

COMMITTEE ON WAYS AND MEANS
Senator Rosalyn H. Baker, Chair
Senator Shan S. Tsutsui, Vice Chair

Testimony Index

Date: Thursday, January 17, 2008

Time: 9:00 a.m.

Place: Conference Room 211

Commision on the Status of Women

Commision on the Status of Women	HMS888	page	2
----------------------------------	--------	------	---

Hawaii Public Housing Authority

Rental Housing Services	HMS220	page	10
-------------------------	--------	------	----

Homeless Services	HMS224	page	26
-------------------	--------	------	----

Teacher Housing	HMS807	page	36
-----------------	--------	------	----

HPHA Administration	HMS229	page	41
---------------------	--------	------	----

Rental Assistance Services	HMS222	page	53
----------------------------	--------	------	----

Private Housing Development and Ownership	HMS225	page	59
---	--------	------	----

Office of Youth Services

In-Community Youth Programs	HMS501	page	66
-----------------------------	--------	------	----

Hawaii Youth Correctional Facility	HMS503	page	74
------------------------------------	--------	------	----

**SENATE COMMITTEE ON WAYS AND MEANS
BUDGET REQUESTS FOR SUPPLEMENTAL BUDGET 2009
JANUARY 17, 2008**

**LILLIAN B. KOLLER, DIRECTOR
DEPARTMENT OF HUMAN SERVICES**

COMMISSION ON THE STATUS OF WOMEN

Program Structure Number: 10 03 04

Program I.D. and Title: HMS 888 – Commission on the Status of Women

Page References in the Executive Budget Supplemental:

N/A

1. Introduction:

a. Summary of program objectives:

The Hawaii State Commission on the Status of Women (HSCSW) functions as the only statewide governmental and community resource to coordinate policy-making, research and advocacy on behalf of a wide range of issues related to improving the status of women and girls in our communities. The Commission's HMS 888 program is funded with 100% State general funds. **There is no Supplemental Budget request for this program.** The Commission works toward assuring women full and equal coverage under the law by advocating for the enactment and/or revision of relevant laws, public or private policies and procedures. The Commission also addresses the concerns and needs of Hawaii's women and girls by initiating and supporting essential services and projects, and by program development.

1. **Women's Health Month:** Continue to sponsor and coordinate nearly 1,000 statewide events from public and private sectors and publish a "Calendar of Events" to reach over 450,000 people throughout Hawaii. Co-sponsor the annual Hawaii Woman Expo at the Blaisdell Exhibition Hall. The purpose of Women's Health Month is to maximize public awareness of women's health issues, empower women to be their own health advocates, reduce health care disparities, and promote the physical and emotional well-being of women in Hawaii.

2. **Hawaii Women's Coalition:** Continue to co-chair and lead the Hawaii Women's Coalition to participate in the Legislative process

and advocate on issues and strengthen laws impacting women, children and families on areas such as economic security, employment, housing, health, elder care, voting, and women offenders. The Coalition consists of over 200 private and public organizations, agencies and individuals committed to educating policy makers and the general public on its issues, testifying and mobilizing community and State support for passage of its measures.

3. The HSCSW will implement the *Ready to Run*[™] training for Hawaii women. The one-day *Ready to Run*[™] Campaign Training presents a unique opportunity for potential women candidates and campaign managers to hear directly from prominent elected and appointed leaders, campaign consultants and party officials about how to get ready to run. *Ready to Run*[™] is for women considering seeking public office, running for higher office, or working on a campaign. Its' mission is to promote greater knowledge and understanding about women's participation in politics and government and to enhance women's influence and leadership in public life.
4. The HSCSW has registered a Wage Club. The WAGE (Women are Getting Even) Project has launched a collaborative grassroots program designed to help close the wage gap between women and men at work. As is our work style we will establish a collaborative network to focus on wage inequity in our community. Our goal is to follow the model of other clubs around the country to form collaborations with organizations in our local community.

b. Description of program objectives.

The primary program objective is to ensure equality for women and girls in the State of Hawaii by serving as a central clearinghouse and coordinating body on activities and information relating to the status of women, creating public awareness of those issues and working as an organizing force for entities focused on removing barriers that impede the progress of women and girls.

c. Explain how your program intends to meet its objectives in the upcoming supplemental year.

The HSCSW functions as a coordinating policy-making and advocacy body on behalf of a wide range of issues related to improving the status of women in our communities. Its purpose is to achieve parity for women and girls in educational and employment opportunities, the social, political and legal arenas, and in economics and health care. To achieve these

goals. The HSCSW acts as a consultant to State departments and the Legislature on public policy matters, serves as a statewide informational resource and coordinating body, and collaborates in the development of long-range planning and related initiatives that will increase the status of women in Hawaii. As a result of the mission, The HSCSW works to:

1. Assure women full and equal coverage under the law by advocating for the enactment and/or revision of relevant laws, public or private policies and procedures.
2. Address the concerns and needs of Hawaii's women and girls by supporting essential services, programs and projects; by identifying gaps in services; and by developing and advocating for recommendations.
3. Provide the citizens of our State, State departments, and non-governmental agencies and organizations with a clearinghouse of information on the priority issues for women and girls by promoting the centralization of and access to a wide variety of research and other informational materials.
4. Initiate and support public-private partnerships that address the priority issues of women and girls and will achieve sustainable parity in all areas across the State of Hawaii.

2. Program Performance Results:

- a. Discuss the performance results achieved by each program in FY 07.

The program was without staffing in FY 2005-06 and partial staffing during FY 2006-07 and continues with limited funding which has a negative impact on program implementation and data collection. In FY 2007-08 for the first time in years HSCSW will be implementing new programs focused on women's issues.

1. Women's Health Month was initiated in 1994 by the HSCSW and continued each year until 2004 when lack of staffing and funding stopped the coordinating activities of the HSCSW. Once again HSCSW coordinated events around the State of Hawaii. HSCSW worked with partner The Honolulu Advertiser to produce the informational women's health magazine for the State. The purpose of Women's Health Month is to maximize public awareness of women's health issues, empower women to be their own health advocates, reduce health care disparities, and promote the physical and emotional well-being of women in Hawaii. The goal of Women's Health Month is to widely communicate that women's

health is more than the absence of disease: it encompasses physical, mental, emotional and social well-being. The month of events include educational workshops, health fairs, lectures, fitness activities and other special events.

The HSCSW worked with the Department of Health on its Women's Health Check-up Month projects. The HSCSW works as a conduit to disseminate information around the state and be accessible to Hawaii's women.

2. The HSCSW continues to facilitate the work of the Hawaii Women's Coalition (HWC). The HWC consists of private and professional groups, government agencies and individuals interested in Legislative issues, which impact the lives of women and girls in Hawaii. Every year for the past two decades, members have come together to define common themes which required Legislative action. The HSCSW monitors Legislative proposals introduced by other entities, provides tracking reports to the HWC and the community, develops and disseminates testimony. The HSCSW and the HWC work with the bi-partisan Hawaii Women's Legislative Caucus to educate advocate and mobilize community support for legislation that supports women in the community.
3. The HSCSW presented the Hawaii Women's History Month reception at Washington Place. This year's theme is "***Generations of Women Moving History Forward***". This theme recognizes the wisdom and tenacity of the generations of women who have come before us and those who will follow. As is always the goal Women's History Month we take this opportunity to acknowledge and celebrate the courage, determination and steadfastness of the Women of Hawaii. It is with a sense of great privilege that the Hawaii State Commission on the Status of Women fulfills its mandate to highlight the contributions of women in the state. The celebration will highlight the 35th anniversary of Title IX, trailblazing legislation that opened opportunity for women and girls sports participation across the nation. We will honor one of the pioneers in women and girls sports here in Hawaii, Dr. Donnis Thompson.

- b. Explain how these results relate to the program's objectives and department's mission.

Coordination of multiple events around the state focused on women's wellness including the creation of the women's health magazine for the Honolulu Advertiser. For the first time in years, the Commission sponsored Health and Wellness Fairs in partnership with the YWCA of

Oahu. These mini health fairs, throughout the month, provided a venue for service providers to meet the community with information and answers.

There was once again a coordinated women's advocacy effort bringing the different aspects of the community together as a force to impact barriers that affect women, through the legislative process.

In FY 2009, work with the Hawaii Women's Coalition will continue its work as a forum for women's advocacy issues seeking legislative solutions and the goal of bringing these issues to the forefront during the 2009 Legislative Session.

The program will expand Women's Health Month participation to include more provider organizations and widen the circulation of information on women health and wellness.

- c. Explain how the effectiveness of the program is measured (i.e.: outcomes, measures of effectiveness, benchmarks, etc.) and discuss the performance results achieved during the past two years.

The performance measures evaluate the program ability to fulfill the HSCSW mandate as defined in HSR 367, first to act as a clearinghouse and coordination body for governmental and non-governmental community partners. Secondly, create public awareness and understanding of women's issues and needs.

While the program has been able to reestablish some work in programming function and provided activities that begin to meet the objectives, budgetary and staffing limitation contributed to its performance not meeting planned goals.

- d. Discuss actions taken by each program to improve its performance results.

The program continues to seek additional funding as it may become available for increased programs along with outreach to community partners to maximize resources.

- e. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

Adjustments to program performance measures have been made to bring a greater focus on women's participation in the political process. This supports the Commission's mandate of encouraging the education of women on their rights and responsibilities in the political process. The new measures include tracking the percentage of women elected to legislative office, women voter registration statistics and the percentages of women voters in the state.

3. **Problems and Issues:**

- a. Discussion of problems and issues encountered, if any.

Since its inception in 1964, The HSCSW has operated on a very modest budget. In spite of its small budget and staff, HSCSW has continued to strive to meet the community's expectation of being an important force in the community. It consistently demonstrates its effectiveness through the ongoing activities described above. Utilizing its trust fund, along with received public donations that have assisted its programmatic activities, HSCSW works to continue program activities such as Women's Health Month. Its collaborative efforts with both public and private agencies and organizations has generated and/or pooled program revenues achieving excellent and efficient use of existing resources for a broader impact in our communities.

- b. Program change recommendations to remedy problems.

The recommendation is for expanded programming to target a number of impact areas. The HSCSW has chosen four areas to focus future work starting in FY2007-08:

1. It will continue to focus on women's health issues and concerns. The Women's Health Month events and activities will be re-established. The HSCSW will continue its Women's Health Month mission of maximizing public awareness of women's health issues, empowering women to be their own health advocates, reduce health care disparities and promote the physical and emotional well-being of women in Hawaii.
2. The HSCSW will begin the development of the Hawaii Women's Oral History Collection in support of its mandate to highlight women's societal contributions. The goal of the collection will be to collect Hawaii women's stories in their own voices, enabling them to speak to Hawaii's future generations, sharing their wisdom and knowledge.
3. Educating and encouraging women's participation in the political process is an established mandate of HRS 376 which created the HSCSW in 1964. In support of that mission, the HSCSW will present the Ready to Run™ workshops created by the University of Rutgers' Center for American Women and Politics. These workshops work to promote greater knowledge and understanding of the political process and encourage women to consider running for political office through training.

4. The final area of focus will be in economic self-sufficiency and will focus on the issue of wage disparage in the State of Hawaii. HSCSW will work to establish Wage Clubs to encourage the process of examining the wage gap between men and women and begin solution formulation.
- c. Identify any program issues or problems that have affected or will affect the implementation of the program, and the corrective measures or remedies established or planned.

Mechanisms for establishing the collection of data specific to women's issues and concerns must be addressed to effectively assess the scope of the problems impacting women's status and to measure programmatic impact over time.

4. Expenditures for Fiscal Year 2007-2008:

	Appropriation FY 08	Collective Bargaining	Transfers In/Out	Restrictions	Available Resources	Estimated Expenditures
(Pos. Count)	1.00				1.00	1.00
Personnel Services	102,236	3,740			105,976	105,976
Other Current Expenses	105,820				105,820	105,820
Equipment	0				0	0
Motor Vehicles	0				0	0
Total Requirements	208,056	3,740	0	0	211,796	211,796
(Pos. Count) General Fund	1.00 208,056	3,740			1.00 211,796	1.00 211,796
(Pos. Count) Special Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Federal Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Other Funds	0.00 0				0.00 0	0.00 0

- a. Explain all transfers within the Program I.D. and the impact on the program.

None

b. Explain all transfers between Program I.D.s and the impact on the program.

None

b. Explain any restrictions and the impact on the program.

None

5. Supplemental Budget Requests for Fiscal Year 2008-2009:

	Act 213/SLH 2007 FY 09 Appropriation	Budget Request FY 09	Executive Supplemental Budget FY 09
(Pos. Count)	1.00	0.00	1.00
Personal Services	102,259	0	102,259
Other Current Expenses	55,820	0	55,820
Equipment	0	0	0
Motor Vehicles	0	0	0
Total Requirements	158,079	0	158,079
(Pos. Count)	1.00	0.00	1.00
General Funds	158,079	0	158,079
(Pos. Count)	0.00	0.00	0.00
Special Funds	0	0	0
(Pos. Count)	0.00	0.00	0.00
Federal Funds	0	0	0
(Pos. Count)	0.00	0.00	0.00
Other Funds	0	0	0

a. Workload or program request:

None

6. Program Restrictions

None

7. Capital Improvement Program (CIP) Requests for Supplemental Year 2008-2009:

None

8. Proposed Lapses of CIP Projects:

None

**SENATE COMMITTEE ON WAYS AND MEANS
BUDGET REQUESTS FOR SUPPLEMENTAL BUDGET 2009
JANUARY 17, 2008**

**LILLIAN B. KOLLER, DIRECTOR
DEPARTMENT OF HUMAN SERVICES**

**Hawaii Public Housing Authority (HPHA)
Rental Housing Services**

Program Structure Number: 06 02 02 01

Program I.D. and Title: HMS 220 – Rental Housing Services

Page References in the Executive Budget Supplemental:

Volume II; Pages 496-497

1. Introduction:

HMS 220 has no FY 09 Supplemental Budget operating requests. However, the program is requesting two FY 09 CIP projects totaling \$26,410,000, and an emergency appropriation for FY 08 in the amount of \$10,870,314,

a. Summary of program objectives.

HMS 220, the Rental Housing Services program, manages 5,363 Federal and 864 State-assisted rental housing properties.

b. Description of program objectives.

To provide public rental housing facilities and opportunities for low income residents.

