



Central Pacific University

EXECUTIVE OFFICES

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[REDACTED]
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Termination of October 1st, 1999 Memorandum of Agreement between Loveland Academy and Central Pacific University

October 15, 2001

Let it be known that the arrangement of Loveland Academy donating, free of charge, any classroom space on their campus or any properties owned or leased by Loveland Academy to Central Pacific University will be terminated effective October 15th, 2001.

Any property of Central Pacific University including signs, flags or instructional material will be removed from the premises. Any reference to an association between Loveland Academy and Central Pacific University contained in either Loveland or Central Pacific University's web site will be removed. As stated in the previous MOA, no revenues or remuneration of any kind are involved in this transaction. Central Pacific University will not request any compensation for the previous renovations to the donated classrooms.

David A. Drews, Ph.D.

President

Central Pacific University

10/15/01

Date

Patricia Dukes, Ph.D.

Director

Loveland Academy

10/15/01

Date

CONFIDENTIAL



STATE OF HAWAII
DEPARTMENT OF HEALTH
CHILD AND ADOLESCENT MENTAL HEALTH DIVISION
3627 KILAUEA AVENUE, ROOM 101
HONOLULU, HAWAII 96816

In reply, please refer to:
File:

May 7, 2001

TO: Christina M. Donkervoet
Chief, Child and Adolescent Mental
Health Division

FROM: Douglas W. Miller
Assistant Chief, Child and Adolescent
Mental Health Division

SUBJECT: Report of Investigation: Dr. David Drews and Loveland Academy

Notification:

On March 18, 2001, I was notified by the Child and Adolescent Mental Health Division Chief of the need to conduct an internal investigation. (Atch 1) Dr. David Drews is the Branch Chief for the Diamond Head Family Guidance Center (DHFGC) and also the President of Central Pacific University (CPU). I was to focus my inquiry on the following (Atch 2):

- 1) What is the present relationship between Central Pacific University and Loveland Academy?
- 2) Does the relationship, in whatever design, constitute a conflict of interest for the Branch Chief of Diamond Head Family Guidance Center or CAMHD in general.

Pursuit: The following attachments provide pertinent information:

- Atch 1: E-mail 3/18/01, 3:28pm/ E-mail 3/19/01, 7:59am; Dr. Drews' statement
- Atch 2: E-mail 3/18/01, 3:20pm
- Atch 3: Disclosure Statement, 9/9/99
- Atch 4: Memorandum, "David Drews' Secondary Employment"

Atch 5: CPU Website Homepage
Atch 6: CPU Website Degree Programs
Atch 7: CPU Website Campus Site Pictures
Atch 8: MOA Between Loveland Academy and Central Pacific University
Atch 9: CAMHD Memorandum to Loveland Academy
Atch 10: MFR per Discussion with Dr. Dukes
Atch 11: Hawaii State Statutes Definitions, Conflicts of Interests, Disclosure, Fair Treatment.
Atch 12: Memorandum to FGC Branch Chiefs ref. Strike
Atch 13: Report of Service Auths for Loveland Academy

Findings:

- 1) The relationship between Central Pacific University and Loveland Academy is formalized in a Memorandum of Agreement (Atch 8) in which classroom space is provided by Loveland Academy to CPU on a no-fee basis in exchange for the one-time cleaning and painting of two classrooms by CPU. Both parties claim that no money has been exchanged between the two institutions. Dr. Dukes, Director of Loveland Academy, advised that CPU has never used the classrooms for instruction. They have held three graduation ceremonies in the rooms and held one staged photo session for inclusion on CPU's website. CPU has hung a banner on an exterior wall of one of the Academy's buildings indicating that some aspect of the University is located there. The CPU website boasts that the Loveland Academy is utilized by CPU as a practicum site for psychology students and that CPU is affiliated with Loveland Academy. Dr. Dukes advised that CPU has not, to date, utilized the Academy as a practicum site. She believed that it might have been a goal of Dr. Drews at one point, but there are no current plans for such a collaboration. She also stated that the only "affiliation" that exists between Loveland and CPU is the agreement for use of classroom space. This agreement was facilitated by Dr. Dukes having been a student of Dr. Drews. Upon invitation, Dr. Drews, in his capacity as FGC Branch Chief, attended an Academy graduation of FGC clients. As Dr. Dukes and Dr. Drews toured the campus, they discussed some excess building space. They believe that they mutually benefited from the arrangement. Loveland Academy uses the classrooms on an on-going basis now that they have been restored.
- 2) State statutes address Conflicts of interests (84-14) and Fair treatment (84-13) but do not include a requirement addressing or prohibiting "Appearance of Conflict of Interest". I have discovered no documentation or learned of no actions that violate state statutes. In April 2001, CAMHD received a complaint from a CAMHD provider agency

alleging that "Dr. Drews was authorizing increased services to Loveland Academy beyond the clients' IEPs during the HSTA strike period". The complainant also stated that "CPU is housed at and affiliated with Loveland and that looks like a problem". Each branch chief had previously received guidance prohibiting the addition of services, beyond those in the IEP, to provide extra supports to Felix clients during the strike. (Atch 12) Attached is a management information system report detailing the service authorizations from Diamond Head Family Guidance Center to Loveland Academy for the month prior to the strike and during the period of the strike. (Atch 13) Analysis revealed that service authorizations had dropped considerably during the strike period. The complainant did not provide any specific cases in support of her claim.

Conclusions:

The relationship between CPU and Loveland Academy is not as it appears on the CPU Website. (Atch 5,6,7) CPU has permission to use a Loveland Academy room but has only used it three times for graduation ceremonies. CPU does not have a practicum program with Loveland Academy. Although perhaps deceptive and providing a basis for an allegation of a perceived conflict of interest on the part of Dr. Drews, I find no substantiation for a charge of actual conflict of interest. Dr. Drews had on file his Record of Outside Employment (Atch 3) and had disclosed to his supervisor his connection to Loveland Academy (Atch 4). I believe that much of the basis for any perception of conflict of interest would be eliminated if the CPU website accurately depicted the relationship between CPU and Loveland and the CPU banner was placed on the Loveland Academy building wall only on the evenings when graduation ceremonies are conducted.

