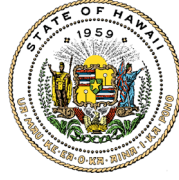


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BPMO 24.029

2026 Legislative Budget Briefing January 2026

Message from Director Ryan I. Yamane

On behalf of the staff of the Department of Human Services (DHS), we appreciate the opportunity to present the department's biennium budget requests. We thank the Legislature for its continuing support of the department's staff and operational needs. DHS continues to provide vital benefits and services to Hawaii residents as we modernize our information systems and business processes.

We acknowledge that many Hawaii residents are struggling to make ends meet and continue to apply for and require government assistance at near-record levels. We recognize the immense value of the hardworking human services workforce and community providers who strive to provide services with Aloha in timely and responsive ways. We know residents' and workers' success and well-being depend on safe and stable living and working environments and having resources.

DHS 'Ohana Nui multigenerational approach supports the well-being of the whole person, individual, family, and community. It is our highest priority to support the child welfare workforce as we work with the Office of Wellness & Resilience and the Malama Ohana Work Group to improve the system and respond to community concerns. The budget includes investment in Hawaii's health care programs, providers, and institutions that serve residents with Medicaid health coverage. These budget requests reflect the need for continued investment in the human services workforce and the work environment to improve the technology available to the public and staff and to ensure workplace safety.

Highlights of our priorities in this fiscal biennium (FB) budget for 2025-2027 include requests for:

- Shortage differential for the recruitment and retention of child protective services workers;
- Funds for the Comprehensive Child Welfare Information System (CCWIS);
- Funds to support victims of sex trafficking;
- Funds to continue the Family Resource Centers pilot program aimed to increase services for families in communities and schools as a prevention strategy to reduce child abuse and neglect and improve children's and parents' engagement in school;
- Health care payments that include additions for increased death benefits, in-home Home and Community-Based that keep kupuna and people with disabilities in the community and avoid having to move them to significantly more expensive nursing facilities, restoring funds for private, professional service providers, increases for Applied Behavioral Analysis services, and additional funds to continue the Child Wellness Pilot program;
- The Hospital Sustainability and Nursing Facilities Sustainability Special Funds that allow federal matching funds and support hospitals and nursing facilities that serve residents on Medicaid;
- Increased funds to address and reduce homelessness with continued development, maintenance, and operations of Kauhale, and restoration of funds for Family Assessment Centers, Housing First, Outreach including legal services, and Rapid Rehousing
- An additional year of funding to continue temporary housing and other recovery efforts for Maui Wildfire survivors;
- Funds to continue the Summer Electronic Benefits Transfer Program (S-EBT) for Supplemental Nutrition Assistance Program (SNAP) benefits for public school children during the summer break;
- Funds to support youth mental health services provided through the Office of Youth Services;
- A CIP request to continue modernizing the Benefits Eligibility System to improve the application for and delivery of financial Supplemental Nutrition Assistance Benefits (SNAP) and benefits; and
- A ceiling increase of the Randolph Sheppard Revolving Account that supports the blind vendors program.

The Hawaii Public Housing Authority also has significant requests to support public and low-income housing and will submit its budget narrative.

Notably, the general fund additions that serve as state matching funds required for federally funded programs will allow DHS to access approximately \$58.89M in additional federal

matching funds or federal reimbursement for FY2026 and an additional \$54.66M in FY2027 in federal funds.¹

The Department continues to process a high number of monthly applications, and caseloads remain above pre-COVID-19 pandemic levels as individuals and families continue to need assistance to meet Hawaii's high cost of living. DHS leadership is mindful of the impacts of a slowing economy or higher consumer costs that have a direct relationship with more residents seeking public assistance. Housing instability and evictions are major long-lasting disruptions to the well-being of children, families, and individuals, and increased funding to address housing instability and increasing housing inventory is necessary.

From a workforce perspective, DHS continues to have high vacancy rates influenced by another year of long-term employees retiring in 2024, as well as a general shortage of human services workers due to wage gaps and the toll of providing services to residents with complex needs. We must continue to have the resources and flexibility to innovate, train, and support career pathways and the professional development of the current and future human services workforce.

A. Overview – Mission Statement, Strategic Objectives, Goals, and Performance Metrics.
How will the agency measure progress? What milestones will be tracked?

The Department of Human Services (DHS) provides programs and services aligned to the following guiding principles, vision statement, mission statement, and core values which are:

Guiding Principles

- Article IX, Section Three of the Hawai'i State Constitution regarding public assistance,
- Section 5-7.5, Hawai'i Revised Statutes (HRS), the "Aloha Spirit" statute, and
- Section 26-14, HRS, codifying 'Ohana Nui, DHS' multigenerational approach to delivering human services to reduce the incidences of poverty and to end poverty.

Vision Statement

¹ DHS strategizes to maximize available federal funds. The various federally funded or split-funded benefit programs often provide federal matching funds for operations, including personnel costs, or use a reimbursement model where the State upfronts 100% of the expenditures and then seeks federal reimbursement for a percentage of the expenditures.

The people of Hawai'i are thriving.

Mission Statement

To encourage self-sufficiency and support the well-being of individuals, families, and communities in Hawai'i.

Core Values

At DHS, our vision is that all Hawai'i residents can and will thrive. We strive to reach this vision by fulfilling our mission to encourage self-sufficiency and support the well-being of individuals, families, and communities in Hawai'i. We are guided in all of our work by our core values:

- (T) **Team-oriented** – We acknowledge that internal and external partnerships are critical to the success of DHS.
- (H) **Human-centered** – We develop strategies and make improvements as necessary from the client's perspective.
- (R) **Respectful** – We recognize the inherent value of each person as well as the diverse cultures of Hawai'i.
- (I) **Intentional** – We are mindful of our decisions and actions in our collective work.
- (V) **Visionary** – We strive to support our clients by co-creating generative, forward-looking strategies.
- (E) **Evidence-based** – We make decisions based on data and take actions that we know will have sustainable outcomes.

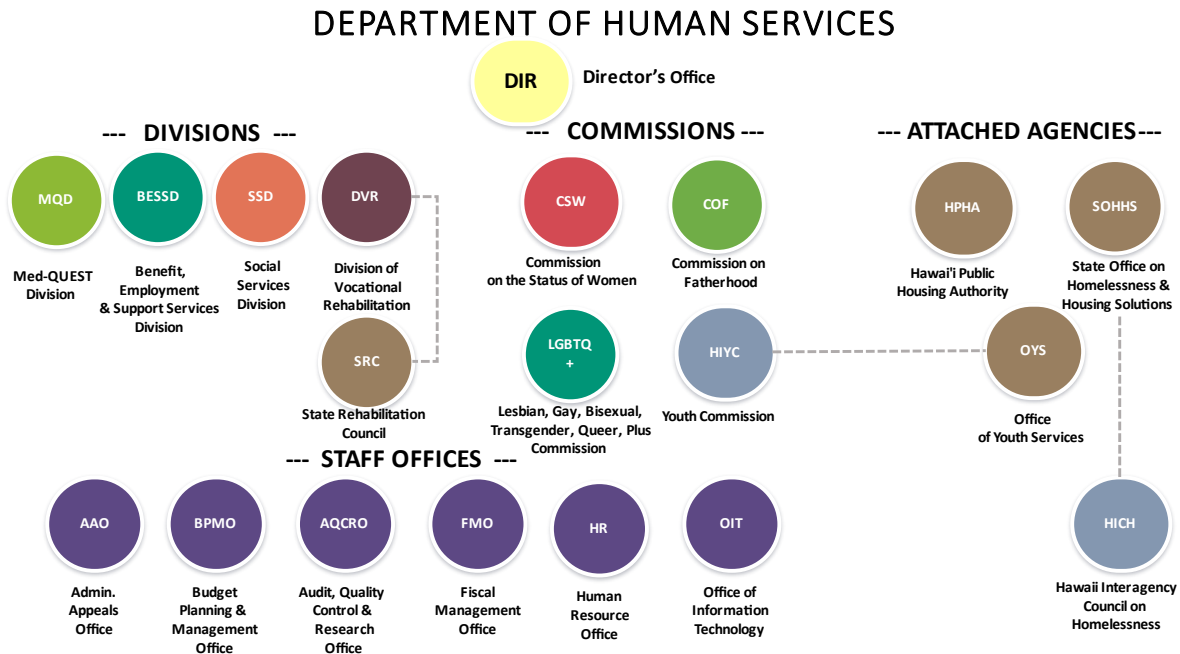


Figure 1. DHS Organizational Chart, ver.2023

DHS provides benefits and services with the following organizational structure (as illustrated above):

- Four Divisions: Benefit, Employment & Support Services (BESSD), Division of Vocational Rehabilitation (DVR), Med-QUEST Division (MQD), Social Services Division (SSD);
- Three attached agencies: the Office of Youth Services (OYS), which includes the Hawaii Youth Correctional Facility (HYCF), the Hawai'i Public Housing Agency (HPHA), and the Statewide Office on Homelessness and Housing Solutions (SOHHS);²
- Four attached commissions and two councils: the Hawai'i State Commission on the Status of Women (HSCSW), the Commission on Fatherhood (COF), the Hawai'i State Lesbian, Gay, Bi-Sexual, Transgender, Queer, Plus Commission (HSLGBTQ+), the State Rehabilitation Council (SRC), and the Hawaii Interagency Council on Homelessness (HICH);
- Six staff offices that provide services to all divisions, attached agencies, and commissions: Administrative Appeals Office (AAO), Audit, Quality Control & Research Office (AQCRO), Budget, Planning, & Management Office (BPMO), Fiscal Management Office (FMO), Human Resources (HR), and Office of Information Technology (OIT); and

²Per Act 87, Session Laws of Hawaii (SLH) 2023, the Office of Wellness & Resilience (OWR) will become an attached agency of DHS on July 1, 2025. However, this session per Governor's request, the OWR will be attached to the Department of Human Resources Development (DHRS).

- The Director's Office provides overall management of the department. It is the lead for emergency management responsibilities, including Maui Wildfire recovery efforts and piloting cross-department projects such as Family Resource Centers, including the Family Resource & Visitation Center at Waiawa Correctional Facility, the SNAP Longitudinal Data Project, and the National Governors Association Youth Mental Health Technical Assistance.

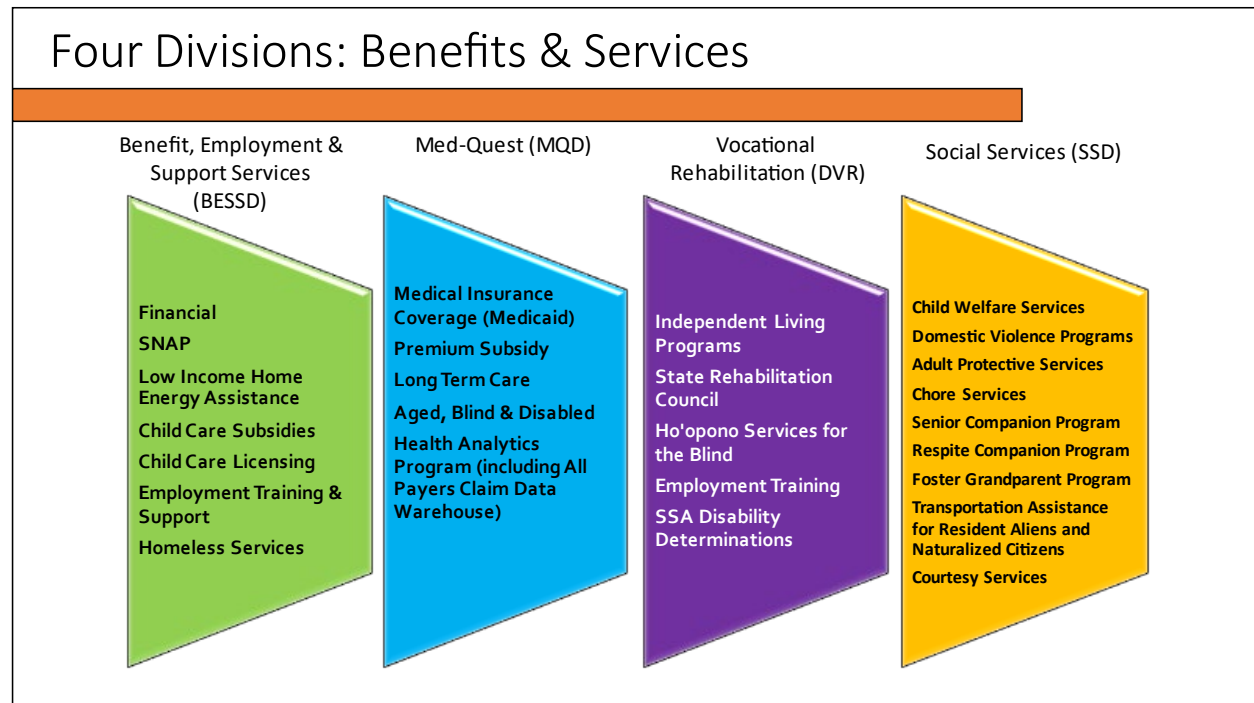


Figure 2. Major DHS programs by division, ver.2023

With 2,400 positions in more than 80 offices statewide, DHS continues to serve nearly 1/3 of Hawaii's population with one or more benefits or services. In SFY25, DHS manages an annual budget of over \$4.46 billion, of which more than 65% are federal funds. Notably, DHS distributes a vast majority of federal funds as benefits or services and can also access federal matching funds or seek federal reimbursement to pay for salaries and operations. To continue to serve Hawaii's residents efficiently and effectively, we have the following strategic goals:

Goal 1: Improve the self-sufficiency and well-being of Hawai'i's individuals and families.

DHS provides benefits and services to vulnerable individuals and families by assisting them with financial assistance and nutrition assistance, securing gainful employment toward economic self-sufficiency, supporting early childhood development and school readiness, providing access to health care, intervention, and prevention services that address abuse and neglect, and increasing housing stability.

Goal 2: Improve service integration and delivery to develop solutions for sustainable outcomes.

DHS programs and benefits support Hawaii's individuals, families, and communities, contribute to our local economy, and establish Hawai'i DHS as a national human service delivery leader. We are transforming our policies, processes, and systems to improve the self-sufficiency and well-being of Hawai'i's individuals and families. We aim to serve residents across programs and divisions with integrated eligibility and case management applications and a vision for the future that connects residents quickly to available resources.

- (1) Modernizing the DHS IT infrastructure,
- (2) Implementing our multigenerational 'Ohana Nui framework to end intergenerational poverty, and
- (3) Developing and implementing the department's strategic plan and performance measures. See the attached DHS Key Performance Indicators (KPI).

With the onset of the COVID-19 pandemic, DHS maintains a hybrid work environment while maintaining and increasing safe access to benefits and services. Experienced and innovative leadership and dedicated staff executed the many pandemic programs and programmatic changes built on skills gained through our ongoing business processes and IT modernization efforts. IT investments during the pandemic continued to build on organizational changes DHS began when implementing the Affordable Care Act. With improved technology, staff are more able to provide services statewide and are not geographically limited to process work on their home island. Supervisors and administrators are better able to redirect human resources when necessary. However, we need to continue to recruit, hire, train, and support the human services workforce as the magnitude of demand for services has increased.

DHS continues to support recovery efforts resulting from the 2023 Maui Wildfires. The Rental Assistance Program, the housing development at Ka La'i Ola, and the Pu'u honua o Nene continue to support Maui residents with interim housing needs, especially for those who do not qualify for federal assistance from the Federal Emergency Management Agency (FEMA). The Maui Relief Temporary Assistance for Needy Families (TANF) Program continues to provide financial assistance to families with children who do not qualify for FEMA benefits. DHS is also the lead agency for the State's FEMA Disaster Case Management Program which provides case management services for all Maui residents impacted by the fires.

Goal 3: Improve staff health and development.

Like many human services agencies across the country, DHS continues to face high vacancy rates as higher-paying private and public sector jobs attract the available workforce. Findings from a recent wage equity study from the University of Washington School of Social Work found that:

- 1) "human services workers are systematically paid less than workers in non-care industries, with estimated pay gaps of 30% or more across different econometric models[,]" and
- 2) "human services workers are paid less than workers in other industries or sectors whose tasks are rated as comparable through a systematic job evaluation process."³

As such, we need to address compensation and engage in broad cross-sector opportunities to encourage and support the State's health and human services workforce with career pathways and professional development that promote skills-building and leadership development.

B. Overview - Discuss how current state-wide conditions have affected agency operations and the ability to meet goals. Identify and discuss notable performance measures, expected outcomes, and recent results.

The significant conditions impacting DHS operations and ability to meet all program goals are:

- High vacancy rates across the department;
- Continued high application rates and caseloads above pre-COVID-19 pandemic levels;
- A return to pre-COVID-19 pandemic program rules while implementing other new program rules or processes;
- Resources need to conduct 2023 Maui Wildfire response and recovery lines of efforts,
- The consequences of Hawaii's high cost of living and doing business, and
- Uncertainties of new federal policies and impact on programming and funding with the incoming administration.

With low unemployment and better-paying opportunities in the private sector, DHS will continue to face difficulty filling positions that will impact the department's ability to deliver timely benefits and services. We continue to see high application and enrollment rates for SNAP and Medicaid programs as Hawaii residents continue to struggle to meet high housing and consumer prices, even as Hawaii's unemployment rate remains low. If the national and

³ See <https://socialwork.uw.edu/wageequitystudy>.

state economies slow or face disruptions that increase consumer prices, we anticipate additional increases in applications and program enrollment as residents seek assistance.

The SNAP program is hampered by the inability to fill eligibility worker positions necessary to authorize SNAP applications and benefits. The November 2024 SNAP caseload serving 83,364 households is above the caseload of pre-COVID January 2020 (=79,672 households). COVID-19 pandemic program waivers that allowed a high of 111,900 households in July 2021 ended in 2024.

During the height of the pandemic, as previously reported, DHS experienced a high error rate, resulting in the U.S. Food & Nutrition Service issuing a fiscal penalty to the State. DHS has an administration measure for an emergency appropriation that will provide funds to improve the IT system to reduce errors as part of the penalty.

Additionally, the return to regular program rules includes reinstatement of additional steps that have caused applicants and recipients to experience long wait times to have eligibility determined or maintained. Congress also made additional adjustments to the SNAP program that DHS is addressing, along with amending program rules and modifying its system to address the changes that will increase program eligibility.

However, in the summer of 2024, the SNAP program successfully implemented the first Summer Electronic Benefits Transfer (Summer-EBT) program to 90,000 public school students with \$177 each during the summer break. DHS is working on the 2nd year of the S-EBT program, which will require additional program requirements.

The Medicaid program is also experiencing high application rates and enrollment levels. In 2024, the Med-QUEST Division (MQD) successfully redetermined eligibility for all Medicaid enrollees as a part of the "unwinding" from COVID-19 pandemic programming. In December 2024, the "new normal" for Medicaid program enrollment is hovering at 406,337; this is a decrease from the peak pandemic enrollment of 468,120 in 2023. However, the current enrollment level is nearly 80,000 more residents than the number enrolled in March 2020. Of note, the "unwinding" included a reduction of the percentage of the base federal match for Medicaid, which may require a higher general fund appropriation to support the enrollment at the 400k "new normal."

We anticipate continued housing instability and low inventory amongst Hawaii's low-income residents. The State Office on Homelessness and Housing Solutions requests funding to increase the number of Kauhale ("tiny homes") projects statewide and to maintain the current Kauhale inventory. Restoration of homeless services funding that supports Housing First (the State's permanent supportive housing program), homeless outreach including legal services, family assessment centers, and rapid rehousing services.

Child care is also experiencing high participation rates as DHS distributed COVID-19 pandemic funds and implemented the state-funded expanded Preschool Open Doors (POD) program for Hawaii's 3- and 4-year-old children. Parents benefit from child care subsidies to access affordable quality child care. Parents and caretakers can go to work or school with confidence that their children are being well cared for.

DHS dispersed \$114,000,000 from the federal American Rescue Plan Act of 2021 (Public Law No. 117-2) (ARPA). These ARPA funds sustained and buffered child care providers through the most tumultuous parts of the pandemic and recovery period. Between December 2021 and September 2023, DHS distributed \$72,000,000 of ARPA child care stabilization funds directly to 616 licensed and registered family child care homes, group child care centers, group child care homes, infant and toddler centers, before and after school facilities, and exempt center-based providers of afterschool A+ services. In November 2024, DHS concluded its supplemental grant program, providing an additional \$42,000,000 directly to 617 child care providers between May and November 2024.

The supplemental grants were intended to prevent permanent closures and support child care businesses by offsetting providers' operating expenses, improving quality, and increasing workforce compensation so that child care providers could recruit and retain a skilled workforce. Providers received two (2) rounds each of operating expense and staff retention awards which directors, teachers, assistant teachers, lead caregivers, and caregivers received a disbursement of \$4,500, and all other caregiving staff received a disbursement of \$3,000. DHS is currently working on data collection and analysis of the supplemental grant program.

The end of ARPA funding is a significant concern for the child care sector, and the Legislature may need to consider additional funds to support child care providers.

DHS Child Care Programs Office successfully implemented the POD program's First Come First Served open application period, which runs from July 1, 2024 – January 31, 2025. The change in application processing per Act 153, Session Laws of Hawaii (SLH) 2024, allows DHS to process applications on a first-come, first-served basis after the priority period closes to allow a continuous enrollment process throughout the program year. The change facilitates more access to subsidies and a school readiness program without delay. Nearly 2,000 applications have been received, with July 2024 bringing in the highest total of 938 applications. As of November 2024, 1,963 3- and 4-year-old children are enrolled in POD. By the end of November, POD will achieve an enrollment count of more than 2,000 children. This is a significant increase from the previous school year by more than 600 children. The department is also considering rule amendments to further support the expansion of POD through increased eligibility limits and lowered co-payments for families.

DHS leadership continues to lead the department's emergency management efforts. The Director's Office continues to lead the Rent Assistance Program, the development of interim housing at Ka Lai Ola, and the FEMA Disaster Case Management grant program. The SOHHS also maintains the Pu'u Honua of Nene field shelter for individuals who were experiencing homelessness prior to the August 2023 wildfires. The TANF program also maintains the Maui TANF Recovery Program providing cash assistance to families with children. The Director's office also established a temporary auditor position to ensure that all Maui-related expenses are adequately documented and the recent hiring of the administrative assistant position in the Director's office should assist with updating the department's emergency management and continuity plans.

Summaries by Division and the Office of Youth Services

Benefit, Employment & Support Services (BESSD)

Table 1. BESSD Position Counts.

BESSD Statewide Branch - Processing Centers				
<u>POSITION</u>	<u>POSITION COUNT</u>	<u>FILLED</u>	<u>VACANT</u>	<u>% VACANT</u>
Eligibility Worker	301	231	70	23.3%
Office Assistants	84	35	49	58.3%

BESSD continues to experience high vacancies in its Statewide Branch Processing Centers due to retirements, a lack of interested applicants, and opportunities for higher-wage jobs, making positions difficult to fill. The challenge of filling Eligibility Worker (EW) and Office Assistant (OA) positions is a national issue. We continue to process the work despite having only three-fourths (76%) of the optimal workforce of Eligibility Workers and less than half (49%) of the clerical support needed to manage the ongoing demand. BESSD continues to recruit for both EW and OA positions actively, utilizes WikiWiki Hire, and conducts weekly interviews on Oahu. However, despite recruitment efforts, vacancies for OA positions have increased. In an entry-level position, as OAs gain more experience, they often move to positions within the state that have more responsibilities and higher pay.

The continued high rate of vacancies highlights the critical need to fill and retain Eligibility Workers and clerical positions as the number of phone calls and applications for SNAP continue to increase. Over the past year, the number of calls for interviews required for SNAP and other benefits has increased due to a combination of changes in federal policy and the ending of pandemic-era waivers. In calendar year 2023, the number of interview calls was 8,050 per

month. The number of interview calls increased to over 17,000 by September 2024 and to 40,233 calls in November 2024.

Table 2. BESSD Applications, Renewals, and Calls

BESSD Statewide Branch – Processing Centers	
Applications Received Daily	260
Applications Received Monthly	7,797
Eligibility Renewals Processed Monthly	7,397
Number of Calls Received Daily	2,235
Number of Call Received Monthly	40,233

The SNAP caseload as of November 2024 (=158,425 individuals) is higher than the pre-pandemic levels of February 2020 (=153,047 individuals). However, the number of monthly applications in November 2024 (=7,129) is higher than the number of monthly applications received pre-pandemic in February 2020 (=4,412). In October 2024, the number of applications (=9,083 applications) was more than double the average number of 4,500 applications received prior to the pandemic.

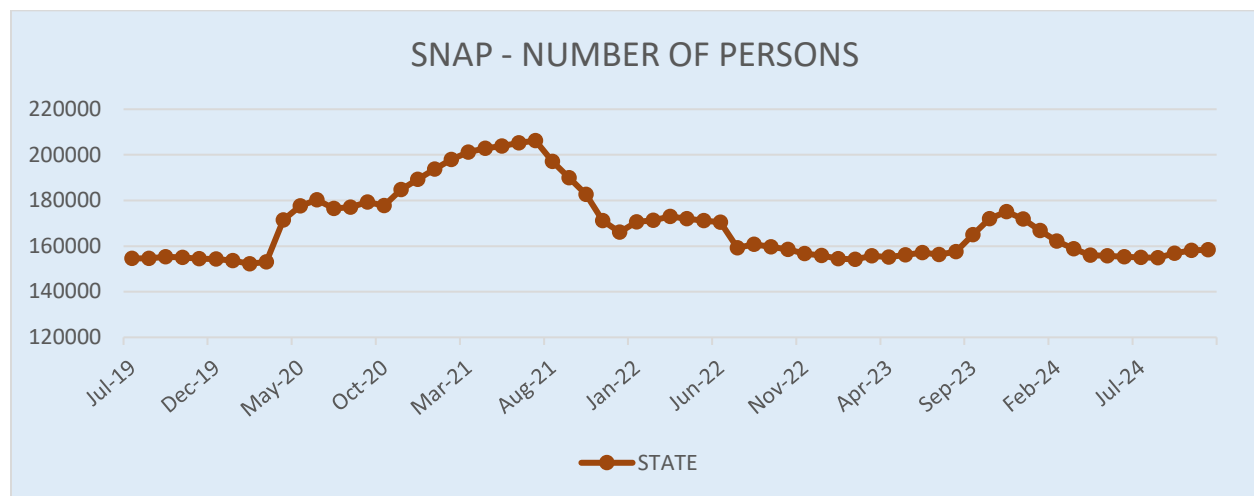


Figure 3. Graph of SNAP Households July 2019 – July 2024

Despite the high rate of applications, caseloads have remained relatively stable, though trending upward, due to a high rate of application denials for various reasons, such as being over-income or failing to submit all required documents for verification. In November 2024, over half (=58%, or 4731/8186 applications) were denied.

In addition, in 2024, the federal law changed, authorizing SNAP eligibility for Compact of Free Association (COFA) citizens living in the United States. The Consolidated Appropriation Act (CAA) of 2024 changed the federal law for Compact residents authorizing eligibility for SNAP, TANF, Children's Health Insurance Program (CHIP), and FEMA assistance. The CAA had a positive impact on residents from Compact nations and on states allowing federal assistance for its residents from COFA nations.

In early 2025, DHS anticipates that the number of applications for SNAP will further increase due to a planned rule change to implement Broad Based Categorical Eligibility (BBCE) provisions and remove the net income limit for eligible households. DHS has drafted amendments to the Hawaii Administrative Rules (HAR) to implement this change, and a public hearing was held on December 12, 2024. A report by the University of Hawaii Economic Research Organization (UHERO) estimated that this policy change would add 14,000-15,000 additional households to the SNAP caseload.

The unwinding of pandemic-era waivers has contributed to the increase in the workload for BESSD Processing Centers. Prior to October 2024, the United States Department of Agriculture Food & Nutrition Services (FNS) authorized a waiver enabling DHS to conduct a desk review for eligibility renewals for SNAP and other benefits instead of requiring an interview. During the COVID-19 pandemic, this waiver allowed DHS to process the highest volume of applications as residents struggled during the economic shutdown. However, with the waiver's end, the interviews for eligibility renewals restarted in October 2024. In November 2024, over 10,000 clients required eligibility renewals, which contributed to the increased number of individuals calling for interviews.

BESSD is working to prioritize staffing on its call center to better respond to the increased number of calls. The Processing Centers also continue to work overtime four Saturdays per month to address the application and renewal backlog.

A continued priority for the Division is the ongoing development of a new Benefits Eligibility Solution (BES) eligibility system to replace the 40-year-old Hawaii Automated Welfare Information (HAWI) legacy system. The BES is scheduled to be implemented in mid-2026 and it will include an automated rules engine and online Self-Service Portal that will streamline and increase efficiency for processing of SNAP and other related benefits.

In addition, BESSD continues to work on its oversight of other programs, such as Child Care Subsidy, Child Care Licensing, Employment & Training, the Homeless Programs Office (HPO), and the Low-Income Home Energy Assistance Program (LIHEAP). In 2024, BESSD launched a new online system for providers and residents and the Preschool Open Doors program to increase access to child care for eligible households with 3- and 4-year-old children.

As we enter the 2025 legislative session, BESSD requests the Legislature's continued support to meet our resource needs so we can improve our delivery of needed benefits and services to Hawaii's residents and improve our working environment and conditions.

Division of Vocational Rehabilitation Services (DVR)

DVR administers statewide vocational rehabilitation services programs for persons with physical, cognitive, and mental health disabilities. These programs include independent living rehabilitation services for persons with disabilities, general services for persons who are blind and visually impaired, and the disability determination of claims for Social Security Disability Insurance and Supplemental Security Income benefits issued by the Social Security Administration.

DVR provides vocational rehabilitation programs as required by the Rehabilitation Act of 1973, as amended, the Randolph-Sheppard Vending Stands Act, the Workforce Innovation and Opportunity Act, the Individuals with Disabilities Education Act, the Americans with Disabilities Act, and other applicable federal and state laws, regulations, policies, and agreements with other state agencies and the federal government.

DVR MISSION – DVR serves participants who require assistance to prepare for, secure, retain, or advance in competitive, integrated employment. DVR staff works as a team so that participants can achieve their hopes and aspirations for meaningful employment through timely and individualized vocational rehabilitation services.

DVR estimates that federal vocational rehabilitation funding will be \$16,380,877 in FFY 2025 (October 1, 2024-September 30, 2025) with a required State match of \$4,433,452 starting in FFY25.

In 2024, DVR commenced work on the Neighbor Island Blind and Visually Impaired pilot program authorized by Act 253, Session Laws of Hawaii 2023. The 2023 Maui Wildfire response delayed DVR's work on the pilot. However, DVR procured a contractor, met with stakeholders, and developed a plan. DHS is proposing an administrative measure to revise the pilot. Additional appropriations will be required and will be requested through a Governor's Message. The pilot program will assist neighbor island residents who are blind or have low vision to gain skills that will improve their communication and independence. The pilot will serve individuals who may not be interested in employment and who do not qualify for services available through the Department of Education or to individuals 55 years or older.

DVR is seeing an increase in applications for services from Hawaii residents with disabilities who are eager to prepare for, obtain, retain, or advance in competitive integrated employment in the workforce. Additionally, DVR continues to work with employers in all sectors to encourage them to hire qualified individuals with disabilities.

The Randolph-Sheppard Revolving Account ceiling increase request of \$669,800 for HMS 802 will ensure that DVR has access to the special funds supporting necessary services to our blind vending program. This ceiling increase does not affect or increase DVR's current State funding.

In Program Year 2023 (July 1, 2023 – June 30, 2024), the Division of Vocational Rehabilitation (DVR) was tasked with achieving five performance indicators set by our federal funder, the Rehabilitation Services Administration of the U.S. Department of Education. These measures include:

1. **Credential Attainment Rate** – The percentage of participants enrolled in an education or training program (excluding those in On-the-Job Training and customized training) who obtain a recognized postsecondary credential or a secondary school diploma or its equivalent during participation or within one year after exiting DVR's program services;
2. **Employment Rate for the 2nd Quarter After Exit** – The percentage of participants who are still employed six months after exiting DVR;
3. **Employment Rate for the 4th Quarter After Exit** – The percentage of participants who are still employed twelve months after exiting DVR;
4. **Median Earnings** – The median earnings of consumers who are employed six months after exiting DVR; and
5. **Measurable Skills Gains (MSG) Rate** – The percentage of consumers enrolled in training programs who achieve documented skills gains. *Note: Although MSG was initially set as a negotiated performance level, national data has proven unreliable for measuring performance and, therefore, was not utilized in Program Year 2023.

DVR achieved two out of four performance indicators (Credential Attainment Rate and Median Earnings) for Program Year 2023 (July 1, 2023 - June 30, 2024). While DVR did not meet two of the four indicators, no sanctions were imposed since the actual employment rates for the 2nd and 4th quarters after exit were above the Indicator Score of 50%, with scores of 80.8% and 75.8%, respectively.

Table 3. DVR Performance Indicators, Program year (PY) 2023

Indicator	PY 2023 (Required Level vs. Achieved)	Indicator Score (Actual Level/Adjusted Level)
Credential Attainment Rate (CA)	20%/Achieved 43.3%	115.6%

Indicator	PY 2023 (Required Level vs. Achieved)	Indicator Score (Actual Level/Adjusted Level)
Employment (Second Quarter After Exit)	37%/Achieved 33.9%	80.8%
Employment (Fourth Quarter After Exit)	39.5%/Achieved 34.1%	75.8%
Median Earnings (Second Quarter After Exit)	\$4,500/Achieved \$5,669	124.6%
*Measurable Skill Gains (MSG)	n/a	n/a

The achievement of two out of four performance indicators is significant, especially considering DVR's high vacancy rate, which is currently around 40% due to retirements and resignations. Initiatives are in progress to retain our excellent staff and fill vacancies. These initiatives include revision of minimum qualifications, streamlining processes, reviewing pay rates, planning for additional needed positions, and enhancing clear, positive communication.

Med-QUEST Division (MQD)

The Med-QUEST Division (MQD) administers Medicaid that provides health coverage, and state-funded medical assistance programs, primarily through managed care plans, to eligible Hawai'i residents. Medicaid started in 1965 under Title XIX of the Social Security Act and is administered as a joint federal-state program that provides health coverage and long-term care for children, pregnant women, parents of eligible children, low-income adults, former foster care children, aged, blind, and disabled individuals. MQD's mission is to empower Hawai'i's residents to improve and sustain well-being by developing, promoting, and administering innovative and high-quality healthcare programs with aloha.

As of December 16, 2024, the Med-QUEST Division (MQD) provides Medicaid coverage for over 406,000 residents, representing about 28 percent of Hawaii's population, and is a decrease from the 468,120 enrollees at the peak of the COVID-19 Public Health Emergency in April of 2023. The "new normal" is nearly 80,000 higher than the 327,000 caseloads that preceded the COVID-19 pandemic. In 2024, MQD completed one of its largest undertakings to date to redetermine the eligibility of all Medicaid enrollees as required by the end of the COVID-19 Public Health Emergency, which is known as the "unwinding."

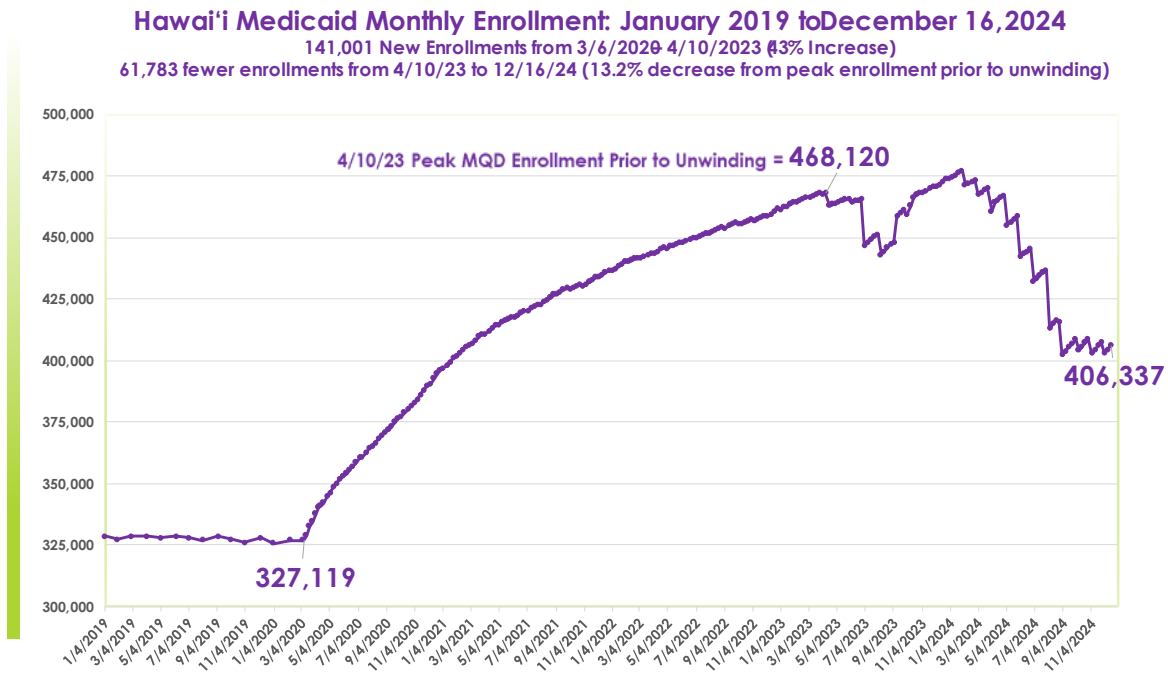


Figure 4. Medicaid Enrollment, January 2019 – December 16, 2024

The following figure reflects the changes in Medicaid enrollment by County:

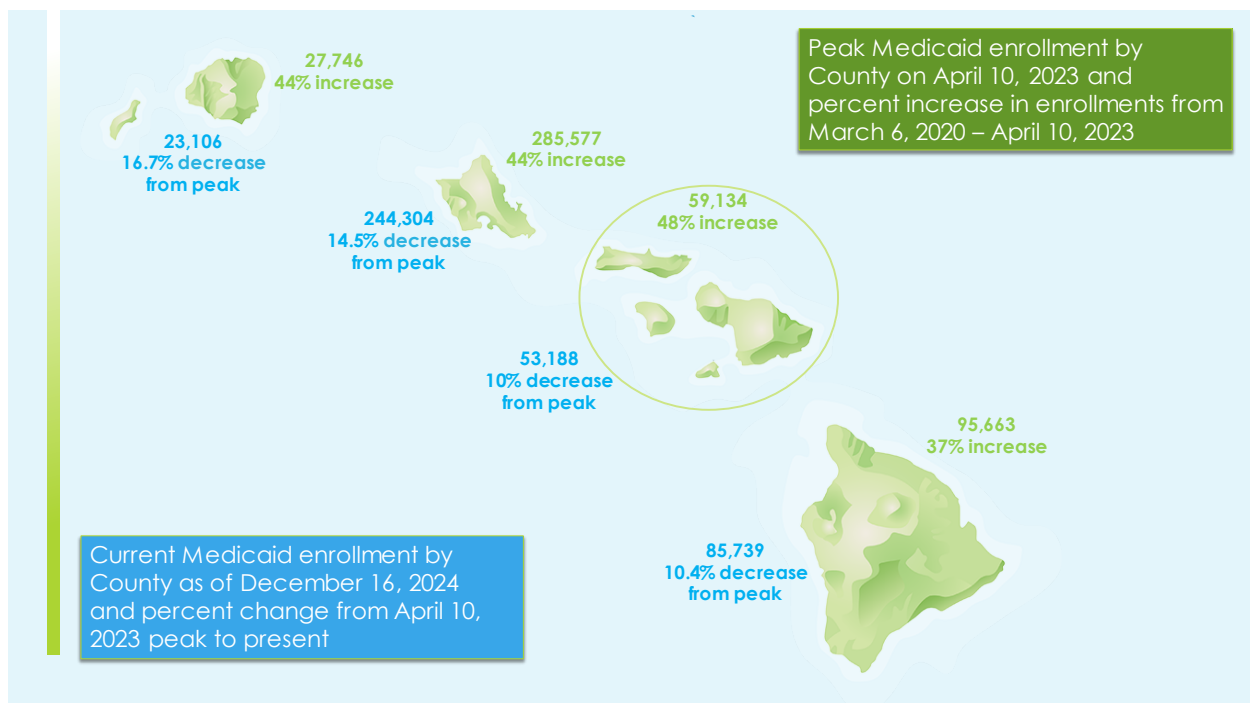


Figure 5. Medicaid enrollment by County.

Social Services Division - Child Welfare Services and Adult Protective & Community Services

The Social Services Division (SSD) provides services to eligible families and individuals. The Child Welfare Services Branch (CWS) provides prevention and intervention services to reduce the incidence and impact of child abuse and neglect. The Adult Protective & Community Services Branch (APCS) responds to reports of adult neglect or abuse and oversees the Adult Foster Care Program, Senior Companion Program, Foster Grandparent Program, Nurse Aid Training, and Re-Certification curriculum.

The Division's priorities are to work with the Office of Wellness & Resilience and the Malama Ohana Working Group to address community concerns, implement pay differentials for child welfare services workers as a retention strategy, and add additional security in child welfare offices. Notably, SSD continues to modernize its case management systems so case workers and administrators can access case information to better serve children and families. Social workers need better tools that improve processes and give workers more time to spend with children and families and connect with providers and resource caregivers.

CWS is moving forward with its Comprehensive Child Welfare Information System (CCWIS), named HI-THRIVE. CCWIS financing is eligible for 50% federal reimbursement. Currently, DHS estimates the overall planning and implementation cost of CCWIS in the range of \$35 million to \$40 million, with a 50/50 federal reimbursement. However, costs to other states that have already developed their CCWIS project range from \$60 million to \$80 million.

Once in place, CCWIS will improve the workers' and supervisors' case management, enable easier extraction for reporting requirements, and give CWS more opportunities to draw down available Title IV-E funds.

APCS is moving forward with modernizing its data system, Living Aloha for Vulnerable Adults (LAVA), with the assistance of Federal grant money and requests general funds to build upon the completed work.

Once implemented, CCWIS and LAVA will make data entry easier, support higher quality data, allow for more accurate and timely reporting, offer decision-making guidance, and provide more access and data sharing with clients and our external partners.

Office of Youth Services

With a solid commitment to meeting the needs of children and families, the Office of Youth Services (OYS) is responsible for the planning, case management, and delivery of services to youth at risk (section 352D-1, HRS). In addition, OYS oversees the Hawaii Youth Correctional

Facilities (HYCF), the Kailua Youth and Family Wellness Center (section 352D-7.5, HRS), and the support staff for the Hawaii State Youth Commission (section 352D-11, HRS).

Community-wide juvenile justice reform, including an investment in OYS contracted programs, has had a positive impact on reducing juvenile arrests and successfully diverting youth from the justice system. Figure 1 shows the number of individual juveniles arrested for both status and law offenses. Arrests in both categories for FY23 are lower than in pre-pandemic fiscal years 2017 through 2019.

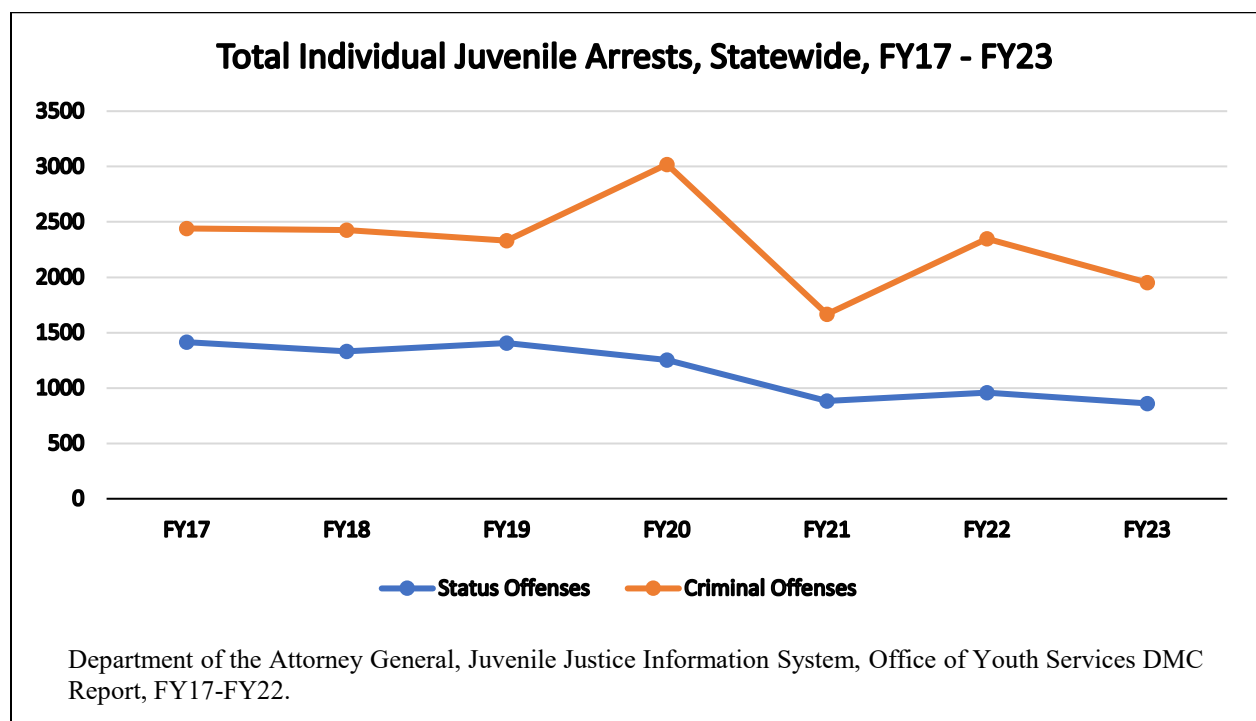


Figure 6. Individual Juvenile Arrests, Statewide FY2017- FY2023

These positive results are due to upfront system prevention programs and services for at-risk youth, including positive youth development, cultural programs, outreach and advocacy, housing, and diversion programs. Reductions of these programs or failure to address the increased needs of children will counteract these positive trends, decrease public safety, and increase youth entering into and moving deeper through the juvenile justice system.

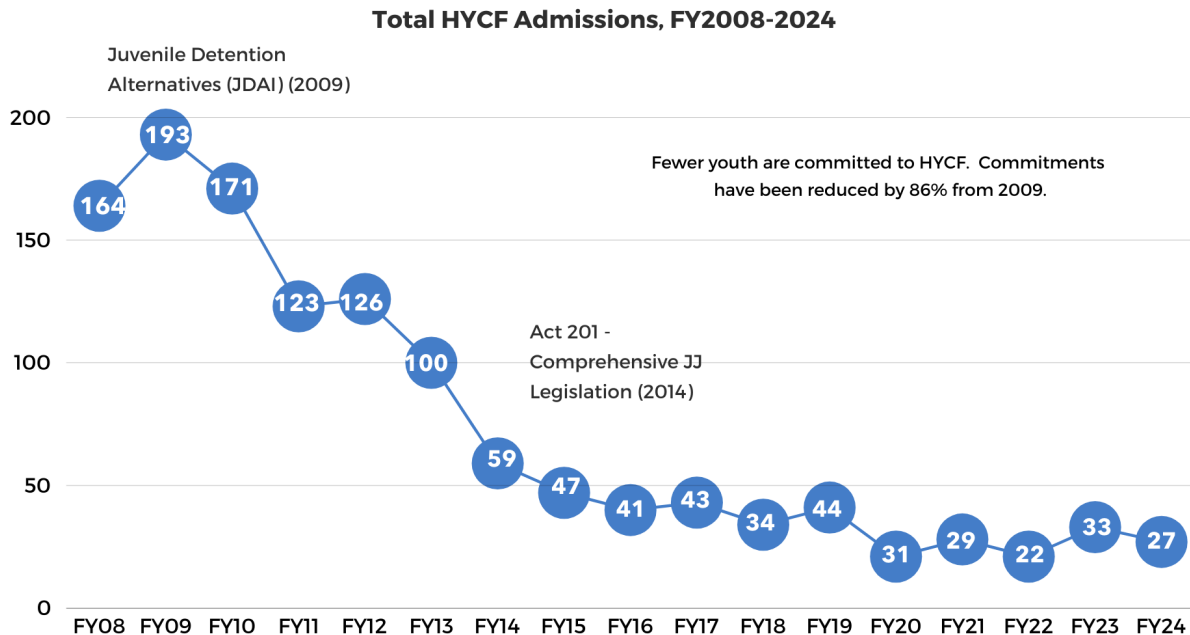


Figure 7. Total HYCF Admissions FY2008 – FY2024

Figure 7 above shows juvenile admissions to HYCF from fiscal years 2008 through 2023. From 2009, when Hawaii invested in the national Juvenile Detention Alternatives (JDAI) program, to 2023, admissions to HYCF were reduced by 83%. Alarming, admissions to HYCF in FY23 increased by 64% from the preceding year, with a slight decrease in FY24. With concerns that youth behavioral and mental health issues are rising, it is expected that more youth will enter the juvenile justice system and HYCF.

Any increase in the population at HYCF demonstrates a system that is not meeting the community's need for increased support post-pandemic. With the additional displacement and trauma experienced by victims of the 2023 Maui wildfires, community needs will continue to increase in the upcoming years. Investment in front-end programs and services is needed to maintain progress and to reduce justice system involvement for at-risk youth. OYS includes a request for funds for youth mental health programs.

Hawaii State Commission on the Status of Women

In 1964, Governor John A. Burns created the Hawai'i State Commission on the Status of Women (CSW or Commission) by Executive Order. The work of the CSW is codified in sections 367-1, HRS, and sections 367-3 (1) through (8), HRS.

In November 2024, the CSW filled the Executive Director position and anticipates that the Commission will restart its important advocacy.

Hawaii Public Housing Authority (HPHA) will report separately.

C. Federal Funds

The DHS Fiscal Biennium (FB) 25-27 budget includes federal fund adjustments of \$58,897,960 N and 19,550,000 P funds, for projected totals of \$2,962,272,804 N and \$38,310,191 P funds for FY 26, and \$54,622,441 N and \$19,550,000 P funds, for projected totals of \$2,957,997,285 N and \$38,310,191 for FY 27. Note that these amounts are projected amounts that DHS may access. However, to access federal funds, programs may require general fund contributions, or the federal funds are available for reimbursement to the State. A majority of the federal funds are for health care premiums or pass directly to recipients as benefits.

Hawai'i Public Housing Authority (HPHA) will report separately.

D. Non-General Funds

The report on non-general funds for DHS, pursuant to section 37-47, HRS, may be accessed at:

<https://humanservices.hawaii.gov/reports/legislative-reports/>.

E. Budget Request Process

The administration, divisions, attached agencies, and commissions submit budget requests with justification and prioritization in line with budget instructions issued by the Department of Budget & Finance (B&F). The Director and the Budget, Planning, and Management Office (BPMO) review the budget requests, and after discussion with BPMO and each division administrator, the Director prioritizes the department's budget requests by applying the budget guidelines identified above and a second layer of prioritization by benefits to clients, support to staff, and infrastructure improvements. The proposed budget requests are then submitted to B&F for review and preliminary decisions. Programs have a chance to submit additional information to appeal B&F's initial denial. After consideration of any appeals, B&F makes the final recommendations that become the Governor's biennium budget.

F. Budget Requests

The Hawai'i Public Housing Authority will provide testimony separately.

Capital Improvement Projects (CIP) Budget Requests

HMS 904 – General Administration for DHS

Req Cat	Dept Pri	Prog ID	Proj No.	Project Title	MOF	FY 26	FY 27
		HMS 904		IT MODERNIZATION FOR THE BES SYSTEM, STATEWIDE	C	10,000,000	

IT Modernization for the BES System

This additional \$10M request for FY26 is for additional work needed for the Design, Development, and Implementation (DDI) associated with BES in the upcoming year. The additional \$10M is needed to make refinements to system functionality, including refinements to correspondence, the automated rules engine, and the development of the BES Self-Service Portal (SSP) and to support testing for this functionality as it is developed.

The current functionality of the BES development incorporates a manual workaround because the functions were not fully developed due to the limited funding and compressed timeline that the system build was working within prior to receiving the US Food & Nutrition Services (FNS) penalty letter (see below discussion). Considering that FNS is allowing DHS to reinvest 50% of the penalty towards implementing more fully developed functionality, DHS knows that 50% of the penalty is not enough to ensure all root cause areas impacting the payment error rate that can be automated will be automated to reduce the chances of user error being introduced into the workflow.

This budget request is to supplement the reinvestment of the 50% penalty amount that will support BES system development and testing of functionality. Specific functionality in BES that will improve worker accuracy and reduce payment errors include the elimination of manual forms for interview documentation, the development of an interview workflow builder to guide an Eligibility Worker through the interview process, and an automated rules engine that will apply Hawaii Administrative Rules and federal policies based on inputs to the system.

The anticipated completion of BES, including functionality to reduce payment errors, will be in the Fall of 2025. Additional funds for the coming biennium will allow BESSD to complete the system development work, including testing of new functionality, roll out BES into production, and be available to both the public and the BESSD line staff. The development will be done

through a contract and BESSD's current system developer. The full \$10M for FY26 is needed in addition to the \$5,467,164 requested through the Emergency Appropriation for FY25 to ensure that BES is implemented with full functionality and that Hawaii has a functioning eligibility system that will reduce payment errors and help the State to avoid further financial. A capable and modern eligibility system should improve residents' experiences.

On June 28, 2024, FNS notified Hawaii that it had failed to achieve a SNAP payment error rate for federal fiscal year 2023 at or below the national average of 11.68%. Hawaii's payment error rate was 20.94%. This marked the second year in a row that Hawaii failed to perform below the national payment error rate. As a result, FNS assessed a penalty of \$10.9 million against Hawaii. FNS offered Hawaii the option of paying the penalty in whole or agreeing to reinvest 50% of the penalty into improvements that would result in an improvement of its payment error rate. Hawaii elected to enter into an agreement with FNS to reinvest 50% of the penalty into system improvements to automate the eligibility and payment determination process. The 50% of the \$10.9M FNS penalty will be requested through an emergency appropriation for FY25 for \$5,467,164. The emergency appropriation is needed in this fiscal year to align needed modifications with ongoing BES development.

HMS 503 – Kawaioloa Youth and Family Wellness Center

Req Cat	Dept Pri	Prog ID	Proj No.	Project Title	MOF	FY 26	FY 27
M	1	HMS 503	FY26.1	KYFWC MASTER PLAN, OAHU	C	3,500,000	
M	2	HMS 503	FY26.2	KYFWC SECURED CUSTODY FACILITY REROOF, OAHU	C	3,720,000	

FY26.1 - KYFWC Master Plan, Oahu

DAGS002 04-02-21 The original budget is to create and develop a process for the Master Plan to upgrade and renovate the Kawaioloa Youth and Family Wellness Center (KYFWC). This project will prioritize the CIP Implementation plan, provide budgetary estimates, and prepare an Environmental Impact Statement. These improvements will add another 25 years of longevity to the campus and create a safe space for a transitional/residential/Mental Health program for Hawaii high-risk youth and their families.

The KYFWC campus, on the Kailua grounds of the Hawaii Youth Correctional Facilities, is 96 years old, built in 1928 as the Kawaioloa Training School for Girls by the Territorial Government of Hawaii. The Master Plan will allow for much-needed upgrades for campus infrastructure, demolish condemned buildings, and create additional needed program space for youth mental health programming. The Master Plan is needed for KYFWC to adapt to the changing needs and services the youth require.

Youths need a higher level of mental health treatment. Currently, the State sends youths with multiple mental health diagnoses to the mainland for treatment when in-state services are not

available. The community alternatives for mental health residential-type programming are limited, and there are no readily available alternatives to assist high-risk youth. Hawaii needs to increase planning for the care of the high-risk population so these youths can get proper treatment, be near their support systems and community, and not have to be relocated to another state.

KYFWC is also being designed to manage social service gaps in our state systems (Department of Health, Child Adolescent & Mental Health Division (CAMHD), Department of Education (DOE), DHS Child Welfare Services (CWS), the Judiciary, and OYS to focus on older youth and young adults from 14 - 24 years of age. The programs at KYFWC will be primarily designed to assist in the transitioning of youths out of state services while providing critical support needed for youth and young adults to leave KYFWS's programs successfully.

FY26.2 – KYFWC/HYCF Secured Custody Facility (SCF) Reroof Oahu

This request is to assess and evaluate the structural integrity of the roof and design and construct new roofing. The roof design and construction have to be within the scope of the state historical site standards and are part of the building's overall maintenance.

The HYCF Secured Custody Facility was built in 1995 to house male wards of the state. This 30-bed correctional structure currently houses both male and female juveniles who were committed to the Office of Youth Services by Family Court. SCF serves as the state's only juvenile correctional facility.

Repairs to the roof are necessary to maintain overall structural integrity after 30 years of use. The weather has taken its toll, and there is water leakage after heavy rains, which impacts electrical security systems, causing safety issues. There are no alternatives to fixing the leaking roof.

The project intends to increase the life of the correctional structure and reduce our operational and maintenance costs.

Operating Budget Requests

Office of Youth Services (OYS)

HMS 501 – In-Community Youth Programs

Prog ID/Org	Dept Pri	BUDGET REQUEST	MOF	FY 26			FY27		
		Description		FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
501YA-01	38	Add 1.00 Perm FTE Positions and Funds for the Office of Youth Services	A	1.00		35,508	1.00		71,016
501YA-02	37	Youth Violence Prevention	A			115,000			115,000
501YA-03	22	Youth Mental Health Support	A			1,000,000			1,000,000
501YA-06	31	Sex Trafficking Victims Support	A			500,000			500,000

501YA-01: Add 1.00 Permanent FTE Position and Funds for the Office of Youth Service (OYS)

This request adds 1.00 permanent FTE and funds for OYS. In 2007, the OYS was staffed with 30 positions, including 12 Program Specialists and seven clerical staff. In 2024, OYS is currently staffed with 19 positions, including 8 Program Specialists and three clerical staff. Two of these Program Specialists and one clerical staff are specifically assigned to our statewide Office of Juvenile Justice and Delinquency Prevention (OJJDP) Title II federal grant program, and another Program Specialist specifically oversees the Youth Commission. As a result, all other responsibilities of the program development office and OYS administration are performed by the remaining 14 staff members.

Since 2007, OYS' responsibilities and workload have increased significantly to include 13 additional contracts for a full continuum of care for at-risk youth and Grant-In-Aid (GIA) assignments, implementation of diversion programs (Act 201, SLH 2014), the Kawaiiloa Youth and Family Wellness Center (SLH 2018), Youth Commission (SLH 2020), Safe Spaces for Youth Pilot Program (Act 130, SLH 2022), development of a Pacific Islander Youth Program List (HCR 71, SLH 2023), collaboration with the Family Court to identify strategies for partnering with community partners (HCR 72, SLH 2023), and other initiatives to improve collaboration, partnerships, and promotion of system changes for positive outcomes for youth. OYS HMS 501 respectfully requests 1.0 FTE permanent civil service Program Specialist V grant writer position to leverage federal grant dollars for youth programs that will enhance our continuum of care to increase positive outcomes for youth.

Ideally, to adequately meet our statutory goals and responsibilities, OYS would need restoration of some of its positions, including 1.0 FTE for a permanent civil service Administrative Assistant II SR14 position for the Program Development Office that oversees all contracts and GIAs, diversion programs, program planning and development, and many other initiatives. This position would assist with the current workload and be able to cross-train and cover duties when the only Administrative Assistant is on leave.

501YA-02: Youth Violence Prevention

Oahu Youth Services (OYS) currently budgets \$385,500 annually for outreach and advocacy services, which serves approximately 90 youths who are at-risk, status offenders, or gang-involved. Of these funds, \$38,500 is dedicated to the Honolulu Police Department, District 8 (D8), which includes Nanakuli and Waianae, which serves approximately 20 youth annually. This budget request is to triple violence prevention outreach and advocacy services in D8, Ewa, Makakilo, Nanakuli, Waianae, and Makaha.

Recent data shows increases in reported violence in D8, where homicides were up 80% and weapons offenses were up 42% between 2022 and 2023. The number of recent violent incidents involving youth on the Nanakuli-Waianae Coast is alarming. A few of the high-profile cases are as follows: In April 2024, three teens were accused of attacking and robbing a man; in February 2024, a 17-year-old was arrested in connection with the murder of a rancher; in January 2024, a youth was arrested in the shooting of a man killed by a stray bullet while in the man was sitting in his driveway; in November 2023, a 16-year-old male and a 21-year-old female were stabbed at a beach park; in September 2023, a teen was arrested for murder in an incident that left two people dead; and in June 2023, a 17-year-old female was shot in the head at Maili Community Park. Many of the youth involved in these violent acts are not gang-involved.

Youth violence has significant and prolonged effects on young people's mental and physical health as well as on the community. According to the Centers for Disease Control and Prevention (CDC), youth violence impacts development, decision-making, the ability to learn and cope with stress, as well as connections to peers and adults. It is linked to negative health outcomes that disproportionately affect communities of color. Exposure to violence increases the risk for behavioral and mental health difficulties, which include future violence perpetration and victimization, as well as depression, academic difficulties, and suicide. Hawaii's youth are in need of extra support, outreach, and advocacy to improve well-being and reduce violence.

501YA-03: Youth Mental Health Support

This request is to increase funding to four residential safe houses, including one girl safe house on Hawaii Island and boys safe houses on Maui, Hawaii Island, and Oahu (\$650,000). This

request also serves to provide specialized funding to increase mental health services to LGBTQ+ youth, a population identified as being at high risk for self-harm, substance abuse, behavioral and mental health issues, and becoming victims of abuse and trafficking (\$200,000).

In 2024, the Legislature provided the following amounts that are non-recurring: This request is to restore the funds for the biennium and for the funds to be recurring as part of OYS' base budget:

- Safe House boys \$162,500 x 3
 - Safe House girls \$162,500 x1
 - LGBTQ+ \$200,000
 - Non-Eligible CAMHD Youth \$150,000
- Total = \$1,000,000

In accordance with section 352D-D, HRS, OYS is responsible for providing services to at-risk youth and facilitating optimum service delivery, preventing delinquency, and reducing recidivism through prevention, rehabilitation, and treatment. OYS creates opportunities for at-risk youth to become productive, responsible citizens through community-based and family-focused interventions. Among these interventions are housing and mental health services for youth. Since the pandemic, youth have been displaying increased criminogenic risk factors and behavioral and mental health issues.

Additionally, OYS has worked with CAMHD to provide mental health treatment to youth who are not eligible for CAMHD services. OYS' original 2017 contract was for \$300,000 annually. In 2021, due to budget cuts, this contract was reduced to \$60,000 annually. In 2022, OYS increased funding to \$150,000 annually to address the increased demand for mental health services for youth in the community. However, this amount of funding is not meeting the needs of youth. In the calendar year 2022, OYS received 49 referrals for services. In only the first six months of 2023 (January - June), OYS received 56 referrals. During this same period, costs for mental health services to these youth were \$230,606.07 annually, well beyond the capacity of OYS' current contract costs.

501YA-06: Sex Trafficking Victims Support

The current \$400,000 funded by the 2024 Legislature is non-recurring under HMS 503. This budget request is for \$500,000 to be recurring to support victims who were sex trafficked on Oahu and Maui under HMS 501.

\$400,000 - Provides short-term, 30-day, or less emergency shelter services for youth 12-17 years old who are suspected or determined to be victims of commercial sexual exploitation or labor trafficking. This program accepts referrals from DHS CWS, the Family Court, law enforcement agencies, parents/guardians, other youth-serving agencies, and youth victims.

Under section 352D-7.5, HRS, access to services will be made available by OYS to all youth at risk of being sexually exploited and to youth victims of sex trafficking at the Kawaioloa Youth and Family Wellness Center. While the shelter has moved off campus, youth at Kawaioloa continue to be referred to this program.

Research shows a pathway of sexual exploitation, especially for girls involved in the juvenile justice system, including those committed to the Hawaii Youth Correctional Facility (HYCF). The majority of female youth at HYCF have a history of sexual exploitation and abuse. These emergency shelter services for exploited children have contributed significantly to the reduction of girls committed to HYCF over the past decade and reached a milestone of zero girls incarcerated in 2022 for 80 days. Overall, there has been a significant reduction in youth, especially girls, being committed to HYCF, where the general population of girls is 1-5. The current funding is non-recurring. This budget request is for recurring funds as a part of OYS' base budget.

\$100,000 - Ongoing support to female children experiencing sexual exploitation and abuse on Maui. Following the Maui wildfires, OYS saw an increase in female youth victims requiring emergency shelter and support. With the temporary closure of Oahu's shelter and resulting cost savings, OYS diverted \$100,000 to Maui. However, funding to continue the emergency shelter for girls in Maui should be recurring and part of OYS' base budget.

HMS 503 – Kawaioloa Youth and Wellness Center (also known as Hawaii Youth Correctional Facility)

Prog ID/Org	Dept Pri	BUDGET REQUEST	MOF	FY 26			FY27		
		Description		FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
503YB-01	39	Additional Positions at the Kawaioloa Youth and Wellness Center(formerly Hawaii Youth Correctional Facility)	A	2.00		69,576	2.00		139,152

503YB-01: Additional Positions at the Kawaioloa Youth and Wellness Center (also known as Hawaii Youth Correctional Facility)

Kawaioloa Youth and Family Wellness Center (KYFWC), on the grounds of the Hawaii Youth Correctional Facility (HYCF), has seen an 83% decrease in its incarcerated population within the past decade as a result of Juvenile Justice Reform. This decrease resulted in the closing of two of its three correctional structures. However, through staff attrition, we no longer have the staff required to maintain the level of programs and safety of the environment for KYFWC's correctional structure.

The profile of the currently incarcerated population has a significant increase in medical and mental health concerns that often require professional expertise outside of KYFWC staff and require more detailed attention by our on-site staff Youth Correctional Officers. Common medical issues include dental issues (lack of oral care), sexually transmitted diseases, heart conditions, diabetes, autism, and other conditions. These youth represent the most vulnerable of Hawaii's high-risk youth and require additional services.

Two additional Youth Correctional Officer (YCO) positions are requested and would (in addition to normal position duties) be utilized for transportation purposes so as not to shorten the line staff needed to maintain the integrity of programs to include education, substance abuse, mental health, recreation, and daily living. Ideally, however, a total of 5 YCOs would allow HYCF to maintain full operations, including programs, transportation, and safety measures. The 5 YCO positions would represent a partial restoration of 10 youth correctional facility positions (8 Youth Correctional Officers, 1 Youth Corrections Supervisor, and 1 Social Worker III) that were abolished as part of Act 88, SLH 2021.

In order to continue the development of the KYFWC campus, our current and future need will be a Planner VI position to assist and manage the Kawaihoa Youth and Family Wellness Center (KYFWC) programs. Act 208 (SLH 2018), Relating to Juvenile Justice Reform, created the KYFWC for services and programs that may include but are not limited to mental health services and programs, substance abuse treatment programs, crisis shelters for homeless youth, crisis shelters for victims of human sex trafficking, vocational training, group homes, day treatment programs, aftercare, independent and family counseling services, educational services, and any other services and programs. These programs require contractual management, organization, and systemic alignment to multiple state services for Hawaii's most vulnerable at-risk youth and vulnerable young adults. The multitude of programs by collaborating state agencies and community service providers is a model that Hawaii can be proud of. As KYFWC is adapting to the services youth need, the load of managing KYFWC is increasing, and we need a Planner VI position to ensure continued success on behalf of our youths.

Benefits, Employment & Support Services Division (BESSD)

HMS 224 - Homeless Services

		BUDGET REQUEST		FY 26			FY27		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
224HS-01	17	Funds for Family Assessment Center	A			1,550,000			1,550,000
224HS-02	14	Funds for Housing First Program	A			3,750,000			3,750,000
224HS-03	15	Funds for Outreach and Civil Legal Services	A			1,750,000			1,750,000
224HS-04	16	Funds for Rapid Re-Housing Program	A			3,750,000			3,750,000

224HS-01: Funds for Family Assessment Center

Homelessness continues to persist as one of the most pressing issues facing Hawaii. Additionally, the demand for homeless services has steadily increased from 2022 to the present, reflecting the economic impacts of the COVID-19 pandemic. During this period, the number of homeless individuals per the annual statewide Point in Time Count has increased by 7% from 5,967 to 6,389. Based on a review of data following the 2009 economic recession, homelessness is projected to continue steadily increasing for the next several years and is expected to impact both single adults and families with minor children. Specifically, between 2009 and 2016, the number of people experiencing homelessness increased from 5,782 to a high of 7,921, a 37% increase over the 7-year period. Accordingly, there is a need to sustain effective homeless services that emphasize placement into permanent housing to mitigate future increases in the number of individuals and families experiencing homelessness.

This request will sustain funding for the Family Assessment Centers (FACs), which are a successful and critical tool to address homelessness specifically for families with minor children. The state framework to address homelessness includes a focus on a "Housing First" approach statewide. The FAC is a model of low-barrier shelters utilizing the "Housing First" philosophy to quickly move families with minor children off the streets and into transitional shelters or permanent housing. There are currently two FACs in operation - one in Waianae and one in Puna - that would be adversely impacted if funding for FAC services is not sustained.

The first FAC in Kakaako opened in September 2016 accommodating 12-15 families (up to 50 people) at any one time. In the last eight years of operation under the management of Catholic Charities Hawaii, the center served 326 households, placed 52.67% into permanent housing, and increased the income for 59% of families served.

The original FAC in Kakaako closed in late 2022 when the city reclaimed control of the facility. To replace it, DHS relocated the FAC to a new site on O‘ahu. During the interim year, the FAC operated remotely, focusing on supporting families who had previously exited the program to ensure they maintained their permanent housing. The FAC later relocated to serve the Waianae Coast. The Point in Time Count (PIT) reports indicated that Waianae had the largest percentage of unsheltered individuals on the island, with 27% or 630 individuals in 2023 and 28% or 785 individuals in 2024.

The relocated FAC in Waianae officially reopened on March 18, 2024. From July 1, 2023, to June 30, 2024, the new FAC achieved a 100% housing placement rate by transitioning all eight families it served into permanent housing. On average, the FAC in Waianae transitioned families into permanent housing within 77 days, or just under three months.

In 2019, the Legislature passed Act 62, with an appropriated \$800,000 for the operation of a second FAC. DHS procured the services for a second FAC, operated by Neighborhood Place of Puna. This center can accommodate up to 9 families (up to 27 people) at any one time. This FAC was the first of its kind on a neighbor island. From July 1, 2022, to June 30, 2023, the Puna FAC transitioned 21 of 32 families into permanent housing, achieving a 66% placement rate. Families moved into permanent housing within an average of 89 days or just under three months. From July 1, 2023, to June 30, 2024, the FAC of Puna successfully transitioned 20 of 33 families into permanent housing, achieving a 66% placement rate. Families were moved into permanent housing in an average of 77 days, just under three months, which represents a 12-day improvement over the previous year’s average. In the last five years of operation, the Puna FAC served a total of 200 households, placed 49% into permanent housing, and increased the income for 54% of families served.

A key benefit of the FACs is the focus on placements into permanent housing. Additionally, FACs address the social determinants of health and provide case management services with an emphasis on building social capital. Social capital can be described as increased peer support and a sense of community; connections to family, friends, and neighbors; participation in community and faith-based organizations; school and workplace connections; leadership and professional development programs; engagement with case managers or career coaches; and other social networks. It produces information, emotional or financial support, and/or other resources. Research shows that individuals with higher levels of social capital are happier and healthier, find better jobs, and live longer. Communities with higher levels of social capital have higher educational achievement, faster economic growth, and less crime.

The requested level of funding will support the continued operation of both the Waianae and Puna FACs. While the FAC program targets homeless families with minor children, it is just one piece of a larger state strategy that includes other interventions (e.g., street outreach, rapid re-housing, etc.) that address the broader population of homeless persons, including homeless youth and chronically homeless adults.

224HS-02: Funds for Housing First Program

This request will sustain funding for the state Housing First program, which focuses on the most visible, chronically homeless population - the same population who frequently utilize healthcare services and cycles in and out of the criminal justice system. Supportive case management services are key to moving chronically homeless individuals off of the streets, ensuring that they remain successfully housed, and reducing the utilization of high-cost emergency room services. The Housing First program provides housing and supportive case management services with an emphasis on building the social capital of unsheltered, chronically homeless persons. DHS currently contracts for state Housing First services in each major County - on Oahu, Hawaii island, Maui, and Kauai. These services would be adversely impacted if funding for state Housing First is not sustained. In particular, the clients who are currently in the program will likely be displaced back to homelessness if these supportive services are not continued.

The state Housing First program has been active on Oahu for more than nine years and on the neighbor islands for more than seven years. Currently, the program supports 258 chronically homeless individuals, boasting a housing retention rate of 91%, well above the national average of 80%.

Between June 27, 2023, and June 26, 2024, the program successfully transitioned 36 individuals to permanent housing through its Move On strategy. The Moving On strategy is a framework designed to help individuals transition from Housing First programs while ensuring their continued success and mobility. It focuses on increasing program capacity by freeing up Housing First units for those in greater need and supporting tenant choice by acknowledging that the Housing First program may not be the final destination for everyone, thereby enabling more people to move on to other housing options.

Historically, the state Housing First program has been funded on a year-to-year basis except during Legislature Session 2023, wherein it was funded for the 2023-2025 fiscal biennium. It is critical that funding be recurring and sustained in the base budget. Without sustained funding, the individuals who are currently housed in the program will be at immediate risk and will likely return to homelessness as program participants require supportive case management to remain housed. Investment in a Housing First program keeps people housed (91% retention rate) and results in significant public cost savings over time. A preliminary analysis by the University of Hawaii Center on the Family of a subset of state Housing First clients found that estimated healthcare costs for clients dropped an average of 43% in just six months following housing placement – from an average of \$10,570 per client per month to \$5,980 per client per month.

Social capital is another component addressed through Housing First services. Social capital can be described as increased peer support and a sense of community; connections to family, friends, and neighbors; participation in community and faith-based organizations; school and workplace connections; leadership and professional development programs; engagement with case managers; and other social networks. Individuals with positive social connections have access to information, emotional or financial support, and/or other resources. Research shows that individuals with higher levels of social capital are happier and healthier, find better jobs, and live longer. Further, communities with higher levels of social capital have higher educational achievement, faster economic growth, and less crime.

While the state Housing First program targets the chronically homeless, it is one piece of a larger state strategy, which includes other interventions (e.g., street outreach, rapid re-housing, etc.) that address the broader population of homeless persons, including homeless youth and families.

224HS-03: Funds for Outreach and Civil Legal Services

This request will sustain funding for the Homeless Outreach and Civil Legal Services program. Homeless Outreach is the primary method to identify and assist unsheltered homeless individuals and connect them to other homeless services, such as shelter, Housing First, Rapid Re-Housing, and other interventions to help them transition off the streets or other public lands.

This outreach effort is closely integrated with enforcement actions targeting visible homeless encampments on public lands. To prevent merely displacing individuals, outreach providers collaborate with state agencies to move unsheltered persons into long-term housing solutions.

Additionally, civil legal services enable outreach and other service providers to obtain identification documents for individuals experiencing homelessness who need state-issued identification to access housing and employment. Sustained, year-round funding is crucial for maintaining and expanding outreach and civil legal services, as inconsistent funding could hinder efforts to manage the increasing number of unsheltered individuals.

Outreach services include helping individuals obtain identification documents, find suitable housing, assist with job searches, and apply for public benefits. Building strong relationships with those who have previously avoided services, outreach staff play a key role in connecting people to essential resources, addressing immediate needs, and ultimately reducing the negative impacts of rough sleeping and vagrancy arrests. If homeless outreach and civil legal services are not sustained, this will dilute the state's ability to respond to unsheltered individuals and make it more difficult to maintain a focus on reducing unsheltered homelessness.

Homeless outreach services have been provided to an average of 2,976 individuals each year since FY18, with 382 individuals, on average, placed into permanent housing from the streets. On average, another 1,718 individuals were placed into appropriate settings such as homeless shelters. Outreach performance and outcome measures target 15% or less for a return to homelessness, and Outreach services have exceeded expectations with an average rate of 10.47%.

Civil legal services assisted an average of 732 individuals each year since FY18, with an 84.5% success rate in obtaining vital documents and identification cards. From June 15, 2023, to June 14, 2024, civil legal services successfully secured 616 vital documents for 756 individuals, achieving an 81.4% success rate.

Homeless outreach and civil legal services reflect a 'Housing First' approach to ending homelessness and remain a critical and challenging component of our current care system. While the Homeless Outreach and Civil Legal Services program specifically targets unsheltered homelessness, it is one piece of a larger state strategy, which includes other interventions (e.g., Family Assessment Centers, Housing First, rapid re-housing, etc.) that address the broader population of homeless persons that include homeless youth and families.

Like the other strategies, this performance measure is aligned with the implementation of the DHS 'Ohana Nui strategy, which emphasizes building social capital as one of the pillars of the social determinants of health. Consistent with the 'Ohana Nui strategy, homeless outreach services address the social determinants of health and provide case management services with an emphasis on building social capital. Social capital can be described as increased peer support and a sense of community; connections to family, friends, and neighbors; participation in community and faith-based organizations; school and workplace connections; leadership and professional development programs; engagement with case managers; and other social networks. It produces information, emotional or financial support, and/or other resources. Research shows that individuals with higher levels of social capital are happier and healthier, obtain permanent housing, find better jobs, and live longer. Further, communities with higher levels of social capital have higher educational achievement, faster economic growth, and less crime.

As noted above, homelessness remains a persistent and pressing issue facing Hawaii. Additionally, the demand for homeless services has steadily increased from 2022 to the present, reflecting the economic impacts of the COVID-19 pandemic. During this period, the number of homeless individuals per the annual statewide Point in Time Count increased by 7% from 5,967 to 6,389. Based on a review of data following the 2009 economic recession, homelessness is projected to continue steadily increasing for the next several years and is expected to impact both single adults and families with minor children. Specifically, between 2009 and 2016, the number of people experiencing homelessness increased from 5,782 to a

high of 7,921, a 37% increase over the 7-year period. Accordingly, there is a need to sustain effective homeless services that emphasize placement into permanent housing to mitigate future increases in the number of individuals and families experiencing homelessness.

224HS-04: Funds for Rapid Re-Housing Program

This request will sustain funding for the Rapid Re-Housing (RRH) program. RRH is a nationally recognized best practice, and its core components are housing identification and location services, time-limited move-in and rental assistance, and short-term case management and services. The U.S. Department of Housing and Urban Development (HUD) has long endorsed this practice as an effective way to end homelessness among families with minor children.

In particular, RRH plays a key role in helping to maximize space in homeless shelters by targeting individuals and families currently staying in shelters and providing them additional support to quickly transition to more permanent housing. By targeting homeless individuals and families who are currently in shelters, the RRH program accelerates the placement of families with children into more permanent housing and allows the state to maximize its existing shelter inventory.

Currently, many family shelters are at maximum capacity and are experiencing a "backlog" because families are challenged to move quickly from homelessness to being housed with stability. RRH assists in moving families much more quickly through shelter and into permanent housing. For example, if a family came into a shelter with a dedicated source of income but without enough savings to afford the first month's rent and move-in costs, the RRH program could assess the family's sustainability and provide the financial support immediately to have the family either avoid entering or at least limit the amount of time spent in a homeless shelter. This approach is especially important for rural and neighbor island communities, which have limited shelter space. In addition, this use of RRH recognizes that it is extremely cost-intensive to construct and fund additional homeless shelters and that the construction of new shelters is inconsistent with national best-practice approaches to addressing homelessness that minimize the number of interim transitions from homelessness to permanent housing.

In addition to supporting homeless individuals and families with rental assistance and placement into housing, RRH also provides supportive services to assist a family in maintaining their housing. If a family encounters difficulties with paying rent shortly after moving to permanent housing, the RRH program connects the family with appropriate resources and support to stabilize and maintain their permanent housing. In this way, Rapid Re-Housing is effective in ending and preventing homelessness.

The state's Rapid Re-Housing program has served an average of 1,468 individuals in 591 households each year since FY18. Between July 1, 2023, and June 30, 2024, 1,669 individuals in households received Rapid Re-Housing services, with a permanent housing rate of 60.7%. This

rate is derived from 1,014 individuals who exited RRH programs during the year. Homeless Management Information System (HMIS) data indicates that the average duration from intake to permanent housing for individuals in RRH programs was 174 days or approximately five and a half months. RRH services aim for a return-to-homeless rate of 15% or lower, and they have consistently exceeded this target with a rate of 12% each year.

Consistent with the DHS 'Ohana Nui Strategy, the RRH program addresses the social determinants of health and provides increased housing stability for families with minor children with case management services that emphasize building social capital. Social capital can be described as increased peer support and a sense of community; connections to family, friends, and neighbors; participation in community and faith-based organizations; school and workplace connections; leadership and professional development programs; engagement with case managers; and other social networks. It produces information, emotional or financial support, and/or other resources. Research shows that individuals with higher levels of social capital are happier and healthier, obtain permanent housing, find better jobs, and live longer. Further, communities with higher levels of social capital have higher educational achievement, faster economic growth, and less crime.

While the state RRH program focuses on placing individuals and families into housing and providing support to sustain housing, it is one piece of a larger state strategy, which includes other interventions (e.g., Family Assessment Centers, Housing First, homeless outreach, and civil legal services, etc.) that address the broader population of homeless persons that include homeless youth and families.

As previously noted, homelessness is one of the most persistent and pressing issues facing Hawaii. Additionally, the demand for homeless services has steadily increased from 2022 to the present, reflecting the economic impacts of the COVID-19 pandemic. During this period, the number of homeless individuals per the annual statewide Point in Time Count increased by 7% from 5,967 to 6,389. Based on a review of data following the 2009 economic recession, homelessness is projected to continue steadily increasing for the next several years and is expected to impact both single adults and families with minor children. Specifically, between 2009 and 2016, the number of people experiencing homelessness increased from 5,782 to a high of 7,921, a 37% increase over the 7-year period. Accordingly, there is a need to sustain effective homeless services that emphasize placement into permanent housing to mitigate future increases in the number of individuals and families experiencing homelessness.

HMS 236 – Case Management for Self-Sufficiency

Prog ID/Org	Dept Pri	BUDGET REQUEST	MOF	FY 26			FY27		
		Description		FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
236LC-05	1	Transfer out 1.00 FTE and Salary from HMS 236 to HMS 302	A	(0.57)		(20,062)	(0.57)		(20,062)
236LC-05	1	Transfer out 1.00 FTE and Salary from HMS 236 to HMS 302	N	(0.43)		(24,820)	(0.43)		(24,820)
236LC-01	24	Funds for Security Guards	A			794,488			794,488
236LC-01	24	Funds for Security Guards	N			599,265			599,265
236LC-02	36	Funds for the Wahiawa Civic Center Move	A			201,894			-
236LC-02	36	Funds for the Wahiawa Civic Center Move	N			152,306			-
236LC-03	12	Transfer out FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903	A	(1.63)		(51,926)	(1.63)		(51,926)
236LC-03	12	Transfer out FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903	N	(1.37)		(74,761)	(1.37)		(74,761)

236LC-05: Transfer out 1.00 FTE and Salary from HMS 236 to HMS 302

This request is submitted to transfer out FTE and salary of position #31066 from HMS 236 to HMS 302. This request is a companion to the HMS 302 request (302DA-01) transferring an Office Assistant IV position from the Oahu Section 2 Kapolei Processing Center to the Child Care Subsidy Unit (CCSU).

Act 248, SLH 2022, approved 25 permanent positions and operating costs to implement the Child Care Subsidy (CCS) program within DHS with the intent to improve efficiency, timeliness, payment accuracy, and communication with families. Subsequent to that legislative approval, the CCSU was established in January 2023 with approval to transfer one permanent Office Assistant (OA) IV position from the Oahu Section 2 Kapolei Processing Center to the CCSU to bring the total number of positions for this newly established CCSU to 26 positions. The CCSU will service families statewide under a statewide model to be able to efficiently and effectively manage the statewide CCS caseload.

The OA IV will play a key role in providing the CCSU clerical support to two CCSU Supervisors, 16 Eligibility Workers (EW), and 6 Social Service Assistants (SSA) in managing the CCSU administrative duties and client-related activities.

236LC-01: Funds for Security Guards

DHS Benefit, Employment and Support Services Division (BESSD) has processing centers, care licensing offices, and first-to-work offices statewide. These processing centers house all the office assistants, eligibility workers, self-sufficiency and support services staff, human services professionals, and social workers who provide services and eligibility determination to most of our programs, including Supplemental Nutrition Program (SNAP), Temporary Assistance for Needy Families (TANF), Aged, Blind and Disabled payments, General Assistance Payments, Child Care, and First-to-Work.

Security guards play a crucial role in the safety of all employees, clients, and visitors in each of our offices by ensuring a secure environment and as a protective physical deterrent. Their presence also prevents unauthorized access and criminal activity. These contracted security guards work with the processing center staff to oversee who enters, exits, and moves around the facility. With the presence of security guards, people within our offices feel safe, and employees feel valued at work, which boosts their morale, allowing them to focus on their work.

Act 164, SLH 2023 appropriated additional funding for security guard services, though it is limited to FY24 and FY25. The appropriation should be recurring and made part of the base budget. The rate of security guard services has increased over the years, and currently, the rate per hour is \$29.04. With the re-opening of our offices post-pandemic, our lobbies are busier, and we are now utilizing a total of 28 security guards statewide.

Below is the calculation for the amount being requested.

Hourly Rate	Total salary per month per security guard (\$31.67 x 40 hrs x 4.333 weeks)	Number of Security Guards	Total Wages per month for 28 security guards	Total Wages per year for 28 security guards
\$ 31.67	\$ 5,489.04	28	\$ 153,693.24	\$ 1,844,318.92
		Total Needed for FY26	Currelty on base budget for FY26	Additional funding needed for FY26
A (57%)		\$ 1,051,261.78	\$ 256,774.00	\$ 794,487.78
N (43%)		\$ 793,057.13	\$ 193,792.00	\$ 599,265.13
Total		\$ 1,844,318.92	\$ 450,566.00	\$ 1,393,752.92

236LC-02: Funds for the Wahiawa Civic Center Move

DHS continues to maintain a presence in communities around the state to provide services efficiently and accurately. For the residents of Wahiawa, North Shore, and the surrounding areas, our Wahiawa First-to-Work and Wahiawa Processing Center will soon be co-located in the new Wahiawa Civic Center. This move will allow DHS to maximize the use of our allotted space and provide streamlined services to our clients. The building of the new civic center started in October 2023 and is expected to be completed by the end of FY 2025. With completion next year, DHS requires funds to move current offices to the civic center. The civic center will also house office so the Judiciary and the Department of Health.

The funds being requested are to furnish the new space and for moving and disposing of equipment and furniture from the old offices. It also includes expenses for the installation of phones and cabling of the new Wahiawa Civic Center, and the removal of cabling from the old offices. This funding is required for DHS to relocate staff and all required equipment and other necessary items.

As of September 2024, Wahiawa Processing Center and Wahiawa First-to-Work are currently serving a combined 2,727 households. There will be 23 employees from the Processing Center and First to Work office that will be consolidated at the Wahiawa Civic Center. Failure to fund the move may adversely impact operations for Wahiawa and impact the 2,700 clients receiving financial and SNAP benefits or receiving First to Work services.

236LC-03: Transfer out FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903

This request is to transfer out the FTE and salaries of five permanent positions from HMS 236 to HMS 903. This is a companion of the HMS 903 request (903FA-01) to transfer in and redescribe the positions to address the division's staffing needs.

Transferring the five positions will enable the division to function more efficiently and will support compliance with federal regulations. The positions will also support more timely and accurate processing of public benefits, thereby improving services for clients and reducing the risk of federal penalties related to delays in timeliness and increases in payment errors.

HMS 302 – General Support for Child Care

		BUDGET REQUEST		FY 26			FY27		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
302DA-01	1	Transfer in 1.00 FTE and Salary from HMS 236 to HMS 302	A	0.57		20,062	0.57		20,062
302DA-01	1	Transfer in 1.00 FTE and Salary from HMS 236 to HMS 302	N	0.43		24,820	0.43		24,820

302DA-01: Transfer in 1.00 FTE and Salary from HMS 236 to HMS 302

This request is a companion to the HMS 236 request (236LC-05) for transferring the 1.00 FTE and salary of position #31066, Office Assistant IV.

The child-care subsidy program implements federal and state child-care subsidy programs to help families afford child care, reduce their child-care expenses, and provide equal access to high-quality care for both underserved and at-risk families. The Child Care Subsidy Unit (CCSU) receives and processes applications; determines eligibility and issues child-care subsidy payments; provides technical assistance and resource and referral activities; and conducts background checks on all applicants, their household members, and licensed and registered providers to determine their risk with respect to children in care.

Act 248, SLH 2022, approved 25 permanent positions and operating costs to implement the Child Care Subsidy (CCS) program within DHS with the intent to improve efficiency, timeliness, payment accuracy, and communication with families. Subsequent to that legislative approval, the CCSU was established in January 2023 with approval to transfer one permanent Office Assistant (OA) IV position from the Oahu Section 2 Kapolei Processing Center to the CCSU to bring the total number of positions for this newly established CCSU to 26 positions. The CCSU will service families statewide under a statewide model to be able to efficiently and effectively manage the statewide CCS caseload.

The OA IV plays a key role in providing the CCSU clerical support to two CCSU Supervisors, 16 Eligibility Workers (EW), and 6 Social Service Assistants (SSA) in managing the CCSU administrative duties and client-related activities, including but not limited to:

1. Answering and/or routing incoming questions based on knowledge and understanding of the CCSU to address situations that may occur in the absence of the unity supervisors, referring visitors and callers to appropriate staff.
2. Receiving and processing incoming mail and responding to routine correspondence.

3. Issuing Electronic Benefits Transfer (EBT) cards and working with the client to activate the card.
4. Conducting simple procurement activities for the CCSU.
5. Assisting with registering applications and cases in the system of record and uploading documents into the electronic case file (ECF) record.
6. Preparing Administrative Hearing requests and monitoring/maintaining hearing schedules and decisions.
7. Preparing and managing CCSU reports for submission to the Supervisors.
8. Making arrangements for equipment and technology maintenance, upgrades, refreshes, and replacement.
9. Preparing telecom and staff training requests.
10. Maintaining position inventory.
11. Processing travel arrangements.
12. Preparing Human Resource documents, attendance and leave records, reallocation requests, and requests to fill.

As the CCSU works to become fully staffed, it is imperative to have this OA IV position transferred into the applicable Program ID, HMS 302, to complete the recruitment process to fill this key support role in the new CCSU.

HMS 903 – General Support for Self-Sufficiency Services

Prog ID/Org	Dept Pri	BUDGET REQUEST	MOF	FY 26			FY27		
		Description		FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
903FA-01	12	Transfer In FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions	A	1.60		92,178	1.60		92,178
903FA-01	12	Transfer In FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions	N	1.40		135,054	1.40		135,054
903FA-03	20	Add 1.00 FTE and Funds for the Summer Electronic Benefits Transfer (S-EBT)	A	0.50		1,738,556	0.50		1,734,310
903FA-03	20	Add 1.00 FTE and Funds for the Summer Electronic Benefits Transfer (S-EBT)	N	0.50		1,761,060	0.50		1,757,206
903FA-05	35	Funds for SNAP Smart Food Program	A			1,500,000			-
903FA-07	3	Funds for Benefits Eligibility Solution (BES) Ongoing Software Costs	A			1,060,000			1,060,000
903FA-07	3	Funds for Benefits Eligibility Solution (BES) Ongoing Software Costs	N			940,000			940,000

903FA-01: Transfer in FTE and Salaries of 3.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions

This request is a companion to the HMS 236 request (236LC-03) transferring the FTE and salaries of 3.00 permanent positions. In addition, the purpose of the request is to redescribe the positions to meet the needs of the division. The Purchasing Tech II, Investigator III, and Outreach Manager (Self-Sufficiency Support Services Specialist V) positions are especially critical due to the increasing number of applications and calls for assistance received by the Statewide Branch (SB). For example, currently, the SB receives 33,600 calls monthly and 8,800 applications monthly compared to 4,412 applications in February 2020 (pre-pandemic).

The FNS recently informed DHS in June 2024 that we will face financial penalty for increased error rates in processing during the pandemic waiver years and has placed DHS in corrective action for not meeting federal timeliness standards for SNAP. The five positions listed below will support increased efficiency in the overall operations of the BESSD, increase capacity to respond to and comply with federal requirements regarding program integrity and restitution of overpayments, and enable the SB to refine outreach, the call center, and business processes to increase timeliness and reduce instances of payment error in benefit processing.

Purchasing Tech II

BESSD Administrative Management Services Office (AMSO) and Support Services Office (SSO) had a Purchasing Technician position that was defunded in FY21 and unfortunately abolished in FY22. This position is very crucial as it is the only purchasing technician for our division. The position is responsible for purchasing supplies and equipment for the entire Division. The position also reviews supplies and equipment requests from the Statewide Branch (SB) and recommends approval/disapproval or suggests alternatives/substitutes to the Staff Services Supervisor; conducts procurement of leased equipment such as multi-function devices, postage machines, and monthly air conditioning maintenance for SB units; assists in processing pCard/Purchase Orders (PO)'s and invoices for security guards, courier services, janitorial services, telephones, etc., assists with units' moves to other offices, and contacts the various vendors for moving services, equipment disposals, etc. The Purchasing Tech position also processes inventory paperwork for the Division administrator's signature. Since we currently do not have a purchasing technician position, all of these responsibilities are added to the duties of the Staff Services Supervisor, alongside managing several positions at the central files office. In particular, funding the Purchasing Tech II position would better enable the division to support the operations of SB, which provides direct assistance to clients applying for and receiving SNAP and financial assistance benefits.

Investigator III

The primary function of the Restitution Control Staff (RCS) of the Investigations Office (INVO) is to establish and implement the Department's statewide program to control and enforce restitution due to DHS because of overpayments and overissuances made in the various public assistance programs administered by DHS. One Investigator III position in this office was abolished in FY22.

The primary purpose of the Investigator III positions is to provide investigative services in support of the recovery of monies due to the Department; locate persons of interest for other DHS program offices and other State Departments as requested; provide mandated support to the FBI Fleeing Felon Program; and conduct other investigations as directed.

The workload for the Restitution Control Staff requires a minimum of three investigators. Additionally, due to the sensitivity of information in some of the tasks, access to the information is only granted to one investigator. In the past, the workload was divided among

three investigators to maintain efficiency, accuracy, and confidentiality. For example, INVO receives an FBI fleeing felon list of over 1,000 pages, with at least 100 names on each page every three months. The RCS Investigators must screen the list to identify individuals who have outstanding warrants and are residing in Hawaii. Once they identify those individuals, they then must attempt to locate those individuals. The tasks for completing this function are extensive and require the investigator to research various databases and coordinate with other agencies to verify and locate the individual.

Other functions include but are not limited to screening restitution accounts for accuracy, providing testimony in bankruptcy proceedings, and identifying and locating family members of deceased account holders. With only one Investigator III, RCS would not be able to continue to function efficiently and effectively and would have a negative impact on DHS's ability to fulfill its obligations and oversight requirements mandated by FNS.

Outreach Manager

As we continue to provide services for the most vulnerable members of our community, SB coordinates outreach efforts with various community partners. There has been an increased demand for eligibility staff to attend outreach events to assist with eligibility processing, including Rapid Response with the Department of Labor and Industrial Relations (DLIR) when businesses shut down or reduce operations and community service fairs. Outreach staff assist attendees with applying for benefits and services, conduct and complete interviews, and provide answers to questions about programs or case status. DHS is requesting a position to manage and oversee this service provision.

The Outreach Manager would ensure staffing for outreach events, coordinate with the community partners, manage the field operations, and troubleshoot during events (including supervising staff during events, providing clarification on basic policy and procedures of determining eligibility, and assisting eligibility staff as needed), create and maintain policies and procedures for SB Outreach, continue to build partnerships within the community and manage logistics and equipment needs for events and operations. Allowing someone to focus on this important outreach effort fully will also assist SB in more fully developing its outreach coordination and activities. Residents will benefit from services in their communities that generally take place during non-traditional office hours. It is the goal of SB to eventually have a separate group of eligibility staff that would devote their time to outreach in the community.

903FA-03: Add 1.00 FTE and Funds for the Summer Electronic Benefits Transfer (Summer EBT)

The Consolidated Appropriations Act 2023 (P.L. 117-328) authorized a permanent, nationwide Summer EBT program that began in 2024. Branded as "SUN Bucks" in Hawaii, Summer EBT intends to reduce hunger and food insecurity for children who lose access to free and reduced-

price meals through the National School Lunch Program and School Breakfast Program during the summer when school is not in session.

Hawaii's participation in the new federal Summer EBT program required and continues to require a 50/50 match of state funds to federal funds to administer the program. Act 155, SLH 2024 established the Summer EBT program in DHS, subject to the availability of funds, and provided the general funds needed for the federal fund match to implement Summer EBT for FY2024-2025 that was used for the 2024 Summer break. The inaugural Summer EBT program served approximately 90,000 children statewide by providing each child with a food benefit of \$177 to purchase approved food items and address their food needs during the summer break period. These benefits were 100% federally funded and totaled nearly \$16 million in food purchasing benefits that could be spent at local food retailers. Notably, each \$1 of this benefit spent has a multiplier effect of generating \$1.80 in economic stimulus for the local economy.

This budget request completes the intent of Act 155, SLH 2024, by establishing permanent administrative funding for the continued operation of the Summer EBT program. Act 155, SLH 2024, authorized 1.00 FTE position in DHS to be the administrative and implementing lead for Hawaii's SUN Bucks program. Act 155, SLH 2024, further appropriated funds for the contracting of the operational services and technical system development services.

The Summer EBT contracts break down as follows:

- \$1,431,920 On-going system costs.
- \$1,344,000 Summer EBT/SUN Bucks Customer Service (call center & application processing);
- \$ 500,000 EBT vendor costs; and
- \$ 120,000 Notice printing and mail distribution.

As mentioned previously, administration of this program requires a 50% state match. Without the State match, the only alternative to consider is not to operate the program. However, given the high cost of food, continuing access to federal nutrition benefits for school children on summer break is a priority to reduce food insecurity and child hunger.

903FA-05: Funds for SNAP Smart Food Program

Hawaii has an estimated food insecurity rate of 13.1%, with approximately 10.9% of Hawaii's population receiving benefits from the SNAP program. Food insecurity is associated with numerous adverse social and health outcomes and is increasingly considered a critical public health issue. Key drivers of food insecurity include unemployment, poverty, and income shocks, which can prevent adequate access to food.

Additionally, food prices in Hawaii continue to increase.

To address food insecurity and rising food prices, DHS will implement the Smart Food supported by the Governor's office. The Smart Food Program matches surplus food with local SNAP recipients. This program will allow Hawaii food producers and retailers to make specific food items, including fresh produce, available at discounted prices to SNAP recipients in specific stores where surplus inventories are identified through a mobile application. This virtual marketplace will coordinate the offers of food as digital coupons to be shared with participating SNAP recipients. Moreover, the mobile application will deliver tailored nutrition information to SNAP recipients to encourage healthy food choices. The State of Delaware will be the first state to use this mobile application, and Hawaii proposes to be the next State to implement this.

The service will be done via contract. The deliverable will be a mobile application that SNAP recipients could voluntarily enroll in that would provide them alerts of reduced-priced food items as well as access to other cost-saving information that would allow them to have greater purchasing options with their limited benefits.

903FA-07: Funds for Benefits Eligibility Solution Ongoing Software Costs

DHS is currently working on the development and implementation of its new Benefits Eligibility Solution (BES) eligibility system, which is the replacement eligibility system for the department's legacy Hawaii Automated Welfare Information (HAWI) eligibility system. DHS expects to implement the BES statewide in late 2025. BES will be the system to determine eligibility, authorize benefits, and provide ongoing eligibility case management for the department's public benefits programs, including Supplemental Nutritional Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Temporary Assistance for Other Needy Families (TAONF), General Assistance (GA), and Aid to the Aged, Blind, and Disabled (AABD).

Previous funding for maintenance & operations (M&O) for BES was appropriated initially in 2018 and was adjusted last legislative session to add \$288,177 A funds and \$255,500 N funds. While implementation was originally scheduled for mid-2024, implementation has been delayed, and the M&O estimates have been reevaluated to include additional ongoing software costs at \$2M per year on a recurring basis. The additional \$2M being requested includes annual Google Cloud subscription services supporting multiple environments (Engineering, Development, Testing, Integration, Staging, Production, Security, Training, and Disaster Recovery) that are necessary for the BES system modernization.

In addition to this request, there is a separate one-time budget request (above) for \$10M in FY26 for BES development and testing, as well as a legislative proposal to request a \$5.4M Emergency Appropriation (EA) in FY25. The EA is specifically to reinvest a portion of a federal penalty for payment errors to build additional functionality in BES aimed at improving the

accuracy of SNAP benefit processing and reducing errors related to overpayments and underpayments. All three requests are necessary to support the full development and implementation of BES.

BES is especially critical to address the FNS penalty for failing to achieve a SNAP payment error rate for federal fiscal year 2023 at or below the national average of 11.68%. The BES will include necessary functionality to reduce and prevent payment errors, such as an automated rules engine that will increase efficiency and streamline existing processes. If BES development is not completed and does not have sufficient funding for ongoing operation and maintenance of critical BES environments, Hawaii will be at increased risk of high payment error, potentially delayed timeliness in processing benefits, and may be at increased likelihood of incurring additional financial penalties from FNS in future years.

Division of Vocational Rehabilitation (DVR)

HMS 802 – Vocational Rehabilitation

		BUDGET REQUEST		FY 26			FY27		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
802GA-02	30	Randolph Sheppard Revolving Account Ceiling Request	W			669,800			669,800

802GA-02: Randolph Sheppard Revolving Account Ceiling Request

This request is to permanently increase the revolving fund appropriation ceiling for DVR’s (HMS 802) Randolph-Sheppard Revolving Account from \$1,330,200 to \$2,000,000. Additional Governor discretion to raise the ceiling in increments of \$1,000,000 as needed would also facilitate the administration of the Randolph-Sheppard program.

The Randolph-Sheppard (or “Blind Vending”) program exists to provide quality employment opportunities for blind entrepreneurs licensed by the State of Hawaii DHS/DVR/Ho`opono-Services for the Blind Branch (the “SLA” or State Licensing Agency”). The Randolph-Sheppard program is mandated to continuously seek new opportunities for requesting to keep the ceiling for the Randolph-Sheppard S-350 Account at \$2 million. The account funds are used to assist licensed blind vendors statewide at county, state and federal locations with costs of renovations, purchases/repair of equipment, supplies, vendor benefits, and professional development. This includes new facilities, as well as providing necessary upgrades, renovations, equipment, and supplies to existing facilities, which can range from small sundry shops to larger-scale cafeterias on county, state, and federal properties.

The income that funds this account comes primarily from the Honolulu Airport Settlement Agreement and non-assigned vending machines on federal property and is sufficient to maintain the budget at \$2 million permanently. The Randolph-Sheppard Revolving Account is used for these purposes, as well as the overall provision of management services, training, equipment, retirement and medical benefits, and travel for blind vendors. The ever-increasing cost of medical services causes a need to increase annual medical benefits for the vendors.

Funding for renovations to blind vending stands (\$415,276), increased medical insurance (\$167,450), and increased retirement costs for blind vendors (\$87,074) have been deemed non-recurring and are not considered part of the base budget. Therefore, the ceiling of \$1,330,200.00 is insufficient to cover these ongoing expenditure requirements.

Med-QUEST Division (MQD)

HMS 401 – Health Care Payments

		BUDGET REQUEST		FY 26			FY27		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
401PE-01	1	Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund	B			30,000,000			30,000,000
401PE-02	2	Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund	B			200,000,000			200,000,000
401PE-03	3	Increase Payments to Professional Services Providers	A			12,053,060			12,053,060
401PE-03	3	Increase Payments to Professional Services Providers	N			17,402,121			17,402,121

		BUDGET REQUEST		FY 26			FY27		
401PE-04	4	Increase Provider Payment Rates for Applied Behavioral Analysis (ABA) Services	A			2,690,000			2,690,000
401PE-04	4	Increase Provider Payment Rates for Applied Behavioral Analysis (ABA) Services	N			3,810,000			3,810,000
401PE-05	5	Increase In-Home HCBS	A			-			-
401PE-05	5	Increase In-Home HCBS	N			14,060,000			14,060,000
401PE-06	6	Add General Funding for Death Benefits Program	A			277,600			277,600
401PE-07	7	Add General Funding for Child Wellness Incentive Pilot Program	A			750,000			750,000

401PE-01: Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund

The purpose of this request is to establish a special fund appropriation ceiling in HMS 401 for the Nursing Facility Sustainability Special Fund, which is established in Chapter 346F, HRS. This appropriation ceiling was established in Act 109, SLH 2023, and not in the executive budget act. This special fund collects revenue from the Nursing Facility Sustainability Program, which was made permanent in 2023. Expenditures from this special fund will directly support Hawaii's nursing facilities, to maintain access to care for Medicaid recipients and allow these facilities to continue to serve uninsured or underinsured patients.

401PE-02: Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund

The purpose of this request is to establish a special fund appropriation ceiling in HMS 401 for the Hospital Sustainability Special Fund, which is established in Chapter 346G, HRS. This appropriation ceiling was established in Act 110, SLH 2023, and not in the executive budget act. This special fund will collect revenue from the Hospital Sustainability Program, which was made

permanent in 2023. Expenditures from this special fund will directly support Hawaii's private hospitals, to maintain access to care for Medicaid recipients and allow these hospitals to continue to serve uninsured or underinsured patients.

401PE-03: Sustain Increase Payments for most Medical - Professional Services

This request is to sustain the increased reimbursement rates for most medical professional services (e.g., Doctor's visits) to 100% of the Medicare fee schedule. Without this increase, the fee schedule would be reduced back to approximately 60% of the Medicare fee schedule for most of the medical/professional services. This request makes these funds a recurring item in the base budget as funds appropriated for this increase in fiscal biennium FY23-FY25 were non-recurring.

401PE-04: Increase Provider Payment Rates for Applied Behavioral Analysis (ABA) Services

This request is to provide recurring funding increases for Applied Behavior Analysis (ABA) services. The appropriation in 2024 was non-recurring. In 2023, Senate Concurrent Resolution 132, Senate Resolution 152, and House Resolution 207 requested DHS to take necessary steps to ensure adequate provider rates are established for ABA services. DHS contracted Miliman to do the study, which was completed and submitted to the Legislature in December 2023. The study uses a payment model based on an Independent Rate Model methodology, which means building the component parts of the rates from the ground up. Key components of this rate study included outreach and engagement with ABA provider agencies, providers, and their associations, collecting provider agency cost and wage survey data, and getting feedback on draft rate calculations. The rate study provided three scenarios (Scenario 1, 2, and 3), and this request is based on Scenario 1.

401PE-05: Increase In-Home HCBS

This request is to authorize federal funds to increase rates for in-home Home and Community Based Services (HCBS). In 2022, the Legislature requested that the DHS study the feasibility of increasing rates for Community Care Family Foster Homes, Adult Residential Care Homes, and other Home and Community Based Services (HCBS). As a result, the Med-QUEST Division worked with actuaries to do the rate study. A key part of the rate study included stakeholder outreach and engagement with HCBS providers and their associations, collecting provider cost and wage survey data, and getting provider feedback on draft rate calculations. Not surprisingly, the provider surveys showed significant wage pressure given the current labor market. The rate study methodology used wage and salary data for direct care staff and supervisors, employee-related expenses, transportation and administration, program support, overhead, and Bureau of Labor and Industry Wage Indices to pay for employee benefits such as health insurance. The final rate study was presented in December 2022 with three options for

levels of funding - Low, Medium, and High. This request represents the "Low" option for the In-Home HCBS services.

These services provide eligible members with daily living services and supports (meal preparation, cleaning, bathing, community residential, home modifications, personal care) that help individuals live in the community or in their own homes instead of in institutional (nursing facility) care. The Legislature provided funding to increase the rates for all of the other Home and Community Based Services. The In-Home service increases, even at the "Low" option, reflect the competition for workers for this type of work (e.g., the hospitality sector). Without the increase, it will become increasingly difficult to find personal care workers needed for our kupuna and individuals with disabilities wishing to remain living in their own homes. If people cannot remain in their own homes, they will likely need more support in a more costly setting such as a nursing facility or other community residential setting.

The general fund portion of this request will come from the existing general fund appropriation for HMS 401.

401PE-06: Add General Funding for Death Benefits Program

In 2024, Act 108 appropriated \$277,600 to the DHS, Med-QUEST Division, to increase payments for the cost of the mortuary, crematory, or hydrolysis facility services for unclaimed dead human bodies from \$800 to \$1,600. Funding was only appropriated for FY 2025, so this request is to include the funds in the base budget on a recurring basis to make this increase permanent.

401PE-07: Add General Funding for Child Wellness Incentive Pilot Program

This request appropriates funds to the Med-QUEST Division's budget for the Child Wellness Incentive Pilot Program established in Act 127, SLH 2022. Act 127, SLH 2022, makes a \$50 payment to each state Medicaid benefit recipient for each completed well-child examination of that recipient parent's child, provided that only one payment may be made per child each year. Med-QUEST requested and received an appropriation in the Fiscal Biennium FY23-FY25 budget, but this funding was designated as non-recurring. This program is established for a five-year period, ending on June 30, 2027; thus, funding needs to be included in the Med-QUEST budget in order for the program to continue to make these incentive payments through June 20, 2027.

HMS 902 – General Support for Health Care Payments:

		BUDGET REQUEST		FY 26			FY27		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
902IA-01	4	Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund	B			25,000,000			25,000,000
902IA-02	5	Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund	B			5,000,000			5,000,000

902IA-01: Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund

The purpose of this request is to establish a special fund appropriation ceiling in HMS 902 for the Hospital Sustainability Special Fund, which is established in Chapter 346G, HRS. This appropriation ceiling was established in Act 110, SLH 2023, and not in the executive budget act. This special fund will collect revenue from the Hospital Sustainability Program, which was made permanent in 2023. 10% of the special fund fees are designated for the administration of the Medicaid program.

902IA-02: Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund

The purpose of this request is to establish a special fund appropriation ceiling in HMS 902 for the Nursing Facility Sustainability Special Fund, which is established in Chapter 346F, HRS. This appropriation ceiling was established in Act 109, SLH 2023, and not in the executive budget act. This special fund collects revenue from the Nursing Facility Sustainability Program, which was made permanent in 2023. Up to 12% of the fees collected in the special fund are to be used to support the Medicaid program administration.

Social Services Division (SSD)

HMS 301 – Child Protective Services

		BUDGET REQUEST		FY 26			FY27		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
301SA-01	19	Add Funds for Comprehensive Child Welfare Information System (CCWIS)	A			3,500,000			3,500,000
301SA-02	1	Child Protective Services Shortage Differential for Recruitment and Retention	A			3,000,000			3,000,000

301SA-01: Add Funds for Comprehensive Child Welfare Information System (CCWIS)

This budget request is the first request for funding of maintenance and operations necessary for HI-THRIVE. The funding will be used to procure a vendor to provide maintenance and operations so that HI-THRIVE runs smoothly and does what it is expected to do.

A modernized data system, with the use of current technology, is needed for Child Welfare Services (CWS). CWS continues to move forward with the implementation of its HI-THRIVE data system (aka the Comprehensive Child Welfare Information System (CCWIS)). HI-THRIVE is expected to provide the technological ability to access the system remotely, to be more user-friendly, to provide real-time data for a more efficient way of doing practice, and a means of having more accurate data needed in decision-making and progress monitoring.

HI-THRIVE is at the stage where the first phase of implementation should be in place by the end of Spring 2025. Once that is done, it will be necessary to have funding to provide the maintenance and operations (M&O) necessary to ensure the computer system runs smoothly. M&O will also trouble-shoot identified issues that may prevent the system from optimal operations.

The funding includes the costs for various software licenses, e.g., Adobe eSign, Oracle Rule, Azure Integration, Dell Boomi, etc., which are necessary to meet the needs of the practice. The funding request also takes into account inflation and possible unanticipated reasonable expenses related to maintaining and operating HI-THRIVE, e.g., replacing incompatible equipment, updating current programs, etc. The amount requested is appropriate given the current stage of HI-THRIVE and the size of the system. Federal reimbursement for up-front costs is also available at the appropriate Title IV-E reimbursement rate.

Investing in a new system is critical in meeting the demands of daily operations and provides the ability to access and use data more effectively. Maintaining a computer system so that it operates correctly is critical to documentation and communication. Without this funding, if there are problems with the HI-THRIVE, there is no immediate remedy to resolving it, and CWS will not have a data system that is necessary to perform the essential protective services and effectively help the children and families we serve.

There are no alternatives. M&O is a necessary part of having a functional data system.

301SA-02: Child Protective Services Shortage Differential for Recruitment and Retention

The work that Child Welfare Services (CWS) workers do is vital to keeping children safe and thriving while working to reunite them with their families as soon as possible or find an alternative permanent home when families cannot be reunified. The vacancy rate of CWS has remained at least 30% for the past four years and efforts to decrease the vacancy rate have made little impact.

This workforce capacity issue with CWS is a nationwide problem. Without a shortage differential, recruitment and retention will remain challenging, and vacancies will continue to increase as more workers become eligible to retire, find higher-paying jobs, or resign due to the challenges of the job and working conditions. Non-government employers can offer wages that are much more competitive than the salaries of positions in CWS. Many critics of CWS point to the capacity issue as a factor in child death, poor and untimely assessments, and delays in reunifying children with their families. Without this funding, CWS will continue to struggle to fill vacancies and retain experienced staff.

The additional workload adds more stress to already demanding jobs, which leads to burnout. New recruits also decline job offers to accept higher paying jobs. The Legislature previously appropriated funds for a shortage differential; however, it was a non-recurring expense and only for professional staff, e.g., line workers in social worker positions.

This request is to make the shortage differential part of the base budget and to include CWS support staff as well. Vacancies of support staff positions are also problematic and those positions are critical to meeting the expectations of all the work that needs to be done by CWS. While the professional staff does the assessments for investigations and case management, it is the support staff that arranges for medical appointments, transports and supervises visits, completes all the paperwork for travel, makes referrals and completes applications for services, makes copies of reports for hearings, and keep the physical files organized and up-to-date, amongst many other things necessary to meet the daily operations of CWS. It is anticipated that to build and stabilize the workforce so that CWS can operate using best practices; the differential will continue to be needed in the years to come to increase the recruitment and retention of CWS workers.

Alternatives to a shortage differential are to increase the salaries of the CWS positions or to offer regular financial incentives as recruitment and retainment tools.

HMS 601 – Adult Protective and Community Services

Prog ID/Org	Dept Pri	BUDGET REQUEST	MOF	FY 26			FY27		
		Description		FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
601TA-01	11	Adult Protective and Community Services Computer System Build	A			550,000			550,000

601TA-01: Adult Protective and Community Services Computer System Build

This request is for \$550,000 in recurring funds to continue the development of an information system for the Adult Protective and Community Services Branch (APCS). In 2020, APCS began working with a contracted provider, the University of Hawaii, Maui College, on the vision, design, and build of a new and updated technology infrastructure to address the specific needs of Hawaii's APCS program. The current CPSS system is antiquated, having been conceived and implemented over 30 years ago. It was created primarily for the State's Child Welfare Services Branch programs and is modified in small measures for APCS. Due to the age of the system and because it was never intended for Adult Protective Service data, it has been and remains inadequate for capturing information that is needed both internally as well as for state and federal reporting. It also results in laborious, ineffective, and time-consuming work for staff, who need a system that is responsive, portable, and effective for the work we do in this modern age.

The UH Maui College Software Development Center is working closely with APCS and continues to develop a new, single-entry system of record with identified functional program requirements, including modularized components from intake to investigatory abuse analysis and determination, retrieval of information to generate protective service documents, and ability to retrieve and display protective determination evidence expediently. We utilize departmental and contracted technical information technology (IT) support for the APCS new system of record, termination of data entry into the legacy system, and the ability to retrieve old data from the legacy system.

APCS has relied heavily on the beginning phases of the system, built on a series of Federal Grants (CRSA and ARPA) awarded to the program. Now that these grants are ending, we must continue to build upon the momentum and see the system-build project to fruition. For this, we will need State funding in the amount of \$550,000 built into our base budget. We will utilize

these funds to continue the progress in developing a comprehensive system for assessment, investigation, case management, referral management, reporting, and business intelligence.

Many of the components are already in place, including the intake subsystem and a web-based reporter form coupled with auto-population of information into the APCS worker's intake report, making the reporting of abuse and screening process more efficient and timely, as well as an assessment tool to identify clients' areas of risk and needs, coupled with case management processes to reinforce that clients are supported with referrals and/or linkages to access needed goods and/or services.

Without adequate funding, this important project would likely be halted, and APCS would be left without a system of record as the CPSS system is phased out. APCS not having what is being requested may result in a negative impact on the most vulnerable people we service in our state as APCS will not be able to access cases as readily, not be able to maneuver quicker to respond, and not be more mobile. We respectfully request the Legislature's support for APCS to reach our goal to adapt and change our environment so we can continue/improve service to the public efficiently and effectively.

The current antiquated system hinders the ability to serve and protect vulnerable adults. APCS needs a system that is user-friendly and supports staff in performing their important work efficiently and successfully. The current system is DOS-based and limited in its data capacity as well as in its adaptability. Very little can be done to improve upon the system to meet the current demands; it is counter-intuitive and is very difficult to train staff to use, and largely inaccessible outside the traditional office space where it is housed with the mainframe system. The system lacks built-in logic, requiring staff to perform many tedious steps, such as data code entry and navigating multiple screens, to capture documentation of incoming reports of abuse and investigations.

APCS needs a system that is both responsive and understandable to the current workforce and that enables us to access information and input data outside the traditional office space. As social workers and nurses, most of the work that is performed is done "in the field". Without the ability to access information or input data remotely, our work is delayed and less efficient. APCS needs a system that supports our ability to protect vulnerable adults seamlessly, whether working in the office or remotely.

HMS 901 – General Support for Social Services

Prog ID/Org	Dept Pri	BUDGET REQUEST	MOF	FY 26			FY27		
		Description		FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
901MA-01	23	Additional Funds for Training	A			300,000			-
901MA-02	32	Add funds for Security Measures for Social Services Division	A			500,000			-

901MA-01: Additional Funds for Training

The need for training is essential in building capacity for a stable and competent workforce. This request will provide the funding to enhance the training resources available to staff in the Division. For the past four years, the Division has been trying to enhance the capability of the Staff Development Office, with limited success. Audits and comprehensive quality improvement assessments identified the need to provide a better curriculum to train staff regularly as one of the key factors in building staff capacity and competency.

Despite receiving technical assistance to improve on the training, the Division recognizes the need to seek out services from external experts to train its trainers and to create a curriculum that is evidence-based, comprehensive, and better suited to the needs of the current staff. Without external expertise, it will be a challenge to provide the skills and knowledge to move the Division towards a more efficient and knowledgeable workforce.

Other states similar to Hawaii in terms of number of staff have training academies and staff development teams that are double the size of Hawaii's. The expectation of the community is to provide the necessary training to staff so that they become more competent in the work they do. The training will provide a safety curriculum, cultural training to serve families better, legal training so workers can be more aware of legal rights, and enhancement of their knowledge about applicable statutes, administrative rules, and policies and procedures that impact their daily work. Training to stay up-to-date with best practices must also be provided, as well as training on trauma-informed approaches and self-care to address the concerns related to burnout.

Nationwide, states are facing a shortage of workers, and without the proper training and support, workers are quick to leave to find less demanding jobs. This Division, which includes Child Welfare Services and Adult Protective and Community Services, needs to build and stabilize its workforce to keep vulnerable children and adults safe. Training will assist in providing the skills, knowledge, and support to retain workers. Without the enhanced training

that this funding would be used for, the Division will be unable to meet the training demands of its workers and will continue to be unable to recruit and retain employees.

The time to seek expertise from external sources to assist with and improve training needs is now if the improvements demanded by the community are to be met. Otherwise, the lack of training will continue to be a problem that will be scrutinized by the public and put the State in a vulnerable position.

901MA-02: Add funds for Security Measures for the Social Services Division

Threats and harassment to workers in the Division have increased, requiring the Department of Law Enforcement (DLE) to provide sheriff presence in offices and periodic patrolling by the sheriff in sheriff's vehicles. The Court also issued protective orders to keep targeted individual staff safe. Additionally, staff have had to make police reports related to threats about shooting workers, written attacks targeting workers on social media, and protests being held outside of offices due to fear of harm and/or threat to their physical safety.

An assessment of safety measures available was conducted by DLE, and additional funding is requested for the purchase of walk-in metal detectors, wand metal detectors, increased security presence, and patrolling, panic buttons in each of the offices, and software applications that can be downloaded on a worker's phone so that their location can be found if they need assistance while out in the field, doing their work.

There have been incidents of aggressive clients walking right into offices to confront workers. Protective screens at the front desk and doors with better locks, which can prevent the public from walking directly into offices, need to be installed in various offices to mitigate easy access to office spaces. The funds would also be used to purchase and install security cameras inside of office as well as in the parking lots where State vehicles are parked. There are increased incidents of state cars being stolen and/or tampered with after work hours.

This is the first time the Division is making this type of request. It is necessary to increase security measures to protect workers so they are and can feel safe and comfortable while working in the office and out in the field. If workers do not feel safe, they may look for employment elsewhere, which is detrimental to the work that needs to be done and increases the workloads and stress of the remaining staff.

Statewide Office on Homelessness & Housing Solution (SOHHS)

HMS 777 – Office on Homelessness & Housing Solutions

		BUDGET REQUEST		FY 26			FY27		
Prog ID/Org	Dept Pri	Description	MOF	FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
777HH-01	10	Add Funding for Kauhale	A			50,000,000			50,000,000
777HH-BF1		Operating Cost for SOHHS	A			308,960			308,960

777HH-01: Add Funding for Kauhale

This request is for \$50 million a year to fund the construction and operation of Kauhale over fiscal biennium 2025-2027 (FB 25-27).

Despite necessary investments in outreach, temporary shelter, and transitional housing, the number of “unsheltered” homeless on the street continued to climb as of January 2024; however, SOHHS has since reduced homelessness in Hawaii by over 500 in less than one year. Bringing an end to homelessness requires that, in addition to these essential services, we also invest in new approaches to housing and healing people for the long term. Without long-term space for people to transition into, homeless individuals will continue to cycle in and out of shelters and temporary spaces, waiting months and years for placement into long-term housing where they can heal and grow.

