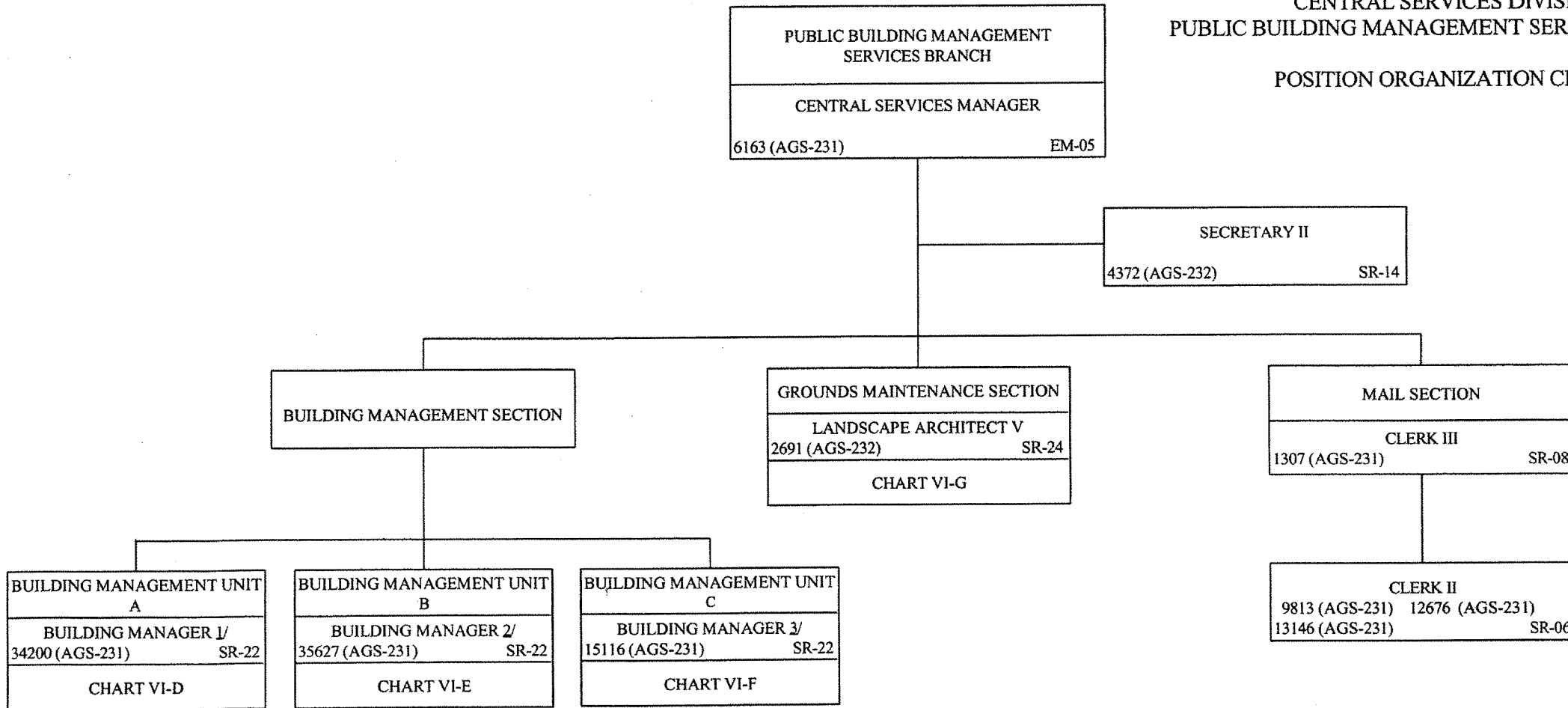
STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 CENTRAL SERVICES DIVISION  
 PUBLIC BUILDING MANAGEMENT SERVICES BRANCH

ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 CENTRAL SERVICES DIVISION  
 PUBLIC BUILDING MANAGEMENT SERVICES BRANCH

POSITION ORGANIZATION CHART



1/ BUILDING MANAGER (POS. NO. 34200) TRANSFERRED FROM BUILDING MANAGEMENT UNIT B.

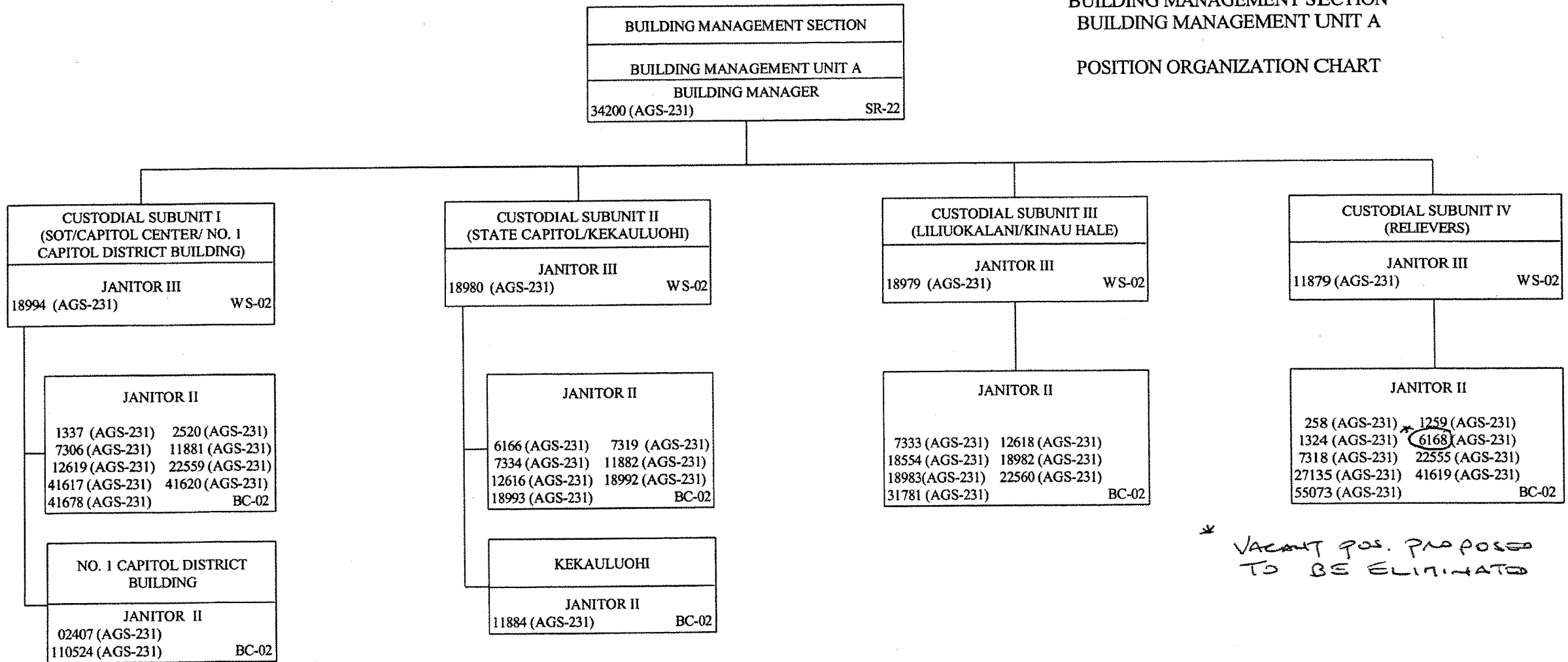
2/ BUILDING MANAGER (POS. NO. 35627) TRANSFERRED FROM BUILDING MANAGEMENT UNIT C.

3/ BUILDING MANAGER (POS. NO. 15116) TRANSFERRED FROM BUILDING MANAGEMENT UNIT A.

CHART VI-C

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 CENTRAL SERVICES DIVISION  
 PUBLIC BUILDING MANAGEMENT SERVICES BRANCH  
 BUILDING MANAGEMENT SECTION  
 BUILDING MANAGEMENT UNIT A

POSITION ORGANIZATION CHART



\* VACANT POS. PROPOSED TO BE ELIMINATED

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 CENTRAL SERVICES DIVISION  
 PUBLIC BUILDING MANAGEMENT SERVICES BRANCH  
 BUILDING MANAGEMENT SECTION  
 BUILDING MANAGEMENT UNIT B  
 POSITION ORGANIZATION CHART

BUILDING MANAGEMENT SECTION	
BUILDING MANAGEMENT UNIT B	
BUILDING MANAGER	SR-22
35627 (AGS-231)	

CUSTODIAL SUBUNIT I (OUTLYING AREA-WEST)	
JANITOR III	WS-02
8068 (AGS-231)	

CUSTODIAL SUBUNIT II (OUTLYING AREA-EAST)	
JANITOR III	WS-02
1296 (AGS-231)	

CUSTODIAL SUBUNIT III (OUTLYING AREA)	
JANITOR III	WS-02
55077 (AGS-231)	

SHAFTER FLATS/VECTOR CONTROL/ HIGHWAYS	
JANITOR II	BC-02
12021 (AGS-231) 18987 (AGS-231) 31780 (AGS-231)	

LANAKILA HEALTH CENTER	
JANITOR II	BC-02
27143 (AGS-231)	

DIAMOND HEAD HEALTH CENTER	
JANITOR II	BC-02
1351 (AGS-231) 1379 (AGS-231) 15292 (AGS-231)	

AGRICULTURE (ADMINISTRATION)	
JANITOR II	BC-02
18551 (AGS-231) 22557 (AGS-231)	

KAKUHIHEWA (KAPOLEI)	
JANITOR II	BC-02
52307 (AGS-231) 52308 (AGS-231) 52309 (AGS-231) 52310 (AGS-231) 52311 (AGS-231)	

\* VACANT POS  
 PROPOSED TO  
 BE ELIMINATED

AGRICULTURE (PLANT QUARANTINE BRANCH)	
JANITOR II	BC-02
1256 (AGS-231)	

OR & L	
JANITOR II	BC-02
22558 (AGS-231)	

KANEHOHE CIVIC CENTER/ WINDWARD HEALTH CENTER	
JANITOR II	BC-02
7331 (AGS-231) 27095 (AGS-231)	

RELIEVER	
JANITOR II	BC-02
3762 (AGS-231) 18991 (AGS-231)	

WAHIAWA CIVIC CENTER	
JANITOR II	BC-02
27144 (AGS-231)	

DEPARTMENT OF HEALTH STATE LABORATORY DIVISION	
JANITOR II	BC-02
110631 (AGS-231) 110632 (AGS-231)	

HOOPONO	
JANITOR II	BC-02
1298 (AGS-231)	

AAFES	
JANITOR II	BC-02
7330 (AGS-231) 12615 (AGS-231) 55074 (AGS-231) 55075 (AGS-231)	

LEEWARD HEALTH CENTER	
JANITOR II	BC-02
28789 (AGS-231)	

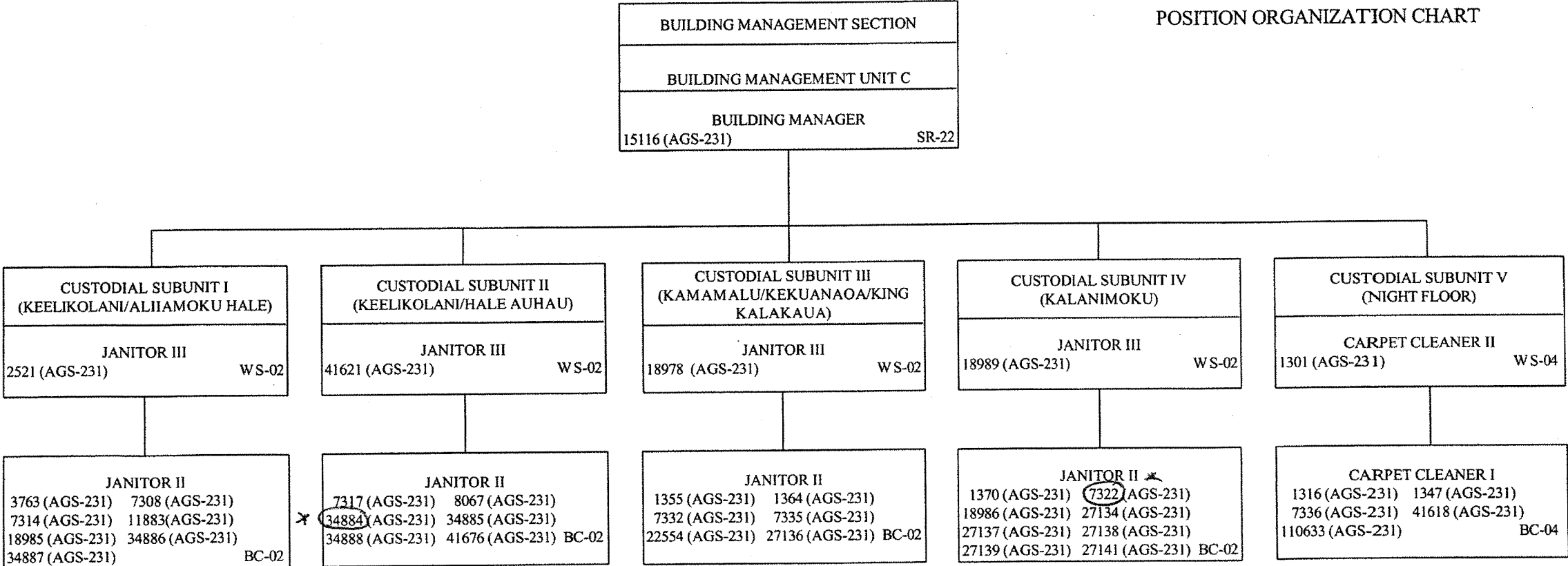
WAIPAHU CIVIC CENTER	
JANITOR II	BC-02
1346 (AGS-231) 7313 (AGS-231)	

RELIEVER	
JANITOR II	BC-02
7328 (AGS-231) 35926 (AGS-231)	

RELIEVER	
JANITOR II	BC-02
52312 (AGS-231)	

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 CENTRAL SERVICES DIVISION  
 PUBLIC BUILDING MANAGEMENT SERVICES BRANCH  
 BUILDING MANAGEMENT SECTION  
 BUILDING MANAGEMENT UNIT C

POSITION ORGANIZATION CHART

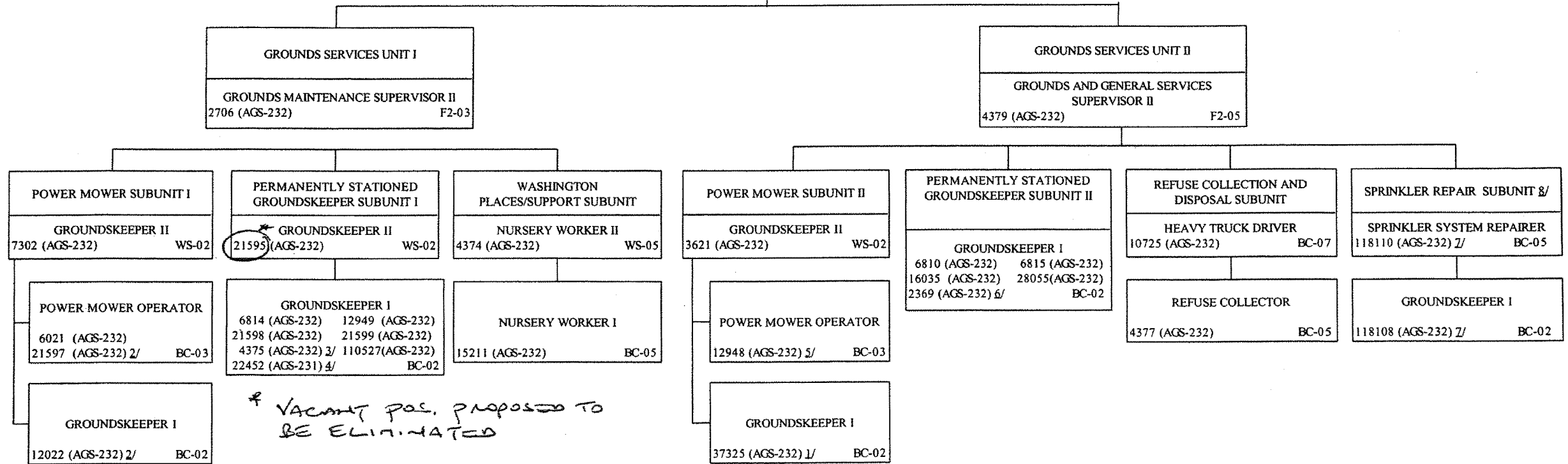


\* VACANT POSITIONS PROPOSED TO BE ELIMINATED

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
CENTRAL SERVICES DIVISION  
PUBLIC BUILDING MANAGEMENT SERVICES BRANCH  
**GROUNDS MAINTENANCE SECTION**

**POSITION ORGANIZATION CHART**

GROUNDS MAINTENANCE SECTION  
LANDSCAPE ARCHITECT V  
2691 (AGS-232) SR-24



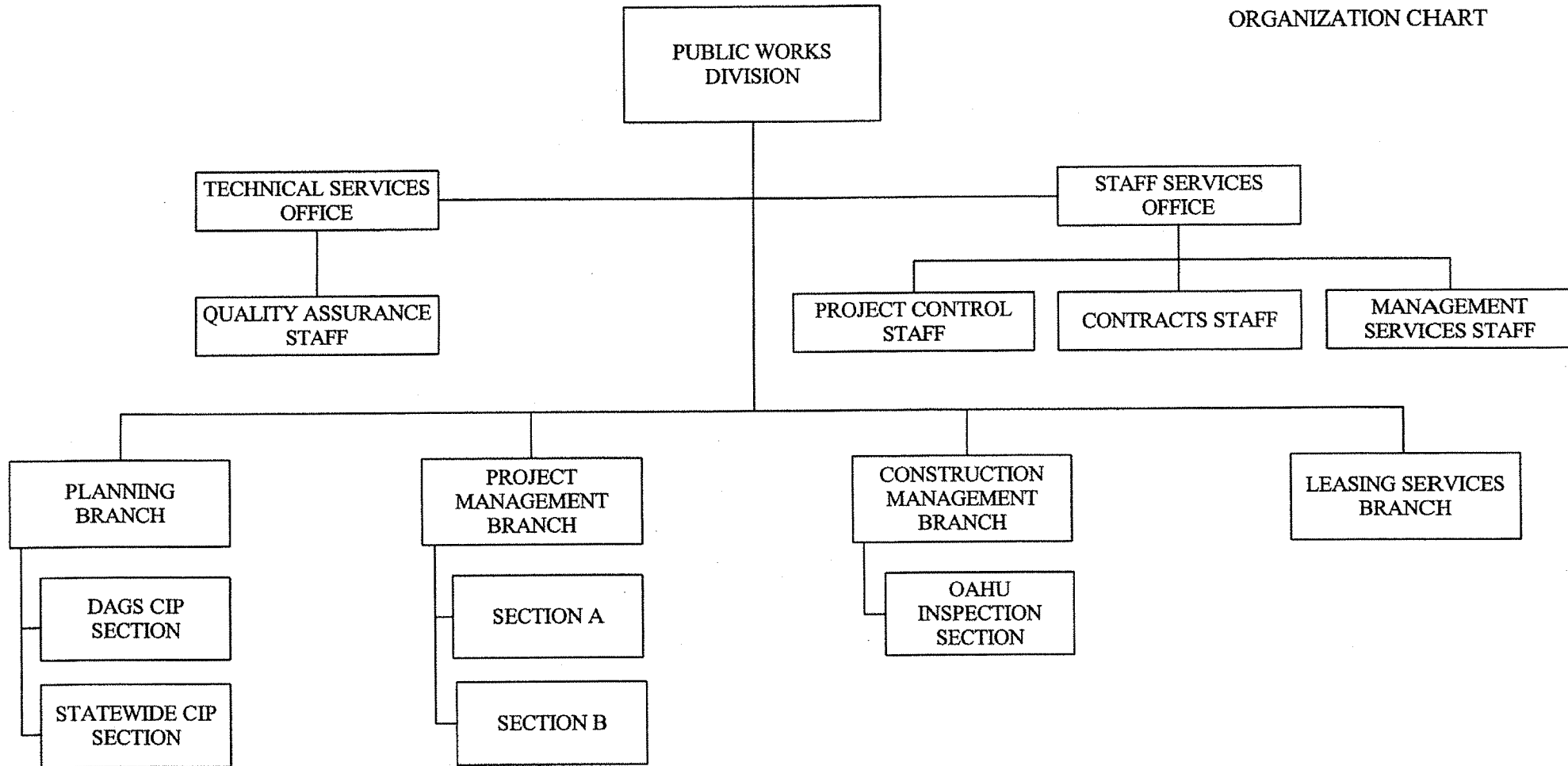
- 1/ POSITION NO. 37325 TRANSFERRED TO GROUNDS SERVICES UNIT I ON REORGANIZATION APPROVED ON 01/18/07 AND TRANSFERRED BACK TO GROUNDS SERVICES UNIT II ON 09/24/07 REORGANIZATION.
- 2/ POSITION NOS. 12022 & 21597 TRANSFERRED FROM GROUNDS SERVICES UNIT II ON 09/24/07 REORGANIZATION APPROVED BY THE COMPTROLLER.
- 3/ POSITION NO. 4375 TRANSFERRED FROM POWER MOWER SUBUNIT I ON 09/24/07 REORGANIZATION APPROVED BY THE COMPTROLLER.
- 4/ POSITION NO. 22452 TRANSFERRED FROM CUSTODIAL SUBUNIT I ON 09/24/07 REORGANIZATION APPROVED BY THE COMPTROLLER.
- 5/ POSITION NOS. 12948 TRANSFERRED FROM GROUNDS SERVICES UNIT I ON 09/24/07 REORGANIZATION APPROVED BY THE COMPTROLLER.
- 6/ POSITION NO. 2369 TRANSFERRED FROM POWER MOWER SUBUNIT II TO PERMANENTLY STATIONED GROUNDSKEEPER SUBUNIT II ON 09/24/07 REORGANIZATION APPROVED BY THE COMPTROLLER.
- 7/ POSITION NOS. 118108 AND 118110, NEW POSITIONS AUTHORIZED BY ACT 160, SLH 2006.
- 8/ REORGANIZATION APPROVED BY THE COMPTROLLER ON 09/24/07, TO ESTABLISH THE NEW SPRINKLER REPAIR SUBUNIT.

CHART VI-G



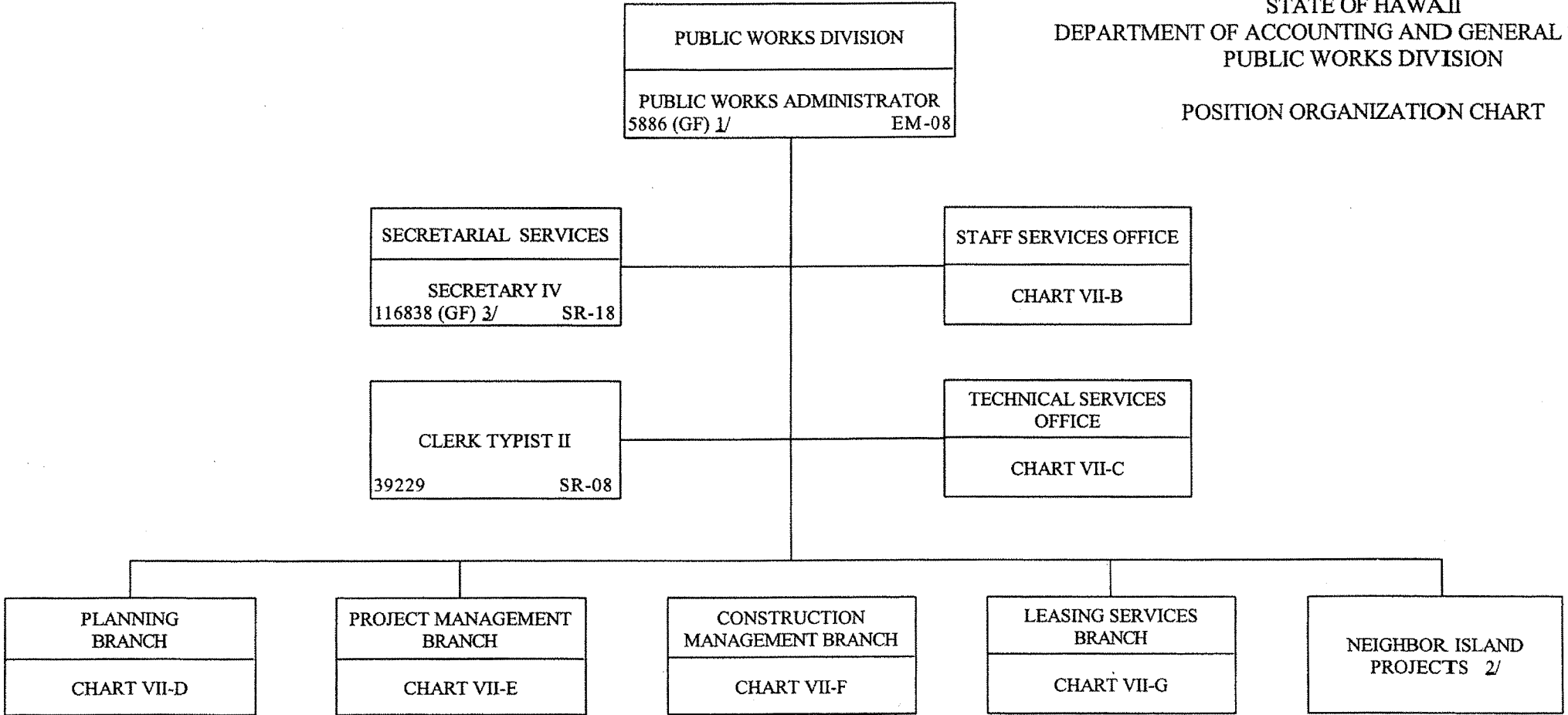
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
PUBLIC WORKS DIVISION

ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 PUBLIC WORKS DIVISION

POSITION ORGANIZATION CHART



1/ POSITION REVERTED FROM ES-03 TO EM-08 UPON VACANCY, EFFECTIVE 03/01/03.

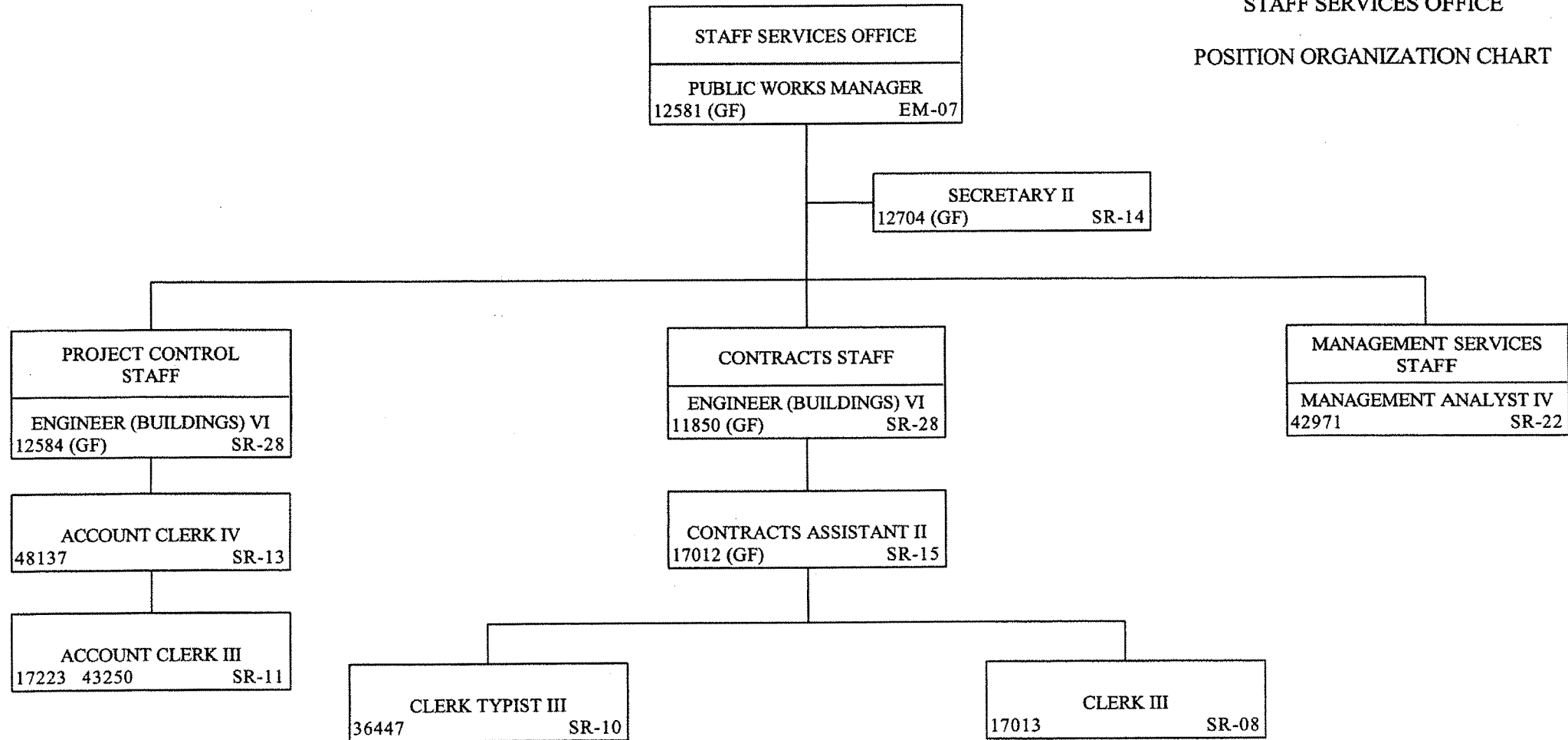
(GF) = GENERAL FUNDED POSITION.

2/ 7 POSITIONS SUPERVISED BY MAUI DISTRICT ENGINEER, DAGS.  
 10 POSITIONS SUPERVISED BY HAWAII DISTRICT PUBLIC WORKS MANAGER, DAGS.  
 5 POSITIONS SUPERVISED BY KAUAI DISTRICT ENGINEER, DAGS.

3/ MEANS OF FINANCING FOR THIS POSITION CHANGED FROM PROJECT FUNDED TO GENERAL FUNDED EFFECTIVE 07/01/07.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 PUBLIC WORKS DIVISION  
 STAFF SERVICES OFFICE

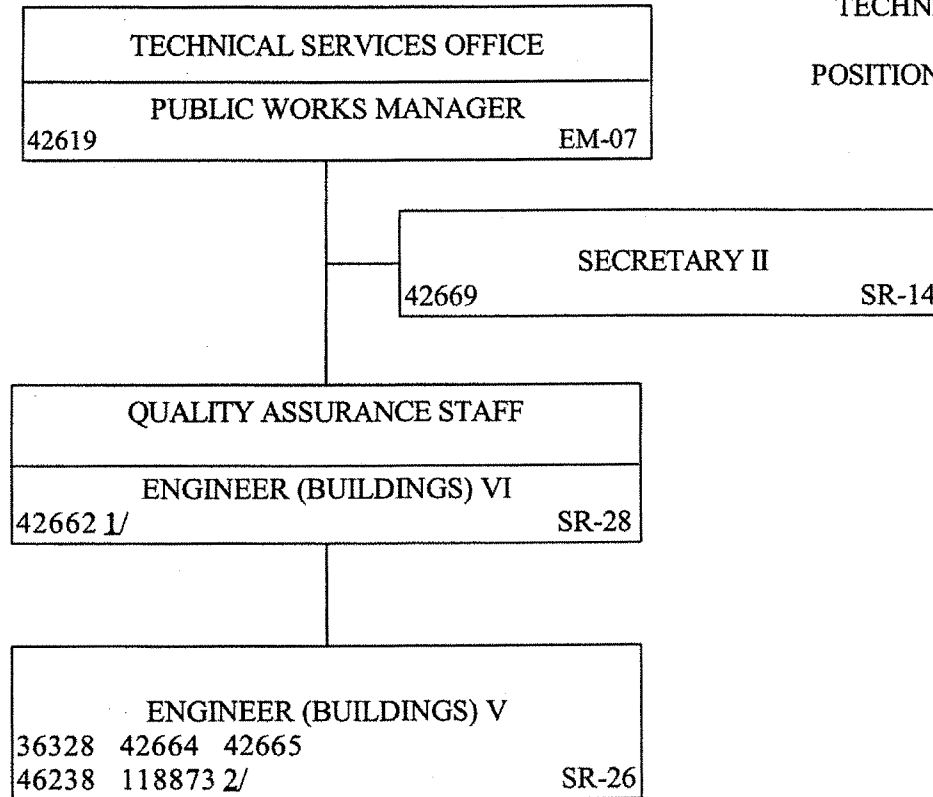
POSITION ORGANIZATION CHART



(GF) = GENERAL FUNDED POSITION.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 PUBLIC WORKS DIVISION  
 TECHNICAL SERVICES OFFICE

POSITION ORGANIZATION CHART

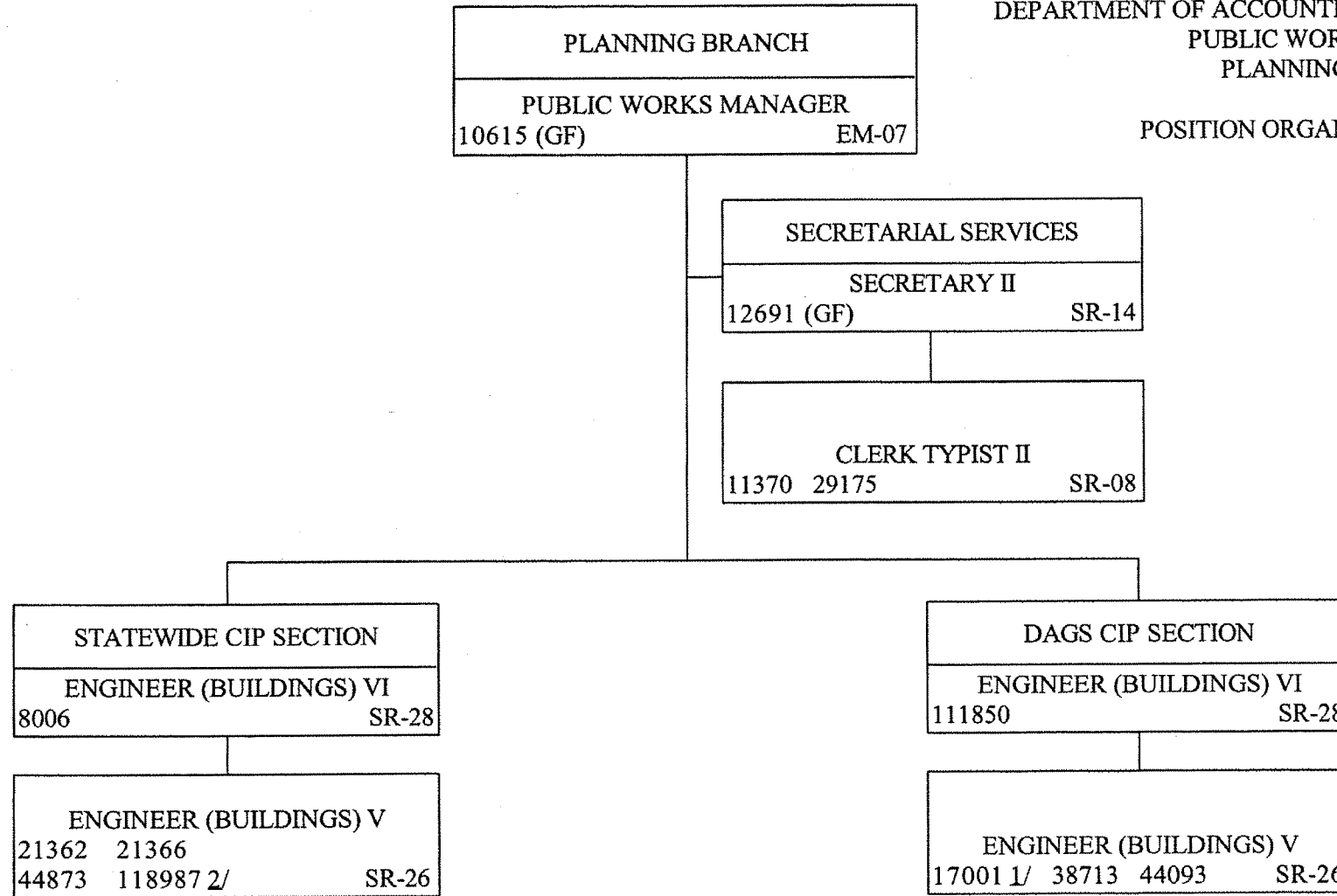


1/ POSITION NO. 42662 REDESCRIBED FROM AN ARCHITECT VI TO AN ENGINEER (BUILDINGS) VI ON 03/20/07, EFFECTIVE 03/16/07.  
 2/ NEW POSITION ESTABLISHED ON AND EFFECTIVE 01/16/08.

ALL POSITIONS ARE PROJECT FUNDED.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 PUBLIC WORKS DIVISION  
 PLANNING BRANCH

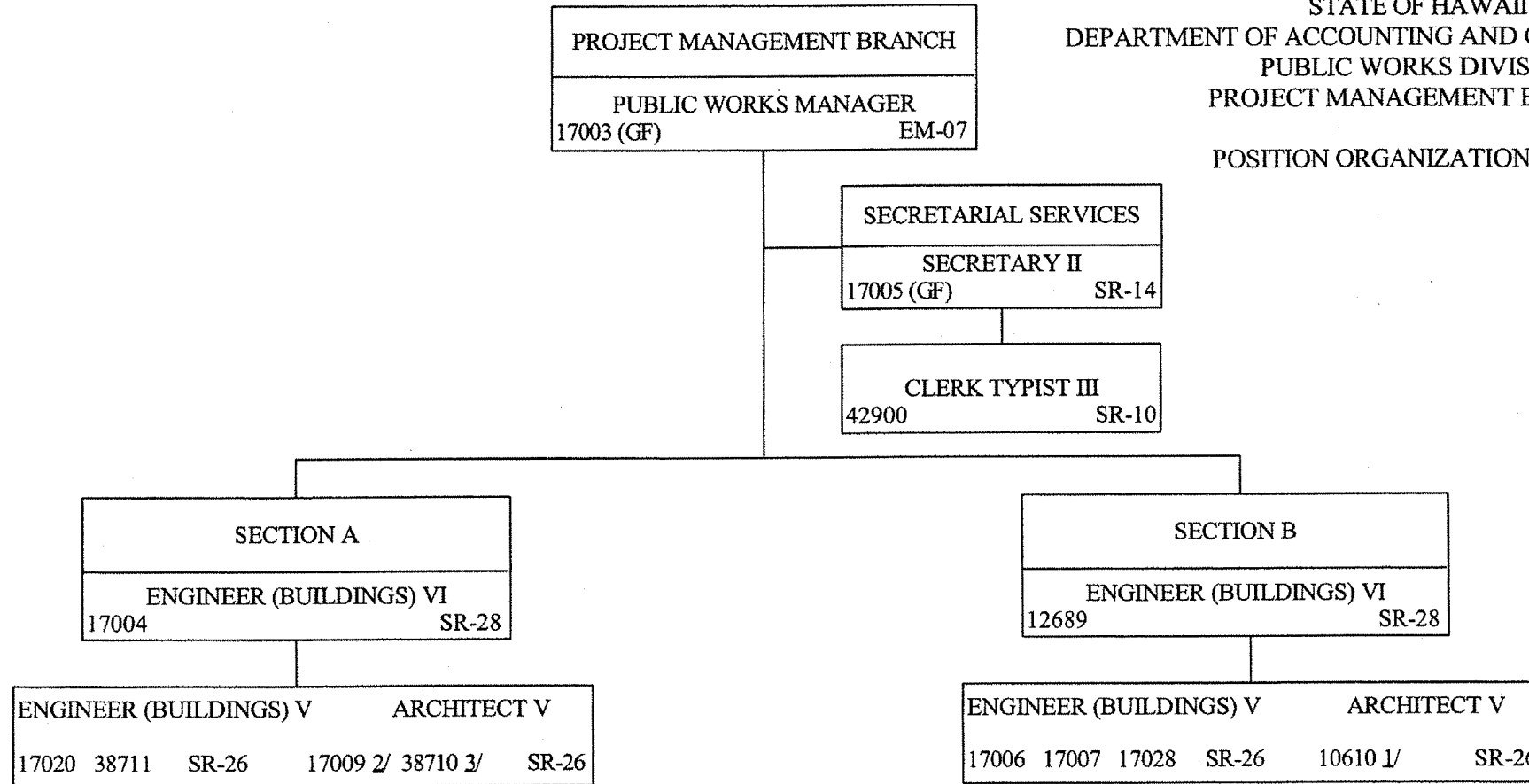
POSITION ORGANIZATION CHART



1/ POSITION REALLOCATED TO ENGINEER (BUILDINGS) III, SR-22, ON 09/09/05, EFFECTIVE 09/16/05.  
 2/ NEW POSITION ESTABLISHED ON AND EFFECTIVE 03/19/08. POSITION TEMPORARILY DOWNGRADED  
 TO ENGINEERING STUDENT INTERN I, SR-13, ON 03/27/08, EFFECTIVE 04/01/08.