Federal Low Income Public Housing (5,363 units)

- residents pay 30 percent of income for rent, no minimum rents
- in addition to rents collected, HUD (Federal Department of Housing & Urban Development) provides an operating subsidy

State Family Public Housing (288 units)

- residents pay 30 percent of income for rent, with minimum rents starting from \$108 for a one-bedroom
- other than rents collected, there is no operating subsidy

State Elderly Housing (576 units)

- residents pay 30 percent of income for rent, with minimum rents starting from \$175/month for a studio
- other than rents collected, there is no operating subsidy

State affordable housing (222 units)

- Most residents pay 30 percent of income for rent
- In addition to rents collected, operating subsidies are provided by Federal project-based Section 8 or State rental assistance payments

HPHA also administers for HUD via subcontract with Bremerton Housing Authority the Section 8 New Construction project based rental housing subsidies for the State of Hawaii for privately built rental units.

The Hawaii Public Housing Authority (HPHA) is responsible for managing the State's public housing projects, including:

- fixing vacant units
- filling vacant units
- collecting rent, enforcing rules; evicting tenants for non-rent payment or rules violations
- finishing work orders; inspecting units regularly
- organizing residents
 - to maintain units and grounds
 - to conserve water and electricity
 - to assist with community security

- to work cooperatively with staff and community volunteers
 - f. maintaining units long term via capital projects; completing key projects (elevators, fire alarms, energy performance contracting)
 - g. developing an effective procurement system
 - h. Completing implementation of the emPHAsys accounting system; using data for daily management; converting to HUD asset management structure by Asset Management Projects (AMPs)
 - i. holding staff accountable to meeting program objectives through honest performance evaluations
- c. Explanation of how program intends to meet its objectives in the upcoming supplemental year.
- a. Fix vacant units:
 - With \$29.5 million in State CIP funding and \$12 million per year in Federal capital funding, HPHA is scheduled to complete 412 vacant units by December 2009. See attached schedule A.
 - Work is being done primarily through private contractors, supplemented by HPHA staff, residents, and community volunteers.
 - b. Fill vacant units:
 - To speed up the placement process, effective 10/1/07 applicants for Federal public housing have one chance to accept an offer of public housing.
 - To improve coordination, staff members at 16 local management areas called AMPs (Asset Management Projects) now directly place waiting list applicants into AMP vacancies.
 - c. Collect rent/enforce lease; evict for non-payment of rent, lease violations: HPHA currently has tenants accounts receivables totaling \$4 million, of which \$1.5 million is owed by tenants still occupying units.

- Emphasis is on evicting non-paying residents and stopping delinquencies at their first onset.
 - Improved training of applicants and new residents is planned, with translated materials.
 - More intensive screening of applicants is planned to prevent renters with poor rent histories and criminal convictions from entering housing. Focus will be on hard working families who follow the rules.
- d. Finish work orders; inspect units regularly:

With current staffing levels all units should be timely repaired according to HUD standards, but they are not.

- Managers and Maintenance Supervisors need to plan, assign, and monitor work better. This is a management problem at root, and needs the cooperation of unionized staff.
 - A labor-management advisory committee is planned.
- e. Organize Residents

- to maintain units and grounds

- work with resident councils to reduce litter, cut grass, and paint lower floors

- to conserve water and electricity

- contract with an Energy Services Company to audit all energy/water usage and propose retrofits to energy saving and conservation-oriented improvements

- to assist with community security

- work with resident councils and police to conduct neighborhood watches and walks, identify rules violators early

- HPHA will seek more funding for security guard and off-duty police funding and security camera funding
 - to work cooperatively with staff and community volunteers
- f. Maintain units long term via capital projects; complete key projects (elevators, fire alarms, energy performance contracting)
 - HPHA has submitted a request for a minimum of \$26.4 million in CIP funding for public housing.
 - Develop plan to budget, plan, assign, and monitor capital projects
 - Elevator and fire alarm projects on schedule (See Attachment "HMS 220 Elevator Progress Report"); energy performance contract behind schedule
- g. Develop effective procurement system
 - Train and monitor
- h. Complete implementation of the emPHAsys accounting system; use data for daily management; convert to HUD asset management structure by AMPs.
 - Compile FY 2007 general ledger for audit, operations management, and budget planning
 - Compile first half FY 2008 general ledger for audit, operations management, and budget planning
 - Develop clear performance measurements that are kept up-to-date, and useful to AMP staff and central office
- i. Hold staff accountable to meeting program objectives through honest performance evaluations
 - Start with chiefs, then managers, then supervisors, then on to line staff.

2. Program Performance Results:

a. Discuss the performance results achieved by each Program in FY 07 and the first half of FY 08.

a. Fix vacant units

- 793 vacant units fixed and filled 7/1/06-6/30/07, average of 129 days per unit of total 198 turnaround days.
- 259 vacant units fixed and filled 7/1/07-12/31/07, average of 93 days per unit of total 131 turnaround days.

b. Fill vacant units

- 793 vacant units filled 7/1/06-6/30/07, average of 69 days per unit of total 198 turnaround days.
- 259 vacant units filled 7/1/07-12/31/07, average of 38 days per unit of total 131 turnaround days.
- Goal: Increase occupancy from 92% to 95% by 6/30/09

c. Collect rent, enforce lease; evict for lease violations

- 1,493 tenants delinquent with accounts receivables of \$1,709,137.52 as of 12/31/07
- Goal: From 1/1/08-12/31/08 result for all 446 tenants with receivables over 90 days delinquent: 100% will be taken to eviction, collection, or unit will be vacated. From 1/1/08 – 12/31/08 result for all 637 tenants with receivables currently less than 90 days delinquent: if not paid in full by 90 days, cause to pay, vacate, or refer for eviction.
- Tenants brought to eviction hearings 7/1/06 - 6/30/07: 139 for nonpayment of rent, 61 for non-rent lease violations (200 total).
- Tenants brought to eviction hearings 7/1/07- 12/31/07: 47 for nonpayment of rent, 36 for rules violations (83 total).
- Tenants evicted for rent or non-rent violations 7/1/06-6/30/07: 97

- Tenants evicted for rent or no-rent lease violations 7/1/07-12/31/07:
36

d. Finish work orders; inspect units regularly:

- 3,612 emergency work orders, 92% abated within 24 hours 7/1/06-6/30/07
- 1,497 emergency work orders, 88% abated within 24 hours 7/1/07-12/31/07
- Goal: 97% percent of all emergency work orders abated within 24 hours
- 27,287 regular work orders, completed within average 26 days 7/1/06-6/30/07
- 14,396 regular work orders, completed within average 14 days 7/1/07-12/31/07
- Goal: all regular work orders completed within average of 25 days 1/1/08 – 12/31/08; 100% of all regular work orders completed within 1-year of opening
- 5,162 Federal units inspected (out of 5,363 possible) for 7/1/06-6/30/07
- 636 Federal units inspected (out of 5,363 possible) for 7/1/07-12/31/07
- Goal: 100% of 5,363 Federal units and 864 State units inspected at least annually 1/1/08 – 12/31/08

e. Organize residents

- to maintain units and grounds
- to conserve water and electricity
- to assist with community security

- to work cooperatively with staff and community volunteers.
 - 25 active resident associations (out of 44 possible) as of 6/30/07
 - 20 active resident associations (out of 44 possible) as of 12/31/07
 - Goal: 44 resident associations active 1/1/08-12/31/08
 - 15,278 million KWH of electricity used, 7/1/06-6/30/07
 - Goal: 5% reduction in electricity used 1/1/08 – 12/31/08
 - Gallons of water used for 7/1/06-6/30/07
 - Goal: 5% reduction in water used 1/1/08-12/31/08
- f. Maintain units long term via capital projects; complete key projects (elevators, fire alarms, energy performance contracting)
- See project timetable "Schedule A", which is budget, plan, and assignments for capital projects
 - Elevator and fire alarm projects on schedule; energy performance contract behind schedule
- g. Develop effective procurement system
- In 2007 Procurement Office established and fully-staffed
 - 8/16/07 HPHA Board of Directors, with union consultation, adopted a Statement of Procurement Policy
 - Goal: Develop 3 year advance procurement plan by 6/30/08
- h. Complete implementation of emPHAsys accounting system; use data for daily management.
- Hire chief financial officer; contract accountants, budget analyst by 3/31/08
 - FY 2007 general ledger due 1/31/08
 - First half FY 2008 general ledger due 2/15/08

- See performance measurements above.
- j. Hold staff accountable to meeting program objectives through honest performance evaluations
- Performance goals targeted 2/15/08; 100% performance evaluations completed 1/1/08 – 12/31/08
- b. Explain how these results relate to the program's objectives and department's mission.
- HPHA needs to make substantial improvements in each of the above areas to meet HUD performance standards, increase income, and decrease expenses.
- c. Explain how the effectiveness of the program is measured (i.e.: outcomes, measures of effectiveness, benchmarks, etc.) and discuss the performance results achieved during the past two years.
- Please see the measures of effectiveness in the preceding section.
- d. Discuss actions taken by each program to improve its performance results.
- During FY 2007 the HPHA worked with HUD to develop an Improvement Plan to address the remaining performance targets and strategies, which include improvements to its tenant placement process, boosting rent collections and more expeditious eviction of problem tenants. The program performance outcomes for 7/1/07-12/31/07 show some improvement over the performance outcomes for the previous year from 7/1/06-6/30/07 (see 2.a., above).
- e. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.
- Performance measures are based on HUD requirements and standards, with the knowledge that meeting HUD standards will increase income, decrease expenses, and serve more of the user population.

3. **Problems and Issues:**

- a. Discussion of problems and issues encountered, if any.

1. Lack of financial reports. Since the Housing and Community Development Corporation of Hawaii (HCDCH) split into the Hawaii Public Housing Authority (HPHA) and the Hawaii Housing Finance and Development Corporation (HHFDC) on 7/1/06, HPHA was unsuccessful in hiring any managerial level accounting staff until June 2007. HPHA has not been able to put together a general ledger for 18 months. This severely impacts management of operations.
2. Inadvertent lapsing of funds. Because of the lack of coordination between accounting staff and construction staff members, \$1.6 million in State funds were inadvertently lapsed as of 6/30/07. In order to make up budget shortfalls, B&F loaned HPHA \$1.6 million for FY 2007.
3. Lack of accurate budgeting. The budget details submitted to B&F and the Legislature have not been changed for several years. Therefore, they should be considered ceilings at best, and do not accurately portray planned or actual expenditures. HPHA needs to be able to hire a budget analyst, which it has not had for at least 18 months.
4. New HUD management structure: HUD will require management of assets with a decentralized structure as of 7/1/08. HPHA is attempting to comply with this mandate, and believes it will improve efficiency and effectiveness.
5. Inconsistent level of funding from HUD: For several years now, HUD has funded less than 100 percent of operating subsidies to public housing authorities nationwide. For FFY 2007 the funding percentage was 83 percent of what HUD projected as necessary. For FFY 2008 HUD estimates the funding percentage will be 84 percent of what HUD projects as necessary. This reduced amount equals approximately \$3-4 million dollars per year shortfall for HPHA.
6. Unfunded program changes by HUD: HUD has increased responsibilities through such mandates as Pet Policy and Community

Service Requirement, which can be helpful, but also require more work for existing staff.

7. Aging inventory needs more capital repairs. As the average age of properties in this program is 30+ years old, substantial funds are required for extraordinary repairs or replacement of items such as elevators, electrical, plumbing, roofs, site infrastructure, and abatement of hazardous material, renovation of unit interiors to preserve and maximize their useful life, and for compliance with the Americans with Disabilities Act (ADA). Federal funds of \$12 million per year are insufficient.

b. Program change recommendations to remedy problems.

1. HPHA needs additional operating resources to keep operating.

2. HPHA needs to ask more of its residents, staff, and the community to become part of the solution. Taxpayers and government cannot do it alone.

3. HPHA is seeking to sell its non-public housing inventory (222 units) to nonprofits who will continue providing the units as affordable units, with HPHA owning the land in perpetuity. Proceeds will be used to reduce operating deficits or put into capital repairs.

4. HPHA intends to explore redevelopment of public housing to include affordable and market units, as other housing authorities countrywide have done, while at least maintaining the current number of public housing units.

c. Identify any program issues or problems that have affected or will affect the implementation of the program, and the corrective measures or remedies established or planned.

See III. a and III. b above.

4. Expenditures for Fiscal Year 2007-2008:

	Appropriation FY 08	Collective Bargaining	Transfers In/Out	Restrictions	Available Resources	Estimated Expenditures
(Pos. Count)	224.00				224.00	224.00
Personnel Services	11,450,452	427,074			11,877,526	11,877,526
Other Current Expenses	45,747,125				45,747,125	45,747,125
Equipment	858,451				858,451	858,451
Motor Vehicles	0				0	0
Total Requirements	58,056,028	427,074	0	0	58,483,102	58,483,102
(Pos. Count)	1.00				1.00	1.00
General Fund	10,194,240	989			10,195,229	10,195,229
(Pos. Count)	0.00				0.00	0.00
Special Fund	0				0	0
(Pos. Count)	200.00				200.00	200.00
Federal Fund	43,869,465	389,249			44,258,714	44,258,714
(Pos. Count)	23.00				23.00	23.00
Revolving Funds	3,992,323	36,836			4,029,159	4,029,159

(above figures are budgeted only and have not been substantively revised for several years).

- a. Explain all transfers within the Program I.D. and the impact on the program.

HPHA anticipates the need to transfer positions within the Program I.D. based on operational needs that arise during the 2007-08 fiscal year. For example, in November 2007 HPHA took over management of 118 housing units at Palolo Valley Homes from a private contractor. Position transfers within HPHA are required to address this new operational need.

- b. Explain all transfers between Program I.D.s and the impact on the program.

None

- c. Explain any restrictions and the impact on the program.

As of 1/1/08 HPHA is restricted from hiring several positions because of a projected budget deficit for FY 2008.

A State operating subsidy that provided the amount of the Federal operating subsidy shortfall and an amount that would allow State public housing to operate at break-even levels would be welcome. HPHA is requesting an emergency appropriation to address this funding shortfall in FY 08.