Kauhale offers one such solution. Kauhale or “village-style” housing is typically envisioned as tiny homes, prefabricated homes, or other modest, low-cost housing units with bathrooms and kitchens that are shared by multiple units. Kauhale are more affordable to construct than typical transitional or permanent housing due in part to the use of existing home units and shared baths and kitchens. In addition to lowering development costs, there are communal baths, communal living spaces, kitchens with shared space for cooking and eating, recreation, a garden for growing and sharing food, and other activities so that it will reduce the physical footprint of development and can help to foster a sense of community cooperation and shared responsibility. A Kauhale could also be created in an existing apartment, dormitory, or office building, as long as there is a communal living space, a kitchen, and bathrooms. When we build Kauhale using existing homes, apartments, condos, and/or office spaces, we reduce costs significantly because we do not need to place other infrastructure like water, sewer, and electricity.

The Kauhale pilot project was inspired by successful community-based efforts to house and heal people using communal design and operations. Leading examples include Hui Mahiai Aina in Waimanalo, Kama Oku Kauhale in Kalaheo, and Puuhonua O Waianae in Waianae.

Kauhale can be created through partnerships between the state, counties, and private entities. For instance, a county may have usable land, private donors may be willing to fund construction, and the state may contract with a community organization to operate the village. Alternatively, a church may have land and be willing to operate a kauhale but need help from the county for infrastructure and from the state to pay for vertical construction. The goal is for state kauhale funds to fill funding gaps rather than shoulder the full cost of kauhale construction and operation.

The Administration is currently assessing the viability of Kauhale projects and sites. Our goal in January 2024 was to establish a minimum of 12 kauhale in the next three years, with six on Oahu and 2 in each of the neighbor island counties before the end of 2025.

Today we have surpassed that target and have upgraded our projected target to 24 Kauhale by the end of 2025 and no less than 30 Kauhale before the end of Governor Green's first term (2026).

To date, we have built 16 Kauhale within a 10 month period (January 2024 to October 2024): Waikiki Vista with 120 beds (Homeless families), Salvation Army Hilo with 25 beds, Middle Street with 19 beds, PaePae Hou-Wilson Street with 24 beds (drug detox – rehabilitation), Village of Redemption (re-entry) 20/24 with aquaponic and hydroponic features, Fernhurst YWCA with 29 beds (Women's re-entry), HI Public Housing (medical respite), Cedar Church Kalihi with 26 beds (Kupuna & Medical Respite), Ka Malu Ko'olau with 34 beds (Windward), Pu'uhoonua O Nene (built-in 2023), Iwilei FHB with 32 beds inside (Medical Respite) and 30 tiny homes outside (Transitional Housing), Iwilei Kauhale with 54 tiny homes, Iwilei Resource Center with 100 beds, Maui Medical Respite, with 10 beds, US Vets Waianae (60 beds for families and single Adults), and House of Redemption 2 on Halina Street (Re-entry).

This is the list of upcoming Kauhale: 1. Youth Kauhale with 20 beds (First Lady Jaime Green's vision); 2. YMCA Atkinson First Kauhale for Diversion/Re-entry with 30 beds; 3. YMCA Nuuanu has 72 beds, Housing instability; 4. 550 Halekauwila with 80 beds, Diversion/Re-entry; 5. Kaneohe Windward with 11 bedrooms, fully ADA-compliant residence for Medicaid, Hospice, and Palliative care patients; 6. Kauai, Mahelona, Homeless with 24 beds; 7. Edwin Thomas Building, Chinatown, 30 Units Permanent Supportive Housing for Kupuna; 8. Cedar Church Waianae, Homeless, 100 beds; and 9. YMCA Waianae, 25 tiny homes.

SOHHS has housed many people so far - approximately 563 people/beds. At our current pace, we will secure over 1,500 beds for individuals experiencing homelessness before the end of 2026.

First Lady Jamie Green is a part of the SOHHS Team as she is currently working with our office to open a youth Kauhale by November 2024, serving 18 homeless youth in the downtown area. She and Governor Green have helped SOHHS in presenting a \$235,000 grant to Residential Youth Services and Empowerment (RYSE), a nonprofit organization dedicated to youth services and empowerment, which offers emergency shelter for Hawaii's homeless youth.

Additionally, SOHHS is also in the process of partnering with other nonprofit organizations for youth kauhale, as well as hospice and palliative care.

Construction costs for Kauhale will vary widely depending upon the design of the Kauhale and how much infrastructure and site work is needed for a particular property. Some sites may only require renovations to existing structures or installation of prefabricated homes, while others may require new construction and installation of water and sewer lines. Our estimate is an average capital cost per kauhale of \$2.5 million, with a wide range around that average figure. For 12 Kauhale over 3 years, the total cost would therefore be \$30 million. We aim to house an average of 75 residents per Kauhale for a total of 900 people housed. This reflects a per-person cost of \$33,000 to house an individual, far below typical development costs for housing a similar number of people.

Operating costs for a Kauhale/ohana zone pilot program may initially be similar to operating costs for shelters or transitional housing projects of a similar size. For example, transitional housing for 75 people costs approximately \$2.08 million annually to operate, based on estimates from homeless service providers. Total annual operating costs for 12 kauhale under these assumptions would be \$25 million. Note that some of these costs will be covered by resident rents. It may also be possible to blend state funding with other sources of funding for Kauhale operations.

We aim to demonstrate that Kauhale operating costs can be reduced over time as residents (with help from housed community supporters) grow their capacity to assume roles and responsibilities for aspects of village operations such as security, groundskeeping, maintenance, and community governance. Increasing resident participation and ownership of village operations will reduce annual costs and their sense of ownership and responsibility. At the same time, with stable housing, residents will have greater opportunities to increase their incomes through education and employment.

This is a pilot program to demonstrate the cost-effectiveness and impact of Kauhale. As such, there are no prior expenditures.

Key performance metrics of the Kauhale pilot program will be the number of homeless individuals housed, the number who retain their placement in a kauhale, and the cost of housing individuals in a kauhale compared to other alternatives.

This is a new initiative that provides a complement to existing services and housing options. Ending homelessness requires investing in long-term affordable communities and trying new approaches, and the Kauhale pilot program is such an approach.

777HH-BF1: Operating Costs for SOHHS

This request is for the operation costs for SOHHS. Act 164, SLH 2023, as amended by Act 230, SLH 2024, shows that the funds for travel, office supplies, cell phone line, miscellaneous other current expenses, staff training, and registration, facilitation or consulting contract, routine and maintenance of machines, office furniture and equipment are non-recurring funds. These funds are necessary for the operation of SOHHS in FB 25-27.

General Administration for DHS

HMS 904 – General Administration for DHS

Prog ID/Org	Dept Pri	BUDGET REQUEST	MOF	FY 26			FY27		
		Description		FTE (P)	FTE (T)	Amount (\$)	FTE (P)	FTE (T)	\$ Amount
904AA-01	21	Support for IT Operations & Modernization	A			4,000,000			-
904AA-03	26	Add Funds for Family Resource Center	A			605,000			605,000
904AA-04	8	DCMP-RAP	A		3.00	411,216		-	-
904AA-04	8	DCMP-RAP	N		6.00	12,500,153		-	-

904AA-01: Add Information Technology Budget to Support IT Operations & Modernizations.

This request supports department IT operations and modernization. Today, the public is used to having online access at any time and from anywhere, quickly and seamlessly. Government services have not always been designed with the public's needs and priorities in mind. Many programs struggle to keep up with or stay ahead of our constituent needs, as external conditions change much faster than policy, rules, or laws can be adjusted.

As we look to move beyond the COVID-19 public health emergency, DHS must continue to make investments in technology and its technology workforce to deliver simple, seamless, and secure customer experiences more in line with common consumer experiences we are accustomed to in our personal lives. Whether through the provision of DHS benefits, programs, and services or the support provided to the divisions and agencies that deliver them, our collective commitment is the same: to improve the well-being of Hawaii's families and communities.

Our implementation of ‘Ohana Nui aims to make strategic, intentional changes that enable us to reach our commitment even more effectively. Irrespective of people’s age, digital ability, financial situation, disability, education, or English proficiency, our residents need a government that understands who they are, what they need, and how best to deliver for them. As such, every interaction between DHS and the public is an opportunity to show that the government can and will deliver the services people expect and deserve.

The investment decisions made today about how to shape, direct, and secure our infrastructure set the foundation for decades into the future. We must proactively plan ahead to ensure we are positioned to react to the economic uncertainty of our local economy, rising inflation, potential recession, and the financial stock market impacts as the economy eventually recovers, both in the near and long term. Poorly designed, out-of-date, and inefficient government services are a burden to the workforce and the residents we serve. DHS must also compete with the highly competitive private sector to attract, hire, retain, develop, train, and empower talented individuals who are well-suited and well-prepared to face the challenges that we will face over the next five to ten years. As one of the largest employers in the state, we must take what we have learned from the pandemic and post-pandemic nationwide workforce and workplace trends to make the department and the Hawaii state government an ideal, modern, and forward-thinking employer.

‘Ohana Nui is a proven approach that capitalizes on Hawaii’s unique multigenerational family structure and provides a framework for human service delivery that positions whole families for a chance at greater well-being. Translated as extended or large family, ‘Ohana Nui is an adaptation of the national two-generation approach. The approach addresses the needs of children, parents, and grandparents early and concurrently, resulting in better outcomes for the family. Practically speaking, this philosophy requires us to tear down our silos, think beyond the limitations of funding streams, and work across divisions, programs, and teams.

With the support of ETS and the IT Project Advisory Committee (PAC) throughout the COVID-19 pandemic, DHS has proven that we can successfully provide digital services quickly and efficiently by using technology to power outstanding experiences, engaging with our private-sector partners and nonprofit organizations, and collaborating with other state and county agencies to reduce the burdens of interacting with government by simplifying both public-facing and internal processes to improve efficiency, and empowering the workforce so that they can best deliver services from anywhere at any time. The primary focus was on urgent actions to keep our networks and systems up and running and to build additional capacity to increase our online capabilities to as many as possible. DHS kept operating throughout the pandemic, maintaining access to Hawaii residents while keeping clients and staff safe.

DHS made significant investments leveraging emergency COVID and ARPA funds and grant funds from federal funding partners such as the Administration for Children and Families (ACF), FNS, and the Centers for Medicare & Medicaid Services (CMS) to digitize several applications while increasing cybersecurity, antifraud, automation, artificial intelligence, and IT services. DHS has accelerated the adoption and use of secure cloud infrastructure and services to establish a platform for highly agile and responsive technical infrastructure that can easily expand and contract as resource needs change.

As more legacy and paper-based systems are modernized and made accessible to the public over the internet, the outdated systems and technical debt accumulated over decades limit the effectiveness of government and our ability to implement modern security practices as we continue to increase our online footprint. Continued investments are needed to provide new features and online capabilities, technology that enhances customer service capabilities, provides more resiliency in telecommunications and networks, and double down on automation and integration to remove wasted time in manual data entry and inefficient tasks that span across multiple systems so that the workforce can focus on delivering the benefits and services the public need.

Cybersecurity - \$500,000

Cybersecurity management, monitoring, and detection tools, and training for Security staff and DHS employees to address data loss or theft, hacker, and ransomware attacks to ensure DHS remains compliant with federal, state, and local requirements and regulations.

Secure Cloud Infrastructure - \$250,000

Secure Government Cloud subscription for sensitive or other protected data or systems

Telecommunications and Network Redundancy - \$200,000

To provide multiple dedicated, high-speed network transport services between DHS offices, DHS computing data centers, and the public cloud services that DHS receives from Google and Microsoft.

Antifraud and Identity Proofing - \$650,000

Software and Services that provide electronic identity proofing for online applications that minimize, detect, and help prevent fraudulent applications, block known bad internet systems and networks, and Antifraud Analytics solutions that assist DHS investigations to prevent and detect potential fraudulent claims for food, financial, and Medicaid health insurance benefits. DHS distributes over \$3 billion each year in federal and state funds to support the nutrition, financial, and health insurance benefit programs to nearly one-third of Hawaii's residents.

Software-based Robotic Process Automation (RPA) - \$450,000

Software tools that mimic the mundane human tasks (i.e., eliminate double data entry and repetitive system tasks) to increase the speed and accuracy of data entry tasks between multiple systems within DHS and systems outside of DHS where programmatic or system-to-system integrations are not possible.

Artificial Intelligence (AI) and Machine Learning (ML) - \$400,000

DHS has invested in AI/ML technologies as a result of the pandemic and the sudden and sharp increases in demand for DHS benefits, increased number of new applications and clients, and the need to increase the efficiency and effectiveness of staff while the state suffered from a shortage of workers due to statewide hiring freeze, defunding of vacant positions, and dramatic number of retirements over the past 3 years. The AI/ML technologies use natural language processing and intelligent searching to process and present data that is locked in the unstructured text, like case notes in mainframe applications or transcriptions for voice and chatbots tied to our cloud-based contact center to better serve DHS clients.

Customer Service Technologies that provide more client self-service capabilities 24x7x365 - \$400,000

Cloud-based DHS-wide contact center/call center software services, constituent issue tracking system for consolidated reporting and seamless transfers between AI virtual voice agents and virtual chatbots, emails and "contact us" form DHS websites, internal case or eligibility staff, and external DHS partners where clients can get information that they want 24x7, the help they need during business hours without having to repeat their story or situation over and over if they are transferred from one person to another.

IT Consulting Services - \$300,000

The IT consulting services needed in support of the DHS initiatives and investment areas are needed to ensure that these technologies are effectively implemented, managed, and maintained while DHS works to recruit and rebuild its IT workforce and provide sufficient training to existing and new staff. DHS, like many other state agencies, has operated with legacy systems that are outdated, unsupported, and unable to be enhanced or modified effectively. The legacy systems are costly to maintain, and the workforce with expertise in those systems has retired or will retire within the next 3-5 years.

Data Management - \$800,000

DHS seeks to establish and implement a formalized Data Management program based on industry best practices and frameworks that include Data Governance, Data Integration, Data Sharing, Reporting, and Analytics capability. During the pandemic, DHS established a technical solution and platform tool that enables DHS to integrate, transform, or orchestrate the

movement of data from one system to another, from one format to another, or with any combination with a number of systems to build quick web interfaces leveraging the data, centrally storing master data records for reporting, and enabling secure sharing and hosting datasets in a data catalog. However, DHS needs to continue investing in both technical and, more importantly, non-technology people, process, and organization practices to establish a formal data management and data governance program which will allow DHS to expand its data sharing capabilities as the state moves toward closer collaboration and sharing of data between state and local agencies, and providing more transparency of government services through advanced reporting and analytics.

IT Workforce Development & IT Innovation Projects - \$50,000

The department seeks to invest \$20,000 in IT Workforce Development and \$30,000 in IT Innovation Projects as a commitment to the ongoing IT Modernization and DHS Transformation initiatives. This annual investment enables the transformation of the way DHS builds, buys, delivers, and shares technology using modern methodologies and technologies to assist the department in improving the public's experience with DHS. The department will focus investments to help make our IT services more accessible, efficient, and effective by building and providing technology applications, platforms, processes, training and certifications for staff, and supplemental software solutions. DHS will continue to build the foundation for digital transformation with a focus on putting users first, building, sharing, and using open source code, public and private cloud, and platform technologies, and improving upon our existing shared services, enterprise platforms, and security.

904AA-03: Add Funds for Family Resource Centers

Act 129, SLH 2022, relating to Family Resource Centers (FRC), is a five-year pilot program within DHS. This request is to fund one full-time equivalent (1.0) family resource center coordinator position to 1) further develop and implement a statewide network of school- and community-based FRCs; 2) establish definitions, standards, and best practices; 3) identify and align available services, goals, and outcomes; and 4) develop referral and data tracking protocols.

Family Resource Centers (FRCs) are safe, welcoming, and culturally appropriate spaces that support and strengthen families; utilize a multigenerational, strengths-based, and family-centered approach; and provide concrete supports, activities, and programs designed to reflect and be responsive to the specific needs, cultures, and interests of the communities and populations served.

According to the National Family Support Network (NFSN), FRCs play a critical role in preventing child abuse and neglect, strengthening children and families, connecting family-impacting agencies and programs, creating connections to resources and parent support systems, and increasing family engagement which all leads to greater student success in school. The local statewide network is the Hawaii 'Ohana Support Network (HOSN).

Current resources:

Act 129, SLH 2022, \$300,000 Family Resource Center for FY 2022-2023, for five (5) year pilot project.

Act 125, SLH 2022/Act 133, SLH 2023, \$305,000 relating to incarcerated individuals for a child visiting and family resource center at Waiawa Correctional Facility. Funds were encumbered: \$274,500 (\$305,000 minus 10% restriction).

Expenditures in the prior year:

Funds were appropriated through Act 125, SLH 2022/Act 133, SLH 2023 for a child visiting and family resource center at Waiawa Correctional Facility. A vendor was procured in November 2023 and awarded in January 2024. The contract was executed in May 2024. Of the \$305,000 appropriated funds, 10% was restricted under execution policies, and \$274,500 was released and encumbered. For FY24, family resource centers expended \$219,950 out of the \$270,000 (\$300,000 minus 10% restriction) to develop HOSN, contract a vendor to establish the Waiawa Correctional Facility child visiting and family resource center, offer training, and purchase school furnishings to transform space into a family resource center. The total expended was \$494,450.

Other relevant factors:

The devastation from the Maui Wildfires and the continuing impacts of the COVID-19 pandemic highlights the need for mental health services and opportunities to build social capital for both children and adults. FRCs assist families by providing a safe and caring place, resources, and support to strengthen families, connect them to public benefit programs, address the lingering mental health issues of children and families, and provide family engagement for increased school readiness and academic success.

Impact on program performance measures:

The current target group size is statewide, and the current total of FRCs is eight (8) community-based (aka Neighborhood Places), 13 school-based, and one (1) correctional facility. Over the last two years, five (5) more school-based FRCs were started (only 5 in 2022), with three (3) others in the development stages (hiring staff and finding a space on campus). One community-based organization launched a community-based FRC in October 2023, and a child visiting and family resource center started at Waiawa Correctional Facility in April 2024.

Notably, a memorandum of understanding was signed in July 2024 among the Departments – of Education (DOE), Health (DOH), and Human Services (DHS), giving school principals the authority to create FRCs on their campuses in partnership with full support of the Superintendent and in partnership with DOH and DHS. As a result, principals are finding that FRCs are the added support teachers need for family engagement and parent participation on campuses. As an example, one school has several students who are raised by grandparents. Those grandparents formed a group and call themselves the "kupuna crew" and are on campus. They plan and execute Native Hawaiian activities with the students. Many of the grandparents also attended the same school when they were in elementary school. The presence of grandparents on campus changed the campus culture. In addition, the FRC offers concrete supports of food, clothing, and household items through community partnerships. The FRC is a gathering place to meet and engage with other families of varying cultures and ethnicities. Previously, one of the schools that now has an FRC had a lot of fights between the ethnic groups. Now, families bring things to share. They give as well as take items they need.

Families with children find it difficult to navigate and maneuver through state systems for public benefits and seek help to meet their specific needs of mental health, parenting education, and further learning opportunities for their children. Some parents experience traumas from their own childhood school experience. FRCs bridge the communication gap between families and school faculty and provide parents with training to help their children succeed in school by increasing family engagement, which helps to motivate students to become academically successful, reduce chronic absenteeism, and increase graduation rates.

In addition, the fathers incarcerated at Waiawa Correctional Facility are eager to learn parenting skills and healthy relationships to reconnect with their children and caregivers. The partnership with the newly created Department of Corrections and Rehabilitation (DCR) (previously known as the Department of Public Safety) and DHS is working well, and inmates indicated that reconnection to their children is a great incentive to reduce recidivism.

Accomplishments:

The Implementation Plan resulted in the FRC network governance, definition of roles, operational guidelines, and membership agreement. Also, the three departments (education, health, and human services) memorialized Act 129, SLH 2022, with a memorandum of understanding that was signed in July 2024. In addition, training sessions are offered on the NSFN Standards of Quality for Family Strengthening & Support, and Parent Advisory Council (PAC). Additionally, courses were offered to train the trainers on the 5 Protective Factors for family strengthening and parent leadership (as a precursor to PAC training).

HOSN presented at numerous conferences, meetings, and collaboratives at the local and national forums, including informational sessions for potential school-based FRCs, national and congressional delegate briefings, continued collaborative work with the DOE Community School

model for Title 1 schools with principals and coordinators, and special focus on Comprehensive Support and Improvement Schools, which are usually the schools with the lowest graduation rates. HOSN continues to host meetings every other month with the larger community of FRCs and family strengthening organizations, Network Executive and Steering Committees meetings monthly, as well as individual school-based FRC coaching and monthly technical assistance for regional school-based FRCs.

Procurement and selection of a vendor for the child visiting and family resource center at Waiawa Correctional Facility was completed, and the contract was executed in May 2024. Waiawa Correctional Facility, including the men incarcerated there, built the center and patio area and installed a playground with regulation foundation and padding.

The contracted vendor is building trusted relationships with fathers who are incarcerated. It is conducting intake assessments with fathers and families and has started conducting parenting classes specifically for dads. They are offering virtual healthy relationships courses for teens and complete pre- and post-visit sessions with children and moms/caregivers before in-person visitation with their dads. The pre-and post-visit sessions are aimed at reducing anxiety and emotional or behavioral issues and provide tools and resources for coping with the emotions of a visit with a dad and easing the transition back to daily life with mom/caregiver.

Alternatives:

If the pilot project is not funded for additional years, then children, families, and communities will not have the essential space, training, and technical assistance to help families address their concerns about their child when concerns first arise. Having a trusted person to turn to in a familiar location supports the child's, family's, and community's overall well-being so the child and family can thrive. Pandemic rules and restrictions resurfaced a deeper need and inequities requiring healing from historical and cultural trauma that was not adequately addressed prior to the pandemic. In particular, the schools with FRCs are seeing positive impacts on campuses and increased family engagement. Discontinued funding of the five (5) year pilot project would disrupt these nurturing and safe space avenues to seek family strengthening and mental health alternatives for students, families, and even faculty, who often use or staff the FRCs.

Other alternatives explored in the past include the establishment of a navigator position(s) to help families with complex cases of multiple challenges and needs was suggested pre-pandemic. Vacant positions to set up this position were difficult to find or were defunded during the pandemic. Social workers or case managers have been difficult to hire or keep due to non-competitive salaries or early burn-out. For greater efficiency, state programs have moved from case management to task orientation to accommodate the increased volume and need for public assistance programs. Lastly, the loosely formed group of state agencies and community organizations needed a way to establish FRCs at the state level. Grassroots efforts

are important, but determined FRCs needed more recognition, committed funding, and have standards or a framework embedded into state law.

This request is to provide continued funding for the five-year Family Resource Center Pilot Program to establish a family support network and increase the number of family resource centers to serve the children, families, and communities in Hawaii.

FRC Network	FY25	FY26
Training	\$12,500.00	\$12,500.00
Contract Coordination	\$474,500.00	\$474,500.00
Dues & Subscriptions	\$2,400.00	\$2,400.00
Administration	\$115,600.00	\$115,600.00
Total	\$605,000.00	\$605,000.00

904AA-04: Disaster Case Management Project - Rental Assistance Program

DHS requires general fund appropriations to support the department's Maui wildfire emergency management and long-term recovery response, including the State's Disaster Case Management Program (DCMP). This request includes approval and requests for appropriations for eight (8) temporary exempt administrative positions dedicated to the Maui response, operations, and IT support and funds to meet the needs of survivors, including those who may also be ineligible for FEMA or other federal disaster assistance. Specifically, this request is to ensure the continuity of the assistance and programs led by DHS for the first three (3) years of the Maui wildfire disaster response and recovery efforts.

Six (6) of the positions are specific to the DCMP, which is currently 100% funded by a FEMA grant for the first 24 months following the date of disaster. FEMA funds are expected to be extended an additional 12 months—for a total of 36 months of 100% FEMA funding. Thus, while FEMA will fund the first 36 months of the program, given the level of devastation from the disaster, it is expected that this program will be needed for five years to ensure successful recovery for survivors.

The remaining two (2) positions that require 100% general funds are for the administrative (including responses to Uniform Information Practices Act requests and attendance at meetings) and operations functioning of the state's Rental Assistance Program. This request will ensure the Director's Office continues to have staff and resources dedicated to the 2023 Maui wildfire relief efforts to lead an equitable recovery.

Significantly, DHS is the State's lead agency for the State's DCMP that provides intensive disaster case management for all survivors of the Maui wildfires. At Governor Green and HIEMA's request, DHS was the State's applicant for the FEMA DCMP grant, which is initially a 24-month period of performance with a possible single extension of 12 months. Thus, FEMA

funding cannot exceed 36 months. DHS was initially awarded \$17.2M by FEMA on November 8, 2023, for an initial performance period from August 10, 2023, through August 10, 2025. During the first year, FEMA has provided additional funds, and to date, DHS has received a total of \$25.15M from FEMA to ensure sufficient funds to serve approximately 3,000 households for the first 24 months of this program. Currently, the DCMP has served over 5,000 individuals and has active cases for over 3,800 survivors. Given the documented high level of need for recovery, additional funding for years 4 and 5 of this program is required.

To immediately implement the DCMP and other Maui Wildfire response and recovery efforts, DHS created a special project for six additional temporary exempt administrative positions in the Director's Office to oversee both the DCMP and all Maui recovery efforts. This special project was expanded and includes additional positions, including (two) 2 additional positions for the DCMP. The FEMA grant covers the salaries of all 6 DCMP positions, including the DCMP Director (\$150,216), DCMP Administrator (\$113,940), DCMP Financial Director (\$120,576), DCMP Administrative Assistant (\$62,400), DCMP Screening, Eligibility, and Outreach Care Navigation Branch Program Manager (\$76,788), and the DCMP Communications and Outreach Director (\$109,992).

The DCMP serves as a connection point for all other DHS wildfire response initiatives. The DCMP includes seven Maui community-based organizations and up to 55 disaster case managers, as well as 20 Outreach Care Navigators, and all requisite support staff for a total program footprint of approximately 90 individuals. The DCMP provides case management and navigation assistance for all Maui fire survivors and has the funding capacity to serve approximately 3,000 households—or nearly 8,000 individuals.

Ultimately, DHS continues to strive to provide a program that is available for all fire survivors, regardless of FEMA eligibility, to assist in navigating recovery and identifying resources across all stakeholders to ensure all unmet needs of survivors that arose from the disaster are met. The consistency and continuity of this program are vital to support survivors' recovery, hence the importance of funding to ensure uninterrupted program operations.

Now that we are in the second year of the program, we will soon apply for a 12-month extension of the FEMA grant. However, given the magnitude of the disaster, we forecast the DCMP will be a three- to five-year effort.

The Maui Emergency Response Director (\$112,944) and Emergency Management Finance, Procurement, and Grants Manager (\$109,308) will continue to coordinate the Rental Assistance Program and other DHS-led Maui response efforts that are not DCMP-specific. Since the August 8, 2023 wildfires, DHS has actively worked to address the immediate needs of individuals, families, and community providers. DHS facilitated the state's Emergency Support Function (ESF) 6 – Mass Care & Feeding, and at the direction of the Governor, DHS developed and

launched the state's Rental Assistance Program, in partnership with Airbnb, Global Empowerment Mission, and most recently with the Council for Native Hawaiian Advancement.

Auditor VII:

This position is necessary to provide audit reports to the Legislature and to the Governor and to ensure that accounting, reporting, expenditures, contracts, procurement, and finances comply with laws, rules, regulations, and grant requirements. Reporting includes but is not limited to, responding to Act 10, SLH 2024

The Auditor VII position is essential to ensure the integrity and accountability of federal and state funds allocated for Maui wildfire recovery efforts and future disasters. This role will play a critical function in safeguarding public resources and promoting transparency in government operations.

This position will conduct audits of the department's financial, operational, and compliance activities. Audit activities include assessing the effectiveness of internal controls, identifying risks, and recommending improvements to ensure compliance. Failure to comply with federal grant requirements can lead to a variety of penalties, ranging from financial penalties, such as cost disallowances, interest charges, or loss of future funding, to program termination.

This position will prepare audit reports that clearly communicate audit findings, recommendations, and management responses. This position will also support the training of fiscal and budget officers to ensure compliance with laws, rules, regulations, and grant requirements. This position will further assist in plan formulation for implementing audit recommendations, including as it may relate to federal grant opportunities.

The Auditor VII position is crucial for several reasons:

- **Accountability and Transparency:** By conducting independent audits, this position will help ensure that public funds are used appropriately and for their intended purposes.
- **Risk Mitigation:** Identifying and addressing risks associated with disaster recovery efforts will help protect public resources and improve the effectiveness of disaster response.
- **Compliance Assurance:** Ensuring compliance with laws, regulations, and grant requirements will help avoid penalties and maintain eligibility for future funding.
- **Improved Efficiency:** Auditor recommendations can help improve the efficiency and effectiveness of departmental operations.
- **Public Trust:** This position will help maintain public trust in the government's ability to manage funds responsibly.

DHS Overall

Federal Fund Adjustment Requests

Prog ID/Org	Dept Pri	Description	MOF	FY 26			FY 27		
				FTE (P)	FTE (T)	\$ Amount	FTE (P)	FTE (T)	\$ Amount
401PE-FF	1	Increase Federal Fund Ceiling	N			51,457,265			51,457,265
902IA-FF	1	Increase Federal Fund Ceiling	N			15,834,833			15,834,833
206PF-FF	1	Increase Federal Fund Ceiling	N			2,641,432			2,641,432
302DA-FF	1	Increase Federal Fund Ceiling	N			1,000,000			1,000,000
903FA-FF	1	Increase Federal Fund Ceiling	P			19,550,000			19,550,000
802GA-FF	1	Increase Federal Fund Ceiling	N			54,287			54,287
220RH-FF	1	Increase Federal Fund Ceiling	N			10,342,944			15,592,944
222RA-FF	1	Increase Federal Fund Ceiling	N			6,095,975			9,766,700
601TA-FF	1	Increase Federal Fund Ceiling	N			39,905			39,905
303WP-FF	1	Increase Federal Fund Ceiling	N			1,502,000			1,502,000
301SA-FF	1	Increase Federal Fund Ceiling	N			1,639,500			1,639,500
501YA-FF		Increase Federal Fund Ceiling	N			515,865			-

Form FF Reconciliation

Additional federal fund ceiling is requested based on a comparison of federal fund appropriations under Act 164, SLH 2023, amended by Act 230, SLH 2024, and anticipated federal fund requirements for FY26 and FY 27.

Attachment – DHS Key Performance Indicators for FY24

STATEWIDE HEALTH AND WELL-BEING INDICATORS

	SFY17 (6/30/17)	SFY18 (6/30/18)	SFY19 (6/30/19)	SFY20 (6/30/20)	SFY21 (6/30/21)	SFY22 (6/30/22)	SFY23 (6/30/23)	SFY24 (6/30/24)
1. EMPLOYMENT AND ECONOMIC SELF-SUFFICIENCY. Number of families exiting Temporary Assistance for Needy Families (TANF) with employment. <i>Reference: G1, Obj1, Strat1</i>	1,370; <i>approx. 114 families per month</i>	1,294; <i>approx. 107 families per month</i>	1,037; <i>approx. 86 families per month</i>	712; <i>approx. 59 families per month</i>	559; <i>approx. 47 families per month</i>	1,145; <i>approx. 95 families per month</i>	743; <i>approx. 62 families per month</i>	461; <i>approx. 38 families per month</i>
2. TANF PROGRAM. The impact due to the pandemic. Average number of applications per month. <i>Reference: G1, Obj1, Strat1</i>	N/A	N/A	1,342	1,518	1,225	1,147	1,020	953
a. Average number of approvals per month [also convert average number of approvals to %]	N/A	N/A	295 22.0%	441 29.0%	349 28.4%	304 26.5%	193 18.9%	191 20%
b. Average number of denials per month [also convert average number of denials to %].	N/A	N/A	568 42.3%	608 40.0%	509 41.5%	878 76.6%	956 93.7%	834 87.5%
i. Percentage of applications denied due to income	N/A	N/A	27.8%	34.9%	35.2%	30.1%	22.3%	24.7%
ii. Percentage of applications denied due to failure to provide required documents	N/A	N/A	6.6%	8.0%	26.5%	37.4%	10.7%	13.9%
iii. Percentage of applications denied for other reasons.	N/A	N/A	65.6%	57.1%	38.3%	32.5%	67%	61.4%
c. Average Work Participation Rate (WPR) pre-pandemic (FFY 2020) compared to the WPR during pandemic (March 2020 – September 2020 and FFY 2021)	N/A	N/A	28.8% All-Family and 45.8% Two-Parent (FFY 2019)	Pre-Pandemic: 18.2% All-Family & 26.4% Two-Parent (2 nd quarter of FFY 2020)	12.19% All-Family and 8.94% Two-Parent (2 nd quarter of FFY 2021) (March 2020-September	12.6% All-Family & 17.4% Two-Parent (as of Q2 FFY 2022)	14.6% All-Family & 21.6% Two-Parent (as of Q2 FFY 2023)	17.6% All-Family & 24.8% Two-Parent (as of Q1 FFY 2024)

STATEWIDE HEALTH AND WELL-BEING INDICATORS

3. EMPLOYMENT SUPPORT SERVICES.

Number of individuals receiving First to Work (FTW) and Employment & Training (E&T) support benefits and services.
Reference: G1, Obj1, Strat1

a. First to Work (FTW) Program

The number of participants who received support and benefit services may not equal to the total number of participants because participants may receive multiple support services.

SFY17 (6/30/17)	SFY18 (6/30/18)	SFY19 (6/30/19)	SFY20 (6/30/20)	SFY21 (6/30/21)	SFY22 (6/30/22)	SFY23 (6/30/23)	SFY24 (6/30/24)
4,129; education (93), work-related (512), medical (4), transportation (3,634), child care subsidies (1,208)	3,523; education (57), work-related (353), medical (6), transportation (3,130), child care subsidies (867)	3,081; education (54), work-related (393), medical (2), transportation (2,784), child care subsidies (613)	2,898; education (35), work-related (819), medical (3), transportation (2,427), child care subsidies (451)	2,420; education (29), work-related (1,060), medical (0), transportation (1,605), child care subsidies (329)	1,944; education (23), work-related (296), medical (7), transportation (1,320), child care subsidies (298)	1,926; education (22), work-related (236), medical (1), transportation (1,451), child care subsidies (216)	1,490; education (20), work-related (200), medical (2), transportation (1,072), child care subsidies (196)

b. Employment & Training (E&T) Program

The number of participants who received support and benefit services may not equal to the total number of participants because participants may receive multiple support services.

405; education (68), work-related (95), transportation (341), other (2)	434; education (163), work-related (68), transportation (374), other (4)	403; education (191), work-related (66), transportation (355)	385; education (149), work-related (68), transportation (335)	376; education (142), Work-related (60), Transportation (271)	382; education (158), Work-related (44), Transportation (322)	326; education (138), Work-related (79), Transportation (267)	377; education (116), work-related (27), transportation (233), dependent care (1)
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4. JOB RETENTION. Number of individuals receiving employment support benefits/services who remained employed for 30, 60, 90, and more than 90 days.

Reference: G1, Obj1, Strat1

a. 1-30 days

1,210 total participants employed	870 total participants employed	726 total participants employed	536 total participants employed	921 total participants employed	530 total participants employed	452 total participants employed	310 total participants employed
133	107	89	44	56	51	50	37

STATEWIDE HEALTH AND WELL-BEING INDICATORS

	SFY17 (6/30/17)	SFY18 (6/30/18)	SFY19 (6/30/19)	SFY20 (6/30/20)	SFY21 (6/30/21)	SFY22 (6/30/22)	SFY23 (6/30/23)	SFY24 (6/30/24)
b. 31-60 days	131	91	89	44	57	63	47	25
c. 61-90 days	129	108	84	37	89	41	44	28
d. >90 days	817	564	464	411	719	375	311	220
5. WAGE PROGRESSION. Number and percentage of individuals receiving First to Work (FTW) services who may have experienced increased wages, no changes in their wages, or decreased wages. <i>Notes: Percentages are approximate. State Minimum Wage increased incrementally during the period. The period for wage progression is 4 years i.e. June 2013 is the baseline to measure wage progression for June, 2017.</i> <i>Reference: G1, Obj1, Strat1</i>	1,335 <i>total participants employed</i>	1,139 <i>total participants employed</i>	1,976 <i>total participants employed</i>	1,542 <i>total participants employed</i>	1,704 <i>total participants employed</i>	1,765 <i>total participants employed</i>	1,258 <i>total participants employed</i>	792 <i>total participants employed</i>
a. Percentage who may have experienced increases in their wages	16%	21%	40%	37%	30%	32%	30.21%	32.95%
b. Percentage who may have seen no changes in their wages	80%	76%	54%	55%	65%	62%	63.91%	61.87%
c. Percentage who may have experienced decrease in their wage	4%	3%	6%	8%	5%	6%	5.88%	5.18%
6. CHILDHOOD DEVELOPMENT AND SCHOOL READINESS. Number of children enrolled in Preschool Open Doors (POD). <i>Reference: G1, Obj2, Strat1</i>	1,659 (5/31/17)	1,590 (5/31/18)	1,416 (5/31/19)	1408 (5/31/20)	628 (5/31/21)	620 (5/31/22)	816 (5/31/23)	666 (5/31/24)
7. HEALTHCARE COVERAGE. Number of people who are enrolled with Medicaid. <i>Reference: G1, Obj3, Strat3</i>	361,929 <i>April, 2017</i>	354,245 <i>April, 2018</i>	342,428 <i>April, 2019</i>	350,194 <i>April, 2020</i>	422,492 <i>April, 2021</i>	445,815 <i>April, 2022</i>	463,028 <i>April, 2023</i>	467,182 <i>April, 2024</i>
8. CHILD HEALTH. Percentage of children who received an Early and Periodic Screening,	98% (data from Federal FY 2016)	100% (data from Federal FY 2017)	100% (data from Federal FY 2018)	100% (data from Federal FY 2019)	100% (data from Federal FY 2020)	100% (data from Federal FY 2021)	72% (data from Federal FY 2022)	80% (data from Federal FY 2023)

STATEWIDE HEALTH AND WELL-BEING INDICATORS

Diagnosis, and Treatment (EPSDT) visit.

Reference: G1, Obj3, Strat1

9. CHILD AND ADULT SAFETY.

Reference: G1, Obj3, Strat1

a. Number and percentage of victims (vulnerable adults) with two or more confirmed abuses within a 12-month period.	7/149, 4.7%	1/99, 1%	3/126, 2.4%	4/90, 4.4%	1/75, 1.3%	1/62, 1.6%	0/45, 0%	3/53, 5.7%
b. Number and percentage of foster children who have stable placement.	1061/1203, 88.2%	1028/1265, 81.3%	1096/1299, 84.4%	1036/1191, 87%	890/1047, 85%	864/1030, 84%	636/757, 84%	898/1007, 89.2%

10. HOUSING STABILITY.

Reference: G1, Obj4, Strat1

a. Number of homeless individuals statewide. <i>Note: Numbers are approximate and are based on self-reports.</i>	7,220	6,530	6,448	6,458	N/A	5973	6223	6389
b. Number of individuals served by the HPP Program, SHEG Program, Outreach Program, Emergency Shelter, or Transitional Shelter.	19,382	16,544	14,941	13,448	10,887	10,084	10,112	7971
c. Number of individuals who exited to permanent housing from the HPP Program, SHEG Program, Outreach Program, Emergency Shelter, or Transitional Shelter.	5,189	5,000	5,595	4,963	3,261	2525	4125	5701
d. Number of households served at the Family Assessment Center (FAC) in Kakaako. <i>Note: The FAC opened in September 2016, so data is measured from 9/1/16</i>	54	53	55	45	26	17	N/A	76
				37	47	33	40	43

STATEWIDE HEALTH AND WELL-BEING INDICATORS

to 10/1/17. FAC-K closed in February 2022.

The second FAC in Puna started in SFY20 through Act 209, SLH 2018.

- e. Percentage of households at the FAC in Kakaako who were successfully housed in permanent housing.

Note: The FAC opened in September 2016, so data is measured from 9/1/16 to 10/1/17.

The second FAC in Puna started in SFY20 through Act 209, SLH 2018.

11. FOOD ACCESS.

Reference: G1, Obj5, Strat1

- a. Number of individuals receiving Supplemental Nutrition Assistance Program (SNAP) benefits.

- b. Percentage of Supplemental Nutrition Assistance Program (SNAP) applications processed in a timely manner.

Explanation of KPI trending:

KPI #1 (Employment and Economic Self-Sufficiency) -

SFY 2024 – 08/06/24

- There continues to be a demand for workforce so businesses may continue to offer competitive wages causing applicants to not qualify or recipients to exit TANF sooner. Furthermore, the State Minimum Wage increased from \$12.00 to \$14.00 per hour beginning January 1, 2024.

SFY 2023 – 07/31/23

- There continues to be a demand for workforce so businesses may continue to offer competitive wages causing applicants to not qualify or recipients to exit TANF. The waiver for eligibility interviews for applicants ended post-pandemic.

SFY 2022 – 08/15/22

- With businesses operating close to pre-pandemic, families are obtaining employment. In addition, there are greater demand for workforce so businesses may be offering wages above minimum wage causing families to exit TANF.

SFY 2021 - 7/27/21

- The pandemic impacted the number of families who exited TANF with employment. With the shutdown, unemployed recipient families were not able to engage in job search activities, and employed families were either laid-off, furloughed, or scheduled work hours reduced.

SFY 2020 - 7/24/20

- [Pre-pandemic] Decrease in the number of FTW participants who exited TANF with employment was proportionate to the decrease in TANF caseload. Fewer families needing TANF assistance may be the result of lower unemployment rates and greater workforce demand by employers. Catherine Scardino, who is ETPO Program Administrator, also noticed families were not staying on assistance for long. Approximately 47% of families who received assistance in fiscal years 2018, 2019 or 2020 (July 2019 – March 2020), utilized only 36 months or less of TANF benefits (limit is 60 cumulative months in a family's lifetime). These reasons combined would cause a compounded effect on the TANF caseload to move downward aggressively.
- Catherine thought the required upfront work program participation (aka Upfront Universal Engagement or UFUE) may also be a factor to the declining caseloads. In 2009, TANF rules were amended to require applicants to fulfill one week of upfront work program participation, within a 21-day period, as a condition of eligibility for TANF benefits. Participants were engaged in the FTW Program by the time their applications were approved.

SFY 2019 - 8/8/19

- Between Federal Fiscal Years (FFY) 2014 and 2018, Hawaii's TANF caseload steadily declined. The average monthly TANF caseload in FFY 2018 was 4,593 recipient families, a decline of 45.8% when compared to the monthly average of 8,470 families in FFY 2014. As the result, the number of FTW participants declined proportionately (KPI #1 and 3a). The average TANF caseload for FFY 2019 was 4,330/month, about 5.7% decline compared to FFY 2018 at 4,593 families/month. Number of people who received TANF benefits declined over the 3-year period due to an improvement in the economy.

KPIs #2 and 2a (TANF Program) -

SFY 2024 – 08/06/24

- There continues to be a demand for workforce so businesses may continue to offer competitive wages causing applicants to not qualify or recipients to exit TANF sooner. Furthermore, the State Minimum Wage increased from \$12.00 to \$14.00 per hour beginning January 1, 2024.

SFY 2023 – 07/31/23

- There continues to be a demand for workforce so businesses may continue to offer competitive wages causing applicants to not qualify or recipients to exit TANF. The waiver for eligibility interviews for applicants ended post-pandemic.

SFY 2022 – 08/15/22

- With the state and businesses operating close to pre-pandemic and families obtaining employment, less families are applying for TANF financial assistance, therefore, resulting in decreases to the number of applications and approvals.

SFY 2021 – 10/26/21

- The decreased number of applications and number of approvals from SFY 2020 to 2021 can be attributed to the reopening of businesses, allowing families to go back to work.

SFY 2020 – 10/26/21

- The increased number of applications and number of approvals from SFY 2019 to 2020 can be attributed to the COVID-19 pandemic.

KPI #2b (TANF Program) -

SFY 2024 – 08/06/24

- There continues to be a demand for workforce so businesses may continue to offer competitive wages causing applicants to not qualify or recipients to exit TANF sooner.

Furthermore, the State Minimum Wage increased from \$12.00 to \$14.00 per hour beginning January 1, 2024.

SFY 2023 – 07/31/23

- The waiver for eligibility interviews for applicants ended post-pandemic which may be the reason for significant increase in denials for other reasons.

SFY 2022 – 08/15/22

- The decrease in denied applications due to income may correlate to the decline in the number of applications because not as many families require financial assistance when compared to the period when the pandemic was at its peak in 2021.

SFY 2021 – 10/26/21

- The number of denials due to income increased from SFY 2020 to 2021 as the result of families having income above the income threshold. State reopening allowed families to go back to work.

SFY 2020 – 10/26/21

- The number of denials increased from SFY 2019 to 2020 can be attributed to the increased number of denials due to income which increased from 27.8% to 34.9% (change of 7.1%). Applicant families may have other sources of income such as second adults still employed, countable unearned income (e.g., Social Security benefits, pension/retirement, worker's comp/TDI benefits not considered earnings, etc.).

KPI #2c (TANF Program) -

SFY 2024 – 08/06/24

- In addition to the reinstatement of the upfront work participation requirements, the decrease in caseload may provide staff more opportunity to work closely with recipient families.

SFY 2023 – 07/31/23

- The reinstatement of the upfront work participation requirements may have attributed to the increase in the work participation rates. In addition, the decrease in caseload may provide staff more opportunity to work closely with recipient families.

SFY 2022 – 08/15/22

- During 2021 until June 2022, the upfront work participation requirements, as a condition of initial eligibility, were waived for all TANF applicants. Pre-pandemic, the upfront work participation requirements were effective in preparing TANF applicants to

fully engage in the FTW program by the time their applications were approved. However, with the pandemic and waived requirements, participants were unable to engage in the FTW program. Effective applications received from June 1, 2022 and forward, the upfront work participation requirements have been re-implemented for all TANF applicants.

SFY 2021 – 10/26/21

- Although the State reopened between SFY 2020 and 2021, FTW participants who were able to return to work did not stay long on assistance, causing the WPR to decrease.

SFY 2020 – 10/26/21

- The decreased WPR from FFY 2019 to 2020 can be attributed to the COVID-19 pandemic and state shutdown. It limited the FTW participants' ability to engage in work activities (e.g., job search, volunteering, attending classes in-person, etc.).

KPI #3a (Employment Support Services) –

SFY 2024 – 08/06/24

- The decrease in the number of FTW participants receiving supportive services is reflective of the decreasing caseload.

SFY 2023 – 07/31/23

- The decrease in the number of FTW participants receiving support services is reflective of the decreasing caseload. Note: The SFY 2022 total number of FTW participants who received support services that was previously reported was incorrect.

SFY 2022 – 08/15/22

- The number of FTW participants receiving support services decreased due to the decreasing FTW caseloads. Furthermore, there are still some participants who are unable to fully engage in the FTW program, therefore, do not qualify for support services.

SFY 2021 - 7/27/21

- There were less participants receiving supportive service payments as the result of participants' inability to engage in work activities during the pandemic. To be eligible for supportive service payments, participants must be actively engaged in work activities.

SFY 2020 - 7/24/20

- The one-time rent support payments may have caused the significant increase from 2019 to 2020. The FTW Program provides up to two months of one-time rent support to

FTW participants who need to secure housing or are at risk of eviction. We were able to increase the one-time rent support from two to four months when the governor suspended HRS §341-261 through his Sixth and subsequent Supplementary Proclamations.

- An average of 21 FTW participants per month received one-time rent support between July 2019 and April 2020. In the months of May and June, about 216 participants each month received rent support.

SFY 2019 – 8/8/19

- Between Federal Fiscal Years (FFY) 2014 and 2018, Hawaii's TANF caseload steadily declined. The average monthly TANF caseload in FFY 2018 was 4,593 recipient families, a decline of 45.8% when compared to the monthly average of 8,470 families in FFY 2014. As the result, the number of FTW participants declined proportionately (KPI #1 and 3a). The average TANF caseload for FFY 2019 was 4,330/month, about 5.7% decline compared to FFY 2018 at 4,593 families/month. Number of people who received TANF benefits declined over the 3-year period due to an improvement in the economy.

KPI #3b (Employment Support Services) –

SFY 2024 – 08/06/24

- The increase in the number of E&T participants receiving supportive services is reflective of the increase in referrals in anticipation of the waiver ending effective June 30, 2024.

SFY 2023 – 11/6/23

- Due to the ABAWD waiver, work participation requirements have been waived which has led to a decrease in participation. The current participation waiver is set to expire in June 2024, which will lead to an increase in participation in SFY 2025.

SFY 2022 – 8/4/22

- Overall trend continues to increase and return to pre-pandemic levels. There has been an increase in transportation support services due to the increase in fuel prices. Education has also increased and could be attributed to the need for skills development.

SFY 2021 - 7/27/21

- Returning to pre-pandemic levels beginning the latter part of SFY2021.

SFY 2020 - 7/24/20

- There was an increase of clients until the last two months of SFY20 due to the pandemic.

KPI #4 (Job Retention) –

SFY 2024 – 08/09/24

- The decrease in the number of employed FTW participants and job retention figures are reflective of the decreasing TANF caseload.

SFY 2023 – 07/31/23

- The decrease in number of employed FTW participants and job retention figures in reflective of the decreasing TANF caseload.

SFY 2022 – 08/15/22

- There may be a correlation between the increased number of families exiting TANF due to employment and the decreased number of employment participants. Although the number of participants retaining their employment longer than 90 days is significant, some of these employed participants may be exiting shortly after passing the 90-day mark.

SFY 2021 - 7/27/21

- There may be a correlation between the decreased number of FTW participants exiting TANF with employment and the increased number of employed participants retaining their employment for more than 90 days. FTW participants may be retaining their employment, but they are not earning high enough wages to exit TANF or may still be underemployed (working less than full-time hours).

SFY 2020 - 7/24/20

- Decrease in the number of employed participants and the job retention figures are in line with the decreasing TANF caseload [pre-pandemic].

SFY 2019 - 8/8/19

- Between Federal Fiscal Years (FFY) 2014 and 2018, Hawaii's TANF caseload steadily declined. The average monthly TANF caseload in FFY 2018 was 4,593 recipient families, a decline of 45.8% when compared to the monthly average of 8,470 families in FFY 2014. As the result, the number of FTW participants declined proportionately (KPI #1 and 3a). The average TANF caseload for FFY 2019 was 4,330/month, about 5.7% decline compared to FFY 2018 at 4,593 families/month. Number of people who received TANF benefits declined over the 3-year period due to an improvement in the economy.

KPI #5 (Wage Progression) –

SFY 2024 – 08/09/24

- The decrease in the number of employed FTW participants is reflective of the decreasing TANF caseload. The percentages of participants who experienced wage progression, no change, or a decrease in wages, are comparable to previous fiscal year.

SFY 2023 – 07/31/23

- There was a small increase in the number of FTW participants who experienced a wage increase. The demand for workforce and businesses offering competitive wages causing may be a factor to the wage increases.

SFY 2022 – 08/15/22

- The increased number of FTW participants that experienced a wage increase may be reflective of the higher workforce demand and businesses offering higher wages to recruit new employees and incentivize for them to remain employed.

SFY 2021 - 7/27/21

- The number of FTW participants who experienced no wage increase, increased from FY 2020 to 2021. This may be the result of participants gradually returning to the workforce, particularly those who were laid-off or furloughed. In addition, with the economic downturn as the result of the pandemic, employers may have made it financially challenging to grant wage increases to employees.

SFY 2020 - 7/24/20

- Differences between 2019 to 2020 were not significant (1% - 3%).

SFY 2019 - 8/8/19

- Hawaii's low unemployment rates and slower caseload decline may be factors to the number of employed FTW participants increasing from SFY 2018 and 2019. The State's minimum wage increase to \$10.10/hour may have caused the percentage of participants who may have experienced increases in their wages to go up from SFY 2018 to 2019 [KPI #5a].

KPI #6 (Childhood Development and School Readiness) –

SFY 2024 – 7/23/24

- The decrease of 18% can be attributed to a decrease in enrollment for the 2023 – 2024 program year as DHS conducted three (3) open application periods as opposed to five (5) open application periods the previous program year. The program office did not have a permanent POD Specialist overseeing the program and the contracted staff could not support more open application periods due to vacancies. Program office also worked on returning the contracted CCDF subsidy program back to DHS. The contracted

POD staff vacated their positions assuming all contracted subsidy services would return to DHS. The POD program was left without a full-time operations manager and limited support staff and would not be able to process additional applications for the remaining year resulting in a decrease of eligible families.

SFY 2023 – 8/9/23

- The increase in number of children being served in SFY 2023 is due to restored state funding and the department supporting extended application periods to eligible families. The 32% increase meant more children experienced school readiness services that addressed their physical, cognitive, linguistic, social, and emotional development in the year prior to kindergarten.

SFY 2022 – 8/4/22

- Differences between 2021 to 2022 were not significant (1.3%). POD matched the emergency child care rates offered by the federal Child Care Connection program and could not serve as many POD families which led to the department requesting additional funds to support existing POD families for the remaining two (2) months of the POD school year.

SFY 2021 - 8/3/21

- From Aug 2020 to June 2021, there was an average of 230 providers that served POD families. While some schools remained open during the SFY 21, POD continued to make payment to POD providers that were still closed due to the COVID-19 pandemic so that the child had a spot when the provider decided to reopen. The POD preschool pre-assessment was not required by its usual due date since many staff and children did not return to the preschool in Jan 2021. During the Covid-19 pandemic emergency, the Governor's Emergency Proclamation suspended eligibility and other requirements for family units that were impacted by an emergency and allowed for re-determinations of eligibility and monthly payment amounts until 6/30/21.

SFY 2020 - 7/14/20

- Only about a half-percent change for SFY 2020 from SFY 2019, which is not a significant variance.

It is noted that while only about 30% of regulated child care facilities and homes chose to remain open during the Governor's stay-at-home orders, DHS did continue to assist families participating in the POD child care subsidy program and pay to hold the child's seat at their usual preschool provider so that families had child care arrangements set when parents returned to their places of employment.

SFY 2019 - 8/7/19

- The decrease in number of children being served in SFY 2019 is due to the decrease in the number of applications the Preschool Open Doors program received, as DHS conducted only two open application periods for the SFY 2019 POD service year, as opposed to *three* open application periods conducted for SFY 2017 and SFY 2018 POD service years. DHS received almost 1,000 fewer applications total for the SFY 2019 POD service year, and less children were enrolled for POD services for SFY 2019. The third application period usually would be in October, and in 2018, CCPO had a vacant position, staff were out, and a batch of contract renewal agreements were past due. So, the program specialist overseeing POD had to assist and focus on the contract renewals in order for the contractors to get paid, including the contract for POD case management services. If there were no contract funds to support the organization (which holds several contract services with DHS BESSD CCPO), the organization would not be able to continue services on their own and there would be no contract staff to assist families, receive applications, and process disposition on applications for a third application period. The application periods for the POD service year are always ahead of the service year itself. So, the application period for SFY 2019 was conducted during SFY 2018. Because of the way the POD program operates, application periods/applications received are always referred to which POD year (SFY) they apply to regardless of when the application periods occurred.

KPI #7 (Healthcare Coverage) -

SFY 2024 – 7/3/24

- Number of people who enrolled with Medicaid increased in 2024 related to continued impacts of the COVID-19 pandemic.

SFY 2023 – 7/13/23

- Number of people who enrolled with Medicaid increased in 2023 related to continued impacts of the COVID-19 pandemic.

SFY 2022 – 8/12/22

- Number of people who are enrolled with Medicaid increased in 2022 related to continued impacts of the COVID-19 pandemic.

SFY 2021 - 7/21/21

- Number of people who are enrolled with Medicaid increased in 2021 related to impacts of the COVID-19 pandemic.

SFY 2020 - 7/21/20

- Number of people who are enrolled with Medicaid increased in 2020 related to impacts of the COVID-19 pandemic.

SFY 2019 - 8/18/19

- Number of people who are enrolled with Medicaid declined over the 3-year period due to an improvement in the economy.

KPI #8 (Child Health) -

SFY 2024 – 7/3/24

- Note: Med-QUEST and health plans have been working on increased outreach to providers and members on the new periodicity schedule. As a result, the number of screenings has increased since the year before. MQD expects this to continue to increase in future years.

SFY 2023 – 8/31/23

- Note: Med-QUEST (MQD) updated its Early and Periodic Screening, Diagnosis, and Treatment (EPSDT)/Well-Child periodicity schedule in January 2022 to align with national recommendations. The reason the percentage is low in SFY23 compared to the previous years is because the national recommendation has changed to increase the total number of required screenings. MQD is seeing more screenings than in prior years, but the increase in screenings has not caught up to the national recommendations. The number of scr
- e
- ings increased by nearly 5% this year compared to the previous year. MQD is working with Health Plans to conduct outreach and education to members and providers on the increased number of necessary screenings for each age group and expects this KPI to increase as members and providers adjust to the new periodicity schedule.

SFY 2022 – 8/12/2022

- Note: The Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) data for 2022 is always a year behind. This metric is the percentage of children receiving an EPSDT visit in 2021 that MQD will report to Centers for Medicare and Medicaid Services (CMS) in 2022.

SFY 2021 - 7/21/21

- Note: The Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) data for 2021 is always a year behind. This metric is the percentage of children receiving an EPSDT visit in 2020 that MQD will report to Centers for Medicare and Medicaid Services (CMS) in 2021.

SFY 2020 - 7/21/20

- Note: The Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) data for 2020 is always a year behind. This metric is the percentage of children receiving an EPSDT visit in 2019 that MQD reported to Centers for Medicare and Medicaid Services (CMS) in 2020. This aligns with the number they report to us each year.

KPI #9 (Child and Adult Safety) - The variance for both a and b are too small to justify so there is no explanation.

KPI #10 (Housing Stability) –

SFY 2024 – 8/9/24

- a. 6389 people experiencing homelessness according to the 2024 statewide Point in Time (PIT) Count Report.
 - i. 4494 on Oahu and 1895 on all neighbor islands.
 - ii. An increase of 2.6% for Oahu from 2023
 - iii. A decrease of 13.7% for all of neighbor island from 2023
 - iv. An increase of 2.66% statewide from 2023
- b. The total number of individuals served decreased from 10,112 in State Fiscal Year 2023 (SFY23) to 7,971 in State Fiscal Year 2024 (SFY24), marking a reduction of 21.17%. This decline is primarily due to enhanced diversion strategies that prevent individuals from entering the homelessness system, the implementation of targeted and intentional services, and a decrease in available shelter beds.
- c. The total number of individuals who exited to permanent housing rose from 4,125 in State Fiscal Year 2023 (SFY23) to 5,701 in State Fiscal Year 2024 (SFY24). This increase can be attributed to several key factors, including significant efforts on the neighbor islands, where the permanent housing exit rate exceeded 34% compared to Oahu's 9%. Additionally, the implementation of targeted and intentional services, enhanced outreach and engagement strategies, and a growing recognition of the benefits of stable housing for overall health and well-being have all contributed to this positive trend.
- d. The FAC-K was relocated and reopened in Maili on 3/18/2024. Between the FAC on Oahu and the other in Puna they served a total of 119 households compared to 40 the year before.
- e. The relocated FAC in Waianae officially reopened on March 18, 2024. From July 1, 2023, to June 30, 2024, the new FAC achieved a perfect record by transitioning all 8 families it served into permanent housing. The center maintained a 100% placement rate, with

families moving into permanent housing within an average of 77 days, or just under three months.

From July 1, 2023, to June 30, 2024, the FAC of Puna successfully transitioned 20 of 33 families into permanent housing, achieving a 61% placement rate. Families were moved into permanent housing in an average of 77 days, just under three months, which represents a 12-day improvement over the previous year's average.

SFY 2023 – 11/7/23

- a. 6223 people experiencing homelessness according to the 2023 statewide Point in Time (PIT) Count Report.
 - i. 4,028 on Oahu and 2195 on all neighbor islands.
 - ii. An increase of 4.18% from 2022
 - i. PIT Count Report includes people in homeless shelters. There was a significant decrease in people served in homeless shelter programs due to the COVID-19 pandemic. Homeless Shelter Providers were challenged with implementing and complying with CDC guidelines, shortage in personnel, and implementing changes in administering services with the community in consideration for everyone's health and safety.
- b. Number of individuals served by HPP, SHEG, Outreach, and shelters increased slightly despite the Providers continued challenges with implementing and complying with CDC guidelines, shortage in personnel, and implementing changes in administering services with the community in consideration for everyone's health and safety.
- c. Number of individuals who exited to permanent housing from HPP, SHEG, Outreach, and shelters showed a significant increase of 1,600 individuals or 63.37% from the previous year despite the on-going challenges with the COVID-19 pandemic. Providers continued to face critical shortage of affordable housing in each county, on-going challenges with implementing and complying with CDC guidelines, shortage in personnel, and implementing changes in administering services with the community in consideration for everyone's health and safety.
- d. Number of households served at Family Assessment Centers (FAC), Kakaako and Puna:
 - i. The FAC in Kakaako (FAC-K) transitioned its last family in February 2022.
 - ii. The emergency proclamation that supported FAC-K ended, and the City could no longer allow for the park facility to be used as a homeless shelter. The City was working with DHS-HPO to identify another location to continue FAC-K services, however no location was identified.
 - iii. In SFY20, HPO was able to add another FAC in Puna (FAC-P), Hawaii through Act 209, SLH 2018. In its first year, FAC-P served 37 households. The FAC-P has 9 units and is projected to serve approximately 32 households each year. The FAC-

- P implemented and complied with CDC guidelines to ensure the health and safety of participants and FAC-P staff.
- iv. In SFY21, the total number of households served by the FAC-P was 47 which was an increase of 10 or 27.03% compared to the year before. This increase was possible even during the COVID-19 pandemic due to having individual units instead of a congregate setting. Households were safe in their own units and practiced social distancing while in common areas.
 - v. In SFY22, the total number of households served by the FAC-P was 33 which was a decrease of 14 or 29.79% when compared to the year before but still exceeded contract projections by one household. This decrease compared to the year before was due to on-going challenges with the COVID-19 pandemic such as less households seeking services, a critical shortage of affordable housing while the public demand remains consistently high, and limited staffing capacity experienced by the service provider.
 - vi. In SFY23, the total number of households served by the FAC-P was 40 which was an increase of 7 or 21.21% when compared to the year.

SFY 2022 – 8/9/22

- a. 5973 people experiencing homelessness according to the 2022 statewide Point in Time (PIT) Count Report.
 - i. 3,951 on Oahu and 2,022 on all neighbor islands.
 - ii. A decrease of 20.37% from 2020 (there was no PIT Count in 2021).
 - i. PIT Count Report includes people in homeless shelters. There was a significant decrease in people served in homeless shelter programs due to the COVID-19 pandemic. Homeless Shelter Providers were challenged with implementing and complying with CDC guidelines, shortage in personnel, and implementing changes in administering services with the community in consideration for everyone's health and safety.
- b. Number of individuals served by HPP, SHEG, Outreach, and shelters remained the same as 2021 due to the COVID-19 pandemic. Providers continue to face challenges with implementing and complying with CDC guidelines, shortage in personnel, and implementing changes in administering services with the community in consideration for everyone's health and safety.
- c. Number of individuals who exited to permanent housing from HPP, SHEG, Outreach, and shelters slowed and showed another decrease of 736 individuals or 22.56% decrease from the previous year due to the on-going challenges with the COVID-19 pandemic. Providers face critical shortage of affordable housing in each county, on-going challenges with implementing and complying with CDC guidelines, shortage in

personnel, and implementing changes in administering services with the community in consideration for everyone's health and safety. These challenges resulted in less individuals exiting to permanent housing.

- d. Number of households served at Family Assessment Centers (FAC), Kakaako and Puna:
 - i. Number of households served by the FAC in Kakaako (FAC-K) showed a decrease of 9 or 34.62% less than the year before due to the COVID-19 pandemic. The FAC-K has a maximum capacity of 15 households or 50 individuals. The FAC-K continued to comply with CDC guidelines which reduce capacity by half, serving up to 8 households at any point in time, which resulted in less households served during the year.
 - ii. In addition to the challenges described above, the FAC Kakaako stopped taking new households in December 2021 in preparation to close in February 2022. The emergency proclamation that supported FAC-K ended, and the City could no longer allow for the park facility to be used as a homeless shelter. The City is working with DHS-HPO to identify another location to continue FAC-K services.
 - iii. In SFY20, HPO was able to add another FAC in Puna (FAC-P), Hawaii through Act 209, SLH 2018. In its first year, FAC-P served 37 households. The FAC-P has 9 units and is projected to serve approximately 32 households each year. The FAC-P implemented and complied with CDC guidelines to ensure the health and safety of participants and FAC-P staff.
 - iv. In SFY21, the total number of households served by the FAC-P was 47 which was an increase of 10 or 27.03% compared to the year before. This increase was possible even during the COVID-19 pandemic due to having individual units instead of a congregate setting. Households were safe in their own units and practiced social distancing while in common areas.
 - v. In SFY22, the total number of households served by the FAC-P was 33 which was a decrease of 14 or 29.79% when compared to the year before but still exceeded contract projections by one household. This decrease compared to the year before was due to on-going challenges with the COVID-19 pandemic such as less households seeking services, a critical shortage of affordable housing while the public demand remains consistently high, and limited staffing capacity experienced by the service provider.
- e. Percentage of households at the Family Assessment Centers (FAC), Kakaako and Puna who were successfully housed in permanent housing:
 - i. The total number of households who exited to permanent housing from the FAC-K was 13 out of 17 or 76.47% of the households who exited during the year. Although an 85.71% increase from the year before, the FAC-K was challenged with the COVID-19 pandemic, shortage in personnel and staffing patterns, and a

critical shortage of affordable housing while the public demand remains consistently high.

- ii. In SFY20, HPO was able to add another FAC in Puna (FAC-P), Hawaii through Act 209, SLH 2018. In its first year, FAC-P housed 15 out of 30 or 50% of the households who exited the FAC-P.
- iii. In SFY21, the total number of households who exited to permanent housing from the FAC-P was 19 out of 39 or 48.72% of the households who exited during the year which is comparable to the year before.
- iv. In SFY22, the total number of households who exited to permanent housing from the FAC-P was 5 out of 26 or 19.23%, a significant decrease from the two prior years. As the COVID-19 pandemic persists, the more difficult it is to overcome challenges such as shortages of affordable housing and shortages in personnel and staffing patterns.

SFY 2021 - 8/4/21

- a. In 2021, no unsheltered count was conducted due to the COVID-19 pandemic.
 - i. The 2021 sheltered count showed an overall decrease of 318 fewer people in shelter compared to the prior year.
 - ii. Decreases were primarily due to shelters reducing their capacity served by implementing and complying with CDC guidelines to reduce the transmission of COVID-19.
- b. Number of individuals served by HPP, SHEG, Outreach, and shelters showed a decrease of 2,561 or 19.2% less than the year before due to the COVID-19 pandemic. Providers are challenged with implementing and complying with CDC guidelines, shortage in personnel, and implementing changes in administering services with the community in consideration for everyone's health and safety. Overall, less individuals reached out and engaged in a variety of services.
- c. Number of individuals who exited to permanent housing from HPP, SHEG, Outreach, and shelters showed a decrease of 1,702 individuals or 34.2% less than the year before due to the COVID-19 pandemic. Less households reached out and engaged in services, resulting in less individuals exiting to permanent housing.
- d. Number of households served by the FAC showed a decrease of 19 or 42.2% less than the year before due to the COVID-19 pandemic. The FAC has a maximum capacity of 15 households or 50 individuals. To implement and comply with CDC guidelines the FAC needed to reduce capacity by half, serving up to 8 households at any point in time, which resulted in less households served during the year.
- e. The total number of households who exited to permanent housing from the FAC showed a decrease of 10 households or 58.8% less than the year before due to the

COVID-19 pandemic. Besides a decrease in households seeking services, the Provider was challenged with implementing and complying with CDC guidelines, shortage in personnel and staffing patterns, and implementing changes in administering services with the community in consideration for everyone's health and safety.

SFY 2020 - 7/20/20

1. Numbers reflect permanent housing (PH).
 - a. Transitional housing (TH) is considered temporary housing (not permanent) and is not included in the count.
2. Challenges throughout the fiscal year included lack of affordable housing inventory, unemployment, poverty, limited services for mental illness and substance abuse which were exacerbated with the current COVID-19 pandemic that started to affect Hawaii from March 2020.
3. Other challenges Providers experienced over the last year includes:
 - a. Implementation of the Coordinated Entry System (CES) by both Partners in Care (PIC) and Bridging the Gap (BTG). CES makes referrals to housing resources such as Transitional Shelter, RRH, and PSH. Both CoCs working to improve efficiency of CES to meet the needs of the homeless population and homeless service providers.
 - b. Reduced number of Transitional Shelter units.
 - c. Reduced number of homeless households served due to COVID-19 pandemic.
 - d. Reduced number of permanent housing units available due to COVID-19 pandemic.

SFY 2019 - 8/13/19

1. Numbers reflect permanent housing (PH).
 - a. Transitional housing (TH) is considered temporary housing (not permanent) and is not included in the count.
2. Challenges include lack of affordable housing inventory, unemployment, poverty, limited services for mental illness and substance abuse.
3. Other challenges Provider experienced over the last three years included:
 - a. Staff turnover and changes,
 - b. Provider expansion; Provider started two new contracted services which strained their resources,
 - c. Training resources and opportunities were limited,
 - d. Loss of flexible funding and support services,
 - e. Poor internet connectivity at facility (FAC).

KPI #11 (Food Access) –

SFY 2024 – 8/22/24

- As the State continues to define the new normal, residents continue to remain employed and ineligible for SNAP. Staffing shortages remain a key factor in our timeliness rate. Our highest rate was at 88.0% in February 2024; our lowest rate was in July 2024 at 78.0%. Annual average was at 83.5%.

SFY 2023 – 11/6/23

- As the State finds a new normal, residents continue to remain employed and ineligible for SNAP. Staffing shortages remain a key factor in our timeliness rate. Our highest rate was at 83.4% in October 2022; our lowest rate was in June 2023 at 73.0%. Annual average was at 78.1%.

SFY 2022 – 8/4/22

- As situation starts to go back to normal after the expiration of the State's public health emergency in March 2022, most households can find jobs and made them ineligible for SNAP benefits. Others chose not to continue participation in the program. Less staffing and issues with the telephone system (contacting clients and processing centers) contributed to backlog in case processing and decrease in application processing timeliness rate. The decrease in the timeliness rate started in September 2021, the lowest in February 2022. June 2021 timeliness rate shows a big improvement- 89.5%.

SFY 2021 - 8/5/21

- Due to the pandemic, there were an increase of individuals who received SNAP benefits and a decrease in percentage of SNAP applications processed in a timely manner.

SFY 2020 - 7/16/20

- First eight months of SFY20 continued the slight declining trend from last year. Then pandemic struck.

SFY 2019 - 8/8/19

- Number of individuals receiving Supplemental Nutrition Assistance Program (SNAP) benefits declined over the past 3 years largely due to the economy.
- Percentage of Supplemental Nutrition Assistance Program (SNAP) applications processed in a timely manner (stable for the last 3 years).

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ADMIN	Provide overall direction and administration to the Department, including budget development and execution, maintenance of accounting and client records, research, analysis and information management services, and assuring compliance with Federal and State laws and regulations.	Formulating Overall Policies – Plan and develop short- and long-range programs to achieve the objectives of the major program areas within the Department; evaluate program policies and procedures and initiate changes when applicable; propose State and Federal legislation and conduct research related to program needs.	HMS 904	1	HRS 346-2, 346-6, 346-7, 346-14
ADMIN	Provide overall direction and administration to the Department, including budget development and execution, maintenance of accounting and client records, research, analysis and information management services, and assuring compliance with Federal and State laws and regulations.	Directing Operations and Personnel – Evaluate quality and quantity of services rendered by programs; conduct studies and develop management improvement programs; enhance employee skills and improve work performance through in-services training and staff development programs; safeguard employee health and welfare; assure adequate and appropriate work force to maintain a satisfactory operational level; and participate in labor relations and collective bargaining contract negotiations.	HMS 904	1	HRS 346-2, 346-6, 346-7, 346-14
ADMIN	Provide overall direction and administration to the Department, including budget development and execution, maintenance of accounting and client records, research, analysis and information management services, and assuring compliance with Federal and State laws and regulations.	Providing Other Administrative Services – Maintain a system of fiscal control and reporting on state, federal and other funds; maintain a system of purchasing, disbursement and inventory management; provide technical assistance to program managers in budget preparation and execution; develop, install and maintain an effective information system; and coordinate rules and regulations for programs.	HMS 904	1	HRS 346-2, 346-6, 346-7, 346-14
BESSD	Determine eligibility for and provide financial, food stamp and energy assistance payments to qualifying individuals and families	Financial Assistance Program (FAP) (HMS 202, HMS 204, and HMS 211) activities include, but are not limited to, issuance of cash benefits for food, clothing, shelter, and other essentials to households eligible for TANF, TAONF, GA or AABD program. Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamp Program, provides low-income households with electronic benefits they can use like cash at most grocery stores, to ensure that they have access to a healthy diet. SNAP and cash assistance are issued through the BESSD eligibility staffing (HMS 236). SNAP also provides outreach and nutrition education services to SNAP recipients and eligible households (HMS 903). H-HEAP (HMS 206) provides one-time payments in the form of credits to utility accounts to eligible low-income households. Administrative oversight of these services are provided through the BESSD Administration (HMS 903).	HMS 202, 204, 206, 211, 236, 903	1	HRS 346-51; PRWORA Pub L. 104-193

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BESSD	Contracts for services to assist the homeless	The State Homeless Programs currently consists of three basic components: development of programs and transitional facilities, provision of shelter and social services, and the management of state owned shelters. In addition to these components, the State Homeless Programs provides the overall administrative policy direction for the homeless programs, including the establishment and amendment of the administrative rules governing the programs; and participation in the Hawaii Interagency Council on Homelessness, the State's homeless strategic planning council. Administrative oversight of these services are provided through the BESSD Administration (HMS 903).	HMS 224, 903	1	HRS 346-361 to 346-378; 346-381 to 346-383; McKinney-Vento Homeless Assistance Act, by subtitle C of title IV, 42 U.S.C 11381 to 11389; As amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009
BESSD	Provide employment training, support services and social services to individuals and families pursuing self-sufficiency	Activities include, but are not limited to, eligibility determination services and case management, employment preparedness and placement, and support services (child care, transportation and work related expenses) to gear welfare recipients towards self-sufficiency (HMS 236 and 237); domestic violence advocacy, substance abuse treatment, vocational rehabilitation, transitional homeless, and positive youth development services to eligible families through departmental employees and purchase of service (POS) contracts (HMS 903). HMS 903 activities also include provision of general support to BESSD in the form of investigation of welfare fraud, electronic system support, staff development and training, and Electronic Benefit Transfer. Administrative oversight of these services are provided through the BESSD Administration (HMS 903).	HMS 236, 237, 903	1	HRS 346-102; PRWORA Pub L. 104-193

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BESSD	Provide child care to working families through payments to child care providers	Activities include, but are not limited to, supporting recipients of public assistance, employed parents, parents in education or training programs, or children in need of child care for protective reasons by providing child care subsidies so that the parents can work, or attend education or job training, in order for families to actively pursue, or maintain, self-sufficiency. In the case of parents active with Child Welfare Services, child care subsidies are provided so parents can complete services that would result in the reunification of the family. Also provides for the recruitment and licensing of child care facilities statewide (HMS 305). Program activities increase the availability of child care available to working low-income parents as well as ensuring the safety of children through the setting of child care standards and the licensing and monitoring of child care providers (HMS 302). Administrative oversight of these services are provided through the BESSD Administration (HMS 903).	HMS 302, 305, 903	1	HRS 346-151; PRWORA Pub L. 104-193

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CSW	Provide assistance in the development of long range goals and coordinate research, planning, programming and action on the opportunities, needs, problems and contributions of women in Hawaii.	The Hawaii State Commission on the Status of Women has worked to ensure women and girls full and equal coverage under the law by informing governmental and non-governmental agencies and the public of women's rights, opportunities, contributions, and responsibilities; advocating for the enactment or revision of laws and/or policies that eliminate gender discrimination; identifying and supporting programs and projects that address women's concerns and needs; and establishing and maintaining an active presence in the community by facilitating information dissemination, acting as a liaison, clearinghouse, and coordinating body for issues relating to women. Participation in Hawaii Women's Coalition; researching and tracking legislation pertinent to issues affecting women.	HMS 888	1	HRS 367-3(1), HRS 367-3(2), HRS 367-3(3), HRS 367-3(4), HRS 367-3(5), HRS 367-3(6), HRS 367-3(7)
	Legislative Advocacy	Women's Health Month: Maximizing public awareness of women's health issues through public health workshops, health fairs and lectures.			
	Women's Health Advocacy	Women's History Month: Commemorates Women's History Month by celebrating contributions of women in Hawaii.			
	Women's History Month	Ready to Run Campaign: The Commission offers multiple workshops and trainings for individuals wishing to run for elected office. The Commission also assists in registering voters.			
	Women's Political Participation	The Commission advocates for pay equity through education on paid family leave and flexible work environments for working families.			
	Women's Pay Equity	Sex Trafficking Awareness Campaign, #ShelsAllWoman: The Commission is seeking to support an annual public information campaign to address the lack of awareness about sex trafficking and to coordinate local and national stakeholders to host a statewide conferences and trainings around sex trafficking due to the absence of a state-level coordinated effort around the issue.			
	Sex Trafficking Awareness Campaign, #ShelsAllWoman	#MeToo Prevention Training: The Commission offers the free course which trains participants to recognize gender stereotypes and discriminatory behavior and systems at work in their organization. The training improves trainings limited to legal			
	#MeToo Prevention Training				
	Building Bridges, Not Walking on Backs: Hawaii Feminist Economic Recovery Plan for COVID-19				

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	Domestic Violence Awareness and Assistance #FemicideFree Zone Campaign	frameworks and solutions that rely on criminalization or civil sanctions. Instead, participants gain an understanding of gender-based oppression by examining the cultural conditions that often lead to sexual harassment in the workplace. Recommendations for a safe, inclusive workplace are also provided. Building Bridges, Hawaii Feminist Economic Recovery Plan: The Commission created and authored the plan to assist in the economic recovery of COVID-19, with a focus on women and children, and minorities, such as affordable and accessible childcare/eldercare, housing assistance, and increase in apprenticeship and education programs for displaced workers. The plan has received local, national and global attention: Group of 20, Canada, Northern Ireland, and several United Nations agencies and has been presented at 50+ events in 2020. Domestic Violence Awareness: #FemicideFreeZone Campaign created after DV victim slain during quarantine. Sign waving and Makiki Neighborhood resolution for domestic violence awareness and assistance created in response. CSW plans to initiate in other neighborhoods throughout Hawaii.			

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DVR	Determine eligibility for disability assistance and provide vocational rehabilitation services to individuals with disabilities and prepare them for employment.	The function of this organizational unit is to administer the statewide programs of six vocational rehabilitation services for persons with physical and mental disabilities, independent living rehabilitation services for persons with severe disabilities, general services for persons who are blind and visually impaired, and the disability determination of claims for social security disability insurance and social supplemental income payments. These programs are in accordance to the Rehabilitation Act of 1973, as amended, the Randolph-Sheppard Vending Stands Act, the Workforce Innovation and Opportunity Act, the Individuals with Disabilities Education Act, the Americans with Disabilities Act, and other applicable federal and state laws, statutes, rules, regulations, policies, and agreements with other state agencies and the federal government.	HMS 238 & 802	1	Rehabilitation Act of 1973, as amended. Title I, Parts A&B, Section 100-111. 29 USC 720-731. 34 CFR 361, 361.60, 363, 367, 395, 397, 2 CFR 200, HRS 347-1, 347-2, 347-3, 347-4, 348-1, 348-2. PL 99-506, PL 95-602, PL 97-35, PL 93-112, PL 100-407, PL 113-128, PL 96-265, CFR Part 404, Subpart Q, Sections 404.1601-1694, CFR Part 416, Subpart J, Sections 416.1001-1094.
HPHA	Federal Low Income Public Housing Program	HPHA provides rental housing to approximately 5,300 extremely low income families; rents tied to income, not to exceed thirty percent adjusted gross income. Under the public housing program, HPHA is responsible for developing new public housing projects, determining eligibility requirements and rental rates, processing applications and maintaining the rental property at an acceptable standard. Subsidized by U.S. Department of Housing & Urban Development (HUD).	HMS 220; HMS 229	1	U.S. Housing Act of 1937; Various Federal Statutes pertaining to HUD; HUD Federal Regulations; 356D-13 HRS
HPHA	State Low Income Public Housing Program	HPHA provides rental housing to approximately 864 extremely low income families; rents tied to income, not to exceed thirty percent adjusted gross income. No General Fund operating subsidies are provided by the State.	HMS 220; HMS 229	1	§356D-44, HRS
HPHA	Section 8 Housing Choice Voucher Rent Subsidy Program	HPHA provides rental vouchers to approximately 4,142 very low income families to assist in obtaining private market rentals. Beneficiary pays an amount not to exceed thirty percent adjusted gross income with the Housing Authority making housing assistance payments to landlords to bring closer to market rent.	HMS 222; HMS 229	1	U.S. Housing Act of 1937; Various Federal Statutes pertaining to HUD; HUD Federal Regulations; 356D-13 HRS

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HPHA	State Rent Supplement Program	HPHA provides rental vouchers to approximately 200 very low income families to assist in obtaining private market rentals. Beneficiary pays an amount not to exceed thirty percent adjusted gross income with the Housing Authority making housing assistance payments to landlords to bring closer to market rent.	HMS 222; HMS 229	1	\$356D-151, HRS
MQD	Determine eligibility for and contract to provide appropriate health care and long term supports and services through the Medicaid program for qualifying persons	Activities include determining eligibility of applicants for medical assistance (Medicaid program) and administering the medical assistance/insurance program. Recipients receive their healthcare and long-term care primarily through contracted managed care organizations. MQD contracts with, monitors, and provides oversight of the managed care plans. MQD also pays medical claims for dental care and for a small number of individuals not enrolled with managed care. MQD enrolls healthcare providers with the Medicaid program per federal rules. Additionally, MQD works with Department of Health (DOH) and Department of Education (DOE) to receive federal funding for Medicaid administrative claiming and for eligible services provided in schools or in other programs. Such programs include Adult Mental Health Division, Children and Adolescent Mental Health Division, Early Intervention Program, Executive Office on Aging as well as for the developmentally disabled/intellectual disability waiver through the Developmentally Disabled Division.	HMS 401, 902	1	Title XIX SSA, Section 1102, 49 Stat 647 (42 USC 1302); HRS 346-14, 346-D
OYS	Ensure the safety and welfare of youth at HYCF	Maintaining safety and security; providing rehabilitative services	HMS 503	1	HRS 352 , 352D
OYS	Ensure the safety and welfare of youth on parole	Monitoring youth; coordinating services; strengthening families	HMS 503	1	HRS 352 , 352D
OYS	Operate and manage HYCF	Overseeing the facility's operations	HMS 503	1	HRS 352
OYS	Administer the federal Juvenile Justice and Delinquency Prevention Act	Ensuring compliance with the 4 core requirements of the Act to include compliance with the Prison Rape Elimination Act (PREA).	HMS 501	1	HRS 352D
OYS	Provide prevention/diversion/intervention services to prevent delinquency and reduce recidivism	Funding and coordinating a continuum of services for at-risk youth in the community	HMS 501	1	HRS 352D, Act 201 (SLH 2014)

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SSD	<p>To enable children at risk for or exposed to abuse and/or neglect to live in a safe and secure environments by providing in-home and out-of-home social services that benefit the children and their families.</p> <p>Child Welfare Services (CWS) has three paramount program objectives:</p> <p>1. Safety - Provide for the safety and well-being of children.</p> <p>2. Permanency - Return children to a safe home or provide an alternate safe, permanent home. 3. Assist children with successful transition to adulthood.</p>	<p>The Program meets its objectives by the following activities and services to children exposed to harm or threat of harm and their families:</p> <ul style="list-style-type: none"> • Child abuse/neglect screening and referral • Child abuse/neglect investigation • 24-hour crisis intervention, Assessment • Family preservation/strengthening and support services to prevent placement; family reunification • Case management • Multi-disciplinary team diagnostic consultation • Individual and family counseling • Intra-family sex abuse treatment • Mothers and infants-at-risk treatment • Permanency planning and adoption • Setting licensing standards for child caring and child placing organizations • Recruiting, training, certifying, re-certifying, monitoring and supporting Resource Caregivers • Recruiting and approving adoptive homes • Foster Care • Sex Trafficking • Independent Living Services • Voluntary Care to 21 • Substance Abuse • Domestic Violence Services 	HMS 301	1	<p>1. Chapter 346-14(2), Hawaii Revised Statutes (HRS), Establish, extend and strengthen services for the protection and care of abused and neglected children</p> <p>2. Chapter 346-17, HRS, Authority over and investigation of child placing organizations, child caring institutions, and family foster homes</p> <p>3. Chapter 350, HRS, Child Abuse</p> <p>4. Chapter 587A, HRS, Child Protective Services Act</p>

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					5. Public Law (PL) 96-272, Adoption and Child Welfare Act of 1980 6. Federal Child Abuse Protection and Treatment Act 7. PL 105-89, Adoption and Safe Families Act 8. PL 110-351, Fostering Connections to Success and Increasing Adoptions Act of 2008 9. Chapter 346-391-406, HRS, Young Adult Voluntary Foster Care Program 10. PL 114-22, Justice for Victims of Trafficking Act of 2015 11. PL 113-183, Preventing Sex Trafficking and Strengthening Families Act of 2014 12. Title IV-B of the Federal Social Security

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SSD	To ensure an adequate standard of living for children who are removed from their family homes because of abuse, threat of harm, neglect, or inadequate care and supervision. The Program provides payments for room and board and costs related to care or assistance in family preservation, reunification, or adoption as mandated by federal and state laws. Substitute caregivers are assisted in providing an adequate standard of living for children in their care with funding from Child Welfare Services for the children's basic living costs.	<p>The program meets its objectives by providing the following:</p> <ul style="list-style-type: none"> • Foster board payments for relative and non-relative out-of-home care • Payments for emergency shelter care • Payments for children living with permanent custodians, legal guardians, or adoptive parents • Maintenance payments for former foster youth attending higher education • Assistance payments to foster parents, adoptive parents and permanent custodians/legal guardians for children who present challenges in their physical, emotional or psychological functioning • Subsidies to facilitate adoption for children with special needs • Payments to cover basic daily living needs and other essentials such as clothing, transportation to school, medical care, and visitation services to facilitate reunification or to prevent out of home placement. • Payments for Voluntary Care to 21 • Travel costs related to reunification, placement, and/or medical care 	HMS 303	1	<p>1. Chapter 346-14(2), Hawaii Revised Statutes (HRS), Establish, extend and strengthen services for the protection and care of abused and neglected children</p> <p>2. Chapter 346-17, HRS, Authority over and investigation of child placing organizations, child caring institutions, and family foster homes</p> <p>3. Chapter 587A, HRS Child Protective Services Act</p> <p>4. Public Law (PL) 96-272, Adoption and Child Welfare Act of 1980</p>

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					5. PL 105-89, Adoption and Safe Families Act 6. PL 110-351, Fostering Connections to Success and Increasing Adoptions Act of 2008 7. PL 114-22, Justice for Victims of Trafficking Act of 2015 8. 8. Title IV-E of the Federal Social Security Act, Foster Care and Adoption Assistance 9. Federal Family First Prevention Services Act of 2018
SSD	Adult Protective Services	Investigates reports of abuse, neglect and financial exploitation of vulnerable adults, age 18 and over. Provides crisis intervention to prevent further abuse.	HMS 601	1	HRS Part X, Ch. 346 - 221-253
SSD	Nurse Aide Training and Competency Evaluation Program; Feeding Assistant Training Program	Establishes the curriculum requirements for state certification of nurse aide training programs and state approval for feeding assistant programs. Requirements of the trainings are mandated by Federal and State law.	HMS 601	2	HRS Ch. 346-46, Ch. 457A-2, 42.C.F.R. § 431.10; 440.40
SSD	Courtesy Repatriate Services	Provides temporary resettlement assistance, medical care, housing, transportation, and other goods and services for U. S. citizens who return from a foreign country because of destitution, illness, threat of war or a similar crisis.	HMS 601	2	HRS Ch. 346-14, 45 C.F.R. § 212.3
SSD	Adult Foster Care	Provides placement and case management services in licensed adult residential care homes to eligible clients who receive Supplemental Security Income (SSI), Medicaid, or financial assistance from the Department.	HMS 601	1	HRS Ch. 346-14

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<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Dept-Wide Priority</u>	<u>Statutory Reference</u>
SSD	Chore Services	Provides essential in-home housekeeping services to enable eligible disabled clients, who do not meet the eligibility requirements of Med-Quest programs, to remain in the community. To receive chore services, an individual must be eligible for Supplemental Security Income (SSI), Medicaid, or financial assistance from the Department.	HMS 601	1	HRS Ch. 346-14
SSD	Community Based Residential Support	Provides Personal Needs Allowance (PNA) to eligible recipients living in a Domiciliary Care Home, Community Care Foster Family Home, or Medical Treatment Facility for personal miscellaneous needs, and State Supplemental Payments (SSP) to recipients who are eligible to receive Supplemental Security Income (SSI) from the Social Security Administration as they are aged, blind or disabled, living in a Domiciliary Care Home or Community Care Foster Family Home and are in need of additional funds to pay for their room and board.	HMS 605	2	HRS Ch. 346-53, 346D-4.5, C.F.R. § 435.832
SSD	To enhance program effectiveness and efficiency by formulating policies, administering operations and personnel, planning, development, and implementation of a comprehensive statewide social service program that includes adult community care services (ACCS) and child welfare services (CWS) within the Social Services Division.	<p>The program meets its objectives by developing division level plans, providing basic/introductory program specific skills and computer trainings to new employees and beyond-introductory training to eligible employees, conducting federal/internal compliance reviews, processing computer system/equipment requests for modification, processing of Medicaid waiver client payments, and executing contracts and monitoring of contract providers.</p> <ul style="list-style-type: none"> • strategic planning • budget coordination and monitoring • staff training and professional development • contracting and contracts monitoring • grants compliance and monitoring • information system development and maintenance • continuous quality improvement and relationship building with community partners 	HMS 901	1	<p>1. Chapter 346, 1-14 Hawaii Revised Statutes (HRS)</p> <p>2. Chapter 346-17, HRS</p> <p>3. Chapter 346-221, HRS</p> <p>4. Chapter 346-391, HRS</p> <p>5. Chapter 350, HRS</p> <p>6. Chapter 587A, HRS</p> <p>7. Public Law (PL) 96-272, Adoption and Child Welfare Act of 1980</p> <p>8. PL 105-89, Adoption and Safe Families Act</p> <p>9. PL 110-351, Fostering Connections to Success and Increasing Adoptions Act of 2008</p>

Department of Human Services
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Dept-Wide Priority</u>	<u>Statutory Reference</u>
SSD	Foster Grandparent Program	Provides stipends to enable low-income older adults to assist children with special and exceptional needs in schools, Head Start sites, and non-profit organizations.	HMS 601	2	HRS Ch. 346-56, 45 C.F.R. 2552
SSD	Senior Companion Program	Provides stipends to low income older adults who provide in-home companionship and limited personal care to frail elders and provide respite and relief for caregivers.	HMS 601	2	HRS, Ch. 346-56, 42 C.F.R. § 1207.1
SSD	Transportation Assistance for Resident Aliens and Naturalized Citizens	Enables seniors, age 60 and over, who are resident aliens or naturalized citizens to return to homelands outside the United States.	HMS 601	2	HRS Ch. 346-141-146
DVR	Determine eligibility for disability assistance and provide vocational rehabilitation services to individuals with disabilities and prepare them for employment.	The function of this organizational unit is to administer the statewide programs of six vocational rehabilitation services for persons with physical and mental disabilities, independent living rehabilitation services for persons with severe disabilities, general services for persons who are blind and visually impaired, and the disability determination of claims for social security disability insurance and social supplemental income payments. These programs are in accordance with the Rehabilitation Act of 1973, as amended, the Randolph-Sheppard Vending Stands Act, the Workforce Innovation and Opportunity Act, the Individuals with Disabilities Education Act, the Americans with Disabilities Act, and other applicable federal and state laws, statutes, rules, regulations, policies, and agreements with other state agencies and the federal government.	HMS 238 & 802	1	Rehabilitation Act of 1973, as amended. Title I, Parts A&B, Section 100-111. 29 USC 720-731. 34 CFR 361, 361.60, 363, 367, 395, 397, 2 CFR 200, HRS 347-1, 347-2, 347-3, 347-4, 348-1, 348-2. PL 99-506, PL 95-602, PL 97-35, PL 93-112, PL 100-407, PL 113-128, PL 96-265, CFR Part 404, Subpart Q, Sections 404.1601-1694, CFR Part 416, Subpart J, Sections 416.1001-1094.

Department of Human Services
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Dept-Wide Priority</u>	<u>Statutory Reference</u>
SOHHS	The Statewide Office on Homelessness and Housing Solutions serves as an administratively attached agency to work with state, county, and community agencies to develop solutions that prevent and end homelessness through transitional and permanent housing and supportive or assisted services, or both; and test innovative solutions to prevent and end homelessness.	Hawaii continues to rank among states with the highest rate of homelessness, per capita, in the nation. The Statewide Office on Homelessness and Housing Solutions (SOHHS) works to address homelessness by developing and maintaining multi-year strategic plans; fostering innovative projects and programs in furtherance of those plans; coordinating activities of state and county agencies and private entities; providing administrative support to the Hawaii Interagency Council on Homelessness (HICH); and establishing and maintaining a statewide homelessness and housing data clearinghouse. The request will ensure SOHHS has the necessary staffing and infrastructure to fulfill its statutory mandates and guide state policy to address homelessness, as well as ensure regular training and professional development for staff. Funding will also support: contracting of consultants to assist with research, evaluation, and implementation; necessary travel; and furniture and equipment.	HMS 777	1	Act 252, SLH 2022; HRS 346, Part XVIII

Department of Human Services
Department-Wide Totals

Table 2

Fiscal Year 2025					
Act 230/SLH 2024	Restrictions	Additions *	Emergency Appropriations	Total FY25 **	MOF
\$ 1,503,436,962	\$ (12,917,510)	\$ -	\$ -	\$ 1,490,519,452	A
\$ 12,104,855	\$ -	\$ -	\$ -	\$ 12,104,855	B
\$ 2,903,799,217	\$ -	\$ -	\$ -	\$ 2,903,799,217	N
\$ 18,760,191	\$ -	\$ -	\$ -	\$ 18,760,191	P
\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	R
\$ 7,169,481	\$ -	\$ -	\$ -	\$ 7,169,481	U
\$ 14,473,239	\$ -	\$ -	\$ -	\$ 14,473,239	W
\$ 4,459,753,945	\$ (12,917,510)	\$ -	\$ -	\$ 4,446,836,435	Total
Fiscal Year 2026					
Budget Acts Appropriation	Reductions ***	Additions ****		Total FY26	MOF
\$ 1,503,436,962	\$ (110,123,091)	\$ 97,684,525		\$ 1,490,998,396	A
\$ 12,104,855	\$ (2,876,660)	\$ 260,000,225		\$ 269,228,420	B
\$ 2,903,799,217	\$ (84,010,378)	\$ 142,483,965		\$ 2,962,272,804	N
\$ 18,760,191	\$ -	\$ 19,550,000		\$ 38,310,191	P
\$ 10,000	\$ -	\$ -		\$ 10,000	R
\$ 7,169,481	\$ -	\$ -		\$ 7,169,481	U
\$ 14,473,239	\$ (680,000)	\$ 38,458,386		\$ 52,251,625	W
\$ 4,459,753,945	\$ (197,690,129)	\$ 558,177,101		\$ 4,820,240,917	Total
Fiscal Year 2027					
Budget Acts Appropriation	Reductions ***	Additions ****		Total FY27	MOF
\$ 1,503,436,962	\$ (110,123,091)	\$ 90,872,253		\$ 1,484,186,124	A
\$ 12,104,855	\$ (2,876,660)	\$ 260,000,225		\$ 269,228,420	B
\$ 2,903,799,217	\$ (84,034,444)	\$ 138,232,512		\$ 2,957,997,285	N
\$ 18,760,191	\$ -	\$ 19,550,000		\$ 38,310,191	P
\$ 10,000	\$ -	\$ -		\$ 10,000	R
\$ 7,169,481	\$ -	\$ -		\$ 7,169,481	U
\$ 14,473,239	\$ (680,000)	\$ 38,770,940		\$ 52,564,179	W
\$ 4,459,753,945	\$ (197,714,195)	\$ 547,425,930		\$ 4,809,465,680	Total
* There are no additional funds from collective bargaining (cb) in FY25.					
** These figures do not reflect an E.M. 24-04 Attachment 1 general fund allocation reduction.					
For the HMS 229 \$10,500,000 specific appropriation for Non-development Rehabilitation,					
Remodeling, Renovation, and Repair of Housing Units, HMS 301 \$611,850 for Post					
Adoption Services, HMS 401 \$2,690,000 for Behavioral Analysis Payments, and					
HMS 904 \$3,000,000 for Mobile Treatment Clinics.					
*** Budget Reductions are from Table 5 Reductions and from F.M. 24-10 CB and non-recurring item adjustments.					
**** Budget Additions are from Table 6 Additions and from F.M. 24-10 CB and non-recurring item adjustments.					

Department of Human Services
Program ID Totals

Table 3

			As budgeted (FY25) Act 230/SLH 2024			Governor's Submittal (FY26)				Governor's Submittal (FY27)			
Prog ID	Program Title	MOF	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
HMS 202	Aged, Blind and Disabled Payments	A			\$ 4,029,480	-	-	\$ 4,029,480	0.00%	-	-	\$ 4,029,480	0.00%
HMS 204	General Assistance Payments	A			\$ 23,889,056	-	-	\$ 23,889,056	0.00%	-	-	\$ 23,889,056	0.00%
HMS 204	General Assistance Payments	B			\$ 3,000,000	-	-	\$ 3,000,000	0.00%	-	-	\$ 3,000,000	0.00%
HMS 206	Federal Assistance Payments	N			\$ 5,703,592	-	-	\$ 8,345,024	46.31%	-	-	\$ 8,345,024	46.31%
HMS 211	Cash Support for Families - Self-Sufficiency	A			\$ 26,715,965	-	-	\$ 26,715,965	0.00%	-	-	\$ 26,715,965	0.00%
HMS 211	Cash Support for Families - Self-Sufficiency	N			\$ 44,000,000	-	-	\$ 44,000,000	0.00%	-	-	\$ 44,000,000	0.00%
HMS 220	Rental Housing Services	A	5.00		\$ 4,690,342	5.00	-	\$ 4,694,409	0.09%	5.00	-	\$ 4,694,409	0.09%
HMS 220	Rental Housing Services	N	191.00	4.50	\$ 96,507,056	191.00	4.50	\$ 106,838,200	10.71%	191.00	4.50	\$ 112,088,200	16.15%
HMS 220	Rental Housing Services	W	18.00		\$ 5,208,540	19.00	-	\$ 5,275,667	1.29%	19.00	-	\$ 5,328,458	2.30%
HMS 222	Rental Assistance Services	A	1.00		\$ 2,556,815	1.00	-	\$ 1,557,121	-39.10%	1.00	-	\$ 1,557,121	-39.10%
HMS 222	Rental Assistance Services	N	34.00	1.00	\$ 67,273,000	34.00	1.00	\$ 73,368,975	9.06%	34.00	1.00	\$ 77,039,700	14.52%
HMS 224	Homeless Services	A	11.00		\$ 28,021,783	11.00	-	\$ 27,931,773	-0.32%	11.00	-	\$ 27,931,773	-0.32%
HMS 224	Homeless Services	N			\$ 814,000	-	-	\$ 814,000	0.00%	-	-	\$ 814,000	0.00%
HMS 229	HPHA Administration	A	2.00	3.00	\$ 11,002,838	2.00	3.00	\$ 502,838	-95.43%	2.00	3.00	\$ 502,838	-95.43%
HMS 229	HPHA Administration	N	62.00	28.00	\$ 37,672,148	-	-	\$ 361,976	-99.04%	-	-	\$ 337,910	-99.10%
HMS 229	HPHA Administration	W	55.00	18.00	\$ 7,264,699	120.00	47.00	\$ 44,975,958	519.10%	120.00	47.00	\$ 45,235,721	522.68%
HMS 236	Case Management for Self-Sufficiency	A	289.63		\$ 19,431,885	287.43	-	\$ 19,875,373	2.28%	287.43	-	\$ 19,673,479	1.24%
HMS 236	Case Management for Self-Sufficiency	N	228.37		\$ 26,303,192	226.57	-	\$ 26,545,359	0.92%	226.57	-	\$ 26,393,053	0.34%
HMS 236	Case Management for Self-Sufficiency	P			\$ 30,237	-	-	\$ 30,237	0.00%	-	-	\$ 30,237	0.00%
HMS 237	Employment and Training	A			\$ 469,505	-	-	\$ 469,505	0.00%	-	-	\$ 469,505	0.00%
HMS 237	Employment and Training	N			\$ 2,575,945	-	-	\$ 2,575,945	0.00%	-	-	\$ 2,575,945	0.00%
HMS 238	Disability Determination	N	50.00		\$ 8,859,927	50.00	-	\$ 8,859,927	0.00%	50.00	-	\$ 8,859,927	0.00%
HMS 301	Child Protective Services	A	303.75		\$ 53,953,525	303.75	-	\$ 50,570,717	-6.27%	303.75	-	\$ 50,570,717	-6.27%
HMS 301	Child Protective Services	B	1.00		\$ 6,124,053	1.00	-	\$ 6,124,053	0.00%	1.00	-	\$ 6,124,053	0.00%
HMS 301	Child Protective Services	N	84.75		\$ 47,813,450	84.75	-	\$ 49,452,950	3.43%	84.75	-	\$ 49,452,950	3.43%
HMS 301	Child Protective Services	P			\$ 400,000	-	-	\$ 400,000	0.00%	-	-	\$ 400,000	0.00%
HMS 302	General Support for Child Care Services	A	38.35		\$ 2,816,618	38.92	-	\$ 2,840,528	0.85%	38.92	-	\$ 2,840,528	0.85%
HMS 302	General Support for Child Care Services	N	37.65		\$ 13,112,950	38.08	-	\$ 14,137,770	7.82%	38.08	-	\$ 14,137,770	7.82%
HMS 303	Child Protective Services Payments	A			\$ 48,265,586	-	-	\$ 48,265,586	0.00%	-	-	\$ 48,265,586	0.00%
HMS 303	Child Protective Services Payments	N			\$ 30,040,000	-	-	\$ 31,542,000	5.00%	-	-	\$ 31,542,000	5.00%
HMS 305	Cash Support for Child Care	A			\$ 57,811,811	-	-	\$ 57,811,811	0.00%	-	-	\$ 57,811,811	0.00%
HMS 305	Cash Support for Child Care	N			\$ 69,565,754	-	-	\$ 69,565,754	0.00%	-	-	\$ 69,565,754	0.00%
HMS 401	Health Care Payments	A			\$ 1,052,902,246	-	-	\$ 1,031,466,906	-2.04%	-	-	\$ 1,031,466,906	-2.04%
HMS 401	Health Care Payments	B			\$ 1,376,660	-	-	\$ 230,000,000	16607.10%	-	-	\$ 230,000,000	16607.10%
HMS 401	Health Care Payments	N			\$ 2,250,971,558	-	-	\$ 2,291,497,122	1.80%	-	-	\$ 2,291,497,122	1.80%
HMS 401	Health Care Payments	P			\$ 15,798,564	-	-	\$ 15,798,564	0.00%	-	-	\$ 15,798,564	0.00%
HMS 401	Health Care Payments	U			\$ 6,781,921	-	-	\$ 6,781,921	0.00%	-	-	\$ 6,781,921	0.00%
HMS 501	In-Community Youth Programs	A	17.50	1.00	\$ 10,741,938	18.50	1.00	\$ 10,764,943	0.21%	18.50	1.00	\$ 10,800,451	0.54%
HMS 501	In-Community Youth Programs	N	0.50	0.50	\$ 1,534,135	0.50	0.50	\$ 2,050,000	33.63%	0.50	0.50	\$ 1,534,135	0.00%
HMS 503	Kawailoa Youth and Family Wellness Center	A	90.00		\$ 10,361,417	92.00	-	\$ 10,062,509	-2.88%	92.00	-	\$ 10,132,085	-2.21%
HMS 601	Adult Protective and Community Services	A	69.48		\$ 6,300,163	69.48	-	\$ 6,875,326	9.13%	69.48	-	\$ 6,875,326	9.13%
HMS 601	Adult Protective and Community Services	N	7.02	3.00	\$ 798,105	7.02	3.00	\$ 838,010	5.00%	7.02	3.00	\$ 838,010	5.00%
HMS 601	Adult Protective and Community Services	P			\$ 1,321,390	-	-	\$ 1,321,390	0.00%	-	-	\$ 1,321,390	0.00%
HMS 601	Adult Protective and Community Services	R			\$ 10,000	-	-	\$ 10,000	0.00%	-	-	\$ 10,000	0.00%
HMS 601	Adult Protective and Community Services	U			\$ 387,560	-	-	\$ 387,560	0.00%	-	-	\$ 387,560	0.00%
HMS 605	Community-Based Residential and Medicaid Facilities Support	A			\$ 17,810,955	-	-	\$ 17,810,955	0.00%	-	-	\$ 17,810,955	0.00%
HMS 777	Office on Homeless and Houseing Solutions	A	8.00		\$ 33,920,000	8.00	-	\$ 50,920,000	50.12%	8.00	-	\$ 50,920,000	50.12%
HMS 802	Vocational Rehabilitation	A	38.73		\$ 4,433,863	38.73	-	\$ 4,444,351	0.24%	38.73	-	\$ 4,444,351	0.24%
HMS 802	Vocational Rehabilitation	N	73.27		\$ 19,122,589	73.27	-	\$ 19,176,876	0.28%	73.27	-	\$ 19,176,876	0.28%

Department of Human Services
Program ID Totals

Table 3

			As budgeted (FY25) Act 230/SLH 2024			Governor's Submittal (FY26)				Governor's Submittal (FY27)			
<u>Prog ID</u>	<u>Program Title</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Percent Change of \$\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Percent Change of \$\$\$\$</u>
HMS 802	Vocational Rehabilitation	W			\$ 2,000,000	-	-	\$ 2,000,000	0.00%	-	-	\$ 2,000,000	0.00%
HMS 888	Commission on the Status of Women	A	1.00	1.00	\$ 183,984	1.00	1.00	\$ 184,462	0.26%	1.00	1.00	\$ 184,462	0.26%
HMS 901	General Support for Social Services	A	33.50		\$ 3,581,397	33.50	-	\$ 4,287,230	19.71%	33.50	-	\$ 3,487,230	-2.63%
HMS 901	General Support for Social Services	N	9.50		\$ 3,246,986	9.50	-	\$ 3,246,986	0.00%	9.50	-	\$ 3,246,986	0.00%
HMS 902	General Support for Health Care Payments	A	137.00	4.50	\$ 16,105,056	137.00	4.50	\$ 16,133,771	0.18%	137.00	4.50	\$ 16,133,771	0.18%
HMS 902	General Support for Health Care Payments	B	0.87		\$ 1,604,142	0.87	-	\$ 30,104,367	1776.66%	0.87	-	\$ 30,104,367	1776.66%
HMS 902	General Support for Health Care Payments	N	145.63	16.50	\$ 80,510,167	145.63	16.50	\$ 96,345,000	19.67%	145.63	16.50	\$ 96,345,000	19.67%
HMS 902	General Support for Health Care Payments	P			\$ 1,200,000	-	-	\$ 1,200,000	0.00%	-	-	\$ 1,200,000	0.00%
HMS 903	General Support for Self-Sufficiency Services	A	49.20		\$ 45,703,057	51.30	-	\$ 50,109,196	9.64%	51.30	-	\$ 48,604,950	6.35%
HMS 903	General Support for Self-Sufficiency Services	N	44.80		\$ 92,585,895	46.70	-	\$ 95,422,009	3.06%	46.70	-	\$ 95,418,155	3.06%
HMS 903	General Support for Self-Sufficiency Services	P			\$ 10,000	-	-	\$ 19,560,000	195500.00%	-	-	\$ 19,560,000	195500.00%
HMS 904	General Administration for DHS	A	153.59	5.00	\$ 17,737,677	153.59	8.00	\$ 18,784,585	5.90%	153.59	5.00	\$ 14,373,369	-18.97%
HMS 904	General Administration for DHS	N	31.41		\$ 4,788,768	31.41	6.00	\$ 17,288,921	261.03%	31.41	-	\$ 4,788,768	0.00%
		A	1,248.73	14.50	\$ 1,503,436,962	1,252.20	17.50	\$ 1,490,998,396	-0.83%	1,252.20	14.50	\$ 1,484,186,124	-1.28%
		B	1.87	-	\$ 12,104,855	1.87	-	\$ 269,228,420	2124.14%	1.87	-	\$ 269,228,420	2124.14%
		N	999.90	53.50	\$ 2,903,799,217	938.43	31.50	\$ 2,962,272,804	2.01%	938.43	25.50	\$ 2,957,997,285	1.87%
		P	-	-	\$ 18,760,191	-	-	\$ 38,310,191	104.21%	-	-	\$ 38,310,191	104.21%
		R	-	-	\$ 10,000	-	-	\$ 10,000	0.00%	-	-	\$ 10,000	0.00%
		U	-	-	\$ 7,169,481	-	-	\$ 7,169,481	0.00%	-	-	\$ 7,169,481	0.00%
		W	73.00	18.00	\$ 14,473,239	139.00	47.00	\$ 52,251,625	261.02%	139.00	47.00	\$ 52,564,179	263.18%
		All	2,323.50	86.00	\$ 4,459,753,945	2,331.50	96.00	\$ 4,820,240,917	8.08%	2,331.50	87.00	\$ 4,809,465,680	7.84%

Department of Human Services
Budget Decisions

Table 4

Prog ID	Sub-Org	Type of Request	Description of Request	MOF	Priority #	Initial Department Requests*						Budget and Finance Recommendations						Governor's Decision					
						FY26			FY27			FY26			FY27			FY26			FY27		
						Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
206	PF	FA	Increase Federal Fund Ceiling	N	1			2,641,432			2,641,432			2,641,432			2,641,432			2,641,432			2,641,432
220	RH	HS	Add One (1.00) Full Time Revolving Funded "W" Electrician I Position and Equipment	W	1	1.00		62,790	1.00		115,581	1.00		62,790	1.00		115,581	1.00		62,790	1.00		115,581
220	RH	FA	Increase Federal Fund Ceiling	N	1			10,342,944			15,592,944			10,342,944			15,592,944			10,342,944			15,592,944
220	RH	VP	Deletion of FTE 4.00 long-term vacant positions and funds	N	2	(4.00)		(373,881)	(4.00)		(373,881)	(4.00)		(373,881)	(4.00)		(373,881)	-		-	-		-
222	RA	HS	Add General Funds for the State Rent Supplement Program (RSP)	A	1			250,000			250,000			250,000			250,000			250,000			250,000
222	RA	HS	Add General Funds for the Federal Section Eight Program	A	1			250,000			250,000			250,000			250,000			250,000			250,000
222	RA	FA	Increase Federal Fund Ceiling	N	1			6,095,975			9,766,700			6,095,975			9,766,700			6,095,975			9,766,700
224	HS	AP	Funds for Family Assessment Center	A	17			1,550,000			1,550,000			1,550,000			1,550,000			1,550,000			1,550,000
224	HS	AP	Funds for Housing First Program	A	14			3,750,000			3,750,000			3,750,000			3,750,000			3,750,000			3,750,000
224	HS	AP	Funds for Outreach and Civil Legal Services	A	15			1,750,000			1,750,000			1,750,000			1,750,000			1,750,000			1,750,000
224	HS	AP	Funds for Rapid Re-Housing Program	A	16			3,750,000			3,750,000			3,750,000			3,750,000			3,750,000			3,750,000
229	HA	HS	Add Two (2.00) Full Time Revolving Funded Positions and Other Current Expenses	W	1	2.00		160,478	2.00		300,356	-		-	-		-	2.00		160,478	2.00		300,356
229	HA	NG	Convert 62.00 Federal MOF N Permanent Positions to Revolving MOF W Positions and restore 95687K 6 months delay in hiring	N	1	(62.00)		(6,197,294)	(62.00)		(6,221,360)	(62.00)		(6,197,294)	(62.00)		(6,221,360)	(62.00)		(6,197,294)	(62.00)		(6,221,360)
229	HA	NG	Convert 62.00 Permanent MOF N Permanent Positions to MOF W Positions	W	1	62.00		6,221,360	62.00		6,221,360	62.00		6,221,360	62.00		6,221,360	62.00		6,221,360	62.00		6,221,360
229	HA	NG	Convert 28.00 Federal MOF N Temporary Positions to Revolving MOF W Positions	N	1	(28.00)		(3,607,108)	(28.00)		(3,607,108)		(28.00)	(3,607,108)		(28.00)	(3,607,108)		(28.00)	(3,607,108)		(28.00)	(3,607,108)
229	HA	NG	Convert 28.00 Temporary MOF N Positions to Temporary MOF W Positions and Restore 3.00 Position's Funds	W	1	31.00		3,815,598	31.00		3,815,598		28.00	3,607,108		28.00	3,607,108		28.00	3,607,108		28.00	3,607,108
229	HA	HS	Add Revolving Funds to Increase Salary for (1.00) Temporary Position (95677K)	W	1			86,100			86,100			85,864			85,864			85,864			85,864
229	HA	HS	Add MOF W 1.00 Hearings Administrator and 1.00 Grievance Officer with Equipment	W	1	2.00		160,478	2.00		300,356	-		-	-		-	-		-	-		-
229	HA	HS	Add 3.00 Temp Housing Development Specialists Positions and 1.00 Perm Public Housing Specialist Position with Equipment	W	1	1.00	3.00	319,785	1.00	3.00	598,370	1.00	1.00	126,985	1.00	1.00	261,070	1.00	1.00	134,085	1.00	1.00	253,970
229	HA	TO	Convert all Federal "N" Other Current Expenses Funds to "W" Revolving Funds	N	1			(27,503,020)			(27,503,020)			(27,503,020)			(27,503,020)			(27,503,020)			(27,503,020)
229	HA	TO	Convert all Federal "N" Other Current Expenses Funds to "W" Revolving Funds	W	1			27,503,020			27,503,020			27,503,020			27,503,020			27,503,020			27,503,020
229	HA	VP	Deletion of FTE 10.00 long-term vacant positions and funds	N	2	(6.00)	(1.00)	(685,926)	(6.00)	(1.00)	(658,926)	(6.00)	(1.00)	(658,926)	(6.00)	(1.00)	(658,926)	-	-	-	-	-	-
229	HA	VP	Deletion of FTE 10.00 long-term vacant positions and funds	W	2	(3.00)		(268,396)	(3.00)		(268,396)	(3.00)		(268,396)	(3.00)		(268,396)	-		-	-		-
236	LC	AP	Funds for Security Guards	A	24			794,488			794,488			794,488			794,488			794,488			794,488
236	LC	AP	Funds for Security Guards	N	24			599,265			599,265			599,265			599,265			599,265			599,265
236	LC	AP	Funds for the Wahiawa Civic Center Move	A	36			201,894			201,894			201,894			-			201,894			-
236	LC	AP	Funds for the Wahiawa Civic Center Move	N	36			152,306			152,306			152,306			-			152,306			-
236	LC	AP	Transfer out FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903	A	12	(2.63)		(102,950)	(2.63)		(102,950)	(1.63)		(51,926)	(1.63)		(51,926)	(1.63)		(51,926)	(1.63)		(51,926)
236	LC	AP	Transfer out FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903	N	12	(2.37)		(158,440)	(2.37)		(158,440)	(1.37)		(74,761)	(1.37)		(74,761)	(1.37)		(74,761)	(1.37)		(74,761)
236	LC	HS	Funds for Overtime to Support Timely & Accurate Processing of SNAP & Financial Benefits	A	29			1,300,000			1,300,000			-			-			-			-
236	LC	TO	Transfer out 1.00 FTE and Salary from HMS 236 to HMS 302	A	1	(0.57)		(20,062)	(0.57)		(20,062)	(0.57)		(20,062)	(0.57)		(20,062)	(0.57)		(20,062)	(0.57)		(20,062)
236	LC	TO	Transfer out 1.00 FTE and Salary from HMS 236 to HMS 302	N	1	(0.43)		(24,820)	(0.43)		(24,820)	(0.43)		(24,820)	(0.43)		(24,820)	(0.43)		(24,820)	(0.43)		(24,820)
236	LC	VP	Deletion of FTE 14.00 long-term vacant positions and funds	A	46	(7.84)		(326,632)	(7.84)		(326,632)	(7.84)		(326,632)	(7.84)		(326,632)	-		-	-		-
236	LC	VP	Deletion of FTE 14.00 long-term vacant positions and funds	N	46	(6.16)		(424,668)	(6.16)		(424,668)	(6.16)		(424,668)	(6.16)		(424,668)	-		-	-		-
238	GB	VP	Deletion of long-term vacant positions and funds	N	42	(1.00)		(90,351)	(1.00)		(90,351)	(1.00)		(90,351)	(1.00)		(90,351)	-		-	-		-
301	SA	NG	Add Funds for Comprehensive Child Welfare Information System (CCWIS)	A	19			3,500,000			3,500,000			3,500,000			3,500,000			3,500,000			3,500,000
301	SA	NG	Child Protective Services Shortage Differential for Recruitment and Retention	A	1			3,000,000			3,000,000			-			-			3,000,000			3,000,000
301	SA	NG	Add 1.00 Perm RN IV and 6.00 Perm RN III positions statewide for Child Welfare Services	A	28	5.95		323,711	5.95		647,422	-		-	-		-	-		-	-		-
301	SA	NG	Add 1.00 Perm RN IV and 6.00 Perm RN III positions statewide for Child Welfare Services	N	28	1.05		93,689	1.05		187,377	-		-	-		-	-		-	-		-

Department of Human Services
Budget Decisions

Table 4

Prog ID	Sub-Org	Type of Request	Description of Request	MOF	Priority #	Initial Department Requests*						Budget and Finance Recommendations						Governor's Decision					
						FY26			FY27			FY26			FY27			FY26			FY27		
301	SA	FA	Increase Federal Fund Ceiling	N	1			1,639,500			1,639,500			1,639,500			1,639,500			1,639,500			1,639,500
301	SA	VP	Deletion of long-term vacant positions and funds	A	47	(4.25)		(188,133)	(4.25)		(188,133)	(4.25)		(188,133)	(4.25)		(188,133)	-		-	-		-
301	SA	VP	Deletion of long-term vacant positions and funds	N	47	(1.75)		(111,362)	(1.75)		(111,362)	(1.75)		(182,634)	(1.75)		(182,634)	-		-	-		-
302	DA	TO	Transfer in 1.00 FTE and Salary from HMS 236 to HMS 302	A	1	0.57		20,062	0.57		20,062	0.57		20,062	0.57		20,062	0.57		20,062	0.57		20,062
302	DA	TO	Transfer in 1.00 FTE and Salary from HMS 236 to HMS 302	N	1	0.43		24,820	0.43		24,820	0.43		24,820	0.43		24,820	0.43		24,820	0.43		24,820
302	DA	FA	Increase Federal Fund Ceiling	N	1			1,000,000			1,000,000			1,000,000			1,000,000			1,000,000			1,000,000
302	DA	VP	Deletion of FTE 3.00 long-term vacant positions and funds	A	46	(1.66)		(101,341)	(1.66)		(101,341)	(1.66)		(101,341)	(1.66)		(101,341)	-		-	-		-
302	DA	VP	Deletion of FTE 3.00 long-term vacant positions and funds	N	46	(1.34)		(127,167)	(1.34)		(127,167)	(1.34)		(127,167)	(1.34)		(127,167)	-		-	-		-
303	WP	FA	Increase Federal Fund Ceiling	N	1			1,502,000			1,502,000			1,502,000			1,502,000			1,502,000			1,502,000
401	PE	FE	Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund	B	1			30,000,000			30,000,000			30,000,000			30,000,000			30,000,000			30,000,000
401	PE	FE	Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund	B	2			200,000,000			200,000,000			200,000,000			200,000,000			200,000,000			200,000,000
401	PE	FE	Increase Payments to Private Professional Services Providers	A	3			12,053,060			12,053,060			12,053,060			12,053,060			12,053,060			12,053,060
401	PE	FE	Increase Payments to Private Professional Services Providers	N	3			17,402,121			17,402,121			17,402,121			17,402,121			17,402,121			17,402,121
401	PE	FE	Increase Provider Payment Rates for Applied Behavioral Analysis (ABA) Services	A	4			2,690,000			2,690,000			2,690,000			2,690,000			2,690,000			2,690,000
401	PE	FE	Increase Provider Payment Rates for Applied Behavioral Analysis (ABA) Services	N	4			3,810,000			3,810,000			3,810,000			3,810,000			3,810,000			3,810,000
401	PE	FE	Increase In-Home HCBS	A	5			9,740,000			9,740,000			-			-			-			-
401	PE	FE	Increase In-Home HCBS	N	5			14,060,000			14,060,000			14,060,000			14,060,000			14,060,000			14,060,000
401	PE	FE	Add General Funding for Death Benefits Program	A	6			277,600			277,600			277,600			277,600			277,600			277,600
401	PE	FE	Add General Funding for Child Wellness Incentive Pilot Program	A	7			750,000			750,000			750,000			750,000			750,000			750,000
401	PE	FE	Adjustment for Non-recurring Child Wellness Incentives	A										(4,516,000)			(4,516,000)			(4,516,000)			(4,516,000)
401	PE	FE	Adjustment for Non-recurring Private Professional Reimbursements	A										(30,000,000)			(30,000,000)			(30,000,000)			(30,000,000)
401	PE	FE	Adjustment for Non-recurring Private Professional Reimbursements	N										(42,393,822)			(42,393,822)			(42,393,822)			(42,393,822)
401	PE	FE	Adjustment for Non-recurring Behavioral Analysis Payments	A										(2,690,000)			(2,690,000)			(2,690,000)			(2,690,000)
401	PE	FE	Adjustment for Non-recurring Behavioral Analysis Payments	N										(3,810,000)			(3,810,000)			(3,810,000)			(3,810,000)
401	PE		Reduce Historic Special Fund Appropriation Ceiling	B										(1,376,660)			(1,376,660)			(1,376,660)			(1,376,660)
401	PE	FA	Increase Federal Fund Ceiling	N	1			51,457,265			51,457,265			51,457,265			51,457,265			51,457,265			51,457,265
501	YA	NG	Add 2.00 Perm FTE Positions and Funds for the Office of Youth Services	A	38	2.00		59,051	2.00		118,020	1.00		35,508	1.00		71,016	1.00		35,508	1.00		71,016
501	YA	NG	Youth Violence Prevention	A	37			115,000			115,000			115,000			115,000			115,000			115,000
501	YA	NG	Youth Mental Health Support	A	22			1,000,000			1,000,000			-			-			1,000,000			1,000,000
501	YA	NG	Safe Spaces Homeless Youth Program	A	27	1.00		1,171,016	1.00		1,171,016	-		-	-		-	-		-	-		-
501	YA	NG	Legal Services	A	40			181,500			181,500			-			-			-			-
501	YA	NG	Sex Trafficking Victims Support	A	31			500,000			500,000			500,000			500,000			500,000			500,000
501	YA		Contract Expenses at the Office of Youth Services	A										832,500			832,500			-			-
501	YA		Increase Federal Fund Ceiling	N										515,865			-			515,865			-
501	YA	VP	Deletion of long-term vacant positions and funds	A	41	(1.00)		(62,136)	(1.00)		(62,136)	(1.00)		(62,136)	(1.00)		(62,136)	-		-	-		-
503	YB	NG	Additional Positions at the Hawaii Youth Correctional Facility	A	39	6.00		199,044	6.00		398,088	2.00		69,576	2.00		139,152	2.00		69,576	2.00		139,152
601	TA	NG	Adult Protective and Community Services Computer System Build	A	11			550,000			550,000			550,000			550,000			550,000			550,000
601	TA	FA	Increase Federal Fund Ceiling	N	1			39,905			39,905			39,905			39,905			39,905			39,905
601	TA	VP	Deletion of long-term vacant positions and funds	A	47	(1.00)		(34,020)	(1.00)		(34,020)	(1.00)		(34,020)	(1.00)		(34,020)	-		-	-		-
601	TA	VP	Deletion of long-term vacant positions and funds	N	47	(1.00)		(50,304)	(1.00)		(50,304)	(1.00)		(82,499)	(1.00)		(82,499)	-		-	-		-
777	HH	AP	Add Funding for Kahale	A	10			25,000,000			25,000,000			30,000,000			30,000,000			50,000,000			50,000,000
777	HH		Operating Costs for SOHHS	A										308,960			308,960			308,960			308,960
802	GA	NG	Neighbor Islands Blind and Visually Impaired Service Pilot Program	A	25	2.00		612,210	2.00		1,694,644	-		-	-		-	-		-	-		-
802	GA	NG	Randolph Sheppard Revolving Account Ceiling Request	W	30			669,800			669,800			669,800			669,800			669,800			669,800
802	GA	NG	Ho'opono New Visions Program Hale Manager Position	A	6	0.33		9,619	0.33		19,238	-		-	-		-	-		-	-		-
802	GA	NG	Ho'opono New Visions Program Hale Manager Position	N	6	0.67		32,028	0.67		64,055	-		-	-		-	-		-	-		-
802	GA	NG	Staff Services Specialist Trainer	A	18	0.33		11,717	0.33		23,435	-		-	-		-	-		-	-		-
802	GA	NG	Staff Services Specialist Trainer	N	18	0.67		39,134	0.67		78,033	-		-	-		-	-		-	-		-