(GF) = GENERAL FUNDED POSITION.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 PUBLIC WORKS DIVISION  
 PROJECT MANAGEMENT BRANCH  
 POSITION ORGANIZATION CHART



1/ POSITION REDESCRIBED FROM ENGINEER (BUILDINGS) V, TO ARCHITECT V, SR-26, EFFECTIVE 12/01/02.

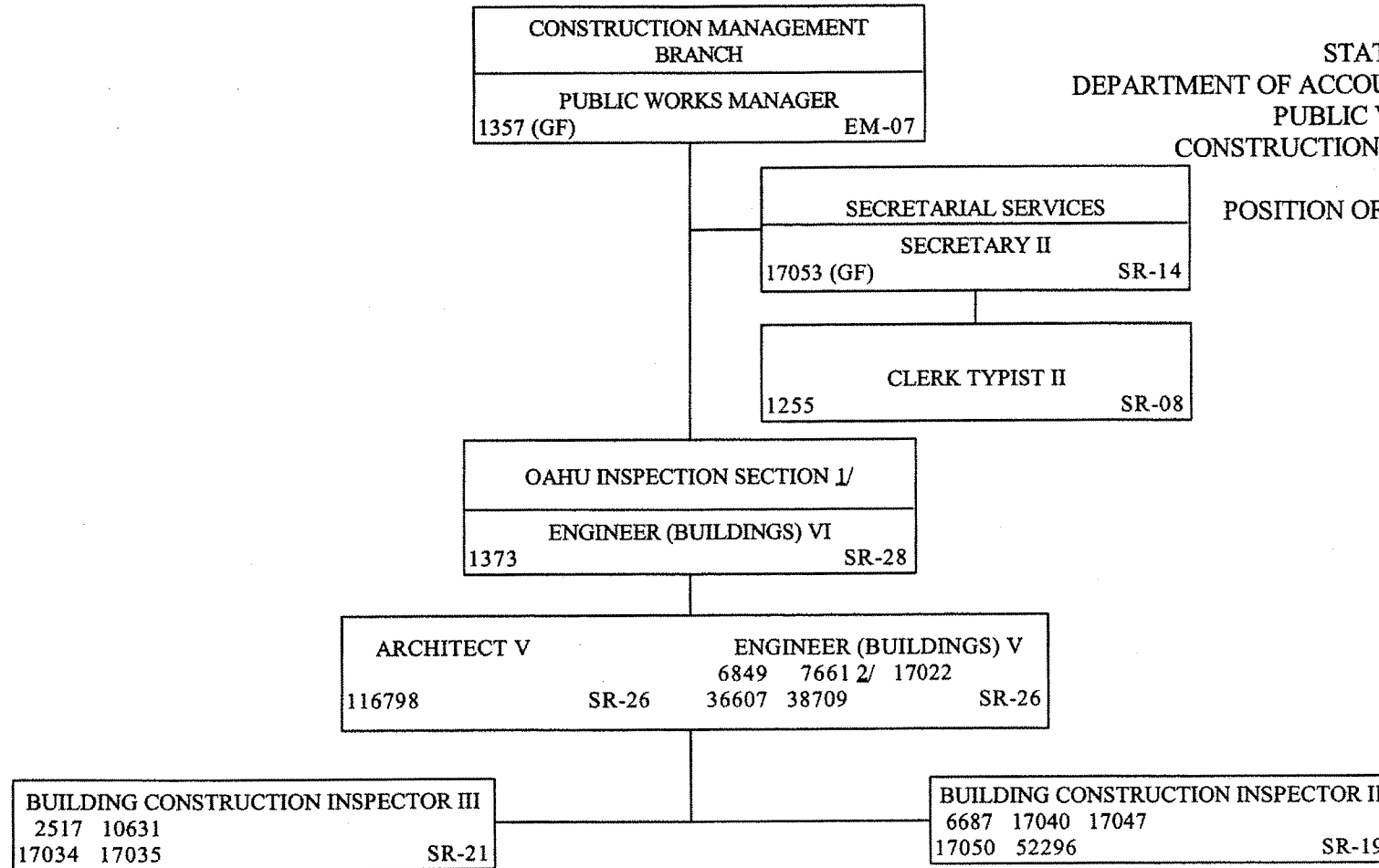
(GF) = GENERAL FUNDED POSITION.

2/ POSITION REDESCRIBED FROM ENGINEER (BUILDINGS) V, TO ARCHITECT V, SR-26, EFFECTIVE 12/16/02.

3/ POSITION REDESCRIBED FROM ENGINEER (BUILDINGS) V, TO ARCHITECT III, SR-22, EFFECTIVE 01/16/08.

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 PUBLIC WORKS DIVISION  
 CONSTRUCTION MANAGEMENT BRANCH

POSITION ORGANIZATION CHART



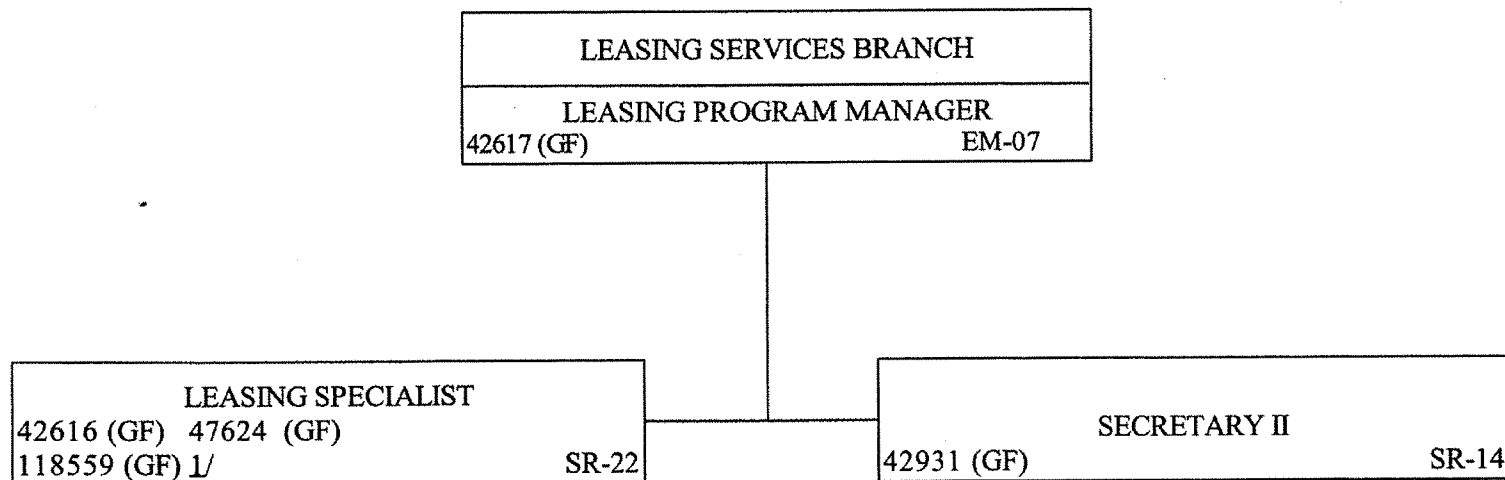
1/ SUPERVISION IS PROVIDED BY ARCHITECT AND ENGINEERS OVER INSPECTORS ON A PROJECT AND AREA BASIS.

(GF) = GENERAL FUNDED POSITION.

2/ POSITION TEMPORARILY DOWNGRADED TO ENGINEER (BUILDINGS) III, SR-22 ON 09/18/02, EFFECTIVE 01/01/02, AND WILL EVENTUALLY BE RESTORED TO ENGINEER (BUILDINGS) V, SR-26.

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
PUBLIC WORKS DIVISION  
LEASING SERVICES BRANCH

POSITION ORGANIZATION CHART



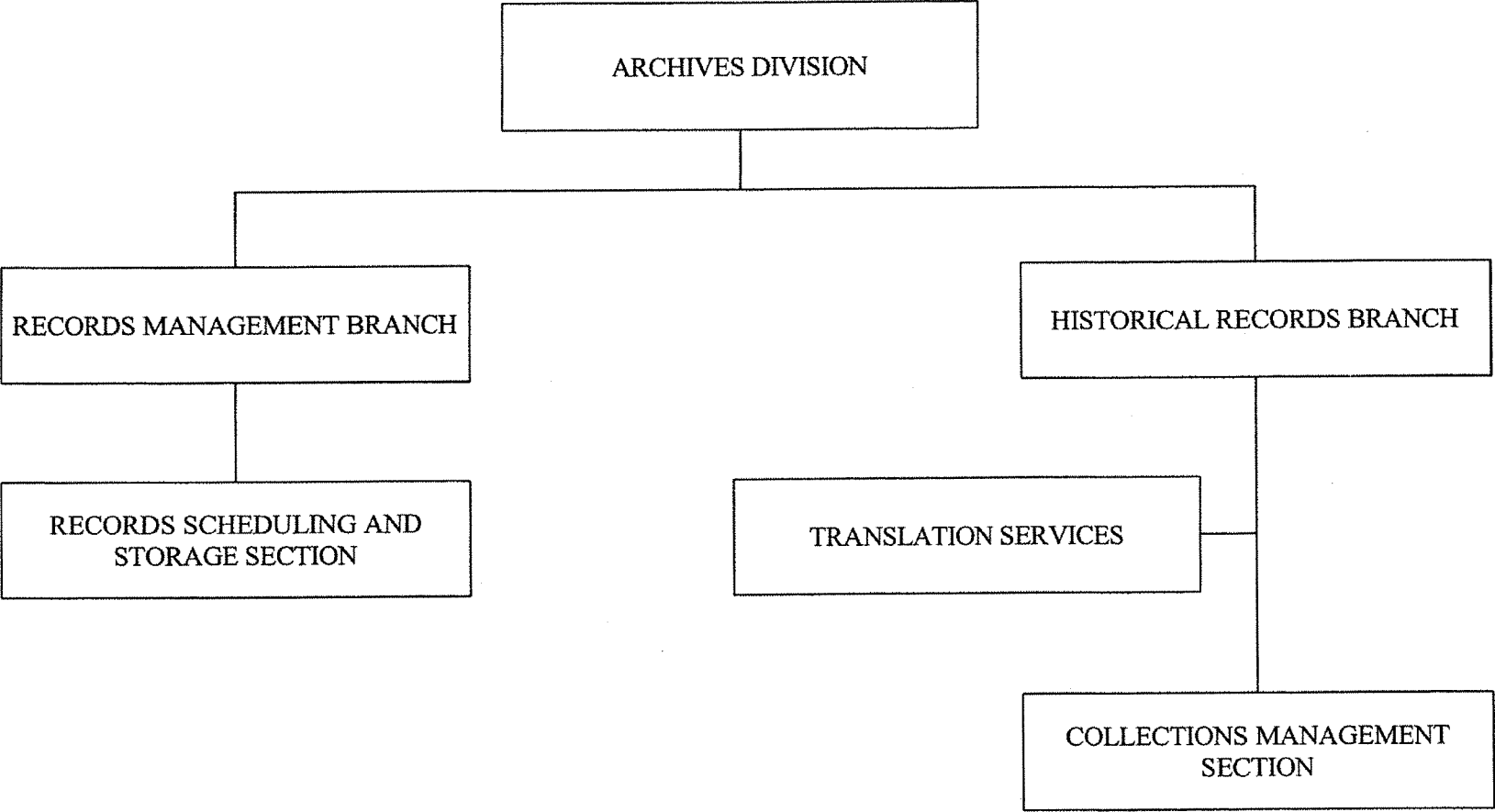
1/ NEW POSITION AUTHORIZED BY ACT 213, SLH 2007, ESTABLISHED ON AND EFFECTIVE 07/18/07.

(GF) = GENERAL FUNDED POSITION.



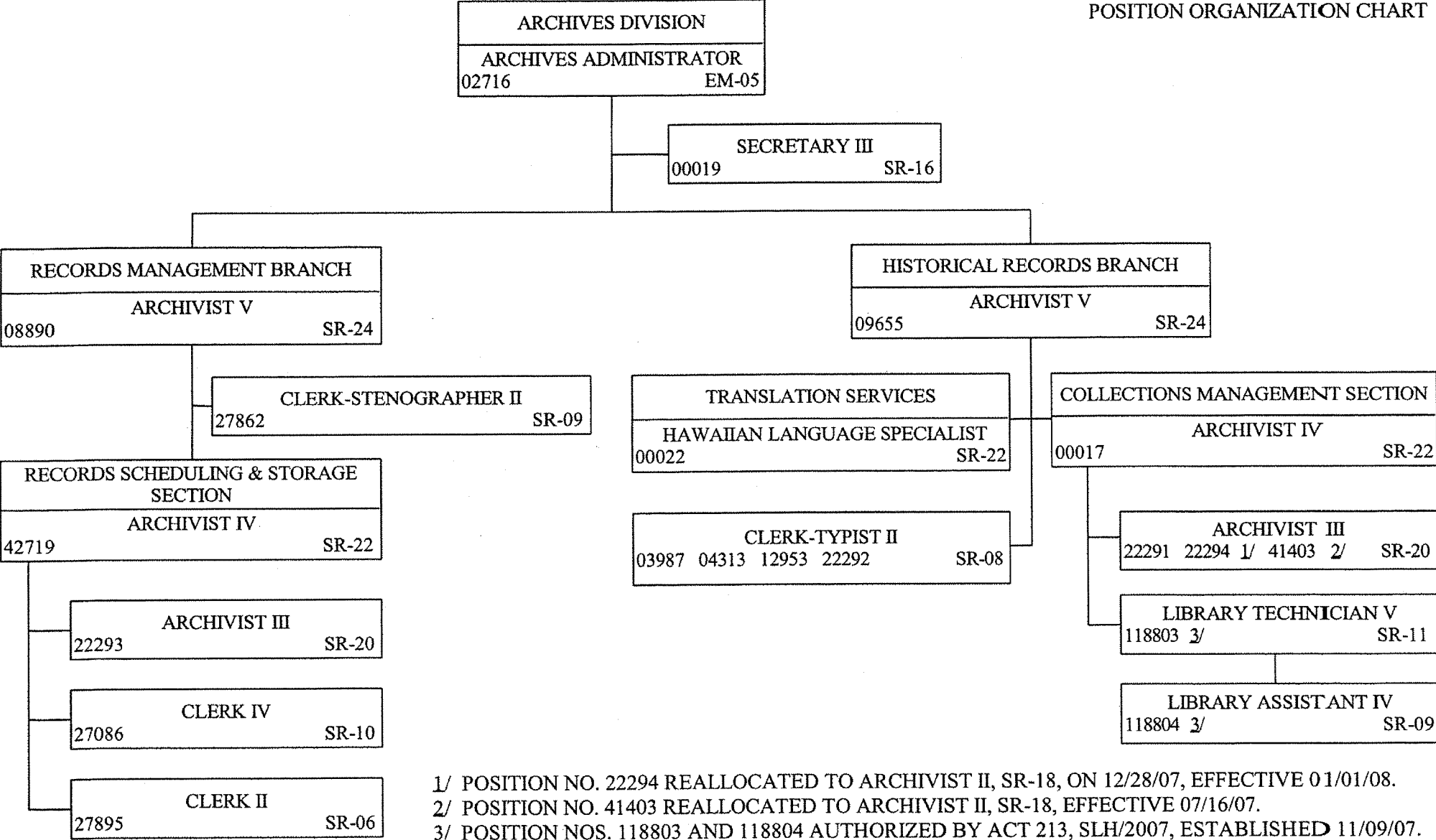
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
DEPARTMENT ADMINISTRATION  
ARCHIVES DIVISION

ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
ARCHIVES DIVISION

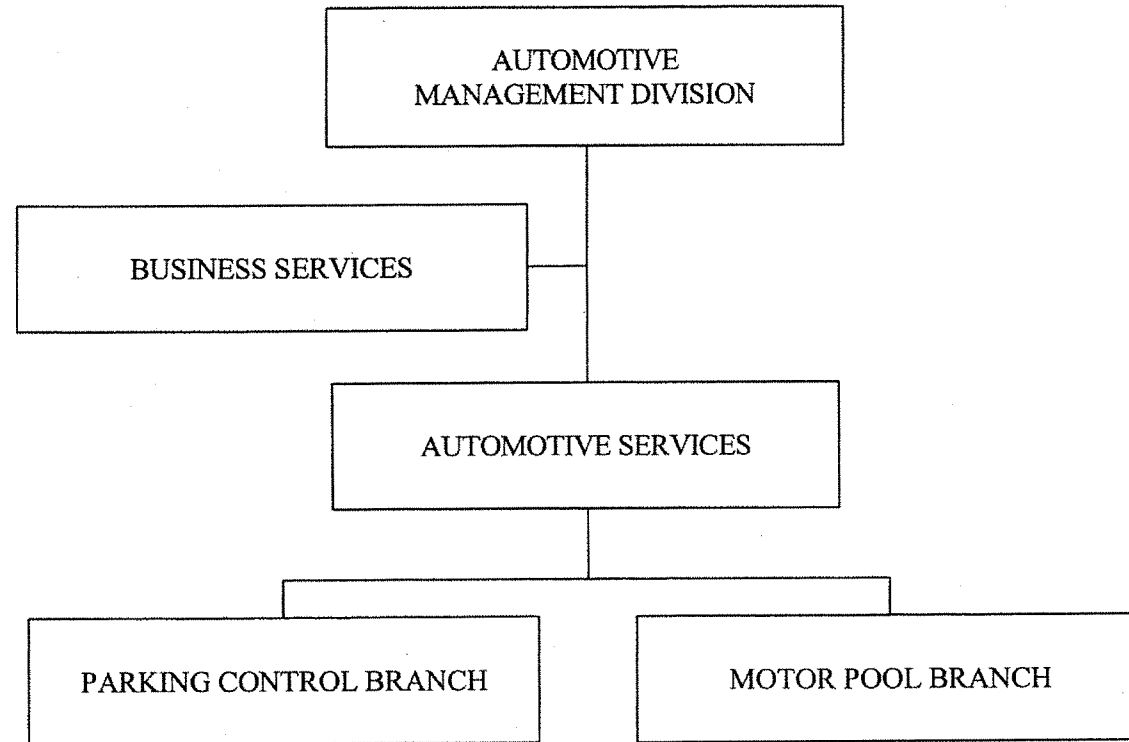
POSITION ORGANIZATION CHART



1/ POSITION NO. 22294 REALLOCATED TO ARCHIVIST II, SR-18, ON 12/28/07, EFFECTIVE 01/01/08.  
 2/ POSITION NO. 41403 REALLOCATED TO ARCHIVIST II, SR-18, EFFECTIVE 07/16/07.  
 3/ POSITION NOS. 118803 AND 118804 AUTHORIZED BY ACT 213, SLH/2007, ESTABLISHED 11/09/07.  
 REORGANIZATION APPROVED BY THE COMPTROLLER ON 10/30/07.

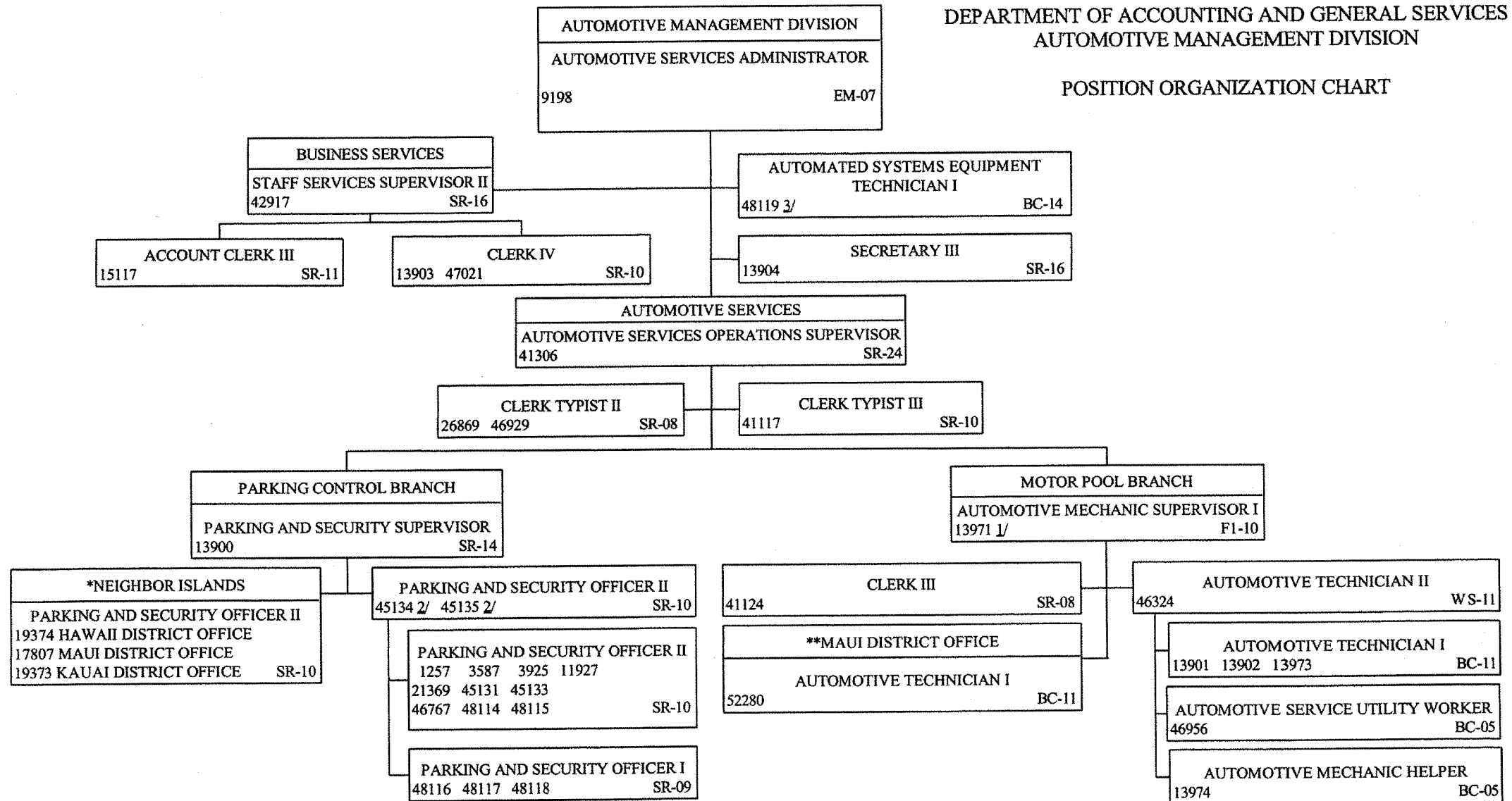
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
AUTOMOTIVE MANAGEMENT DIVISION

ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 AUTOMOTIVE MANAGEMENT DIVISION

POSITION ORGANIZATION CHART



\*\*ADMINISTRATIVE SUPERVISION BY  
 MAUI DISTRICT ENGINEER.

1/ POSITION TO BE REDESCRIBED TO AUTOMOTIVE MECHANIC SUPERVISOR II, F2-10.

2/ POSITION TO BE REDESCRIBED TO PARKING AND SECURITY OFFICER III, SR-12.

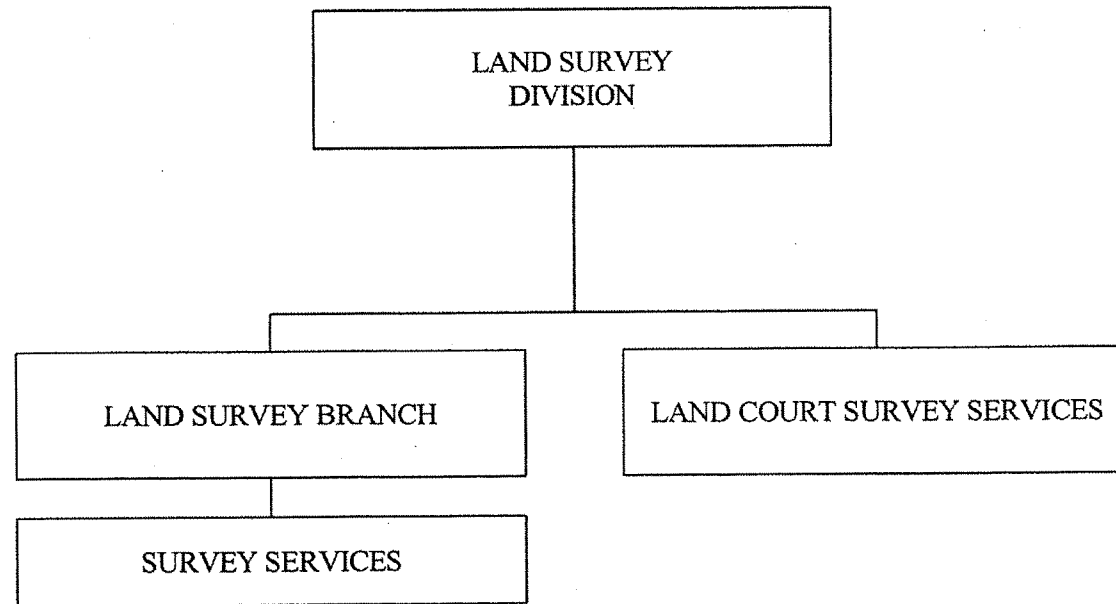
3/ POSITION REDESCRIBED FROM A PARKING AND SECURITY OFFICER I TO AN AUTOMATED SYSTEMS EQUIPMENT TECHNICIAN I ON 10/02/07, EFFECTIVE 10/16/07.

POSITION VARIANCE APPROVED BY THE GOVERNOR ON 5/11/07. REORGANIZATION APPROVED BY THE GOVERNOR ON 09/25/07.

CHART IX-A

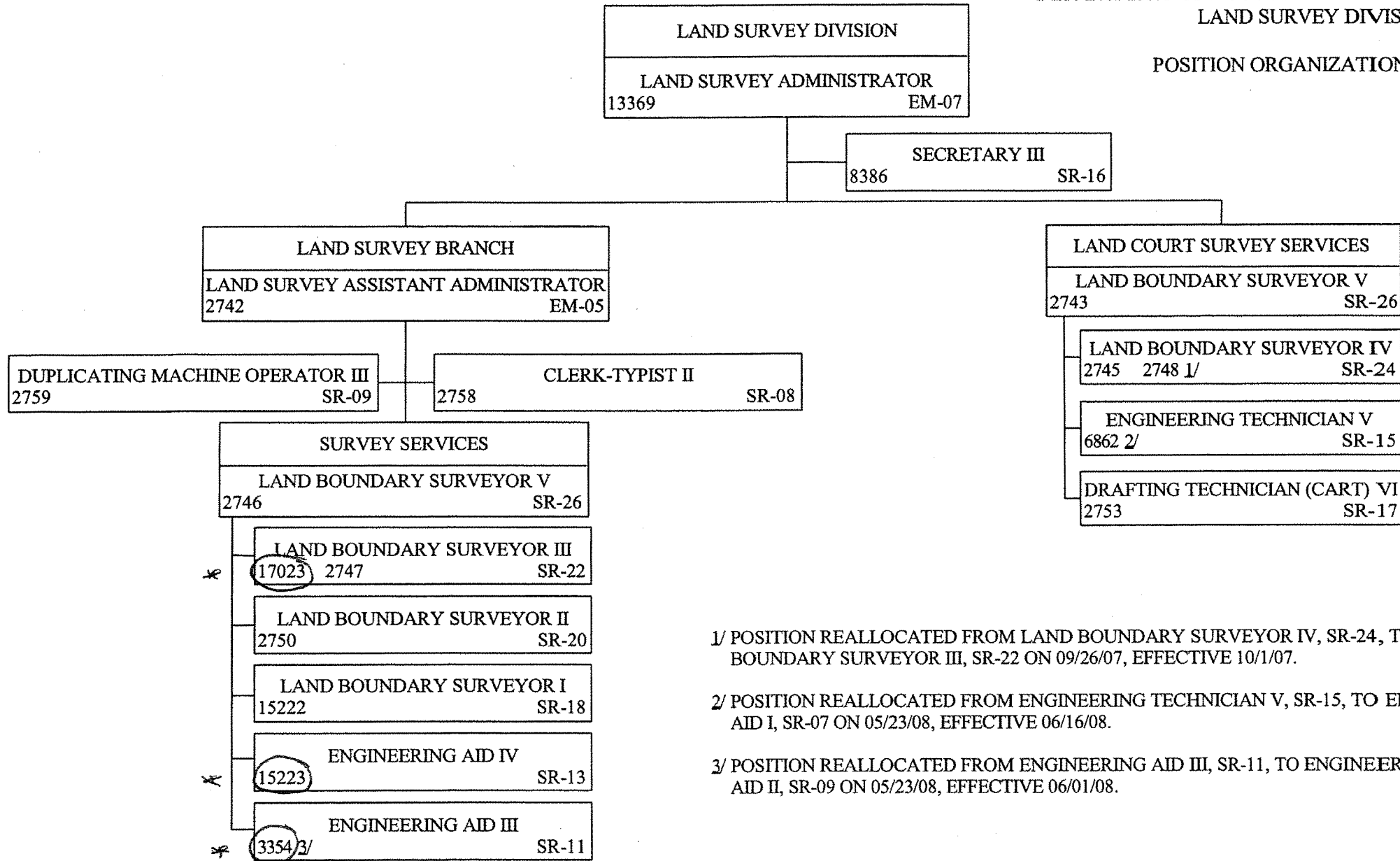
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
LAND SURVEY DIVISION

ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 LAND SURVEY DIVISION

POSITION ORGANIZATION CHART



1/ POSITION REALLOCATED FROM LAND BOUNDARY SURVEYOR IV, SR-24, TO LAND BOUNDARY SURVEYOR III, SR-22 ON 09/26/07, EFFECTIVE 10/1/07.

2/ POSITION REALLOCATED FROM ENGINEERING TECHNICIAN V, SR-15, TO ENGINEERING AID I, SR-07 ON 05/23/08, EFFECTIVE 06/16/08.

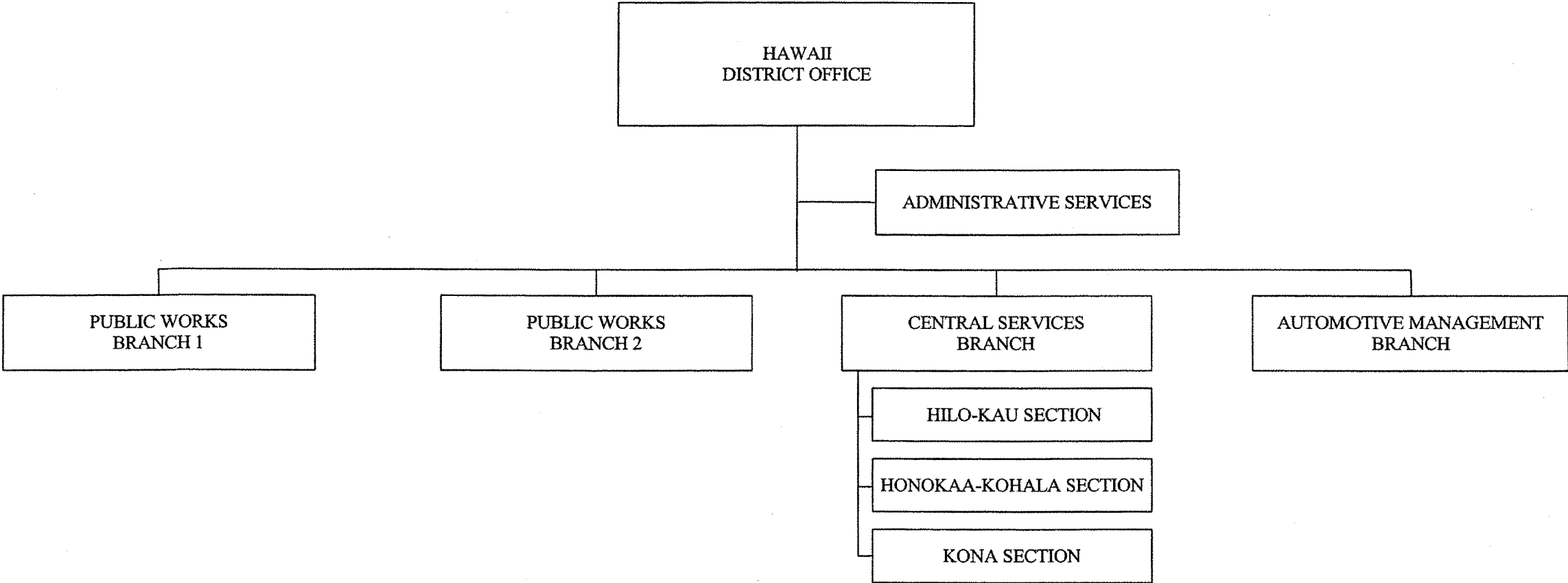
3/ POSITION REALLOCATED FROM ENGINEERING AID III, SR-11, TO ENGINEERING AID II, SR-09 ON 05/23/08, EFFECTIVE 06/01/08.

06/30/08

\* VACANT POSITIONS PROPOSED TO BE ELIMINATED

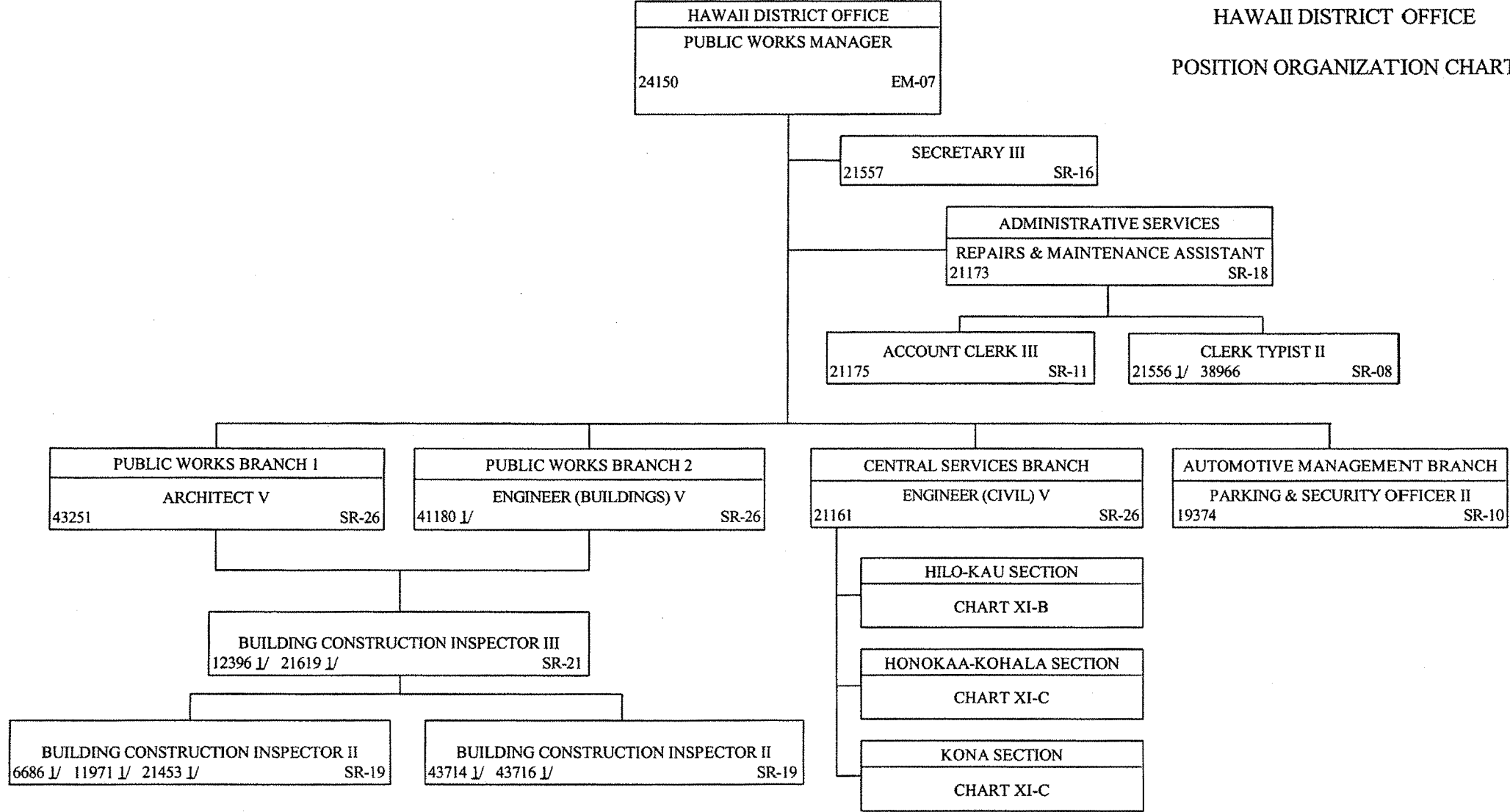
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
HAWAII DISTRICT OFFICE

ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 HAWAII DISTRICT OFFICE

POSITION ORGANIZATION CHART



J/ PROJECT FUNDED POSITION.

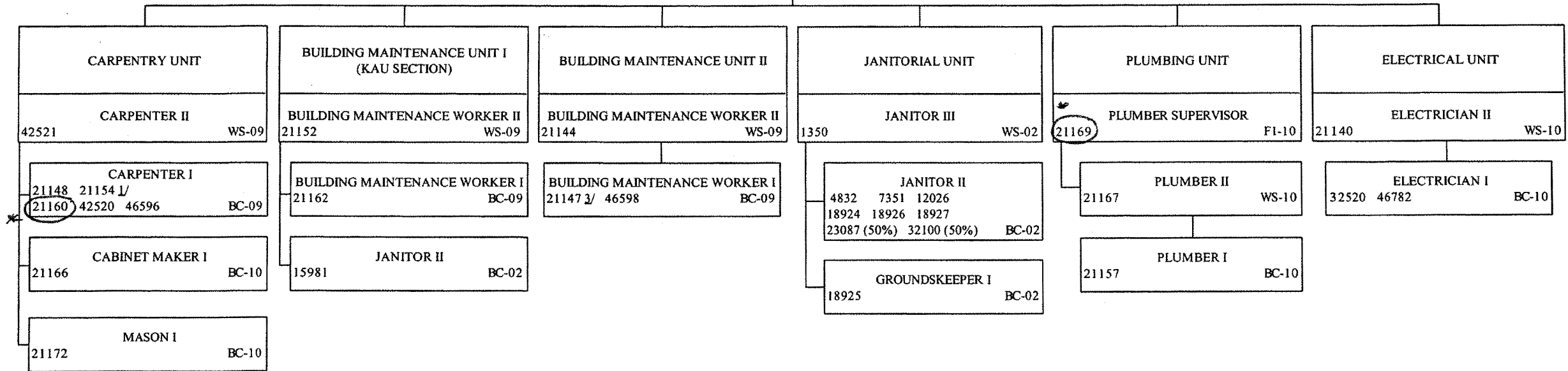


STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
HAWAII DISTRICT OFFICE  
CENTRAL SERVICES BRANCH  
HILO-KAU SECTION

POSITION ORGANIZATION CHART

CENTRAL SERVICES BRANCH		
21161 2/	ENGINEER (CIVIL) V	SR-26

HILO-KAU SECTION		
21143	BUILDING CONSTRUCTION & MAINTENANCE SUPERVISOR II	F2-10



1/ POSITION NO. 21154 REDESCRIBED FROM A BUILDING MAINTENANCE WORKER I, BC-09, TO A CARPENTER I, BC-09 ON 04/14/08, EFFECTIVE 04/16/08. VARIANCE APPROVED BY THE COMPTROLLER ON 03/31/08.