5. Supplemental Budget Requests for Fiscal Year 2008-2009:

	Act 213/SLH 2007 FY 09 Appropriation	Budget Request FY 09	Executive Supplemental Budget FY 09
(Pos. Count)	224.00	0.00	224.00
Personal Services	11,450,462	0	11,450,462
Other Current Expenses	40,997,125	0	40,997,125
Equipment	453,451	0	453,451
Motor Vehicles	0	0	0
Total Requirements	52,901,038	0	52,901,038
(Pos. Count)	1.00	0.00	1.00
General Funds	5,039,240	0	5,039,240
(Pos. Count)	0.00	0.00	0.00
Special Funds	0	0	0
(Pos. Count)	200.00	0.00	200.00
Federal Funds	43,869,475	0	43,869,475
(Pos. Count)	23.00	0.00	23.00
Revolving Funds	3,992,323	0	3,992,323

(above figures are budgeted only and have not been substantively revised for several years).

Provide the total position counts and funds requested.

HPHA has 374 position counts, of which 300 are filled. New position counts are not needed. Funds for current positions are needed because Federal operating subsidies are insufficient and State operating subsidies historically have not been provided.

a. Workload or program request:

None

- b. For all position count reductions, please specify whether the positions were filled or vacant.

None

6. Program Restrictions

None

7. Capital Improvement Program (CIP) Requests for Supplemental Year 2008-2009: CIP data for all projects within the agency being heard shall be combined into a single appendix in the department's testimony (if no request is being made, please indicate "none").

1. Lump Sum CIP

- a. Project title and description.

Lump Sum CIP – Non-Routine Repair and Maintenance, Improvements and Renovations, Statewide

- b. Financial requirements by project phase and means of financing.

<u>PHASE</u>	<u>MOF</u>	<u>FY 2008</u>	<u>FY 2009</u>
Design	C	2,000,000	2,000,000
Construction	C	18,000,000	18,000,000
Total	C	20,000,000	20,000,000

- c. Explanation and scope of project.

The HPHA is repairing or renovating various low-income and elderly State and Federal Projects in HPHA's inventory. Some examples of work being performed include re-roofing, repainting, asbestos abatement, repairing solar water heating system, and repairing interior plumbing.

- d. Justification for the project.

The majority of the HPHA's buildings were old and obsolete and have building code issues, requiring extraordinary maintenance and repairs. Some buildings have lead-based paint and asbestos

hazards which may be problematic for the health and safety of the families residing in the public housing units.

- e. For all lump sum requests, please provide a specific breakout detailing specific projects for all planned expenditures.

See Attachment 1

- f. Senate and House District(s) for the project.

House: District statewide Senate: District statewide

2. Elevator Improvements

- a. Project title and description.

Elevator Improvements, Statewide

- b. Financial requirements by project phase and means of financing.

<u>PHASE</u>	<u>MOF</u>	<u>FY 2008</u>	<u>FY 2009</u>
Design	C	750,000	410,000
Construction	C	4,250,000	6,000,000
Total	C	5,000,000	6,410,000

- c. Explanation and scope of project.

The HPHA's elevators average age is 29 years. Given the age of the elevators and the condition, all the HPHA's elevators will be either modernized or renovated to meet current ADA standards.

- d. Justification for the project.

The majority of the HPHA elevators are located in elderly high rise buildings. With an average age of 29 years, the HPHA elevators are currently experiencing reliability problems, resulting in the HPHA tenants without reliable elevator service. Therefore, the HPHA intends to modernize or renovate all its elevators.

- e. For all lump sum requests, please provide a specific breakout detailing specific projects for all planned expenditures.

See Attachment 1

f. Senate and House District(s) for the project.

House: Districts 26, 29, 35, 39 Senate: Districts 11, 14, 18, 22

8. Proposed Lapses of CIP Projects:

None

**SENATE COMMITTEE ON WAYS AND MEANS
BUDGET REQUESTS FOR SUPPLEMENTAL BUDGET 2009
JANUARY 17, 2008**

**LILLIAN B. KOLLER, DIRECTOR
DEPARTMENT OF HUMAN SERVICES**

**Hawaii Public Housing Authority
Temporary Housing and Other Services to the Homeless**

Program Structure Number: 06 02 02 15

Program I.D. and Title: HMS 224 – Homeless Services

Page References in the Executive Budget Supplemental:

Volume II; Pages 500-501

1. Introduction:

The Homeless Services program is requesting additional operating funds of \$4.3 million to expand services to the homeless, and \$20 million for a CIP project to replace the Next Step Homeless Shelter in Kakaako with a permanent facility.

a. Summary of program objectives.

The objective of the State Homeless Programs is to comprehensively address the needs of the homeless in Hawaii and to provide the opportunity for homeless people to help themselves achieve improved living situations.

b. Description of program objectives.

The State Homeless Programs, directed by the Hawaii Public Housing Authority (HPHA), currently consists of three basic components: Development and management of emergency and transitional shelter facilities; provision of shelter and social services; and homeless intervention for the unsheltered homeless and the homeless-at-risk.

c. Explanation of how program intends to meet its objectives in the upcoming supplemental year.

The success of Hawaii's economy in recent years has paradoxically resulted in a severe increase in the number of homeless in Hawaii, as evidenced by the surging populations that inhabit our beaches and public areas and the ever increasing presence of homeless persons in suburban area parks, shopping centers, and road sides. Hawaii's people working at minimum wage jobs are least able to compete when property values rise, followed by increasing rents and the evolution of previously affordable rentals to houses placed on the market for sale.

The Homeless Management Information System puts the cumulative number of homeless on a single day in January 2007 at 11,514 persons, the highest number ever reached in Hawaii. In the course of FY 2007, homeless outreach, shelter and emergency grant agencies served more than 18,000 homeless persons, which illustrates the fluid nature of homelessness for some.

For the past 10 years, all of the State's homeless shelters were at capacity with waiting lists of those needing shelter. The Governor's response to the severely elevated plight of the homeless and the Legislative support with resources have resulted in eight new shelter developments in the past two years to meet the needs of the homeless and five more in various stages of development. Shelters completed and opened in the last two years include:

Kauai – Ka Uapo transitional shelter

Kauai – Mana 'Olana emergency-transitional shelter

Maui – Ho'olanani emergency shelter

Hawaii – Wilder/Kuleana Houses

Oahu – Onelauena emergency shelter (Kalaeloa)

Oahu – Pai'olu Kaiaulu emergency-transitional shelter (Waianae)

Oahu – Next Step emergency shelter (downtown Honolulu)

Oahu – Lighthouse Outreach emergency shelter (Waipahu)

Shelters under development include:

Oahu – Building 36 (Kalaeloa)

Oahu – Villages of Maili (Waianae)

Oahu – Seawinds (Waianae)

Oahu – Kahikolu (Waianae)

Hawaii – Koloko Project (Kona)

The State Homeless Programs will continue the effort to contract with private, nonprofit providers to manage and operate current and new homeless facilities which provide a safe place for families to repair their lives, address the issues that caused them to become homeless, and become empowered to achieve long term, permanent housing. The increased funding requested in the Supplemental Budget for fiscal year 2009 is to accommodate the new shelter facilities that will become operational and to make up for the short fall in funding for the current fiscal year.

2. Program Performance Results:

a. Discuss the performance results achieved by each program in FY 2007.

In FY 2007, more than 18,000 homeless persons received services through 25 State funded providers of shelter, outreach, and emergency grant programs. The Outreach Program served 10,986 unsheltered homeless persons, providing emergency medical intervention, food, clean clothes, bus passes, assistance securing a State ID, and case management to enable a move to a safer living situation. Outreach workers provided 125,326 encounters to the unsheltered in their efforts to transition the homeless to shelter accommodations.

Emergency and transitional shelters provided safe housing and case management for 7,142 persons, of whom 2,098 transitioned to permanent housing within the fiscal year. Nearly 50% of the homeless served by the State Shelter Stipend Program are children and youth under the age of 24.

The State Homeless Grant Program targets homeless prevention by providing one-time financial assistance to prevent eviction. The program helped 781 persons avoid becoming homeless.

- b. Explain how these results relate to the program's objectives and department's mission.

The Department of Human Services provides a safety net for Hawaii's families who are encountering distress in coping with the demands of life and family. The homeless are the most severely distressed and need immediate intervention for health and safety as well as to forestall long-term physical and psychological impacts, much like post traumatic stress. Homelessness exacerbates physical and mental health, strains family ties, and saps the economy by debilitating a huge potential work force. It also severely interferes with the emotional and educational development of our children.

The objective of long term stability in permanent housing by enabling homeless persons to make better life skill choices, strengthening the family unit, and increasing employability are important components of the Department of Human Services objectives.

- c. Explain how the effectiveness of the program is measured (i.e.: outcomes, measures of effectiveness, benchmarks, etc.) and discuss the performance results achieved during the past two years.

The program's effectiveness is ultimately measured by the successful transition of homeless clients into permanent housing for the long term. The provider agencies are required to track exiting clients for six months in order to be sure that homeless clients not only transition to permanent housing but also retain that housing.

In FY 2006, 1,843 homeless persons successfully transitioned from the shelters to permanent housing. In FY 2007, 2,100 persons exited the shelters to permanent housing.

Another measure of effectiveness is the number of program participants who secure employment or enter job training. This measure supports the efforts of welfare reform and the "back-to-work" emphasis which is a key to economic self sufficiency. This measure has been integrated into the State Homeless Management Information System and will be producing future data on increases in employment level at exit from the shelters in contrast to employment levels at entry.

- d. Discuss actions taken by each program to improve its performance results.

The provider agencies have been under funded in the past due to budget constraints. Lack of resources restricts the amount of services that they can make available to homeless clients who have so many needs that have been exacerbated by their homeless situation. The Governor and the Legislature have done much to alleviate the lack of the resources enabling the State Homeless Programs to increase the stipend rates to providers, thereby increasing the services available to more quickly enable families to attain job training, GED proficiency, intensive counseling, and increased employability.

The Homeless Programs Branch (HPB) is constantly refining its programs with input from provider agencies solicited regularly. Forms and data accumulation have been revised to simplify reporting procedures and lessen the incidence of errors. The Homeless Programs Branch (HPB) also holds training sessions to help provider agencies increase efficiency in operations and effectiveness in providing needed services to homeless clients. Also, the HPB staff do site visits to help provider agencies improve their record-keeping, service delivery, and reporting.

- e. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

No modifications have been recommended at this time.

3. **Problems and Issues:**

- a. Discussion of problems and issues encountered, if any.

Lack of affordable housing continues to be a problem. Homeless families are generally on the beginning levels of the employment ladder. They are not able to find affordable housing that can ensure their long term economic stability in Hawaii's current housing market. Additionally, the elderly and disabled have little prospects beyond their current limited income, which means that they will be living on the edge of homelessness, unless they can get into units affordable to the very low income person.

- b. Program change recommendations to remedy problems.

The State needs to accelerate the production of multiple tiers of affordable housing – affordability pegged at 30%, 50%, 80% etc. of median income. Forward momentum must be part of the psychology. Families that are able to progress beyond the income ceiling for a particular unit should move on to the next level to provide opportunity for other families in need to get into housing affordable to their income level.

- c. Identify any program issues or problems that have affected or will affect the implementation of the program, and the corrective measures or remedies established or planned.

Twenty three homeless providers have been operating at a static capacity over the past 10 years. With the increase in homeless shelters over the last two years, doubling the bed capacity, the non-profit Boards had a difficult time rising to the task of quickly increasing their program capacity. Two new providers stepped up to fill part of the void, and the current providers have since taken dramatic steps to increase their personnel and operations to become more flexible in taking on new shelter opportunities. The reluctance to change organizations that were high performing at a certain capacity was a mindset that required changing. We are indebted to the flexibility of agencies that have so much heart for the homeless.

4. Expenditures for Fiscal Year 2007-2008

	Appropriation FY 08	Collective Bargaining	Transfers In/Out	Restrictions	Available Resources	Estimated Expenditures
(Pos. Count)	5.00				5.00	5.00
Personnel Services	470,501	16,041			486,542	486,542
Other Current Expenses	12,175,215				12,175,215	12,175,215
Equipment	0				0	0
Motor Vehicles	0				0	0
Total Requirements	12,645,716	16,041	0	0	12,661,757	12,661,757
(Pos. Count)	5.00				5.00	5.00
General Fund	11,276,608	16,041			11,292,649	11,292,649
(Pos. Count)	0.00				0.00	0.00
Special Fund	0				0	0
(Pos. Count)	0.00				0.00	0.00
Federal Fund	1,369,108	0			1,369,108	1,369,108
(Pos. Count)	0.00				0.00	0.00
Other Funds	0				0	0

- a. Explain all transfers within the Program I.D. and the impact on the program.

N/A

- b. Explain all transfers between Program I.D.s and the impact on the program.

N/A

- c. Explain any restrictions and the impact on the program.

N/A

5. Supplemental Budget Requests for Fiscal Year 2008-2009:

	Act 213/SLH 2007 FY 09 Appropriation	Budget Request FY 09	Executive Supplemental Budget FY 09
(Pos. Count)	5.00	0.00	5.00
Personal Services	470,591	0	470,591
Other Current Expenses	11,910,215	4,300,000	16,210,215
Equipment	0	0	0
Motor Vehicles	0	0	0
Total Requirements	12,380,806	4,300,000	16,680,806
(Pos. Count)	5.00	0.00	5.00
General Funds	11,011,698	4,300,000	15,311,698
(Pos. Count)	0.00	0.00	0.00
Special Funds	0	0	0
(Pos. Count)	0.00	0.00	0.00
Federal Funds	1,369,108	0	1,369,108
(Pos. Count)	0.00	0.00	0.00
Other Funds	0	0	0

a. Workload or program request:

- i. A description of the request, the reasons for the request, and the desired outcomes or the objectives to be accomplished by the proposed program.

An increase of \$4.3 million is being requested under "other current expenses" to fund a shortfall in the Homeless Programs current budget (shortfall currently being accommodated in FY 2008 by a separate appropriation in Act 222, SLH 07) and for operations of the new shelters that are being developed and will come on line in FY 2009. The new shelter facilities will add capacity to serve 792 – 800 additional homeless persons in emergency - transitional units. All will be given a safe place to sleep and case management to enable them to improve their living situations with the goal of transitioning to permanent housing in economic stability.

- ii. A listing/description of the positions requested, and funding requirements by cost category and source of funding.

N/A

FY 09

<u>Cost Element</u>	<u>Amount</u>	<u>MOF</u>
Other Current Expenses	\$4,300,000	A

- b. For all position count reductions, please specify whether the positions were filled or vacant.

N/A

6. Program Restrictions

None

7. Capital Improvement Program (CIP) Requests for Supplemental Year 2008-2009:

- a. Project title and description.

