

House District S.Kohala.

Senate District S.Kohaha

THE TWENTY- FOURTH LEGISLATURE  
HAWAI'I STATE LEGISLATURE  
APPLICATION FOR GRANTS & SUBSIDIES  
CHAPTER 42F, HAWAI'I REVISED STATUTES

Log No: 242-0

For Legislature's Use Only

Type of Grant or Subsidy Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

SUBSIDY REQUEST

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Subsidy" means an award of state funds by the legislature, by an appropriation to a recipient specified in the appropriation, to reduce the costs incurred by the organization or individual in providing a service available to some or all members of the public.

"Recipient" means any organization or person receiving a grant or subsidy.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:  
Waikoloa Community Development Corporation

Dbas: WCDC

Street Address: none

Mailing Address: Waikoloa Community Development Corp.  
P O Box 383097, Waikoloa, HI 96738

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name CINDY KESTER (APRIL LEE)

Title Waikoloa Village CERT Team I Point of Contact

Phone # (808) 883-8389 Cell (808) 989-5995 (April Lee)

Fax # (808) 443-0390 (April Lee)

e-mail cindy13850@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION
- FOR PROFIT CORPORATION
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL

7. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

**WAIKOLOA COMMUNITY DEVELOPMENT CORPORATION – WAIKOLOA VILLAGE CERT TEAM 1 SUPPLIES AND EQUIPMENT THESE WILL BE USED BY THIS CERT (COMMUNITY EMERGENCY RESPONSE TEAM) TO**

4. FEDERAL TAX ID #: TIN 16-1691267 \_\_\_\_\_

5. STATE TAX ID #: HI TIN W59969140-01 \_\_\_\_\_

6. SSN (IF AN INDIVIDUAL): \_\_\_\_\_

8. FISCAL YEARS AND AMOUNT OF STATE FUNDS REQUESTED:

FY 2008-2009 \$ 19,914

9. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ NONE KNOWN  
 FEDERAL \$ NONE KNOWN  
 COUNTY \$ NONE KNOWN  
 PRIVATE/OTHER \$ NONE KNOWN

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

Cindy Kester  
AUTHORIZED SIGNATURE

Cindy Kester, POC  
NAME & TITLE

1/29/08  
DATE SIGNED

Grants-in-Aid Application  
To The Legislature, State of Hawaii  
January 31, 2008

By Waikoloa Community Development Corporation—  
Waikoloa Village CERT Team 1

I. Background and Summary

The Waikoloa Village CERT Team 1 is sponsored by Waikoloa Community Development Corporation (WCDC). The WCDC was formed in the fall of 2003 as a 501(c)(3) non-profit organization whose purpose is to promote community development, facilities and related programs, benefiting all the residents of the greater Waikoloa region including Waikoloa Village, Paniolo Estates, Puako, and the resort areas of the south Kohala area. CERT Team 1 currently consists of nine residents of the community who completed training in October and November, 2007 at a series of workshops offered by the Hawaii Fire Department and Civil Defense. Following training it is the responsibility of team members to organize and prepare to meet emergencies as first responders until professional help arrives.

1. Goals and Objectives

The purpose of this proposal is to purchase the necessary equipment and supplies needed for the CERT Team to respond effectively to save lives harmed by earthquakes, fires, hurricanes, flooding (tsunamis), and terrorism. We regard this primarily as a one-time request (no annual renewal), although minor expenses might be incurred in the future to renew supplies or replace damaged or worn equipment. Like insurance, we all tend to ignore preparation like this until it is needed.

2. Public Purpose and Need to be Served

It takes time for emergency response agencies to set up and prepare for an organized response. Damaged roads and disrupted communication systems also may restrict their access to critically affected areas. Waikoloa has only one access road into the community and is at risk of being cut off from outside support,

perhaps for a day or more following a disaster. With their first-response capabilities CERT team members can move through the community to extinguish small fires, turn off damaged natural gas inlets, perform light search and rescue, and render basic medical treatment.

### 3. Target Population to be Served

The CERT Team will provide its services primarily to 10,000+ residents of Waikoloa Village. It will also serve the many visitors and workers who are in the community when a disaster strikes and the Kohala Resorts' evacuated guests at Waikoloa School emergency shelter, especially in the event of a tsunami.

### 4. Geographic Coverage

The geographic area is circumscribed by the boundaries of Waikoloa Village. CERT Teams are expected to confine their activities to their own communities, unless individually called upon to assist when they are outside the community.

## II. Service and Summary Outcomes

### 1. Scope of Work, Tasks and Responsibilities

CERT Teams are capable of contributing the following knowledge and skills to local emergency response: disaster preparedness including hazard identification and mitigation in the home, workplace and community; fire safety by understanding fire chemistry, size-up, fire fighting resources and small fire suppression; disaster medical operations with respect to treating life-threatening conditions, triage, assessments and treatments of various injuries and hypothermia; light search and rescue operations including size-up, cribbing, and victim transport; CERT organization, task assignments, and decision-making along with documentation of response activities; disaster psychology both of team well-being and survivor trauma.