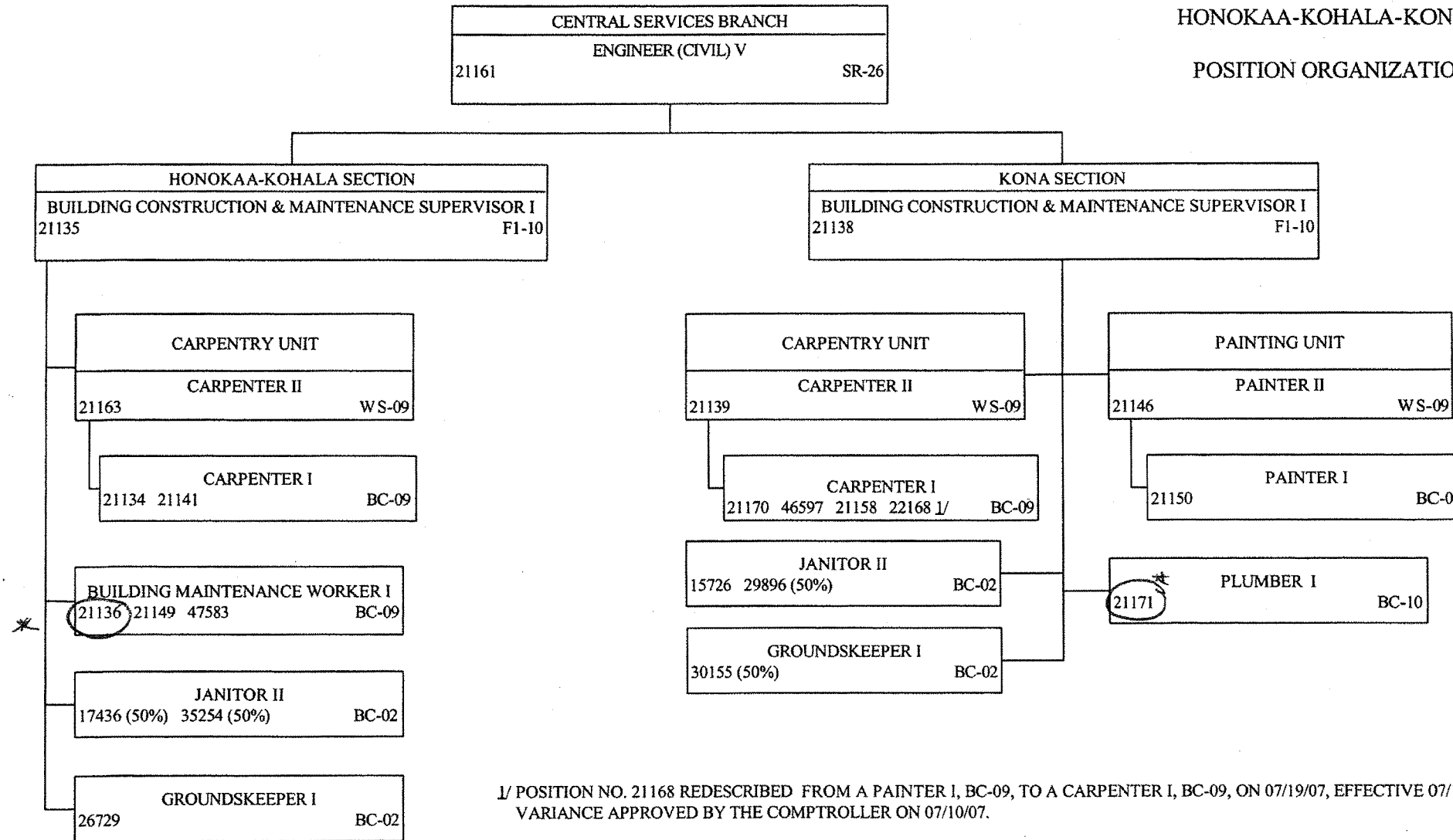
2/ POSITION NO. 21161 REALLOCATED TO ENGINEER III, SR-22, ON 03/14/08, EFFECTIVE 03/16/08.

3/ POSITION BECAME VACANT IN 2004 AND WAS REASSIGNED TO THE BUILDING MAINTENANCE UNIT II.

\* VACANT POSITIONS PROPOSED TO BE ELIMINATED

STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 HAWAII DISTRICT OFFICE  
 CENTRAL SERVICES BRANCH  
 HONOKAA-KOHALA-KONA SECTION

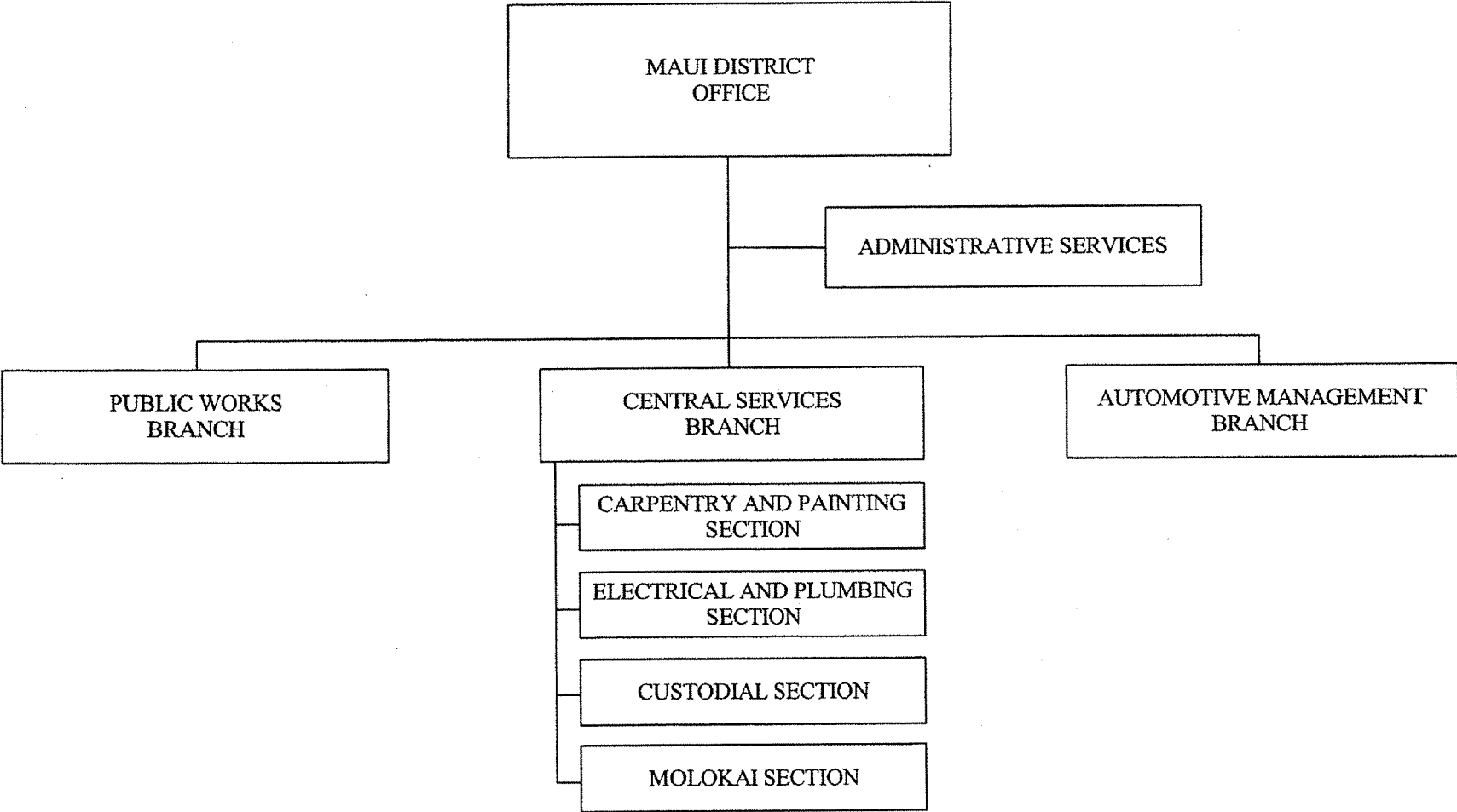
POSITION ORGANIZATION CHART



1/ POSITION NO. 21168 REDESCRIBED FROM A PAINTER I, BC-09, TO A CARPENTER I, BC-09, ON 07/19/07, EFFECTIVE 07/16/07.  
 VARIANCE APPROVED BY THE COMPTROLLER ON 07/10/07.

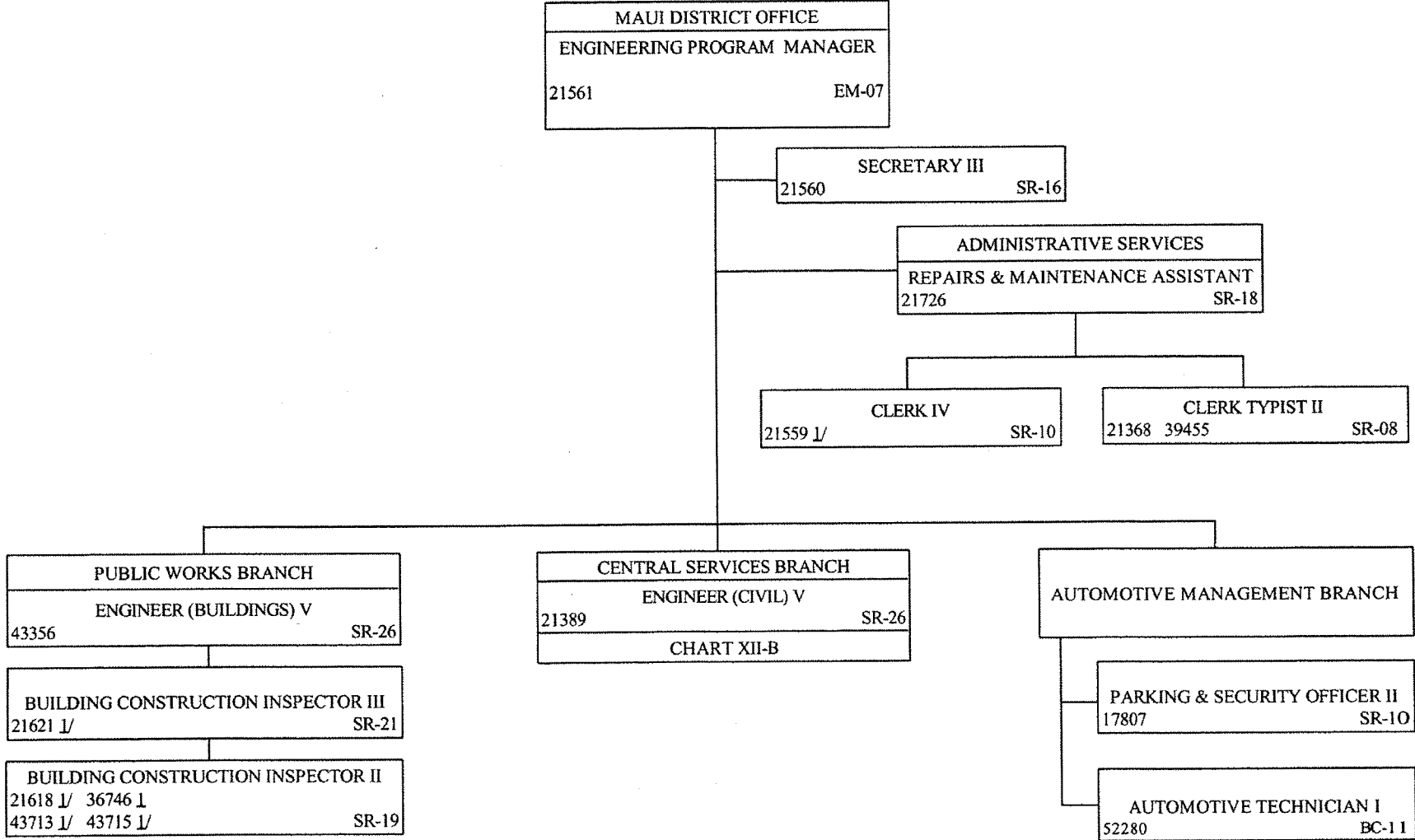
\* VACANT POSITIONS PROPOSED TO BE ELIMINATED

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
MAUI DISTRICT OFFICE  
ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
MAUI DISTRICT OFFICE

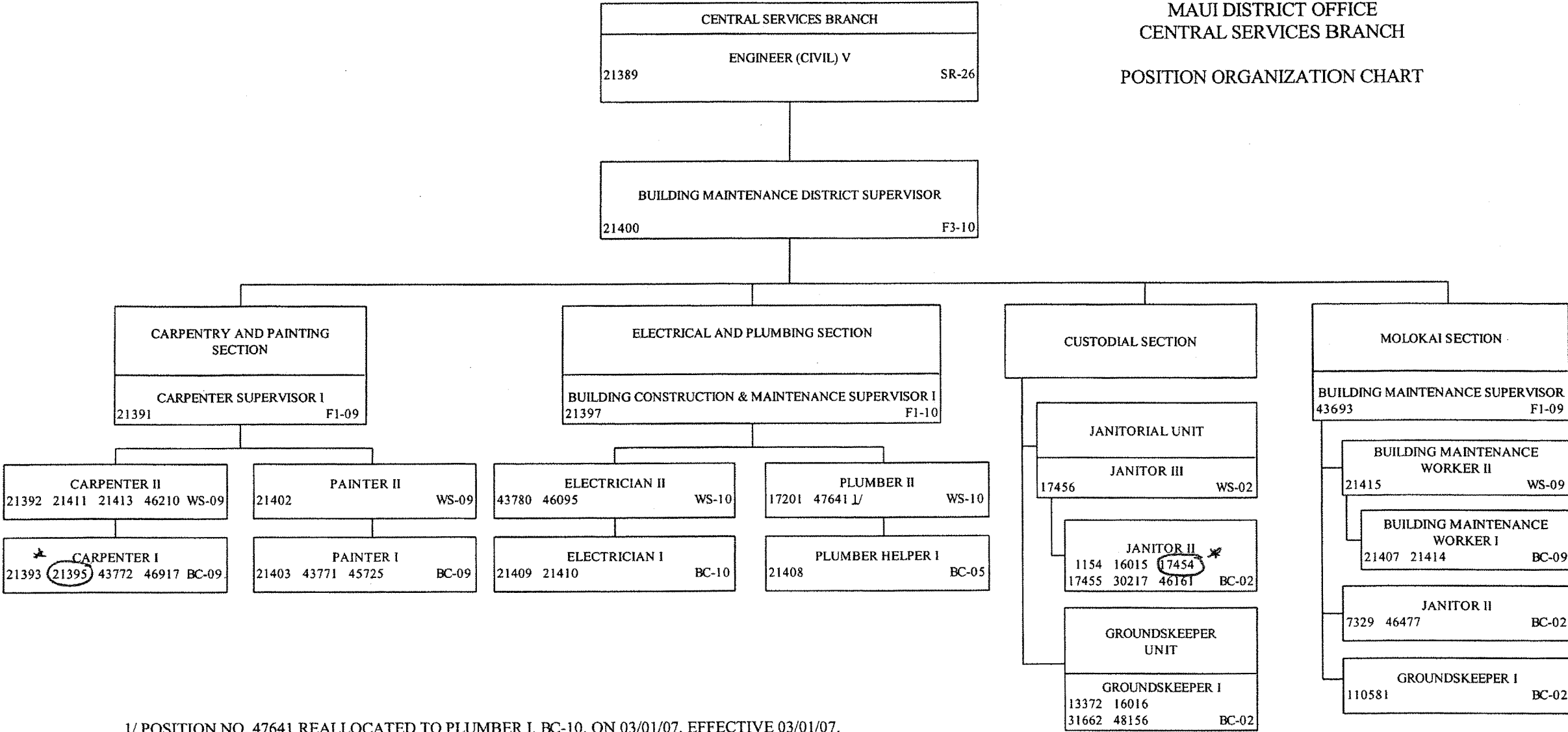
POSITION ORGANIZATION CHART



1/ PROJECT FUNDED POSITION.

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
MAUI DISTRICT OFFICE  
CENTRAL SERVICES BRANCH

POSITION ORGANIZATION CHART

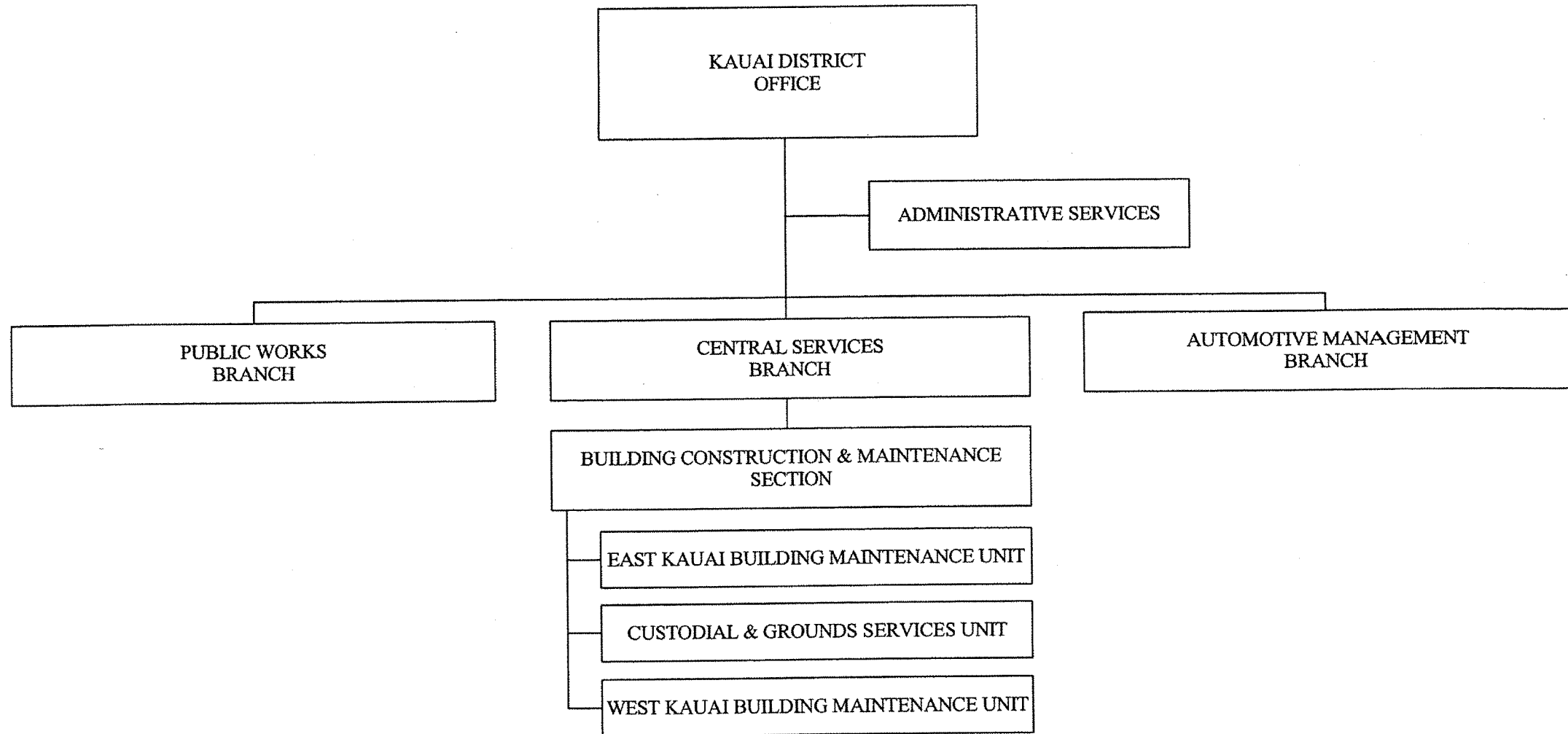


1/ POSITION NO. 47641 REALLOCATED TO PLUMBER I, BC-10, ON 03/01/07, EFFECTIVE 03/01/07.

\* VACANT POSITIONS PROPOSED TO BE ELIMINATED

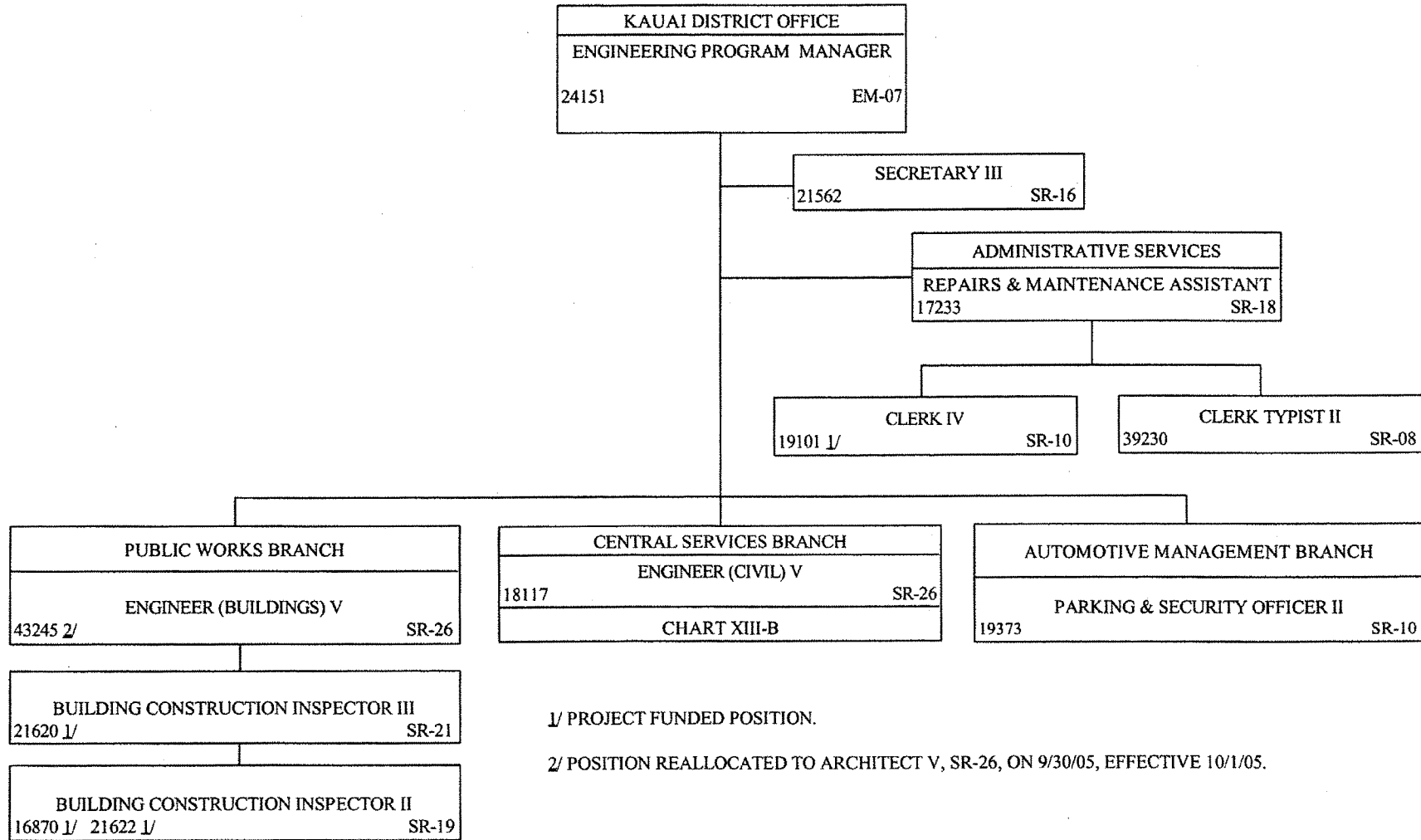
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
KAUAI DISTRICT OFFICE

ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
KAUAI DISTRICT OFFICE

POSITION ORGANIZATION CHART

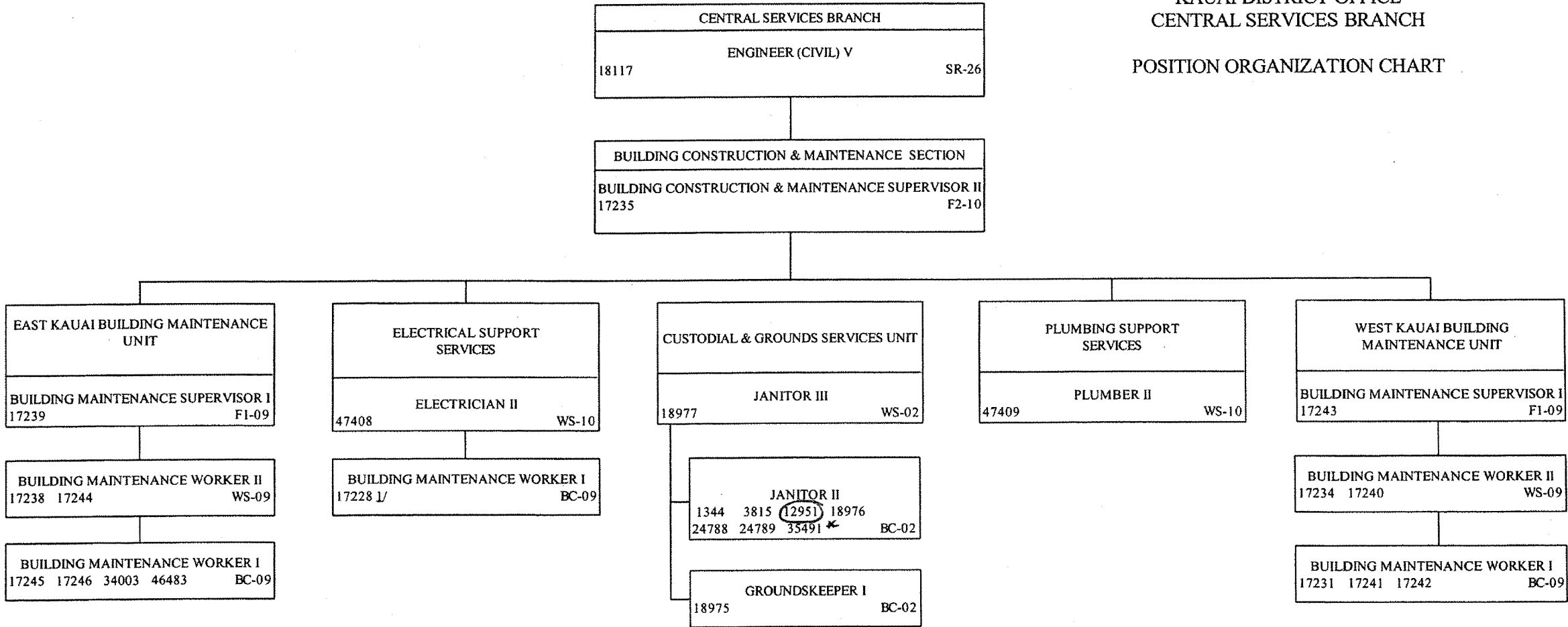


1/ PROJECT FUNDED POSITION.

2/ POSITION REALLOCATED TO ARCHITECT V, SR-26, ON 9/30/05, EFFECTIVE 10/1/05.

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
KAUAI DISTRICT OFFICE  
CENTRAL SERVICES BRANCH

POSITION ORGANIZATION CHART



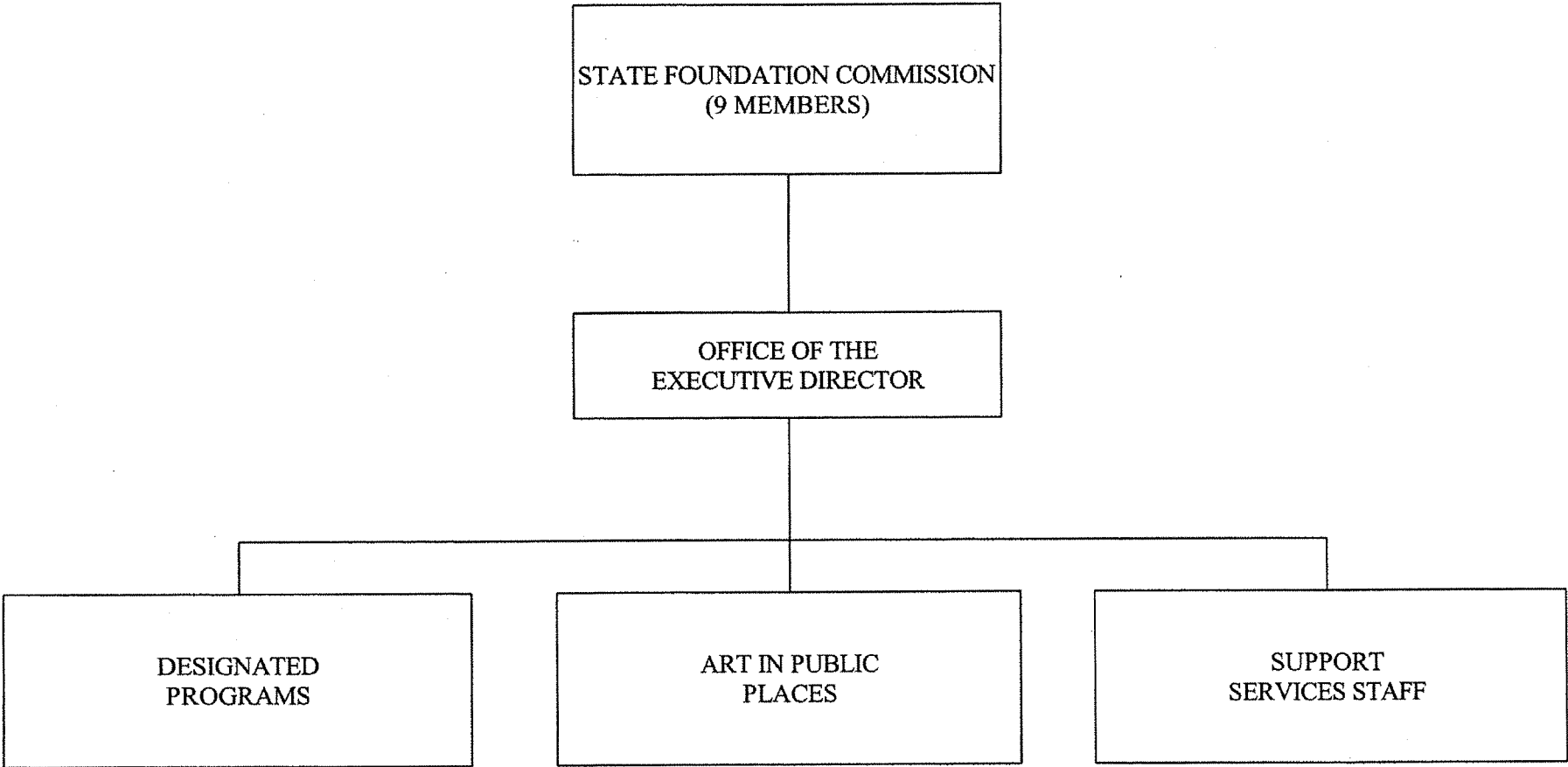
\* VACANT POS. PROPOSED TO BE ELIMINATED

1/ POSITION REDESCRIBED FROM ELECTRICIAN I, BC-10, TO BUILDING MAINTENANCE WORKER I, BC-09 ON 03/19/08, EFFECTIVE 04/01/08.  
VARIANCE APPROVED BY THE COMPTROLLER ON 03/18/08.



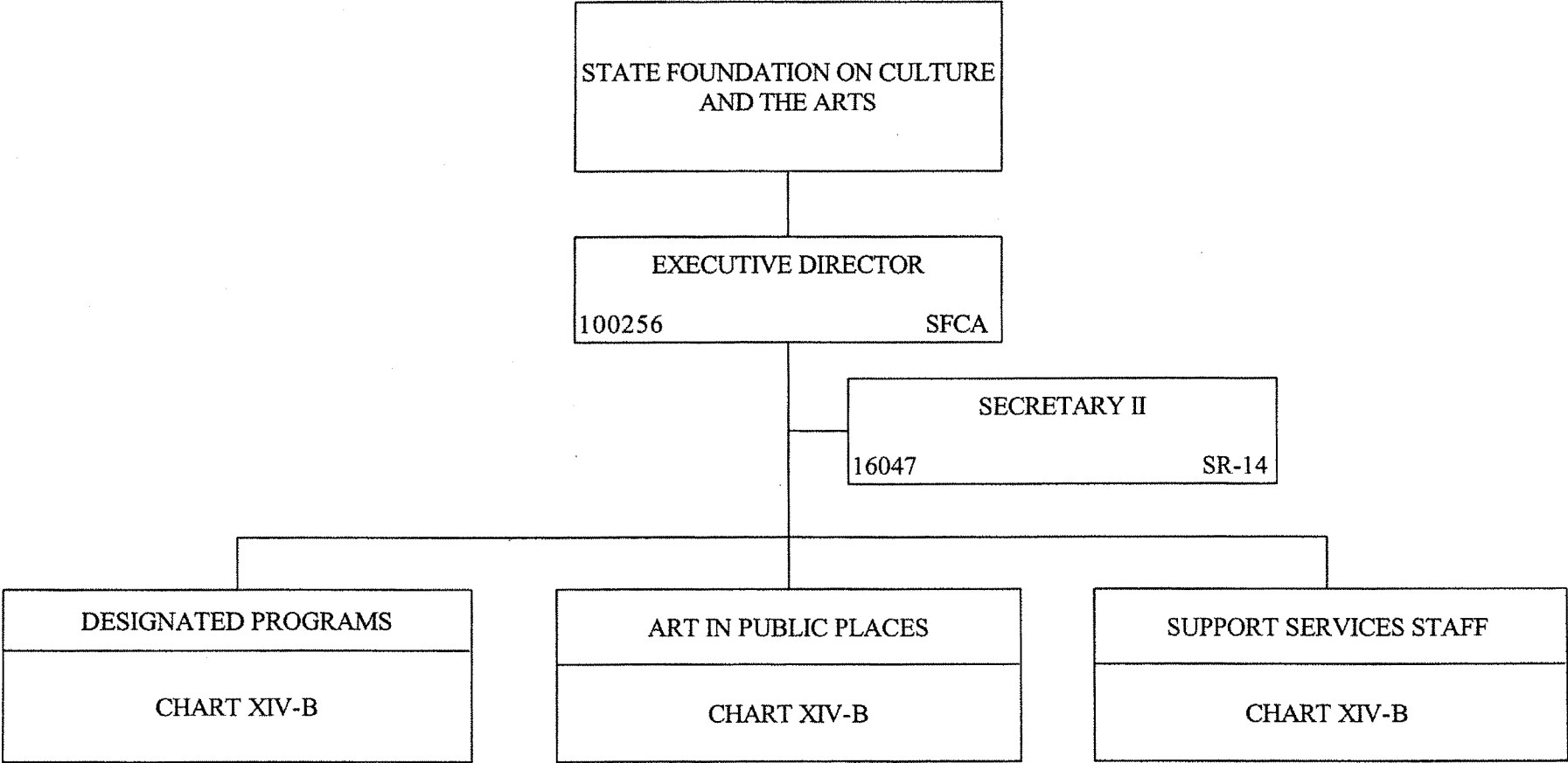
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
STATE FOUNDATION ON CULTURE AND THE ARTS

ORGANIZATION CHART



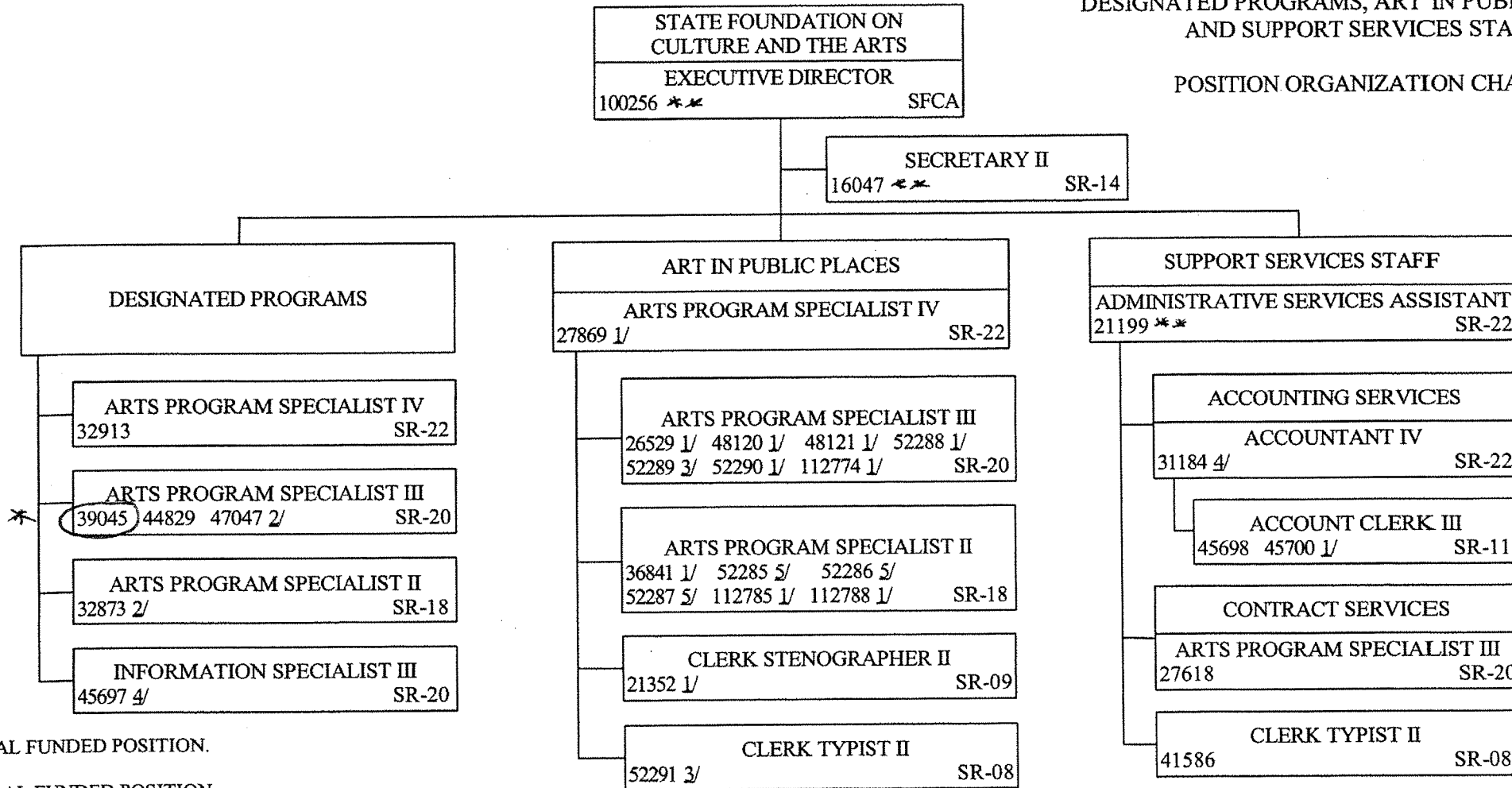
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
STATE FOUNDATION ON CULTURE AND THE ARTS

POSITION ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 STATE FOUNDATION ON CULTURE AND THE ARTS  
 DESIGNATED PROGRAMS, ART IN PUBLIC PLACES,  
 AND SUPPORT SERVICES STAFF

POSITION ORGANIZATION CHART



1/ SPECIAL FUNDED POSITION.

2/ FEDERAL FUNDED POSITION.

3/ TEMPORARY (SPECIAL FUNDED) POSITION.

4/ 50% GENERAL FUNDED AND 50% SPECIAL FUNDED POSITION.

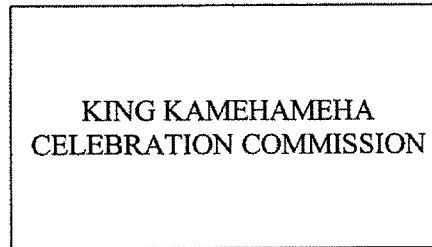
5/ SPECIAL FUNDED POS. NOS. 52285, 52286, AND 52287 CONVERTED FROM TEMPORARY TO PERMANENT PURSUANT TO ACT 213/SLH 2007.