Emergency/transitional shelter replacement for Next Step Shelter which has a limited time in Kakaako. Between 250 to 300 homeless persons reside at Next Step, in spite of the fact that 489 persons have transitioned out to a variety of destinations including: Transitional housing, permanent housing, substance abuse treatment, and unknown. Those who transition out are quickly replaced by new homeless applicants which demonstrates the need for a replacement facility.

- b. Financial requirements by project phase and means of financing.

\$20 million is being requested in CIP funds for the Next Step Replacement project. The costs include the following:

- \$200,000 for planning
- \$15,000,000 for property acquisition
- \$300,000 for design
- \$4,000,000 for construction
- \$500,000 for equipment

c. Explanation and scope of project.

The \$20 million request is to cover the purchase of property in urban Honolulu and the renovation of the property to accommodate the need for another shelter in the urban core to mitigate the needs of the homeless. About fifty properties in urban Honolulu have been investigated for the potential emergency-transitional shelter, and several prospective sites are on the short list for additional research and discussion.

d. Justification for the project.

The Next Step Shelter was a temporary facility to respond to the emergency need of homeless persons in downtown Honolulu, especially the 200+ displaced by the City's night time closing of Ala Moana Beach Park. The Shelter is on a month-to-month extension, but must eventually relocate to make room for demolition of the warehouse for future waterfront development. However, the demand for shelter space has not abated, in spite of the transition of 489 people since the Shelter opened. To date, 739 people have received shelter services at Next Step which first opened on May 1, 2006.

e. For all lump sum requests, please provide a specific breakout detailing specific projects for all planned expenditures.

This request is for one project site only.

f. Senate and House district(s) for the project.

Senate District 12/13

House District 28/29

8. Proposed Lapses of CIP Projects:

None

**SENATE COMMITTEE ON WAYS AND MEANS
BUDGET REQUESTS FOR SUPPLEMENTAL BUDGET 2009
JANUARY 17, 2008**

**LILLIAN B. KOLLER, DIRECTOR
DEPARTMENT OF HUMAN SERVICES**

**Hawaii Public Housing Authority
Teacher Housing Program**

Program Structure Number: 06 02 02 03

Program I.D. and Title: HMS 807 – Teacher Housing

Page References in the Executive Budget Supplemental:

Volume II; Pages 498-499

1. Introduction:

The Teacher Housing program maintains cottages for teachers to live in rural areas where rental housing is scarce. **The Supplemental Budget requests the transfer of this program to the Department of Education, in compliance with Act 204/SLH 2005.**

a. Summary of program objectives.

To facilitate the operations of lower education programs by providing safe and decent housing accommodations to school-level certified personnel where and if no other adequate private or leasing arrangements for housing are available within reasonable commuting distance from the assigned schools.

b. Description of program objectives.

Present your summary of the objectives and activities as discussed in the Multi-Year program and Financial Plan.

The Program is responsible for (1) processing the Department of Education (DOE) approved applicants; managing the cottages (including rent collection, enforcement of rules, etc.); and maintaining the units in a safe and decent condition.

- c. Explanation of how program intends to meet its objectives in the upcoming supplemental year.

The Hawaii Public Housing Authority (HPHA) intends to meet its objectives by continuing to provide housing units for teachers in rural areas of the Neighbor Islands until the program is transferred to the DOE in 2008.

2. Program Performance Results:

- a. Discuss the performance results achieved by each Program in FY 06 and FY 07.

In FY 2005-2006, 75 teachers were housed by the program.

In FY 2006-2007, 65 teachers on Lanai, Molokai, Maui and Hawaii are being housed to date.

- b. Explain how these results relate to the program's objectives and department's mission.

The performance results met the program objectives of facilitating the operations of lower education programs by providing safe and decent housing accommodations to school-level certified personnel.

- c. Explain how the effectiveness of the program is measured (i.e.: outcomes, measures of effectiveness, benchmarks, etc.) and discuss the performance results achieved during the past two years.

The effectiveness of the program is measured by the number of teachers assisted with safe and decent housing in rural areas.

- d. Discuss actions taken by each program to improve its performance results.

The 2005 Legislature approved the transfer of the program to the Department of Education in 2008.

- e. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

Not applicable.

3. Problems and Issues:

- a. Discussion of problems and issues encountered, if any.
The agency is in the process of planning the retrofitting of units to comply with ADA requirements and has determined which cottages utilize cesspools that must be converted pursuant to Environmental Protection Agency requirements.
- b. Program change recommendations to remedy problems.
The HPHA will continue its efforts to ensure that units fully comply with these Federal requirements.
- c. Identify any program issues or problems that have affected or will affect the implementation of the program, and the corrective measures or remedies established or planned.
Not applicable.

4. Expenditures for Fiscal Year 2007-2008:

	Appropriation FY 08	Collective Bargaining	Transfers In/Out	Restrictions	Available Resources	Estimated Expenditures
(Pos. Count)	0.00				0.00	0.00
Personnel Services	21,829	0			21,829	21,829
Other Current Expenses	300,796				300,796	300,796
Equipment	0				0	0
Motor Vehicles	0				0	0
Total Requirements	322,625	0	0	0	322,625	322,625
(Pos. Count) General Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Special Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Federal Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Revolving Funds	0.00 322,625	0			0.00 322,625	0.00 322,625

- a. Explain all transfers within the Program I.D. and the impact on the program.
None.
- b. Explain all transfers between Program I.D.s and the impact on the program.
None.
- c. Explain any restrictions and the impact on the program.
Not applicable.

5. Supplemental Budget Requests for Fiscal Year 2008-2009:

	Act 213/SLH 2007 FY 09 Appropriation	Budget Request FY 09	Executive Supplemental Budget FY 09
(Pos. Count)	0.00	0.00	0.00
Personal Services	21,829	(21,829)	0
Other Current Expenses	300,796	(300,796)	0
Equipment	0	0	0
Motor Vehicles	0	0	0
Total Requirements	322,625	(322,625)	0
(Pos. Count)	0.00	0.00	0.00
General Funds	0	0	0
(Pos. Count)	0.00	0.00	0.00
Special Funds	0	0	0
(Pos. Count)	0.00	0.00	0.00
Federal Funds	0	0	0
(Pos. Count)	0.00	0.00	0.00
Revolving Funds	322,625	(322,625)	0

- a. Workload or program request:

Transfer all program resources to the Department of Education in compliance with Act 204/2005.

	<u>FY 09</u>	
<u>Cost Element</u>	<u>Amount</u>	<u>MOF</u>
Personal Services	(21,829)	W
Other Current Expenses	(300,796)	W

- b. For all position count reductions, please specify whether the positions were filled or vacant.

N/A

6. Program Restrictions

None

- 7. Capital Improvement Program (CIP) Requests for Supplemental Year 2007-2008: CIP data for all projects within the agency being heard shall be combined into a single appendix in the department's testimony (if no request is being made, please indicate "none").**

None

8. Proposed Lapses of CIP Projects:

None

**SENATE COMMITTEE ON WAYS AND MEANS
BUDGET REQUESTS FOR SUPPLEMENTAL BUDGET 2009
JANUARY 17, 2008**

**LILLIAN B. KOLLER, DIRECTOR
DEPARTMENT OF HUMAN SERVICES**

**Hawaii Public Housing Authority
HPHA Administration**

Program Structure Number: 06 02 02 06

Program I.D. and Title: HMS 229 – HPHA Administration

Page References in the Executive Supplemental Budget:

N/A

1. Introduction:

HMS 229, the Hawaii Public Housing Authority Administration, provides overall administration of the Hawaii Public Housing Authority (HPHA). **There are no Supplemental Budget requests for HMS 229.**

a. Summary of Program Objectives.

The objective of the HPHA Administration is to create an effective and efficient housing program by formulating policies, directing operations and personnel, and providing administrative and support services.

b. Description of Program Objectives.

HPHA Administration program objectives are accomplished through the development of goals, plans, and priorities with the HPHA Board of Directors, the support and monitoring of operations of programs, reporting to the Legislature, and coordinated service efforts with housing tenants and the community.

HPHA Administration activities consist of functions carried out by various offices and branches which provide direct supportive services to the other program areas within the HPHA. Please see organizational and staffing

charts attached for information on HPHA Administration structure, including position counts by individual offices and branches.

- c. Explain how your program intends to meet its objectives in the upcoming supplemental year.

HPHA intends to meet its program objectives by providing administrative oversight and support services, with an emphasis during the current fiscal year on the following:

- Fixing the accounting system so regular and immediate monitoring of finances can be done;
- Increasing the reliability of data collection and retrieval; and
- Developing performance standards and conducting honest performance evaluations.

2. Program Performance Results:

- a. Discuss the performance results achieved by each program in FY 07.

During FY 07 and FY 08, HPHA administration worked on planning, Legislative, fiscal, and management initiatives and supported all HPHA branches and offices.

During FY 07, HPHA also updated and submitted its Public Housing Agency five-year and annual plan to the U.S. Department of Housing and Urban Development (HUD) as required. Approval of these plans allows the HPHA to receive Federal funding for public housing projects.

During FY 08, HPHA Administration provided a high level of support to the Property Management & Maintenance Services Branch, which oversees the management of Federal and State public housing projects. With increased supporting services, this branch has set specific goals and measures of effectiveness to fix and fill vacant public housing units, as well as numerous other objectives. Please see HMS 220 for specific goals and measures.

- b. Explain how these results relate to the program's objectives and department's mission.

The performance results stated above have direct correlation to the HPHA's responsibility to fairly and efficiently help provide Hawaii residents with affordable housing and shelter. HPHA acknowledges that it needs to make substantial improvements in its delivery of key services to meet HUD performance standards, increase the income of programs, and decrease expenses.

- c. Explain how the effectiveness of the program is measured (i.e.: outcomes, measures of effectiveness, benchmarks, etc.) and discuss the performance results achieved during the past two years.

The effectiveness of HPHA administration is measured by the extent to which programs operate effectively and efficiently. Significant work is being taken to make substantial improvements to the management and repair and maintenance of public housing projects. Please see HMS 220 2.a for specific measures of effectiveness used to address public housing management issues and HMS 225 2.a for specific measures for the revitalization of public housing facilities.

- d. Discuss actions taken by each program to improve its performance results.

During FY07 and FY08 HPHA Administration sought to fill key administrative positions to address performance issues. Hiring managerial level accounting staff was a focus during this time period given the need to address critical fiscal management issues, which had been neglected in the absence of requisite staff.

Also, during FY07 the HPHA worked with HUD to develop an Improvement Plan to address public housing performance targets and strategies. The program performance outcomes for 7/1/07-12/31/07 show some improvement over the performance outcomes for the previous year

from 7/1/06-6/30/07. Please see HMS 220 – Rental Housing Services, a. for specific performance results for public housing.

- e. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

Public housing performance results are based on HUD requirements and standards. HPHA administration uses HUD measures to determine if modifications are needed to the supporting services it provides to applicable HPHA offices and branches.

3. Problems and Issues:

- a. Discussion of problems and issues encountered, if any.
 - 1. Lack of financial reports. Since the bifurcation of HCDCH on 7/1/06, HPHA was unsuccessful in hiring any managerial level accounting staff until June 2007. HPHA has not been able to put together a general ledger for 18 months. This severely impacts the management of operations.
 - 2. Inadvertent lapsing of funds. Because of the lack of coordination between accounting staff and construction staff members, \$1.6 million in State funds were inadvertently lapsed as of 6/30/07. In order to make up budget shortfalls, B&F loaned HPHA \$1.6 million for FY 2007.
 - 3. Lack of accurate budgeting. The budget details submitted to B&F and the Legislature have not been changed for several years. Therefore, they should be considered ceilings at best, and do not accurately portray planned or actual expenditures. HPHA needs to be able to hire a budget analyst, which it has not had for at least 18 months.
 - 4. New HUD management structure: HUD will require management of assets with a decentralized structure as of 7/1/08. HPHA is attempting

to comply with this mandate, and believes it will improve efficiency and effectiveness.

5. Inconsistent level of funding from HUD: For several years now, HUD has funded less than 100 percent of operating subsidies to public housing authorities nationwide. For FFY 2007 the funding percentage was 83 percent of what HUD projected as necessary. For FFY 2008 HUD estimates the funding percentage will be 84 percent of what HUD projects as necessary. This reduced amount equals approximately \$3-4 million dollars per year short for HPHA.
 6. Unfunded mandates by HUD: HUD has increased responsibilities through such mandates as Pet Policy and Community Service Requirement which can be helpful, but also require more work for existing staff.
 7. Aging inventory needs more capital repairs. As the average age of properties in this program is 30+ years old, substantial funds are required for extraordinary repairs or replacement of items such as elevators, electrical, plumbing, roofs, site infrastructure, and abatement of hazardous material, renovation of unit interiors to preserve and maximize their useful life, and for compliance with the Americans with Disabilities Act (ADA). Federal funds of \$12 million per year are insufficient.
- b. Program change recommendations to remedy problems.
1. HPHA needs additional operating resources to keep operating.
 2. HPHA needs to ask more of its residents, staff, and the community to become part of the solution. Taxpayers and government cannot do it alone.

3. HPHA is seeking to sell its non-public housing inventory (222 units) to nonprofits who will continue providing the units as affordable units, with HPHA owning the land in perpetuity. Proceeds will be used to reduce operating deficits or put into capital repairs.
 4. HPHA intends to explore redevelopment of public housing to include affordable and market units, as other housing authorities countrywide have done, while at least maintaining the current number of public housing units.
- c. Identify any program issues or problems that have affected or will affect the implementation of the program, and the corrective measures or remedies established or planned.

See answers to 3.A and 3.B above.

4. Expenditures for Fiscal Year 2007-2008:

	Appropriation FY 08	Collective Bargaining	Transfers In/Out	Restrictions	Available Resources	Estimated Expenditures
(Pos. Count)	40.00				40.00	40.00
Personnel Services	3,282,476	109,907			3,392,383	3,392,383
Other Current Expenses	9,133,665				9,133,665	9,133,665
Equipment	0				0	0
Motor Vehicles	0				0	0
Total Requirements	12,416,141	109,907	0	0	12,526,048	12,526,048
(Pos. Count) General Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Special Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Federal Fund	28.00 10,870,778	82,017			28.00 10,952,795	28.00 10,952,795
(Pos. Count) Revolving Funds	12.00 1,545,363	27,890			12.00 1,573,253	12.00 1,573,253

a. Explain all transfers within the program I.D. and the impact on the Program.