Department of Human Services
Budget Decisions

Table 4

Prog ID	Sub-Org	Type of Request	Description of Request	MOF	Priority #	Initial Department Requests*						Budget and Finance Recommendations						Governor's Decision					
						FY26			FY27			FY26			FY27			FY26			FY27		
802	GA	FA	Increase Federal Fund Ceiling	N	1			54,287			54,287			54,287			54,287			54,287			54,287
802	GA	VP	Deletion of long-term vacant positions and funds	A	45	(3.80)		(162,210)	(3.80)		(162,210)	(3.64)		(162,210)	(3.64)		(162,210)	-		-	-		-
802	GA	VP	Deletion of long-term vacant positions and funds	N	45	(7.70)		(562,220)	(7.70)		(562,220)	(7.36)		(562,220)	(7.36)		(562,220)	-		-	-		-
901	MA	NG	Additional Funds for Training	A	23			300,000			300,000			300,000			-			300,000			-
901	MA	NG	Add funds for Secutiry Security Measures for Social Services Division	A	32			2,000,000			250,000			500,000			-			500,000			-
901	MA	VP	Deletion of long-term vacant positions and funds	A	47	(2.45)		(161,196)	(2.45)		(161,196)	(2.45)		(161,196)	(2.45)		(161,196)	-		-	-		-
901	MA	VP	Deletion of long-term vacant positions and funds	N	47	(0.55)		(37,039)	(0.55)		(37,039)	(0.55)		(60,744)	(0.55)		(60,744)	-		-	-		-
902	IA	NG	Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund	B	4			25,000,000			25,000,000			25,000,000			25,000,000			25,000,000			25,000,000
902	IA	NG	Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund	B	5			5,000,000			5,000,000			5,000,000			5,000,000			5,000,000			5,000,000
902	IA	NG	Add 6.00 Temporary Exempt Positions for the Health Care Outreach Branch	A	13		3.00	218,286		3.00	218,286		-	-		-	-		-	-		-	-
902	IA	NG	Add 6.00 Temporary Exempt Positions for the Health Care Outreach Branch	N	13		3.00	357,989		3.00	357,989		-	-		-	-		-	-		-	-
902	IA		Reduce Historic Special Fund Appropriation Ceiling	B										(1,500,000)			(1,500,000)			(1,500,000)			(1,500,000)
902	IA	FA	Increase Federal Fund Ceiling	N	1			15,834,833			15,834,833			15,834,833			15,834,833			15,834,833			15,834,833
902	IA	VP	Deletion of long-term vacant positions and funds	A	44	(9.25)	(0.50)	(520,353)	(9.25)	(0.50)	(520,353)	(9.25)	(0.50)	(520,353)	(9.25)	(0.50)	(520,353)	-	-	-	-	-	-
902	IA	VP	Deletion of long-term vacant positions and funds	N	44	(9.75)	(0.50)	(947,951)	(9.75)	(0.50)	(947,951)	(9.75)	(0.50)	(947,951)	(9.75)	(0.50)	(947,951)	-	-	-	-	-	-
903	FA	AP	Transfer In FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions	A	12	2.60		163,194	2.60		163,194	1.60		92,178	1.60		92,178	1.60		92,178	1.60		92,178
903	FA	AP	Transfer In FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions	N	12	2.40		251,520	2.40		251,520	1.40		135,054	1.40		135,054	1.40		135,054	1.40		135,054
903	FA	HS	Funds for Benefits Eligibility Solution (BES) Development and Testing	A	2			10,000,000						-			-			-			-
903	FA	AP/SY	Add 1.00 FTE and Funds for the Summer Electronic Benefits Transfer (S-EBT)	A	20	0.50		1,738,556	0.50		1,734,310	0.50		1,738,556	0.50		1,734,310	0.50		1,738,556	0.50		1,734,310
903	FA	AP/SY	Add 1.00 FTE and Funds for the Summer Electronic Benefits Transfer (S-EBT)	N	20	0.50		1,761,060	0.50		1,757,206	0.50		1,761,060	0.50		1,757,206	0.50		1,761,060	0.50		1,757,206
903	FA	HS	Funds for Eligibility Worker Incentive Payments	A	34			1,100,000			1,100,000			-			-			-			-
903	FA	AP	Funds for SNAP Smart Food Program	A	35			1,500,000			1,500,000			1,500,000			-			1,500,000			-
903	FA	HS	Funds for Contractual Services for Clerical Support	A	33			2,300,000			2,300,000			-			-			-			-
903	FA	HS	Funds for Benefits Eligibility Solution (BES) Ongoing Software Costs	A	3			2,000,000			2,000,000			1,060,000			1,060,000			1,060,000			1,060,000
903	FA	HS	Funds for Benefits Eligibility Solution (BES) Ongoing Software Costs	N	3									940,000			940,000			940,000			940,000
903	FA	FA	Increase Federal Fund Ceiling	P	1			19,550,000			19,550,000			19,550,000			19,550,000			19,550,000			19,550,000
903	FA	VP	Deletion of FTE 1.00 long-term vacant positions and funds	A	46	(0.57)		(29,297)	(0.57)		(29,297)	(0.57)		(29,297)	(0.57)		(29,297)	-		-	-		-
903	FA	VP	Deletion of FTE 1.00 long-term vacant positions and funds	N	46	(0.43)		(44,185)	(0.43)		(44,185)	(0.43)		(44,185)	(0.43)		(44,185)	-		-	-		-
904	AA	NG	Support for IT Operations & Modernization	A	21			5,600,000			5,600,000			-			-			4,000,000			-
904	AA	NG	Add Auditor VII Position 125442	A	7	1.00		122,964	1.00		122,964	-		-			-			-	-		-
904	AA	NG	Add Funds for Family Resource Center	A	26			605,000			605,000			605,000			605,000			605,000			605,000
904	AA	AP	DCMP-RAP	A	8		2.00	288,252		7.50	11,327,701		3.00	411,216		-	-		3.00	411,216		-	-
904	AA	AP	DCMP-RAP	N	8		6.00	12,500,153		0.50	1,076,257		6.00	12,500,153		-	-		6.00	12,500,153		-	-
904	AA	HS	Continuity of Operations (COOP)	A	48						124,600			-			-			-			-
904	AA	AP	Ka La'i Ola	A	9			6,092,181			5,672,842						-			-			-
904	AA	VP	Deletion of long-term vacant positions and funds	A	43	(12.20)		(769,506)	(12.20)		(769,506)	(12.20)		(769,506)	(12.20)		(769,506)	-		-	-		-
904	AA	VP	Deletion of long-term vacant positions and funds	N	43	(4.80)		(347,369)	(4.80)		(347,369)	(4.80)		(569,685)	(4.80)		(569,685)	-		-	-		-
501 904 902 802 236 302 903 301 601 901	YA AA IA GA LC DA FA SA TA MA	VP	Deletion of long-term vacant positions and funds Put Back • HMS 501 \$62,136 • HMS 904 \$769,506 • HMS 902 \$520,353 • HMS 802 \$162,210 • HMS 236 \$326,632 • HMS 302 \$101,341 • HMS 903 \$29,297 • HMS 301 \$188,133 • HMS 601 \$34,020 • HMS 901 \$161,196	A										2,354,824			2,354,824						
220 229	RH HA	VP VP	Deletion of long-term vacant positions and funds Put Back • HMS 220 \$373,881 • HMS 229 \$658,926 rather than \$685,926 for FY26.	N										1,032,807			1,032,807			-			-

Department of Human Services
Budget Decisions

Table 4

Prog ID	Sub-Org	Type of Request	Description of Request	MOF	Priority #	Initial Department Requests*						Budget and Finance Recommendations						Governor's Decision					
						FY26			FY27			FY26			FY27			FY26			FY27		
238	GB	VP	Deletion of long-term vacant positions and funds Put Back	N										3,092,104			3,092,104			-			-
904	AA																						
902	IA		• HMS 238 \$90,351																				
802	GA		• HMS 904 \$569,685 rather than \$347,369																				
236	LC		• HMS 902 \$947,951																				
302	DA		• HMS 802 \$562,220																				
903	FA		• HMS 236 \$424,668																				
301	SA		• HMS 302 \$127,167																				
601	TA		• HMS 903 \$44,185																				
901	MA		• HMS 301 \$182,634 rather than \$111,362																				
			• HMS 601 \$82,499 rather than \$50,304																				
			• HMS 901 \$60,744 rather than \$37,039																				
229	HA	VP	Deletion of long-term vacant positions and funds Put Back	W										268,396			268,396			-			-
			• HMS 229 \$268,396																				
			Department Request Totals																				
			2025 Legislative Session	A		(24.94)	4.50	106,910,569	(24.94)	10.00	107,384,634	(40.39)	2.50	32,927,610	(40.39)	(0.50)	30,115,338	3.47	3.00	60,095,110	3.47	-	53,282,838
				B		-	-	260,000,000	-	-	260,000,000	-	-	257,123,340	-	-	257,123,340	-	-	257,123,340	-	-	257,123,340
			* Initial Department Request is based on	N		(131.56)	7.50	100,399,121	(131.56)	2.00	97,907,338	(104.61)	(24.50)	58,897,960	(104.61)	(30.50)	54,622,441	(61.47)	(22.00)	58,897,960	(61.47)	(28.00)	54,622,441
			10/18/24 version of Form B, superseding	P		-	-	19,550,000	-	-	19,550,000	-	-	19,550,000	-	-	19,550,000	-	-	19,550,000	-	-	19,550,000
			the official 10/11/24 version of department	R		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
			submittal.	U		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
				V		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
				W		96.00	3.00	38,731,013	96.00	3.00	39,342,145	61.00	29.00	38,276,927	61.00	29.00	38,463,803	66.00	29.00	38,444,505	66.00	29.00	38,757,059
				Total		(60.50)	15.00	525,590,703	(60.50)	15.00	524,184,117	(84.00)	7.00	406,775,837	(84.00)	(2.00)	399,874,922	8.00	10.00	434,110,915	8.00	1.00	423,335,678
			Request Category Legend:																				
		TO	Trade-Off/Transfer																				
		UP	Conversion of Unbudgeted Positions																				
		FE	Fixed Cost/Entitlement																				
		FA	Federal Fund Adjustment																				
		AP	Administration Priorities																				
		FY	Full Year Funding for Eligible Positions																				
		HS	Health and Safety, Court Mandates																				
		SY	Second Year Funding																				
		VP	Deletion of Long-Term Vacant Positions																				
		WR	2023 Wildfires Recovery Efforts																				
		NG	Other Non-General Fund																				

Department of Human Services
Proposed Budget Reductions

Table 5

					FY26			FY27			FY25 Restriction (Y/N)
Prog ID	Sub-Org	Description of Reduction	Impact of Reduction	MOF	Pos (P)	Pos (T)	\$\$\$\$	Pos (P)	Pos (T)	\$\$\$\$	
229	HA	Convert 62.00 Federal MOF N Permanent Positions to Revolving MOF W Positions and restore 95687K 6 months delay in hiring	This housekeeping measure will reflect the current MOF for personnel and other current expenses, and should not impact HPHA with the conversion from N to W funds.	N	(62.00)	-	\$ (6,197,294)	(62.00)	-	\$ (6,221,360)	No
229	HA	Convert 28.00 Federal MOF N Temporary Positions to Revolving MOF W Positions	This housekeeping measure will reflect the current MOF for personnel and other current expenses, and should not impact HPHA with the conversion from N to W funds.	N	-	(28.00)	\$ (3,607,108)	-	(28.00)	\$ (3,607,108)	No
229	HA	Convert all Federal "N" Other Current Expenses Funds to "W" Revolving Funds	This housekeeping measure will reflect the current MOF for personnel and other current expenses, and should not impact HPHA with the conversion from N to W funds.	N	-	-	\$ (27,503,020)	-	-	\$ (27,503,020)	No
236	LC	Transfer out FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903	No impact. Transferring the positions will enable the division to function more efficiently and will support compliance with federal regulations.	A	(1.63)	-	\$ (51,926)	(1.63)	-	\$ (51,926)	No
236	LC	Transfer out FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903	No impact. Transferring the positions will enable the division to function more efficiently and will support compliance with federal regulations.	N	(1.37)	-	\$ (74,761)	(1.37)	-	\$ (74,761)	No
401	PE	Adjustment for Non-recurring Child Wellness Incentives	No Impact. This was identified as a non-recurring budget item.	A	-	-	\$ (4,516,000)	-	-	\$ (4,516,000)	No
401	PE	Adjustment for Non-recurring Private Professional Reimbursements	No Impact. This was identified as a non-recurring budget item.	A	-	-	\$ (30,000,000)	-	-	\$ (30,000,000)	No
401	PE	Adjustment for Non-recurring Private Professional Reimbursements	No Impact. This was identified as a non-recurring budget item.	N	-	-	\$ (42,393,822)	-	-	\$ (42,393,822)	No
401	PE	Adjustment for Non-recurring Behavioral Analysis Payments	No Impact. This was identified as a non-recurring budget item.	A	-	-	\$ (2,690,000)	-	-	\$ (2,690,000)	No
401	PE	Adjustment for Non-recurring Behavioral Analysis Payments	No Impact. This was identified as a non-recurring budget item.	N	-	-	\$ (3,810,000)	-	-	\$ (3,810,000)	No
401	PE	Reduce Historic Special Fund Appropriation Ceiling	No impact.	B	-	-	\$ (1,376,660)	-	-	\$ (1,376,660)	No
902	IA	Reduce Historic Special Fund Appropriation Ceiling	No impact.	B	-	-	\$ (1,500,000)	-	-	\$ (1,500,000)	No
					-	-	\$ -	-	-	\$ -	
			Totals, excluding trade-off items		(65.00)	(28.00)	\$ (123,720,591)	(65.00)	(28.00)	\$ (123,744,657)	
				A	(1.63)	-	(37,257,926.00)	(1.63)	-	(37,257,926.00)	
				N	(63.37)	(28.00)	(83,586,005.00)	(63.37)	(28.00)	(83,610,071.00)	
				B	-	-	(2,876,660.00)	-	-	(2,876,660.00)	
				P	-	-	-	-	-	-	
				W	-	-	-	-	-	-	

Department of Human Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept- Wide Priority	Description of Addition	Justification	MOE	FY26			FY27		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
206	PF	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			2,641,432			2,641,432
220	RH	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			10,342,944			15,592,944
220	RH	HS	1	1	Add One (1.00) Full Time Revolving Funded "W" Electrician I Position and Equipment	The position is being requested to assist with making repairs to electrical wiring, fixtures, and switches, while reducing the costs for AMP 38 (Kauai) in using the Multi-Skilled Worker division at HPHA located on Oahu.	W	1.00		62,790	1.00		115,581
222	RA	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			6,095,975			9,766,700
222	RA	HS	1	1	Add General Funds for the State Rent Supplement Program (RSP)	The requested funding will enable the Hawaii Public Housing Authority (HPHA) to fund all State Rent Supplement vouchers at the current authorized reimbursement rate and assist additional participants that were added onto the waitlist that was opened in August of 2022. Operating expenses have increased as a result of the COVID-19 pandemic, and HPHA may have to suspend assistance to participating families if not provided with this additional funding.	A			250,000			250,000
222	RA	HS	1	1	Add General Funds for the Federal Section Eight Program	Because of the overwhelming need in our community to assist our low-income families, we are hopeful that these funds will attract more landlords who would be willing to consider our hundreds of Section 8 participants that are currently searching for housing as tenants. The Section 8 program is an important part of the State's efforts in addressing the affordable housing needs of our low-income families, and HPHA is willing to work with and assist all landlords that would like to participate in the program.	A			250,000			250,000
224	HS	AP	3	14	Funds for Housing First Program	This request will sustain funding for the state Housing First program, which focuses on the most visible, chronically homeless population - the same population frequently utilizing healthcare services and which frequently cycles in and out of the criminal justice system. These services are key to moving chronically homeless individuals off of the streets, ensuring that they remain successfully housed, and reducing utilization of high-cost emergency room services. The Housing First program provides housing and supportive case management services with an emphasis on building social capital to unsheltered chronically homeless persons. DHS currently contracts for state Housing First services in each major County - on Oahu, Hawaii island, Maui, and Kauai - and these services would be adversely impacted if funding for state Housing First is not sustained. In particular, the clients who are currently in the program will likely be displaced back to homelessness if these services are not continued.	A			3,750,000			3,750,000
224	HS	AP	4	15	Funds for Outreach and Civil Legal Services	This request will sustain funding for the Homeless Outreach and Civil Legal Services program. Homeless Outreach is the primary method to identify and assist unsheltered homeless individuals and connect them to other homeless services, such as shelter, Housing First, Rapid Re-Housing and other interventions to help them transition off the streets. This outreach effort is closely integrated with enforcement actions targeting visible homeless encampments on public lands. To prevent merely displacing individuals, outreach providers collaborate with state agencies to move unsheltered persons into long-term housing solutions. Additionally, Civil Legal Services enable outreach and other service providers to obtain identification documents for individuals experiencing homelessness. Sustained, year-round funding is crucial for maintaining and expanding outreach and civil legal services, as inconsistent funding could hinder efforts to manage the increasing number of unsheltered individuals. Outreach services include helping individuals obtain identification documents, find suitable housing, assist with job searches, and apply for public benefits. Building strong relationships with those who have previously avoided services, outreach staff play a key role in connecting people to essential resources, addressing immediate needs, and ultimately reducing the negative impacts of rough sleeping and vagrancy arrests. If homeless outreach and civil legal services are not sustained, this will dilute the state's ability to respond to unsheltered individuals and make it more difficult to maintain a focus on reducing unsheltered homelessness.	A			1,750,000			1,750,000

Department of Human Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept- Wide Priority	Description of Addition	Justification	MOF	FY26			FY27		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
224	HS	AP	5	16	Funds for Rapid Re-Housing Program	This request will sustain funding for the Rapid Re-Housing (RRH) program. RRH is a nationally recognized best practice and its core components are housing identification and location services, time-limited move-in and rental assistance, and short-term case management and services. This practice has been long endorsed by the U.S. Department of Housing and Urban Development as an effective way to end homelessness among families with minor children. Consistent with the Department of Human Services 'Ohana Nui Strategy, the RRH program will address the social determinants of health and provide increased housing stability for families with minor children.	A			3,750,000			3,750,000
224	HS	AP	6	17	Funds for Family Assessment Center	This request will sustain funding for the Family Assessment Centers (FACs), which are a critical tool to address homelessness specifically for families with minor children. The state framework to address homelessness includes a focus on a "housing first" approach statewide. The FAC is a model of low barrier shelter utilizing the "housing first" philosophy to quickly move families with minor children off the streets and into transitional shelters or permanent housing. There are currently two FACs in operation - one in Waianae and one in Puna - that would be adversely impacted if funding for FAC services is not sustained.	A			1,550,000			1,550,000
229	HA	HS	1	1	Add Two (2.00) Full Time Revolving Funded Positions and Other Current Expenses	HPHA is anticipating a higher number of evictions due to federal rental assistance funding being almost exhausted. The Hearings Administrator will be tasked with overseeing the Hearings Officer and administering the non-rent/complicated eviction cases that mainly deal with drugs, crime, and violence. The Grievance Officer will be dedicated to administering grievance hearings for the Public Housing program and the Section 8 program. Currently, staff at both programs are tasked with administering grievance hearings, and this takes them away from focusing on their primary employment tasks.	W	2.00		160,478	2.00		300,356
229	HA	NG			Convert 62.00 Permanent MOF N Permanent Positions to MOF W Positions	This housekeeping measure is being requested to reflect the current MOF for personel and other current expenses.	W	62.00		6,221,360	62.00		6,221,360
229	HA	NG			Convert 28.00 Federal MOF N Temporary Positions to Revolving MOF W Positions	This housekeeping measure is being requested to reflect the current MOF for personel and other current expenses.	W		28.00	3,607,108		28.00	3,607,108
229	HA	HS	1	1	Add Revolving Funds to Increase Salary for (1.00) Temporary Position (95677K)	This request is to reverse the six-month delay-in-hiring adjustment applied against one new full-time temporary Housing Development Specialist position 95677K authorized under Act 230, SLH 2024.	W			85,864			85,864
229	HA	HS	1	1	Add 3.00 Temp Housing Development Specialists Positions and 1.00 Perm Public Housing Specialist Position with Equipment	The Housing Development Specialist position is needed to provide support for the HPHA's Ka Lei Momi redevelopment project that encompasses 9 targeted and 7 alternate public housing properties on Kauai, Oahu, Maui and Hawaii Island. The Public Housing Specialist I position is needed for housing development support.	W	1.00	1.00	134,085	1.00	1.00	253,970
229	HA	TO			Convert all Federal "N" Other Current Expenses Funds to "W" Revolving Funds	This is a housekeeping measure.	W			27,503,020			27,503,020
236	LC	AP	8	24	Funds for Security Guards	The Department of Human Services (DHS) Benefit, Employment and Support Servcies Division (BESSD) has processing centers, care licensing offices, and first-to-work offices statewide. These offices house all the office assistants, eligilbity workers, self-sufficiency and support services staff, human services professionals, and social workers which provide services and eligibility determination to most of our programs including Supplemental Nutrition Program (SNAP), Temporary Assistance for Needy Families (TANF), Aged, Blind and Disabled payments, General Assistance Payments, Child Care, and First-to-Work.	A			794,488			794,488
236	LC	AP	8	24	Funds for Security Guards	Security guards play a crucial role in the safety of all employees, clients, and visitors in each of our offices by providing protection as a physical deterrent and ensuring a secure environment. Their presence is to prevent unauthorized access and criminal activity. They work with the office staff to oversee who enters, leaves, and moves around the facility. With the presence of security guards, people within our offices feel safe and employees feel valued at work which boosts their morale allowing them to focus on their work.	N			599,265			599,265

Department of Human Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept- Wide Priority	Description of Addition	Justification	MOE	FY26			FY27		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
236	LC	AP	11	36	Funds for the Wahiawa Civic Center Move	The Department of Human Services (DHS) continues its goal to provide services statewide, efficiently and accurately. To accomplish this for the citizens of Wahiawa, North Shore, and the surrounding areas, our Wahiawa First-to-Work and Wahiawa Processing Center will soon be co-located to the new Wahiawa Civic Center, which will allow DHS to maximize the use of our allotted space and provide streamline services to our clients. The building of the new civic center started in October 2023, and is expected to be completed by the end of FY 2025. This will allow these two DHS offices to move into the newly built state building that will also house the Judiciary offices and the Department of Health.	A			201,894			-
236	LC	AP	11	36	Funds for the Wahiawa Civic Center Move	The funds being requested is to furnish the new space, and for moving and disposing equipment and furniture from the old office. It also includes the expenses for the phone installation and cabling of the new Wahiawa Civic Center, and the cabling removal from the old office. This funding will assist the Department greatly once the new Wahiawa Civic Center is completed, our staff and all required equipment and other necessary items will be moving to the new site.	N			152,306			-
301	SA	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			1,639,500			1,639,500
301	SA	NG	1	1	Child Protective Services Shortage Differential for Recruitment and Retention	The work that Child Welfare Services (CWS) workers do is vital to keep children safe and thriving while working to reunite them with their families as soon as possible or find an alternative permanent home when families cannot be reunified. The vacancy rate of CWS has remained at at least 30% for the past four years and efforts to decrease the vacancy rate have made little impact in making a difference. This capacity issues with CWS is a nationwide problem. Without a shortage differential, recruitment and retention will remain challenging, and vacancies will continue to increase as more workers become eligible to retire, find higher-paying jobs, or resign due to the challenges of the job and working conditions. Non-government employers can offer wages that are much more competitive than the salaries of positions in CWS. Many critics of CWS point to the capacity issue as a factor in child death, poor and untimely assessments, and delays in reunifying children with their families. Without this funding, the well-being and safety of children will be jeopardized and the State will be vulnerable to more lawsuits.	A			3,000,000			3,000,000
301	SA	NG	3	19	Add Funds for Comprehensive Child Welfare Information System (CCWIS)	A modernized data system, with the use of current technology, is needed for Child Welfare Services (CWS). CWS continues to move forward with the implementation of its HI-THRIVE data system (aka the Comprehensive Child Welfare Information System (CCWIS)). HI-THRIVE is expected to provide the technological ability to access the system remotely, to be more user friendly, to provide real time data for a more efficient way of doing practice, and a means of having more accurate data needed in decision-making and progress monitoring.	A			3,500,000			3,500,000
302	DA	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			1,000,000			1,000,000
303	WP	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			1,502,000			1,502,000
401	PE	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			51,457,265			51,457,265
401	PE	FE	1a	1	Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund	The purpose of this request is to establish a special fund appropriation ceiling in HMS 401 for the Nursing Facility Sustainability Special Fund, which is established in HRS Section 346F. This appropriation ceiling was established in legislation that was outside of the state budget in Act 109, SLH 2023. This special fund collects revenue from the Nursing Facility Sustainability Program, which was made permanent in the 2023 Legislative session. Expenditures from this special fund will directly support Hawaii's nursing facilities and will maintain access to care for Medicaid recipients, and allow these facilities to continue to serve uninsured or underinsured patients.	B			30,000,000			30,000,000

Department of Human Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept- Wide Priority	Description of Addition	Justification	MOE	FY26			FY27		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
401	PE	FE	1b	2	Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund	The purpose of this request is to establish a special fund appropriation ceiling in HMS 401 for the Hospital Sustainability Special Fund, which is established in HRS Section 346G. This appropriation ceiling was established in legislation that was outside of the state budget in Act 110, SLH 2023. This special fund will collect revenue from the Hospital Sustainability Program, which was made permanent in the 2023 Legislative session. Expenditures from this special fund will directly support Hawaii's private hospitals and will maintain access to care for Medicaid recipients, and allow these hospitals to continue to serve uninsured or underinsured patients.	B			200,000,000			200,000,000
401	PE	FE	2	3	Increase Payments to Private Professional Services Providers	This request is to sustain the increased reimbursement rates for most medical professional services (e.g., Doctor's visits) to 100% of Medicare. Without this increase, the fee schedule would be reduced back to approximately 60% of the Medicare fee schedule for most of the professional services. This request makes these funds a recurring item in the base budget as funds appropriated for this increase in FB 23-25 was deemed non-recurring.	A			12,053,060			12,053,060
401	PE	FE	2	3	Increase Payments to Private Professional Services Providers		N			17,402,121			17,402,121
401	PE	FE	4	4	Increase Provider Payment Rates for Applied Behavioral Analysis (ABA) Services	Funding for Applied Behavior Analysis (ABA) services was appropriated in the 2024 Legislative Session as a non-recurring item. This request provides recurring funding for this increase. In 2023, Senate Concurrent Resolution 132, Senate Resolution 152, and House Resolution 207 requested the Department of Human Services (DHS) to take necessary steps to ensure adequate provider rates are established for ABA services. DHS contracted Miliman to do the study, which was completed and submitted to the Legislature in December 2023. The study uses a payment model based on an Independent Rate Model methodology, which means building the component parts of the rates from the ground up. Key components of this rate study included outreach and engagement with ABA provider agencies, providers, and their associations, collecting provider agency cost and wage survey data, and getting feedback on draft rate calculations. The rate study provided three scenarios (Scenario 1, 2, and 3), and this request is based on Scenario 1.	A			2,690,000			2,690,000
401	PE	FE	4	4	Increase Provider Payment Rates for Applied Behavioral Analysis (ABA) Services		N			3,810,000			3,810,000
401	PE	FE	5	5	Increase In-Home HCBS	This request represents the "Low" option for the In-Home HCBS services. These services provide eligible members with of daily living services and supports (meal preparation; cleaning, bathing, community residential; home modifcations, personal care) that help individuals live in the community or in their own homes instead of in institutional (nursing facility) care. The legislature did provide funding to increase the rates for all of the other Home and Community Based services. The In-Home service increases, even at the "Low" option, reflect the competition for workers for this type of work (e.g., the hospitality sector). Without the increase, it will become increasingly difficult to find personal care workers needed for our kupuna and individuals with disabilities wishing to remain living in their own homes. If people cannot remain in their own homes, they will likely need more supports in a more costly setting such as a nursing facility or other community residential setting.	N			14,060,000			14,060,000
401	PE	FE	6	6	Add General Funding for Death Benefits Program	In the 2024 Legislative Session, Act 108 appropriated \$277,600 to the Department of Human Services, Med-QUEST Division, to increase payments for the cost of the mortuary, crematory, or hydrolysis facility services for unclaimed dead human bodies from \$800 to \$1,600. Funding was only appropriated for FY 2025, so funding needs to be included in the base budget on a recurring basis to make this increase permanent.	A			277,600			277,600

Department of Human Services
Proposed Budget Additions

Table 6

								FY26			FY27		
<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept- Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
401	PE	FE	7	7	Add General Funding for Child Wellness Incentive Pilot Program	This request appropriates funds to the Med-QUEST Division's budget for the Child Wellness Incentive Pilot Program established in Act 127, SLH 2022, which makes a \$50 payment to each state Medicaid benefit recipient for each completed well-child examination of that recipient parent's child; provided that only one payment may be made per child each year. Med-QUEST requested and received an appropriation in the Fiscal Biennium 23-25 budget for fiscal years 2024 and 2025, but this funding was designated as non-recurring. This program is established for a five year period, ending on June 30, 2027, thus funding needs to be included in the Med-QUEST budget in order for the program to continue to make these incentive payments through June 20, 2027	A			750,000			750,000
501	YA		n/a	n/a	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			515,865			-
501	YA	NG	n/a	38	Add 2.00 Perm FTE Positions and Funds for the Office of Youth Services	In 2007, the Office of Youth Services (OYS) was staffed with 30 positions, including 12 Program Specialists and 7 clerical staff. In 2024, OYS is currently staffed with 19 positions, including 8 Program Specialists and 3 clerical staff. Two of these Program Specialists and 1 clerical staff are specifically assigned to our statewide OJJDP Title II federal grant program, and another Program Specialists specifically oversees the Youth Commission. As a result, all other responsibilities of the program development office and OYS administration are performed by only 14 staff members. Since 2007, OYS' responsibilities and workload have increased significantly to include 13 additional contracts for a full continuum of care for at-risk youth and Grant-In-Aid (GIA) assignments, implementation of diversion programs (Act 201, SLH 2014), the Kawaiiloa Youth and Family Wellness Center (SLH 2018), Youth Commission (SLH 2020), Safe Spaces for Youth Pilot Program (Act 130, SLH 2022), development of a Pacific Islander Youth Program List (HCR 71, SLH 2023), collaboration with the Family Court to identity strategies for partnering with community partners (HCR 72, SLH 2023), and other initiatives to improve collaboration, partnerships, and promotion of system changes for positive outcomes for youth. OYS HMS 501 respectfully requests 1.0 FTE permanent civil service Program Specialist V grant writer positon, to leverage federal grant dollars for youth programs that will enhance our continuum of care to increase positive outcomes for youth.	A	1.00	35,508	1.00	71,016		
501	YA	NG	n/a	37	Youth Violence Prevention	Recent data shows that violence has increased. In the Honolulu Police Department, District 8, where Nanakuli and Waianae are located, homicides were up 80% and weapons offenses were up 42% between 2022 and 2023. The number of recent violent incidents involving youth on the Nanakuli-Waianae Coast is alarming. Youth violence has significant and prolonged effects on young people’s mental and physical health. According to the Centers for Disease Control and Prevention (CDC), youth violence impacts development, decision-making, the ability to learn and cope with stress, as well as connections to peers and adults. It is linked to negative health outcomes that disproportionately affect communities of color. Exposure to violence increases the risk for behavioral and mental health difficulties which include future violence perpetration and victimization, as well as depression, academic difficulties, and suicide. Hawaii’s youth are in need for extra support, outreach and advocacy to improve well-being and reduce violence.	A			115,000			115,000

Department of Human Services
Proposed Budget Additions

Table 6

								FY26			FY27		
<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept- Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
501	YA	NG	n/a	22	Youth Mental Health Support	In accordance with HRS 352D-D, OYS is responsible for providing services to at-risk youth to facilitate optimum service delivery, prevent delinquency, and reduce recidivism through prevention, rehabilitation and treatment. Oahu Youth Services (OYS) creates opportunities for at-risk youth to become productive, responsible citizens through community-based and family-focused interventions. Among these interventions are housing and mental health services for youth. Since the pandemic, youth are displaying increased criminogenic risk factors and behavioral and mental health issues. This request serves to increase funding to four residential safe houses; including one girls safe house on Hawaii Island and a boys safe house on Maui, Hawaii Island, and Oahu (\$650,000). This request also serves to provide specialized funding to increase mental health services to LGBTQ+ youth, a population identified as being at high risk for self-harm, substance abuse, behavioral and mental health issues, and victims of abuse and trafficking (\$200,000).	A			1,000,000			1,000,000
501	YA	NG	n/a	31	Sex Trafficking Victims Support	<p>\$400,000 - Provides short-term (30 days or less emergency shelter services for youth 12-17 years old who are suspected or determined to be victims of commercial sexual exploitation or labor trafficking. This program accepts referrals from Child Welfare Services, Family Court, law enforcement agencies, parents/guardians, other youth serving agencies, and youth victims. Under HRS 352D-7.5, access to services will be made available (by OYS) to all youth at risk of being sexually exploited and youth victims of sex trafficking at the Kawaiiloa Youth and Family Wellness Center. While the shelter has moved off campus, youth at Kawaiiloa continue to be referred to this program. Research shows a pathway of sexual exploitation, especially girls, into and through the juvenile justice system, including to the Hawaii Youth Correctional Facility (HYCF). The majority of female youth at HYCF have a history of sexual exploitation and abuse. These emergency shelter services for exploited children have contibuted significantly in the reduction of girls committed to HYCF over the past decade, and reaching a milestone of zero girls incarcerated in 2022 for 80 days. Overall, there has been a significant reduction in youth, expecially girls, being committed to HYCF, where the general population of girls is 1-5. The current funding is non-reoccurring. This budget request is for reoccurring funds as a part of OYS' general budget.</p> <p>\$100,000 - Ongoing support to female children experiencing sexual exploitation and abuse on Maui. Following the Maui wildfires, OYS saw an increase of female youth victims requiring emergency shelter and support. With the temporary closure of Oahu's shelter and resulting cost savings, OYS diverted \$100,000 to Maui.</p>	A			500,000			500,000
503	YB	NG	n/a	39	Additional Positions at the Hawaii Youth Correctional Facility	<p>Kawaiiloa Youth and Family Wellness Center (KYFWC), formerly Hawaii Youth Correctional Facility (HYCF), has seen an 83% decrease in its incarcerated population within the past decade as a result of Juvenile Justice Reform. This decrease has resulted in KYFWC closing two of its three correctional structures, resulting in excess staff. However, through staff attrition we no longer have the staff that is needed to maintain the level of programs and safety of the environment for KYFWC's correctional structure. The profile of the current incarcerated population has shown significant increase in medical and mental health concerns that often require professional expertise outside of KYFWC and require more detailed attention by our on-site staff Youth Correctional Officers. Common medical issues are dental (lack of oral care), sexually transmitted diseases, heart conditions, diabetes, autism, and more. These youth represent the most vulnerable of Hawaii’s high-risk youth.</p> <p>An additional 2 Youth Correctional Officer (YCO) positions are being requested and would (in addition to normal position duties) be utilized for transportation purposes as to not shorten the line staff needed to maintain the integrity of programs to include education, substance abuse, mental health, recreation, and daily living. Ideally, however, a total of 5 YCOs would allow HYCF to maintain full operations, including programs, transportations and safety measures. The 5 YCO positions would represent a partial restoration of 10 yOUTH correctional facility positions (8 Youth Correctional Officers, 1 Youth Corrections Supervisor, and 1 Social Worker III) that were abolished as part of Act 88, SLH 2021.</p>	A	2.00		69,576	2.00		139,152

Department of Human Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept- Wide Priority	Description of Addition	Justification	MOE	FY26			FY27		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
601	TA	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			39,905			39,905
601	TA	NG	2	11	Adult Protective and Community Services Computer System Build	In 2020, Adult Protective and Community Services (APCS) began working with a contracted provider, University of Hawaii Maui College on the vision, design and build of a new and updated technology infrastructure to address the specific needs of Hawaii's APCS program. The current CPSS system is antiquated, having been conceived and implemented over 30 years ago. It was created primarily for the State's Child Welfare Services program and modified in small measures for APCS. Due to the age of the system, and because it was never intended for Adult Protective Service data, it has been and remains inadequate for capturing information that is needed both internally as well as for state and federal reporting. It also results in laborious, ineffective, and time-consuming work for staff, who need a system that is responsive, portable and effective for the work we do in this modern age. APCS needs a system that is both responsive and understandable to the current workforce, and which enables us to access information and input data outside the traditional office space. As social workers and nurses, most of the work that is performed is done "in the field". Without the ability to access information or input data remotely, our work is delayed and less efficient. APCS needs a system which supports our ability to protect vulnerable adults seamlessly, whether working in the office or remotely.	A			550,000			550,000
777	HH	AP	1	10	Add Funding for Kauhale	Despite necessary investments in outreach, temporary shelter, and transitional housing, the number of "unsheltered" homeless on the street continued to climb as of January 2024; however, SOHHS has since reduced homelessness in Hawaii by over 500 in less than one year. Bringing an end to homelessness requires that, in addition to these essential services, we also invest in new approaches to housing and healing people for the long term. Without long-term space for people to transition into, homeless individuals will continue to cycle in and out of shelters and temporary spaces, waiting months and years for placement into long-term housing where they can heal and grow.	A			50,000,000			50,000,000
777	HH	AP	n/a	n/a	Operating Costs for SOHHS	This request is to cover the operation costs for SOHHS. Act 164, SLH 2023, as amended by Act 230, SLH 2024 show that the funds for travel, office supplies, cell phone line, miscellaneous other current expenses, staff training and registration, facilitation or consulting contract, routine and maintenance of machines, office furniture and equipment are non-recurring funds. These funds are necessary for the operation of SOHHS in FB 25-27.	A			308,960			308,960
802	GA	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			54,287			54,287
802	GA	NG	4	30	Randolph Sheppard Revolving Account Ceiling Request	Funding for renovations to blind vending stands (\$415,276), increased medical insurance (\$167,450), and increased retirement costs for blind vendors (\$87,074) has been deem non-recurring and are not considered part of the budget base. Therefore, the adjusted ceiling of \$1,330,200.00 is insufficient to cover these ongoing expenditure requirements. We respectfully request a permanent increase in the revolving fund appropriation ceiling for Vocational rehabilitation's (HMS 802) Randolph-Sheppard Revolving Account from \$1,330,200 to \$2,000,000. Additional Governor discretion to raise it the ceiling in increments of \$1,000,000 as needed would also facilitate the administration of the program.	W			669,800			669,800

Department of Human Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept- Wide Priority	Description of Addition	Justification	MOE	FY26			FY27		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
901	MA	NG	4	23	Additional Funds for Training	The need for training is essential in building capacity for a stable and competent workforce. This request will provide the funding to enhance the training resources available to staff in the Division. For the past four years, the Division has been trying to enhance the capability of the Staff Development Office, with limited success. Audits and comprehensive quality improvement assessments identified the need to provide better curriculum to better train staff as one of the key factors to building staff capacity and competency. Despite receiving technical assistance to improve on the training, the Division recognizes the need to seek out services from external experts to train its trainers and to create a curriculum that is evidence based, comprehensive, and better suited to the needs of the current staff. Without external expertise, it will be a challenge to provide the skills and knowledge to move the Division towards a more efficient and knowledgeable workforce. Other states that are similar to Hawaii in terms of number of staff have training academies and staff development teams that are double the size of Hawaii's. The expectation of the community is to provide the necessary training to staff so that they become more competent with the work they do. The trainings will provide a safety curriculum, a cultural training to better serve families, a legal training so workers can be more aware of legal rights, and enhancement of their knowledge about applicable statutes, administrative rules, and policies and procedures that impact their daily work. Training to stay up-to-date with best practices must also be provided as well training on trauma-informed approaches and self-care to address the concerns related to burn-out.	A			300,000			-
901	MA	NG	6	32	Add funds for Security Measures for Social Services Division	Threats and harassment to workers in the Division have increased and become so dangerous that the Department of Law Enforcement (DLE) provided sheriff presence in offices and periodic patrolling by sheriff in sheriffs vehicles. The Court also issued protective orders to keep targeted individual staff safe. Additionally, staff have had to make police reports related to threats about shooting workers, written attacks targeting workers on social media, and protests being held outside of offices due to fear of harm and/or threat to their physical safety. An assessment of safety measures available was conducted by DLE and additional funding is requested for the purchase of walk-in metal detectors, wand metal detectors, increased security presence and patrolling, panic buttons in each of the offices, and software applications that can be downloaded on a worker's phone so that their location can be found if they need assistance while out in the field, doing their work.	A			500,000			-
902	IA	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	N			15,834,833			15,834,833
902	IA	NG	1c	4	Establish Special Fund Appropriation Ceiling for the Hospital Sustainability Special Fund	The purpose of this request is to establish a special fund appropriation ceiling in HMS 902 for the Hospital Sustainability Special Fund, which is established in HRS Section 346G. This appropriation ceiling was established in legislation that was outside of the state budget in Act 110, SLH 2023. This special fund will collect revenue from the Hospital Sustainability Program, which was made permanent in the 2023 Legislative session. 10% of the special fund fees are designated for the administration of the Medicaid program.	B			25,000,000			25,000,000
902	IA	NG	1d	5	Establish Special Fund Appropriation Ceiling for the Nursing Facility Sustainability Special Fund	The purpose of this request is to establish a special fund appropriation ceiling in HMS 902 for the Nursing Facility Sustainability Special Fund, which is established in HRS Section 346F. This appropriation ceiling was established in legislation that was outside of the state budget in Act 109, SLH 2023. This special fund collects revenue from the Nursing Facility Sustainability Program, which was made permanent in the 2023 Legislative session. Up to 12% of the fees collected in the special fund are to be used to support the Medicaid program administration.	B			5,000,000			5,000,000
903	FA	FA	1	1	Increase Federal Fund Ceiling	Increase the federal fund ceiling to bring the budget details into alignment with current Datamart/FAMS/Form FF estimates for FB 25-27.	P			19,550,000			19,550,000

Department of Human Services
Proposed Budget Additions

Table 6

								FY26			FY27		
<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept- Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
903	FA	AP	2	12	Transfer In FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions	<p>This request is a companion to the HMS 236 request (236LC-03) transferring the FTE and salaries of 3.00 permanent positions. In addition, the purpose of the request is to redescribe the positions to cater to the needs of the division. The Outreach Manager, Purchasing Tech, and Investigator III positions are especially critical due to the increasing number of applications and calls for assistance received by the Statewide Branch (SB). For example, the number of calls received monthly is 33,600 and the number of applications received monthly is 8,800 compared to 4,412 in February 2020 (prior to the pandemic). The USDA Food and Nutrition Service (FNS) recently informed DHS in June 2024 that we will face financial penalty for increased error rates in processing during the pandemic waiver years, and has placed DHS in corrective action for not meeting federal timeliness standards for SNAP. The three positions will increase efficiency in the overall operations of the Benefit, Employment, and Support Services Division (BESSD), grow capacity to respond to and comply with federal requirements regarding program integrity and restitution of overpayments, and enable the Statewide Branch to refine outreach, call center, and business processes to increase timeliness and reduce instances of payment error in benefit processing.</p> <p>Purchasing Tech II BESSD Administrative Management Services Office (AMSO), Support Services Office (SSO) had a Purchasing Technician position that was defunded in FY21 and unfortunately abolished in FY22. This position is very crucial as it is the only purchasing technician for our division. The position is in charge of purchasing supplies and equipment for the entire Division. The position also reviews supplies and equipment requests from the Statewide Branch (SB) and recommends approval/disapproval or suggests alternatives/substitutes to the Staff Services Supervisor; conducts procurement of leased equipment such as multi-function devices, postage machines, and monthly air conditioning maintenance for SB units; assists in processing pCard/PO's and invoices for security guards, courier services, janitorial services, telephones, etc.; and assists with unit's moves to other offices and contacts the various vendors for moving services, disposals, etc.</p>	A	1.60	92,178	1.60	92,178		
903	FA	AP	2	12	Transfer In FTE and Salaries of 5.00 Perm Positions from HMS 236 to HMS 903; Redescribe Positions	<p>Investigator III The primary function of the Restitution Control Staff (RCS) of the Investigations Office (INVO) is to establish and implement DHS statewide program to control and enforce restitution due to DHS because of overpayments and over issuances made in the various public assistance programs administered by DHS. One Investigator III position in this office was abolished in FY22. The primary purpose of the Investigator III position is to provide investigative services in support of the recovery of monies due to the Department; locate persons of interest for other DHS program offices and other State Departments as requested; provide mandated support to the FBI Fleeing Felon Program; and conduct other investigations as directed. The workload for the Restitution Control Staff requires at a minimum of three investigators.</p> <p>Outreach Manager SB coordinates outreach efforts with various community partners. The need to provide more outreach in the community, including eligibility staff attending various events (including Rapid Response with DOL) and service fairs to provide participants the ability to apply for services, have their interviews completed, receive answers to questions they have about our programs and their case and benefits, has continued to grow. DHS is requesting a position that can oversee this service provision.</p>	N	1.40	135,054	1.40	135,054		
903	FA	AP/SY	7	20	Add 1.00 FTE and Funds for the Summer Electronic Benefits Transfer (S-EBT)	The Consolidated Appropriations Act 2023, P.L. 117-328, authorized a permanent, nationwide Summer EBT program that began in 2024. Summer EBT intends to reduce hunger and food insecurity for children who lose access to free and reduced-price meals through the National	A	0.50		1,738,556	0.50		1,734,310

Department of Human Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept- Wide Priority	Description of Addition	Justification	MOE	FY26			FY27		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
903	FA	AP/SY	7	20	Add 1.00 FTE and Funds for the Summer Electronic Benefits Transfer (S-EBT)	insecurity for children who lose access to free and reduced-price meals through the National School Lunch Program and School Breakfast Program during the summer when school is not in session.	N	0.50		1,761,060	0.50		1,757,206
903	FA	AP	13	35	Funds for SNAP Smart Food Program	Hawaii has an estimated food insecurity rate of 13.1%, with approximately 10.9% of Hawaii's population receiving benefits from the SNAP program. Food insecurity is associated with numerous adverse social and health outcomes and is increasingly considered a critical public health issue. Key drivers of food insecurity include unemployment, poverty, and income shocks, which can prevent adequate access to food.	A			1,500,000			-
903	FA	HS		3	Funds for Benefits Eligibility Solution (BES) Ongoing Software Costs	DHS is currently working on the development and implementation of its new Benefits Eligibility Solution (BES) eligibility system, which is the replacement eligibility system for the department's legacy HAWI (Hawaii Automated Welfare Information) eligibility system. The BES system is currently expected to be implemented statewide in late 2025, and will be the system to determine eligibility, authorize benefits, and provide ongoing eligibility case management for the department's public benefits programs including Supplemental Nutritional Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), Temporary Assistance for Other Needy Families (TAONF), General Assistance (GA), and Aid to the Aged, Blind, and Disabled (AABD).	A			1,060,000			1,060,000
903	FA	HS		3	Funds for Benefits Eligibility Solution (BES) Ongoing Software Costs		N			940,000			940,000
904	AA	NG	n/a	21	Support for IT Operations & Modernization	Today, the public is used to having online access at any time and from anywhere, quickly and seamlessly. Government services have not always been designed with the public's needs and priorities in mind. Many programs struggle to keep up with or stay ahead of our constituent needs, as external conditions change much faster than policy, rules, or laws can be adjusted. As we look to move beyond the COVID-19 public health emergency, DHS must continue to make investments in technology and its technology workforce to deliver a simple, seamless, and secure customer experiences more in line with common consumer experiences we are accustomed to in our personal lives. Whether through provision of DHS benefits, programs, and services or the support provided to the divisions and agencies that deliver them, our collective commitment is the same: to improve the well-being of Hawaii's families. Our implementation of 'Ohana Nui aims to make strategic, intentional changes that enables us to reach our commitment even more effectively. Irrespective of people's age, digital ability, financial situation, disability, education, or English proficiency, our residents need a government that understands who they are, what they need, and how best to deliver for them. As such, every interaction between DHS and the public is an opportunity to show that government can and will deliver the services people expect and deserve.	A			4,000,000			-
904	AA	NG	n/a	26	Add Funds for Family Resource Center	Governor David Y. Ige signed Act 129, SLH 2022, relating to Family Resource Centers, a five-year pilot program within the Department of Human Services, to fund one full-time equivalent (1.0) family resource center coordinator position to: 1) further develop and implement a statewide network of school- and community-based FRCs; 2) establish definitions, standards, and best practices; 3) identify and align available services, goals, and outcomes; and 4) develop referral and data tracking protocols. Family Resource Centers (FRCs) are safe, welcoming, and culturally appropriate spaces that support and strengthen families; utilize a multigenerational, strengths-based, and family-centered approach; and provide concrete supports, activities, and programs designed to reflect and be responsive to the specific needs, cultures, and interests of the communities and populations served.	A			605,000			605,000

Department of Human Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept- Wide Priority	Description of Addition	Justification	MOE	FY26			FY27		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
904	AA	AP	n/a	8	DCMP-RAP	DHS requires general fund appropriations to support the department's Maui wildfire emergency management and long-term recovery response, including the State's Disaster Case Management Program (DCMP). This request includes approval and requests for appropriations for eight (8) temporary exempt administrative positions dedicated to the Maui response, operations, and IT support and funds to meet the needs of survivors, including those who may also be ineligible for FEMA or other federal disaster assistance. Specifically, this request is to ensure the continuity of the assistance and programs led by DHS for the first three (3) years of the Maui wildfire disaster response and recovery efforts. Six (6) of the positions are specific to the DCMP, which is currently 100% funded by a FEMA grant for the first 24 months following the date of disaster. FEMA funds are expected to be extended an additional 12 months—for a total of 36 months of 100% FEMA funding. Thus, while FEMA will fund the first 36 months of the program, given the level of devastation from the disaster, it is expected this program will be needed for five years to ensure successful recovery for survivors.	A		3.00	411,216		-	-
904	AA	AP	n/a	8	DCMP-RAP	Two (2) positions that require 100% general funds are for the administrative (including responses to Uniform Information Practices Act requests, attendance at meetings) and operations functioning of the state's Rental Assistance Program. This request will ensure the Director's Office continues to have staff and resources dedicated to the Maui relief efforts to lead an equitable recovery. This request is also for one (1) Auditor VII position necessary to provide audit reports to the Legislature and to the Governor and to ensure that accounting, reporting, expenditures, contracts, procurement, and finances comply with laws, rules, regulations, and grant requirements. The Auditor VII position is essential to ensure the integrity and accountability of federal and state funds allocated for Maui wildfire recovery efforts and future disasters. This role will play a critical function in safeguarding public resources and promoting transparency in government operations.	N		6.00	12,500,153		-	-
						Totals, excluding trade-off items		73.00	38.00	557,831,506.00	73.00	29.00	547,080,335.00
Form B Key							A	5.10	3.00	97,353,036.00	5.10	-	90,540,764.00
TO	Trade-Off/Transfer						B	-	-	260,000,000.00	-	-	260,000,000.00
UP	Conversion of Unbudgeted Positions						N	1.90	6.00	142,483,965.00	1.90	-	138,232,512.00
FE	Fixed Cost/Entitlement						P	-	-	19,550,000.00	-	-	19,550,000.00
FA	Federal Fund Adjustment						W	66.00	29.00	38,444,505.00	66.00	29.00	38,757,059.00
AP	Administration Priorities												
FY	Full-Year Funding for Eligible Positions												
HS	Health, Safety, Court Mandate												
SY	Second Year Funding												
VP	Deletion of Long-Term Vacant Positions												
WR	2023 Wildfires Recovery												
NG	Other Non-General Fund												
Table 6 Key													
FC	Fixed costs/entitlements												
NG	Non-general funds												
FF	Federal funding												
NR	Non-recurring items												
AR	Additional resources for current programs												

Department of Human Services
FY 2023 - FY 2025 Restrictions

Table 7

<u>Fiscal</u> <u>Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by</u> <u>Dept</u>	<u>Restriction *</u>	<u>Difference</u> <u>Between</u> <u>Budgeted &</u> <u>Restricted</u>	<u>Percent</u> <u>Difference</u>	<u>Impact</u>
FY23	HMS 220	RH	A	\$ 4,438,022	\$ 180,476	\$ 4,257,546	-4%	The general fund appropriation is being used to support state expenditures. As Hawaii Public Housing Authority (HPHA) is required to operate state public housing at a breakeven level, this appropriation has allowed the attached agency to not increase rent amounts to the elderly and disabled to cover costs. Additionally, as the units in the state inventory do not receive a regular subsidy from the state, HPHA uses these funds and other earned administrative fees to cover the losses under this program to operate the properties. The state elderly and disabled housing program represents the majority of units in HPHA's state inventory and the 10% budget restriction would impose severe hardship on HPHA's ability to maintain and operate the state public housing units. No federal funds can be expended to maintain and operate the state public housing units. Due to these realities, HPHA has historically been spared from budget and contingency restrictions.
FY23	HMS 222	RA	A	\$ 1,539,166	\$ 166,996	\$ 1,372,170	-11%	HPHA's Rental Supplement Program is the only direct state rental assistance program that assists low-income families and individuals renting units in the open market. The general funds in this program are restricted to direct rental assistance and funding for positions, and the 10% budget restriction would impose severe hardship on HPHA's ability to operate the Rental Supplement Program. The reduction would mean that HPHA would serve fewer families through this program. No federal funds can be expended to maintain and operate the State Rental Supplement Program. Due to these realities, HPHA has been historically spared from budget and contingency restrictions.
FY23	HMS 236	LC	A	\$ 16,750,036	\$ 646,320	\$ 16,103,716	-4%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY23	HMS 302	DA	A	\$ 3,072,601	\$ 861,235	\$ 2,211,366	-28%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY23	HMS 501	YA	A	\$ 7,179,988	\$ 179,012	\$ 7,000,976	-2%	The impact of this restriction will result in the reduction of services to youth and their families. This will negatively impact their lives and increase risk factors related to criminal activity, potentially resulting in additional status and law violation offenses, in addition to increased mental health and substance abuse cases.
FY23	HMS 503	YB	A	\$ 9,202,491	\$ 100,000	\$ 9,102,491	-1%	The impact of the restriction may lead to a reduction of HMS 503 contracted services.
FY23	HMS 601	TA	A	\$ 5,389,244	\$ 584,720	\$ 4,804,524	-11%	For Adult Protective and Community Services Branch (APCSB), the impact of the restriction will reduce the amount of funding to secure and maintain protective services for abused adults living in the community while the need for these services have increased. This restriction will negatively impact the vulnerable adult population as this impacts the ability of APCS to respond in a timely manner to address safety and well-being concerns of vulnerable adults.
FY23	HMS 888	CW	A	\$ 169,479	\$ 18,388	\$ 151,091	-11%	The impact of the respective restriction will likely result in reductions in the types of services provided to clients or in the number of clients served and in administrative services/support, which will result in less efficient and less effective client-servicing programs. The impact will also negatively impact neighbor island representation and support. The commission had to prioritize spending and look to ways to reduce expenditures.
FY23	HMS 901	MA	A	\$ 3,061,154	\$ 332,128	\$ 2,729,026	-11%	The funding is necessary to create positions to meet the IT and Fiscal needs of the Division and to provide necessary training for current Division staff. The restriction would result in having insufficient staff to meet the demands of modernizing the data systems in the Adult Protective Services and Child Welfare Services Branches as well as limit the ability of the Support Services Office to optimally procure services, monitor current contracts for compliance, and seek additional funding from various grants that are available. Additionally, the restriction prevents the ability to provide trainings and participation in national conferences for staff who are responsible for creating policy and procedures that constantly need to be updated due the changing needs of the practice and families being served. Ultimately, the restriction severely handicaps the program from providing the individuals and subject matter expertise necessary to adequately modernize its data systems and to support staff and families, which undoubtedly will result in continued high turnover of staff and less efficient and less effective client- servicing programs.
FY23	HMS 902	IA	A	\$ 15,290,711	\$ 1,659,006	\$ 13,631,705	-11%	The impact of the restriction will lead to a reduction in administrative services/support, which may result in less efficient and less effective recipient medical assistance programs. It may also result in difficulties or delays in implementing new federal rules and programs.

Department of Human Services
FY 2023 - FY 2025 Restrictions

Table 7

<u>Fiscal</u> <u>Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by</u> <u>Dept</u>	<u>Restriction *</u>	<u>Difference</u> <u>Between</u> <u>Budgeted &</u> <u>Restricted</u>	<u>Percent</u> <u>Difference</u>	<u>Impact</u>
FY23	HMS 903	FA	A	\$ 41,362,816	\$ 4,097,442	\$ 37,265,374	-10%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY23	HMS 904	AA	A	\$ 12,270,230	\$ 1,370,654	\$ 10,899,576	-11%	There was no impact due to to the use of vacancy savings.
FY23	Total Restrictions			\$ 119,725,938	\$ 10,196,377	Total department restriction + contingency restriction from E.M. 22-03 8/22/22, Exhibit 1 8/18/22.		

Department of Human Services
FY 2023 - FY 2025 Restrictions

Table 7

<u>Fiscal Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction *</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
FY24	HMS 220	RH	A	\$ 4,561,054	\$ 493,426	\$ 4,067,628	-11%	The general fund appropriation is being used to support both federal and state public housing security and state public housing operating expenditures. As Hawaii Public Housing Authority (HPHA) is required to operate state public housing at a breakeven level, this appropriation has allowed the attached agency to not increase rent amounts to the elderly and disabled (make up 86% of tenants) to cover costs. Additionally, as the units in the state inventory do not receive a regular subsidy from the state, HPHA uses these funds and other earned administrative fees to cover the losses under this program to operate the properties. The state elderly and disabled housing program represents the majority of units in HPHA's state inventory and the 11% budget restriction would impose severe hardship on HPHA's ability to maintain and operate the state public housing units. No federal funds can be expended to maintain and operate the state public housing units. Due to these realities, HPHA has historically been spared from budget and contingency restrictions.
FY24	HMS 222	RA	A	\$ 7,551,082	\$ 816,894	\$ 6,734,188	-11%	HPHA's Rental Supplement Program is the only direct state rental assistance program that assists low-income families and individuals renting units in the open market. The general funds in this program are restricted to direct rental assistance and funding for positions, and the 11% budget restriction would impose severe hardship on HPHA's ability to operate the Rental Supplement Program. The reduction would mean that HPHA would serve fewer families through this program. No federal funds can be expended to maintain and operate the State Rental Supplement Program. Due to these realities, HPHA has been historically spared from budget and contingency restrictions.
FY24	HMS 229	HA	A	\$ 497,162	\$ 53,786	\$ 443,376	-11%	All funding will be going towards salaries and the 11% budget restriction would impose severe hardship on HPHA's ability to pay these hard working public servants.
FY24	HMS 236	LC	A	\$ 18,803,958	\$ 2,034,258	\$ 16,769,700	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY24	HMS 237	NA	A	\$ 469,505	\$ 50,792	\$ 418,713	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY24	HMS 302	DA	A	\$ 3,216,445	\$ 347,962	\$ 2,868,483	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY24	HMS 501	YA	A	\$ 9,442,539	\$ 200,000	\$ 9,242,539	-2%	The impact of this restriction will result in the reduction of contracted services to youth and their families. This reduction is compounded by the increase in service costs post-pandemic, in addition to increased needs of youth and families post-pandemic and Maui Wildfires. This will negatively impact the lives of youth and their families, increase criminogenic risk factors that lead to criminal activity, and potentially result in the up-tick trend of youth placed at HYCF.
FY24	HMS 601	TA	A	\$ 5,968,473	\$ 645,684	\$ 5,322,789	-11%	For Adult Protective and Community Services Branch (APCSB), the impact of the restriction will reduce the amount of funding to secure and maintain protective services for abused adults living in the community while the need for these services have increased. This restriction will negatively impact the vulnerable adult population as this impacts the ability of APCS to respond in a timely manner to address safety and well-being concerns of vulnerable adults.
FY24	HMS 777	HH	A	\$ 31,000,000	\$ 108,182	\$ 30,891,818	-0.35%	SOHHS does not anticipate that the restriction will impact our programs or initiatives.
FY24	HMS 802	GA	A	\$ 4,460,424	\$ 389,540	\$ 4,070,884	-9%	<p>Department of Vocational Rehabilitation (DVR) needs access to the appropriation of \$4,328,357, to meet all obligations needed to maintain federal funding of \$15,483,809 (\$14,152,528 in VR funding and \$1,331,281 in federal independent living funding). These obligations include: \$3,830,354 state match requirement, and \$75,539 other federal grant state match requirement, with a total of \$3,905,893 in state funds required for matching and Maintenance of Effort (MOE).</p> <p>The amount of \$4,328,357 represents the total state funds available to meet all DVR federal fund state match and MOE requirements, with an additional restriction of \$300,000 for the Comprehensive Service Center for the Deaf and Hard of Hearing not available for State matching requirements.</p> <p>Not meeting the federally required state match and MOE would result in an MOE penalty and a decrease in federal funding to the State, thus reducing the provision of services to Hawaii's disabled population.</p>

Department of Human Services
FY 2023 - FY 2025 Restrictions

Table 7

<u>Fiscal Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction *</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
FY24	HMS 888	CW	A	\$ 178,235	\$ 19,282	\$ 158,953	-11%	The impact of the respective restriction will likely result in reductions in the types of services provided to clients or in the number of clients served and in administrative services/support, which will result in less efficient and less effective client-servicing programs. The impact will also negatively impact neighbor island representation and support. The commission had to prioritize spending and look to ways to reduce expenditures.
FY24	HMS 901	MA	A	\$ 4,498,005	\$ 486,606	\$ 4,011,399	-11%	The funding is necessary to create positions to meet the IT and Fiscal needs of the Division and to provide necessary training for current Division staff. The restriction would result in having insufficient staff to meet the demands of modernizing the data systems in the Adult Protective Services and Child Welfare Services Branches as well as limit the ability of the Support Services Office to optimally procure services, monitor current contracts for compliance, and seek additional funding from various grants that are available. Additionally, the restriction prevents the ability to provide trainings and participation in national conferences for staff who are responsible for creating policy and procedures that constantly need to be updated due the changing needs of the practice and families being served. Ultimately, the restriction severely handicaps the program from providing the individuals and subject matter expertise necessary to adequately modernize its data systems and to support staff and families, which undoubtedly will result in continued high turnover of staff and less efficient and less effective client- servicing programs.
FY24	HMS 902	IA	A	\$ 15,791,334	\$ 1,708,346	\$ 14,082,988	-11%	The impact of the restriction will lead to a reduction in administrative services/support, which may result in less efficient and less effective medical assistance programs providing services for one-third of Hawaii's residents. It may also result in difficulties or delays in implementing new federal rules and programs.
FY24	HMS 903	FA	A	\$ 39,242,937	\$ 1,010,394	\$ 38,232,543	-3%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY24	HMS 904	FA	A	\$ 14,198,897	\$ 914,518	\$ 13,284,379	-6%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY24	Total Restrictions				\$ 9,279,670	Total department restriction + contingency restriction from E.M. 23-05 Exhibit 1 revised 3/22/24.		

Department of Human Services
FY 2023 - FY 2025 Restrictions

Table 7

<u>Fiscal Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction *</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
FY25	HMS 220	RH	A	\$ 4,690,342	\$ 512,832	\$ 4,177,510	-11%	The general fund appropriation is being used to support both federal and state public housing security and state public housing operating expenditures. As Hawaii Public Housing Authority (HPHA) is required to operate state public housing at a breakeven level, this appropriation has allowed the attached agency to not increase rent amounts to the elderly and disabled (make up 86% of tenants) to cover costs. Additionally, as the units in the state inventory do not receive a regular subsidy from the state, HPHA uses these funds and other earned administrative fees to cover the losses under this program to operate the properties. The state elderly and disabled housing program represents the majority of units in HPHA's state inventory and the 11% budget restriction would impose severe hardship on HPHA's ability to maintain and operate the state public housing units. No federal funds can be expended to maintain and operate the state public housing units. Due to these realities, HPHA has historically been spared from budget and contingency restrictions.
FY25	HMS 222	RA	A	\$ 2,556,815	\$ 279,556	\$ 2,277,259	-11%	HPHA's Rental Supplement Program is the only direct state rental assistance program that assists low-income families and individuals renting units in the open market. The general funds in this program are restricted to direct rental assistance and funding for positions, and the 11% budget restriction would impose severe hardship on HPHA's ability to operate the Rental Supplement Program. The reduction would mean that HPHA would serve fewer families through this program. No federal funds can be expended to maintain and operate the State Rental Supplement Program. Due to these realities, HPHA has been historically spared from budget and contingency restrictions.
FY25	HMS 229	HA	A	\$ 11,002,838	\$ 22,794	\$ 10,980,044	0%	All funding will be going towards salaries and the 11% budget restriction would impose severe hardship on HPHA's ability to pay these hard working public servants.
FY25	HMS 236	LC	A	\$ 19,431,885	\$ 2,124,642	\$ 17,307,243	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY25	HMS 237	NA	A	\$ 469,505	\$ 51,334	\$ 418,171	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY25	HMS 302	DA	A	\$ 2,816,618	\$ 307,962	\$ 2,508,656	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY25	HMS 501	YA	A	\$ 10,741,938	\$ 1,174,502	\$ 9,567,436	-11%	The impact of this restriction will result in the reduction of contracted services to youth and their families. This reduction is compounded by the increase in service costs post-pandemic, in addition to increased needs of youth and families post-pandemic and Maui Wildfires. This may negatively impact the lives of youth and their families, increase criminogenic risk factors that lead to criminal activity, and potentially result in the up-tick trend of youth placed at HYCF.
FY25	HMS 601	TA	A	\$ 6,300,163	\$ 688,848	\$ 5,611,315	-11%	For Adult Protective and Community Services Branch (APCSB), the impact of the restriction will reduce the amount of funding to secure and maintain protective services for abused adults living in the community while the need for these services have increased. This restriction will negatively impact the vulnerable adult population as this impacts the ability of APCS to respond in a timely manner to address safety and well-being concerns of vulnerable adults.
FY25	HMS 777	HH	A	\$ 33,920,000	\$ 100,592	\$ 33,819,408	-0.30%	SOHHS does not anticipate that the restriction will impact our programs or initiatives.
FY25	HMS 802	GA	A	\$ 4,433,863	\$ 484,788	\$ 3,949,075	-11%	DVR does not anticipate that the restriction will impact our programs or initiatives
FY25	HMS 888	CW	A	\$ 183,984	\$ 20,116	\$ 163,868	-11%	CSW does not anticipate that the restriction will impact our programs or initiatives.
FY25	HMS 901	MA	A	\$ 3,581,397	\$ 391,582	\$ 3,189,815	-11%	The funding is necessary to create positions to meet the IT and Fiscal needs of the Division and to provide necessary training for current Division staff. The restriction would result in having insufficient staff to meet the demands of modernizing the data systems in the Adult Protective Services and Child Welfare Services Branches as well as limit the ability of the Support Services Office to optimally procure services, monitor current contracts for compliance, and seek additional funding from various grants that are available. Additionally, the restriction prevents the ability to provide trainings and participation in national conferences for staff who are responsible for creating policy and procedures that constantly need to be updated due the changing needs of the practice and families being served. Ultimately, the restriction severely handicaps the program from providing the individuals and subject matter expertise necessary to adequately modernize its data systems and to support staff and families, which undoubtedly will result in continued high turnover of staff and less efficient and less effective client- servicing programs.

Department of Human Services
FY 2023 - FY 2025 Restrictions

Table 7

<u>Fiscal</u> <u>Year</u>	<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by</u> <u>Dept</u>	<u>Restriction *</u>	<u>Difference</u> <u>Between</u> <u>Budgeted &</u> <u>Restricted</u>	<u>Percent</u> <u>Difference</u>	<u>Impact</u>
FY25	HMS 902	IA	A	\$ 16,105,056	\$ 1,760,894	\$ 14,344,162	-11%	The impact of the restriction will lead to a reduction in administrative services/support, which may result in less efficient and less effective medical assistance programs providing services for one-third of Hawaii's residents. It may also result in difficulties or delays in implementing new federal rules and programs.
FY25	HMS 903	FA	A	\$ 45,703,057	\$ 4,997,068	\$ 40,705,989	-11%	The impact of the respective restriction will lead to continued reduction in administrative services/support, which may result in less efficient and less effective client-servicing programs.
FY25	Total Restrictions				\$ 12,917,510	Total department restriction + contingency restriction from E.M. 24-04 Exhibit 1 dated 9/9/24.		

Department of Human Services
Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
HMS 903	A Bill for an Act Making an Emergency Appropriation to the Department of Human Services. To provide funding for system changes for the Department to decrease the error rate in the Supplemental Nutrition Assistance Program (SNAP) as an option to comply with penalties assessed by the United States Department of Agriculture Food and Nutrition Services (FNS).	<p>On June 28, 2024, FNS notified the State that it had incurred a penalty of \$10,934,327 because the State's payment error rate was above the national average for two consecutive federal fiscal years. The national average is 11.68 percent; Hawaii's payment error rate for federal fiscal year 2023 was 20.94 percent.</p> <p>FNS offered Hawaii the option of paying the penalty in full or reinvesting fifty percent of the penalty amount in improvements that would lead to a reduction of the SNAP payment error rate. Under the terms of the reinvestment option, the Department needs only fifty percent of the assessed penalty now, as FNS may waive the remaining fifty percent if the reinvestment results in decreasing the State's payment error rate, and the State remains below the national payment error rate average.</p> <p>Hawaii is opting to reinvest fifty percent of the penalty amount towards the ongoing development of its new Benefits Eligibility Solution (BES) system. BES is scheduled for statewide implementation in late 2025. Due to the ongoing implementation timeline for BES and to allow time for FNS approval of the reinvestment plan, funding is required in the current state fiscal year 2024-2025.</p> <p>The Department needs additional funds to reinvest fifty percent of the penalty in fiscal year 2024-2025 without adversely impacting other programs and services for low-income households statewide. The FNS penalty amount designated for reinvestment must be funded with new general funds. Failure to pay the penalty reinvestment amount will result in the total penalty needing to be paid. It may result in future financial penalties if the payment error rate remains above the national average of 11.68 percent.</p> <p>The reinvestment of fifty percent of the penalty amount in BES development will support increased automation aimed at increasing efficiency and reducing the likelihood of worker</p>	A			5,467,164

Department of Human Services
Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
		<p>error. Reducing payment errors will prevent FNS from imposing future penalties for high payment error rates.</p> <p><u>Impact on the public:</u> SNAP recipients will benefit from more accurate SNAP payments, reducing the need to make calls and requests to review payment amounts and the need for recipients to pay back overpayments based on agency errors.</p> <p><u>Impact on the department and other agencies:</u> The Department will address the FNS penalty and improve the SNAP program error rates by reinvesting in the BES improvements. These improvements aim to automate certain functions related to eligibility processing and reduce SNAP payment errors. Reduced payment errors will minimize future FNS penalties and decrease requests for administrative reviews.</p>				

Department of Human Services
Expenditures Exceeding Appropriation Ceilings in FY24 and FY25

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date Approved</u> (If E-2, use Part 1)	<u>Program Appropriation</u> for MOF	<u>Amount Exceeding</u> <u>Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceilings</u> <u>(for S-24 and S-25 Accounts)</u>	<u>Legal Authority</u>	<u>Recurring Request</u> (Y/N)	<u>GF Impact</u> (Y/N)
FY24 (S-24 Accounts)									
220	N	8/2/2023	\$ 87,935,732	6,172,597.00	7.0%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 220RH-FF was submitted for FY25.	N
222	N	8/2/2023	\$ 62,475,031	4,795,469.00	7.7%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 222RA-FF was submitted for FY25.	N
224	N	8/2/2023	\$ 740,000	74,000.00	10.0%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 224HS-FF was submitted for FY25.	N
237	N	8/2/2023	\$ 1,564,231	1,011,714.00	64.7%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 237NA-FF was submitted for FY25.	N
301	N	8/2/2023	\$ 43,660,620	3,883,020.00	8.9%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 301SA-FF was submitted for FY25.	N
301	P	8/2/2023	\$ 106,225	293,775.00	276.6%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 301SA-FF(P) was submitted for FY25.	N

Department of Human Services
Expenditures Exceeding Appropriation Ceilings in FY24 and FY25

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date Approved</u> (If E-2, use Part 1)	<u>Program Appropriation for MOF</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceilings</u> (for S-24 and S-25 Accounts)	<u>Legal Authority</u>	<u>Recurring Request</u> (Y/N)	<u>GF Impact</u> (Y/N)
302	N	8/2/2023	\$ 12,965,823	147,127.00	1.1%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 302DA-FF was submitted for FY25.	N
303	N	8/2/2023	\$ 29,350,000	690,000.00	2.4%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 303WP-FF was submitted for FY25.	N
401	N	8/2/2023	\$ 2,058,700,188	178,686,370.00	8.7%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 401PE-FF was submitted for FY25.	N
802	N	8/2/2023	\$ 18,472,196	372,284.00	2.0%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 802GA-FF was submitted for FY25.	N
903	P	8/2/2023	\$ 3,000	7,000.00	233.3%	Based on Form FF for FY 24, the anticipated grant awards total will be more than the appropriation for FY 24. Director of Finance submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2024)", dated August 1, 2023. Governor Designee approved request on August 2, 2023.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 903FA-FF was submitted for FY25.	N
206	N	12/7/2023	\$ 5,703,592	852,372.50	14.9%	E-1 (Federal Fund Request) FAMS 3591 S-24-204-K Low-Income Energy Assistance , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
206	N	6/25/2024	\$ 5,703,592	805,084.00	14.12%	E-1 (Federal Fund Request) FAMS 3591 S-24-204-K Low-Income Energy Assistance , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N

Department of Human Services
Expenditures Exceeding Appropriation Ceilings in FY24 and FY25

Table 9

Prog ID	MOF	Date Approved (If E-2, use Part 1)	Program Appropriation for MOF	Amount Exceeding Appropriation	Percent Exceeded	Reason for Exceeding Ceilings (for S-24 and S-25 Accounts)	Legal Authority	Recurring Request (Y/N)	GF Impact (Y/N)
401	N	8/28/2024	\$ 2,058,700,188	140,075,094.00	6.80%	E-1 (Federal Fund Request) FAMS 3519 S-24-229-K Health Care Payments , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	Y	N
904	P	9/5/2024	\$ 1,500	7,993,492.39	532899.5%	E-1 (Federal Fund Request) FAMS 3618 S-24-538-K Disaster Case Management Program , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
501	N	7/21/2023	\$ 2,456,919	171,339.38	7.0%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3106 S-24-597-K OJJDP FY 2021 Title II Formula Grants Program , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
501	N	8/25/2023	\$ 2,456,919	5,896.66	0.2%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 1855 S-24-598-K OJJDP FY 2018 Title II Formula Grants Program , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
601	P	9/1/2023	\$ 1,321,390	106,818.00	8.1%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3440 S-24-599-K (EJAP) Adult Protective Services Formula , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
902	P	8/25/2023	\$ 1,200,000	7,554,500.00	629.5%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 888 S-24-558-K Money Follows the Person Rebalancing Demonstration , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	Y	N
220	V	9/6/2023	\$ -	7,000,000.00	#DIV/0!	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2667 S-24-553-K Coronavirus State Fiscal Recovery Fund , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
301	N	10/4/2023	\$ 43,660,620	200,000.00	0.5%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3522 S-24-510-K Kinship Navigator Program , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
903	N	11/28/2023	\$ 92,248,945	6,251.36	0.0%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3583 S-24-575-K SNAP State Exchange (O) , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	Y	N
224	N	12/13/2023	\$ 740,000	1,339,404.00	181.0%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3601 S-24-245-K Emergency Solutions Grant Program - RUSH Funding , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N

Department of Human Services
Expenditures Exceeding Appropriation Ceilings in FY24 and FY25

Table 9

Prog ID	MOF	Date Approved (If E-2, use Part 1)	Program Appropriation for MOF	Amount Exceeding Appropriation	Percent Exceeded	Reason for Exceeding Ceilings (for S-24 and S-25 Accounts)	Legal Authority	Recurring Request (Y/N)	GF Impact (Y/N)
904	P	1/10/2024	\$ 1,500	17,216,878.00	1147791.9%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3618 S-24-538-K Disaster Case Management Program , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
777	N	3/11/2024	\$ -	235,000.00	#DIV/0!	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2674 S-24-539-K Grants for Mental Health Subaward , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
903	N	5/7/2024	\$ 92,248,945	2,880.46	0.00312%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3681 S-24-554-K SNAP EBT - State Exchange , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
903	P	6/7/2024	\$ 3,000	17,700,000.00	590000%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3696 S-24-578-K CNP SME EBT Benefits Non AP , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	Y	N
903	P	6/14/2024	\$ 3,000	1,474,780.00	49159.33%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3697 S-24-540-K Food and Nutrition (FNS) Department , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	Y	N
206	N	6/25/2024	\$ 179,876	179,876.00	100.00000%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3708 S-24-541-K Low-Income Home Energy Assistance Program (IIJA) , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	Y	N
FY25 (S-25 Accounts)									
206	N	8/2/2024	\$ 5,703,592	1,881,408.00	33.0%	Based on Form FF for FY 25, the anticipated grant awards total will be more than the appropriation for FY 25. OFAM submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2025)", dated July 31, 2024. B&F Director approved request on August 2, 2024.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 206PF-FF was submitted for FB 25-27.	N
220	N	8/2/2024	\$ 96,507,056	4,793,724.00	5.0%	Based on Form FF for FY 25, the anticipated grant awards total will be more than the appropriation for FY 25. OFAM submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2025)", dated July 31, 2024. B&F Director approved request on August 2, 2024.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 220RH-FF was submitted for FB 25-27.	N

Department of Human Services
Expenditures Exceeding Appropriation Ceilings in FY24 and FY25

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date Approved</u> (If E-2, use Part 1)	<u>Program Appropriation for MOF</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceilings</u> <u>(for S-24 and S-25 Accounts)</u>	<u>Legal Authority</u>	<u>Recurring Request</u> (Y/N)	<u>GF Impact</u> (Y/N)
222	N	8/2/2024	\$ 67,273,000	2,582,975.00	3.8%	Based on Form FF for FY 25, the anticipated grant awards total will be more than the appropriation for FY 25. OFAM submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2025)", dated July 31, 2024. B&F Director approved request on August 2, 2024.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 222RA-FF was submitted for FB 25-27.	N
401	N	8/2/2024	\$ 2,250,971,558	51,457,265.00	2.3%	Based on Form FF for FY 25, the anticipated grant awards total will be more than the appropriation for FY 25. OFAM submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2025)", dated July 31, 2024. B&F Director approved request on August 2, 2024.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 401PE-FF was submitted for FB 25-27.	N
802	N	8/2/2024	\$ 19,122,589	54,287.00	0.3%	Based on Form FF for FY 25, the anticipated grant awards total will be more than the appropriation for FY 25. OFAM submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2025)", dated July 31, 2024. B&F Director approved request on August 2, 2024.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 802GA-FF was submitted for FB 25-27.	N
902	N	8/2/2024	\$ 80,510,167	15,834,833.00	19.7%	Based on Form FF for FY 25, the anticipated grant awards total will be more than the appropriation for FY 25. OFAM submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2025)", dated July 31, 2024. B&F Director approved request on August 2, 2024.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 902IA-FF was submitted for FB 25-27.	N
903	P	8/2/2024	\$ 10,000	19,550,000.00	195500.0%	Based on Form FF for FY 25, the anticipated grant awards total will be more than the appropriation for FY 25. OFAM submitted "Request to Increase Expenditure Levels for Federal Funds (FY 2025)", dated July 31, 2024. B&F Director approved request on August 2, 2024.	Sections 29.12, 29.13, and 29.15, HRS.	Yes. Form A 903FA-FF was submitted for FB 25-27.	N
904	N	10/24/2024	\$ 80,436,951	31,351,911.00	39.0%	E-1 (Federal Fund Request) FAMS 3520 S-24-233-K Medical Assistance Program , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
601	P	7/11/2024	\$ 1,321,390	176,418.52	13.35098%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3030 S-25-509-K Foster Grandparent Program , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	Y	N

Department of Human Services
Expenditures Exceeding Appropriation Ceilings in FY24 and FY25

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date Approved (If E-2, use Part 1)</u>	<u>Program Appropriation for MOF</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceilings (for S-24 and S-25 Accounts)</u>	<u>Legal Authority</u>	<u>Recurring Request (Y/N)</u>	<u>GF Impact (Y/N)</u>
301	P	7/11/2024	\$ 400,000	631,047.60	157.76190%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2920 S-25-570-K Family Violence Prevention and Services/Secual Assault/Rape Crisis Services , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
301	N	7/11/2024	\$ 47,813,450	267,422.49	0.55930%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 2756 S-25-566-K Child Abuse Prevention and Treatment Act , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
601	P	7/9/2024	\$ 1,321,390	228,448.33	17.28849%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3029 S-25-542-K Senior Companion Program , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	Y	N
501	N	7/22/2024	\$ 1,534,135	600,968.00	39.17308%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3714 S-25-269-K OJJDP FY2023 Title II , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	Y
601	P	7/26/2024	\$ 1,321,390	111,375.00	8.42862%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3736 S-25-535-K (EJAP) Adult Protective Services Formula Grants , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
902	P	8/6/2024	\$ 1,200,000	2,497,983.00	208.16525%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3744 S-25-549-K States Advancing All-Payer Health Equity , Luis Salaveria for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	N	N
903	N	10/14/2024	\$ 92,585,895	3,342.33	0.0036%	E-2 (Request Approval to Expend Non-Appropriated Federal Funds) FAMS 3838 S-25-292-K SNAP STATE EXCHANGE (O) , Nasir K. Sabrina for Gov. Green.	Sections 29.12, 29.13, and 29.15, HRS.	Y	N

Department of Human Services
Intradepartmental Transfers in FY24 and FY24

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>	<u>FY 2023 or FY 2024</u>
									NA - There were no Intradepartmental Transfers		

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y / N)	SR Level	BU Code	Perm / Temp (P / T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y / N)	Occupied by 89-Day Hire (Y / N)	# of 89 Hire Appts	Describe if filled by other means	Priority # to Retain	TA (Y/N)	Committed or Filled?
220	RH	9/1/2023	5/31/2025	5643	BUILDING MAINTENANCE HELPER	Y	SRNA	01	P	1.00	N	49,260	53,652	Y	N			3	N	
220	RH	1/20/2024	5/31/2025	5861	GENERAL LABORER I	N	BC02	01	P	1.00	N	42,396	48,228	Y	N			3	N	
220	RH	6/3/2024	5/31/2025	6171	ACCOUNT CLERK II	N	SR08	03	P	1.00	N	37,872	36,072	Y	N			2	N	
220	RH	7/1/2022	5/31/2025	6281	GEN CONSTR & MTNCE SUPVR I	Y	SRNA	02	P	1.00	N	68,892	68,892	Y	N	N		2	N	
220	RH	2/1/2022	5/31/2025	6304	ACCOUNT CLERK II	N	SR08	03	P	1.00	N	33,120	33,120	Y	N			2	N	
220	RH	4/13/2020	5/31/2025	6564	PLUMBER I	N	BC05	01	P	1.00	N	67,116	47,712	Y	N			3	N	
220	RH	10/1/2021	5/31/2025	6635	BUILDING MAINTENANCE WORKER II	N	WS09	01	P	1.00	N	63,012	63,012	Y	N	N		2	N	
220	RH	9/16/2024	5/31/2025	6792	BUILDING MAINTENANCE HELPER	N	BC05	01	P	1.00	N	49,260	56,340	Y	N			3	N	
220	RH	8/15/2024	5/31/2025	8048	CARPENTER I	N	BC09	01	P	1.00	N	67,896	67,896	Y	N			2	N	
220	RH	8/31/2024	5/31/2025	8631	BUILDING MAINTENANCE WORKER I	N	BC09	01	P	1.00	N	67,896	67,896	Y	N			2	N	
220	RH	8/1/2024	5/31/2025	8636	BUILDING MAINTENANCE WORKER I	Y	SRNA	01	P	1.00	N	59,376	67,896	Y	N	N		3	N	
220	RH	12/1/2022	5/31/2025	8640	GEN CONSTR & MTNCE SUPVR I	Y	SRNA	02	P	1.00	N	78,792	71,460	Y	N			3	N	
220	RH	9/1/2023	5/31/2025	8758	GENERAL LABORER I	N	BC02	01	P	1.00	N	44,292	48,228	Y	N			3	N	
220	RH	4/4/2022	5/31/2025	8833	PLUMBER I	N	BC10	01	P	1.00	N	67,116	61,632	Y	N			2	N	
220	RH	12/31/2014	8/1/2025	8841	TRUCK DRIVER	N	BC06	01	P	1.00	N	40,788	40,788	Y	N			2	N	
220	RH	4/13/2020	5/31/2025	8848	PLUMBER I	N	BC05	01	P	1.00	N	67,116	47,712	Y	N			2	N	
220	RH	4/21/2023	5/31/2025	8850	PLUMBER HELPER	Y	SRNA	01	P	1.00	N	53,652	61,584	Y	N			3	N	
220	RH	3/6/2023	5/31/2025	9204	PUBLIC HOUSING SUPERVISOR IV	Y	SRNA	13	P	1.00	N	71,016	63,384	Y	N	N		1	N	
220	RH	7/16/2024	5/31/2025	9662	BUILDING MAINTENANCE HELPER	N	BC05	01	P	1.00	N	56,340	56,340	Y	N			3	N	
220	RH	12/28/2023	5/31/2025	10332	BUILDING MAINTENANCE HELPER	N	BC05	01	P	1.00	N	49,260	53,652	Y	N			2	N	
220	RH	8/1/2021	5/31/2025	10346	BUILDING MAINTENANCE WORKER I	N	BC05	01	P	1.00	A	64,668	49,260	Y	N			3	N	
220	RH	11/30/2024	5/31/2025	10372	PUBLIC HOUSING SUPERVISOR V	N	SR24	23	P	1.00	W	76,788	79,872	Y	N			1	N	
220	RH	10/1/2024	5/31/2025	18669	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	1.00	W	48,084	41,808	Y	N			2	N	
220	RH	3/5/2022	5/31/2025	22433	PLUMBER I	N	BC10	01	P	1.00	N	61,632	61,632	Y	N			2	N	
220	RH	12/31/2022	1/16/2025	23120	GENERAL LABORER I	N	BC02	01	P	1.00	N	50,640	45,936	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
220	RH	3/19/2024	5/31/2025	23696	PUBLIC HOUSING SPECIALIST I	N	SR16	13	P	1.00	N	68,280	65,916	Y	N			2	N	
220	RH	12/31/2023	5/31/2025	30242	OFFICE ASSISTANT III	N	SR08	03	P	1.00	N	41,040	39,084	Y	Y	1		2	N	
220	RH	4/16/2024	1/16/2025	41257	GENERAL LABORER II	N	BC03	01	P	1.00	N	52,080	49,596	Y	N		Recommendation submitted; HR approval pending	4	N	
220	RH	8/15/2022	5/31/2025	41349	PUBLIC HOUSING SUPERVISOR IV	Y	SRNA	13	P	1.00	N	65,664	58,572	Y	N			1	N	
220	RH	2/10/2024	1/31/2025	41534	ELECTRICIAN I	Y	SRNA	01	P	1.00	N	67,116	48,228	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
220	RH	7/1/2021	5/31/2025	46195	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	1.00	N	36,564	36,564	Y	N			2	N	
220	RH	4/16/2024	1/16/2025	46343	PUBLIC HOUSING SPECIALIST II	N	SR18	13	P	1.00	N	65,664	63,384	Y	N		Recommendation submitted; HR approval pending	4	N	
220	RH	9/15/2018	5/31/2025	102047	PRGM SPCLT & TENANT SVCS	Y	SRNA	13	P	1.00	N	52,956	52,956	Y	N			3	N	
220	RH	10/1/2021	5/31/2025	120623	ELECTRICIAN I	N	BC10	01	P	1.00	N	61,632	61,632	Y	N			2	N	
220	RH	3/16/2022	5/31/2025	120629	PLUMBER I	N	BC10	01	P	1.00	N	61,632	61,632	Y	N			2	N	
220	RH	2/16/2023	5/31/2025	122449	HSG FAM SELF-SUFFICIENCY SPCLT	Y	SRNA	13	T	1.00	N	63,096	58,572	Y	N			2	N	
220	RH	12/2/2019	5/31/2025	123169	GENERAL LABORER II	N	BC05	01	P	1.00	N	49,596	-	Y	N	N		2	N	
220	RH	12/2/2019	5/31/2025	123170	GENERAL LABORER II	N	BC05	01	P	1.00	N	49,596	-	Y	N			2	N	
220	RH	11/26/2019	5/31/2025	123172	CARPENTER I	N	BC10	01	P	1.00	W	64,668	-	Y	N			2	N	
220	RH	11/26/2019	5/31/2025	123173	CARPENTER I	N	BC10	01	P	1.00	W	64,668	-	Y	N			3	N	
220	RH	11/26/2019	5/31/2025	123174	ELECTRICIAN I	N	BC10	01	P	1.00	N	67,116	-	Y	N			2	N	
220	RH		8/1/2025	93706K	PUBLIC HOUSING SPECIALIST I	N	SR16	23	P	1.00	N	36,024						3	N	
220	RH		8/1/2025	93707K	PUBLIC HOUSING SPECIALIST I	N	SR16	23	P	1.00	N	36,024						3	N	
220	RH		8/1/2025	93708K	PUBLIC HOUSING SPECIALIST I	N	SR16	13	P	1.00	N	36,024						2	N	
220	RH		8/1/2025	94754K	CARPENTER	N	BC09	13	P	1.00	N	45,012						3	N	
220	RH		8/1/2025	94767K	PROGRAM SPECIALIST	Y	SRNA	3	T	0.50	N	22,788						4	N	
220	RH		8/1/2025	95679K	PUBLIC HOUSING SPECIALIST II	N	SR18	1	P	1.00	A	53,940						3	N	
220	RH		8/1/2025	95680K	PUBLIC HOUSING SPECIALIST II	N	SR18	13	P	1.00	N	53,940						2	N	
220	RH		8/1/2025	95681K	PUBLIC HOUSING SPECIALIST II	N	SR18	13	P	1.00	N	53,940						2	N	
220	RH		8/1/2025	98619K	BUILDING MAINTENANCE WORKER I	N	BC09	1	P	1.00	A	67,896						3	N	
220	RH		8/1/2025	98620K	BUILDING MAINTENANCE WORKER I	N	BC09	1	P	1.00	A	67,896						4	N	
220	RH		8/1/2025	98621K	BUILDING MAINTENANCE WORKER I	N	BC09	1	P	1.00	A	67,896						3	N	
222	RA	11/21/2023	8/1/2025	9647	PUBLIC HOUSING SPECIALIST I	N	SR16	13	P	1.00	N	53,940	48,132	Y	N			2	N	
222	RA	6/7/2023	8/1/2025	23033	PUBLIC HOUSING SPECIALIST I	N	SR16	13	P	1.00	N	43,620	44,496	Y	N			2	N	
222	RA	7/6/2023	1/6/2025	29009	OFFICE ASSISTANT III	N	SR08	03	P	1.00	N	37,872	36,072	Y	N		Committed; start date confirmed: 1/6/2025		N	Committed
222	RA	7/10/2023	8/1/2025	35416	PUBLIC HOUSING SPECIALIST I	N	SR16	13	P	1.00	N	49,860	48,132	Y	N			2	N	
222	RA	9/24/2022	8/1/2025	41280	PUBLIC HOUSING SUPERVISOR V	Y	SRNA	23	P	1.00	N	79,872	74,136	Y	N			1	N	
222	RA	9/1/2023	1/16/2025	41332	SECRETARY II	N	SR14	03	P	1.00	N	54,984	52,368	Y	N		Recommendation submitted, HR approval pending HPHA action	4	N	
222	RA	9/24/2022	12/16/2024	111419	OFFICE ASSISTANT IV	N	SR10	03	P	1.00	N	41,808	36,564	Y	Y	2	Committed; A. Hanohano start date 12/16/24; L. Oura 89-day. terminates 12/13/24.		N	Committed
222	RA	9/22/2022	8/1/2025	124463	HOUSING QUAL STDS INSP II	N	SR15	03	P	1.00	N	39,720	-	Y	N			2	N	
222	RA	9/22/2022	8/1/2025	124464	HOUSING QUAL STDS INSP II	N	SR15	03	P	1.00	N	39,720	-	Y	N			2	N	
222	RA		8/1/2025	92335K	OFFICE ASSISTANT III	N	SR08	3	P	1.00	N	33,120						3	N	
224	HS	3/1/2022	6/1/2025	27585	OFFICE ASSISTANT III	N	SR08	03	P	1.00	A	33,120	33,120	Y	N			4	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y / N)	SR Level	BU Code	Perm / Temp (P / T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y / N)	Occupied by 89-Day Hire (Y / N)	# of 89 Hire Appts	Describe if filled by other means	Priority # to Retain	TA (Y/N)	Committed or Filled?
224	HS	11/7/2020	2/1/2025	121802	PROGRAM SPECIALIST III	N	SR20	13	P	1.00	A	51,024	53,064	Y	N			2	N	
224	HS	3/1/2024	6/1/2025	122023	PROGRAM SPECIALIST IV	N	SR22	13	P	1.00	A	65,664	63,384	Y	N			1	N	
224	HS	12/16/2021	6/1/2025	122024	PROGRAM SPECIALIST IV	N	SR22	13	P	1.00	A	59,748	62,136	Y	N			1	N	
229	HA	12/31/2014	8/1/2025	2799	ACCOUNTANT III	N	SR20	13	P	1.00	N	60,012	60,012	Y	N			2	N	
229	HA	11/16/2024	8/1/2025	5857	OFFICE ASSISTANT III	N	SR10	03	P	1.00	W	54,984	40,248	Y	N			2	N	
229	HA	7/1/2021	8/1/2025	6133	STORES CLERK II	N	SR08	03	P	1.00	N	33,120	33,120	Y	N			3	N	
229	HA	1/18/2014	8/1/2025	6787	HEAVY TRUCK DRIVER	N	BC07	01	P	1.00	N	40,776	40,776	Y	N			4	N	
229	HA	11/1/2024	8/1/2025	7874	OFFICE ASSISTANT III	N	SR08	03	P	1.00	N	51,840	51,840	Y	N			2	N	
229	HA	5/1/2017	8/1/2025	7932	PURCHASING TECHNICIAN II	N	SR11	03	P	1.00	N	52,752	52,752	Y	N			3	N	
229	HA	6/29/2024	8/1/2025	8045	PLUMBER HELPER	N	BC05	01	P	1.00	N	56,340	53,652	Y	N			3	N	
229	HA	5/13/2023	8/1/2025	8421	BUILDING CONST INSPECTOR I	Y	SRNA	03	P	1.00	W	57,192	51,876	Y	N			2	N	
229	HA	3/1/2022	8/1/2025	8635	ENGINEER IV	N	EN24	13	P	1.00	W	59,616	64,620	Y	N			1	N	
229	HA	8/7/2023	8/1/2025	8748	BUILDING CONST INSPECTOR II	Y	SRNA	03	P	1.00	W	57,192	54,468	Y	N			3	N	
229	HA	5/24/2022	8/1/2025	8749	BUILDING CONST INSPECTOR II	Y	SRNA	03	P	1.00	W	74,064	50,016	Y	N			2	N	
229	HA	7/16/2024	3/31/2025	8774	ENGINEER VI	N	EN28	23	P	1.00	W	95,652	128,304	Y	N			1	N	
229	HA	5/10/2021	8/1/2025	10887	ENGINEER V	N	EN26	23	P	1.00	W	91,968	91,968	Y	N			1	N	
229	HA	1/2/2024	8/1/2025	15487	GENERAL LABORER I	N	BC02	01	P	1.00	N	50,640	48,228	Y	N			4	N	
229	HA	3/23/2024	1/16/2025	23084	OFFICE ASSISTANT III	N	SR08	03	P	1.00	W	37,872	36,072	Y	Y	1	89-day appt ends 12/12/24; hired civil svc #48707		N	Filled
229	HA	6/29/2024	8/1/2025	31664	PROCUREMENT & SUPPLY SPCLT III	N	SR20	13	P	1.00	W	58,296	56,280	Y	N			1	N	
229	HA	5/24/2021	8/1/2025	31791	OFFICE ASSISTANT III	N	SR08	03	P	1.00	N	33,120	33,120	Y	N			2	N	
229	HA	9/22/2017	8/1/2025	41252	ACCOUNTANT IV	N	SR22	23	P	1.00	N	56,064	56,064	Y	N			2	N	
229	HA	7/26/2021	8/1/2025	41265	OFFICE ASSISTANT III	N	SR08	03	P	1.00	N	33,120	33,120	Y	N			2	N	
229	HA	2/16/2024	1/16/2025	42094	OFFICE ASSISTANT III	N	SR08	03	P	1.00	W	40,308	36,072	Y	N		Recommendation submitted, HR approval pending HPHA action	4	N	
229	HA	10/9/2021	8/1/2025	42096	SECRETARY I	N	SR12	03	P	1.00	W	32,376	38,004	Y	N			2	N	
229	HA	7/1/2024	8/1/2025	42097	ACCOUNT CLERK III	N	SR13	03	P	1.00	N	50,880	48,456	Y	N			2	N	
229	HA	7/1/2019	12/16/2024	48707	OFFICE ASSISTANT III	N	SR08	03	P	1.00	W	30,240	30,240	Y	N		Committed; start date confirmed:12/16/24		N	Committed
229	HA	10/23/2020	8/1/2025	51784	OFFICE ASSISTANT III	N	SR08	03	T	1.00	N	32,016	32,016	Y	N			3	N	
229	HA	7/27/2024	5/31/2025	100202	PROJECT ENGINEER	Y	SRNA	13	T	1.00	A	93,837	97,212	N	N		B-2 approval pending	1	N	
229	HA	7/2/2024	5/31/2025	100886	HOUSING DEVELOPMENT SPCLT I	Y	SRNA	13	T	1.00	W	93,336	113,688	N	N		B-2 approval pending	1	N	
229	HA	9/2/2023	8/1/2025	100892	TENANT SVS MGR	Y	SRNA	23	T	1.00	N	93,444	90,204	N	N			2	N	
229	HA	2/27/2021	8/1/2025	100913	HEARINGS ASST	Y	SRNA	03	T	1.00	N	41,100	41,100	Y	N			2	N	
229	HA	8/16/2017	8/1/2025	100923	BGT RESOURCES SPCLT	Y	SRNA	13	P	1.00	N	47,868	47,868	Y	N			4	N	
229	HA	6/16/2022	8/1/2025	101326	PROJECT ENGINEER	Y	SRNA	13	T	1.00	W	81,336	75,000	Y	N			1	N	
229	HA	10/18/2023	8/1/2025	102048	PROPERTY MGMT SPCLT	Y	SRNA	13	P	1.00	W	68,280	65,916	N	N			2	N	
229	HA	4/1/2022	1/16/2025	102285	PROJECT ENGINEER	Y	SRNA	13	T	1.00	W	87,996	95,652	Y	N		Recommendation submitted; HR approval pending	4	N	
229	HA	10/1/2021	1/16/2025	102383	PROJECT ENGINEER	Y	SRNA	13	T	1.00	W	75,588	75,588	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
229	HA	8/1/2007	3/31/2025	102676	ENGINEER IV	N	EN24	13	P	1.00	W	62,136	67,524	Y	N			1	N	
229	HA	8/23/2024	8/1/2025	103030	PROG SPCLT & TENANT SVCS	Y	SRNA	13	T	1.00	N	65,664	63,096	Y	N			2	N	
229	HA	4/1/2022	8/1/2025	103034	PROGRAM SPCLT & TENANT SVCS	Y	SRNA	13	T	1.00	N	57,420	57,420	Y	N			2	N	
229	HA	1/16/2024	8/1/2025	103036	RESIDENT SERVICES PRGM SPCLT	Y	SRNA	13	T	1.00	N	65,664	63,384	Y	N			2	N	
229	HA	1/19/2011	8/1/2025	103045	HOUSING CONTRACT SPECIALIST	Y	SRNA	13	P	1.00	W	71,280	67,596	N	N			2	N	
229	HA	8/1/2024	8/1/2025	106429	INFORMATION TECHNOLOGY BAND B	N	SR22	13	T	1.00	N	63,096	63,096	Y	N			2	N	
229	HA	9/19/2020	8/1/2025	117691	HOUSING CONTRACT SPECIALIST	Y	SRNA	13	T	1.00	N	81,744	81,744	Y	N			3	N	
229	HA	6/1/2023	8/1/2025	117850	PUBLIC HOUSING SPECIALIST I	N	SR16	13	P	1.00	N	49,860	44,496	Y	N			2	N	
229	HA	7/18/2023	8/1/2025	118550	REDEVELOPMENT OFFICER	Y	SRNA	00	T	1.00	N	135,948	143,832	Y	N			1	N	
229	HA	10/1/2024	8/1/2025	118751	ACCOUNT CLERK III	N	SR11	03	P	1.00	N	41,808	41,808	Y	N			2	N	
229	HA	10/1/2024	8/1/2025	119260	PUBLIC HOUSING SPECIALIST II	N	SR18	13	T	1.00	N	56,064	56,064	Y	N			2	N	
229	HA	3/15/2016	8/1/2025	119285	PUBLIC HOUSING SUPERVISOR III	N	SR20	13	P	1.00	N	56,064	47,172	Y	Y	20		1	N	
229	HA	4/1/2023	8/1/2025	120409	BUILDING CONST INSPECTOR II	N	SR21	03	P	1.00	W	50,016	76,824	Y	N			2	N	
229	HA	4/16/2024	1/31/2025	120790	HUMAN RESOURCES SPCLT IV	Y	SRNA	73	P	1.00	N	71,016	65,916	Y	N		Recommended submitted; HR pending approval	4	N	
229	HA	4/5/2022	8/1/2025	122186	ASST CHIEF FINANCIAL OFFICER	Y	SRNA	23	P	1.00	N	88,464	88,464	Y	N			2	N	
229	HA	12/2/2019	8/1/2025	123168	BUILDING MAINTENANCE HELPER	N	BC05	01	P	1.00	W	43,308	-	Y	N			2	N	
229	HA	6/3/2022	8/1/2025	123171	PLUMBER I	N	BC10	01	P	1.00	W	54,180	61,632	Y	N			3	N	
229	HA		10/31/2025	94853K	ACCOUNT CLERK II	N	SR8	13	P	1.00	W	25,668						3	N	
229	HA		10/31/2025	94854K	ASST CHIEF FINANCIAL MGT ADVSR	Y	SRNA	3	P	1.00	W	75,960						4	N	
229	HA		10/31/2025	94857K	CONSTRUCTION COORDINATOR	Y	SRNA	13	T	1.00	W	55,500						3	N	
229	HA		10/31/2025	94858K	CONTRACT ASSISTANT	Y	SRNA	13	T	1.00	W	45,576								

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229	HA		10/31/2025	95861K	HOUSING POLICY & PRGM COORD	Y	SRNA	73	P	1.00	N	75,000						3	N	
229	HA		10/31/2025	96908K	CLERK III	N	SR08	3	T	1.00	N	24,384						4	N	
229	HA		10/31/2025	98601K	GENERAL CONST AND MAINT SUPVR	N	0	0	P	1.00	W	60,516						3	N	
229	HA		10/31/2025	98601K	GENERAL CONST AND MAINT SUPVR	N	0	0	P	1.00	W	60,516						3	N	
229	HA		10/31/2025	98602K	GENERAL CONST AND MAINT SUPVR	N	0	0	P	1.00	W	60,516						3	N	
229	HA		10/31/2025	98603K	BLDG MAINTENANCE WORKER III	N	0	0	P	1.00	W	56,148						4	N	
229	HA		10/31/2025	98604K	BLDG MAINTENANCE WORKER III	N	0	0	P	1.00	W	56,148						3	N	
229	HA		10/31/2025	98605K	BLDG MAINTENANCE WORKER III	N	0	0	P	1.00	W	56,148						4	N	
229	HA		10/31/2025	98606K	BLDG MAINTENANCE WORKER III	N	0	0	P	1.00	W	56,148						4	N	
229	HA		10/31/2025	98607K	BLDG MAINTENANCE WORKER III	N	0	0	P	1.00	W	56,148						4	N	
229	HA		10/31/2025	98608K	BLDG MAINTENANCE WORKER III	N	0	0	P	1.00	W	56,148						4	N	
229	HA		10/31/2025	98609K	BLDG MAINTENANCE WORKER III	N	0	0	P	1.00	W	56,148						4	N	
229	HA		10/31/2025	98610K	BUILDING MAINTENANCE WORKER II	N	0	0	P	1.00	W	55,392						3	N	
229	HA		10/31/2025	98611K	BUILDING MAINTENANCE WORKER II	N	0	0	P	1.00	W	55,392						4	N	
229	HA		10/31/2025	98612K	BUILDING MAINTENANCE WORKER II	N	0	0	P	1.00	W	55,392						3	N	
229	HA		10/31/2025	98618K	BUILDING MAINTENANCE WORKER I	N	0	0	P	1.00	W	52,188						4	N	
229	HA		10/31/2025	98632K	CARPENTER I	N	0	0	P	1.00	W	52,188						3	N	
229	HA		10/31/2025	98633K	CARPENTER I	N	0	0	P	1.00	W	52,188						3	N	
229	HA		10/31/2025	98634K	CARPENTER I	N	0	0	P	1.00	W	52,188						3	N	
236	LC	4/22/2024	3/31/2025	1664	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	29,002	27,620	Y	N			2	N	
236	LC	4/22/2024	3/31/2025	1664	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	21,878	20,836	Y	N			2	N	
236	LC	11/16/2023	3/31/2025	1675	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	25,363	27,620	Y	N			2	N	
236	LC	11/16/2023	3/31/2025	1675	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	19,133	20,836	Y	N			2	N	
236	LC	4/27/2024	2/28/2025	1681	ELIGIBILITY WKR III	N	SR16	03	P	0.58	A	37,354	24,005	Y	N			2	N	
236	LC	4/27/2024	2/28/2025	1681	ELIGIBILITY WKR III	N	SR16	03	P	0.42	N	27,050	17,383	Y	N			2	N	
236	LC	2/5/2024	3/31/2025	1683	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	35,274	23,591	Y	N			2	N	
236	LC	2/5/2024	3/31/2025	1683	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	26,610	17,797	Y	N			2	N	
236	LC	6/1/2023	3/31/2025	1713	ELIGIBILITY WKR III	N	SR16	03	P	0.56	A	30,791	27,928	Y	N			2	N	
236	LC	6/1/2023	3/31/2025	1713	ELIGIBILITY WKR III	N	SR16	03	P	0.44	N	24,193	21,944	Y	N			2	N	
236	LC	2/18/2008	9/30/2025	1729	OFFICE ASSISTANT III	N	SR08	03	P	0.56	A	13,655	14,945	N	N			2	N	
236	LC	2/18/2008	9/30/2025	1729	OFFICE ASSISTANT III	N	SR08	03	P	0.44	N	10,729	11,743	N	N			2	N	
236	LC	4/15/2022	3/31/2025	1740	OFFICE ASSISTANT IV	N	SR10	03	P	0.56	A	28,170	19,710	Y	N			3	N	
236	LC	4/15/2022	3/31/2025	1740	OFFICE ASSISTANT IV	N	SR10	03	P	0.44	N	22,134	15,486	Y	N			3	N	
236	LC	9/26/2023	5/31/2025	1743	OFFICE ASSISTANT IV	N	SR10	03	P	0.57	A	22,941	21,847	Y	N			3	N	
236	LC	9/26/2023	5/31/2025	1743	OFFICE ASSISTANT IV	N	SR10	03	P	0.43	N	17,307	16,481	Y	N			3	N	
236	LC	1/30/2024	3/31/2025	1757	ELIGIBILITY WKR III	N	SR16	03	P	0.56	A	27,075	23,177	Y	N			3	N	
236	LC	1/30/2024	3/31/2025	1757	ELIGIBILITY WKR III	N	SR16	03	P	0.44	N	21,273	18,211	Y	N			3	N	
236	LC	6/16/2020	6/30/2025	3781	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	18,878	17,237	Y	Y	2		4	N	
236	LC	6/16/2020	6/30/2025	3781	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	14,242	13,003	Y	Y	2		4	N	
236	LC	10/16/2023	3/31/2025	4110	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	29,002	27,620	Y	N			2	N	
236	LC	10/16/2023	3/31/2025	4110	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	21,878	20,836	Y	N			2	N	
236	LC	11/1/2024	5/1/2025	4533	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	38,119	38,119	Y	N			2	N	
236	LC	11/1/2024	5/1/2025	4533	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	28,757	28,757	Y	N			2	N	
236	LC	10/3/2024	2/1/2025	4887	OFFICE ASSISTANT IV	N	SR10	03	P	0.57	A	20,062	22,941	Y	N			3	N	
236	LC	10/3/2024	2/1/2025	4887	OFFICE ASSISTANT IV	N	SR10	03	P	0.43	N	15,134	17,307	Y	N			3	N	
236	LC	3/15/2022	3/31/2025	5476	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	18,878	18,878	Y	N			4	N	
236	LC	3/15/2022	3/31/2025	5476	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	14,242	14,242	Y	N			4	N	
236	LC	12/31/2023	4/1/2025	6258	SECRETARY II	N	SR14	03	P	0.57	A	39,672	37,784	Y	N			2	Y	
236	LC	12/31/2023	4/1/2025	6258	SECRETARY II	N	SR14	03	P	0.43	N	29,928	28,504	Y	N			2	Y	
236	LC	7/26/2023	3/31/2025	6392	ELIGIBILITY WKR III	N	SR12	03	P	0.57	A	29,002	27,620	Y	N			3	N	
236	LC	7/26/2023	3/31/2025	6392	ELIGIBILITY WKR III	N	SR12	03	P	0.43	N	21,878	20,836	Y	N			3	N	
236	LC	5/25/2024	6/30/2025	6408	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	29,002	27,620	Y	N			2	N	
236	LC	5/25/2024	6/30/2025	6408	ELIGIBILITY WKR III	N	SR16	03												

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236	LC	8/1/2024	3/31/2025	14146	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	24,216	20,212	Y	N			3	N	
236	LC	3/21/2024	1/15/2025	14147	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	30,842	23,591	Y	N			3	N	
236	LC	3/21/2024	1/15/2025	14147	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	23,266	17,797	Y	N			3	N	
236	LC	11/18/2024	3/31/2025	17399	ELIGIBILITY WKR V	N	SR20	04	P	0.57	A	30,814	35,226	Y	N			1	Y	
236	LC	11/18/2024	3/31/2025	17399	ELIGIBILITY WKR V	N	SR20	04	P	0.43	N	23,246	26,574	Y	N			1	Y	
236	LC	4/1/2023	3/31/2025	17683	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	39,672	35,985	Y	N			2	N	
236	LC	4/1/2023	3/31/2025	17683	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	29,928	27,147	Y	N			2	N	
236	LC	9/7/2023	3/1/2025	17685	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	31,341	29,850	Y	N			3	N	
236	LC	9/7/2023	3/1/2025	17685	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	23,643	22,518	Y	N			3	N	
236	LC	5/1/2024	3/31/2025	17689	ELIGIBILITY WKR I	N	SR16	03	P	0.57	A	21,662	25,513	Y	N			4	N	
236	LC	5/1/2024	3/31/2025	17689	ELIGIBILITY WKR I	N	SR16	03	P	0.43	N	16,342	19,247	Y	N			4	N	
236	LC	10/19/2022	3/31/2025	19106	OFFICE ASSISTANT IV	N	SR10	03	P	0.57	A	22,941	20,807	Y	N			3	N	
236	LC	10/19/2022	3/31/2025	19106	OFFICE ASSISTANT IV	N	SR10	03	P	0.43	N	17,307	15,697	Y	N			3	N	
236	LC	11/1/2024	5/1/2025	19409	ELIGIBILITY WKR V	N	SR20	04	P	0.57	A	39,597	39,597	Y	N			1	Y	
236	LC	11/1/2024	5/1/2025	19409	ELIGIBILITY WKR V	N	SR20	04	P	0.43	N	29,871	29,871	Y	N			1	Y	
236	LC	2/16/2024	12/2/2024	21500	ELIGIBILITY WKR V	N	SR20	04	P	0.57	A	35,226	33,550	Y	N		Committed; start date confirmed: 12/2/2024			Committed
236	LC	2/16/2024	12/2/2024	21500	ELIGIBILITY WKR V	N	SR20	04	P	0.43	N	26,574	25,310	Y	N		Committed; start date confirmed: 12/2/2024			Committed
236	LC	8/10/2023	3/31/2025	22154	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	25,363	23,591	Y	N			2	N	
236	LC	8/10/2023	3/31/2025	22154	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	19,133	17,797	Y	N			2	N	
236	LC	11/1/2024	3/1/2025	22155	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	30,158	30,158	Y	N			2	N	
236	LC	11/1/2024	3/1/2025	22155	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	22,750	22,750	Y	N			2	N	
236	LC	7/13/2024	6/30/2025	22156	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	33,338	24,768	Y	N			2	N	
236	LC	7/13/2024	6/30/2025	22156	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	25,150	18,684	Y	N			2	N	
236	LC	8/3/2024	4/1/2025	22159	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	30,158	30,158	Y	N			2	N	
236	LC	8/3/2024	4/1/2025	22159	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	22,750	22,750	Y	N			2	N	
236	LC	9/16/2021	6/30/2025	22289	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	18,878	18,878	Y	N			3	N	
236	LC	9/16/2021	6/30/2025	22289	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	14,242	14,242	Y	N			3	N	
236	LC	7/20/2024	1/2/2025	22383	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	21,587	21,587	Y	N		Committed; start date confirmed: 1/2/2025			Committed
236	LC	7/20/2024	1/2/2025	22383	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	16,285	16,285	Y	N		Committed; start date confirmed: 1/2/2025			Committed
236	LC	9/16/2024	5/31/2025	22470	ELIGIBILITY WKR V	N	SR20	04	P	0.57	A	41,943	35,226	Y	N			1	Y	
236	LC	9/16/2024	5/31/2025	22470	ELIGIBILITY WKR V	N	SR20	04	P	0.43	N	31,641	26,574	Y	N			1	Y	
236	LC	2/22/2023	3/31/2025	22846	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	36,259	22,469	Y	N			2	N	
236	LC	2/22/2023	3/31/2025	22846	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	27,353	16,951	Y	N			2	N	
236	LC	2/29/2020	4/30/2025	22855	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	21,662	20,144	Y	N			2	N	
236	LC	2/29/2020	4/30/2025	22855	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	16,342	15,196	Y	N			2	N	
236	LC	8/10/2024	5/30/2025	22857	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	38,119	24,768	Y	N			2	N	
236	LC	8/10/2024	5/30/2025	22857	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	28,757	18,684	Y	N			2	N	
236	LC	8/1/2024	6/30/2025	23539	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	41,252	24,768	Y	N			2	N	
236	LC	8/1/2024	6/30/2025	23539	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	31,120	18,684	Y	N			2	N	
236	LC	11/1/2023	3/31/2025	24182	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	21,662	23,591	Y	N			2	N	
236	LC	11/1/2023	3/31/2025	24182	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	16,342	17,797	Y	N			2	N	
236	LC	2/1/2024	3/31/2025	24187	ELIGIBILITY WKR II	N	SR16	03	P	0.57	A	29,002	27,620	Y	N			3	N	
236	LC	2/1/2024	3/31/2025	24187	ELIGIBILITY WKR II	N	SR16	03	P	0.43	N	21,878	20,836	Y	N			3	N	
236	LC	9/11/2020	4/30/2025	24188	OFFICE ASSISTANT IV	N	SR10	03	P	0.57	A	19,391	19,391	Y	N			3	N	
236	LC	9/11/2020	4/30/2025	24188	OFFICE ASSISTANT IV	N	SR10	03	P	0.43	N	14,629	14,629	Y	N			3	N	
236	LC	11/1/2024	5/30/2025	24189	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20	13	P	0.57	A	45,527	45,527	Y	N			2	N	
236	LC	11/1/2024	5/30/2025	24189	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20	13	P	0.43	N	34,345	34,345	Y	N			2	N	
236	LC	7/1/2021	2/28/2025	24489	OFFICE ASSISTANT IV	N	SR10	03	P	0.57	A	29,665	29,665	Y	Y	2		3	N	
236	LC	7/1/2021	2/28/2025	24489	OFFICE ASSISTANT IV	N	SR10	03	P	0.43	N	22,379	22,379	Y	Y	2		3	N	
236	LC	9/21/2024	3/31/2025	24494	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	27,408	24,768	Y	N			2	N	
236	LC	9/21/2024	3/31/2025	24494	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	20,676	18,684	Y	N					