\* VACANT POSITION PROPOSED TO BE ELIMINATED  
 \*\* 3 POSITIONS PROPOSED TO BE CONVERTED .50 FROM GENERAL TO SPECIAL FUND

NOTE: NEW SPECIAL FUNDED PERMANENT STAFF SERVICES SUPERVISOR II, POSITION NO. 98015M, AUTHORIZED BY ACT 213/SLH 2007, IS NOT ON THE ORGANIZATION CHART AND IS PENDING REORGANIZATION APPROVAL.

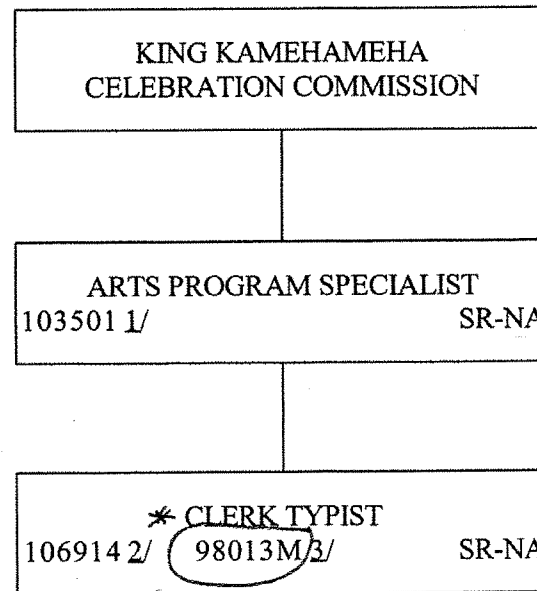
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
KING KAMEHAMEHA CELEBRATION COMMISSION

ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
KING KAMEHAMEHA CELEBRATION COMMISSION

POSITION ORGANIZATION CHART



\* VACANT TEMPORARY HALF-TIME POSITION  
PROPOSED TO BE ELIMINATED

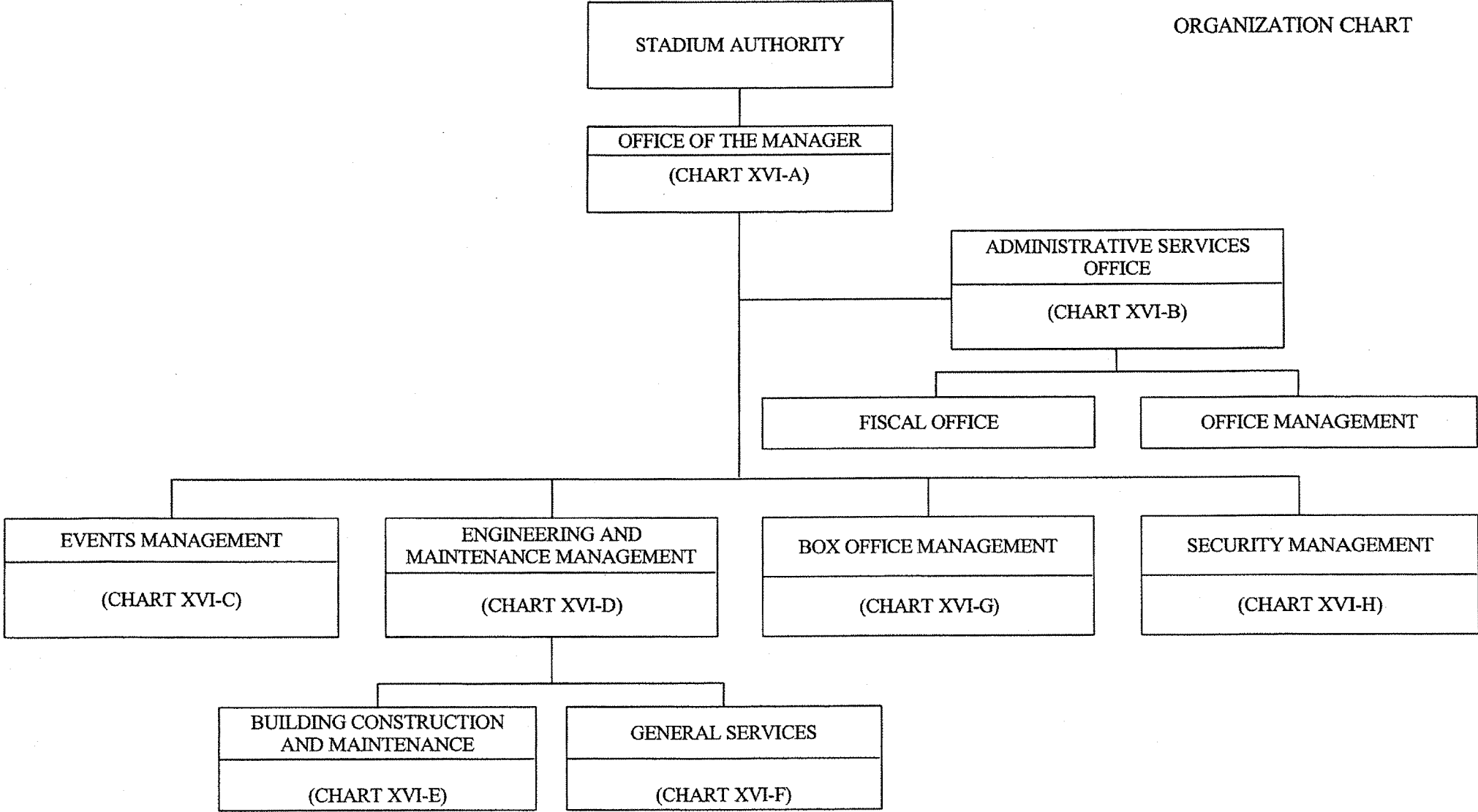
1/ EXEMPT TEMPORARY GENERAL FUNDED POSITION.

2/ EXEMPT TEMPORARY TRUST FUNDED HALF-TIME POSITION.

3/ NEW TEMPORARY GENERAL FUNDED HALF-TIME POSITION AUTHORIZED BY ACT 213/SLH 2007.

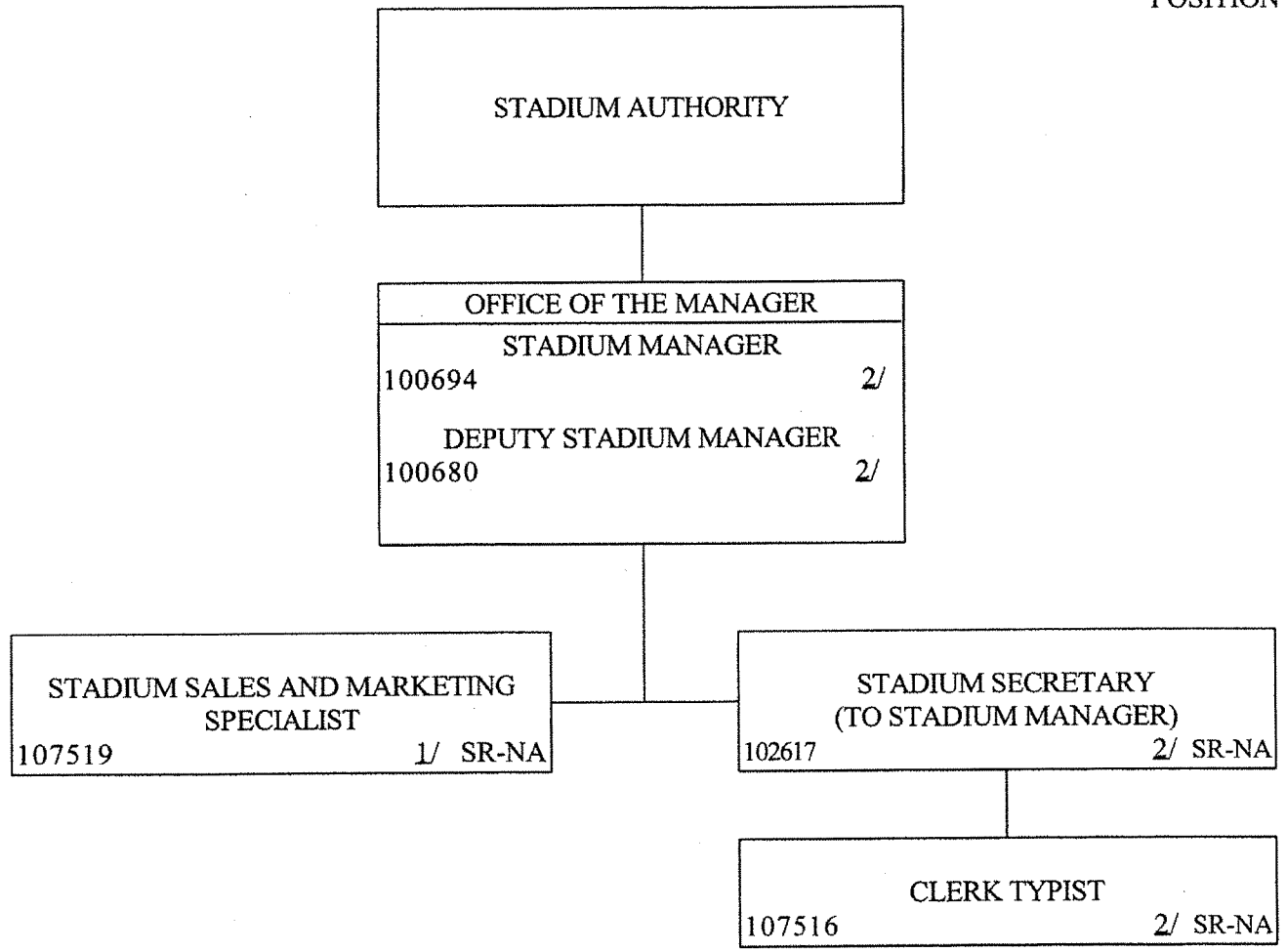
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
STADIUM AUTHORITY

ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 STADIUM AUTHORITY  
 OFFICE OF THE MANAGER

POSITION ORGANIZATION CHART

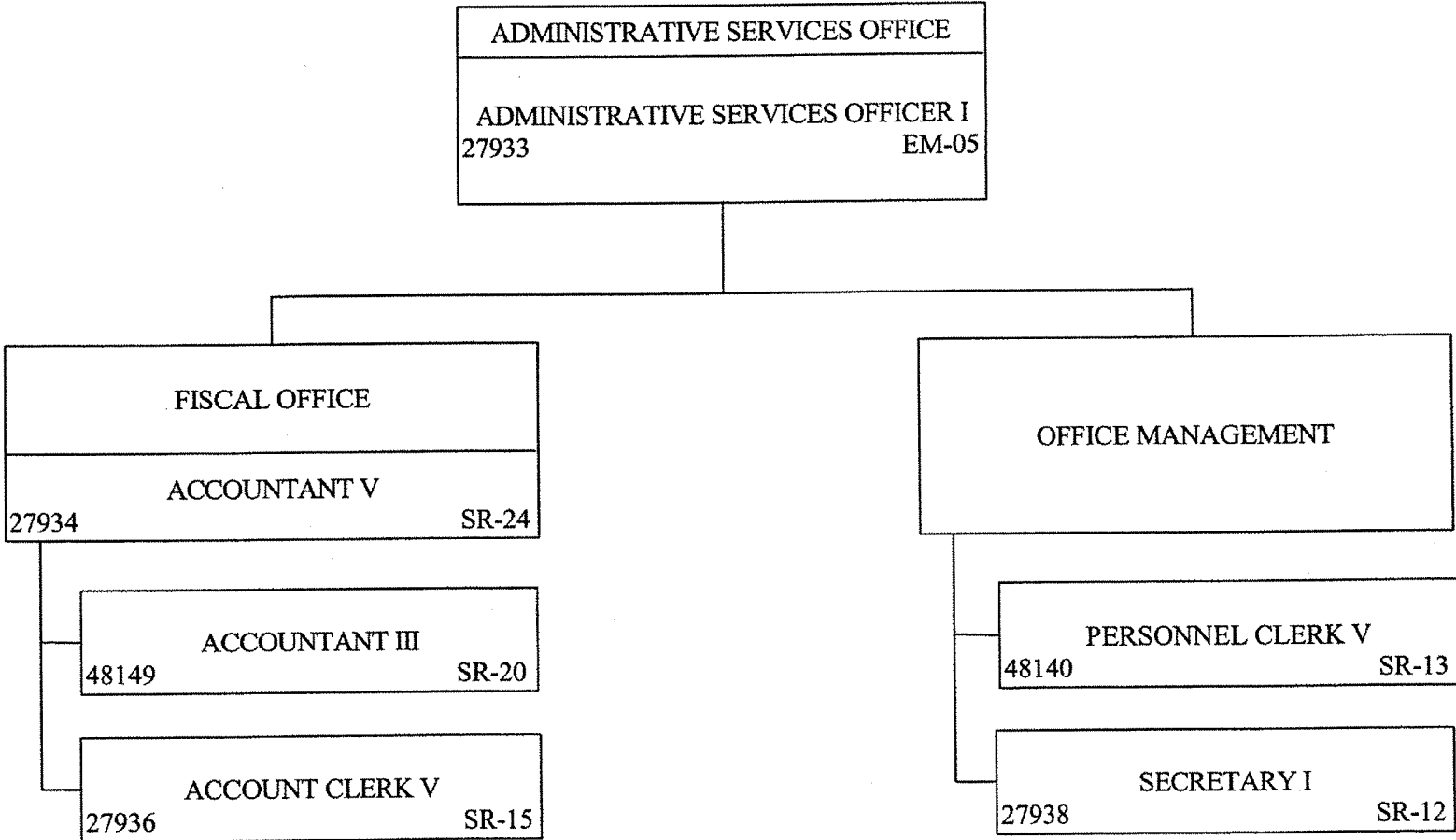


1/ TEMPORARY EXEMPT POSITION. POSITION REDESCRIBED FROM A STADIUM INFORMATION SPECIALIST TO A STADIUM SALES AND MARKETING SPECIALIST ON 04/15/08, EFFECTIVE 04/16/08.

2/ EXEMPT POSITION.

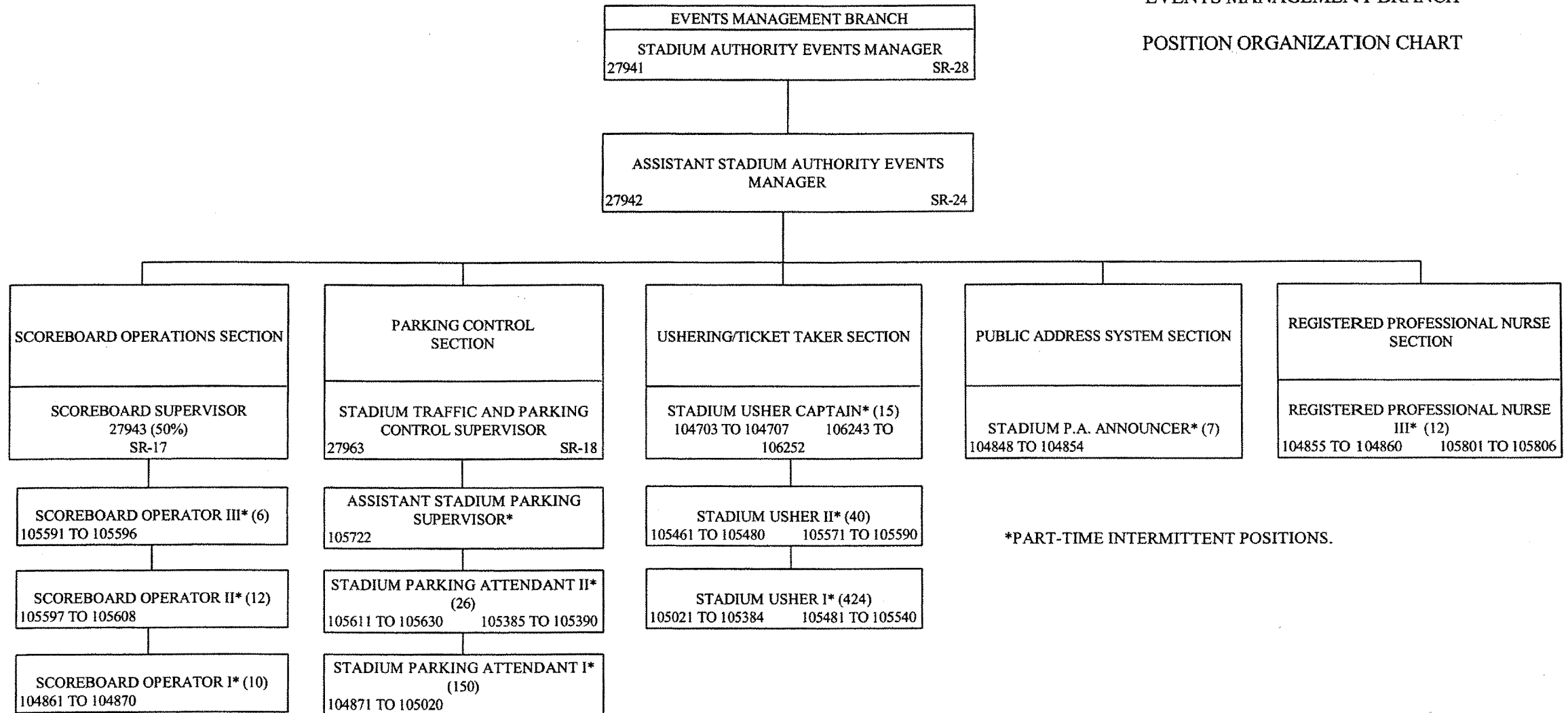
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
STADIUM AUTHORITY  
ADMINISTRATIVE SERVICES OFFICE

POSITION ORGANIZATION CHART





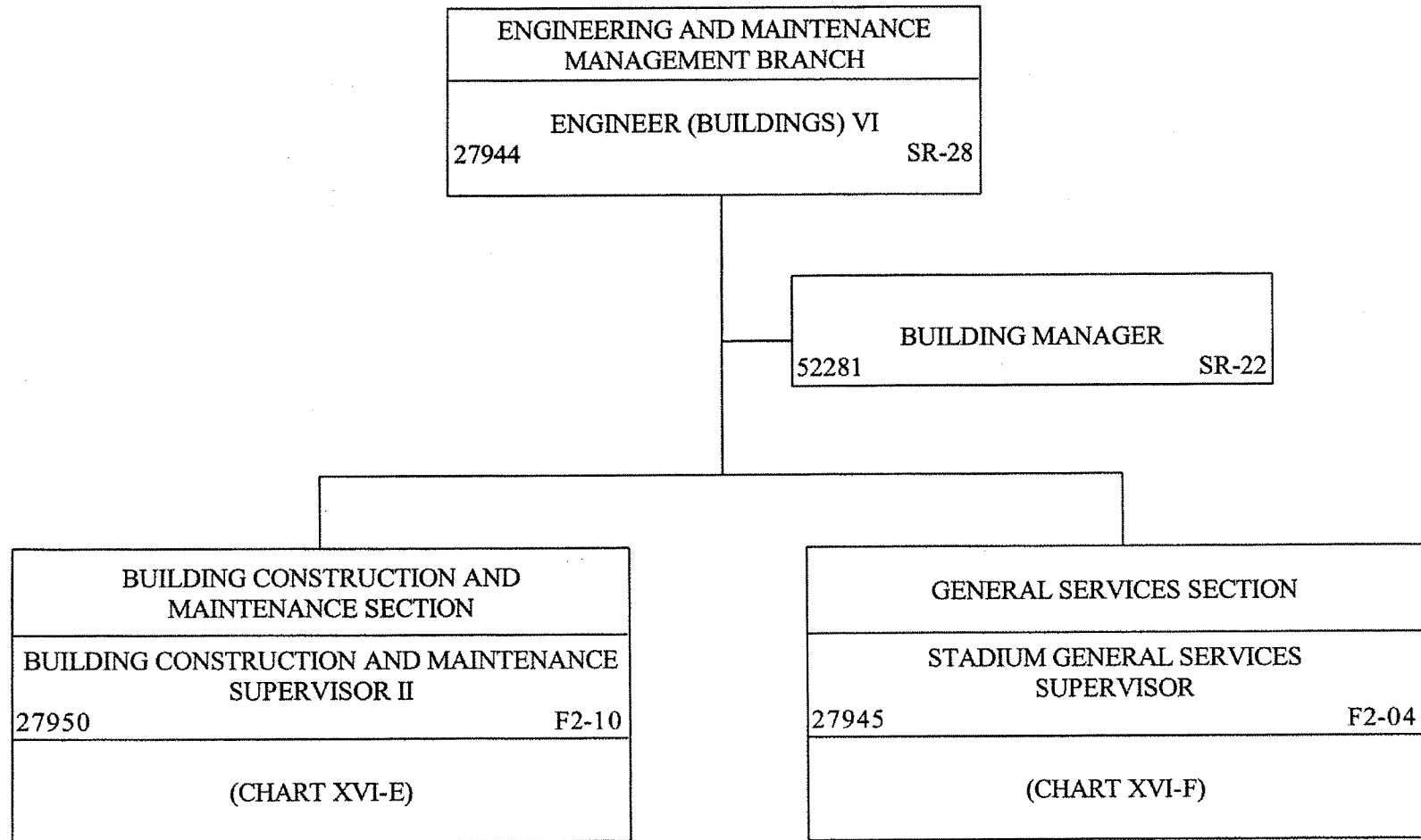
STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 STADIUM AUTHORITY  
 EVENTS MANAGEMENT BRANCH  
 POSITION ORGANIZATION CHART



\*PART-TIME INTERMITTENT POSITIONS.

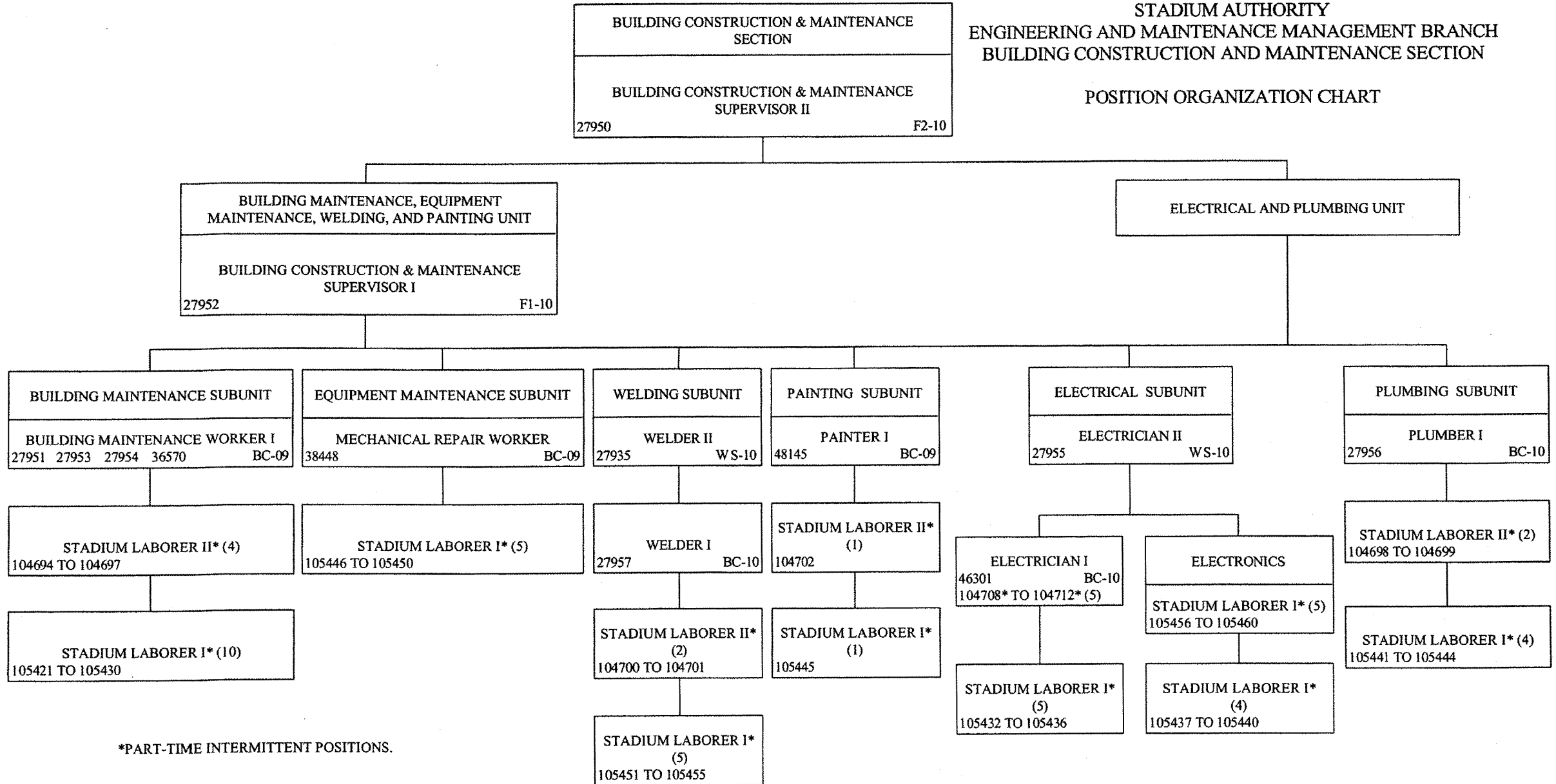
STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 STADIUM AUTHORITY  
 ENGINEERING AND MAINTENANCE BRANCH

POSITION ORGANIZATION CHART



STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 STADIUM AUTHORITY  
 ENGINEERING AND MAINTENANCE MANAGEMENT BRANCH  
 BUILDING CONSTRUCTION AND MAINTENANCE SECTION

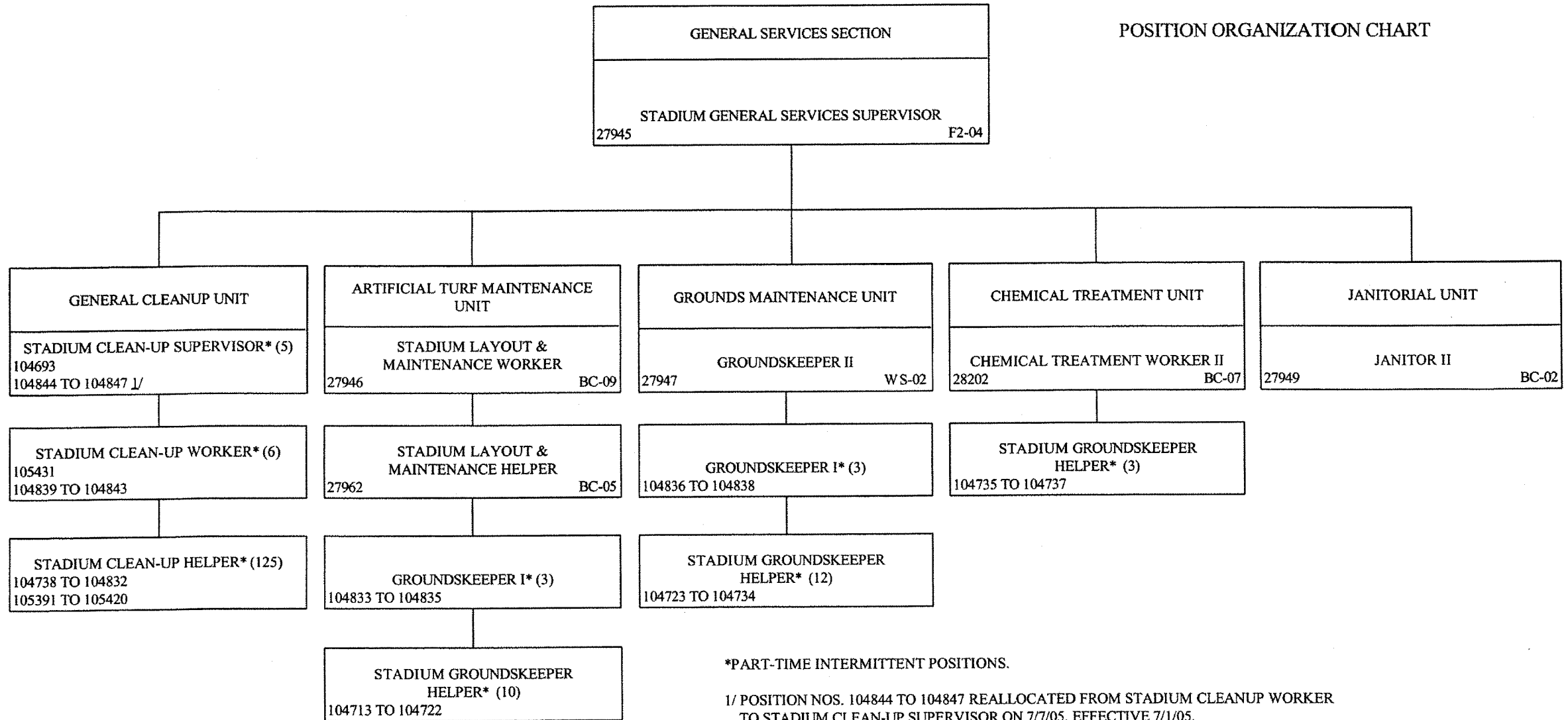
POSITION ORGANIZATION CHART



\*PART-TIME INTERMITTENT POSITIONS.

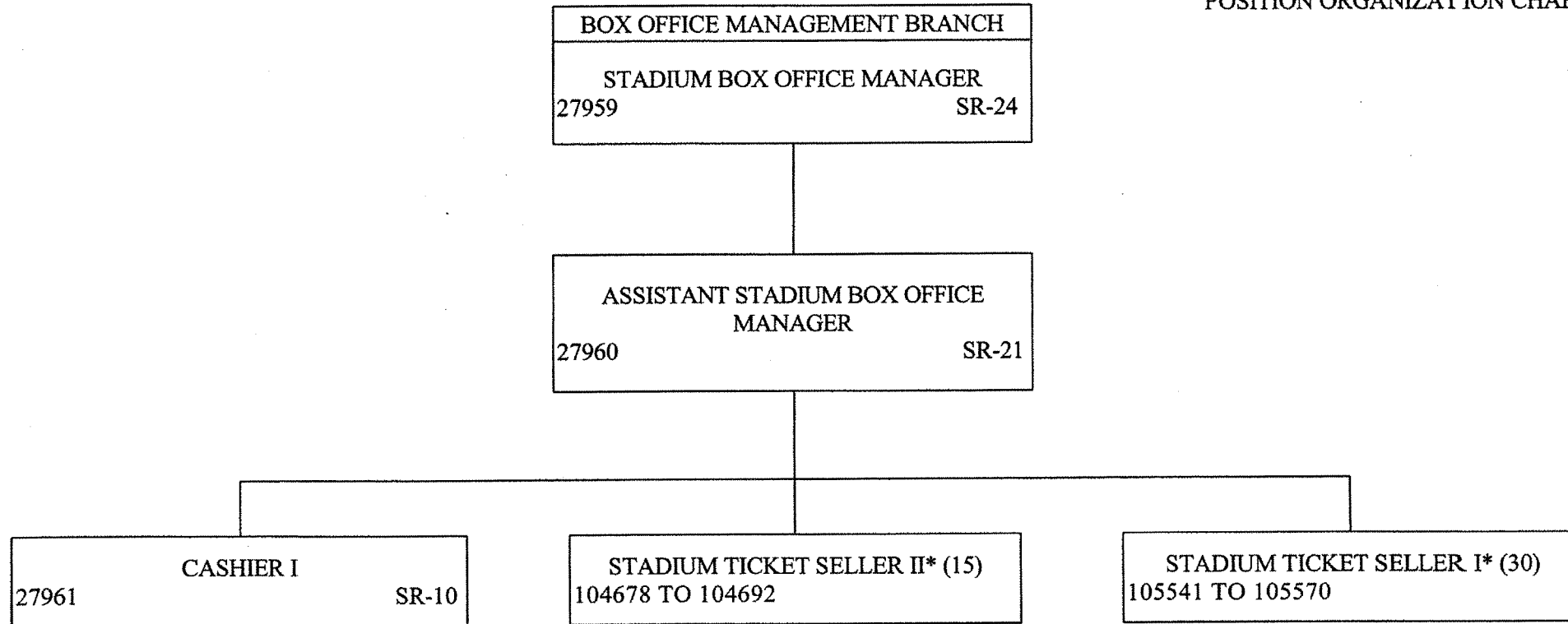
STATE OF HAWAII  
 DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
 STADIUM AUTHORITY  
 ENGINEERING AND MAINTENANCE MANAGEMENT BRANCH  
 GENERAL SERVICES SECTION

POSITION ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
STADIUM AUTHORITY  
BOX OFFICE MANAGEMENT BRANCH

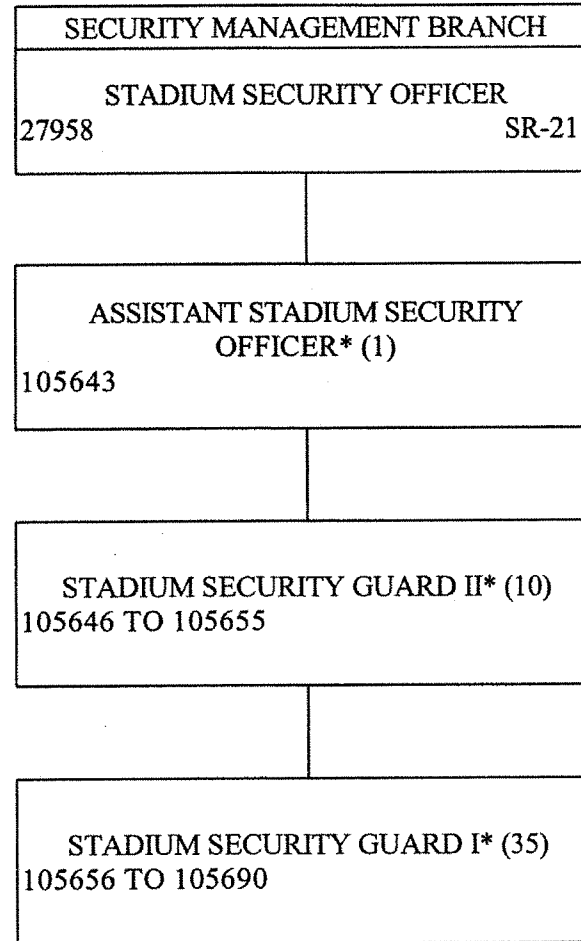
POSITION ORGANIZATION CHART



\*PART-TIME INTERMITTENT POSITIONS.

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
STADIUM AUTHORITY  
SECURITY MANAGEMENT BRANCH

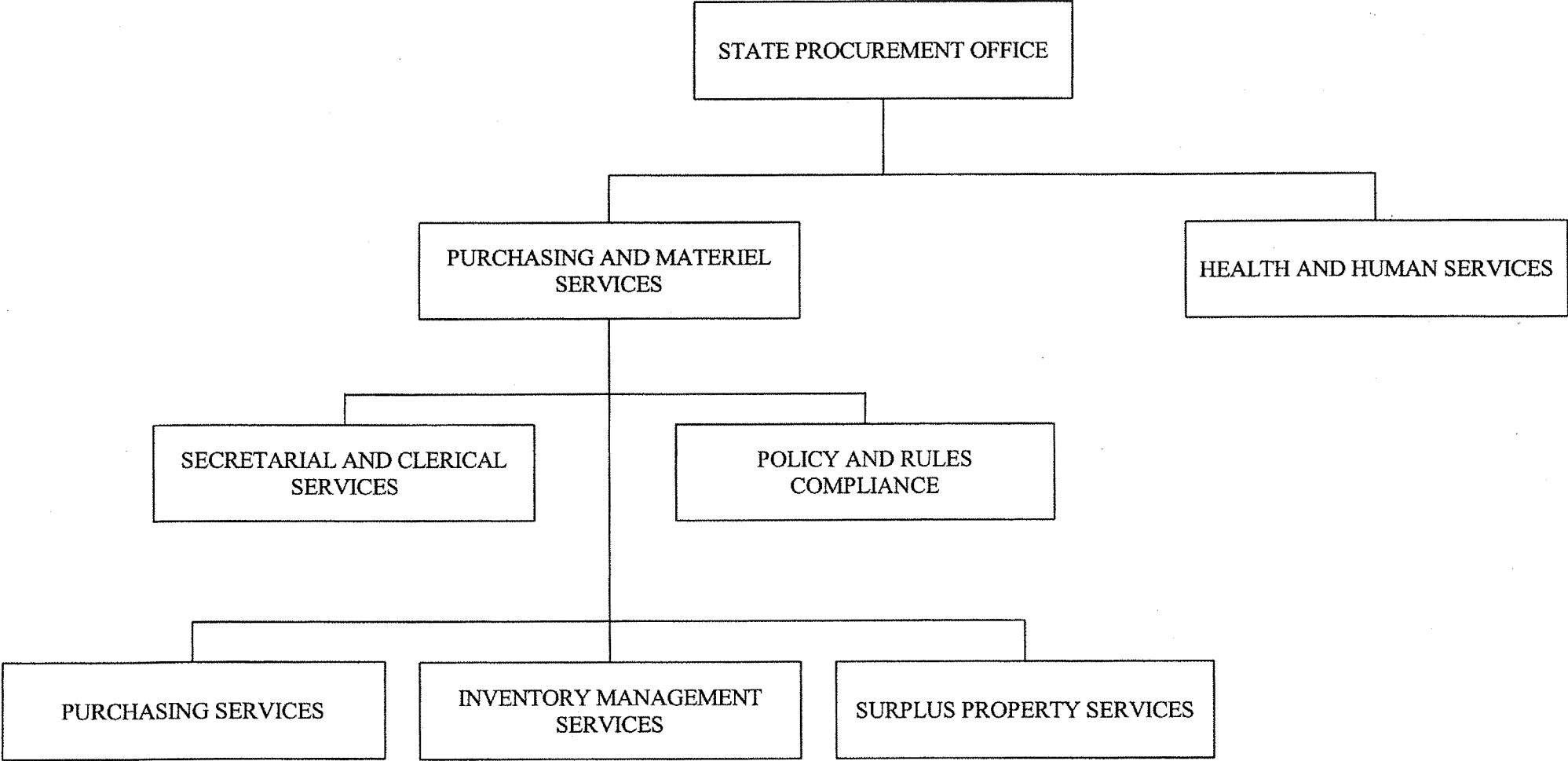
POSITION ORGANIZATION CHART



\*PART-TIME INTERMITTENT POSITIONS.