### 2. Annual Timeline for Results and Outcomes

The Waikoloa CERT Team meets monthly to maintain organizational integrity and preparedness. Between meetings, members of the team use email to share information about training opportunities, equipment and supplies, and other

emergency preparedness issues. The team can become active in response to emergencies as soon as it acquires the necessary equipment. The team will maintain preparedness at all times as one outcome of having equipment on hand. Since disasters have no timeline, the results and outcomes of emergency response will be episodic.

### 3. Quality Assurance and Evaluation Plans

Waikoloa Community Development Corporation, our sponsor, managed \$84,910 for Firewise which was federal funds, \$10,000 in the Skate Park funds came from a County of Hawai'i grant, and \$37,700 for Ho'oko Street Park, also a County grant. They are about to receive \$10,000 from the County of Hawai'i for the Waikoloa Community Development Corporation's Logistics Team.

As far as emergency response, the CERT Team integrates ongoing assessment of effectiveness, as part of its activity. Evaluation done by all team members will occur immediately following the event in a safe staging area, and at subsequent monthly meetings. The CERT team already is accountable and reports monthly on its activities to the community newsletter, the Waikoloa Breeze. The team will also seek feedback from professional responders following each response episode and participate in refresher training exercises each year.

### 4. Measures of Effectiveness to Report to State Funding Agency

The CERT Team plans to acquire the equipment and supplies detailed in the attached budget. We will provide a report detailing how the funds have been spent. In addition, the CERT Team will measure effectiveness in reports using the following criteria: regular meetings and content, active membership, skills maintained and upgraded, and in the case of emergency response, the number of survivors rescued, treated, and recovered along with the various procedures and treatments undertaken with the use of equipment and supplies.

## III. Financial Budget

### 1. Budget Detailing Cost of Request (attached)

### 2. Quarterly Funding Requirements 2008-2009.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$19,914	0	0	0	\$19,914

The CERT requests funding be provided as soon as the application is approved. Disaster happens without warning. It is important to be properly equipped as soon as possible.

#### IV. Experience and Capability

##### A. Necessary Skills and Experience

The President of Waikoloa Community Development Corporation is a Certified Public Accountant and has operated a non-profit corporation for many years. The financial reporting will be overseen by her to assure it is accurate and efficient. In regards to the CERT training, continuing advancement in CPR, first aid via lecture/demonstration, as well as training and **hands-on** exercises to simulate actual disaster response by professionals will be ongoing. Some members of the CERT team have additional training and experience, for example through the Red Cross, Civil Air Patrol, and experience on a CERT Team in other communities. All team members have completed the CERT training course taught by veterans of the Hawaii Fire Department and funded by FEMA. The types of training are listed in IIA above. Team members will continue to update their skills on-the-job, in annual training exercises and monthly meetings, discussions, 'ride-alongs' with EMTs and participating in the training of future CERT team members.

##### B. Facilities

The team holds meetings at the Waikoloa Community Center. Team members have no equipment or supplies except for what contributes to their preparedness in their own homes. The request for funds includes a storage shed for equipment and supplies to be located at the Community Center or on the land the Waikoloa Fire Station is on. Members will have easy access using their own vehicles, bicycles or even walking to either of these locations as the initial staging area.

#### V. Personnel: Project Organization and Staffing

##### A. Proposed Staffing, Staff Qualifications, Supervision and Training

Currently, the Waikoloa Village CERT Team 1 has nine members, all having completed the training mentioned above. More community residents are preparing to join the team after they complete training courses being offered several times per year, while others may move out of the community, or otherwise

not continue to participate. This funding proposal is based on the current level of membership, which is likely to remain stable. The team we are organizing will total 15± members. We affirm other CERTS will form here, as well.

#### B. Organizational Chart

The Waikoloa CERT Team operates as a sub-unit of the Waikoloa Community Development Corporation. The team has a POC, Point of Contact/chairperson who constructs agendas, conducts meetings, and communicates with members who participate in training, set up 'ride-alongs' with professionals and exercises to test CERTs in role playing situations. The structure of the team during a response is flexible, as training allows members to construct an on-site organization to deal effectively with any disaster.

#### VI. Other


A. Litigation: None

B. Licensure or Accreditation

All members of the Waikoloa CERT Team have completed training required to receive an accreditation certificate and have formed an active organization. Licensure is the CERT card that authorizes participation.