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236	LC	8/21/2024	3/31/2025	25725	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	23,643	18,684	Y	N			2	N	
236	LC	2/24/2024	2/28/2025	26801	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	18,878	20,561	Y	N			4	N	
236	LC	2/24/2024	2/28/2025	26801	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	14,242	15,511	Y	N			4	N	
236	LC	3/1/2024	6/30/2025	27673	ELIGIBILITY WKR IV	N	SR18	03	P	0.57	A	35,274	33,591	Y	N			2	N	
236	LC	3/1/2024	6/30/2025	27673	ELIGIBILITY WKR IV	N	SR18	03	P	0.43	N	26,610	25,341	Y	N			2	N	
236	LC	8/1/2019	2/28/2025	28059	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	25,363	33,530	Y	N			2	N	
236	LC	8/1/2019	2/28/2025	28059	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	19,133	25,294	Y	N			2	N	
236	LC	2/1/2024	2/28/2025	28064	OFFICE ASSISTANT IV	N	SR10	03	P	0.57	A	20,062	21,847	Y	N			3	N	
236	LC	2/1/2024	2/28/2025	28064	OFFICE ASSISTANT IV	N	SR10	03	P	0.43	N	15,134	16,481	Y	N			3	N	
236	LC	5/3/2024	3/31/2025	28073	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	25,363	33,591	Y	N			3	N	
236	LC	5/3/2024	3/31/2025	28073	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	19,133	25,341	Y	N			3	N	
236	LC	8/21/2024	3/31/2025	28077	ELIGIBILITY WKR II	N	SR16	03	P	0.57	A	23,427	24,768	Y	N			3	N	
236	LC	8/21/2024	3/31/2025	28077	ELIGIBILITY WKR II	N	SR16	03	P	0.43	N	17,673	18,684	Y	N			3	N	
236	LC	11/18/2024	3/31/2025	28080	ELIGIBILITY WKR III	N	SR12	03	P	0.57	A	25,363	24,768	Y	N			2	N	
236	LC	11/18/2024	3/31/2025	28080	ELIGIBILITY WKR III	N	SR12	03	P	0.43	N	19,133	18,684	Y	N			2	N	
236	LC	8/3/2023	3/31/2025	28082	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	29,002	27,620	Y	N			2	N	
236	LC	8/3/2023	3/31/2025	28082	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	21,878	20,836	Y	N			2	N	
236	LC	9/1/2022	3/31/2025	28083	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	29,002	25,363	Y	N			2	N	
236	LC	9/1/2022	3/31/2025	28083	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	21,878	19,133	Y	N			2	N	
236	LC	7/25/2023	3/31/2025	28107	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	31,026	23,591	Y	N			3	N	
236	LC	7/25/2023	3/31/2025	28107	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	23,406	17,797	Y	N			3	N	
236	LC	3/1/2021	3/31/2025	28109	OFFICE ASSISTANT IV	N	SR10	03	P	0.57	A	26,375	26,375	Y	N			3	N	
236	LC	3/1/2021	3/31/2025	28109	OFFICE ASSISTANT IV	N	SR10	03	P	0.43	N	19,897	19,897	Y	N			3	N	
236	LC	1/17/2023	3/31/2025	28110	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	21,587	19,583	Y	N			3	N	
236	LC	1/17/2023	3/31/2025	28110	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	16,285	14,773	Y	N			3	N	
236	LC	6/21/2024	6/30/2025	28113	ELIGIBILITY WKR III	N	SR12	03	P	0.57	A	30,158	23,591	Y	N			2	N	
236	LC	6/21/2024	6/30/2025	28113	ELIGIBILITY WKR III	N	SR12	03	P	0.43	N	22,750	17,797	Y	N			2	N	
236	LC	3/1/2023	3/31/2025	28114	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	30,158	27,353	Y	N			2	N	
236	LC	3/1/2023	3/31/2025	28114	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	22,750	20,635	Y	N			2	N	
236	LC	9/5/2024	3/31/2025	28116	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	24,768	26,792	Y	N			3	N	
236	LC	9/5/2024	3/31/2025	28116	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	18,684	20,212	Y	N			3	N	
236	LC	10/26/2024	3/31/2025	28121	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	29,002	26,792	Y	N			2	N	
236	LC	10/26/2024	3/31/2025	28121	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	21,878	20,212	Y	N			2	N	
236	LC	9/21/2024	1/15/2025	28122	ELIGIBILITY WKR I	N	SR16	03	P	0.57	A	26,792	29,002	Y	N			3	N	
236	LC	9/21/2024	1/15/2025	28122	ELIGIBILITY WKR I	N	SR16	03	P	0.43	N	20,212	21,878	Y	N			3	N	
236	LC	12/9/2023	3/31/2025	28129	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	29,665	23,591	Y	N			3	N	
236	LC	12/9/2023	3/31/2025	28129	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	22,379	17,797	Y	N			3	N	
236	LC	7/16/2024	2/28/2025	28191	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	17,237	31,950	Y	N			4	N	
236	LC	7/16/2024	2/28/2025	28191	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	13,003	24,102	Y	N			4	N	
236	LC	2/1/2023	3/31/2025	28208	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	21,587	19,583	Y	N			4	N	
236	LC	2/1/2023	3/31/2025	28208	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	16,285	14,773	Y	N			4	N	
236	LC	3/18/2024	3/31/2025	28243	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	31,341	29,850	Y	N			3	N	
236	LC	3/18/2024	3/31/2025	28243	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	23,643	22,518	Y	N			3	N	
236	LC	5/27/2023	3/31/2025	28255	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	23,427	22,469	Y	N			3	N	
236	LC	5/27/2023	3/31/2025	28255	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	17,673	16,951	Y	N			3	N	
236	LC	7/29/2024	3/31/2025	28271	OFFICE ASSISTANT IV	N	SR10	03	P	0.57	A	33,920	22,941	Y	N			3	N	
236	LC	7/29/2024	3/31/2025	28271	OFFICE ASSISTANT IV	N	SR10	03	P	0.43	N	25,588	17,307	Y	N			3	N	
236	LC	9/1/2024	2/28/2025	29213	ELIGIBILITY WKR V	N	SR20	04	P	0.57	A	44,542	44,542	Y	N			1	Y	
236	LC	9/1/2024	2/28/2025	29213	ELIGIBILITY WKR V	N	SR20	04	P	0.43	N	33,602	33,602	Y	N			1	Y	
236	LC	3/25/2023	3/31/2025	29567	ELIGIBILITY WKR III	N														

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236	LC	12/1/2020	3/31/2025	32391	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	13,767	13,767	Y	N			3	N	
236	LC	10/16/2023	3/31/2025	32486	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	24,768	23,591	Y	N			2	N	
236	LC	10/16/2023	3/31/2025	32486	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	18,684	17,797	Y	N			2	N	
236	LC	6/6/2023	12/2/2024	33907	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	21,587	19,583	Y	N		Committed; start date confirmed: 12/2/2024			Committed
236	LC	6/6/2023	12/2/2024	33907	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	16,285	14,773	Y	N		Committed; start date confirmed: 12/2/2024			Committed
236	LC	5/22/2023	3/31/2025	34416	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	21,587	19,583	Y	Y	7		4	N	
236	LC	5/22/2023	3/31/2025	34416	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	16,285	14,773	Y	Y	7		4	N	
236	LC	11/12/2024	3/31/2025	34709	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	30,158	30,158	Y	N			2	N	
236	LC	11/12/2024	3/31/2025	34709	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	22,750	22,750	Y	N			2	N	
236	LC	1/4/2024	3/31/2025	34714	ELIGIBILITY WKR II	N	SR16	03	P	0.57	A	29,002	27,620	Y	N			3	N	
236	LC	1/4/2024	3/31/2025	34714	ELIGIBILITY WKR II	N	SR16	03	P	0.43	N	21,878	20,836	Y	N			3	N	
236	LC	8/18/2023	3/31/2025	34720	ELIGIBILITY WKR III	N	SR16	03	P	0.57	A	29,665	23,591	Y	N			3	N	
236	LC	8/18/2023	3/31/2025	34720	ELIGIBILITY WKR III	N	SR16	03	P	0.43	N	22,379	17,797	Y	N			3	N	
236	LC	11/6/2023	1/15/2025	34725	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	21,587	20,561	Y	N			4	N	
236	LC	11/6/2023	1/15/2025	34725	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	16,285	15,511	Y	N			4	N	
236	LC	7/12/2022	6/30/2025	34727	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	21,587	18,878	Y	N			4	N	
236	LC	7/12/2022	6/30/2025	34727	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	16,285	14,242	Y	N			4	N	
236	LC	2/1/2023	3/31/2025	35069	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	21,587	19,583	Y	Y	2		4	N	
236	LC	2/1/2023	3/31/2025	35069	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	16,285	14,773	Y	Y	2		4	N	
236	LC	7/15/2024	5/30/2025	35477	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	21,587	21,587	Y	N			4	N	
236	LC	7/15/2024	5/30/2025	35477	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	16,285	16,285	Y	N			4	N	
236	LC	3/2/2020	4/1/2025	42672	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	18,878	17,237	Y	N			4	N	
236	LC	3/2/2020	4/1/2025	42672	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	14,242	13,003	Y	N			4	N	
236	LC	8/1/2024	3/1/2025	43800	SELF-SUFF/SUPP SVCS SUPVR II	N	SR24	23	P	0.50	A	48,606	44,910	Y	N			2	Y	
236	LC	8/1/2024	3/1/2025	43800	SELF-SUFF/SUPP SVCS SUPVR II	N	SR24	23	P	0.50	N	48,606	44,910	Y	N			2	Y	
236	LC	3/2/2020	7/31/2025	43803	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20	13	P	0.50	A	25,512	28,140	Y	N			2	N	
236	LC	3/2/2020	7/31/2025	43803	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20	13	P	0.50	N	25,512	28,140	Y	N			2	N	
236	LC	7/1/2023	3/31/2025	45442	SECRETARY I	N	SR12	03	P	0.50	A	21,726	19,710	Y	N			2	Y	
236	LC	7/1/2023	3/31/2025	45442	SECRETARY I	N	SR12	03	P	0.50	N	21,726	19,710	Y	N			2	Y	
236	LC	8/28/2023	1/16/2025	45450	SELF-SUFF/SUPP SVCS SUPVR III	N	SR26	23	P	0.50	A	46,722	43,356	Y	N			2	N	
236	LC	8/28/2023	1/16/2025	45450	SELF-SUFF/SUPP SVCS SUPVR III	N	SR26	23	P	0.50	N	46,722	43,356	Y	N			2	N	
236	LC	9/1/2022	6/30/2025	45464	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	16,560	Y	N			4	N	
236	LC	9/1/2022	6/30/2025	45464	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	16,560	Y	N			4	N	
236	LC	8/19/2024	2/1/2025	45524	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20	13	P	0.50	A	39,936	39,936	Y	N			2	N	
236	LC	8/19/2024	2/1/2025	45524	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20	13	P	0.50	N	39,936	39,936	Y	N			2	N	
236	LC	4/1/2024	4/1/2025	45527	SECRETARY I	N	SR12	03	P	0.50	A	27,492	26,184	Y	N			3	N	
236	LC	4/1/2024	4/1/2025	45527	SECRETARY I	N	SR12	03	P	0.50	N	27,492	26,184	Y	N			3	N	
236	LC	9/1/2019	6/30/2025	45535	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20	13	P	0.50	A	25,512	34,242	Y	N			2	N	
236	LC	9/1/2019	6/30/2025	45535	SELF-SUFF/SUPP SVCS SPCLT III	N	SR20	13	P	0.50	N	25,512	34,242	Y	N			2	N	
236	LC	1/28/2024	3/31/2025	45541	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	25,920	24,684	Y	N			4	N	
236	LC	1/28/2024	3/31/2025	45541	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	25,920	24,684	Y	N			4	N	
236	LC	8/12/2008	9/30/2025	46899	SOCIAL WORKER V	N	SR24	13	P	0.50	A	24,372	26,682	N	N			1	N	
236	LC	8/12/2008	9/30/2025	46899	SOCIAL WORKER V	N	SR24	13	P	0.50	N	24,372	26,682	N	N			1	N	
236	LC	3/1/2022	6/30/2025	120845	OFFICE ASSISTANT III	N	SR08	03	P	0.57	A	19,631	19,631	Y	N			4	N	
236	LC	3/1/2022	6/30/2025	120845	OFFICE ASSISTANT III	N	SR08	03	P	0.43	N	14,809	14,809	Y	N			4	N	
238	GB	7/29/2023	6/30/2025	4325	DISABILITY CLAIMS SPCLT VI	N	SR26	23	P	1.00	N	97,212	90,204	Y	N		pending approval of revised PD by DHRD, will request authority to fill from SSA	2	Y	
238	GB	3/1/2024	6/30/2025	10021	DISABILITY CLAIMS SPCLT III	N	SR20	13	P	1.00	N	76,788	74,124	Y	N			3	N	
238	GB	3/23/2023	6/30/2025	11238	DISABILITY CLAIMS SPCLT IV	N	SR22	13	P	1.00	N	71,016	65,916	Y	N			3	N	
238	GB	2/13/2023	6/30/2025	11255	OFFICE ASSISTANT IV	N	SR10	03	P	1.00	N	40,248	36,504	Y	N			4	N	
238	GB	2/10/2024	6/30/2025	23418	OFFICE ASSISTANT IV	N	SR10	03	P	1.00	N	41,100	38,328	Y	N			4	N	
238	GB	9/16/2022	6/30/2025	23504	DISABILITY CLAIMS SPCLT III	N	SR20	13	P	1.00	N	65,664	58,572	Y	N			3	N	
238	GB	12/2/2023	6/30/2025	24443	PROFESSIONAL TRAINEE I	N	SR20	13	P	1.00	N	53,940	56,280	Y	N			3	N	
238	GB	5/16/2023	6/30/2025	24453	OFFICE ASSISTANT III	N	SR08	03	P	1.00	N	37,872	34,356	Y	N			4	N	
238	GB	11/1/2023	6/30/2025	24930	DISABILITY CLAIMS SPCLT III	N	SR16	13	P	1.00	N	42,756	48,132	Y	N			3	N	
238	GB	8/23/2022	6/30/2025	24932	DISABILITY CLAIMS SPCLT II	N	SR20	13	P	1.00	N	58,296	52,044	Y	N			3	N	
238	GB	7/5/2022	10/1/2023	24938	OFFICE ASSISTANT III	N	SR08	03	P	1.00	N	37,872	33,120	Y	N			4	N	Filled
238	GB	7/3/2023	6/30/2025	45066	DISABILITY CLAIMS SPCLT III	N	SR20	13	P	1.00	N	63,096	60,912	Y	N			3	N	
238	GB	8/16/2023	6/30/2025	47418	DISABILITY CLAIMS SPCLT III	N	SR20	13	P	1.00	N	65,664	63,384	Y	N			3	N	
238	GB	1/4/2024	6/30/2025	48730	PROFESSIONAL TRAINEE I	N	SR20	13	P	1.00	N	53,940	56,280	Y	N			3	N	
238	GB	9/1/2024	6/30/2025	51802	DISABILITY CLAIMS SPCLT III	N	SR20	13	P	1.00	N	73,836	73,836	Y	N			3	N	
238	GB	10/1/2022	6/30/2025	51804	DISABILITY CLAIMS SPCLT III	N	SR20	13	P	1.00	N	63,096	56,304	Y	N			3	N	
238	GB	6/1/2019	6/30/2025	51830	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	1.00	N	55,092	55,092	Y	N		reassigned to OET	4	N	
301	SA	2/1/2023	6/30/2025	1673	SOCIAL WORKER III	N	SR20	13	P	0.85	A	49,552	44,237	Y	N			3	N	
301	SA	2/1/2023	6/30/2025	1673	SOCIAL WORKER III	N	SR20	13	P	0.15	N	8,744	7,807	Y	N			3	N	
301	SA	11/4/2019	6/30/2025	1678	HUMAN SVCS PROF IV	N	SR22	13	P	0.85	A	51,922	51,765	Y	N			4	Y	
301	SA	11/4/2019	6/30/2025	1678	HUMAN SVCS PROF IV	N	SR22	13	P	0.15	N	9,163	9,135	Y	N			4	Y	
301	SA	2/16/2022	6/30/2025	1708	CHILD/ADULT PROTETV SVCS SPCLT	N	SR20	13	P	0.85	A	50,786	43,370	Y	N			2	Y	
301	SA	2/16/2022	6/30/2025	1708	CHILD/ADULT PROTETV SVCS SPCLT	N	SR20	13	P	0.15	N	8,962	7,654	Y	N			2	Y	
301	SA	9/10/2022	6/30/2025	1715	CHILD/ADULT PROTETV SVCS SPCLT	N	SR22	13	P	1.00	N	63,096	56,304	Y	N			2	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y / N)	SR Level	BU Code	Perm / Temp (P / T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y / N)	Occupied by 89-Day Hire (Y / N)	# of 89 Hire Appts	Describe if filled by other means	Priority # to Retain	TA (Y/N)	Committed or Filled?
301	SA	7/1/2024	6/30/2025	1744	SECRETARY I	N	SR12	03	P	0.85	A	36,934	36,934	Y	N			3	N	
301	SA	7/1/2024	6/30/2025	1744	SECRETARY I	N	SR12	03	P	0.15	N	5,701	6,518	Y	N			3	N	
301	SA	7/16/2024	6/30/2025	3472	HUMAN SVCS PROF IV	N	SR18	13	P	0.85	A	53,632	45,849	Y	N			2	N	
301	SA	7/16/2024	6/30/2025	3472	HUMAN SVCS PROF IV	N	SR18	13	P	0.15	N	9,464	8,091	Y	N			2	N	
301	SA	8/6/2022	6/30/2025	5613	HUMAN SVCS PROF IV	N	SR23	13	P	0.85	A	55,814	49,786	Y	N			2	N	
301	SA	8/6/2022	6/30/2025	5613	HUMAN SVCS PROF IV	N	SR23	13	P	0.15	N	9,850	8,786	Y	N			2	N	
301	SA	11/18/2024	6/30/2025	6418	HUMAN SVCS PROF III	N	SR20	13	P	0.85	A	45,849	49,552	Y	N			2	N	
301	SA	11/18/2024	6/30/2025	6418	HUMAN SVCS PROF III	N	SR20	13	P	0.15	N	8,091	8,744	Y	N			2	N	
301	SA	12/1/2022	6/30/2025	6421	HUMAN SVCS PROF II	N	SR18	13	P	0.85	A	45,849	40,922	Y	N			4	N	
301	SA	12/1/2022	6/30/2025	6421	HUMAN SVCS PROF II	N	SR18	13	P	0.15	N	8,091	7,222	Y	N			4	N	
301	SA	9/14/2024	6/30/2025	12161	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	43,248	41,188	Y	N		Recommendation submitted; HR approval pending	3	N	
301	SA	9/14/2024	6/30/2025	12161	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	7,632	7,268	Y	N		Recommendation submitted; HR approval pending	3	N	
301	SA	12/31/2022	6/30/2025	13236	CHILD/ADULT PROTETV SVCS SPCLT	N	SR22	13	P	0.85	A	53,632	47,858	Y	N			1	N	
301	SA	12/31/2022	6/30/2025	13236	CHILD/ADULT PROTETV SVCS SPCLT	N	SR22	13	P	0.15	N	9,464	8,446	Y	N			1	N	
301	SA	2/13/2024	6/30/2025	17390	CHILD/ADULT PROTETV SVCS SPCLT	N	SR20	13	P	0.85	A	48,807	47,838	Y	N			1	N	
301	SA	2/13/2024	6/30/2025	17390	CHILD/ADULT PROTETV SVCS SPCLT	N	SR20	13	P	0.15	N	8,613	8,442	Y	N			1	N	
301	SA	9/1/2023	6/30/2025	21371	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	73,420	68,156	Y	Y	14		2	N	
301	SA	9/1/2023	6/30/2025	21371	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	12,956	12,028	Y	Y	14		2	N	
301	SA	7/3/2023	06/30/2025	22280	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	28,723	31,283	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
301	SA	7/3/2023	6/30/2025	22280	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,069	5,521	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
301	SA	2/1/2024	6/30/2025	22281	SOCIAL SERVICE AID III	N	SR07	03	P	0.85	A	28,723	30,049	Y	N			4	N	
301	SA	2/1/2024	6/30/2025	22281	SOCIAL SERVICE AID III	N	SR07	03	P	0.15	N	5,069	5,303	Y	N			4	N	
301	SA	2/11/2023	6/30/2025	26398	OFFICE ASSISTANT III	N	SR08	03	P	0.85	A	32,191	29,203	Y	N			2	Y	
301	SA	2/11/2023	6/30/2025	26398	OFFICE ASSISTANT III	N	SR08	03	P	0.15	N	5,681	5,153	Y	N			2	Y	
301	SA	7/15/2023	6/30/2025	26400	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	60,364	56,029	Y	N			2	N	
301	SA	7/15/2023	6/30/2025	26400	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	10,652	9,887	Y	N			2	N	
301	SA	6/1/2024	6/30/2025	26403	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	79,427	76,673	Y	N			1	N	
301	SA	6/1/2024	6/30/2025	26403	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	14,017	13,531	Y	N			1	N	
301	SA	5/2/2022	6/30/2025	26679	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	54,927	54,927	Y	N			1	N	
301	SA	5/2/2022	6/30/2025	26679	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	9,693	9,693	Y	N			1	N	
301	SA	4/23/2024	6/30/2025	26694	SOCIAL WORKER III	N	SR18	13	P	0.85	A	43,370	44,258	Y	N			1	N	
301	SA	4/23/2024	6/30/2025	26694	SOCIAL WORKER III	N	SR18	13	P	0.15	N	7,654	7,810	Y	N			1	N	
301	SA	2/18/2022	6/30/2025	26768	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	52,816	52,816	Y	N			2	N	
301	SA	2/18/2022	6/30/2025	26768	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	9,320	9,320	Y	N			2	N	
301	SA	3/18/2024	6/30/2025	28584	SECRETARY I	N	SR12	03	P	0.85	A	46,736	44,513	Y	N			2	N	
301	SA	3/18/2024	6/30/2025	28584	SECRETARY I	N	SR12	03	P	0.15	N	8,248	7,855	Y	N			2	N	
301	SA	10/26/2020	6/30/2025	29215	HUMAN SVCS PROF III	N	SR20	13	P	0.85	A	43,370	43,370	Y	N			1	N	
301	SA	10/26/2020	6/30/2025	29215	HUMAN SVCS PROF III	N	SR20	13	P	0.15	N	7,654	7,654	Y	N			1	N	
301	SA	10/16/2024	6/30/2025	30692	CHILD/ADULT PROTETV SVCS SPCLT	N	SR22	13	P	0.85	A	54,927	55,814	Y	N			1	N	
301	SA	10/16/2024	6/30/2025	30692	CHILD/ADULT PROTETV SVCS SPCLT	N	SR22	13	P	0.15	N	9,693	9,850	Y	N			1	N	
301	SA	2/1/2023	6/30/2025	32282	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	60,364	53,876	Y	N			1	N	
301	SA	2/1/2023	6/30/2025	32282	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	10,652	9,508	Y	N			1	N	
301	SA	11/16/2021	1/6/2025	32765	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	54,927	54,927	Y	N		Committed; start date confirmed: 1/6/2025		N	Committed
301	SA	11/16/2021	1/6/2025	32765	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	9,693	9,693	Y	N		Committed; start date confirmed: 1/6/2025		N	Committed
301	SA	8/16/2023	6/30/2025	32766	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	70,604	68,156	Y	N			3	N	
301	SA	8/16/2023	6/30/2025	32766	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	12,460	12,028	Y	N			3	N	
301	SA	12/19/2023	6/30/2025	32801	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	41,596	39,617	Y	N			3	N	
301	SA	12/19/2023	6/30/2025	32801	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	7,340	6,991	Y	N			3	N	
301	SA	8/21/2023	6/30/2025	34077	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	58,038	56,029	Y	N			2	N	
301	SA	8/21/2023	6/30/2025	34077	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	10,242	9,887	Y	N			2	N	
301	SA	3/15/2023	6/30/2025	34177	SOCIAL WORKER III	N	SR23	13	P	0.85	A	55,814	51,806	Y	N			4	N	
301	SA	3/15/2023	6/30/2025	34177	SOCIAL WORKER III	N	SR23	13	P	0.15	N	9,850	9,142	Y	N			4	N	
301	SA	12/27/2023	6/30/2025	34311	HUMAN SVCS PROF IV	N	SR20	13	P	0.85	A	61,781	47,838	Y	N			1	N	
301	SA	12/27/2023	6/30/2025	34311	HUMAN SVCS PROF IV	N	SR20	13	P	0.15	N	10,903	8,442	Y	N			1	N	
301	SA	11/16/2024	6/30/2025	34342	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	32,844	32,844	Y	N			1	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y / N)	SR Level	BU Code	Perm / Temp (P / T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y / N)	Occupied by 89-Day Hire (Y / N)	# of 89 Hire Appts	Describe if filled by other means	Priority # to Retain	TA (Y/N)	Committed or Filled?
301	SA	11/20/2022	6/30/2025	36187	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	73,420	65,535	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
301	SA	11/20/2022	6/30/2025	36187	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	12,956	11,565	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
301	SA	1/20/2021	6/30/2025	36189	HUMAN SVCS PROF III	N	SR20	13	P	0.85	A	45,445	43,370	Y	N			3	N	
301	SA	1/20/2021	6/30/2025	36189	HUMAN SVCS PROF III	N	SR20	13	P	0.15	N	8,020	7,654	Y	N			3	N	
301	SA	4/18/2022	6/30/2025	36288	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	50,786	50,786	Y	N			1	N	
301	SA	4/18/2022	6/30/2025	36288	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	8,962	8,962	Y	N			1	N	
301	SA	6/1/2022	12/2/2024	36324	CHILD/ADULT PROTETV SVCS SPCLT	N	SR22	13	P	0.85	A	50,786	52,816	Y	N		Committed; start date confirmed: 12/2/2024		N	Committed
301	SA	6/1/2022	12/2/2024	36324	CHILD/ADULT PROTETV SVCS SPCLT	N	SR22	13	P	0.15	N	8,962	9,320	Y	N		Committed; start date confirmed: 12/2/2024		N	Committed
301	SA	7/27/2024	6/30/2025	36327	HUMAN SVCS PROF III	N	SR20	13	P	0.85	A	53,632	53,632	Y	N			1	N	
301	SA	7/27/2024	6/30/2025	36327	HUMAN SVCS PROF III	N	SR20	13	P	0.15	N	9,464	9,464	Y	N			1	N	
301	SA	6/3/2023	6/30/2025	36329	SECRETARY I	N	SR12	03	P	0.85	A	46,267	33,507	Y	Y	1		3	N	
301	SA	6/3/2023	6/30/2025	36329	SECRETARY I	N	SR12	03	P	0.15	N	8,165	5,913	Y	Y	1		3	N	
301	SA	7/26/2022	6/30/2025	36331	HUMAN SVCS PROF III	N	SR23	13	P	0.85	A	58,038	51,806	Y	N			4	N	
301	SA	7/26/2022	6/30/2025	36331	HUMAN SVCS PROF III	N	SR23	13	P	0.15	N	10,242	9,142	Y	N			4	N	
301	SA	7/17/2021	6/30/2025	36415	HUMAN SVCS PROF III	N	SR20	13	P	0.85	A	43,316	43,370	Y	N			3	N	
301	SA	7/17/2021	6/30/2025	36415	HUMAN SVCS PROF III	N	SR20	13	P	0.15	N	7,644	7,654	Y	N			3	N	
301	SA	9/18/2021	12/23/2024	36418	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	28,723	28,723	Y	N		Committed, start date confirmed: 12/23/2024		N	Committed
301	SA	9/18/2021	12/23/2024	36418	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,069	5,069	Y	N		Committed, start date confirmed: 12/23/2024		N	Committed
301	SA	10/1/2024	12/18/2024	36419	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	35,537	35,537	Y	N		Committed; start date confirmed: 12/18/2024		N	Committed
301	SA	10/1/2024	12/18/2024	36419	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	6,271	6,271	Y	N		Committed; start date confirmed: 12/18/2024		N	Committed
301	SA	7/1/2024	6/30/2025	36510	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	32,844	32,844	Y	N			3	N	
301	SA	7/1/2024	6/30/2025	36510	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,796	5,796	Y	N			3	N	
301	SA	1/22/2024	6/30/2025	36695	CHILD/ADLT PROTV SVCS SUPV I	N	SR24	23	P	0.85	A	66,133	70,880	Y	N			2	N	
301	SA	1/22/2024	6/30/2025	36695	CHILD/ADLT PROTV SVCS SUPV I	N	SR24	23	P	0.15	N	11,670	12,508	Y	N			2	N	
301	SA	2/1/2022	6/30/2025	37618	CHILD/ADULT PROTETV SVCS SPCLT	N	SR18	13	P	0.85	A	64,250	64,250	Y	N			2	N	
301	SA	2/1/2022	6/30/2025	37618	CHILD/ADULT PROTETV SVCS SPCLT	N	SR18	13	P	0.15	N	11,338	11,338	Y	N			2	N	
301	SA	12/13/2022	6/30/2025	38100	SOCIAL WORKER IV	N	SR20	13	P	0.85	A	53,632	47,858	Y	N			3	N	
301	SA	12/13/2022	6/30/2025	38100	SOCIAL WORKER IV	N	SR20	13	P	0.15	N	9,464	8,446	Y	N			3	N	
301	SA	7/30/2022	6/30/2025	38103	SOCIAL WORKER III	N	SR18	13	P	0.85	A	45,849	40,922	Y	N			2	N	
301	SA	7/30/2022	6/30/2025	38103	SOCIAL WORKER III	N	SR18	13	P	0.15	N	8,091	7,222	Y	N			2	N	
301	SA	11/1/2024	6/30/2025	39416	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	31,079	35,537	Y	N			3	N	
301	SA	11/1/2024	6/30/2025	39416	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	5,485	6,271	Y	N			3	N	
301	SA	8/1/2023	6/30/2025	39420	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	35,537	33,844	Y	N			2	N	
301	SA	8/1/2023	6/30/2025	39420	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	6,271	5,972	Y	N			2	N	
301	SA	7/25/2022	6/30/2025	39728	HUMAN SVCS PROF IV	N	SR22	13	P	0.85	A	55,814	49,786	Y	N			2	N	
301	SA	7/25/2022	6/30/2025	39728	HUMAN SVCS PROF IV	N	SR22	13	P	0.15	N	9,850	8,786	Y	N			2	N	
301	SA	2/11/2023	6/30/2025	39944	SOCIAL WORKER III	N	SR20	13	P	0.85	A	49,552	44,237	Y	N			4	N	
301	SA	2/11/2023	6/30/2025	39944	SOCIAL WORKER III	N	SR20	13	P	0.15	N	8,744	7,807	Y	N			4	N	
301	SA	8/19/2022	6/30/2025	40515	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	34,211	29,917	Y	N			4	N	
301	SA	8/19/2022	6/30/2025	40515	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	6,037	5,279	Y	N			4	N	
301	SA	6/16/2023	6/30/2025	40516	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	34,211	31,028	Y	N		Committed for 89-day hire; pending employment clearance		N	Committed
301	SA	6/16/2023	6/30/2025	40516	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	6,037	5,476	Y	N		Committed for 89-day hire; pending employment clearance		N	Committed
301	SA	8/31/2024	6/30/2025	40519	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	32,844	32,844	Y	N			4	N	
301	SA	8/31/2024	6/30/2025	40519	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,796	5,796	Y	N			4	N	
301	SA	6/3/2024	6/30/2025	40520	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	32,844	31,283	Y	N			4	N	
301	SA	6/3/2024	6/30/2025	40520	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,796	5,521	Y	N			4	N	
301	SA	11/18/2024	6/30/2025	42332	HUMAN SVCS PROF III	N	SR20	13	P	0.85	A	65,270	65,270	Y	N			2	N	
301	SA	11/18/2024	6/30/2025	42332	HUMAN SVCS PROF III	N	SR20	13	P	0.15	N	31,770	11,518	Y	N			2	N	
301	SA	4/5/2021	6/30/2025	42333	SOCIAL WORKER III	N	SR20	13	P	0.85	A	68,323	61,781	Y	N			2	N	
301	SA	4/5/2021	6/30/2025	42333	SOCIAL WORKER III	N	SR20	13	P	0.15	N	35,616	10,903	Y	N			2	N	
301	SA	1/9/2018	6/30/2025	42338	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	31,138	26,816	Y	N			3	N	
301	SA	1/9/2018	6/30/2025	42338	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	15,681	4,732	Y	N			3	N	
301	SA	12/6/2022	6/30/2025	42344	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	34,370	32,232	Y	N			2	N	
301	SA	12/6/2022	6/30/2025	42344	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	17,917	5,688	Y	N			2	N	
301	SA	10/26/2021	6/30/2025	42366	HUMAN SVCS PROF II	N	SR18	13	P	0.85	A	53,975	40,117	Y	N			4	N	
301	SA	10/26/2021	6/30/2025	42366	HUMAN SVCS PROF II	N	SR18	13	P	0.15	N	28,136	7,079	Y	N			4	N	
301	SA	4/15/2023	6/30/2025	42369	CHILD/ADULT PROTETV SVCS SPCLT	N	SR20	13	P	0.85	A	49,552	44,237	Y	N			2	N	
301	SA	4/15/2023	6/30/2025	42369	CHILD/ADULT PROTETV SVCS SPCLT	N	SR20	13	P	0.15	N	8,744	7,807	Y	N			2	N	
301	SA	7/1/2024	6/30/2025	42371	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	65,270	65,005	Y	N			2	N	
301	SA	7/1/2024	6/30/2025	42371	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	11,518	11,119	Y	N			2	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y / N)	SR Level	BU Code	Perm / Temp (P / T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y / N)	Occupied by 89-Day Hire (Y / N)	# of 89 Hire Appts	Describe if filled by other means	Priority # to Retain	TA (Y/N)	Committed or Filled?
301	SA	5/22/2021	6/30/2025	42372	HUMAN SVCS PROF III	N	SR20	13	P	0.85	A	50,404	43,370	Y	N			4	N	
301	SA	5/22/2021	6/30/2025	42372	HUMAN SVCS PROF III	N	SR20	13	P	0.15	N	25,368	7,654	Y	N			4	N	
301	SA	12/31/2022	6/30/2025	42374	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	76,347	70,870	Y	N			2	N	
301	SA	12/31/2022	6/30/2025	42374	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	13,473	12,506	Y	N			2	N	
301	SA	2/22/2022	6/30/2025	42375	HUMAN SVCS PROF II	N	SR18	13	P	0.85	A	49,101	40,117	Y	N			4	N	
301	SA	2/22/2022	6/30/2025	42375	HUMAN SVCS PROF II	N	SR18	13	P	0.15	N	23,836	7,079	Y	N			4	N	
301	SA	3/1/2023	6/30/2025	42377	HUMAN SVCS PROF IV	N	SR22	13	P	0.85	A	53,632	47,858	Y	N			2	N	
301	SA	3/1/2023	6/30/2025	42377	HUMAN SVCS PROF IV	N	SR22	13	P	0.15	N	9,464	8,446	Y	N			2	N	
301	SA	7/1/2024	6/30/2025	42564	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	65,270	63,005	Y	N			2	N	
301	SA	7/1/2024	6/30/2025	42564	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	11,518	11,119	Y	N			2	N	
301	SA	6/8/2024	6/30/2025	42599	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	58,038	56,029	Y	N			2	N	
301	SA	6/8/2024	6/30/2025	42599	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	10,242	9,887	Y	N			2	N	
301	SA	3/16/2023	6/30/2025	42702	OFFICE ASSISTANT III	N	SR08	03	P	0.85	A	34,884	31,640	Y	Y	5		3	N	
301	SA	3/16/2023	6/30/2025	42702	OFFICE ASSISTANT III	N	SR08	03	P	0.15	N	6,156	5,584	Y	Y	5		3	N	
301	SA	3/23/2020	6/30/2025	42919	HUMAN SVCS PROF III	N	SR20	13	P	0.85	A	45,309	44,207	Y	N			3	N	
301	SA	3/23/2020	6/30/2025	42919	HUMAN SVCS PROF III	N	SR20	13	P	0.15	N	24,947	7,801	Y	N			3	N	
301	SA	9/18/2021	6/30/2025	43560	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.85	A	59,517	48,807	Y	Y	10		3	N	
301	SA	9/18/2021	6/30/2025	43560	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	0.15	N	10,503	8,613	Y	Y	10		3	N	
301	SA	12/31/2022	6/30/2025	43604	HUMAN SVCS PROF III	N	SR20	13	P	0.85	A	70,604	65,535	Y	N			3	N	
301	SA	12/31/2022	6/30/2025	43604	HUMAN SVCS PROF III	N	SR20	13	P	0.15	N	12,460	11,565	Y	N			3	N	
301	SA	6/10/2024	6/30/2025	44016	SOCIAL WORKER IV	N	SR22	13	P	0.85	A	76,347	73,705	Y	N			2	N	
301	SA	6/10/2024	6/30/2025	44016	SOCIAL WORKER IV	N	SR22	13	P	0.15	N	13,473	13,007	Y	N			2	N	
301	SA	6/20/2024	6/30/2025	44086	HUMAN SVCS PROF V	N	SR24	23	P	0.85	A	65,270	60,588	Y	N			2	N	
301	SA	6/20/2024	6/30/2025	44086	HUMAN SVCS PROF V	N	SR24	23	P	0.15	N	11,518	10,692	Y	N			2	N	
301	SA	8/5/2024	2/3/2025	44099	CHILD/ADLT PROTV SVCS SUPV I	N	SR25	23	P	0.85	A	85,904	62,761	Y	N		Committed; start date confirmed: 2/3/2025		N	Committed
301	SA	8/5/2024	2/3/2025	44099	CHILD/ADLT PROTV SVCS SUPV I	N	SR25	23	P	0.15	N	15,160	11,075	Y	N		Committed; start date confirmed: 2/3/2025		N	Committed
301	SA	6/2/2021	6/30/2025	44562	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	27,524	28,723	Y	N			3	N	
301	SA	6/2/2021	6/30/2025	44562	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	4,857	5,069	Y	N			3	N	
301	SA	11/18/2024	6/30/2025	44705	SOCIAL WORKER II	N	SR23	13	P	0.85	A	49,552	55,814	Y	N			2	N	
301	SA	11/18/2024	6/30/2025	44705	SOCIAL WORKER II	N	SR23	13	P	0.15	N	8,744	9,850	Y	N			2	N	
301	SA	6/10/2023	6/30/2025	45055	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	32,844	29,794	Y	N			2	N	
301	SA	6/10/2023	6/30/2025	45055	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,796	5,258	Y	N			2	N	
301	SA	2/16/2023	6/30/2025	46326	SECRETARY I	N	SR12	03	P	0.85	A	43,248	39,229	Y	N			2	N	
301	SA	2/16/2023	6/30/2025	46326	SECRETARY I	N	SR12	03	P	0.15	N	7,632	6,923	Y	N			2	N	
301	SA	12/8/2022	6/30/2025	46327	OFFICE ASSISTANT III	N	SR08	03	P	0.85	A	32,191	29,203	Y	N			4	N	
301	SA	12/8/2022	6/30/2025	46327	OFFICE ASSISTANT III	N	SR08	03	P	0.15	N	5,681	5,153	Y	N			4	N	
301	SA	3/16/2023	6/30/2025	46328	OFFICE ASSISTANT III	N	SR08	03	P	0.85	A	32,191	29,203	Y	N			2	N	
301	SA	3/16/2023	6/30/2025	46328	OFFICE ASSISTANT III	N	SR08	03	P	0.15	N	5,681	5,153	Y	N			2	N	
301	SA	5/6/2024	6/30/2025	46353	HUMAN SVCS PROF II	N	SR18	13	P	0.85	A	55,814	44,258	Y	N			4	N	
301	SA	5/6/2024	6/30/2025	46353	HUMAN SVCS PROF II	N	SR18	13	P	0.15	N	9,850	7,810	Y	N			4	N	
301	SA	2/11/2023	6/30/2025	46354	HUMAN SVCS PROF III	N	SR23	13	P	0.85	A	55,814	51,806	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
301	SA	2/11/2023	6/30/2025	46354	HUMAN SVCS PROF III	N	SR23	13	P	0.15	N	9,850	9,142	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
301	SA	11/16/2021	6/30/2025	46358	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	31,079	31,079	Y	N			3	N	
301	SA	11/16/2021	6/30/2025	46358	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	5,485	5,485	Y	N			3	N	
301	SA	6/6/2023	6/30/2025	46359	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	31,079	32,232	Y	N			2	N	
301	SA	6/6/2023	6/30/2025	46359	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	5,485	5,688	Y	N			2	N	
301	SA	7/15/2023	6/30/2025	46386	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	35,537	33,844	Y	N			3	N	
301	SA	7/15/2023	6/30/2025	46386	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	6,271	5,972	Y	N			3	N	
301	SA	11/1/2024	6/30/2025	47421	SECRETARY I	N	SR12	03	P	0.85	A	48,613	48,613	Y	N			2	N	
301	SA	11/1/2024	6/30/2025	47421	SECRETARY I	N	SR12	03	P	0.15	N	8,579	8,579	Y	N			2	Y	
301	SA	11/16/2022	6/30/2025	47440	HUMAN SVCS PROF III	N	SR20	13	P	0.85	A	49,552	46,002	Y	N			2	Y	
301	SA	11/16/2022	6/30/2025	47440	HUMAN SVCS PROF III	N	SR20	13	P	0.15	N	8,744	8,118	Y	N			2	Y	
301	SA	9/14/2021	12/2/2024	110569	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	32,844	28,723	Y	N		Committed; start date confirmed: 12/2/2024		N	Committed
301	SA	9/14/2021	12/2/2024	110569	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,796	5,069	Y	N		Committed; start date confirmed: 12/2/2024		N	Committed
301	SA	12/16/2023	6/30/2025	111035	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	34,935	33,844	Y	N			4	N	
301	SA	12/16/2023	6/30/2025	111035	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	6,165	5,972	Y	N			4	N	
301	SA	3/1/2023	6/30/2025	112751	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	1.00	N	76,788	68,544	Y	N			2	N	
301	SA	7/13/2024	6/30/2025	113087	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.85	A	52,601	39,953	Y	N			2	N	
301	SA	7/13/2024	6/30/2025	113087	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.15	N	9,283	7,051	Y	N			2	N	
301	SA	10/1/2021	6/30/2025	116641	ELIGIBILITY WKR IV	N	SR18	03	P	0.85	A	58,211	58,211	Y	N			3	N	
301	SA	10/1/2021	6/30/2025	116641	ELIGIBILITY WKR IV	N	SR18	03	P	0.15	N	10,273	10,273	Y	N			3	N	
301	SA	8/1/2018	12/2/2024	117492	SOCIAL SERVICE AID III	N	SR07	03	P	0.85	A	24,207	23,429	Y	Y	4	Committed; J. Guimayen start date 12/2/24; 89-day appt terminates 11/28/24.		N	Committed

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y / N)	SR Level	BU Code	Perm / Temp (P / T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y / N)	Occupied by 89-Day Hire (Y / N)	# of 89 Hire Appts	Describe if filled by other means	Priority # to Retain	TA (Y/N)	Committed or Filled?
301	SA	8/1/2018	6/30/2025	117492	SOCIAL SERVICE AID III	N	SR07	03	P	0.15	N	4,272	4,135	Y	Y	4	Committed; J. Guimmayen start date 12/2/24; 89-day appt terminates 11/28/24.		N	Committed
301	SA	11/7/2022	6/30/2025	117495	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	32,844	29,794	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
301	SA	11/7/2022	6/30/2025	117495	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,796	5,258	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
301	SA	11/1/2022	6/30/2025	117497	OFFICE ASSISTANT III	N	SR08	03	P	0.85	A	44,064	39,964	Y	N			2	N	
301	SA	11/1/2022	6/30/2025	117497	OFFICE ASSISTANT III	N	SR08	03	P	0.15	N	7,776	7,052	Y	N			2	N	
301	SA	6/1/2023	6/30/2025	117507	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	28,723	29,794	Y	N			3	N	
301	SA	6/1/2023	6/30/2025	117507	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,069	5,258	Y	N			3	N	
301	SA	8/19/2024	6/30/2025	118530	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	28,723	32,844	Y	N			4	N	
301	SA	8/19/2024	6/30/2025	118530	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,069	5,796	Y	N			4	N	
301	SA	11/1/2021	6/30/2025	118531	OFFICE ASSISTANT III	N	SR09	03	P	0.85	A	32,191	28,152	Y	N			2	N	
301	SA	11/1/2021	6/30/2025	118531	OFFICE ASSISTANT III	N	SR09	03	P	0.15	N	5,681	4,968	Y	N			2	N	
301	SA	9/14/2024	6/30/2025	118533	SOCIAL SERVICE AID III	N	SR09	03	P	1.00	N	38,640	36,804	Y	N	N		2	N	
301	SA	9/30/2023	6/30/2025	118535	CHILD/ADULT PROTETV SVCS SPCLT	N	SR20	13	P	1.00	N	75,588	56,280	Y	N			2	N	
301	SA	11/16/2021	6/30/2025	118542	SOCIAL SERVICE AID III	N	SR09	03	P	1.00	N	33,792	33,792	Y	N			3	N	
301	SA	4/16/2024	6/30/2025	118561	SOCIAL SERVICE AID III	N	SR09	03	P	1.00	N	38,640	36,804	Y	N			3	N	
301	SA	12/15/2023	6/30/2025	118563	SOCIAL SERVICE AID III	N	SR09	03	P	1.00	N	32,460	36,804	Y	N			3	N	
301	SA	5/16/2022	6/30/2025	118567	SOCIAL SERVICE AID III	N	SR09	03	P	0.85	A	33,609	33,609	Y	N			3	N	
301	SA	5/16/2022	6/30/2025	118567	SOCIAL SERVICE AID III	N	SR09	03	P	0.15	N	5,931	5,931	Y	N			3	N	
301	SA	6/27/2022	6/30/2025	118568	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	1.00	N	36,564	36,564	Y	N			3	N	
301	SA	2/1/2023	6/30/2025	118569	SOCIAL SERVICE AID II	N	SR09	03	P	1.00	N	38,640	35,052	Y	N			3	N	
301	SA	2/1/2023	6/30/2025	118575	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	1.00	N	89,820	80,184	Y	N			2	N	
301	SA	7/1/2022	6/30/2025	118577	CHILD/ADULT PROTETV SVCS SPCLT	N	SR20	13	P	1.00	N	59,748	51,024	Y	N			2	N	
301	SA	8/21/2023	6/30/2025	118579	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	1.00	N	63,096	74,124	Y	N			2	N	
301	SA	6/17/2013	6/30/2025	118586	HUMAN SVCS PROF III	N	SR20	13	P	1.00	N	51,024	28,836	Y	N			2	N	
301	SA	2/13/2021	6/30/2025	118587	SOCIAL SERVICE AID III	N	SR09	03	P	1.00	N	33,792	33,792	Y	N			4	N	
301	SA	11/1/2021	6/30/2025	118588	SOCIAL SERVICE AID III	N	SR09	03	P	1.00	N	33,792	33,792	Y	N	N		4	N	
301	SA	7/1/2024	6/30/2025	118595	HUMAN SVCS PROF IV	N	SR22	13	P	1.00	N	71,016	68,556	Y	N			2	N	
301	SA	5/1/2023	6/30/2025	118597	SOCIAL SERVICE AID III	N	SR09	03	P	1.00	N	45,216	41,016	Y	N			3	N	
301	SA	7/9/2022	6/30/2025	122787	SOCIAL WORKER II	N	SR20	13	P	1.00	A	60,660	54,120	Y	N			2	N	
301	SA	10/16/2024	6/30/2025	122788	CHILD/ADULT PROTETV SVCS SPCLT	N	SR23	13	P	1.00	A	62,136	65,664	Y	N			2	N	
301	SA	11/4/2022	6/30/2025	122789	HUMAN SVCS PROF II	N	SR20	13	P	1.00	A	58,296	52,044	Y	N			2	N	
301	SA	11/2/2024	6/30/2025	124805	SOCIAL WORKER V	N	SR24	13	P	0.50	B	36,918	36,918	Y	N			2	N	
301	SA	11/2/2024	6/30/2025	124805	SOCIAL WORKER V	N	SR24	13	P	0.50	N	36,918	36,918	Y	N			2	N	
302	DA	11/18/2024	6/30/2025	11650	HUMAN SVCS PROF III	N	SR20	13	P	0.50	A	30,330	31,548	Y	N			2	N	
302	DA	11/18/2024	6/30/2025	11650	HUMAN SVCS PROF III	N	SR20	13	P	0.50	N	30,330	31,548	Y	N			2	N	
302	DA	2/1/2024	6/30/2025	23714	SOCIAL WORKER III	N	SR20	13	P	0.50	A	41,532	40,092	Y	N			2	N	
302	DA	2/1/2024	6/30/2025	23714	SOCIAL WORKER III	N	SR20	13	P	0.50	N	41,532	40,092	Y	N			2	N	
302	DA	1/1/2019	2/28/2025	28157	PROJECT MANAGER	N	SR22	13	P	0.66	A	49,801	49,801	Y	N			1	N	
302	DA	1/1/2019	2/28/2025	28157	PROJECT MANAGER	N	SR22	13	P	0.34	N	25,665	25,655	Y	N			1	N	
302	DA	2/1/2024	3/31/2025	33235	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	25,920	24,684	Y	N			4	N	
302	DA	2/1/2024	3/31/2025	33235	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	22,662	24,684	Y	N			4	N	
302	DA	3/1/2018	3/31/2025	36853	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.50	A	17,010	16,428	Y	N			2	N	
302	DA	3/1/2018	3/31/2025	36853	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.50	N	17,010	16,428	Y	N			2	N	
302	DA	3/1/2023	6/30/2025	118641	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.57	A	30,158	27,353	Y	N			2	N	
302	DA	3/1/2023	6/30/2025	118641	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.43	N	22,750	20,635	Y	N			2	N	
302	DA	6/3/2019	4/30/2025	120654	HUMAN SVCS PROF IV	N	SR22	13	P	0.50	A	34,530	33,522	Y	N			2	Y	
302	DA	6/3/2019	4/30/2025	120654	HUMAN SVCS PROF IV	N	SR22	13	P	0.50	N	34,866	33,522	Y	N			2	Y	
302	DA	8/3/2023	1/31/2025	124950	ELIGIBILITY WORKER V	N	SR20	04	P	0.50	A	30,900	-	Y	N			1	Y	
302	DA	8/3/2023	1/31/2025	124950	ELIGIBILITY WORKER V	N	SR20	04	P	0.50	N	30,900	-	Y	N			1	Y	
302	DA	8/3/2023	12/5/2024	124952	ELIGIBILITY WORKER III	N	SR12	03	P	0.50	A	25,440	-	Y	N				N	Filled
302	DA	8/3/2023	12/5/2024	124952	ELIGIBILITY WORKER III	N	SR12	03	P	0.50	N	25,440	-	Y	N				N	Filled
302	DA	8/3/2023	1/2/2025	124954	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
302	DA	8/3/2023	1/2/2025	124954	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
302	DA	8/3/2023	1/2/2025	124955	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
302	DA	8/3/2023	1/2/2025	124955	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
302	DA	8/3/2023	1/2/2025	124957	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N		Committed, offer accepted, pending employment clearance		N	Committed

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y / N)	SR Level	BU Code	Perm / Temp (P / T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y / N)	Occupied by 89-Day Hire (Y / N)	# of 89 Hire Appts	Describe if filled by other means	Priority # to Retain	TA (Y/N)	Committed or Filled?
302	DA	8/3/2023	1/2/2025	124957	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
302	DA	8/3/2023	1/2/2025	124958	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
302	DA	8/3/2023	1/2/2025	124958	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
302	DA	8/3/2023	1/2/2025	124959	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N		Recommendation submitted; HR approval pending		N	Committed
302	DA	8/3/2023	1/2/2025	124959	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N		Recommendation submitted; HR approval pending		N	Committed
302	DA	8/3/2023	1/2/2025	124960	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N		Recommendation submitted; HR approval pending		N	Committed
302	DA	8/3/2023	1/2/2025	124960	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N		Recommendation submitted; HR approval pending		N	Committed
302	DA	8/3/2023	1/16/2025	124961	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N		Recommendation submitted; HR approval pending	3	N	
302	DA	8/3/2023	1/16/2025	124961	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N		Recommendation submitted; HR approval pending	3	N	
302	DA	8/3/2023	1/31/2025	124962	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N			2	N	
302	DA	8/3/2023	1/31/2025	124962	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N			2	N	
302	DA	8/3/2023	1/16/2025	124963	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N			2	N	
302	DA	8/3/2023	1/16/2025	124963	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N			2	N	
302	DA	8/3/2023	1/16/2025	124964	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N			2	N	
302	DA	8/3/2023	1/16/2025	124964	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N			2	N	
302	DA	8/3/2023	1/16/2025	124965	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N			2	N	
302	DA	8/3/2023	1/16/2025	124965	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N			2	N	
302	DA	8/3/2023	1/16/2025	124966	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	A	25,440	-	Y	N			2	N	
302	DA	8/3/2023	1/16/2025	124966	ELIGIBILITY WORKER III	N	SR16	03	P	0.50	N	25,440	-	Y	N			2	N	
302	DA		2/28/2025	92346K	ELIGIBILITY WORKER IV	N	SR18C	3	P	0.50	A	27,492	-					2	N	
302	DA		2/28/2025	92346K	ELIGIBILITY WORKER IV	N	SR18C	3	P	0.50	N	27,492	-					2	N	
302	DA		3/31/2025	92363K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	18,936	-					4	N	
302	DA		3/31/2025	92363K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	18,936	-					4	N	
302	DA		3/31/2025	92364K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	18,936	-					4	N	
302	DA		3/31/2025	92364K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	18,936	-					4	N	
302	DA		3/31/2025	92365K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	18,936	-					4	N	
302	DA		3/31/2025	92365K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	18,936	-					4	N	
302	DA		3/31/2025	92366K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	18,936	-					4	N	
302	DA		3/31/2025	92366K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	18,936	-					4	N	
302	DA		3/31/2025	92367K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	18,936	-					4	N	
302	DA		3/31/2025	92367K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	18,936	-					4	N	
302	DA		3/31/2025	92368K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	A	18,936	-					4	N	
302	DA		3/31/2025	92368K	OFFICE ASSISTANT III	N	SR08C	3	P	0.50	N	18,936	-					4	N	
501	YA	5/16/2022	6/30/2025	43703	CORRECTIONS PRGM SPCLT II	N	SR24	13	P	1.00	A	78,612	78,612	Y	N			2	Y	
501	YA	12/27/2023	12/2/2024	47411	HUMAN RESOURCES SPCLT IV	N	SR16	73	P	1.00	A	83,064	80,184	Y	N		Committed; start date confirmed: 12/2/2024		N	Committed
501	YA	3/1/2017	6/30/2025	118511	GENERAL PROFESSIONAL III	N	SR22	13	P	1.00	A	62,136	46,932	Y	N			2	N	
501	YA	3/1/2023	1/31/2025	118812	ADMINISTRATIVE OFFICER V	N	SR24	73	P	1.00	A	89,820	80,184	Y	N		Conducing interviews	1	N	
501	YA	1/22/2022	6/30/2025	122878	CHILDREN & YUTH PRGM SPCLT V	N	SR24	13	P	1.00	A	62,136	62,136	Y	N			2	N	
501	YA		6/30/2025	92402K	CHILDREN & YUTH PRGM SPCLT V	N	SR24D	13	T	1.00	A	71,016						3	N	
503	YB	8/16/2022	6/30/2025	2318	HUMAN SVCS PROF III	N	SR20	13	P	1.00	A	58,296	52,044	Y	N			4	N	
503	YB	8/19/2024	6/30/2025	2472	CORRECTIONS RECR SPCLT III	N	SR20	13	P	1.00	A	68,280	68,280	Y	N			3	N	
503	YB	2/1/2024	6/30/2025	3979	YOUTH CORRECTIONS OFFICER (FP)	N	CO04	10	P	1.00	A	69,576	66,264	Y	N			2	N	
503	YB	10/1/2024	6/30/2025	7106	REGISTERED NURSE III	N	SR20	09	P	1.00	A	133,116	129,876	Y	N			2	N	
503	YB	2/28/2023	12/31/2024	7976	COOK II	N	BC08	01	P	1.00	A	63,432	57,528	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
503	YB	6/1/2022	12/31/2024	8920	OFFICE ASSISTANT III	N	SR08	03	P	1.00	A	33,120	33,120	Y	N		Committed pending employment clearance		N	Committed
503	YB	11/1/2024	6/30/2025	11637	YOUTH CORRECTIONS OFFICER (FP)	N	CO06	10	P	1.00	A	69,576	69,576	Y	N			1	N	
503	YB	8/23/2023	12/31/2024	28696	GROUNDSKEEPER I	N	BC02	01	P	1.00	A	44,292	48,228	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
503	YB	10/26/2022	12/31/2024	31599	YOUTH CORRECTIONS OFFICER (FP)	N	CO06	10	P	1.00	A	69,576	63,108	Y	N		Committed; offer accepted, pending employment clearance		N	Committed
503	YB	7/1/2023	12/31/2024	31681	BUILDING MAINTENANCE WORKER II	N	WS09	01	P	1.00	A	72,048	65,352	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
503	YB	7/2/2022	6/30/2025	34360	HUMAN RESOURCES ASSISTANT III	N	SR09	63	P	1.00	A	38,640	33,792	Y	N			4	N	
503	YB	9/10/2024	6/30/2025	51791	YOUTH CORRECTIONS OFFICER (FP)	N	CO06	10	P	1.00	A	69,576	69,576	Y	N			2	N	
503	YB	12/16/2022	6/30/2025	119475	OFFICE ASSISTANT IV	N	SR10	03	P	1.00	A	52,908	47,988	Y	N			3	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y / N)	SR Level	BU Code	Perm / Temp (P / T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y / N)	Occupied by 89-Day Hire (Y / N)	# of 89 Hire Appts	Describe if filled by other means	Priority # to Retain	TA (Y/N)	Committed or Filled?
503	YB	4/15/2022	6/30/2025	123116	SOCIAL WORKER III	N	SR20	13	P	1.00	A	58,296	51,024	Y	N			3	N	
601	TA	12/31/2023	6/30/2025	6393	SECRETARY I	N	SR12	03	P	1.00	A	50,880	48,456	Y	N			2	N	
601	TA	2/1/2024	6/30/2025	22287	SOCIAL WORKER IV	N	SR23	13	P	1.00	A	68,280	65,916	Y	N			2	N	
601	TA	4/18/2022	6/30/2025	22907	OFFICE ASSISTANT III	N	SR08	03	P	1.00	A	33,120	33,120	Y	N			4	N	
601	TA	6/15/2024	6/30/2025	26588	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	1.00	A	34,020	39,816	Y	N			3	N	
601	TA	10/1/2021	6/30/2025	28365	OFFICE ASSISTANT III	N	SR08	03	P	1.00	A	45,324	45,324	Y	N			4	N	
601	TA	11/1/2024	6/30/2025	34004	FOSTER GRANDPARENT PRGM SPCLT	N	SR20	13	P	0.50	A	41,532	41,532	Y	N			3	N	
601	TA	11/1/2024	6/30/2025	34004	FOSTER GRANDPARENT PRGM SPCLT	N	SR20	13	P	0.50	N	41,532	41,532	Y	N			4	N	
601	TA	7/1/2024	6/30/2025	37876	SECRETARY II	N	SR14	03	P	1.00	A	57,192	54,468	Y	N		Recommendation submitted; HR approval pending	2		
601	TA	8/1/2024	12/16/2024	40745	CHILD/ADLT PROTV SVCS SUPV I	N	SR25	23	P	1.00	A	105,108	105,108	Y	N		Committed; start date confirmed: 12/16/2024			Filled
601	TA	11/1/2019	6/30/2025	100506	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	1.00	A	34,020	35,340	Y	N			2	N	
601	TA	1/2/2019	12/23/2024	113209	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	T	1.00	N	50,304	50,304	Y	N		Start date confirmed: 12/23/24		N	Filled
601	TA	1/3/2022	12/31/2024	113210	HUMAN SVCS PROF III	N	SR20	13	T	1.00	N	57,420	57,420	Y	N		Made recommendation, but not committed	3	N	
601	TA	12/31/2022	6/30/2025	120789	FOSTER GRANDPARENT PRGM SPCLT	N	SR20	13	P	0.50	N	39,936	37,068	Y	Y	2	89-day hire sitting in position right now	3	N	
601	TA	5/21/2022	6/30/2025	121775	SOCIAL WORKER IV	N	SR22	13	P	0.50	A	27,600	27,600	Y	N			1	N	
601	TA	5/21/2022	6/30/2025	121775	SOCIAL WORKER IV	N	SR22	13	P	0.50	N	27,600	27,600	Y	N			1	N	
601	TA	9/1/2023	6/30/2025	123045	HUMAN SVCS PROF IV	N	SR23	13	P	1.00	A	65,664	63,384	Y	N			2	N	
777	HH	2/16/2024	2/28/2025	124580	HOMELESSNESS COMY DEV SPCLT	Y	SRNA	13	P	1.00	A	64,620	62,400	Y	N			1	N	
777	HH		4/30/2025	94250K	MENTAL HEALTH SPECIALIST	Y	SRNA	13	P	1.00	A	75,000						2	N	
802	GA	8/5/2023	6/30/2025	1758	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.34	A	26,108	25,202	Y	N			1	Y	
802	GA	8/5/2023	6/30/2025	1758	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.66	N	50,680	48,922	Y	N			1	Y	
802	GA	10/1/2024	6/30/2025	3420	VOCATIONAL REHAB SPCLT IV	N	SR22	13	P	0.34	A	27,156	27,156	Y	N			2	N	
802	GA	10/1/2024	6/30/2025	3420	VOCATIONAL REHAB SPCLT IV	N	SR22	13	P	0.66	N	52,716	52,716	Y	N			2	N	
802	GA	8/1/2022	6/30/2025	3828	MANUAL ARTS INSTRUCTOR III	N	SR20	13	P	0.34	A	27,156	25,206	Y	N			2	N	
802	GA	8/1/2022	6/30/2025	3828	MANUAL ARTS INSTRUCTOR III	N	SR20	13	P	0.66	N	52,716	48,930	Y	N			2	N	
802	GA	12/31/2021	12/16/2024	4654	REHAB TEACHER FOR BLIND III	N	SR20	13	P	0.34	A	25,700	25,700	Y	N		Committed; start date confirmed: 12/16/2024		N	Filled
802	GA	12/31/2021	12/16/2024	4654	REHAB TEACHER FOR BLIND III	N	SR20	13	P	0.66	N	49,888	49,888	Y	N		Committed; start date confirmed: 12/16/2024		N	Filled
802	GA	3/30/2024	6/30/2025	5393	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.34	A	18,768	16,365	Y	N			2	N	
802	GA	3/30/2024	6/30/2025	5393	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.66	N	36,432	31,767	Y	N			2	N	
802	GA	3/1/2024	6/30/2025	5826	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.34	A	27,156	26,214	Y	N			1	Y	
802	GA	3/1/2024	6/30/2025	5826	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.66	N	52,716	50,886	Y	N			1	Y	
802	GA	4/2/2024	6/30/2025	8733	SECRETARY II	N	SR14	03	P	0.34	A	15,981	15,218	Y	N			2	N	
802	GA	4/2/2024	6/30/2025	8733	SECRETARY II	N	SR14	03	P	0.66	N	31,023	29,542	Y	N			2	N	
802	GA	1/4/2023	6/30/2025	10252	SECRETARY II	N	SR14	03	P	0.34	A	15,981	14,492	Y	N			2	N	
802	GA	1/4/2023	6/30/2025	10252	SECRETARY II	N	SR14	03	P	0.66	N	31,023	28,132	Y	N			2	N	
802	GA	11/29/2022	6/30//2025	10314	OFFICE ASSISTANT III	N	SR08	03	P	0.34	A	13,391	12,146	Y	N		Volunteer intern currently in position.	4	N	
802	GA	11/29/2022	6/30//2025	10314	OFFICE ASSISTANT III	N	SR08	03	P	0.66	N	25,993	23,578	Y	N		Volunteer intern currently in position.	4	N	
802	GA	4/17/2023	3/31/2025	12518	VOCATIONAL REHAB SPCLT I	N	SR18	13	P	0.34	A	18,340	17,695	Y	Y	1	89-day hire; NTE 2/21/2025	2	N	
802	GA	4/17/2023	3/31/2025	12518	VOCATIONAL REHAB SPCLT I	N	SR18	13	P	0.66	N	35,600	34,349	Y	Y	1	89-day hire; NTE 2/21/2025	2	N	
802	GA	9/16/2024	6/30/2025	12554	VOCATIONAL REHAB SPCLT IV	N	SR22	13	P	0.34	A	24,145	24,145	Y	N			2	N	
802	GA	9/16/2024	6/30/2025	12554	VOCATIONAL REHAB SPCLT IV	N	SR22	13	P	0.66	N	46,871	46,871	Y	N			2	N	
802	GA	11/15/2023	12/11/2024	12557	VOCATIONAL REHAB MANAGER II	N	EM03	35	P	0.34	A	32,726	36,818	Y	N		Committed; start date confirmed: 12/11/24		N	Filled
802	GA	11/15/2023	12/11/2024	12557	VOCATIONAL REHAB MANAGER II	N	EM03	35	P	0.66	N	63,526	71,470	Y	N		Committed; start date confirmed: 12/11/24		N	Filled
802	GA	7/1/2023	6/30/2025	12607	EMPLOYMENT SERVICE SPCLT III	N	SR20	13	P	0.34	A	27,156	25,206	Y	N			3	N	
802	GA	7/1/2023	6/30/2025	12607	EMPLOYMENT SERVICE SPCLT III	N	SR20	13	P	0.66	N	52,716	48,930	Y	N			3	N	
802	GA	12/1/2019	6/30/2025	12609	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.17	A	12,595	12,595	Y	N			2	N	
802	GA	12/1/2019	6/30/2025	12609	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.33	N	24,449	24,449	Y	N			2	N	
802	GA	10/1/2021	6/30/2025	12611	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.34	A	15,732	15,270	Y	N			2	N	
802	GA	10/1/2021	6/30/2025	12611	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.66	N	30,540	31,002	Y	N			2	N	
802	GA	7/2/2024	6/30/2025	12657	VOCATIONAL REHAB SPCLT IV	N	SR22	13	P	0.34	A	22,326	21,453	Y	N			2	N	
802	GA	7/2/2024	6/30/2025	12657	VOCATIONAL REHAB SPCLT IV	N	SR22	13	P	0.66	N	43,338	41,643	Y	N			2	N	
802	GA	12/31/2018	6/30/2025	12658	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.34	A	26,663	26,663	Y	N			1	N	
802	GA	12/31/2018	6/30/2025	12658	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.66	N	51,757	51,757	Y	N			1	N	
802	GA	6/5/2023	6/30/2025	14718	OFFICE ASSISTANT III	N	SR08	03	P	0.34	A	12,876	11,681	Y	N			4	N	
802	GA	6/5/2023	6/30/2025	14718	OFFICE ASSISTANT III	N	SR08	03	P	0.66	N	24,996	22,675	Y	N			4	N	
802	GA	12/31/2023	6/30/2025	15195	VOCATIONAL REHAB SPCLT IV	N	SR22	13	P	0.34	A	30,539	29,482	Y	N			2	N	
802	GA	12/31/2023	6/30/2025	15195	VOCATIONAL REHAB SPCLT IV	N	SR22	13	P	0.66	N	59,281	57,230	Y	N			2	N	
802	GA	8/12/2023	6/30/2025	15814	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.33	A	28,504	27,518	Y	N			1	Y	
802	GA	8/12/2023	6/30/2025	15814	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.67	N	57,872	55,870	Y	N			1	Y	
802	GA	5/7/2024	6/30/2025	15816	SECRETARY I	N	SR12	03	P	0.33	A	18,584	13,658	Y	N			2	N	
802	GA	5/7/2024	6/30/2025	15816	SECRETARY I	N	SR12	03	P	0.67	N	37,732	27,730	Y	N			2	N	
802	GA	5/1/2024	6/30/2025	15820	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.33	A	21,669	20,917	Y	N			2	N	
802	GA	5/1/2024	6/30/2025	15820	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.67	N	43,995	42,467	Y	N			2	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y / N)	SR Level	BU Code	Perm / Temp (P / T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y / N)	Occupied by 89-Day Hire (Y / N)	# of 89 Hire Appts	Describe if filled by other means	Priority # to Retain	TA (Y/N)	Committed or Filled?
802	GA	9/9/2023	6/30/2025	15822	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.33	A	18,501	17,860	Y	N			2	N	
802	GA	9/9/2023	6/30/2025	15822	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.67	N	37,563	36,260	Y	N			2	N	
802	GA	7/1/2023	6/30/2025	16921	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.33	A	17,115	15,737	Y	N			2	N	
802	GA	7/1/2023	6/30/2025	16921	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.67	N	34,749	30,547	Y	N			2	N	
802	GA	8/1/2024	6/30/2025	17806	VOCATIONAL REHAB SPCLT III	N	SR16	13	P	0.33	A	19,673	16,454	Y	N			2	N	
802	GA	8/1/2024	6/30/2025	17806	VOCATIONAL REHAB SPCLT III	N	SR16	13	P	0.67	N	39,943	33,406	Y	N			2	N	
802	GA	6/15/2023	6/30/2025	19025	OFFICE ASSISTANT III	N	SR08	03	P	0.33	A	12,498	11,337	Y	N			3	N	
802	GA	6/15/2023	6/30/2025	19025	OFFICE ASSISTANT III	N	SR08	03	P	0.67	N	25,374	23,019	Y	N			3	N	
802	GA	1/9/2024	6/30/2025	22391	VOCATIONAL REHAB SPCLT III	N	SR24	13	P	0.33	A	21,669	22,623	Y	N			2	N	
802	GA	1/9/2024	6/30/2025	22391	VOCATIONAL REHAB SPCLT III	N	SR24	13	P	0.67	N	43,995	45,933	Y	N			2	N	
802	GA	12/31/2021	6/30/2025	22668	SECRETARY III	N	SR16	63	P	0.33	A	15,868	15,868	Y	N			3	N	
802	GA	12/31/2021	6/30/2025	22668	SECRETARY III	N	SR16	63	P	0.67	N	32,216	32,216	Y	N			3	N	
802	GA	3/30/2019	6/30/2025	24468	OFFICE ASSISTANT III	N	SR08	03	P	0.33	A	9,979	9,979	Y	N			4	N	
802	GA	3/30/2019	6/30/2025	24468	OFFICE ASSISTANT III	N	SR08	03	P	0.67	N	20,261	20,261	Y	N			4	N	
802	GA	11/6/2023	6/30/2025	28207	VOCATIONAL REHAB SPCLT V	N	SR24	13	P	0.33	A	30,837	28,615	Y	N			1	N	
802	GA	11/6/2023	6/30/2025	28207	VOCATIONAL REHAB SPCLT V	N	SR24	13	P	0.67	N	62,607	58,097	Y	N			1	N	
802	GA	11/30/2024	6/30/2025	30550	VOCATIONAL REHAB SPCLT IV	N	SR16	13	P	0.33	A	21,325	16,454	Y	N			1	N	
802	GA	11/30/2024	6/30/2025	30550	VOCATIONAL REHAB SPCLT IV	N	SR16	13	P	0.67	N	43,295	33,406	Y	N			1	N	
802	GA	1/17/2017	3/31/2025	31327	VOCATIONAL REHAB SPCLT I	N	SR16	13	P	0.33	A	16,755	16,755	Y	N		Recommendation made; pending review by HR	4	N	
802	GA	1/17/2017	3/31/2025	31327	VOCATIONAL REHAB SPCLT I	N	SR16	13	P	0.67	N	34,017	34,017	Y	N		Recommendation made; pending review by HR	4	N	
802	GA	1/11/2022	3/31/2025	31344	VOCATIONAL REHAB SPCLT III	N	SR18	13	P	0.33	A	18,216	18,949	Y	N		Committed, offer accepted, pending employment clearance	4	N	Committed
802	GA	1/11/2022	3/31/2025	31344	VOCATIONAL REHAB SPCLT III	N	SR18	13	P	0.67	N	36,984	38,471	Y	N		Committed, offer accepted, pending employment clearance	4	N	Committed
802	GA	2/16/2023	6/30/2025	31348	OFFICE ASSISTANT III	N	SR08	03	P	0.33	A	14,640	13,278	Y	N			4	N	
802	GA	2/16/2023	6/30/2025	31348	OFFICE ASSISTANT III	N	SR08	03	P	0.67	N	29,724	26,958	Y	N			4	N	
802	GA	10/3/2022	6/30/2025	31515	OFFICE ASSISTANT III	N	SR08	03	P	0.33	A	13,543	12,284	Y	N			3	N	
802	GA	10/3/2022	6/30/2025	31515	OFFICE ASSISTANT III	N	SR08	03	P	0.67	N	27,497	24,940	Y	N			3	N	
802	GA	5/16/2022	6/30/2025	36611	EMPLOYMENT SERVICE SPCLT III	N	SR20	13	P	0.33	A	16,838	16,838	Y	N			3	N	
802	GA	5/16/2022	6/30/2025	36611	EMPLOYMENT SERVICE SPCLT III	N	SR20	13	P	0.67	N	34,186	34,186	Y	N			3	N	
802	GA	11/16/2024	6/30/2025	51815	REHAB TEACHER FOR BLIND III	N	SR20	13	P	0.33	A	20,822	20,822	Y	N			3	N	
802	GA	11/16/2024	6/30/2025	51815	REHAB TEACHER FOR BLIND III	N	SR20	13	P	0.67	N	42,274	42,274	Y	N			3	N	
802	GA	3/16/2020	6/30/2025	51851	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.33	A	13,116	20,097	Y	N			2	N	
802	GA	3/16/2020	6/30/2025	51851	VOCATIONAL REHAB SPCLT III	N	SR20	13	P	0.67	N	39,943	40,803	Y	N			2	N	
802	GA	4/16/2021	6/30/2025	118351	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.33	A	13,048	13,048	Y	N			2	N	
802	GA	4/16/2021	6/30/2025	118351	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.67	N	26,492	26,492	Y	N			2	N	
802	GA	9/15/2017	6/30/2025	118971	SOCIAL SERVICE AID III	N	SR08	03	P	0.16	A	3,458	4,788	Y	N			4	N	
802	GA	9/15/2017	6/30/2025	118971	SOCIAL SERVICE AID III	N	SR08	03	P	0.34	N	10,690	10,176	Y	N			4	N	
802	GA	10/29/2018	6/30/2025	120667	ACCOUNT CLERK III	N	SR11	03	P	0.33	A	11,227	10,644	Y	N			2	N	
802	GA	10/29/2018	6/30/2025	120667	ACCOUNT CLERK III	N	SR11	03	P	0.67	N	22,793	21,612	Y	N			2	N	
802	GA	3/3/2018	6/30/2025	120697	OFFICE ASSISTANT III	N	SR08	03	P	0.33	A	9,979	9,270	Y	N			4	N	
802	GA	3/3/2018	6/30/2025	120697	OFFICE ASSISTANT III	N	SR08	03	P	0.67	N	20,261	18,822	Y	N			4	N	
802	GA	4/29/2023	6/30/2025	120698	VOCATIONAL REHAB SPCLT II	N	SR16	13	P	0.33	A	16,454	14,684	Y	N			2	N	
802	GA	4/29/2023	6/30/2025	120698	VOCATIONAL REHAB SPCLT II	N	SR16	13	P	0.67	N	33,406	29,812	Y	N			2	N	
802	GA	2/21/2014	6/30/2025	120762	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.33	A	19,673	-	Y	N			3	N	
802	GA	2/21/2014	6/30/2025	120762	VOCATIONAL REHAB SPCLT V	N	SR24	23	P	0.67	N	39,943	-	Y	N			3	N	
802	GA	1/16/2019	6/30/2025	120795	VOCATIONAL REHAB SPCLT III	N	SR22	13	P	0.33	A	16,153	16,153	Y	N			2	N	
802	GA	1/16/2019	6/30/2025	120795	VOCATIONAL REHAB SPCLT III	N	SR22	13	P	0.67	N	32,795	32,795	Y	N			2	N	
802	GA	3/16/2018	6/30/2025	120835	VOCATIONAL REHAB SPCLT I	N	SR20	13	P	0.33	A	16,153	14,050	Y	N			2	N	
802	GA	3/16/2018	6/30/2025	120835	VOCATIONAL REHAB SPCLT I	N	SR20	13	P	0.67	N	32,795	28,526	Y	N			2	N	
888	CW	10/31/2023	06/30/2025	45432	SECRETARY II	N	SR14	03	P	1.00	A	47,004	44,760	Y	N			1		
888	CW	3/13/2023	12/6/2024	101624	EXECUTIVE DIRECTOR CSW	Y	SRNA	13	T	1.00	A	99,780	92,616	Y	N		Committed; start date confirmed: 12/6/2024			Committed
901	MA	9/9/2023	3/30/2025	27193	HUMAN SVS PROF V	N	SR24	13	P	0.85	A	63,798	60,588	Y	N			2	N	
901	MA	9/9/2023	3/30/2025	27193	HUMAN SVS PROF V	N	SR24	13	P	0.15	N	30,715	10,692	Y	N			2	N	
901	MA	12/9/2023	3/30/2025	29223	PUBLIC WELFARE ASST ADMR	N	EM07	35	P	0.60	A	74,772	70,027	Y	N			2	Y	
901	MA	12/9/2023	3/30/2025	29223	PUBLIC WELFARE ASST ADMR	N	EM07	35	P	0.40	N	49,848	46,685	Y	N			2	Y	
901	MA	7/1/2015	6/30/2026	34076	PLANNER V	N	SR24	13	P	0.60	A	-	30,780	N	N			4	N	
901	MA	7/1/2015	6/30/2026	34076	PLANNER V	N	SR24	1												

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901	MA	2/1/2022	6/30/2025	41561	HUMAN SVCS PROF IV	N	SR22	13	P	0.25	N	15,534	15,534	Y	N			3	N	
901	MA	4/1/2015	6/30/2025	46378	SOCIAL WORKER IV	N	SR22	13	P	0.85	A	53,400	23,603	Y	N			3	N	
901	MA	4/1/2015	6/30/2025	46378	SOCIAL WORKER IV	N	SR22	13	P	0.15	N	9,423	4,165	Y	N			3	N	
901	MA	12/31/2019	6/30/2025	47434	HUMAN SVCS PROF IV	N	SR22	13	P	0.75	A	54,396	55,566	Y	N			4	N	
901	MA	1/6/1900	6/30/2025	47434	HUMAN SVCS PROF IV	N	SR22	13	P	0.25	N	18,193	18,522	Y	N			4	N	
901	MA	8/19/2024	3/30/2025	118562	ADMINISTRATIVE OFFICER VI	N	SR26	13	P	0.75	A	78,831	78,831	Y	N			1	Y	
901	MA	8/19/2024	3/30/2025	118562	ADMINISTRATIVE OFFICER VI	N	SR26	13	P	0.25	N	26,277	26,277	Y	N			1	Y	
901	MA	6/10/2013	6/30/2025	118589	SOCIAL WORKER IV	N	SR22	13	P	0.85	A	53,400	25,531	Y	N			3	N	
901	MA	6/10/2013	6/30/2025	118589	SOCIAL WORKER IV	N	SR22	13	P	0.15	N	9,423	4,505	Y	N			3	N	
902	IA	7/1/2013	6/30/2025	26330	INVESTIGATOR V	N	SR24	09	P	0.25	A	28,833	26,196	Y	N			3	N	
902	IA	7/1/2013	6/30/2025	26330	INVESTIGATOR V	N	SR24	09	P	0.75	N	86,499	78,588	Y	N			3	N	
902	IA	6/2/2008	10/1/2025	26710	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.50	A	18,282	14,442	Y	N			3	N	
902	IA	6/2/2008	10/1/2025	26710	SOCIAL SERVICE ASSISTANT IV	N	SR11	03	P	0.50	N	18,282	14,442	Y	N			3	N	
902	IA	7/29/2024	3/31/2025	33135	INVESTIGATOR IV	N	SR22	13	P	0.50	A	35,508	35,508	Y	N			2	N	
902	IA	7/29/2024	3/31/2025	33135	INVESTIGATOR IV	N	SR22	13	P	0.50	N	35,508	35,508	Y	N			2	N	
902	IA	3/19/2022	2/1/2025	35535	ELIGIBILITY WKR II	N	SR16	03	P	0.50	A	20,550	20,550	Y	N		Recommendation submitted, HR approval pending MQD action	2	Y	
902	IA	3/19/2022	2/1/2025	35535	ELIGIBILITY WKR II	N	SR16	03	P	0.50	N	20,550	20,550	Y	N		Recommendation submitted, HR approval pending MQD action	2	Y	
902	IA	7/1/2022	6/1/2025	36575	CONTRACTS SPCLT (MED-QUEST)	N	SR22	13	P	0.50	A	37,794	37,794	Y	N			3	N	
902	IA	7/1/2022	6/1/2025	36575	CONTRACTS SPCLT (MED-QUEST)	N	SR22	13	P	0.50	N	37,794	37,794	Y	N			3	N	
902	IA	5/16/2024	7/1/2025	36711	ELIGIBILITY PROGRAM SPCLT IV	N	SR22	13	P	0.50	A	35,508	34,278	Y	N			2	N	
902	IA	5/16/2024	7/1/2025	36711	ELIGIBILITY PROGRAM SPCLT IV	N	SR22	13	P	0.50	N	35,508	34,278	Y	N			2	N	
902	IA	8/13/2024	2/1/2025	36987	PROGRAM SPECIALIST V	N	SR24	13	P	0.50	A	36,342	35,508	Y	N			2	N	
902	IA	8/13/2024	2/1/2025	36987	PROGRAM SPECIALIST V	N	SR24	13	P	0.50	N	36,342	35,508	Y	N			2	N	
902	IA	11/1/2024	5/31/2025	39278	REGISTERED NURSE V	N	SR24	09	P	0.25	A	40,689	40,689	Y	N			2	N	
902	IA	11/1/2024	5/31/2025	39278	REGISTERED NURSE V	N	SR24	09	P	0.75	N	122,067	122,067	Y	N			2	N	
902	IA	5/1/2024	3/31/2025	40578	HEALTH CARE FINCG (TPL) ASST	N	SR15	03	P	0.50	A	26,454	25,194	Y	N			3	N	
902	IA	5/1/2024	3/31/2025	40578	HEALTH CARE FINCG (TPL) ASST	N	SR15	03	P	0.50	N	26,454	25,194	Y	N			3	N	
902	IA	12/31/2022	6/1/2025	40951	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	23,994	21,768	Y	N			3	N	
902	IA	12/31/2022	6/1/2025	40951	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	23,994	21,768	Y	N			3	N	
902	IA	12/1/2023	7/1/2025	41132	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	30,942	29,466	Y	N			3	N	
902	IA	12/1/2023	7/1/2025	41132	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	30,942	29,466	Y	N			3	N	
902	IA	8/31/2022	1/31/2025	41629	ELIGIBILITY WKR I	N	SR16	03	P	0.50	A	23,502	20,550	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
902	IA	8/31/2022	1/31/2025	41629	ELIGIBILITY WKR I	N	SR16	03	P	0.50	N	23,502	20,550	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
902	IA	7/16/2024	3/1/2025	43331	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	28,596	28,596	Y	N			2	N	
902	IA	7/16/2024	3/1/2025	43331	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	28,596	28,596	Y	N			2	N	
902	IA	3/8/2021	6/1/2025	43367	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	16,560	16,560	Y	N			4	N	
902	IA	3/8/2021	6/1/2025	43367	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	16,560	16,560	Y	N			4	N	
902	IA	5/1/2021	6/1/2025	43368	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	23,580	23,580	Y	N			4	N	
902	IA	5/1/2021	6/1/2025	43368	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	23,580	23,580	Y	N			4	N	
902	IA	10/3/2022	12/2/2024	47459	ELIGIBILITY WKR III	N	SR12	03	P	0.50	A	27,492	24,936	Y	N		Committed; start date confirmed: 12/2/2024		N	Committed
902	IA	10/3/2022	12/2/2024	47459	ELIGIBILITY WKR III	N	SR12	03	P	0.50	N	27,492	24,936	Y	N		Committed; start date confirmed: 12/2/2024		N	Committed
902	IA	12/26/2023	3/1/2025	47461	ELIGIBILITY WKR III	N	SR12	03	P	0.50	A	27,492	20,694	Y	N			2	N	
902	IA	12/26/2023	3/1/2025	47461	ELIGIBILITY WKR III	N	SR12	03	P	0.50	N	27,492	20,694	Y	N			2	N	
902	IA	6/22/2023	12/2/2024	47463	ELIGIBILITY WKR III	N	SR12	03	P	0.50	A	29,754	19,710	Y	N		Committed; start date confirmed: 12/2/2024		N	Committed
902	IA	6/22/2023	12/2/2024	47463	ELIGIBILITY WKR III	N	SR12	03	P	0.50	N	29,754	19,710	Y	N		Committed; start date confirmed: 12/2/2024		N	Committed
902	IA	4/1/2021	1/31/2025	47464	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	17,220	17,220	Y	N		Committed; cleared to start; date pending		N	Committed
902	IA	4/1/2021	1/31/2025	47464	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	17,220	17,220	Y	N		Committed; cleared to start; date pending		N	Committed
902	IA	8/19/2024	7/1/2025	47465	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	27,492	27,492	Y	N			3	N	
902	IA	8/19/2024	7/1/2025	47465	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	27,492	27,492	Y	N			3	N	
902	IA	5/16/2024	3/1/2025	47469	ELIGIBILITY WKR I	N	SR12	03	P	0.50	A	21,726	20,694	Y	N			2	N	
902	IA	5/16/2024	3/1/2025	47469	ELIGIBILITY WKR I	N	SR12	03	P	0.50	N	21,726	20,694	Y	N			2	N	
902	IA	12/1/2021	2/1/2025	47489	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	22,248	22,248	Y	N		Recommendation submitted, HR approval pending MQD action	2	Y	
902	IA	12/1/2021	2/1/2025	47489	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	22,248	22,248	Y	N		Recommendation submitted, HR approval pending MQD action	2	Y	
902	IA	4/1/2024	3/1/2025	47495	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	32,202	30,666	Y	N			2	N	

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902	IA	4/1/2024	3/1/2025	47495	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	32,202	30,666	Y	N			2	N	
902	IA	7/1/2023	3/1/2025	47500	ELIGIBILITY WKR V	N	SR20	04	P	0.50	A	34,734	31,512	Y	N			2	N	
902	IA	7/1/2023	3/1/2025	47500	ELIGIBILITY WKR V	N	SR20	04	P	0.50	N	34,734	31,512	Y	N			2	N	
902	IA	10/1/2021	2/1/2025	47501	ELIGIBILITY WKR I	N	SR16	03	P	0.50	A	19,002	19,002	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	10/1/2021	2/1/2025	47501	ELIGIBILITY WKR I	N	SR16	03	P	0.50	N	19,002	19,002	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	12/1/2022	2/1/2025	47502	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	33,438	30,330	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	12/1/2022	2/1/2025	47502	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	33,438	30,330	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	6/1/2024	2/1/2025	47504	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	37,626	35,832	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	6/1/2024	2/1/2025	47504	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	37,626	35,832	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	12/4/2021	6/1/2025	47509	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	16,560	16,560	Y	N			4	N	
902	IA	12/4/2021	6/1/2025	47509	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	16,560	16,560	Y	N			4	N	
902	IA	9/1/2023	2/1/2025	48644	ELIGIBILITY WKR II	N	SR16	03	P	0.50	A	25,440	24,228	Y	N		Recommendation submitted, HR approval pending MQD action	2	Y	
902	IA	9/1/2023	2/1/2025	48644	ELIGIBILITY WKR II	N	SR16	03	P	0.50	N	25,440	24,228	Y	N		Recommendation submitted, HR approval pending MQD action	2	Y	
902	IA	3/7/2019	5/1/2025	48649	ELIGIBILITY PROGRAM SPCLT V	N	SR24	23	P	0.50	A	36,264	36,264	Y	N			1	N	
902	IA	3/7/2019	5/1/2025	48649	ELIGIBILITY PROGRAM SPCLT V	N	SR24	23	P	0.50	N	36,264	36,264	Y	N			1	N	
902	IA	1/16/2020	2/1/2025	48656	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	22,248	22,362	Y	N		Recommendation submitted, HR approval pending MQD action	2	Y	
902	IA	1/16/2020	2/1/2025	48656	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	22,248	22,362	Y	N		Recommendation submitted, HR approval pending MQD action	2	Y	
902	IA	7/10/2023	2/1/2025	48658	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	25,440	24,228	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	7/10/2023	2/1/2025	48658	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	25,440	24,228	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	10/1/2020	2/1/2025	48659	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	27,216	27,216	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	10/1/2020	2/1/2025	48659	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	27,216	27,216	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	9/3/2024	6/1/2025	48660	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	21,336	21,336	Y	N			3	N	
902	IA	9/3/2024	6/1/2025	48660	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	21,336	21,336	Y	N			3	N	
902	IA	4/1/2020	2/1/2025	48664	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	18,366	18,366	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	4/1/2020	2/1/2025	48664	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	18,366	18,366	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	7/16/2024	3/1/2025	48668	ELIGIBILITY WKR III	N	SR16	03	P	0.50	A	25,440	25,440	Y	N			2	N	
902	IA	7/16/2024	3/1/2025	48668	ELIGIBILITY WKR III	N	SR16	03	P	0.50	N	25,440	25,440	Y	N			2	N	
902	IA	3/12/2018	7/1/2025	48674	ELIGIBILITY PROGRAM SPCLT V	N	SR24	13	P	0.50	A	31,068	32,784	Y	N			2	N	
902	IA	3/12/2018	7/1/2025	48674	ELIGIBILITY PROGRAM SPCLT V	N	SR24	13	P	0.50	N	31,068	32,784	Y	N			2	N	
902	IA	1/25/2024	6/1/2025	48678	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	26,964	25,680	Y	N			3	N	
902	IA	1/25/2024	6/1/2025	48678	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	26,964	25,680	Y	N			3	N	
902	IA	6/16/2023	6/1/2025	48679	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	20,520	18,612	Y	N			3	N	
902	IA	6/16/2023	6/1/2025	48679	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	20,520	18,612	Y	N			3	N	
902	IA	8/21/2023	6/1/2025	48681	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	18,036	Y	N			3	N	
902	IA	8/21/2023	6/1/2025	48681	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	18,036	Y	N			3	N	
902	IA	12/11/2019	6/1/2025	48722	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	15,120	Y	N			4	N	
902	IA	12/11/2019	6/1/2025	48722	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	15,120	Y	N			4	N	
902	IA	7/1/2022	6/1/2025	51821	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	16,560	16,560	Y	N			4	N	
902	IA	7/1/2022	6/1/2025	51821	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	16,560	16,560	Y	N			4	N	
902	IA	8/21/2023	3/1/2025	51822	SECRETARY I	N	SR12	03	P	0.50	A	19,770	20,694	Y	N			2	N	
902	IA	8/21/2023	3/1/2025	51822	SECRETARY I	N	SR12	03	P	0.50	N	19,770	20,694	Y	N			2	N	

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902	IA	4/10/2023	2/1/2025	51826	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	17,178	Y	N		Recommendation submitted; HR approval pending	3	N	
902	IA	4/10/2023	2/1/2025	51826	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	17,178	Y	N		Recommendation submitted; HR approval pending	3	N	
902	IA	8/1/2014	12/31/2025	51845	ELIGIBILITY PROGRAM SPCLT IV	N	SR22	13	P	0.50	A	27,600	33,756	Y	N			3	N	
902	IA	8/1/2014	12/31/2025	51845	ELIGIBILITY PROGRAM SPCLT IV	N	SR22	13	P	0.50	N	27,600	33,756	Y	N			3	N	
902	IA	5/12/2018	10/1/2025	51847	ELIGIBILITY PROGRAM SPCLT III	N	SR20	13	P	0.50	A	25,512	23,934	Y	N			3	N	
902	IA	5/12/2018	10/1/2025	51847	ELIGIBILITY PROGRAM SPCLT III	N	SR20	13	P	0.50	N	25,512	23,934	Y	N			3	N	
902	IA	3/1/2024	6/1/2025	51858	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	18,036	Y	N			3	N	
902	IA	3/1/2024	6/1/2025	51858	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	18,036	Y	N			3	N	
902	IA	1/2/2024	6/1/2025	51862	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	18,036	Y	N			3	N	
902	IA	1/2/2024	6/1/2025	51862	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	18,036	Y	N			3	N	
902	IA	7/16/2024	5/1/2025	100491	CONTRACTS SPCLT (MED-QUEST)	N	SR22	13	P	0.50	A	28,710	34,140	Y	N			1	Y	
902	IA	7/16/2024	5/1/2025	100491	CONTRACTS SPCLT (MED-QUEST)	N	SR22	13	P	0.50	N	28,710	34,140	Y	N			1	Y	
902	IA	5/1/2023	1/2/2025	100519	COMMUNITY ACCESS PROGRAM MGR	Y	SRNA	13	T	0.50	A	58,824	54,600	Y	N			1	N	
902	IA	5/1/2023	1/2/2025	100519	COMMUNITY ACCESS PROGRAM MGR	Y	SRNA	13	T	0.50	N	58,824	54,600	Y	N			1	N	
902	IA	11/17/2014	12/31/2025	101589	PROGRAM SPECIALIST VI	N	SR26	23	P	0.50	A	33,600	42,708	Y	N			3	N	
902	IA	11/17/2014	12/31/2025	101589	PROGRAM SPECIALIST VI	N	SR26	23	P	0.50	N	33,600	42,708	Y	N			3	N	
902	IA	9/29/2022	7/1/2025	101627	ELIGIBILITY PROGRAM SPCLT III	N	SR20	13	P	0.25	A	15,774	14,643	Y	N			3	N	
902	IA	9/29/2022	7/1/2025	101627	ELIGIBILITY PROGRAM SPCLT III	N	SR20	13	P	0.75	N	47,322	43,929	Y	N			3	N	
902	IA	3/28/2019	5/1/2025	103031	GENERAL PROFESSIONAL VI	N	SR26	13	P	0.50	A	43,662	72,504	Y	N			2	N	
902	IA	3/28/2019	5/1/2025	103031	GENERAL PROFESSIONAL VI	N	SR26	13	P	0.50	N	43,662	72,504	Y	N			2	N	
902	IA	11/1/2024	3/1/2025	103048	ACCOUNTANT IV	N	SR22	13	P	0.50	A	36,918	36,918	Y	N			1	N	
902	IA	11/1/2024	3/1/2025	103048	ACCOUNTANT IV	N	SR22	13	P	0.50	N	36,918	36,918	Y	N			1	N	
902	IA	8/8/2024	2/1/2025	103049	REGISTERED NURSE IV	N	SR22	09	P	0.25	A	33,249	33,249	Y	N			1	N	
902	IA	8/8/2024	2/1/2025	103049	REGISTERED NURSE IV	N	SR22	09	P	0.75	N	99,747	99,747	Y	N			1	N	
902	IA	3/1/2020	5/1/2025	108927	GENERAL PROFESSIONAL V	N	SR24	13	P	0.50	A	38,550	38,526	Y	N			2	N	
902	IA	3/1/2020	5/1/2025	108927	GENERAL PROFESSIONAL V	N	SR24	13	P	0.50	N	38,550	38,526	Y	N			2	N	
902	IA	4/21/2008	3/1/2025	110037	GENERAL PROFESSIONAL VI	N	SR26	13	P	0.50	A	34,272	30,012	Y	N			2	N	
902	IA	4/21/2008	3/1/2025	110037	GENERAL PROFESSIONAL VI	N	SR26	13	P	0.50	N	34,272	30,012	Y	N			2	N	
902	IA	8/8/2022	5/1/2025	110978	CSB ADMINISTRATOR	Y	SRNA	13	T	0.50	A	28,032	26,022	Y	N			1	N	
902	IA	8/8/2022	5/1/2025	110978	CSB ADMINISTRATOR	Y	SRNA	13	T	0.50	N	28,032	26,022	Y	N			1	N	
902	IA	7/12/2006	7/1/2025	110979	MEMBERSHIP SERVICES SUPERVISOR	Y	SRNA	04	P	0.50	A	18,258	17,631	N	N			2	N	
902	IA	7/12/2006	7/1/2025	110979	MEMBERSHIP SERVICES SUPERVISOR	Y	SRNA	04	P	0.50	N	18,258	17,631	N	N			2	N	
902	IA	3/19/2019	6/1/2025	111068	PROVIDER DATA TECHNICIAN	Y	SRNA	03	T	0.50	A	20,682	20,682	N	N			4	N	
902	IA	3/19/2019	6/1/2025	111068	PROVIDER DATA TECHNICIAN	Y	SRNA	03	T	0.50	N	20,682	20,682	N	N			4	N	
902	IA	4/17/2023	3/1/2025	112340	ELIGIBILITY WKR IV	N	SR18	04	P	0.50	A	29,700	26,946	Y	N			2	N	
902	IA	4/17/2023	3/1/2025	112340	ELIGIBILITY WKR IV	N	SR18	04	P	0.50	N	29,700	26,946	Y	N			2	N	
902	IA	7/17/2017	1/31/2025	118416	ELIGIBILITY WKR I	N	SR12	03	P	0.50	A	19,002	20,466	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
902	IA	7/17/2017	1/31/2025	118416	ELIGIBILITY WKR I	N	SR12	03	P	0.50	N	19,002	20,466	Y	N		Committed, offer accepted, pending employment clearance		N	Committed
902	IA	7/10/2023	6/1/2025	119187	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	20,520	19,542	Y	N			3	N	
902	IA	7/10/2023	6/1/2025	119187	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	20,520	19,542	Y	N			3	N	
902	IA	1/19/2023	6/1/2025	119189	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	17,178	Y	N			4	N	
902	IA	1/19/2023	6/1/2025	119189	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	17,178	Y	N			4	N	
902	IA	4/1/2024	6/1/2025	119267	PUB ASST DATA INTGRTY TECH II	N	SR13	03	P	0.50	A	27,492	26,184	Y	N			3	N	
902	IA	4/1/2024	6/1/2025	119267	PUB ASST DATA INTGRTY TECH II	N	SR13	03	P	0.50	N	27,492	26,184	Y	N			3	N	
902	IA	5/30/2024	10/1/2025	120463	ELIG SYSTEM ASST PROJ MGR	Y	SRNA	13	T	0.10	A	10,106	9,756	N	N			2	N	
902	IA	5/30/2024	10/1/2025	120463	ELIG SYSTEM ASST PROJ MGR	Y	SRNA	13	T	0.90	N	90,958	87,804	N	N			2	N	
902	IA	5/28/2014	12/31/2025	120767	PROGRAM SPECIALIST V	N	SR24	13	T	0.10	A	-	5,336	N	N			4	N	
902	IA	5/28/2014	12/31/2025	120767	PROGRAM SPECIALIST V	N	SR24	13	T	0.90	N	53,654	48,028	N	N			4	N	
902	IA	5/18/2021	2/1/2025	120803	ELIGIBILITY WKR I	N	SR16	03	P	0.50	A	28,158	28,158	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	5/18/2021	2/1/2025	120803	ELIGIBILITY WKR I	N	SR16	03	P	0.50	N	28,158	28,158	Y	N		Recommendation submitted, HR approval pending MQD action	2	N	
902	IA	2/18/2020	2/1/2025	120804	ELIGIBILITY WKR I	N	SR14	03	P	0.50	A	23,502	19,110	Y	N		Recommendation submitted, HR approval pending MQD action	2	Y	
902	IA	2/18/2020	2/1/2025	120804	ELIGIBILITY WKR I	N	SR14	03	P	0.50	N	23,502	19,110	Y	N		Recommendation submitted, HR approval pending MQD action	2	Y	

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902	IA	7/8/2023	6/1/2025	120809	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	18,036	Y	N			4	N	
902	IA	7/8/2023	6/1/2025	120809	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	18,036	Y	N			4	N	
902	IA	5/1/2024	6/1/2025	120829	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	18,036	Y	N			3	N	
902	IA	5/1/2024	6/1/2025	120829	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	18,036	Y	N			3	N	
902	IA	6/24/2023	3/31/2025	121003	PSYCHIATRIST	Y	LHC3	13	P	0.25	B	28,224	52,398	Y	N			2	N	
902	IA	6/24/2023	3/31/2025	121003	PSYCHIATRIST	Y	LHC3	13	P	0.75	N	84,672	157,194	Y	N			2	N	
902	IA	10/15/2022	6/1/2025	121012	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	17,178	Y	N			4	N	
902	IA	10/15/2022	6/1/2025	121012	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	17,178	Y	N			4	N	
902	IA	7/10/2021	6/1/2025	121013	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	16,560	16,560	Y	N			3	N	
902	IA	7/10/2021	6/1/2025	121013	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	16,560	16,560	Y	N			3	N	
902	IA	4/16/2024	6/1/2025	121014	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	18,036	Y	N			3	N	
902	IA	4/16/2024	6/1/2025	121014	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	18,036	Y	N			3	N	
902	IA	3/10/2022	6/1/2025	121015	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	16,560	16,560	Y	N			3	N	
902	IA	3/10/2022	6/1/2025	121015	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	16,560	16,560	Y	N			3	N	
902	IA	8/28/2023	6/1/2025	121017	OFFICE ASSISTANT III	N	SR08	03	P	0.50	A	18,936	18,036	Y	N			3	N	
902	IA	8/28/2023	6/1/2025	121017	OFFICE ASSISTANT III	N	SR08	03	P	0.50	N	18,936	18,036	Y	N			3	N	
902	IA	3/8/2024	3/31/2025	121285	PROCUREMENT & SUPPLY SPCLT III	N	SR20	13	P	0.50	A	30,330	28,140	Y	N			1	Y	
902	IA	3/8/2024	3/31/2025	121285	PROCUREMENT & SUPPLY SPCLT III	N	SR20	13	P	0.50	N	30,330	28,140	Y	N			1	Y	
902	IA	5/31/2019	10/1/2025	121294	GENERAL PROFESSIONAL IV	N	SR22	13	P	0.50	A	27,600	26,478	Y	N			2	N	
902	IA	5/31/2019	10/1/2025	121294	GENERAL PROFESSIONAL IV	N	SR22	13	P	0.50	N	27,600	26,478	Y	N			2	N	
902	IA	2/23/2021	3/31/2025	121445	GENERAL PROFESSIONAL IV	N	SR22	13	P	0.50	A	27,600	27,600	Y	N			2	N	
902	IA	2/23/2021	3/31/2025	121445	GENERAL PROFESSIONAL IV	N	SR22	13	P	0.50	N	27,600	27,600	Y	N			2	N	
902	IA	4/22/2023	7/1/2025	121603	HEALTH CARE BUSINESS ANALYST	Y	SRNA	13	T	0.10	A	6,720	34	Y	N			2	N	
902	IA	4/22/2023	7/1/2025	121603	HEALTH CARE BUSINESS ANALYST	Y	SRNA	13	T	0.90	N	60,480	304	Y	N			2	N	
902	IA	3/14/2019	6/1/2025	122448	CONTRACTS SPCLT (MED-QUEST)	N	SR22	13	P	0.50	A	27,600	-	Y	N			1	Y	
902	IA	3/14/2019	6/1/2025	122448	CONTRACTS SPCLT (MED-QUEST)	N	SR22	13	P	0.50	N	27,600	-	Y	N			1	Y	
902	IA	7/13/2024	1/31/2025	122893	SRHEALTHANALYTIC&RESCOORD	Y	SRNA	13	P	0.50	A	65,934	65,934	Y	N			1	N	
902	IA	7/13/2024	1/31/2025	122893	SRHEALTHANALYTIC&RESCOORD	Y	SRNA	13	P	0.50	N	65,934	65,934	Y	N			1	N	
902	IA	4/20/2021	12/11/2024	123247	PROGRAM BUDGET ANALYST IV	N	SR22	13	P	0.50	A	27,600	-	Y	N		Committed; start date confirmed: 12/11/24		N	Committed
902	IA	4/20/2021	12/11/2024	123247	PROGRAM BUDGET ANALYST IV	N	SR22	13	P	0.50	N	27,600	-	Y	N		Committed; start date confirmed: 12/11/24		N	Committed
902	IA	12/29/2022	6/30/2025	124572	REGISTERED NURSE IV	N	SR24	09	P	0.25	A	26,655	-	Y	N			3	N	
902	IA	12/29/2022	6/30/2025	124572	REGISTERED NURSE IV	N	SR24	09	P	0.75	N	79,965	-	Y	N			3	N	
902	IA		7/1/2025	92508K	ACCOUNTANT IV	N	SR22C	13	T	0.10	A	5,520	-					4	N	
902	IA		7/1/2025	92508K	ACCOUNTANT IV	N	SR22C	13	T	0.90	N	49,680	-					4	N	
902	IA		7/1/2025	94567K	BUSINESS ANALYST	N	SR24C	23	T	0.10	A	6,214	-					4	N	
902	IA		7/1/2025	94567K	BUSINESS ANALYST	N	SR24C	23	T	0.90	N	55,922	-					4	N	
902	IA		7/1/2025	94568K	BUSINESS ANALYST	N	SR24C	23	T	0.10	A	6,214	-					4	N	
902	IA		7/1/2025	94568K	BUSINESS ANALYST	N	SR24C	23	T	0.90	N	55,922	-					4	N	
902	IA		7/1/2025	94569K	TECHNICAL INTERFACE SPCLT	N	SR24C	3	T	0.10	A	6,214	-					4	N	
902	IA		7/1/2025	94569K	TECHNICAL INTERFACE SPCLT	N	SR24C	3	T	0.90	N	55,922	-					4	N	
902	IA		7/1/2025	94570K	TECHNICAL INTERFACE SPCLT	N	SR24C	13	T	0.10	A	6,214	-					4	N	
902	IA		7/1/2025	94570K	TECHNICAL INTERFACE SPCLT	N	SR24C	13	T	0.90	N	55,922	-					4	N	
902	IA		7/1/2025	94571K	AUDITOR V	N	0	0	P	0.50	A	-	-					4	N	
902	IA		7/1/2025	94571K	AUDITOR V	N	0	0	P	0.50	N	26,682	-					4	N	
903	FA	12/31/2022	2/28/2025	1771	SECRETARY III	N	SR16	63	P	0.57	A	42,894	38,906	Y	Y	5	Recommendation submitted; HR approval pending	1	N	
903	FA	12/31/2022	2/28/2025	1771	SECRETARY III	N	SR16	63	P	0.43	N	32,358	29,350	Y	Y	5	Recommendation submitted; HR approval pending	1	N	
903	FA	11/1/2024	6/1/2025	26043	ELIGIBILITY PROGRAM SPCLT V	N	SR24	13	P	0.53	A	51,522	51,522	Y	N			1	N	
903	FA	11/1/2024	6/1/2025	26043	ELIGIBILITY PROGRAM SPCLT V	N	SR24	13	P	0.47	N	45,690	45,690	Y	N			1	N	
903	FA	6/17/2024	3/1/2025	32209	ELIGIBILITY PROGRAM SPCLT V	N	SR24	13	P	1.00	N	79,872	77,100	Y	N			1	Y	
903	FA	11/1/2019	6/30/2025	32803	INVESTIGATOR IV	N	SR22	73	P	0.53	A	29,297	29,828	Y	N			2	N	
903	FA	11/1/2019	6/30/2025	32803	INVESTIGATOR IV	N	SR22	73	P	0.47	N	26,942	26,452	Y	N			2	N	
903	FA	7/22/2024	6/30/2025	34017	INVESTIGATOR IV	N	SR22	13	P	0.53	A	36,958	33,441	Y	N			2	N	
903	FA	7/22/2024	6/30/2025	34017	INVESTIGATOR IV	N	SR22	13	P	0.47	N	32,774	29,655	Y	N			2	N	
903	FA	7/1/2024	6/30/2025	38361	INVESTIGATOR IV	N	SR22	13	P	0.53	A	37,638	36,335	Y	N			2	N	
903	FA	7/1/2024	6/30/2025	38361	INVESTIGATOR IV	N	SR22	13	P	0.47	N	33,378	32,221	Y	N			2	N	
903	FA	9/9/2023	6/30/2025	38362	INVESTIGATOR IV	N	SR22	13	P	0.53	A	41,563	32,283	Y	N			2	Y	
903	FA	9/9/2023	6/30/2025	38362	INVESTIGATOR IV	N	SR22	13	P	0.47	N	36,857	28,62							

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903	FA		6/30/2025	94225K	ELIGIBILITY PROGRAM SPCLT IV	N	SR22	13	P	0.47	N	29,655	-					1	N	
903	FA		6/30/2025	94231K	OFFICE ASSISTANT IV	N	SR10	3	P	0.53	A	21,331	-					3	N	
903	FA		6/30/2025	94231K	OFFICE ASSISTANT IV	N	SR10	3	P	0.47	N	18,917	-					3	N	
903	FA		6/30/2025	94234K	OFFICE ASSISTANT III	N	SR08	3	P	0.53	A	20,072	-					4	N	
903	FA		6/30/2025	94234K	OFFICE ASSISTANT III	N	SR08	3	P	0.47	N	17,800	-					4	N	
904	AA	6/27/2022	6/30/2025	1653	ELIGIBILITY WKR IV	N	SR18	03	P	0.55	A	28,624	28,624	Y	N			2	N	
904	AA	6/27/2022	6/30/2025	1653	ELIGIBILITY WKR IV	N	SR18	03	P	0.45	N	23,420	23,420	Y	N			2	N	
904	AA	12/31/2020	12/31/2024	2471	GENERAL PROFESSIONAL V	N	SR22	23	P	1.00	A	80,184	68,580	Y	N			2	N	
904	AA	3/1/2024	3/31/2025	5712	SECRETARY I	N	SR12	03	P	0.55	A	29,518	22,763	Y	N			4	N	
904	AA	3/1/2024	3/31/2025	5712	SECRETARY I	N	SR12	03	P	0.45	N	19,354	18,625	Y	N			4	N	
904	AA	12/1/2021	2/28/2025	6402	ACCOUNT CLERK III	N	SR11	03	P	0.34	A	17,005	17,005	Y	N			2	N	
904	AA	12/1/2021	2/28/2025	6402	ACCOUNT CLERK III	N	SR11	03	P	0.66	N	33,011	33,011	Y	N			2	N	
904	AA	12/1/2022	06/30/2025	6417	PRE AUDIT CLERK I	N	SR11	03	P	1.00	A	41,808	37,920	Y	N		Committed for 89-day hire; start date pending		Y	Committed
904	AA	12/31/2023	1/31/2025	7732	PRE AUDIT CLERK III	N	SR15	04	P	1.00	A	64,248	61,188	Y	N			2	Y	
904	AA	11/18/2024	3/31/2025	10844	HUMAN RESOURCES TECHNICIAN VI	N	SR13	63	P	1.00	A	46,272	57,192	Y	N			1	N	
904	AA	4/1/2022	1/31/2025	15305	INFORMATION TECHNOLOGY BAND C	N	SR26	23	P	0.65	A	62,174	62,174	Y	N			2	N	
904	AA	4/1/2022	1/31/2025	15305	INFORMATION TECHNOLOGY BAND C	N	SR26	23	P	0.35	N	33,478	33,478	Y	N			2	N	
904	AA	2/16/2024	2/28/2025	16067	PRE AUDIT CLERK I	N	SR11	03	P	1.00	A	52,908	50,388	Y	N			2	N	
904	AA	3/1/2020	6/30/2025	17861	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	52,072	52,073	Y	N			3	N	
904	AA	3/1/2020	6/30/2025	17861	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	28,039	28,039	Y	N			3	N	
904	AA	6/1/2022	1/31/2025	18588	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	53,134	53,134	Y	N			3	N	
904	AA	6/1/2022	1/31/2025	18588	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	28,610	28,610	Y	N			3	N	
904	AA	3/4/2023	12/23/2024	19029	HUMAN RESOURCES SPCLT V	N	SR24	73	P	1.00	A	73,836	68,544	Y	N		Committed; start date confirmed: 12/23/2024			Committed
904	AA	12/1/2023	3/31/2025	22877	HUMAN RESOURCES ASSISTANT V	N	SR13	63	P	1.00	A	39,540	43,068	Y	N			2	N	
904	AA	3/1/2010	6/30/2025	23672	ADMINISTRATIVE OFFCR V	N	SR24	13	P	0.65	A	40,389	41,083	Y	N			2	N	
904	AA	3/1/2010	6/30/2025	23672	ADMINISTRATIVE OFFCR V	N	SR24	13	P	0.35	N	21,748	22,121	Y	N			2	N	
904	AA	3/1/2019	1/31/2025	25461	OFFICE ASSISTANT IV	N	SR10	03	P	0.65	A	29,070	29,071	Y	N			4	N	
904	AA	3/1/2019	1/31/2025	25461	OFFICE ASSISTANT IV	N	SR10	03	P	0.35	N	15,653	15,653	Y	N			4	N	
904	AA	9/1/2023	5/1/2025	26331	PUB WELF ADM APPLS PRGM OFFCR	N	EM05	35	P	0.80	A	111,350	102,374	Y	N		TA in position while recruitment is completed; internal recruitment closed 10/31/24; no applicants, will proceed to external recruitment for position; DHRD will post in (Jan?) 2025	1	Y	
904	AA	9/1/2023	5/1/2025	26331	PUB WELF ADM APPLS PRGM OFFCR	N	EM05	35	P	0.20	N	27,838	25,594	Y	N		TA in position while recruitment is completed; internal recruitment closed 10/31/24; no applicants, will proceed to external recruitment for position; DHRD will post in (Jan?) 2025	1	Y	
904	AA	12/31/2019	3/31/2025	26380	ELIGIBILITY WKR IV	N	SR18	03	P	0.55	A	46,093	36,406	Y	N			2	N	
904	AA	12/31/2019	3/31/2025	26380	ELIGIBILITY WKR IV	N	SR18	03	P	0.45	N	29,786	29,786	Y	N			2	N	
904	AA	12/31/2021	6/30/2025	26826	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	53,134	53,134	Y	N			4	N	
904	AA	12/31/2021	6/30/2025	26826	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	28,610	28,610	Y	N			4	N	
904	AA	3/1/2018	6/30/2025	26957	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	39,414	39,413	Y	N			2	N	
904	AA	3/1/2018	6/30/2025	26957	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	21,223	21,223	Y	N			2	N	
904	AA	4/8/2024	06/30/2025	27321	ELIGIBILITY WKR IV	N	SR18	03	P	0.55	A	32,729	31,172	Y	N			3	N	
904	AA	4/8/2024	06/30/2025	27321	ELIGIBILITY WKR IV	N	SR18	03	P	0.45	N	26,779	25,504	Y	N			3	N	
904	AA	6/5/2021	6/30/2025	28228	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	38,836	38,836	Y	N			3	N	
904	AA	6/5/2021	6/30/2025	28228	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	20,912	20,912	Y	N			3	N	
904	AA	5/1/2020	6/30/2025	28230	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	35,163	35,162	Y	N			3	N	
904	AA	5/1/2020	6/30/2025	28230	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	18,934	18,934	Y	N			3	N	
904	AA	6/1/2018	1/31/2025	28783	SECRETARY I	N	SR12	03	P	1.00	A	35,340	41,544	Y	N			4	N	
904	AA	2/18/2020	1/31/2025	29900	OFFICE ASSISTANT III	N	SR08	03	P	1.00	A	33,120	30,240	Y	N			4	N	
904	AA	2/1/2022	12/17/2024	30400	HUMAN RESOURCES SPCLT V	N	SR24	73	P	1.00	A	75,588	75,588	Y	N		Committed; start date confirmed 12/17/2024			Committed

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904	AA	8/5/2024	06/30/2025	30533	ELIGIBILITY WKR IV	N	SR18	03	P	0.55	A	35,422	35,422	Y	N			3	N	
904	AA	8/5/2024	06/30/2025	30533	ELIGIBILITY WKR IV	N	SR18	03	P	0.45	N	28,982	28,982	Y	N			3	N	
904	AA	10/10/2022	06/30/2025	30704	ELIGIBILITY WKR IV	N	SR16	03	P	0.55	A	29,099	26,393	Y	N			3	N	
904	AA	10/10/2022	06/30/2025	30704	ELIGIBILITY WKR IV	N	SR16	03	P	0.45	N	23,809	21,595	Y	N			3	N	
904	AA	10/11/2023	3/31/2025	31863	HUMAN RESOURCES ASSISTANT IV	N	SR13	63	P	1.00	A	39,720	43,068	Y	N			2	N	
904	AA	11/1/2024	6/30/2025	35488	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	58,383	58,383	Y	N			3	N	
904	AA	11/1/2024	6/30/2025	35488	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	31,437	31,437	Y	N			3	N	
904	AA	12/31/2023	3/31/2025	35489	INFORMATION TECHNOLOGY BAND B	N	SR24	13	P	0.65	A	65,692	63,414	Y	N		TA in position while recruitment is completed; internal recruitment will proceed once updated PD and HRD1 is approved.		Y	Filled
904	AA	12/31/2023	3/31/2025	35489	INFORMATION TECHNOLOGY BAND B	N	SR24	13	P	0.35	N	32,189	34,146	Y	N		TA in position while recruitment is completed; internal recruitment will proceed once updated PD and HRD1 is approved.		Y	Filled
904	AA	12/31/2020	3/31/2025	35932	COMPUTER OPERATOR II	N	SR15	03	P	0.65	A	36,746	36,746	Y	N		TA in position while recruitment is completed; internal recruitment will proceed once updated PD and HRD1 is approved.		Y	Filled
904	AA	12/31/2020	3/31/2025	35932	COMPUTER OPERATOR II	N	SR15	03	P	0.35	N	19,786	19,786	Y	N		TA in position while recruitment is completed; internal recruitment will proceed once updated PD and HRD1 is approved.		Y	Filled
904	AA	8/1/2021	6/30/2025	36278	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	53,134	53,134	Y	N			3	N	
904	AA	8/1/2021	6/30/2025	36278	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	28,610	28,610	Y	N			3	N	
904	AA	12/8/2018	6/30/2025	37432	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	34,422	34,421	Y	N			2	N	
904	AA	12/8/2018	6/30/2025	37432	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	18,535	18,535	Y	N			2	N	
904	AA	3/1/2023	6/30/2025	37687	COMPUTER OPERATOR II	N	SR15	03	P	0.65	A	43,469	39,429	Y	N			4	N	
904	AA	3/1/2023	6/30/2025	37687	COMPUTER OPERATOR II	N	SR15	03	P	0.35	N	23,407	21,231	Y	N			4	N	
904	AA	8/19/2024	12/3/2024	42052	HUMAN RESOURCES SPCLT V	N	SR24	73	P	1.00	A	89,820	89,820	Y	N		Committed; start date confirmed 12/3/2024			Committed
904	AA	1/4/2024	3/31/2025	42074	HUMAN RESOURCES SPCLT IV	N	SR22	73	P	1.00	A	86,376	83,388	Y	N			1	N	
904	AA	11/1/2019	6/30/2025	42191	OFFICE ASSISTANT III	N	SR08	03	P	1.00	A	35,340	43,008	Y	N			4	N	
904	AA	11/25/2023	4/30/2025	43064	HUMAN RESOURCES SPCLT IV	N	SR20	73	P	1.00	A	49,860	56,280	Y	N			2	Y	
904	AA	6/1/2022	6/30/2025	43869	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	43,680	43,680	Y	N			4	N	
904	AA	6/1/2022	6/30/2025	43869	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	23,520	23,520	Y	N			4	N	
904	AA	10/1/2020	3/31/2025	46592	COMPUTER OPERATOR II	N	SR15	03	P	0.65	A	39,765	39,764	Y	N		TA in position while recruitment is completed; internal recruitment will proceed once updated PD and HRD1 is approved.		Y	Filled
904	AA	10/1/2020	3/31/2025	46592	COMPUTER OPERATOR II	N	SR15	03	P	0.35	N	21,412	21,412	Y	N		TA in position while recruitment is completed; internal recruitment will proceed once updated PD and HRD1 is approved.		Y	Filled
904	AA	9/14/2019	2/28/2025	47413	PRE-AUDIT CLERK I	N	SR11	03	P	1.00	A	34,020	34,020	Y	Y	2		2	N	
904	AA	12/31/2019	1/31/2025	51806	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	52,072	52,073	Y	N			3	N	
904	AA	12/31/2019	1/31/2025	51806	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	28,039	28,039	Y	N			3	N	
904	AA	12/1/2020	6/30/2025	51808	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.65	A	49,132	49,132	Y	N			3	N	
904	AA	12/1/2020	6/30/2025	51808	INFORMATION TECHNOLOGY BAND B	N	SR22	13	P	0.35	N	26,456	26,456	Y	N			3	N	
904	AA	12/1/2019	1/31/2025	51809	INFORMATION TECHNOLOGY BAND A	N	SR20	13	P	0.65	A	46,300	46,301	Y	N			3	N	
904	AA	12/1/2019	1/31/2025	51809	INFORMATION TECHNOLOGY BAND A	N	SR20	13	P	0.35	N	24,931	24,931	Y	N			3	N	

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y / N)	SR Level	BU Code	Perm / Temp (P / T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y / N)	Occupied by 89-Day Hire (Y / N)	# of 89 Hire Appts	Describe if filled by other means	Priority # to Retain	TA (Y/N)	Committed or Filled?
904	AA	3/8/2023	3/31/2025	112199	INFORMATION TECHNOLOGY BAND B	N	SR24	13	P	0.65	A	47,993	42,845	Y	N		TA in position while recruitment is completed; internal recruitment will proceed once updated PD and HRD1 is approved.		Y	Filled
904	AA	3/8/2023	3/31/2025	112199	INFORMATION TECHNOLOGY BAND B	N	SR24	13	P	0.35	N	21,748	23,071	Y	N		TA in position while recruitment is completed; internal recruitment will proceed once updated PD and HRD1 is approved.		Y	Filled
904	AA	8/1/2022	3/31/2025	117103	OFFICE ASSISTANT III	N	SR08	63	P	1.00	A	37,872	33,120	Y	N			4	N	
904	AA	9/1/2020	6/30/2025	121414	ASST INFO TECH IMPLEMENTA MGR	Y	SRNA	13	P	0.65	A	59,639	62,158	Y	N			1	Y	
904	AA	9/1/2020	6/30/2025	121414	ASST INFO TECH IMPLEMENTA MGR	Y	SRNA	13	P	0.35	N	32,113	33,470	Y	N			1	Y	
904	AA	6/21/2024	5/1/2025	122413	ADM APPEALS HEARING OFFICER	Y	SRNA	13	P	0.75	A	74,655	79,425	Y	N		HRD1 apprvd to fill on 8/13/24; recruitment in early 10/2024; no qualified applicants recv'd; awaiting another recruitment announcement.	2	N	
904	AA	6/21/2024	5/1/2025	122413	ADM APPEALS HEARING OFFICER	Y	SRNA	13	P	0.25	N	24,885	26,475	Y	N		HRD1 apprvd to fill on 8/13/24; recruitment in early 10/2024; no qualified applicants recv'd; awaiting another recruitment announcement.	2	N	
904	AA	1/7/2024	6/30/2025	122450	RESOURCE MANAGER	Y	SRNA	13	P	0.65	A	79,755	380	Y	N			1	Y	
904	AA	1/7/2024	6/30/2025	122450	RESOURCE MANAGER	Y	SRNA	13	P	0.35	N	42,945	205	Y	N			1	Y	
904	AA	6/15/2019	5/30/2025	122451	INFO SECRTY & PRVCY COMPL OFCR	Y	SRNA	13	P	0.40	A	58,080	58,080	N	N		External recruitment required; no internal candidates	2	N	
904	AA	6/15/2019	5/30/2025	122451	INFO SECRTY & PRVCY COMPL OFCR	Y	SRNA	13	P	0.60	N	50,820	87,120	N	N		External recruitment required; no internal candidates	2	N	
904	AA	8/31/2019	1/31/2025	122783	SECRTY & PRVCY COMPL ENGINEER	Y	SRNA	13	P	0.40	A	50,000	51,077	N	N		Committed for 89-day hire; start date pending	2	N	
904	AA	8/31/2019	1/31/2025	122783	SECRTY & PRVCY COMPL ENGINEER	Y	SRNA	13	P	0.60	N	44,692	76,615	N	N		Committed for 89-day hire; start date pending	2	N	
904	AA	8/17/2024	12/3/2024	124523	HUMAN RESOURCES SPECIALIST IV	N	SR16	73	P	1.00	A	63,096	53,940	Y	N		Committed; start date confirmed: 12/3/2024			Committed
904	AA	12/29/2023	3/31/2025	125287	SECRETARY II	N	SR14	03	P	1.00	A	44,760	-	Y	N			3	N	

	690.00		39,554,856	33,384,362
All DHS	328.83	A	18,913,855	16,850,311
	0.75	B	65,142	89,316
	306.42	N	17,501,019	14,945,467
	54.00	W	3,074,840	1,499,268
	690.00		39,554,856	33,384,362

Department of Human Services
Positions Filled and/or Established by Acts other than the State Budget as of November 30, 2024

Table 12

Prog ID	Sub-Org	Date Established	Legal Authority		Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Annual Salary	Filled (Y/N)	Occupied by 89 Day Hire (Y/N)
			Exemption	Establishment											
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121866	Health Care Outreach Manager	Y	SRNA	13	T	A	0.40	\$ 37,003	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121866	Health Care Outreach Manager	Y	SRNA	13	T	N	0.60	\$ 55,505	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121867	Health Care Outreach Coord	Y	SRNA	13	T	A	0.40	\$ 30,662	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121867	Health Care Outreach Coord	Y	SRNA	13	T	N	0.60	\$ 45,994	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121868	Health Care Outreach Coord	Y	SRNA	13	T	A	0.40	\$ 28,406	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121868	Health Care Outreach Coord	Y	SRNA	13	T	N	0.60	\$ 42,610	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121869	Health Care Outreach Coord	Y	SRNA	13	T	A	0.40	\$ 26,933	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121869	Health Care Outreach Coord	Y	SRNA	13	T	N	0.60	\$ 40,399	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121870	Health Care Outreach Coord	Y	SRNA	13	T	A	0.40	\$ 31,733	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121870	Health Care Outreach Coord	Y	SRNA	13	T	N	0.60	\$ 47,599	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121871	Health Care Outreach Asst	Y	SRNA	3	T	A	0.40	\$ 19,891	Y	N
902	IA	12/03/15	Section 76-16(b)(12s)	EM 23-05 (GOV) 8/15/23	121871	Health Care Outreach Asst	Y	SRNA	3	T	N	0.60	\$ 29,837	Y	N

Department of Human Services
Overtime Expenditure Summary

Table 13

				FY24 (actual OT)			FY25 (estimated OT)			FY26 (estimated OT)		
Prog ID	Sub-Org	Program Title	MOF	Base Salary \$\$\$\$ *	Overtime \$\$\$\$ **	Overtime Percent	Base Salary \$\$\$\$ ***	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$ ***	Overtime \$\$\$\$	Overtime Percent
HMS 220	RH	Rental Housing Services ****	A				\$ 322,296		0.0%	\$ 322,296		0.0%
HMS 220	RH	Rental Housing Services ****	N	\$ 10,590,948	\$ 193,006.00	1.8%	\$ 11,666,904	\$ 212,614.00	1.8%	\$ 11,666,904	\$ 212,614.00	1.8%
HMS 220	RH	Rental Housing Services ****	W	\$ 837,168	\$ 18,665.00	2.2%	\$ 1,069,548	\$ 23,846.00	2.2%	\$ 1,069,548	\$ 23,846.00	2.2%
HMS 222	RA	Rental Assistance Services ****	A	\$ 74,124		0.0%	\$ 76,788		0.0%	\$ 76,788		0.0%
HMS 222	RA	Rental Assistance Services ****	N	\$ 1,682,148	\$ 50,030.00	3.0%	\$ 1,736,028	\$ 51,632.00	3.0%	\$ 1,736,028	\$ 51,632.00	3.0%
HMS 224	HS	Homeless Services	A	\$ 653,760		0.0%	\$ 678,312		0.0%	\$ 678,312		0.0%
HMS 229	HA	HPHA Administration ****	A	\$ 435,497		0.0%	\$ 441,173		0.0%	\$ 441,173		0.0%
HMS 229	HA	HPHA Administration ****	N	\$ 6,231,600	\$ 92,463.00	1.5%	\$ 5,992,968	\$ 88,922.00	1.5%	\$ 5,992,968	\$ 88,922.00	1.5%
HMS 229	HA	HPHA Administration ****	W	\$ 4,699,316	\$ 42,135.00	0.9%	\$ 4,541,672	\$ 40,722.00	0.9%	\$ 4,541,672	\$ 40,722.00	0.9%
HMS 236	LC	Case Management for Self-Sufficiency	A	\$ 15,170,976	\$ 913,160.19	6.0%	\$ 15,785,143	\$ 997,188.00	6.3%	\$ 15,785,143	\$ 914,089.00	5.8%
HMS 236	LC	Case Management for Self-Sufficiency	N	\$ 12,094,712		0.0%	\$ 12,584,978		0.0%	\$ 12,584,978		0.0%
HMS 238	GB	Disability Determination	N	\$ 2,969,400	\$ 126,724.29	4.3%	\$ 3,083,364	\$ 123,335.00	4.0%	\$ 3,083,364	\$ 123,335.00	4.0%
HMS 301	SA	Child Protective Services	A	\$ 17,564,693	\$ 481,706.05	2.7%	\$ 18,274,023	\$ 481,706.05	2.6%	\$ 18,274,023	\$ 481,706.05	2.6%
HMS 301	SA	Child Protective Services	B	\$ 71,280		0.0%	\$ 73,836	\$ -	0.0%	\$ 73,836		0.0%
HMS 301	SA	Child Protective Services	N	\$ 5,060,494	\$ 53,566.25	1.1%	\$ 5,213,615	\$ 53,566.25	1.0%	\$ 5,213,615	\$ 53,566.25	1.0%
HMS 302	DA	General Support for Child Care Services	A	\$ 2,286,020	\$ 37,555.55	1.6%	\$ 2,387,712	\$ 64,962.00	2.7%	\$ 2,387,712	\$ 68,210.00	2.9%
HMS 302	DA	General Support for Child Care Services	N	\$ 2,227,514		0.0%	\$ 2,316,874		0.0%	\$ 2,316,874		0.0%
HMS 501	YA	In-Community Youth Programs	A	\$ 1,137,156	\$ 5,912.18	0.5%	\$ 1,394,688		0.0%	\$ 1,394,688		0.0%
HMS 501	YA	In-Community Youth Programs	N	\$ 31,518		0.0%	\$ 32,904		0.0%	\$ 32,904		0.0%
HMS 503	YB	Kawailoa Youth and Family Wellness Center	A	\$ 6,525,312	\$ 932,645.74	14.3%	\$ 6,621,696	\$ 872,924.00	13.2%	\$ 6,621,696	\$ 872,924.00	13.2%
HMS 601	TA	Adult Protective and Community Services	A	\$ 5,011,860	\$ 3,406.08	0.1%	\$ 5,214,762	\$ 3,406.08	0.1%	\$ 5,214,762	\$ 3,406.08	0.1%
HMS 601	TA	Adult Protective and Community Services	N	\$ 658,038		0.0%	\$ 681,342		0.0%	\$ 681,342		0.0%
HMS 777	HH	Statewide Office on Homelessness and Housing Solutions	A	\$ 611,040		0.0%	\$ 611,040		0.0%	\$ 611,040		0.0%
HMS 802	GA	Vocational Rehabilitation	A	\$ 2,444,534	\$ 1,592.41	0.1%	\$ 2,427,295	\$ 24,273.00	1.0%	\$ 2,427,295	\$ 24,273.00	1.0%
HMS 802	GA	Vocational Rehabilitation	N	\$ 4,521,532		0.0%	\$ 4,655,735		0.0%	\$ 4,655,735		0.0%
HMS 888	CW	Hawaii State Commission on the Status of Women	A	\$ 141,084		0.0%	\$ 146,784		0.0%	\$ 146,784		0.0%
HMS 901	MA	General Support for Social Services	A	\$ 2,604,781		0.0%	\$ 2,721,812		n/a	\$ 2,721,812		n/a
HMS 901	MA	General Support for Social Services	N	\$ 939,200		0.0%	\$ 982,426		0.0%	\$ 982,426		n/a
HMS 902	IA	General Support for Health Care Payments	A	\$ 8,262,575	\$ 30,379.66	0.4%	\$ 8,556,492	\$ 15,000.00	0.2%	\$ 8,556,492	\$ 15,000.00	0.2%
HMS 902	IA	General Support for Health Care Payments	B	\$ 56,511		0.0%	\$ 88,374		0.0%	\$ 88,374		0.0%

Department of Human Services
Overtime Expenditure Summary

Table 13

				FY24 (actual OT)			FY25 (estimated OT)			FY26 (estimated OT)		
Prog ID	Sub-Org	Program Title	MOF	Base Salary \$\$\$\$ *	Overtime \$\$\$\$ **	Overtime Percent	Base Salary \$\$\$\$ ***	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$ ***	Overtime \$\$\$\$	Overtime Percent
HMS 902	IA	General Support for Health Care Payments	N	\$ 10,272,483		0.0%	\$ 10,657,336		0.0%	\$ 10,657,336		0.0%
HMS 903	FA	General Support for Self-Sufficiency Services	A	\$ 3,256,316	\$ 170,009.22	5.2%	\$ 3,391,809	\$ 144,400.00	4.3%	\$ 3,391,809	\$ 132,367.00	3.9%
HMS 903	FA	General Support for Self-Sufficiency Services	N	\$ 2,953,229		0.0%	\$ 3,076,384		0.0%	\$ 3,076,384		0.0%
HMS 904	AA	General Administration for DHS	A	\$ 10,974,216	\$ 184,321.17	1.7%	\$ 11,726,695	\$ 190,915.73	1.6%	\$ 11,726,695	\$ 190,916.00	1.6%
HMS 904	AA	General Administration for DHS	N	\$ 2,258,457		0.0%	\$ 2,335,556		0.0%	\$ 2,335,556		0.0%
				\$ 145,309,492	\$ 3,337,277.79		\$ 151,568,364	\$ 3,389,412.1		\$ 151,568,364	\$ 3,297,528.38	
			A	\$ 77,153,944	\$ 2,760,688.25		\$ 80,778,520	\$ 2,794,774.9		\$ 80,778,520	\$ 2,702,891.13	
			B	\$ 127,791	\$ -		\$ 162,210	\$ -		\$ 162,210	\$ -	
			N	\$ 62,491,273	\$ 515,789.54		\$ 65,016,414	\$ 530,069.3		\$ 65,016,414	\$ 530,069.25	
			P	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
			W	\$ 5,536,484	\$ 60,800.00		\$ 5,611,220	\$ 64,568.0		\$ 5,611,220	\$ 64,568.00	
* Act 164, SLH 2023 BJ1 + BT1 salaries for FY24. Excludes BJ1A other personal services costs.												
** 12-month actuals for FY24.												
*** Act 230, SLH 2024 BJ1 + BT1 salaries for FY25. Excludes BJ1A other personal services costs. Uses the same salaries for FY26 because FB 25-27 budget is still in development.												
****HPHA operates differently from other programs, so their overtime expenditures are not captured in the DataMart downloads. Therefore, HPHA provides												
	actuals and calculates estimates independently.											