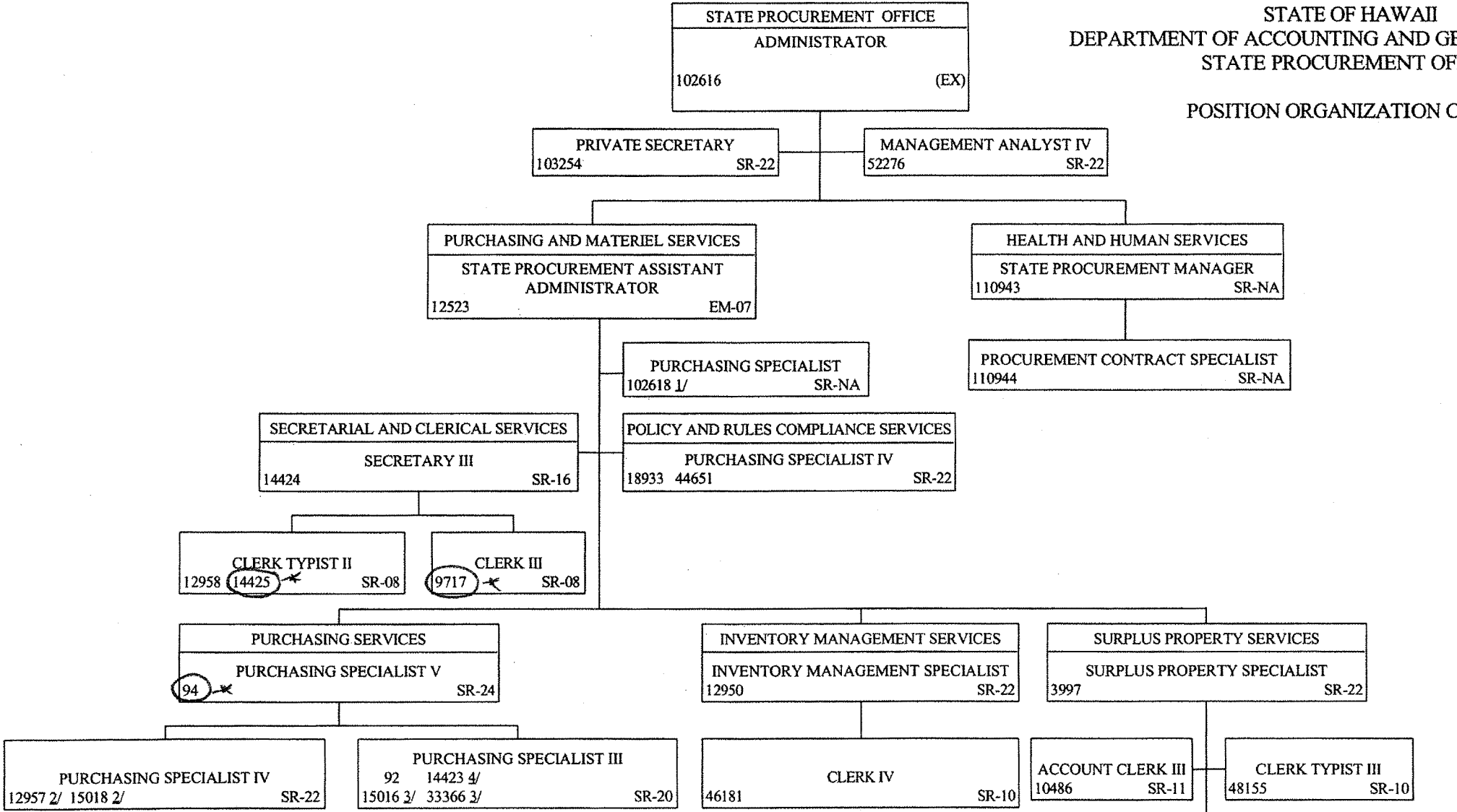
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
STATE PROCUREMENT OFFICE

ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
STATE PROCUREMENT OFFICE

POSITION ORGANIZATION CHART



- 1/ TEMPORARY POSITION. POSITION REDESCRIBED FROM A TRAVEL ADMINISTRATOR TO A PURCHASING SPECIALIST ON 12/12/07, EFFECTIVE 12/01/07.
- 2/ POSITION NOS. 12957 AND 15018 REALLOCATED FROM A PURCHASING SPECIALIST III TO A PURCHASING SPECIALIST IV ON 08/10/07, EFFECTIVE 06/16/07.
- 3/ POSITION NOS. 15016 AND 33366 REALLOCATED TO A PURCHASING SPECIALIST II, ON 05/09/08, EFFECTIVE 05/01/08.
- 4/ POSITION NO. 14423 REALLOCATED TO A PURCHASING SPECIALIST I, ON 05/09/08, EFFECTIVE 05/12/08.

NOTE: NEW GENERAL FUNDED PERMANENT PROGRAM MANAGER, POSITION NO. 98012M, AUTHORIZED BY ACT 213/SLH 2007, IS NOT ON THE ORGANIZATION CHART AND IS PENDING REORGANIZATION APPROVAL.

06/30/08

\* VACANT POSITIONS PROPOSED TO BE ELIMINATED

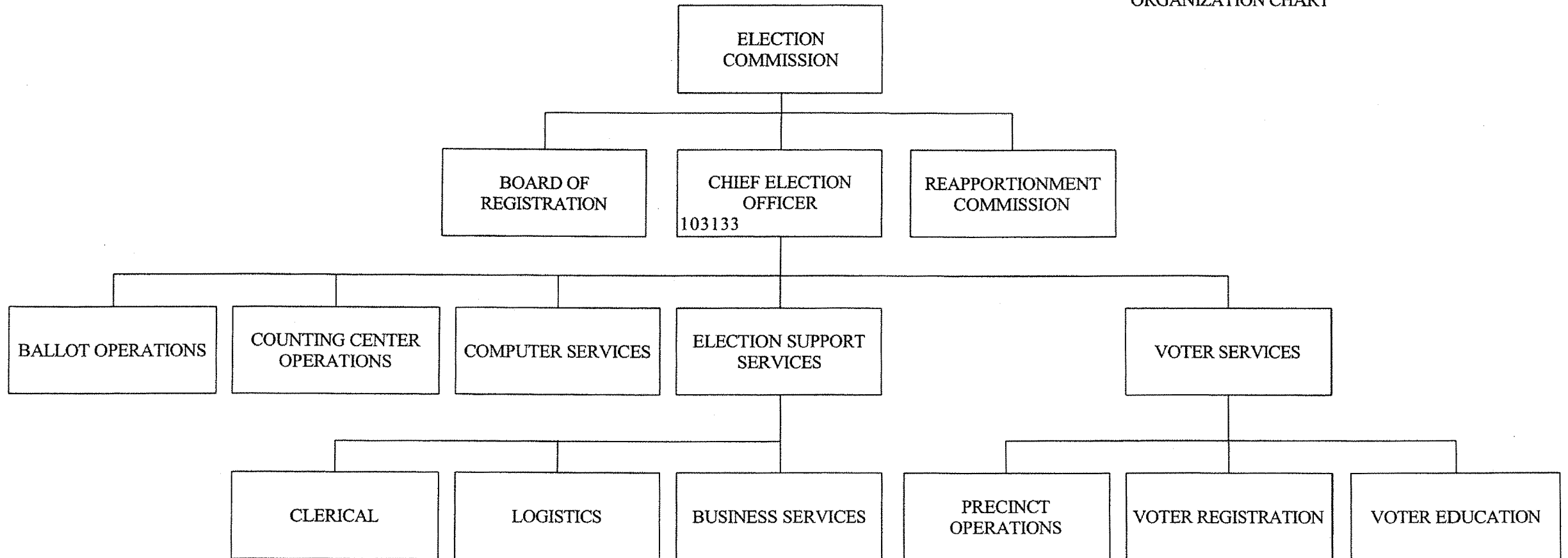
- ALSO PERMANENT PROGRAM MANAGER (pos. no. 98012M) POSITION PROPOSED TO BE ELIMINATED

CHART XVII-A



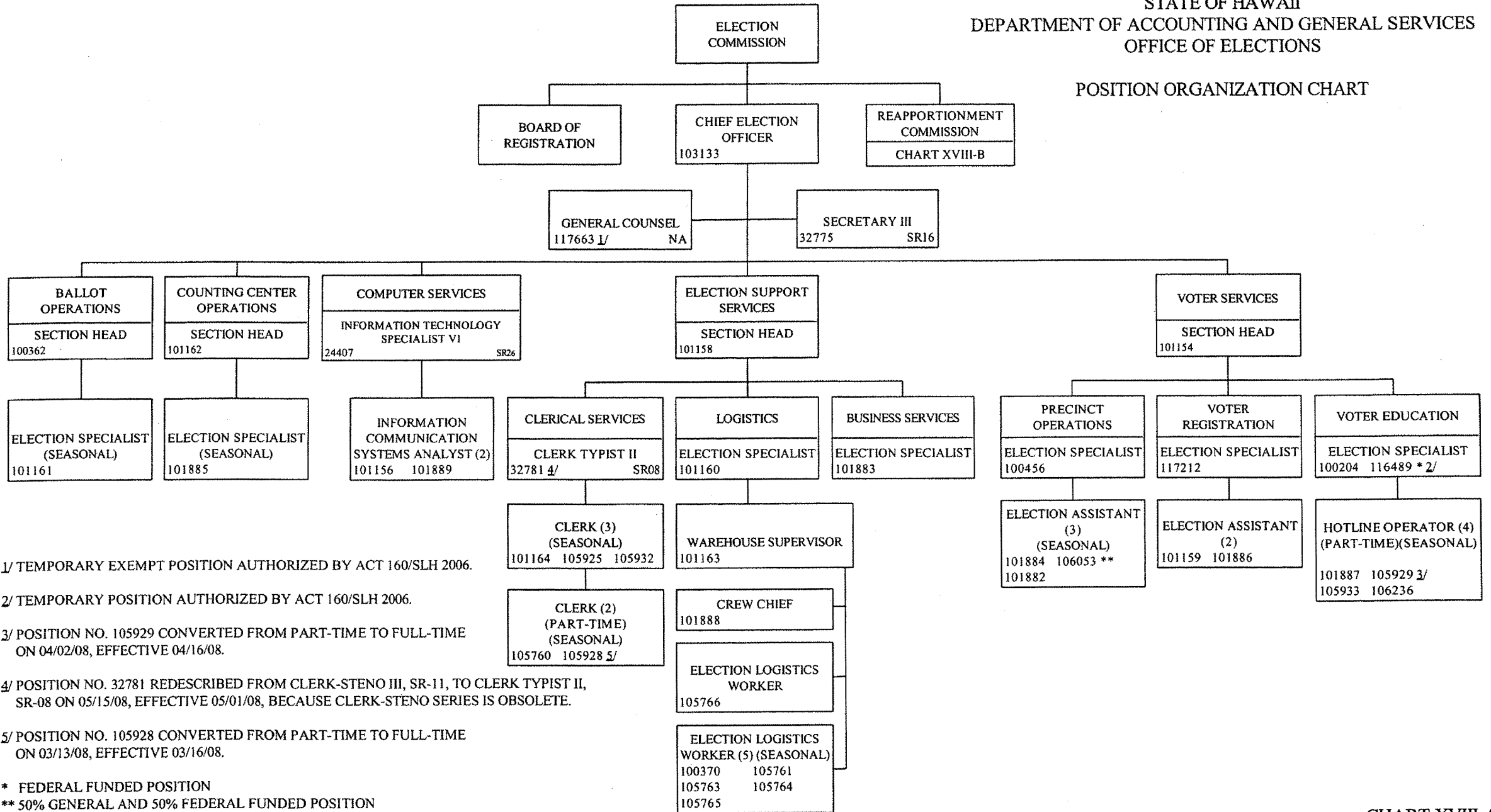
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
OFFICE OF ELECTIONS

ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
OFFICE OF ELECTIONS

POSITION ORGANIZATION CHART



1/ TEMPORARY EXEMPT POSITION AUTHORIZED BY ACT 160/SLH 2006.

2/ TEMPORARY POSITION AUTHORIZED BY ACT 160/SLH 2006.

3/ POSITION NO. 105929 CONVERTED FROM PART-TIME TO FULL-TIME ON 04/02/08, EFFECTIVE 04/16/08.

4/ POSITION NO. 32781 REDESCRIBED FROM CLERK-STENO III, SR-11, TO CLERK TYPIST II, SR-08 ON 05/15/08, EFFECTIVE 05/01/08, BECAUSE CLERK-STENO SERIES IS OBSOLETE.

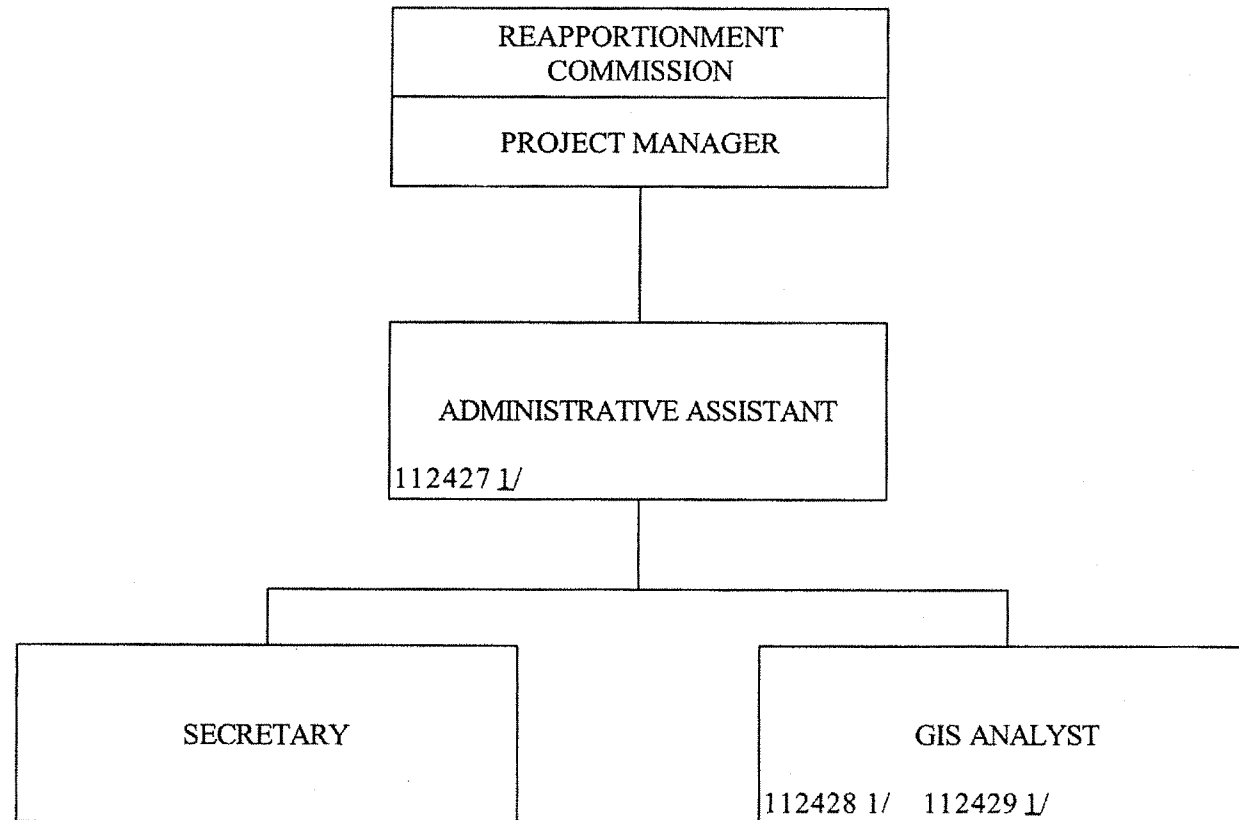
5/ POSITION NO. 105928 CONVERTED FROM PART-TIME TO FULL-TIME ON 03/13/08, EFFECTIVE 03/16/08.

\* FEDERAL FUNDED POSITION

\*\* 50% GENERAL AND 50% FEDERAL FUNDED POSITION

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
OFFICE OF ELECTIONS  
REAPPORTIONMENT COMMISSION

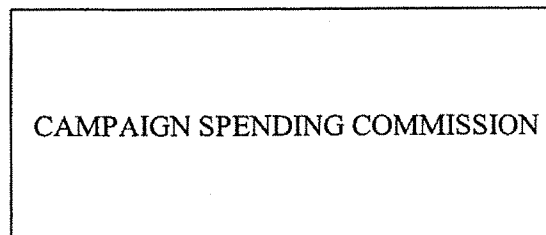
POSITION ORGANIZATION CHART



1/ POSITIONS ARE ON THE BJ TABLES WITH NO FUNDING. ALL OF THE POSITIONS ARE NOT FUNDED BECAUSE THE REAPPORTIONMENT COMMISSION IS CONSTITUTED EVERY TEN YEARS UNLESS REQUIRED BY COURT ORDER. FUNDING FOR THESE TEMPORARY POSITIONS IS REQUESTED IN THE BIENNIUM BUDGET PERIOD PRECEDING THE REAPPORTIONMENT YEAR.

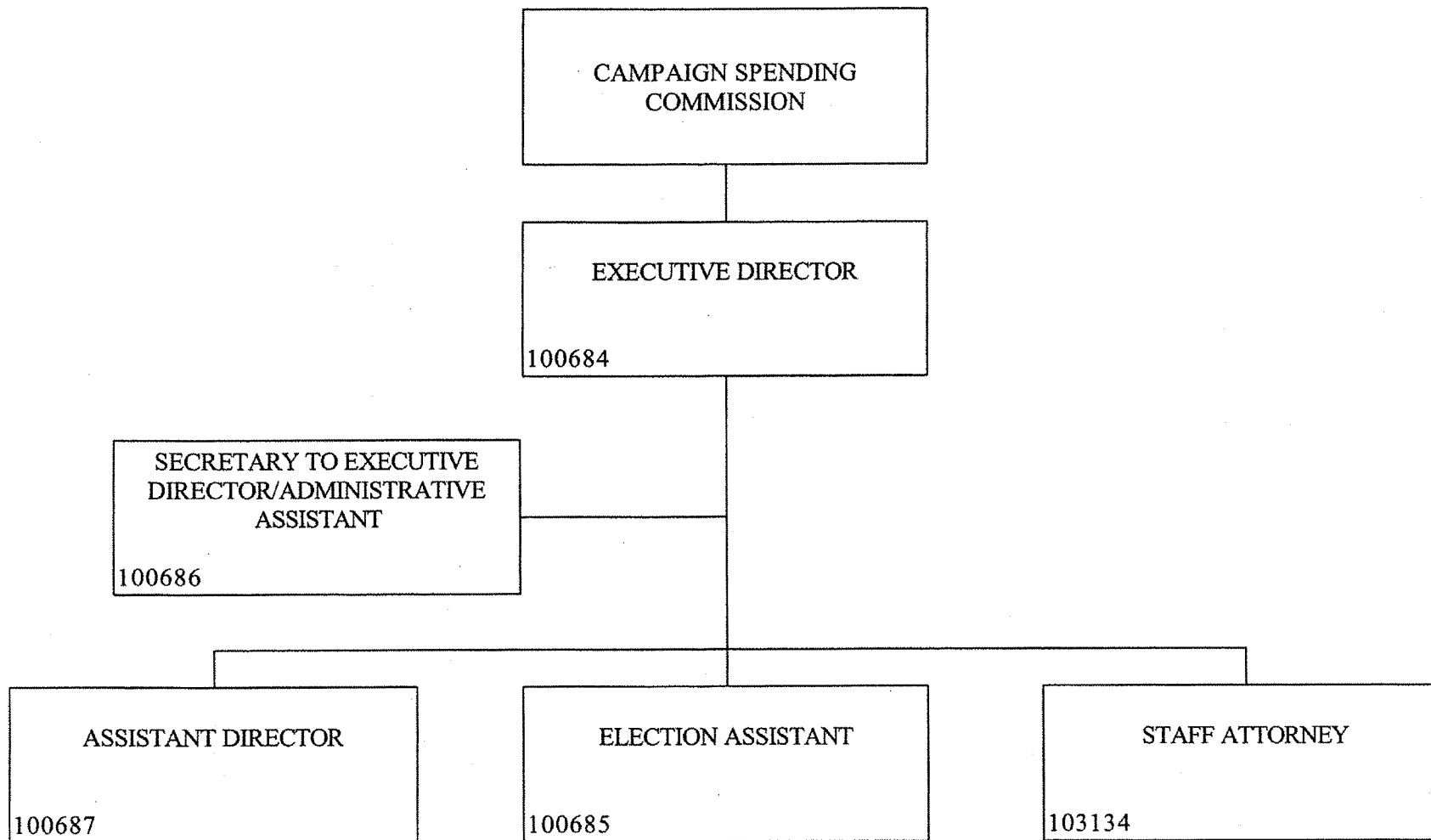
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
CAMPAIGN SPENDING COMMISSION

ORGANIZATION CHART



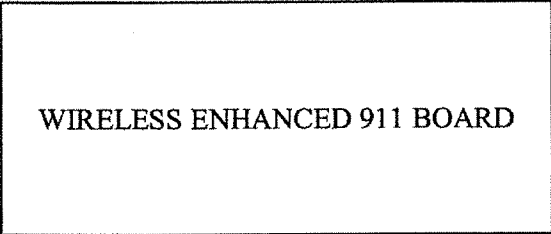
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
CAMPAIGN SPENDING COMMISSION

POSITION ORGANIZATION CHART



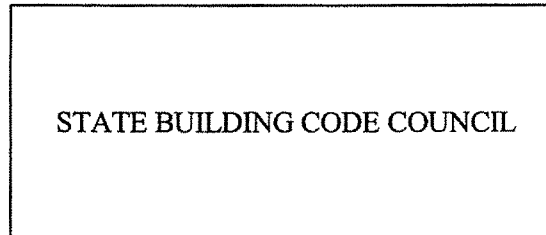
STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
WIRELESS ENHANCED 911 BOARD

ORGANIZATION CHART



STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
STATE BUILDING CODE COUNCIL

ORGANIZATION CHART



Department of Accounting and General Services  
Funding levels for divisions/branches Worksheet

Division or Branch Name	FY09 Pos (P)	FY09 Pos (T)	FY09 \$\$\$	FY10 Pos (P)	FY10 Pos (T)	FY10 \$\$\$	MOF
Acct System Development & Maintenance	7.00		595,989	8.00		638,133	A
Expenditure Examination	18.00		1,164,534	16.00		1,094,622	A
Recording and Reporting	11.00		839,583	11.00		726,933	A
Internal Post Audit	12.00		718,168	11.00		672,696	A
Archives-Records Management	20.00		905,438	20.00		905,438	A
Info Proc and Comm Services-Administration	13.00	5.00	1,315,197	12.00	1.00	1,150,812	A
Info Proc and Comm Services-Administration	5.00		107,799	5.00		688,911	U
Info Proc and Comm Services-Sys Svcs	16.00		2,908,369	15.00		2,343,862	A
Info Proc and Comm Services-Sys Svcs	1.00		597,891	1.00		568,980	U
Info Proc and Comm Services-Prod Svcs	64.00		3,730,460	54.00		3,414,009	A
Info Proc and Comm Services-Prod Svcs	17.00		766,543	17.00		750,207	U
Info Proc and Comm Services-Tech Supp Svcs	19.00		1,446,014	18.00		1,367,001	A
Info Proc and Comm Services-Client Svcs	40.00		2,644,340	40.00		2,694,459	A
Info Proc and Comm Services-Client Svcs	10.00		567,108	10.00		804,486	U
Info Proc and Comm Services-Telecomm	18.00		3,703,494	18.00		3,641,911	A
Info Proc and Comm Services-Telecomm			267,195				U
State Risk Mgmt and Insurance Administration	4.00		4,041,280	-		1,301,392	A
State Risk Mgmt and Insurance Administration			21,450,000	4.00		21,785,247	W
Land Survey	17.00		896,707	14.00		823,686	A
Land Survey			285,000			285,000	U
Public Works-Planning, Design, and Constr	16.00		1,188,989	16.00		1,188,989	A
Public Works-Planning, Design, and Constr			4,000,000			4,000,000	W
Office Leasing	5.00		11,155,541	5.00		10,655,541	A
Office Leasing			5,500,000			5,500,000	U
Central Services -Custodial - Oahu	126.00		11,898,110	122.00		11,777,966	A
Central Services -Custodial - Oahu			58,744			58,744	B
Central Services -Custodial - Oahu			894,001			894,001	U
Central Services -Custodial - Hawaii	11.50		973,180	11.50		973,180	A
Central Services -Custodial - Maui	10.00		993,079	9.00		963,043	A
Central Services -Custodial - Kauai	8.00		1,023,699	7.00		993,738	A
Central Services-Grounds Maintenance - Oahu	30.00		1,624,253	29.00		1,592,453	A
Central Services-Grounds Maintenance - Hawaii	2.50		117,075	2.50		117,075	A
Central Services-Grounds Maintenance - Maui	5.00		199,255	5.00		199,255	A
Central Services-Grounds Maintenance - Kauai	1.00		35,042	1.00		35,002	A
Central Services-Bldg Rep and Alt - Oahu	36.00		2,657,129	35.00		2,615,765	A



Department of Accounting and General Services  
Funding levels for divisions/branches Worksheet

Division or Branch Name	FY09 Pos (P)	FY09 Pos (T)	FY09 \$\$\$	FY10 Pos (P)	FY10 Pos (T)	FY10 \$\$\$	MOF
Central Services-Bldg Rep and Ait - Hawaii	2.00		147,586	2.00		147,586	A
Central Services-Bldg Rep and Ait - Maui	1.00		97,218	1.00		97,218	A
Central Services-Bldg Rep and Ait - Kauai	1.00		98,015	1.00		98,056	A
State Procurement Office	23.00		1,229,173	19.00		1,121,661	A
Surplus Property Management	5.00		1,761,946	5.00		1,763,623	W
Automotive Management - Motor Pool	12.50		2,460,932	12.50		2,464,804	W
Automotive Management - Parking Control	26.50		3,896,706	26.50		3,452,658	W
Sch Rep and Mtnce, Neighbor Isle Dist-Hawaii	38.00		1,940,602	34.00		1,769,380	A
Sch Rep and Mtnce, Neighbor Isle Dist-Hawaii			400,000			400,000	U
Sch Rep and Mtnce, Neighbor Isle Dist-Maui	28.00		1,471,631	27.00		1,436,158	A
Sch Rep and Mtnce, Neighbor Isle Dist-Maui			300,000			300,000	U
Sch Rep and Mtnce, Neighbor Isle Dist-Maui	19.00		1,063,673	19.00		1,045,787	A
Sch Rep and Mtnce, Neighbor Isle Dist-Kauai			300,000			300,000	U
Sch Rep and Mtnce, Neighbor Isle Dist-Kauai		1.50	51,327		1.00	41,532	A
King Kamehameha Celebration Commission							
Campaign Spending Commission	5.00		4,692,152	5.00		665,331	T
Office of Elections	17.50	11.44	2,733,381	17.50	11.44	2,578,825	A
Office of Elections	0.50	1.00	7,473,686	0.50	1.00	7,473,714	N
State Foundation on Culture and the Arts	10.00		2,116,142	7.50		1,762,169	A
State Foundation on Culture and the Arts	17.00	2.00	4,519,779	18.50	2.00	4,509,201	B
State Foundation on Culture and the Arts	2.00		786,559	2.00		787,743	N
State Foundation on Culture and the Arts			625,000			625,000	U
State Foundation on Culture and the Arts	39.50	2.00	8,704,070	39.50	2.00	8,993,324	B
Spectator Events & Shows-Aloha Stadium			9,000,000			9,000,000	B
Wireless Enhanced 911 Board							
General Administrative Services-Compt Office	10.00		961,343	10.00		1,196,688	A
General Administrative Services-ASO	13.00		774,967	12.00		721,615	A
General Administrative Services-ASO				1.00		75,760	U
General Administrative Services-Pers Office	10.00		475,622	10.00		475,622	A
General Administrative Services-Pers Office	1.00		69,105	1.00		69,530	U
General Administrative Services-Sys & Proc Off.	6.00		466,118	6.00		466,118	A

Priority List of Functions

Priority #	Description of Function	Performance Measures	Statutory Reference (HRS, PL, etc.)
1	<p><b>AGS-102, Expenditure Examination</b> Review voucher claims, payroll claims, and contract documents; disbursement of vendor and payroll checks and related documents; and filing and maintenance of documents.</p>	<p>a. Average in-house time for payments to vendors - Goal is 5 working days b. % of late payments - Goal 5% statewide c. % of payment vouchers processed with no errors - Goal is 90%</p>	HRS 40
2	<p><b>AGS-103, Recording and Reporting</b> Process and record financial transactions and report the results of financial transactions posted.</p>	<p>a. Average time to issue the State's Comprehensive Annual Financial Report - Goal is 6 months b. Average time to issue the quarterly financial reports - Goal is 4 weeks c. Average time to post allotment documents - Goal is 3 working days</p>	HRS 40-01, HRS 40-03, HRS 40-04, and HRS 40-05
3	<p><b>AGS-111, Archives-Records Management</b> Acquire, preserve and provide access to the permanent and historical records of state government. Also provide records management services including records retention scheduling; provide warehousing of non-current records; and provide storage of master microfilm.</p>	<p>a. % of state agencies/subdiv w/approved retention schedules. b. % of storage capacity filled at Records Center. c. % records disposed at Rec Ctr as % of total records elig for destruction. d. % at-risk hold appropriately treated/housed/reformatted. e. % of holding described in online catalog. f. % of holding described in finding aids. g. % of customer requests svcd in a timely/accurate manner. h. No. of artifacts on loan to historic sites and museums for public exhibit.</p>	HRS 94

Table 1

Priority List of Functions

Priority #	Description of Function	Performance Measures	Statutory Reference (HRS, PL, etc.)
4	<p><b>AGS-211, Land Survey</b>                      Performs field and office land survey work statewide for various Government Agencies. Reviews and signs all Return of the State Land Surveyor form prepared for each Land Court Application map referred to the Division. Prepares detailed report for the State Attorney General for all Quiet Title Action suits in which the State of Hawaii is a Defendant. Also appears as expert witness on land litigations in which State is a party. Reviews all shoreline maps prepared by Government or private registered land surveyor submitted to the State for certification. Serves as official depository of all Government Survey Registered Maps and other historic maps, field books, calculations and other survey information. Furnishes blue-line copies of all subdivisions and boundary survey maps, copies of survey descriptions and other map products, including File Plan and Land Court maps to Government agencies, private organizations or individuals.</p>	<p>a. Average number of days to complete field surveys.                      b. Completed description of lands as % of requests.                      c. Average number of days to process Land Court and File Plan maps.                      d. Average number of days to process description of lands.                      e. Average number of days to process shoreline certifications.                      f. Provide copies and service as requested.</p>	<p>HRS 107-3, HRS 501, HRS 502, and HRS 205A</p>
5	<p><b>AGS-104, Internal Post Audit</b>                      To achieve complete compliance with the State Comptroller's established accounting procedures and internal controls by the State's executive departments and agencies through financial and compliance audits.</p>	<p>a. No. of departmental audits completed as a % of total planned.                      b. No. of non-departmental audits completed as a % of total planned.                      c. Average length of time between non-departmental audits.</p>	<p>HRS 40-2</p>
6	<p><b>AGS-221, Public Works-Planning, Design and Construction</b>                      Plans, coordinates, organizes, directs and controls a statewide program of engineering, architectural and construction services including land acquisition, planning, designing, project management, construction management and inspection, quality assurance, contracting and equipping facilities for State and other agencies and locates, negotiates and leases office space for client agencies.</p>	<p>a. Measure average variance between estimated and actual bid opening dates.                      b. Measure average pre-bid construction estimate as a % of the average bid price.                      c. Measure average variance between estimated &amp; actual construction completion dates.</p>	<p>HRS 26-6</p>

Department of Accounting and General Services

Table 1  
Priority List of Functions

Priority #	Description of Function	Performance Measures	Statutory Reference (HRS, PL, etc.)
7	<p><b>AGS-131, Information Processing &amp; Communication Services</b> Plans, coordinates, organizes, directs, and administers the statewide information processing and telecommunications services and programs, and establishes and operates an overall program for improving government efficiency and effectiveness through telecommunications and information processing technologies.</p>	<p>a. Requests for IP svcs compltd on sched as % ttl cmp. b. % of production jobs run on schedule. c. Production jobs rerun as % of total production job. d. Computer downtime as % of total operational time. e. No. of trouble calls resolved as % calls recd by NCU. f. User evaluation of quality of communication svcs.</p>	HRS 26-6
8	<p><b>AGS-240, State Procurement</b> Coordinates, plans and develops statewide procurement procedures, standards, and guidelines to ensure compliance with all procurement statutes, rules, directives and policies. Assists in statewide planning to implement procurement goals and objectives for all governmental agencies. Establishes and amends policies, procedures, and administrative rules to maintain a highly ethical and professional procurement program. Develops and administers a statewide educational orientation and training program for purchasing personnel, provider organizations, and all other interested parties. Plans, directs and coordinates educational programs for all State and county procurement personnel to ensure the highest degree of professionalism among procurement personnel. Procures or supervises the procurement of all goods, services, and construction. Issues and manages statewide contracts for use by State and county agencies. Manages and maintains the centralized statewide excess State property listing. Maintains the transfer of property document file to confirm and verify the transferring of property between State agencies. Manages the centralized statewide Fixed Asset and Inventory System, a computerized property inventory records system. Advises agencies on the inventory management of State-owned, Federal-owned, contract and donated property. Conducts field audits of State agencies to test the accuracy of their inventory and ensure compliance to policies and procedures pertaining to the inventory management of State property. Audits procurement practices and review for compliance with procurement law, rules, and regulations.</p>	<p>a. % of contracts awarded compliant with the Procurement Code. b. % of personnel who have completed core procurement training. c. Estimated total of goods and services procurement differentials between awarded bids and a computed average bid (thousands of dollars). d. Estimated total of price list procurement differentials between awarded bids and a computed average bid (thousands of dollars). e. Total value of property transferred between agencies (thousands of dollars). f. Moving three-year average of the number of State of Hawaii's annual audit statements qualified by auditors due to errors in inventory reporting. g. % of procurement audits completed. h. % of procurement audit findings addressed.</p>	HRS 103D-203, HRS 103D-205, and HRS 103D-206

Department of Accounting and General Services

Table 1

Priority List of Functions

Priority #	Description of Function	Performance Measures	Statutory Reference (HRS, PL, etc.)
9	<p><b>AGS-901, General Administrative Services</b></p> <p>Comptroller's Office/District Offices - Under the general direction of the Governor of the State of Hawaii, plans, directs and coordinates the various activities of the department within the scope of laws and established policies and regulations.</p>		HRS 26-6
	<p>Administrative Services Office - Provides the department with internal management, fiscal and office services and administers the statewide Risk Management Program. Provides general internal management assistance to the Comptroller in exercising responsibilities as executive of the department, including staff studies, reviews, and reports on organizational structures, work processes, procedures, and policies established for the department.</p>	<p>a. % of late (interest) payments to total payments                      b. % of invoice payments processed within 7 working days                      c. % of B&amp;F requests submitted by due date                      d. % of legislative requests submitted by due date</p>	
	<p>Personnel Office - Administers the personnel management program for the department including such services as position classification and compensation, employee relations, recruitment and evaluation, selection and placement, labor relations, employee training and development, safety, affirmative action and equal employment opportunity, personnel transactions and maintenance of personnel records.</p>	<p>a. Average time for non-competitive recruitment action.                      b. Average time for delegated classification action.                      c. No. of non-routine personnel consultative services.</p>	
	<p>Systems and Procedures Office - Coordinates and advises the Comptroller on all functions pertaining to computer applications, local and wide area networks. The office has the functional responsibility for the development, implementation, and maintenance of computer systems under the administrative control of the Department of Accounting and General Services; formulates information processing policies and procedures; plans, coordinates and conducts systems analysis design and computer programming by utilizing available resources to support the computer and networking needs of the department; and operates and maintains the departmental minicomputer, local and wide area networks.</p>	<p>a. % of data processing requests completed.                      b. % of DP requests completed which improved efficiency.</p>	
10	<p><b>AGS-223, Office Leasing.</b></p> <p>Assist user agencies in assessing their lease space needs; locate suitable office space; negotiate terms; prepare lease documents; and prepare and process monthly lease rental payments and bills for collection.</p>	<p>a. Number of requests for office leasing services.                      b. Average no. of days from request to executed lease.                      c. No. of lease payments made to vendor by due date.</p>	HRS 171-30

Priority List of Functions

Priority #	Description of Function	Performance Measures	Statutory Reference (HRS, PL, etc.)
11	<p><b>AGS-203, State Risk Management &amp; Insurance Administration</b>                      Protects the State against catastrophic losses and minimize the total cost of insuring risk and operates a comprehensive risk management and insurance program.</p>	<p>a. No. of insurance policies procured before expiration date.                      b. Average length of time to process property loss claim requests.                      c. Average length of time to recover insurance proceeds.                      d. Average length of time to process liability loss claims.                      e. Average length of time to process liability loss pothole claims.                      f. Average length of time to process auto loss claims.</p>	HRS 41D
12	<p><b>AGS-251, Automotive Management-Motor Pool</b>                      Operates a centralized motor pool for the state by purchasing, renting, maintaining, and repairing vehicles for various agencies. Provides vehicle maintenance, repair and fueling services for non-pool state vehicles.</p>	<p>a. Average operating cost per vehicle mile.                      b. Total fleet mileage per year.                      c. % of revenues over expenditures.                      d. Program motor pool assist depts in plan, budget for vehicle.                      e. Keep renter agency vehicle cost below statewide standard.</p>	HRS 26-6(a)(4)
13	<p><b>AGS-252, Automotive Management-Parking Control</b>                      Operates and maintains parking facilities; controls and enforces parking rules and regulations; issues parking violation citations; operates and maintains parking meters and gate control equipment; collects money from meters and attendant controlled lots; directs and controls traffic in/out and within parking facilities; and provides first responder security patrols of parking facilities.</p>	<p>a. % utilization of parking spaces.                      b. % of revenues over expenditures.</p>	Chapter 3-30, Hawaii Administrative Rules

Table 1  
Priority List of Functions

Priority #	Description of Function	Performance Measures	Statutory Reference (HRS, PL, etc.)
14	<p><b>AGS-244, Surplus Property Management</b>                      Manages, coordinates and maintains the acquisition, storage, transfer and distribution of Federal and State surplus personal property. Maintains surplus property warehouse facilities for the storage of Federal and State surplus property until the proper transfer, disposal or distribution processes are complete. Accounts for property and maintains records of financial transactions. Reviews applicant qualifications for eligibility and conducts compliance checks on proper utilization of property. Promotes the acquisition and distribution of surplus property to eligible State and county agencies and private organizations.</p>	<p>a. Dollar value of surplus property transferred to donees.                      b. Ratio of dollar value of service and handling fees over dollar value of property transferred.                      c. Actual Donees as % of eligible donees.</p>	HRS 103D-1103
15	<p><b>AGS-233, Central Services-Building Repairs &amp; Alterations</b>                      Provides for the overall management of repair and maintenance and a preventative maintenance program for all assigned State office buildings located in the civic center and outlying areas.</p>	<p>a. % of program projects completed within timetable.                      b. % emergency repairs and alterations responded within 48 hours.                      c. % of satisfactory survey evaluations of repairs and alterations services.                      d. % of satisfactory survey evaluations of special projects.</p>	HRS 26-6
16	<p><b>AGS-231, Central Services-Custodial</b>                      Provides housekeeping services for assigned state buildings and centralized payment of utilities and maintenance contracts for assigned state buildings.</p>	<p>a. 4 internal service inspections/qtr. &amp; acceptable scores.                      b. Building occupants evaluation of custodial service.</p>	HRS 26-6
17	<p><b>AGS-232, Central Services-Grounds Maintenance</b>                      Provides grounds maintenance at assigned state office buildings, libraries, civic centers, health centers, and cemeteries.</p>	<p>a. Evaluations from grounds survey from building occupants.                      b. Annual facility assessment scores.</p>	HRS 26-6
18	<p><b>AGS-807, School Repairs &amp; Maint.-Neighbor Isl. Districts</b>                      Provides for the overall planning and management of repair and maintenance support to school and public building facilities, and coordinates these functions with the Department of Education.</p>	<p>a. % of work orders completed within one year.                      b. % of emergency repair &amp; maintenance work order responded to within 48 hours.</p>	HRS 26-6

Table 1  
Priority List of Functions

Priority #	Description of Function	Performance Measures	Statutory Reference (HRS, PL, etc.)
19	<p><b>AGS-101, Accounting System Development &amp; Maintenance</b>                      Develops new statewide accounting systems or major enhancements to existing systems (i.e., FAMIS, Payroll System, Central Warrant Writing System, Warrant Reconciliation System, and Data Mart System) and provides related user training, conversion, implementation and post implementation support; maintains and manages existing statewide accounting systems; and establishes, maintains and manages the Statewide Accounting Manual, FAMIS Procedures Manual, and Data Mart Manual and related State Accounting Forms to provide internal control over the accounting functions of the state.</p>	<p>a. % projects completed for new systems / enhancements to existing system - Goal is 75%                      b. % projects completed for accounting manuals / forms - Goal is 80%</p>	HRS 40-2 and HRS 40-6
20	<p><b>AGS-891, Wireless Enhanced Board</b>                      The Board oversees the implementation of Wireless enhanced 911 service by wireless providers and the PSAPs by administering policies and statutes applicable to the Board; collecting assessments from the wireless phone users; and distributing funds to the PSAPs and wireless carriers to upgrade and maintain the 911 system to be able to identify and locate wireless 911 callers.</p>	<p>a. % of Public Answering Points (PSAPs) that are phase II compliant.                      b. % of Wireless Service Providers (WSAPs) that are phase II compliant with at least one PSAP.                      c. % of WSPs that are phase II compliant with all PSAPs.</p>	HRS 138
21	<p><b>AGS-892, State Building Code Council</b>                      Adopt statewide building codes within 18 months of publication so that building owners, designers, contractors, and code enforcers within the State can apply consistent standards statewide.</p>	<p>To be developed by the Council. The Council was created by Act 82, SLH 2007 and convened for the first time in August 2007. The Council has no funding for FY10 and FY11.</p>	HRS 107-22
22	<p><b>AGS-889, Spectator Events &amp; Shows-Aloha Stadium</b>                      Maintains, operates, and manages the Aloha Stadium and related facilities; prescribes and collects rents, fees, and charges for the use and enjoyment of the stadium or any of its facilities; exercises all powers necessary, incidental or convenient to carry out and effectuate this function.</p>	<p>a. Event days as % of total days facilities available.                      b. Revenue received as % of total operating req.                      c. No. of events exceeding 75% seating capacity.                      d. Average attendance as % of 50,000 seating capacity.                      e. % of revenue received from public sponsored events.                      f. % of revenue received from private sponsored events.</p>	HRS 109, HRS 226-8b(1)(2) and (3) and HRS 226-23