**BUDGET REQUEST BY SOURCE OF FUNDS**  
(Period: July 1, 2008 to June 30, 2009)

Applicant: \_\_\_\_\_  
Waikoloa Community Development Corporation - Waikoloa CERT Team 1

<b>BUDGET CATEGORIES</b>	<b>Total State Funds Requested (a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	570			
6. Supplies	16,694			
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>17,264</b>			
<b>C. EQUIPMENT PURCHASES</b>	<b>2,650</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>19,914</b>			
<b>SOURCES OF FUNDING</b>		<b>Budget Prepared By:</b>		
(a) Total State Funds Requested		Cindy Kester (808) 883-8389		
(b)		<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">             Signature of Authorized Official         </div> <div style="text-align: center;">           Phone            1/28/08            Date         </div> </div>		
(c)				
(d)				
<b>TOTAL REVENUE</b>		Cindy Kester, Waikoloa CERT Team 1, POC Name and Title (Please type or print)		





# BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: **WCDC Waikoloa Village CERT Team 1**

Period: July 1, 2008 to June 30, 2009

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Defibrillator	1.00	\$1,850.00	\$ 1,850.00	1850
Generator	1	\$800.00	\$ 800.00	800
Communication Equipment (radios & holders)	15	\$75.00	\$ 1,125.00	1125
Megaphones	4	\$85.00	\$ 340.00	340
Storage Building	1	\$2,500.00	\$ 2,500.00	2500
<b>TOTAL:</b>	<b>22</b>		<b>\$ 6,615.00</b>	<b>6,615</b>

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NA			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

JUSTIFICATION/COMMENTS:

CERT members will use their own vehicles to get to the staging area.

**BUDGET JUSTIFICATION  
CAPITAL PROJECT DETAILS**

Applicant: Waikoloa Community Development Corp. **Waikoloa Village CERT Team 1**

Period: July 1, 2008 to June 30, 2009

FUNDING AMOUNT REQUESTED							
TOTAL PROJECT COST	ANY OTHER SOURCE OF FUNDS RECEIVED IN PRIOR YEARS	STATE FUNDS REQUESTED			FUNDING REQUIRED IN SUCCEEDING YEARS		
		FY: 2005-2006	FY: 2006-2007	FY: 2007-2008	FY: 2008-2009	FY: 2009-2010	FY: 2010-2011
PLANS							
LAND ACQUISITION							
DESIGN							
CONSTRUCTION							
EQUIPMENT	0	0	0	0	19,914	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,914</b>	<b>0</b>	<b>0</b>

**JUSTIFICATION/COMMENTS:** With these equipment and supplies we will be able to function for a couple of years

and that we would only need additional monies when the supplies deteriorate if they are unused or if there is a disaster, then we have to replaced used supplies.

**DECLARATION STATEMENT  
APPLICANTS FOR GRANTS AND SUBSIDIES  
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant acknowledges that said applicant meets and will comply with all of the following standards for the award of grants and subsidies pursuant to section 42F-103, Hawaii Revised Statutes:

- (1) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
- (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
- (3) Agree not to use state funds for entertainment or lobbying activities; and
- (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and assuring the proper expenditure of the grant or subsidy.

In addition, a grant or subsidy may be made to an organization only if the organization:

- (1) Is incorporated under the laws of the State; and
- (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.

Further, a grant or subsidy may be awarded to a non-profit organization only if the organization:

- (1) Has been determined and designated to be a non-profit organization by the Internal Revenue Service; and
- (2) Has a governing board whose members have no material conflict of interest and serve without compensation.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Waikoloa Community Development Corporation; Waikoloa Village CERT Team 1

(Typed Name of Individual or Organization)

*Cindy Kester*  
(Signature)

1/29/08  
(Date)

Cindy Kester  
(Typed Name)

Point of Contact  
(Title)

January 30, 2008

Senate Committee on Ways and Means  
State Capitol, Rm. 210  
Honolulu, HI 96813

Re: Grant in Aid request for Waikoloa Village CERT Team 1

Aloha nui Aaron Nyuha;

Waikoloa Village CERT Team 1 is sponsored by the Waikoloa Community Development Corporation (WCDC). Our application materials for a State of Hawai'i Grants-in-Aid are enclosed:

Completed application:

- WCDC IRS 501(c)(3) approval letter/Resolution sponsoring WV CERTs
- Budget overview
- Budget detail by category
- Support letters from:
  - Pete Hoffmann, Chairman of the Hawai'i County Council
  - Sharon Davis, President, Waikoloa Community Development Corporation
  - Dennis Iyo, Captain, Hawai'i County Fire Department/CERT trainer
  - John Tarson, General Manager, Waikoloa Village Assn.
  - Sara Peck, University of Hawai'i
  - Ruth Smith, Principal/Waikoloa Elementary School & South Kohala Steering Committee of the Community Development Plan, Hawai'i Island
  - Pohai Kirkland, South Kohala Steering Committee of the Community Development Plan, Hawai'i Island
  - April K. Lee, Waikoloa Village CERT Team 1 member and Logistics Team, Waikoloa Community Development Corporation

Yours truly,

Waikoloa Village CERT Team 1 members:

Cindy Kester  
Mike Hasbrouck  
April Lee  
Camilia Usman  
Gretchen Geisler

Joe Ruzicka  
Andrea Rollman  
Paul Rollmann, Jr.  
John Young

**Waikoloa Community Development Corporation**  
**P O Box 383097**  
**Waikoloa, HI 96738**  
**Ph/Fax 808-883-2748**  
**e-mail sherrydavis@hawaii.rr.com**

January 25, 2008

*Aloha!*

*At our annual public meeting on January 15, 2008, the members of Waikoloa Community Development Corporation voted unanimously to include Waikoloa Village CERT (Community Emergency Response Team) under our non-profit umbrella and to initiate a relationship with the purposes under which they have formed. WCDC is first and foremost an organization that strives for the betterment of the Waikoloa Village community. We support the efforts of CERT to assist our residents in the event of a disaster.*

*We urge you to seriously consider funding the supplies and equipment they need to do their job. The members, homeowners in the area, are volunteers who should be given your respect and support for the time and training they have contributed to assist the governmental agencies, such as the Hawaii Fire Department, when called upon to do so.*

*If you have any questions about WCDC's role in supporting CERT, please contact me at the numbers above.*

*Mahalo,*

  
Sharon Davis  
President

*/s*

*a non-profit organization under IRS Code Section 501 (c) (3), TIN 16-1691267*

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 13 2004**

WAIKOLOA COMMUNITY DEVELOPMENT  
CORPORATION  
C/O PETER S HOFFMANN  
68-1783 LUA KULA PL  
WAIKOLOA, HI 96738

Employer Identification Number:  
16-1691267  
DLN:  
17053108727024  
Contact Person:  
WILLIAM M HARTRICK ID# 31447  
Contact Telephone Number:  
(877) 829-5500

Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
December 31, 2003  
Contribution Deductibility:  
Yes  
Advance Ruling Ending Date:  
December 31, 2007

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

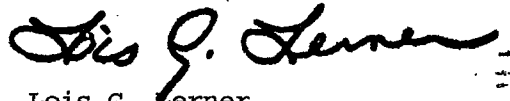
Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Letter 1045 (DO/CG)

WAIKOLOA COMMUNITY DEVELOPMENT

Sincerely,

A handwritten signature in black ink, appearing to read "Lois G. Lerner". The signature is written in a cursive style with a prominent loop at the end.

Lois G. Lerner  
Director, Exempt Organizations  
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)  
Form 872-C

**WAIKOLOA COMMUNITY DEVELOPMENT CORPORATION  
RESOLUTION TO SPONSOR  
WAIKOLOA VILLAGE (CERT)  
COMMUNITY EMERGENCY RESPONSE TEAMS**

**WCDC RESOLVES TO BE THE SPONSORING ORGANIZATION FOR WAIKOLOA VILLAGE COMMUNITY EMERGENCY RESPONSE TEAMS WITH THE FOLLOWING CONDITIONS AND RESTRICTIONS:**

1. The CERT team project manager, Cindy Kester, will act as agent for WCDC on all legal documents pertaining to the project.
2. The CERT team will be responsible for all financial reporting pertaining to the project, and will provide WCDC with an accounting quarterly. WCDC will assist the CERT team when such assistance is needed.
3. The CERT team will obtain additional insurance coverage if needed for the project and will be covered by the WCDC Directors Insurance during the life of the project.
4. The CERT team will be represented at all WCDC Board Meetings to report on the project when asked.
5. The CERT team will obtain approval from WCDC on all advertising, public announcements, etc. when the WCDC name is used. WCDC will not withhold approval without good cause.

Resolved and accepted this 15<sup>th</sup> day of January, 2008.

Present: Sharon Davis – President, Treasurer  
Shirley Rodrigues – Secretary  
Michael Godd – Vice-President



## Waikoloa Village CERT Team 1 proposed 2008 Budget

### Emergency equipment and supplies

• fire extinguishers	\$615	
• spotlights, flares	750	
• tarps, traffic cones, barrier tape	495	
• duct tape, markers, scissors, sidewalk chalk, rope	280	
• cordless saws, wrenches and small tools	1,500	
• cribbing (5 sets), 6-foot pry bars (4)	525	
• generator	<u>800</u>	<b>\$4,965</b>

### Protective gear and equipment for 15 team members

• helmets and helmet lights	\$525	
• masks, gloves and knee pads	1,320	
• high-visibility raincoats	450	
• tactical load bearing vests, duty belts	1,500	
• back packs	600	
• first aid kits	525	
• Maglite Flashlights, batteries, lightsticks	552	
• whistles and lanyards	<u>180</u>	<b>\$5,652</b>

### Communication equipment

• megaphones	\$340	
• crank radio	50	
• radios (10) - waterproof, with a range of 3 miles	<u>1,125</u>	<b>\$1,515</b>