Department of Human Services
Active Contracts as of December 1, 2024

Table 14

							Term of Contract						
Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 220	n/a	30% of gross receipts *	M	30% of gross receipts *	n/a	8/18/20	1/4/21	1/3/26	KMK LLC dba TW Systems	Furnish Laundry Services for Properties under AMP 38 on Kauai	On-Site/Desk Monitoring	N	S
HMS 220	n/a	51% of gross receipts *	M	51% of gross receipts *	n/a	3/10/22	4/1/22	3/31/27	KMK LLC dba TW Systems	Furnish Laundry Services for the Salt Lake Apartments Under AMP 30 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 23,048.82	M	\$ 23,048.82	\$ 23,048.82	9/11/24	8/5/23	10/31/26	New Angle Systems, LLC	Furnish Printing and Mailing Services for the Monthly Tenant Rent Bills and Annual IRS 1099 Forms for the HPHA	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 2,450,250.00	M	\$ 2,450,250.00	\$ 2,014,258.18	10/3/23	9/1/23	8/31/26	Reno & Cavanaugh PLLC Ashford & Wriston	Provision of Professional Legal Services	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 1,243,161.00	M	\$ 1,243,161.00	\$ 1,081,515.00	11/15/23	11/1/23	10/31/26	EJP Consulting Group, Inc.	Provision of Professional Consulting Services for Various Mixed Income, Mixed Finance Redevelopment Projects for the HPHA	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 74,498.00	M	\$ 352,580.00	\$ 22,338.13	12/16/24	12/17/23	12/16/24	KONE, Inc	Provide Elevator Operational and Preventive Maintenance Services at AMP 3, 34, and AMP 35 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A	\$ 300,000.00	M	\$ 300,000.00	\$ 150,000.00	6/30/23	12/20/23	12/19/25	La'a Kea Village	La'a Kea Foundation Affordable Housing Project	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 8,285.76	M	\$ 8,285.76	\$ 2,877.00	4/16/24	1/1/24	12/31/24	Alert Holdings Group, LLC	Furnish Fire Alarm Monitoring Services at Various Properties Under AMP 30, 34, 35, 45 and MU 42 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 20,000.00	M	\$ 100,000.00	\$ 20,000.00	2/15/24	2/19/24	2/18/26	Du & Associates, Inc.	Provide As-Needed Low Income Housing Tax Credit (LIHTC) Training for the HPHA	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 386,230.00	M	\$ 1,467,859.00	\$ 373,230.00	7/5/24	2/19/24	2/18/25	Du & Associates, Inc.	Provision of Quality Control Service Review of Tenant Income Recertification Files for the State and Federal Low Income Public Housing Programs	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 152,500.00	M	\$ 566,500.00	\$ 152,500.00	2/16/24	2/19/24	2/18/25	Du & Associates, Inc.	Provision of As-Needed Rental Assistance Demonstration Services for the HPHA	On-Site/Desk Monitoring	N	S
HMS 220	A	\$ 6,547,059.00	M	\$ 6,547,059.00	\$ 728,652.75	2/22/24	3/1/24	6/30/25	Catholic Charities Hawaii	Special Rent Supplemental Program Services	On-Site/Desk Monitoring	N	S
HMS 220	W	\$ 29,364.00	M	\$ 144,850.00	\$ 12,317.00	5/13/24	3/2/24	3/1/25	Centric Elevator Corp.	Furnish Preventive Maintenance Services to Elevators at Halia Hale, Hale Poai, and Laiola Under MU 42 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 5,100.00	M	\$ 10,000.00	\$ 1,275.00	1/29/24	4/1/24	4/1/25	Doonwood Engineering, Inc.	Furnish Preventative Maintenance Services to Sewage Lift Pump Station at Kauhale Ohana Under AMP 45 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	W	\$ 25,200.00	M	\$ 73,440.00	\$ 12,600.00	6/6/24	4/1/24	3/31/25	Heide & Cook, LLC	Furnish Preventative Maintenance Services to Elevators at Kamalu and Hoolulu Under MU 42 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A/N	\$ 2,707,588.80	M	\$ 7,992,642.24	\$ 1,436,128.56	5/1/24	4/30/24	4/30/25	Alii Security Systems, Inc.	Furnish Security Services for Kalihi Valley Homes Under AMP 31, Mayor Wright Homes Under AMP 32 and Punchbowl Homes, Kalanihuia, Makamae and Pumehana Under AMP 35 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 981.00	M	\$ 7,197.00	\$ 502.00	7/30/24	5/1/24	4/30/25	Govolution, LLC	Provide Online Tenant Rent Payment Services	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 333,124.20	M	\$ 1,659,282.19	\$ 201,897.86	9/20/24	5/31/24	5/31/25	Standard Management LLC	Furnish Property Management & Maintenance Services at the Ka Hale O Kameha'ikana Community Resource Center on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A/N	\$ 331,617.00	M	\$ 664,092.00	\$ 213,213.00	7/30/24	7/1/24	6/30/25	Alii Security Systems, Inc.	Furnish Security Services at Kalakaua Homes, Makua Alii, and Paoakalani Under AMP 34 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 47,159.00	M	\$ 226,727.00	\$ 27,509.40	6/28/24	7/1/24	6/30/25	Aqua Engineers, Inc.	Preventative Maintenance Services for the Sewage Treatment Plant at Kupuna Home O Waialua Under AMP 49 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 389,363.52	M	\$ 781,015.04	\$ 289,449.88	8/30/24	7/1/24	6/30/25	Honolulu Disposal Service, Inc.	Furnish Refuse Collection Services for Various Properties Under AMP 31 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 28,515.44	M	\$ 134,514.24	\$ 21,386.43	9/17/24	7/1/24	6/30/25	Kilgore Power Solutions, LLC	Furnish Preventative Maintenance Services for Emergency Generators at Various Properties Under AMP 30, 34, 35 and MU 42 on Oahu	On-Site/Desk Monitoring	N	S

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Table 14

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HMS 220	W/N	\$ 1,152,550.82	M	\$ 3,237,808.32	\$ 988,202.68	6/12/24	7/1/24	6/30/25	Pacific Appliance Group, Inc.	Provision of Refrigerators for Various State and Federal Low Income Public Housing Properties on Oahu, Kauai, Maui, Molokai and Hawaii Island	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 1,049,340.72	M	\$ 2,034,087.02	\$ 922,182.29	6/18/24	7/1/24	6/30/25	Pacific Appliance Group, Inc.	Furnish Gas and Electric Ranges to Various State and Federal Low Income Public Housing Properties on Oahu, Kauai, Maui, Molokai and Hawaii Island	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 174,597.50	M	\$ 326,509.05	\$ 117,351.66	8/30/24	7/1/24	6/30/25	Pacific Waste, Inc.	Furnish Refuse Collection Services at Various Properties Under AMP 37 on Hawaii Island	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 404,217.62	M	\$ 1,183,607.82	\$ 226,470.80	9/11/24	7/1/24	6/30/25	West Oahu Aggregate, Inc.	Furnish Refuse Collection Services at Various Properties Under AMP 30, 32, 33, 34 and 35 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 16,302.00	M	\$ 28,548.00	\$ 13,338.00	8/30/24	7/1/24	6/30/25	West Oahu Aggregate, Inc.	Furnish Refuse Collection at the Ka Hale O Kamehaikana Community Resource Center on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 606,004.00	M	\$ 6,578,631.55	\$ 404,050.76	9/3/24	8/1/24	1/31/25	Du & Associates, Inc.	Provide Section 8 Performance-Based Contract Administration (PBCA) Services for the HPHA	On-Site/Desk Monitoring	N	S
HMS 220	n/a	10% - 56% of gross receipts *	M	10% - 56% of gross receipts *	n/a	7/25/24	8/6/24	8/6/29	KMK LLC dba TW Systems	Furnish Laundry Services to Various HPHA Properties Under AMP 37, 43, and 46 on Hawaii Island, AMP 39 on Maui and Molokai and AMP 45 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 45,884.00	M	\$ 234,521.94	\$ 40,534.37	8/6/24	8/16/24	8/15/25	Wade A Thode dba O&M Enterprises	Furnish Preventative Maintenance Services to Sewage Lift Pump Station at Wahiawa Terrace Under AMP 49 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 69,259.84	M	\$ 69,259.84	\$ 63,599.18	10/14/24	9/1/24	8/31/25	Island Refuse, Inc.	Furnish Refuse Collection Services at Kahale Mua - State and Kahale Mua - Federal Under AMP39 on Molokai	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 6,578.52	M	\$ 19,166.48	\$ 6,578.52	8/30/24	9/1/24	8/31/25	Pural Water Specialty Co., Inc.	Furnish Preventative Maintenance Service to Gas Water Heater at Punchbowl Homes Under AMP 35 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 109,736.46	M	\$ 109,736.46	\$ 109,736.46	7/25/24	9/1/24	8/31/25	Pural Water Specialty Co., Inc.	Furnish Preventative Maintenance Services to Major Systems at Various Properties Under AMP 34, AMP 35 and MU 42 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A/W/N	\$ 4,073,496.21	M	\$ 45,576,964.85	\$ 4,073,496.21	11/27/24	10/1/24	2/28/25	Hawaii Affordable Properties, Inc.	Provide Property Management, Maintenance & Resident Services at AMP 40, 44, 45, 49, 50, and MU 42 on Oahu and AMP 43, 46 and Ke Kumu Ekhahi on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A	\$ 107,854.00	M	\$ 681,201.00	\$ 107,854.00	10/4/24	10/15/24	3/29/25	CC Engineering & Construction, Inc.	Repairs to 8 Vacant Units at Kalihi Valley Homes and Puahala Homes Under AMP 31 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A	\$ 526,320.00	M	\$ 659,620.00	\$ 526,300.00	8/28/24	10/21/24	2/18/25	T. Iida Contracting, Ltd.	Repairs to 9 Vacant Units at Kaahumanu Homes Under AMP 33 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	A/N	\$ 1,229,250.75	M	\$ 1,229,250.75	\$ 1,229,250.75	10/31/24	10/31/24	10/31/25	Alii Security Systems, Inc.	Furnish Security Services at Puuwai Momi Under AMP 30 and Kamehameha Homes and Kaahumanu Homes Under AMP 33 on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	N	\$ 62,362.92	M	\$ 138,552.64	\$ 62,362.92	11/1/24	11/1/24	10/31/25	Lions' Cleaning & Maintenance Inc.	Furnish Custodial Services at the HPHA's Administrative Offices on Oahu	On-Site/Desk Monitoring	N	S
HMS 220	W/N	\$ 104,255.00	M	\$ 300,891.00	\$ 104,255.00	12/1/24	12/1/24	11/30/25	Elevator Consulting Services, Inc.	Provide Elevator Consulting Services to the HPHA	On-Site/Desk Monitoring	N	S
HMS 224	V	\$ 8,105,390.44	O	\$ 8,466,976.00	\$ 30,000.00	11/2/22	1/1/21	12/31/23	KA MANA O NA HELU	Provide contract management and monitoring for ESG CV II funding provided through CARES Act to address COVID -19 Pandemic	Desk monitoring of deliverables and financial quarterly reports.	Y	S
HMS 224	A	\$ 159,375.00	O	\$ 669,375.00	\$ 510,000.00	6/9/22	6/27/22	6/26/23	FAMILY LIFE CENTER (FLC)	Assisting chronically homeless individuals and families with highest vulnerability to obtain and secure long term permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 141,313.00	O	\$ 367,500.00	\$ 226,187.00	11/6/24	7/1/22	6/30/22	CATHOLIC CHARITIES HAWAII (Oahu)	Providing emergency grants to assist homeless, at-risk individuals and families on Oahu with housing, medical and other emergency expenses	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S

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Table 14

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HMS 224	A	\$ 267,057.00	O	\$ 690,000.00	\$ 422,943.00	6/30/23	4/3/23	6/30/25	C.PERARO CONSULTING (HDIS)	HPO Data Integration System	Desk monitoring of deliverables and financial reports.	Y	S
HMS 224	V	\$ 149,686.21	O	\$ 1,271,404.00	\$ 1,121,717.79	12/19/23	11/1/23	10/31/25	CATHOLIC CHARITIES HAWAII (CCH)	ESG HUD RUSH HPRP- Provide rental assistance, and supportive services to individuals and families affected by the Lahaina Fires.	Desk monitoring of deliverables and financial quarterly reports.	Y	S
HMS 224	V	\$ 39,502.94	O	\$ 181,412.00	\$ 142,909.06	12/19/23	11/1/23	10/31/25	KA MANA O NA HELU	ESG HUD RUSH-HMIS setup program into HMIS, develop training and monitorin, and data analysis and development of reports for compliance	Desk monitoring of deliverables and financial quarterly reports.	Y	S
HMS 224	A	\$ 831,250.00	O	\$ 1,750,000.00	\$ 918,750.00	6/20/24	6/1/24	5/31/25	CATHOLIC CHARITIES HAWAII	Housing focused family assessment center to obtain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 712,500.00	O	\$ 1,500,000.00	\$ 787,500.00	6/20/24	6/1/24	5/31/25	NEIGHBORHOOD PLACE OF PUNA	Housing focused family assessment center to obtain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 340,000.00	O	\$ 840,000.00	\$ 500,000.00	11/6/24	6/15/24	6/14/25	ALTERNATIVE STRUCTURES INTERNATIONAL (ASI)	Providing re-housing and support services for those who are homeless or at-risk of becoming homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 148,750.00	O	\$ 367,500.00	\$ 218,750.00	11/6/24	6/15/24	6/14/25	CATHOLIC CHARITIES HAWAII (CCH)	Providing re-housing and support services for those who are homeless or at-risk of becoming homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 297,500.00	O	\$ 735,000.00	\$ 437,500.00	11/6/24	6/15/24	6/14/25	FAMILY LIFE CENTER (FLC)	Providing re-housing and support services for those who are homeless or at-risk of becoming homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 107,400.00	O	\$ 279,300.00	\$ 171,900.00	11/6/24	6/15/24	6/14/25	FAMILY LIFE CENTER (FLC) - Central Region 1,2,3,6	Providing outreach services to homeless individuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 55,717.00	O	\$ 144,900.00	\$ 89,183.00	11/6/24	6/15/24	6/14/25	FAMILY LIFE CENTER (FLC) - Kauai	Providing outreach services to homeless individuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 119,106.00	O	\$ 309,750.00	\$ 190,644.00	11/6/24	6/15/24	6/14/25	FAMILY LIFE CENTER (FLC) - Kihei/Lahaina Region 4 & 5	Providing outreach services to homeless individuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ -	O	\$ 577,815.00	\$ 577,815.00	11/6/24	6/15/24	6/14/25	HAWAII, HEALTH & HARM REDUCTION CENTER (H3RC) - Oahu	Providing outreach services to homeless individuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 297,500.00	O	\$ 735,000.00	\$ 437,500.00	6/4/24	6/15/24	6/14/25	HOPE SERVICES HAWAII, INC. (HOPE)	Providing re-housing and support services for those who are homeless or at-risk of becoming homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 160,894.00	O	\$ 418,425.00	\$ 257,531.00	5/20/24	6/15/24	6/14/25	HOPE SERVICES HAWAII, INC. (HOPE) - Region 1,6,7,8, & 9	Providing outreach services to homeless individuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 194,810.00	O	\$ 506,625.00	\$ 311,815.00	5/20/24	6/15/24	6/14/25	HOPE SERVICES HAWAII, INC. (HOPE) - Region 2,3,4, & 5	Providing outreach services to homeless individuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 363,790.00	O	\$ 577,815.00	\$ 214,025.00	10/30/24	6/15/24	6/14/25	INSTITUTE FOR HUMAN SERVICES (IHS) - Oahu	Providing outreach services to homeless individuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 837,750.00	O	\$ 1,260,000.00	\$ 422,250.00	10/30/24	6/15/24	6/14/25	INSTITUTE FOR HUMAN SERVICES (IHS)	Providing re-housing and support services for those who are homeless or at-risk of becoming homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 118,056.00	O	\$ 307,020.00	\$ 188,964.00	4/8/24	6/15/24	6/14/25	KEALAHOU WEST OAHU (KWO) - Oahu	Providing outreach services to homeless individuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 79,660.00	O	\$ 197,304.00	\$ 117,644.00	6/4/24	6/15/24	6/14/25	KEALAHOU WEST OAHU (KWO) - Oahu	Providing outreach services to homeless individuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 202,489.00	O	\$ 501,520.00	\$ 299,031.00	5/20/24	6/15/24	6/14/25	KEALAHOU WEST OAHU (KWO) - Oahu	Providing outreach services to homeless individuals and families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ -	O	\$ 262,500.00	\$ 262,500.00	12/6/24	6/15/24	6/14/25	Legal Aid Society	Providing statewide vital documents and I.D. cards in association with the State Homeless Outreach & Shelter Programs	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S

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HMS 224	A	\$ 150,000.00	O	\$ 315,000.00	\$ 165,000.00	11/12/24	6/27/24	6/26/25	CATHOIC CHARITIES HAWAII (CCH) - KAUAI	Assisting chronically homeless individuals and families with highest vulnerability to obtain and secure long term permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 412,500.00	O	\$ 866,250.00	\$ 453,750.00	4/4/24	6/27/24	6/26/25	HOPE SERVICES HAWAII, INC.	Assisting chronically homeless individuals and families with highest vulnerability to obtain and secure long term permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 1,000,000.00	O	\$ 2,100,000.00	\$ 1,100,000.00	5/20/24	6/27/24	6/26/25	UNITED STATES VETERANS' INITIATIVE (USVI)	Assisting chronically homeless individuals and families with highest vulnerability to obtain and secure long term permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 177,851.00	O	\$ 462,521.00	\$ 284,670.00	11/18/24	7/1/24	6/30/25	Alternative Structures international - Ohana Ola O Kahumana	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 171,593.00	O	\$ 446,250.00	\$ 274,657.00	11/18/24	7/1/24	6/30/25	Alternative Structures international - Waimanalo	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 340,000.00	O	\$ 850,000.00	\$ 510,000.00	5/20/24	7/1/24	6/30/25	CATHOLIC CHARITIES HAWAII	Assiting TANF eligible families and voucher holders to secure and retain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 115,205.00	O	\$ 299,603.00	\$ 184,398.00	12/6/242	7/1/24	6/30/25	DYNAMIC HEALING CENTER	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 48,825.63	O	\$ 237,350.00	\$ 192,524.37	11/18/24	7/1/24	6/30/25	FAMILY LIFE CENTER (FLC) - Ho'olanani Emergency Shelter	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 97,000.00	O	\$ 485,000.00	\$ 388,000.00	5/20/24	7/1/24	6/30/25	FAMILY LIFE CENTER (FLC)	Assiting TANF eligible families and voucher holders to secure and retain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	\$ 97,703.60	O	\$ 97,703.60	\$ -	7/16/24	7/1/24	12/31/24	FAMILY LIFE CENTER (FLC) - HPRP Kauai	Provide financial assistance and supportive services to prevent homelessness among at-risk individuals/families	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 23,215.00	O	\$ 115,000.00	\$ 91,785.00	6/3/24	7/1/24	6/30/25	FAMILY LIFE CENTER (FLC) - KAUAI	Assiting TANF eligible families and voucher holders to secure and retain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 23,014.00	O	\$ 119,700.00	\$ 96,686.00	12/6/24	7/1/24	6/30/25	GREGORY HOUSE PROGRAMS (GHP)	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 20,152.00	O	\$ 104,811.00	\$ 84,659.00	11/12/24	7/1/24	6/30/25	HALE KIPA (HK) - Apa'a	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 28,279.00	O	\$ 147,074.00	\$ 118,795.00	11/20/24	7/1/24	6/30/25	HALE KIPA (HK) - Maka'aloa	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 201,875.00	O	\$ 525,000.00	\$ 323,125.00	4/1/24	7/1/24	6/30/25	HONOLULU COMMUNITY ACTION PROGRAM (HCAP) - Kumuhonua	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 160,935.70	O	\$ 418,533.00	\$ 257,597.30	4/4/24	7/1/24	6/30/25	HOPE SERVICES HAWAII (HOPE) East Hawaii Emergency Shelter Program	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 107,974.63	O	\$ 280,801.00	\$ 172,826.37	4/4/24	7/1/24	6/30/25	HOPE SERVICES HAWAII (HOPE) Kihei Pua Emergency Shelter	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 210,838.26	O	\$ 548,310.00	\$ 337,471.74	4/4/24	7/1/24	6/30/25	HOPE SERVICES HAWAII (HOPE) Sacred Heart	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 109,012.50	O	\$ 283,500.00	\$ 174,487.50	4/4/24	7/1/24	6/30/25	HOPE SERVICES HAWAII (HOPE) West Hawaii Emergency Housing Program	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 200,000.00	O	\$ 500,000.00	\$ 300,000.00	6/3/24	7/1/24	6/30/25	HOPE SERVICES HAWAII, INC. (HOPE)	Assiting TANF eligible families and voucher holders to secure and retain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S

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HMS 224	A	\$ 660,145.00	O	\$ 1,155,000.00	\$ 494,855.00	10/30/24	7/1/24	6/30/25	INSTITUTE FOR HUMAN SERVICES (IHS) - Ka'aahi Service Center	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 206,669.89	O	\$ 1,174,940.00	\$ 968,270.11	10/30/24	7/1/24	6/30/25	KA HALE A KE OLA HOMELESS RESOURCE CENTER (KHAKE)CENTRAL	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 20,538.00	O	\$ 53,411.00	\$ 32,873.00	6/26/24	7/1/24	6/30/25	KAUAI ECONOMIC OPPORTUNITY (KEO) - Komohana	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 90,068.00	O	\$ 234,229.00	\$ 144,161.00	12/6/24	7/1/24	6/30/25	KAUAI ECONOMIC OPPORTUNITY (KEO) - Mana' Olana - Emergency	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 35,169.00	O	\$ 91,459.00	\$ 56,290.00	12/6/24	7/1/24	6/30/25	KAUAI ECONOMIC OPPORTUNITY (KEO) - Mana' Olana - Transitional	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 377,819.03	O	\$ 899,059.00	\$ 521,239.97	10/30/24	7/1/24	6/30/25	KEALAHOU WEST OAHU (KWO) - Onelau'ena	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 196,869.10	O	\$ 468,468.00	\$ 271,598.90	10/30/24	7/1/24	6/30/25	KEALAHOU WEST OAHU (KWO) - Onemalu	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	\$ -	O	\$ 298,676.00	\$ 298,676.00	10/28/24	7/1/24	6/30/25	Maui A.I.D.S Foundation	Provide rent subsidy and supportive services to those living with H.I.V / A.I.D.S	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 37,095.00	O	\$ 91,875.00	\$ 54,780.00	11/18/24	7/1/24	6/30/25	STEADFAST HOUSING DEVELOPMENT CORP (SHDC) Hale Ulu Pono	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 11,000.00	O	\$ 550,000.00	\$ 440,000.00	5/20/24	7/1/24	6/30/25	UNITED STATES VETERANS' INITIATIVE (USVI)	Assiting TANF eligible families and voucher holders to secure and retain permanent housing	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 43,151.00	O	\$ 224,438.00	\$ 181,287.00	5/10/24	7/1/24	6/30/25	UNITED STATES VETERANS' INITIATIVE (USVI) - Pai'olu Kai'Aulu	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 362,256.85	O	\$ 1,884,179.00	\$ 1,521,922.15	12/6/24	7/1/24	6/30/25	UNITED STATES VETERANS' INITIATIVE (USVI) - Veterans-In-Progress (Barbers Point)	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 224,342.00	O	\$ 583,426.00	\$ 359,084.00	11/26/24	7/1/24	6/30/25	WAIKIKI HEALTH CENTER (WHC) - Keauhou	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 4,788.00	O	\$ 11,393.00	\$ 6,605.00	11/27/242	7/1/24	6/30/25	WOMEN IN NEED (WIN) - Bridge to Success - KAUAI	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 36,488.00	O	\$ 86,825.00	\$ 50,337.00	11/18/24	7/1/24	6/30/25	WOMEN IN NEED (WIN) - FAMILY HOUSE - Aiea	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 34,299.00	O	\$ 61,214.00	\$ 26,915.00	12/6/24	7/1/24	6/30/25	WOMEN IN NEED (WIN) - HALAWA	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	A	\$ 1,443,334.00	O	\$ 2,400,000.00	\$ 956,666.00	10/8/24	10/1/24	5/31/25	CORAZON HAWAII INC	Evaluations of Ohana Zones Pilot Program & Homeless Services Systems Statewide	Monthly deliverables and annual reporting	Y	S
HMS 224	A	\$ -	O	\$ 52,500.00	\$ 52,500.00	10/17/24	10/20/24	2/19/25	JUDY ISHIDA	Federal programs training and consultation. HPO Policy and Procedures.	Desk monitoring of delierables and financial reports.	Y	S
HMS 224	A	\$ 731,707.00	O	\$ 1,155,000.00	\$ 423,293.00	4/20/22	10/30/24	6/30/25	INSTITUTE FOR HUMAN SERVICES (IHS) - Sumner Service Center	Providing shelter and services for those who are homeless	Desk monitoring and financial quarterly reports. Onsite monitoring based on risk analysis.	Y	S
HMS 224	V	\$ -	O	\$ 269,036.75	\$ 269,036.75	Pending Execution	11/1/24	9/30/25	FAMILY LIFE CENTER - ESG RUSH KAUAI	Provide street outreach in the county of Kauai for assertive, coordinated street outreach efforts to ensure that those affected by the Maui Wildfires are engaged, assessed, and prioritized for permanent housing.	Desk monitoring of delierables and financial quarterly reports.	Y	S

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HMS 224	V	\$ -	O	\$ 538,037.50	\$ 538,037.00	Pending Execution	11/1/24	9/30/25	FAMILY LIFE CENTER - ESG RUSH MAUI	Provide street outreach in the county of Maui for assertive, coordinated street outreach efforts to ensure that those affected by the Maui Wildfires are engaged, assessed, and prioritized for permanent housing.	Desk monitoring of deliverables and financial quarterly reports.	Y	S
HMS 224	V	\$ -	O	\$ 269,036.75	\$ 269,036.75	Pending Execution	11/1/24	9/30/25	HOPE SERVICES HAWAII, INC. (HOPE) ESG RUSH	Provide street outreach in the county of Hawaii for assertive, coordinated street outreach efforts to ensure that those affected by the Maui Wildfires are engaged, assessed, and prioritized for permanent housing.	Desk monitoring of deliverables and financial quarterly reports.	Y	S
HMS 224	V	\$ -	O	\$ 5,736,345.00	\$ 5,736,345.00	Pending Execution	11/1/24	9/30/25	KA HALE A KE OLA HOMELESS RESOURCE CENTER (KHAKO) ESG RUSH	Provide RRH PBRA, financial assistance, and supportive services to individuals and families affected by the Maui Wildfires.	Desk monitoring of deliverables and financial quarterly reports.	Y	S
HMS 236	A	\$ 23,993.55	M	\$ 115,169.20	\$ 33,591.05	7/18/24	7/1/24	6/30/26	ISD Services, LLC	To provide janitorial services for five (5) offices in non-State buildings	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 238	N	\$ 344,292.00	M	\$ 513,080.00	\$ 128,346.70	10/29/21	10/1/21	9/30/25	Benjamin Young, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 142,196.00	M	\$ 290,505.00	\$ 75,181.58	9/10/21	10/1/21	9/30/25	David Mai, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 174,037.00	M	\$ 248,955.00	\$ 57,441.13	9/10/21	10/1/21	9/30/25	Garret Yanagi, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 249,867.13	M	\$ 365,751.00	\$ 115,883.87	9/10/21	10/1/21	9/30/25	Jeffrey Akaka, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 378,416.00	M	\$ 557,375.00	\$ 148,882.84	9/10/21	10/1/21	9/30/25	Mark Kuge, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 264,553.69	M	\$ 504,400.00	\$ 239,846.31	2/1/20	10/1/21	9/30/25	ML Willden IT Consulting, LLC	IT Consulting services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 837,578.00	M	\$ 1,196,075.00	\$ 310,815.03	10/29/21	10/1/21	9/30/25	Neil Shibuya, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 449,703.00	M	\$ 665,330.00	\$ 215,627.00	8/18/21	10/1/21	9/30/25	Rodney Torigoe, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 376,405.00	M	\$ 633,615.00	\$ 171,448.82	9/10/21	10/1/21	9/30/25	Stacy Lau, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S

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HMS 238	N	\$ 107,753.00	M	\$ 173,320.00	\$ 48,173.75	10/29/21	10/1/21	9/30/25	Terri Needels, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 394,556.00	M	\$ 584,450.00	\$ 90,609.26	9/10/21	10/1/21	9/30/25	Walter Fo, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 617,517.00	M	\$ 847,780.00	\$ 192,572.21	9/16/21	10/1/21	9/30/25	Wendy Matsuno, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 33,625.00	M	\$ 148,100.00	\$ 81,429.33	10/1/22	10/1/22	9/30/25	Ron Teramoto, M.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 238	N	\$ 110,652.00	M	\$ 510,100.00	\$ 299,714.46	10/1/22	10/1/22	9/30/25	William Marks, Ph.D.	Consultative services	Contracts are monitored monthly by Branch Administrators and Staff Service Specialists. Meetings are held quarterly with semi-annual desk reviews and on-site reviews for high risk contracts.	Y	S
HMS 301	A/N	\$ 411,089.96	M	\$ 411,089.96	\$ 411,089.96	7/1/21	7/1/21	9/30/25	University of Hawaii	Family First Prevention Services Act	Quarterly	Y	S
HMS 301	A/N	\$ 598,770.00	M	\$ 598,770.00	\$ 111,515.00	12/1/22	12/1/22	11/30/25	ANSA Consulting, Inc.	Comprehensive Child Welfare Information System	Monthly	Y	S
HMS 301	A/N	\$ 724,644.93	M	\$ 724,644.93	\$ 555,760.73	5/1/23	5/1/23	6/30/26	University of Hawaii - Maui Community College	State of Hawaii Automated Keiki Assistance (SHAKA) - Child Welfare Services (CWS)	Quarterly	Y	S
HMS 301	A	\$ 40,000.00	M	\$ 40,000.00	\$ 29,998.00	7/1/23	7/1/23	6/30/26	Aloha House, Inc.	Substance Use Assessment and Drug Screening Services- Maui County	Quarterly	Y	S
HMS 301	A/N	\$ 300,000.00	M	\$ 300,000.00	\$ 231,673.41	7/1/23	7/1/23	6/30/25	Blueprint for Change	Kauai Drop-in Center	Quarterly	Y	S
HMS 301	A/N	\$ 945,000.00	M	\$ 945,000.00	\$ 717,250.82	7/1/23	7/1/23	6/30/26	Blueprint for Change	Neighborhood Places Services	Quarterly	Y	S
HMS 301	A/N	\$ 1,387,892.00	M	\$ 1,387,892.00	\$ 1,018,034.38	7/1/23	7/1/23	6/30/26	Catholic Charities Hawaii	Comprehensive Counseling and Support Services/Intensive Home Based Services/Monthly Worker Visits- WHI	Quarterly	Y	S
HMS 301	A	\$ 4,460,000.00	M	\$ 4,460,000.00	\$ 3,087,359.02	7/1/23	7/1/23	6/30/26	Catholic Charities Hawaii	Comprehensive Counseling and Support Services/Intensive Home Based Services/Monthly Worker Visits- Oahu	Quarterly	Y	S
HMS 301	A	\$ 808,463.00	M	\$ 808,463.00	\$ 688,604.42	7/1/23	7/1/23	6/30/25	Catholic Charities Hawaii	Home Visiting Services- Windward & North Shore Oahu	Quarterly	Y	S
HMS 301	A/N	\$ 904,400.00	M	\$ 904,400.00	\$ 613,241.41	7/1/23	7/1/23	6/30/25	Catholic Charities Hawaii	Permanency Support Services	Quarterly	Y	S
HMS 301	A/N	\$ 2,000,000.00	M	\$ 2,000,000.00	\$ 1,338,781.51	7/1/23	7/1/23	6/30/25	Catholic Charities Hawaii	Resource Family - Licensing	Quarterly	Y	S
HMS 301	A/N	\$ 800,000.00	M	\$ 800,000.00	\$ 552,854.16	7/1/23	7/1/23	6/30/25	Catholic Charities Hawaii	Resource Family - Support Services & Kinship Navigator	Quarterly	Y	S
HMS 301	A/N	\$ 320,000.00	M	\$ 320,000.00	\$ 201,421.12	7/1/23	7/1/23	6/30/25	Catholic Charities Hawaii	Voluntary Case Management- West Hawaii	Quarterly	Y	S
HMS 301	A/N	\$ 519,110.00	M	\$ 519,110.00	\$ 381,992.71	7/1/23	7/1/23	6/30/25	Catholic Charities Hawaii	Young Children with Special Health Care Needs	Quarterly	Y	S
HMS 301	A/N	\$ 622,942.00	M	\$ 622,942.00	\$ 545,657.05	7/1/23	7/1/23	6/30/26	Child and Family Service	Comprehensive Counseling and Support Services/Intensive Home Based Services/Monthly Worker Visits- Kauai	Quarterly	Y	S
HMS 301	A/N	\$ 1,321,703.00	M	\$ 1,321,703.00	\$ 1,020,793.94	7/1/23	7/1/23	6/30/26	Child and Family Service	Comprehensive Counseling and Support Services/Intensive Home Based Services/Monthly Worker Visits- Maui	Quarterly	Y	S
HMS 301	A	\$ 78,712.24	M	\$ 78,712.24	\$ 57,691.81	7/1/23	7/1/23	6/30/25	Child and Family Service	Domestic Violence Services for Families- Molokai	Quarterly	Y	S
HMS 301	A	\$ 375,041.49	M	\$ 375,041.49	\$ 266,373.06	7/1/23	7/1/23	6/30/25	Child and Family Service	Domestic Violence Services for Families- Leeward Oahu	Quarterly	Y	S
HMS 301	A	\$ 237,131.90	M	\$ 237,131.90	\$ 163,744.94	7/1/23	7/1/23	6/30/25	Child and Family Service	Domestic Violence Services for Families- East Hawaii	Quarterly	Y	S
HMS 301	A	\$ 129,461.75	M	\$ 129,461.75	\$ 98,569.54	7/1/23	7/1/23	6/30/25	Child and Family Service	Domestic Violence Services for Families- West Hawaii	Quarterly	Y	S

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Table 14

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HMS 301	A	\$ 206,366.76	M	\$ 206,366.76	\$ 151,372.89	7/1/23	7/1/23	6/30/25	Child and Family Service	Domestic Violence Services for Families- Kauai	Quarterly	Y	S
HMS 301	A/N	\$ 406,632.73	M	\$ 406,632.73	\$ 285,528.36	7/1/23	7/1/23	6/30/26	Child and Family Service	Domestic Violence Shelters & Transitional Housing- East Hawaii	Quarterly	Y	S
HMS 301	A/N	\$ 406,632.73	M	\$ 406,632.73	\$ 282,245.12	7/1/23	7/1/23	6/30/26	Child and Family Service	Domestic Violence Shelters & Transitional Housing- West Hawaii	Quarterly	Y	S
HMS 301	A/N	\$ 541,860.07	M	\$ 541,860.07	\$ 392,753.59	7/1/23	7/1/23	6/30/26	Child and Family Service	Domestic Violence Shelters & Transitional Housing- Central Oahu	Quarterly	Y	S
HMS 301	A/N	\$ 541,860.07	M	\$ 541,860.07	\$ 372,942.76	7/1/23	7/1/23	6/30/26	Child and Family Service	Domestic Violence Shelters & Transitional Housing- Leeward Oahu	Quarterly	Y	S
HMS 301	A/N	\$ 175,000.00	M	\$ 175,000.00	\$ 122,538.74	7/1/23	7/1/23	6/30/26	Child and Family Service	Family Strengthening Services- Kauai	Quarterly	Y	S
HMS 301	A	\$ 200,000.00	M	\$ 200,000.00	\$ 126,427.73	7/1/23	7/1/23	6/30/26	Child and Family Service	Family Strengthening Services- East Hawaii	Quarterly	Y	S
HMS 301	A	\$ 808,463.00	M	\$ 808,463.00	\$ 586,571.88	7/1/23	7/1/23	6/30/25	Child and Family Service	Home Visiting Services- Leeward Oahu	Quarterly	Y	S
HMS 301	A	\$ 232,947.00	M	\$ 232,947.00	\$ 158,738.32	7/1/23	7/1/23	6/30/25	Child and Family Service	Home Visiting Services- Kauai	Quarterly	Y	S
HMS 301	A	\$ 678,287.00	M	\$ 678,287.00	\$ 474,306.94	7/1/23	7/1/23	6/30/25	Child and Family Service	Home Visiting Services- East Hawaii	Quarterly	Y	S
HMS 301	A/N	\$ 607,533.20	M	\$ 607,533.20	\$ 409,269.24	7/1/23	7/1/23	6/30/25	Child and Family Service	Intra-Familial Sex Abuse Treatment Services- Oahu	Quarterly	Y	S
HMS 301	A/N	\$ 298,858.93	M	\$ 298,858.93	\$ 247,328.23	7/1/23	7/1/23	6/30/25	Child and Family Service	Intra-Familial Sex Abuse Treatment Services- Maui County	Quarterly	Y	S
HMS 301	A/N	\$ 83,287.07	M	\$ 83,287.07	\$ 64,855.76	7/1/23	7/1/23	6/30/25	Child and Family Service	Intra-Familial Sex Abuse Treatment Services- West Hawaii	Quarterly	Y	S
HMS 301	A/N	\$ 244,966.22	M	\$ 244,966.22	\$ 187,507.58	7/1/23	7/1/23	6/30/25	Child and Family Service	Intra-Familial Sex Abuse Treatment Services- East Hawaii	Quarterly	Y	S
HMS 301	A/N	\$ 374,719.00	M	\$ 374,719.00	\$ 243,011.89	7/1/23	7/1/23	6/30/26	Child and Family Service	Molokai Integrated System Services	Quarterly	Y	S
HMS 301	A/N	\$ 325,000.00	M	\$ 325,000.00	\$ 240,047.77	7/1/23	7/1/23	6/30/25	Child and Family Service	Voluntary Case Management- Kauai	Quarterly	Y	S
HMS 301	A/N	\$ 650,000.00	M	\$ 650,000.00	\$ 436,902.01	7/1/23	7/1/23	6/30/25	Child and Family Service	Voluntary Case Management- Maui	Quarterly	Y	S
HMS 301	A	\$ 313,128.90	M	\$ 313,128.90	\$ 229,733.78	7/1/23	7/1/23	6/30/26	Domestic Violence Action Center	Teen Dating Violence Education and Prevention	Quarterly	Y	S
HMS 301	A	\$ 300,000.00	M	\$ 300,000.00	\$ 210,876.24	7/1/23	7/1/23	6/30/25	EPIC Ohana, Inc.	Hawaii Foster Youth/Young Adult Advisory Council	Quarterly	Y	S
HMS 301	A	\$ 150,000.00	M	\$ 150,000.00	\$ 109,492.40	7/1/23	7/1/23	6/30/25	EPIC Ohana, Inc.	Independent Living Collaborator	Quarterly	Y	S
HMS 301	A/N	\$ 3,726,344.00	M	\$ 3,726,344.00	\$ 2,513,784.11	7/1/23	7/1/23	6/30/26	EPIC Ohana, Inc.	Ohana Conferencing	Quarterly	Y	S
HMS 301	A/N	\$ 852,356.00	M	\$ 852,356.00	\$ 574,354.15	7/1/23	7/1/23	6/30/25	Family Programs Hawaii	Receiving Home - Hale Mahaolu	Quarterly	Y	S
HMS 301	A	\$ 366,549.00	M	\$ 366,549.00	\$ 231,862.00	7/1/23	7/1/23	6/30/25	Family Support Services of West Hawaii	Home Visiting Services- West Hawaii	Quarterly	Y	S
HMS 301	A/N	\$ 200,000.00	M	\$ 200,000.00	\$ 162,223.00	7/1/23	7/1/23	6/30/26	Friends of the Future	Family Strengthening Services- West Hawaii	Quarterly	Y	S
HMS 301	A/N	\$ 1,150,000.00	M	\$ 1,150,000.00	\$ 772,695.83	7/1/23	7/1/23	6/30/25	Hale Kipa, Inc.	Community Based Homes & Support Services- Oahu	Quarterly	Y	S
HMS 301	A/N	\$ 973,030.00	M	\$ 973,030.00	\$ 656,218.71	7/1/23	7/1/23	6/30/26	Hale Kipa, Inc.	Independent Living/Higher Ed/ Imua Kakou- Oahu	Quarterly	Y	S
HMS 301	A/N	\$ 100,000.00	M	\$ 100,000.00	\$ 73,350.23	7/1/23	7/1/23	6/30/25	Hale Opio Kauai, Inc.	Community Based Homes & Support Services- Kauai	Quarterly	Y	S
HMS 301	A/N	\$ 98,952.00	M	\$ 98,952.00	\$ 69,235.92	7/1/23	7/1/23	6/30/26	Hale Opio Kauai, Inc.	Independent Liv/Higher Ed/ Imua Kakou- Kauai	Quarterly	Y	S
HMS 301	A/N	\$ 24,900.00	M	\$ 24,900.00	\$ 24,900.00	7/1/23	7/1/23	6/30/25	HI State Coalition Against Domestic Violence	Domestic Violence Training & Technical Support	Quarterly	Y	S
HMS 301	A	\$ 300,000.00	M	\$ 300,000.00	\$ 182,594.00	7/1/23	7/1/23	6/30/26	Hina Mauka	Substance Use Assessment and Drug Screening Services- Oahu	Quarterly	Y	S
HMS 301	A	\$ 130,000.00	M	\$ 130,000.00	\$ 109,542.01	7/1/23	7/1/23	6/30/25	Institute for Family Development	HOMEBUILDERS Training, Consultation, & Technical Assistant- Oahu & Hawaii	Quarterly	Y	S
HMS 301	A	\$ 10,000.00	M	\$ 10,000.00	\$ 8,500.00	7/1/23	7/1/23	6/30/26	Ka Hale Pomaikai	Substance Use Assessment and Drug Screening Services- Molokai	Quarterly	Y	S
HMS 301	A	\$ 6,000.00	M	\$ 6,000.00	\$ 4,500.00	7/1/23	7/1/23	6/30/26	Lanai Community Health Center	Substance Use Assessment and Drug Screening Services- Lanai	Quarterly	Y	S
HMS 301	A	\$ 200,000.00	M	\$ 200,000.00	\$ 141,331.00	7/1/23	7/1/23	6/30/25	Legal Aid Society of Hawaii	Legal Services to Domestic Violence Immigrants	Quarterly	Y	S

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HMS 301	A	\$ 100,000.00	M	\$ 100,000.00	\$ 68,119.00	7/1/23	7/1/23	6/30/25	Legal Aid Society of Hawaii	Legal Services in Domestic Violence Shelters	Quarterly	Y	S
HMS 301	A	\$ 18,000.00	M	\$ 18,000.00	\$ 16,290.00	7/1/23	7/1/23	6/30/26	Lokahi Treatment Center	Substance Use Assessment and Drug Screening Services- West Hawaii	Quarterly	Y	S
HMS 301	A	\$ 34,000.00	M	\$ 34,000.00	\$ 28,685.00	7/1/23	7/1/23	6/30/26	Lokahi Treatment Center	Substance Use Assessment and Drug Screening Services- East Hawaii	Quarterly	Y	S
HMS 301	A	\$ 98,900.00	M	\$ 98,900.00	\$ 84,935.81	7/1/23	7/1/23	6/30/25	Maui Family Support Services, Inc.	Home Visiting Services- Molokai	Quarterly	Y	S
HMS 301	A	\$ 664,584.00	M	\$ 664,584.00	\$ 529,040.55	7/1/23	7/1/23	6/30/25	Maui Family Support Services, Inc.	Home Visiting Services- Maui & Lanai	Quarterly	Y	S
HMS 301	A/N	\$ 197,905.00	M	\$ 197,905.00	\$ 142,596.00	7/1/23	7/1/23	6/30/26	Maui Youth and Family Services, Inc.	Independent Liv/Higher Ed/ Imua Kakou- Maui	Quarterly	Y	S
HMS 301	A/N	\$ 220,688.10	M	\$ 220,688.10	\$ 138,882.00	7/1/23	7/1/23	6/30/26	Molokai Community Service Council, Inc.	Domestic Violence Shelters & Transitional Housing- Molokai	Quarterly	Y	S
HMS 301	A	\$ 78,712.23	M	\$ 78,712.23	\$ 59,932.60	7/1/23	7/1/23	6/30/25	Parents and Children Together	Domestic Violence Services for Families- Lanai	Quarterly	Y	S
HMS 301	A	\$ 128,440.93	M	\$ 128,440.93	\$ 128,440.93	7/1/23	7/1/23	6/30/25	Parents and Children Together	Domestic Violence Services for Families- Windward Oahu	Quarterly	Y	S
HMS 301	A	\$ 343,770.83	M	\$ 343,770.83	\$ 272,016.63	7/1/23	7/1/23	6/30/25	Parents and Children Together	Domestic Violence Services for Families- Maui	Quarterly	Y	S
HMS 301	A	\$ 376,067.52	M	\$ 376,067.52	\$ 376,067.52	7/1/23	7/1/23	6/30/25	Parents and Children Together	Domestic Violence Services for Families- Central Oahu	Quarterly	Y	S
HMS 301	A/N	\$ 541,935.57	M	\$ 541,935.57	\$ 541,935.57	7/1/23	7/1/23	6/30/26	Parents and Children Together	Domestic Violence Shelters & Transitional Housing- Windward Oahu	Quarterly	Y	S
HMS 301	A/N	\$ 910,000.00	M	\$ 910,000.00	\$ 654,428.28	7/1/23	7/1/23	6/30/26	Parents and Children Together	Family Strengthening Services- Oahu	Quarterly	Y	S
HMS 301	A/N	\$ 300,000.00	M	\$ 300,000.00	\$ 200,263.06	7/1/23	7/1/23	6/30/26	Parents and Children Together	Family Strengthening Services- Maui	Quarterly	Y	S
HMS 301	A	\$ 808,463.00	M	\$ 808,463.00	\$ 540,261.39	7/1/23	7/1/23	6/30/25	Parents and Children Together	Home Visiting Services- Honolulu	Quarterly	Y	S
HMS 301	A/N	\$ 176,435.00	M	\$ 176,435.00	\$ 124,109.99	7/1/23	7/1/23	6/30/26	Parents and Children Together	Lanai Integrated System Services	Quarterly	Y	S
HMS 301	A/N	\$ 2,200,000.00	M	\$ 2,200,000.00	\$ 1,639,265.43	7/1/23	7/1/23	6/30/25	Parents and Children Together	Voluntary Case Management- Oahu	Quarterly	Y	S
HMS 301	A/N	\$ 1,314,356.00	M	\$ 1,314,356.00	\$ 974,134.73	7/1/23	7/1/23	6/30/26	PARENTS, Inc.	Comprehensive Counseling and Support Services/Intensive Home Based Services/Monthly Worker Visits- EHI	Quarterly	Y	S
HMS 301	A/N	\$ 197,259.00	M	\$ 197,259.00	\$ 149,748.73	7/1/23	7/1/23	6/30/26	PARENTS, Inc.	Promoting Safe & Stable Families- Kau	Quarterly	Y	S
HMS 301	A/N	\$ 475,000.00	M	\$ 475,000.00	\$ 344,018.65	7/1/23	7/1/23	6/30/25	PARENTS, Inc.	Voluntary Case Management- East Hawaii	Quarterly	Y	S
HMS 301	A	\$ 382,000.00	M	\$ 382,000.00	\$ 260,585.75	7/1/23	7/1/23	6/30/25	Susannah Wesley Community Center	Human Trafficking Services	Quarterly	Y	S
HMS 301	A/N	\$ 160,000.00	M	\$ 160,000.00	\$ 95,439.35	7/1/23	7/1/23	6/30/25	The Salvation Army	Community Based Homes & Support Services- East Hawaii	Quarterly	Y	S
HMS 301	A/N	\$ 115,444.00	M	\$ 115,444.00	\$ 58,823.34	7/1/23	7/1/23	6/30/26	The Salvation Army	Independent Liv/Higher Ed/ Imua Kakou- West Hawaii	Quarterly	Y	S
HMS 301	A/N	\$ 263,873.00	M	\$ 263,873.00	\$ 182,681.31	7/1/23	7/1/23	6/30/26	The Salvation Army	Independent Liv/Higher Ed/ Imua Kakou- East Hawaii	Quarterly	Y	S
HMS 301	A	\$ 546,169.00	M	\$ 546,169.00	\$ 461,342.88	7/1/23	7/1/23	6/30/27	University of Hawaii - Law School	Resource Development and Technical Assistance for CWS	Quarterly	Y	S
HMS 301	A/N	\$ 1,786,265.00	M	\$ 1,786,265.00	\$ 1,241,254.07	7/1/23	7/1/23	6/30/27	University of Hawaii - Maui Community College	Child Welfare Services - Continuous Quality Improvement (CQI)	Quarterly	Y	S
HMS 301	A/N	\$ 526,205.15	M	\$ 526,205.15	\$ 355,669.57	7/1/23	7/1/23	6/30/26	Women Helping Women	Domestic Violence Shelters & Transitional Housing- Maui & Lanai	Quarterly	Y	S
HMS 301	A	\$ 38,000.00	M	\$ 38,000.00	\$ 25,333.28	7/1/23	7/1/23	6/30/26	Women In Need Kauai	Substance Use Assessment and Drug Screening Services- Kauai	Quarterly	Y	S
HMS 301	A/N	\$ 112,680.43	M	\$ 112,680.43	\$ 112,680.43	7/1/23	7/1/23	6/30/25	Young Women's Christian Association (YWCA) of Kauai	Intra-Familial Sex Abuse Treatment Services- Kauai	Quarterly	Y	S
HMS 301	A/N	\$ 373,592.09	M	\$ 373,592.09	\$ 373,592.08	7/1/23	7/1/23	6/30/25	YWCA of Kauai	Domestic Violence Shelters & Transitional Housing- Kauai	Quarterly	Y	S
HMS 301	A/N	\$ 211,491.00	M	\$ 211,491.00	\$ 112,595.67	10/1/23	10/1/23	9/30/25	Kapiolani Medical Center	Rape Crisis & Sexual Assault Program Services	Quarterly	Y	S
HMS 301	A	\$ 108,326.00	M	\$ 108,326.00	\$ 40,196.76	10/1/23	10/1/23	9/30/25	Maui County Children's Justice Center	Children's Justice Act	Quarterly	Y	S
HMS 301	A	\$ 1,044,009.03	M	\$ 1,044,009.03	\$ 860,111.18	12/1/23	12/1/23	5/21/25	Kyndryl Inc.	NASPO EA-SLA Legacy Data Discovery	Monthly	Y	S

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HMS 301	A/N	\$ 1,199,121.00	M	\$ 1,199,121.00	\$ 765,075.75	12/28/23	12/28/23	6/30/25	Child and Family Service	Multi-Disciplinary Team	Quarterly	Y	S
HMS 301	A/N	\$ 1,000,000.00	M	\$ 1,000,000.00	\$ 681,814.23	12/28/23	12/28/23	6/30/25	Family Programs Hawaii	Mental Health Assessments & Psychological Evaluation	Quarterly	Y	S
HMS 301	A	\$ 41,250.00	M	\$ 41,250.00	\$ -	1/1/24	1/1/24	12/31/24	Interactive Voice Application, Inc.	Random Moment Sampling	Quarterly	Y	S
HMS 301	A/N	\$ 306,407.00	M	\$ 306,407.00	\$ 239,401.27	1/31/24	1/31/24	9/30/24	University of Hawaii	System Quality Assurance and Data Project (SQAD)	Quarterly	Y	S
HMS 301	A	\$ 873,484.00	M	\$ 873,484.00	\$ 652,952.71	7/1/24	7/1/24	6/30/25	EPIC Ohana, Inc.	Family Wrap Services	Quarterly	Y	S
HMS 301	A/N	\$ 75,000.00	M	\$ 75,000.00	\$ 75,000.00	7/1/24	7/1/24	7/1/25	Health Mothers , Healthy Babies Coalition of Hawaii	Grant-In-Aid	Quarterly	Y	S
HMS 301	A/N	\$ 50,000.00	M	\$ 50,000.00	\$ 50,000.00	7/1/24	7/1/24	7/1/25	Hoola N Pua	Grant-In-Aid	Quarterly	Y	S
HMS 301	A/N	\$ 50,000.00	M	\$ 50,000.00	\$ 50,000.00	7/1/24	7/1/24	7/1/25	Ka Lei O Ka Lahui	Grant-In-Aid	Quarterly	Y	S
HMS 301	A/N	\$ 100,000.00	M	\$ 100,000.00	\$ 100,000.00	7/1/24	7/1/24	7/1/25	Pacific Survivors Center	Grant-In-Aid	Quarterly	Y	S
HMS 301	A/N	\$ 262,500.00	M	\$ 262,500.00	\$ 175,000.00	7/1/24	7/1/24	6/30/25	Salvation Army - Women's Way	Residential Substance Abuse Treatment for Women and their Children	Quarterly	Y	S
HMS 301	A/N	\$ 50,000.00	M	\$ 50,000.00	\$ 50,000.00	7/1/24	7/1/24	7/1/25	Waikiki Community Center	Grant-In-Aid	Quarterly	Y	S
HMS 301	A/N	\$ 439,633.00	M	\$ 439,633.00	\$ 310,966.84	8/1/24	8/1/24	7/31/25	UH School of Social Work	Hawaii Child Welfare Education Collaboration	Quarterly	Y	S
HMS 302	N	\$ 4,413,689.60	M	\$ 5,000,000.00	\$ 586,310.40	1/12/22	1/1/22	12/31/26	eWorld Enterprise Solutions, Inc.	Information technology consultation services to support the access to learning objectives for DHS.	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 302	N	\$ 46,000,000.00	N	\$ 46,000,000.00	\$ 216,456.57	10/19/23	8/1/23	12/31/24	Public Consulting Group	To help improve staff retention and recruitment efforts and assist providers to maintain their daily operations	Weekly status meetings, SISR's are reviewed by contract monitor. Weekly working sessions.	Y	S
HMS 302	N	\$ 110,000.00	O (Quarterly)	\$ 110,000.00	\$ 110,000.00	8/12/24	1/1/24	12/31/24	Department of Health	Nutrition Consultation and Menu Review	Quarterly reports are reviewed by contract monitor.	Y	S
HMS 302	N	\$ 110,426.97	A	\$ 110,426.97	\$ 223.57	Pending Execution	5/1/24	4/30/25	IDEMIA	To maintain and refresh the existing IDEMIA LiveScan (fingerprinting) equipment	Desk monitoring, daily contacts, quarterly, annual reports and quarterly meetings.	N	S
HMS 302	N	\$ 750,000.00	M	\$ 750,000.00	\$ 538,249.14	6/28/24	7/1/24	6/30/25	People Attentive to Children	Child Care Registry and Scholarship	Quarterly reports and SIERs are reviewed by contract monitor.	Y	S
HMS 302	N	\$ 600,000.00	M	\$ 600,000.00	\$ 404,589.11	6/28/24	7/1/24	6/30/25	People Attentive to Children	Child Care Training	Quarterly reports and SIERs are reviewed by contract monitor.	Y	S
HMS 302	N	\$ 192,000.00	M	\$ 192,000.00	\$ 128,420.83	6/28/24	7/1/24	6/30/25	People Attentive to Children	Infant and Toddler	Quarterly reports and SIERs are reviewed by contract monitor.	Y	S
HMS 302	N	\$ 1,190,000.00	M	\$ 1,190,000.00	\$ 846,242.90	7/1/24	7/1/24	6/30/25	People Attentive to Children (PATCH)	Resource and Referral	Quarterly Reports and Monthly SIERs	y	S
HMS 302	G 10% & S 90%	\$ 1,250,000.00	M	\$ 1,250,000.00	\$ 1,159,638.33	9/30/24	10/1/24	9/30/25	People Attentive to Children (PATCH)	Preschool Open Doors	Quarterly Reports and Monthly SIERs	y	S
HMS 302	N	\$ 1,026,101.00	M	\$ 1,026,101.00	\$ 120,805.97	11/20/24	10/1/24	9/30/25	University of Hawaii - Learning to Grow Project	To provide services and resources to support families and their child care providers	Quarterly reports are reviewed by contract monitor.	Y	S
HMS 401	50%A 50%N Admin, Claims @FMAP	\$ 1,278,180.00	M	\$ 6,824,184.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	7/1/20	7/1/20	6/30/25	Koan Risk Solutions-admin only	SHOTT(Organ Transplant)	Monthly	N	S
HMS 401	50%A 50%N	\$ 306,784.00	M	\$ 847,561.00	\$ 126,080.00	10/1/20	10/1/20	6/30/25	Koan Risk Solutions	Ombudsman	Monthly	N	S
HMS 401	50%A 50%N Admin, Claims @FMAP	\$ 7,638,000.00	M	\$ 14,882,580.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	7/1/21	7/1/21	6/30/25	HDS-admin only	Dental Third Party Administrator	Monthly	N	S

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HMS 401	FMAP	\$ 2,000,000,000.00	M	\$ 2,000,000,000.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	7/1/21	7/1/21	12/31/26	Ohana/Alohacare/HMSA/Kaiser/UHC	QUEST Integration	Monthly	N	S
HMS 401	25%A 75%N	\$ 12,600,700.00	M	\$ 91,025,900.00	\$ 1,661,714.24	9/1/22	9/1/22	6/30/25	AHCCS - Arizona Health Care Cost Containment	HPMMIS	Monthly	N	S
HMS 401	50%A 50%N	\$ 3,895,735.00	M	\$ 4,087,338.00	\$ 324,565.69	1/1/23	1/1/23	12/31/25	Maximus	Medicaid Provider Enrollment and Validation Services	Monthly	N	S
HMS 401	50%A 50%N Admin, Claims @FMAP	\$ 12,514,669.00	M	\$ 34,852,735.00	\$ 859,447.18	11/1/20	7/1/24	6/30/25	Conduent State Healthcare, LLC	Fiscal Agent	Monthly	N	S
HMS 401	25-50%A 50-75%N Claims @FMAP	\$ 2,250,000.00	M	\$ 2,250,000.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	7/1/24	7/1/24	6/30/27	HMSA	Premium Assistance Program	Monthly	N	S
HMS 401	25-50%A 50-75%N Claims @FMAP	\$ 2,250,000.00	M	\$ 2,250,000.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	7/1/24	7/1/24	6/30/27	Kaiser	Premium Assistance Program	Monthly	N	S
HMS 401	FMAP	\$62,000,000 est.	M	\$ 62,000,000.00	n/a - There is no encumbrance because payment amount is based on variables such as rates and enrollment.	6/9/21	7/1/24	6/30/25	Ohana Health Plan	Behavioral Health - CCS	Monthly	N	S
HMS 501	A	\$ 1,040,000.00	M	\$ 3,952,000.00	\$ -	4/1/19	4/1/19	12/31/23	Partners in Development Foundation	Residential Shelter - Safehouse - Boys Oahu	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 675,000.00	M	\$ 2,575,000.00	\$ -	4/1/19	4/1/19	12/31/23	Salvation Army, The	Residential Shelter - Safehouse - Boys Maui	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 675,000.00	M	\$ 2,575,000.00	\$ -	4/1/19	4/1/19	12/31/23	Salvation Army, The	Residential Shelter - Safehouse - Boys Kona	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 70,000.00	M	\$ 217,000.00	\$ 26,681.00	7/1/19	7/1/19	6/30/25	Adult Friends For Youth	Outreach & Advocacy for youth at-risk to engage and refer to services.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	S	\$ 400,000.00	M	\$ 800,000.00	\$ 32,740.00	7/1/19	7/1/19	6/30/25	Catholic Charities	Residential - Intensive Independent Living Program (IILP)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	S	\$ 40,000.00	M	\$ 80,000.00	\$ 20,000.00	7/1/19	7/1/19	6/30/25	Catholic Charities	Residential - Intensive Independent Living Program (IILP)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 140,000.00	M	\$ 357,000.00	\$ 25,402.00	7/1/19	7/1/19	6/30/25	Catholic Charities Hawaii	Outreach & Advocacy for youth at-risk to engage and refer to services.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S

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HMS 501	S	\$ 190,000.00	M	\$ 530,000.00	\$ 58,330.00	7/1/19	7/1/19	6/30/25	Hale Kipa	Residential - Independent Living Program (ILP)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	S	\$ 60,000.00	M	\$ 241,000.00	\$ 58,000.00	7/1/19	7/1/19	6/30/25	Hale Kipa	Residential - Emergency Shelter (ESH)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 600,000.00	M	\$ 180,000.00	\$ 218,547.00	7/1/19	7/1/19	6/30/25	Hale Kipa Inc.	WRAPAROUND for youth and families with high needs.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 300,000.00	M	\$ 1,100,000.00	\$ 153,524.00	1/1/20	7/1/19	6/30/25	Hale Kipa Inc.	Intensive Monitoring for high risk youth on probation.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 290,000.00	M	\$ 319,000.00	\$ 104,753.00	7/1/19	7/1/19	6/30/25	Hale Kipa, Inc.	Outreach & Advocacy for youth at-risk to engage and refer to services.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 60,000.00	M	\$ 186,000.00	\$ -	7/1/19	7/1/19	6/30/25	Hale Kipa, Inc. PROVIDER TERMINATED	Outreach & Advocacy for youth at-risk to engage and refer to services.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	S	\$ 20,000.00	M	\$ 65,000.00	\$ 20,000.00	7/1/19	7/1/19	6/30/25	Hale Opio	Residential - Emergency Shelter (ESH)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	S	\$ 250,000.00	M	\$ 670,000.00	\$ 110,000.00	7/1/19	7/1/19	6/30/25	Hale Opio	Residential - Intensive Independent Living Program (IILP)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	S	\$ 40,000.00	M	\$ 85,000.00	\$ 15,000.00	7/1/19	7/1/19	6/30/25	Maui Youth & Family Services	Residential - Emergency Shelter (ESH)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	S	\$ 180,000.00	M	\$ 513,000.00	\$ 81,000.00	7/1/19	7/1/19	6/30/25	Maui Youth & Family Services	Residential - Intensive Independent Living Program (IILP)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 120,000.00	M	\$ 372,000.00	\$ 30,048.00	7/1/19	7/1/19	6/30/25	Maui Youth and Family Services, Inc.	Outreach & Advocacy for youth at-risk to engage and refer to services.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 225,000.00	M	\$ 855,000.00	\$ 126,062.00	7/1/19	7/1/19	6/30/25	Maui Youth and Family Services, Inc.	Intensive Monitoring for high risk youth on probation.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 200,000.00	M	\$ 600,000.00	\$ 30,652.00	7/1/19	7/1/19	6/30/25	Salvation Army, The	Outreach & Advocacy for youth at-risk to engage and refer to services.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	S	\$ 120,000.00	M	\$ 336,000.00	\$ 46,720.00	7/1/19	7/1/19	6/30/25	The Salvation Army	Residential - Emergency Shelter (ESH)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	S	\$ 150,000.00	M	\$ 300,000.00	\$ 43,660.00	7/1/19	7/1/19	6/30/25	The Salvation Army	Residential - Independent Living Program (ILP)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 300,000.00	M	\$ 1,100,000.00	\$ 136,025.00	1/1/20	1/1/20	6/30/25	Child & Family Service	Intensive Monitoring for high risk youth on probation.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S

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HMS 501	A	\$ 300,000.00	M	\$ 1,100,000.00	\$ 144,111.00	1/1/20	1/1/20	6/30/25	Hale Kipa	Intensive Monitoring for high risk youth on probation.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 83,132.00	M	\$ 441,235.00	\$ 93,789.00	7/1/20	7/1/20	6/30/25	Maui Police Department	Positive Outreach Intervention (POI)	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 420,000.00	M	\$ 1,960,000.00	\$ -	1/1/21	1/1/21	6/30/24	Salvation Army	Residential Shelter - Safehouse Girls	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A/N	\$ 225,000.00	M	\$ 525,000.00	\$ -	4/1/21	4/1/21	9/30/24	Child & Family Service	Youth on Probation	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 90,000.00	M	\$ 860,000.00	\$ 47,751.00	5/1/21	5/1/21	4/30/25	City and County of Honolulu	Juvenile Justice Center diversion program	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 50,000.00	O	\$ 50,000.00	\$ 12,500.00	7/1/21	7/1/21	6/30/25	PBS Inc.	Performance Based Standards for HYCF	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	G
HMS 501	A	\$ 600,000.00	M	\$ 1,800,000.00	\$ 1,021,004.00	3/1/22	3/1/22	2/28/28	Hale Kipa	Kalihi Juvenile Assessment Center diversion program	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 191,934.00	O	\$ 807,486.00	\$ 203,093.00	1/1/23	1/1/23	12/31/25	Hawaii Youth Services Network	Youth Safe Spaces	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 72,000.00	O	\$ 72,000.00	\$ 66,000.00	1/1/23	1/1/23	12/31/25	PbS Standards	Performance Based Standards for the Detention Center	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	G
HMS 501	A	\$ 64,000.00	O	\$ 64,000.00	\$ 64,000.00	1/1/23	1/1/23	12/31/26	PbS Standards	Performance Based Standards for Safehouses	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	G
HMS 501	A	\$ 80,000.00	M	\$ 80,000.00	\$ 21,795.00	6/1/23	6/1/23	5/31/25	Coalition for a Drug Free Hawaii	Training for staff and community organziations on best practices.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 300,000.00	O	\$ 900,000.00	\$ 423,061.00	6/1/23	6/1/23	5/31/26	Department of Health CAMHD	Mental Health Services for youth who may otherwise not receive treatment due to insurance and funding limitation.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 276,000.00	M	\$ 828,000.00	\$ 648,903.00	7/1/23	7/1/23	6/30/28	Adults Friends for Youth (AFY)	Positive Alternative Learning (PAL) Svs truancy prevention program.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 300,000.00	M	\$ 300,000.00	\$ 180,748.00	7/1/23	7/1/23	5/31/25	Adults Friends for Youth (AFY) GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 100,000.00	M	\$ 100,000.00	\$ 95,639.00	7/1/23	7/1/23	5/31/25	Big Brothers, Big Sisters Hawaii GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 150,000.00	M	\$ 150,000.00	\$ -	7/1/23	7/1/23	5/31/25	Bobby Benson Center GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S

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HMS 501	A	\$ 300,000.00	M	\$ 300,000.00	\$ 190,598.00	7/1/23	7/1/23	5/31/25	Boys & Girls Club of Maui GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 200,000.00	M	\$ 600,000.00	\$ 481,328.00	7/1/23	7/1/23	6/30/28	Boys and Girls Club of Hawai'i	Positive Alternative Learning (PAL) Svs truancy prevention program.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 350,000.00	M	\$ 1,050,000.00	\$ 838,151.00	7/1/23	7/1/23	6/30/28	Child & Family Service (CFS)	Positive Alternative Learning (PAL) Svs truancy prevention program.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 250,000.00	M	\$ 750,000.00	\$ 582,176.00	7/1/23	7/1/23	6/30/29	Child and Family Service	Cultural Project Based Program	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 300,000.00	M	\$ 900,000.00	\$ 730,512.00	7/1/23	7/1/23	6/30/29	Child and Family Service	Cultural Project Based Program	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 100,000.00	M	\$ 100,000.00	\$ 88,584.00	7/1/23	7/1/23	5/31/25	Child and Family Service GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 324,000.00	M	\$ 972,000.00	\$ 810,000.00	7/1/23	7/1/23	6/30/28	Coalition for a Drug Free Hawaii (CDFH)	Positive Alternative Learning (PAL) Svs truancy prevention program.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 75,000.00	M	\$ 75,000.00	\$ 14,106.00	7/1/23	7/1/23	5/31/25	Domestic Violence Action Center GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 240,000.00	M	\$ 720,000.00	\$ 572,322.00	7/1/23	7/1/23	6/30/29	Goodwill Industries Inc.	Cultural Project Based Program	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 30,000.00	M	\$ 30,000.00	\$ 30,000.00	7/1/23	7/1/23	5/31/25	Hawaii Youth Services Network GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 400,000.00	M	\$ 1,200,000.00	\$ 941,414.00	7/1/23	7/1/23	6/30/29	Hookuaaina	Culturally Specific Supportive Services	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 400,000.00	M	\$ 400,000.00	\$ 243,768.00	7/1/23	7/1/23	5/31/25	HOPE Services Hawaii GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 240,000.00	M	\$ 240,000.00	\$ 125,806.00	7/1/23	7/1/23	5/31/25	Impact Change Hawaii GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 300,000.00	M	\$ 900,000.00	\$ 709,335.00	7/1/23	7/1/23	6/30/29	Institute for Native Pacific Education and Culture	Cultural Project Based Program	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 100,000.00	M	\$ 100,000.00	\$ -	7/1/23	7/1/23	5/31/25	KAMP Hawaii GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 270,000.00	M	\$ 810,000.00	\$ 653,974.00	7/1/23	7/1/23	6/30/29	Kokua Kalihi Valley	Cultural Project Based Program	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S

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HMS 501	A	\$ 150,000.00	M	\$ 150,000.00	\$ 89,600.00	7/1/23	7/1/23	5/31/25	Kualoa-Heeia Ecumenical Youth Project GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 160,000.00	M	\$ 480,000.00	\$ 400,000.00	7/1/23	7/1/23	6/30/28	Maui Hui Malama (MHM)	Positive Alternative Learning (PAL) Svs truancy prevention program.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 290,000.00	M	\$ 870,000.00	\$ 725,000.00	7/1/23	7/1/23	6/30/28	Parents & Children together (PACT)	Positive Alternative Learning (PAL) Svs truancy prevention program.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 89,000.00	M	\$ 89,000.00	\$ 3.00	7/1/23	7/1/23	5/31/25	People for Active Transportation Hawaii GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 400,000.00	M	\$ 400,000.00	\$ 254,094.00	7/1/23	7/1/23	5/31/25	Project Vision Hawaii GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 300,000.00	M	\$ 300,000.00	\$ 42,152.00	7/1/23	7/1/23	5/31/25	RYSE GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 300,000.00	M	\$ 900,000.00	\$ 707,335.00	7/1/23	7/1/23	6/30/29	Salvation Army	Cultural Project Based Program	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 400,000.00	M	\$ 1,200,000.00	\$ 1,079,102.00	7/1/23	7/1/23	6/30/28	Susannah Wesley Community Center (SWCC)	Positive Alternative Learning (PAL) Svs	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 400,000.00	M	\$ 1,200,000.00	\$ 962,000.00	7/1/23	7/1/23	6/30/28	The Salvation Army-Family Intervention Svs (TSA_FIS)	Positive Alternative Learning (PAL) Svs truancy prevention program.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 40,000.00	M	\$ 40,000.00	\$ 40,000.00	7/1/23	7/1/23	5/31/25	Ulu A'e Learning Center GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 230,000.00	M	\$ 690,000.00	\$ 555,948.00	7/1/23	7/1/23	6/30/29	University of Hawaii-Office of Research Svs	Community-Based Truancy Prevention & In-School Suspension	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	S	\$ 600,000.00	M	\$ 1,200,000.00	\$ 1,100,000.00	1/1/24	1/1/24	12/31/29	Hawaii Families as Allies	Peer Parent Support for parents of youth involved in the juvenile justice system	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 850,000.00	M	\$ 5,100,000.00	\$ 4,058,758.00	1/1/24	1/1/24	6/30/29	Partners in Development Foundation (PIDF)	Residential Shelter - Safehouse - Boys Oahu	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 1,800,000.00	M	\$ 5,400,000.00	\$ 4,348,479.00	1/1/24	1/1/24	12/31/29	The Salvation Army-Family Intervention Svs (TSA_FIS)	Residential Shelter - Safehouse - Boys Kona	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 1,800,000.00	M	\$ 5,400,000.00	\$ 4,399,483.00	1/1/24	1/1/24	6/30/29	The Salvation Army-Family Intervention Svs (TSA_FIS)	Residential Shelter - Safehouse - Boys Maui	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A/N	70102 (10% fed)	O	\$ 70,102.00	\$ 70,102.00	1/1/24	1/1/24	6/30/25	University of Hawaii	Juvenile Justice Crime Analysis, Title II requirement every 3 years	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	G
HMS 501	A	\$ 200,000.00	M	\$200,000.00	\$ 200,000.00	7/1/24	7/1/24	5/31/26	Adult Friends for Youth GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S

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HMS 501	A	\$ 100,000.00	M	\$100,000.00	\$ 100,000.00	7/1/24	7/1/24	5/31/26	After-School All-Stars Hawaii GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 60,000.00	M	\$ 60,000.00	\$ 60,000.00	7/1/24	7/1/24	5/31/26	Best Buddies Hawaii, LLC GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 800,000.00	M	\$ 800,000.00	\$ 749,398.00	7/1/24	7/1/24	6/30/26	Hale Kipa, Inc.	Emergency Shelter for commercial sexual exploited children	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 75,000.00	M	\$ 75,000.00	\$ 75,000.00	7/1/24	7/1/24	5/31/26	Impact Change Hawaii	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 184,000.00	M	\$184,000.00	\$ 184,000.00	7/1/24	7/1/24	5/31/26	KAMP Hawaii, Inc. GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 200,000.00	M	\$ 200,000.00	\$ 200,000.00	7/1/24	7/1/24	5/31/26	Kualoa-Heeia Ecumenical Youth (KEY) Project GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 133,000.00	M	\$133,000.00	\$ 133,000.00	7/1/24	7/1/24	5/31/26	Residential Youth Services & Empowerment (RYSE) GIA	Grant In Aid	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 1,800,000.00	M	\$ 5,400,000.00	\$ 4,288,062.00	7/1/24	7/1/24	6/30/30	The Salvation Army	Residential Shelter - Safehouse Girls	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 62,770.00	M	\$ 62,770.00	\$ 62,770.00	8/1/24	8/1/24	7/31/25	Orbis Partners, LLC	YASI Assessment & Training	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	G/S
HMS 501	A	\$ 99,916.00	M	\$ 99,916.00	\$ 99,916.00	9/1/24	9/1/24	8/31/25	Spill the Tea Café	LGBTQ+ Mental Health Support & Wellness	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A	\$ 99,999.00	M	\$ 99,999.00	\$ 99,999.00	9/1/24	9/1/24	8/31/25	Surfrider Spirit Sessions	LGBTQ+ Multi-Modal Mentoring	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 501	A/N	\$ 200,000.00	M	\$ 1,000,000.00	\$ 1,000,000.00	10/1/24	10/1/24	9/30/29	County of Hawaii, Office of Prosecuting Attorney	Assessment Center diversion program	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 503	A	\$ 140,000.00	O	\$ 280,000.00	\$ -	7/1/19	7/1/19	12/31/23	Department of the Attorney General	Background checks and admin investigations	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 503	A	\$ 344,140.00	O	\$ 344,140.00	\$ -	7/1/19	7/1/19	6/30/24	University of Hawaii	HYCF Medical Services	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 503	A	\$ 41,667.00	O	\$ 141,667.00	\$ 50,000.00	11/1/19	11/1/19	6/30/25	Waimanalo Health Center	HYCF Dental Services	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 503	A	\$ 190,000.00		\$ 1,477,000.00	\$ 220,000.00	11/1/19	11/1/19	10/31/25	Worldwide Travel Staffing Ltd.	HYCF Nursing Services	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S

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Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 503	A	\$ 180,530.00	O	\$ 180,530.00	\$ -	8/1/21	8/1/21	7/31/24	Orbis Partners	YASI Risk Assessment & Training	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	G/S
HMS 503	A	\$ 500,000.00	M	\$ 625,000.00	\$ 307,225.00	1/1/22	1/1/22	12/31/27	Hale Kipa	Transition & Re-Entry for HYCF youth.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 503	A	\$ 800,000.00	M	\$ 800,000.00	\$ -	7/1/22	7/1/22	6/30/24	Hale Kipa Inc.	Emergency Shelter for commercial sexual exploited children	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 503	A	\$ 10,000.00	O	\$ 30,000.00	\$ 6,370.00	7/1/22	7/1/22	6/30/26	Pharmacy Partners Hawaii	HYCF Pharmacy Services	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	G/S
HMS 503	A	\$ 224,478.00	O	\$ 224,478.00	\$ 69,628.00	10/1/22	10/1/22	9/30/26	Handel Information Technologies	HYCF RiteTrack Software digitalizing records to integrate into PbS Standards.	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	G
HMS 503	A	\$ 61,000.00	O	\$ 61,000.00	\$ 40,120.00	5/1/23	5/1/23	4/30/27	Handle w/Care Behavior Management (HWC)	HYCF Staff Training	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 503	A	\$ 105,000.00	O	\$ 315,000.00	\$ 228,027.00	1/1/24	1/1/24	6/30/29	Department of the Attorney General	Background checks and admin investigations	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 503	A	\$ 150,000.00	M	\$ 150,000.00	\$ 125,726.00	4/1/24	4/1/24	6/30/25	Maui Youth & Family Services (MYFS)		Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 503	A	\$ 498,815.00	M	\$ 498,815.00	\$ 498,815.00	7/1/24	7/1/24	6/30/29	University of Hawaii	HYCF Medical Services	Contracts are monitored by Program Specialists. Desk and on-site reviews, monthly and quarterly expenditure plans and meetings with providers.	Y	S
HMS 601	A/N	\$ 483,121.00	M	\$ 483,121.00	\$ 272,154.35	7/1/23	7/1/23	6/30/26	University of Hawaii - Maui Community College	Adult Protective and Community Services Branch (APCSB) - Living Aloha for Vulnerable Adults (LAVA)	Quarterly	Y	S
HMS 601	A/N	\$ 80,113.50	M	\$ 80,113.50	\$ 80,113.50	4/1/24	4/1/24	3/31/26	University of Hawaii - School of Social Work	Adult Protective and Community Services Branch (APCSB) - Living Aloha for Vulnerable Adults (LAVA)	Quarterly	Y	S
HMS 601	A/N	\$ 203,813.00	M	\$ 203,813.00	\$ 134,745.00	7/1/24	7/1/24	6/30/25	Community Ties of America	Nurse Aide Training and Competency Evaluation Program (NATCEP) Certification Services	Quarterly	Y	S
HMS 777	A	\$ 4,500,000.00	M	\$ 4,500,000.00	\$ 432,521.12	6/15/19	6/15/19	6/14/24	City & County of Honolulu Department of Community Services	Ohana Zone - Honolulu Permanent Supportive Housing	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 2,000,000.00	O - Quarterly	\$ 2,000,000.00	\$ 1,071,779.88	7/5/23	1/1/23	6/30/26	County of Hawaii Office of Housing and Community Development	Ohana Zone - Multi-Service Program to End Homelessness	Contracts are monitored through quarterly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 1,967,586.00	M	\$ 1,967,586.00	\$ 1,304,599.64	2/16/24	1/1/23	12/31/24	Hawaii Health & Harm Reduction Center	Ho'okahi Leo I Middle Street Kauhale	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 2,000,000.00	M	\$ 2,000,000.00	\$ 1,246,457.22	6/14/19	1/1/23	6/30/26	Kauai County Housing Agency	Ohana Zone - Lihue Affordable Housing For Homeless Families	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 3,750,000.00	M	\$ 3,750,000.00	\$ 3,412,319.83	6/1/23	6/15/23	6/30/26	City & County of Honolulu Department of Community Services	Ohana Zone - Honolulu Permanent Supportive Housing	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S

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Active Contracts as of December 1, 2024

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 777	A	\$ 4,391,123.52	M	\$ 4,391,123.52	\$ 4,391,123.52	12/28/23	11/1/23	6/30/26	City & County of Honolulu Department of Community Services	Waikiki Vista Kauhale for Homeless families. Operating Costs to provide shelter, housing, and supportive services for Families Experiencing Homelessness on the island of Oahu and also Facility Utilization costs, such as lease/rental of Waikiki Vista, repairs, maintenance and parking.	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	G/S
HMS 777	A	\$ 10,420,339.00	M	\$ 10,420,339.00	\$ 7,462,170.02	9/12/24	11/1/23	6/30/25	City & County of Honolulu, Honolulu Emergency Services Department	CORE Medical Respite and Outreach Program	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 814,168.00	O - Quarterly	\$ 814,168.00	\$ 256,157.65	6/7/24	12/1/23	11/30/24	Kalihi-Palama Health Center	Punawai Medical Respite Program	Contracts are monitored through quarterly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 1,597,920.00	M	\$ 1,597,920.00	\$213,497.36	1/22/24	1/22/24	1/21/25	Project Vision Hawaii	Ka Malu Ko'olau Kauhale	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 466,771.90	M	\$ 466,771.90	\$ 378,408.68	3/21/24	3/1/24	4/30/26	IHS, The Institute for Human Services, Inc.	Kauhale o ka Ho'ololi Ho'ola	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 678,181.50	M	\$ 678,181.50	\$ 610,363.35	7/8/24	5/8/24	7/30/26	IHS, The Institute for Human Services, Inc.	Village of Redemption - State Homeless Outreach Program	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 1,000,000.00	M	\$ 1,000,000.00	\$ 1,000,000.00	7/8/24	6/21/24	5/31/25	County of Hawaii Office of Housing and Community Development	Salvation Army - Hilo Overnight Cot Sleeping Initiative	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 1,259,458.00	O - Quarterly	\$ 1,259,458.00	\$ 1,234,458.00	6/22/24	6/30/24	6/30/25	United States Veterans Initiative (U.S. Vets Waianae)	Kulia I Ka Nu'u Kauhale - Waianae Coast Emergency Shelter	Contracts are monitored through quarterly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 558,600.00	M	\$ 558,600.00	\$524, 369.89	7/1/24	7/1/24	6/30/25	YWCA - Oahu	Fernhurst Re-entry Program	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 5,245,116.00	M	\$ 5,245,116.00	\$ 2,245,116.00	08/292024	7/23/24	12/31/24	Housing Providers of Hawaii Inc. dba Homeaid Hawaii	Construction Iwilei Kauhale	Contract are monitored through review of invoices and expenditure reports, and/or status of completion of tasks.	Y	G
HMS 777	A	\$ 6,755,750.00	M	\$ 6,755,750.00	\$ 6,755,750.00	11/9/24	11/9/24	2/28/25	Housing Providers of Hawaii Inc. dba Homeaid Hawaii	Construction Middle Street Kauhale Phase II	Contracts are monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	G
HMS 777	A	\$ 3,236,003.87	M	\$ 3,236,003.87	\$ 3,236,003.87	Contract is pending final review, signing and execution	12/1/24	11/30/26	IHS, The Institute for Human Services, Inc.	Iwilei Center II Kauhale	Contracts will be monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$3,236,003.87	M	\$ 3,236,003.87	\$ 3,236,003.87	Contract is pending final review, signing and execution	12/15/24	11/30/26	Mental Health Kokua	Iwilei Center I Kauhale	Contracts will be monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 1,064,097.00	M	\$1,064,097.00	\$ 1,064,097.00	Contract is pending final review, signing and execution	12/15/24	12/31/25	HALE KIPA	Kalihi-Palama Youth Kauhale	Contracts will be monitored through monthly review of invoices and expenditure reports, and/or status of completion of tasks.	Y	S
HMS 777	A	\$ 5,860,082.00	M	\$ 5,860,082.00	\$0***	6/25/24	6/25/25	9/30/24	Housing Providers of Hawaii Inc. dba Homeaid Hawaii	Construction of Tiny Homes	Contract are monitored through review of invoices and expenditure reports, and/or status of completion of tasks.	Y	G

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HMS 777	A	\$ 7,942,912.00	M	\$ 7,942,912.00	\$7,942.912.00	12/9/24	12/9/24	6/30/25	Housing Providers of Hawaii Inc. dba Homeaid Hawaii	DOT Kauhale Maui	Contract are monotored through review of invoices and expenditure reports, and/or status of completion of tasks.	Y	G
HMS 777	A	\$ 1,200,000.00	M	\$ 1,200,000.00	\$0***	11/1/24	11/1/23	1/3/24	Housing Providers of Hawaii Inc. dba Homeaid Hawaii	Design and Construction of Temporary Kauhale Community designated as Middle Street Site Project Phase 1	Contract are monotored through review of invoices and expenditure reports, and/or status of completion of tasks.	Y	G
HMS 802	A/N	\$ 75,550.00	M	\$ 502,447.00	\$ 426,897.00	10/1/21	10/1/21	9/30/26	University of Hawaii	Consumer Satisfaction Survey	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 691,773.00	M	\$ 1,364,749.00	\$ 672,976.00	10/1/21	10/1/21	9/30/24	University of Hawaii RETRO SC (waiting for FMO/DIR Sig) - see below	Comprehensive Services Center for the Deaf, Hard of Hearing and Deaf Blind	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 59,104.00	M	\$ 80,000.00	\$ 20,896.00	2/7/22	2/7/22	Indefinite	Frost Brown Todd, LLC	Special Attorney Consulting Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	C
HMS 802	A/N	\$ 12,705.00	M	\$ 32,530.00	\$ 19,825.00	5/1/22	5/1/22	6/30/25	Dr. Christopher Sween Optometrist, Inc.	Optometrist Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 112,082.00	M	\$ 250,000.00	\$ 137,918.00	5/10/22	5/10/22	9/30/23	Daniel F. Reed EXTENDED to 9/30/25 (see below)	Psychological Evaluations	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 2,966,730.00	M	\$ 3,300,000.00	\$ 333,270.00	11/14/22	1/1/23	9/30/25	GuideSoft DBA Knowledge Services	Managed Service Provider	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 202,499.00	M	\$ 202,499.00	\$ -	10/1/23	10/1/23	9/30/25	San Diego State University	Training and Technical Assistance	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 96,267.00	M	\$ 96,267.00	\$ -	2/22/24	2/15/24	12/15/24	San Diego State University	Comprehensive Statewide Needs Assessment	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 594,200.00	M	\$ 1,561,372.00	\$ 967,172.00	4/23/24	4/23/24	9/30/26	Lanakila Pacific	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ -	M	\$ 370,649.00	\$ 370,649.00	5/10/24	5/10/24	9/30/26	Full Life	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S

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HMS 802	A/N	\$ 5,742.00	M	\$ 175,494.00	\$ 169,752.00	5/10/24	5/10/24	9/30/26	Kona Association of Retarded Citizens - Hilo	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 5,220.00	M	\$ 204,726.00	\$ 199,506.00	5/10/24	5/10/24	9/30/26	Kona Association of Retarded Citizens - Kona	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 548,523.75	M	\$ 570,000.00	\$ 21,476.25	5/10/24	5/10/24	9/30/26	Work Now Hawaii	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 229,178.47	M	\$ 1,731,617.00	\$ 1,502,438.53	5/20/24	5/20/24	9/30/26	Abilities Unlimited	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ -	M	\$ 279,000.00	\$ 279,000.00	6/19/24	6/19/24	9/30/26	Arc of Hilo	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 11,239.00	M	\$ 435,500.00	\$ 424,261.00	8/23/24	7/1/24	9/30/26	Hawaii Interpreting Services	Interpreter Referral and Scheduling Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 24,012.00	M	\$ 512,798.00	\$ 488,786.00	8/26/24	7/1/24	9/30/26	Isle Interpret	Interpreter Referral and Scheduling Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 13,800.00	M	\$ 234,000.00	\$ 220,200.00	8/12/24	8/12/24	9/30/26	Easter Seals Hawaii - Hawaii	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ -	M	\$ 144,000.00	\$ 144,000.00	8/12/24	8/12/24	9/30/26	Easter Seals Hawaii - Kauai	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ -	M	\$ 144,000.00	\$ 144,000.00	8/12/24	8/12/24	9/30/26	Easter Seals Hawaii - Maui	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ 10,800.00	M	\$ 234,000.00	\$ 223,200.00	8/12/24	8/12/24	9/30/26	Easter Seals Hawaii - Oahu	Pre Employment Transition Services	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S

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HMS 802	A/N	\$ -	M	\$ 70,000.00	\$ 70,000.00	8/12/24	10/1/24	9/30/25	Daniel F. Reed SC2	Psychological Evaluations	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 802	A/N	\$ -	M	\$ 555,340.00	\$ 555,340.00	7/1/24	6/30/25	9/30/25	University of Hawaii RETRO SC1	Benefits Planning	Per HDVR Monitoring Handbook: On-Execution Risk Assessment; Annual Desk Review (Fiscal, Scope, Administration); quarterly meetings; annual Fiscal/Activity Reports; ongoing invoice monitoring; as needed onsite audit; closeout review.	Y	S
HMS 902	50%A 50%N	\$ 65,000.00	M	\$ 65,000.00	\$ -	10/5/21	10/5/21	10/5/24	3M Health Informations Systems, Inc.	Core Grouping Software and Implementation	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Arcadia Healthcare Solutions LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	ASR Analytics, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Berry Dunn McNeil & Parker, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Carahsoft Technology Corporation	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Comagine Health	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	DataHouse Consulting, Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	HealthEC, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	HealthTech Solutions, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Infosys Public Services, Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Innovaccer Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	International Business Machines Corporation (IBM)	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	KPI Ninja, Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Mathematica Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	MedicaSoft LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Milliman Solutions, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	\$ 8,818,530.00	\$ 7,739,888.12	10/15/21	10/15/21	10/14/26	Optum Government Solutions, Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Plante & Moran PLLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Qlarant Integrity Solutions, LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	Ready Computing Services LLC	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	10%A 90%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	10/15/21	10/15/21	10/14/22	SAS Institute Inc.	IDIQ - Integrated Data Analytic Platform (IDAP)	Monthly	N	S
HMS 902	25%A 75%N	\$ 2,342,989.00	M	\$ 8,335,618.00	\$ 284,991.06	1/1/22	1/1/22	12/31/24	Health Services Advisory Group	EQRO/PRO	Monthly	N	S
HMS 902	50%A 50%N	\$ 811,390.00	M	\$ 811,390.00	\$ 546,887.63	4/13/22	4/13/22	12/31/26	SMS Research & Marketing Services, Inc.	Timely Access Secret Shopper Services	Monthly	N	S
HMS 902	A	\$ 2,319,540.00	M	\$ 3,564,635.00	\$ 348,606.21	7/1/22	7/1/22	6/30/25	Hawaii Island AIDS/HIV Foundation dba Kumukahi Health + Wellness	Kokua Services	Monthly	N	S
HMS 902	A	\$ 522,180.84	M	\$ 799,039.06	\$ 114,294.44	7/1/22	7/1/22	6/30/25	Imua Family Services	Kokua Services	Monthly	N	S
HMS 902	A	\$ 365,702.00	M	\$ 555,404.00	\$ 3,360.00	7/1/22	7/1/22	6/30/25	Legal Aid Society of Hawaii - LASH	Kokua Services	Monthly	N	S

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HMS 902	50%A 50%N	\$ 2,444,500.00	M	\$ 7,498,207.00	\$ 1,023,662.44	7/1/22	7/1/22	6/30/25	Myers & Stauffer LC	Case Mix,Audit & Reimbursement/RAC/Federal Reporting	Monthly	N	S
HMS 902	A	\$ 377,970.00	M	\$ 583,935.00	\$ 85,853.28	7/1/22	7/1/22	6/30/25	Project Vision Hawaii	Kokua Services	Monthly	N	S
HMS 902	A	\$ 764,401.00	M	\$ 1,278,016.00	\$ 296,760.78	8/9/22	8/9/22	6/30/25	We Are Oceania	Kokua Services	Monthly	N	S
HMS 902	50%A 50%N	up to \$10,000,000	O (Deliverables)	N/A **	\$ -	11/28/22	11/28/22	10/16/27	McKinsey	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to \$10,000,000	O (Deliverables)	N/A **	\$ -	11/29/22	11/29/22	10/16/27	Myers & Stauffer	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to \$10,000,000	O (Deliverables)	N/A **	\$ -	11/29/22	11/29/22	10/16/27	Sellers Dorsey	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to \$10,000,000	O (Deliverables)	N/A **	\$ -	12/6/22	12/6/22	10/16/27	CedarBridge	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to \$10,000,000	O (Deliverables)	N/A **	\$ -	12/9/22	12/9/22	10/16/27	Health Management Associates	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	up to \$10,000,000	O (Deliverables)	\$ 850,000.00	\$ 65,357.35	1/18/23	1/18/23	10/16/27	ATI Advisory	IDIQ Health Consulting Services	Monthly	N	S
HMS 902	50%A 50%N	\$ 29,994,662.65	M	\$ 29,994,662.65	\$ 249,956.14	7/15/23	7/15/23	7/14/28	Berry Dunn McNeil & Parker, LLC	Business Process Redesign and Associated Support Services Project (BPRASSP)	Monthly	N	S
HMS 902	25%A 75%N	\$ 61,443,580.00	M	\$ 61,443,580.00	\$ 6,969,922.50	2/1/24	2/1/24	1/31/27	Speridian	Maintenance and Operations (M&O) for the Medicaid Enterprise System (MES) for MQD	Monthly	N	S
HMS 902	50%A 50%N	\$ 16,200.00	M	\$ 16,200.00	\$ 16,200.00	2/1/24	2/1/24	12/31/24	Summer K Keliipio dba Mo'o Strategies LLC	Native Hawaiian Healing	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	BerryDunn	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	Catch Intelligence	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	Conduent	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	DataHouse	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	Health Tech Solutions	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	HHIE	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	HMA	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	\$ 3,656,662.47	M	\$ 3,656,662.47	\$ 1,689,251.09	3/1/24	3/1/24	3/31/25	Hui Pohala	Support for Members with Serious Illnesses	Monthly	N	S
HMS 902	50%A 50%N	\$ 309,000.00	M	\$ 309,000.00	\$ 131,790.98	3/1/24	3/1/24	2/28/25	Money Network Financial, LLC	Visa/Mastercard Card Incentive Benefit for HCWIP	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	Myers and Stauffer	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	NTT Data	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	OnPoint Data	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	Optum	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	Pacxa	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	PCG	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	up to \$5,000,000/yr.	O (Deliverables)	N/A **	\$ -	3/1/24	3/1/24	2/28/29	Speridian	Data Services IDIQ	Monthly	N	S
HMS 902	50%A 50%N	\$ 114,876.00	M	\$ 529,015.00	\$ 272,023.00	3/6/23	3/6/24	3/5/25	Berry Dunn McNeil & Parker, LLC	Strategic Planning	Monthly	N	S
HMS 902	50%A 50%N	\$ 96,120.00	M	\$ 96,120.00	\$ 113,670.00	4/19/22	4/19/24	4/18/25	Kubo & Bihis LLC	Medical Review Physician Services	Monthly	N	S
HMS 902	50%A 50%N	\$ 388,134.00	M	\$ 388,134.00	\$ 308,738.00	5/24/22	5/24/24	5/23/25	Public Consulting Group LLC (PCG)	Med-QUEST Cost Allocation Plan Update	Monthly	N	S
HMS 902	50%A 50%N	\$ 6,000,000.00	M	\$ 6,000,000.00	\$ 66,772.82	7/1/24	7/1/24	6/30/26	Milliman	Actuary	Monthly	N	S
HMS 902	10%A 90%N; 25%A 75%N	\$ 1,124,489.00	M	\$ 9,876,483.02	\$ 881,172.00	2/17/22	7/1/24	6/30/25	NTT DATA State Health Consulting, LLC	Project Manager for Health Analytics	Monthly	N	S

Department of Human Services
Active Contracts as of December 1, 2024

Table 14

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HMS 902	10%A 90%N	\$ 298,963.00	M	\$ 1,200,000.00	\$ 121,358.12	2/15/22	7/1/24	6/30/25	Public Consulting Group LLC (PCG)	Independent Verification and Validation (IV&V)	Monthly	N	S
HMS 902	50%A 50%N	\$ 107,000.00	M	\$ 107,000.00	\$ 107,000.00	7/15/24	7/15/24	6/30/25	Health Management Systems	TPL Data Match	Monthly	N	S
HMS 902	25%A 75%N	\$ 2,320,400.00	M	\$ 2,320,400.00	\$ 651,457.21	5/12/20	9/1/24	5/31/25	NESCSO New England States Consortium Systems Organization, Inc	Electronic Asset Verification	Monthly	N	S
HMS 903	A	\$ 349,724.00	M	\$ 349,724.00	\$ 675.34	8/2/23	7/1/23	12/31/24	DEPARTMENT OF LABOR	SNAP Employment and Training - self-sufficiency work program for SNAP recipient households	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	N	\$ 174,862.00	M	\$ 174,862.00	\$ -	8/2/23	7/1/23	12/31/24	DEPARTMENT OF LABOR	SNAP Employment and Training - self-sufficiency work program for SNAP recipient households	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	A	\$ 100,000.00	M	\$ 100,000.00	\$ 81,000.00	8/2/23	7/1/23	12/31/24	GOODWILL INDUSTRIES INC.	SNAP Employment and Training - self-sufficiency work program for SNAP recipient households	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	N	\$ 500,000.00	M	\$ 500,000.00	\$ -	8/2/23	7/1/23	12/31/24	GOODWILL INDUSTRIES INC.	SNAP Employment and Training - self-sufficiency work program for SNAP recipient households	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	N	\$ 479,887.00	M	\$ 479,887.00	\$ 150,001.50	5/6/24	7/1/23	12/31/24	UNIVERSITY OF HAWAII	SNAP Education Program - to address obesity and healthy practices for SNAP eligible households	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	A	\$ 1,308,570.79	M	\$ 1,308,570.79	\$ -	5/6/24	7/1/23	12/31/24	UNIVERSITY OF HAWAII	SNAP Employment and Training - self-sufficiency work program for SNAP recipient households	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	A	\$ 3,176,713.00	M	\$ 8,270,800.00	\$ 5,094,087.00	8/17/23	9/1/23	8/31/26	eWorld Enterprise Solutions, Inc.	Provide customer support and help desk services for DHS/BESSD's eligibility processing centers statewide	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 903	N	\$ 2,511,287.00	M	\$ 4,095,200.00	\$ 1,583,913.00	8/17/23	9/1/23	8/31/26	eWorld Enterprise Solutions, Inc.	Provide customer support and help desk services for DHS/BESSD's eligibility processing centers statewide	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 903	A	\$ 160,080.00	M	\$ 160,080.00	\$ 106,853.40	8/13/24	10/1/23	12/31/24	ALOHA UNITED WAY	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	N	\$ 160,080.00	M	\$ 160,080.00	\$ 106,586.60	8/13/24	10/1/23	12/31/24	ALOHA UNITED WAY	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	N	\$ 1,218,445.42	M	\$ 1,218,445.42	\$ -	6/22/24	10/1/23	12/31/24	DEPARTMENT OF HEALTH	SNAP Education Program - to address obesity and healthy practices for SNAP eligible households	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	A	\$ 50,000.00	M	\$ 50,000.00	\$ -	6/20/24	10/1/23	12/31/24	FOOD BASKET INC	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	N	\$ 60,302.00	M	\$ 60,302.00	\$ -	6/20/24	10/1/23	12/31/24	FOOD BASKET INC	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	A	\$ 35,085.93	M	\$ 35,085.93	\$ -	4/3/24	10/1/23	12/31/24	HALE NA'AU PONO	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	N	\$ 35,085.94	M	\$ 35,085.94	\$ -	4/3/24	10/1/23	12/31/24	HALE NA'AU PONO	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	A	\$ 184,708.94	M	\$ 184,708.94	\$ -	7/2/24	10/1/23	12/31/24	HAWAII FOODBANK, INC.	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	A	\$ 119,142.40	M	\$ 119,142.40	\$ 43,587.08	2/29/24	10/1/23	12/31/24	HELPING HANDS HAWAII	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	N	\$ 119,142.40	M	\$ 119,142.40	\$ 13,954.92	2/29/24	10/1/23	12/31/24	HELPING HANDS HAWAII	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	A	\$ 59,272.00	M	\$ 59,272.00	\$ 24,330.00	2/1/24	10/1/23	12/31/24	LANAKILA PACIFIC	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S

Department of Human Services
Active Contracts as of December 1, 2024

Table 14

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency</u> <u>(M/A/O)</u>	<u>Max Value</u>	<u>Outstanding Balance</u>	<u>Date Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is Monitored</u>	<u>POS</u> <u>Y / N</u>	<u>Category</u> <u>E/L/P/C/G/S</u>
HMS 903	N	\$ 59,272.00	M	\$ 59,272.00	\$ 24,335.01	2/1/24	10/1/23	12/31/24	LANAKILA PACIFIC	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	A	\$ 59,537.00	M	\$ 59,537.00	\$ 5,789.27	4/5/24	10/1/23	12/31/24	PROJECT VISION HAWAII	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	N	\$ 59,537.00	M	\$ 59,537.00	\$ 5,789.28	4/5/24	10/1/23	12/31/24	PROJECT VISION HAWAII	SNAP outreach services to assist households in applying or recertifying for SNAP benefits	Quarterly Desk Reviews & Annual Audits	Y	S
HMS 903	N	\$ 200,000.00	M	\$ 200,000.00	\$ 41,802.49	10/13/23	1/1/24	12/31/24	ALOHA DIAPER BANK	DIAPER SUPPLY DISTRIBUTION	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 150,000.00	M	\$ 150,000.00	\$ 66,316.40	11/16/23	1/1/24	12/31/24	ALU LIKE INC	FINANCIAL LITERACY	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 400,000.00	M	\$ 400,000.00	\$ 173,545.82	9/22/24	1/1/24	12/31/24	BIG BROTHERS BIG SIS	ONE-TO-ONE MENTORING FOR YOUTHS	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 250,000.00	M	\$ 250,000.00	\$ 32,448.18	11/24/23	1/1/24	12/31/24	BOYS & GIRLS CLUB HI	POS YOUTH DEV, PREGNANCY PREVTN	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 250,000.00	M	\$ 250,000.00	\$ 68,254.52	11/16/23	1/1/24	12/31/24	CATHOLIC CHARITIES HI	MARY JANE PROG, COUNSELING, EDUC	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 250,000.00	M	\$ 250,000.00	\$ 78,310.27	11/16/24	1/1/24	12/31/24	CATHOLIC CHARITIES HI	KUPUNA TO KAMALII PROGRAM	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 450,000.00	M	\$ 450,000.00	\$ 193,114.87	11/17/23	1/1/24	12/31/24	CHILD AND FAM SRVC	HALE O ULU, JOB READINESS TRNG, EDUC	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 450,000.00	M	\$ 450,000.00	\$ 73,712.22	11/14/23	1/1/24	12/31/24	CHILD AND FAM SRVC	DV SUPP SRVCS, NON-ASST BENEFITS	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 450,000.00	M	\$ 450,000.00	\$ 335,068.24	11/14/24	1/1/24	12/31/24	CHILD AND FAM SRVC	HOPE & HEALING PROG FOR FAMILIES	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 450,000.00	M	\$ 450,000.00	\$ 126,147.94	11/14/23	1/1/24	12/31/24	CHILD AND FAM SRVC	FAMILY RESOURCE CENTER KAUAI	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A/N	\$ 2,250,000.00	M	\$ 2,250,000.00	\$ 1,650,715.38	12/29/23	1/1/24	6/30/25	GOODWILL IND HAWAII	SEE HAWAII WORK PROGRAM	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A/N	\$ 6,750,000.00	M	\$ 6,750,000.00	\$ 4,032,264.90	12/29/23	1/1/24	6/30/25	GOODWILL IND HAWAII	FTW CASE MGMT FOR VR AND TAONF	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 200,000.00	M	\$ 200,000.00	\$ 73,639.00	1/17/24	1/1/24	12/31/24	GOODWILL IND HAWAII	POS YOUTH DEV, EDUC, JOB PREP	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 250,000.00	M	\$ 250,000.00	\$ 66,407.93	11/24/23	1/1/24	12/31/24	HALE KIPA, INC	OUTREACH SRVC FOR HOMELESS YOUTHS	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 400,000.00	M	\$ 400,000.00	\$ 88,360.89	11/16/23	1/1/24	12/31/24	HALE OPIO KAUAI	POS YOUTH DEV, PREGNANCY PREVTN	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 450,000.00	M	\$ 450,000.00	\$ 382,135.14	10/18/23	1/1/24	12/31/24	HAWAII FOODBANK	FOOD DISTRIBUTION	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 400,000.00	M	\$ 400,000.00	\$ 131,194.07	10/18/23	1/1/24	12/31/24	HELPING HANDS HI	EMERG FIN ASST, FIN LIT, GOODS	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 200,000.00	M	\$ 200,000.00	\$ -	10/18/23	1/1/24	12/31/24	HI CHILDREN'S ACTN NTWK	DIAPER SUPPLY DISTRIBUTION	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 300,000.00	M	\$ 300,000.00	\$ 90,903.56	11/14/23	1/1/24	12/31/24	HI FAMILIES AS ALLIES	FAMILY ADVOCACY SERVICES	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 200,000.00	M	\$ 200,000.00	\$ 35,819.77	10/18/24	1/1/24	12/31/24	HON COMM ACTN PROG	POSITIVE YOUTH DEV, AFTERSCHOOL PROG	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 350,000.00	M	\$ 350,000.00	\$ 110,839.93	11/16/23	1/1/24	12/31/24	INST FOR HUMAN SRVC	ENHANCED EMPLOYMENT SUPPORT SRVC	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 400,000.00	M	\$ 400,000.00	\$ 151,116.12	11/16/24	1/1/24	12/31/24	KOKUA KALIHI VALLEY	POS YOUTH DEV, PREGNANCY PREVTN	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 125,000.00	M	\$ 125,000.00	\$ 5,371.77	11/16/23	1/1/24	12/31/24	NANAKULI HSG CORP	FIN LIT, HOME OWNERSHIP PREPAREDNESS	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 400,000.00	M	\$ 400,000.00	\$ 145,791.56	10/30/23	1/1/24	12/31/24	Parents and Children Together (PACT)	POS YOUTH DEV, FAMILY STRENGTHENING	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 250,000.00	M	\$ 250,000.00	\$ 84,351.19	10/30/23	1/1/24	12/31/24	SALVATION ARMY FTS	HOME-BASED PARENTING SERVICES	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 250,000.00	M	\$ 250,000.00	\$ 83,235.63	11/24/23	1/1/24	12/31/24	SUSANNAH WESLEY	HOME-BASED PARENTING SERVICES	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 10,000,000.00	M	\$ 10,000,000.00	\$ 7,043,503.00	2/28/24	1/16/24	1/15/25	GLOBAL EMP MISSION	HSG PLACEMENT SRVC - TANF MAUI RELIEF	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 333,600.00	M	\$ 1,668,000.00	\$ 105,827.50	2/1/24	2/1/24	1/31/25	Technology Mngmt Solutions, INC -71913 (DHS-24-SORO-0066)	Provide objective assessments of the design, development/configuration and implementation of HANA System Modernization Program	Monthly review of invoices and/or status of completion of tasks.	Y	S

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HMS 903	A/N	\$ 2,053,644.45	M	\$ 13,158,873.65	\$ 1,022,457.45	5/1/20	5/1/24	4/30/25	e-World Enterprise Solutions -68738 (DHS-20-BESSD-0095)	Application/Software Infrastructure Consulting and Support Services - ASI	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 903	A/N	\$ 396,257.00	M	\$ 3,172,517.00	\$ 265,758.46	5/11/17	5/1/24	4/30/25	Fidelity Information Servies (72168)	EBT Services	Services are monitored on a daily basis. Bi-monthly calls are arranged between the State and EBT vendor to discuss any outstanding issues.	Y	S
HMS 903	A	\$ 1,370,780.00	M	\$ 1,370,780.00	\$ -	6/4/24	6/1/24	12/31/24	eWorld Enterprise Solutions, Inc.	Provide customer support and payment services for the Summer Electronic Benefit Transfer Program.	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 903	N	\$ 1,163,780.00	M	\$ 1,370,780.00	\$ 207,000.00	6/4/24	6/1/24	12/31/24	eWorld Enterprise Solutions, Inc.	Provide customer support and payment services for the Summer Electronic Benefit Transfer Program.	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 903	N	\$ 316,525.00	M	\$ 316,525.00	\$ 316,525.00	10/25/24	6/3/24	8/2/25	ULU AE LRNG CENTER	AFTERSCHOOL PROG FOR NATIVE HWN PRAC	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 100,000.00	M	\$ 100,000.00	\$ 34,983.79	6/5/24	7/1/24	12/31/24	ALOHA DIAPER BANK	SLH 2023 GIA - DIAPER DISTRIBUTION SRVC	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 769,000.00	M	\$ 769,000.00	\$ 510,617.72	5/22/24	7/1/24	6/30/25	CHILD AND FAM SRVC	DV ADVOCACY SERVICES (EXCEPT KAUAI)	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 1,604,746.00	M	\$ 1,604,746.00	\$ 1,209,184.00	8/29/24	7/1/24	6/30/25	CITY & COUNTY OF HON	PRE-EMPLOYMENT TRAINING SERVICES	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A/N	\$ 1,929,134.80	M	\$ 17,400,013.20	\$ 15,470,878.40	7/1/24	7/1/24	6/30/26	Cyrca Inc.	Medical and Psychological Evaluation Services and Social Security Advocacy Services	Monthly deliverables and reporting	Y	S
HMS 903	A/N	\$ 10,678,260.00	M	\$ 10,678,260.00	\$ 10,678,260.00	10/2/24	7/1/24	6/30/25	DEPT OF EDUCATION	A-PLUS PROGRAM FEE SUBSIDIES	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 807,197.00	M	\$ 807,197.00	\$ 807,197.00	6/5/25	7/1/24	6/30/25	DEPT OF HEALTH	PUBLIC HEALTH NURSING SRVCS FOR FTW	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 2,429,677.00	M	\$ 2,429,677.00	\$ 2,105,412.79	5/1/24	7/1/24	6/30/25	DHS/SOC SERVICES DIV	DV SHELTER AND FAMILY STRENGTH SRVCS	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 2,978,500.00	M	\$ 2,978,500.00	\$ 2,557,778.26	5/1/24	7/1/24	6/30/25	DHS/SOC SERVICES DIV	HOME VISITING PROGRAM	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 40,000.00	M	\$ 40,000.00	\$ 8,415.17	6/24/24	7/1/24	12/31/24	HI CHILDREN'S ACTN NTWK	SLH 2023 GIA - DIAPER DISTRIBUTION SRVC	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 100,000.00	M	\$ 100,000.00	\$ 95,170.00	5/22/24	7/1/24	6/30/25	LEGAL AID SOC OF HI	DV LEGAL SERVICES	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 132,000.00	M	\$ 132,000.00	\$ 46,470.50	6/5/24	7/1/24	6/30/25	OFFICE OF COMM SRVC	LEGAL ADVC SRVC, OUTREACH & REFERRAL	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 786,818.00	M	\$ 786,818.00	\$ 717,599.44	6/26/24	7/1/24	6/30/25	UNIVERSITY OF HAWAII	BRIDGE-TO-HOPE PROGRAM	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 212,488.00	M	\$ 212,488.00	\$ 185,812.77	6/3/24	7/1/24	6/30/25	UNIVERSITY OF HAWAII	VOC EDUCATIONAL TRAINING AT LCC	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 92,268.00	M	\$ 92,268.00	\$ 82,893.14	6/3/24	7/1/24	6/30/25	UNIVERSITY OF HAWAII	VOC EDUCATIONAL TRAINING AT KCC	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 50,000.00	M	\$ 50,000.00	\$ 50,000.00	5/22/24	7/1/24	6/30/25	YWCA OF KAUAI	DV ADVOCACY SERVICES (KAUAI ONLY)	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	A	\$ 264,552.76	M	\$ 762,144.18	\$ 229,825.02	3/81/2021	9/1/24	8/31/25	Pacific Technology Solutions - 69622 (DHS-21-SORO-0096)	Telecommunication network support services	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 903	N	\$ 148,430.00	O - 3 x per year plus bonus	\$ 148,430.00	\$ 148,430.00	11/22/24	10/1/24	9/30/25	Hawaii Community Economic Opportunity Council	Outreach, application intake, processing, and eligibility determination for the Hawai'i Home Energy Assistatance Program (H-HEAP)	Case reviews, site vists	Y	S
HMS 903	N	\$ 250,787.00	O - 3 x per year plus bonus	\$ 250,787.00	\$ 250,787.00	10/17/24	10/1/24	9/30/25	Honolulu Community Action Program	Outreach, application intake, processing, and eligibility determination for the Hawai'i Home Energy Assistatance Program (H-HEAP)	Case reviews, site vists	Y	S
HMS 903	N	\$ 48,080.00	O - 3 x per year plus bonus	\$ 48,080.00	\$ 48,080.00	10/17/24	10/1/24	9/30/25	Kauai Economic Opportunity	Outreach, application intake, processing, and eligibility determination for the Hawai'i Home Energy Assistatance Program (H-HEAP)	Case reviews, site vists	Y	S
HMS 903	N	\$ 25,000,000.00	M	\$ 100,000,000.00	\$ 75,000,000.00	9/26/24	10/1/24	9/30/25	MAUI ECONOMIC OPP	MAUI RELIEF TANF PROGRAM	Quarterly review of expenditures / yearly audit	Y	S
HMS 903	N	\$ 52,860.00	O - 3 x per year plus bonus	\$ 52,860.00	\$ 52,860.00	10/17/24	10/1/24	9/30/25	Maui Economic Opportunity	Outreach, application intake, processing, and eligibility determination for the Hawai'i Home Energy Assistatance Program (H-HEAP)	Case reviews, site vists	Y	S

Department of Human Services
Active Contracts as of December 1, 2024

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y / N	Category E/L/P/C/G/S
HMS 903 and HMS 302	N	\$ 14,996,620.80	M	\$ 14,996,620.80	\$ 9,164,601.60	1/1/24	1/1/24	12/31/26	e-World Enterprise Solutions - 71879 (DH-23-SORO-0061)	Information & Technology (IT) services to enhance, maintain, and operate systems for Childcare, FTW and Employment & Training	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 903 and HMS 302	N	\$ 1,999,570.20	M	\$ 9,997,851.00	\$ 1,333,048.40	6/16/23	6/15/24	6/14/25	e-World Enterprise Solutions - 71526 (DHS-23-SORO-0074)	Technical Consultation Services for HANA System Maintenance, Operations, and Enhancements (HANA VIII)	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 904	A	\$ 208.85	M	\$ 12,530.70	\$ -	1/31/23	3/28/23	3/28/28	Xerox	Copy machine located in Rm. 214; 60 month lease	Monthly invoice	N	E
HMS 904	A	\$ 224.06	M	\$ 13,443.60	\$ -	5/18/21	6/4/21	6/4/26	Xerox Corporation	Copy machine located in Rm. 206; 60 month lease	Monthly Invoice	N	E
HMS 904	A	\$ 224.19	M	\$ 10,761.12	\$ 4,707.99	6/28/21	8/17/21	8/17/25	Xerox Corporation	48-month lease of Xerox machine for AQCRO/QC (Oahu)	Monthly payment of invoice	N	E
HMS 904	A	\$ 234.15	M	\$ 11,239.20	\$ 5,151.30	6/28/21	9/21/21	9/21/25	Xerox Corporation	48-month lease of Xerox machine for AQCRO/QC (Maui)	Monthly payment of invoice	N	E
HMS 904	A	\$ 254.11	M	\$ 12,197.28	\$ 5,336.31	6/28/21	8/18/21	8/18/25	Xerox Corporation	48-month lease of Xerox machine for AQCRO/QC (Hilo)	Monthly payment of invoice	N	E
HMS 904	A	\$ 485.99	M	\$ 23,327.52	\$ 10,205.79	6/28/21	8/30/21	8/30/25	Xerox Corporation	48-month lease of Xerox machine for AQCRO Admin	Monthly payment of invoice	N	E
HMS 904	A	\$ 485.99	M	\$ 23,327.52	\$ 10,691.78	6/28/21	9/30/21	9/30/25	Xerox Corporation	48-month lease of Xerox machine for AQCRO/QC (Oahu)	Monthly payment of invoice	N	E
HMS 904	A	\$ 525.84	M	\$ 31,550.40	\$ -	1/31/23	3/28/23	3/28/28	Xerox	Copy machine located in Rm. 202; 60 month lease	Monthly invoice	N	E
HMS 904	N	\$ 900,000.00	M	\$ 900,000.00	\$ 835,079.36	8/12/22	5/1/22	10/31/25	UH Children's Healthy Living Center	SNAP Longitudinal Data Project - technical advice and counsel to build research hypothesis and conduct research	Contract administrator meets monthly on progress	Y	S
HMS 904	V	\$ 1,200,000.00	M	\$ 1,200,000.00	\$ 1,200,000.00	11/1/23	11/1/23	6/30/25	Middle Street Housing w/Home Aid	Temporary Housing	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 904	N	\$ 1,257,761.19	M	\$ 1,257,761.19	\$ 1,257,761.19	6/1/23	6/1/23	9/30/25	Carahsoft/eWorldES	SNAP Longitudinal Data Project - project management, data management, and data governance	Contract administrator meets monthly for updates on project progress and status	Y	S
HMS 904	V	\$ 1,600,000.00	M	\$ 1,600,000.00	\$ 1,600,000.00	11/1/23	11/1/23	6/30/25	Keaahala Road Baseyard Temporary Housing w/Home Aid	Temporary Housing	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 904	V	\$ 5,000,000.00	M	\$ 5,000,000.00	\$ 4,400,000.00	9/19/24	9/19/24	8/31/25	Council for Native Hawaiian Advancement (CNHA)	Rental Assistance for Housing Support	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 904	V	\$ 5,539,893.00	M	\$ 5,539,893.00	\$ 157,358.08	10/9/23	9/25/23	3/24/25	Project Vision Hawaii	Maui Field Shelter	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 904	V	\$ 8,497,670.00	M	\$ 8,497,670.00	\$ 8,497,670.00	11/1/23	11/1/23	6/30/25	Statewide Kauhale Pre-Development Planning w/Home Aid	Temporary Housing	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 904	V	\$ 22,741,566.50	M	\$ 22,741,566.50	\$ 8,872,063.41	12/1/23	12/1/23	8/10/25	Disaster Services Corp Society of St. Vincent De Paul	Disaster Case Management	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 904	N	\$ 22,741,566.50	M	\$ 22,741,566.50	\$ 22,741,566.50	12/1/23	12/31/23	8/10/25	St Vincent de Paul	Disaster Case Mgmt	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 904	V	\$ 28,500,000.00	M	\$ 28,500,000.00	\$ 16,548,967.49	11/29/23	11/29/23	8/31/25	Global Empowerment Mission (GEM)	Wraparound Services	Monthly review of invoices and/or status of completion of tasks.	Y	S
HMS 904	V	\$ 39,500,000.00	M	\$ 39,500,000.00	\$ 1,000,000.00	3/8/24	3/8/24	3/31/25	Kalaiala Village, LLC	450 Temp Homes	Monthly review of invoices and/or status of completion of tasks.	Y	S
HPHA	gross receipts*	The amount varies month to month depending on the gross receipts collected by the contractor for that month. HPHA does not pay anything out.											
MQD	N/A **	Individual contracts do not have a max value as the contracted vendors are in a pool of qualified vendors.											
SOHHS	\$0***	The contract has paid in full.											