Doug W Miller

From: "Christina M Donkervoet" <cmdonker@camhmis.health.state.hi.us>
To: "Doug W Miller" <dwmiller@camhmis.health.state.hi.us>
Sent: Sunday, March 18, 2001 3:28 PM
Subject: CPU - Loveland Potential COntlict Investigation

Doug,

Alan brought to my attention late Friday afternoon on March 16, 2001 that the Attorney General's Office had notified him that they were completing an investigation about David Drew's relationship with Loveland Academy. ALan commented that it found this odd, because usually the AG's would only investigate if their was criminal activity. Alan notified me that the issue apparently involved David's university (CPU) sharing space with Loveland.

After discussing with Alan, I asked his legal advice as to whether CAMHD should do anything. At that point, he advised not.

On Sunday March 18, Alan notified me that he drove by Loveland and in fact there is a CPU sign up. He also shared CPU's web site information. I have left the Website information in your box. He then advised that we definitely need to conduct an internal investigation.

I emailed you and David about the investigation. Please begin. Thanks.

Doug W Miller

From: "David A Drews" <dadrews@camhmis.health.state.hi.us>
To: "Christina M Donkervoet" <cmdonker@camhmis.health.state.hi.us>
Cc: "Doug Miller" <dwmiller@camhmis.health.state.hi.us>
Sent: Monday, March 19, 2001 7:59 AM
Subject: Re: Complaint regarding CPU and Loveland

I have no problem with it. No money has ever changed hands with Loveland and I did disclose this relationship to you over a year ago and filled out the proper State disclosure forms. Basically, I painted and carpeted two classrooms with my own money and they allow me to use the classrooms from time to time.

As far as preferential treatment, Diamond Head is having meetings with them regarding some of their practices with respect to the State, such as always insisting on the most expensive level of care, no downgrading of services, demanding that IEP's be held at their facility, and not following treatment plans during their Day Tx and BPSR. If people think they are getting preferential treatment, I would like to see the evidence. Let me know if I can be of any other help. David.

----- Original Message -----

From: Christina M Donkervoet
To: Doug W Miller ; David A Drews
Sent: Sunday, March 18, 2001 3:20 PM
Subject: Complaint regarding CPU and Loveland

David,

Someone just brought to my attention that your University (Central Pacific University) may be sharing space with the Loveland Academy. This individual raised the question to me about whether there is a conflict or preferential treatment being given to you on rent - or visa versa - to Loveland Academy on their rent. If either is getting preferential treatment, there may be a concerning issue at hand.

I do not have enough information on this matter to have an opinion in either direction.

However, a web site indicates that Central pacific University is affiliated with Loveland Academy.

This still does not definitively tell me if there is a conflict or a problem.

In order to assure appropriate follow up and investigation, I have asked Doug Miller Asst Chief of the Division to conduct an investigation of the following:

1. What is the present relationship between Central Pacific University and Loveland Academy?
2. Does the relationship in whatever design constitute a conflict of interest for you as Branch Chief of Honolulu, or CAMHD in general?

Doug Miller has conducted other investigations for me in the past, and I have the utmost respect for him in his ability to conduct an impartial and objective investigation. He is timely and thorough in his investigations. I think it best to go through the investigation and address this issue directly.

Please let me know if you have any concerns about this investigation or questions about this matter.
 Thanks, Tina

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DEPARTMENT OF HEALTH
CAMHD
(DIVISION, DHO, AGENCY, AND/OR BRANCH)

RECORD OF OUTSIDE EMPLOYMENT

EMPLOYEE NAME: DAVID DREWS
POSITION TITLE: MHS II (BRANCH Chief)
POSITION NUMBER: 08686
BRANCH: DIAMOND Head Family Guidance Center
DIVISION: Child + Adolescent Mental Health
OFFICE PHONE: 733-9393 FAX: 733-9377
OFFICE LOCATION: 3627 Kilauea Ave. #401 Honolulu, HI 96816
DATE CURRENT STATE EMPLOYMENT BEGAN: April 1997

OUTSIDE EMPLOYMENT

Name of Employer: Central Pacific University
Address: 1188 Bishop St. #3001 Honolulu, HI 96813
Phone: 524-8955 FAX: 524-6924
Description of Duties: FACULTY Advisor for Psychology
Students AND some Administrative duties.
(Adult education/distance learning)
Weekly schedule: SOME EVENINGS AND WEEK-ENDS (days of week)
(NOT A fixed schedule) 10 hrs/week approx.
(Specify number of hours per day and when, e.g., 3 hours, 5 times a week, 6:00 to 9:00 pm)

Date Began: 8-17-99

Permanent: ☒ Yes ☐ No

Temporary: Until (give known or approximate date): _____

My supervisor has informed me of the Departmental and Division or Branch policy on Outside Employment. I understand the Policy and will follow it.

David A Drews
(Employee's Signature)

Date 9-9-99

NOTE: This form should be completed whenever outside job or schedule changes.

SUPERVISOR'S REPORT

(If there is conflict or possible conflict, record what action taken to resolve.)

(Supervisor's signature, Date, Phone number, Office)

NOTE: You may request a written advisory opinion from or call the State Ethic Commission, 587-0470

Distribution: Employee; Supervisor; Division/Branch

DEPARTMENT OF HEALTH
CHILD AND ADOLESCENT MENTAL HEALTH DIVISION

DISCLOSURE STATEMENT: PRIVATE PRACTICE, OUTSIDE EMPLOYMENT
AND RELEVANT BUSINESS INTERESTS

A. Name: DAVID DREWS Position: Branch Chief SR: 266
Office location & Address: 3627 Kilanea Ave #401, Honolulu, HI 96813

B. Private Practice, Outside Employment and Relevant Business Interest:

1. Name of Employer/Business: CENTRAL PACIFIC UNIVERSITY
2. Address & Telephone: 1188 Bishop St. #3001 Honolulu, HI 96813
3. Type of Employment/Business: Adult education & training
4. Description of Duties: FACULTY ADVISOR FOR PSYCHOLOGY STUDENTS
AND SOME ADMINISTRATION DUTIES. (ADULTS ONLY)
5. Date Began: 8-17-99 Permanent? ☒ Temporary Until When? _____

I have read the Child and Adolescent Mental Health Division Policy, "private Practice, Outside Employment and Relevant Business Interests", and Intra-Departmental Directive No. 95-5, "General Policy on Outside Employment". I understand these policies and will follow them.