### Medical operations

• equipment and supplies (spine boards, extrication collars, splints, bandages, gauze, medical tape, icepacks, latex gloves, insulated blankets, etc.)	\$2,643	
• ZOLL's AED PLUS defibrillator	<u>1,850</u>	<b>\$4,493</b>

### Storage

• storage shed	\$2,500	
• plastic bins, zip lock bags	<u>220</u>	<b>\$2,720</b>

<b>CPR training</b> (15 students at \$38 each)	<u>\$570</u>	<b><u>\$570</u></b>
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<b>Total Budget:</b>	<b>\$19,914</b>
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## Waikoloa Village CERT Team 1 Emergency Equipment & Supplies

<u>ITEM</u>	<u>SIZE</u>	<u>DESIRED QUANTITY</u>	<u>PRICE EACH</u>	<u>TOTAL PRICE</u>
ABC Multipurpose Fire Extinguisher	10 LB	10	\$43	\$430
ABC Multipurpose Fire Extinguisher	5 LB.	5	\$37	\$185
rechargeable spotlights	40 minutes	5	\$75	\$375
generator, cables, power strip, lights	5000 watt	1	\$800	\$800
flares	box of 36	5	\$75	\$375
tarp	20x30 ft	1	\$60	\$60
tarps	12x16 ft	3	\$25	\$75
traffic cones	box of 18 inch	2	\$90	\$180
barrier tape	100 feet	15	\$12	\$180
duck tape	100 feet	15	\$6	\$60
markers	NA	15 sets	\$6	\$60
scissors	NA	15	\$6	\$60
sidewalk chalk	NA	15 sets	\$6	\$60
rope	100 feet	2	\$20	\$40
cordless saw	NA	3	\$200	\$600
wrench, adjustable	12-inch	15	\$20	\$300
screwdriver	5-piece set	15	\$10	\$150
pliers	various	15	\$10	\$150
hammers	various	15	\$20	\$300
cribbing (5 sets)	1 set	5	\$65	\$325
pry bars	6-foot	4	\$50	\$200
			<b>Total</b>	<b>\$4,965</b>

## Village CERT Team 1 Protective Gear

<u>ITEM</u>		<u>DESIRED</u> <u>QUANTITY</u>	<u>PRICE</u> <u>EACH</u>	<u>TOTAL</u> <u>PRICE</u>
<b>Protective gear and equipment for 15 team members</b>				
	various			
helmets	various	15	\$35	\$525
masks	various	15	\$40	\$600
gloves with padded palm	NA	15	\$28	\$420
knee pads	various	15	\$20	\$300
high-visibility raincoats	various	15	\$30	\$450
tactical load bearing vests	NA	15	\$100	\$1,500
Whistles and lanyards	basic	15	\$40	\$600
first aid kits	C-cell	15	\$35	\$525
Maglite Flashlights	C-cell	15	\$22	\$330
flashlight batteries	box of 10	150	\$1	\$150
lightsticks, 5-inch	NA	4	\$18	\$72
whistles and lanyards		15	\$12	\$180
			<b><u>Total</u></b>	<b><u>\$5,652</u></b>

**Waikoloa Village CERT Team 1  
Communication Equipment**

<u>ITEM</u>	<u>SIZE</u>	<u>DESIRED QUANTITY</u>	<u>PRICE EACH</u>	<u>TOTAL PRICE</u>
<b>Communication equipment</b>				
megaphones	basic	4	\$85	\$340
crank radio	basic	1	\$50	\$50
	3- mile rang e			
radio, intra-squad		15	\$60	\$900
radio holder	NA	15	\$15	\$225
			<b><u>Total</u></b>	<b><u>\$1,515</u></b>