Department of Human Services
Capital Improvements Program (CIP) Requests

Table 15

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep. District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY26 \$\$\$ *</u>	<u>FY27 \$\$\$ *</u>
220RH	1	1	0	0	Ka Lei Momi Predevelopment, Statewde	C	\$ 12,000,000	\$ -
220RH	1	1	0	0	Ka Lei Momi Development Request, Statewde	C	\$ 56,000,000	\$ -
904AA	1	1	0	0	IT Modernization for the BES System, Statewide	C	\$ 10,000,000	\$ -
503YB	1	2	25	50	KYFWC Master Plan	C	\$ 3,500,000	\$ -
503YB	2	3	25	50	KYFWC Secured Custody Facility Reroof	C	\$ 3,720,000	\$ -
* Reflects requests for only the current legislative session.							\$ 85,220,000	\$ -

Department of Human Services
CIP Lapses

Table 16

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> \$\$\$\$	<u>Reason</u>
HMS 220	Act 53, SLH 2018	L/S PUB HSG DEV & IMP/RENOV, S/W-DES	C	20,634.66	CMS 20-23 Insynergy - contract closed
HMS 220	Act 88, SLH2021	L/S PUB HSG DEV & IMP/RENOV, S/W-DES	C	0.44	CMS 24-14 RMA Architects - rounding- Palolo Valley Homes, Physical Improvements
HMS 220	Act 248, SLH 2022	KAHEKILI TERRACE, ELEC UPGRADE&REPR	C	80,300.00	CMS 24-03 Paul's Electric - contract executed less than budget; unable to encumber before 06/30/24
				\$100,935.10	

Department of Human Services
Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
HMS 202	PB	Aged, Blind and Disabled Payments	To provide financial support, within state appropriations, through direct monetary payments for food, clothing, shelter, and other essentials, to individuals who are aged, blind, or permanently disabled who do not qualify for social security or who are waiting for a determination of eligibility for supplemental security income (SSI) or social security benefits; and to maximize federal interim assistance from SSI payments.
HMS 204	PD	General Assistance Payments	To provide financial support, within state appropriations, through direct monetary payments for food, clothing, shelter, and other essentials, to individuals who are temporarily disabled who do not qualify for social security, or who are waiting for a determination of eligibility for supplemental security income (SSI) or social security benefits; and to maximize federal interim assistance from SSI payments.
HMS 206	PF	Federal Assistance Payments	To provide eligible low income households energy credit payments to offset the high utility costs in Hawaii and to prevent utility disconnection or restore utility connection for households in crisis.
HMS 211	PA	Cash Support for Families - Self-Sufficiency - Temporary Assistance for Needy Families (TANF)	To provide financial support to families with children through direct monetary payments for food, clothing, shelter and other essentials until the family expands their capacity for self-sufficiency or until minor children attain the age of majority.
HMS 211	PC	Cash Support for Families - Self-Sufficiency - Temporary Assistance to Other Needy Families (TAONF)	To provide financial support to families with children containing at least one non-U.S. citizen member through direct monetary payments for food, clothing, shelter and other essentials until the family expands their capacity for self-sufficiency or until minor children attain the age of majority.

Department of Human Services
Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
HMS 220	RH	Rental Housing Services	To ensure the availability of adequate housing for low-income families by providing public rental housing facilities at a reasonable cost.
HMS 222	RA	Rental Assistance Services	To facilitate the use of private rental housing for low-income families by supplementing their rental payments.
HMS 224	HS	Homeless Services	To comprehensively address the needs of the homeless in Hawaii and to provide the opportunity for homeless people to help themselves by achieving improved, permanent living situations.
HMS 229	HA	Hawaii Public Housing Authority Administration	To enhance program effectiveness and efficiency by formulating policies, directing operations and personnel, and providing other administrative and housekeeping services.
HMS 236	LC	Case Management for Self-Sufficiency	To enhance program effectiveness and efficiency by determining the eligibility of applicants and recipients for public assistance, orienting them to the available services, directing them to appropriate places for assistance, and aiding recipients to obtain and retain employment.
HMS 237	NA	Employment and Training	To maximize the number of employment and training participants who are able to obtain and retain employment.
HMS 238	GB	Disability Determination	To process applications received for social security disability insurance benefits and for supplemental security income payments and maintain quality decision-making by maintaining percentage of cases returned for substantive reasons by the office of quality review improvement.
HMS 301	SA	Child Protective Services	To enable children at risk of abuse/neglect to live in a safe and secure environment by providing in-home and out-of-home social services that benefit the children and their families.

Department of Human Services
Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
HMS 302	DA	General Support for Child Care	To promote self-sufficiency of low income families who are employed, in training or in education by providing access to comprehensive child care resources and services which assure the basic health and safety of children.
HMS 303	WP	Child Protective Services Payments	To assure an adequate standard of living for children who are unable to be maintained in their family home because of abuse, neglect or inability of the family to provide them adequate care and supervision by providing payment for room and board and for costs related to care or assistance in family preservation/reunification or adoption.
HMS 305	PK	Cash Support for Child Care	To provide child care subsidies which promote the self-sufficiency of low-income families who are employed, or in approved training or education, and the health and safety of children.
HMS 401	PE	Health Care Payments	To ensure that qualified low-income and disabled individuals and families are provided appropriate health or long-term care services that meet their needs.
HMS 501	YA	In-Community Youth Programs	To coordinate a continuum of programs and services in communities for at-risk youth to prevent delinquency, reduce recidivism, and maximize opportunities for youth to thrive within their community; and to monitor standards for youth in residential custody facilities
HMS 503	YB	Kawailoa Youth and Family Wellness Center (KYFWC)	To provide secure custody and quality care for youth who have been sent to the Hawaii Youth Correctional Facility (HYCF), and who will receive rehabilitation programs, specialized services, and custodial care, to increase their ability to successfully function within the community upon their release without re-offending.
HMS 601	TA	Adult Protective and Community Services	To enable vulnerable adults to live in a safe environment by providing protective services and volunteer programs to assist the community

Department of Human Services
Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
HMS 605	PI	Community-Based Residential and Medicaid Facility Support	To prevent inappropriate institutionalization of aged, blind, or disabled individuals by assisting with community-based residential needs.
HMS 777	HH	Office on Homelessness and Housing Solutions	To reduce homelessness in Hawaii by working with state, county, and community agencies to develop and test innovative solutions to prevent and end homelessness, including through transitional and permanent housing and supportive or assisted services, or both.
HMS 802	GA	Vocational Rehabilitation	To enable those with physical and mental disabilities to achieve competitive integrated employment (cie) by providing them vocational rehabilitation services.
HMS 888	CW	Hawaii State Commission on the Status of Women	To assure women full and equal coverage under the law by informing government and non-government agencies and the public of women's rights, opportunities, and responsibilities; advocating the enactment or revision of laws to eliminate discrimination; identifying or supporting programs and projects that address women's concerns and needs; educating women in their political rights and responsibilities, particularly with respect to their voting duties; and establishing and maintaining an active presence in the community.
HMS 901	MA	General Support for Social Services	To enhance program effectiveness and efficiency by contracting for services, providing quality assurance, monitoring programs, administering grants and federal funds, providing training and information systems support, and providing other administrative and support services.
HMS 902	IA	General Support For Health Care Payments	To ensure program effectiveness and efficiency by formulating policies, administering operations and personnel, and providing other administrative services.

Department of Human Services
Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
HMS 903	FA	General Support for Self-Sufficiency Services	To enhance the effectiveness and efficiency of the programs and services by formulating policies, administering operations and personnel, and providing other administrative services that assist individuals and families to expand their capacity for self-sufficiency, make healthy choices, and improve their quality of life.
HMS 904	AA	General Administration for DHS	To enhance program efficiency and effectiveness by formulating overall policies, directing operations and personnel, and providing other administrative and information technology services.

[illegible]

<u>Prog ID</u>	<u>Fiscal Impact</u>	<u>Amount Requested</u>	<u>FTE Requested</u>	<u>Budget for Personnel</u>	<u>Budget for OCE (Other Than Contracts)</u>	<u>Budget for Contracts</u>	<u>Dates of Initiative</u>		<u>Initiative Description</u>	<u>Is This A New Initiative Or An Enhancement To An Existing Initiative/Program</u>	<u>Plan for contiuation of initiative (if applicable)</u>
							<u>From</u>	<u>To</u>			
		None									

Department of Human Services
Previous Specific Appropriation Bills

Table 20

Prog ID	Appropriating Act	Amount Allotted	FTE Allotted	Budget for Personnel	Budget for OCE (Other Than Contracts)	Budget for Contracts	Dates of Initiative		Initiative Description	Is This A New Initiative Or An Enhancement To An Existing Initiative/Program	Plan for contiuation of initiative (if applicable)
							From	To			
FY25 Specific Appropriations											
HMS 401	Act 109/SLH 2023	\$ 27,000,000	NA	NA	\$ 27,000,000	NA	NA	NA	Nursing Facilities	Existing	
HMS 401	Act 110/SLH2023	\$ 173,000,000	NA	NA	\$ 173,000,000	NA	NA	NA	The Hospital Sustainability Program	Existing	
HMS 401	Act 108/SLH 2024	\$277,600 not allotted as of 12/6/24	NA	NA	\$ 277,600	NA	NA	NA	Death Benefits	Enhancement	
HMS 903	Act 155/SLH 2024	\$2,050,000 not allotted as of 12/6/24	1.00 Permanent FTE not allotted as of 12/6/24	\$ 35,508	NA	\$ 2,014,492	10/1/2024	9/30/2025	Summer Electronic Benefits Transfer for Children Program	Existing	This is a permanent program that started in 6/2024. The bill appropriation is to continue the program for Summer 2025. A request to have funding added to the base budget is in the Governor's budget request.

Department of Human Services
Positions that are being paid higher than the salaries authorized as of November 30, 2024

Table 21

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount</u>	<u>Actual Salary Last Paid (Total annual for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Legal Authority for Salary Increase</u>	<u>Source of Funding (cost element and ProgID)</u>	<u>Date of Approval from 1/1/2023 to 11/30/2024</u>	<u>Person who approved salary increase</u>
HMS229	HA	9685	Hsg Gen Labr I	Y	SRNA	01	P	N	1.00	\$ 49,596	\$ 50,640	N	Housing EP	HMS 229, MOF W Personnel Services	10/24/23	Gov
HMS229	HA	30111	Hsg Hmn Rsrcs Spclt IV	Y	SRNA	73	P	N	1.00	\$ 51,024	\$ 71,016	N	Housing EP	HMS 229, MOF W Personnel Services	1/18/24	Gov
HMS229	HA	100882	Hsng Procrmt and Cntrcts Ofcr	Y	SRNA	13	T	N	1.00	\$ 105,108	\$ 109,308	N	HPHA request	HMS 229, MOF W Personnel Services	1/31/23	Dir
HMS229	HA	102034	Chief Planner	Y	SRNA	13	P	N	1.00	\$ 98,940	\$ 113,688	N	redescription w/in series	HMS 229, MOF W Personnel Services	6/9/23	Dir
HMS229	HA	107933	HR and Safety Ofcr (Housing)	Y	SRNA	13	T	N	1.00	\$ 105,264	\$ 109,308	N	HPHA request	HMS 229, MOF W Personnel Services	1/31/23	Dir
HMS229	HA	119226	Hsg Bldg Cstrn Inspctr II	Y	SRNA	03	P	W	1.00	\$ 56,532	\$ 76,740	N	Housing EP	HMS 229, MOF W Personnel Services	12/22/23	Gov
HMS229	HA	122837	Hsg Cont Spclst (Gds and Svcs)	Y	SRNA	13	T	W	1.00	\$ 86,376	\$ 89,820	N	HPHA request	HMS 229, MOF W Personnel Services	1/31/23	Dir
HMS903	FA	45473	Eligibility Sys Proj Manager	Y	SRNA	03	P	A	0.50	\$ 20,520	\$ 54,654	N	variance	HMS 903 Other Current Expenses terminated Proj. Mgt. contract	7/5/23	Gov
HMS903	FA	45473	Eligibility Sys Proj Manager	Y	SRNA	03	P	N	0.50	\$ 20,520	\$ 54,654	N	variance	HMS 903 Other Current Expenses terminated Proj. Mgt. contract	7/5/23	Gov
HMS904	AA	27127	Human Resources Technician VI	N	SR15	63	P	A	1.00	\$ 47,004	\$ 57,192	N	variance	HMS 904 Pers. Svcs. vacancy savings	2/12/24	Dir

Department of Human Services
Positions that are authorized to telework as of November 30, 2024

Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS224	HS	119182	Administrative Assistant I	N	SR12	03	P	A	1.00	43,452	\$3,621 - \$5,367	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize performance evaluation appraisal forms and process. Regular weekly team meetings and individual quarterly meetings to discuss work assignments, performance and productivity. Evaluation, management by results, whereby employee and supervisor determine objectives and checklists.
HMS224	HS	121155	Program Specialist V	N	SR24	13	P	A	1.00	79,872	\$5,918 - \$8,422	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize performance evaluation appraisal forms and process. Regular weekly team meetings and individual quarterly meetings to discuss work assignments, performance and productivity. Evaluation, management by results, whereby employee and supervisor determine objectives and checklists Utilize performance evaluation appraisal forms and process.
HMS224	HS	121278	Program Specialist IV	N	SR22	13	P	A	1.00	65,664	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize performance evaluation appraisal forms and process. Regular weekly team meetings and individual quarterly meetings to discuss work assignments, performance and productivity. Evaluation, management by results, whereby employee and supervisor determine objectives and checklists Utilize performance evaluation appraisal forms and process.
HMS224	HS	121803	Program Specialist III	N	SR20	13	P	A	1.00	63,096	\$4,858 - \$6,922	N	Hybrid	0	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize performance evaluation appraisal forms and process. Regular weekly team meetings and individual quarterly meetings to discuss work assignments, performance and productivity. Evaluation, management by results, whereby employee and supervisor determine objectives and checklists Utilize performance evaluation appraisal forms and process.

Department of Human Services
Positions that are authorized to telework as of November 30, 2024

Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS224	HS	121965	Program Specialist VI	N	SR26	23	P	A	1.00	86,376	\$6,399 - \$9,109	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Conduct periodic check ins and schedule ad-hoc meetings to discuss issues, objectives and tasks related to the CCR program. Obtain status updates on the progress of tasks to ensure timely completion. Will Utilize teams, email and phone to establish assignments for the day and obtain status updates. Same as in office
HMS236	LC	1679	Eligibility Wkr III	N	SR16	03	P	A	0.57	29,002	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitor in Current system the amount of cases processed and the transaction times to ensure work is being completed. same as in office Sign in on Teams daily, sign in/out for breaks and lunch, be available during work hours.
HMS236	LC	1679	Eligibility Wkr III	N	SR16	03	P	N	0.43	21,878	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitor in Current system the amount of cases processed and the transaction times to ensure work is being completed. same as in office Sign in on Teams daily, sign in/out for breaks and lunch, be available during work hours.
HMS236	LC	1694	Eligibility Wkr V	N	SR20	04	P	A	0.56	34,608	\$4,959 - \$7,346	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize internal communication system (Teams and Outlook) to communicate with supervisors and team members and a task based management system (Current) complete all tasks associated with eligibility determination. All tasks are worked using our eligibility system and content management system. Task based management system produces reports to monitor the number of tasks and time worked per task on a daily basis. Ees are expected to maintain contact throughout the day. Maintain contact throughout the day with supervisors to manage workflow.

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HMS236	LC	1694	Eligibility Wkr V	N	SR20	04	P	N	0.44	27,192	\$4,959 - \$7,346	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize internal communication system (Teams and Outlook) to communicate with supervisors and team members and a task based management system (Current) complete all tasks associated with eligibility determination. All tasks are worked using our eligibility system and content management system. Task based management system produces reports to monitor the number of tasks and time worked per task on a daily basis. Ees are expected to maintain contact throughout the day. Maintain contact throughout the day with supervisors to manage workflow.
HMS236	LC	1700	Eligibility Wkr III	N	SR14	03	P	A	0.57	26,792	\$3,917 - \$5,800	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Casework action report Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics. same as in office

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS236	LC	1700	Eligibility Wkr III	N	SR14	03	P	N	0.43	20,212	\$3,917 - \$5,800	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Casework action report Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics. same as in office
HMS236	LC	1703	Eligibility Wkr V	N	SR20	04	P	A	0.56	38,902	\$4,959 - \$7,346	N	Hybrid	1 day a week or as needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Manage Staff, monitor work and progress, review branch reports, advise staff of case clarifications, give guidance, approve leave, manage Current, Outlook, HAWI, conference, telephone, texts, teams chat etc. be responsive
HMS236	LC	1703	Eligibility Wkr V	N	SR20	04	P	N	0.44	30,566	\$4,959 - \$7,346	N	Hybrid	1 day a week or as needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Manage Staff, monitor work and progress, review branch reports, advise staff of case clarifications, give guidance, approve leave, manage Current, Outlook, HAWI, conference, telephone, texts, teams chat etc. be responsive
HMS236	LC	1716	Eligibility Wkr III	N	SR16	03	P	A	0.56	32,028	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current is utilized to analyze the ee's productivity while working both in office and teleworking; that data is then compared to other employees in the same capacity both statewide and locally. If ee is not performing near to averages, ee is placed on a performance plan. Data extracted from Current is the primary tool used to measure an employee's productivity. If current identifies the work is performing below average, other systems are reviewed, HAWI, ECT, etc. Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.

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HMS236	LC	1716	Eligibility Wkr III	N	SR16	03	P	N	0.44	25,164	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current is utilized to analyze the ee's productivity while working both in office and teleworking; that data is then compared to other employees in the same capacity both statewide and locally. If ee is not performing near to averages, ee is placed on a performance plan. Data extracted from Current is the primary tool used to measure an employee's productivity. If current identifies the work is performing below average, other systems are reviewed, HAWI, ECT, etc. Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.
HMS236	LC	3517	Self-Suff/Supp Svcs Supvr III	N	SR26	23	P	A	0.57	47,346	\$6,399 - \$9,109	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee is expected to be available for phone contact by staff and clients.
HMS236	LC	3517	Self-Suff/Supp Svcs Supvr III	N	SR26	23	P	N	0.43	35,718	\$6,399 - \$9,109	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee is expected to be available for phone contact by staff and clients.
HMS236	LC	3736	Eligibility Worker III	n	SR16	03	P	A	0.57	38,119	\$4,240 - \$6,271		Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	task-based management system produces reports to monitor the number of tasks and time worked on a daily basis; employees expected to maintain contact with supervisor and fellow team members to manage work flow
HMS236	LC	3736	Eligibility Worker III	n	SR16	03	P	N	0.43	28,757	\$4,240 - \$6,271		Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	task-based management system produces reports to monitor the number of tasks and time worked on a daily basis; employees expected to maintain contact with supervisor and fellow team members to manage work flow

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HMS236	LC	4539	Eligibility Wkr III	N	SR16	03	P	A	0.57	31,341	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely through monitoring of unit work on Current Collaboration in project activities, assigned tasks completed by deadline. Monitoring of unit work on Current. Participate in project activities, meetings as scheduled by PMO and eWorld in the agile process. Manage assigned Pilot and Implementation tasks by deadline.
HMS236	LC	4539	Eligibility Wkr III	N	SR16	03	P	N	0.43	23,643	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely through monitoring of unit work on Current Collaboration in project activities, assigned tasks completed by deadline. Monitoring of unit work on Current. Participate in project activities, meetings as scheduled by PMO and eWorld in the agile process. Manage assigned Pilot and Implementation tasks by deadline.
HMS236	LC	4680	Eligibility Wkr III	N	SR16	03	P	A	0.57	35,274	\$4,240 - \$6,271	N	Situational	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose cases may involve various elements such as: physical and emotional problems, changes to household relationships, changes to earnings and income, changes to assets, etc. Maintain activity, minimize idle times, transaction times match complexity of case, be responsive via phone or email, monitored daily through Current, HAWI, CCAI and other systems. same as in office

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HMS236	LC	4680	Eligibility Wkr III	N	SR16	03	P	N	0.43	26,610	\$4,240 - \$6,271	N	Situational	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose cases may involve various elements such as: physical and emotional problems, changes to household relationships, changes to earnings and income, changes to assets, etc. Maintain activity, minimize idle times, transaction times match complexity of case, be responsive via phone or email, monitored daily through Current, HAWI, CCAI and other systems. same as in office
HMS236	LC	6336	Eligibility Wkr III	N	SR16	03	P	A	0.57	30,158	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely, accurately, and independently determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose case may involve multiple elements such as physical and/or emotional problems, household income, changes in fa same as in office
HMS236	LC	6336	Eligibility Wkr III	N	SR16	03	P	N	0.43	22,750	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely, accurately, and independently determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose case may involve multiple elements such as physical and/or emotional problems, household income, changes in fa same as in office
HMS236	LC	6390	Eligibility Wkr III	N	SR16	03	P	A	0.57	32,599	\$4,240 - \$6,271	N	Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitored in current same as in office same as in office
HMS236	LC	6390	Eligibility Wkr III	N	SR16	03	P	N	0.43	24,593	\$4,240 - \$6,271	N	Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitored in current same as in office same as in office

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HMS236	LC	6392	Eligibility Wkr III		SR16	03	P	A	0.57	29,002	\$4,240 - \$6,271		Situational	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize internal communication system (Teams and Outlook) to communicate with supervisors and team members and a task based management system (Current) complete all tasks associated with eligibility determination. All tasks are worked using our eligibility Task based management system produces reports to monitor the number of tasks and time worked per task on a daily basis. Ees are expected to maintain contact throughout the day. Maintain contact throughout the day with supervisors to manage workflow.
HMS236	LC	6392	Eligibility Wkr III		SR16	03	P	N	0.43	21,878	\$4,240 - \$6,271		Situational	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize internal communication system (Teams and Outlook) to communicate with supervisors and team members and a task based management system (Current) complete all tasks associated with eligibility determination. All tasks are worked using our eligibility Task based management system produces reports to monitor the number of tasks and time worked per task on a daily basis. Ees are expected to maintain contact throughout the day. Maintain contact throughout the day with supervisors to manage workflow.
HMS236	LC	6409	Eligibility Wkr III	N	SR16	03	P	A	0.57	29,002	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Training, tools and standards same as in office Respond when being contacted
HMS236	LC	6409	Eligibility Wkr III	N	SR16	03	P	N	0.43	21,878	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Training, tools and standards same as in office Respond when being contacted

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HMS236	LC	7713	Eligibility Wkr V	N	SR20	04	P	A	0.57	35,226	\$4,959 - \$7,346	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Maintain supervision of staff and performing all related duties as a supervisor. Ensure all tasks and call backs of clients completed timely. Maintain communication with all staff and direct Supervisor. Review of staffs work through Current, HAWI, PAIS and SBSB Call Center.
HMS236	LC	7713	Eligibility Wkr V	N	SR20	04	P	N	0.43	26,574	\$4,959 - \$7,346	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Maintain supervision of staff and performing all related duties as a supervisor. Ensure all tasks and call backs of clients completed timely. Maintain communication with all staff and direct Supervisor. Review of staffs work through Current, HAWI, PAIS and SBSB Call Center.
HMS236	LC	7731	Eligibility Wkr III	N	SR16	03	P	A	0.57	32,599	\$4,240 - \$6,271	N	Situational	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose cases may involve various elements such as: physical and emotional problems, changes to household relationships, changes to earnings and income, changes to assets, etc. Maintain activity, minimize idle times, transaction times match complexity of case, be responsive via phone or email, monitored daily through Current, HAWI, CCAI and other systems. same as in office
HMS236	LC	7731	Eligibility Wkr III	N	SR16	03	P	N	0.43	24,593	\$4,240 - \$6,271	N	Situational	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose cases may involve various elements such as: physical and emotional problems, changes to household relationships, changes to earnings and income, changes to assets, etc. Maintain activity, minimize idle times, transaction times match complexity of case, be responsive via phone or email, monitored daily through Current, HAWI, CCAI and other systems. same as in office

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HMS236	LC	11657	Eligibility Wkr IV	N	SR18	03	P	A	0.57	36,710	\$4,582 - \$6,783	N	Hybrid	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Maintain supervision of staff and performing all related duties as a supervisor. Ensure all tasks and call backs of clients completed timely. Maintain communication with all staff and direct Supervisor. Review of staffs work through Current, HAWI, PAIS and SBSB Call Center.
HMS236	LC	11657	Eligibility Wkr IV	N	SR18	03	P	N	0.43	27,694	\$4,582 - \$6,783	N	Hybrid	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Maintain supervision of staff and performing all related duties as a supervisor. Ensure all tasks and call backs of clients completed timely. Maintain communication with all staff and direct Supervisor. Review of staffs work through Current, HAWI, PAIS and SBSB Call Center.
HMS236	LC	11915	Eligibility Wkr III	N	SR16	03	P	A	0.57	29,002	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	work tracker Current program. Spot checks throughout day. same as in office Same as in office
HMS236	LC	11915	Eligibility Wkr III	N	SR16	03	P	N	0.43	21,878	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	work tracker Current program. Spot checks throughout day. same as in office Same as in office
HMS236	LC	12336	Eligibility Wkr III	N	SR16	03	P	A	0.57	36,710	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current program work tracker, spot checks throughout day. same as in office same as in office
HMS236	LC	12336	Eligibility Wkr III	N	SR16	03	P	N	0.43	27,694	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current program work tracker, spot checks throughout day. same as in office same as in office
HMS236	LC	14129	Eligibility Wkr III	N	SR16	03	P	A	0.57	29,002	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.

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HMS236	LC	14129	Eligibility Wkr III	N	SR16	03	P	N	0.43	21,878	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.
HMS236	LC	17699	Eligibility Wkr V	N	SR20	04	P	A	0.57	44,542	\$4,959 - \$7,346	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Manage Staff, monitor work and progress, review branch reports, advise staff of case clarifications, give guidance, approve leave, manage same as in office Ee responds via phone, text or chat
HMS236	LC	17699	Eligibility Wkr V	N	SR20	04	P	N	0.43	33,602	\$4,959 - \$7,346	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Manage Staff, monitor work and progress, review branch reports, advise staff of case clarifications, give guidance, approve leave, manage same as in office Ee responds via phone, text or chat
HMS236	LC	18703	Eligibility Wkr V	N	SR20	04	P	A	0.57	39,597	\$4,959 - \$7,346	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Maintain supervision of staff and performing all related duties as a supervisor. Ensure all tasks and call backs of clients completed timely. Maintain communication with all staff and direct Supervisor. Review of staffs work through Current, HAWI, PAIS and SBSB Call Center.
HMS236	LC	18703	Eligibility Wkr V	N	SR20	04	P	N	0.43	29,871	\$4,959 - \$7,346	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Maintain supervision of staff and performing all related duties as a supervisor. Ensure all tasks and call backs of clients completed timely. Maintain communication with all staff and direct Supervisor. Review of staffs work through Current, HAWI, PAIS and SBSB Call Center.
HMS236	LC	21500	Eligibility Wkr V	N	SR20	04	P	A	0.57	35,226	\$4,959 - \$7,346	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	checking staffing levels, checking cases and clients being assisted, check in via email, messages, telephone, TEAMS and IM. Check in with employees. Talk to clients and employees at the PC same as in office Same as in office

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	21500	Eligibility Wkr V	N	SR20	04	P	N	0.43	26,574	\$4,959 - \$7,346	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	checking staffing levels, checking cases and clients being assisted, check in via email, messages, telephone, TEAMS and IM. Check in with employees. Talk to clients and employees at the PC same as in office Same as in office
HMS236	LC	21505	Eligibility Wkr III	N	SR16	03	P	A	0.57	31,341	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current is utilized to analyze the ee's productivity while working both in office and teleworking; that data is then compared to other employees in the same capacity both statewide and locally. If ee is not performing near to averages, ee is placed on a Data extracted from Current is the primary tool used to measure an employee's productivity. If current identifies the work is performing below average, other systems are reviewed, HAWI, ECT, etc. Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.
HMS236	LC	21505	Eligibility Wkr III	N	SR16	03	P	N	0.43	23,643	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current is utilized to analyze the ee's productivity while working both in office and teleworking; that data is then compared to other employees in the same capacity both statewide and locally. If ee is not performing near to averages, ee is placed on a Data extracted from Current is the primary tool used to measure an employee's productivity. If current identifies the work is performing below average, other systems are reviewed, HAWI, ECT, etc. Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.

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HMS236	LC	22148	Eligibility Wkr V	N	SR20	04	P	A	0.57	35,226	\$4,959 - \$7,346	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Manage Staff, monitor work and progress, review branch reports, advise staff of case clarifications, give guidance, approve leave, manage same as in office be responsive
HMS236	LC	22148	Eligibility Wkr V	N	SR20	04	P	N	0.43	26,574	\$4,959 - \$7,346	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Manage Staff, monitor work and progress, review branch reports, advise staff of case clarifications, give guidance, approve leave, manage same as in office be responsive
HMS236	LC	22151	Eligibility Wkr III	N	SR16	03	P	A	0.57	33,920	\$4,240 - \$6,271	N	Hybrid	0	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Complete work in a timely manner, use teams program same as in office Ee is expected to respond
HMS236	LC	22151	Eligibility Wkr III	N	SR16	03	P	N	0.43	25,588	\$4,240 - \$6,271	N	Hybrid	0	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Complete work in a timely manner, use teams program same as in office Ee is expected to respond
HMS236	LC	22165	Eligibility Wkr III	N	SR16	03	P	A	0.57	39,672	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	22165	Eligibility Wkr III	N	SR16	03	P	N	0.43	29,928	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.
HMS236	LC	22520	Eligibility Wkr III	N	SR16	03	P	A	0.57	30,158	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.
HMS236	LC	22520	Eligibility Wkr III	N	SR16	03	P	N	0.43	22,750	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.
HMS236	LC	22773	Eligibility Wkr III	N	SR16	03	P	A	0.57	38,119	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.
HMS236	LC	22773	Eligibility Wkr III	N	SR16	03	P	N	0.43	28,757	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.

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HMS236	LC	22881	Eligibility Wkr III	N	SR16	03	P	A	0.57	35,274	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics.
HMS236	LC	22881	Eligibility Wkr III	N	SR16	03	P	N	0.43	26,610	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics.
HMS236	LC	23716	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	31,548	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case management report in the HANA system, review of assigned case records, approval of support services, Measurement using reports including Exit due to employments; education and job training placements; Assessments conducted and recorded in HANA; Exemptions, sanctions, referrals for services. same as in office

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS236	LC	23716	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	31,548	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case management report in the HANA system, review of assigned case records, approval of support services, Measurement using reports including Exit due to employments; education and job training placements; Assessments conducted and recorded in HANA; Exemptions, sanctions, referrals for services. same as in office
HMS236	LC	24183	Eligibility Wkr III	N	SR16	03	P	A	0.57	31,341	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All available training tools and standards Apply the same available training, tools and standards to remote work and onsite work Ee is expected to respond.
HMS236	LC	24183	Eligibility Wkr III	N	SR16	03	P	N	0.43	23,643	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All available training tools and standards Apply the same available training, tools and standards to remote work and onsite work Ee is expected to respond.
HMS236	LC	24493	Eligibility Wkr III	N	SR16	03	P	A	0.57	29,002	\$4,240 - \$6,271	N	Hybrid	when available	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Caseworker action reports and reports in Current; same as in office
HMS236	LC	24493	Eligibility Wkr III	N	SR16	03	P	N	0.43	21,878	\$4,240 - \$6,271	N	Hybrid	when available	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Caseworker action reports and reports in Current; same as in office
HMS236	LC	25727	Eligibility Worker II	N	SR14	3	P	A	0.57	29,809	\$3,917 - \$5,800		Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize Current to analyze productivity in-office and teleworking; data compared to other employees in same capacity; if performing below average, other systems are reviewed (HAWI, ECF, etc.)
HMS236	LC	25727	Eligibility Worker II	N	SR14	3	P	N	0.43	22,487	\$3,917 - \$5,800		Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize Current to analyze productivity in-office and teleworking; data compared to other employees in same capacity; if performing below average, other systems are reviewed (HAWI, ECF, etc.)

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HMS236	LC	25729	Eligibility Wkr III	N	SR16	03	P	A	0.57	30,158	\$4,240 - \$6,271	N	Situational	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitors in Current, ensure cases/tasks claimed and completed, timeliness of tasks same as in office Independently determine initial and continuing eligibility, communication with clients, review and evaluate incoming information, document on 1006 and HAWI notes as necessary, process tasks from beginning to end accurately and timely
HMS236	LC	25729	Eligibility Wkr III	N	SR16	03	P	N	0.43	22,750	\$4,240 - \$6,271	N	Situational	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitors in Current, ensure cases/tasks claimed and completed, timeliness of tasks same as in office Independently determine initial and continuing eligibility, communication with clients, review and evaluate incoming information, document on 1006 and HAWI notes as necessary, process tasks from beginning to end accurately and timely
HMS236	LC	25731	Eligibility Wkr III	N	SR16	03	P	A	0.57	31,341	\$4,240 - \$6,271	N	Situational	Occasiona lly for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	work tracker Current program. Spot checks throughout day. same as in office same as in office
HMS236	LC	25731	Eligibility Wkr III	N	SR16	03	P	N	0.43	23,643	\$4,240 - \$6,271	N	Situational	Occasiona lly for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	work tracker Current program. Spot checks throughout day. same as in office same as in office

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HMS236	LC	26282	Eligibility Wkr V	N	SR20	04	P	A	0.57	35,226	\$4,959 - \$7,346	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize internal communication system (Teams and Outlook) to communicate with supervisors and team members and a task based management system (Current) complete all tasks associated with eligibility determination. All tasks are worked using our eligibility Task based management system produces reports to monitor the number of tasks and time worked per task on a daily basis. Ees are expected to maintain contact throughout the day. Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.
HMS236	LC	26282	Eligibility Wkr V	N	SR20	04	P	N	0.43	26,574	\$4,959 - \$7,346	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize internal communication system (Teams and Outlook) to communicate with supervisors and team members and a task based management system (Current) complete all tasks associated with eligibility determination. All tasks are worked using our eligibility Task based management system produces reports to monitor the number of tasks and time worked per task on a daily basis. Ees are expected to maintain contact throughout the day. Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.

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HMS236	LC	26399	Office Assistant IV	N	SR10	03	P	A	0.57	26,792	\$3,354 - \$4,959	N	Hybrid		Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics.
HMS236	LC	26399	Office Assistant IV	N	SR10	03	P	N	0.43	20,212	\$3,354 - \$4,959	N	Hybrid		Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics.
HMS236	LC	27447	Eligibility Wkr III	N	SR16	03	P	A	0.57	42,894	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case work action report Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics. Same as in office

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HMS236	LC	27447	Eligibility Wkr III	N	SR16	03	P	N	0.43	32,358	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case work action report Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics. Same as in office
HMS236	LC	28062	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	31,548	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly telework logs to document participants served, type of contact, topic of discussion perform and produce same quantity and quality of work as when in office. Ees are professional level and require little guidance.
HMS236	LC	28062	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	31,548	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly telework logs to document participants served, type of contact, topic of discussion perform and produce same quantity and quality of work as when in office. Ees are professional level and require little guidance.
HMS236	LC	28065	Eligibility Wkr V	N	SR20	04	P	A	0.57	42,846	\$4,959 - \$7,346	N	Hybrid	situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	checking staffing levels, checking cases and clients being assisted, check in via email, messages, telephone, TEAMS and IM. Check in with employees. Talk to clients and employees at the PC same as in office Same as in office
HMS236	LC	28065	Eligibility Wkr V	N	SR20	04	P	N	0.43	32,322	\$4,959 - \$7,346	N	Hybrid	situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	checking staffing levels, checking cases and clients being assisted, check in via email, messages, telephone, TEAMS and IM. Check in with employees. Talk to clients and employees at the PC same as in office Same as in office

Department of Human Services
Positions that are authorized to telework as of November 30, 2024

Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	28067	Eligibility Wkr III	N	SR16	03	P	A	0.57	29,002	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose cases may involve various elements such as: physical and emotional problems, changes to household relationships, changes to earnings and income, changes to assets, etc. Current and HAWI, measuring tasks with the statewide threshold times. Meet with ee when in office. Measure through Current and HAWI. Ee is expected to be responsive.
HMS236	LC	28067	Eligibility Wkr III	N	SR16	03	P	N	0.43	21,878	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose cases may involve various elements such as: physical and emotional problems, changes to household relationships, changes to earnings and income, changes to assets, etc. Current and HAWI, measuring tasks with the statewide threshold times. Meet with ee when in office. Measure through Current and HAWI. Ee is expected to be responsive.
HMS236	LC	28071	Eligibility Wkr III	N	SR16	03	P	A	0.57	39,672	\$4,240 - \$6,271	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose cases may involve various elements such as: physical and emotional problems, changes to household relationships, changes to earnings and income, changes to assets, etc. check Current and HAWI, measuring tasks with the statewide threshold times. Ee is expected to respond within 3 minutes.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	28071	Eligibility Wkr III	N	SR16	03	P	N	0.43	29,928	\$4,240 - \$6,271	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose cases may involve various elements such as: physical and emotional problems, changes to household relationships, changes to earnings and income, changes to assets, etc. check Current and HAWI, measuring tasks with the statewide threshold times. Ee is expected to respond within 3 minutes.
HMS236	LC	28088	Eligibility Wkr III	N	SR16	03	P	A	0.57	35,274	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current is utilized to analyze the ee's productivity while working both in office and teleworking; that data is then compared to other employees in the same capacity both statewide and locally. If ee is not performing near to averages, ee is placed on a same as in office Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.
HMS236	LC	28088	Eligibility Wkr III	N	SR16	03	P	N	0.43	26,610	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current is utilized to analyze the ee's productivity while working both in office and teleworking; that data is then compared to other employees in the same capacity both statewide and locally. If ee is not performing near to averages, ee is placed on a same as in office Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.
HMS236	LC	28101	Eligibility Wkr V	N	SR20	04	P	A	0.57	46,362	\$4,959 - \$7,346	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Serve as field supervisor, ensure operational efficiency of staff, review and rate staff's performance and production. Work is discussed in meetings. Expectation to remain logged in to various computer systems, maintain available status on TEAMS and Outlook. same as in office

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	28101	Eligibility Wkr V	N	SR20	04	P	N	0.43	34,974	\$4,959 - \$7,346	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Serve as field supervisor, ensure operational efficiency of staff, review and rate staff's performance and production. Work is discussed in meetings. Expectation to remain logged in to various computer systems, maintain available status on TEAMS and Outlook. same as in office
HMS236	LC	28111	Eligibility Worker V	n	SR20	4	P	A	0.57	35,226	\$4,959 - \$7,346		Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	task-based management system produces reports to monitor the number of tasks and time worked on a daily basis; employees expected to maintain contact with supervisor and fellow team members to manage work flow
HMS236	LC	28111	Eligibility Worker V	n	SR20	4	P	N	0.43	26,574	\$4,959 - \$7,346		Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	task-based management system produces reports to monitor the number of tasks and time worked on a daily basis; employees expected to maintain contact with supervisor and fellow team members to manage work flow
HMS236	LC	28112	Eligibility Wkr III	N	SR16	03	P	A	0.57	30,158	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current is utilized to analyze the ee's productivity while working both in office and teleworking; that data is then compared to other employees in the same capacity both statewide and locally. If ee is not performing near to averages, ee is placed on a same as in office Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.
HMS236	LC	28112	Eligibility Wkr III	N	SR16	03	P	N	0.43	22,750	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current is utilized to analyze the ee's productivity while working both in office and teleworking; that data is then compared to other employees in the same capacity both statewide and locally. If ee is not performing near to averages, ee is placed on a same as in office Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.

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HMS236	LC	28115	Eligibility Wkr III	N	SR16	03	P	A	0.57	31,341	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current is utilized to analyze the ee's productivity while working both in office and teleworking; that data is then compared to other employees in the same capacity both statewide and locally. If ee is not performing near to averages, ee is placed on a same as in office Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.
HMS236	LC	28115	Eligibility Wkr III	N	SR16	03	P	N	0.43	23,643	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current is utilized to analyze the ee's productivity while working both in office and teleworking; that data is then compared to other employees in the same capacity both statewide and locally. If ee is not performing near to averages, ee is placed on a same as in office Ees are expected to maintain communication via Teams or Outlook while teleworking. Morning huddles every day, and be in office weekly.
HMS236	LC	28117	Eligibility Wkr III	N	SR16	03	P	A	0.57	32,599	\$4,240 - \$6,271	N	Hybrid	1 day a week or more	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Caseworker action reports and reports in Current. same as in office
HMS236	LC	28117	Eligibility Wkr III	N	SR16	03	P	N	0.43	24,593	\$4,240 - \$6,271	N	Hybrid	1 day a week or more	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Caseworker action reports and reports in Current. same as in office
HMS236	LC	28217	Eligibility Wkr III	N	SR16	03	P	A	0.57	26,375	\$4,240 - \$6,271	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitor in Current. same as in office determine initial and continuing eligibility, communicate with client, review and evaluation information, document on 1006 and HAWI as needed. Process tasks accurately and timely

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	28217	Eligibility Wkr III	N	SR16	03	P	N	0.43	19,897	\$4,240 - \$6,271	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitor in Current. same as in office determine initial and continuing eligibility, communicate with client, review and evaluation information, document on 1006 and HAWI as needed. Process tasks accurately and timely
HMS236	LC	28218	Eligibility Wkr III	N	SR16	03	P	A	0.57	29,002	\$4,240 - \$6,271	N	Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics.
HMS236	LC	28218	Eligibility Wkr III	N	SR16	03	P	N	0.43	21,878	\$4,240 - \$6,271	N	Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics.
HMS236	LC	28236	Eligibility Wkr V	N	SR20	04	P	A	0.57	35,226	\$4,959 - \$7,346	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Serve as field supervisor, ensure operational efficiency of staff, review and rate staff's performance and production. Work is discussed in meetings. Expectation to remain logged in to various computer systems, maintain available status on TEAMS and Outlook. same as in office

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HMS236	LC	28236	Eligibility Wkr V	N	SR20	04	P	N	0.43	26,574	\$4,959 - \$7,346	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Serve as field supervisor, ensure operational efficiency of staff, review and rate staff's performance and production. Work is discussed in meetings. Expectation to remain logged in to various computer systems, maintain available status on TEAMS and Outlook. same as in office
HMS236	LC	28237	Administrative Assistant I	N	SR12	03	P	A	0.57	24,768	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat
HMS236	LC	28237	Administrative Assistant I	N	SR12	03	P	N	0.43	18,684	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat

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HMS236	LC	28244	Eligibility Wkr III	N	SR16	03	P	A	0.57	42,894	\$4,240 - \$6,271	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat
HMS236	LC	28244	Eligibility Wkr III	N	SR16	03	P	N	0.43	32,358	\$4,240 - \$6,271	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat
HMS236	LC	28273	Eligibility Wkr III	N	SR16	03	P	A	0.57	31,341	\$4,240 - \$6,271	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current Dashboard and Case Action Report Meetings, telephone, email
HMS236	LC	28273	Eligibility Wkr III	N	SR16	03	P	N	0.43	23,643	\$4,240 - \$6,271	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current Dashboard and Case Action Report Meetings, telephone, email

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HMS236	LC	28275	Eligibility Worker III	N	SR16	3	P	A	0.57	31,341	\$4,240 - \$6,271		Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	available monitoring tools in each system, in addition to email and telephone contact
HMS236	LC	28275	Eligibility Wkr III	N	SR16	03	P	A	0.57	31,341	\$4,240 - \$6,271	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose cases may involve various elements such as: physical and emotional problems, changes to household relationships, changes to earnings and income, changes to assets, etc. Maintain activity, minimize idle times, transaction times match complexity of case, be responsive via phone or email, monitored daily through Current, HAWI, CCAI and other systems. same as in office
HMS236	LC	28275	Eligibility Worker III	N	SR16	3	P	N	0.43	23,643	\$4,240 - \$6,271		Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	available monitoring tools in each system, in addition to email and telephone contact
HMS236	LC	28275	Eligibility Wkr III	N	SR16	03	P	N	0.43	23,643	\$4,240 - \$6,271	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine initial and continuing eligibility of applicants and recipients of financial and SNAP benefits whose cases may involve various elements such as: physical and emotional problems, changes to household relationships, changes to earnings and income, changes to assets, etc. Maintain activity, minimize idle times, transaction times match complexity of case, be responsive via phone or email, monitored daily through Current, HAWI, CCAI and other systems. same as in office
HMS236	LC	29199	Eligibility Wkr III	N	SR16	03	P	A	0.57	38,119	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Interviews clients to obtain necessary information; determine eligibility and amount of benefits for SNAP and Financial Assistance programs; explains application procedures; communicates program time limits; Advises clients on viable life options; performs data entry.

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HMS236	LC	29199	Eligibility Wkr III	N	SR16	03	P	N	0.43	28,757	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Interviews clients to obtain necessary information; determine eligibility and amount of benefits for SNAP and Financial Assistance programs; explains application procedures; communicates program time limits; Advises clients on viable life options; performs data entry.
HMS236	LC	31113	Eligibility Wkr III	N	SR16	03	P	A	0.57	38,119	\$4,240 - \$6,271	N	Hybrid	three or four days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics. Special assignment, Backlog Team, progress monitored by upper admin
HMS236	LC	31113	Eligibility Wkr III	N	SR16	03	P	N	0.43	28,757	\$4,240 - \$6,271	N	Hybrid	three or four days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics. Special assignment, Backlog Team, progress monitored by upper admin

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Positions that are authorized to telework as of November 30, 2024

Table 22

Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS236	LC	31115	Eligibility Wkr III	N	SR16	03	P	A	0.57	36,710	\$4,240 - \$6,271	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current tracking system to monitor cases, queues, length of time to process, and idle times. Also Utilization rate, average transaction times and completion rates. Monitor HAWI system to ensure completion of all screens and sending of appropriate notices. same as in office Work independently, contact supervisor if questions arise.
HMS236	LC	31115	Eligibility Wkr III	N	SR16	03	P	N	0.43	27,694	\$4,240 - \$6,271	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current tracking system to monitor cases, queues, length of time to process, and idle times. Also Utilization rate, average transaction times and completion rates. Monitor HAWI system to ensure completion of all screens and sending of appropriate notices. same as in office Work independently, contact supervisor if questions arise.
HMS236	LC	32347	Eligibility Wkr III		SR16	03	P	A	0.57	35,274	\$4,240 - \$6,271		Situational	Situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitor eligibility staff using Current and other tools to ensure productivity. Monitor idle times, processing times, completion of tasks against averages. Hold staff accountable to complete all tasks related to eligibility in an accurate and efficient manner. Supervision through monitoring systems, regular communication, review of reports. same as in office
HMS236	LC	32347	Eligibility Wkr III		SR16	03	P	N	0.43	26,610	\$4,240 - \$6,271		Situational	Situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitor eligibility staff using Current and other tools to ensure productivity. Monitor idle times, processing times, completion of tasks against averages. Hold staff accountable to complete all tasks related to eligibility in an accurate and efficient manner. Supervision through monitoring systems, regular communication, review of reports. same as in office
HMS236	LC	32375	Eligibility Wkr III	N	SR16	03	P	A	0.57	36,710	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	32375	Eligibility Wkr III	N	SR16	03	P	N	0.43	27,694	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.
HMS236	LC	32386	Eligibility Worker II	N	SR14	3	P	A	0.57	21,662	\$3,917 - \$5,800		Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize Current to analyze productivity in-office and teleworking; data compared to other employees in same capacity; if performing below average, other systems are reviewed (HAWI, ECF, etc.)
HMS236	LC	32386	Eligibility Worker II	N	SR14	3	P	N	0.43	16,342	\$3,917 - \$5,800		Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize Current to analyze productivity in-office and teleworking; data compared to other employees in same capacity; if performing below average, other systems are reviewed (HAWI, ECF, etc.)
HMS236	LC	32393	Eligibility Wkr V	N	SR20	04	P	A	0.57	42,846	\$4,959 - \$7,346	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.
HMS236	LC	32393	Eligibility Wkr V	N	SR20	04	P	N	0.43	32,322	\$4,959 - \$7,346	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.
HMS236	LC	32642	Eligibility Wkr III	N	SR16	03	P	A	0.57	30,158	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Use Current to track performance/productivity and compare averages of other staff. same as in office be responsive
HMS236	LC	32642	Eligibility Wkr III	N	SR16	03	P	N	0.43	22,750	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Use Current to track performance/productivity and compare averages of other staff. same as in office be responsive
HMS236	LC	34710	Eligibility Wkr III	N	SR16	03	P	A	0.57	29,002	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current system to track number of cases worked, transaction times, completion rates, etc. compared to averages. same as in office be responsive

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	34710	Eligibility Wkr III	N	SR16	03	P	N	0.43	21,878	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Current system to track number of cases worked, transaction times, completion rates, etc. compared to averages. same as in office be responsive
HMS236	LC	34717	Eligibility Wkr III	N	SR16	03	P	A	0.57	33,920	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.
HMS236	LC	34717	Eligibility Wkr III	N	SR16	03	P	N	0.43	25,588	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	35071	Eligibility Wkr V	N	SR20	04	P	A	0.57	35,226	\$4,959 - \$7,346	N	Hybrid	one or two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat
HMS236	LC	35071	Eligibility Wkr V	N	SR20	04	P	N	0.43	26,574	\$4,959 - \$7,346	N	Hybrid	one or two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat
HMS236	LC	36867	Eligibility Wkr III	N	SR16	03	P	A	0.57	35,274	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitored by Current Tracking System. Track all actions throughout the day including logging on, logging off, type of cases claimed, transaction times, idle times, lunch breaks. Assessments of productivity. same as in office Same as in office
HMS236	LC	36867	Eligibility Wkr III	N	SR16	03	P	N	0.43	26,610	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitored by Current Tracking System. Track all actions throughout the day including logging on, logging off, type of cases claimed, transaction times, idle times, lunch breaks. Assessments of productivity. same as in office Same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	36868	Eligibility Wkr III	N	SR16	03	P	A	0.57	35,274	\$4,240 - \$6,271	N	Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics.
HMS236	LC	36868	Eligibility Wkr III	N	SR16	03	P	N	0.43	26,610	\$4,240 - \$6,271	N	Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Accurately and timely make eligibility determinations, process applications, recertifications, changes and pending tasks. Ee is expected to remain logged into and claim tasks from the Current Tracking System which records time to completion, action taken, disposition affected, etc. Other systems used: HAWI, Electronic Case File, PAIS, EBT, etc. Phones monitored using CCAI Call center system. Daily, weekly, and monthly review of reports to compare against statewide and same center statistics.
HMS236	LC	42373	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	A	0.50	44,910	\$5,918 - \$8,422	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily and monthly reports. same as in office Daily check in and check out at the end of day. Summarize goals.
HMS236	LC	42373	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	N	0.50	44,910	\$5,918 - \$8,422	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily and monthly reports. same as in office Daily check in and check out at the end of day. Summarize goals.
HMS236	LC	42962	Eligibility Wkr III	N	SR16	03	P	A	0.57	29,002	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitored in Current Tracking System, track all actions such as logging in, logging off, type of cases claimed, transaction times, idle times, and breaks. Check performance at end of workday. same as in office Same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	42962	Eligibility Wkr III	N	SR16	03	P	N	0.43	21,878	\$4,240 - \$6,271	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitored in Current Tracking System, track all actions such as logging in, logging off, type of cases claimed, transaction times, idle times, and breaks. Check performance at end of workday. same as in office Same as in office
HMS236	LC	43790	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	A	0.50	44,910	\$5,918 - \$8,422	N	Hybrid	1x per week situationa l	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	supervision of current staff reports on ee work activities same as in office
HMS236	LC	43790	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	N	0.50	44,910	\$5,918 - \$8,422	N	Hybrid	1x per week situationa l	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	supervision of current staff reports on ee work activities same as in office
HMS236	LC	43792	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	35,508	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in with ee and randomly check that information is being inputted into HANA, documents are scanned/named in ECF and review the Contact log Meet with ee monthly, randomly review active cases to ensure contacts with clients and logged, confirm that information is being inputted into HANA and documents are scanned named in ECF. Also the FTW program verification audits resume. Communication via phone/email/text. Meet with ee monthly, randomly review active cases to ensure contacts with clients and logged, confirm that information is being inputted into HANA and documents are scanned named in ECF. Also the FTW program verification audits resume. Communication via phone/email/text.

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HMS236	LC	43792	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	35,508	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in with ee and randomly check that information is being inputted into HANA, documents are scanned/named in ECF and review the Contact log Meet with ee monthly, randomly review active cases to ensure contacts with clients and logged, confirm that information is being inputted into HANA and documents are scanned named in ECF. Also the FTW program verification audits resume. Communication via phone/email/text. Meet with ee monthly, randomly review active cases to ensure contacts with clients and logged, confirm that information is being inputted into HANA and documents are scanned named in ECF. Also the FTW program verification audits resume. Communication via phone/email/text.
HMS236	LC	43793	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	41,532	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in with employee and randomly check that information is being inputted into HANA, documents are scanned/named in ECF and review the contact log. Meet with ee 1x mo to check in. Randomly review active cases to ensure there are 2 contacts with clients and is logged in the contact log, confirm that information is being inputted into HANA and documents are scanned/named in ECF. Also the FTW program Verification audits meet number of cases for participation compliance and accuracy.

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HMS236	LC	43793	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	41,532	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in with employee and randomly check that information is being inputted into HANA, documents are scanned/named in ECF and review the contact log. Meet with ee 1x mo to check in. Randomly review active cases to ensure there are 2 contacts with clients and is logged in the contact log, confirm that information is being inputted into HANA and documents are scanned/named in ECF. Also the FTW program Verification audits meet number of cases for participation compliance and accuracy.
HMS236	LC	43795	Professional Trainee II	N	SR18	13	P	A	0.50	24,930	\$4,495 - \$6,399	N	Situational	special circumstances	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Contact TANF Applicants/recipients timely upon case assignment, develop an employment plan or Barrier Reduction Plan, issue applicable support services, input information into HANA, scan documents in ECF, contact log 2x/mo and guide/support clients
HMS236	LC	43795	Professional Trainee II	N	SR18	13	P	N	0.50	24,930	\$4,495 - \$6,399	N	Situational	special circumstances	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Contact TANF Applicants/recipients timely upon case assignment, develop an employment plan or Barrier Reduction Plan, issue applicable support services, input information into HANA, scan documents in ECF, contact log 2x/mo and guide/support clients

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HMS236	LC	43799	Administrative Assistant I	N	SR12	03	P	A	0.50	28,596	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in with ee regarding monthly bills/payment, review office supplies are ordered and office operations are running optimally. Supervisor is cc'd when ee is emailed by Section Administrative Assistant, SSO or another office when a task needs to be completed and has not received a follow up email stating ee has not completed the task. Meet with ee once a month to check in. Ee is given a list of pre intake clients to follow up on regarding intake forms. Ee will scan into ECF for pre intake and WPO clients. Will review HANA to ensure contacts with clients are logged in the Contact Log and documents are scanned/named in ECF. Both programs shows date when entries are logged and documents are scanned. Lastly ee reviews the different pools to invite clients into the program and provide a report via email. Check in with ee regarding monthly bills/payment, review office supplies are ordered and office operations are running optimally. Supervisor is cc'd when
HMS236	LC	43799	Administrative Assistant I	N	SR12	03	P	N	0.50	28,596	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in with ee regarding monthly bills/payment, review office supplies are ordered and office operations are running optimally. Supervisor is cc'd when

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	43801	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	A	0.50	50,532	\$5,918 - \$8,422	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Use of reports in HANA system, communicate guidance to the employee via phone email and text messaging
HMS236	LC	43801	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	N	0.50	50,532	\$5,918 - \$8,422	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Use of reports in HANA system, communicate guidance to the employee via phone email and text messaging
HMS236	LC	43805	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	31,548	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review of data inputted into HANA and ECF programs, contact logs, employment plan activity hours, components and support services payments. Monthly audits for FTW and Childcare compliance. Same as in office Available for contact
HMS236	LC	43805	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	31,548	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review of data inputted into HANA and ECF programs, contact logs, employment plan activity hours, components and support services payments. Monthly audits for FTW and Childcare compliance. Same as in office Available for contact
HMS236	LC	45450	Self-Suff/Supp Svcs Supvr III		SR26	13	P	A	0.50	46,722	\$6,399 - \$9,109		Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	PAS ee is in constant communication with branch same as in office
HMS236	LC	45450	Self-Suff/Supp Svcs Supvr III		SR26	13	P	N	0.50	46,722	\$6,399 - \$9,109		Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	PAS ee is in constant communication with branch same as in office

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HMS236	LC	45459	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	35,508	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Level of services provided to participants documented in contact log and approval requests for supportive services; case management skills as documented in the HANA system, plans, contact logs and required documentation in ECF Weekly telework log to document participants served, type of contact, topic of discussion or content of written correspondence, outcome of contact, and other tasks completed during the telework day. same as in office
HMS236	LC	45459	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	35,508	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Level of services provided to participants documented in contact log and approval requests for supportive services; case management skills as documented in the HANA system, plans, contact logs and required documentation in ECF Weekly telework log to document participants served, type of contact, topic of discussion or content of written correspondence, outcome of contact, and other tasks completed during the telework day. same as in office
HMS236	LC	45460	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	A	0.50	48,606	\$5,918 - \$8,422	N	Situational	1-3 days a week.	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular contact throughout the week and participate in meetings. Staff report on activity plans. Check in for the day and provide update.
HMS236	LC	45460	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	N	0.50	48,606	\$5,918 - \$8,422	N	Situational	1-3 days a week.	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular contact throughout the week and participate in meetings. Staff report on activity plans. Check in for the day and provide update.
HMS236	LC	45462	Administrative Assistant I	N	SR12	03	P	A	0.50	25,440	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize same performance measures as for in-office work

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HMS236	LC	45462	Administrative Assistant I	N	SR12	03	P	N	0.50	25,440	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Utilize same performance measures as for in-office work
HMS236	LC	45466	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	30,330	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely contact TANF applicants/recipients, develop employment plans or Barrier Reduction Plan, issue applicable support services, input into HANA, scan documents in ECF, contact log, guide clients through program. monthly check in, randomly review active cases, ensure there are 2 contacts with clients, logged in contact log, confirm that information is being inputted into HANA and documents scanned in ECF. FTW Program Verification WVP audits will resume.
HMS236	LC	45466	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	30,330	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely contact TANF applicants/recipients, develop employment plans or Barrier Reduction Plan, issue applicable support services, input into HANA, scan documents in ECF, contact log, guide clients through program. monthly check in, randomly review active cases, ensure there are 2 contacts with clients, logged in contact log, confirm that information is being inputted into HANA and documents scanned in ECF. FTW Program Verification WVP audits will resume.
HMS236	LC	45467	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	32,832	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case management report in the HANA system, review of assigned case records, approval of support services, Use reports such a Exit due to employments, education and job training placements, assessments conducted and recorded in HANA; Exemptions, sanctions, referrals for Services. same as in office

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HMS236	LC	45467	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	32,832	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case management report in the HANA system, review of assigned case records, approval of support services, Use reports such a Exit due to employments, education and job training placements, assessments conducted and recorded in HANA; Exemptions, sanctions, referrals for Services. same as in office
HMS236	LC	45469	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	32,832	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Use reports such a Exit due to employments, education and job training placements, assessments conducted and recorded in HANA; Exemptions, sanctions, referrals for Services.
HMS236	LC	45469	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	32,832	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Use reports such a Exit due to employments, education and job training placements, assessments conducted and recorded in HANA; Exemptions, sanctions, referrals for Services.
HMS236	LC	45470	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	34,140	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case management report in the HANA system, review of assigned case records, approval of support services, Measurement using reports including Exit due to employments; education and job training placements; Assessments conducted and recorded in HANA; Exemptions, sanctions, referrals for services. same as in office
HMS236	LC	45470	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	34,140	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case management report in the HANA system, review of assigned case records, approval of support services, Measurement using reports including Exit due to employments; education and job training placements; Assessments conducted and recorded in HANA; Exemptions, sanctions, referrals for services. same as in office
HMS236	LC	45523	Self-Suff/Supp Svcs Supvr III	N	SR26	23	P	A	0.50	41,532	\$6,399 - \$9,109	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ensures smooth running of OS4. PAS meetings. same as in office Ee is constant communication with Branch.

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HMS236	LC	45523	Self-Suff/Supp Svcs Supvr III	N	SR26	23	P	N	0.50	41,532	\$6,399 - \$9,109	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ensures smooth running of OS4. PAS meetings. same as in office Ee is constant communication with Branch.
HMS236	LC	45531	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	A	0.50	46,722	\$5,918 - \$8,422	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	in regular contact throughout the week, participate in meetings. Staff report on activity plans. Check in for the day and provide update.
HMS236	LC	45531	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	N	0.50	46,722	\$5,918 - \$8,422	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	in regular contact throughout the week, participate in meetings. Staff report on activity plans. Check in for the day and provide update.
HMS236	LC	45534	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	41,532	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee performance and productivity are evaluated by observations made while interacting with clients, reviewing data inputted into HANA and ECF programs, contact logs, employment plan activity hours and components and support service payments. same as in office Ee is expected to be available for phone contact by staff and clients.
HMS236	LC	45534	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	41,532	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee performance and productivity are evaluated by observations made while interacting with clients, reviewing data inputted into HANA and ECF programs, contact logs, employment plan activity hours and components and support service payments. same as in office Ee is expected to be available for phone contact by staff and clients.
HMS236	LC	45536	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	32,832	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee performance and productivity are evaluated by observations made while interacting with clients, reviewing data inputted into HANA and ECF programs, contact logs, employment plan activity hours and components and support service payments. same as in office Ee is expected to be available for phone contact by staff and clients.

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HMS236	LC	45536	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	32,832	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee performance and productivity are evaluated by observations made while interacting with clients, reviewing data inputted into HANA and ECF programs, contact logs, employment plan activity hours and components and support service payments. same as in office Ee is expected to be available for phone contact by staff and clients.
HMS236	LC	46871	Self-Suff/Supp Svcs Supvr III	N	SR26	23	P	A	0.50	54,654	\$6,399 - \$9,109	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee is constant communication with Branch.
HMS236	LC	46871	Self-Suff/Supp Svcs Supvr III	N	SR26	23	P	N	0.50	54,654	\$6,399 - \$9,109	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee is constant communication with Branch.
HMS236	LC	46878	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	A	0.50	43,188	\$5,918 - \$8,422	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitor staff performance through review of worker caseloads, completed site visit reports, review of licensing documents and completed intake/orientations for FTW participants. Ensure progress on CCLU staff, notes completed, assessments, clearances within mandated timeframes. Also to monitor tasks completed by clerical staff. Supervision through monitoring systems, regular communication, review of reports. same as in office Monitor staff performance through review of worker caseloads, completed site visit reports, review of licensing documents and completed intake/orientations for FTW participants. Ensure progress on CCLU staff, notes completed, assessments, clearances within mandated timeframes. Also to monitor tasks completed by clerical staff. Supervision through monitoring systems, regular communication, review of reports.

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HMS236	LC	46878	Self-Suff/Supp Svcs Supvr II	N	SR24	23	P	N	0.50	43,188	\$5,918 - \$8,422	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitor staff performance through review of worker caseloads, completed site visit reports, review of licensing documents and completed intake/orientations for FTW participants. Ensure progress on CCLU staff, notes completed, assessments, clearances within mandated timeframes. Also to monitor tasks completed by clerical staff. Supervision through monitoring systems, regular communication, review of reports. same as in office Monitor staff performance through review of worker caseloads, completed site visit reports, review of licensing documents and completed intake/orientations for FTW participants. Ensure progress on CCLU staff, notes completed, assessments, clearances within mandated timeframes. Also to monitor tasks completed by clerical staff. Supervision through monitoring systems, regular communication, review of reports.
HMS236	LC	46882	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	34,140	\$4,858 - \$6,922	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regularly audit HANA caseload, complete trainings with all staff and communicate. Monitor communication with clients and benefits issuance. same as in office same as in office
HMS236	LC	46882	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	34,140	\$4,858 - \$6,922	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regularly audit HANA caseload, complete trainings with all staff and communicate. Monitor communication with clients and benefits issuance. same as in office same as in office
HMS236	LC	46896	Self-Suff/Supp Svcs Supvr III	N	SR26	23	P	A	0.50	43,188	\$6,399 - \$9,109	N	Situational	situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide oversight for five offices that provide public assistance benefits (SNAP/Financial) and Child Care Licensing. Monitoring staff production through meetings with the supervisors and direct observation using online monitoring tools such as Current or HANA. Ensure that operational procedures are implemented and followed by staff.

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HMS236	LC	46896	Self-Suff/Supp Svcs Supvr III	N	SR26	23	P	N	0.50	43,188	\$6,399 - \$9,109	N	Situational	situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide oversight for five offices that provide public assistance benefits (SNAP/Financial) and Child Care Licensing. Monitoring staff production through meetings with the supervisors and direct observation using online monitoring tools such as Current or HANA. Ensure that operational procedures are implemented and followed by staff.
HMS236	LC	46903	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	35,508	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Discuss cases with ee, contact logs in HANA, performance for each client in HANA (components up to date), Support services issued, monthly meetings with statistics Hana contact logs are updated regularly, payments are up to date, assessments are done timely. Daily check in/out via email, Utilize calendar to input visits, answer emails/phone calls within a reasonable amount of time.
HMS236	LC	46903	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	35,508	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Discuss cases with ee, contact logs in HANA, performance for each client in HANA (components up to date), Support services issued, monthly meetings with statistics Hana contact logs are updated regularly, payments are up to date, assessments are done timely. Daily check in/out via email, Utilize calendar to input visits, answer emails/phone calls within a reasonable amount of time.
HMS236	LC	46907	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	39,936	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Level of services provided to participants documented in contact log and approval requests for supportive services; case management skills as documented in the HANA system, plans, contact logs and required documentation in ECF Weekly telework log to document participants served, type of contact, topic of discussion or content of written correspondence, outcome of contact, and other tasks completed during the telework day. Same as in office

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HMS236	LC	46907	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	39,936	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Level of services provided to participants documented in contact log and approval requests for supportive services; case management skills as documented in the HANA system, plans, contact logs and required documentation in ECF Weekly telework log to document participants served, type of contact, topic of discussion or content of written correspondence, outcome of contact, and other tasks completed during the telework day. Same as in office
HMS236	LC	46908	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	39,936	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Level of services provided to participants documented in contact log and approval requests for supportive services; case management skills as documented in the HANA system, plans, contact logs and required documentation in ECF Will complete a weekly telework log to document participants served; including type of contact, topic of discussion or content of written correspondence, outcome of contact if applicable and other tasks completed same as in office
HMS236	LC	46908	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	39,936	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Level of services provided to participants documented in contact log and approval requests for supportive services; case management skills as documented in the HANA system, plans, contact logs and required documentation in ECF Will complete a weekly telework log to document participants served; including type of contact, topic of discussion or content of written correspondence, outcome of contact if applicable and other tasks completed same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS236	LC	48711	Professional Trainee II	N	SR18	13	P	A	0.50	32,310	\$4,495 - \$6,399	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Level of services provided to participants documented in contact log and approval requests for supportive services; case management skills as documented in the HANA system, plans, contact logs and required documentation in ECF Complete a weekly telework log to document participants served; including type of contact, topic of discussion or content of written correspondence, outcome of contact if applicable and other tasks Same as in office
HMS236	LC	48711	Professional Trainee II	N	SR18	13	P	N	0.50	32,310	\$4,495 - \$6,399	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Level of services provided to participants documented in contact log and approval requests for supportive services; case management skills as documented in the HANA system, plans, contact logs and required documentation in ECF Complete a weekly telework log to document participants served; including type of contact, topic of discussion or content of written correspondence, outcome of contact if applicable and other tasks Same as in office
HMS236	LC	48718	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	A	0.50	35,508	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case management report in the HANA system, review of assigned case records, approval of support services, Measurement using reports including Exit due to employments; education and job training placements; Assessments conducted and recorded in HANA; Exemptions, sanctions, referrals for services. same as in office
HMS236	LC	48718	Self-Suff/Supp Svcs Spclt III	N	SR20	13	P	N	0.50	35,508	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case management report in the HANA system, review of assigned case records, approval of support services, Measurement using reports including Exit due to employments; education and job training placements; Assessments conducted and recorded in HANA; Exemptions, sanctions, referrals for services. same as in office

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HMS238	GB	17461	Info Technology Support Tech	N	SR15	03	P	N	1.00	48,936	\$4,078 - \$6,031	N	Hybrid	2.5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review queues for validation/FECs (failed faxes), DCPS staged claims, HI DDB help desk mailbox and via customer inquiries/complaints (i.e. if assignments and/or systems issues are not responded to timely) Same as in office Same as in office. Continue to meet weekly to discuss issues, continue to respond timely to action items. SKYPE for business for review of status.
HMS238	GB	24446	Disability Claims Spclt IV	N	SR22	13	P	N	1.00	76,788	\$5,258 - \$7,485	N	Hybrid	3 times per week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervise Unit examiners in day to day operations, claims processing, corresponding with claimants and Social Security Administration Field Offices Same as in office same as in office
HMS238	GB	24769	Disability Claims Spclt V	N	SR24	23	P	N	1.00	89,820	\$5,918 - \$8,422	N	Hybrid	3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly DCPS BI examiner/unit statistics reports Re: Cass assigned, closed, processing times, % aged cases, weekly OQR returns. Responsiveness to email/action items Same as in office Same as in office
HMS238	GB	24770	Disability Claims Spclt V	N	SR24	23	P	N	1.00	97,212	\$5,918 - \$8,422	N	Hybrid	4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly DCPS BI examiner/unit statistics reports Re: Cass assigned, closed, processing times, % aged cases, weekly OQR returns. Responsiveness to email/action items same as in office Same as in office
HMS238	GB	24771	Disability Claims Spclt IV	N	SR22	13	P	N	1.00	71,016	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Management information reports of quality reviews completed and DH decisions made from the Micro Strategy System. Monitor Que of assigned/unassigned claims and closing of at least 3 cases per day. same as in office same as in office
HMS238	GB	24931	Disability Claims Spclt IV	N	SR22	13	P	N	1.00	86,376	\$5,258 - \$7,485	N	Hybrid	3 - 4 times a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Performance and productivity is measured by completion of oversight activities by their due date. same as in office

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HMS238	GB	26811	Disability Claims Spclt V	N	SR24	23	P	N	1.00	89,820	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly DCPS BI examiner/unit statistics reports Re: Cass assigned, closed, processing times, % aged cases, weekly OQR returns. Responsiveness to email/action items same as in office
HMS238	GB	48675	Disability Claims Spclt IV	N	SR22	13	P	N	1.00	73,836	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Management information reports of quality reviews completed and DH decisions made from the Micro Strategy System. Monitor Que of assigned/unassigned claims and closing of at least 3 cases per day. Same as in office same as in office
HMS238	GB	51800	Disability Claims Spclt III	N	SR20	13	P	N	1.00	76,788	\$4,858 - \$6,922	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Make timely, accurate and cost effective disability determinations for the SSA disability program. Meet production expectations set for a DCS III in accordance to SSA's fiscal year goals and standards. Supervisor reviews DCPS system stats for weekly, monthly, yearly goals. Measures include for number of closures, quality of determinations, agedness, and processing times. same as in office
HMS238	GB	51803	Disability Claims Spclt III	N	SR20	13	P	N	1.00	73,836	\$4,858 - \$6,922	N	Hybrid	3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Make timely, accurate and cost effective disability determinations for the SSA disability program. Duties: read medical records, make vocational analysis based on work history, RFC, policy complaint, referrals for Medical Records, case notes, etc. Meet production expectations set for a DCS III in accordance to SSA's fiscal year goals and standards. Supervisor reviews DCPS system stats for daily, weekly, monthly, yearly goals. Measures include for number of closures, quality of determinations, agedness, and processing times. same as in office

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HMS238	GB	51805	Disability Claims Spclt IV	N	SR22	13	P	N	1.00	86,376	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Evaluate ee according to expectations. Use system generated stats which measure processing time, aged claims percentage, case closures, on weekly, monthly, quarterly and yearly basis. same as in office same as in office
HMS238	GB	122777	Disability Claims Spclt IV	N	SR22	13	P	N	1.00	86,376	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Management information reports of quality reviews completed and DH decisions made from the Micro Strategy System. Monitor Que of assigned/unassigned claims and closing of at least 3 cases per day. Same as in office same as in office
HMS301	SA	1665	Human Svcs Prof III	N	SR20	13	P	A	0.85	53,632	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-ins, consultation, monthly statistics, report reviews, etc Same way as in office Through PAS, daily check-ins, consultation, monthly statistics, report reviews, etc
HMS301	SA	1665	Human Svcs Prof III	N	SR20	13	P	N	0.15	9,464	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-ins, consultation, monthly statistics, report reviews, etc Same way as in office Through PAS, daily check-ins, consultation, monthly statistics, report reviews, etc
HMS301	SA	1671	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	70,604	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee provides with updates on her cases and logs and reports are completed on a timely fashion. Ee will provide with a list of cases that she works on and keep a log of phone calls.
HMS301	SA	1671	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	12,460	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee provides with updates on her cases and logs and reports are completed on a timely fashion. Ee will provide with a list of cases that she works on and keep a log of phone calls.
HMS301	SA	1704	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	70,604	\$6,153 - \$8,759	N	Situational	only if instructed to do so	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily briefings, open door policy, in person consultation, texts, email Heavy utilization of Teams, email, phone contact Daily briefings, open door policy, in person consultation, texts, email

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HMS301	SA	1704	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	12,028	\$6,153 - \$8,759	N	Situational	only if instructed to do so	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily briefings, open door policy, in person consultation, texts, email Heavy utilization of Teams, email, phone contact Daily briefings, open door policy, in person consultation, texts, email
HMS301	SA	1719	Child/Adlt Protv Svcs Supvr II	N	SR27	23	P	A	0.85	76,347	\$6,656 - \$9,474	N	Situational	Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Responsiveness to emails, calls, attendance at meetings
HMS301	SA	1719	Child/Adlt Protv Svcs Supvr II	N	SR27	23	P	N	0.15	13,473	\$6,656 - \$9,474	N	Situational	Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Responsiveness to emails, calls, attendance at meetings
HMS301	SA	1721	Child/Adlt Protv Svcs Supvr II	N	SR27	23	P	A	0.85	79,427	\$6,656 - \$9,474	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Via email, Teams, phone calls, meeting deadlines Same methods Via email, Teams, phone calls, meeting deadlines
HMS301	SA	1721	Child/Adlt Protv Svcs Supvr II	N	SR27	23	P	N	0.15	14,017	\$6,656 - \$9,474	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Via email, Teams, phone calls, meeting deadlines Same methods Via email, Teams, phone calls, meeting deadlines
HMS301	SA	1726	Administrative Assistant I	N	SR12	03	P	A	0.85	44,972	\$3,621 - \$5,367	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Verbal communication, monthly supervision Verbal/text/email/ Teams communication Verbal communication, monthly supervision
HMS301	SA	1726	Administrative Assistant I	N	SR12	03	P	N	0.15	7,936	\$3,621 - \$5,367	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Verbal communication, monthly supervision Verbal/text/email/ Teams communication Verbal communication, monthly supervision
HMS301	SA	1730	Administrative Assistant II	N	SR14	03	P	A	0.85	59,160	\$3,917 - \$5,800	N	Situational	Situational - Emergencies/Occasional	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through phone calls, emails, in person meetings Through phone calls, emails, virtual meetings. Telework log to be completed and submitted next working day. Through phone calls, emails, in person meetings

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HMS301	SA	1730	Administrative Assistant II	N	SR14	03	P	N	0.15	10,440	\$3,917 - \$5,800	N	Situational	Situational - Emergencies/Occasional	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through phone calls, emails, in person meetings Through phone calls, emails, virtual meetings. Telework log to be completed and submitted next working day. Through phone calls, emails, in person meetings
HMS301	SA	1747	Staff Services Asst I	N	SR14	03	P	A	0.85	44,972	\$3,917 - \$5,800	N	Situational	Emergency situations only	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely reports Frequent check in Timely reports
HMS301	SA	1747	Staff Services Asst I	N	SR14	03	P	N	0.15	7,936	\$3,917 - \$5,800	N	Situational	Emergency situations only	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely reports Frequent check in Timely reports
HMS301	SA	1762	Child/Adlt Protv Svcs Supvr II	N	SR27	23	P	A	0.85	89,342	\$6,656 - \$9,474	N	Situational	Situational - Emergencies/Occasional	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitor work performance through daily phone calls, emails, virtual meetings, in-person meetings Measure work performance via TW daily log to be submitted the very next day of work. Monitor work performance through daily phone calls, emails, virtual meetings, in-person meetings
HMS301	SA	1762	Child/Adlt Protv Svcs Supvr II	N	SR27	23	P	N	0.15	15,766	\$6,656 - \$9,474	N	Situational	Situational - Emergencies/Occasional	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitor work performance through daily phone calls, emails, virtual meetings, in-person meetings Measure work performance via TW daily log to be submitted the very next day of work. Monitor work performance through daily phone calls, emails, virtual meetings, in-person meetings
HMS301	SA	3471	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	58,038	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Continued monitoring of the 48 hour federal tracker, prompt response to case concerns, supervision as needed, participation in case and assessment of new intakes Observing what the Ee is participating and engaging in, observable paperwork, receive reports from ongoing providers, etc

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HMS301	SA	3471	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	58,038	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Continued monitoring of the 48 hour federal tracker, prompt response to case concerns, supervision as needed, participation in case and assessment of new intakes Observing what the Ee is participating and engaging in, observable paperwork, receive reports from ongoing providers, etc
HMS301	SA	3993	Child/Adult Protetv Svcs Spclt		SR20	13	P	A	0.85	58,038	\$4,858 - \$6,922		Situational	Occasiona lly	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision
HMS301	SA	3993	Child/Adult Protetv Svcs Spclt		SR20	13	P	N	0.15	10,242	\$4,858 - \$6,922		Situational	Occasiona lly	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision
HMS301	SA	4102	Administrative Assistant I	N	SR12	03	P	A	0.85	48,613	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, monthly supervision, daily check-in, weekly leadership meetings, consultations, monthly statistics, etc. Same as in office
HMS301	SA	4102	Administrative Assistant I	N	SR12	03	P	N	0.15	8,579	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, monthly supervision, daily check-in, weekly leadership meetings, consultations, monthly statistics, etc. Same as in office
HMS301	SA	4538	Human Svcs Prof II	N	SR20	13	P	A	0.85	50,786	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision
HMS301	SA	4538	Human Svcs Prof II	N	SR20	13	P	N	0.15	8,962	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	4679	Child/Adult Protetv Svcs Spclt	N	SR18	13	P	A	0.85	58,038	\$4,495 - \$6,399	N	Hybrid	1-3 days a week.	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision
HMS301	SA	4679	Child/Adult Protetv Svcs Spclt	N	SR18	13	P	N	0.15	10,242	\$4,495 - \$6,399	N	Hybrid	1-3 days a week.	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision
HMS301	SA	6387	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	79,427	\$6,153 - \$8,759	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-ins, consultation, monthly/weekly/daily supervision, monthly statistics, reports, summary of calls, emails and discussions Same way as in office. Ee is approved for one day of TW per week routinely
HMS301	SA	6387	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	14,017	\$6,153 - \$8,759	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-ins, consultation, monthly/weekly/daily supervision, monthly statistics, reports, summary of calls, emails and discussions Same way as in office. Ee is approved for one day of TW per week routinely
HMS301	SA	6398	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	82,630	\$6,153 - \$8,759	N	Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision No difference Monthly and as needed meetings for guidance and supervision
HMS301	SA	6398	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	14,582	\$6,153 - \$8,759	N	Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision No difference Monthly and as needed meetings for guidance and supervision
HMS301	SA	6579	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	62,761	\$5,472 - \$7,787	N	Situational	Emergency Situations	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Ee is progressing but requires supervision and feedback to complete his work accurately.

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Table 22

Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	6579	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	11,075	\$5,472 - \$7,787	N	Situational	Emergency Situations	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Ee is progressing but requires supervision and feedback to complete his work accurately.
HMS301	SA	7705	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	62,761	\$5,472 - \$7,787	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly supervision and case discussions when needed for ongoing guidance Telework - only on occasion. Same measures of supervision
HMS301	SA	7705	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	11,075	\$5,472 - \$7,787	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly supervision and case discussions when needed for ongoing guidance Telework - only on occasion. Same measures of supervision
HMS301	SA	14120	Administrative Assistant II	N	SR14	03	P	A	0.85	54,743	\$3,917 - \$5,800	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	PAs, daily briefings, supervision, consultation, etc. Ee will be in office four days per week Same way as in office PAs, daily briefings, supervision, consultation, etc. Ee will be in office four days per week
HMS301	SA	14120	Administrative Assistant II	N	SR14	03	P	N	0.15	9,661	\$3,917 - \$5,800	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	PAs, daily briefings, supervision, consultation, etc. Ee will be in office four days per week Same way as in office PAs, daily briefings, supervision, consultation, etc. Ee will be in office four days per week
HMS301	SA	14123	Administrative Assistant I	N	SR12	03	P	A	0.85	43,248	\$3,621 - \$5,367	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision No difference Monthly and as needed meetings for guidance and supervision
HMS301	SA	14123	Administrative Assistant I	N	SR12	03	P	N	0.15	7,632	\$3,621 - \$5,367	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision No difference Monthly and as needed meetings for guidance and supervision

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS301	SA	14141	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	70,604	\$6,153 - \$8,759	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-ins, consultation, supervision, monthly statistics, reports, summary of calls Same way as in office Through PAS, daily check-ins, consultation, supervision, monthly statistics, reports, summary of calls
HMS301	SA	14141	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	12,460	\$6,153 - \$8,759	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-ins, consultation, supervision, monthly statistics, reports, summary of calls Same way as in office Through PAS, daily check-ins, consultation, supervision, monthly statistics, reports, summary of calls
HMS301	SA	14151	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	70,604	\$6,153 - \$8,759	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular annual PAS, monitor performance by having annual case reviews Availability is important. Because Ee is a supervisor, Ee needs to be remotely available and attend all meetings Regular annual PAS, monitor performance by having annual case reviews
HMS301	SA	14151	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	12,460	\$6,153 - \$8,759	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular annual PAS, monitor performance by having annual case reviews Availability is important. Because Ee is a supervisor, Ee needs to be remotely available and attend all meetings Regular annual PAS, monitor performance by having annual case reviews
HMS301	SA	15568	Human Svcs Prof III	N	SR20	13	P	A	0.85	62,761	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-ins, consultation, monthly statistics, report reviews, etc Same way as in office Through PAS, daily check-ins, consultation, monthly statistics, report reviews, etc
HMS301	SA	15568	Human Svcs Prof III	N	SR20	13	P	N	0.15	9,693	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-ins, consultation, monthly statistics, report reviews, etc Same way as in office Through PAS, daily check-ins, consultation, monthly statistics, report reviews, etc
HMS301	SA	16922	Social Service Assistant IV	N	SR11	03	P	A	0.85	41,596	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, supervision, daily check-ins, consultation, monthly statistics compiled from daily log sheet, reports, etc. Same way as in office

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	16922	Social Service Assistant IV	N	SR11	03	P	N	0.15	7,340	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, supervision, daily check-ins, consultation, monthly statistics compiled from daily log sheet, reports, etc. Same way as in office
HMS301	SA	17698	Administrative Assistant I	N	SR12	03	P	A	0.85	32,303	\$3,621 - \$5,367		Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks timely, communication with the unit, supervisor and section, ability to multi-task Regular communication with Ee, have Ee maintain record of tasks completed, time line of tasks engaged in, submission of work requiring supervisor/staff's attention timely
HMS301	SA	17698	Administrative Assistant I	N	SR12	03	P	N	0.15	5,701	\$3,621 - \$5,367		Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks timely, communication with the unit, supervisor and section, ability to multi-task Regular communication with Ee, have Ee maintain record of tasks completed, time line of tasks engaged in, submission of work requiring supervisor/staff's attention timely
HMS301	SA	19413	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	65,270	\$6,153 - \$8,759	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-in and consultations on intake, monthly statistics that are calculated daily (log sheets), reports, etc. Same way as in office
HMS301	SA	19413	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	11,518	\$6,153 - \$8,759	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-in and consultations on intake, monthly statistics that are calculated daily (log sheets), reports, etc. Same way as in office
HMS301	SA	19960	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	62,761	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	EE's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Daily supervision and consults on cases are completed with Ee Ee's work performance is monitored identical to in office via CPSS/Shaka. Daily and monthly stats are completed and used to review intakes with their disposition via email, Teams, in-person.

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Table 22

Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	19960	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	11,075	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	EE's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Daily supervision and consults on cases are completed with Ee Ee's work performance is monitored identical to in office via CPSS/Shaka. Daily and monthly stats are completed and used to review intakes with their disposition via email, Teams, in-person.
HMS301	SA	22384	Social Service Assistant IV	N	SR11	03	P	A	0.85	50,582	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular monitoring of work flow when Ee is in office Regular monitoring to see if work is meeting expectations through in person contact, emails, phone
HMS301	SA	22384	Social Service Assistant IV	N	SR11	03	P	N	0.15	8,926	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular monitoring of work flow when Ee is in office Regular monitoring to see if work is meeting expectations through in person contact, emails, phone
HMS301	SA	23899	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	70,604	\$6,153 - \$8,759	N	Hybrid	Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely reports, communication and supervision Same as office, but frequent check in via Teams Timely reports, communication and supervision
HMS301	SA	23899	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	12,460	\$6,153 - \$8,759	N	Hybrid	Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely reports, communication and supervision Same as office, but frequent check in via Teams Timely reports, communication and supervision
HMS301	SA	25012	Office Assistant III	N	SR08	03	P	A	0.85	40,790	\$3,156 - \$4,671	N	Situational		Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Keep track of all of the requests for Ee to process and monitor the amount of time it takes to respond to emails. Monitor the same way, but via Teams will have hourly check ins to stay up to date Keep track of all of the requests for Ee to process and monitor the amount of time it takes to respond to emails.

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	25012	Office Assistant III	N	SR08	03	P	N	0.15	7,198	\$3,156 - \$4,671	N	Situational		Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Keep track of all of the requests for Ee to process and monitor the amount of time it takes to respond to emails. Monitor the same way, but via Teams will have hourly check ins to stay up to date Keep track of all of the requests for Ee to process and monitor the amount of time it takes to respond to emails.
HMS301	SA	26395	Administrative Assistant I		SR12	03	P	A	0.85	26,071	\$3,621 - \$5,367		Situational	1	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	PAS Timely documentation PAS
HMS301	SA	26395	Administrative Assistant I		SR12	03	P	N	0.15	6,518	\$3,621 - \$5,367		Situational	1	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	PAS Timely documentation PAS
HMS301	SA	26528	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	55,814	\$5,472 - \$7,787	N	Situational	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely completion of reports, documentation of visits with children, parents. Through text and emails
HMS301	SA	26528	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	9,850	\$5,472 - \$7,787	N	Situational	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely completion of reports, documentation of visits with children, parents. Through text and emails
HMS301	SA	26700	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	76,347	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Daily supervision and consults on cases are completed with the Ee. Ee's work performance is monitored identical to in office via CPSS/Shaka. Daily and monthly stats are completed and used to review intakes with their disposition via email, Teams, in-person.

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HMS301	SA	26700	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	13,473	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Daily supervision and consults on cases are completed with the Ee. Ee's work performance is monitored identical to in office via CPSS/Shaka. Daily and monthly stats are completed and used to review intakes with their disposition via email, Teams, in-person.
HMS301	SA	28420	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	50,786	\$6,153 - \$8,759	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review of the 48 hour tracker, supervision sessions, review of caseload Weekly supervision
HMS301	SA	28420	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	8,962	\$6,153 - \$8,759	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review of the 48 hour tracker, supervision sessions, review of caseload Weekly supervision
HMS301	SA	29788	Administrative Assistant I	N	SR12	03	P	A	0.85	41,596	\$3,621 - \$5,367	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work in progress on a weekly basis, ensuring task are getting done, monitoring employees' progress on task and assessing the output based on client feedback. Emails, calls, and texts are received. Telework logs are reviewed. Most documents are sent to supervisor for signature, approval or review.
HMS301	SA	29788	Administrative Assistant I	N	SR12	03	P	N	0.15	7,340	\$3,621 - \$5,367	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work in progress on a weekly basis, ensuring task are getting done, monitoring employees' progress on task and assessing the output based on client feedback. Emails, calls, and texts are received. Telework logs are reviewed. Most documents are sent to supervisor for signature, approval or review.
HMS301	SA	32311	Social Service Assistant IV	N	SR11	03	P	A	0.85	35,537	\$3,484 - \$5,157	N	Hybrid	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By communicating and asking social worker about cases. Check notes/logs in CPSS/Shaka Communicate via phone, text, email, Teams meetings. Checking CPSS/Shaka for notes/logs.

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HMS301	SA	32311	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,271	\$3,484 - \$5,157	N	Hybrid	Situation I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By communicating and asking social worker about cases. Check notes/logs in CPSS/Shaka Communicate via phone, text, email, Teams meetings. Checking CPSS/Shaka for notes/logs.
HMS301	SA	32764	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	79,427	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Daily supervision and consults on cases are completed with the Ee. Ee's work performance is monitored identical to in office via CPSS/Shaka. Daily and monthly stats are completed and used to review intakes with their disposition via email, Teams, in-person.
HMS301	SA	32764	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	14,017	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Daily supervision and consults on cases are completed with the Ee. Ee's work performance is monitored identical to in office via CPSS/Shaka. Daily and monthly stats are completed and used to review intakes with their disposition via email, Teams, in-person.
HMS301	SA	32966	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	58,038	\$5,472 - \$7,787	N	Hybrid	Other: (not given)	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timeliness of reports and any concerns will be dealt with during supervision meetings Frequent check-ins. Timely submissions of reports, logs, etc
HMS301	SA	32966	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	10,242	\$5,472 - \$7,787	N	Hybrid	Other: (not given)	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timeliness of reports and any concerns will be dealt with during supervision meetings Frequent check-ins. Timely submissions of reports, logs, etc

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS301	SA	34114	Social Service Assistant IV	N	SR11	03	P	A	0.85	36,934	\$3,484 - \$5,157	N	Situational	Emergency situations	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly supervision with the Ee. Able to measure by seeing if tasks are completed timely/efficiently. Always able to be in communication with Ee through phone and email By seeing if tasks are completed timely/efficiently, if employee is communicating with supervisor/unit timely. Also able to see telework timesheets.
HMS301	SA	34114	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,518	\$3,484 - \$5,157	N	Situational	Emergency situations	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly supervision with the Ee. Able to measure by seeing if tasks are completed timely/efficiently. Always able to be in communication with Ee through phone and email By seeing if tasks are completed timely/efficiently, if employee is communicating with supervisor/unit timely. Also able to see telework timesheets.
HMS301	SA	34115	Social Worker III	N	SR20	13	P	A	0.85	65,270	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Worker stats, check-in, by submission of write-ups, response to emails and phone calls Keep track by receiving cases/write-ups on timely basis, check random moments, worker stats and documentation Worker stats, check-in, by submission of write-ups, response to emails and phone calls
HMS301	SA	34115	Social Worker III	N	SR20	13	P	N	0.15	9,693	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Worker stats, check-in, by submission of write-ups, response to emails and phone calls Keep track by receiving cases/write-ups on timely basis, check random moments, worker stats and documentation Worker stats, check-in, by submission of write-ups, response to emails and phone calls
HMS301	SA	34216	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	89,342	\$6,153 - \$8,759	N	Situational		Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee meets deadlines Ee meets deadlines and expected to complete telework activity log. Ee meets deadlines
HMS301	SA	34216	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	15,766	\$6,153 - \$8,759	N	Situational		Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee meets deadlines Ee meets deadlines and expected to complete telework activity log. Ee meets deadlines

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Positions that are authorized to telework as of November 30, 2024

Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS301	SA	34376	Administrative Assistant I	N	SR12	03	P	A	0.85	36,934	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly supervision with the Ee. Able to measure by seeing if tasks are completed timely/efficiently. Always able to be in communication with Ee through phone and email By seeing if tasks are completed timely/efficiently, if employee is communicating with supervisor/unit timely. Also able to see telework timesheets.
HMS301	SA	34376	Administrative Assistant I	N	SR12	03	P	N	0.15	6,518	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly supervision with the Ee. Able to measure by seeing if tasks are completed timely/efficiently. Always able to be in communication with Ee through phone and email By seeing if tasks are completed timely/efficiently, if employee is communicating with supervisor/unit timely. Also able to see telework timesheets.
HMS301	SA	35756	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	76,347	\$6,153 - \$8,759	N	Situational	Once every 2 weeks, 1	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely reports and supervision Same as the office
HMS301	SA	35756	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	13,473	\$6,153 - \$8,759	N	Situational	Once every 2 weeks, 1	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely reports and supervision Same as the office
HMS301	SA	36142	Human Svcs Prof IV	N	SR22	13	P	A	0.85	45,445	\$5,258 - \$7,485	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of court reports timely, visits with children Attendance in mtgs, briefing, completion of court reports and timely response to phone calls, texts and emails Completion of court reports timely, visits with children
HMS301	SA	36142	Human Svcs Prof IV	N	SR22	13	P	N	0.15	8,020	\$5,258 - \$7,485	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of court reports timely, visits with children Attendance in mtgs, briefing, completion of court reports and timely response to phone calls, texts and emails Completion of court reports timely, visits with children

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Table 22

Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	36190	Administrative Assistant I	N	SR12	03	P	A	0.85	43,248	\$3,621 - \$5,367	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Confirmation notices of court notices being send out. Completion of travel docs, entries into center suite, completion of pcard statement Through text, phone, email communications Confirmation notices of court notices being send out. Completion of travel docs, entries into center suite, completion of pcard statement
HMS301	SA	36190	Administrative Assistant I	N	SR12	03	P	N	0.15	7,632	\$3,621 - \$5,367	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Confirmation notices of court notices being send out. Completion of travel docs, entries into center suite, completion of pcard statement Through text, phone, email communications Confirmation notices of court notices being send out. Completion of travel docs, entries into center suite, completion of pcard statement
HMS301	SA	36299	Human Svcs Prof IV	N	SR22	13	P	A	0.85	60,364	\$5,258 - \$7,485	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work in progress on a weekly basis, ensuring task are getting done, monitoring employees' progress on task and assessing the output based on client feedback. Emails, calls, and texts are received. Telework logs are reviewed. Most documents are sent to supervisor for signature, approval or review.
HMS301	SA	36299	Human Svcs Prof IV	N	SR22	13	P	N	0.15	10,652	\$5,258 - \$7,485	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work in progress on a weekly basis, ensuring task are getting done, monitoring employees' progress on task and assessing the output based on client feedback. Emails, calls, and texts are received. Telework logs are reviewed. Most documents are sent to supervisor for signature, approval or review.
HMS301	SA	36320	Social Worker III	N	SR20	13	P	A	0.85	53,632	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work in progress on a weekly basis, ensuring task are getting done, monitoring employees' progress on task and assessing the output based on client feedback. Emails, calls, and texts are received. Telework logs are reviewed. Most documents are sent to supervisor for signature, approval or review.

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HMS301	SA	36320	Social Worker III	N	SR20	13	P	N	0.15	9,464	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work in progress on a weekly basis, ensuring task are getting done, monitoring employees' progress on task and assessing the output based on client feedback. Emails, calls, and texts are received. Telework logs are reviewed. Most documents are sent to supervisor for signature, approval or review.
HMS301	SA	36321	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	79,427	\$5,472 - \$7,787	N	Situational	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through communications either in-person, texts, emails. By checking CPSS, Shaka and through communication with worker
HMS301	SA	36321	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	14,017	\$5,472 - \$7,787	N	Situational	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through communications either in-person, texts, emails. By checking CPSS, Shaka and through communication with worker
HMS301	SA	36322	Child/Adult Protetv Svcs Spclt		SR23	13	P	A	0.85	58,038	\$5,472 - \$7,787		Situational	Occasionally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Communication via in person, text/email, shaka, cpss Reviewing reports and due dated, checking cpss and shaka for entries regarding visits, meetings, reviewing past activities logs. Communication via in person, text/email, shaka, cpss
HMS301	SA	36322	Child/Adult Protetv Svcs Spclt		SR23	13	P	N	0.15	10,242	\$5,472 - \$7,787		Situational	Occasionally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Communication via in person, text/email, shaka, cpss Reviewing reports and due dated, checking cpss and shaka for entries regarding visits, meetings, reviewing past activities logs. Communication via in person, text/email, shaka, cpss
HMS301	SA	36325	Human Svcs Prof III	N	SR20	13	P	A	0.85	45,849	\$4,858 - \$6,922	N	Situational	Situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assessment of case closed, regular supervision, consultation, 48hour tracker, briefings

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	36325	Human Svcs Prof III	N	SR20	13	P	N	0.15	8,091	\$4,858 - \$6,922	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assessment of case closed, regular supervision, consultation, 48hour tracker, briefings
HMS301	SA	36332	Social Worker III	N	SR23	13	P	A	0.85	49,552	\$5,472 - \$7,787	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision No difference Monthly and as needed meetings for guidance and supervision
HMS301	SA	36332	Social Worker III	N	SR23	13	P	N	0.15	8,744	\$5,472 - \$7,787	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision No difference Monthly and as needed meetings for guidance and supervision
HMS301	SA	36586	Social Worker II	N	SR20	13	P	A	0.85	45,104	\$4,858 - \$6,922	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Performance appraisal Time reports, documentation and worker visits. To be reviewed in supervision Performance appraisal
HMS301	SA	36586	Social Worker II	N	SR20	13	P	N	0.15	7,960	\$4,858 - \$6,922	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Performance appraisal Time reports, documentation and worker visits. To be reviewed in supervision Performance appraisal
HMS301	SA	36756	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	67,891	\$6,153 - \$8,759	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily briefings, open door policy, in person consultation, texts, email Heavy utilization of Teams, email, phone contact
HMS301	SA	36756	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	11,981	\$6,153 - \$8,759	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily briefings, open door policy, in person consultation, texts, email Heavy utilization of Teams, email, phone contact
HMS301	SA	37613	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	82,630	\$6,153 - \$8,759	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee meets deadlines and expected to complete telework activity log.

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	37613	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	14,582	\$6,153 - \$8,759	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee meets deadlines and expected to complete telework activity log.
HMS301	SA	37619	Human Svcs Prof IV	N	SR22	13	P	A	0.85	76,347	\$5,258 - \$7,485	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check ins, consultation, monthly statistics, report reviews and discussions. Same as in office Through PAS, daily check ins, consultation, monthly statistics, report reviews and discussions.
HMS301	SA	37619	Human Svcs Prof IV	N	SR22	13	P	N	0.15	13,473	\$5,258 - \$7,485	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check ins, consultation, monthly statistics, report reviews and discussions. Same as in office Through PAS, daily check ins, consultation, monthly statistics, report reviews and discussions.
HMS301	SA	37877	Social Service Assistant IV	N	SR11	03	P	A	0.85	35,537	\$3,484 - \$5,157	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Performance appraisal Timely documentation Performance appraisal
HMS301	SA	37877	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,271	\$3,484 - \$5,157	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Performance appraisal Timely documentation Performance appraisal
HMS301	SA	39413	Administrative Assistant I	N	SR12	03	P	A	0.85	36,934	\$3,621 - \$5,367	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks timely, communication with the unit, supervisor and section, ability to multi-task Regular communication with Ee, have Ee maintain record of tasks completed, time line of tasks engaged in, submission of work requiring supervisor/staff's attention timely
HMS301	SA	39413	Administrative Assistant I	N	SR12	03	P	N	0.15	6,518	\$3,621 - \$5,367	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks timely, communication with the unit, supervisor and section, ability to multi-task Regular communication with Ee, have Ee maintain record of tasks completed, time line of tasks engaged in, submission of work requiring supervisor/staff's attention timely

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HMS301	SA	39424	Social Service Assistant IV	N	SR11	03	P	A	0.85	48,613	\$3,484 - \$5,157	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Intake processing completion in a timely manner. Assigned assignments getting completed in a timely manner. Supervisor check in on staff during TW at least 2x. Telework is being offered for situation/emergency situation only when staff cannot access office for reasons out of their control Intake processing completion in a timely manner. Assigned assignments getting completed in a timely manner. Supervisor check in on staff during TW at least 2x.
HMS301	SA	39424	Social Service Assistant IV	N	SR11	03	P	N	0.15	8,579	\$3,484 - \$5,157	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Intake processing completion in a timely manner. Assigned assignments getting completed in a timely manner. Supervisor check in on staff during TW at least 2x. Telework is being offered for situation/emergency situation only when staff cannot access office for reasons out of their control Intake processing completion in a timely manner. Assigned assignments getting completed in a timely manner. Supervisor check in on staff during TW at least 2x.
HMS301	SA	39425	Social Service Assistant IV	N	SR11	03	P	A	0.85	35,537	\$3,484 - \$5,157	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision No difference Monthly and as needed meetings for guidance and supervision
HMS301	SA	39425	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,271	\$3,484 - \$5,157	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision No difference Monthly and as needed meetings for guidance and supervision
HMS301	SA	39781	Social Service Assistant IV	N	SR11	03	P	A	0.85	38,434	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receive reports that AFCARS are completed. Receive input that task has been completed on hand with reports that show Tasks are completed on a timely manner Receive reports that AFCARS are completed. Receive input that task has been completed on hand with reports that show

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HMS301	SA	39781	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,782	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receive reports that AFCARS are completed. Receive input that task has been completed on hand with reports that show Tasks are completed on a timely manner Receive reports that AFCARS are completed. Receive input that task has been completed on hand with reports that show
HMS301	SA	39883	Staff Services Asst I	N	SR14	03	P	A	0.85	52,601	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring of work performed and daily check-ins at morning briefing and weekly huddle with branch secretaries for any suspenses Daily check-in at morning briefing and review list of tasks scheduled during TW with emails, phone, texting
HMS301	SA	39883	Staff Services Asst I	N	SR14	03	P	N	0.15	9,283	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring of work performed and daily check-ins at morning briefing and weekly huddle with branch secretaries for any suspenses Daily check-in at morning briefing and review list of tasks scheduled during TW with emails, phone, texting
HMS301	SA	40431	Social Worker III	N	SR20	13	P	A	0.85	51,561	\$4,858 - \$6,922	N	Situational	Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completed assignments, follow up and updates Same Completed assignments, follow up and updates
HMS301	SA	40431	Social Worker III	N	SR20	13	P	N	0.15	9,099	\$4,858 - \$6,922	N	Situational	Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completed assignments, follow up and updates Same Completed assignments, follow up and updates
HMS301	SA	40521	Social Service Aid III	N	SR09	3	P	A	0.85	31,764	\$3,220 - \$4,766		Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	same as in office
HMS301	SA	40521	Social Service Aid III	N	SR09	3	P	N	0.15	16,558	\$3,220 - \$4,766		Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	same as in office

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	40759	Social Service Assistant IV	N	SR11	03	P	A	0.85	36,934	\$3,484 - \$5,157	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervision/workload completion/No outstanding work Virtual supervision/No outstanding work Supervision/workload completion/No outstanding work
HMS301	SA	40759	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,518	\$3,484 - \$5,157	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervision/workload completion/No outstanding work Virtual supervision/No outstanding work Supervision/workload completion/No outstanding work
HMS301	SA	41934	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	49,552	\$5,472 - \$7,787	N	Situational	Situational/emergency	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Deadlines/due dates, filed petitions, assessments and transfers
HMS301	SA	41934	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	8,744	\$5,472 - \$7,787	N	Situational	Situational/emergency	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Deadlines/due dates, filed petitions, assessments and transfers
HMS301	SA	42297	Social Service Assistant IV	N	SR11	03	P	A	0.85	48,613	\$3,484 - \$5,157	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timeliness of reports and any concerns dealt during supervision. Frequent check ins, timely submissions of reports, logs, etc.
HMS301	SA	42297	Social Service Assistant IV	N	SR11	03	P	N	0.15	8,579	\$3,484 - \$5,157	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timeliness of reports and any concerns dealt during supervision. Frequent check ins, timely submissions of reports, logs, etc.
HMS301	SA	42298	Social Service Assistant IV	N	SR11	03	P	A	0.85	35,537	\$3,484 - \$5,157	N	Situational	Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Workload completion and feedback from workers/staff
HMS301	SA	42298	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,271	\$3,484 - \$5,157	N	Situational	Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Workload completion and feedback from workers/staff

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Table 22

Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	42320	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	67,891	\$6,153 - \$8,759	N	Situational	Emergency situations	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee meets deadlines and expected to complete telework activity log.
HMS301	SA	42320	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	11,981	\$6,153 - \$8,759	N	Situational	Emergency situations	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee meets deadlines and expected to complete telework activity log.
HMS301	SA	42322	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	76,347	\$5,472 - \$7,787	N	Situational	When necessary	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Communication via phone, text, email, in-person, shaka logs/entries Meetings via Teams, phone calls, texts, emails reviewing Shaka/CPSS entries
HMS301	SA	42322	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	13,473	\$5,472 - \$7,787	N	Situational	When necessary	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Communication via phone, text, email, in-person, shaka logs/entries Meetings via Teams, phone calls, texts, emails reviewing Shaka/CPSS entries
HMS301	SA	42326	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	89,913	\$6,153 - \$8,759	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee meets deadlines and expected to complete telework activity log.
HMS301	SA	42326	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	46,870	\$6,153 - \$8,759	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee meets deadlines and expected to complete telework activity log.
HMS301	SA	42339	Social Service Assistant IV	N	SR11	03	P	A	0.85	39,953	\$3,484 - \$5,157	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks in a timely manner; Ee will complete and submit weekly written data of tasks completed, and timeline of tasks completed in the work day.
HMS301	SA	42339	Social Service Assistant IV	N	SR11	03	P	N	0.15	7,051	\$3,484 - \$5,157	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks in a timely manner; Ee will complete and submit weekly written data of tasks completed, and timeline of tasks completed in the work day.

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	42345	Social Service Assistant IV	N	SR11	03	P	A	0.85	36,934	\$3,484 - \$5,157	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Communication with Ee, email/text, checking Shaka and CPSS, discussing cases with assigned SWs.
HMS301	SA	42345	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,518	\$3,484 - \$5,157	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Communication with Ee, email/text, checking Shaka and CPSS, discussing cases with assigned SWs.
HMS301	SA	42349	Social Service Assistant IV	N	SR11	03	P	A	0.85	48,613	\$3,484 - \$5,157	N	Situational	Emergency/Situational purposes only	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Intake processing completion in a timely manner. VCM case closures. Assigned assignments getting completed in a timely manner. Telework is being offered for situation/emergency situation only when staff cannot access office for reasons out of their control
HMS301	SA	42349	Social Service Assistant IV	N	SR11	03	P	N	0.15	8,579	\$3,484 - \$5,157	N	Situational	Emergency/Situational purposes only	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Intake processing completion in a timely manner. VCM case closures. Assigned assignments getting completed in a timely manner. Telework is being offered for situation/emergency situation only when staff cannot access office for reasons out of their control
HMS301	SA	42354	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	58,038	\$5,472 - \$7,787	N	Hybrid	once every 2 weeks / Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Observations and workload completion, Virtual Check in, email
HMS301	SA	42354	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	10,242	\$5,472 - \$7,787	N	Hybrid	once every 2 weeks / Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Observations and workload completion, Virtual Check in, email
HMS301	SA	42355	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	62,761	\$5,472 - \$7,787	N	Hybrid	0	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely response to intakes. Filing court reports on time, updating 48 tracker. Available to communicate with other staff members and clients.

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	42355	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	11,075	\$5,472 - \$7,787	N	Hybrid	0	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely response to intakes. Filing court reports on time, updating 48 tracker. Available to communicate with other staff members and clients.
HMS301	SA	42356	Social Worker III	N	SR20	13	P	A	0.85	60,364	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Checking on stats and documentation studies in file Based on stats and work completed on time and to check Ee is inspecting facility to ensure all requirements for health and safety are met Checking on stats and documentation studies in file
HMS301	SA	42356	Social Worker III	N	SR20	13	P	N	0.15	33,276	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Checking on stats and documentation studies in file Based on stats and work completed on time and to check Ee is inspecting facility to ensure all requirements for health and safety are met Checking on stats and documentation studies in file
HMS301	SA	42376	Child/Adult Protetv Svcs Spclt	N	SR18	13	P	A	0.85	53,632	\$4,495 - \$6,399	N	Situational	1	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	PAS; Timely documentation
HMS301	SA	42376	Child/Adult Protetv Svcs Spclt	N	SR18	13	P	N	0.15	9,464	\$4,495 - \$6,399	N	Situational	1	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	PAS; Timely documentation
HMS301	SA	42596	Human Svcs Prof III	N	SR20	13	P	A	0.85	53,632	\$4,858 - \$6,922	N	Situational	1? Occasionally?	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through supervision and routine review of work product quality, quantity, and timeliness No change. Supervisor to increase digital check-ins as needed. Weekly reviews as needed
HMS301	SA	42596	Human Svcs Prof III	N	SR20	13	P	N	0.15	9,464	\$4,858 - \$6,922	N	Situational	1? Occasionally?	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through supervision and routine review of work product quality, quantity, and timeliness No change. Supervisor to increase digital check-ins as needed. Weekly reviews as needed

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	43243	Human Svcs Prof V	N	SR24	23	P	A	0.85	68,323	\$5,918 - \$8,422	N	Hybrid	Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely reports and supervision. Same as office.
HMS301	SA	43243	Human Svcs Prof V	N	SR24	23	P	N	0.15	35,616	\$5,918 - \$8,422	N	Hybrid	Not teleworking at this time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely reports and supervision. Same as office.
HMS301	SA	43530	Administrative Assistant II	N	SR14	03	P	A	0.85	54,743	\$3,917 - \$5,800	N	Hybrid	1 day a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly supervision. Review work prior to final submission Supervision via Teams Weekly supervision.
HMS301	SA	43530	Administrative Assistant II	N	SR14	03	P	N	0.15	9,661	\$3,917 - \$5,800	N	Hybrid	1 day a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly supervision. Review work prior to final submission Supervision via Teams Weekly supervision.
HMS301	SA	43767	Social Service Assistant IV	N	SR11	03	P	A	0.85	35,537	\$3,484 - \$5,157	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee performance is measured through supervision and regular reviews of work products. Ee performance will be measured through AM meetings, daily schedule review, work product review and utilization of PAS
HMS301	SA	43767	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,271	\$3,484 - \$5,157	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee performance is measured through supervision and regular reviews of work products. Ee performance will be measured through AM meetings, daily schedule review, work product review and utilization of PAS
HMS301	SA	43784	Human Svcs Prof III	N	SR20	13	P	A	0.85	55,814	\$4,858 - \$6,922	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails Receipt of documents, verbal communication, emails Receipt of documents, verbal communication, emails
HMS301	SA	43784	Human Svcs Prof III	N	SR20	13	P	N	0.15	9,850	\$4,858 - \$6,922	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails Receipt of documents, verbal communication, emails Receipt of documents, verbal communication, emails

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HMS301	SA	43997	Social Service Assistant IV	N	SR11	03	P	A	0.85	35,537	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Observing case files being processed timely, attention to detail and accuracy in records and data, etc. Check in weekly, based on stats, observe logs and documentation
HMS301	SA	43997	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,271	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Observing case files being processed timely, attention to detail and accuracy in records and data, etc. Check in weekly, based on stats, observe logs and documentation
HMS301	SA	44098	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	82,630	\$6,153 - \$8,759	N	Situational	Emergency only	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meeting quality and timeliness of work, meeting deadlines, being responsive, demonstrated ability to lead, facilitate work/focus groups, collaborations with internal/external partners, etc. Same as in office, but also include responsiveness to emails, calls, making sure the Ee responds on time, attend virtual meetings, and very minimal to no-complaints from public
HMS301	SA	44098	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	14,582	\$6,153 - \$8,759	N	Situational	Emergency only	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meeting quality and timeliness of work, meeting deadlines, being responsive, demonstrated ability to lead, facilitate work/focus groups, collaborations with internal/external partners, etc. Same as in office, but also include responsiveness to emails, calls, making sure the Ee responds on time, attend virtual meetings, and very minimal to no-complaints from public
HMS301	SA	44240	Human Svcs Prof III	N	SR23	13	P	A	0.85	49,552	\$5,472 - \$7,787	N	Situational	If instructed to do so	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails
HMS301	SA	44240	Human Svcs Prof III	N	SR23	13	P	N	0.15	8,744	\$5,472 - \$7,787	N	Situational	If instructed to do so	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS301	SA	44793	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	60,364	\$5,472 - \$7,787	N	Hybrid	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Daily supervision and consults on cases are completed with the Ee. Ee's work performance is monitored identical to in office via CPSS/Shaka. Daily and monthly stats are completed and used to review intakes with their disposition via email, Teams, in-person.
HMS301	SA	44793	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	10,652	\$5,472 - \$7,787	N	Hybrid	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Daily supervision and consults on cases are completed with the Ee. Ee's work performance is monitored identical to in office via CPSS/Shaka. Daily and monthly stats are completed and used to review intakes with their disposition via email, Teams, in-person.
HMS301	SA	46344	Eligibility Wkr I	N	SR14	03	P	A	0.85	36,934	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By going through the All in care report for pending, completions, and timeliness. Review of error rate at each PUR. Same as in office.
HMS301	SA	46344	Eligibility Wkr I	N	SR14	03	P	N	0.15	6,518	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By going through the All in care report for pending, completions, and timeliness. Review of error rate at each PUR. Same as in office.
HMS301	SA	46368	Social Service Aid III	N	SR09	3	P	A	0.85	38,434	\$3,220 - \$4,766		Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	same as in office
HMS301	SA	46368	Social Service Aid III	N	SR09	3	P	N	0.15	5,931	\$3,220 - \$4,766		Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	same as in office

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HMS301	SA	46369	Social Service Aid III	N	SR09	03	P	A	0.85	33,609	\$3,220 - \$4,766	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By communicating with Ee, Ee does not have CPSS access yet but once he does, that would be also be used. Phone communication, Teams meetings, check in with social workers regarding their transports, visits, etc
HMS301	SA	46369	Social Service Aid III	N	SR09	03	P	N	0.15	5,931	\$3,220 - \$4,766	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By communicating with Ee, Ee does not have CPSS access yet but once he does, that would be also be used. Phone communication, Teams meetings, check in with social workers regarding their transports, visits, etc
HMS301	SA	46373	Social Service Aid III	N	SR09	03	P	A	0.85	44,972	\$3,220 - \$4,766	N	Hybrid	Emergency only	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision
HMS301	SA	46373	Social Service Aid III	N	SR09	03	P	N	0.15	6,941	\$3,220 - \$4,766	N	Hybrid	Emergency only	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision
HMS301	SA	46377	Administrative Assistant II	N	SR14	03	P	A	0.85	46,736	\$3,917 - \$5,800	N	Situational	as needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly supervision. Review work prior to final submission Supervision via Teams Weekly supervision.
HMS301	SA	46377	Administrative Assistant II	N	SR14	03	P	N	0.15	7,592	\$3,917 - \$5,800	N	Situational	as needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly supervision. Review work prior to final submission Supervision via Teams Weekly supervision.
HMS301	SA	46379	Eligibility Wkr III	N	SR16	03	P	A	0.85	59,160	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review All in One Care report for pending and completion stats and timeliness/ Same as in office

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS301	SA	46379	Eligibility Wkr III	N	SR16	03	P	N	0.15	10,440	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review All in One Care report for pending and completion stats and timeliness/ Same as in office
HMS301	SA	46380	Eligibility Wkr III	N	SR16	03	P	A	0.85	63,964	\$4,240 - \$6,271	N	Hybrid	1 day	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review All in One Care report for pending and completion stats and timeliness/ Same as in office
HMS301	SA	46380	Eligibility Wkr III	N	SR16	03	P	N	0.15	11,288	\$4,240 - \$6,271	N	Hybrid	1 day	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review All in One Care report for pending and completion stats and timeliness/ Same as in office
HMS301	SA	46381	Eligibility Wkr III	N	SR16	03	P	A	0.85	56,845	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By target reviews, going through All in Care reports for pending and completion numbers. Review error rate at each PUR Same
HMS301	SA	46381	Eligibility Wkr III	N	SR16	03	P	N	0.15	10,031	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By target reviews, going through All in Care reports for pending and completion numbers. Review error rate at each PUR Same
HMS301	SA	46383	Social Service Aid III	N	SR09	03	P	A	0.85	35,537	\$3,220 - \$4,766	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Performance appraisal; Timely documentation
HMS301	SA	46383	Social Service Aid III	N	SR09	03	P	N	0.15	6,271	\$3,220 - \$4,766	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Performance appraisal; Timely documentation
HMS301	SA	46384	Social Service Assistant IV	N	SR11	03	P	A	0.85	38,434	\$3,484 - \$5,157	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS301	SA	46384	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,782	\$3,484 - \$5,157	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails
HMS301	SA	46385	Social Service Aid III	N	SR09	03	P	A	0.85	32,844	\$3,220 - \$4,766	N	Situational	1/Occasionally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check CPSS logs to verify completion of work. Continue to check CPSS logs, Ee to stay in communication with supervisor via calls, texts and email
HMS301	SA	46385	Social Service Aid III	N	SR09	03	P	N	0.15	5,796	\$3,220 - \$4,766	N	Situational	1/Occasionally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check CPSS logs to verify completion of work. Continue to check CPSS logs, Ee to stay in communication with supervisor via calls, texts and email
HMS301	SA	46387	Administrative Assistant I	N	SR12	03	P	A	0.85	44,972	\$3,621 - \$5,367	N	Situational	If occasion arises	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails
HMS301	SA	46387	Administrative Assistant I	N	SR12	03	P	N	0.15	7,936	\$3,621 - \$5,367	N	Situational	If occasion arises	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails
HMS301	SA	46912	Staff Services Asst I	N	SR14	03	P	A	0.85	52,601	\$3,917 - \$5,800	N	Situational	Situational and Emergency	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Due dates and deadlines
HMS301	SA	46912	Staff Services Asst I	N	SR14	03	P	N	0.15	9,283	\$3,917 - \$5,800	N	Situational	Situational and Emergency	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Due dates and deadlines
HMS301	SA	47414	Human Svcs Prof III	N	SR20	13	P	A	0.85	45,849	\$4,858 - \$6,922	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS301	SA	47414	Human Svcs Prof III	N	SR20	13	P	N	0.15	8,091	\$4,858 - \$6,922	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails
HMS301	SA	47422	Eligibility Wkr III	N	SR16	03	P	A	0.85	54,743	\$4,240 - \$6,271	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily/weekly briefing, consultation, monthly statistics, review of report, etc.
HMS301	SA	47422	Eligibility Wkr III	N	SR16	03	P	N	0.15	9,661	\$4,240 - \$6,271	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily/weekly briefing, consultation, monthly statistics, review of report, etc.
HMS301	SA	47439	Human Svcs Prof III	N	SR20	13	P	A	0.85	51,561	\$4,858 - \$6,922	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely submission of cases, stats, timely correspondence to phone calls, etc. Keep track by receiving write-ups, check random moments, by Employee stats and by checking-in
HMS301	SA	47439	Human Svcs Prof III	N	SR20	13	P	N	0.15	9,099	\$4,858 - \$6,922	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely submission of cases, stats, timely correspondence to phone calls, etc. Keep track by receiving write-ups, check random moments, by Employee stats and by checking-in
HMS301	SA	47441	Social Service Assistant IV	N	SR11	03	P	A	0.85	50,582	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work in progress on a weekly basis, ensuring task are getting done, monitoring employees' progress on task and assessing the output based on client feedback. Emails, calls, and texts are received. Telework logs are reviewed. Most documents are sent to supervisor for signature, approval or review.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS301	SA	47441	Social Service Assistant IV	N	SR11	03	P	N	0.15	7,807	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work in progress on a weekly basis, ensuring task are getting done, monitoring employees' progress on task and assessing the output based on client feedback. Emails, calls, and texts are received. Telework logs are reviewed. Most documents are sent to supervisor for signature, approval or review.
HMS301	SA	47442	Social Service Assistant IV	N	SR11	03	P	A	0.90	45,014	\$3,484 - \$5,157	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks in a timely manner Ee will complete and submit weekly written data of tasks completed, and timeline of tasks completed in the work day.
HMS301	SA	47442	Social Service Assistant IV	N	SR11	03	P	N	0.10	5,002	\$3,484 - \$5,157	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks in a timely manner Ee will complete and submit weekly written data of tasks completed, and timeline of tasks completed in the work day.
HMS301	SA	47452	Administrative Assistant I	N	SR12	03	P	A	0.90	47,617	\$3,621 - \$5,367	N	Hybrid	Once every 2 weeks	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By spot checking emails, assignments; Same way as in office
HMS301	SA	47452	Administrative Assistant I	N	SR12	03	P	N	0.10	5,291	\$3,621 - \$5,367	N	Hybrid	Once every 2 weeks	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By spot checking emails, assignments; Same way as in office
HMS301	SA	47453	Eligibility Wkr V	N	SR20	04	P	A	0.90	61,528	\$4,959 - \$7,346	N	Situational	Once every 2 weeks, 1	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily/weekly briefing, consultation, weekly leadership meetings, monthly statistics, review of report, etc.; Same as in office
HMS301	SA	47453	Eligibility Wkr V	N	SR20	04	P	N	0.10	6,836	\$4,959 - \$7,346	N	Situational	Once every 2 weeks, 1	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily/weekly briefing, consultation, weekly leadership meetings, monthly statistics, review of report, etc.; Same as in office

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	48693	Social Worker III	N	SR20	13	P	A	0.90	74,758	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely submission of cases, stats, timely correspondence to phone calls and emails. Keep track by receiving cases, write-ups on timely basis, etc.
HMS301	SA	48693	Social Worker III	N	SR20	13	P	N	0.10	6,988	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely submission of cases, stats, timely correspondence to phone calls and emails. Keep track by receiving cases, write-ups on timely basis, etc.
HMS301	SA	48721	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.90	74,758	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Deadlines/due dates, filed petitions, assessments, case management, and transfers
HMS301	SA	48721	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.10	8,306	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Deadlines/due dates, filed petitions, assessments, case management, and transfers
HMS301	SA	108920	Social Service Aid III	N	SR09	03	P	A	0.85	32,844	\$3,220 - \$4,766	N	Situational	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks in a timely manner Ee will complete and submit weekly written data of tasks completed, and timeline of tasks completed in the work day.
HMS301	SA	108920	Social Service Aid III	N	SR09	03	P	N	0.15	5,796	\$3,220 - \$4,766	N	Situational	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks in a timely manner Ee will complete and submit weekly written data of tasks completed, and timeline of tasks completed in the work day.
HMS301	SA	111039	Social Service Assistant IV	N	SR11	03	P	A	0.85	36,934	\$3,484 - \$5,157	N	Situational	Situationa l/emerge ncy	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly supervision with the Ee. Able to measure by seeing if tasks are completed timely/efficiently. Always able to be in communication with Ee through phone and email By seeing if tasks are completed timely/efficiently, if employee is communicating with supervisor/unit timely. Also able to see telework timesheets.