Table 1

Priority List of Functions

Priority #	Description of Function	Performance Measures	Statutory Reference (HRS, PL, etc.)
23	<p><b>AGS-881, State Foundation Culture on the Arts</b></p> <p>The State Foundation on Culture and the Arts (SFCA) mission is to promote, perpetuate, preserve, and encourage culture and the arts, history and the humanities as central to the quality of life of the people of Hawaii. The SFCA through its programs offers biennium grants to support funding for projects that preserve and further culture and the arts, history and the humanities, administers public visual arts program to state public places; conducts an apprenticeship program to perpetuate folk traditions, grants fellowships to encourage artists, collaborates with organizations and educational institutions on arts in education projects, conducts workshops, and provides staff resource assistance.</p>	<p>a. No. of grants awarded.                      b. No. of persons impacted by SFCA Biennium Grants.                      c. Federal funds obtained as % of program funds.                      d. No. of projects benefit NI, rural &amp; underserved residents.                      e. No. of visitors to Hawaii State Art Museum.                      f. No. of Commissions &amp; RWA placed in State buildings.</p>	<p>HRS 9 and HRS 103-8.5</p>
24	<p><b>AGS-818, King Kamehameha Celebration Commission</b></p> <p>Coordinates, plans, and administers the annual King Kamehameha celebration throughout the State by working with State, County, and private agencies.</p>	<p>a. Attendance at sponsored activities.                      b. No. of active participants' sponsored activities.</p>	<p>HRS 8-5</p>
25	<p><b>AGS-879, Office of Elections</b></p> <p>The Office of Elections conducts efficient, honest, open and secure elections under federal and state laws and constitutions; provides accessible voter registration opportunities and encourages voter turnout; and develops voter education initiatives to disseminate information to the public.</p>	<p>a. No. of eligible voters registered as a % of those eligible to register.                      b. No. of registered voters who vote as a % of those registered.                      c. % of manual audit precincts matching computer generated election results.                      d. % of poll book audit precincts matching computer generated election results.                      e. No. of complaints and challenges to election system.                      f. No. of complaints filed and resolved as % of total complaints.</p>	<p>HRS 11-1.5(a), HRS 11-2(b), and HRS 11-2(d)</p>

Table 1

Priority List of Functions

Priority #	Description of Function	Performance Measures	Statutory Reference (HRS, PL, etc.)
26	<p><b>AGS-871, Campaign Spending Commission</b></p> <p>The primary function of the Campaign Spending Commission is to provide transparency of campaign finance contributions and expenditures so that the public is informed when voting. This provides some integrity to the campaign finance process. This function entails building and maintaining electronic filing systems. Other functions include: 1) Seeks compliance by candidates, committees, contributors, and those individuals making independent expenditures through education &amp; enforcement, 2) Provides classes and guides, and answers requests for information. Reports are reviewed, investigations are made, conciliations and complaints drafted to ensure compliance with the laws and rules, 3) Proposes legislation and rule changes in order to maintain transparency for the public, to assist in enforcement of statutory provisions, to increase compliance with laws, and 4) Administers public funding programs.</p>	<p>a. Work aligned with 5-year strategic plan.                      b. Web-based filing systems for candidates and noncandidate committees are in place and functioning.                      c. 85% disclosure reports submitted.                      d. No of disclosure reports reviewed.                      e. Educate candidate and noncandidate committees.                      f. Investigations conducted and enforcement action taken.                      g. No. of proposed legislation and rules.                      h. Public financing provided.</p>	<p>HRS 11-193 and HRS 11-210</p>

Table 2

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOE
<b>AGS-102/CB</b>		<b>1</b>					
	a. Examines contracts for compliance with State laws, rules, etc.	1					
	b. Issues paychecks on a timely basis.	2					
	c. Issues checks (Non-Payroll) on a timely basis.	3					
	d. Prepares and transmits electronic payments.	4					
	Program ID Total		16.00		741,222	353,400	A
<b>AGS-103/CC</b>		<b>2</b>					
	a. Review, process and record financial transactions.	1					
	b. Prepare and issue statewide financial reports.	2					
	Program ID Total		11.00		709,106	17,827	A
<b>AGS-111/DA</b>		<b>3</b>					
	a. Acquire, preserve and provide access to the permanent and historical records of state government.	1					
	b. Provide records management services including records retention scheduling; provide warehousing of non-current records; and provide storage of master microfilm.	2					
	Program ID Total		20.00		882,290	23,148	A
<b>AGS-211/HA</b>		<b>4</b>					
	a. Conducts extensive research for all Quiet Title Actions in which the State is cited as defendant. Compiles information including copies of deeds, old reference maps for possible use in Court. Also appears as expert witness in Court litigations involving State lands or interests.	1					
	b. For subdivisions of Land Court lands, complete mathematical checks of areas, closures, curve computations are performed. All encumbrances affecting the newly created lots are checked with the owner's certificate of title. All newly created lots are checked for proper legal access to an existing government road.	2					
	c. For all File Plan maps, all mathematical calculations are checked and land titles, ownership of land, names of adjoining property owners are checked and verified before the map is accepted for recordation at the Bureau of Conveyances. Official copies of these approved File Plans and the computations for each are kept on file.	3					

Table 2

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOF
	d. Prepares, furnishes and maintains maps and descriptions of all public lands required by other State agencies for the issuance of Governor's Executive Orders, general leases, grants of easements as well as the sale of government lands or purchase of private lands for public purposes.	4					
	e. Review Shoreline maps prepared by private or government Licensed Professional Land Surveyors submitted to the State of Hawaii for certification. Personal visits to the site may be necessary when controversy is encountered. Submits recommendation to the Chairperson of the Board of Land and Natural Resources.	5					
	f. Serves as official depository of all Government Survey Registered Maps and other historic maps, field books, calculations and other survey information.	6					
	g. Furnishes blue-line copies of all subdivisions and boundary survey maps, copies of survey descriptions and other map products, including File Plan and Land Court maps to Government agencies, private organizations or individuals.	7					
	h. Performs preliminary field survey work to set the boundaries of the various government parcels and once final determination is completed places permanent markers on the boundary corners.	8					
	i. At the request of the Land Court - File Plan Branch, performs the field check of all original Land Court Applications transmitted to the Division by the Land Court.	9					
	j. Provides maps and descriptions of Hawaiian Home Lands statewide. Provides field survey services when possible.	10					
	k. Provides topographic and boundary surveys for schools and other public projects requested by the Division of Public Works.	11	14.00		780,884	42,802 A 285,000 U	
	Program ID Total						
<b>AGS-104/BA</b>		<b>5</b>					
	a. Annual audits required by statute or external mandate.	1					
	b. Annual audits by request.	2					
	c. State department and agency requests with urgent needs.	3					
	d. Audits of other departments and agencies not requiring annual audits by scheduling on a cyclical basis.	4					
	Program ID Total		11.00		664,979	7,717 A	

Department of Accounting and General Services

Table 2

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOF
<b>AGS-221/IA</b>		<b>6</b>					
	a. Management of Public Works functions.	1					
	b. Provides architectural and engineering technical services in response to requests to investigate and evaluate safety of buildings and improvements damaged by natural disasters and other emergencies.	2					
	c. Provides support to the mission of the Department by directing the expenditure of Capital Improvement Funds and operating funds released to the Department for projects.	3					
	d. Provides support to the mission of the Department by representing the Comptroller at various functions, ceremonies and public hearings on matters concerning public improvements.	4	16.00		1,188,989		A
	Program ID Total				1,350,000	2,650,000	W
<b>AGS-131/EA, EB, EC, ED, EE, EF</b>		<b>7</b>					
	a. Support of computers at the State's central computer facility.	1					
	b. Develops and maintains the Anuenue microwave sites.	2					
	c. Responds to trouble calls rec'd by Network Control Unit.	3					
	d. Manages the telephone stations.	4					
	e. Responds to repair & maintenance service calls.	5					
	f. Develops and maintains information processing applications.	6					
	g. Reviews referrals/requests.	7					
	h. Manages the networked video conference centers.	8					
	i. Participates in IT strategic planning meetings.	9	157.00	1.00	9,459,627	5,152,427	A
	Program ID Total		33.00		1,873,204	939,380	U
<b>AGS-240/JA</b>		<b>8</b>					
	a. Plans, organizes, directs and coordinates the various procurement, surplus property and inventory management activities within its powers under Chapters 103D and 103F, HRS.	1					

Department of Accounting and General Services  
Table 2

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOE
	b. Develops rules and procedures to implement the requirements of the Hawaii Public Procurement Code and the Purchases of Health and Human Services statute for all governmental bodies of the State, including the several counties. Provides procurement training, administers the Hawaii Electronic Procurement System and website services. Provides assistance to small businesses and maintains various preferences.	2					
	c. Procures or supervises the procurement of goods, services, and construction. Administers the purchasing card program. Manages the statewide process for procuring health and human services.	3					
	d. Manages the centralized statewide Fixed Asset and Inventory System, a computerized property inventory records system that includes land, buildings and equipment. Supports the accountability, financial reporting and risk analysis for State-owned properties.	4					
	Program ID Total		19.00		1,040,622	81,039	A
<b>AGS-901</b>		<b>9</b>					
AGS-901/AA	Comptroller's Office/District Offices - Provides administrative and management oversight of the department.	1	10.00		1,188,834	7,854	A
AGS-901/AB	Administrative Services Office - Provides budgeting, fiscal, and administrative support to the division, offices, and attached agencies of the department.	1	12.00		682,398	39,217	A
		1	1.00		75,760		U
AGS-901/AC	Personnel Office - Assists the divisions, offices, and attached agencies recruiting and hiring new employees, compliance with statutes and union contracts on human resources, and facilitating employees selection/termination in benefit plans.	1	10.00		467,308	8,314	A
		1	1.00		69,530		U
AGS-901/AE	Systems and Procedures Office - Provides the department with software and hardware to meet specific business unit requirements.	1	6.00		440,937	25,181	A
	Program ID Total		38.00		2,779,477	80,566	A
			2.00		145,290		U
<b>AGS-223/IB</b>		<b>10</b>					
	a. Processing requests for office leasing services.	1					
	b. Execution of office leases.	2					

Table 2

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOF
	c. Processing of office lease payments.	3	5.00		299,868	10,355,673	A
	Program ID Total					5,500,000	U
<b>AGS-203/AD</b>		<b>11</b>					
	a. Purchase property, liability and crime insurance based on analysis of premium cost (including deductible limits) relative to funds available in the State Risk Management Revolving Fund.	1					
	b. Review and update as necessary the basis and information for the Risk Management Cost Allocation.	2					
	c. Investigate, negotiate and settle tort and auto claims and incidents reported.	3					
	d. Initiate and resolve property and liability claims with insurance companies.	4	0.00			1,301,392	A
	Program ID Total		4.00		324,271	21,460,976	W
<b>AGS-251/GA</b>		<b>12</b>					
	Utilization and maintenance of existing fleet and outside purchase of repair service for non-pool vehicles.	1	12.50		721,140	1,743,664	W
<b>AGS-252/GB</b>		<b>13</b>					
	a. Collection of parking fees.	1					
	b. Maintain parking facilities so that they are safe and clean.	2					
	Program ID Total		26.50		1,322,842	2,129,816	W
<b>AGS-244/JC</b>		<b>14</b>					
	a. Manages and operates the surplus property program.	1					
	b. Develops, revises and recommends laws, rules, operating policies and procedures to achieve compliance with pertinent Federal and State policies and regulations.	2					
	c. Reviews applicant qualifications for eligibility and conducts compliance checks on proper utilization of property.	3					
	Program ID Total		5.00		260,062	1,503,561	W

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOF
<b>AGS-233</b>		<b>15</b>					
AGS 233/FK	a. Maintain the useful life of assigned public buildings, public libraries, health and civic centers statewide by performing minor and selected major repairs. In addition, emergency repairs are completed by immediately removing unsafe barriers or conditions. b. Other major repair work is completed through informal 3-quote, Hawaii Electronic Procurement System (HEPS) or delegated to DAGS-Public Works Division.	1					
	AGS 233/FK Total		35.00		1,721,653	894,112	A
AGS 233/FL	a. Maintain the useful life of assigned public buildings, public libraries, health and civic centers statewide by performing minor and selected major repairs. In addition, emergency repairs are completed by immediately removing unsafe barriers or conditions. b. Other major repair work is completed through informal 3-quote, HEPS or delegated to DAGS-Public Works Division.	1					
	AGS 233/FL Total		2.00		85,531	62,055	A
AGS 233/FM	a. Maintain the useful life of assigned public buildings, public libraries, health and civic centers statewide by performing minor and selected major repairs. In addition, emergency repairs are completed by immediately removing unsafe barriers or conditions. b. Other major repair work is completed through informal 3-quote, HEPS or delegated to DAGS-Public Works Division.	1					
	AGS 233/FM Total		1.00		42,765	54,453	A
AGS 233/FN	a. Maintain the useful life of assigned public buildings, public libraries, health and civic centers statewide by performing minor and selected major repairs. In addition, emergency repairs are completed by immediately removing unsafe barriers or conditions. b. Other major repair work is completed through informal 3-quote, HEPS or delegated to DAGS-Public Works Division.	1					
	AGS 233/FN Total		1.00		42,765	55,291	A
	Program ID Total		39.00		1,892,714	1,065,911	A



Department of Accounting and General Services

Table 2

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOF
<b>AGS-231</b>		<b>16</b>					
AGS 231/FA	a. Provides for housekeeping/janitorial services at assigned state buildings.	1					
	b. Processes payment of all utility and maintenance service contracts and other vendor payments.	2					
	c. Develops and ensures compliance of various essential service contracts by monitoring mechanical systems and equipment contracts in state buildings.	3					
	AGS 231/FA Total		122.00		4,065,499	7,712,467	A
						58,744	B
						894,001	U
AGS231/FB	a. Provides for housekeeping/janitorial services at assigned state buildings.	1					
	b. Processes payment of all utility and maintenance service contracts and other vendor payments.	2					
	AGS231/FB Total		11.50		369,476	603,704	A
AGS231/FC	a. Provides for housekeeping/janitorial services at assigned state buildings.	1					
	b. Processes payment of all utility and maintenance service contracts and other vendor payments.	2					
	AGS231/FC Total		9.00		289,311	673,732	A
AGS231/FD	a. Provides for housekeeping/janitorial services at assigned state buildings.	1					
	b. Processes payment of all utility and maintenance service contracts and other vendor payments.	2					
	AGS231/FD Total		7.00		224,031	769,707	A
	Program ID Total		149.50		4,948,317	9,759,610	A
						58,744	B
						894,001	U
<b>AGS-232</b>		<b>17</b>					
AGS 232/FE	a. Maintain grounds surrounding state office buildings by providing a variety of grounds maintenance services - weeding, watering, chemical spraying, and grass cutting on a regular basis.	1					

Department of Accounting and General Services

Table 2

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOE
	b. Maintain and trim trees, palm and coconut trees surrounding public buildings by implementing regular tree trimming schedules via contract to prevent liability.	2					
	c. Collect and dispose of refuse from assigned state office buildings, libraries, civic centers, health centers, and cemeteries by picking up refuse on a regular basis.	3	29.00		1,030,449	562,004	A
	AGS 232/FE Total						
AGS 232/FF	a. Maintain grounds surrounding state office buildings by providing a variety of grounds maintenance services - weeding, watering, chemical spraying, and grass cutting on a regular basis.	1					
	b. Maintain and trim trees, palm and coconut trees surrounding public buildings by implementing regular tree trimming schedules via contract to prevent liability.	2					
	AGS 232/FF Total		2.50		78,082	38,993	A
AGS 232/FG	a. Maintain grounds surrounding state office buildings by providing a variety of grounds maintenance services - weeding, watering, chemical spraying, and grass cutting on a regular basis.	1					
	b. Maintain and trim trees, palm and coconut trees surrounding public buildings by implementing regular tree trimming schedules via contract to prevent liability.	2					
	AGS 232/FG Total		5.00		154,548	44,707	A
AGS 232/FH	a. Maintain grounds surrounding state office buildings by providing a variety of grounds maintenance services - weeding, watering, chemical spraying, and grass cutting on a regular basis.	1					
	b. Maintain and trim trees, palm and coconut trees surrounding public buildings by implementing regular tree trimming schedules via contract to prevent liability.	2					
	AGS 232/FH Total		1.00		31,453	3,549	A
	Program ID Total		37.50		1,294,532	649,253	A
<b>AGS-807</b>		<b>18</b>					
AGS 807/FP	Hawaii District Office - Provides a safe and conducive learning environment for the public schools on the island of Hawaii by providing administrative, technical and trade related services to the Department of Education (DOE) facilities.	1	34.00		1,459,006	310,374	A

Department of Accounting and General Services

Table 2

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOF
						400,000	U
AGS 807/FQ	Maui District Office - Provides a safe and conducive learning environment for the public schools on the island of Hawaii by providing administrative, technical and trade related services to the DOE facilities.	1	27.00		1,197,953	238,205 300,000	A U
AGS 807/FR	Kauai District Office - Provides a safe and conducive learning environment for the public schools on the island of Hawaii by providing administrative, technical and trade related services to the DOE facilities.	1	19.00		902,940	142,847 300,000	A U
	Program ID Total		80.00		3,559,899	691,426 1,000,000	A U
<b>AGS 101/CA</b>		<b>19</b>					
	a. Development of new systems / modifications to existing systems.	1					
	b. Maintenance / management of accounting manuals / forms.	2				77,592	A
	Program ID Total		8.00		560,541		
<b>AGS-891/PA</b>		<b>20</b>					
	a. Administrative functions to attain goals and objectives of the Board.	1					
	b. Surcharge collections.	2					
	c. Reimbursing the Public Safety Answering Points and Wireless Service Providers.	3				9,000,000	B
	Program ID Total						
<b>AGS-892/QA</b>		<b>21</b>					
	a. Establish consistency among the building codes at the State and county levels by adopting a uniform set of statewide building codes.	1					
	b. Adopt building codes required by law and those the Council deems relevant within 18 months of the official publication date of the model building codes upon which they are based.	2					
	Program ID Total				0	0	T

Department of Accounting and General Services

Table 2

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOF
<b>AGS-889/MA</b>		<b>22</b>					
	a. Program planning; promotion of facilities; directs, coordinates, and controls operations and maintenance of facilities.	1					
	b. Internal management, fiscal, budgetary, personnel, and administrative services; contract management and payroll processing; and preparing testimony and tracking legislation affecting the Stadium Authority.	2					
	c. Directing event, scoreboard, parking, and swap meet operations.	3					
	d. Engineering and related administrative matters and overall planning, control and coordination of the development, construction, and general services programs for the stadium, artificial field surface, and related facilities.	4					
	e. Box Office operations to include cashing and ticket sales activities.	5					
	f. Security services; disaster and evacuation planning.	6	39.50	2.00	4,899,823	4,093,501	B
	Program ID Total						
<b>AGS-881/LA</b>		<b>23</b>					
	a. Manage and operate the SFCA Biennium Grants Program.	1					
	b. Manage and operate the community projects and initiatives (ARTS FIRST, Arts in Underserved Communities, Poetry Out Loud, American Masterpieces, and Folk Arts Apprenticeships).	2					
	c. Manage and operate the Art in Public Places Program.	3					
	d. Manage and operate the Hawaii State Art Museum.	4	7.50		507,784	1,254,385	A
	Program ID Total		18.50	2.00	1,245,748	3,263,453	B
			2.00		138,950	648,793	N
						625,000	U

Table 2

Program ID Listing of Major Activities

Prog ID/Org	Major Activity or Activities performed	Priority #	Pos (P)	Pos (T)	PS \$\$\$\$	Other \$\$\$\$	MOF
<b>AGS-818/KA</b>		<b>24</b>					
	a. To honor and perpetuate the life and deeds of King Kamehameha I and to enrich the leisure time of residents and visitors through cultural presentations during a month long statewide celebration of traditional arts, crafts, skills, customs, and lores of the various ethnic groups in Hawaii.	1					
	b. Secure consistent funding resources to sustain program and activities.	2					
	Program ID Total			1.00	41,532		A
<b>AGS-879/OA</b>		<b>25</b>					
	a. Provide Voter Registration Services.	1					
	b. Provide Voter Education Services.	2					
	c. Provide Voter Orientation to Naturalized Citizens.	3					
	Program ID Total		17.50	11.44	1,917,616	661,209	A
			0.50	1.00	86,911	7,386,803	N
<b>AGS-871/NA</b>		<b>26</b>					
	a. Develop a 5-year Strategic Plan	1,2					
	b. Complete and maintain the non-candidate web-based filing system and train individuals to use the system.	1,2					
	c. Ensure compliance with Campaign Spending laws and rules by providing candidate and non-candidate classes and presentations, advisory opinions, encouraging filing via the website, taking appropriate action on non compliant filings by individuals through investigation, fines, and conciliation agreements.	2					
	d. Research legislation, draft, track, write testimonies, and provide oral testimonies at hearings.	3					
	e. Provide continued funding for the Trust fund by public education and monitoring the \$2 Hawaii income tax check-off.	4					
	f. Administer two public financing programs.	4					
	Program ID Total		5.00		617,168	48,163	T



Department of Accounting and General Services

Table 5

Current Year (FY09) Restrictions

Prog ID	FY09 \$\$\$	Impact	FY10 \$\$\$	FY11 \$\$\$
AGS-103	102,350	Reduction in actuarial services to determine the postemployment benefits (OPEB) for the State's Comprehensive Annual Financial Report (CAFR)		
AGS-104	27,560	Inability to fill a vacant Auditor VI position		
AGS-111	35,970	Elimination of Voyager on-line catalog-all catalog records will be lost unless an open source replacement can be found. Elimination of equipment maintenance will impact the security if the in-house security cameras malfunctioned or will impact records retrieval if the fork lifts and hi lifts breaks down. Less records will be disposed with the decrease in the records disposition budget.		
AGS-131	631,014	ICSD Service Levels for IT services will be impacted. Costs previously covered with vacancy savings will be eliminated. Unable to cover overtime. Will need to charge users. Unable to cover temporary assignments. Coverage for key technology knowledge is limited to one person in many cases.		
AGS-211	34,499	Inability to fill a vacant Land Boundary Surveyor		
AGS-221	45,697	Reduction in overtime will impact the ability to meet critical deadlines in completing CIP projects.		
AGS-223	277,279	Several leases will have to be terminated. There may be monetary penalties as some leases require the payment of unamortized tenant improvement costs if the leases are terminated prior to their contract expiration dates. In the future, our negotiating ability will greatly be diminished as lessors who are impacted by premature cancellations will be hesitant in the future about agreeing to lease termination clauses that benefit the State.		
AGS-231	604,284	Reduction in the electricity budget could result in the shut down of buildings that DAGS pays electricity for due to lack of funds. This could affect the ongoing operations of the various programs housed at these facilities. Reduction in materials and supplies will impact the frequency of cleaning and maintenance of facilities. This will reduce the quality of cleaning and will limit the program's capabilities.		
AGS-232	78,086	Reduction in the tree trimming budget will result in some trees not being cut. This situation could result in injuries to the public and significant property damage.		
AGS-233	133,209	These reductions severely limit the ability of the program to respond to Non-CIP repairs, minor repairs and emergency repairs. Currently the program has a major repair backlog of more than \$111.0 million and growing. The program has been underfunded for several years resulting in the growth of the backlog and the deterioration of existing public buildings and major mechanical systems within the buildings. Structures will further deteriorate and the safety of staff and public will be impacted.		

Department of Accounting and General Services

Table 5

Current Year (FY09) Restrictions

Prog ID	FY09 \$\$\$	Impact	FY10 \$\$\$	FY11 \$\$\$
AGS-240	48,667	<p>Reduced funding for personal services and training funds will impact training; procurement platforms and processes; transparency; web services; information distribution systems; compliance; growth and survival of small businesses; and acquisition of program requirements. It is critical to understand that budget reductions of the SPO impact primarily its customers and stakeholders, and the program goals and objectives they are attempting to achieve. Reductions will also further widen SPO's gap between resources needed and resources provided. Requirements, on the other hand, continue to expand. Act 194 and Act 203, SLH 2008, mandated additional requirements regarding training and administrative fines without providing any resources. Note: Savings from vacant position (position number 94) was used for the entire 4% reduction (\$48,667).</p> <p>Building Construction Materials &amp; Supplies - There will be significantly less funds available for material purchases, and thus there will be heavy reliance on reimbursement from the DOE via the U-Fund. Without the reimbursement, the ability to services the schools will be crippled and the conditions of the Services Level Agreement (SLA) between the DOE and DAGS will not be met. If materials and supply monies reach a critical point, only paint will be purchased and services will be limited to repainting.</p>		
AGS-807	192,554			
AGS-818	2,073	<p>Will delay the filling of the part time clerk typist II.</p> <p>The budget reduction will greatly impact the program objectives as the office runs Elections every even year. Elections are run according to state and federal law and will be very difficult to meet all the standards. There are constant increases in goods and services and various other election costs. The Office of Elections will address the anticipated impact with doing more jobs in-house to minimize costs where possible.</p>		
AGS-879	112,682			
AGS-881	86,569	<p>Reduction in grants and community programs.</p> <p>Reduction of these funds limits the Comptroller's Office to hire temporary exempt hires when additional assistance is required during the legislative session. The funds are also used to cover shortfalls in operating expenses such as office supplies, equipment rentals and maintenance and travel.</p>		
AGS-901	47,178			



**Department of Accounting and General Services**

**OTHER SOURCES OF REVENUE**

None

**House Committee on Finance  
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**Testimony of the Department of Accounting and General Services  
Accounting System Development & Maintenance Program**

**Program Structure Number:**

11 02 02 01

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 112-115

**OPERATING BUDGET**

**1. Introduction:**

a. Program I.D. and Title:

AGS-101 Accounting System Development & Maintenance

b. Summary of program objectives.

The objectives of the program are to develop, maintain, and improve the statewide accounting and reporting systems of the state (i.e., FAMIS, Payroll System, Central Warrant Writing System, Warrant Reconciliation System, and Data Mart System), and control the methods, procedures, and forms of these systems.

**2. Program Performance Results:**

a. Attached is Table 6 for this program.

b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

By achieving the majority of its program's objectives of developing, maintaining, and improving the statewide accounting and reporting systems of the state, the program continues to provide efficient and cost effective systems accounting services to all state departments and agencies.

c. Discuss how results of measures of effectiveness affect program activities.

The measures of effectiveness are related to but do not affect the program activities. The measures of effectiveness measures the percentage of projects completed, while the program activities measure the amount of hours that were spent on each activity.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

In the last budget submittal, the proposed consolidation of programs including performance measures was not approved by the legislature. The performance measures have been redistributed and are currently presented separately in AGS-101, AGS-102 and AGS-103.

### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

**1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

**2. Proposed Lapses of CIP projects:**

None



**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
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**Testimony of the Department of Accounting and General Services  
Expenditure Examination Program**

**Program Structure Number:**

11 02 02 02

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 116-119

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-102 Expenditure Examination

- b. Summary of program objectives.

The Expenditure Examination Program's objectives are to ensure that the State's payments conform to established standards of propriety and legality and are made promptly.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The program's measures of effectiveness not only monitors timeliness of payments but also compliance with State laws, administrative rules, collective bargaining agreements and to prevent expenditures that are illegal or otherwise improper. Those vouchers that do not pass the program's pre-audit are promptly rejected and returned to the originating departments.

- c. Discuss how results of measures of effectiveness affect program activities.

The program activities directly impact the measures of effectiveness. If the vouchers increase, then the in-house processing time is affected and the number of errors may increase. The late payment percentage may increase if the departments are submitting for payment invoices with aging start dates close to the 30 days allowed before interest is computed.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

In the last budget submittal, the proposed consolidation of programs including performance measures was not approved by the Legislature. The performance measures have been redistributed and are currently presented separately in AGS-101, AGS-102, and AGS-103.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

- 2. Proposed Lapses of CIP projects:**

None

Table 6  
 Program Performance Results, AGS-102

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Average in-house time for payments to vendors - Goal 5 work days	decrease	5	5	5	5
2	% of late payments - goal 5% statewide	decrease	9	8	8	7
3	% of payment vouchers processed with no errors - goal 90%	increase	96	98	95	96
4						
5						
6						

**House Committee on Finance  
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**Testimony of the Department of Accounting and General Services  
Recording and Reporting Program**

**Program Structure Number:**

11 02 02 03

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 120-122

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.  
  
AGS-103 Recording and Reporting
- b. Summary of program objectives.

The objective of the Recording and Reporting Program is to record the State's financial transactions, maintain control ledgers for funds and prepare statewide financial statements.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.
- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The processing of accounting documents and the timely issuance of financial reports and the State Comprehensive Annual Financial Report directly relate to the program objectives and mission of the department which is to strive for quality and consistency in the delivery of essential support services to other state departments and agencies.

- c. Discuss how results of measures of effectiveness affect program activities.



The measures of effectiveness do not directly affect program activities. The measures of effectiveness measures the length of time it takes to record accounting documents and issue financial reports whereas program activities measure the volume of allotment documents processed.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

In the last budget submittal, the proposed consolidation of programs including performance measures was not approved by the legislature. The performance measures have been redistributed and are currently presented separately in AGS-101, AGS-102 and AGS-103.

### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None.

- 2. Proposed Lapses of CIP projects:**

None.

Table 6  
 Program Performance Results, AGS-103

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Average time to issuance of CAFR (goal 6 months)	Decrease	10	11	6	6
2	Average time to issuance of quarterly financial reports (goal 4 weeks)	Decrease	4	4	4	4
3	Average time to post allotment documents (goal 3 work days)	Decrease	NA	4	4	4
4						
5						
6						

**House Committee on Finance  
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**Testimony of the Department of Accounting and General Services  
Internal Post-Audit Program**

**Program Structure Number:**

11 02 02 04

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 123-126

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-104 Internal Post-Audit

- b. Summary of program objectives.

The objective of the Internal Post-Audit Program is to ensure that all accounting and internal control systems of departments in the executive branch of the State government adhere to prescribed policies and procedures and accounting principles generally accepted in the United States of America, in accordance with Section 40-2, Hawaii Revised Statutes.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The program measures its effectiveness through results achieved from planned program activities. In determining the measures of effectiveness, the program first identifies its target group and then plans its program activities for each year. The key activity is the number of audits completed during each year. From this, the measures of effectiveness are determined: (1) the percentage of the number of audits completed in relation to the number of audits planned for the fiscal year; (2) the average length of time (years) between audits is not greater than 5 years; (3) the percentage of the number of audit findings resolved in relation to the number of audit findings at the beginning of the fiscal year.



The objective of keeping the average length of time (years) between audits (annual and non-annual) from exceeding 5 years is based on the timely completion of audits. Timely financial audits ensure that State departments comply with established accounting procedures and internal controls.

The number of audits completed each fiscal year has a direct relationship to the average length of time (years) between audits. The more audits completed each fiscal year, the shorter the average length of time (years) between audits and the less likelihood of a deterioration of the accounting system.

Resolving audit findings strengthens the accounting system to ensure that financial transactions are processed properly, correctly accounted for and summarized into the departmental financial statements presented to Hawaii's citizens. This is part of the Department's mission: to ensure fiscal integrity, responsibility and efficiency in State government through systematic and selective basis audits.

- c. Discuss how results of measures of effectiveness affect program activities.

The objectives of keeping the length of time between audits from exceeding 5 years and maximizing the number of audits performed each year affect program activities by forcing the program to ensure that all planned audits are completed. The program must attempt to reduce the number of hours needed to complete each audit to achieve these goals.

The goal of resolving audit findings is achieved through review of findings and communication with auditees regarding plans to correct findings, encouragement to enact corrections and monitoring the corrections to ensure that the corrections made actually resolve the audit findings.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None.

- 2. Proposed Lapses of CIP projects:**

None.

Table 6  
 Program Performance Results, AGS-104

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Number of departmental audits completed as a % of total planned.	Increase	100	100	100	100
2	Number of non-departmental audits completed as a % of total planned.	Increase	100	100	100	100
3	Average length of time between non-departmental audits.	Decrease	5	6	6	6
4						
5						
6						

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
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**Testimony of the Department of Accounting and General Services  
Archives-Records Management Program**

**Program Structure Number:**

11 03 03

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 131-134

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-111 Archives-Records Management

- b. Summary of program objectives.

To foster open government by preserving and making accessible the historic records and artifacts of state government and partnering with state agencies to manage their active and inactive records. To facilitate the management of government records by evaluating, storing and disposing of records and setting policies thereon, and by identifying, preserving and providing access to records of permanent value.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The program's Measures of Effectiveness document activities and services that focus on satisfying the needs of both the public and state agencies for access to records and/or storage of records. They are consistent with the department's goals of striving for quality and consistency in the delivery of essential support services.

- c. Discuss how results of measures of effectiveness affect program activities.

In FY08 production increased in three out of eight categories, four remained the same and one decreased. The decrease in measure #3 was due to mold remediation activity that temporarily closed access to the warehouse facility when most of the records disposal activity takes place. Budget decreases in FY 09 will result in a significant decrease in measure #3 a trend that will continue in FY 10 when there will be no budget for disposal.

Of the measures where numbers remained flat, measure #1 for FY08 resulted in no records being scheduled due to the continued illness of the principal staff assigned to scheduling. We anticipate the decrease to continue in FY09. Measure #6 and #7 for FY 09 and FY 10 are likely to remain the same as FY 08 or decrease slightly as the archives concentrates on making our collections available through our digital collections project rather than through traditional finding aids. Measure #8 documents artifacts on loan to the Friends of Iolani Palace and Friends of Washington Place that we expect to remain the same through FY10.

Measure #4 increase reflects the increased number of records being prepared for uploading to the web. This work is being augmented by volunteers and we expect it to continue to increase in FY09 and FY10.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

- 2. Proposed Lapses of CIP projects:**

None



Table 6  
 Program Performance Results, AGS-111

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	% of state agencies/subdiv w/approved reten schdls	increase	29	29	31	32
2	% of storage capacity filled at Records Center	increase	75	76	75	75
3	% records disposed at Rec Ctr as % of total records elig for destruction	increase	75	66	80	80
4	% at-risk hold appropriately treated/housed/reformatted	increase	2	3	4	5
5	% of holding described in online catalog	increase	60	61	66	69
6	% of holding described in finding aids	increase	93	93	93	93
7	% of customer requests svcd in a timely/accurate manner	increase	95	95	95	95
8	# artifacts on loan to historic sites and museums for public exhibit	increase	717	717	717	717



**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
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**Testimony of the Department of Accounting and General Services  
Information Processing and Communication Services Program**

**Program Structure Number:**

11 03 02

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 127-130

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title  
AGS-131  
Information Processing and Communication Services (IPCS)
- b. Summary of program objectives.  
To facilitate State agencies to advance the management, operation, and efficiency of their programs by enhancing shared computer and telecommunications capabilities and providing technical advice and related consultation services to them.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.
- b. Discuss how this program ID's Measure of Effectiveness (MOE) relate to the department's mission and program objectives.  
The IPCS currently has six MOEs. These measures demonstrate the division's responsiveness to our customers statewide in how we deliver computing and communication services to them and how much of a service is delivered. With the fiscal reductions as proposed and the loss of 17 positions, some services can no longer be feasibly offered while other services may be reduced.
- c. Discuss how results of measures of effectiveness affect program activities.  
The Information Processing and Communication Services (IPCS) Program administered by the Information and

Communication Services Division (ICSD) provides statewide leadership and direction in the optimal use and management of information technologies. The program strives to deliver effective and efficient information processing services to Hawai'i State Government to solve problems, improve the delivery of public service and public access to information, and operate more efficiently.

The MOEs focus the division to core services that we provide to the state as a whole and many to functions critical to sustaining public safety (microwave and radio systems), the functional running of Hawai'i state government (payroll, unemployment checks, telephone service, the state wide data backbone – NGN, and state accounting systems)

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

**1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

Requests are included with department's CIP testimony under AGS-221

**2. Proposed Lapses of CIP projects:**

None



Table 6  
 Program Performance Results, AGS-131

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Requests for IP svcs compltd on sched as % tll cmp	Increase	82	82	81	82
2	% Of production jobs run on schedule	Increase	99	99	99	99
3	Production jobs rerun as % of total production job	Decrease	1	1	1	1
4	Computer downtime as % of total operational time	Decrease	1	1	1	1
5	# Trouble calls resolved as % calls recd by NCU	Increase	100	99.5	100	100
6	User evaluation of quality of communication svcs	Increase	85	86	87	88

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
State Risk Management and Insurance Administration Program**

**Program Structure Number:**

11 03 07 02

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 138-141

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-203 State Risk Management and Insurance Administration

- b. Summary of program objectives.

The objective of this Program is to operate a comprehensive risk management and insurance program to protect the State against catastrophic losses and to minimize total cost of risk through the purchase of applicable property, crime and liability insurance policies with cost effective terms. The Program also manages the state risk management revolving fund, settles tort claims up to \$10,000, and adjusts property losses and automobile claims.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The Program's Measures of Effectiveness are consistent with the objectives and mission of the department, which include planning, directing, and centralizing risk management for the State government.

- c. Discuss how results of measures of effectiveness affect program activities.

The Program's measures of effectiveness are extensive and reflect the key activities of the Program, such as the purchase of insurance policies and resolution of various types of claims and losses. The results assist the Program in identifying areas that need improvement and resources that may need to be reallocated to meet those activities' measures.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None

### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None.

- 2. Proposed Lapses of CIP projects:**

None.



Table 6  
 Program Performance Results, AGS-203

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	No. of insurance policies procured before expiration date	increase	3	3	3	3
2	Average length of time to process property loss claim requests	decrease	10	8	30	15
3	Average length of time to recover insurance proceeds	decrease	75	41	90	60
4	Average length of time to process liability loss claims	decrease	52	69	90	90
5	Average length of time to process liability loss pothole claims	decrease	58	58	90	75
6	Average length of time to process auto loss claims	decrease	54	69	90	90



**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Land Survey Program**

**Program Structure Number:**

11 03 07 03

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 142-145

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-211 Land Survey

- b. Summary of program objectives.

The objective of the Land Survey Program is to assist in protecting the rights of public and private land ownership by providing field survey services and descriptions of surveyed lands.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The Program provides field and office survey services to State agencies consistent with the Department's mission to support state departments and agencies in accomplishing their mission by providing essential support services.

The Program provides survey maps and descriptions to all State agencies for various purposes such as executive orders, general leases, grant of easements, exchanges, transfers and sale of State owned lands.

The Program provides boundary and topographic field surveys for government projects such as homeless shelters and various public school campus improvements.

The Program also reviews shoreline maps for the Land Division, Department of Land and Natural Resources (DLNR), checks Land Court maps for the Land Court, Hawaii State Judiciary, checks File Plan maps for the Bureau of Conveyances, DLNR, and conducts extensive research for Quiet Title Actions for the Department of the Attorney General.

- c. Discuss how results of measures of effectiveness affect program activities.

The Program improved in four of the five measures of effectiveness in FY 08. The Program's productivity will continue to increase as its effectiveness improves. The lone decrease was a result of two vacant positions which decreased the Program's capacity to complete survey requests. The planned reduction of three positions will cause the annual workload to further exceed the Program's capacity, causing the percent of completed requests to decrease further.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None.

- 2. Proposed Lapses of CIP projects:**

None.

