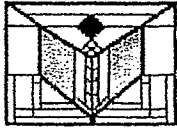


148



John Tantlinger/DBEDT  
02/27/2007 01:36 PM

To Priscilla Thompson/DBEDT@DBEDT  
cc Anna Wenz/DBEDT@DBEDT, Eloise  
Harada/DBEDT@DBEDT, Maurice Kaya/DBEDT@DBEDT  
bcc

Subject Re: Bidders Conference for Hydrogen RFP

PT

WRT evaluation committee documentation, I think that Anna could help you locate previous correspondence that could be used as examples. As I recall, eval committee would be comprised of people from within DBEDT and non-DBEDT agencies, such as Bill Parks. You'll recall in our meeting with ASO, I mentioned our experience using a letter from the director to invite participation on proposal eval committee (for the Act 77 contract RFP) by non-DBEDT evaluator (Jack Suyderhoud). Ken Kitamura said that e-mail could be used for same purpose, so could take a look at that letter to Jack Suyderhoud as example for content of e-mails.

In short, by copy, I've asked Anna to locate and provide sample correspondence; e.g., memo requesting establishment of evaluation committee, invitation to serve on eval committee by non-DBEDT individual(s), memo to TEL with eval committee recommendations/request for authority to proceed to negotiate contract\*, etc. I suggested to Anna several specific examples, which she has agreed to e-mail to you.

\*Note: You'll recall in our meeting with ASO, we also discussed how the eval committee recommendation memo can be written such that it provides some flexibility to avoid having to reestablish an eval committee, should the negotiations with the committee's top nominee not result in a contract; i.e., cannot come to terms after good-faith effort. Specifically, when the time comes, but for which we do not have a sample readily available, the memo could incorporate a tiered level of recommended bidders. The memo could request the director's authority to negotiate the contract with the top contender, with contingency that should a good-faith negotiation effort not result in a contract, authority would be requested/approved to negotiate, in turn, and under the same contingency condition, the listed recommended bidders in order of priority. Subject to the findings/conclusions of the evaluation committee, it is possible that this requested authority on a tiered and prioritized basis would not be inclusive of all bidders, but more likely to be limited to only the bidders found to be acceptable by the eval committee.

Let me know if you need any additional information/support.

TXVM.

jt

Priscilla Thompson/DBEDT

Priscilla Thompson/DBEDT  
02/27/07 09:09 AM

To Maurice Kaya/DBEDT@DBEDT  
cc Eloise Harada/DBEDT@DBEDT, John  
Tantlinger/DBEDT@DBEDT  
Subject Re: Bidders Conference for Hydrogen RFP

MHK:

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