None

b. Explain all transfers between program I.D.'s and the impact on the program.

None.

c. Explain all restrictions and the impacts on the program.

None.

5. Supplemental Budget Requests for Fiscal Year 2008-2009:

	Act 213/SLH 2007 FY 09 Appropriation	Budget Request FY 09	Executive Supplemental Budget FY 09
(Pos. Count)	40.00	0.00	40.00
Personal Services	3,282,478	0	3,282,478
Other Current Expenses	9,133,665	0	9,133,665
Equipment	0	0	0
Motor Vehicles	0	0	0
Total Requirements	12,416,143	0	12,416,143
(Pos. Count)	0.00	0.00	0.00
General Funds	0	0	0
(Pos. Count)	0.00	0.00	0.00
Special Funds	0	0	0
(Pos. Count)	28.00	0.00	28.00
Federal Funds	10,870,780	0	10,870,780
(Pos. Count)	12.00	0.00	12.00
Revolving Funds	1,545,363	0	1,545,363

a. Workload or Program Request:

N/A

b. For all position count reductions, please specify whether the positions were filled or vacant.

N/A

6. Restrictions/Reductions

None

7. Capital Improvement Program (CIP) Requests for Fiscal Year 2008-2009:

None

8. Proposed Lapses of CIP projects:

None

ACKNOWLEDGED:

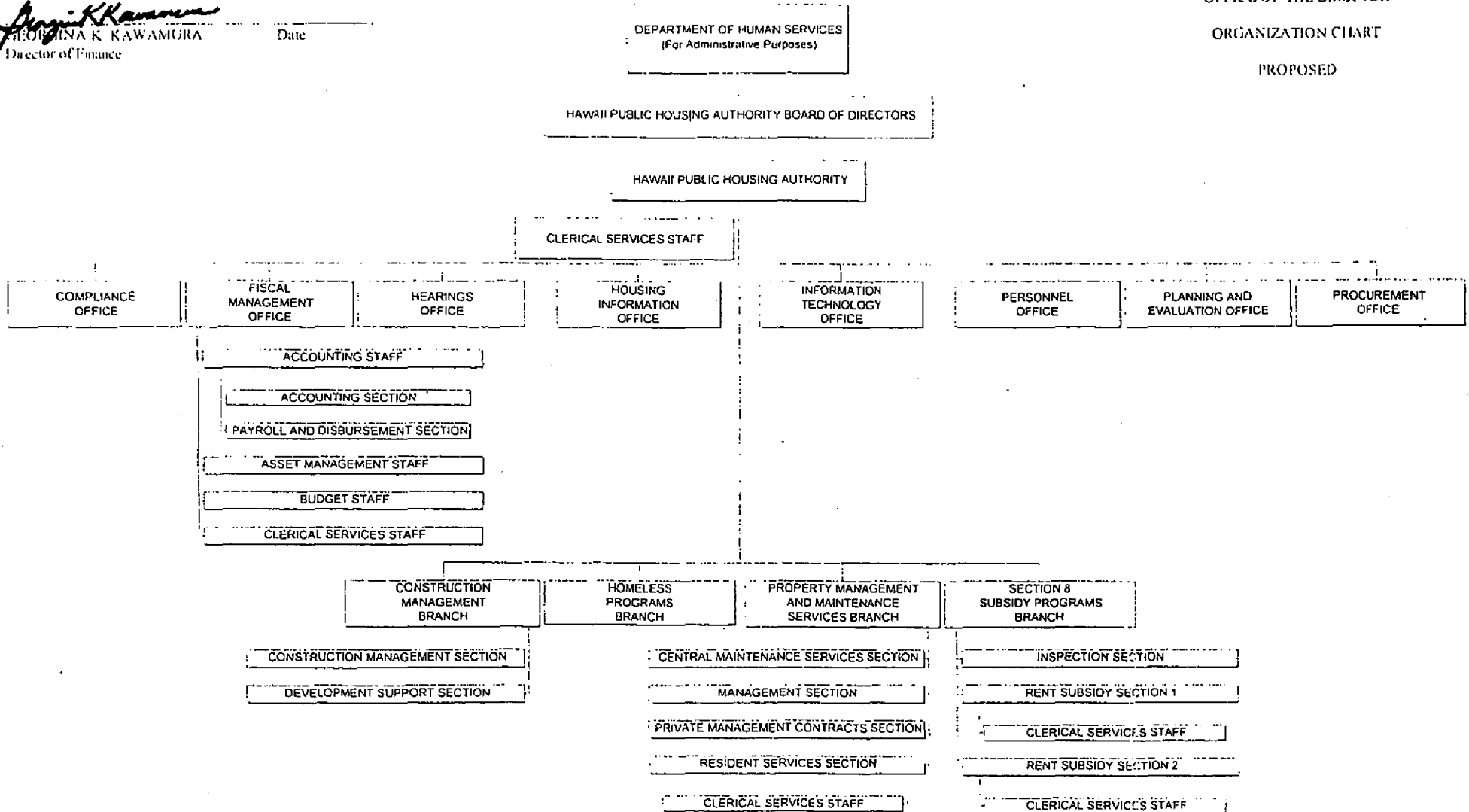
Angela Kawamura
ANGELINA K. KAWAMURA
Director of Finance

Date _____

DEPARTMENT OF HUMAN SERVICES
HAWAII PUBLIC HOUSING AUTHORITY
OFFICE OF THE DIRECTOR

ORGANIZATION CHART

PROPOSED



ACKNOWLEDGED:

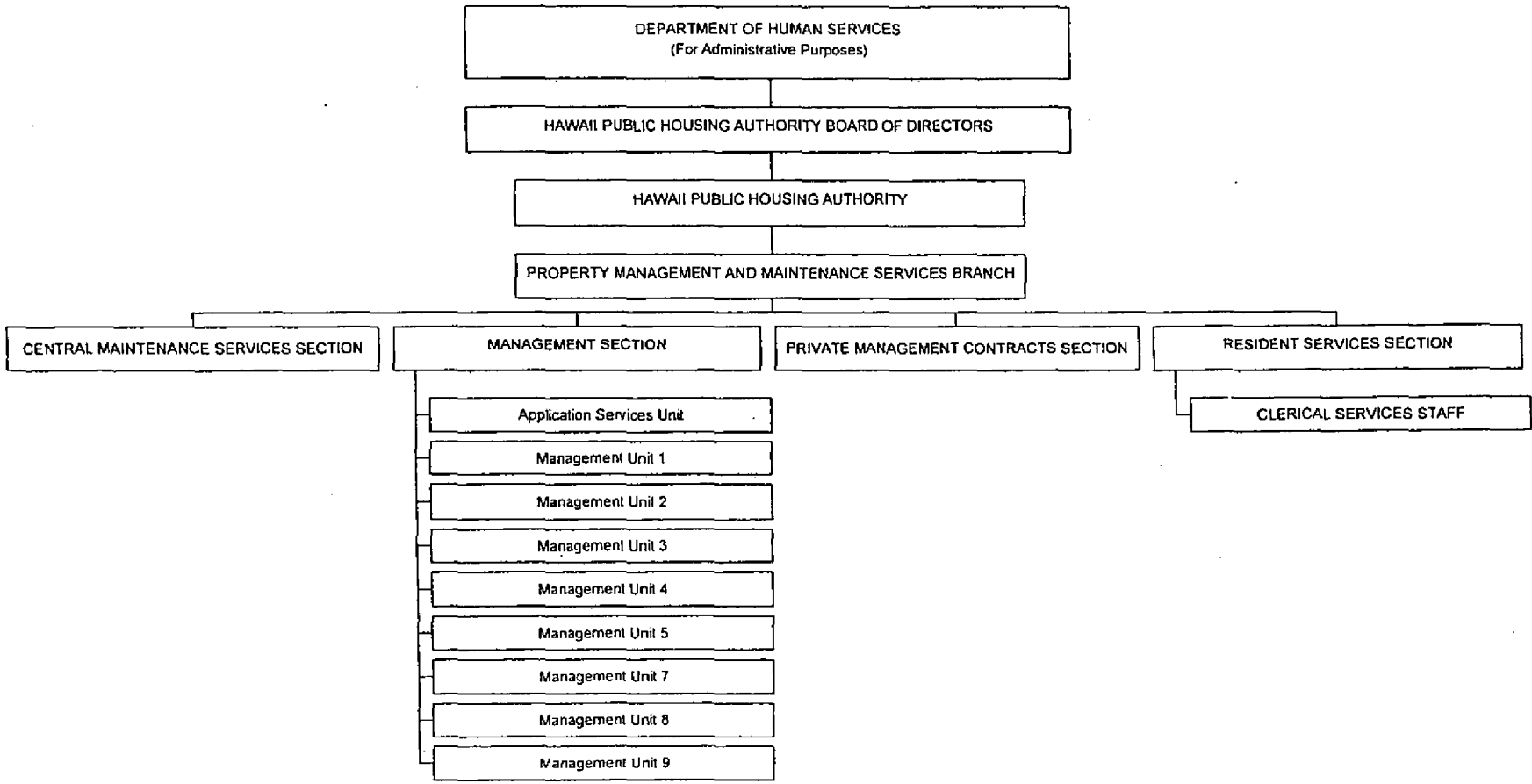
Georgina K. Kawamura
GEORGINA K. KAWAMURA
Director of Finance

Date

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
HAWAII PUBLIC HOUSING AUTHORITY
PROPERTY MANAGEMENT AND
MAINTENANCE SERVICES BRANCH

ORGANIZATION CHART

PROPOSED



**DEPARTMENT OF HUMAN SERVICES
HAWAII PUBLIC HOUSING AUTHORITY (HPHA)
STAFFING REPORT
As of January 7, 2008**

Branch	Section	Total Full Time Positions			% Vacant			Active Recruitment	
		Civil Svc	Exempt	Total	Occupied	Vacant	Vacant	Yes	No
Office of the Executive Director		5	3	8	6	2	25.00%	2	0
		5	3	8	6	2	25.00%	2	0
Planning and Evaluation Office		1	2	3	1	2	66.67%	0	2
		1	2	3	1	2	66.67%	0	2
Compliance Office		2	2	4	4	0	0.00%	0	0
		2	2	4	4	0	0.00%	0	0
Housing Information Office		0	2	2	2	0	0.00%	0	0
		0	2	2	2	0	0.00%	0	0
Hearings Office		1	2	3	3	0	0.00%	0	0
		1	2	3	3	0	0.00%	0	0
Fiscal Management Office	FM Office	4	0	4	2	2	50.00%	2	0
	Acctg Sec	11	0	11	8	3	27.27%	1	2
	Pay & Disb	4	0	4	3	1	25.00%	0	1
	Budget	1	1	2	1	1	50.00%	1	0
	Asset Mgt	1	0	1	0	1	100.00%	0	1
		21	1	22	14	8	36.36%	2	6
Information Technology		1	5	6	4	2	33.33%	2	0
		1	5	6	4	2	33.33%	2	0
Personnel Office		4	1	5	4	1	20.00%	0	1
		4	1	5	4	1	20.00%	0	1
Procurement Office		6	3	9	6	3	33.33%	1	2
		6	3	9	6	3	33.33%	1	2
Construction Mgt. Branch		2	0	2	0	2	100.00%	0	2
	CMS	3	0	3	2	1	33.33%	0	1
	CMS I	2	7	9	6	3	33.33%	2	1
	CMS 2	4	3	7	6	1	14.29%	1	0
	DSS	1	2	3	2	1	33.33%	0	1
		12	12	24	16	8	33.33%	3	5
Homeless Branch	Homeless	1	8	9	8	1	11.11%	1	0
		1	8	9	8	1	11.11%	1	0
Section 8 Branch	Sec 8 Office	2	0	2	2	0	0.00%	0	0
	Insp Unit	1	7	8	6	2	25.00%	1	1
	Rent Sub Sec 1	14	0	14	10	4	28.57%	2	2
	Rent Sub Sec 2	13	0	13	6	7	53.85%	4	3
		30	7	37	24	13	35.14%	7	6

**DEPARTMENT OF HUMAN SERVICES
HAWAII PUBLIC HOUSING AUTHORITY (HPHA)
STAFFING REPORT
As of January 7, 2008**

Branch	Section	Total Full Time Positions			Occupied	Vacant	% Vacant	Active Recruitment	
		Civil Svc	Exempt	Total				Yes	No
Property Management & Maint. Services Branch	PMMSB	3	2	5	2	3	60.00%	0	3
	MGT SEC	2	0	2	1	1	50.00%	1	0
	APP	7	0	7	7	0	0.00%	0	0
	RSS	3	8	11	9	2	18.18%	0	2
	PMCS	2	5	7	5	2	28.57%	0	2
	CMSS	24	0	24	21	3	12.50%	0	3
	OAHU 1	25	0	25	23	2	8.00%	2	0
	OAHU 2	28	0	28	25	3	10.71%	2	1
	OAHU 3	35	0	35	30	5	14.29%	3	2
	OAHU 4	25	0	25	22	3	12.00%	3	0
	OAHU 5	31	0	31	22	9	29.03%	5	4
	HAWAII 7	16	0	16	13	3	18.75%	3	0
	KAUAI 8	10	0	10	9	1	10.00%	1	0
MAUI 9	13	0	13	11	2	15.38%	2	0	
		224	15	239	200	39	16.32%	22	17
TOTAL		308	63	371	292	79	21.29%	40	39

**SENATE COMMITTEE ON WAYS AND MEANS
BUDGET REQUESTS FOR SUPPLEMENTAL BUDGET 2009
JANUARY 17, 2008**

**LILLIAN B. KOLLER, DIRECTOR
DEPARTMENT OF HUMAN SERVICES**

**Hawaii Public Housing Authority
Rental Assistance Services**

Program Structure Number: 06 02 02 01

Program I.D. and Title: HMS 222 – Rental Assistance Services

Page References in the Multi-Year Program and Financial Plan:

N/A

1. Introduction:

HMS 222, Rental Assistance Services, provides Federal and State-funded rent subsidies to enable low- and moderate-income families to rent units in the private marketplace. **There are no Supplemental Budget requests for HMS 222 in FY 09.**

a. Summary of Program Objectives.

To assist low and moderate-income families to obtain safe, decent and affordable rental housing in the private market. This includes seeking additional financial resources to fund rental programs.

b. Description of Program Objectives.

Present your summary of the objectives and activities as discussed in the Multi-Year Program and Financial Plan.

