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# A BILL FOR AN ACT

RELATING TO LEGAL REQUIREMENTS FOR NEIGHBORHOOD BOARD MEETINGS.

**BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF HAWAII:**

1           SECTION 1. Chapter 92, Hawaii Revised Statutes, is amended  
2 by adding a new part to be appropriately designated and to read  
3 as follows:

4                               "PART       .   NEIGHBORHOOD BOARD

5           §92-   Neighborhood board; notice and agenda; public input;  
6 quorum. (a) Any contrary provision in this chapter  
7 notwithstanding, the provisions of this part shall apply to  
8 neighborhood boards overseen by a neighborhood commission of the  
9 city and county of Honolulu, and such other neighborhood boards  
10 as may be created in other counties and overseen by a county-  
11 based commission.

12           (b) The agenda required to be included in written public  
13 notice of a neighborhood board meeting may include an  
14 opportunity for the board to receive public input on issues not  
15 specifically noticed for consideration at the forthcoming  
16 meeting.

17           (c) Any matter raised as part of the public input agenda  
18 allowed under subsection (b) may be discussed and information on



1 the matter may be received by the board at the meeting; provided  
2 that the board shall not make a decision relating to the matter.  
3 The board may make decisions on matters originally raised as  
4 part of a public input agenda only at a later meeting, the  
5 agenda for which shall give notice of decision-making on the  
6 matter.

7 (d) A quorum for a meeting of a neighborhood board shall  
8 be required for:

- 9 (1) Conducting official board business;
- 10 (2) Discussions prior to and related to voting; and
- 11 (3) Voting required to validate an act of the board as  
12 part of official board business.

13 A neighborhood board may receive information or testimony on a  
14 matter of official board business without a quorum; provided  
15 that the board shall not make a decision on the issue.

16 **§92- Permitted interactions of neighborhood board**

17 **members.** (a) Two or more members of a neighborhood board, but  
18 fewer than the number of members necessary to constitute a  
19 quorum for the board, may attend informational meetings or  
20 presentations on matters relating to official board business,  
21 including meetings of another entity, seminars, and community  
22 meetings; provided that the presentation is not specifically and



1 exclusively organized for or directed toward members of the  
2 board.

3 (b) Neighborhood board members may participate in  
4 discussions, including discussions among themselves; provided  
5 that the discussions occur during and as part of the  
6 informational meeting or presentation allowed by subsection (a);  
7 and provided further that there is no commitment made relating  
8 to a vote on the issue. The board members, at the next duly  
9 noticed meeting of the neighborhood board, shall report their  
10 attendance and the matters presented and discussed that related  
11 to official board business at the informational meeting or  
12 presentation.

13 **§92- Neighborhood board meeting; unanticipated events;**  
14 **public interest.** An unanticipated event that occurs after  
15 public notice of a neighborhood board meeting has been issued,  
16 but before the scheduled meeting, may be the subject of  
17 discussion at the scheduled meeting if timely action on the  
18 matter is necessary for public health, welfare, and safety. At  
19 a duly noticed meeting, a board may take action on an  
20 unanticipated event in the public interest that is not on the



1 agenda in the same manner as if the board had held an emergency  
2 meeting pursuant to section 92-8 to take action on the issue."

3 SECTION 2. This Act shall take effect upon its approval.



**Report Title:**

Procedure; Public Meetings

**Description:**

Prescribes the procedure to be followed at certain neighborhood board meetings, such as the information that may be included in the written public notice, the information that the board may receive on a matter, and the discussion and decision-making process. (HB2730 HD1)