Table 6  
 Program Performance Results, AGS-211

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Avg. no. of days to complete a field survey	decrease	24	15	15	15
2	Completed description of lands as % of requests	increase	100	80	80	80
3	Avg. no. of days to process Land Court and File Plan maps	decrease	24	23	15	15
4	Avg. no. of days to process a description of lands	decrease	22	15	15	15
5	Avg. no. of days to process a shoreline certification	decrease	42	41	40	40
6						

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Public Works – Planning, Design and Construction Program**

**Program Structure Number:**

11 03 08 01

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 150-153

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-221 Public Works – Planning, Design and Construction

- b. Summary of program objectives.

The objective of the program is to ensure development of approved physical facilities and improvements necessary for the effective operation of State Programs by providing timely and economical design and construction services within assigned areas of responsibility.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The Public Works Program compares target or planned performance measures to actual results and analyzes internal and external trends that have an effect on the program's measures, such as the health of the State's economy and its effects on the program, the availability of materials, supplies, fuel, utility costs, and a stable labor workforce; efficiency, effectiveness, and productivity of the program, workload, and the dollar amount of CIP projects directed to the Public Works Program.

In FY08, the program opened bids within 0.1 months or 3 days from the planned bid opening date. Construction estimates amounted to 101% of actual average bid prices received. Change orders achieved the planned performance of 3% of construction costs during this period.

The program requested \$72.0 million in CIP funding and received appropriations totaling \$46.6 million, for a 65% request to actual percentage.

- c. Discuss how results of measures of effectiveness affect program activities.

The program performance results for the last two years reflect responsiveness to clients' needs, greater oversight in maintaining State facilities, earlier project implementation and careful review of change orders.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

See Appendix A attached.

- 2. Proposed Lapses of CIP projects:**

None.

**APPENDIX A**

**CAPITAL IMPROVEMENT PROGRAM (CIP) REQUESTS  
FOR FY10 AND FY11**

**DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES**

**AGS 131 INFORMATION PROCESSING SERVICES  
AGS 221 PUBLIC WORKS – PLANNING, DESIGN, AND CONSTRUCTION  
PROGRAM  
AGS 889 SPECTATOR EVENTS AND SHOWS – ALOHA STADIUM**





**LIST OF EXECUTIVE BUDGET REQUESTS**

Priority	Prog ID	CIP No.	Project Title	FY 2010 (IN 000's)	MOF	FY 2011 (IN 000's)	MOF
1	AGS221	E109	CAPITAL IMPROVEMENTS PROGRAM STAFF COSTS, STATEWIDE	7,365	C	7,365	C
2	AGS221	P60131	ENERGY CONSERVATION & SUSTAINABLE DESIGN IMPROVEMENTS, STATEWIDE	19,049	C	26,007	C
3	AGS221	Q101	LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PWD, STATEWIDE	14,661	C	11,228	C
4	AGS889	Q104	LUMP SUM HEALTH & SAFETY AND COURT MANDATES, STATEWIDE – ALOHA STADIUM	15,000	C	55,597	C
5	AGS131	Q102	LUMP SUM HEALTH & SAFETY AND COURT MANDATES, STATEWIDE – ICSD	8,925	C	5,400	C

**TOTAL: 65,000 105,597**

BY MOF	(IN 000's)	(IN 000's)
<b>C: GENERAL OBLIGATION BOND FUND:</b>	<b>65,000</b>	<b>105,597</b>
<b>B: SPECIAL FUND:</b>		
<b>TOTAL:</b>	<b>65,000</b>	<b>105,597</b>
<b>BY PROGRAM ID</b>		
<b>AGS 131</b>	<b>8,925</b>	<b>5,400</b>
<b>AGS 221</b>	<b>41,075</b>	<b>44,600</b>
<b>AGS 889</b>	<b>15,000</b>	<b>55,597</b>
<b>TOTAL:</b>	<b>65,000</b>	<b>105,597</b>

- Project Title and Description of Project:

Project Title: Capital Improvements Program Staff Costs, Statewide

Project Description: Project will provide for costs related to wages and fringes for project-funded staff involved in the implementation of various capital improvements program projects.

- Financial Requirements by Project Phase and Means of Finance:

	<u>Past Appropriations</u>	<u>FB 2010-2011 Requests</u>	<u>Future Appropriations</u>
Plans	\$89,029,000	\$14,722,000	\$48,730,000
Land	\$12,000	\$2,000	\$6,000
Design	\$14,000	\$2,000	\$6,000
Const.	\$14,000	\$2,000	\$6,000
Equip.	<u>\$12,000</u>	<u>\$2,000</u>	<u>\$6,000</u>
	\$89,081,000	\$14,730,000	\$48,754,000
Means of Finance	\$89,081,000 C	\$14,730,000 C	\$48,754,000 C

- Explanation and Scope of Project:

Plans, land acquisition, design, construction and equipment for costs relating to wages and fringes for permanent, project-funded staff positions for the implementation of capital improvements program projects for the Department of Accounting and General Services (DAGS). Projects may also include funds for non-permanent capital improvement program related positions.

- Justification for the Project:

These funds are needed for costs related to wages and fringes for project-funded staff positions to implement capital improvement projects assigned to DAGS.

- Senate and House District for the Project:

Senate District: 00

House District: 000



- Project Title and Description of Project:

Project Title: Energy Conservation and Sustainable Design Improvements, Statewide

Project Description: Plans, design, construction and equipment for development and implementation of a comprehensive energy conservation plan to maximize energy efficiency in public facilities and operations. Efforts will include consideration for sustainable design to the fullest extent possible.

- Financial Requirements by Project Phase and Means of Finance:

	<u>Past Appropriations</u>	<u>FB 2010-2011 Requests</u>	<u>Future Appropriations</u>
Plans	\$3,051,000	\$500,000	\$550,000
Land	\$0	\$0	\$0
Design	\$1,711,000	\$1,050,000	\$2,400,000
Const.	\$14,577,000	\$43,486,000	\$42,190,000
Equip.	<u>\$16,000</u>	<u>\$20,000</u>	<u>\$60,000</u>
	\$19,355,000	\$45,056,000	\$45,200,000
Means of Finance	\$19,355,000 C	\$45,056,000 C	\$45,200,000 C

- Explanation and Scope of Project:

Building occupants will benefit from improvements to the buildings' indoor air systems, such as air conditioning, ventilation, and lighting, and the energy conservation program will provide guidance to assess and monitor facilities' energy consumption as well as implementation methods for reducing use of non-renewable resources.

- Justification for the Project:

This program includes the most critical energy related projects from the previously funded lump sum CIP Air Conditioning and Ventilation Systems program, as well as all work necessary to upgrade lighting systems, retro-commission or conduct energy-use surveys for existing facilities; upgrade facility

management policies to include the latest initiatives for conserving energy and non-renewable resources; and implementation of these policies to maximize energy conservation benefits and to meet the mandates of Act 77, SLH 2002.

Overall, the resultant improvements will help address the most critical air conditioning and ventilation needs of our facilities, and they will provide the long-term benefit of conserving non-renewable resources. For those facility systems receiving energy-related improvements, the goal is to reduce non-renewable energy consumption by 20% compared to what may have been consumed if conservation efforts were not implemented.

- Senate and House District for the Project:

Senate District: 00

House District: 000

- Project Title and Description of Project:

Project Title: Lump Sum Maintenance of Existing Facilities, Public Works Division, Statewide

Project Description: Plans, design, construction and equipment for improvements and maintenance of public facilities and sites, statewide. Projects may include roofing, other repairs, and improvements.

- Financial Requirements by Project Phase and Means of Finance:

	<u>Past Appropriations</u>	<u>FB 2010-2011 Requests</u>	<u>Future Appropriations</u>
Plans	\$600,000	\$1,500,000	\$2,096,000
Land	\$2,000	\$2,000	\$6,000
Design	\$1,400,000	\$2,100,000	\$3,850,000
Const.	\$7,200,000	\$22,087,000	\$37,147,000
Equip.	<u>\$798,000</u>	<u>\$200,000</u>	<u>\$1,198,000</u>
	\$10,000,000	\$25,889,000	\$44,297,000
Means of Finance	\$10,000,000 C	\$25,889,000 C	\$44,297,000 C

- Explanation and Scope of Project:

Building systems and sites will receive necessary major upgrades and maintenance that is required to protect our facilities and occupants from damage or injury due to deteriorated conditions. Repair/upgrade will be more comprehensive than would be possible under routine maintenance and will help allay larger costs to address future failure if nothing is done. Future maintenance costs to repair items such as air conditioning systems, large potholes, leaking roofs and leaking fire sprinkler pipes in public facilities will be eliminated for those facilities that receive work. These projects will reduce the State's exposure to lawsuits and their associated costs and required manpower requirements.

- Justification for the Project:

These construction projects are essential to maintain DAGS-managed public facilities. The operational life span of many of our building systems has long-passed, and costs continue to escalate to maintain the obsolete systems.

Failure of obsolete systems that are beyond repair pose health and safety risks for facility occupants. Urgent health and safety and court mandates needs are included in this lump sum fund. This project will also ensure that those systems that are not being immediately replaced or upgraded will continue to function. Just as importantly, this project will be the stepping stone to allowing DAGS to proactively properly maintain all systems to protect our asset inventory.

- Senate and House District for the Project:

Senate District: 00

House District: 000



- Project Title and Description of Project:

Project Title: Lump Sum Health and Safety, Aloha Stadium, Oahu

Project Description: Plans, design, construction, and equipment for the mitigation/elimination of conditions that may become hazardous to health and safety, including repairs, alterations, and improvements to the Aloha Stadium to meet code, safety, and/or operational requirements.

- Financial Requirements by Project Phase and Means of Finance:

	<u>Past Appropriations</u>	<u>FB 2010-2011 Requests</u>	<u>Future Appropriations</u>
Plans	\$1,870,000	\$200,000	\$200,000
Land	\$0	\$0	\$0
Design	\$11,880,000	\$7,900,000	\$7,100,000
Const.	\$24,530,000	\$62,497,000	\$131,483,000
Equip.	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	\$38,280,000	\$70,597,000	\$138,783,000
Means of Finance	\$38,280,000 C	\$70,597,000 C	\$138,783,000 C

- Explanation and Scope of Project:

This project will repair and upgrade existing facility systems essential to the continued safe use of the stadium by the public for at least another twenty to thirty years. The scope includes detailed forensic analysis of the structural components and exterior protective coatings, an electrical needs assessment, and the design for the repair and upgrade work, complete. Construction is comprehensive, and will take place during the off-football-seasons for five consecutive years. This request includes the original "Year One"-construction, which incorporates the critical stiffening of the concourse bridges, additional handrails, additional toilets, new elevators, and utility upgrades.

- Justification for the Project:

The existing protective coating system is at the end of its useful life. As a result, corrosion is beginning to affect structural steel members which are exhibiting



deterioration due to age and exposure. The deterioration needs to be addressed immediately to prevent the corrosion from impacting the structural integrity of the stadium. This work is to be expected, as the stadium is over 30 years old. Maintenance efforts have been stretched as far as possible to defer comprehensive refurbishment of the stadium. If the corrosion is not addressed within the next five years, the safety of the facility users may be severely compromised.

Many of the remaining stadium facility systems are likewise reaching the end of their useful life. This comprehensive approach will allow the stadium facilities to continue to operate safely and efficiently for a completely renewed lifespan. Project delay will increase future renovation and upgrade costs exponentially, and may compromise public safety.

- Senate and House District for the Project:

Senate District: 16

House District: 032

- Project Title and Description of Project:

Project Title: Lump Sum Health & Safety, Information and Communication Services Division, Statewide

Project Description: Plans, land, design, construction, and equipment for repairs, upgrades and expansion of critical communications backbone systems, including the Statewide Anuenue & Hawaiian Microwave Systems and the Windward, North Shore and Central Oahu Radio Sites.

- Financial Requirements by Project Phase and Means of Finance:

	<u>Past Appropriations</u>	<u>FB 2010-2011 Requests</u>	<u>Future Appropriations</u>
Plans	\$622,000	\$525,000	\$350,000
Land	\$4,000	\$450,000	\$50,000
Design	\$1,047,000	\$1,300,000	\$850,000
Const.	\$5,601,000	\$7,100,000	\$14,750,000
Equip.	<u>\$1,821,000</u>	<u>\$4,950,000</u>	<u>\$5,875,000</u>
	\$9,095,000	\$14,325,000	\$21,875,000
Means of Finance	\$9,095,000 C	\$14,325,000 C	\$21,875,000 C

- Explanation and Scope of Project:

When complete, the Anuenue radio system and its facilities will provide a statewide set of hardened radio sites that are interconnected by high capacity digital microwave radio links. These facilities and interconnections will directly assist State agencies in the installation and interconnection of land mobile radio systems to service first responders, law enforcement, and civil defense. The shared State/U.S. Coast Guard Anuenue system will also facilitate the interoperation of State, Federal, and local radio systems as several key sites will also house the vital communications systems of local and federal agencies.

Power systems upgrades will provide reliable power for vital State telecommunications systems to ensure their uninterrupted operation. Replacement of the Haleakala tower will ensure the operation of communications systems serving both Maui and Hawaii counties. Replacement of the vital "last mile" links in Lihue and Hilo are required to keep the HAWAIIAN network functioning.

The new towers, facilities and systems for the windward, north shore and central Oahu sites, will provide State, County, and Federal law enforcement, public safety, emergency medical and civil defense users with adequate radio facility resources to allow them to deploy land mobile radio systems sufficient to meet their mission requirements.

- Justification for the Project:

Anticipating the completion of the statewide backbone of the State and Coast Guard Anuenue Microwave System, State owned radio and fiber optic links will be constructed to connect agencies to the Anuenue backbone. In addition to these necessary spur connections, additional capacity will be added to the Anuenue backbone permitting new services to be delivered to Kaunakakai. Tower reconstruction and other facility improvements to support the Anuenue will be done at Mt. Kaala. Shortfalls in original funding forced the elimination of emergency battery systems at the newly constructed radio sites from the original budget. The new radio sites cannot be used in support of first responder, law enforcement, and emergency services without the installation of essential backup batteries.

Additional funds are requested to complete Hawaiian Microwave System repairs due to construction cost increases. Work includes replacement of obsolete radio equipment; provision of standby power at the Wailuku SOB, Lihue SOB, and UH Hilo radio sites; and replacement and upgrades to backup generators and related electrical equipment at the HAWAIIAN radio facilities at Round Top and Puu Kilea.

The project will provide a new radio tower, equipment building, generator and fuel system, air conditioning, station backup batteries, and digital microwave systems at Kamehame (Waimanalo) Ridge. The Kamehame Ridge site is required to connect to the future federal site at Ulupau Head. Planning and design will be done for the sites planned for Punamano, and Waialea. The State has no radio facilities or interconnecting microwave links to support the continued and growing need for public safety radio in the windward and north shore areas of Oahu. This project begins the development of a chain of properly located radio facilities and a digital microwave loop system.

- Senate and House District for the Project:

Senate District: 00

House District: 000

Table 6  
 Program Performance Results, AGS-221

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Average variance between estimated & actual bid opening dates	decrease	0.5	0.1	3	3
2	Average pre-bid construction estimate as % of average bid price	decrease	82	101	100	100
3	Average variance between estimated & actual construction completion dates	decrease	3	3	3	3
4	Average cost change orders as % average actual construction cost	decrease	10	3	3	3
5	For Total CIP required, % of funds actually appropriated	increase	86	65	100	100
6						

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Office Leasing Program**

**Program Structure Number:**

11 03 07 04

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 146-149

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.  
AGS-223 Office Leasing
- b. Summary of program objectives.

The objective of this program is to provide centralized office leasing services to user agencies in the acquisition of office space in nonstate-owned buildings in compliance with Section 171-30, Hawaii Revised Statutes.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.
- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

Our measures of effectiveness are consistent with the Department's mission and program objectives, since they encourage a high level of leasing services to state agencies, at the best value, so they can better serve the general public.

- c. Discuss how results of measures of effectiveness affect program activities.

Our measures of effectiveness reflect how efficiently and effectively we are carrying out the various program activities.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None.

- 2. Proposed Lapses of CIP projects:**

None.





**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Central Services – Custodial Program**

**Program Structure Number:**

11 03 08 02

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 154-157

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-231 Central Services - Custodial

- b. Summary of program objectives.

The objective of the Custodial Services Program is to maintain assigned public buildings in a clean and safe condition by providing a variety of custodial services.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The program's objectives are to deliver timely building management services through a variety of activities. These include the provision of in-house custodial care that is based on national standards; administration of maintenance contracts for air conditioning systems, elevators and sump pumps; and implementation of an energy management program that assesses the consumption and cost of electricity and other utilities. Minor repairs and groundskeeping are also performed and monitored, to assure responsive support and services for building occupants and users.

To monitor how successful it is achieving its goals and objectives the program utilizes an annual customer satisfaction survey and quarterly internal service inspections to gauge its in-house cleaning and repair services. Additionally, basic work requirements for each site have been identified and appropriate training is being conducted to assure standardization in the delivery of services. These surveys serve as valuable feedback to the program in attaining its goals and objectives.

- c. Discuss how results of measures of effectiveness affect program activities.

The performance results as indicated by the PPB Measures of Effectiveness did not show significant variation over the previous fiscal year.

The results support the department's objectives of delivering essential and timely support services, by providing for an aesthetic, clean and safe environment for users and occupants of public facilities assigned to DAGS. This is reflected in the satisfaction level indicated by respondents of the activities provided by the program.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

*None*

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

*None*

- 2. Proposed Lapses of CIP projects:**

*None*

Table 6  
 Program Performance Results, AGS-231

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	4 internal service inspections/qtr & acceptable scores	increase	80	80	80	80
2	Bldg occupants evaluation of custodial service	increase	80	80	80	80
3						
4						
5						
6						

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Central Services – Grounds Maintenance Program**

**Program Structure Number:**

11 03 08 03

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 158-160

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-232 Central Services - Grounds Maintenance

- b. Summary of program objectives.

The objective of the Grounds Maintenance Program is to maintain the grounds surrounding assigned public buildings in a neat and attractive condition by providing a variety of grounds maintenance services.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The program services 115 sites and 98 acres statewide. Its objectives are to deliver timely and cost effective services through: (1) groundskeeping activities, which include regular mowing, watering, fertilizing, tree trimming and beautification projects; (2) refuse collection, which consists of pickup and disposal of office generated rubbish in the downtown civic center and various outlying State facilities; (3) administration of landscape contracts for outlying State facilities; and (4) review of landscape plans for public works projects.

Work standards have been developed to correlate productivity and costs with the private sector. In addition, a customer satisfaction survey and regular internal inspections are utilized to assure that the program's objectives are being met.

- c. Discuss how results of measures of effectiveness affect program activities.

The performance results as indicated by the PPB Measures of Effectiveness did not show significant variation over the previous fiscal year. Moreover, this trend is not expected to change during the current fiscal year.

The results support the department's objectives of delivering essential and timely support services, by providing for an aesthetic, clean and safe grounds environment for users and occupants of public facilities assigned to DAGS. This is reflected in the satisfaction level indicated by respondents of the activities provided by the program.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

*None*

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

*None*

- 2. Proposed Lapses of CIP projects:**

*None*

Table 6  
 Program Performance Results, AGS-232

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Evaluations from grounds survey from building occupants	increase	85	85	85	85
2	Annual facility assessment scores	increase	85	90	90	90
3						
4						
5						
6						

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Central Services – Building Repairs & Alterations Program**

**Program Structure Number:**

11 03 08 04

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 161-164

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-233 Central Services - Building Repairs and Alterations

- b. Summary of program objectives.

The objective of the Building Repairs and Alterations Program is to maintain assigned public buildings in a safe condition and at a high level of utility by providing repairs and maintenance services and by making minor alterations.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The program maintains 164 facilities statewide. Through an array of repair activities, the program's mission is to provide a safe working environment for occupants and users of public buildings, health and civic centers and libraries statewide. This mission is accomplished by implementing three key program objectives which are: (1) major repair projects, that are done to preserve the useful life of assigned facilities, (2) minor repairs, that are performed to correct simple building deficiencies, and (3) emergency repairs,





which are needed to abate situations that pose health and safety risks.

On Oahu, the program operates from a central baseyard, where both minor and selected major repair requests are scheduled and completed by trade crews or through informal bid. On each neighbor island, minor repair and alteration work is primarily handled through contract. For more complex or larger projects, funds are delegated to DAGS-Public Works for design and construction. Other staff responsibilities include the provision of technical advice and assistance for the legislative session, alteration requests from departments, and for State and national functions.

The PPB Measures of Effectiveness support the department's objectives of delivering essential and timely repair and alteration services by providing an aesthetic, functional and safe working environment for users and occupants of public facilities assigned to DAGS.

- c. Discuss how results of measures of effectiveness affect program activities.

The PPB Measures of Effectiveness are utilized to gauge performance of the activities provided by the program. For the past two years, these measures do not show a significant variance. For the current year, the program does not foresee a change to its performance results. The satisfaction of program activities provided is reflected in the satisfaction level indicated by respondents.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

*None*

## **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

*None*

- 2. Proposed Lapses of CIP projects:**

*None*

Table 6  
 Program Performance Results, AGS-233

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	% of program projects completed within the timetable	Increase	100	100	100	100
2	% of emergency repairs & alterations responded in 48 hours	Increase	100	100	100	100
3	% of satisfactory survey evaluations of repairs & alterations services	Increase	90	90	90	90
4	% of satisfactory survey evaluations of special projects	Increase	90	90	90	90
5						
6						

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
State Procurement Program**

**Program Structure Number:**

11 03 09 01

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 165-168

**OPERATING BUDGET**

**1. Introduction:**

- a. Program ID and Title.  
AGS-240 State Procurement.
- b. Summary of program objectives.

The program serves as the central procurement office, having final authority over procurement of all goods, services, and construction, including the purchase of health and human services; exercises general supervision and control over all inventories of property performs periodic reviews of the procurement practices of all governmental bodies; assists, advises, and guides governmental bodies in matters relating to procurement; develops, distributes, and maintains a procurement manual for all state procurement officials, and develops, distributes, and maintains a procurement vendor guide for vendors wishing to do business with the State and counties.

Purchasing staff activities are directed toward applying the basic principles of standardization of commodities and volume buying on a competitive basis to secure the most favorable prices on goods and services. Price and vendor lists are published and distributed to all agencies of the Executive Branch, Judiciary, Department of Education, Hawaii Health Systems Corporation, University of Hawaii, Office of Hawaiian Affairs, Legislature and various counties on a cooperative basis for their procurement of goods and services.

The program provides services to agencies for the acquisition of equipment, supplies, and services through the competitive process.

The process involves the development of specifications, solicitation of bids or proposals, and awarding of contracts, which result in the delivery of the services or product required.

Inventory Management staff establishes and enforces standards relating to the accounting of State-owned property. These standards are intended to achieve the uniformity necessary to facilitate the safeguarding of State property against unauthorized use or removal, provide an essential part of the accounting records of State agencies, assist administrators with the effective management of State property, provide a basis of property insurance, and fix property responsibilities of State officials as prescribed by Chapter 103D, HRS. The above is accomplished through a centralized computer listing of the property of all State agencies less those of the University of Hawaii and Department of Education. The program reviews, approves and recommends to State agencies appropriate actions on requests to add, transfer, or dispose of State property from the computer listing.

The program maintains, updates and distributes an inventory manual on all policies, procedures, and forms. Field visits are made to assist in training of inventory personnel, verify the accuracy of inventory records, and evaluate inventory personnel's understanding of and compliance with inventory procedures.

Health and Human Services staff has developed procedures and final rules to process purchase of services (POS) contracts to replace procedures previously provided under Chapter 42D, HRS, pursuant to Act 190, SLH 1997. The program works with POS providers and affected departments to develop and design concrete, detailed, and comprehensive procedures to process purchase of services contracts. The POS procurement process provides a system of sharing information between public agencies and the community about health and social welfare needs; provides many procurement options; increases public confidence in the fairness and integrity of the procurement process; and ensures the fair and equitable treatment of all individuals and organizations that deal with state agencies purchasing health and human services.

The program intends to meet its objectives by: 1) offering procurement services to all state agencies where feasible; 2) providing procurement training to increase the skills of purchasing personnel; 3) visiting agencies and assist in maintenance of their inventory records; and 4) working with purchase of service (POS) providers and departments to continue to improve the procurement process for health and human services.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.
- b. Explain how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The State Procurement Office's Measures of Effectiveness reflect the program's objectives to provide effective and efficient procurement and inventory services; informative and relevant training for contractors, vendors, providers, state employees and county members; and oversight of procurement activities.

- c. Discuss how results of measures of effectiveness affect program activities.

The results of the measures of effectiveness of the State Procurement Office are co-dependent with its program activities. Greater savings from price lists would generally correlate with a higher number of awards for price lists. A direction correlation is also assumed with affected activities of other programs state-wide. Should the amount of savings from procurements for services performed for agencies increase, the number of awards for service contracts would normally increase and savings and operationally effectiveness would accrue to the agencies.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

**CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

**1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None.

**2. Proposed Lapses of CIP projects:**

None.

Table 6  
Program Performance Results, AGS-240

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Estimated total of service procurement differentials between awarded bids and a computed average bid (thousands of dollars)	Increase	1900	1934	1850	1500
2	Estimated total of goods procurement differentials between awarded bids and a computed average bid (thousands of dollars)	Increase	500	270	245	225
3	Estimated total of price list procurement differentials between awarded bids and a computed average bid (thousands of dollars)	Increase	3000	4678	4400	2500
4	Total value of property transferred between agencies (thousands of dollars)	Increase	4495	4575	4800	4800
5	Total value of property added to the inventory (thousands of dollars)	Increase	1194519	465391	450000	400000
6	Moving three-year average of the number of State of Hawaii's annual audit statements qualified by auditors due to errors in inventory reporting	Decrease	0	0	0	0
7	Percentage of personnel who have completed core procurement training	Increase	100%	100%	99%	99%
8	Percentage of contracts awarded compliant with the Procurement Code	Increase	99%	100%	100%	99%
9	Percentage of procurement audits completed	Increase	0%	0%	0%	0%
10	Percentage of procurement audit findings addressed	Increase	0%	0%	0%	0%

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Surplus Property Management Program**

**Program Structure Number:**

11 03 09 02

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 169-172

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-244 Surplus Property Management

- b. Summary of program objectives.

The program objectives are to acquire and distribute usable Federal and State surplus property to any public agency that serves or promotes a public purpose; qualified small minority owned businesses; and non-profit, tax-exempt education and health institutions.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The program fulfills the mission of the department by managing and distributing Federal and State surplus property statewide for reutilization.

- c. Discuss how results of measures of effectiveness affect program activities.

The Surplus Property Management Branch's measures of effectiveness and program activities are interdependent. For example, the larger the number of items transferred would normally



result in a higher total value of items transferred. Similarly, the impact on the program activities on other State agencies would be a direct correlation with higher dollar values of surplus property transferred being of greater benefit to them.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None.

- 2. Proposed Lapses of CIP projects:**

None.

Table 6  
 Program Performance Results, AGS-244

#	<u>Measures of Effectiveness</u>	<u>Direction of Success</u> (increase/decrease)	<u>FY07 Result</u>	<u>FY08 Result</u>	<u>FY09 Plan</u>	<u>FY10 Plan</u>
1	Dollar value of surplus property transferred to donees (thousands of dollars).	Increase	5183	3589	3600	4000
2	Ratio of dollar value of service and handling fees over dollar value of property transferred.	Decrease	4.8	6.0	6.0	6.0
3	Actual donees as percentage of eligible donees	Increase	84	84	84	84

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Automotive Management - Motor Pool Program**

**Program Structure Number:**

11 03 10 01

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 173-175

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-251 Automotive Management - Motor Pool

- b. Summary of program objectives.

Provide safe, dependable and cost effective motor vehicle rentals, maintenance, and repair services for state agencies.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

Provides a service for state agencies to perform their job functions.

- c. Discuss how results of measures of effectiveness affect program activities.

Serves as a gauge for operational requirements of the program by focusing on cost per mile (cost of operating the vehicles) and utilization of the fleet (the number of vehicles that are rented by agencies). Adjustments to program are made as needed.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None

### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

- 2. Proposed Lapses of CIP projects:**

None

Table 6  
 Program Performance Results, AGS-251

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Average operating cost per vehicle mile	Decrease	66	108	118	90
2	Total fleet mileage per year	Increase	22	21	22	22
3	Percentage of revenues over expenditures	Increase	117	114	104	96
4	Prog motor pool assist depts in plan, bud for veh	Increase	39	21	21	21
5	Keep renter agency vehicle cost below statewide standard	Decrease	0	0	0	0
6						

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Automotive Management - Parking Control Program**

**Program Structure Number:**

11 03 10 02

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 176-179

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-252 Automotive Management - Parking Control

- b. Summary of program objectives.

Assess and collect fees to construct, operate and maintain parking facilities for state employees and the public on state lands under the jurisdiction of the Comptroller.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

Provides a service for the general public and employees who utilize parking facilities.

- c. Discuss how results of measures of effectiveness affect program activities.

Serves as a gauge for operational requirements of the program. Adjustments are made as needed.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None

### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

- 2. Proposed Lapses of CIP projects:**

None

Table 6  
 Program Performance Results, AGS-252

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Percentage utilization of parking spaces	Increase	98	101	102	105
2	Percentage of revenues over expenditures	Increase	143	142	110	121
3						
4						
5						
6						



**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
School Repair and Maintenance, Neighbor Island Districts Program**

**Program Structure Number:**

07 01 02

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 87-89

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-807 School Repair and Maintenance, Neighbor Island Districts

- b. Summary of program objectives.

The objective of the program is to maintain assigned public school facilities on the islands of Kauai, Molokai, Lanai, Maui, and Hawaii in a safe and usable condition by providing repair and maintenance services in accordance with the terms and performance levels as established in Service Level Agreement (SLA) between DAGS and the Department of Education (DOE) which became effective on July 1, 2005.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The Measures of Effectiveness are utilized to gauge SLA performance.

- c. Discuss how results of measures of effectiveness affect program activities.

The overall effort supports the department's objectives of delivering essential and timely repair and maintenance services, by providing for aesthetic, well preserved, and a safe working environment for users and occupants of public school facilities.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

- 2. Proposed Lapses of CIP projects:**

None

Table 6  
 Program Performance Results, AGS-807

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	% of Work Orders Completed Within One Year	Increase	95	92	85	85
2	% of Emergency Repair & Maintenance Work Order Responded To Within 48 Hours	Increase	96	99	100	100
3						
4						
5						
6						

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
King Kamehameha Celebration Commission Program**

**Program Structure Number:**

08 01 04

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 95-97

**OPERATING BUDGET**

**1. Introduction:**

- a. AGS-818 King Kamehameha Celebration Commission
- b. Summary of program objectives.

The King Kamehameha Celebration Commission was established by the Territorial Legislature in 1939, to plan and implement an annual celebration on a Statewide basis to honor the life and accomplishments of Kamehameha the Great. Our objective is to educate and entertain the residents and visitors and provide activities for leisure time, in addition to bringing awareness to a wider audience concerning the traditions and history of Hawaii.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.
- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The celebration events draw visitors from all over the world, including large bands and their supporters. The television broadcast of the Parade and the hula competition brings them to the neighbor islands, to hospital patients and to the mainland and Japan audiences. Parents, siblings, boosters and friends accompany these bands spending money for food, admissions, transportation, gifts, accommodations and other necessities. Viewing audiences tend to travel during winter months to our tropical

setting. This program meets the department's mission of preservation and promotion of the State's cultural heritage.

- c. Discuss how results of measures of effectiveness affect program activities.

Mainland Bands exposure has encouraged bands to apply for participation in the parade including our local schools both intermediate and high school levels which affects attendance and participant measures of effectiveness.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None.

- 2. Proposed Lapses of CIP projects:**

None.

Table 6  
 Program Performance Results, AGS-818

#	Measures of Effectiveness	Direction of Success (Increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Attendance At Sponsored Activities (1000's)	Increase	150	148	150	150
2	Number of Active Participants' Sponsored Activities	Increase	8000	7000	8000	8000
3						
4						
5						
6						

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Campaign Spending Commission Program**

**Program Structure Number:**

11 01 04 01

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 104-107

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-871 Campaign Spending Commission

- b. Summary of program objectives.

To execute the Commission's 5-year Strategic Plan which includes: improving transparency with electronic filing systems; ensure compliance by education and enforcement; and to administer the partial public financing program and full public financing program.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

Measures of Effectiveness- report reviews, education of candidates and committees, investigations, completion of a new electronic filing system, and provision of public financing provide transparency for the public and increases integrity of the campaign finance process.

- c. Discuss how results of measures of effectiveness affect program activities.

Program results show that program activities are aligned with the 5-year Strategic Plan and obtain the desired results. Results show increased education, increased use of our website, increased compliance, and completion of electronic filing systems.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None

### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

- 2. Proposed Lapses of CIP projects:**

None



Table 6  
 Program Performance Results, AGS-871

#	Measures of Effectiveness	Direction of Success (Increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Work product aligned with 5-year plan	Increase	0	80	85	85
2	85% Disclosure reports submitted	Increase	4100	932	4000	1200
3	# of Disclosure reports reviewed	Increase	2295	504	3600	1080
4	Educate candidate and noncandidate committees	Increase	2500	5946	10000	2500
5	Investigations conducted	Increase	34	9	10	15
6	Enforcement action taken	Increase	27	5	7	10
7	Public financing provided	Increase	122649	2074	200000	20000
8	Web-based filing systems in place	Increase	1	2	2	2

**House Committee on Finance  
Budget Requests for the Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Office of Elections Program**

**Program Structure Number:**

11 01 04 02

**Page Reference in the Multi-Year Program and Financial Plan:**

Volume I, Pages 108-111

**1. Introduction:**

a. Program I.D. and Title:

AGS-879 Office of Elections

b. Summary of program objectives.

To maximize voter participation in the election process by developing policies and procedures that encourage voter registration and voter turnout, provide voter education, maintain public confidence, and enhance the integrity and security of voters and elections under state and federal laws and constitutions.

**2. Program Performance Results:**

a. Attached is Table 6 for this program.

b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The department's and Office of Elections' objective is to maintain high public confidence in the election process, to conduct efficient and honest elections, to encourage voter participation and protect voter rights under state and federal laws and constitutions.

The percentage of eligible voters who register to vote and the percentage of registered voters who vote reasonably measures voter participation. This office conducts manual and poll book audits of precincts to validate and confirm computer generated election results, thus ensuring to the

public that election administration is honest and secure and protects voter rights. Complaints and challenges that may be filed is another measure of performance and effectiveness.

- c. Discuss how results of measures of effectiveness affect program activities.

Results of measures of effectiveness reveal areas of strength and weakness in the state's election process. This information informs the office about areas to consider and improve during the following election.

The Office of Elections maintains its objectives of encouraging and maximizing voter registration and participation. This office will continue to ensure voter registration services are accessible, collect election data, disseminate and make available election information to the public and conduct fair, open, honest and secure elections.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

**1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

**2. Proposed Lapses of CIP Projects:**

None

Table 6  
 Program Performance Results, AGS-879

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Number of Eligible Voters Registered as a Percentage of Those Eligible to Register	Increase	74%	76%	76%	76%
2	Number of Registered Voters Who Vote as a Percentage of Those Registered	Increase	53%	0	60%	0
3	Percentage of Manual Audit Precincts Matching Computer Generated Election Results	Increase	100%	0	100%	0
4	Percentage of Poll Book Audit Precincts Matching Computer Generated Election Results	Increase	100%	0	100%	0
5	Number of Complaints and Challenges To Election System	Decrease	0	0	3	0
6	Number of Complaints Filed and Resolved as Percentage of Total Complaints	Increase	100%	100%	100%	100%

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
State Foundation on Culture and the Arts Program**

**Program Structure Number:**

08 01 03

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 91-94

**1. Introduction:**

- a. Program I.D. and Title.

AGS-881 State Foundation on Culture and the Arts

- b. Summary of program objectives.

The mission of the State Foundation on Culture and the Arts (SFCA) is to promote, perpetuate, preserve, and encourage culture and the arts, history and the humanities as central to the quality of life of the people of Hawai'i. The SFCA is established in Chapters 9 and 103-8.5, Hawaii Revised Statutes.

The agency's five-year strategic plan is effective FY2009-2013. Program goals of the plan are 1) to develop and provide resources, leadership, advocacy and awareness in support of culture and the arts in Hawaii, 2) to increase access to culture and the arts, especially to Neighbor Island and underserved communities, 3) to focus on encouraging and enhancing Native Hawaiian culture and arts, artists and practitioners, 4) to increase opportunities for arts education and experiences, especially for pre-K-12 grade level students, and 5) to develop the Hawaii State Art Museum as "the people's museum" and fulfill its potential in furtherance of SFCA's mission and priorities.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.
- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

Measurements of program effectiveness include assessing the number of grants and projects funded in the community; assessing the ability of the agency's programs to reach target populations such as residents and visitors, rural and underserved communities, at-risk youth; needy families; students, educators, schools, individual artists and visitors; and evaluating the type of program activities supported through funding and the implementation of initiatives. Agency programs are consistently evaluated through participant evaluation forms, formal surveys, field observations and reports, and debriefings with staff and related committees. Consultant services are engaged for more in depth assessments such as those called for in the agency's strategic plan. The agency conducts benchmark assessments of its strategic plan implementation, annual financial audits, and final descriptive reports for its federal fund expenditures. These measures help to maximize federal dollars and partnerships.

The agency's community grants and initiatives fulfill important educational, outreach and public service goals. The goals are to effect quality in resident standards of living through culture and the arts and humanization and aesthetic enhancement in the built environment.

- c. Discuss how results of measures of effectiveness affect program activities.

To date, the sustainability of program activities has been reflected in consistent levels of effectiveness. Measures of effectiveness apply primarily to the Biennium Grants Program, Art in Public Places Program and the Hawaii State Art Museum. The more outreach that is performed through projects implemented in the community and works of art displayed to the public, the more program activities are substantiated and developed.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

- 2. Proposed Lapses of CIP projects:**

None

Table 6  
 Program Performance Results, AGS-881

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Number of grants awarded	Increase	101	109	100	100
2	No. Pers. Impacted by SFCA Biennium Grants Program	Increase	1 million	1.5 million	1.5 million	1.5 million
3	Federal funds obtained as % of Program Funds	Increase	17	17	20	20
4	Number of Projects Feneft NI, Rural & Underserved Res	Increase	75	80	80	50
5	Number of Visitors to Hawaii State Art Museum	Increase	29076	25333	30,000	35,000
6	Number of Commissions & RWA Placed in State Bldgs.	Increase	544	3266	3000	3000

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Stadium Authority Program**

**Program Structure Number:**

08 02 05

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 98-101

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-889 Spectator Events and Shows - Aloha Stadium

- b. Summary of program objectives.

The objective of this program is to provide people of all ages with the opportunity to enrich their lives through attendance at spectator events and shows.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The Measures of Effectiveness directly relate to the program's objectives by tracking how often the facilities are utilized, determining whether events held at the facility fill the facility to capacity, comparing sporting to non-sporting events, monitoring revenues generated as a proportion of operating expenses, tracking attendance at events, and capturing details of event sponsorship. Tracking the number of events hosted, seating capacity statistics and attendance at events are universal performance measures for all public, large-capacity, spectator facilities. Differentiating between public vs. private sponsorship of events is useful only for public facilities such as the Aloha Stadium



in determining how well the facility services the community and fosters private entrepreneurship. Additionally and because many public-sponsored events do pay rent, it is also imperative for the program to track rent-revenue events.

- c. Discuss how results of measures of effectiveness affect program activities.

The performance measures provide a clear indication of how often the facilities are being used, whether sponsoring groups are from the public or private sector, what types of events (sporting vs. non-sporting) are best attended by the public, etc. These indicators assist in directing promotional activities and determine future CIP expenditures as well as review and amendment of The Rules of the Stadium Authority (HAR Chapter 3-70).

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

**1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

All CIP requests and testimony are being submitted under AGS-221.

**2. Proposed Lapses of CIP projects:**

All CIP requests and testimony are being submitted under AGS-221.