This program administers both the Federal tenant-based Section 8 Program and the State Rent Supplement Program. Under these programs, rental units in the private sector are utilized and rental assistance payments are made directly to participating landlords. The program currently administers \$17,408,280 in Federal Housing Assistance Payments and \$945,876 in State Rental Assistance Payment monies. The

rental assistance monies would be able to assist approximately 2,386 families.

- c. Explain how your program intends to meet its objectives within the upcoming fiscal biennium.

HPHA intends to meet its program objectives by continuing to provide services as stated in II.A. and by proactively seeking private landlords to participate in the program through continued outreach efforts.

2. Program Performance Results:

- a. Discuss the performance results achieved by each program in FY 07 and FY 08.

During FY 2007 HPHA assisted 1,844 households under the Section 8 Housing Choice Voucher program. The Budget Utilization rate was 99.3%, which increased since the preceding year due to the stabilization of the rental market.

For the State Rent Supplement Program, in FY 2007, HPHA assisted an average of 369 households monthly and expended 68.1% of its appropriations.

- b. Explain how these results relate to the program's objectives and department's mission.

The performance results assisted in meeting the program objectives of assisting low and moderate-income families to obtain safe, decent and affordable rental housing in the private market.

- c. Explain how the effectiveness of the program is measured (i.e.: outcomes, measures of effectiveness, benchmarks, etc.) and discuss the performance results achieved during the past two years.

The effectiveness of Federal subsidy programs is measured by the number of households assisted and the extent to which HPHA is able to reach HUD's required lease up rate of 95%. HUD evaluates the program using the Section 8 Management Assessment Program (SEMAP) which

measures the performance of housing agencies administering Section 8 rental voucher and certificate programs in 14 key areas including the 1) proper selection of applicants from the Section 8 waiting list; 2) accurate verification of family income, 3) performance of quality control inspections to ensure housing quality, and 4) expanding housing choice outside areas of poverty or minority concentration. The indicators show whether eligible families are being helped to afford decent rental units at a reasonable subsidy cost as intended by federal housing legislation and appropriation.

The effectiveness of the State Rent Supplement Program is measured by the number of households assisted and the extent to which the expenditure of appropriations is maximized.

- d. Discuss actions taken by each Program to improve its performance results.

HPHA continues to maximize the Federal funding by issuing Housing Choice Vouchers to eligible families that meet the program requirements.

HPHA continues to work with HUD and the counties in an outreach program for existing and new landlords to expand the pool of private rental units for recipients of Section 8 Housing Choice Vouchers. Joint workshops are held at least twice a year. The HPHA has also posted landlord and consumer-oriented information on its website.

The Rent Supplement Program has increased the income limits and the maximum subsidy amount effective 1/1/2008. This increase is expected to increase participation in the program.

- e. Please explain all modifications to your program's performance measures and discuss the rationale for these modifications.

Not applicable.

3. Problems and Issues:

- a. Discussion of problems and issues encountered, if any.

The ability of this program to provide assistance to needy families is directly affected by fiscal constraints and the supply of private rental inventory with reasonable rents.

The State Rent Supplement Program is currently underutilized due to statutory requirements that the subsidy amount be limited to no more than \$160 per month, and that only those earning 50 percent or less of the area median income as determined by the U.S. Department of Housing and Urban Development (HUD) may participate in the program.

Effective 1/1/2008, the income limits and maximum subsidy amounts were increased to overcome this barrier.

- b. Program change recommendations to remedy problems.

HPHA continues to reach out to private landlords and property managers and inform them of the benefits of participating in the program by holding seminars.

- c. Identify any program issues or problems that have affected or will affect the implementation of the program, and the corrective measures or remedies established or planned.

Program changes to the Section 8 program are subject to revisions to the Public Housing Agency Plan, Section 8 Administration, and Hawaii Administrative Rules.

The Section 8 Subsidy Programs Branch has experienced loss of personnel due to retirement. As the Branch attempts to meet Federal and HPHA goals, staffing will become an issue and Federal performance levels must be met.

4. Expenditures for Fiscal Year 2007-2008:

	Appropriation FY 08	Collective Bargaining	Transfers In/Out	Restrictions	Available Resources	Estimated Expenditures
(Pos. Count)	19.00				19.00	19.00
Personnel Services	1,654,550	59,418			1,713,968	1,713,968
Other Current Expenses	25,141,809				25,141,809	25,141,809
Equipment	0				0	0
Motor Vehicles	0				0	0
Total Requirements	26,796,359	59,418	0	0	26,855,777	26,855,777
(Pos. Count) General Fund	4.25 1,232,968				4.25 1,241,947	4.25 1,241,947
(Pos. Count) Special Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Federal Fund	14.75 25,563,391	50,439			14.75 25,613,830	14.75 25,613,830
(Pos. Count) Other Funds	0.00 0				0.00 0	0.00 0

A. Explain all transfers within the program I.D. and the impact on the Program.

None.

B. Explain all transfers between program I.D.'s and the impact on the program.

None.

C. Explain all restrictions and the impacts on the program.

None.

5. Supplemental Budget Requests for Fiscal Year 2008-2009:

	Act 213/SLH 2007 FY 09 Appropriation	Budget Request FY 09	Executive Supplemental Budget FY 09
(Pos. Count)	19.00	0.00	19.00
Personal Services	1,654,610	0	1,654,610
Other Current Expenses	25,141,809	0	25,141,809
Equipment	0	0	0
Motor Vehicles	0	0	0
Total Requirements	26,796,419	0	26,796,419
(Pos. Count)	4.25	0.00	4.25
General Funds	1,233,027	0	1,233,027
(Pos. Count)	0.00	0.00	0.00
Special Funds	0	0	0
(Pos. Count)	14.75	0.00	14.75
Federal Funds	25,563,392	0	25,563,392
(Pos. Count)	0.00	0.00	0.00
Other Funds	0	0	0

a. Workload or Program Request:

None

b. For all position count reductions, please specify whether the positions were filled or vacant.

None

6. Restrictions/Reductions

None

7. Capital Improvement Program (CIP) Requests for Fiscal Year 2008-2009:

None

8. Proposed Lapses of CIP projects:

None

**SENATE COMMITTEE ON WAYS AND MEANS
BUDGET REQUESTS FOR SUPPLEMENTAL BUDGET 2009
JANUARY 17, 2008**

**LILLIAN B. KOLLER, DIRECTOR
DEPARTMENT OF HUMAN SERVICES**

**Hawaii Public Housing Authority
Public Housing Renovations and Capital Improvements**

Program Structure Number: 06 02 02 08

Program I.D. and Title: HMS 225 – Private Housing Development and
Ownership

Page References in the Executive Budget Supplemental:

N/A

1. Introduction:

HMS 225 rehabilitates, reconstructs or revitalizes public housing. **There are no Supplemental Budget requests for this program.**

a. Summary of program objectives.

The program objective is to provide public housing units for low-income and special needs groups.

b. Description of program objectives.

Program activities include spearheading public housing revitalization efforts which involve contract administration of modernization, demolition, replacement, repair and maintenance of public housing projects.

c. Explanation of how program intends to meet its objectives in the upcoming supplemental year.

The Program intends to meet its objectives by continuing to provide services as stated in 2a.

2. Program Performance Results:

a. Discuss the performance results achieved by each program in FY 07.

In FY 07, the Program worked on large capacity cesspool conversion projects at Pahala Elderly, Kealakehe, Noelani, Waimea Teacher's Cottages, Hale Aloha O'Puna, Lokahi, Halaula Teacher's Cottages, Kau Teacher's Cottages, and Kaimalino. The Program is also completing exterior repairs at Noelani I & II, small repair at Makamae, and elevator modernization at Kuhio Park Terrace.

The Program completed modernization work at Kahale Kahaluu and Kalihi Valley Homes Phase 3A. In addition, small repairs were completed at Kalanihuia and Pumehana.

See Schedule A for a list of jobs.

- b. Explain how these results relate to the program's objectives and department's mission.

The performance results met the Program objectives of increasing and preserving affordable housing opportunities for low and moderate-income households and special needs groups primarily by rehabilitating or reconstructing public housing developments.

- c. Explain how the effectiveness of the program is measured (i.e.: outcomes, measures of effectiveness, benchmarks, etc.) and discuss the performance results achieved during the past two years.

Program effectiveness is measured by the number of housing units rehabilitated. In the past two years, the Program has completed modernization at Lanakila Homes Phase IIa and IIb, Waimaha Sunflower Phases I, II and III, Kalihi Valley Homes Phase 2 and 3A, and Kahale Kahaluu. The results of these jobs have provided more than 170 housing units back into HPHA's inventory.

- d. Discuss actions taken by each program to improve its performance results.

The HPHA will continue to seek opportunities to work in partnership with other public sector agencies and private entities to expand, as well as preserve, the State's affordable housing inventory.

- e. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

Not applicable.

3. Problems and Issues:

- a. Discussion of problems and issues encountered, if any.

- 1. The HPHA owns and operates 5,363 conventional low rent Federally assisted public housing units and 864 State-owned public housing units. Of this inventory, approximately 43% of Federal and 18% State projects are 30 plus years old and need substantial repairs and renovation. However, funds for replacement or modernization of Federal projects are limited. Health and safety issues have been identified at most projects, although major repair, maintenance and modernization will be deferred until more funds become available.

- 2. The annual capital funding for Federal projects was reduced in Federal fiscal year 2002, by over \$1 million dollars as a result of changes made by the U.S. Department of Housing and Urban Development (HUD) in the calculation of its allocation formula. This will result in extensions to the schedule of the replacement or modernization of Federal housing projects. Listed below are HUD funds available for each Federal Fiscal Year (FFY).

FFY 2001 - \$15,809,477
FFY 2002 - \$14,841,331
FFY 2003 - \$14,083,810
FFY 2004 - \$14,190,759
FFY 2005 - \$13,019,859
FFY 2006 - \$12,120,831
FFY 2007 - \$12,120,831

- b. Program change recommendations to remedy problems.

The HPHA will seek additional capital funds to rehabilitate and revitalize public housing projects.

- c. Identify any program issues or problems that have affected or will affect the implementation of the program, and the corrective measures or remedies established or planned.

In 2002, a physical needs assessment of Federal public housing properties identified a total capital improvement need for the next 20 years in excess of \$635 million. The HPHA's capital needs far exceed the stream of revenue available for the next 20 years and the HPHA's properties are continuing to age.

4. Expenditures for Fiscal Year 2007-2008:

	Appropriation FY 08	Collective Bargaining	Transfers In/Out	Restrictions	Available Resources	Estimated Expenditures
(Pos. Count)	11.00				11.00	11.00
Personnel Services	1,925,484	61,291			1,986,775	1,986,775
Other Current Expenses	5,145,049				5,145,049	5,145,049
Equipment	0				0	0
Motor Vehicles	0				0	0
Total Requirements	7,070,533	61,291	0	0	7,131,824	7,131,824
(Pos. Count) General Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Special Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Federal Fund	9.00 1,421,513	43,912			9.00 1,465,425	9.00 1,465,425
(Pos. Count) Revolving Funds	2.00 5,649,020	17,379			2.00 5,666,399	2.00 5,666,399

a. Explain all transfers within the Program I.D. and the impact on the program.

None

b. Explain all transfers between Program I.D.s and the impact on the program.

None

c. Explain any restrictions and the impact on the program.

None

5. Supplemental Budget Requests for Fiscal Year 2008-2009:

	Act 213/SLH 2007 FY 09 Appropriation	Budget Request FY 09	Executive Supplemental Budget FY 09
(Pos. Count)	11.00	0.00	11.00
Personal Services	1,925,485	0	1,925,485
Other Current Expenses	5,145,049	0	5,145,049
Equipment	0	0	0
Motor Vehicles	0	0	0
Total Requirements	7,070,534	0	7,070,534
(Pos. Count)	0.00	0.00	0.00
General Funds	0	0	0
(Pos. Count)	0.00	0.00	0.00
Special Funds	0	0	0
(Pos. Count)	9.00	0.00	9.00
Federal Funds	1,421,514	0	1,421,514
(Pos. Count)	2.00	0.00	2.00
Revolving Funds	5,649,020	0	5,649,020