I will not conduct a private practice, outside employment, or relevant business interest during my regularly scheduled hours as a State employee.

I will not use State equipment, materials, supplies, facilities or staff services to conduct my private practice, outside employment, or relevant business interest.

Employee's Signature: David A Drews Date: 9-9-99

C. For Supervisor to Complete:

1. ☐ No conflict at this time.
2. ☐ Possible conflict. Nature of Conflict: _____

Action Taken: _____

Supervisor's Signature: _____ Date: _____

- ☐ You may request a written advisory opinion from or call the State Ethics Commission at any time if you so wish (phone 587-0460).
- ☐ If the outside job may be affected by the Department of Health's actions, a disclosure form should be filed with the State Ethics Commission. Forms are available from the personnel Office or the State Ethics Commission.
- ☐ Note: Disclosure does not exempt an employee from following our policy or the State Ethics Laws.

INSTRUCTIONS:

1. File in employee's personnel file at the Center.
2. In the event of a possible conflict of interest, forward a copy to CAMHD Personnel Office.
3. If employee has more than one private or outside employer/business, list each separately; complete and attach additional forms as needed.
4. A new form shall be submitted annually and whenever outside employment changes.



STATE OF HAWAII
DEPARTMENT OF HEALTH
CHILD AND ADOLESCENT MENTAL HEALTH DIVISION
3627 KILAUEA AVENUE, ROOM 101
HONOLULU, HAWAII 96816

In reply, please refer to:
File:

March 19, 2001

To: Doug Miller

From: Tina Donkervoet

Tina

SUBJECT: David Drew's secondary employment

In order to follow up on the David Drew's investigation, I asked Anne to obtain David's disclosure statement from personnel office.

Initially personnel reported that they did not have it. However, then Delia went through a pile on the floor of her office and located the attached form.

As signed by David, it is dated 9/99. There is no signature from me. I do not feel comfortable back dating it at this point. Delia was not able to explain why it was not forwarded to me in September 1999, or at any other point in time.

As I recall, David and I discussed his employment approximately one year ago – I believe in the spring 2000. At that point, he told me that he had previously submitted his form as required to personnel. At that time, I assumed that I had received from Delia, and just forgotten signing it. I now understand that I never received it from personnel and therefore, did not sign.

In the spring 2000, David discussed his university with me. He provided assurances that his work time did not overlap and that there were no areas of potential conflict. He did share with me that had a conference space in the same building as Loveland Academy. However, he assured me that there were no relationships between himself or his university and Loveland. In fact, he stated that he had not used the conference room at that time and wasn't sure if it even needed it given that his university was internet based.

I don't have any recollection of David and I discussing his university since that time.

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A Message from the President...



David A. Drews, Ph.D.

Welcome to Central Pacific University! The objective of Central Pacific University is to provide each learner with an effective study program individually designed to enhance personal performance and competency.

Central Pacific University is a pioneer in the field of progressive education with an emphasis on the specific needs of the learner. We are living in an "Information Age" where technological advances, human lifestyles and values are in a constant state of change. More people, educators, and employers are acknowledging that traditional education does not adequately respond to this era of change.

Education is a life-long experience. Many individuals who have proven to be successful in their chosen field owe their success to professional experience as well as academic education. At Central Pacific University we believe a combination of professional experience and academic education will provide the learner with all the knowledge and skills needed to succeed in the real world.

We offer an educational concept whose time has come and welcome you to join our international family.

David A. Drews, Ph.D.
President
Central Pacific University

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- [Master of Arts](#)
- [Doctor of Philosophy](#)
- [Description of Anthropology Courses](#)

School of Aviation/Aerospace

- [Bachelor of Science](#)
- [Description of Aviation/Aerospace Courses](#)

School of Business Administration

- [Bachelor of Arts](#)
- [Master of Business Administration \(MBA\)](#)
- [Doctor of Philosophy](#)
- [Description of Business Administration Courses](#)

School of Computer Science

- [Bachelor of Science](#)
- [Master of Science](#)
- [Doctor of Philosophy](#)
- [Description of Computer Science Courses](#)

School of Education

- [Bachelor of Arts](#)
- [Master of Arts](#)
- [Doctor of Philosophy](#)
- [Description of Education Courses](#)
- [Description of Education Administration Courses](#)

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- [Bachelor of Science](#)
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- [Master of Arts](#)
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- [Bachelor of Arts](#)
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- [Doctor of Philosophy](#)
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School of Textile/Fashion Design

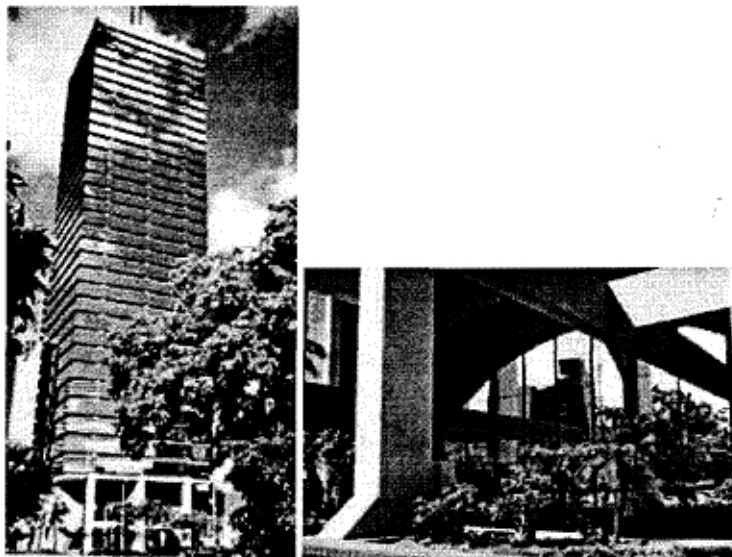
- [Diploma in Fashion Design](#)
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Central Pacific University



Central Pacific University
Executive Office Location
1188 Bishop St. # 3001
Honolulu, HI 96813

TEL: (808)524-8955
FAX: (808)524-6924

Central Pacific University Degree Programs offer Six Unique Benefits

1. It allows the student to complete all course work by off-campus study.
2. It converts and documents credit for approved service schools, workshops, seminars, independent studies, on the job training and military training.
3. It accepts credit for all degree related work. It gives credit for curriculum related work and experience. Each person is entitled to credit for prior knowledge no matter how or where it was gained.
4. It offers individualized curriculum to meet the needs and requirements of each student.
5. It assigns a university professor to assist the student throughout the program.
6. This program offers you an opportunity to complete a university degree and receive the many benefits that should accrue: better professional status, increased opportunity for advancement and increased income potential. It allows the student an opportunity to pursue studies for a degree without being "tied down" to classes or to a campus. You can live anywhere and move anytime without interrupting your education or transferring to another university.

