



The Senate

STATE CAPITOL
HONOLULU, HAWAII 96813

October 8, 2012

Mr. James H.Q. Lee, Vice Chair
Mr. Carl A. Carlson, Jr., Vice Chair
Ms. Coralie Chun Matayoshi
University of Hawaii Board of Regents
2444 Dole Street
Bachman Hall, Room 209
Honolulu, Hawaii 96822

Dear Vice Chair Lee, Vice Chair Carlson, and Ms. Matayoshi:

Re: Request for Additional Information

Thank you for attending the recent informational briefings held by the Senate Special Committee on Accountability (Committee). At the informational briefing held on October 2, 2012, additional information was requested to assist the Committee in finalizing its findings and written report. To facilitate that process, please provide the Committee with the following:

1. Any and all records, communications, contracts, and agreements regarding the University of Hawaii's engagement with Hoakea Communications. Hoakea's President Barbara Tanabe stated in a recent news article that her firm has helped the University of Hawaii "[i]n the last two and a half months" with the aftermath of the failed Stevie Wonder Benefit Concert (Concert);¹
2. In specific regard to the contract between the University of Hawaii and Torkildson, Katz, Moore, Hetherington & Harris, any and all additional consultants, such as Hoakea Communications, and the details of their scope of work;

¹ Keoki Kerr, *EXCLUSIVE: To help 43 PR staff, UH hired 2 consultants for \$150K*, Hawaii News Now, Sept. 27, 2012, available at <http://www.hawaiinewsnow.com/story/19662107/besides-43-public-relations-staff-uh-hired-2-pr-consultants-for-150k>.

3. Copies of emails from Chair Eric K. Martinson and/or Executive Administrator and Secretary of the Board of Regents Keith Amemiya to the Board of Regents informing the Board of the failed Concert, the need for a fact finder report, and any emails regarding the settlement agreement with James Donovan;
4. The specific board policy that allowed former Board of Regents Chair Howard Karr the unilateral authority to designate President M.R.C. Greenwood as the University of Hawaii's representative in the Mountain West Conference;
5. Clarification of whether there have been contracts between the University of Hawaii and the accounting firms PKF Pacific Hawaii and Ernst & Young, and clarification regarding the question of a conflict of interest of the Operational and Financial Control Improvement Advisory Group. Please also address the concerns raised by the attached letter which was provided to me;
6. A copy of the confidentiality agreement signed by the members of the Operational and Financial Control Improvement Advisory Task Group;
7. A status update on the current John A. Burns School of Medicine bio lab facility; and
8. A copy of the contract with The Implementation Group that has been ongoing since 2004 at a cost of \$180,000 on an annual basis.

In addition to the requests made at the October 2nd briefing, please respond to the following requests made previously to the University by the Committee and for which complete answers have yet to be received:

1. A breakdown of the running total costs incurred by the University of Hawaii related to the failed Concert and other relevant costs;
2. Any and all documents or communications, including correspondence and emails, relating to the transfer of James Donovan from Athletic Director to Director of External Affairs and Community Relations;
3. A clarification of the statutory provision which allows for the formation of the Board of Regents consult group;
4. Copies of all consultant contracts in the last five years for consultants contracted by the President, Chancellor, Board of Regents, or requested via the Research Corporation of the University of Hawaii; and

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5. A breakdown, by campus, of all public relations positions within the University of Hawaii System for the last three years.

The Committee would appreciate an immediate written response to this matter and the questions presented herein in order for the Committee to complete its findings and written report as soon as possible.

Sincerely,



Senator Donna Mercado Kim
Chair, Senate Special Committee on Accountability

Enc.

cc: Eric K. Martinson, Chair, University of Hawaii Board of Regents