- a. Workload or program request:
None

6. Program Restrictions

None

7. Capital Improvement Program (CIP) Requests for Supplemental Year 2008-2009:

None

8. Proposed Lapses of CIP Projects:

None

**HAWAII PUBLIC HOUSING AUTHORITY
REPAIR and MAINTENANCE AND CAPITAL PROJECTS**

	Budget		Construction	
	Design	Construction	Start	End
2003-2004 Capital Improvement Program (\$2.0M) Large Capacity Cesspool Conversion				
Consultant - Okahara & Associates (part of 2004 CIP)	\$ 300,000.00			
Pahala Elderly		\$ 210,000.00		
Lailani & Kealakehe	\$ -	\$ 1,490,000.00		
SUBTOTALS	\$ 300,000.00	\$ 1,700,000.00		
TOTAL (Design and Construction)		\$ 2,000,000.00		
2004-2005 Capital Improvement Program (\$2.0M) Large Capacity Cesspool Conversion				
Consultant - Okahara & Associates (part of 2003 CIP)	\$ 299,057.00			
Pahala Elderly		\$ 164,662.00		
Lailani & Kealakehe		\$ 1,414,302.17		
Noelani I & II and Waimea Teacher's Cottage	\$ -	\$ 121,035.83		
SUBTOTALS	\$ 299,057.00	\$ 1,700,000.00		
TOTAL (Design and Construction)		\$ 1,999,057.00		
2006-2007 Capital Improvement Program (\$2.0M) Large Capacity Cesspool Conversion				
	Design	Construction		
Consultant - Maui and Kauai	\$ 300,000.00 (5)			2/1/2008
Lokahi, Halaula Teacher Cottage, Ka'u Teacher Cottage (Big Island)		\$ 752,949.00	12/1/2007	10/1/2008
Nani O'Puna & Hale Aloha O'Puna (Big Island)		\$ 388,086.83 (7)	12/1/2007	10/1/2008
Noelani I & II and Waimea Teacher Cottage (Big Island)	\$ -	\$ 558,964.17	10/1/2007	2/1/2008
SUBTOTALS	\$ 300,000.00	\$ 1,700,000.00		
TOTAL (Design and Construction)		\$ 2,000,000.00		
2006-2007 Capital Improvement Program (\$4.9M)				
	Design	Construction		
Hawaii Vertical Transportation (Elev. R&M)	\$ -	\$ 360,966.00	10/1/2006	6/30/2007
Puahala: Site Work, Sidewalks, Retaining Wall	\$ 151,220.00	\$ 1,446,538.00	4/1/2008	10/1/2009
Hale Poi: Fire Alarm, Landscape Sprinklers, Heat Pumps	\$ 173,000.00	\$ 1,500,000.00	4/1/2008	4/1/2009
Elevator Consulting Services	\$ 716,242.00 (6)	\$ -		
SUBTOTALS	\$ 1,040,462.00	\$ 3,307,504.00		
TOTAL (Design and Construction)		\$ 4,347,966.00		
Legend - See Page 2				
2007-2008 Capital Improvement Program Elevators (\$5M)				
	Design	Construction		
Minor Elevator Modernization at Ho'olulu, Kamalu, Halia Hale	\$ 50,000.00	\$ 690,000.00	4/1/2008	4/1/2009
Kalakaua Elevator Modernization	\$ 40,000.00	\$ 660,000.00	4/1/2008	4/1/2009
Kuhio Park Terrace Elevator Modernization	\$ - (6)	\$ 2,400,000.00	2/1/2008	11/1/2008
Kalanihulia - Elevator Modernization	\$ 40,000.00	\$ 520,000.00	4/1/2008	4/1/2009
Elevator Consultant - To be determined	\$ 600,000.00	\$ -		
SUBTOTALS	\$ 730,000.00	\$ 4,270,000.00		
TOTAL (Design and Construction)		\$ 5,000,000.00		
2007-2008 Capital Improvement Program (\$20M)				
	Design	Construction		
Lanakila: Disability Fair Housing Renovations (Big Island)	\$ 300,000.00	\$ 3,000,000.00	4/1/2008	10/1/2009
Makani Kai Hale: Siding & Electrical Work (Maui)	\$ 80,000.00	\$ 750,000.00	2/1/2008	2/1/2009
Kahekili Terrace (Bldg A & B: 82 units): Roof & Solar Repairs (Maui)	\$ 60,000.00	\$ 400,000.00	4/1/2008	10/1/2008
Puuwai Momi: Electrical Distribution System (Halawa)	\$ 170,062.00	\$ 1,000,000.00	8/1/2008	7/1/2009
Kalihi Valley Homes Phase 4 w/ Retaining wall	\$ 300,000.00	\$ 3,000,000.00	4/1/2008	4/1/2009
Hale Hauoli: Roofing and Interior Repairs (Big Island)	\$ 200,000.00	\$ 2,000,000.00	3/1/2008	3/1/2009
Kuhio Park Terrace: Sewer Repair	\$ 150,000.00	\$ 2,000,000.00	4/15/2008	6/1/2009
Ho'olulu/Kamalu: Emergency Call System (Waipahu)	\$ - (1)	\$ 500,000.00	5/1/2008	5/1/2009
Lokahi: Site Work and Bath Renovations (Big Island)	\$ 170,000.00 (2)	\$ -	7/1/2008	4/1/2009
Mayor Wright Homes: Solar Water Heater	\$ 300,000.00 (3)	\$ -	4/1/2008	5/1/2009
Mayor Wright Homes: Kitchen/Bath Repairs	\$ 100,000.00 (4)	\$ -	4/1/2008	5/1/2009
Lai'ola: Fire Alarm System (Wahiawa)	\$ 36,307.20	\$ 300,000.00	3/1/2008	7/1/2008

**HAWAII PUBLIC HOUSING AUTHORITY
REPAIR and MAINTENANCE AND CAPITAL PROJECTS**

	Budget		Construction		
	Design		Construction	Start	End
Kupuna Home Waialua: Sewage Trtmnt Plant (Waialua)	\$ 40,000.00		\$ 120,800.00	4/1/2008	10/1/2008
Cesspool Conversions to Sewer Hook Up	\$ -	(5)	\$ 2,000,000.00		
Nani O'Puna & Hale Aloha O'Puna (Big Island)		(7)	\$ 488,513.17	12/1/2007	1/1/2009
Hale Hookipa & Nani Olu (Big Island)				12/1/2007	1/1/2009
Hale Hauoli & Honokaa Teacher Cottage (Big Island)				12/1/2007	1/1/2009
Paoakalani - Elevator Modernization	\$ 40,000.00		\$ 450,000.00	4/1/2008	4/1/2009
Makua Alii - Elevator Modernization	\$ 35,000.00		\$ 450,000.00	4/1/2008	4/1/2009
Pumehana Elevator Modernization	\$ 35,000.00		\$ 450,000.00	4/1/2008	4/1/2009
Punchbowl Elevator Modernization	\$ 35,000.00		\$ 400,000.00	4/1/2008	4/1/2009
Makamae Elevator Modernization	\$ 35,000.00		\$ 400,000.00	4/1/2008	4/1/2009
Salt Lake Apt Elevator Modernization	\$ 20,000.00		\$ 200,000.00	4/1/2008	4/1/2009
Hale Poai Elevator Modernization	\$ 20,000.00		\$ 300,000.00	4/1/2008	4/1/2009
Laiola Elevator Modernization	\$ 20,000.00		\$ 200,000.00	4/1/2008	4/1/2009
School Street bldg A & C AC and Ltg			\$ 500,000.00	11/1/2007	7/1/2008
SUBTOTALS	\$ 2,146,369.20		\$ 18,420,800.00		
TOTAL (Design and Construction)			\$ 20,567,169.20		
OTHER STATE FUNDS					
Hauiki Abatement			\$ 883,894.00		
Notes:					
Jobs and Estimated Costs are Subject to Change					
A & B units - Require cleaning and minor repairs.					
C units - Require major repairs.					
MU - management units (now known as Asset Management Units - AMPs.)					
Bold Numbers indicate actual costs					
(1) - Design 07 R&M, Construction 07 CIP					
(2) - Future funding for construction needed					
(3) - CIP Design & CFP Construction					
(4) - Future funding for construction needed					
(5) - Design 06 CIP Large Capacity Cesspool Conversion, Construction 07 CIP					
(6) - Includes elevator designs for 6 KPT elevators and monitoring repairs & maintenance contractor for up to 5 years.					
(7) - Large Capacity Cesspool Conversion at Nani O Puna and Hale Aloha O Puna split funding sources					
(8) - Exterior siding and roof repairs of all four buildings include repairing 2 vacant units					

**SENATE COMMITTEE ON WAYS AND MEANS
BUDGET REQUESTS FOR SUPPLEMENTAL BUDGET 2009
JANUARY 17, 2008**

**LILLIAN B. KOLLER, DIRECTOR
DEPARTMENT OF HUMAN SERVICES**

**OFFICE OF YOUTH SERVICES
IN-COMMUNITY YOUTH PROGRAMS**

Program Structure Number: 06 01 05 01

Program I.D. and Title: HMS 501 – In-Community Youth Programs

Page References in the Executive Budget Supplemental:

Volume II; Pages 823-826

1. Introduction:

The Office of Youth Services (OYS) provides a range of services statewide to address the juvenile justice needs of Hawaii's youth through prevention program services, residential services, and through the oversight of incarcerated youth committed to the Hawaii Youth Correctional Facility (HYCF). The OYS also acts as the single State pass-through agency for Federal funds from the Office of Juvenile Justice and Delinquency Prevention (OJJDP). **The OYS is requesting in the Supplemental Budget the conversion of three temporary positions to permanent.**

a. Summary of program objectives.

To provide a continuum of services and programs for at-risk youth statewide and enhance program effectiveness and efficiency by formulating policies, executive direction/planning, budgeting/program operations oversight, personnel support services, and other administrative services.

b. Description of program objectives.

The OYS continues to support the development of a comprehensive continuum of youth services in Hawaii. Specific objectives include overall

administrative responsibilities and duties to effectively manage the OYS and its programs, which include: the Office of Juvenile Justice and Delinquency Prevention programs, the Safe and Drug Free Schools and Communities programs, Title XX Social Service Block Grant Programs; the provision of a continuum of programs and services to meet the needs of the community and youth, ranging from prevention programs to institutional aftercare; and administrative support and direction to the HYCF.

- c. Explanation of how program intends to meet its objectives in the upcoming supplemental year.

The OYS FB 2007-2009 Requests for Proposals (RFP) resulted in 74 provider contracts to address all aspects of the continuum of services for children and youth, ranging from primary prevention services such as positive youth development programs through aftercare supervision and services for youth released from the HYCF. These contracts included ten funded through Act 281/Session Laws of Hawaii 2006, for non-school hour programming.

The OYS is responding to emerging needs of youth in the community. There is concern that gang activity is increasing and OYS will continue its role in bringing together law enforcement and service providers in a unified approach to gang prevention.

The Honolulu Police Department (HPD) announced in October 2007 that they would discontinue three diversion programs (Akamai, Evening Counseling, and Student Attendance Program) to free up additional officers for law enforcement functions. Two thousand youth participating in these programs each year were instead to be referred to the City and County Department of the Prosecuting Attorney (DPA) and the Department of the Attorney General (AG) for formal action beginning January 1, 2008. Many in the juvenile justice system were greatly

concerned about the impact on youth and the system as a whole by losing the diversion programs.

To respond to this concern, the OYS has convened regular meetings that include representatives from HPD, DPA, AG, City and County Department of Community Services, the Judiciary, and the Department of Education to work towards replacing the HPD programs with alternatives to prevent referrals of status offenders and first-time law violators to the DPA and AG. All agree that immediate interventions upon arrest are necessary to divert youth from further involvement with the juvenile justice system. An immediate result of the group's effort was HPD providing an additional six months of diversion services to June 30, 2008.

2. Program Performance Results:

- a. Discuss the performance results achieved by each program in FY 07.

The OYS continues to provide a wide range of services that are accessed by over 10,000 children and youth each year. Through a concerted planning effort in conjunction with the University of Hawaii, the Program Planning Office (PDO) staff were better able to assist various communities identify their unique needs through community meetings and the development of RFPs accordingly.

Programs such as the Girls' Court and the Safe House provide opportunities for youth not previously available in the State and contribute to the reduction of admissions to the HYCF.

New initiatives, such as the truancy programs and services for homeless youth expand and enhance the range of programs available to better serve Hawaii's children and youth. Developing and implementing the Non-School Hour programs allowed for the introduction of new and creative programs to help children and youth find their inner strengths and build on them.

The Memorandum of Agreement (MOA) between the U.S. Department of Justice and the State also requires considerable attention, time, and resources from OYS administration. Progress is being made and is discussed more fully under HMS 503.

- b. Explain how these results relate to the program's objectives and department's mission.

The OYS monitoring visits and evaluation studies help us determine if programs are fully utilized, cost effective and meeting the needs of children. All of the programs and services under the OYS are consistent with the objectives of the entire Department. Cross-system integration of the Department's services will also encourage all Divisions within the Department to work in partnership with the youth and their families we assist.

- c. Explain how the effectiveness of the program is measured (i.e.: outcomes, measures of effectiveness, benchmarks, etc.) and discuss the performance results achieved during the past two years.

The four areas of performance measurement include 1) training and technical assistance to providers and communities, 2) program monitoring visits, 3) studies and evaluations of programs, conditions, or statistical analysis of need, and 4) interagency collaboration efforts.

OYS has established a sound track record for providing conference and training opportunities to raise awareness, demonstrate best practices, and bring credible guest speakers on a variety of subject areas related to juvenile justice. During the fiscal biennium, the OYS sponsored conferences related to youth gangs, truancy, and disproportionate minority contact with the juvenile justice system.

Outcome measures for programs and services indicate that the OYS provides effective prevention, intervention, diversion, and rehabilitation services to youth through its purchase of services contracts. Not all targets are being met within specific programs, though. When problems

are identified, PDO staff work closely with the service provider to resolve issues and overcome any barriers to success.

The OYS continues to actively partner with other State agencies and the community in a number of ways, such as being active members of the Juvenile Justice Information Committee, Hawaii Children's Trust Fund, Keiki Caucus, and the Truancy Group. These partnerships help hone our skills and contribute to modifying existing and developing new programs for youth.

- d. Discuss actions taken by each program to improve its performance results.

The OYS has completed a new strategic plan, which will guide us in future years, for community mobilization and program planning and enhancement of the continuum of services ranging from prevention to secure care for high-risk youth. Through community mobilization, the OYS is able to (1) better assess the needs of at-risk youth and their families across the State, (2) provide relevant training and technical assistance to communities in various youth services areas, and (3) provide stronger coordination and collaborative efforts within communities.

Administration and facilitation of a coordinated youth services delivery system is accomplished through the OYS convening and/or participating in meetings with juvenile justice agencies, state agencies that provide services to youth (Departments of Education, Health, and Human Services), the University of Hawaii, private providers, and members of the community.

- e. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

3. **Problems and Issues:**

- a. Discussion of problems and issues encountered, if any.

None.

b. Program change recommendations to remedy problems.

None.

c. Identify any program issues or problems that have affected or will affect the implementation of the program, and the corrective measures or remedies established or planned.

None.

4. Expenditures for Fiscal Year 2007-2008:

	Appropriation FY 08	Collective Bargaining	Transfers In/Out	Restrictions	Available Resources	Estimated Expenditures
(Pos. Count)	21.00				21.00	21.00
Personnel Services	1,269,996	50,727			1,320,723	1,320,723
Other Current Expenses	11,666,289				11,666,289	11,666,289
Equipment	0				0	0
Motor Vehicles	0				0	0
Total Requirements	12,936,285	50,727	0	0	12,987,012	12,987,012
(Pos. Count) General Fund	21.00 7,765,437	44,967			21.00 7,810,404	21.00 7,810,404
(Pos. Count) Special Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Federal Fund	0.00 5,170,848	5,760			0.00 5,176,608	0.00 5,176,608
(Pos. Count) Other Fund	0.00 0				0.00 0	0.00 0

a. Explain all transfers within the Program I.D. and the impact on the program.

None.

b. Explain all transfers between Program I.D.s and the impact on the program.

None.

c. Explain any restrictions and the impact on the program.

None.