## Waikoloa Village CERT Team 1: Medical Supplies & Equipment

<u>ITEM</u>	<u>SIZE</u>	<u>DESIRED QTY</u>	<u>PRICE EACH</u>	<u>TOTAL PRICE</u>
TRIANGULAR BANDAGE	40" X 40" X 56"	10	\$3.36	\$33.60
ELASTIC BANDAGE	2" X 5 YDS	10	\$6.60	\$66.00
LISTER BANDAGE SCISSORS	4.5"	24	\$11.04	\$264.96
NITRILE LATEX FREE GLOVES	100 CT/ BOX	4	\$8.50	\$34.00
CPR MASK W/SHIELD		18	\$3.99	\$71.82
BURN DRESSING	2" X 6"	24	\$3.30	\$79.20
HAND SANITIZER	2 OZ	24	\$4.25	\$102.00
SURE STICK BANDAGES	100/CT BOX	2	\$3.99	\$7.98
SURE STICK BANDAGES	100 CT BOX	1	\$4.95	\$4.95
EYE WASH	4 OZ	10	\$1.75	\$17.50
EMERGENCY SURVIVAL WRAP/SILVER	52" X 84"	25	\$1.25	\$31.25
STERILE ABD PADS 5 X 9	25 / TRAY	10	\$3.25	\$32.50
STERILE TRAUMA DRESSING	10 X 30 1PK	24	\$0.99	\$25.74
STERILE GAUZE PADS 2X2	12 PLY 100/BOX	5	\$3.00	\$15.00
STERILE GAUZE PADS 4X4	12PLY 100/BOX	5	\$5.35	\$26.75
EMERGENCY BODY BAGS		12	\$24.50	\$294.00
HEAVY INSULATED FOAM BLANKET	58"X60"	12	\$4.15	\$49.80
STERILE GAUZE ROLL 3" X 4.1 YDS	12/BAG	12	\$25.99	\$311.88
SAM SPLINT	1 1/4"X 36"	12	\$11.50	\$138.00
INSTA-GLUCOSE 3PK		1	\$11.85	\$11.85
AMMONIA INHALANTS 10 PK		2	\$3.50	\$7.00
SOFT SHELL SPLINT		10	\$8.95	\$89.50
SAM ON SCENE GUIDE		3	\$15.80	\$47.40
SAFETY PINS SMALL	2000/BAG	1	\$60.00	\$60.00
PRO-LITE ECO SPINE BOARD		3	\$128.00	\$384.00
PRO-LITE VELCRO STRAPS		3	\$36.99	\$110.97
KENDRICK HEAD IMMOBILIZATION DEVICE		3	\$12.95	\$38.85

3" PREMIUM CLOTH TAPE	24 ROLLS	1	\$66.66	\$66.66
N95 PARTICULATE RESPIRATOR MASK	BOX of 20	2	\$28.95	\$57.90
CARDBOARD SPLINT	36"	24	\$1.41	\$33.84
CARDBOARD SPLINT - CENTER FOAM	MULTI - PK	1	\$90.39	\$90.39
INSTANT ICE PACK		30	\$1.25	\$37.50
				\$2,642.79

**Storage Equipment for  
Waikoloa Village CERT Team 1**

<u>ITEM</u>	<u>SIZE</u>	<u>DESIRED QUANTITY</u>	<u>PRICE EACH</u>	<u>TOTAL PRICE</u>
<b>Storage</b>				
Storage shed	11x13 feet	1	\$2,500	\$2,500
Plastic bins	various	10	\$10-\$30	\$200
Ziplock bags	various	5 boxes	\$4-\$10	\$25
			<b><u>Total</u></b>	<b><u>\$2,725</u></b>

Pete Hoffmann  
Council Chair  
District 9 - North and South Kohala  
Holomua Center  
64-1067 Mamalahoa Highway, Suite C-5  
Waimea, Hawai'i 96743



Phone No. Hilo: (808) 961-8027  
Phone No. Waimea: (808) 887-2043  
Fax No.: (808) 887-2072  
E-Mail: [phoffmann@co.hawaii.hi.us](mailto:phoffmann@co.hawaii.hi.us)  
Hawai'i County Building  
25 Aupuni Street  
Hilo, Hawai'i 96720

## HAWAII COUNTY COUNCIL

County of Hawai'i

January 25, 2008

Senate Committee on Ways and Means  
State Capitol, Rm. 210  
Honolulu, HI 96813

Attn: Aaron Nyuha

Re: Grant in Aid Request ~ Waikoloa CERT

Dear Aaron,

I write in strong support of the request by the Community Emergency Response Team (CERT) of Waikoloa Village on the Island of Hawai'i for Grant in Aid funding. Waikoloa Village, as you know, is a rural community of more than 7,000 residents some twenty miles distant from the nearest large town (Waimea). With current zoning approvals and on-going construction, Waikoloa population could double in the next ten years.

Therefore, emergency preparedness is not simply a useful amenity but essential to the health and safety of all residents. To add to community concerns, Waikoloa has only one road access in and out of the community, making it the largest cul-de-sac in the State. There are no currently approved plans by the County nor the State to rectify this critical infrastructure shortfall. In these circumstances, the training and resourcing for a CERT is vital.

Recently, the Waikoloa CERT received initial training to provide the needed emergency services in a crisis situation. However, in order to properly employ this training, the CERT requires the necessary supplies and equipment. The Grant in Aid request, if approved, would permit the team to be equipped to meet this urgent community need. Properly equipped the CERT would be able to assess damage, perform light search and rescue, assist in disaster medical operations, extinguish small fires, and save lives.

As the Council Representative for Waikoloa, I urge approval of the Grant in Aid request. With this approval, the CERT would be better able to enhance the community's emergency services and make a critical difference in Waikoloa's quality of life.