Central Pacific University offers external degree programs through distant education at the Bachelors, Masters and Doctorate level. Nontraditional adult learning through independent studies have rapidly

expanded in the technology age of email communications. Some of our more popular offerings are Computer Science, Business Administration, Psychology, Human Development etc.

Education is not received; it is achieved.

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About Central Pacific University

The University believes that adults are not only especially motivated to learn, but should have the opportunity to earn a quality education without disrupting their personal and professional lives. Nowhere is this better evidenced than in Central Pacific University's innovative independent study programs.

The University admits self-motivated individuals from the community and from around the world. They come from a variety of fields such as Business, Health, Industry, Government, Education, Science and Art. All instructors have gained a high level of expertise in their field. Credit is granted for prior learning and work experiences, and an independent study program is designed to meet outstanding degree requirements.

Our degree programs are self-paced, providing all students an opportunity to advance as rapidly, or as slowly as his or her time and ability permit.

The University has held a basic belief that an individual's multiple learning experiences can be viably measured and assessed for academic comparability and equivalence. The University conducts a thorough evaluation of the applicant's entire learning background prior to admission to determine the potential for success in the program the student has selected.

One of the prime objectives of Central Pacific University is that of providing a comfortable human environment for personal growth, development, self-expression, greater learning and demonstration of competence.

Students of Central Pacific University have accepted the challenge of pursuing their degree objective by utilizing the University's unique off-campus, independent, self-paced approach to education. Mature and experienced adults with an interest in a university program, which grants appropriate credit and recognition for prior achievements will recognize that Central Pacific University can assist them in meeting personal educational goals and objectives.

General Information

Faculty Advisor

Our Faculty Advisors are all distinguished in their respective disciplines and combine dedication to teaching with sensitivity to the needs of adult students.

Once a student is officially enrolled, a faculty advisor (mentor) is assigned to them. The Faculty Advisor will assist the student in the process of developing courses and identifying resources, which the student will utilize in the process of writing course papers. In addition the Faculty Advisor will identify references, activities, and the standards by which the learner's performance will be evaluated. The student and the Faculty Advisor are in frequent contact through email, telephone, fax, regular mail or in- person visits whenever possible.

Academic Study Plan

Once the student enrolls, the Faculty Advisor and the student will mutually develop an

academic study plan. The academic study plan is intended to be a guide outlining the areas of study needed to complete the degree program. This plan takes into account prior learning and experience that contributes to the completion of the degree.

Every academic study plan is personally tailored to meet the student's professional needs and goals. The study plan outlines the required courses, learning activities, evaluation procedures, and thesis or dissertation proposals. When the academic study plan is completed it must be approved by the Faculty Advisor. The academic study plan is always subject to modification with the approval of the signers.

Time and Residency Requirements

Central Pacific University utilizes an open-entry, open-exit program. This allows students to enroll and graduate at any time during the year. All programs are self-paced, providing all students an opportunity to advance as rapidly, or as slowly, as his or her time and ability permit. Most students have already completed varying amounts of academic course work, on-the-job learning experience, and specialized training prior to entering the University. Consequently, it is difficult to accurately pre-determine the length of each student's study program, since no two students are exactly the same.

Central Pacific University does not require formal, on-campus residence or classroom attendance in order to fulfill degree requirements. Students may complete all course work, reading, research, and writing requirements through prescriptive independent study programs under faculty guidance and supervision. In some cases, it is possible and encouraged that students take part in practicums and specialized courses that can be administered at the Central Pacific University campus in Honolulu, Hawaii.

Accreditation

Unlike most countries, in the United States there is no national procedure for licensure and accreditation of universities and colleges. Accreditation is voluntary and is not the function of the United States Department of Education.

Central Pacific University is a non-profit corporation in the State of Hawaii. All degrees granted or issued in Hawaii are equal under the law. Judgments of value and applicability of a certain degree are not made by the law of the state. However, the applicability of a degree to a particular job or the transfer of educational credits to another university is determined by those who must render such evaluations for specific purposes.

Central Pacific University degrees are not designed to meet any particular local, state, or national licensing or credentialing laws, nor to meet any requirements established by independent professional associations. If licensing is the objective of a degree program, learners are advised to investigate the requirements of their particular states, school districts, professional associations, and agencies, so their program may be designed accordingly.

**CENTRAL PACIFIC UNIVERSITY IS NOT ACCREDITED BY A RECOGNIZED
ACCREDITING AGENCY OR ASSOCIATION RECOGNIZED BY THE UNITED STATES
COMMISSIONER OF EDUCATION.**

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Central Pacific University Campus Site



Our campus location at 1506 Piikoi Street in Honolulu, Hawaii, can accommodate up to 400 students in classroom settings. Central Pacific University is affiliated with Loveland Academy, a private school, which offers therapeutic day treatment programs for special-needs children.



Part of the campus is utilized as an innovative practicum site for psychology students. Here students can benefit from highly qualified professionals in the field and get hands-on experience with special client populations.



Central Pacific University, at their campus location, provides classroom instruction, seminars,

workshops and guest speakers for both international students and the local community. It also provides instructional classrooms for students working towards pastoral counselor licensing.