Table 6  
 Program Performance Results, AGS-889

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Event days as % of total days facilities available	Increase	59	57	54	56
2	Revenue received as % of total operating req	Increase	100	100	100	100
3	No. of events exceeding 75% seating capacity	Increase	5	5	2	2
4	Average attendance as % of 50,000 seating capacity	Increase	27	26	15	20
5	% of revenue received from public sponsored events	Increase	82	87%	84%	86%
6	% of revenue received from private sponsored events	Increase	18	13%	16%	14%

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
Wireless Enhanced 911 Board Program**

**Program Structure Number:**

11 03 04

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 135-137

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-891 Wireless Enhanced 911 Board (Board created on July 1, 2004 and administratively attached to the Department of Accounting and General Services)

- b. Summary of program objectives.

To administer the collection of the monthly surcharge on wireless phone connections from the wireless service providers (WSPs) and distribution of the funds to the PSAPs and wireless carriers to reimburse them for purchases of equipment and software to upgrade the 911 system to be able to identify and locate wireless 911 callers.

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.
- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

There is a direct correlation between the number of PSAPs and Wireless Service Providers who are Phase II compliant, and the number of wireless callers who use the system and can be located when making a 911 call.

- c. Discuss how results of measures of effectiveness affect program activities.

These measures of effectiveness only allowed the Board to realize the implementation of the wireless enhanced 911 system. However, since much of the system is software based, and the system requires continual updates and maintenance, there are no measures of effectiveness for these areas. The Board has struggled with these types of measures, because even within the 911 industry, measures of effectiveness for system accuracy are subject to too many variables, such as weather, electrical power variances, system and software compatibility, etc.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None.

- 2. Proposed Lapses of CIP projects:**

None.

Table 6  
 Program Performance Results, AGS-891

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	Percent of PSAPS that are Phase II compliant	Increase	83%	95%	95%	95%
2	Percent of WSPs Phase II compliant with at least one PSAP	Increase	100%	95%	95%	95%
3	Percent of WSPs that are Phase II compliant with all PSAPs	Increase	0%	95%	95%	95%
4	Estimated percentage of cell phone users that have Wireless Enhanced 911 Phase II service	Increase	50%	95%	95%	95%
5						
6						

**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
State Building Code Council Program**

**Program Structure Number:**

11 01 03 06

**Page Reference in the Biennium Budget Document:**

Not Included in Document

**OPERATING BUDGET**

**1. Introduction:**

a. Program I.D. and Title:

AGS-892 State Building Code Council

b. Summary of program objectives.

The objective of the program is to adopt statewide building codes within 18 months of publication so that building owners, designers, contractors, and code enforcers within the State can consistent standards statewide.

**2. Program Performance Results:**

a. Attached is Table 6 for this program.

b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

The measures of effectiveness will be developed by the State Building Code Council (the Council). The Council has no appropriation ceiling and is not requesting an appropriation for FY10 and FY11.

c. Discuss how results of measures of effectiveness affect program activities.

Refer to explanation in item 2b.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None, refer to explanation in item 2b.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

- 2. Proposed Lapses of CIP projects:**

None

Table 6  
 Program Performance Results, AGS-892

#	<u>Measures of Effectiveness</u> Measures to be developed by the State Building Code Council	<u>Direction of Success</u> (increase/decrease)	<u>FY07 Result</u>	<u>FY08 Result</u>	<u>FY09 Plan</u>	<u>FY10 Plan</u>
1						
2						
3						



**House Committee on Finance  
Budget Requests for Biennium Budget 2009-2011  
January 14, 2009**

**Testimony of the Department of Accounting and General Services  
General Administrative Services Program**

**Program Structure Number:**

11 03 13

**Page Reference in the Biennium Budget Document:**

Volume I, Pages 180-183

**OPERATING BUDGET**

**1. Introduction:**

- a. Program I.D. and Title.

AGS-901 General Administrative Services – Accounting and General Services

- b. Summary of program objectives.

The General Administrative Services Program's objective is to enhance program effectiveness and efficiency by formulating policies, allocating resources, and administering operations and personnel. (Section 26-6, HRS)

**2. Program Performance Results:**

- a. Attached is Table 6 for this program.

- b. Discuss how this Program ID's Measures of Effectiveness relate to the department's mission and program objectives.

Administrative Services Office (ASO) - This office measures its effectiveness by monitoring the amount of interest paid on late vendor payments.

Personnel Office – This office measures its effectiveness by monitoring the average length of time it takes to complete a non-competitive recruitment action and delegated classification action.

Systems and Procedures Office – This office measures its effectiveness by monitoring the percentage of data processing requests completed.

- c. Discuss how results of measures of effectiveness affect program activities.

Results of measures of effectiveness are reviewed to identify possible changes to the program activities and allocation of resources if planned results are not achieved. Alternatively, if results exceed planned results, program activities are reviewed to ensure continued favorable outcomes.

- d. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None

### **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

- 1. Capital Improvement Program (CIP) Requests for FY 10 and FY 11:**

None

- 2. Proposed Lapses of CIP projects:**

None

Table 6  
 Program Performance Results, AGS-901

#	Measures of Effectiveness	Direction of Success (increase/decrease)	FY07 Result	FY08 Result	FY09 Plan	FY10 Plan
1	% of late (interest) payments to total payments	decrease	0.006	0.006	0.1	0.1
2	% of invoice payments processed within 7 working days	increase	93	95	95	95
3	Average time for non-competitive recruitment action	decrease	28	27	28	28
4	Average time for delegated classification action	decrease	5	5	5	4
5	No. of non-routine personnel consultative services	increase	220	250	240	240
6	% of data processing requests completed	increase	82	94	85	90
7	% of DP requests completed which improved efficiency	increase	67	73	81	70
8	% of B&F requests submitted by due date	increase	100	100	100	100
9	% of legislative requests submitted by due date	increase	100	100	100	100

Department of Accounting and General Services  
 Attachment 1  
 Department-Wide Summary Information (by MOF)

Fiscal Year (FY) 2009				
Act 158/08 Appropriation (a)	Restriction (b)	Emergency Request (c)	Total FY09 (a)+(b)+(c)	MOF
70,258,851	(2,459,671)		67,799,180	A
21,984,484			21,984,484	B
33,438,185			33,438,185	W
10,605,689			10,605,689	U
8,246,498			8,246,498	N
4,670,814			4,670,814	T
149,204,521	(2,459,671)	-	146,744,850	Total

Fiscal Year (FY) 2010					
Act 158/08 Appropriation (d)	Collective Bargaining (e)	Reduction (f)	Additions (g)	Total FY10 (d)+(e)+(f)+(g)	MOF
70,258,851	2,837,887	(8,251,362)		64,845,376	A
21,984,484	328,591		248,194	22,561,269	B
33,438,185	142,900	(450,000)	335,247	33,466,332	W
10,605,689	80,426		575,760	11,261,875	U
8,246,498	14,959			8,261,457	N
4,670,814	23,205	(4,028,688)		665,331	T
149,204,521	3,427,968	(12,730,050)	1,159,201	141,061,640	Total

Fiscal Year (FY) 2011					
Act 158/08 Appropriation (h)	Collective Bargaining (i)	Reduction (j)	Additions (k)	Total FY11 (h)+(i)+(j)+(k)	MOF
70,258,851	2,837,887	(8,096,806)		64,999,932	A
21,984,484	328,591		173,194	22,486,269	B
33,438,185	142,900	(450,000)	335,247	33,466,332	W
10,605,689	80,426		575,760	11,261,875	U
8,246,498	14,959			8,261,457	N
4,670,814	23,205			4,694,019	T
149,204,521	3,427,968	(8,546,806)	1,084,201	145,169,884	Total

Please indicate restrictions and reductions as negative numbers, using brackets ( )

Department of Accounting and General Services  
 Attachment 2

FY09 Proposed Emergency Requests

Program ID	Description of Emergency Request	FTE	\$\$\$	MOF
	None			

Department of Accounting and General Services  
Attachment 3

Program ID Totals

Prog ID	Title	Pos 10	\$\$\$ 10	Pos 11	\$\$\$ 11	MOF
AGS-101	Acct System Development & Maintenance	8.00	638,133	8.00	638,133	A
AGS-102	Expenditure Examination	16.00	1,094,622	16.00	1,094,622	A
AGS-103	Recording and Reporting	11.00	726,933	11.00	726,933	A
AGS-104	Internal Post Audit	11.00	672,696	11.00	672,696	A
AGS-111	Archives-Records Management	20.00	905,438	20.00	905,438	A
AGS-131	Information Processing and Communication Services	157.00	14,612,054	157.00	14,612,054	A
AGS-131	Information Processing and Communication Services	33.00	2,812,584	33.00	2,812,584	U
AGS-203	State Risk Management and Insurance Administration	-	1,301,392		1,301,392	A
AGS-203	State Risk Management and Insurance Administration	4.00	21,785,247	4.00	21,785,247	W
AGS-211	Land Survey	14.00	823,686	14.00	823,686	A
AGS-211	Land Survey		285,000		285,000	U
AGS-221	Public Works-Planning, Design and Construction	16.00	1,188,989	16.00	1,188,989	A
AGS-221	Public Works-Planning, Design and Construction		4,000,000		4,000,000	W
AGS-223	Office Leasing	5.00	10,655,541	5.00	10,655,541	A
AGS-223	Office Leasing		5,500,000		5,500,000	U
AGS-231	Central Services-Custodial	149.50	14,707,927	149.50	14,707,927	A
AGS-231	Central Services-Custodial		58,744		58,744	B
AGS-231	Central Services-Custodial		894,001		894,001	U
AGS-232	Central Services-Grounds Maintenance	37.50	1,943,785	37.50	1,943,785	A
AGS-233	Central Services-Building Repairs and Alterations	39.00	2,958,625	39.00	2,958,625	A
AGS-240	State Procurement Office	19.00	1,121,661	19.00	1,121,661	A
AGS-244	Surplus Property	5.00	1,763,623	5.00	1,763,623	W
AGS-251	Automotive Management-Motor Pool	12.50	2,464,804	12.50	2,464,804	W
AGS-252	Automotive Management-Parking Control	26.50	3,452,658	26.50	3,452,658	W
AGS-807	School Repair & Maintenance, Neighbor Island Districts	80.00	4,251,325	80.00	4,251,325	A
AGS-807	School Repair & Maintenance, Neighbor Island Districts		1,000,000		1,000,000	U
AGS-818	King Kamehameha Celebration Commission		41,532		41,532	A
AGS-871	Campaign Spending Commission	5.00	665,331	5.00	4,694,019	T
AGS-879	Office of Elections	17.50	2,578,825	17.50	2,733,381	A
AGS-879	Office of Elections	0.50	7,473,714	0.50	7,473,714	N
AGS-881	State Foundation on Culture and the Arts	7.50	1,762,169	7.50	1,762,169	A
AGS-881	State Foundation on Culture and the Arts	18.50	4,509,201	18.50	4,509,201	B
AGS-881	State Foundation on Culture and the Arts	2.00	787,743	2.00	787,743	N
AGS-881	State Foundation on Culture and the Arts		625,000		625,000	U
AGS-889	Spectator Events & Shows-Aloha Stadium	39.50	8,993,324	39.50	8,918,324	B
AGS-891	Wireless Enhanced 911 Board		9,000,000		9,000,000	B
AGS-901	General Administrative Services	38.00	2,860,043	38.00	2,860,043	A
AGS-901	General Administrative Services	2.00	145,290	2.00	145,290	U

Department of Accounting and General Services  
Attachment 4  
Budget Decisions

Priority	Prog ID/Org	MOF	Description	Dept FY10		Dept FY11		B&F FY10		B&F FY11		Gov FY10		Gov FY11	
				FTE(P)	\$\$\$	FTE(P)	\$\$\$	FTE(P)	\$\$\$	FTE(P)	\$\$\$	FTE(P)	\$\$\$	FTE(P)	\$\$\$
			<b>MANDATORY REDUCTIONS</b>												
	AGS-102/CB	A	Eliminate Vacant Position	(1.00)	(27,768)	(1.00)	(27,768)	(1.00)	(27,768)	(1.00)	(27,768)	(1.00)	(27,768)	(1.00)	(27,768)
	AGS-103/CA	A	Eliminate Services on a Fee Basis		(102,350)		(102,350)		(102,350)		(102,350)		(102,350)		(102,350)
	AGS-104/BA	A	Eliminate Vacant Position	(1.00)	(73,032)	(1.00)	(73,032)	(1.00)	(73,032)	(1.00)	(73,032)	(1.00)	(73,032)	(1.00)	(73,032)
	AGS-111/DA	A	Eliminate Various Other Current Expense and Equipment		(35,970)		(35,970)		(35,970)		(35,970)		(35,970)		(35,970)
	AGS-131/EA	A	Eliminate Vacant Positions and Other Current Expenses	(1.00)	(321,102)	(1.00)	(321,102)	(1.00)	(321,102)	(1.00)	(321,102)	(1.00)	(321,102)	(1.00)	(321,102)
	AGS-131/EB	A	Eliminate Vacant Positions and Other Current Expenses	(1.00)	(183,195)	(1.00)	(183,195)	(1.00)	(183,195)	(1.00)	(183,195)	(1.00)	(183,195)	(1.00)	(183,195)
	AGS-131/EC	A	Eliminate Vacant Positions and Other Current Expenses	(10.00)	(398,656)	(10.00)	(398,656)	(10.00)	(398,656)	(10.00)	(398,656)	(10.00)	(398,656)	(10.00)	(398,656)
	AGS-131/ED	A	Eliminate Vacant Positions and Other Current Expenses	(1.00)	(105,628)	(1.00)	(105,628)	(1.00)	(105,628)	(1.00)	(105,628)	(1.00)	(105,628)	(1.00)	(105,628)
	AGS-131/EE	A	Reduce Electricity		(3,577)		(3,577)		(3,577)		(3,577)		(3,577)		(3,577)
	AGS-131/EF	A	Reduce Equipment Maintenance		(179,676)		(179,676)		(179,676)		(179,676)		(179,676)		(179,676)
	AGS-131/EB	A	Convert General Funds to "U" Fund		(500,000)		(500,000)		(500,000)		(500,000)		(500,000)		(500,000)
	AGS-203/AD	A	Reduction in Insurance Premiums		(1,000,000)		(1,000,000)		(1,000,000)		(1,000,000)		(1,000,000)		(1,000,000)
	AGS-203/AD	A	Convert General Funds and positions to Revolving Fund	(4.00)	(239,888)	(4.00)	(239,888)	(4.00)	(239,888)	(4.00)	(239,888)	(4.00)	(239,888)	(4.00)	(239,888)
	AGS-211/HA	A	Eliminate Vacant Positions	(3.00)	(107,520)	(3.00)	(107,520)	(3.00)	(107,520)	(3.00)	(107,520)	(3.00)	(107,520)	(3.00)	(107,520)
	AGS-221A	A	Reduce Overtime and other personnel costs		(45,697)		(45,697)		(45,697)		(45,697)		(45,697)		(45,697)
	AGS-223/IB	A	Reduce Leasing Costs		(777,279)		(777,279)		(777,279)		(777,279)		(777,279)		(777,279)
	AGS-231/FA	A	Eliminate Vacant Positions and Reduce Electricity	(4.00)	(602,655)	(4.00)	(602,655)	(4.00)	(602,655)	(4.00)	(602,655)	(4.00)	(602,655)	(4.00)	(602,655)
	AGS-232/FB	A	Reduce Maintenance Materials and Supplies		(39,484)		(39,484)		(39,484)		(39,484)		(39,484)		(39,484)
	AGS-231/FC	A	Eliminate Vacant Positions and Other Current Expenses	(1.00)	(70,385)	(1.00)	(70,385)	(1.00)	(70,385)	(1.00)	(70,385)	(1.00)	(70,385)	(1.00)	(70,385)
	AGS-231/FD	A	Eliminate Vacant Positions and Other Current Expenses	(1.00)	(71,900)	(1.00)	(71,900)	(1.00)	(71,900)	(1.00)	(71,900)	(1.00)	(71,900)	(1.00)	(71,900)
	AGS-232/FE	A	Eliminate Vacant Positions and Reduce Tree Trimming	(1.00)	(96,096)	(1.00)	(96,096)	(1.00)	(96,096)	(1.00)	(96,096)	(1.00)	(96,096)	(1.00)	(96,096)
	AGS-232/FF	A	Reduce Tree Trimming Contracts		(4,628)		(4,628)		(4,628)		(4,628)		(4,628)		(4,628)
	AGS-232/FG	A	Reduce Tree Trimming Contracts		(7,802)		(7,802)		(7,802)		(7,802)		(7,802)		(7,802)
	AGS-232/FH	A	Reduce Tree Trimming Contracts		(1,400)		(1,400)		(1,400)		(1,400)		(1,400)		(1,400)
	AGS-233/FK	A	Eliminate Vacant Positions and Repair Contracts	(1.00)	(160,860)	(1.00)	(160,860)	(1.00)	(160,860)	(1.00)	(160,860)	(1.00)	(160,860)	(1.00)	(160,860)
	AGS-233/FL	A	Reduce Repairs Contracts		(5,864)		(5,864)		(5,864)		(5,864)		(5,864)		(5,864)
	AGS-233/FM	A	Reduce Repairs Contracts		(3,908)		(3,908)		(3,908)		(3,908)		(3,908)		(3,908)
	AGS-233/FN	A	Reduce Tree Trimming Contracts		(3,900)		(3,900)		(3,900)		(3,900)		(3,900)		(3,900)
	AGS-240/JA	A	Eliminate Vacant Positions and Training and Registration Fees	(4.00)	(156,179)	(4.00)	(156,179)	(4.00)	(156,179)	(4.00)	(156,179)	(4.00)	(156,179)	(4.00)	(156,179)

Department of Accounting and General Services  
Attachment 4  
Budget Decisions

Priority	Prog ID/Org	Description	MOF	FTE(P)	FTE(T)	Dept FY10 \$\$\$	FTE(P)	FTE(T)	Dept FY11 \$\$\$	FTE(P)	FTE(T)	B&F FY10 \$\$\$	FTE(P)	FTE(T)	B&F FY11 \$\$\$	FTE(P)	FTE(T)	Gov FY10 \$\$\$	FTE(P)	FTE(T)	Gov FY11 \$\$\$	FTE(P)	FTE(T)	
<b>MANDATORY REDUCTIONS</b>																								
	AGS-807/FP	Eliminate Vacant Positions and Reduce Materials and Supplies Expense	A	(4.00)	(268,652)	(268,652)	(4.00)	(268,652)	(268,652)	(4.00)	(268,652)	(268,652)	(4.00)	(268,652)	(268,652)	(4.00)	(268,652)	(268,652)	(4.00)	(268,652)	(268,652)	(4.00)	(268,652)	
	AGS-807/FQ	Eliminate Vacant Positions and Reduce Materials and Supplies Expense	A	(1.00)	(102,883)	(102,883)	(1.00)	(102,883)	(102,883)	(1.00)	(102,883)	(102,883)	(1.00)	(102,883)	(102,883)	(1.00)	(102,883)	(102,883)	(1.00)	(102,883)	(102,883)	(1.00)	(102,883)	
	AGS-807/FR	Reduce Materials and Supplies Expense	A	(0.50)	(45,600)	(45,600)	(0.50)	(45,600)	(45,600)	(0.50)	(45,600)	(45,600)	(0.50)	(45,600)	(45,600)	(0.50)	(45,600)	(45,600)	(0.50)	(45,600)	(45,600)	(0.50)	(45,600)	
	AGS-818/KA	Eliminate Vacant Position	A	(0.50)	(11,868)	(11,868)	(0.50)	(11,868)	(11,868)	(0.50)	(11,868)	(11,868)	(0.50)	(11,868)	(11,868)	(0.50)	(11,868)	(11,868)	(0.50)	(11,868)	(11,868)	(0.50)	(11,868)	
	AGS-879/OA	Reduce Miscellaneous Current Expense	A	(1.50)	(97,467)	(97,467)	(1.50)	(97,467)	(97,467)	(1.50)	(97,467)	(97,467)	(1.50)	(97,467)	(97,467)	(1.50)	(97,467)	(97,467)	(1.50)	(97,467)	(97,467)	(1.50)	(97,467)	
	AGS-881/LA	Convert Positions from General Fund to Special Fund	A	(1.00)	(1,274,132)	(1,274,132)	(1.00)	(1,274,132)	(1,274,132)	(1.00)	(1,274,132)	(1,274,132)	(1.00)	(1,274,132)	(1,274,132)	(1.00)	(1,274,132)	(1,274,132)	(1.00)	(1,274,132)	(1,274,132)	(1.00)	(1,274,132)	
	AGS-881/LA	Eliminate Vacant Positions and Grants	A	(1.00)	(47,178)	(47,178)	(1.00)	(47,178)	(47,178)	(1.00)	(47,178)	(47,178)	(1.00)	(47,178)	(47,178)	(1.00)	(47,178)	(47,178)	(1.00)	(47,178)	(47,178)	(1.00)	(47,178)	
	AGS-901/AA	Hires	A	(1.00)	(53,352)	(53,352)	(1.00)	(53,352)	(53,352)	(1.00)	(53,352)	(53,352)	(1.00)	(53,352)	(53,352)	(1.00)	(53,352)	(53,352)	(1.00)	(53,352)	(53,352)	(1.00)	(53,352)	
	AGS-901/AB	Eliminate Vacant Position	A	(1.00)	1,000,000	1,000,000	(1.00)	1,000,000	1,000,000	(1.00)	1,000,000	1,000,000	(1.00)	1,000,000	1,000,000	(1.00)	1,000,000	1,000,000	(1.00)	1,000,000	1,000,000	(1.00)	1,000,000	
	AGS-901/AA	Transfer for Legislative Reductions	A	(1.00)	(260,000)	(260,000)	(1.00)	(260,000)	(260,000)	(1.00)	(260,000)	(260,000)	(1.00)	(260,000)	(260,000)	(1.00)	(260,000)	(260,000)	(1.00)	(260,000)	(260,000)	(1.00)	(260,000)	
	AGS-223/IB	Transfer for Legislative Reductions	A	(1.00)	(333,000)	(333,000)	(1.00)	(333,000)	(333,000)	(1.00)	(333,000)	(333,000)	(1.00)	(333,000)	(333,000)	(1.00)	(333,000)	(333,000)	(1.00)	(333,000)	(333,000)	(1.00)	(333,000)	
	AGS-233/FK	Transfer for Legislative Reductions	A	(1.00)	(165,000)	(165,000)	(1.00)	(165,000)	(165,000)	(1.00)	(165,000)	(165,000)	(1.00)	(165,000)	(165,000)	(1.00)	(165,000)	(165,000)	(1.00)	(165,000)	(165,000)	(1.00)	(165,000)	
	AGS-807/FP	Transfer for Legislative Reductions	A	(1.00)	(128,000)	(128,000)	(1.00)	(128,000)	(128,000)	(1.00)	(128,000)	(128,000)	(1.00)	(128,000)	(128,000)	(1.00)	(128,000)	(128,000)	(1.00)	(128,000)	(128,000)	(1.00)	(128,000)	
	AGS-807/FQ	Transfer for Legislative Reductions	A	(1.00)	(114,000)	(114,000)	(1.00)	(114,000)	(114,000)	(1.00)	(114,000)	(114,000)	(1.00)	(114,000)	(114,000)	(1.00)	(114,000)	(114,000)	(1.00)	(114,000)	(114,000)	(1.00)	(114,000)	
	AGS-807/FR	Transfer for Legislative Reductions	A	(1.00)	(335,247)	(335,247)	(1.00)	(335,247)	(335,247)	(1.00)	(335,247)	(335,247)	(1.00)	(335,247)	(335,247)	(1.00)	(335,247)	(335,247)	(1.00)	(335,247)	(335,247)	(1.00)	(335,247)	
	AGS-203/AD	Convert Risk Mgt to Revolving Fund	W	4.00	42,144	42,144	4.00	42,144	42,144	4.00	42,144	42,144	4.00	42,144	42,144	4.00	42,144	42,144	4.00	42,144	42,144	4.00	42,144	
	AGS-101/CA	Trans Acct IV from AGS-102/CB	A	1.00	(42,144)	(42,144)	1.00	(42,144)	(42,144)	1.00	(42,144)	(42,144)	1.00	(42,144)	(42,144)	1.00	(42,144)	(42,144)	1.00	(42,144)	(42,144)	1.00	(42,144)	
	AGS-102/CB	Trans Acct IV to AGS-101/CA	A	(1.00)	75,760	75,760	(1.00)	75,760	75,760	(1.00)	75,760	75,760	(1.00)	75,760	75,760	(1.00)	75,760	75,760	(1.00)	75,760	75,760	(1.00)	75,760	
	AGS-901/AB	Convert Acct IV to "U" Fund	U	1.00	10,000	10,000	1.00	10,000	10,000	1.00	10,000	10,000	1.00	10,000	10,000	1.00	10,000	10,000	1.00	10,000	10,000	1.00	10,000	
	AGS-892/QA	Add trust fund ceiling	T		173,194	173,194		173,194	173,194		173,194	173,194		173,194	173,194		173,194	173,194		173,194	173,194		173,194	
	AGS-889/MA	Increase Ceiling for Fringe Benefits	B		220,000	220,000		220,000	220,000		220,000	220,000		220,000	220,000		220,000	220,000		220,000	220,000		220,000	
	AGS-889/MA	Increase Ceiling for Utilities	B		662,100	662,100		662,100	662,100		662,100	662,100		662,100	662,100		662,100	662,100		662,100	662,100		662,100	
	AGS-889/MA	Increase Ceiling for Field Turf and Eq	B		3,178,000	3,178,000		3,178,000	3,178,000		3,178,000	3,178,000		3,178,000	3,178,000		3,178,000	3,178,000		3,178,000	3,178,000		3,178,000	
	AGS-891/PA	Increase Ceiling for Wireless 911	B																					
	AGS-881/LA	Convert Positions to Special Fund	B	1.50			1.50			1.50			1.50			1.50			1.50			1.50		
	AGS-131/EB	Increase Ceiling for "U" Fund	U		500,000	500,000		500,000	500,000		500,000	500,000		500,000	500,000		500,000	500,000		500,000	500,000		500,000	
	Total			(36.00)	(4,500)	(2,731,912)	(36.00)	(4,500)	(2,185,912)	(36.00)	(4,500)	(7,793,862)	(36.00)	(4,500)	(7,968,662)	(36.00)	(4,500)	(6,862,605)	(36.00)	(4,500)	(6,937,605)	(36.00)	(4,500)	
	Total by MOF		A	(42.50)	(4,500)	(7,340,213)	(42.50)	(4,500)	(6,952,863)	(42.50)	(4,500)	(8,952,863)	(42.50)	(4,500)	(8,021,806)	(42.50)	(4,500)	(8,021,806)	(42.50)	(4,500)	(8,021,806)	(42.50)	(4,500)	
			B	1.50		3,687,294	1.50		4,233,294	1.50		248,194	1.50		173,194	1.50		248,194	1.50		173,194	1.50		
			T			10,000			10,000															
			U	1.00		575,760	1.00		575,760	1.00		575,760	1.00		575,760	1.00		575,760	1.00		575,760	1.00		
			W	4.00		335,247	4.00		335,247	4.00		335,247	4.00		335,247	4.00		335,247	4.00		335,247	4.00		



Department of Accounting and General Services  
Attachment 5

All Positions Vacant as of 12/1/08

Date of Vacancy	Position Title	Position Number	Exempt (Y/N)	Budgeted Amount	Actual Salary Last Paid	MOF	Prog ID	Authority to Hire (Y/N)
7/15/2008	PRE AUDIT CLERK I	03551	N	27,768	30,012	A	AGS-102	Y
8/1/2008	AUDITOR VI	03541	N	73,032	75,948	A	AGS-104	N
8/13/2008	MANAGEMENT ANALYST IV	03275	N	53,352	57,720	A	AGS-131	Y
10/16/2007	INFORMATION TECH SPECIALIST II	14444	N	42,144	43,824	A	AGS-131	Y
11/1/2008	ACCOUNTANT III	39858	N	49,332	53,364	A	AGS-131	N
11/8/2004	CLERK STENOGRAPHER II	40861	N	24,684	27,744	A	AGS-131	Y
7/1/2008	E-GOV ASSISTANT TEAM LEADER	112485	N	84,360	88,440	A	AGS-131	N
5/20/2008	E-GOV TEAM SPECIALIST	112486	N	33,744	35,088	A	AGS-131	N
8/3/2007	E-GOV TEAM SPECIALIST	112487	N	60,000	53,352	A	AGS-131	N
9/20/2008	E-GOV TEAM SPECIALIST	112488	N	81,492	67,608	A	AGS-131	N
6/1/2008	INFORMATION TECH SPECIALIST VI	37377	N	70,236	73,044	A	AGS-131	Y
9/1/2008	SECRETARY II	39545	N	46,164	48,012	A	AGS-131	N
11/3/2008	COMPUTER OPERATOR III	03276	N	33,756	36,504	A	AGS-131	N
5/16/2008	NETWORK CONTROL TECHNICIAN	07510	N	31,212	32,460	A	AGS-131	N
9/18/2007	DATA PROCESSING CONTROL CLK I	07832	N	27,768	28,884	A	AGS-131	Y
8/25/2008	KEY EQUIPMENT OPERATOR I	09963	N	27,768	28,884	A	AGS-131	N
8/1/2006	NETWORK CONTROL TECHNICIAN	12289	N	31,212	33,912	A	AGS-131	Y
2/19/2008	INFORMATION TECH SPECIALIST IV	22016	N	53,352	55,488	A	AGS-131	N
2/19/2004	NETWORK CONTROL TECHNICIAL	22021	N	31,212	36,504	A	AGS-131	Y
8/1/2008	DATA PROCESSING CONTROL CLK I	26793	N	27,768	62,424	A	AGS-131	N
8/1/2008	KEY EQUIPMENT OPERATOR I	27644	N	33,756	35,112	A	AGS-131	N
9/1/2004	COMPUTER OPERATOR II	27646	N	23,736	27,744	A	AGS-131	Y
12/31/2005	DATA PROCESSING CONTROL CLK I	29628	N	27,768	39,864	A	AGS-131	Y
9/18/2007	NETWORK CONTROL SUPERVISOR	38449	N	48,024	49,944	A	AGS-131	Y
10/4/2007	COMPUTER OPERATOR II	40589	N	33,756	35,112	A	AGS-131	Y
10/2/2007	INFORMATION TECH SPECIALIST V	113019	N	49,332	51,300	A	AGS-131	Y
7/1/2008	INFORMATION TECH SPECIALIST V	39546	N	47,448	49,344	A	AGS-131	N
10/18/2007	CLERK IV	17225	N	28,860	30,012	A	AGS-203	Y
5/1/2008	ENGINEERING AID I	03354	N	28,860	27,732	A	AGS-211	Y
10/1/2008	ENGINEERING AID IV	15223	N	31,212	33,720	A	AGS-211	N
8/29/2008	LAND BOUNDARY SURVEYOR III	17023	N	47,448	49,344	A	AGS-211	N
12/30/2007	BUILDING CONST INSPECTOR II	21622	N	51,936	51,936	CIP	AGS-221	N
7/8/2008	MANAGEMENT ANALYST IV	42971	N	62,424	62,424	CIP	AGS-221	N

Department of Accounting and General Services

Attachment 5

All Positions Vacant as of 12/1/08

<u>Date of Vacancy</u>	<u>Position Title</u>	<u>Position Number</u>	<u>Exempt (Y/N)</u>	<u>Budgeted Amount</u>	<u>Actual Salary Last Paid</u>	<u>MOF</u>	<u>Prog ID</u>	<u>Authority to Hire (Y/N)</u>
11/6/2008	ACCOUNT CLERK III	43250	N	35,112	35,112	CIP	AGS-221	N
3/21/2007	BUILDING CONST INSPECTOR II	43716	N	37,944	36,660	CIP	AGS-221	N
9/16/2008	JANITOR II	06168	N	30,036	31,596	A	AGS-231	N
8/19/2008	JANITOR II	07322	N	30,036	31,596	A	AGS-231	N
9/21/2008	JANITOR II	34884	N	30,036	31,596	A	AGS-231	N
10/7/2008	JANITOR II	52310	N	30,036	31,596	A	AGS-231	N
7/1/2008	JANITOR II	17454	N	30,036	31,596	A	AGS-231	N
8/8/2008	JANITOR II	12951	N	30,036	31,596	A	AGS-231	N
10/1/2008	GROUNDKEEPER II	21595	N	31,800	33,624	A	AGS-232	N
11/13/2008	ELECTRICIAN I	118757	N	41,364	43,740	A	AGS-233	N
2/8/2008	PLUMBER I	37128	N	41,364	43,020	A	AGS-233	N
8/31/2007	PURCHASING SPCLT V	00094	N	60,024	62,424	A	AGS-240	Y
8/12/2005	CLERK III	09717	N	23,736	23,040	A	AGS-240	Y
10/1/2007	PROGRAM MANAGER	98012M	N	47,448	0	A	AGS-240	N
5/28/2008	PARKING & SECURITY OFFICER II	03587	N	33,756	35,112	W	AGS-252	N
10/1/2008	PARKING & SECURITY OFFICER II	17807	N	32,424	33,720	W	AGS-252	N
9/16/2008	PARKING & SECURITY OFFICER II	48114	N	29,976	31,176	W	AGS-252	N
5/1/2008	PARKING & SECURITY OFFICER I	48116	N	24,684	25,668	W	AGS-252	N
8/18/2009	PARKING & SECURITY OFFICER I	48119	N	24,684	50,640	W	AGS-252	N
11/27/2007	BUILDING MAINTENANCE WORKER II	21136	N	39,864	41,460	A	AGS-807	N
8/29/2008	CARPENTER II	21163	N	42,276	44,712	A	AGS-807	N
12/29/2006	PLUMBER SUPERVISOR	21169	N	49,572	47,892	A	AGS-807	N
3/31/2008	BUILDING MAINTENANCE WORKER II	21171	N	41,364	43,020	A	AGS-807	N
5/16/2008	CARPENTER I	21395	N	39,864	42,144	A	AGS-807	N
7/1/2007	CLERK TYPIST II	98013M	N	11,868	0	A	AGS-818	Y
10/10/2008	ELECTION SPECIALIST (VS)	117212	N	23,598	24,000	A	AGS-879	N
7/1/1996	ELECTIONS LOGISTICS WORKER II	100370	N	0	0	A	AGS-879	N
12/3/2002	ELECTION ASSISTANT (VS)	101886	N	0	0	A	AGS-879	N
10/13/2006	HOTLINE OPERATOR (VS)	101887	N	3,500	8.65/hr	A	AGS-879	N
2/2/2004	WAREHOUSE CREW CHIEF	101888	N	0	21,012	A	AGS-879	N
12/15/2006	ELECTION CLERK (P/T)	105760	N	4,000	8.65/hr	A	AGS-879	Y
11/28/2008	ELECTION LOGISTICS WORKER	105765	N	8,000	18,852	A	AGS-879	N
11/20/2006	HOTLINE OPERATOR	106236	N	3,500	8.65/hr	A	AGS-879	N

Department of Accounting and General Services  
Attachment 5

All Positions Vacant as of 12/1/08

<u>Date of Vacancy</u>	<u>Position Title</u>	<u>Position Number</u>	<u>Exempt (Y/N)</u>	<u>Budgeted Amount</u>	<u>Actual Salary Last Paid</u>	<u>MOF</u>	<u>Prog ID</u>	<u>Authority to Hire (Y/N)</u>
1/31/2003	ADMINISTRATIVE ASSISTANT	112427	N	0	0	A	AGS-879	N
1/31/2003	GENERAL TECHNICIAN	112428	N	0	0	A	AGS-879	N
1/31/2003	GENERAL TECHNICIAN	112429	N	0	0	A	AGS-879	N
8/5/2008	ARTS PROGRAM SPECIALIST III	112774	N	43,836	40,512	B	AGS-881	N
10/16/2007	ARTS PROGRAM SPECIALIST IV	27869	N	60,024	57,720	B	AGS-881	N
8/20/2008	ARTS PROGRAM SPECIALIST III	39045	N	38,952	40,512	A	AGS-881	N
7/1/2007	STAFF SERVICES SUPERVISOR	98015M	N	35,100	0	B	AGS-881	N
2/1/2007	ARTS PROGRAM SPECIALIST II	52286	N	40,524	37,632	B	AGS-881	N
3/17/2007	ARTS PROGRAM SPECIALIST II	52287	N	37,488	36,216	B	AGS-881	N
9/18/2008	CLERK TYPIST II	52291	N	24,684	24,684	B	AGS-881	N
6/1/1996	SCOREBOARD SUPERVISOR	27943	N	16,878	0	B	AGS-889	N
8/16/2007	ENGINEER VI	27944	N	82,140	85,428	B	AGS-889	N
10/1/2008	CASHIER I	27961	N	32,424	33,720	B	AGS-889	N
7/1/1995	SCOREBOARD ADMINISTRATOR	96006M	N	41,772	0	B	AGS-889	N
10/16/2008	ACCOUNTANT IV	03540	N	53,352	57,720	A	AGS-901	N



Department of Accounting and General Services  
Attachment 7

List of Transfers for FY08 and FY09 to date

<u>From Prog ID</u>	<u>To Prog ID</u>	<u>Amount Transferred</u>	<u>Date of Transfer</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
AGS-111		110,000	6/16/2008	Transfer of funds to AGS-231 from other programs is	N
AGS-131		227,372	6/16/2008	necessary to cover electricity shortfalls.	N
AGS-203		20,000	6/16/2008		N
AGS-221		20,000	6/16/2008		N
AGS-223		360,000	6/16/2008		N
AGS-233		20,000	6/16/2008		N
AGS-240		170,000	6/16/2008		N
AGS-807		270,000	6/16/2008		N
AGS-818		10,000	6/16/2008		N
AGS-879		15,000	6/16/2008		N
AGS-881		10,000	6/16/2008		N
AGS-901		310,000	6/16/2008		N
	AGS-231	1,542,372	6/16/2008		N
AGS-101	AGS-103	50,000	6/16/2008	Transfer of funds to cover payroll shortfalls	N
AGS-232	AGS-231	33,000	6/16/2008	Transfer of funds to cover payroll shortfalls	N
AGS-101		65,811	6/24/2008	Transfer of funds to AGS-231 from other programs is	N
AGS-203		42,765	6/24/2008	necessary to cover electricity shortfalls.	N
AGS-223		113,979	6/24/2008		N
AGS-879		7,445	6/24/2008		N
	AGS-231	230,000	6/24/2008	Transfer of funds to cover payroll shortfalls and year end	N
AGS-102		3,534	6/24/2008		N
AGS-103		1,428	6/24/2008	Transfer of funds to cover payroll shortfalls and year end	N
AGS-111		2,422	6/24/2008	payroll encumbrances.	N
AGS-221		4,000	6/24/2008		N
AGS-901		806	6/24/2008		N
	AGS-240	12,190	6/24/2008		N
AGS-232		7,536	6/24/2008	Transfer of funds to cover payroll shortfalls and year end	N
AGS-807		12,909	6/24/2008	payroll encumbrances.	N
AGS-881		15,553	6/24/2008		N
	AGS-233	35,998	6/24/2008		N
AGS-223		260,000	8/17/2008	Transfer of funds from various programs to AGS-901 to	N
AGS-233		333,000	8/17/2008	distribute the legislative reduction imposed on fiscal year 2009	N
AGS-807		407,000	8/17/2008		N
	AGS-901	1,000,000	8/17/2008		N

Department of Accounting and General Services  
 Attachment 8  
 CIP Summary

<u>Priority</u>	<u>Project Title</u>	<u>FY10 \$\$\$</u>	<u>FY11 \$\$\$</u>	<u>MOF</u>
1	CAPITAL IMPROVEMENTS PROGRAM STAFF COSTS, STATEWIDE	7,365	7,365	C
2	ENERGY CONSERVATION & SUSTAINABLE DESIGN IMPROVEMENTS, STATEWIDE	19,049	26,007	C
3	LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PWD, STATEWIDE	14,661	11,228	C
4	LUMP SUM HEALTH & SAFETY AND COURT MANDATES, STATEWIDE - ALOHA STAD	15,000	55,597	C
5	LUMP SUM HEALTH & SAFETY AND COURT MANDATES, STATEWIDE - ICSD	8,925	5,400	C
	<b>TOTAL REQUEST</b>	<b>65,000</b>	<b>105,597</b>	<b>C</b>