Sincerely,

  
Pete Hoffmann  
Council Chair - District 9

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*Serving the Interests of the People of Our Island*

*Hawai'i County Is An Equal Opportunity Provider And Employer*



State Capitol, Rm. 210  
Honolulu, HI 96813  
Attn: Aaron Nyuha

State Capitol, Rm. 306  
Honolulu, HI 96813  
Attn: Eric Nouchi

Re: Grant in Aid request for Waikoloa Village CERT Team 1

Dear Aaron Nyuha and Eric Nouchi,

I am a training instructor for the CERT (Community Emergency Response Team) program for the Island of Hawai'i. I have helped train all the individuals working on Waikoloa Village CERT Team 1. I admire their groups' effort in getting organized and involved.

CERT teams need emergency equipment and supplies to respond effectively to damage caused by earthquakes, fires, hurricanes, flooding and terrorism. Waikoloa Village has only one access road and is at risk of being cut off from outside support. Emergency services may not arrive for a day or more following a disaster. The Waikoloa CERT is trained and now they need equipment and supplies to do the greatest good for the greatest number of victims. Properly equipped, they will be able to assess damage, perform light search and rescue, provide disaster medical operations, extinguish small fires and **save lives**.

With a State of Hawai'i '**Grant in Aid**', the Waikoloa CERT can be an asset to the Waikoloa Village community and to us, the professional emergency workers who they support.

Over the past several years, CERT organizations have saved lives in other states. It is our goal to have the help of community members like these when disaster strikes. They have demonstrated their abilities in role-playing situations that test their leadership, their ability to think in emergencies and to know how to save victims injured in a disaster. They will help us do our jobs in a greater capacity when the time comes and we are not able to be there immediately.

You can contact me at 808-324-0013 if you have any questions. I would be happy to answer them for you if I can.

Yours truly,

  
Captain Dennis Iyo  
Hawai'i County Fire Department/CERT Trainer



# WAIKOLOA VILLAGE

68-1792 MELIA STREET  
P.O. BOX 383910  
WAIKOLOA, HAWAII 96738  
www.waikoloa.org

January 28, 2008

State Capitol, Rm. 210  
Honolulu, HI 96813  
Attn: Aaron Nyuha

State Capitol, Rm. 306  
Honolulu, HI 96813  
Attn: Eric Nouchi

Re: Grant in Aid request for Waikoloa Village CERT Team 1

Dear Aaron Nyuha and Eric Nouchi,

As General Manager of the Waikoloa Village Association (WVA), I am writing in support of nine residents of the village who participated in CERT training offered by the Hawai'i County Civil Defense Department last fall. These residents are forming a CERT team, and I share their concerns about emergency preparedness in the village.

Waikoloa Village, located in South Kohala, has just one access road, and is isolated from the rest of the island. We risk being cut off from outside support if there is damage to Waikoloa Road. Emergency services may not arrive for a day or more following a disaster, and the community will be on its own for that time. The residents of the community need to be ready.

The Waikoloa CERT members have received training. Now they need equipment such as fire extinguishers, spotlights, cribbing, and pry bars. They need basic medical supplies such as bandages, splints and spine boards. They also need helmets, helmet lights, work gloves, and other protective equipment.

With a State of Hawai'i Grant in Aid, the Waikoloa CERT will purchase the equipment and supplies they need to help the residents of Waikoloa Village and assist the professional emergency workers.

I strongly support the Waikoloa Village CERT Team 1 Grant in Aid application to help us be prepared for the next emergency.

Sincerely,

John Tarsora  
General Manager, Waikoloa Village Association

January 25, 2007

To Whom it May Concern in the Hawaii State Legislature

I am writing to express support of Waikoloa Village CERT Team 1 Grant in Aid request.

This Team has had a focus and vision ever since we formed the Community Development Planning meetings under the umbrella of the Waikoloa Community Development Corporation, The CDP Logistics Team members and volunteers. I am the liaison for Hawaii County's CDP process, and as an extension agent for the University of Hawai'i, I help implementation of the procedures that promote community involvement in deciding what issues are important to them. We have heard in many town meetings from our homeowners and renters, that having an emergency plan in the event of a disaster is a high priority.

Please fund their supplies and equipment, so that this emergency plan can actually work. I know April Lee as one of the organizers of the Waikoloa Village CERT Team 1 and she has been active in the Community Development Plan (CDP) process. This group has organized and has demonstrated their commitment to serving the Waikoloa area.

Sincerely,

Sara Peck, UH Sea Grant College Program Coastal Resources Extension Agent  
PO Box 56  
Holualoa, HI 96725  
(808)329-2861

January 26, 2008

Aaron Nyuha  
Senate Committee on Ways and Means  
State Capitol, Rm. 210  
Honolulu, HI 96813

Re: Waikoloa Village CERT Team 1 Grant in Aid

Dear Aaron Nyuha;

As Vice Principal of the Waikoloa Elementary & Middle School, I am of course concerned with the wellbeing of the children and families in our remote village. The emergency shelter in Waikoloa Village is located at our school and was upgraded to qualify to be a Red Cross Shelter two years ago when construction was completed on its alteration. We've had recent experiences with fires and earthquakes that have alerted us to the challenges we have in our isolated spot and to our needs. I'm asking for the help from you and your committee to better prepare us for future emergencies. We need help with funds for the medical supplies, equipment, storage facility and protective gear and cribbing materials that are in the Waikoloa Village CERT Team 1's list.