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Central Pacific University

EXECUTIVE OFFICES

1188 BISHOP ST., SUITE 3001

HONOLULU, HI 96813

TEL: (808) 524-8955

FAX: (808) 524-6924

E-MAIL: admission@central-pacific-uni.com

WEBSITE: central-pacific-uni.com

CAMPUS LOCATION

1506 PIKOI ST.

HONOLULU, HI 96822

Memorandum of Agreement between Loveland Academy and Central Pacific University

October 1st, 1999

Let it be known that Loveland Academy is donating, free of charge, classroom space on the third floor of their north building to Central Pacific University, a non-profit, educational corporation. These classrooms will be used for college instruction, special seminars, workshops and meetings. All refurbishing and upgrades to these classrooms will be funded by Central Pacific University. Loveland will be responsible for utilities and exterior maintenance.

David A. Drews, Ph.D.
President
Central Pacific University

Patricia Dukes, Ph.D.
Director
Loveland Academy



STATE OF HAWAII
DEPARTMENT OF HEALTH
CHILD AND ADOLESCENT MENTAL HEALTH DIVISION
3627 KILAUEA AVENUE, ROOM 101
HONOLULU, HAWAII 96816

In reply, please refer to:
File:

April 10, 2001

Dr. Patricia J. Dukes
Loveland Academy
1506 Piikoi Street
Honolulu, Hawaii 96822

Dear Dr. Dukes:

I would appreciate your assistance in my effort to address a concern, posed by a member of the public, that Central Pacific University's affiliation with you may pose a potential conflict of interest for a member of our staff.

The Child and Adolescent Mental Health Division (CAMHD) currently has an executed contract in place with your organization. The President of Central Pacific University, Dr. David Drews, is also a member of our division. Central Pacific University apparently has some formal or informal affiliation with your organization as indicated in CPU's webpage.

We are not investigating any intentional non-disclosure of this relationship. We are aware of Dr. Drews' disclosure of the relationship pursuant to CAMHD/State requirements.

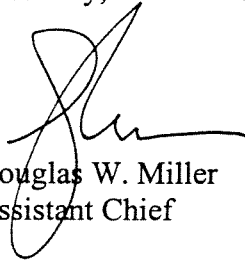
I now seek your help in making available to me any formal agreements that you have executed with CPU and a summary of any informal agreements that you have in place. If there is an agreement for the use of a conference/classroom, I would appreciate a report of how often it was used by CPU over the past year and if there are any fiscal terms attached to the agreement. Additionally, please provide me with an assessment of how often CPU students were involved in practicums on Loveland's campus and with Loveland's students.

I realize that I am asking potentially proprietary questions, but also recognize that your relationship with CPU must be made clear to CAMHD so as to assure us that our contract with you is not compromised.

Dr. Patricia J. Dukes
April 10, 2001
Page 2

I thank you in advance for your assistance and I can be reached at 733-9278 for clarification of any issues. I hope to receive your reply by April 20, 2001.

Sincerely,

A handwritten signature in black ink, appearing to be 'D. Miller', with a large loop at the start and a horizontal stroke at the end.

Douglas W. Miller
Assistant Chief

c: Chief, CAMHD

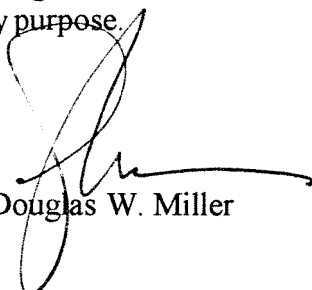
April 19, 2001

Memorandum for the Record

This date, I met in my office with Dr. Patricia J. Dukes of Loveland Academy. She came by in response to my letter of April 10, 2001 reference Loveland's relationship with Central Pacific University (CPU).

Dr. Dukes provided the following information:

- She met David and his wife while a student at Honolulu Univ which eventually split with a branch becoming CPU. She thinks she was the first graduate of CPU. David was an instructor and director of CPU.
- CPU is a "distance learning" school with most, if not all, students located in Europe and Asia. When David attended a graduation ceremony for the children at Loveland Academy, he noticed unused rooms that were in need of repair, paint, cleaning, etc.
- Dr. Dukes offered him use of the rooms if he took the time and effort to clean them up. No formal agreement was made and no money was exchanged.
- Dr. Dukes knows of the room being used by CPU on only 4 occasions over the past 2 years:
 1. For 3 CPU graduations
 2. For the "staged" website photo. "Students" in the picture were Loveland staff
- Dr. Dukes knows of no CPU classes ever being held in the room. Loveland staff use the room on an on-going basis.
- Dr. Dukes advised that she allows many folks to use the rooms to include CPR class, community groups for in-services, and Autism Society.
- Dr. Dukes also advised that there have been no CPU practicum students working with Loveland children. She said she thought that might be a goal of CPU for the future, but it has never occurred and she knows of no plans for the immediate future.
- Dr. Dukes advised that there are no formal agreements between CPU and Loveland and no money has been exchanged for any purpose.


Douglas W. Miller

§84-3 Definitions.

"Business" includes a corporation, a partnership, a sole proprietorship, a trust or foundation, or any other individual or organization carrying on a business, whether or not operated for profit.

"Compensation" means any money, thing of value, or economic benefit conferred on or received by any person in return for services rendered or to be rendered by oneself or another.

"Controlling interest" means an interest in a business or other undertaking which is sufficient in fact to control, whether the interest be greater or less than fifty per cent.

"Employee" means any nominated, appointed, or elected officer or employee of the State, including members of boards, commissions, and committees, and employees under contract to the State or of the constitutional convention, but excluding legislators, delegates to the constitutional convention, justices and judges.

"Employment" means any rendering of services for compensation.

"Financial interest" means an interest held by an individual, the individual's spouse, or dependent children which is:

- (1) An ownership interest in a business.
- (2) A creditor interest in an insolvent business.
- (3) An employment, or prospective employment for which negotiations have begun.
- (4) An ownership interest in real or personal property.
- (5) A loan or other debtor interest.
- (6) A directorship or officership in a business.

"Official act" or "official action" means a decision, recommendation, approval, disapproval, or other action, including inaction, which involves the use of discretionary authority.

"Official authority" includes administrative or legislative powers of decision, recommendation, approval, disapproval, or other discretionary action.

"State agency" includes the State, the legislature and its committees, all executive departments, boards, commissions, committees, bureaus, offices, the University of Hawaii, and all independent commissions and other establishments of the state government but excluding the courts.

§84-14 Conflicts of interests. (a) No employee shall take any official action directly affecting:

- (1) A business or other undertaking in which he has a substantial financial interest; or
- (2) A private undertaking in which he is engaged as legal counsel, advisor, consultant, representative, or other agency capacity.