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HMS301	SA	111039	Social Service Assistant IV	N	SR11	03	P	N	0.15	6,518	\$3,484 - \$5,157	N	Situational	Situational/emergency	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly supervision with the Ee. Able to measure by seeing if tasks are completed timely/efficiently. Always able to be in communication with Ee through phone and email By seeing if tasks are completed timely/efficiently, if employee is communicating with supervisor/unit timely. Also able to see telework timesheets.
HMS301	SA	112494	Staff Services Asst I	N	SR14	03	P	A	0.85	39,953	\$3,917 - \$5,800	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, monthly supervision, daily check ins, weekly meetings and consultation, etc Same as in office Through PAS, monthly supervision, daily check ins, weekly meetings and consultation, etc
HMS301	SA	112494	Staff Services Asst I	N	SR14	03	P	N	0.15	7,051	\$3,917 - \$5,800	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, monthly supervision, daily check ins, weekly meetings and consultation, etc Same as in office Through PAS, monthly supervision, daily check ins, weekly meetings and consultation, etc
HMS301	SA	113053	Eligibility Wkr III	N	SR16	03	P	A	0.85	59,160	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By reviewing All in Care reports for pending cases and reviewing error rates at each PUR Same way as in office By reviewing All in Care reports for pending cases and reviewing error rates at each PUR
HMS301	SA	113053	Eligibility Wkr III	N	SR16	03	P	N	0.15	10,440	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By reviewing All in Care reports for pending cases and reviewing error rates at each PUR Same way as in office By reviewing All in Care reports for pending cases and reviewing error rates at each PUR
HMS301	SA	113088	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	79,427	\$5,472 - \$7,787	N	Hybrid	1, as needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Daily supervision and consults on cases are completed with the Ee. Ee's work performance is monitored identical to in office via CPSS/Shaka. Daily and monthly stats are completed and used to review intakes with their disposition via email, Teams, in-person.

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HMS301	SA	113088	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	14,017	\$5,472 - \$7,787	N	Hybrid	1, as needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance is documented in CPSS/Shaka. Ee is required to complete daily and monthly stats. Daily supervision and consults on cases are completed with the Ee. Ee's work performance is monitored identical to in office via CPSS/Shaka. Daily and monthly stats are completed and used to review intakes with their disposition via email, Teams, in-person.
HMS301	SA	116610	Child/Adlt Protv Svcs Supvr II	N	SR27	23	P	A	0.85	70,604	\$6,656 - \$9,474	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	work output, responses to workload needs responsiveness to workload
HMS301	SA	116610	Child/Adlt Protv Svcs Supvr II	N	SR27	23	P	N	0.15	12,460	\$6,656 - \$9,474	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	work output, responses to workload needs responsiveness to workload
HMS301	SA	116812	Social Services Manager I	N	EM05	35	P	A	0.85	116,515	\$9,142 - \$14,625	N	Situational	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely responses to workload needs by responding to emails, attending meetings, and turning in work timely Review of work along with monitoring attendance at meetings and responses to emails and other needs to CWSB Timely responses to workload needs by responding to emails, attending meetings, and turning in work timely
HMS301	SA	116812	Social Services Manager I	N	EM05	35	P	N	0.15	20,561	\$9,142 - \$14,625	N	Situational	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely responses to workload needs by responding to emails, attending meetings, and turning in work timely Review of work along with monitoring attendance at meetings and responses to emails and other needs to CWSB Timely responses to workload needs by responding to emails, attending meetings, and turning in work timely

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HMS301	SA	117416	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	0.85	56,335	\$6,153 - \$8,759	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-in and consultations on intake, monthly statistics compiled from daily log sheets, reports, etc. Same as in office
HMS301	SA	117416	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	0.15	9,941	\$6,153 - \$8,759	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through PAS, daily check-in and consultations on intake, monthly statistics compiled from daily log sheets, reports, etc. Same as in office
HMS301	SA	117494	Eligibility Wkr III	N	SR16	03	P	A	0.85	44,972	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	by using All in Care report monthly. Same way as in office.
HMS301	SA	117494	Eligibility Wkr III	N	SR16	03	P	N	0.15	7,936	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	by using All in Care report monthly. Same way as in office.
HMS301	SA	117500	Social Service Aid II	N	SR09	03	P	A	0.85	31,549	\$3,220 - \$4,766	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Checking in with Ee via text, emails, calls, reading logs and contacts within cpss. Continue to check logs in cpss, stay in communication throughout the day via text, teams or emails
HMS301	SA	117500	Social Service Aid II	N	SR09	03	P	N	0.15	5,567	\$3,220 - \$4,766	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Checking in with Ee via text, emails, calls, reading logs and contacts within cpss. Continue to check logs in cpss, stay in communication throughout the day via text, teams or emails
HMS301	SA	117513	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	62,761	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work in progress on a weekly basis, ensuring task are getting done, monitoring employees' progress on task and assessing the output based on client feedback. Emails, calls, and texts are received. Telework logs are reviewed. Most documents are sent to supervisor for signature, approval or review.

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Table 22

Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS301	SA	117513	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	11,075	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work in progress on a weekly basis, ensuring task are getting done, monitoring employees' progress on task and assessing the output based on client feedback. Emails, calls, and texts are received. Telework logs are reviewed. Most documents are sent to supervisor for signature, approval or review.
HMS301	SA	118532	Social Service Aid III	N	SR09	03	P	A	0.85	28,723	\$3,220 - \$4,766	N	Situational	If occasion arises	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails Receipt of documents, verbal communication, emails
HMS301	SA	118532	Social Service Aid III	N	SR09	03	P	N	0.15	5,796	\$3,220 - \$4,766	N	Situational	If occasion arises	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receipt of documents, verbal communication, emails Receipt of documents, verbal communication, emails
HMS301	SA	118536	Human Svcs Prof III	N	SR20	13	P	A	0.85	53,632	\$4,858 - \$6,922	N	Hybrid		Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervision/Observation Completion of workload, feedback from partner agencies/staff, response to partner agencies/staff
HMS301	SA	118536	Human Svcs Prof III	N	SR20	13	P	N	0.15	9,464	\$4,858 - \$6,922	N	Hybrid		Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervision/Observation Completion of workload, feedback from partner agencies/staff, response to partner agencies/staff
HMS301	SA	118566	Social Service Aid III	N	SR09	03	P	N	1.00	38,640	\$3,220 - \$4,766	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly and as needed meetings for guidance and supervision
HMS301	SA	118574	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	1.00	73,836	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Completion of tasks, job responsibilities in a timely manner Ee's ability to perform job responsibilities and tasks timely, Ee will complete written confirmation of tasks completed and timely of tasks engaged

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS301	SA	118583	Administrative Assistant I	N	SR12	03	P	A	0.85	44,972	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Set target dates of completion - short term and long term; No change except, check in via phone, email or Teams
HMS301	SA	118583	Administrative Assistant I	N	SR12	03	P	N	0.15	7,936	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Set target dates of completion - short term and long term; No change except, check in via phone, email or Teams
HMS301	SA	118584	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.85	60,364	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in throughout the shift to assess that workload is within reasonable range and any need for consultation
HMS301	SA	118584	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.15	10,652	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in throughout the shift to assess that workload is within reasonable range and any need for consultation
HMS301	SA	118590	Child/Adult Protetv Svcs Spclt		SR23	13	P	A	0.85	58,038	\$5,472 - \$7,787		Situational	Occasionally as an option, but not regularly	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	# of cases closed. Completion of the 48 tracker. Submission of court reports. Ee's participation in virtual meetings to include morning briefings, submission of reports and timely response to emails, texts, and calls # of cases closed.
HMS301	SA	118590	Child/Adult Protetv Svcs Spclt		SR23	13	P	N	0.15	10,242	\$5,472 - \$7,787		Situational	Occasionally as an option, but not regularly	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	# of cases closed. Completion of the 48 tracker. Submission of court reports. Ee's participation in virtual meetings to include morning briefings, submission of reports and timely response to emails, texts, and calls # of cases closed.
HMS302	DA	1680	Human Svcs Prof III	N	SR20	13	P	A	0.50	30,330	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ensuring tasks are completed timely in Hana, monitoring response times, ensuring reports completed timely. same as in office Ensuring tasks are completed timely in Hana, monitoring response times, ensuring reports completed timely.

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HMS302	DA	1680	Human Svcs Prof III	N	SR20	13	P	N	0.50	30,330	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ensuring tasks are completed timely in Hana, monitoring response times, ensuring reports completed timely. same as in office Ensuring tasks are completed timely in Hana, monitoring response times, ensuring reports completed timely.
HMS302	DA	17625	Human Svcs Prof III	N	SR20	13	P	A	0.50	31,548	\$4,858 - \$6,922	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check cases and clearances in HANA database to ensure timely processing same as in office check in/check out
HMS302	DA	17625	Human Svcs Prof III	N	SR20	13	P	N	0.50	31,548	\$4,858 - \$6,922	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check cases and clearances in HANA database to ensure timely processing same as in office check in/check out
HMS302	DA	23706	Human Svcs Prof VI	N	SR26	13	P	A	0.50	46,722	\$6,399 - \$9,109	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Conduct periodic check ins and schedule ad-hoc meetings to discuss issues, objectives and tasks related to the CCR program. Obtain status updates on the progress of tasks to ensure timely completion. Utilize Teams, email, and phone to establish in the morning of the planned activities that will be worked on for that day and will use the same methods to obtain a status update in the afternoon as to what was accomplished and what will be the follow up activities for the next day. same as in office

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HMS302	DA	23706	Human Svcs Prof VI	N	SR26	13	P	N	0.50	46,722	\$6,399 - \$9,109	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Conduct periodic check ins and schedule ad-hoc meetings to discuss issues, objectives and tasks related to the CCR program. Obtain status updates on the progress of tasks to ensure timely completion. Utilize Teams, email, and phone to establish in the morning of the planned activities that will be worked on for that day and will use the same methods to obtain a status update in the afternoon as to what was accomplished and what will be the follow up activities for the next day. same as in office
HMS302	DA	24656	Human Svcs Prof V	N	SR24	13	P	A	0.50	44,910	\$5,918 - \$8,422	N	Hybrid	3-4 da`	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance and productivity measured by meeting deadlines and reviewing submitted work. Face to face check ins on status of assignment. Daily check ins with the employee via phone or MS Teams meeting to discuss status. Weekly meeting to discuss with the employee and other ee's in the unit on the work that is done in collaboration. Be available and responsive during ee's work hours when contacted via email or phone
HMS302	DA	24656	Human Svcs Prof V	N	SR24	13	P	N	0.50	44,910	\$5,918 - \$8,422	N	Hybrid	3-4 da`	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance and productivity measured by meeting deadlines and reviewing submitted work. Face to face check ins on status of assignment. Daily check ins with the employee via phone or MS Teams meeting to discuss status. Weekly meeting to discuss with the employee and other ee's in the unit on the work that is done in collaboration. Be available and responsive during ee's work hours when contacted via email or phone

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HMS302	DA	28206	Human Svcs Prof III	N	SR20	13	P	A	0.50	39,936	\$4,858 - \$6,922	N	Hybrid	One day a week with modified hours	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Notice letters to be reviewed and signed, discuss work related issues, HANA system contact logs, visits, licenses, deficiencies being worked on or completed, reports. HANA system contact logs, background checks (HANA) expiring, communication with providers having them complete paperwork, Child Care Licensing calendar Daily check in/out via email, Utilize calendar to input visits, answer emails/phone calls within a reasonable amount of time.
HMS302	DA	28206	Human Svcs Prof III	N	SR20	13	P	N	0.50	34,938	\$4,858 - \$6,922	N	Hybrid	One day a week with modified hours	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Notice letters to be reviewed and signed, discuss work related issues, HANA system contact logs, visits, licenses, deficiencies being worked on or completed, reports. HANA system contact logs, background checks (HANA) expiring, communication with providers having them complete paperwork, Child Care Licensing calendar Daily check in/out via email, Utilize calendar to input visits, answer emails/phone calls within a reasonable amount of time.
HMS302	DA	36794	Human Svcs Prof III	N	SR20	13	P	A	0.50	36,918	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ensuring tasks are completed timely in Hana, monitoring response times, ensuring reports completed timely. same as in office Ensuring tasks are completed timely in Hana, monitoring response times, ensuring reports completed timely.
HMS302	DA	36794	Human Svcs Prof III	N	SR20	13	P	N	0.50	32,310	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ensuring tasks are completed timely in Hana, monitoring response times, ensuring reports completed timely. same as in office Ensuring tasks are completed timely in Hana, monitoring response times, ensuring reports completed timely.

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HMS302	DA	42175	Human Svcs Prof III	N	SR20	13	P	A	0.50	32,832	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandates timeframes, review of HANA system reports, required review sheet, visit tabs, etc.
HMS302	DA	42175	Human Svcs Prof III	N	SR20	13	P	N	0.50	32,832	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandates timeframes, review of HANA system reports, required review sheet, visit tabs, etc.

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HMS302	DA	43796	Human Svcs Prof II	N	SR18	13	P	A	0.50	24,930	\$4,495 - \$6,399	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandates timeframes, review of HANA system reports, required review sheet, visit tabs, etc.
HMS302	DA	43796	Human Svcs Prof II	N	SR18	13	P	N	0.50	24,930	\$4,495 - \$6,399	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandates timeframes, review of HANA system reports, required review sheet, visit tabs, etc.

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HMS302	DA	43797	Human Svcs Prof III	N	SR20	13	P	A	0.50	39,936	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.
HMS302	DA	43797	Human Svcs Prof III	N	SR20	13	P	N	0.50	39,936	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.

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HMS302	DA	43806	Human Svcs Prof III	N	SR20	13	P	A	0.50	36,918	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.
HMS302	DA	43806	Human Svcs Prof III	N	SR20	13	P	N	0.50	36,918	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.
HMS302	DA	45444	Human Svcs Prof III	N	SR20	13	P	A	0.50	30,330	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Notices, letters to be reviewed and signed, discuss work related issues in person, HANA system (contact logs), visits, licenses, deficiencies currently being worked on, reports. HANA contact logs, Background checks (HANA) expired, communication with providers, Child Care Licensing calendar. Daily check in/out via email, Utilize calendar to input visits, answer emails/phone calls within a reasonable amount of time.

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HMS302	DA	45444	Human Svcs Prof III	N	SR20	13	P	N	0.50	30,330	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Notices, letters to be reviewed and signed, discuss work related issues in person, HANA system (contact logs), visits, licenses, deficiencies currently being worked on, reports. HANA contact logs, Background checks (HANA) expired, communication with providers, Child Care Licensing calendar. Daily check in/out via email, Utilize calendar to input visits, answer emails/phone calls within a reasonable amount of time.
HMS302	DA	45537	Human Svcs Prof III		SR20	13	P	A	0.50	30,330	\$4,858 - \$6,922		Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.
HMS302	DA	45537	Human Svcs Prof III		SR20	13	P	N	0.50	30,330	\$4,858 - \$6,922		Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.

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HMS302	DA	46911	Human Svcs Prof V	N	SR24	13	P	A	0.50	48,606	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly joint meetings with Child Care Regulation office and daily check ins at the end of the day Weekly joint meetings with Child Care Regulation office and daily check ins at the end of the day. A telework task schedule form will also be required bi weekly for review and check ins as needed for clarification of assignments. Daily check ins, email responses, MS Teams chat
HMS302	DA	46911	Human Svcs Prof V	N	SR24	13	P	N	0.50	48,606	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly joint meetings with Child Care Regulation office and daily check ins at the end of the day Weekly joint meetings with Child Care Regulation office and daily check ins at the end of the day. A telework task schedule form will also be required bi weekly for review and check ins as needed for clarification of assignments. Daily check ins, email responses, MS Teams chat
HMS302	DA	47420	Human Svcs Prof III	N	SR20	13	P	A	0.50	36,918	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Notices, letters to be reviewed and signed, discuss work related issues in person, HANA system (contact logs), visits, licenses, deficiencies currently being worked on, reports. HANA system contact logs, background checks (HANA) expiring, communication with providers having them complete paperwork, Child Care Licensing calendar Daily check in/out via email, Utilize calendar to input visits, answer emails/phone calls within a reasonable amount of time.
HMS302	DA	47420	Human Svcs Prof III	N	SR20	13	P	N	0.50	36,918	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Notices, letters to be reviewed and signed, discuss work related issues in person, HANA system (contact logs), visits, licenses, deficiencies currently being worked on, reports. HANA system contact logs, background checks (HANA) expiring, communication with providers having them complete paperwork, Child Care Licensing calendar Daily check in/out via email, Utilize calendar to input visits, answer emails/phone calls within a reasonable amount of time.

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HMS302	DA	47445	Human Svcs Prof III	N	SR20	13	P	A	0.50	34,140	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Route paperwork through channels, be prompt. Check in. Listing of work assignments due the day before teleworking day.
HMS302	DA	47445	Human Svcs Prof III	N	SR20	13	P	N	0.50	34,140	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Route paperwork through channels, be prompt. Check in. Listing of work assignments due the day before teleworking day.
HMS302	DA	48684	Human Svcs Prof III	N	SR20	13	P	A	0.50	30,330	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.
HMS302	DA	48684	Human Svcs Prof III	N	SR20	13	P	N	0.50	30,330	\$4,858 - \$6,922	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide regulatory oversight of child care providers, facilities and homes to ensure conformance to regulatory standards and safety of children and services supportive of early childhood education. Timely and accurately provide information, review and evaluate applications, conduct interviews and inspections, approve or deny licenses, identify deficiencies, and develop corrective action plans; enter all information into HANA system. Supervisor monitors for timeliness of actions to conform with mandated timeframes, review of HANA system reports, required review sheet, visit tabs, etc.

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HMS302	DA	116854	Human Svcs Prof V	N	SR24	13	P	A	0.50	46,722	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meeting deadlines, face to face check ins on status of assignments. Daily check ins with the employee via phone or MS Teams meeting to discuss status. Weekly meeting to discuss with the employee and other ee's in the unit on the work that is done in collaboration. Same as in office
HMS302	DA	116854	Human Svcs Prof V	N	SR24	13	P	N	0.50	46,722	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meeting deadlines, face to face check ins on status of assignments. Daily check ins with the employee via phone or MS Teams meeting to discuss status. Weekly meeting to discuss with the employee and other ee's in the unit on the work that is done in collaboration. Same as in office
HMS302	DA	118251	Administrative Assistant II	N	SR14	03	P	A	0.50	26,454	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance and productivity measured by meeting deadlines and reviewing submitted work. Face to face check ins on status of assignment. Daily check ins with the employee via phone or MS Teams meeting to discuss status. Weekly meeting to discuss with the employee and other ee's in the unit on the work that is done in collaboration. Same as in office
HMS302	DA	118251	Administrative Assistant II	N	SR14	03	P	N	0.50	26,454	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's work performance and productivity measured by meeting deadlines and reviewing submitted work. Face to face check ins on status of assignment. Daily check ins with the employee via phone or MS Teams meeting to discuss status. Weekly meeting to discuss with the employee and other ee's in the unit on the work that is done in collaboration. Same as in office

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HMS302	DA	120655	Human Svcs Prof VI	N	SR26	13	P	A	0.50	50,532	\$6,399 - \$9,109	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Conduct periodic check ins and schedule ad-hoc meetings to discuss issues, objectives and tasks related to the CCS program. Obtain status updates on the progress of tasks to ensure timely completion. Will Utilize teams, email and phone to establish assignments for the day and obtain status updates. same as in office
HMS302	DA	120655	Human Svcs Prof VI	N	SR26	13	P	N	0.50	50,532	\$6,399 - \$9,109	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Conduct periodic check ins and schedule ad-hoc meetings to discuss issues, objectives and tasks related to the CCS program. Obtain status updates on the progress of tasks to ensure timely completion. Will Utilize teams, email and phone to establish assignments for the day and obtain status updates. same as in office
HMS302	DA	123043	Human Svcs Prof V	N	SR24	13	P	A	0.50	40,872	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly joint meetings with Child Care Regulation office and daily check ins at the end of the day Weekly joint meetings with Child Care Regulation office and daily check ins at the end of the day. A telework task schedule form will also be required bi weekly for review and check ins as needed for clarification of assignments. Daily check ins, email responses, MS Teams chat
HMS302	DA	123043	Human Svcs Prof V	N	SR24	13	P	N	0.50	40,872	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly joint meetings with Child Care Regulation office and daily check ins at the end of the day Weekly joint meetings with Child Care Regulation office and daily check ins at the end of the day. A telework task schedule form will also be required bi weekly for review and check ins as needed for clarification of assignments. Daily check ins, email responses, MS Teams chat
HMS501	YA	34341	Children & Youth Prgm Spclt V	N	SR24	13	P	A	1.00	93,444	\$5,918 - \$8,422	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee must be responsive to phone and email requests and engage in supervision meetings. Monitor meeting of deadlines, submission of documents and reports and response to staff and stakeholder requests, review completed work as needed, weekly check ins

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HMS501	YA	42335	Administrative Assistant III	N	SR16	63	P	A	1.00	59,508	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee must be responsive to phone and email requests and engage in supervision meetings. Monitor meeting of deadlines, submission of documents and reports and response to staff and stakeholder requests, review completed work as needed, weekly check ins
HMS501	YA	47411	Human Resources Spclt IV	N	SR22	13	P	A	1.00	83,064	\$5,258 - \$7,485	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review progress on assignments daily, weekly updates on tasks. same as in office same as in office
HMS501	YA	108907	Juvenile Justice Prgm Asst	Y	SRNA	73	T	N	0.50	13,968	\$28.27	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee must be responsive to phone and email requests and engage in supervision meetings. Monitor meeting of deadlines, submission of documents and reports and response to staff and stakeholder requests, review completed work as needed, weekly check ins
HMS501	YA	117906	Human Resources Spclt IV	N	SR22	73	P	A	1.00	86,376	\$5,258 - \$7,485	N	Hybrid	3 to 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee must be responsive to phone and email requests and engage in supervision meetings. Monitor meeting of deadlines, submission of documents and reports and response to staff and stakeholder requests, review completed work as needed, weekly check ins
HMS501	YA	117955	Children & Youth Prgm Spclt V	N	SR24	13	P	A	1.00	76,788	\$5,918 - \$8,422	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee must be responsive to phone and email requests and engage in supervision meetings. Monitor meeting of deadlines, submission of documents and reports and response to staff and stakeholder requests, review completed work as needed, weekly check ins
HMS501	YA	120770	Children & Youth Prgm Spclt V	N	SR24	13	P	A	1.00	79,872	\$5,918 - \$8,422	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Employee must be responsive to phone and email requests and engage in supervision meetings. Monitored through deadlines, submission of reports and response to staff and stakeholder requests, review completed work as needed.

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HMS501	YA	122366	Office Assistant III	N	SR08	03	P	A	0.50	18,936	\$3,156 - \$4,671	N	Hybrid	3 to 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee must be responsive to phone and email requests and engage in supervision meetings. Monitor meeting of deadlines, submission of documents and reports and response to staff and stakeholder requests, review completed work as needed, weekly check ins
HMS501	YA	122366	Office Assistant III	N	SR08	03	P	N	0.50	18,936	\$3,156 - \$4,671	N	Hybrid	3 to 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee must be responsive to phone and email requests and engage in supervision meetings. Monitor meeting of deadlines, submission of documents and reports and response to staff and stakeholder requests, review completed work as needed, weekly check ins
HMS601	TA	1654	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	73,836	\$5,472 - \$7,787	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	use of 60day tracker, 1-1 monthly meetings, weekly and daily in-person and teams meeting Monitor ee's performance and productivity by using 60 day tracker system.
HMS601	TA	1667	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	86,376	\$5,472 - \$7,787	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily morning briefings, 1:1 meetings to discuss cases, progress notes and reports Daily briefings, emails, phone calls, review of reports. Daily task log is submitted at the end of telework days.
HMS601	TA	1687	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	83,064	\$5,472 - \$7,787	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Productivity and performance is measured through weekly team meetings, morning briefing, assessment of their individual cases and how they are progressing on cases.
HMS601	TA	1701	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	83,064	\$5,472 - \$7,787	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review all reports submitted for supervisor review. Assess if report is meeting the time frame for eligibility determination and assignment for investigation. Same way as in office

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HMS601	TA	3516	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	71,016	\$5,472 - \$7,787	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular supervisor meetings are held weekly, bi-monthly, and daily. Tasks are monitored through regular supervision and review of work product. Teams supervisory meetings, in-person or remote PAS appraisals. Regular supervisor meetings are held weekly, bi-monthly, and daily. Tasks are monitored through regular supervision and review of work product.
HMS601	TA	3779	Administrative Assistant I	N	SR12	03	P	A	1.00	47,004	\$3,621 - \$5,367	N	Situational	When office/building is not open	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	The amount of daily referrals that come through fax and email and completed reports that intake workers submit for Ee to redact and send a copy to authorized agencies. Measure productivity by the amount of work the Ee can complete despite not having access to a work computer. And security clearance for APS database. The amount of daily referrals that come through fax and email and completed reports that intake workers submit for Ee to redact and send a copy to authorized agencies.
HMS601	TA	3953	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	N	1.00	105,108	\$6,153 - \$8,759	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular supervisor meetings are held weekly, bi-monthly, and daily. Tasks are monitored through regular supervision and review of work product. Teams supervisory meetings and in-person or remote PAS appraisals. Regular supervisor meetings are held weekly, bi-monthly, and daily. Tasks are monitored through regular supervision and review of work product.
HMS601	TA	4089	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	1.00	105,108	\$6,153 - \$8,759	N	Situational	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervisor meetings are held weekly, monthly and daily. Tasks are monitored through regular supervision. Bi-monthly branch meetings Teams supervisory meetings, in-person or remote PAS appraisals. Supervisor meetings are held weekly, monthly and daily. Tasks are monitored through regular supervision. Bi-monthly branch meetings

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HMS601	TA	4639	Administrative Assistant I	N	SR12	03	P	A	1.00	61,884	\$3,621 - \$5,367	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review of documents for signature, meetings, records, and weekly 1-1 sessions. Review of billing and documents for e-sign. Weekly unit and 1-1 meetings.
HMS601	TA	6332	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	1.00	105,108	\$6,153 - \$8,759	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular supervisor meetings are held weekly, bi-monthly, and daily. Tasks are monitored through regular supervision and review of work product. Teams supervisory meetings and in-person or remote PAS appraisals.
HMS601	TA	6411	Administrative Assistant I	N	SR12	03	P	A	1.00	48,936	\$3,621 - \$5,367	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Quality and timeliness of tasks are monitored through regular supervision which includes daily conversation and review of work. Ee to complete daily task log of work each day.
HMS601	TA	6413	Administrative Assistant I	N	SR12	03	P	A	1.00	47,004	\$3,621 - \$5,367	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly, monthly, and daily supervisor meetings. Tasks are monitored through supervision and review of work. Teams supervisory meetings. Conduct in-person or remote PAS appraisals. Weekly, monthly, and daily supervisor meetings.
HMS601	TA	10393	Administrative Assistant II	N	SR14	03	P	N	1.00	47,004	\$3,917 - \$5,800	N	Hybrid	3 days a week depending on the office needs	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly meetings with all staff. Daily check out emails with tasks completed and tasks are monitored through supervision and reviews of work. Weekly Teams staff meetings. Bi-monthly teams or in-person meeting for PAS appraisals.
HMS601	TA	12120	Human Svcs Prof IV	N	SR22	13	P	A	1.00	78,612	\$5,258 - \$7,485	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Sound assessment, timeliness of completed tasks, recorded documentation, disposition and worker's findings. Work functions remain the same. Sound assessment, timeliness of completed tasks, recorded documentation, disposition and worker's findings.
HMS601	TA	14124	Administrative Assistant I	N	SR12	03	P	A	1.00	43,452	\$3,621 - \$5,367	N	Situational	0	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	use of 60day tracker, 1-1 monthly meetings, weekly and daily in-person and teams meeting. Check ins on daily tasks and meeting of deadlines.

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Table 22

Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS601	TA	17391	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	73,836	\$5,472 - \$7,787	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	use of 60day tracker, 1-1 monthly meetings, weekly and daily in-person and teams meeting Monitor ee's performance and productivity by using 60 day tracker system. use of 60day tracker, 1-1 monthly meetings, weekly and daily in-person and teams meeting
HMS601	TA	17694	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	93,444	\$5,472 - \$7,787	N	Hybrid	1-2, depending on staffing	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review reports submitted for supervisor review, assess if report is meeting the time frame for eligibility determination, review worker's pending reports. Same way as in office Review reports submitted for supervisor review, assess if report is meeting the time frame for eligibility determination, review worker's pending reports.
HMS601	TA	21133	Program Specialist (Aging) V	N	SR24	13	P	A	1.00	101,064	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular supervisor meetings are held monthly and daily. Tasks are monitored through regular supervision and review of work product. Branch meetings held bi-monthly. Teams supervisory meetings. Conduct in-person or remote PAS appraisals.
HMS601	TA	21456	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	73,836	\$5,472 - \$7,787	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily morning briefings, face-to-face and routine 1-1 meetings to discuss cases, review of progress notes and reports on the APCS database.
HMS601	TA	22425	Social Services Manager I	N	EM05	35	P	A	1.00	115,620	\$9,142 - \$14,625	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily attendance. Monthly scheduled supervision meetings, participation in regularly scheduled division administrative and skill-building meetings. Same, except meetings will be virtual.
HMS601	TA	25269	Foster Grandparent Prgm Spclt	N	SR20	13	P	A	0.50	31,548	\$4,858 - \$6,922	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly meetings with all staff, bi-monthly meetings for PAS updates, daily check out emails with tasks completed. Teams supervisory meetings. Conduct in-person or remote PAS appraisals.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS601	TA	25269	Foster Grandparent Prgm Spclt	N	SR20	13	P	N	0.50	31,548	\$4,858 - \$6,922	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly meetings with all staff, bi-monthly meetings for PAS updates, daily check out emails with tasks completed. Teams supervisory meetings. Conduct in-person or remote PAS appraisals.
HMS601	TA	26697	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	71,016	\$5,472 - \$7,787	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Log of Contacts review, weekly discussion, review of investigative disposition reports. Review of logs and task completion dates in Shaka tracker. Weekly unit and 1-1 meetings to discuss work performance and productivity. Log of Contacts review, weekly discussion, review of investigative disposition reports.
HMS601	TA	26709	Human Svcs Prof IV	N	SR23	13	P	A	1.00	63,096	\$5,472 - \$7,787	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	use of 60day tracker, 1-1 monthly meetings, weekly and daily in-person and teams meeting. Monitor ee's performance and productivity by using 60 day tracker system.
HMS601	TA	29824	Program Specialist (Aging) V	N	SR24	13	P	N	1.00	76,788	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular supervisor meetings are held monthly and daily. Tasks are monitored through regular supervision and review of work product. Supervisory meetings are conducted via Teams and in person or remote PAS appraisals discussions.
HMS601	TA	29825	Administrative Assistant II	N	SR14	03	P	A	1.00	47,004	\$3,917 - \$5,800	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By completion of tasks from SCP weekly/monthly action plan. SCP weekly/monthly action plan which is reviewed weekly to determine performance and productivity.
HMS601	TA	30543	Human Svcs Prof III	N	SR20	13	P	A	1.00	60,660	\$4,858 - \$6,922	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Log of Contacts review, weekly discussion, review of investigative disposition reports. Review of logs and task completion dates in Shaka tracker. Weekly unit and 1-1 meetings to discuss work performance and productivity.

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS601	TA	33484	Administrative Assistant III	N	SR16	63	P	A	1.00	57,192	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings and communication with the Branch Administrator. Tasks are monitored through regular supervision and review of work output. Bi-monthly Branch meetings In-person or remote PAS system. Regular/daily communication Regular meetings and communication with the Branch Administrator. Tasks are monitored through regular supervision and review of work output. Bi-monthly Branch meetings
HMS601	TA	34004	Foster Grandparent Prgm Spclt	N	SR20	13	P	A	0.50	41,532	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly meetings with all staff. Daily check out emails with tasks completed and tasks are monitored through supervision and reviews of work. Weekly Teams staff meetings. Bi-monthly teams or in-person meeting for PAS appraisals.
HMS601	TA	34004	Foster Grandparent Prgm Spclt	N	SR20	13	P	N	0.50	41,532	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly meetings with all staff. Daily check out emails with tasks completed and tasks are monitored through supervision and reviews of work. Weekly Teams staff meetings. Bi-monthly teams or in-person meeting for PAS appraisals.
HMS601	TA	34116	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	1.00	83,064	\$6,153 - \$8,759	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly, Monthly and daily supervisor meetings. Tasks are monitored through regular supervision and a review of work product. Teams supervisory meetings and in-person or remote PAS appraisals. Weekly, Monthly and daily supervisor meetings.
HMS601	TA	35187	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	1.00	101,064	\$6,153 - \$8,759	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular supervisor meetings are held weekly, bi-monthly, and daily. Tasks are monitored through regular supervision and review of work product. Teams supervisory meetings and in-person or remote PAS appraisals.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS601	TA	40695	Social Service Assistant IV	N	SR11	03	P	A	1.00	48,936	\$3,484 - \$5,157	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Productivity and performance is measured through daily briefings, assessment of individual workload in the office, ability to handle daily tasks in a timely manner, and ability to provide professional interactions with public. Productivity and performance is measured through daily briefings, assessment of individual workload in the office and monthly individual supervision.
HMS601	TA	40708	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	71,016	\$5,472 - \$7,787	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Productivity and performance is measured through weekly team meetings, morning briefing, assessment of their individual cases and how they are progressing on cases.
HMS601	TA	42613	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	79,872	\$5,472 - \$7,787	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Logs of contacts review, weekly case load discussion, post visit de-brief discussion, review of investigative disposition reports, and weekly 1-1 supportive discussions. Review of logs in Shakar pending CPSS submission. Weekly unit and 1-1 meetings to discuss work performance and productivity.
HMS601	TA	42703	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	71,016	\$5,472 - \$7,787	N	Situational	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily morning briefings and face to face meetings to discuss cases, review of progress notes and reports on the APCS database. Daily morning briefings, emails, phone calls, chat, review of progress notes, and a daily task log. Daily task log is submitted for each day of telework and summarizes all tasks worked on and completed.
HMS601	TA	42959	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	53,064	\$5,472 - \$7,787	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly, bi-monthly, and daily supervisor meetings. Tasks are monitored through regular supervision and a review of work product. Teams supervisory meetings and in-person or remote PAS appraisals.

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HMS601	TA	43722	Office Assistant III	N	SR08	03	P	A	1.00	44,364	\$3,156 - \$4,671	N	Situational	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Productivity and performance is measured through daily briefings, assessment of individual workload in the office, ability to handle daily tasks in a timely manner, and ability to provide professional interactions with public.
HMS601	TA	45167	Social Service Assistant IV	N	SR11	03	P	A	1.00	41,808	\$3,484 - \$5,157	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Productivity and performance is measured through daily briefing, assessment of their individual workload in the office. Ability to handle daily tasks in a timely manner, ability to provide professional interactions with public.
HMS601	TA	45168	Social Worker IV	N	SR23	13	P	A	1.00	83,064	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly team meetings, morning briefings, assessment of their individual cases, reviews of Shaka trackers, case logs, timeliness of writing reports etc
HMS601	TA	45244	Child/Adlt Protv Svcs Supvr II	N	SR27	23	P	A	1.00	113,688	\$6,656 - \$9,474	N	Situational	Situational/emergencies	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular supervisor meetings are held weekly, bi-monthly, and daily. Tasks are monitored through regular supervision and review of work product. Teams supervisory meetings and in-person or remote PAS appraisals.
HMS601	TA	45369	Human Svcs Prof III	N	SR20	13	P	A	1.00	56,064	\$4,858 - \$6,922	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily morning briefings, 1:1 meetings to review notes and reports. Daily task log is submitted at the end of telework days.
HMS601	TA	45597	Social Service Assistant IV	N	SR11	03	P	A	1.00	52,908	\$3,484 - \$5,157	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly, monthly, and daily supervisor meetings. Tasks are monitored through supervision and review of work. Branch meetings held bi-monthly. Teams supervisory meetings. Conduct in-person or remote PAS appraisals.

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HMS601	TA	46753	Child/Adlt Protv Svcs Supv I	N	SR25	23	P	A	1.00	83,064	\$6,153 - \$8,759	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular supervisor meetings are held weekly, bi-monthly, and daily. Tasks are monitored through regular supervision and review of work product. Supervisory meetings are conducted in-person or via Teams and in person or remote PAS appraisals discussions. Regular supervisor meetings are held weekly, bi-monthly, and daily.
HMS601	TA	46754	Administrative Assistant I	N	SR12	03	P	A	1.00	43,452	\$3,621 - \$5,367	N	Situational	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Productivity and performance is measured through daily briefings, assessment of individual workload in the office, ability to handle daily tasks in a timely manner, and ability to provide professional interactions with public.
HMS601	TA	100459	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	83,064	\$5,472 - \$7,787	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review all reports submitted for supervisor review. Assess if report is meeting the time frame for eligibility determination and assignment for investigation. Same as in office.
HMS601	TA	100461	Social Service Assistant IV	N	SR11	03	P	A	1.00	61,884	\$3,484 - \$5,157	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	use of 60day tracker, 1-1 monthly meetings, weekly and daily in-person and teams meeting. Routine check ins with coworkers and with the ee on specific daily tasks and meeting of deadlines
HMS601	TA	100501	Registered Nurse IV	N	SR22	09	P	A	1.00	136,332	\$9,851 - \$12,540	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Sound nursing assessment, timeliness of completed tasks, dates recorded in Shaka, recorded documentation, disposition and worker's findings EE's work functions remain the same. The measurement of work productivity will be no different from when ee is working from the office.
HMS601	TA	100504	Registered Nurse IV	N	SR22	09	P	A	1.00	139,740	\$9,851 - \$12,540	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Log of Contacts review, weekly discussion, review of investigative disposition reports. Review of logs, task completion dates, and reports. Weekly unit and 1-1 meetings.

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HMS601	TA	100505	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	1.00	83,064	\$5,472 - \$7,787	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review all reports submitted for supervisor review. Assess if report is meeting the time frame for eligibility determination and assignment for investigation. Same way as in office.
HMS601	TA	101628	Auditor III	N	SR20	13	P	A	1.00	65,664	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily briefings, weekly team meetings, assessment of cases and how they are progressing on cases, reviews of auditing records, case logs, timeliness of writing auditing reports, consultations on cases.
HMS601	TA	112312	Registered Nurse IV	N	SR22	09	P	A	1.00	143,244	\$9,851 - \$12,540	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	use of 60day tracker, 1-1 monthly meetings, consultations, weekly and daily in-person and teams meeting Monitor ee's performance and productivity by using 60 day tracker system.
HMS601	TA	112314	Registered Nurse IV	N	SR22	09	P	A	1.00	139,740	\$9,851 - \$12,540	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily morning briefings, 1-1 meetings to discuss cases, review ee's cases. Daily briefings, emails, phone calls, review of reports. Daily task log is submitted at the end of telework days.
HMS601	TA	120684	Office Assistant II	N	SR06	03	P	A	1.00	36,420	\$3,035 - \$4,488	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By completion of tasks from SCP weekly/monthly action plan. SCP weekly/monthly action plan which is reviewed weekly to determine performance and productivity.
HMS601	TA	120709	Program Specialist (Aging) III	N	SR20	13	P	A	1.00	71,016	\$4,858 - \$6,922	N	Hybrid	3 or 4 /Based on the needs of the program	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	By completion of tasks from SCP weekly/monthly action plan. SCP weekly/monthly action plan which is reviewed weekly to determine performance and productivity.
HMS601	TA	121062	Registered Nurse IV	N	SR22	09	P	A	1.00	136,332	\$9,851 - \$12,540	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	use of 60day tracker, 1-1 monthly meetings, weekly and daily in-person and teams meeting. Monitor ee's performance and productivity by using 60 day tracker system.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS601	TA	121776	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	A	0.48	41,460	\$5,472 - \$7,787	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review all reports submitted for supervisor review. Assess if report is meeting the time frame for eligibility determination and assignment for investigation. Same as in office Review all reports submitted for supervisor review. Assess if report is meeting the time frame for eligibility determination and assignment for investigation.
HMS601	TA	121776	Child/Adult Protetv Svcs Spclt	N	SR23	13	P	N	0.52	44,916	\$5,472 - \$7,787	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review all reports submitted for supervisor review. Assess if report is meeting the time frame for eligibility determination and assignment for investigation. Same as in office Review all reports submitted for supervisor review. Assess if report is meeting the time frame for eligibility determination and assignment for investigation.
HMS802	GA	1670	Rehab Teacher For Blind III	N	SR20	13	P	A	0.34	22,326	\$4,858 - \$6,922	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in weekly during staff meetings. Ee will correspond with supervisor via email and maintain work completion logs. same as in office same as in office
HMS802	GA	1670	Rehab Teacher For Blind III	N	SR20	13	P	N	0.66	43,338	\$4,858 - \$6,922	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in weekly during staff meetings. Ee will correspond with supervisor via email and maintain work completion logs. same as in office same as in office
HMS802	GA	2470	Administrative Assistant I	N	SR12	03	P	A	0.34	17,299	\$3,621 - \$5,367	N	Situational	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Processing Purchase orders in AWARE electronic case management system, accepting calls from and assisting vendors, processing purchase orders, arranging for staff travel, other secretarial duties. Phones are forwarded to state issued cell phones. Review of work through AWARE reports and constant communication through TEAMS, Zoom, email and phone.

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS802	GA	2470	Administrative Assistant I	N	SR12	03	P	N	0.66	33,581	\$3,621 - \$5,367	N	Situational	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Processing Purchase orders in AWARE electronic case management system, accepting calls from and assisting vendors, processing purchase orders, arranging for staff travel, other secretarial duties. Phones are forwarded to state issued cell phones. Review of work through AWARE reports and constant communication through TEAMS, Zoom, email and phone.
HMS802	GA	3424	Administrative Assistant IV	N	SR18	63	P	A	0.34	24,606	\$4,582 - \$6,783	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Pas and regular meetings PAS and regular meetings Daily contact and timely responses to all forms of communication
HMS802	GA	3424	Administrative Assistant IV	N	SR18	63	P	N	0.66	47,766	\$4,582 - \$6,783	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Pas and regular meetings PAS and regular meetings Daily contact and timely responses to all forms of communication
HMS802	GA	4327	Administrative Assistant II	N	SR14	03	P	A	0.34	17,989	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Access to AWARE/CAPS, reviewing approving and signing purchase. Reviewing referrals and data entry
HMS802	GA	4327	Administrative Assistant II	N	SR14	03	P	N	0.66	34,919	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Access to AWARE/CAPS, reviewing approving and signing purchase. Reviewing referrals and data entry
HMS802	GA	4534	Employment Service Spclt III	N	SR20	13	P	A	0.34	23,215	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in weekly during staff meetings, correspond with supervisor through email, case work entered into AWARE same as in office same as in office
HMS802	GA	4534	Employment Service Spclt III	N	SR20	13	P	N	0.66	45,065	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in weekly during staff meetings, correspond with supervisor through email, case work entered into AWARE same as in office same as in office

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Table 22

Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS802	GA	5572	Vocational Rehab Manager II		EM03	35	P	A	0.34	38,458	\$8,289 - \$13,266	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	PAS and monthly updates Monthly updates and performance matrix Timeliness, responsiveness, meet monthly
HMS802	GA	5572	Vocational Rehab Manager II		EM03	35	P	N	0.66	74,654	\$8,289 - \$13,266	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	PAS and monthly updates Monthly updates and performance matrix Timeliness, responsiveness, meet monthly
HMS802	GA	5828	Administrative Assistant III	N	SR16	03	P	A	0.34	23,664	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in weekly during staff meetings. check in weekly at staff meetings, cc supervisor in email correspondence same as in office.
HMS802	GA	5828	Administrative Assistant III	N	SR16	03	P	N	0.66	45,936	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in weekly during staff meetings. check in weekly at staff meetings, cc supervisor in email correspondence same as in office.
HMS802	GA	6296	Vocational Rehab Spclt V	N	SR24	23	P	A	0.34	34,362	\$5,918 - \$8,422	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	AWARE-AKAMAI case info and reports AWARE-AKAMAI case info and reports Check in/check out; log of work tasks; must be available by email and cell phone.
HMS802	GA	6296	Vocational Rehab Spclt V	N	SR24	23	P	N	0.66	66,702	\$5,918 - \$8,422	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	AWARE-AKAMAI case info and reports AWARE-AKAMAI case info and reports Check in/check out; log of work tasks; must be available by email and cell phone.
HMS802	GA	6487	Vocational Rehab Spclt III	N	SR20	13	P	A	0.34	22,326	\$4,858 - \$6,922	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity check in weekly at staff meetings, cc supervisor in email correspondence same as in office

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Positions that are authorized to telework as of November 30, 2024

Table 22

Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS802	GA	6487	Vocational Rehab Spclt III	N	SR20	13	P	N	0.66	43,338	\$4,858 - \$6,922	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity check in weekly at staff meetings, cc supervisor in email correspondence same as in office
HMS802	GA	10335	Vocational Rehab Spclt III	N	SR20	13	P	A	0.34	25,104	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	AWARE-AKAMAI case info and reports AWARE-AKAMAI case info and reports Check in/check out; log of work tasks; must be available by email and cell phone.
HMS802	GA	10335	Vocational Rehab Spclt III	N	SR20	13	P	N	0.66	48,732	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	AWARE-AKAMAI case info and reports AWARE-AKAMAI case info and reports Check in/check out; log of work tasks; must be available by email and cell phone.
HMS802	GA	10778	Orientation & Moblty Thrps III	N	SR20	13	P	A	0.34	23,215	\$4,858 - \$6,922	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in weekly during staff meetings. Ee will correspond with supervisor via email and maintain work completion logs. Same as in office same as in office
HMS802	GA	10778	Orientation & Moblty Thrps III	N	SR20	13	P	N	0.66	45,065	\$4,858 - \$6,922	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in weekly during staff meetings. Ee will correspond with supervisor via email and maintain work completion logs. Same as in office same as in office
HMS802	GA	11830	Vocational Rehab Spclt IV	N	SR22	13	P	A	0.34	29,368	\$5,258 - \$7,485	N	Hybrid	3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	AWARE-AKAMAI case info and reports AWARE-AKAMAI case info and reports Check in/check out; log of work tasks; must be available by email and cell phone.
HMS802	GA	11830	Vocational Rehab Spclt IV	N	SR22	13	P	N	0.66	57,008	\$5,258 - \$7,485	N	Hybrid	3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	AWARE-AKAMAI case info and reports AWARE-AKAMAI case info and reports Check in/check out; log of work tasks; must be available by email and cell phone.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS802	GA	12518	Vocational Rehab Spclt III		SR20	13	P	A	0.34	18,340	\$4,858 - \$6,922		Situational	Occasionally for emergency situations	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Some expectations are time sensitive and there are timelines that must be met. Amount of case processing through student and adult referrals. Monitoring and following up with clients referred from services and students who are receiving services but enrolled in high school. Measure on the qualitative measure on communication and collaboration with other state agencies. Automated case management system that is accessible remotely. Caseloads are monitored remotely. Activity reports reviewed monthly, specific cases reviewed. Meet all objectives. Ee and supervisor have monthly 1:1 meetings to review activity and other client follow up. Communication through emails and Teams.
HMS802	GA	12518	Vocational Rehab Spclt III		SR20	13	P	N	0.66	35,600	\$4,858 - \$6,922		Situational	Occasionally for emergency situations	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Some expectations are time sensitive and there are timelines that must be met. Amount of case processing through student and adult referrals. Monitoring and following up with clients referred from services and students who are receiving services but enrolled in high school. Measure on the qualitative measure on communication and collaboration with other state agencies. Automated case management system that is accessible remotely. Caseloads are monitored remotely. Activity reports reviewed monthly, specific cases reviewed. Meet all objectives. Ee and supervisor have monthly 1:1 meetings to review activity and other client follow up. Communication through emails and Teams.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS802	GA	12556	Vocational Rehab Spclt IV	N	SR22	13	P	A	0.34	22,326	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly discussion and/or status updates on caseloads (progress, issues) monthly case reviews, activity reports, actual service reports, confirm timely follow up on referrals, client appointments and documentation requirements AKAMAI Activity due, actual services, PARS teleworking staff are in contact with BA by phone or email throughout the day. Staff report weekly updates via telework log or email. Due to hybrid work schedule, supervisory meetings are done in person when VRS are in office
HMS802	GA	12556	Vocational Rehab Spclt IV	N	SR22	13	P	N	0.66	43,338	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly discussion and/or status updates on caseloads (progress, issues) monthly case reviews, activity reports, actual service reports, confirm timely follow up on referrals, client appointments and documentation requirements AKAMAI Activity due, actual services, PARS teleworking staff are in contact with BA by phone or email throughout the day. Staff report weekly updates via telework log or email. Due to hybrid work schedule, supervisory meetings are done in person when VRS are in office

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HMS802	GA	14576	Vocational Rehab Spclt III	N	SR20	13	P	A	0.34	25,104	\$4,858 - \$6,922	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity providing direct services to clients and with records maintenance and recording of measurable skill gains and credential attainment. Above listed measures can be accomplished when ee is working remotely. Metrics include referrals to applications in 30 ays, applications to eligibility in 60 days, eligibility to plan in 90 days, MSG and CA recording within the quarter of attainment, Actual Services recorded within 30 days of provision, case maintenance evaluated through random case reviews, internal control compliance through Active Due Reports. Ee emails the supervisor, responds to requests for contact, logs activities in AWAARE and on word docs. Provides log of active daily activities for review
HMS802	GA	14576	Vocational Rehab Spclt III	N	SR20	13	P	N	0.66	48,732	\$4,858 - \$6,922	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity providing direct services to clients and with records maintenance and recording of measurable skill gains and credential attainment. Above listed measures can be accomplished when ee is working remotely. Metrics include referrals to applications in 30 ays, applications to eligibility in 60 days, eligibility to plan in 90 days, MSG and CA recording within the quarter of attainment, Actual Services recorded within 30 days of provision, case maintenance evaluated through random case reviews, internal control compliance through Active Due Reports. Ee emails the supervisor, responds to requests for contact, logs activities in AWAARE and on word docs. Provides log of active daily activities for review

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HMS802	GA	14578	Vocational Rehab Spclt II	N	SR18	13	P	A	0.34	18,340	\$4,495 - \$6,399	N	Situational	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Access to caseload, reviewing cases and pulling reports Access to caseload, reviewing cases and pulling reports. Ee will submit weekly work log for days they are working remotely Ee will maintain contact with office and supervisor via email/phone/text as needed
HMS802	GA	14578	Vocational Rehab Spclt II	N	SR18	13	P	N	0.66	35,600	\$4,495 - \$6,399	N	Situational	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Access to caseload, reviewing cases and pulling reports Access to caseload, reviewing cases and pulling reports. Ee will submit weekly work log for days they are working remotely Ee will maintain contact with office and supervisor via email/phone/text as needed
HMS802	GA	14580	Vocational Rehab Spclt III		SR20	13	P	A	0.34	21,453	\$4,858 - \$6,922		Situational	situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity Performance metric includes referrals to applications in 30 days. applications to eligibility in 60 days, eligibility to plan in 90 days, MSG and CA recording within the quarter of attainment, actual services recorded in 30 days of provision, case maintenance Ee email the supervisor, respond to requests for contact, log activities in AWARE and on word, log of daily activities.

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HMS802	GA	14580	Vocational Rehab Spclt III		SR20	13	P	N	0.66	41,643	\$4,858 - \$6,922		Situational	situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity Performance metric includes referrals to applications in 30 days. applications to eligibility in 60 days, eligibility to plan in 90 days, MSG and CA recording within the quarter of attainment, actual services recorded in 30 days of provision, case maintenance Ee email the supervisor, respond to requests for contact, log activities in AWARE and on word, log of daily activities.
HMS802	GA	15815	Vocational Rehab Spclt V	N	SR24	23	P	A	0.33	27,411	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Some expectations are time sensitive and there are timelines that must be met. Amount of case processing through student and adult referrals. Monitoring and following up with clients referred from services and students who are receiving services but enroll Timely posting of reports, section activities dues and monthly meetings Timely posting of reports, section activities dues and monthly meetings
HMS802	GA	15815	Vocational Rehab Spclt V	N	SR24	23	P	N	0.67	55,653	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Some expectations are time sensitive and there are timelines that must be met. Amount of case processing through student and adult referrals. Monitoring and following up with clients referred from services and students who are receiving services but enroll Timely posting of reports, section activities dues and monthly meetings Timely posting of reports, section activities dues and monthly meetings

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HMS802	GA	15819	Administrative Assistant I	N	SR12	03	P	A	0.33	17,460	\$3,621 - \$5,367	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Amount of Pos and invoices processed, reports submitted and entered into SharePoint, data entry through AWARE Monthly reports and data processing same as in office
HMS802	GA	15819	Administrative Assistant I	N	SR12	03	P	N	0.67	35,448	\$3,621 - \$5,367	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Amount of Pos and invoices processed, reports submitted and entered into SharePoint, data entry through AWARE Monthly reports and data processing same as in office
HMS802	GA	15821	Vocational Rehab Spclt III	N	SR20	13	P	A	0.33	21,669	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity Performance metric includes referrals to applications in 30 days. applications to eligibility in 60 days, eligibility to plan in 90 days, MSG and CA recording within the quarter of attainment, actual services recorded in 30 days of provision, case maintenance Ee email the supervisor at the start of day, respond to requests for contact, log activities in AWARE, logs of activities.

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS802	GA	15821	Vocational Rehab Spclt III	N	SR20	13	P	N	0.67	43,995	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity Performance metric includes referrals to applications in 30 days. applications to eligibility in 60 days, eligibility to plan in 90 days, MSG and CA recording within the quarter of attainment, actual services recorded in 30 days of provision, case maintenance Ee email the supervisor at the start of day, respond to requests for contact, log activities in AWARE, logs of activities.
HMS802	GA	15823	Vocational Rehab Spclt II	N	SR18	13	P	A	0.33	18,501	\$4,495 - \$6,399	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Expectations are time sensitive and there are timeliness that needs to be met. Amount of case processing through student and adult referrals. Monitoring and following up with clients referred for services, and students receiving services but enrolled in HS. Other qualitative measures such as communication and collaboration with state agencies. Automated case management system that is accessible remotely. Caseloads are monitored remotely. Activity reports reviewed monthly, specific cases reviewed. Meet all objectives. Ee and supervisor have monthly 1:1 meetings to review activity and other client follow up. Communication through emails and Teams.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS802	GA	15823	Vocational Rehab Spclt II	N	SR18	13	P	N	0.67	37,563	\$4,495 - \$6,399	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Expectations are time sensitive and there are timeliness that needs to be met. Amount of case processing through student and adult referrals. Monitoring and following up with clients referred for services, and students receiving services but enrolled in HS. Other qualitative measures such as communication and collaboration with state agencies. Automated case management system that is accessible remotely. Caseloads are monitored remotely. Activity reports reviewed monthly, specific cases reviewed. Meet all objectives. Ee and supervisor have monthly 1:1 meetings to review activity and other client follow up. Communication through emails and Teams.
HMS802	GA	15824	Vocational Rehab Spclt III	N	SR20	13	P	A	0.33	20,822	\$4,858 - \$6,922	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity Above listed measures can be accomplished when ee is working remotely. Metrics include referrals to applications in 30 ays, applications to eligibility in 60 days, eligibility to plan in 90 days, MSG and CA recording within the quarter of attainment, Actual Services recorded within 30 days of provision, case maintenance evaluated through random case reviews, internal control compliance through Active Due Reports. Ee emails the supervisor, responds to requests for contact, logs activities in AWAARE and on word docs. Provides log of active daily activities for review.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS802	GA	15824	Vocational Rehab Spclt III	N	SR20	13	P	N	0.67	42,274	\$4,858 - \$6,922	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity Above listed measures can be accomplished when ee is working remotely. Metrics include referrals to applications in 30 ays, applications to eligibility in 60 days, eligibility to plan in 90 days, MSG and CA recording within the quarter of attainment, Actual Services recorded within 30 days of provision, case maintenance evaluated through random case reviews, internal control compliance through Active Due Reports. Ee emails the supervisor, responds to requests for contact, logs activities in AWAARE and on word docs. Provides log of active daily activities for review.
HMS802	GA	15947	Vocational Rehab Spclt V	N	SR24	13	P	A	0.33	26,358	\$5,918 - \$8,422	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems.
HMS802	GA	15947	Vocational Rehab Spclt V	N	SR24	13	P	N	0.67	53,514	\$5,918 - \$8,422	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems.

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HMS802	GA	19028	Vocational Rehab Spclt IV	N	SR22	13	P	A	0.33	25,340	\$5,258 - \$7,485	N	Hybrid	Part time, M, W, F afternoons	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Access to caseload, reviewing cases and pulling reports Access to caseload, reviewing cases and pulling reports. Ee will submit weekly work log for days they are working remotely Ee will maintain contact with office and supervisor via email/phone/text as needed
HMS802	GA	19028	Vocational Rehab Spclt IV	N	SR22	13	P	N	0.67	51,448	\$5,258 - \$7,485	N	Hybrid	Part time, M, W, F afternoons	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Access to caseload, reviewing cases and pulling reports Access to caseload, reviewing cases and pulling reports. Ee will submit weekly work log for days they are working remotely Ee will maintain contact with office and supervisor via email/phone/text as needed
HMS802	GA	21220	Administrative Assistant I	N	SR12	03	P	A	0.33	16,790	\$3,621 - \$5,367	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	completion of documents, reports, letters, agenda, maintaining ledgers. check in weekly at staff meetings, cc supervisor in email correspondence same as in office
HMS802	GA	21220	Administrative Assistant I	N	SR12	03	P	N	0.67	34,090	\$3,621 - \$5,367	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	completion of documents, reports, letters, agenda, maintaining ledgers. check in weekly at staff meetings, cc supervisor in email correspondence same as in office

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HMS802	GA	21314	Vocational Rehab Spclt V	N	SR24	23	P	A	0.33	25,427	\$5,918 - \$8,422	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity provide Above listed measures can be accomplished when ee is working remotely. Metrics include referrals to applications in 30 ays, applications to eligibility in 60 days, eligibility to plan in 90 days, MSG and CA recording within the quarter of attainment, Actual Services recorded within 30 days of provision, case maintenance evaluated through random case reviews, internal control compliance through Active Due Reports. Ee emails the supervisor, responds to requests for contact, logs activities in AWAARE and on word docs. Provides log of active daily activities for review.
HMS802	GA	21314	Vocational Rehab Spclt V	N	SR24	23	P	N	0.67	51,625	\$5,918 - \$8,422	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	ee work productivity is monitored and evaluated through internal controls. Reports generated through the Automated Case Management System measure ee's timeliness with agency compliance criteria. Reports also show the counselor's level of activity provide Above listed measures can be accomplished when ee is working remotely. Metrics include referrals to applications in 30 ays, applications to eligibility in 60 days, eligibility to plan in 90 days, MSG and CA recording within the quarter of attainment, Actual Services recorded within 30 days of provision, case maintenance evaluated through random case reviews, internal control compliance through Active Due Reports. Ee emails the supervisor, responds to requests for contact, logs activities in AWAARE and on word docs. Provides log of active daily activities for review.

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS802	GA	21329	Vocational Rehab Spclt III	N	SR20	13	P	A	0.33	21,669	\$4,858 - \$6,922	N	Situational	situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Activity dues Telework task log, email supervisor and provide list of tasks. same as in office
HMS802	GA	21329	Vocational Rehab Spclt III	N	SR20	13	P	N	0.67	43,995	\$4,858 - \$6,922	N	Situational	situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Activity dues Telework task log, email supervisor and provide list of tasks. same as in office
HMS802	GA	21330	Administrative Assistant I	N	SR12	03	P	A	0.33	15,511	\$3,621 - \$5,367	N	Hybrid	Occasionally to complete minutes and/or audits	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Pos processed with invoices in a timely manner, AWARE information is done in a a timely manner, tasks checked in AWARE Checked in AWARE for completion. Feedback through email or phone. Check in/check out; log of work tasks; must be available by email and cell phone.
HMS802	GA	21330	Administrative Assistant I	N	SR12	03	P	N	0.67	31,493	\$3,621 - \$5,367	N	Hybrid	Occasionally to complete minutes and/or audits	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Pos processed with invoices in a timely manner, AWARE information is done in a a timely manner, tasks checked in AWARE Checked in AWARE for completion. Feedback through email or phone. Check in/check out; log of work tasks; must be available by email and cell phone.
HMS802	GA	22392	Office Assistant III	N	SR08	03	P	A	0.33	17,107	\$3,156 - \$4,671	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All Pos are processed with invoices on a timely manner. AWARE information done in a timely manner, Tasks are checked in AWARE Tasks checked in AWARE; feedback through email or phone Check in/check out; log of work tasks; must be available by email and cell phone.
HMS802	GA	22392	Office Assistant III	N	SR08	03	P	N	0.67	34,733	\$3,156 - \$4,671	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All Pos are processed with invoices on a timely manner. AWARE information done in a timely manner, Tasks are checked in AWARE Tasks checked in AWARE; feedback through email or phone Check in/check out; log of work tasks; must be available by email and cell phone.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS802	GA	23366	Vending Facilities Spclt	N	SR20	13	P	A	0.33	20,822	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in weekly during staff meetings; ee will email supervisor, ee will maintain work completion logs. same as in office same as in office
HMS802	GA	23366	Vending Facilities Spclt	N	SR20	13	P	N	0.67	42,274	\$4,858 - \$6,922	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Check in weekly during staff meetings; ee will email supervisor, ee will maintain work completion logs. same as in office same as in office
HMS802	GA	24470	Vocational Rehab Spclt III	N	SR20	13	P	A	0.33	21,669	\$4,858 - \$6,922	N	Hybrid	2.5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Access to caseload, reviewing cases and pulling reports Access to caseload, reviewing cases and pulling reports. Ee will submit weekly work log for days they are working remotely Maintain contact with office and supervisor via email/phone/text as needed
HMS802	GA	24470	Vocational Rehab Spclt III	N	SR20	13	P	N	0.67	43,995	\$4,858 - \$6,922	N	Hybrid	2.5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Access to caseload, reviewing cases and pulling reports Access to caseload, reviewing cases and pulling reports. Ee will submit weekly work log for days they are working remotely Maintain contact with office and supervisor via email/phone/text as needed
HMS802	GA	31346	Vocational Rehab Spclt I	N	SR18	13	P	A	0.33	16,454	\$4,495 - \$6,399	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Some expectations are time sensitive and there are timelines that must be met. Amount of case processing through student and adult referrals. Monitoring and following up with clients referred fro services and students who are receiving services but enroll Automated case management system that is accessible remotely. Caseloads are monitored remotely. Activity reports reviewed monthly, specific cases reviewed. Expectation to meet all objectives based on duties.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS802	GA	31346	Vocational Rehab Spclt I	N	SR18	13	P	N	0.67	33,406	\$4,495 - \$6,399	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Some expectations are time sensitive and there are timelines that must be met. Amount of case processing through student and adult referrals. Monitoring and following up with clients referred from services and students who are receiving services but enroll Automated case management system that is accessible remotely. Caseloads are monitored remotely. Activity reports reviewed monthly, specific cases reviewed. Expectation to meet all objectives based on duties.
HMS802	GA	31347	Administrative Assistant I	N	SR12	03	P	A	0.33	14,339	\$3,621 - \$5,367	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist applicants, intake of application packets, complete database input, scan documents into AWARE, collate and complete intake packets and answer phone calls with work provided cell phone. Daily communication, review of AWARE. Finished work product including intake packets and scanning. Monitored by checking any scanned info in the AWARE file. A work cell phone and laptop has been provided. Telework Task Schedule must be completed at the end of each workday. Weekly meetings to discuss concerns.
HMS802	GA	31347	Administrative Assistant I	N	SR12	03	P	N	0.67	29,113	\$3,621 - \$5,367	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist applicants, intake of application packets, complete database input, scan documents into AWARE, collate and complete intake packets and answer phone calls with work provided cell phone. Daily communication, review of AWARE. Finished work product including intake packets and scanning. Monitored by checking any scanned info in the AWARE file. A work cell phone and laptop has been provided. Telework Task Schedule must be completed at the end of each workday. Weekly meetings to discuss concerns.

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HMS802	GA	32650	Vocational Rehab Spclt III	N	SR20	13	P	A	0.33	22,532	\$4,858 - \$6,922	N	Hybrid	3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	AWARE-AKAMAI case info and reports AWARE-AKAMAI case info and reports Check in/check out; log of work tasks; must be available by email and cell phone.
HMS802	GA	32650	Vocational Rehab Spclt III	N	SR20	13	P	N	0.67	45,748	\$4,858 - \$6,922	N	Hybrid	3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	AWARE-AKAMAI case info and reports AWARE-AKAMAI case info and reports Check in/check out; log of work tasks; must be available by email and cell phone.
HMS802	GA	51838	Vocational Rehab Spclt V	N	SR24	13	P	A	0.33	33,351	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems.
HMS802	GA	51838	Vocational Rehab Spclt V	N	SR24	13	P	N	0.67	67,713	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems.
HMS802	GA	112856	Rehab Teacher For Blind III	N	SR20	13	P	A	0.33	27,411	\$4,858 - \$6,922	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case Management, provide instruction, advice, independence skills, training on assistive technology, resources, to elderly visually impaired/blind individuals. Support group coordination, find resources for clients. Monitored through AWARE reports, monthly reports, client surveys, categories of activity, and meeting Quarterly service goals based on yearly data.

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS802	GA	112856	Rehab Teacher For Blind III	N	SR20	13	P	N	0.67	55,653	\$4,858 - \$6,922	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case Management, provide instruction, advice, independence skills, training on assistive technology, resources, to elderly visually impaired/blind individuals. Support group coordination, find resources for clients. Monitored through AWARE reports, monthly reports, client surveys, categories of activity, and meeting Quarterly service goals based on yearly data.
HMS802	GA	112857	Rehab Teacher For Blind III	N	SR20	13	P	A	1.00	65,664	\$4,858 - \$6,922	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Case Management, provide instruction, advice, independence skills, training on assistive technology, resources, to elderly visually impaired/blind individuals. Support group coordination, find resources for clients. Monitored through AWARE reports, monthly reports, client surveys, categories of activity, and meeting Quarterly service goals based on yearly data.
HMS802	GA	118947	Vocational Rehab Spclt V	N	SR24	13	P	A	0.33	24,366	\$5,918 - \$8,422	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems.
HMS802	GA	118947	Vocational Rehab Spclt V	N	SR24	13	P	N	0.67	49,470	\$5,918 - \$8,422	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems. Weekly or more meetings or more as needed, timeliness of actions, review of AWARE, Datamart, and CAPS systems.

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HMS901	MA	1638	Social Worker VI	N	SR26	23	P	A	0.85	90,452	\$6,399 - \$9,109	N	Hybrid	4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meeting quality and timeliness of work, meeting deadlines, being responsive, demonstrated ability to lead, facilitate work/focus groups, collaborations with internal/external partners, etc. Same as in office, but also include responsiveness to emails, calls, making sure the Ee responds on time, attend virtual meetings, and very minimal to no-complaints from public
HMS901	MA	1638	Social Worker VI	N	SR26	23	P	N	0.15	43,723	\$6,399 - \$9,109	N	Hybrid	4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meeting quality and timeliness of work, meeting deadlines, being responsive, demonstrated ability to lead, facilitate work/focus groups, collaborations with internal/external partners, etc. Same as in office, but also include responsiveness to emails, calls, making sure the Ee responds on time, attend virtual meetings, and very minimal to no-complaints from public
HMS901	MA	1751	Administrative Assistant II	N	SR14	03	P	A	0.95	54,332	\$3,917 - \$5,800	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ability to adhere to designated timelines, complete work by designated deadlines, and respond to emails/calls in a timely manner Ability to adhere to timelines, complete work by deadlines, respond to emails/calls in a timely manner. Ee is required to send email at the start of the work day with a list of tasks they are planning to work/complete that day Ability to adhere to designated timelines, complete work by designated deadlines, and respond to emails/calls in a timely manner

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HMS901	MA	1751	Administrative Assistant II	N	SR14	03	P	N	0.05	2,860	\$3,917 - \$5,800	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ability to adhere to designated timelines, complete work by designated deadlines, and respond to emails/calls in a timely manner Ability to adhere to timelines, complete work by deadlines, respond to emails/calls in a timely manner. Ee is required to send email at the start of the work day with a list of tasks they are planning to work/complete that day Ability to adhere to designated timelines, complete work by designated deadlines, and respond to emails/calls in a timely manner
HMS901	MA	4535	Social Worker V	N	SR24	13	P	A	0.90	84,100	\$5,918 - \$8,422	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meeting quality and timeliness of work, meeting deadlines, being responsive, demonstrated ability to lead, facilitate work/focus groups, collaborations with internal/external partners, etc Same, also include responsiveness to emails, texts, phone calls, make sure Ee responds on time, attend virtual meetings Meeting quality and timeliness of work, meeting deadlines, being responsive, demonstrated ability to lead, facilitate work/focus groups, collaborations with internal/external partners, etc
HMS901	MA	4535	Social Worker V	N	SR24	13	P	N	0.10	9,344	\$5,918 - \$8,422	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meeting quality and timeliness of work, meeting deadlines, being responsive, demonstrated ability to lead, facilitate work/focus groups, collaborations with internal/external partners, etc Same, also include responsiveness to emails, texts, phone calls, make sure Ee responds on time, attend virtual meetings Meeting quality and timeliness of work, meeting deadlines, being responsive, demonstrated ability to lead, facilitate work/focus groups, collaborations with internal/external partners, etc

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HMS901	MA	14987	Human Svcs Prof V	N	SR24	13	P	A	0.75	57,591	\$5,918 - \$8,422	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	I am part of the meetings and development of training modules I will have contact with worker while teleworking
HMS901	MA	14987	Human Svcs Prof V	N	SR24	13	P	N	0.25	19,197	\$5,918 - \$8,422	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	I am part of the meetings and development of training modules I will have contact with worker while teleworking
HMS901	MA	22882	Administrative Assistant I	N	SR12	03	P	A	1.00	54,984	\$3,621 - \$5,367	N	Situational	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through twice a week in-person discussions and emails. Utilize the PAS Measure productivity by the amount of work the Ee can complete despite not having access to a work computer. EE will attend daily Teams meeting Through twice a week in-person discussions and emails. Utilize the PAS
HMS901	MA	23326	Administrative Assistant II	N	SR14	03	P	A	0.75	36,702	\$3,917 - \$5,800	N	Hybrid	1	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly supervision. Review work prior to final submission Supervision via Teams Weekly supervision.
HMS901	MA	23326	Administrative Assistant II	N	SR14	03	P	N	0.25	12,234	\$3,917 - \$5,800	N	Hybrid	1	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly supervision. Review work prior to final submission Supervision via Teams Weekly supervision.
HMS901	MA	24433	Human Svcs Prof V	N	SR24	13	P	A	0.75	59,904	\$5,918 - \$8,422	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's ability to adhere to designated timelines, complete work by designated deadlines, and respond to emails and phone calls in a timely manner.
HMS901	MA	24433	Human Svcs Prof V	N	SR24	13	P	N	0.25	19,968	\$5,918 - \$8,422	N	Hybrid	Situational	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee's ability to adhere to designated timelines, complete work by designated deadlines, and respond to emails and phone calls in a timely manner.

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HMS901	MA	24435	Social Worker IV	N	SR22	13	P	A	0.75	49,248	\$5,258 - \$7,485	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Work performance and productivity is measured by their ability to adhere to designated timeliness, complete work by deadlines, and respond emails/phone calls in a timely manner.
HMS901	MA	24435	Social Worker IV	N	SR22	13	P	N	0.25	16,416	\$5,258 - \$7,485	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Work performance and productivity is measured by their ability to adhere to designated timeliness, complete work by deadlines, and respond emails/phone calls in a timely manner.
HMS901	MA	24830	Social Worker IV	N	SR22	13	P	A	0.75	51,210	\$5,258 - \$7,485	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ability to adhere to designated timelines, complete work by designated deadlines, and respond to emails/calls in a timely manner
HMS901	MA	24830	Social Worker IV	N	SR22	13	P	N	0.25	17,070	\$5,258 - \$7,485	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ability to adhere to designated timelines, complete work by designated deadlines, and respond to emails/calls in a timely manner
HMS901	MA	25276	Social Worker V	N	SR24	13	P	A	1.00	83,064	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monthly supervisor meetings-discussion on tasks assigned and deadlines. Daily Teams meetings Monthly supervisor meetings-discussion on tasks assigned. Daily Teams meetings.
HMS901	MA	26354	Public Welfare Admr	N	EM08	35	P	A	0.75	124,434	\$10,578 - \$16,933	N	Hybrid	1-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	check in at least once daily and be available to communicate with staff and other agencies.
HMS901	MA	26354	Public Welfare Admr	N	EM08	35	P	N	0.25	41,478	\$10,578 - \$16,933	N	Hybrid	1-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	check in at least once daily and be available to communicate with staff and other agencies.
HMS901	MA	26704	Human Svcs Prof V	N	SR24	13	P	A	0.60	53,892	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	I am part of the meetings and development of training modules I will have contact with worker while telework I am part of the meetings and development of training modules

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HMS901	MA	26704	Human Svcs Prof V	N	SR24	13	P	N	0.40	35,928	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	I am part of the meetings and development of training modules I will have contact with worker while telework I am part of the meetings and development of training modules
HMS901	MA	36554	Social Worker V	N	SR24	13	P	A	0.75	70,083	\$5,918 - \$8,422	N	Full time	5 days	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	I am part of the meetings and development of training modules I will have contact with worker while telework I am part of the meetings and development of training modules
HMS901	MA	36554	Social Worker V	N	SR24	13	P	N	0.25	23,361	\$5,918 - \$8,422	N	Full time	5 days	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	I am part of the meetings and development of training modules I will have contact with worker while telework I am part of the meetings and development of training modules
HMS901	MA	36644	Human Svcs Prof V	N	SR24	13	P	A	0.85	78,381	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assigned tasks and work products are monitored through weekly team meetings and monthly supervision meetings
HMS901	MA	36644	Human Svcs Prof V	N	SR24	13	P	N	0.15	37,378	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assigned tasks and work products are monitored through weekly team meetings and monthly supervision meetings
HMS901	MA	37200	Social Worker V	N	SR24	13	P	A	0.85	81,558	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meeting quality and timeliness of work, meeting deadlines, being responsive, demonstrated ability to lead, facilitate work/focus groups, collaborations with internal/external partners, etc. Same as in office, but also include responsiveness to emails, calls, making sure the Ee responds on time, attend virtual meetings, and very minimal to no-complaints from public

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HMS901	MA	37200	Social Worker V	N	SR24	13	P	N	0.15	38,885	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meeting quality and timeliness of work, meeting deadlines, being responsive, demonstrated ability to lead, facilitate work/focus groups, collaborations with internal/external partners, etc. Same as in office, but also include responsiveness to emails, calls, making sure the Ee responds on time, attend virtual meetings, and very minimal to no-complaints from public
HMS901	MA	42351	Human Svcs Prof V	N	SR24	13	P	A	0.60	47,923	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Will be measured by their ability to adhere to designated timelines, complete work by deadlines, and respond to emails and phone calls in a timely manner. Ee is required to send emails with a list of tasks they will work on and complete that day. Will be measured by their ability to adhere to designated timelines, complete work by deadlines, and respond to emails and phone calls in a timely manner.
HMS901	MA	42351	Human Svcs Prof V	N	SR24	13	P	N	0.40	31,949	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Will be measured by their ability to adhere to designated timelines, complete work by deadlines, and respond to emails and phone calls in a timely manner. Ee is required to send emails with a list of tasks they will work on and complete that day. Will be measured by their ability to adhere to designated timelines, complete work by deadlines, and respond to emails and phone calls in a timely manner.
HMS901	MA	42594	Administrative Assistant I	N	SR12	03	P	A	0.75	44,631	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily contact and communication
HMS901	MA	42594	Administrative Assistant I	N	SR12	03	P	N	0.25	14,877	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily contact and communication

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HMS901	MA	100419	Human Svcs Prof V	N	SR24	13	P	A	1.00	79,872	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervisor uses PAS in monthly supervisor meetings to discuss tasks and deadlines. Daily teams meeting.
HMS901	MA	100497	Registered Nurse V	N	SR24	29	P	A	1.00	162,756	\$10,655 - \$13,563	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervisor uses PAS in monthly supervisor meetings to discuss tasks and deadlines. Daily teams meeting.
HMS901	MA	113138	Human Svcs Prof V	N	SR24	13	P	A	0.60	46,073	\$5,918 - \$8,422	N	Hybrid	In emergency/special circumstances only	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	I am part of the meetings and development of training modules I will have contact with worker while telework I am part of the meetings and development of training modules
HMS901	MA	113138	Human Svcs Prof V	N	SR24	13	P	N	0.40	30,715	\$5,918 - \$8,422	N	Hybrid	In emergency/special circumstances only	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	I am part of the meetings and development of training modules I will have contact with worker while telework I am part of the meetings and development of training modules
HMS901	MA	118616	Human Svcs Prof V	N	SR24	13	P	A	0.85	68,009	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Tasks and work products are monitored through weekly team meetings and monthly supervision meetings
HMS901	MA	118616	Human Svcs Prof V	N	SR24	13	P	N	0.15	33,226	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Tasks and work products are monitored through weekly team meetings and monthly supervision meetings
HMS901	MA	119000	Social Worker V	N	SR24	13	P	N	1.00	89,820	\$5,918 - \$8,422	N	Hybrid	3 or 4	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assigned tasks and work products are monitored through weekly team meetings and monthly supervision meetings Continue to meet current performance expectations, acknowledge and respond to calls/texts from supervisor within an hour.

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HMS902	IA	4546	Social Worker IV	N	SR22	13	P	A	0.50	43,188	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports, and tracking of progress through regular meetings, status reports and tracking of progress no change
HMS902	IA	4546	Social Worker IV	N	SR22	13	P	N	0.50	43,188	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports, and tracking of progress through regular meetings, status reports and tracking of progress no change
HMS902	IA	6386	Med-Quest Assistant Admr	N	EM07	35	P	A	0.50	88,722	\$10,075 - \$16,124	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings and tracking of progress on projects. Same as in office
HMS902	IA	6386	Med-Quest Assistant Admr	N	EM07	35	P	N	0.50	88,722	\$10,075 - \$16,124	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings and tracking of progress on projects. Same as in office
HMS902	IA	6389	Contracts Spclt (Med-QUEST)	N	SR22	13	P	A	0.50	25,512	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals; same as in office
HMS902	IA	6389	Contracts Spclt (Med-QUEST)	N	SR22	13	P	N	0.50	25,512	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals; same as in office
HMS902	IA	8492	Contracts Spclt (Med-QUEST)	N	SR22	13	P	A	0.50	34,140	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals ; no change from in office
HMS902	IA	8492	Contracts Spclt (Med-QUEST)	N	SR22	13	P	N	0.50	34,140	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals ; no change from in office

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	13761	Eligibility Wkr V	N	SR20	04	P	A	0.50	32,124	\$4,959 - \$7,346	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Maintaining Maui County eligibility offices. Supervision of EW staff. Supervision through regular meetings through Teams App. same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	13761	Eligibility Wkr V	N	SR20	04	P	N	0.50	32,124	\$4,959 - \$7,346	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Maintaining Maui County eligibility offices. Supervision of EW staff. Supervision through regular meetings through Teams App. same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	16070	Eligibility Wkr III	N	SR16	03	P	A	0.50	32,202	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	16070	Eligibility Wkr III	N	SR16	03	P	N	0.50	28,158	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. same as in office
HMS902	IA	18527	Administrative Assistant I	N	SR12	03	P	A	0.50	26,454	\$3,621 - \$5,367	N	Full time	5 days every other week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	regular meetings, status reports, and progress tracking of goals and projects regular meetings, status reports, and progress tracking of goals and projects same as in office
HMS902	IA	18527	Administrative Assistant I	N	SR12	03	P	N	0.50	26,454	\$3,621 - \$5,367	N	Full time	5 days every other week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	regular meetings, status reports, and progress tracking of goals and projects regular meetings, status reports, and progress tracking of goals and projects same as in office
HMS902	IA	22385	Eligibility Wkr III	N	SR16	03	P	A	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center.
HMS902	IA	22385	Eligibility Wkr III	N	SR16	03	P	N	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center.

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS902	IA	22690	Administrative Assistant II	N	SR14	03	P	A	0.50	32,202	\$3,917 - \$5,800	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking goals ; Same as in office
HMS902	IA	22690	Administrative Assistant II	N	SR14	03	P	N	0.50	32,202	\$3,917 - \$5,800	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking goals ; Same as in office
HMS902	IA	25025	Eligibility Program Spclt VI	N	SR26	23	P	A	0.50	37,044	\$6,399 - \$9,109	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports, tracking of progress on projects and goals. Regular meetings, status reports, tracking of progress on projects and goals. Meet all objectives and goals of Eligibility Branch. Ee be available for all 1:1 meetings and discuss progress on work.
HMS902	IA	25025	Eligibility Program Spclt VI	N	SR26	23	P	N	0.50	37,044	\$6,399 - \$9,109	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports, tracking of progress on projects and goals. Regular meetings, status reports, tracking of progress on projects and goals. Meet all objectives and goals of Eligibility Branch. Ee be available for all 1:1 meetings and discuss progress on work.
HMS902	IA	26589	Contracts Spclt (Med-QUEST)	N	SR22	13	P	A	0.50	32,832	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Deal with providers, health plan employees and others; develop system for tracking operational effectiveness, communicate orally and in writing. Assisting with health plan policy issues, monitoring and assisting with modifications. Supervision through regular meetings in TEAMS, ensuring movement on projects. Regular meetings, status reports and tracking of progress on projects and goals same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	26589	Contracts Spclt (Med-QUEST)	N	SR22	13	P	N	0.50	32,832	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Deal with providers, health plan employees and others; develop system for tracking operational effectiveness, communicate orally and in writing. Assisting with health plan policy issues, monitoring and assisting with modifications. Supervision through regular meetings in TEAMS, ensuring movement on projects. Regular meetings, status reports and tracking of progress on projects and goals same as in office
HMS902	IA	26715	Office Assistant III	N	SR08	03	P	A	0.50	19,692	\$3,156 - \$4,671	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports, tracking of progress on projects
HMS902	IA	26715	Office Assistant III	N	SR08	03	P	N	0.50	19,692	\$3,156 - \$4,671	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports, tracking of progress on projects
HMS902	IA	28127	Eligibility Wkr III	N	SR16	03	P	A	0.50	28,596	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	28127	Eligibility Wkr III	N	SR16	03	P	N	0.50	28,596	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	32234	Social Worker IV	N	SR22	13	P	A	0.50	35,508	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals. ; same as in office

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS902	IA	32234	Social Worker IV	N	SR22	13	P	N	0.50	35,508	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals. ; same as in office
HMS902	IA	34817	Registered Nurse V	N	SR24	09	P	A	0.25	36,861	\$10,655 - \$13,563	N	Hybrid	3 - 4 times a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals ;no change from in office
HMS902	IA	34817	Registered Nurse V	N	SR24	09	P	N	0.75	110,583	\$10,655 - \$13,563	N	Hybrid	3 - 4 times a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals ;no change from in office
HMS902	IA	35312	Office Assistant III	N	SR08	03	P	A	0.50	18,936	\$3,156 - \$4,671	N	Hybrid	M - F except every other M	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receives calls to the administrator, routes HCSB inquiries, maintains calendar, receives correspondence, receives applications for HOKU system, mail, other clerical support. Supervisor monitors through regular meetings in TEAMS, review of correspondence and network drives. regular meetings; same as in office
HMS902	IA	35312	Office Assistant III	N	SR08	03	P	N	0.50	18,936	\$3,156 - \$4,671	N	Hybrid	M - F except every other M	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Receives calls to the administrator, routes HCSB inquiries, maintains calendar, receives correspondence, receives applications for HOKU system, mail, other clerical support. Supervisor monitors through regular meetings in TEAMS, review of correspondence and network drives. regular meetings; same as in office
HMS902	IA	35846	Administrative Assistant I	N	SR12	03	P	A	0.50	24,468	\$3,621 - \$5,367	N	Hybrid	Occasional as needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking of progress same as in office Ee will be available for meetings and discuss progress on work assignments

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HMS902	IA	35846	Administrative Assistant I	N	SR12	03	P	N	0.50	24,468	\$3,621 - \$5,367	N	Hybrid	Occasional as needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking of progress same as in office Ee will be available for meetings and discuss progress on work assignments
HMS902	IA	36560	Administrative Assistant I	N	SR12	03	P	A	0.50	21,726	\$3,621 - \$5,367	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals no change from in office
HMS902	IA	36560	Administrative Assistant I	N	SR12	03	P	N	0.50	21,726	\$3,621 - \$5,367	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals no change from in office
HMS902	IA	37164	Hlth Care Fincg Tpl Prgm Spclt	N	SR24	13	P	A	0.50	48,606	\$5,918 - \$8,422	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports, and tracking of progress on projects; Same as in office
HMS902	IA	37164	Hlth Care Fincg Tpl Prgm Spclt	N	SR24	13	P	N	0.50	48,606	\$5,918 - \$8,422	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports, and tracking of progress on projects; Same as in office
HMS902	IA	37485	Administrative Assistant IV	N	SR18	63	P	A	0.50	33,438	\$4,582 - \$6,783	N	Full time	5 days every other week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status updates, tracking of projects on assignments. same as in office
HMS902	IA	37485	Administrative Assistant IV	N	SR18	63	P	N	0.50	33,438	\$4,582 - \$6,783	N	Full time	5 days every other week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status updates, tracking of projects on assignments. same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	37750	Eligibility Wkr III	N	SR16	03	P	A	0.50	32,202	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as in office.
HMS902	IA	37750	Eligibility Wkr III	N	SR16	03	P	N	0.50	32,202	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as in office.
HMS902	IA	40225	General Professional VI	N	SR26	23	P	A	0.50	46,722	\$6,399 - \$9,109	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, individually and with team, status updates and tracking of projects. no change from in office Through regular meetings, individually and with team, status updates and tracking of projects.
HMS902	IA	40225	General Professional VI	N	SR26	23	P	N	0.50	46,722	\$6,399 - \$9,109	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, individually and with team, status updates and tracking of projects. no change from in office Through regular meetings, individually and with team, status updates and tracking of projects.
HMS902	IA	40578	Health Care Fincg (Tpl) Asst	N	SR15	03	P	A	0.50	26,454	\$4,078 - \$6,031	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	weekly performance reports
HMS902	IA	40578	Health Care Fincg (Tpl) Asst	N	SR15	03	P	N	0.50	26,454	\$4,078 - \$6,031	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	weekly performance reports

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HMS902	IA	40579	Health Care Fincg (Tpl) Asst	N	SR15	03	P	A	0.50	24,468	\$4,078 - \$6,031	N	Hybrid	five days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	weekly performance reports
HMS902	IA	40579	Health Care Fincg (Tpl) Asst	N	SR15	03	P	N	0.50	24,468	\$4,078 - \$6,031	N	Hybrid	five days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	weekly performance reports
HMS902	IA	40967	Administrative Assistant I	N	SR12	03	P	A	0.50	32,202	\$3,621 - \$5,367	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Complete assignments completely, timely and efficiently. High quality of work with minimal supervision. Expect immediate responses to all assignments and communication. Daily communication through teams and phone.
HMS902	IA	40967	Administrative Assistant I	N	SR12	03	P	N	0.50	32,202	\$3,621 - \$5,367	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Complete assignments completely, timely and efficiently. High quality of work with minimal supervision. Expect immediate responses to all assignments and communication. Daily communication through teams and phone.
HMS902	IA	41085	Eligibility Wkr III	N	SR16	03	P	A	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	41085	Eligibility Wkr III	N	SR16	03	P	N	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office

Department of Human Services
Positions that are authorized to telework as of November 30, 2024

Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	41127	Eligibility Wkr III	N	SR16	03	P	A	0.50	30,942	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. Same as in office
HMS902	IA	41127	Eligibility Wkr III	N	SR16	03	P	N	0.50	30,942	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. Same as in office
HMS902	IA	41304	Eligibility Program Spclt V	N	SR24	13	P	A	0.50	31,068	\$5,918 - \$8,422	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee demonstrated ability to telework by ability to plan, organize and complete work in a timely manner. Responsive to email, virtual meetings, and phone calls which is used for monitoring. Complete assignments completely, timely and efficiently. High quality of work with minimal supervision same as in office. Virtual conference, phone, emails

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HMS902	IA	41304	Eligibility Program Spclt V	N	SR24	13	P	N	0.50	31,068	\$5,918 - \$8,422	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ee demonstrated ability to telework by ability to plan, organize and complete work in a timely manner. Responsive to email, virtual meetings, and phone calls which is used for monitoring. Complete assignments completely, timely and efficiently. High quality of work with minimal supervision same as in office. Virtual conference, phone, emails
HMS902	IA	43326	Eligibility Wkr III	N	SR16	03	P	A	0.50	32,202	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. same as in office
HMS902	IA	43326	Eligibility Wkr III	N	SR16	03	P	N	0.50	32,202	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. same as in office
HMS902	IA	43328	Eligibility Wkr III	N	SR16	03	P	A	0.50	26,454	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. Same as in office

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HMS902	IA	43328	Eligibility Wkr III	N	SR16	03	P	N	0.50	26,454	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. Same as in office
HMS902	IA	44017	Registered Nurse V	N	SR24	09	P	A	0.25	39,696	\$10,655 - \$13,563	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals same as in office
HMS902	IA	44017	Registered Nurse V	N	SR24	09	P	N	0.75	119,088	\$10,655 - \$13,563	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals same as in office
HMS902	IA	44986	Program Specialist V	N	SR24	13	P	A	0.50	41,532	\$5,918 - \$8,422	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Demonstrated ability to successfully telework as demonstrated by ability to plan, organize and complete work timely. Responsive to email, virtual meetings and phone calls. Complete assignments completely, timely and efficiently. High quality of work, minimal supervision. Worker reports in person. same as in office. Virtual conference, phone, emails
HMS902	IA	44986	Program Specialist V	N	SR24	13	P	N	0.50	41,532	\$5,918 - \$8,422	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Demonstrated ability to successfully telework as demonstrated by ability to plan, organize and complete work timely. Responsive to email, virtual meetings and phone calls. Complete assignments completely, timely and efficiently. High quality of work, minimal supervision. Worker reports in person. same as in office. Virtual conference, phone, emails

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HMS902	IA	47454	Eligibility Wkr V	N	SR20	04	P	A	0.50	29,412	\$4,959 - \$7,346	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	E Hawaii Section Supervisor. Oversee E Hawaii Section Supervision through regular meetings through Teams App. Same as when working in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	47454	Eligibility Wkr V	N	SR20	04	P	N	0.50	29,412	\$4,959 - \$7,346	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	E Hawaii Section Supervisor. Oversee E Hawaii Section Supervision through regular meetings through Teams App. Same as when working in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	47455	Eligibility Wkr IV	N	SR18	04	P	A	0.50	30,900	\$4,582 - \$6,783	N	Hybrid	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office
HMS902	IA	47455	Eligibility Wkr IV	N	SR18	04	P	N	0.50	30,900	\$4,582 - \$6,783	N	Hybrid	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office

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HMS902	IA	47456	Administrative Assistant I	N	SR12	03	P	A	0.50	26,454	\$3,621 - \$5,367	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 4 days per week. Finalizing letters, leave records and other work forms for all staff, document logs, etc. During telework (1 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office In office at least 4 days per week. Finalizing letters, leave records and other work forms for all staff, document logs, etc. During telework (1 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex.
HMS902	IA	47456	Administrative Assistant I	N	SR12	03	P	N	0.50	26,454	\$3,621 - \$5,367	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 4 days per week. Finalizing letters, leave records and other work forms for all staff, document logs, etc. During telework (1 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office In office at least 4 days per week. Finalizing letters, leave records and other work forms for all staff, document logs, etc. During telework (1 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex.

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HMS902	IA	47457	Eligibility Wkr II	N	SR14	03	P	A	0.50	21,726	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office
HMS902	IA	47457	Eligibility Wkr II	N	SR14	03	P	N	0.50	21,726	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office
HMS902	IA	47460	Eligibility Wkr II	N	SR14	03	P	A	0.50	21,726	\$3,917 - \$5,800	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office
HMS902	IA	47460	Eligibility Wkr II	N	SR14	03	P	N	0.50	21,726	\$3,917 - \$5,800	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office

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HMS902	IA	47462	EW II	N	SR14	03	P	A	0.50	23,238	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office
HMS902	IA	47462	EW II	N	SR14	03	P	N	0.50	23,238	\$3,917 - \$5,800	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office
HMS902	IA	47466	Eligibility Wkr III	N	SR16	03	P	A	0.50	25,440	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office
HMS902	IA	47466	Eligibility Wkr III	N	SR16	03	P	N	0.50	25,440	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office

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HMS902	IA	47467	Eligibility Wkr III	N	SR16	03	P	A	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office
HMS902	IA	47467	Eligibility Wkr III	N	SR16	03	P	N	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office
HMS902	IA	47468	Eligibility Wkr III	N	SR16	03	P	A	0.50	30,942	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office
HMS902	IA	47468	Eligibility Wkr III	N	SR16	03	P	N	0.50	30,942	\$4,240 - \$6,271	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely completion of KOLEA Tasks. Making changes to cases based on information that affect Medicaid eligibility. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. same as in office

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HMS902	IA	47470	Eligibility Wkr V	N	SR20	04	P	A	0.50	36,132	\$4,959 - \$7,346	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine eligibility, supervise eligibility unit Supervision through regular meetings through Teams App. same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	47470	Eligibility Wkr V	N	SR20	04	P	N	0.50	36,132	\$4,959 - \$7,346	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Determine eligibility, supervise eligibility unit Supervision through regular meetings through Teams App. same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	47471	Administrative Assistant I	N	SR12	03	P	A	0.50	21,726	\$3,621 - \$5,367	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Administrative Assistant, Answer phone calls, review docs and incoming mail, distribute, posting of recruitment announcements, pay bills for operations, process Pos, TA forms, etc. regular meetings, status reports, tracking of progress on projects Same as in office
HMS902	IA	47471	Administrative Assistant I	N	SR12	03	P	N	0.50	21,726	\$3,621 - \$5,367	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Administrative Assistant, Answer phone calls, review docs and incoming mail, distribute, posting of recruitment announcements, pay bills for operations, process Pos, TA forms, etc. regular meetings, status reports, tracking of progress on projects Same as in office
HMS902	IA	47472	Eligibility Wkr III	N	SR16	03	P	A	0.50	25,440	\$4,240 - \$6,271	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. Regular meetings, status reports, tracking of progress on projects tasks and goals same as in office

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	47472	Eligibility Wkr III	N	SR16	03	P	N	0.50	25,440	\$4,240 - \$6,271	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. Regular meetings, status reports, tracking of progress on projects tasks and goals same as in office
HMS902	IA	47473	Eligibility Wkr III	N	SR16	03	P	A	0.50	32,202	\$4,240 - \$6,271	N	Situational	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. Regular meetings, status reports, tracking of projects and goals. no change from in office
HMS902	IA	47473	Eligibility Wkr III	N	SR16	03	P	N	0.50	32,202	\$4,240 - \$6,271	N	Situational	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. Regular meetings, status reports, tracking of projects and goals. no change from in office
HMS902	IA	47475	Eligibility Wkr III	N	SR16	03	P	A	0.50	32,202	\$4,240 - \$6,271	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. Regular meetings, status reports and tracking progress on projects Same as in office
HMS902	IA	47475	Eligibility Wkr III	N	SR16	03	P	N	0.50	32,202	\$4,240 - \$6,271	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. Regular meetings, status reports and tracking progress on projects Same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	47476	Eligibility Wkr III	N	SR16	03	P	A	0.50	33,438	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. regular meetings, status reports, tracking of projects no change from in office
HMS902	IA	47476	Eligibility Wkr III	N	SR16	03	P	N	0.50	33,438	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. regular meetings, status reports, tracking of projects no change from in office
HMS902	IA	47477	Eligibility Wkr III	N	SR16	03	P	A	0.50	30,942	\$4,240 - \$6,271	N	Hybrid	4-5 days per week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex.
HMS902	IA	47477	Eligibility Wkr III	N	SR16	03	P	N	0.50	30,942	\$4,240 - \$6,271	N	Hybrid	4-5 days per week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex.
HMS902	IA	47483	Eligibility Wkr III	N	SR16	03	P	A	0.50	37,626	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	47483	Eligibility Wkr III	N	SR16	03	P	N	0.50	37,626	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as in office
HMS902	IA	47484	Eligibility Wkr III	N	SR16	03	P	A	0.50	28,596	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as when ee is working in office
HMS902	IA	47484	Eligibility Wkr III	N	SR16	03	P	N	0.50	28,596	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as when ee is working in office
HMS902	IA	47485	Eligibility Wkr III	N	SR16	03	P	A	0.50	33,438	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. Same as when ee is working in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	47485	Eligibility Wkr III	N	SR16	03	P	N	0.50	33,438	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. Same as when ee is working in office
HMS902	IA	47487	Eligibility Wkr V	N	SR20	04	P	A	0.50	32,952	\$4,959 - \$7,346	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervise unit staff, complete long term care and other applications, determine eligibility. Supervision through regular meetings through Teams App. same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	47487	Eligibility Wkr V	N	SR20	04	P	N	0.50	32,952	\$4,959 - \$7,346	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervise unit staff, complete long term care and other applications, determine eligibility. Supervision through regular meetings through Teams App. same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	47488	Administrative Assistant I	N	SR12	03	P	A	0.50	26,454	\$3,621 - \$5,367	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meetings, completion of assignments. Use available data to monitor timeliness and quantity of work completed. Same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	47488	Administrative Assistant I	N	SR12	03	P	N	0.50	26,454	\$3,621 - \$5,367	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meetings, completion of assignments. Use available data to monitor timeliness and quantity of work completed. Same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	47490	Eligibility Wkr III	N	SR16	03	P	A	0.50	28,596	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Depending on work, daily completion of 10-20 Tasks assigned in KOLEA such as updating, following up on, gathering info on cases, etc. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports, KOLEA reports to ensure services to public. Regular meetings through Teams. Same as in office
HMS902	IA	47490	Eligibility Wkr III	N	SR16	03	P	N	0.50	28,596	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Depending on work, daily completion of 10-20 Tasks assigned in KOLEA such as updating, following up on, gathering info on cases, etc. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports, KOLEA reports to ensure services to public. Regular meetings through Teams. Same as in office
HMS902	IA	47491	Eligibility Wkr III	N	SR16	03	P	A	0.50	29,754	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely and accurately determine Medicaid eligibility. Consistently answer phones, take applications and forms, assist clients. Supervisor reviews work through KOLEA analytics reports and HI Tel Com Call Center Bio reports to review for accuracy of information, call times, dropped calls, etc. same as when employee is working in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	47491	Eligibility Wkr III	N	SR16	03	P	N	0.50	29,754	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely and accurately determine Medicaid eligibility. Consistently answer phones, take applications and forms, assist clients. Supervisor reviews work through KOLEA analytics reports and HI Tel Com Call Center Bio reports to review for accuracy of information, call times, dropped calls, etc. same as when employee is working in office
HMS902	IA	47492	Eligibility Wkr III	N	SR16	03	P	A	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Depending on work, daily completion of 10-20 Tasks assigned in KOLEA such as updating, following up on, gathering info on cases, etc. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports, KOLEA reports to ensure services to public. Regular meetings through Teams. Same as in office
HMS902	IA	47492	Eligibility Wkr III	N	SR16	03	P	N	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Depending on work, daily completion of 10-20 Tasks assigned in KOLEA such as updating, following up on, gathering info on cases, etc. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports, KOLEA reports to ensure services to public. Regular meetings through Teams. Same as in office
HMS902	IA	47497	Eligibility Wkr V	N	SR20	04	P	A	0.50	36,132	\$4,959 - \$7,346	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Oahu Section Admin. Monitor staff on tasks, assist with solving problems Supervision through regular meetings through Teams App. same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	47497	Eligibility Wkr V	N	SR20	04	P	N	0.50	36,132	\$4,959 - \$7,346	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Oahu Section Admin. Monitor staff on tasks, assist with solving problems Supervision through regular meetings through Teams App. same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	47498	Administrative Assistant I	N	SR12	03	P	N	1.00	50,880	\$3,621 - \$5,367	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Maintains the Administrator's Calendar; screens logs and distributes correspondence; Receives and screens phone calls; Serves as liaison between Administrator and staff; Makes travel arrangements; Finalizes letters, reports, memos; Typing PO, paying bills, type TA form and print out, interoffice mail; Maintains files and staff records. Supervision through regular meetings through Teams App. same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	47499	Eligibility Wkr V	N	SR20	04	P	A	0.50	29,412	\$4,959 - \$7,346	N	Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervises Kapolei unit; trains and directs EW staff; ensures quality and timeliness of subordinate staff is maintained; Distributes workload to staff; Coordinates and reviews staff adherence to procedures. Supervision through regular meetings through Teams App. same as when office ee checks in daily for work attendance and assignments and as directed for team and project workgroups. The frequency of evaluation will depend on work assignments

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	47499	Eligibility Wkr V	N	SR20	04	P	N	0.50	29,412	\$4,959 - \$7,346	N	Hybrid	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervises Kapolei unit; trains and directs EW staff; ensures quality and timeliness of subordinate staff is maintained; Distributes workload to staff; Coordinates and reviews staff adherence to procedures. Supervision through regular meetings through Teams App. same as when office ee checks in daily for work attendance and assignments and as directed for team and project workgroups. The frequency of evaluation will depend on work assignments
HMS902	IA	47503	Eligibility Wkr III	N	SR16	03	P	A	0.50	28,596	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.
HMS902	IA	47503	Eligibility Wkr III	N	SR16	03	P	N	0.50	28,596	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS902	IA	47507	Eligibility Wkr III	N	SR16	03	P	A	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. Same as when employee is working in office Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center.
HMS902	IA	47507	Eligibility Wkr III	N	SR16	03	P	N	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. Same as when employee is working in office Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center.

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HMS902	IA	48638	Eligibility Wkr III	N	SR16	03	P	A	0.50	23,502	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. Same as in office
HMS902	IA	48638	Eligibility Wkr III	N	SR16	03	P	N	0.50	23,502	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. Same as in office
HMS902	IA	48639	Eligibility Wkr III	N	SR16	03	P	A	0.50	25,440	\$4,240 - \$6,271	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.

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HMS902	IA	48639	Eligibility Wkr III	N	SR16	03	P	N	0.50	25,440	\$4,240 - \$6,271	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.
HMS902	IA	48642	Eligibility Wkr III	N	SR16	03	P	A	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as when employee is working in office Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams.

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HMS902	IA	48642	Eligibility Wkr III	N	SR16	03	P	N	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as when employee is working in office Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams.
HMS902	IA	48643	Eligibility Wkr III	N	SR14	03	P	A	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	3 - 4 days	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.
HMS902	IA	48643	Eligibility Wkr II	N	SR14	03	P	A	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	3 - 4 days	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.

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HMS902	IA	48643	Eligibility Wkr III	N	SR14	03	P	N	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	3 - 4 days	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.
HMS902	IA	48643	Eligibility Wkr II	N	SR14	03	P	N	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	3 - 4 days	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.
HMS902	IA	48646	Eligibility Wkr III	N	SR16	03	P	A	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely and accurately determine Medicaid eligibility. Consistently answer phones, take applications and forms, assist clients. Supervisor reviews work through KOLEA analytics reports and HI Tel Com Call Center Bio reports to review for accuracy of information, call times, dropped calls, etc. same as in office
HMS902	IA	48646	Eligibility Wkr III	N	SR16	03	P	N	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely and accurately determine Medicaid eligibility. Consistently answer phones, take applications and forms, assist clients. Supervisor reviews work through KOLEA analytics reports and HI Tel Com Call Center Bio reports to review for accuracy of information, call times, dropped calls, etc. same as in office

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HMS902	IA	48650	Eligibility Wkr II	N	SR14	03	P	A	0.50	29,754	\$3,917 - \$5,800	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48650	Eligibility Wkr II	N	SR14	03	P	N	0.50	29,754	\$3,917 - \$5,800	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48651	Eligibility Wkr III	N	SR16	03	P	A	0.50	29,754	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48651	Eligibility Wkr III	N	SR16	03	P	N	0.50	29,754	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48652	Eligibility Wkr III	N	SR16	03	P	A	0.50	30,942	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams.

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HMS902	IA	48652	Eligibility Wkr III	N	SR16	03	P	N	0.50	30,942	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams.
HMS902	IA	48655	Eligibility Wkr III	N	SR16	03	P	A	0.50	29,754	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams.
HMS902	IA	48655	Eligibility Wkr III	N	SR16	03	P	N	0.50	29,754	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams.

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HMS902	IA	48657	Eligibility Wkr V	N	SR20	04	P	A	0.50	39,072	\$4,959 - \$7,346	N	Hybrid	three or four days	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervise Oahu Ongoing Unit. Daily operations, supervise staff. Rotate every six months between SG1 phones, TBW and SG3/LTC. Same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	48657	Eligibility Wkr V	N	SR20	04	P	N	0.50	39,072	\$4,959 - \$7,346	N	Hybrid	three or four days	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Supervise Oahu Ongoing Unit. Daily operations, supervise staff. Rotate every six months between SG1 phones, TBW and SG3/LTC. Same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	48662	Office Assistant III	N	SR08	03	P	A	0.50	23,046	\$3,156 - \$4,671	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ensure applications are registered thoroughly and accurately. All information from various sources must be entered into KOLEA system timely and accurately. Rotation into office to ensure processing of paper docs. same as in office
HMS902	IA	48662	Office Assistant III	N	SR08	03	P	N	0.50	23,046	\$3,156 - \$4,671	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ensure applications are registered thoroughly and accurately. All information from various sources must be entered into KOLEA system timely and accurately. Rotation into office to ensure processing of paper docs. same as in office

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HMS902	IA	48663	Eligibility Wkr III	N	SR16	03	P	A	0.50	30,942	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.
HMS902	IA	48663	Eligibility Wkr III	N	SR16	03	P	N	0.50	30,942	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.
HMS902	IA	48665	Eligibility Wkr III	N	SR16	03	P	A	0.50	29,754	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48665	Eligibility Wkr III	N	SR16	03	P	N	0.50	29,754	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office

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HMS902	IA	48670	Eligibility Wkr III	N	SR16	03	P	A	0.50	27,492	\$4,240 - \$6,271	N	Hybrid	4 - 5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. same as when in office.
HMS902	IA	48670	Eligibility Wkr III	N	SR16	03	P	N	0.50	27,492	\$4,240 - \$6,271	N	Hybrid	4 - 5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. same as when in office.
HMS902	IA	48671	Eligibility Wkr III	N	SR16	03	P	A	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	48671	Eligibility Wkr III	N	SR16	03	P	N	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. same as in office
HMS902	IA	48672	Eligibility Wkr II	N	SR14	03	P	A	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office
HMS902	IA	48672	Eligibility Wkr II	N	SR14	03	P	N	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office
HMS902	IA	48676	Office Assistant III	N	SR08	03	P	A	0.50	20,520	\$3,156 - \$4,671	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely register applications, answer calls, inputting/validation of information in KOLEA. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. Same as in office

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HMS902	IA	48676	Office Assistant III	N	SR08	03	P	N	0.50	20,520	\$3,156 - \$4,671	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	In office at least 3 days per week. Timely register applications, answer calls, inputting/validation of information in KOLEA. During telework (2 days out of week), work reviewed by supervisor through KOLEA analytics, and monitoring of phones through Webex. Daily morning check ins and monitoring throughout the day through Webex. Same as in office
HMS902	IA	48686	Office Assistant III	N	SR08	03	P	A	0.50	22,182	\$3,156 - \$4,671	N	Hybrid	2 - 3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Performance and productivity is measured through regular meetings, status reports, and tracking of progress through review of logs. No change from in office. Employee available for meetings and discuss progress.
HMS902	IA	48686	Office Assistant III	N	SR08	03	P	N	0.50	22,182	\$3,156 - \$4,671	N	Hybrid	2 - 3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Performance and productivity is measured through regular meetings, status reports, and tracking of progress through review of logs. No change from in office. Employee available for meetings and discuss progress.
HMS902	IA	48694	Eligibility Wkr III	N	SR16	03	P	A	0.50	36,186	\$4,240 - \$6,271	N	Hybrid	1-3 days a week.	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48694	Eligibility Wkr III	N	SR16	03	P	N	0.50	36,186	\$4,240 - \$6,271	N	Hybrid	1-3 days a week.	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48695	Eligibility Wkr II	N	SR14	03	P	A	0.50	23,502	\$3,917 - \$5,800	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. Same as in office

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HMS902	IA	48695	Eligibility Wkr II	N	SR14	03	P	N	0.50	23,502	\$3,917 - \$5,800	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. Same as in office
HMS902	IA	48696	Office Assistant III	N	SR08	03	P	A	0.50	18,936	\$3,156 - \$4,671	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide timely assistance to clients in Lobby or via phone or email. Research, scan, validate, upload faxes and emails. Register application, receive mail and walk ins. Present in office most days, telework only as needed. same as in office
HMS902	IA	48696	Office Assistant III	N	SR08	03	P	N	0.50	18,936	\$3,156 - \$4,671	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide timely assistance to clients in Lobby or via phone or email. Research, scan, validate, upload faxes and emails. Register application, receive mail and walk ins. Present in office most days, telework only as needed. same as in office
HMS902	IA	48697	Eligibility Wkr II	N	SR14	03	P	A	0.50	23,502	\$3,917 - \$5,800	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48697	Eligibility Wkr II	N	SR14	03	P	N	0.50	23,502	\$3,917 - \$5,800	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office

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HMS902	IA	48698	Eligibility Wkr II	N	SR14	03	P	A	0.50	25,440	\$3,917 - \$5,800	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48698	Eligibility Wkr II	N	SR14	03	P	N	0.50	25,440	\$3,917 - \$5,800	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48700	Eligibility Wkr II	N	SR14	03	P	A	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	2-3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48700	Eligibility Wkr II	N	SR14	03	P	N	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	2-3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48701	Eligibility Wkr III	N	SR16	03	P	A	0.50	29,754	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office

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HMS902	IA	48701	Eligibility Wkr III	N	SR16	03	P	N	0.50	29,754	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Assist LTC clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	48724	Eligibility Wkr III	N	SR16	03	P	A	0.50	33,438	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. Same as in office
HMS902	IA	48724	Eligibility Wkr III	N	SR16	03	P	N	0.50	33,438	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. Same as in office
HMS902	IA	48725	Eligibility Wkr III	N	SR16	03	P	A	0.50	32,202	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams.