5. Supplemental Budget Requests for Fiscal Year 2008-2009:

	Act 213/SLH 2007 FY 09 Appropriation	Budget Request FY 09	Executive Supplemental Budget FY 09
(Pos. Count)	21.00	3.00	24.00
Personnel Services	1,270,253	0	1,270,253
Other Current Expenses	11,255,039	0	11,255,039
Equipment	0	0	0
Motor Vehicles	0	0	0
Total Requirements	12,525,292	0	12,525,292
(Pos. Count) General Funds	21.00 7,354,444	3.00 0	24.00 7,354,444
(Pos. Count) Special Funds	0.00 0	0.00 0	0.00 0
(Pos. Count) Federal Funds	0.00 5,170,848	0.00 0	0.00 5,170,848
(Pos. Count) Other Funds	0.00 0	0.00 0	0.00 0

a. Workload or program request:

The OYS is requesting two Children and Youth Specialists IV and one Children and Youth Specialist V be converted from temporary civil services positions to permanent. All three positions have been a part of the OYS for more than 15 years and the need for them will continue. By

converting the positions to permanent, the incumbents will have a greater level of job security and the positions will be easier to fill should vacancies occur.

The positions listed below are already funded in the OYS base budget through general funds:

#102367, Children and Youth Specialist IV, SR 22, \$40,716

#107954, Children and Youth Specialist IV, SR 22, \$39,360

#107955, Children and Youth Specialist V, SR 24, \$44,064

- b. For all position count reductions, please specify whether the positions were filled or vacant.

None.

6. Program Restrictions

None.

7. Capital Improvement Program (CIP) Requests for Supplemental Year 2008-2009:

None.

8. Proposed Lapses of CIP Projects:

None.

**SENATE COMMITTEE ON WAYS AND MEANS
BUDGET REQUESTS FOR SUPPLEMENTAL BUDGET 2009
JANUARY 17, 2008**

**LILLIAN B. KOLLER, DIRECTOR
DEPARTMENT OF HUMAN SERVICES**

**OFFICE OF YOUTH SERVICES
YOUTH SERVICES PROGRAM**

Program Structure Number: 06 01 05 03

Program I.D. and Title: HMS 503 – Hawaii Youth Correctional Facility

Page References in the Executive Budget Supplemental:

Volume II; Pages 828-831

1. Introduction:

The Hawaii Youth Correctional Facility (HYCF) is responsible for youth committed to its custody and care by the Family Courts, which includes the provision of a range of educational/vocational, medical/mental health, and rehabilitative services.

In February 2006, the State of Hawaii entered into a Settlement Agreement with the U.S. Department of Justice (DOJ) concerning conditions of confinement at HYCF. The State has three years to come into substantial compliance with the terms of the Agreement; if this is not achieved, the DOJ can continue to pursue its lawsuit against the State in Federal court. A court appointed monitor has been assigned to monitor compliance with the provisions of the Agreement on a quarterly basis.

The Office of Youth Services (OYS) is requesting in the Supplemental Budget the authorization and funding for additional positions, trade-offs and conversions of temporary to permanent positions, based on a Federal staffing analysis and recommendations to improve the HYCF.

- a. Summary of program objectives.

To provide secure custody and quality care for youth who have been sent to HYCF, and who will receive rehabilitation programs, specialized services, and custodial care, to increase their ability to successfully function within the community upon their releases without re-offending.

b. Description of program objectives.

The HYCF will pursue the key policies, initiatives, and objectives as articulated in the Multi-Year Program/Financial plan and meet the requirements of the Settlement Agreement with the Department of Justice in the following ways:

- Continue to work towards meeting substantial compliance in each of the 53 provisions of the DOJ Settlement Agreement within the designated three-year time period.
- Complete the development of all HYCF draft Policies, Procedures, Practices and forward to the DOJ for final review. Once approved, to implement and train HYCF staff on the new Policies, Procedures and Practices.
- Continue to develop and implement a comprehensive rehabilitation program to include medical, mental health services, vocational education, substance abuse services, sex offender treatment program, social and cognitive skills building through the behavior management program.
- Continue to develop and establish a Cottage Management System that will provide for consistency and continuity in the delivery of services to the individual youth within the Cottage.
- Continue to provide youth with appropriate transition and aftercare services, with individualized service plans, to increase their success in the community.
- Continue to work with DOE and DOH through an interagency agreement to develop and implement interagency policies and procedures to ensure communication consistency and systemic

alignment in the provision of services to youth committed to HYCF by the Family Court.

- Provide for the effective development of employment and retention of a qualified, trained, enthusiastic professional staff, in sufficient numbers, to address the needs of youth in the juvenile system, including staff at the HYCF, incorporating a rigorous pre-service and in-service staff training program.
 - Develop and maintain Performance-Based Standards in programs, contracts, and evaluation.
- c. Explanation of how program intends to meet its objectives in the upcoming supplemental year.

Meeting the requirements of the DOJ Settlement Agreement, with the assistance and support of the OYS administration, is priority for the facility. The 2006 and 2007 have provided additional funds to help meet these requirements.

These funds allow for, among other things, the establishment of additional staff positions at both the HYCF and OYS administration to provide adequate support for addressing aspects of the Agreement. Progress has been slow, though, in establishing and filling the new positions due to a number of things, including the lack of existing staff to develop multiple positions simultaneously and the inherent bureaucratic personnel process which has numerous sequential required steps. Despite these problems, a number of new positions were established and filled, others are in recruitment, and more are currently being established.

One of the keystones for compliance with the DOJ Settlement Agreement is the development and implementation of policies and procedures to govern the facility. More than 100 policies and procedures have been drafted and are now in the review and implementation process. Both the public unions have been very helpful in moving the consultation process along by accepting batches of policies each month and expediting their

review with members. Once the policies are signed, they are forwarded to DOJ attorneys for final approval. Policies are then shared through meetings conducted on each shift with cottage staff. More intensive training is needed on a number of policies and this is being woven into the planning process for basic and in-service training.

The development of medical policies and procedures have been contracted out to the National Commission on Correctional Health Care, the organization responsible for setting health care standards for juvenile and adult correctional facilities. It is our goal to become fully accredited in this area in the next two years.

The OYS has secured the services of the National Juvenile Detention Association (NJDA) in the planning, development, and implementation of the training mentioned above. A training needs assessment was carried out in November 2007 and a planning session, which included 11 security officers, two social workers, the Acting Youth Facility Administrator, and the Executive Director, was held in December 2007. In February, a proposed 40-hour training program will be presented to the same staff for critique and refinement. Then, for the subsequent six months, the NJDA will mentor those selected to train as they train others.

The OYS continues to have the advantage of assistance provided by a technical advisor with extensive experience in the juvenile justice system through an inter-government loan from the Juvenile Justice Division of the Bureau of Prison. The incumbent is physically located at the HYCF and exclusively dedicated to advising the State on complying with the Settlement Agreement. He is also the primary contact for the court appointed monitor.

2. Program Performance Results:

- a. Discuss the performance results achieved by each program in FY 07.

Developing new approaches to managing the facility, implementing a new behavior management system, introducing a cottage management system reflective of contemporary approaches to operating a juvenile correctional facility, conducting staff training on the newly introduced practices and programs, and improving the physical plant have guided our activities and have been the focus of the OYS under the Lingle-Aiona Administration.

The development of policies and procedures, discussed above, in the areas of Protection from Harm, Training, Access to Medical and Mental Health Care, Special Education, Compliance and Quality Improvement are well underway. The Quality Assurance Team, made of HYCF section administrators, meet weekly to provide internal assessment and evaluation on the DOJ improvement initiatives. HYCF works with DHS Personnel to aggressively fill Youth Correctional Officer position vacancies.

A Memorandum of Agreement between the Department of Public Safety and Office of Youth Services allows access to additional correctional staff to help ensure adequate coverage. HYCF continues ongoing meetings with union representatives to improve collaboration on meeting DOJ compliance, as it relates to staff. Weekly meetings with facility leadership and monthly staff meetings are held to address communication barriers to ensure life safety issues are addressed.

The most recent Federal Monitor's report (September 2007) rated eight provisions in substantial compliance with the terms of the DOJ Settlement Agreement, with the remaining 45 provisions in partial compliance.

- b. Explain how these results relate to the program's objectives and department's mission.

The provisions in the Settlement Agreement relate directly to our goals of providing wards with programs and services in a safe and secure environment.

- c. Explain how the effectiveness of the program is measured (i.e.: outcomes, measures of effectiveness, benchmarks, etc.) and discuss the performance results achieved during the past two years.

The provisions of the Settlement Agreement are guiding the activities at the HYCF, as discussed above. The Acting Youth Facility Administrator (YFA) works closely with the technical advisor to develop corrective action plans to address substantial remedial measures included in the Settlement Agreement and subsequent Federal monitor's reports. All reports are available upon request.

- d. Discuss actions taken by each program to improve its performance results.

See above.

- e. Please identify all modifications to your program's performance measures and discuss the rationale for these modifications.

None.

3. Problems and Issues:

- a. Discussion of problems and issues encountered, if any.

The DOJ findings of October 2004 clearly delineate problems at the Hawaii Youth Correctional Facility. These findings were divided into three categories: Protection from Harm (self-harm, staff abuse, youth assaults, disciplinary isolation, lack of supervision, and inadequate grievance system); Access to Mental Health and Medical Care; and Access to Education Instruction for Youth with Disabilities.

Progress in improving some aspects of the facility have been impeded by limited numbers of staff to work towards compliance with the Settlement Agreement. Staff shortages caused by vacant positions, employees on workman's compensation, and employees on leave pending investigation exacerbate the problem. Added to that is the required process to establish, recruit, and fill new positions. These positions are needed to help meet many of the provisions of the Settlement Agreement.

Staffing and training are the two areas that must be resolved to reach substantial compliance in all provisions of the Settlement Agreement. Staff shortages negatively impact program improvements and impede training efforts. HYCF is often faced with the choice of ensuring adequate coverage or risk placing youth in cottage lockdown to allow staff to attend training.

- b. Program change recommendations to remedy problems.

Substantial efforts are being put forth by existing staff to improve the deficiencies noted in the initial DOJ Statement of Findings and subsequent monitoring reports.

- c. Identify any program issues or problems that have affected or will affect the implementation of the program, and the corrective measures or remedies established or planned.

See above.

4. Expenditures for Fiscal Year 2007-2008:

	Appropriation FY 08	Collective Bargaining	Transfers In/Out	Restrictions	Available Resources	Estimated Expenditures
(Pos. Count)	119.00				119.00	119.00
Personnel Services	5,791,538	167,369			5,958,907	5,958,907
Other Current Expenses	4,494,479				4,494,479	4,494,479
Equipment	42,200				42,200	42,200
Motor Vehicles	142,000				142,000	142,000
Total Requirements	10,477,217	167,369	0	0	10,644,586	10,644,586
(Pos. Count) General Fund	118.50 10,460,677	164,369			118.5 10,628,046	118.50 10,628,046
(Pos. Count) Special Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Federal Fund	0.00 0				0.00 0	0.00 0
(Pos. Count) Inter-Dept Transfer	0.50 16,540				0.50 16,540	0.50 16,540

a. Explain all transfers within the Program I.D. and the impact on the program.

None.

b. Explain all transfers between Program I.D.s and the impact on the program.

None.

c. Explain any restrictions and the impact on the program.

None.

5. Supplemental Budget Requests for Fiscal Year 2008-2009:

	Act 213/SLH 2007 FY 09 Appropriation	Budget Request FY 09	Executive Supplemental Budget FY 09
(Pos. Count)	119.00	6.00	125.00
Personnel Services	5,792,560	76,000	5,868,560
Other Current Expenses	4,464,479	(23,000)	4,441,479
Equipment	0	0	0
Motor Vehicles	0	0	0
Total Requirements	10,257,039	53,000	10,310,039
(Pos. Count) General Funds	118.50 10,240,499	6.50 69,308	125.00 10,309,807
(Pos. Count) Special Funds	0.00 0	0.00 0	0.00 0
(Pos. Count) Federal Funds	0.00 0	0.00 0	0.00 0
(Pos. Count) Other Funds	0.50 16,540	(0.50) (16,308)	0.00 232

a. Workload or program request:

1. Establish 3.00 Registered Nurse III positions to provide 24/7 nursing coverage. This request is in response to a staffing analysis of the Health Care Services Section completed by the National Commission on Correctional Health Care (NCCHC) which recommends one nurse per shift. There are currently two Registered Nurse III positions; with the addition three positions, 24/7 coverage by State employees can be achieved. To make up the present shortfall, the OYS contracts with a nursing service.

Positions will be funded through reallocation of contract funds to personnel costs.

<u>Position Title</u>	<u>Number</u>	<u>ORG</u>	<u>FTE</u>	<u>Amount</u>	<u>MOF</u>
Registered Nurse III		YB	3.00		A

2. Establish two Youth Corrections Officer positions to provide transport to court hearings and outside medical/dental appointments. Currently, there are three to five outside transports per week day, 15-25 per week. Security officers are often taken off the line to conduct the transports which negatively impacted the DOJ Settlement Agreement requirement of one staff per eight youth and too often resulted in the cancellation of the outside appointment. We requested funds to purchase transportation services last year, but the Federal monitor has required any outside service have experience in transporting juvenile justice youth. This condition could not be met. Reallocating operating funds identified for transport will cover \$23,000 of the cost.

<u>Position Title</u>	<u>Number</u>	<u>ORG</u>	<u>FTE</u>	<u>Amount</u>	<u>MOF</u>
Youth Corr. Officer		YB	2.00	\$53,000.	A

3. Trade off the current Dental Assistant III position for a Medical Records Technician. Another recommendation of the NCCHC is to create a medical records position in lieu of having nurses use their valuable and needed time on record keeping. HYCF currently has a Dental Assistant III position funded .5 FTE with general funds and .5 FTE with U funds (the position was previously shared with the Women's Community Correctional Center). This request is to trade the .5 FTE for a 1.00 FTE Medical Records Technician.

<u>Position Title</u>	<u>Number</u>	<u>ORG</u>	<u>FTE</u>	<u>Amount</u>	<u>MOF</u>
Med. Records. Tech	35978	YB	0.50		A
	39578		0.50	16,308	A

4. Convert temporary Recreational Specialist III position to permanent. HYCF is made up of three distinct living units that each require a dedicated Recreational Specialist III. With two positions already permanent, this conversion will ensure all three living units have proper staffing.

<u>Position Title</u>	<u>Number</u>	<u>ORG</u>	<u>FTE</u>	<u>Amount</u>	<u>MOF</u>
Rec. Spec. III	117215	YB	1.00		A

- b. For all position count reductions, please specify whether the positions were filled or vacant.

None.

6. Program Restrictions

None.

7. Capital Improvement Program (CIP) Requests for Supplemental Year 2008-2009:

None.

8. Proposed Lapses of CIP Projects:

None.