A department head who is unable to disqualify himself on any matter described in items (1) and (2) above will not be in violation of this subsection if he has complied with the disclosure requirements of section 84-17; and

A person whose position on a board, commission, or committee is mandated by statute, resolution, or executive order to have particular qualifications shall only be prohibited from taking official action that directly and specifically affects a business or undertaking in which he has a substantial financial interest; provided that the substantial financial interest is related to the member's particular qualifications.

(b) No employee shall acquire financial interests in any business or other undertaking which he has reason to believe may be directly involved in official action to be taken by him.

(c) No legislator or employee shall assist any person or business or act in a representative capacity before any State or county agency for a contingent compensation in any transaction involving the State.

(d) No legislator or employee shall assist any person or business or act in a representative capacity for a fee or other compensation to secure passage of a bill or to obtain a contract, claim, or other transaction or proposal in which he has participated or will participate as a legislator or employee, nor shall he assist any person or business or act in a representative capacity for a fee or other compensation on such bill, contract, claim, or other transaction or proposal before the legislature or agency of which he is an employee or legislator.

(e) No employee shall assist any person or business or act in a representative capacity before a state or county agency for a fee or other consideration on any bill, contract, claim, or other transaction or proposal involving official action by the agency if he has official authority over that state or county agency unless he has complied with the disclosure requirements of section 84-17.

§84-17 Requirements of disclosure. (a) For the purposes of this section, the terms: "Disclosure period" refers to the period from January 1 of the preceding calendar year to the time of the filing of the employee's or legislator's disclosure of financial interests. "Substantially the same" refers to no more than ten amendments or changes to the information reported for the preceding disclosure period.

(b) The disclosure of financial interests required by this section shall be filed between January 1 and May 31 of each year or within thirty days of one's election or appointment to a state position enumerated in subsection (c); provided that candidates for state elective offices or the constitutional convention shall file the required statements no later than twenty days prior to the date of the primary election for state offices or the election of delegates to the constitutional convention.

(c) The following persons shall file annually with the state ethics commission a disclosure of financial interests:

(2) The directors and their deputies, the division chiefs, the executive directors and the executive secretaries and their deputies, the purchasing

agents and the fiscal officers, regardless of the titles by which the foregoing persons are designated, of every state agency and department;

(f) Candidates for state elective offices, including candidates for election to the constitutional convention, shall only be required to disclose their own financial interests. The disclosures of financial interests of all other persons designated in subsection (c) shall state, in addition to the financial interests of the person disclosing, the financial interests of the person's spouse and dependent children. All disclosures shall include:

(1) The source and amount of all income of \$1,000 or more received, for services rendered, by the person in the person's own name or by any other person for the person's use or benefit during the preceding calendar year and the nature of the services rendered; provided that information that may be privileged by law or individual items of compensation that constitute a portion of the gross income of the business or profession from which the person derives income need not be disclosed;

(2) The amount and identity of every ownership or beneficial interest held during the disclosure period in any business incorporated, regulated, or licensed to carry on business in the State having a value of \$5,000 or more or equal to ten per cent of the ownership of the business and, if the interest was transferred during the disclosure period, the date of the transfer; provided that an interest in the form of an account in a federal or state regulated financial institution, an interest in the form of a policy in a mutual insurance company, or individual items in a mutual fund or a blind trust, if the mutual fund or blind trust has been disclosed pursuant to this paragraph, need not be disclosed;

(3) Every officership, directorship, trusteeship, or other fiduciary relationship held in a business during the disclosure period, the term of office and the annual compensation;

(4) The name of each creditor to whom the value of \$3,000 or more was owed during the disclosure period and the original amount and amount outstanding; provided that debts arising out of retail installment transactions for the purchase of consumer goods need not be disclosed;

(5) The tax map key number and street address, if any, and the value of any real property in the State in which the person holds an interest whose value is \$10,000 or more, and, if the interest was transferred or obtained during the disclosure period, a statement of the amount and nature of the consideration received or paid in exchange for such interest, and the name of the person furnishing or receiving the consideration;

(6) The names of clients personally represented before state agencies, except in ministerial matters, for a fee or compensation during the disclosure period and the names of the state agencies involved; and

(7) The amount and identity of every creditor interest in an insolvent business held during the disclosure period having a value of \$5,000 or more.

(g) Where an amount is required to be reported, the person disclosing may indicate whether the amount is at least \$1,000 but less than \$10,000; at least \$10,000 but less than \$25,000; at least \$25,000 but less than \$50,000; at least \$50,000 but less than \$100,000; at least \$100,000 but less than \$150,000; at least \$150,000 but less than \$250,000; at least \$250,000 but less than \$500,000; at least \$500,000 but less than \$750,000; at least \$750,000 but less than \$1,000,000; or \$1,000,000 or more. An amount of stock may be reported by number of shares.

(i) Failure of a legislator, a delegate to the constitutional convention, or employee to file a disclosure of financial interests as required by this section shall be a violation of this chapter. Any legislator, delegate to a constitutional convention, or employee who fails to file a disclosure of financial interests when due shall be assessed a penalty of \$50. The state ethics commission shall notify a person, by registered mail, return receipt requested, of the failure to file and the disclosure of financial interests shall be submitted to the commission not later than 4:30 p.m. on the tenth day after notification of the failure to file has been mailed to the person. If a disclosure of financial interests has not been filed within ten days of the due date, an additional penalty of \$10 for each day a disclosure remains unfiled shall be added to the penalty. All penalties collected under this section shall be deposited in the State's general fund. Any monetary penalty for late filing shall be in addition to any other action the commission may take under this chapter for violations of the state ethics code. The commission may waive any penalties assessed under this subsection for good cause shown.

§84-13 Fair treatment. No legislator or employee shall use or attempt to use the legislator's or employee's official position to secure or grant unwarranted privileges, exemptions, advantages, contracts, or treatment, for oneself or others; including but not limited to the following:

- (1) Seeking other employment or contract for services for oneself by the use or attempted use of the legislator's or employee's office or position.
- (2) Accepting, receiving, or soliciting compensation or other consideration for the performance of the legislator's or employee's official duties or responsibilities except as provided by law.
- (3) Using state time, equipment or other facilities for private business purposes.
- (4) Soliciting, selling, or otherwise engaging in a substantial financial transaction with a subordinate or a person or business whom the legislator or employee inspects or supervises in the legislator's or employee's official capacity.