In addition to my job, I have the responsibility to listen to this community and report to the South Kohala Steering Committee for the County of Hawai'i, as an appointed member. I know when The Waikoloa Village CERT Team 1 had their first visions as this came out of out CDP (Community Development Plan) meetings and processes of which I was a part. The residents in this team responded to the requests for a solution to the geographical limitations of our unique area. Few people understand how isolated Waikoloa really is: if you're not coming here, you don't pass through here on the way to anywhere. We are an island on an island and could wait a long time before the professionals could rescue us in a disaster.

Our children, families, elderly and infirmed thank you for your thoughtful review of the specific needs of our quickly expanding Waikoloa area. The projections from the CDP indicate a rather staggering rate of growth within the next decade. The County's Kamakoa Waikoloa Workforce housing project broke ground on December 29, 2007, and will add 1100 new units to the Village in the next 3-5 years. And those numbers pale by comparison with the developers' projections. We already have problems with our @3700 homes during an emergency, and things will only get more challenging as we grow.

Our community has many good and sincere people who can help each other in the event of a disaster. What we need is the means to assist those who are in immediate medical risk--- those who can't breathe, are in shock or are bleeding profusely. The CERTs are trained to deal with this if properly supplied.

Thank you for your positive consideration of this request.

Sincerely yours,

*Ruth Smith*

Vice Principal, Waikoloa Elementary & Middle School & Member, South Kohala Steering Committee

State Capitol, Rm. 210  
Honolulu, HI 96813  
Attn: Aaron Nyuha

State Capitol, Rm. 306  
Honolulu, HI 96813  
Attn: Eric Nouchi

Re: Grant in Aid request for Waikoloa Village CERT Team 1

Dear Aaron Nyuha and Eric Nouchi,

I am one of the South Kohala Steering Committee members of the Community Development Plan for The County of Hawai'i. I see the need for the formation and establishment of The Waikoloa Village CERT Team 1, which this Grant in Aid request, supports. I have worked with some of the members of this Team, especially April Lee and Cindy Kester. These individuals are committed to completing the link between our residents and the agencies of government that protect them in disasters. We have experienced fires, earthquakes and threat of a major hurricane; all within the last one and one-half years. Of all the services that need to be in place, this is a priority. We may not be so lucky next time. April has attempted to identify those who cannot evacuate themselves. The motives for their work and request for these funds are completely selfless. The input from the small group meetings in our CDP Community Development Plan process emphasized the importance of the ability to deal with the population in the Waikoloa area. Only about 22% of our population of over 10,000, that can fit into the shelters. It may be these first responders that can keep the order in our community, because of this fact alone.

I am sure there are many worthy purposes you will have to select from, in awarding these grants. I hope you will vote to get them their supplies and equipment. Without them, there is little they can do for an area that is isolated from major towns like Kailua-Kona and Kamuela. The 1000's of people in the resorts may depend on them, as well.

Mahalo nui me ka pono,



Pohai Kirkland

South Kohala Steering Committee

Senate Committee on Ways and Means  
State Capitol, Rm. 210  
Honolulu, HI 96813

Re: Grant in Aid request for Waikoloa Village CERT Team 1

Aloha Aaron Nyuha,

Funding this project will help to establish the practical means to apply the training Homeland Security and FEMA are directing into this vital area for the protection of our communities. As with many well-intentioned plans, if there is no funding to provide the means to rescue victims with the supplies and equipment the first responders need, then what is the use in training? No matter what emergency medical know-how; without these supplies, means of communication and protection for the participants, our communities' families, elderly and infirmed, will not have the opportunity to survive long enough for the professionals to arrive and help.

The partnership of the Hawai'i Fire Department and the Hawai'i Civil Defense with the CERT shows the importance of community members in implementing the initial life-saving procedures that they are trained in. That we must pay attention to our isolated location and lack of medical facilities and staff has been made imperative since we have had the worst earthquake on our island in 20+ years and the 'reality check' Hurricane Flossie gave us. I grew up helping my dad/doctor in a town of about 1000 pop. in Alaska in the 60's. Our clinic in the basement of our home brought some of the most life-altering experiences to those of our community. They have told me how much better they live because someone cared and knew what to do.

In closing, I would like to say that I'm proud to be a part of this organization. We will, by our presence help, avoid panic during a crisis. The generous over-sight and umbrella of protection to The State of Hawai'i provided by Waikoloa Community Development Corporation invites your scrutiny with positive results. Please do what the Federal government intended; for the public to receive the benefits of this valuable training.

Me ka pono,



April K. Lee, BA/Member, Waikoloa Village CERT Team 1