April 10, 2001

To: Family Guidance Center Branch Chiefs

From: Christina Donkervoet, CAMHD Chief

RE: SERVICES TO FELIX YOUTH DURING HSTA STRIKE

In order to ensure compliance with individual student's IEP/MP plans, as well as respond to urgent health and safety needs of each child, please comply with the following activities/directives.

Please arrange a tree like structure with your FGC that will allow for contact of **each** family/youth managed by the FGC as soon as possible. Designate each MHS I to manage their sections (as the MHCC supervisor) so that each family is regularly contacted.

Please have each MHCC contact **EACH** youth/family on their caseload to determine how the family is managing the strike time and offer general morale support. MHCCs should continue to do so regularly, every 3 days or so. These contacts could be home visits or phone contacts.

Please have each MHCC verify that all currently authorized CAMHMIS services match those as indicated in the student's IEP/MP plans.

Please consider having the FGC parent partner offer support to these families as well. Please discuss whether the parent partner can offer support groups during this time.

FGC personnel may not offer additional services - in excess of the student's current IEP/MP - at this time. If MHCCs assess that additional mental health treatment is necessary, a contact with the school administrator must be made in order to reach agreement about temporary additional mental health treatment. These services would resume to compliance with IEP once school is back in session.

CAMHD does not have sufficient funding to add services and supports for the purpose of providing structure and supervision to all Felix youth during the strike. CAMHD services are solely intended to meet the necessary mental health treatment needs as related to the student's education.

Please notify me any time when a MHCC is determining that additional mental health treatment is necessary and is therefore, planning to contact the school administrator to discuss temporary services.

Please notify me immediately if anyone has already procured additional services beyond a student's IEP/MP.

Doug W Miller

From: "Christina M Donkervoet" <cmdonker@camhmis.health.state.hi.us>
To: "Doug W Miller" <dwmiller@camhmis.health.state.hi.us>
Sent: Thursday, April 12, 2001 11:01 AM
Attach: strikeApril 10memo.doc
Subject: Fw: MEMO RE: SERVICES DURING STRIKE

----- Original Message -----

From: Christina M Donkervoet
<<mailto:cmdonker@camhmis.health.state.hi.us>>
To: Virginia Shaw <<mailto:vrshaw@camhmis.health.state.hi.us>> ; Sharon
Tomas <<mailto:sltomas@camhmis.health.state.hi.us>> ; Rachael Guay
<<mailto:rlguay@camhmis.health.state.hi.us>> ; Pat Harnish
<<mailto:wfgcchf@camhmis.health.state.hi.us>> ; Leonard E. Batungbacal
<<mailto:lebatung@camhmis.health.state.hi.us>> ; Keli Hustace
<<mailto:kkhustac@camhmis.health.state.hi.us>> ; David Drews
<<mailto:dadrews@camhmis.health.state.hi.us>> ; Alton Tamashiro
<<mailto:attamash@camhmis.health.state.hi.us>> ; Mary Brogan
<<mailto:mbrogan@camhmis.health.state.hi.us>> ; Anne Nishioka
<<mailto:acnishio@camhmis.health.state.hi.us>> ; Al Arensdorf
<<mailto:amarensd@mail.health.state.hi.us>> ; Doug W Miller
<<mailto:dwmiller@camhmis.health.state.hi.us>>
Sent: Tuesday, April 10, 2001 10:39 AM
Subject: MEMO RE: SERVICES DURING STRIKE

Please read and implement asap!. tina

**Summary of Registered Clients with Service Authorizations by Level of Care
For Windward Oahu Family Guidance Center - 82
For Loveland Academy, LLC - Oahu (1LOVEAC)
For the Period: March 01, 2001 to March 31, 2001
(Report Run as of 04/18/2001)**

Level of Care	Description	No. of Reg. Clients with Service Authorizations	No. of Service Authorizations	Units Authorized	Authorized Amount
7	Family Treatment	5	5	480	\$3,600.00
12	Treatment Planning Conference Participation (IEP/MP)	1	1	48	\$280.32
15	Therapeutic Aides	1	1	240	\$580.80
16	Biopsychosocial Services	3	3	2,160	\$7,214.40
26	Day Treatment	1	1	22	\$4,884.00
Totals:		7*	11	2,950	\$16,559.52

*Unduplicated Count of Clients.

MIS Log No.: 0104-0067

**Summary of Registered Clients with Service Authorizations by Level of Care
For Windward Oahu Family Guidance Center - 82
For Loveland Academy, LLC - Oahu (1LOVEAC)
For the Period: April 01, 2001 to April 30, 2001
(Report Run as of 04/18/2001)**

Level of Care	Description	No. of Reg. Clients with Service Authorizations	No. of Service Authorizations	Units Authorized	Authorized Amount
7	Family Treatment	4	4	288	\$2,160.00
12	Treatment Planning Conference Participation (IEP/MP)	1	1	48	\$280.32
16	Biopsychosocial Services	3	3	2,160	\$7,214.40
26	Day Treatment	1	1	21	\$4,662.00
Totals:		7*	9	2,517	\$14,316.72

*Unduplicated Count of Clients.

**Summary of Registered Clients with Service Authorizations by Level of Care
For Leeward Oahu Family Guidance Center - 83/89
For Loveland Academy, LLC - Oahu (1LOVEAC)
For the Period: March 01, 2001 to March 31, 2001
(Report Run as of 04/18/2001)**

Level of Care	Description	No. of Reg. Clients with Service Authorizations	No. of Service Authorizations	Units Authorized	Authorized Amount
7	Family Treatment	2	2	72	\$540.00
15	Therapeutic Aides	3	4	3,643	\$8,816.06
16	Biopsychosocial Services	3	3	1,728	\$5,771.52
26	Day Treatment	2	2	42	\$9,324.00
Totals:		5*	11	5,485	\$24,451.58

*Unduplicated Count of Clients.

Summary of Registered Clients with Service Authorizations by Level of Care
For Leeward Oahu Family Guidance Center - 83/89
For Loveland Academy, LLC - Oahu (1LOVEAC)
For the Period: April 01, 2001 to April 30, 2001
(Report Run as of 04/18/2001)

Level of Care	Description	No. of Reg. Clients with Service Authorizations	No. of Service Authorizations	Units Authorized	Authorized Amount
7	Family Treatment	2	2	72	\$540.00
15	Therapeutic Aides	3	3	3,552	\$8,595.84
16	Biopsychosocial Services	3	3	1,776	\$5,931.84
26	Day Treatment	2	2	40	\$8,880.00
Totals:		5*	10	5,440	\$23,947.68

*Unduplicated Count of Clients.

**Summary of Registered Clients with Service Authorizations by Level of Care
For Central Oahu Family Guidance Center - 81
For Loveland Academy, LLC - Oahu (1LOVEAC)
For the Period: March 01, 2001 to March 31, 2001
(Report Run as of 04/18/2001)**

Level of Care	Description	No. of Reg. Clients with Service Authorizations	No. of Service Authorizations	Units Authorized	Authorized Amount
5	Assessment	1	1	48	\$440.16
7	Family Treatment	3	4	192	\$1,440.00
12	Treatment Planning Conference Participation (IEP/MP)	1	1	24	\$140.16
15	Therapeutic Aides	4	6	6,756	\$16,349.52
16	Biopsychosocial Services	6	6	4,644	\$15,510.96
26	Day Treatment	3	3	66	\$14,652.00
Totals:		9*	21	11,730	\$48,532.80

*Unduplicated Count of Clients.

MIS Log No.: 0104-0067

**Summary of Registered Clients with Service Authorizations by Level of Care
For Central Oahu Family Guidance Center - 81
For Loveland Academy, LLC - Oahu (1LOVEAC)
For the Period: April 01, 2001 to April 30, 2001
(Report Run as of 04/18/2001)**

Level of Care	Description	No. of Reg. Clients with Service Authorizations	No. of Service Authorizations	Units Authorized	Authorized Amount
5	Assessment	3	3	108	\$990.36
7	Family Treatment	3	4	192	\$1,440.00
12	Treatment Planning Conference Participation (IEP/MP)	3	3	72	\$420.48
15	Therapeutic Aides	3	5	5,784	\$13,997.28
16	Biopsychosocial Services	5	5	3,804	\$10,598.64
26	Day Treatment	3	3	60	\$13,320.00
Totals:		9*	23	10,020	\$40,766.76

*Unduplicated Count of Clients.

Summary of Registered Clients with Service Authoriations by Level of Care
For Diamond Head Family Guidance Center - 84
For Loveland Academy, LLC - Oahu (1LOVEAC)
For the Period: March 01, 2001 to March 31, 2001
(Report Run as of 04/18/2001)

Level of Care	Description	No. of Reg. Clients with Service Authorizations	No. of Service Authorizations	Units Authorized	Authorized Amount
5	Assessment	2	2	96	\$835.32
7	Family Treatment	6	10	720	\$5,180.16
12	Treatment Planning Conference Participation (IEP/MP)	5	5	114	\$665.76
14	Intensive In-School Services	3	3	528	\$3,521.76
15	Therapeutic Aides	8	10	11,952	\$28,923.84
16	Biopsychosocial Services	19	22	15,984	\$52,383.36
26	Day Treatment	7	7	162	\$35,964.00
Totals:		23*	59	29,556	\$127,474.20

*Unduplicated Count of Clients.

**Summary of Registered Clients with Service Authorizations by Level of Care
For Diamond Head Family Guidance Center - 84
For Loveland Academy, LLC - Oahu (1LOVEAC)
For the Period: April 01, 2001 to April 30, 2001
(Report Run as of 04/18/2001)**

Level of Care	Description	No. of Reg. Clients with Service Authorizations	No. of Service Authorizations	Units Authorized	Authorized Amount
7	Family Treatment	6	9	684	\$5,130.00
12	Treatment Planning Conference Participation (IEP/MP)	3	3	60	\$350.40
14	Intensive In-School Services	3	4	552	\$3,681.84
15	Therapeutic Aides	8	11	11,832	\$28,633.44
16	Biopsychosocial Services	14	14	11,394	\$37,052.76
26	Day Treatment	6	6	129	\$28,638.00
Totals:		19*	47	24,651	\$103,486.44

*Unduplicated Count of Clients.

Summary of Registered Clients with Service Authorizations by Level of Care
For Kalihi-Palama Family Guidance Center - 85
For Loveland Academy, LLC - Oahu (1LOVEAC)
For the Period: March 01, 2001 to March 31, 2001
(Report Run as of 04/18/2001)

Level of Care	Description	No. of Reg. Clients with Service Authorizations	No. of Service Authorizations	Units Authorized	Authorized Amount
5	Assessment	1	1	36	\$285.12
7	Family Treatment	3	3	180	\$1,350.00
12	Treatment Planning Conference Participation (IEP/MP)	3	3	120	\$700.80
14	Intensive In-School Services	1	1	24	\$160.08
15	Therapeutic Aides	5	6	6,420	\$15,536.40
16	Biopsychosocial Services	13	13	10,830	\$36,172.20
26	Day Treatment	9	9	195	\$43,290.00
Totals:		14*	36	17,805	\$97,494.60

*Unduplicated Count of Clients.

**Summary of Registered Clients with Service Authorizations by Level of Care
For Kalihi-Palama Family Guidance Center - 85
For Loveland Academy, LLC - Oahu (1LOVEAC)
For the Period: April 01, 2001 to April 30, 2001
(Report Run as of 04/18/2001)**

Level of Care	Description	No. of Reg. Clients with Service Authorizations	No. of Service Authorizations	Units Authorized	Authorized Amount
7	Family Treatment	1	1	96	\$720.00
12	Treatment Planning Conference Participation (IEP/MP)	1	1	24	\$140.16
14	Intensive In-School Services	1	1	24	\$160.08
15	Therapeutic Aides	5	5	4,980	\$12,051.60
16	Biopsychosocial Services	12	15	9,210	\$30,761.40
26	Day Treatment	8	8	171	\$37,962.00
Totals:		12*	31	14,505	\$81,795.24

*Unduplicated Count of Clients.