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HMS902	IA	48725	Eligibility Wkr III	N	SR16	03	P	N	0.50	32,202	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams.
HMS902	IA	48726	Eligibility Wkr III	N	SR16	03	P	A	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office
HMS902	IA	48726	Eligibility Wkr III	N	SR16	03	P	N	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office
HMS902	IA	48973	Medical Assistance Prgm Offcr	N	EM05	35	P	A	0.50	59,202	\$9,142 - \$14,625	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status updates and tracking of progress on projects same as in office same as in office
HMS902	IA	48973	Medical Assistance Prgm Offcr	N	EM05	35	P	N	0.50	59,202	\$9,142 - \$14,625	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status updates and tracking of progress on projects same as in office same as in office
HMS902	IA	51801	Administrative Assistant III	N	SR16	63	P	A	0.50	32,202	\$4,240 - \$6,271	N	Hybrid	Every other week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tacking of progress on projects and goals same as in office

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HMS902	IA	51801	Administrative Assistant III	N	SR16	63	P	N	0.50	32,202	\$4,240 - \$6,271	N	Hybrid	Every other week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tacking of progress on projects and goals same as in office
HMS902	IA	51824	Administrative Assistant I	N	SR12	03	P	A	0.50	24,468	\$3,621 - \$5,367	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. same as in office
HMS902	IA	51824	Administrative Assistant I	N	SR12	03	P	N	0.50	24,468	\$3,621 - \$5,367	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitoring daily completion of Tasks automatically assigned in KOLEA; Tasks include gathering of info and adjustments to cases resulting from any and all changes affecting eligibility of clients. KOLEA Analytics reports reviewed monthly. Actively servicing all calls from clients which is monitored through the HI Telcom Call Center system/Webex. Supervisor uses active dashboards, Call Center reports. Regular meetings and real time communication through Teams. same as in office
HMS902	IA	51827	Office Assistant III	N	SR08	03	P	A	0.50	18,936	\$3,156 - \$4,671	N	Situational	Other	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely answering of phones, registering applications that come through emails, electronic faxes, documents being dropped off (few walk ins). Office does not have mail as mail is routed to Oahu. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. Same as in office

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HMS902	IA	51827	Office Assistant III	N	SR08	03	P	N	0.50	18,936	\$3,156 - \$4,671	N	Situational	Other	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely answering of phones, registering applications that come through emails, electronic faxes, documents being dropped off (few walk ins). Office does not have mail as mail is routed to Oahu. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. Same as in office
HMS902	IA	51828	Office Assistant III	N	SR08	03	P	A	0.50	18,936	\$3,156 - \$4,671	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	TA to EW. Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as in office
HMS902	IA	51828	Office Assistant III	N	SR08	03	P	N	0.50	18,936	\$3,156 - \$4,671	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	TA to EW. Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as in office
HMS902	IA	51829	Registered Nurse V	N	SR24	09	P	A	0.25	39,696	\$10,655 - \$13,563	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals same as in office
HMS902	IA	51829	Registered Nurse V	N	SR24	09	P	N	0.75	119,088	\$10,655 - \$13,563	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals same as in office

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HMS902	IA	51835	Administrative Assistant I		SR12	03	P	A	0.50	21,726	\$3,621 - \$5,367		Hybrid	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	TA to EW. Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as when in office
HMS902	IA	51835	Administrative Assistant I		SR12	03	P	N	0.50	21,726	\$3,621 - \$5,367		Hybrid	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	TA to EW. Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as when in office
HMS902	IA	51850	Administrative Assistant I	N	SR12	03	P	A	0.50	21,726	\$3,621 - \$5,367	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals same as in office
HMS902	IA	51850	Administrative Assistant I	N	SR12	03	P	N	0.50	21,726	\$3,621 - \$5,367	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals same as in office
HMS902	IA	51852	Administrative Assistant I	N	SR12	03	P	A	0.50	26,454	\$3,621 - \$5,367	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports, and tracking of progress on projects and goals Regular meetings, status reports, and tracking of progress on projects and goals same as in office
HMS902	IA	51852	Administrative Assistant I	N	SR12	03	P	N	0.50	26,454	\$3,621 - \$5,367	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports, and tracking of progress on projects and goals Regular meetings, status reports, and tracking of progress on projects and goals same as in office
HMS902	IA	51855	Eligibility Wkr III	N	SR16	03	P	A	0.50	37,626	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	51855	Eligibility Wkr III	N	SR16	03	P	N	0.50	37,626	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office
HMS902	IA	51860	Office Assistant III	N	SR08	03	P	A	0.50	18,936	\$3,156 - \$4,671	N	Hybrid	3 or 4 days	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely and accurately register applications; validate and match information to client; attach efaxes and other information to client record; limited phones as phones are handled by Ews. In office 1x per week. Supervisor reviews through regular meetings, activity in KOLEA, progress on assignments. same as in office
HMS902	IA	51860	Office Assistant III	N	SR08	03	P	N	0.50	18,936	\$3,156 - \$4,671	N	Hybrid	3 or 4 days	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely and accurately register applications; validate and match information to client; attach efaxes and other information to client record; limited phones as phones are handled by Ews. In office 1x per week. Supervisor reviews through regular meetings, activity in KOLEA, progress on assignments. same as in office
HMS902	IA	100407	Human Svcs Prof IV	N	SR22	13	P	A	0.50	34,140	\$5,258 - \$7,485	N	Hybrid	M-F, 1/2 day	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals Same as in office
HMS902	IA	100407	Human Svcs Prof IV	N	SR22	13	P	N	0.50	34,140	\$5,258 - \$7,485	N	Hybrid	M-F, 1/2 day	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals Same as in office
HMS902	IA	100418	Registered Nurse V	N	SR24	09	P	A	0.25	37,782	\$10,655 - \$13,563	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking of progress on projects and goals through regular meetings, status reports and tracking of progress on projects and goals same as in office

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	100418	Registered Nurse V	N	SR24	09	P	N	0.75	113,346	\$10,655 - \$13,563	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking of progress on projects and goals through regular meetings, status reports and tracking of progress on projects and goals same as in office
HMS902	IA	100463	Pre Audit Clerk I	N	SR11	03	P	A	0.50	26,454	\$3,484 - \$5,157	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports and tracking of projects. Daily attendance, Meetings (1:1, team huddles, team meetings, project meetings) and level of participation and completion of assignments. Use available data to monitor timeliness and quantity of work completed. Random Reviews of work. No change from in office
HMS902	IA	100463	Pre Audit Clerk I	N	SR11	03	P	N	0.50	26,454	\$3,484 - \$5,157	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports and tracking of projects. Daily attendance, Meetings (1:1, team huddles, team meetings, project meetings) and level of participation and completion of assignments. Use available data to monitor timeliness and quantity of work completed. Random Reviews of work. No change from in office
HMS902	IA	100499	Registered Nurse IV	N	SR22	09	P	A	0.25	34,935	\$9,851 - \$12,540	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress Through regular meetings, status reports and tracking of progress Same as in office
HMS902	IA	100499	Registered Nurse IV	N	SR22	09	P	N	0.75	104,805	\$9,851 - \$12,540	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress Through regular meetings, status reports and tracking of progress Same as in office
HMS902	IA	100502	Office Assistant III	N	SR08	03	P	A	0.50	19,692	\$3,156 - \$4,671	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking of progress same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	100502	Office Assistant III	N	SR08	03	P	N	0.50	19,692	\$3,156 - \$4,671	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking of progress same as in office
HMS902	IA	100508	Supvg Contracts Spclt (MedQUEST)	N	SR24	23	P	A	0.50	39,936	\$5,918 - \$8,422	N	Hybrid	5 days a week with rotating Monday	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports, tracking of progress Through regular meetings, status reports, tracking of progress Same as in office
HMS902	IA	100508	Supvg Contracts Spclt (MedQUEST)	N	SR24	23	P	N	0.50	39,936	\$5,918 - \$8,422	N	Hybrid	5 days a week with rotating Monday	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports, tracking of progress Through regular meetings, status reports, tracking of progress Same as in office
HMS902	IA	100525	Office Assistant III	N	SR08	03	P	A	0.50	19,692	\$3,156 - \$4,671	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals. Same as in office
HMS902	IA	100525	Office Assistant III	N	SR08	03	P	N	0.50	19,692	\$3,156 - \$4,671	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals. Same as in office

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HMS902	IA	101590	Administrative Assistant I	N	SR12	03	P	A	0.50	21,726	\$3,621 - \$5,367	N	Hybrid	M - F except every other Mon for clerical duties	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Administrative Assistant to Fiscal Mgmt and Data Analysis Section. Receives calls to the administrator, routes HCSB inquiries, maintains calendar, receives correspondence, receives applications for HOKU system, mail, other clerical support. Assist providers with processing/troubleshooting/reviewing and approving applications. Technical support with changes to provider portal Supervisor monitors through regular meetings in TEAMS, review of correspondence and network drives. Regular meetings, status reports, tracking of progress on projects no change from in office. Ee will be available for meetings and discuss progress on work.
HMS902	IA	101590	Administrative Assistant I	N	SR12	03	P	N	0.50	21,726	\$3,621 - \$5,367	N	Hybrid	M - F except every other Mon for clerical duties	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Administrative Assistant to Fiscal Mgmt and Data Analysis Section. Receives calls to the administrator, routes HCSB inquiries, maintains calendar, receives correspondence, receives applications for HOKU system, mail, other clerical support. Assist providers with processing/troubleshooting/reviewing and approving applications. Technical support with changes to provider portal Supervisor monitors through regular meetings in TEAMS, review of correspondence and network drives. Regular meetings, status reports, tracking of progress on projects no change from in office. Ee will be available for meetings and discuss progress on work.
HMS902	IA	101596	Social Worker IV	N	SR22	13	P	A	0.50	32,832	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking of projects through regular meetings, status reports and tracking of projects no change from in office

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS902	IA	101596	Social Worker IV	N	SR22	13	P	N	0.50	32,832	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking of projects through regular meetings, status reports and tracking of projects no change from in office
HMS902	IA	101597	Office Assistant III	N	SR08	03	P	A	0.50	20,520	\$3,156 - \$4,671	N	Hybrid	1-3 days a week.	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals. Same as in office
HMS902	IA	101597	Office Assistant III	N	SR08	03	P	N	0.50	20,520	\$3,156 - \$4,671	N	Hybrid	1-3 days a week.	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals. Same as in office
HMS902	IA	103052	Administrative Assistant I	N	SR12	03	P	A	0.50	21,726	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking goals. Same as in office
HMS902	IA	103052	Administrative Assistant I	N	SR12	03	P	N	0.50	21,726	\$3,621 - \$5,367	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking goals. Same as in office
HMS902	IA	108908	Hlth Care Svcs Branch Admr	Y	SRNA	93	T	A	0.50	77,268	\$14,623	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings individually and with team, status updates and tracking of progress on projects same as in office
HMS902	IA	108908	Hlth Care Svcs Branch Admr	Y	SRNA	93	T	N	0.50	77,268	\$14,623	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings individually and with team, status updates and tracking of progress on projects same as in office
HMS902	IA	108913	Finance Officer	Y	SRNA	13	T	A	0.50	71,094	\$11,849	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status updates and tracking of progress on projects same as in office

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS902	IA	108913	Finance Officer	Y	SRNA	13	T	N	0.50	71,094	\$11,849	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status updates and tracking of progress on projects same as in office
HMS902	IA	111030	Administrative Assistant I		SR12	03	P	A	0.50	22,608	\$3,621 - \$5,367		Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide Secretarial support to Eligibility Branch; prepare letters, memos and reports; review incoming and outgoing correspondence; circulates memoranda; maintains staff records and files; other clerical support. Supervision through regular meetings through Teams App. Same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	111030	Administrative Assistant I		SR12	03	P	N	0.50	22,608	\$3,621 - \$5,367		Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Provide Secretarial support to Eligibility Branch; prepare letters, memos and reports; review incoming and outgoing correspondence; circulates memoranda; maintains staff records and files; other clerical support. Supervision through regular meetings through Teams App. Same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	111045	Contracts Spclt (Med-QUEST)	N	SR22	13	P	A	0.50	38,394	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals No change from in office

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS902	IA	111045	Contracts Spclt (Med-QUEST)	N	SR22	13	P	N	0.50	38,394	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals No change from in office
HMS902	IA	111047	General Professional VI	N	SR26	23	P	A	0.50	50,532	\$6,399 - \$9,109	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports, and tracking of progress on projects and goals through regular meetings, status reports, and tracking of progress on projects and goals same as in office
HMS902	IA	111047	General Professional VI	N	SR26	23	P	N	0.50	50,532	\$6,399 - \$9,109	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports, and tracking of progress on projects and goals through regular meetings, status reports, and tracking of progress on projects and goals same as in office
HMS902	IA	111376	Office Assistant IV	N	SR10	03	P	A	0.50	20,124	\$3,354 - \$4,959	N	Hybrid	three or four days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	TA CSB Administrative Assistant, pay bills, TA Paperwork, daily return mail, order supplies, yearly reconciliation, update schedule. Supervision through regular meetings through Teams App. Same as when employee is working in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	111376	Office Assistant IV	N	SR10	03	P	N	0.50	20,124	\$3,354 - \$4,959	N	Hybrid	three or four days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	TA CSB Administrative Assistant, pay bills, TA Paperwork, daily return mail, order supplies, yearly reconciliation, update schedule. Supervision through regular meetings through Teams App. Same as when employee is working in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.

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HMS902	IA	112344	Eligibility Wkr III	N	SR16	03	P	A	0.50	25,440	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.
HMS902	IA	112344	Eligibility Wkr III	N	SR16	03	P	N	0.50	25,440	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams.
HMS902	IA	112677	Accountant III	N	SR20	13	P	A	0.50	34,140	\$4,858 - \$6,922	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely by deadlines, preparing quarterly and other financial reports; downloading, analyzing, reconciling data on expenditures, claims, etc. for financial reporting; Prepare, maintain, analyze Journal Voucher (JV), bill of collections to other state entities. JV, prepare and analysis CMS64 and MCS 37, CMS21 and CMS21B report. Drawing and manage fund between special fund and general fund, billing. Supervisor reviews reports. Communication through email and phone.

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Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	112677	Accountant III	N	SR20	13	P	N	0.50	34,140	\$4,858 - \$6,922	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely by deadlines, preparing quarterly and other financial reports; downloading, analyzing, reconciling data on expenditures, claims, etc. for financial reporting; Prepare, maintain, analyze Journal Voucher (JV), bill of collections to other state entities. JV, prepare and analysis CMS64 and MCS 37, CMS21 and CMS21B report. Drawing and manage fund between special fund and general fund, billing. Supervisor reviews reports. Communication through email and phone.
HMS902	IA	118418	Eligibility Wkr III	N	SR16	03	P	A	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as working in office Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center.

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HMS902	IA	118418	Eligibility Wkr III	N	SR16	03	P	N	0.50	25,440	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as working in office Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center.
HMS902	IA	118425	Eligibility Wkr III	N	SR16	03	P	A	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as in office
HMS902	IA	118425	Eligibility Wkr III	N	SR16	03	P	N	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility, scanning/registering applications, assist clients by phone. Rotational schedule in office 2-3 times/week. Communication through TEAMS; Sup reviews work through KOLEA system; monitoring of phone activity/waiting times through HI Tel Com Call Center. same as in office
HMS902	IA	118792	Medical Director	Y	LHC1	13	P	A	0.50	112,062	\$11,069 - \$29,944	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	regular meetings, status reports, and progress tracking of goals and projects regular meetings, status reports, and progress tracking of goals and projects same as in office

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS902	IA	118792	Medical Director	Y	LHC1	13	P	N	0.50	112,062	\$11,069 - \$29,944	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	regular meetings, status reports, and progress tracking of goals and projects regular meetings, status reports, and progress tracking of goals and projects same as in office
HMS902	IA	119188	Office Assistant IV	N	SR10	03	P	A	0.50	20,124	\$3,354 - \$4,959	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist MQD ESS Supervisor, assist in escalated cases, process BH/Enrollments, assist with coverage of phones, process incoming mail. Supervision through regular meetings through Teams App. Same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	119188	Office Assistant IV	N	SR10	03	P	N	0.50	20,124	\$3,354 - \$4,959	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist MQD ESS Supervisor, assist in escalated cases, process BH/Enrollments, assist with coverage of phones, process incoming mail. Supervision through regular meetings through Teams App. Same as in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	119269	PUB ASST DATA INTGRTY TECH II	N	SR13	03	P	A	0.50	26,454	\$3,768 - \$5,573	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely identify, assist with correcting, and address discrepancies between Eligibility (KOLEA) and Enrollment (HPMMIS) computer systems. Print and process reports identifying issues; research into issue, take necessary actions to correct including: updating in system, alerting appropriate agency; collaborating with agency to correct issues, etc. Supervisor reviews through daily meetings, sharing of documents through Office 365; review of daily reports.

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HMS902	IA	119269	PUB ASST DATA INTGRTY TECH II	N	SR13	03	P	N	0.50	26,454	\$3,768 - \$5,573	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely identify, assist with correcting, and address discrepancies between Eligibility (KOLEA) and Enrollment (HPMMIS) computer systems. Print and process reports identifying issues; research into issue, take necessary actions to correct including: updating in system, alerting appropriate agency; collaborating with agency to correct issues, etc. Supervisor reviews through daily meetings, sharing of documents through Office 365; review of daily reports.
HMS902	IA	120319	Information Technology Band B	N	SR22	13	P	A	0.50	38,394	\$5,258 - \$7,485	N	Hybrid	average 2.5 days per week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports, and tracking of projects Through regular meetings, status reports, and tracking of projects Ee will be available for meetings and discuss progress on work assignments
HMS902	IA	120319	Information Technology Band B	N	SR22	13	P	N	0.50	38,394	\$5,258 - \$7,485	N	Hybrid	average 2.5 days per week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports, and tracking of projects Through regular meetings, status reports, and tracking of projects Ee will be available for meetings and discuss progress on work assignments
HMS902	IA	120464	Hlth Care Bus Analyst	Y	SRNA	13	T	A	0.10	7,970	\$5,690	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through meetings, status reports and projects and goals Through meetings, status reports and projects and goals No change. Employee will be available for meetings and to discuss progress on work.
HMS902	IA	120464	Hlth Care Bus Analyst	Y	SRNA	13	T	N	0.90	71,734	\$5,690	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through meetings, status reports and projects and goals Through meetings, status reports and projects and goals No change. Employee will be available for meetings and to discuss progress on work.
HMS902	IA	120465	Health Care business Analyst	Y	SRNA	13	T	A	0.10	5,520	\$6,388	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports and progress on goals and projects Regular meetings, status reports and progress on goals and projects Same as in office

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HMS902	IA	120465	Health Care business Analyst	Y	SRNA	13	T	N	0.90	49,680	\$6,388	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports and progress on goals and projects Regular meetings, status reports and progress on goals and projects Same as in office
HMS902	IA	120466	Health Info Tech Analyst	Y	SRNA	13	T	A	0.10	6,988	\$8,422	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports, and tracking of progress through one on one meetings, and discussion of work assignments employee will be available for one on one meetings and other meetings
HMS902	IA	120466	Health Info Tech Analyst	Y	SRNA	13	T	N	0.90	62,888	\$8,422	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports, and tracking of progress through one on one meetings, and discussion of work assignments employee will be available for one on one meetings and other meetings
HMS902	IA	120766	Health Care Prgm Spclt	Y	SRNA	13	T	A	0.10	14,016	\$11,680	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Demonstrated ability to plan, organize and complete work in a timely manner. Responsive to email, virtual meetings, etc. Demonstrated ability to plan, organize and complete work in a timely manner. Responsive to email, virtual meetings, etc. same as in office. Virtual conference, phone, emails
HMS902	IA	120766	Health Care Prgm Spclt	Y	SRNA	13	T	N	0.90	126,144	\$11,680	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Demonstrated ability to plan, organize and complete work in a timely manner. Responsive to email, virtual meetings, etc. Demonstrated ability to plan, organize and complete work in a timely manner. Responsive to email, virtual meetings, etc. same as in office. Virtual conference, phone, emails
HMS902	IA	120773	Eligibility Wkr III	N	SR16	03	P	A	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office

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HMS902	IA	120773	Eligibility Wkr III	N	SR16	03	P	N	0.50	27,492	\$4,240 - \$6,271	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system reports; monitoring of phone waiting times through Call Center/Webex. Daily meetings through Teams. same as in office
HMS902	IA	120775	Eligibility Wkr II	N	SR14	03	P	A	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	4 - 5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. Regular meetings, status reports, tracking of progress same as in office
HMS902	IA	120775	Eligibility Wkr II	N	SR14	03	P	N	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	4 - 5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Constant communication through TEAMS; review of KOLEA system; monitoring of phone waiting times through Call Center/Webex. Regular meetings, status reports, tracking of progress same as in office
HMS902	IA	120805	Eligibility Wkr III	N	SR16	03	P	A	0.50	27,492	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office
HMS902	IA	120805	Eligibility Wkr III	N	SR16	03	P	N	0.50	27,492	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. same as in office

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HMS902	IA	120806	Eligibility Wkr III	N	SR16	03	P	A	0.50	23,136	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. Same as in office
HMS902	IA	120806	Eligibility Wkr III	N	SR16	03	P	N	0.50	23,136	\$4,240 - \$6,271	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely movement on all tasks related to eligibility. Take calls, assist clients with updates to eligibility status. Communication through TEAMS; review of KOLEA system dashboards; monitoring of phone waiting times through HI Tel Com Call Center. Weekly individual and unit meetings through Teams. Same as in office
HMS902	IA	120810	Office Assistant III	N	SR08	03	P	A	0.50	18,936	\$3,156 - \$4,671	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ensure applications are registered thoroughly and accurately. All information from various sources must be entered into KOLEA system timely and accurately. Rotation into office to ensure processing of paper docs. same as in office Ensure applications are registered thoroughly and accurately. All information from various sources must be entered into KOLEA system timely and accurately. Rotation into office to ensure processing of paper docs.
HMS902	IA	120810	Office Assistant III	N	SR08	03	P	N	0.50	18,936	\$3,156 - \$4,671	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Ensure applications are registered thoroughly and accurately. All information from various sources must be entered into KOLEA system timely and accurately. Rotation into office to ensure processing of paper docs. same as in office Ensure applications are registered thoroughly and accurately. All information from various sources must be entered into KOLEA system timely and accurately. Rotation into office to ensure processing of paper docs.

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HMS902	IA	120811	Eligibility Wkr II	N	SR14	03	P	A	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	4 - 5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely and accurately determine Medicaid eligibility. Consistently answer phones, take applications and forms, assist clients. Supervisor reviews work through KOLEA analytics reports and HI Tel Com Call Center Bio reports to review for accuracy of information, call times, dropped calls, etc. same
HMS902	IA	120811	Eligibility Wkr II	N	SR14	03	P	N	0.50	23,502	\$3,917 - \$5,800	N	Hybrid	4 - 5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely and accurately determine Medicaid eligibility. Consistently answer phones, take applications and forms, assist clients. Supervisor reviews work through KOLEA analytics reports and HI Tel Com Call Center Bio reports to review for accuracy of information, call times, dropped calls, etc. same
HMS902	IA	121004	Pharmacist III	N	SR26	13	P	B	0.50	46,722	\$6,399 - \$9,109	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports and progress tracking of goals regular meetings, status reports same as in office
HMS902	IA	121004	Pharmacist III	N	SR26	13	P	N	0.50	46,722	\$6,399 - \$9,109	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports and progress tracking of goals regular meetings, status reports same as in office
HMS902	IA	121009	Office Assistant III	N	SR08	03	P	A	0.50	18,936	\$3,156 - \$4,671	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All calls from public answered timely, depending on volume/work load, wait times should not exceed 20-30 minutes. Staff activity/status are reviewed in HI Tel Com Thin Client and/or Webex throughout day. Status should reflect ee is on a call, following up on info, completing needed tasks, or on acceptable break period. Review of enrollment log to ensure movement through the tasks associated with each listed client. same as in office

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HMS902	IA	121009	Office Assistant III	N	SR08	03	P	N	0.50	18,936	\$3,156 - \$4,671	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All calls from public answered timely, depending on volume/work load, wait times should not exceed 20-30 minutes. Staff activity/status are reviewed in HI Tel Com Thin Client and/or Webex throughout day. Status should reflect ee is on a call, following up on info, completing needed tasks, or on acceptable break period. Review of enrollment log to ensure movement through the tasks associated with each listed client. same as in office
HMS902	IA	121018	Office Assistant III	N	SR08	03	P	A	0.50	18,936	\$3,156 - \$4,671	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All calls from public answered timely, depending on volume/work load, wait times should not exceed 20-30 minutes. Staff activity/status are reviewed in HI Tel Com Thin Client and/or Webex throughout day. Status should reflect ee is on a call, following up on info, completing needed tasks, or on acceptable break period. Review of enrollment log to ensure movement through the tasks associated with each listed client. same as in office
HMS902	IA	121018	Office Assistant III	N	SR08	03	P	N	0.50	18,936	\$3,156 - \$4,671	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All calls from public answered timely, depending on volume/work load, wait times should not exceed 20-30 minutes. Staff activity/status are reviewed in HI Tel Com Thin Client and/or Webex throughout day. Status should reflect ee is on a call, following up on info, completing needed tasks, or on acceptable break period. Review of enrollment log to ensure movement through the tasks associated with each listed client. same as in office
HMS902	IA	121175	Investigator IV	N	SR22	13	P	A	0.50	35,508	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly performance reports. Weekly performance reports. Weekly performance reports.

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS902	IA	121175	Investigator IV	N	SR22	13	P	N	0.50	35,508	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly performance reports. Weekly performance reports. Weekly performance reports.
HMS902	IA	121292	General Professional IV	N	SR22	13	P	A	0.50	44,910	\$5,258 - \$7,485	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking progress Through regular meetings, status reports and tracking progress Ee will be available for meetings and discuss progress on work assignments
HMS902	IA	121292	General Professional IV	N	SR22	13	P	N	0.50	44,910	\$5,258 - \$7,485	N	Hybrid	3 - 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking progress Through regular meetings, status reports and tracking progress Ee will be available for meetings and discuss progress on work assignments
HMS902	IA	121295	General Professional IV	N	SR22	13	P	A	0.50	41,532	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports and tracking progress on projects Regular meetings, status reports and tracking progress on projects Ee will be available for meetings and discuss progress on work assignments
HMS902	IA	121295	General Professional IV	N	SR22	13	P	N	0.50	41,532	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports and tracking progress on projects Regular meetings, status reports and tracking progress on projects Ee will be available for meetings and discuss progress on work assignments
HMS902	IA	121296	General Professional IV	N	SR22	13	P	A	0.50	38,394	\$5,258 - \$7,485	N	Hybrid	Occasional when need	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	regular meetings, status reports, tracking of progress regular meetings, status reports, tracking of progress Ee will be available for meetings and discuss progress on work assignments
HMS902	IA	121296	General Professional IV	N	SR22	13	P	N	0.50	38,394	\$5,258 - \$7,485	N	Hybrid	Occasional when need	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	regular meetings, status reports, tracking of progress regular meetings, status reports, tracking of progress Ee will be available for meetings and discuss progress on work assignments
HMS902	IA	121297	Program Specialist V	N	SR24	13	P	A	0.50	48,606	\$5,918 - \$8,422	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status updates and tracking of progress on projects same as in office

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS902	IA	121297	Program Specialist V	N	SR24	13	P	N	0.50	48,606	\$5,918 - \$8,422	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status updates and tracking of progress on projects same as in office
HMS902	IA	121423	Hlth Info Tech Project Mgr	Y	SRNA	13	T	A	0.10	15,354	\$12,795	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status updates and tracking of progress on projects same as in office
HMS902	IA	121423	Hlth Info Tech Project Mgr	Y	SRNA	13	T	N	0.90	138,186	\$12,795	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status updates and tracking of progress on projects same as in office
HMS902	IA	121534	PUBLIC ASSISTANCE DATA INTEGRI	N	SR15	04	P	A	0.50	22,230	\$4,078 - \$6,031	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Oversees section activities, work performance and production to assure service of medical clients throughout the State of Hawaii. Supervise staff in reviewing and servicing error reports; coordinates section activities; maintains statistical reports; conducts meetings with subordinate staff; etc. Supervision through regular meetings through Teams App. same as when in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.

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HMS902	IA	121534	PUBLIC ASSISTANCE DATA INTEGRI	N	SR15	04	P	N	0.50	22,230	\$4,078 - \$6,031	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Oversees section activities, work performance and production to assure service of medical clients throughout the State of Hawaii. Supervise staff in reviewing and servicing error reports; coordinates section activities; maintains statistical reports; conducts meetings with subordinate staff; etc. Supervision through regular meetings through Teams App. same as when in office Ee will check in daily for work attendance and assignments, and as directed. Phone coverage are monitored throughout the day, tasks distributed daily and monitored daily/weekly. Engagement with employee online using phone, Teams, Webex, etc.
HMS902	IA	121604	Health Care Business Analyst	Y	SRNA	13	T	A	0.10	5,422	\$4,574	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports and progress on goals and projects same as in office
HMS902	IA	121604	Health Care Business Analyst	Y	SRNA	13	T	N	0.90	48,794	\$4,574	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular meetings, status reports and progress on goals and projects same as in office
HMS902	IA	122252	Contracts Spclt (Med-QUEST)	N	SR22	13	P	A	0.50	32,832	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals same as in office
HMS902	IA	122252	Contracts Spclt (Med-QUEST)	N	SR22	13	P	N	0.50	32,832	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals same as in office

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HMS902	IA	122830	Registered Nurse V	N	SR24	09	P	A	0.50	73,722	\$10,655 - \$13,563	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status updates, and tracking of progress on projects and assignments same as in office
HMS902	IA	122830	Registered Nurse V	N	SR24	09	P	N	0.50	73,722	\$10,655 - \$13,563	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status updates, and tracking of progress on projects and assignments same as in office
HMS902	IA	122831	Registered Nurse V	N	SR24	09	P	A	0.25	39,696	\$10,655 - \$13,563	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals same as in office
HMS902	IA	122831	Registered Nurse V	N	SR24	09	P	N	0.75	119,088	\$10,655 - \$13,563	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, status reports and tracking of progress on projects and goals Through regular meetings, status reports and tracking of progress on projects and goals same as in office
HMS902	IA	122888	HealthAnalytics & InfoPgrmAdm	Y	SRNA	93	P	A	0.50	83,046	\$15,834	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, update reports and tracking of progress same as in office
HMS902	IA	122888	HealthAnalytics & InfoPgrmAdm	Y	SRNA	93	P	N	0.50	83,046	\$15,834	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Through regular meetings, update reports and tracking of progress same as in office
HMS902	IA	122891	Healthcare Statistician	Y	SRNA	13	P	A	0.50	51,540	\$10,834	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking of progress Through regular meetings, status reports and tracking of progress on projects and goals No change. One on one meetings and discuss progress.
HMS902	IA	122891	Healthcare Statistician	Y	SRNA	13	P	N	0.50	51,540	\$10,834	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking of progress Through regular meetings, status reports and tracking of progress on projects and goals No change. One on one meetings and discuss progress.

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HMS902	IA	122892	Program&Contr acts Fin/Coord	Y	SRNA	13	P	A	0.50	51,540	\$8,590	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking progress through regular meetings, status reports and tracking progress no change from in office
HMS902	IA	122892	Program&Contr acts Fin/Coord	Y	SRNA	13	P	N	0.50	51,540	\$8,590	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	through regular meetings, status reports and tracking progress through regular meetings, status reports and tracking progress no change from in office
HMS903	FA	1637	General Professional VI	N	SR26	93	P	A	0.53	44,024	\$6,399 - \$9,109	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	check in with ee at least once daily
HMS903	FA	1637	General Professional VI	N	SR26	93	P	N	0.47	39,040	\$6,399 - \$9,109	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	check in with ee at least once daily
HMS903	FA	1639	Eligibility Program Spclt VI	N	SR26	13	P	A	0.52	43,193	\$6,399 - \$9,109	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Conduct periodic check ins and schedule ad-hoc meetings to discuss issues, objectives and tasks related to the CCR program. Obtain status updates on the progress of tasks to ensure timely completion. Will Utilize teams, email and phone to establish assignments for the day and obtain status updates. Same as in office
HMS903	FA	1639	Eligibility Program Spclt VI	N	SR26	13	P	N	0.48	39,871	\$6,399 - \$9,109	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Conduct periodic check ins and schedule ad-hoc meetings to discuss issues, objectives and tasks related to the CCR program. Obtain status updates on the progress of tasks to ensure timely completion. Will Utilize teams, email and phone to establish assignments for the day and obtain status updates. Same as in office

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HMS903	FA	6179	Self-Suff/Supp Svcs Admr	N	EM08	35	P	A	0.53	75,722	\$10,578 - \$16,933	N	Hybrid	as needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	check in at least once daily and be available to communicate with staff and other agencies.
HMS903	FA	6179	Self-Suff/Supp Svcs Admr	N	EM08	35	P	N	0.47	67,150	\$10,578 - \$16,933	N	Hybrid	as needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	check in at least once daily and be available to communicate with staff and other agencies.
HMS903	FA	6415	Eligibility Program Spclt V	N	SR24	13	P	A	0.53	44,024	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	TANF program monitoring and oversight. Serve as policy Subject Matter Expert. Attend meetings; review and revise forms and notices; conduct out of state inquiries; complete reviews of cases; prepare reports and policy clarifications; serve as liaison for Federal Audits. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.
HMS903	FA	6415	Eligibility Program Spclt V	N	SR24	13	P	N	0.47	39,040	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	TANF program monitoring and oversight. Serve as policy Subject Matter Expert. Attend meetings; review and revise forms and notices; conduct out of state inquiries; complete reviews of cases; prepare reports and policy clarifications; serve as liaison for Federal Audits. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.
HMS903	FA	17404	Eligibility Program Spclt IV	N	SR22	13	P	A	0.66	45,065	\$5,258 - \$7,485	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Processing direct deposit returns and rejects, processing of EBT user forms, monitor/track FIS reports. Must resolve 100%. Must move tasks timely, resolve all EBT issues, work with programs and EBT service providers.

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HMS903	FA	17404	Eligibility Program Spclt IV	N	SR22	13	P	N	0.34	23,215	\$5,258 - \$7,485	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Processing direct deposit returns and rejects, processing of EBT user forms, monitor/track FIS reports. Must resolve 100%. Must move tasks timely, resolve all EBT issues, work with programs and EBT service providers.
HMS903	FA	22160	Self-Suff/Supp Svcs Asst Admr	N	EM07	35	P	A	0.57	74,392	\$10,075 - \$16,124	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	check in at least once daily and be available to communicate with staff and other agencies.
HMS903	FA	22160	Self-Suff/Supp Svcs Asst Admr	N	EM07	35	P	N	0.43	56,120	\$10,075 - \$16,124	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	check in at least once daily and be available to communicate with staff and other agencies.
HMS903	FA	26044	Eligibility Program Spclt IV	N	SR20	13	P	A	0.53	33,441	\$4,858 - \$6,922	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All assigned tasks for the AABD and GA program and other FAP responsibilities are completed timely and accurately by the respective deadlines. All assigned tasks of for the AABD and GA program and other FAP responsibilities are completed timely accurately b the respective deadlines. Expected to call, email or text if there are questions on assignments or plan for resolution if the assignment will not be completed by deadline.
HMS903	FA	26044	Eligibility Program Spclt IV	N	SR20	13	P	N	0.47	29,655	\$4,858 - \$6,922	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All assigned tasks for the AABD and GA program and other FAP responsibilities are completed timely and accurately by the respective deadlines. All assigned tasks of for the AABD and GA program and other FAP responsibilities are completed timely accurately b the respective deadlines. Expected to call, email or text if there are questions on assignments or plan for resolution if the assignment will not be completed by deadline.

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HMS903	FA	26394	Staff Services Supvr II	N	SR16	04	P	A	0.53	36,888	\$4,240 - \$6,271	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Be available and responsive during ee's work hours when contacted via email or phone. Regular check-ins with staff.
HMS903	FA	26394	Staff Services Supvr II	N	SR16	04	P	N	0.47	32,712	\$4,240 - \$6,271	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Be available and responsive during ee's work hours when contacted via email or phone. Regular check-ins with staff.
HMS903	FA	28052	Self-Suff &Suppt Svcs Asst Mgr	N	EM03	35	P	A	0.57	60,965	\$8,289 - \$13,266	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular communication with staff via phone, Teams, email, etc.
HMS903	FA	28052	Self-Suff &Suppt Svcs Asst Mgr	N	EM03	35	P	N	0.43	45,991	\$8,289 - \$13,266	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Regular communication with staff via phone, Teams, email, etc.
HMS903	FA	28069	Eligibility Program Spclt IV	N	SR22	13	P	A	0.57	40,479	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Tax intercept. HIRMS, Refugee and Repatriate program assigned tasks, BES requirements and other FAP responsibilities are completed timely and accurately by the respective deadlines. Expected to call, email or text if there are questions on assignments or plan for resolution if the assignment will not be completed by deadline.
HMS903	FA	28069	Eligibility Program Spclt IV	N	SR22	13	P	N	0.43	30,537	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Tax intercept. HIRMS, Refugee and Repatriate program assigned tasks, BES requirements and other FAP responsibilities are completed timely and accurately by the respective deadlines. Expected to call, email or text if there are questions on assignments or plan for resolution if the assignment will not be completed by deadline.

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HMS903	FA	28081	Eligibility Program Spclt V	N	SR24	23	P	A	0.57	42,087	\$5,918 - \$8,422	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review enter and approve requests in Service Now; Analyze and resolve system related problems in HAWI and HANA; work collaboratively with Contractors/Vendors; Serve as Liaison between Line staff and OIT/Program Office/Contractor/Vendors; System enhancements/modifications; procurement; equipment rollout; etc
HMS903	FA	28081	Eligibility Program Spclt V	N	SR24	23	P	N	0.43	31,749	\$5,918 - \$8,422	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review enter and approve requests in Service Now; Analyze and resolve system related problems in HAWI and HANA; work collaboratively with Contractors/Vendors; Serve as Liaison between Line staff and OIT/Program Office/Contractor/Vendors; System enhancements/modifications; procurement; equipment rollout; etc
HMS903	FA	28086	Administrative Assistant I	N	SR12	03	P	A	0.57	29,002	\$3,621 - \$5,367	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Proofreading internal communication forms, processing and routing electronic documents for signatures, processing invoices for payment, purchase orders and pcard authorizations; posting of request for information and RFPs on the HANDS website; monitoring mailbox for mail; maintaining logs for contacts, purchase orders, MOA number, and invoices. Ee has access to all needed forms through remote network access. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.

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Positions that are authorized to telework as of November 30, 2024

Table 22

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS903	FA	28086	Administrative Assistant I	N	SR12	03	P	N	0.43	21,878	\$3,621 - \$5,367	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Proofreading internal communication forms, processing and routing electronic documents for signatures, processing invoices for payment, purchase orders and pcard authorizations; posting of request for information and RFPs on the HANDS website; monitoring mailbox for mail; maintaining logs for contacts, purchase orders, MOA number, and invoices. Ee has access to all needed forms through remote network access. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.
HMS903	FA	29838	Administrative Assistant II	N	SR14	63	P	A	0.53	29,142	\$3,917 - \$5,800	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Number of assigned tasks completed and amount of time to complete tasks. Thoroughness and accuracy. While the employee is teleworking, will contact via Teams to discuss assigned tasks for the day. Provide expected deadlines, and assess progress. Be available during day, complete tasks timely, contact me.
HMS903	FA	29838	Administrative Assistant II	N	SR14	63	P	N	0.47	25,842	\$3,917 - \$5,800	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Number of assigned tasks completed and amount of time to complete tasks. Thoroughness and accuracy. While the employee is teleworking, will contact via Teams to discuss assigned tasks for the day. Provide expected deadlines, and assess progress. Be available during day, complete tasks timely, contact me.

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HMS903	FA	31353	Administrative Assistant I	N	SR12	03	P	A	0.53	30,312	\$3,621 - \$5,367	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All administrative tasks, correspondences and other FAP responsibilities completed by respective deadlines All administrative tasks, correspondences and other FAP responsibilities completed by respective deadlines Expected to call, email or text if there are questions on assignments or plan for resolution if the assignment will not be completed by deadline.
HMS903	FA	31353	Administrative Assistant I	N	SR12	03	P	N	0.47	26,880	\$3,621 - \$5,367	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All administrative tasks, correspondences and other FAP responsibilities completed by respective deadlines All administrative tasks, correspondences and other FAP responsibilities completed by respective deadlines Expected to call, email or text if there are questions on assignments or plan for resolution if the assignment will not be completed by deadline.
HMS903	FA	32160	Office Assistant III	N	SR08	03	P	N	1.00	39,384	\$3,156 - \$4,671	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	All of the administrative tasks, LIHEAP/LIHWAP invoices and correspondences as well other FAP responsibilities complete by respective deadlines. All of the administrative tasks, LIHEAP/LIHWAP invoices and correspondences as well other FAP responsibilities complete by respective deadlines. Expected to call, email or text if there are questions on assignments or plan for resolution if the assignment will not be completed by deadline.
HMS903	FA	32449	Eligibility Program Spclt V	N	SR24	13	P	A	0.57	53,263	\$5,918 - \$8,422	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	check in with employee at least once daily
HMS903	FA	32449	Eligibility Program Spclt V	N	SR24	13	P	N	0.43	40,181	\$5,918 - \$8,422	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	check in with employee at least once daily

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HMS903	FA	32800	Eligibility Worker IV	N	SR18	03	P	A	0.53	28,677	\$4,582 - \$6,783		Hybrid	4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	review cases completed for accuracy and meeting Federal and State policies; cases submitted on QCS
HMS903	FA	32800	Eligibility Worker IV	N	SR18	03	P	N	0.47	25,431	\$4,582 - \$6,783		Hybrid	4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	review cases completed for accuracy and meeting Federal and State policies; cases submitted on QCS
HMS903	FA	33233	Eligibility Wkr V	N	SR20	04	P	A	0.53	39,839	\$4,959 - \$7,346	N	Hybrid	M all day. Thurs, Fri half day.	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Amount of work and daily tasks completed. INVO maintains a task list for case management which identifies number of cases received, processed, assigned and completed. Weekly activity reports. Check in at beginning of work day via teams, phone call or text, report prior to lunch breaks and check in at end of the day.
HMS903	FA	33233	Eligibility Wkr V	N	SR20	04	P	N	0.47	35,329	\$4,959 - \$7,346	N	Hybrid	M all day. Thurs, Fri half day.	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Amount of work and daily tasks completed. INVO maintains a task list for case management which identifies number of cases received, processed, assigned and completed. Weekly activity reports. Check in at beginning of work day via teams, phone call or text, report prior to lunch breaks and check in at end of the day.
HMS903	FA	34021	Investigator IV	N	SR22	13	P	A	0.53	36,188	\$5,258 - \$7,485	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Measured through INVO's case tracker and IMS system. Case time, closures and status are reviewed to determine performance and productivity. same as in office Same as in office
HMS903	FA	34021	Investigator IV	N	SR22	13	P	N	0.47	32,092	\$5,258 - \$7,485	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Measured through INVO's case tracker and IMS system. Case time, closures and status are reviewed to determine performance and productivity. same as in office Same as in office

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HMS903	FA	35194	Eligibility Wkr IV	N	SR18	03	P	A	0.53	30,312	\$4,582 - \$6,783	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Number of intentional program violation cases received, investigated, and determined to be IPV's, and length of time it takes to complete a case. Target 6 - 10 cases per year. same as in office ee reports every morning via Teams. Continue to check in when time begins. Maintain constant communication via Teams.
HMS903	FA	35194	Eligibility Wkr IV	N	SR18	03	P	N	0.47	26,880	\$4,582 - \$6,783	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Number of intentional program violation cases received, investigated, and determined to be IPV's, and length of time it takes to complete a case. Target 6 - 10 cases per year. same as in office ee reports every morning via Teams. Continue to check in when time begins. Maintain constant communication via Teams.
HMS903	FA	42438	Eligibility Program Spclt IV	N	SR22	13	P	A	0.53	36,188	\$5,258 - \$7,485	N	Hybrid	three or four days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Analyze and resolve system related problems. Assist Staff with system access issues. Research problems, refer to OIT for assistance. Identify, monitor and analyze user problems, coordinate, facilitate and participate in system enhancements and modifications, assist users with basic questions related to systems, process procurement relating to systems and equipment. Analyze and resolve system related problems. Assist Staff with system access issues. Research problems, refer to OIT for assistance. Identify, monitor and analyze user problems, coordinate, facilitate and participate

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HMS903	FA	42438	Eligibility Program Spclt IV	N	SR22	13	P	N	0.47	32,092	\$5,258 - \$7,485	N	Hybrid	three or four days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Analyze and resolve system related problems. Assist Staff with system access issues. Research problems, refer to OIT for assistance. Identify, monitor and analyze user problems, coordinate, facilitate and participate in system enhancements and modifications, assist users with basic questions related to systems, process procurement relating to systems and equipment. Analyze and resolve system related problems. Assist Staff with system access issues. Research problems, refer to OIT for assistance. Identify, monitor and analyze user problems, coordinate, facilitate and participate in system enhancements and modifications, assist users with basic questions related to systems, process procurement relating to systems and equipment. Analyze and resolve system related problems. Assist Staff with system access issues. Research problems, refer to OIT for assistance. Identify, monitor and analyze user problems, coordinate, facilitate and participate in system enhancements and modifications, assist users with basic questions related to systems, process procurement relating to systems and equipment. Analyze and resolve system related problems. Assist Staff with system access issues. Research problems, refer to OIT for assistance. Identify, monitor and analyze user problems, coordinate, facilitate and participate in system enhancements and modifications, assist users with basic questions related to systems, process procurement relating to systems and equipment.
HMS903	FA	42440	Eligibility Program Spclt IV	N	SR22	13	P	A	0.53	42,332	\$5,258 - \$7,485	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Analyze and resolve system related problems. Assist Staff with system access issues. Research problems, refer to OIT for assistance. Identify, monitor and analyze user problems, coordinate, facilitate and participate in system enhancements and modifications, assist users with basic questions related to systems, process procurement relating to systems and equipment.
HMS903	FA	42440	Eligibility Program Spclt IV	N	SR22	13	P	N	0.47	37,540	\$5,258 - \$7,485	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Analyze and resolve system related problems. Assist Staff with system access issues. Research problems, refer to OIT for assistance. Identify, monitor and analyze user problems, coordinate, facilitate and participate in system enhancements and modifications, assist users with basic questions related to systems, process procurement relating to systems and equipment.

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HMS903	FA	42445	Administrative Assistant II	N	SR14	03	P	A	0.53	24,912	\$3,917 - \$5,800	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Support the needs of the Administrator and other staff services including the Electronic Benefits Transfer Staff (EBT), Support Services Staff, and System Operations and Requirements Staff. Gather records, letters or other specific items of information or inquiries from other sources to complete reports and process invoices to Vendors.
HMS903	FA	42445	Administrative Assistant II	N	SR14	03	P	N	0.47	22,092	\$3,917 - \$5,800	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Support the needs of the Administrator and other staff services including the Electronic Benefits Transfer Staff (EBT), Support Services Staff, and System Operations and Requirements Staff. Gather records, letters or other specific items of information or inquiries from other sources to complete reports and process invoices to Vendors.
HMS903	FA	42968	Eligibility Program Spclt IV	N	SR22	13	P	A	0.57	37,428	\$5,258 - \$7,485	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat

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Prog ID	Sub-Org	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	T/P	MOF	FTE	Budgeted Amount (Annual)	Actual Salary Last Paid (Total monthly for position, NOT by MOF)	Occupied by 89-Day Hire (Y/N)	Telework Designation (full time or hybrid)	Number of Telework Days a Week	Reason for Telework	Process to Evaluate Job Performance
HMS903	FA	42968	Eligibility Program Spclt IV	N	SR22	13	P	N	0.43	28,236	\$5,258 - \$7,485	N	Situational	Occasionally for special projects	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat
HMS903	FA	42983	Eligibility Program Spclt IV	N	SR22	13	P	A	0.57	37,428	\$5,258 - \$7,485	N	Full time	5 days on BES, 2-3 days @SNAPO	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.
HMS903	FA	42983	Eligibility Program Spclt IV	N	SR22	13	P	N	0.43	28,236	\$5,258 - \$7,485	N	Full time	5 days on BES, 2-3 days @SNAPO	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Meet with ee on a regular basis and review work.
HMS903	FA	45454	Administrative Assistant III	N	SR16	63	P	A	0.50	27,492	\$4,240 - \$6,271	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Following up with ee on status of assignments and the current progress same as in office communication through email, teams or phone
HMS903	FA	45454	Administrative Assistant III	N	SR16	63	P	N	0.50	27,492	\$4,240 - \$6,271	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Following up with ee on status of assignments and the current progress same as in office communication through email, teams or phone
HMS903	FA	46867	Self-Suff/Supp Svcs Mgr	N	EM05	35	P	A	0.50	69,294	\$9,142 - \$14,625	N	Situational	0	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Being available via phone, Teams, email, etc. and able to provide oversight to staff.

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HMS903	FA	46867	Self-Suff/Supp Svcs Mgr	N	EM05	35	P	N	0.50	69,294	\$9,142 - \$14,625	N	Situational	0	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Being available via phone, Teams, email, etc. and able to provide oversight to staff.
HMS903	FA	46870	Self-Suff/Supp Svcs Supvr III	N	SR26	23	P	A	0.50	46,722	\$6,399 - \$9,109	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Conduct periodic check-ins and ad-hoc meetings to discuss issues, objectives and tasks related to the TANF program. Obtain status updates on the progress of tasks to ensure timely completion. Will Utilize teams, email and phone to establish assignments for the day and obtain status updates. same as in office
HMS903	FA	46870	Self-Suff/Supp Svcs Supvr III	N	SR26	23	P	N	0.50	46,722	\$6,399 - \$9,109	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Conduct periodic check-ins and ad-hoc meetings to discuss issues, objectives and tasks related to the TANF program. Obtain status updates on the progress of tasks to ensure timely completion. Will Utilize teams, email and phone to establish assignments for the day and obtain status updates. same as in office
HMS903	FA	118058	Self-Suff/Supp Svcs Spclt IV	N	SR22	13	P	A	0.50	35,508	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist with planning, developing and amending program rules and procedures; monitoring and evaluating program delivery strategies in the case management, employment and training areas to enable the division's staff to support, assist and direct recipients of the TANF program to attain financial stability and independence through the FTW program; write and execute RFI/RFP; review of contractors; corrective action plans; review of budgets; modifications to the HANA system. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.

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HMS903	FA	118058	Self-Suff/Supp Svcs Spclt IV	N	SR22	13	P	N	0.50	35,508	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist with planning, developing and amending program rules and procedures; monitoring and evaluating program delivery strategies in the case management, employment and training areas to enable the division's staff to support, assist and direct recipients of the TANF program to attain financial stability and independence through the FTW program; write and execute RFI/RFP; review of contractors; corrective action plans; review of budgets; modifications to the HANA system. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.
HMS903	FA	118059	Self-Suff/Supp Svcs Spclt IV	N	SR22	13	P	A	0.50	35,508	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist with planning, developing and amending program rules and procedures; monitoring and evaluating program delivery strategies in the case management, employment and training areas to enable the division's staff to support, assist and direct recipients of the TANF program to attain financial stability and independence through the FTW program; write and execute RFI/RFP; review of contractors; corrective action plans; review of budgets; modifications to the HANA system. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS903	FA	118059	Self-Suff/Supp Svcs Spclt IV	N	SR22	13	P	N	0.50	35,508	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist with planning, developing and amending program rules and procedures; monitoring and evaluating program delivery strategies in the case management, employment and training areas to enable the division's staff to support, assist and direct recipients of the TANF program to attain financial stability and independence through the FTW program; write and execute RFI/RFP; review of contractors; corrective action plans; review of budgets; modifications to the HANA system. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.
HMS903	FA	118060	Eligibility Program Spclt IV	N	SR22	13	P	A	0.50	36,918	\$5,258 - \$7,485	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Develop, monitor, implement and evaluate program system modifications and activities to ensure program, state, and Federal objectives and requirements are met. Provide clarifications, procedures, and act as a resource to staff for SNAP program. Tasks include approval for trainings, completion of invoices, moving of funds, preparing memos and agreements, service now requests, waivers, monitoring contracts, assisting EWs with requirements, reports, etc. Review through email, weekly huddles, daily contact, and meetings.

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HMS903	FA	118060	Eligibility Program Spclt IV	N	SR22	13	P	N	0.50	36,918	\$5,258 - \$7,485	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Develop, monitor, implement and evaluate program system modifications and activities to ensure program, state, and Federal objectives and requirements are met. Provide clarifications, procedures, and act as a resource to staff for SNAP program. Tasks include approval for trainings, completion of invoices, moving of funds, preparing memos and agreements, service now requests, waivers, monitoring contracts, assisting EWs with requirements, reports, etc. Review through email, weekly huddles, daily contact, and meetings.
HMS903	FA	118061	Self-Suff/Supp Svcs Spclt IV	N	SR22	13	P	A	0.50	38,394	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist with planning, developing and amending program rules and procedures; monitoring and evaluating program delivery strategies in the case management, employment and training areas to enable the division's staff to support, assist and direct recipients of the TANF program to attain financial stability and independence through the FTW program; write and execute RFI/RFP; review of contractors; corrective action plans; review of budgets; modifications to the HANA system. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.

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HMS903	FA	118061	Self-Suff/Supp Svcs Spclt IV	N	SR22	13	P	N	0.50	38,394	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist with planning, developing and amending program rules and procedures; monitoring and evaluating program delivery strategies in the case management, employment and training areas to enable the division's staff to support, assist and direct recipients of the TANF program to attain financial stability and independence through the FTW program; write and execute RFI/RFP; review of contractors; corrective action plans; review of budgets; modifications to the HANA system. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.
HMS903	FA	118664	Self-Suff/Supp Svcs Spclt V	N	SR24	13	P	A	0.50	43,188	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist with planning, developing and amending program rules and procedures; monitoring and evaluating program delivery strategies in the case management, employment and training areas to enable the division's staff to support, assist and direct recipients of the TANF program to attain financial stability and independence through the FTW program; write and execute RFI/RFP; review of contractors; corrective action plans; review of budgets; modifications to the HANA system. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.

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HMS903	FA	118664	Self-Suff/Supp Svcs Spclt V	N	SR24	13	P	N	0.50	43,188	\$5,918 - \$8,422	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist with planning, developing and amending program rules and procedures; monitoring and evaluating program delivery strategies in the case management, employment and training areas to enable the division's staff to support, assist and direct recipients of the TANF program to attain financial stability and independence through the FTW program; write and execute RFI/RFP; review of contractors; corrective action plans; review of budgets; modifications to the HANA system. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.
HMS903	FA	118665	Self-Suff/Supp Svcs Spclt IV	N	SR22	13	P	A	0.50	35,508	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist with planning, developing and amending program rules and procedures; monitoring and evaluating program delivery strategies in the case management, employment and training areas to enable the division's staff to support, assist and direct recipients of the TANF program to attain financial stability and independence through the FTW program; write and execute RFI/RFP; review of contractors; corrective action plans; review of budgets; modifications to the HANA system. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.

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HMS903	FA	118665	Self-Suff/Supp Svcs Spclt IV	N	SR22	13	P	N	0.50	35,508	\$5,258 - \$7,485	N	Hybrid	3-4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assist with planning, developing and amending program rules and procedures; monitoring and evaluating program delivery strategies in the case management, employment and training areas to enable the division's staff to support, assist and direct recipients of the TANF program to attain financial stability and independence through the FTW program; write and execute RFI/RFP; review of contractors; corrective action plans; review of budgets; modifications to the HANA system. Expected to meet deadlines, and move assignments forward timely. Reviewed through monitoring of deadlines, contact through MS Teams or by phone.
HMS903	FA	120755	Eligibility Program Spclt IV	N	SR22	13	P	A	0.57	33,229	\$5,258 - \$7,485	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat

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HMS903	FA	120755	Eligibility Program Spclt IV	N	SR22	13	P	N	0.43	25,067	\$5,258 - \$7,485	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat
HMS903	FA	120757	Self-Suff/Supp Svcs Spclt IV	N	SR22	13	P	A	0.50	34,938	\$5,258 - \$7,485	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat

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HMS903	FA	120757	Self-Suff/Supp Svcs Spclt IV	N	SR22	13	P	N	0.50	34,938	\$5,258 - \$7,485	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review and provide feedback for any corrections or errors. Assigned tasks are completed for the day. Training related assistance should be completed for the day. Attend all meetings. Conduct discussions virtually and the ee shares screen on questions or other topics for discussion. Communication via Teams, chat/call/video, email, work phone, work cell. Expect timely response. Check in via Teams in the morning at start of day, chat that they are in. Before lunch, check in and late afternoon check in. Teams chat with employee one on one or video chat
HMS903	FA	121157	Eligibility Wkr IV	N	SR18	03	P	A	0.53	38,357	\$4,582 - \$6,783	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily tasks completed. INVO maintains a task list for case management which identifies number of cases received, processed, assigned and completed by case control staff personnel. Ee will complete a weekly activity report. Check in at beginning of work day via teams, phone call or text, report prior to lunch breaks and check in at end of the day.
HMS903	FA	121157	Eligibility Wkr IV	N	SR18	03	P	N	0.47	34,015	\$4,582 - \$6,783	N	Hybrid	two days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily tasks completed. INVO maintains a task list for case management which identifies number of cases received, processed, assigned and completed by case control staff personnel. Ee will complete a weekly activity report. Check in at beginning of work day via teams, phone call or text, report prior to lunch breaks and check in at end of the day.
HMS904	AA	1644	Human Resources Technician VI	N	SR15	63	P	A	1.00	66,876	\$4,078 - \$6,031	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review progress on assignments daily, weekly updates on tasks. same as in office same as in office

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HMS904	AA	1761	Human Resources Spclt V	N	SR24	73	P	A	1.00	73,836	\$5,918 - \$8,422	N	Situational	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Responsiveness, productivity, timeliness, quantity of work. Ee must remain responsive to emails and phone calls, completing work timely.
HMS904	AA	1763	Management Analyst V	N	SR24	73	P	A	1.00	76,788	\$5,918 - \$8,422	N	Situational	situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Daily update of work plan, tracking documents, office meetings, deliverable meetings and conduct monthly trainings. Expected to communicate immediate responses to inquiries.
HMS904	AA	2464	Prgm & Budget Analysis Mgr I	N	EM05	35	P	A	1.00	138,024	\$9,142 - \$14,625	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Frequent communication throughout the week and one on one monthly meetings, budget planning program and evaluation. Expected to be responsive to emails, phone calls and assignments in office while teleworking.
HMS904	AA	14599	Research Statistician IV	N	SR22	13	P	A	1.00	65,664	\$5,258 - \$7,485	N	Hybrid	Full time	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly review of log, teams/phone contact. Weekly review of log, teams/phone contact. Weekly review of log, teams/phone contact.
HMS904	AA	19376	Human Resources Spclt IV	N	SR22	73	P	A	1.00	73,836	\$5,258 - \$7,485	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Responsiveness, productivity, timeliness, quantity of work. Ee must remain responsive to emails and phone calls, completing work timely.
HMS904	AA	23579	Eligibility Wkr V	N	SR20	04	P	A	0.55	41,342	\$4,959 - \$7,346	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Expectations are same as in office. Act as supervisor for Quality Control Section II, monitor staff to ensure work completion, answer, research, provide solutions to staff when processing and review of reviews.
HMS904	AA	23579	Eligibility Wkr V	N	SR20	04	P	N	0.45	33,826	\$4,959 - \$7,346	N	Situational	As needed	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Expectations are same as in office. Act as supervisor for Quality Control Section II, monitor staff to ensure work completion, answer, research, provide solutions to staff when processing and review of reviews.

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HMS904	AA	23814	Eligibility Wkr IV	N	SR18	03	P	A	0.55	41,389	\$4,582 - \$6,783	N	Hybrid	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work submitted on FNS' QCS System Review work submitted on FNS' QCS System Same as in office
HMS904	AA	23814	Eligibility Wkr IV	N	SR18	03	P	N	0.45	33,863	\$4,582 - \$6,783	N	Hybrid	Situationa I	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work submitted on FNS' QCS System Review work submitted on FNS' QCS System Same as in office
HMS904	AA	26377	Eligibility Worker IV	N	SR18	03	P	A	0.55	27,984	\$4,582 - \$6,783		Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	submitting monthly reviews on time and accurate; monitor monthly cases and review cases submitted
HMS904	AA	26377	Eligibility Worker IV	N	SR18	03	P	N	0.45	22,896	\$4,582 - \$6,783		Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	submitting monthly reviews on time and accurate; monitor monthly cases and review cases submitted
HMS904	AA	26867	Auditor IV	N	SR22	13	P	A	1.00	76,788	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Perform financial audits/reviews of federally funded subrecipients, audits of imprest/petty cash funds, other audits as requested and keep abreast of changes in federal, state and other regulations pertaining to auditing. Work reviewed through activity logs and timesheets to ascertain what they are working on daily. Logs detail completion dates. Keep activity logs, timesheets and status updates.
HMS904	AA	27322	Eligibility Wkr IV	N	SR18	03	P	A	0.55	41,389	\$4,582 - \$6,783	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Process cases timely and accurately, stay updated on adjustments in rules/regulations, case management. Productivity is measured by completion of monthly case review assignments in the SNAP QCS system.

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HMS904	AA	27322	Eligibility Wkr IV	N	SR18	03	P	N	0.45	33,863	\$4,582 - \$6,783	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Process cases timely and accurately, stay updated on adjustments in rules/regulations, case management. Productivity is measured by completion of monthly case review assignments in the SNAP QCS system.
HMS904	AA	27323	Eligibility Wkr IV	N	SR18	03	P	A	0.55	32,729	\$4,582 - \$6,783	N	Hybrid	3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work submitted on FNS' QCS System Review FNS' QCS System Same as in office
HMS904	AA	27323	Eligibility Wkr IV	N	SR18	03	P	N	0.45	26,779	\$4,582 - \$6,783	N	Hybrid	3 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review work submitted on FNS' QCS System Review FNS' QCS System Same as in office
HMS904	AA	27324	Eligibility Wkr IV	N	SR18	03	P	A	0.55	38,280	\$4,582 - \$6,783	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	SNAP QCS system SNAP QCS system SNAP QCS system
HMS904	AA	27324	Eligibility Wkr IV	N	SR18	03	P	N	0.45	31,320	\$4,582 - \$6,783	N	Hybrid	Once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	SNAP QCS system SNAP QCS system SNAP QCS system
HMS904	AA	27912	Eligibility Wkr V	N	SR20	04	P	A	0.55	33,990	\$4,959 - \$7,346	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assigns and explains work requirements for new or changed programs, functions, goals and processes. Advises subordinates on objectives to be achieved, anticipated problems, new or revised rules and polices and procedures etc. Reviews work for compliance with policies and procedures, soundness, and overall adequacy to accomplish objectives.

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<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Budgeted Amount (Annual)</u>	<u>Actual Salary Last Paid (Total monthly for position, NOT by MOF)</u>	<u>Occupied by 89-Day Hire (Y/N)</u>	<u>Telework Designation (full time or hybrid)</u>	<u>Number of Telework Days a Week</u>	<u>Reason for Telework</u>	<u>Process to Evaluate Job Performance</u>
HMS904	AA	27912	Eligibility Wkr V	N	SR20	04	P	N	0.45	27,810	\$4,959 - \$7,346	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Assigns and explains work requirements for new or changed programs, functions, goals and processes. Advises subordinates on objectives to be achieved, anticipated problems, new or revised rules and polices and procedures etc. Reviews work for compliance with policies and procedures, soundness, and overall adequacy to accomplish objectives.
HMS904	AA	30529	Eligibility Wkr IV	N	SR18	03	P	A	0.55	41,389	\$4,582 - \$6,783	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review cases on FNS QCS system. Periodic review on QCS for number of outstanding cases. Reviewed for accuracy and timeliness. Review cases on FNS QCS system. Periodic review on QCS for number of outstanding cases. Reviewed for accuracy and timeliness. Review cases on FNS QCS system. Periodic review on QCS for number of outstanding cases. Reviewed for accuracy and timeliness.
HMS904	AA	30529	Eligibility Wkr IV	N	SR18	03	P	N	0.45	33,863	\$4,582 - \$6,783	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review cases on FNS QCS system. Periodic review on QCS for number of outstanding cases. Reviewed for accuracy and timeliness. Review cases on FNS QCS system. Periodic review on QCS for number of outstanding cases. Reviewed for accuracy and timeliness. Review cases on FNS QCS system. Periodic review on QCS for number of outstanding cases. Reviewed for accuracy and timeliness.
HMS904	AA	30531	Eligibility Worker IV	N	SR18	03	P	A	0.55	30,241	\$4,582 - \$6,783		Hybrid	4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	case accuracy according to State and Federal policies; timely completion of review meeting monthly deadlines; completion of cases submitted
HMS904	AA	30531	Eligibility Wkr IV	N	SR18	03	P	A	0.55	30,241	\$4,582 - \$6,783	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Verify/document eligibility and benefit pmt status, identify any errors when policies and procedures are not followed when issuing client's SNAP cases

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HMS904	AA	30531	Eligibility Worker IV	N	SR18	03	P	N	0.45	24,743	\$4,582 - \$6,783		Hybrid	4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	case accuracy according to State and Federal policies; timely completion of review meeting monthly deadlines; completion of cases submitted
HMS904	AA	30531	Eligibility Wkr IV	N	SR18	03	P	N	0.45	24,743	\$4,582 - \$6,783	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Verify/document eligibility and benefit pmt status, identify any errors when policies and procedures are not followed when issuing client's SNAP cases
HMS904	AA	30532	Eligibility Wkr IV	N	SR18	03	P	A	0.55	28,624	\$4,582 - \$6,783	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Process cases timely and accurately, stay updated on adjustments in rules/regulations, case management. Productivity is measured by completion of monthly case review assignments in the SNAP QCS system.
HMS904	AA	30532	Eligibility Wkr IV	N	SR18	03	P	N	0.45	23,420	\$4,582 - \$6,783	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Process cases timely and accurately, stay updated on adjustments in rules/regulations, case management. Productivity is measured by completion of monthly case review assignments in the SNAP QCS system.
HMS904	AA	34005	Program Budget Analyst V	N	SR24	93	P	A	1.00	86,376	\$5,918 - \$8,422	N	Situational	situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Timely completion of assignments, effectively managing staff through PAS and other means, participation in meetings, responsiveness to emails and phone calls. Review of work through Budget and staff meetings, daily interaction and meetings.
HMS904	AA	35316	Administrative Assistant II	N	SR14	63	P	A	1.00	47,004	\$3,917 - \$5,800	N	Situational	situationally	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Work plan prepared and discussed during meetings, communication via email, ee is expected to be responsive to emails, phone calls and work assignments.

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HMS904	AA	40711	Human Resources Spclt IV	N	SR22	73	P	A	1.00	73,836	\$5,258 - \$7,485	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitored via log and review of classification actions. Participation in teleconference meetings with program and other HR staff. In person meetings to provide training. Staff provide weekly updates and must be available to teleconference and discuss assignments.
HMS904	AA	41925	Human Resources Spclt II	N	SR18	73	P	A	1.00	51,864	\$4,495 - \$6,399	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review progress on assignments daily, weekly updates on tasks. same as in office same as in office
HMS904	AA	42052	Human Resources Spclt V	N	SR24	73	P	A	1.00	89,820	\$5,918 - \$8,422	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Moving cases forward and properly addressing issues using applicable rules, policies, procedures, contract articles and LR principles. Regular follow up on projects, cases and assignments. Weekly and monthly meetings, follow up through meetings, phone calls, emails and MS Teams app.
HMS904	AA	42081	Auditor IV	N	SR22	13	P	A	1.00	83,064	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Perform financial audits/reviews of federally funded subrecipients, audits of imprest/petty cash funds, other audits as requested and keep abreast of changes in federal, state and other regulations pertaining to auditing. Work reviewed through activity logs and timesheets to ascertain what they are working on daily. Logs detail completion dates. Keep activity logs, timesheets and status updates.
HMS904	AA	42213	Research Statistician IV	N	SR22	13	P	A	1.00	86,376	\$5,258 - \$7,485	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review of daily work log, review over teams/phone contact same as in office same as in office
HMS904	AA	42587	Human Resources Technician VI	N	SR15	63	P	A	1.00	50,880	\$4,078 - \$6,031	N	Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review progress on assignments daily, weekly updates on tasks. same as in office same as in office

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HMS904	AA	44163	Program Evaluation Analyst I	N	SR18	73	P	A	1.00	81,744	\$4,495 - \$6,399	N	Situational	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Weekly meeting and review of deliverables, tracking documents, office meetings, action plans. Ee expected to communicate with immediate responses.
HMS904	AA	46389	Planner III	N	SR20	13	P	A	1.00	68,280	\$4,858 - \$6,922	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Frequent communication throughout the week and one on one monthly meetings, budget planning program and evaluation. Expected to be responsive to emails, phone calls and assignments in office while teleworking. same as in office
HMS904	AA	46743	Human Resources Spclt V		SR24	13	P	A	1.00	93,444	\$5,918 - \$8,422		Hybrid	2 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Cases on pending list are completed and removed, daily communication, must be responsive via phone or Teams.
HMS904	AA	117269	Policy & Program Specialist	Y	SRNA	73	T	A	1.00	101,544	\$10,359	N	Full time	5 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Frequent communication, weekly status meetings, email correspondence. Expected to be available via Teams calls, phone calls and email, follow work schedule. same as in office
HMS904	AA	120833	Limtd Eng Prfncy ProjMgr/Coord	Y	SRNA	13	T	A	1.00	76,128	\$6,344	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Frequent communication, weekly status meetings, email correspondence. Expected to be available via Teams calls, phone calls and email, follow work schedule. same as in office
HMS904	AA	120969	Human Resources Spclt IV	N	SR22	73	P	A	1.00	71,016	\$5,258 - \$7,485	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Monitored via log and review of classification actions. Participation in teleconference meetings with program and other HR staff. In person meetings to provide training. Staff provide weekly updates and must be available to teleconference and discuss assignments.
HMS904	AA	122080	Cross-Enrollment Coordinator	Y	SRNA	73	T	A	1.00	99,012	\$6,399	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Frequent communication, weekly status meetings, email correspondence. Expected to be available via Teams calls, phone calls and email, follow work schedule. same as in office

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HMS904	AA	122086	Family Resource Center Coord	Y	SRNA	73	T	A	1.00	88,608	\$8,144	N	Hybrid	3 or 4 days a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Frequent communication, weekly status meetings, email correspondence. Expected to be available via Teams calls, phone calls and email, follow work schedule. same as in office
HMS904	AA	124523	Human Resources Spclt I	N	SR16	73	P	A	1.00	63,096	\$4,240 - \$6,271	N	Hybrid	once a week	Improve program effectiveness, productivity and job satisfaction; Reduce travel time and contribution to traffic; Promote continuity of operations as part of a disaster recovery or emergency plan.	Review progress on assignments daily, weekly updates on tasks. Through G2 review same as in office

609.50

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HMS 220	RH	10375	Public Housing Specialist I	10/09/24	10/11/24	On-Site Training in Maui Office	y	y	y	\$ 482.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	01/25/24	01/25/24	Applicant Processing	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	02/27/24	02/27/24	Orientation of General Laborer I, Lease signing	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	04/16/24	04/16/24	Orientation of Public Housing Specialist I	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	05/31/24	05/31/24	Pre-Construction Mtg w/Construction Management Branch	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	06/26/24	06/26/24	Meeting with Staff & training	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	09/04/24	09/04/24	Meeting with Staff & HR Officer	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	09/12/24	09/12/24	Mtg w/staff, Annual reviews	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	09/18/24	09/18/24	Applicant intake & review contracts	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	10/22/24	10/22/24	Applicant intake & vacancy inspection	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	10/29/24	10/29/24	Tenant hearing	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	17665	Public Housing Supervisor V	11/26/24	11/26/24	Tenant hearing (Cancel), Staff training	y	y	y	\$ 326.00	State/Federal	y
HMS 220	RH	NA	Board Member	01/12/24	01/12/24	HPHA Groundbreaking on Oahu (Airfare only - Maui to Oahu Return Trip)	N	N	N	\$ 213.20	Federal	Y
HMS 224	HS	121155	Program Specialist V	03/03/24	03/07/24	Conference	Y	Y	Y	\$ 2,931.80	State	Y
HMS 224	HS	121155	Program Specialist V	04/06/24	04/18/24	Conference	Y	Y	Y	\$ 4,698.56	State	Y
HMS 224	HS	121155	Program Specialist V	05/10/24	05/10/24	Monitoring	Y	Y	Y	\$ 278.94	State	Y
HMS 224	HS	121155	Program Specialist V	11/08/24	11/08/24	Monitoring	Y	Y	Y	\$ 324.44	State	Y
HMS 224	HS	121278	Program Specialist IV	03/15/24	03/15/24	Monitoring	Y	Y	Y	\$ 188.60	State	Y
HMS 224	HS	121279	Program Specialist III	03/15/24	03/15/24	Monitoring	Y	Y	Y	\$ 233.51	State	Y
HMS 224	HS	121279	Program Specialist III	05/10/24	05/10/24	Monitoring	Y	Y	Y	\$ 190.44	State	Y
HMS 224	HS	121279	Program Specialist III	11/08/24	11/08/24	Monitoring	Y	Y	Y	\$ 270.32	State	Y
HMS 224	HS	121280	Program Specialist III	05/10/24	05/10/24	Monitoring	Y	Y	Y	\$ 234.81	State	Y
HMS 224	HS	121280	Program Specialist III	09/09/24	09/11/24	Conference	Y	Y	Y	\$ 940.67	State	Y
HMS 224	HS	121280	Program Specialist III	11/08/24	11/08/24	Monitoring	Y	Y	Y	\$ 209.44	State	Y
HMS 224	HS	121803	Program Specialist III	03/15/24	03/15/24	Monitoring	Y	Y	Y	\$ 266.10	State	Y
HMS 224	HS	121803	Program Specialist III	09/09/24	09/11/24	Conference	Y	Y	Y	\$ 1,221.03	State	Y
HMS 224	HS	121803	Program Specialist III	11/08/24	11/08/24	Monitoring	Y	Y	Y	\$ 209.44	State	Y
HMS 224	HS	121965	Program Specialist III	03/03/24	03/07/24	Conference	Y	Y	Y	\$ 2,982.35	State	Y
HMS 224	HS	121965	Program Specialist III	04/06/24	04/19/24	Conference	Y	Y	Y	\$ 4,906.53	State	Y
HMS 224	HS	121965	Program Specialist III	05/10/24	05/10/24	Monitoring	Y	Y	Y	\$ 239.11	State	Y
HMS 224	HS	121965	Program Specialist III	11/08/24	11/08/24	Monitoring	Y	Y	Y	\$ 209.44	State	Y
HMS 229	HA	8751	Housing Public Hsg Supvr VI	12/02/24	12/02/24	Represent HPHA for Hana, Maui Parcel in response to Notices of Violation.	N	N	N	\$ 272.45	Federal	Y
HMS 229	HA	8835	Building Maintenance Worker II	07/08/24	07/08/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 312.92	Federal	Y
HMS 229	HA	8835	Building Maintenance Worker II	07/09/24	07/09/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 209.44	Federal	Y
HMS 229	HA	8835	Building Maintenance Worker II	07/10/24	07/10/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 209.44	Federal	Y

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HMS 229	HA	8835	Building Maintenance Worker II	07/11/24	07/11/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 247.44	Federal	Y
HMS 229	HA	8835	Building Maintenance Worker II	07/12/24	07/12/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 247.44	Federal	Y
HMS 229	HA	8835	Building Maintenance Worker II	07/15/24	07/15/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 253.44	Federal	Y
HMS 229	HA	8835	Building Maintenance Worker II	07/16/24	07/16/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 294.94	Federal	Y
HMS 229	HA	8835	Building Maintenance Worker II	07/17/24	07/17/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 262.94	Federal	Y
HMS 229	HA	8835	Building Maintenance Worker II	07/18/24	07/18/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 280.69	Federal	Y
HMS 229	HA	8835	Building Maintenance Worker II	07/19/24	07/19/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 323.66	Federal	Y
HMS 229	HA	12292	Building Maintenance Worker II	07/16/24	07/16/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 319.94	Federal	Y
HMS 229	HA	12292	Building Maintenance Worker II	07/17/24	07/17/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 281.94	Federal	Y
HMS 229	HA	12292	Building Maintenance Worker II	07/18/24	07/18/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 286.69	Federal	Y
HMS 229	HA	15487	General Laborer I	07/08/24	07/08/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 312.92	Federal	Y
HMS 229	HA	15487	General Laborer I	07/09/24	07/09/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 223.69	Federal	Y
HMS 229	HA	15487	General Laborer I	07/10/24	07/10/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 199.94	Federal	Y
HMS 229	HA	15487	General Laborer I	07/11/24	07/11/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 270.94	Federal	Y
HMS 229	HA	15487	General Laborer I	07/12/24	07/12/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 323.66	Federal	Y
HMS 229	HA	15487	General Laborer I	07/15/24	07/15/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 228.44	Federal	Y
HMS 229	HA	15487	General Laborer I	07/16/24	07/16/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 294.94	Federal	Y

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HMS 229	HA	15487	General Laborer I	07/17/24	07/17/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 237.94	Federal	Y
HMS 229	HA	15487	General Laborer I	07/18/24	07/18/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 280.69	Federal	Y
HMS 229	HA	15487	General Laborer I	07/19/24	07/19/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 298.66	Federal	Y
HMS 229	HA	41416	AC Mechanic I	07/08/24	07/08/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 337.92	Federal	Y
HMS 229	HA	41416	AC Mechanic I	07/09/24	07/09/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 248.69	Federal	Y
HMS 229	HA	41416	AC Mechanic I	07/10/24	07/10/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 224.94	Federal	Y
HMS 229	HA	41416	AC Mechanic I	07/11/24	07/11/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 270.94	Federal	Y
HMS 229	HA	41416	AC Mechanic I	07/12/24	07/12/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 323.66	Federal	Y
HMS 229	HA	41416	AC Mechanic I	07/15/24	07/15/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 228.44	Federal	Y
HMS 229	HA	41416	AC Mechanic I	07/16/24	07/16/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 319.94	Federal	Y
HMS 229	HA	41416	AC Mechanic I	07/17/24	07/17/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 237.94	Federal	Y
HMS 229	HA	41416	AC Mechanic I	07/18/24	07/18/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 305.69	Federal	Y
HMS 229	HA	41416	AC Mechanic I	07/19/24	07/19/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 298.66	Federal	Y
HMS 229	HA	100882	Contract and Procurement Officer	05/15/24	05/15/24	RFP walk through for potential bidders - Hawaii Island	N	N	N	\$ 162.18	Federal	y
HMS 229	HA	100882	Contract and Procurement Officer	11/13/24	11/13/24	Site visitation Hawaii Island Properties 43 and 46 for RFP.	N	N	N	\$ 234.18	Federal	Y
HMS 229	HA	100986	Property Management Coordinator II	05/15/24	05/15/24	RFP walk through for potential bidders - Hawaii Island	N	N	N	\$ 239.68	Federal	y
HMS 229	HA	100986	Property Management Coordinator II	07/10/24	07/10/24	Research NOV in Hana, Maui	N	N	N	\$ 196.44	Federal	Y
HMS 229	HA	102005	Executive Director	01/07/24	01/10/24	Public Housing Authorities Directors Association (PHADA) 2024 Conference	Y	Y	Y	\$ 2,817.37	Federal	Y
HMS 229	HA	102005	Executive Director	03/13/24	03/13/24	Cabinet Meeting at Count of Hawaii Aupuni Center Conference	N	Y	N	\$ 166.93	Federal	Y

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HMS 229	HA	102005	Executive Director	04/07/24	04/11/24	National Association of Housing and Redevelopment Officials (NAHRO) 2024 Conference	Y	Y	Y	\$ 4,746.93	Federal	Y
HMS 229	HA	102005	Executive Director	09/08/24	09/12/24	Development of Ka Lei Momi Funders	N	Y	N	\$ 4,350.02	Federal	Y
HMS 229	HA	102005	Executive Director	09/25/24	09/25/24	Lanakila Homes site visit	N	N	N	\$ 233.68	Federal	Y
HMS 229	HA	102005	Executive Director	11/16/24	11/20/24	Affordable Housing Conference	Y	Y	Y	\$ 4,284.21	Federal	Y
HMS 229	HA	102005	Executive Director	11/25/24	11/28/24	Meeting with El Paso Housing Authority to coordinate efforts and logistical issues regarding recertification.	N	N	N	\$ 1,525.57	Federal	Y
HMS 229	HA	105642	Systems Analyst IV	05/16/24	05/16/24	To assist AMP 39 with Phone Set-up.	N	N	N	\$ 261.69	Federal	Y
HMS 229	HA	106012	Executive Assistant	05/15/24	05/15/24	RFP walk through for potential bidders - Hawaii Island	N	N	N	\$ 118.18	Federal	y
HMS 229	HA	107933	Human Resources Officer	08/24/24	08/24/24	Train new Hilo Public Housing Manager on Human Resource items (airfare)	N	N	N	\$ 92.20	Federal	Y
HMS 229	HA	120622	Electrician I	07/08/24	07/08/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 337.92	Federal	Y
HMS 229	HA	120622	Electrician I	07/09/24	07/09/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 234.44	Federal	Y
HMS 229	HA	120622	Electrician I	07/10/24	07/10/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 234.44	Federal	Y
HMS 229	HA	120622	Electrician I	07/11/24	07/11/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 272.44	Federal	Y
HMS 229	HA	120622	Electrician I	07/12/24	07/12/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 272.44	Federal	Y
HMS 229	HA	120622	Electrician I	07/15/24	07/15/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 253.44	Federal	Y
HMS 229	HA	120622	Electrician I	07/16/24	07/16/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 319.94	Federal	Y
HMS 229	HA	120622	Electrician I	07/17/24	07/17/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 262.94	Federal	Y
HMS 229	HA	120622	Electrician I	07/18/24	07/18/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 305.69	Federal	Y
HMS 229	HA	120622	Electrician I	07/19/24	07/19/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 323.66	Federal	Y
HMS 229	HA	120622	Electrician I	08/12/24	08/12/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 161.94	Federal	Y

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HMS 229	HA	120622	Electrician I	08/13/24	08/13/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 138.18	Federal	Y
HMS 229	HA	120622	Electrician I	08/14/24	08/14/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 163.18	Federal	Y
HMS 229	HA	120622	Electrician I	08/15/24	08/15/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 205.94	Federal	Y
HMS 229	HA	120622	Electrician I	08/26/24	08/26/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 214.20	Federal	Y
HMS 229	HA	120622	Electrician I	08/27/24	08/27/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 138.18	Federal	Y
HMS 229	HA	120622	Electrician I	08/28/24	08/28/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 138.18	Federal	Y
HMS 229	HA	120622	Electrician I	08/29/24	08/29/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 157.18	Federal	Y
HMS 229	HA	120622	Electrician I	08/30/24	08/30/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 218.94	Federal	Y
HMS 229	HA	120626	Electrician I	07/15/24	07/15/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 191.71	Federal	Y
HMS 229	HA	120626	Electrician I	07/16/24	07/16/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 337.92	Federal	Y
HMS 229	HA	120626	Electrician I	07/17/24	07/17/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 290.45	Federal	Y
HMS 229	HA	120626	Electrician I	07/18/24	07/18/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 239.20	Federal	Y
HMS 229	HA	120626	Electrician I	07/19/24	07/19/24	Staff sent to Hilo Property to assist in preparation for Inspection.	N	N	N	\$ 319.94	Federal	Y
HMS 229	HA	120626	Electrician I	08/12/24	08/12/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 186.94	Federal	Y
HMS 229	HA	120626	Electrician I	08/13/24	08/13/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 163.18	Federal	Y
HMS 229	HA	120626	Electrician I	08/14/24	08/14/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 163.18	Federal	Y
HMS 229	HA	120626	Electrician I	08/15/24	08/15/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 205.94	Federal	Y

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HMS 229	HA	120626	Electrician I	08/26/24	08/26/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 239.20	Federal	Y
HMS 229	HA	120626	Electrician I	08/27/24	08/27/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 163.18	Federal	Y
HMS 229	HA	120626	Electrician I	08/28/24	08/28/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 163.18	Federal	Y
HMS 229	HA	120626	Electrician I	08/29/24	08/29/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 182.18	Federal	Y
HMS 229	HA	120626	Electrician I	08/30/24	08/30/24	Staff went to Kauai Property to assist in preparation for inspection.	N	N	N	\$ 243.94	Federal	Y
HMS 229	HA	*See Note 1 Below	Project Engineer, Inspector	01/19/24	01/19/24	Pre-Con Mtg, Owner-Architect-Contractor Mtgs, Construction Inspection	Y	Y	N	\$ 288.62	de-fed*	Y
HMS 229	HA	*See Note 1 Below	Inspector, Project Engineer, Procurement Officer and State Hsg. Dev. Admin	02/22/24	02/22/24	Pre-Bid Mtg., Owner-Architect-Contractor Mtgs., Construction Inspection	Y	Y	N	\$ 1,295.04	de-fed*	Y
HMS 229	HA	*See Note 1 Below	Inspector	03/12/24	03/12/24	Construction Inspections	Y	Y	N	\$ 737.71	de-fed*	Y
HMS 229	HA	*See Note 1 Below	Inspector, Project Engineer, Procurement Officer and State Hsg. Dev. Admin	04/04/24	04/04/24	Pre-Con Mtg., Inspections, Owner-Architect-Contractor Mtgs.	Y	Y	N	\$ 2,189.19	de-fed*	Y
HMS 229	HA	*See Note 1 Below	Inspector, Project Engineer, Procurement Officer and State Hsg. Dev. Admin	05/06/24	05/06/24	Pre-Con Mtg., Inspections, Owner-Architect-Contractor Mtgs.	Y	Y	N	\$ 7,462.37	de-fed*	Y
HMS 229	HA	*See Note 1 Below	Inspector	07/11/24	07/11/24	Construction Inspection	Y	Y	N	\$ 168.00	de-fed*	Y
HMS 229	HA	*See Note 1 Below	Inspectors, Project Engineer	08/15/24	08/15/24	Owner-Architect-Contractor Mtgs., Construction Inspections	Y	Y	N	\$ 3,894.88	de-fed*	Y
HMS 229	HA	*See Note 1 Below	Inspector, Project Engineer, Procurement Officer and State Hsg. Dev. Admin	09/04/24	09/04/24	Pre Con Mtgs., Inspections, Owner-Architect-Contractor Mtgs.	Y	Y	N	\$ 2,406.23	de-fed*	Y
HMS 229	HA	*See Note 1 Below	Inspectors, Project Engineer	10/09/24	10/09/24	Pre-Con Mtg., Inspections, Owner-Architect-Contractor Mtgs.	Y	Y	N	\$ 2,290.50	de-fed*	Y
HMS 229	HA	*See Note 1 Below	Inspectors, Project Engineer	11/20/24	11/20/24	Pre-Con Mtg., Inspections, Owner-Architect-Contractor Mtgs.	Y	Y	N	\$ 1,661.01	de-fed*	Y
HMS 236	LC	1694	Eligibility Worker V	10/26/24	10/26/24	To Maui for Ohana Resource Fair	Y	N	N	\$ 778.80	State	N
HMS 236	LC	4537	Eligibility Worker II	03/07/24	03/07/24	Molokai - attend in-person Active Shooter Preparedness Mandatory Training	N	N	N	\$ 288.00	State	N
HMS 236	LC	25313	Eligibility Worker V	01/18/24	01/18/24	Oahu in-person training and technology support prior to BES Final Acceptance Testing (FAT)	N	Y	Y	\$ 565.60	State	Y

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HMS 236	LC	25731	Eligibility Worker III	07/12/24	07/12/24	DHS 2024 Incentive & Service Awards Ceremony and meeting with Division & Statewide Branch Administration	N	Y	N	\$ 336.99	State	N
HMS 236	LC	28111	Eligibility Worker V	10/26/24	10/26/24	To Maui for Ohana Resource Fair	Y	N	N	\$ 663.80	State	N
HMS 236	LC	28273	Eligibility Worker III	07/12/24	07/12/24	DHS 2024 Incentive & Service Awards Ceremony	N	N	N	\$ 369.33	State	Y
HMS 236	LC	28275	Eligibility Worker III	07/12/24	07/12/24	DHS 2024 Incentive & Service Awards Ceremony	N	N	N	\$ 345.33	State	Y
HMS 236	LC	29199	Eligibility Worker III	07/12/24	07/12/24	DHS 2024 Incentive & Service Awards Ceremony and meeting with Division & Statewide Branch Administration	N	Y	N	\$ 372.95	State	N
HMS 236	LC	31115	Eligibility Worker III	01/18/24	01/18/24	In-person training & technology support prior to the BES FAT for each test participant.	N	N	Y	\$ 341.24	State	Y
HMS 236	LC	46871	Self-Sufficiency Support Services Supervisor III	01/18/24	01/18/24	Final Acceptance Testing for Benefits Eligibility Solution (BES)	N	Y	Y	\$ 394.67	State	N
HMS 236	LC	46871	Self-Sufficiency Support Services Supervisor III	07/12/24	07/12/24	DHS 2024 Incentive & Service Awards Ceremony and meeting with Division & Statewide Branch Administration	N	Y	N	\$ 422.91	State	N
HMS 236	LC	46896	SSSS-Supvr III	01/18/24	01/18/24	In-person training & technology support prior to the BES FAT for each test participant.	N	N	Y	\$ 334.24	State	Y
HMS 236	LC	46896	SSSS-Supvr III	05/24/24	05/24/24	Attend Supvr Trng - Resolving Staff Conflict and Mtg to discuss SB's plans for June'24 - Feb'25.	N	Y	Y	\$ 498.05	State	Y
HMS 238	GB	24444	Disability Claims Specialist II	08/02/24	08/07/24	The Disability Claims Specialist attended the National Association of Disability Examiners (NADE) training conference. NADE provides a forum for discussion of problems related to adjudication of disability claims as well as working to increase the understanding of disability programs.	Y	Y	Y	\$ 2,370.05	OTHER	Y
HMS 238	GB	24931	Disability Claims Specialist IV (Professional Relations Officer)	08/07/24	08/07/24	As required by SSA, the professional relations officer must fly to Hilo to do an oversight visit with CE providers to ensure all guidelines are being met.	N	Y	N	\$ 229.70	OTHER	Y
HMS 238	GB	24931	Disability Claims Specialist IV (Professional Relations Officer)	08/21/24	08/21/24	As required by SSA, the professional relations officer must fly to Maui to do an oversight visit with CE providers to ensure all guidelines are being met.	N	Y	N	\$ 228.74	OTHER	Y

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HMS 238	GB	24931	Disability Claims Specialist IV (Professional Relations Officer)	09/24/24	09/24/24	As required by SSA, the professional relations officer must fly to Lihue to do an oversight visit with CE providers to ensure all guidelines are being met.	N	Y	N	\$ 273.89	OTHER	Y
HMS 238	GB	26811	Disability Claims Specialist V	09/06/24	09/13/24	The Disability Claims Specialist V attended the NCDDD meeting and 2024 SSA and DDS Administrators' Conference. The meeting included discussions on DDS backlogs, workload challenges, policy changes, retention and recruitment best practices, and enhancing customer service.	Y	Y	Y	\$ 2,402.39	OTHER	Y
HMS 238	GB	48675	Disability Claims Specialist IV (Disability Hearing Officer)	01/17/24	01/17/24	The Disability Hearing Officer (DHO) is required to conduct in person hearings when the claimant declines a phone or video hearing. The DHO traveled to Maui to conduct the hearing.	N	Y	N	\$ 186.28	OTHER	Y
HMS 238	GB	48675	Disability Claims Specialist IV (Disability Hearing Officer)	02/02/24	02/02/24	The Disability Hearing Officer (DHO) is required to conduct in person hearings when the claimant declines a phone or video hearing. The DHO traveled to Hilo to conduct the hearing.	N	Y	N	\$ 203.07	OTHER	Y
HMS 238	GB	122777	Disability Claims Specialist IV (Disability Hearing Officer)	01/10/24	01/10/24	The Disability Hearing Officer (DHO) is required to conduct in person hearings when the claimant declines a phone or video hearing. The DHO traveled to Hilo to conduct the hearing.	N	Y	N	\$ 168.30	OTHER	Y
HMS 238	GB	122777	Disability Claims Specialist IV (Disability Hearing Officer)	03/06/24	03/06/24	The Disability Hearing Officer (DHO) is required to conduct in person hearings when the claimant declines a phone or video hearing. The DHO traveled to Hilo to conduct the hearing.	N	Y	N	\$ 125.75	OTHER	Y
HMS 238	GB	122777	Disability Claims Specialist IV (Disability Hearing Officer)	08/07/24	08/07/24	The Disability Hearing Officer (DHO) is required to conduct in person hearings when the claimant declines a phone or video hearing. The DHO traveled to Hilo to conduct the hearing.	N	Y	N	\$ 164.42	OTHER	Y
HMS 301	SA	1704	CAPS SUPVR I	08/09/24	08/09/24	Conference	Y	Y	N	\$ 146.71	STATE	Y
HMS 301	SA	1704	CAPS SUPVR I	11/07/24	11/07/24	Conflict Resolution training	Y	N	Y	\$ 200.19	STATE	Y

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HMS 301	SA	1704	CAPS SUPVR I	11/19/24	11/19/24	Management Leadership mtg.	Y	Y	N	\$ 171.68	STATE	Y
HMS 301	SA	1719	C/APS SUP II	12/16/24	12/16/24	Malama Ohana Group Meeting	Y	Y	Y	\$ 171.68	STATE/OTHER	Y
HMS 301	SA	1719	C/APS Sup II	12/18/24	12/18/24	Conflict Resolution Training	Y	Y	Y	\$ 156.49	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	08/09/24	08/09/24	Conference	Y	Y	N	\$ 271.71	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	08/28/24	08/28/24	CCWIS meeting	Y	Y	N	\$ 223.99	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	09/25/24	09/25/24	ACF Meeting	N	Y	N	\$ 238.44	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	09/26/24	09/26/24	ACF Meeting	N	Y	N	\$ 252.68	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	10/04/24	10/10/24	ISM Conference	Y	Y	N	\$ 1,164.96	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	10/14/24	10/14/24	CCWIS meeting	Y	Y	N	\$ 250.71	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	10/15/24	10/15/24	CCWIS meeting	Y	Y	N	\$ 231.68	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	10/16/24	10/16/24	HI THRIVE kickoff event	N	N	N	\$ 231.68	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	10/17/24	10/17/24	CCWIS meeting	Y	Y	N	\$ 279.18	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	11/07/24	11/07/24	Conflict Resolution training	Y	N	Y	\$ 262.19	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	11/18/24	11/18/24	CWSB Meeting	Y	Y	N	\$ 257.43	STATE	Y
HMS 301	SA	1721	CAPS SUPVR II	11/19/24	11/19/24	Management Leadership mtg.	Y	Y	N	\$ 252.68	STATE	Y
HMS 301	SA	4545	C/APS Spclt.	07/12/24	07/12/24	Escort DHS FC(s) to event	Y	N	N	\$ 242.94	STATE	Y
HMS 301	SA	4545	C/APS Spclt.	09/18/24	09/18/24	Worker visit w/DHS FC	N	N	N	\$ 413.74	STATE	y
HMS 301	SA	6580	C/APS Sup I	10/29/24	10/29/24	Staffing Support	N	N	N	\$ 243.20	State	Y
HMS 301	SA	6580	C/APS Sup I	10/30/24	10/30/24	Staffing Support	N	N	N	\$ 243.20	State	Y
HMS 301	SA	17693	CAPS I	10/17/24	10/17/24	Removal	N/A	N/A	N/A	\$ 699.78	DHS	Y
HMS 301	SA	23899	C/APS Sup I	12/18/24	12/18/24	Conflict Resolution Training	Y	Y	Y	\$ 162.19	STATE	Y
HMS 301	SA	30890	Social Services Manager II	05/28/24	05/30/24	Attend Rural Child Welfare Leaders Convening	Y	Y	Y	\$ 2,849.80	State & client family	Y
HMS 301	SA	30890	Social Services Manager II	09/24/24	09/26/24	Attend Alaska Conference on Child Maltreatment	Y	Y	Y	\$ 2,927.58	State	Y
HMS 301	SA	35756	C/APS Sup I	12/18/24	12/18/24	Conflict Resolution Training	Y	Y	Y	\$ 162.19	STATE	Y
HMS 301	SA	36332	C/APS SPCLT	10/11/23	10/14/23	Race Equity Improv Collaborative Convening	Y	Y	N	\$ 4,509.27	CFS: \$4001.77 STATE: \$507.50	Y
HMS 301	SA	36509	SSA III	01/11/23	01/13/23	Reunification with legal guardian	N/A	N/A	N/A	\$ 5,130.23	DHS	Y
HMS 301	SA	36510	SSA III	07/21/23	07/21/23	Reunify runaway with parent	N/A	N/A	N/A	\$ 280.20	DHS	Y
HMS 301	SA	36586	SW III	08/05/24	08/08/24	Case Reviews	N	Y	N	\$ 1,086.95	STATE	Y
HMS 301	SA	36696	Branch Administrator	12/10/24	12/10/24	Mandated attendance at Court	Y	Y	N	\$ 147.68	STATE	N
HMS 301	SA	36756	CAPS SUPVR I	08/09/24	08/09/24	Conference	Y	Y	N	\$ 200.19	STATE	Y
HMS 301	SA	36756	CAPS SUPVR I	11/07/24	11/07/24	Conflict Resolution training	Y	N	Y	\$ 200.19	STATE	Y
HMS 301	SA	36756	CAPS SUPVR I	11/18/24	11/19/24	Statewide Supervisors mtg. and Management Leadership mtg.	Y	Y	N	\$ 366.03	STATE	Y
HMS 301	SA	40431	SW III	12/13/24	12/13/24	Escort FC	N	N	N	\$ 285.61	STATE	Y
HMS 301	SA	40885	SSA IV	06/30/24	06/30/24	Ohana Time	N	N	N	\$ 290.80	State	Y
HMS 301	SA	40885	SSA IV	09/29/24	09/29/24	Escort DHS foster children	N	N	N	\$ 156.19	STATE	Y
HMS 301	SA	40885	SSA IV	10/22/24	10/22/24	Escort DHS FC for placement	N	N	N	\$ 200.78	STATE	y
HMS 301	SA	40885	SSA IV	11/15/24	11/15/24	Pickup DHS FC for placement	N	N	N	\$ 214.19	STATE	Y
HMS 301	SA	41103	Section Admin.	09/25/24	09/26/24	Attend on-site visit; prep for audit	Y	Y	N	\$ 541.33	STATE	Y
HMS 301	SA	41103	Section Admin.	11/18/24	11/19/24	Branch Meeting/MLT	Y	Y	N	\$ 454.04	STATE	N
HMS 301	SA	42336	SSA IV	11/15/24	11/15/24	Pickup DHS FC for placement	N	N	N	\$ 214.19	STATE	Y
HMS 301	SA	42376	SW III	12/05/24	12/05/24	CWS Case Review Training	Y	N	Y	\$ 176.43	STATE	Y
HMS 301	SA	42376	SW III	12/09/24	12/12/24	CWS Case Review	Y	Y	N	\$ 907.54	STATE	Y
HMS 301	SA	42378	C/APS Specialist	12/13/24	12/13/24	Escort FC	N	N	N	\$ 224.80	STATE	Y
HMS 301	SA	42671	SSA III	09/10/24	09/10/24	Staffing Support	N	N	N	\$ 245.00	State	Y
HMS 301	SA	43243	HSP V	12/18/24	12/18/24	Conflict Resolution Training	Y	Y	Y	\$ 232.49	STATE	Y
HMS 301	SA	44098	C/APS Spclt. Sup	07/12/24	07/12/24	2024 Award Ceremony	Y	Y	N	\$ 317.79	STATE	Y
HMS 301	SA	44098	CAPS SUPVR I	08/09/24	08/09/24	Conference	Y	Y	N	\$ 195.45	STATE	Y

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HMS 301	SA	44098	CAPS SUPVR I	11/07/24	11/07/24	Conflict Resolution training	Y	N	Y	\$ 200.19	STATE	Y
HMS 301	SA	44098	C/APS Sup I	11/18/24	11/19/24	Supervisors/MLT Meeting	Y	Y	N	\$ 512.94	STATE	Y
HMS 301	SA	44240	C/APS Spclt.	11/08/24	11/08/24	Escort DHS FC to program	N	N	N	\$ 336.80	STATE	Y
HMS 301	SA	44240	C/APS Spclt.	11/11/24	11/11/24	Escort DHS FC back to Hilo	N	N	N	\$ 275.99	STATE	Y
HMS 301	SA	44240	C/APS Spclt.	11/24/24	11/26/24	Worker visit w/client	N	N	N	\$ 1,266.74	STATE	Y
HMS 301	SA	44709	SW II	07/05/24	07/05/24	Escorted minor to be placed on Maui with paternal uncle.	N	N	N	\$ 166.00	STATE	Y
HMS 301	SA	46294	SSA IV	11/15/24	11/15/24	Placement	N	N	N	\$ 209.20	STATE	N
HMS 301	SA	46369	SSA III	11/01/24	11/02/24	Escorted minor for a visit with her potential relative placement.	N	N	N		STATE	Y
HMS 301	SA	46383	SSA III	05/31/24	05/31/24	Escort DHS foster child	N	N	N	\$ 227.40	State	Y
HMS 301	SA	111039	SSA IV	01/19/24	01/21/24	Reunification with mother	N/A	N/A	N/A	\$ 1,073.48	DHS	Y
HMS 301	SA	111039	SSA IV	12/07/24	12/07/24	Escorted minor to be placed in California with mother.	N	N	N	\$ 831.42	STATE	Y
HMS 301	SA	118534	SSA IV	06/03/24	06/06/24	Escort DHS foster child	N	N	N	\$ 2,453.66	State	Y
HMS 301	SA	118534	SSA IV	07/12/24	07/12/24	Escort DHS FC(s) to event	Y	N	N	\$ 242.94	STATE	Y
HMS 301	SA	118537	C/APS Spclt.	07/12/24	07/12/24	Escort DHS FC(s) to event	Y	N	N	\$ 242.94	STATE	Y
HMS 301	SA	118540	HSP III	09/09/24	09/12/24	Case Reviews	N	Y	N	\$ 2,023.04	STATE	Y
HMS 301	SA	118616	Assistant Program Administrator	5/20/2024	5/22/2024	Attend the 2024 National Citizen Review Panel Conference	N	Y	N	\$ 2,469.64	State	Y
HMS 301	SA	-	Deputy Attorney General	10/06/24	10/09/24	Attend Information Technology Solutions Management & American Public Human Services Association Conference	Y	Y	Y	\$ 3,129.26	State	Y
HMS 301	SA		Case manager @ Suzanna Wesley	07/25/23	07/27/23	To provide therapeutic support for teen as she ages out after graduation from Sierra Sage Treatment Center located in Nevada.	N	N	N	\$ 1,428.18	STATE	Y
HMS 301	SA	client	Client	02/01/24	02/12/24	Family reunion/vacation	Y	N	N	\$ 139.15	\$139.15	Y
HMS 301	SA	Client	Client & GC University Staff	02/01/24	02/04/24	Attend DHS FC mother's funeral	Y	N	N	\$ 318.38	State-HMS 303/103	Y
HMS 301	SA	Client	Client & GC University Staff	02/18/24	02/26/24	Placement	Y	N	N	\$ 1,083.60	State-HMS 303/103	Y
HMS 301	SA	Client	Client & GC University Staff	03/18/24	03/25/24	Visit client daughter & new grand baby	Y	N	N	\$ 2,349.51	DHS paid 100% - no reimbursement	Y
HMS 301	SA	Client	Client & GC University Staff	03/23/24	03/25/24	Attend DHS FC father's funeral	Y	N	N	\$ 328.38	State -HMS 303/103	Y
HMS 301	SA	Contracted Traveler	Training & Support Specialist (CCH)	5/20/2024	5/22/2024	Attend the 2024 National Citizen Review Panel Conference	N	Y	N	\$ 2,367.14	State	Y
HMS 301	SA	Contracted Traveler	Quality Assurance Advisor (LT)	5/20/2024	5/22/2024	Attend the 2024 National Citizen Review Panel Conference	N	Y	N	\$ 2,580.81	State	Y
HMS 301	SA	Contracted Traveler	Chief Program Officer (Hale Kipa)	8/15/2024	8/15/2024	Attend CRP Meeting in Kona, HI	N	N	N	\$ 156.19	State	Y
HMS 301	SA	Contracted Traveler	Quality Assurance Advisor (LT)	8/15/2024	8/15/2024	Attend CRP Meeting in Kona, HI	N	Y	N	\$ 176.19	State	Y
HMS 301	SA	Contracted Traveler	Strategic Initiatives Liason (LT)	8/15/2024	8/15/2024	Attend CRP Meeting in Kona, HI	N	Y	N	\$ 176.19	State	Y
HMS 301	SA	Contracted Traveler	Community Health Worker (KPPA)	8/15/2024	8/15/2024	Attend CRP Meeting in Kona, HI	N	Y	N	\$ 243.20	State	Y

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HMS 301	SA	Contracted Traveler	Training & Support Specialist (CCH)	8/15/2024	8/15/2024	Attend CRP Meeting in Kona, HI	N	Y	N	\$ 355.24	State	Y
HMS 301	SA	DHS FC & Football Coach	DHS FC & Football Coach	04/13/24	04/13/24	DHS FC participated football game	Y	N	N	\$ 148.90	State-HMS 303/103	Y
HMS 301	SA	DHS foster child	Client	12/22/24	01/10/25	Family trip to Philippines	Y	N	N	\$ 1,800.00	State-HMS 303/103	Y
HMS 301	SA	DHS foster children	Client	07/19/24	07/21/24	Attend Hope Camp	Y	N	N	\$ -	Liliuokalani Trust paid 100%	Y
HMS 301	SA	DHS foster children & Father	DHS foster children & Father	09/18/24	09/18/24	Family Supervision	Y	N	N	\$ 258.40	State-HMS 303/103	Y
HMS 301	SA	GC University Staff	Client & GC University Staff	03/19/24	03/22/24	Tour Grand Canyon University campus	Y	N	N	\$ -	Grand Canyon University	Y
HMS 301	SA	Legal father	Legal father	06/01/24	06/07/24	visit DHS foster child	Y	N	N	\$ 1,261.40	State -HMS 303/103	Y
HMS 301	SA	N/A	Client	11/16/23	11/19/23	Court ordered in-person play therapy	N/A	N/A	N/A	\$ 416.40	other	Y
HMS 301	SA	N/A	Client	12/03/23	12/09/23	Family vacation	Y	N	N	\$ 1,081.16	State	Y
HMS 301	SA	N/A	Client	12/20/23	01/01/24	Family vacation	Y	N	N	\$ 3,211.80	State	Y
HMS 301	SA	N/A	Client, DHS SSA III & SSA IV	02/13/24	02/15/24	Emergency removal	Y	N	N	\$ 4,044.74	State -HMS 303 & 301	Y
HMS 301	SA	N/A	Client	03/18/24	03/22/24	Spring break vacation	N/A	N/A	N/A	\$ -	other	Y
HMS 301	SA	N/A	DHS FC & DHS staff SSA III	05/17/24	05/17/24	client placement	Y	N	N	\$ 293.20	State -HMS 303 & 301	Y
HMS 301	SA	N/A	DHS foster children	05/24/24	06/01/24	Family vacation	Y	N	N	\$ 1,447.20	DHS paid 100% - no reimbursement	Y
HMS 301	SA	N/A	Client	05/25/24	06/02/24	Visit DHS non-client parents	Y	N	N	22.4 (airline miles)	DHS	Y
HMS 301	SA	N/A	Client	06/04/24	06/13/24	Attend annual family reunion	Y	N	N	\$ 1,304.80	DHS paid 100% - no reimbursement	Y
HMS 301	SA	N/A	Client	06/07/24	06/09/27	Visit client family	Y	N	N	\$ 159.21	State-HMS 303/103	Y
HMS 301	SA	N/A	Client	06/26/24	06/28/24	Family trip; celebrate maternal great grandmother's birthday	Y	N	N	\$ 435.95	DHS paid 100% - no reimbursement	Y
HMS 301	SA	N/A	Volunteer	07/12/24	07/12/24	Escort DHS FC(s) to event	Y	N	N	\$ 198.94	STATE	Y
HMS 301	SA	N/A	DHS foster child & client	07/15/24	07/22/24	ICPC placement	Y	N	N	\$ 1,615.10	State-HMS 303/103	Y
HMS 301	SA	N/A	Client	07/19/24	07/25/24	Attend funeral services and Disneyland	Y	N	N	\$ -	DHS paid 100% - no reimbursement	Y
HMS 301	SA	N/A	DHS resource caregiver	08/10/24	08/11/24	Escort DHS foster children	N	N	N	\$ 169.99	STATE	Y
HMS 301	SA	N/A	client	08/10/24	08/10/24	Escort DHS FC to visit parent	N	N	N	\$ 263.88	STATE	Y
HMS 301	SA	N/A	DHS resource caregiver	08/10/24	08/11/24	Escort DHS foster children	N	N	N	\$ 707.70	STATE	Y
HMS 301	SA	N/A	DHS resource caregiver	09/14/24	09/15/24	Escort DHS foster children	N	N	N	\$ 152.29	STATE	Y
HMS 301	SA	N/A	Client	09/25/24	09/25/24	Medical Appointment	N	N	N	\$ 123.59	Medquest	Y
HMS 301	SA	N/A	client	09/28/24	09/28/24	Escort DHS FC to visit parent	N	N	N	\$ 264.94	STATE	Y
HMS 301	SA	N/A	DHS foster child & client	10/04/24	10/13/24	Attend Wedding	Y	N	N	\$ 22.40	DHS paid 100% - no reimbursement	Y
HMS 301	SA	N/A	C/APSS	10/05/24	10/06/24	Staffing Support	N	N	N	\$ 266.88	State	Y
HMS 301	SA	N/A	Bio Parent	10/10/24	10/10/24	Visitation	N	N	N	\$ 133.59	State	Y
HMS 301	SA	N/A	HSP IV	10/19/24	10/19/24	Staffing Support	N	N	N	\$ 138.59	State	Y
HMS 301	SA	N/A	DHS resource caregiver	10/19/24	10/20/24	Escort DHS foster children	N	N	N	\$ 152.29	STATE	Y
HMS 301	SA	N/A	C/APSS	10/19/24	10/19/24	Staffing Support	N	N	N	\$ 157.80	State	Y
HMS 301	SA	N/A	client	10/19/24	10/19/24	Escort DHS FC to visit parent	N	N	N	\$ 216.71	STATE	Y
HMS 301	SA	N/A	C/APSS	10/20/24	10/20/24	Staffing Support	N	N	N	\$ 158.61	State	Y
HMS 301	SA	N/A	HSP IV	10/20/24	10/20/24	Staffing Support	N	N	N	\$ 163.61	State	Y
HMS 301	SA	N/A	C/APSS	10/26/24	10/27/24	Staffing Support	N	N	N	\$ 159.21	State	Y
HMS 301	SA	N/A	C/APSS	10/27/24	10/27/24	Staffing Support	N	N	N	\$ 163.61	State	Y

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HMS 301	SA	N/A	DHS resource caregiver	11/03/24	11/03/24	Escort DHS foster children	N	N	N	\$ 267.69	STATE	Y
HMS 301	SA	N/A	Client	11/15/24	11/15/24	New Placement	N	N	N	\$ 90.40	STATE	N
HMS 301	SA	N/A	Client	11/23/24	12/08/24	Visited Family	Y	N	N	\$ 2,209.40	DHS - no reimbursement	Y
HMS 301	SA	N/A	client	11/30/24	11/30/24	Escort DHS FC to visit parent	N	N	N	\$ 286.22	STATE	Y
HMS 301	SA	N/A	Client	12/06/24	12/13/24	Escort client	N	N	N	\$ -	OTHER	Y
HMS 301	SA	N/A	client	12/13/24	12/13/24	Escort DHS FC to appt.	N	N	N	\$ 283.80	STATE	Y
HMS 301	SA	N/A	client	12/14/24	12/14/24	Escort DHS FC to visit parent	N	N	N	\$ 214.43	STATE	Y
HMS 301	SA	N/A	DHS Designee	12/16/24	12/17/24	Escort DHS FC for placement	N	N	N	\$ 1,022.51	STATE	Y
HMS 301	SA	N/A	Aunt	12/17/24	12/18/24	Escort DHS FC for visit	N	N	N	\$ 868.46	STATE	Y
HMS 301	SA	N/A	Aunt	01/03/25	01/04/25	Escort DHS FC to Home	N	N	N	\$ 1,387.76	STATE	Y
HMS 302	DA	23706	Child Care Regulations Program Office Administrator	06/02/24	06/06/24	2024 Child Care and Development Fund (CCDF) Implementation is an in-person event. Meeting topics focused on the new CCDF Final Rule published in march 2024, and inform the CCDF program administrator over the next 3 years.	Y	Y	Y	\$ 2,359.82	State	N
HMS 302	DA	23706	Child Care Regulations Program Office Administrator	07/15/24	07/18/24	Meeting provided opportunity to collaborate and receive guidance and consultation from experts that focuses to strengthen relationships with collaborators and partners, and create an action plan to advance the current systems.	Y	Y	Y	\$ 1,861.52	University of Hawaii supported 100% of costs/expenses.	N
HMS 302	DA	23706	Child Care Regulations Program Office Administrator	08/04/24	08/09/24	Traveler participated in interactive sessions, and share challenges and victories to assess the implementations strategies that are working and not working.	Y	Y	Y	\$ 3,151.71	University of Hawaii/ECE 3 Project supported \$2,393.80 and State covered	N
HMS 302	DA	24656	Human Services Professional V	09/21/24	09/26/24	Conference provided discussion on the important relationship and integration between licensing and registry professionals.	Y	Y	Y	\$ 3,237.29	State	N
HMS 302	DA	28206	Human Services Professional III	03/07/24	03/07/24	Relicense child care facilities on Lanai	N	N	N	\$ 548.63	State	Y
HMS 302	DA	28206	Human Services Professional III	09/24/24	09/24/24	Relicense child care facility on Molokai	N	N	N	\$ 514.00	State	Y
HMS 302	DA	28206	Human Services Professional III	10/03/24	10/03/24	Relicense child care facility/provider visit on Lanai	N	N	N	\$ 597.68	State	Y
HMS 302	DA	30339	Human Services Professional V	09/21/24	09/26/24	Attended the National Association for Regulatory Administration (NARA) Conference in Minneapolis, MN. Conference highlighted the importance of the relationship between licensing and registry professionals.	Y	Y	Y	\$ 3,297.29	Federal Child Care and Development Funds (CCDF) Quality Funds from HMS 302 215/153	Y

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HMS 302	DA	45444	Human Services Professional III	10/15/24	10/15/24	Annual visit to child care facility on Molokai	N	N	N	\$ 435.61	State	Y
HMS 302	DA	46911	Child Care Subsidy Program Office Specialist	06/02/24	06/08/24	CCDF Lead Subsidy Specialist from the State CCDF lead agency must attend and participate in ACF-sponsored or Regional in-person meetings and trainings for the development and implementation for the CCDF triennial plan, and state federal monitoring process, as directed by Office of Child Care (OCC).	Y	Y	Y	\$ 2,571.81	State	N
HMS 302	DA	46911	Child Care Subsidy Program Office Specialist	07/28/24	08/02/24	In-person State and Territory Administrators Meeting (STAM) that featured regional meetings, peer-learning discussions, networking opportunities, state and territory examples of innovative practices. Presentations by subject-matter experts and technical assistance specialists.	Y	Y	Y	\$ 2,868.26	State	N
HMS 302	DA	47420	Human Services Professional III	03/27/24	03/27/24	Relicense child care facilities on Molokai	N	N	N	\$ 424.65	State	Y
HMS 302	DA	47420	Human Services Professional III	09/24/24	09/24/24	Relicense child care facility on Molokai	N	N	N	\$ 425.13	State	Y
HMS 302	DA	116854	Human Services Professional V	07/28/24	08/02/24	Meeting focused heavily on developing strategies to implement requirements for the 2024 CCDF final Rule.	Y	Y	Y	\$ 2,588.26	State	N
HMS 302	DA	120655	Child Care Subsidy Program Office Administrator	06/02/24	06/08/24	CCDF Administrator from the State CCDF lead agency must attend and participate in ACF-sponsored or Regional in-person meetings and trainings for the development and implementation for the CCDF triennial plan, and state federal monitoring process, as directed by OCC.	Y	Y	Y	\$ 2,571.81	State	N
HMS 302	DA	120655	Child Care Subsidy Program Office Administrator	07/28/24	08/02/24	In-person STAM Meeting that featured regional meetings, peer-learning discussions, networking opportunities, state and territory examples of innovative practices. Presentations by subject-matter experts and technical assistance specialists.	Y	Y	Y	\$ 2,868.26	State	N

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HMS 302	DA	123043	Child Care Subsidy Program Office Specialist	07/28/24	08/02/24	In-person STAM Meeting that featured regional meetings, peer-learning discussions, networking opportunities, state and territory examples of innovative practices. Presentations by subject-matter experts and technical assistance specialists.	Y	Y	Y	\$ 2,701.04	State	N
HMS 302	DA	unknown	Deputy Attorney General	09/21/24	09/26/24	Conference provided discussion on the important relationship and integration between licensing and registry professionals.	Y	Y	Y	\$ 3,276.69	State	N
HMS 302	DA	unknown	Child Care Licensing Unit 1 Supervisor	09/21/24	09/26/24	Conference provided discussion on the important relationship and integration between licensing and registry professionals.	Y	Y	Y	\$ 3,297.29	State	N
HMS 302	DA	unknown	Self-Sufficiency and Support Services Supervisor II	09/21/24	09/26/24	Conference provided discussion on the important relationship and integration between licensing and registry professionals.	Y	Y	Y	\$ 3,415.38	State	N
HMS 302	DA	unknown	Deputy Attorney General	09/21/24	09/26/24	Conference provided discussion on the important relationship and integration between licensing and registry professionals.	Y	Y	Y	\$ 3,440.69	State	N
HMS 303	WA	26527	HSP IV	11/22/24	11/22/24	Attend Medical Appt. for FC	N	N	N	\$ 229.19	STATE	Y
HMS 303	WA	29540	HSP IV	11/29/24	11/29/24	Placement	N	N	N	\$ 208.50	STATE	Y
HMS 303	WA	42378	C/APS Specialist	11/29/24	11/29/24	Placement	N	N	N	\$ 208.50	STATE	Y
HMS 303	WA		Client	05/15/24	06/17/24	School field trip sponsored & paid by Trinity Lutheran School	N	N	N	\$ 198.04	\$198.04	Y
HMS 303	WA		Client	06/21/24	07/12/24	Trip with client to mainland for family funeral	N	N	N	\$ 1,358.40	\$1,358.40	Y
HMS 303	WA		Client	06/25/24	06/30/24	Vacation with client to mainland	N	N	N	\$ 924.41	\$924.41	Y
HMS 303	WA		Client	07/07/24	07/14/24	Vacation with client to mainland	N	N	N	\$ 947.40	\$947.40	Y
HMS 303	WA	FOSTER CHILD	Client	07/05/24	07/05/24	Emergency travel to place client in relative home on Maui. DHS/FCT/GAL agreed to this placement as it was discovered that his former client's husband was not licensable.	N	N	N	\$ 85.65	STATE	Y
HMS 303	WA	FOSTER CHILD	Client	11/01/24	11/01/24	Travel to visit her potential relative foster parent in California.	N	N	N		STATE	Y
HMS 303	WA	N/A	Resource Caregiver	05/07/24	05/07/24	Escort DHS foster child for Ohana Time	N	N	N	\$ 108.70	State	Y
HMS 303	WA	N/A	DHS foster child	06/03/24	06/27/24	Ohana Time	N	N	N	\$ 1,981.54	State	N

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Table 23

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Job Title</u>	<u>Start Date</u>	<u>End Date</u>	<u>Justification for Travel</u>	<u>Full Agenda Y/N?</u>	<u>Meetings Attended Y/N?</u>	<u>Training Sessions Y/N?</u>	<u>Total Cost of Trip</u>	<u>Cost Paid by State or Other Entity?</u>	<u>Final Report of Travel Y/N?</u>
HMS 303	WA	N/A	Client	06/15/24	06/15/24	Escort DHS foster child to monthly visit	N	N	N	\$ 163.40	State	Y
HMS 303	WA	N/A	Resource Caregiver	06/17/24	06/17/24	Escort DHS foster child for Ohana Time	N	N	N	\$ 191.60	State	Y
HMS 303	WA	N/A	Resource Caregiver	06/17/24	06/17/24	Escort DHS foster child for Ohana Time	N	N	N	\$ 191.60	State	Y
HMS 303	WA	N/A	DHS foster child	06/17/24	06/17/24	Ohana Time	N	N	N	\$ 191.60	State	Y
HMS 303	WA	N/A	Mother	06/27/24	06/28/24	Ohana Time	N	N	N	\$ 1,150.59	State	Y
HMS 303	WA	N/A	DHS foster child	06/30/24	06/30/24	Ohana Time	N	N	N	\$ 175.80	State	Y
HMS 303	WA	N/A	DHS foster child	06/30/24	06/30/24	Ohana Time	N	N	N	\$ 175.80	State	Y
HMS 303	WA	N/A	Father	07/05/24	07/05/24	Visitation with son at KMC	N	N	N	\$ 170.44	STATE	Y
HMS 303	WA	N/A	DHS foster child	07/14/24	07/14/24	Ohana Time	N	N	N	\$ 191.60	State	Y
HMS 303	WA	N/A	Resource Caregiver	07/14/24	07/14/24	Escort DHS foster child for Ohana Time	N	N	N	\$ 191.60	State	Y
HMS 303	WA	N/A	Resource Caregiver	07/14/24	07/14/24	Escort DHS foster child for Ohana Time	N	N	N	\$ 191.60	State	Y
HMS 303	WA	N/A	DHS foster child	07/29/24	08/02/24	Family Visit	N	N	N	\$ 248.89	STATE	Y
HMS 303	WA	N/A	DHS foster child	07/29/24	08/02/24	Family Visit	N	N	N	\$ 248.89	STATE	Y
HMS 303	WA	N/A	Mother	07/30/24	07/31/24	Ohana Time	N	N	N	\$ 1,002.03	STATE	Y
HMS 303	WA	N/A	DHS foster child	08/10/24	08/11/24	Ohana Time	N	N	N	\$ 169.99	STATE	Y
HMS 303	WA	N/A	Father	08/22/24	08/23/24	Ohana Time	N	N	N	\$ 869.40	STATE	Y
HMS 303	WA	N/A	DHS foster child	08/23/24	08/23/24	Ohana Time	N	N	N	\$ 535.70	STATE	Y
HMS 303	WA	N/A	Mother	08/24/24	08/24/24	Visit w/DHS FC	N	N	N	\$ 201.60	STATE	Y
HMS 303	WA	N/A	Mother	08/27/24	08/28/24	Ohana Time	N	N	N	\$ 821.88	STATE	Y
HMS 303	WA	N/A	DHS foster child	09/07/24	09/10/24	Ohana Time	N	N	N	\$ 184.20	STATE	Y
HMS 303	WA	N/A	DHS foster child	09/07/24	09/10/24	Ohana Time	N	N	N	\$ 184.20	STATE	Y
HMS 303	WA	N/A	DHS foster child	09/14/24	09/15/24	Ohana Time	N	N	N	\$ 152.29	STATE	Y
HMS 303	WA	N/A	Mother	09/24/24	09/25/24	Ohana Time	N	N	N	\$ 796.99	STATE	Y
HMS 303	WA	N/A	DHS foster child	09/29/24	09/29/24	Ohana Time	N	N	N	\$ 176.19	STATE	Y
HMS 303	WA	N/A	DHS foster child	09/29/24	09/29/24	Ohana Time	N	N	N	\$ 176.19	STATE	Y
HMS 303	WA	N/A	DHS foster child	10/19/24	10/20/24	Ohana Time	N	N	N	\$ 152.29	STATE	Y
HMS 303	WA	N/A	Father	10/21/24	10/24/24	Monthly visitation	N	N	N	\$ 1,301.28	State	N
HMS 303	WA	N/A	DHS foster child	10/22/24	10/22/24	DHS FC runaway/placement	N	N	N	\$ 109.39	STATE	Y
HMS 303	WA	N/A	DHS foster child	11/03/24	11/03/24	Ohana Time	N	N	N	\$ 175.80	STATE	Y
HMS 303	WA	N/A	DHS foster child	11/03/24	11/03/24	Ohana Time	N	N	N	\$ 175.80	STATE	Y
HMS 303	WA	N/A	Mother	11/15/24	11/17/24	DHS FC visit w/parent	N	N	N	\$ 161.79	STATE	y
HMS 303	WA	N/A	Foster Child	11/22/24	11/22/24	Medical	N	N	N	\$ -	OTHER	Y
HMS 303	WA	N/A	Client	11/22/24	11/22/24	Escort FC	N	N	N	\$ -	OTHER	Y
HMS 303	WA	N/A	Foster Child	11/29/24	11/29/24	Placement	N	N	N	\$ 90.40	STATE	Y
HMS 303	WA	N/A	Foster Child	11/29/24	11/29/24	Placement	N	N	N	\$ 90.40	STATE	Y
HMS 303	WA	N/A	Foster Child	11/29/24	12/02/24	Ohana Time	N	N	N	\$ 186.89	STATE	Y
HMS 303	WA	N/A	Client	11/29/24	12/02/24	Escort FC	N	N	N	\$ 186.89	STATE	Y
HMS 303	WA	N/A	Foster Child	12/06/24	12/13/24	Vacation	N	N	N	\$ 520.40	STATE	Y
HMS 303	WA	N/A	Mother of FC	12/06/24	12/09/24	Ohana Time Visit	N	N	N	\$ 599.24	STATE	Y
HMS 303	WA	N/A	Foster Child	12/13/24	12/13/24	Placement	N	N	N	\$ 90.40	STATE	Y
HMS 303	WA	N/A	Foster Child	12/13/24	12/13/24	Placement	N	N	N	\$ 90.40	STATE	Y
HMS 303	WA	N/A	DHS foster child	12/13/24	12/13/24	Ohana Time	N	N	N	\$ 194.19	STATE	Y
HMS 303	WA	N/A	DHS foster child	12/13/24	12/13/24	Appt. w/Immigration Office	N	N	N	\$ 197.20	STATE	Y
HMS 303	WA	N/A	DHS foster child	12/16/24	12/16/24	DHS foster child placement	N	N	N	\$ 436.84	STATE	Y
HMS 303	WA	N/A	Father of FC	12/19/24	12/19/24	Ohana Time Visit	N	N	N	\$ 137.18	STATE	Y
HMS 303	WA	N/A	Father of FC	01/09/25	01/09/25	Ohana Time Visit	N	N	N	\$ 127.68	STATE	Y

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HMS 501	YA	43702	Children & Youth Program Development Officer	11/17/24	11/22/24	Office of Juvenile Justice and Delinquency Prevention 2024 National Conference on Youth Justice, Washington, DC	Y	Y	N	\$ 3,247.20	State	N
HMS 501	YA	102142	Executive Director	01/28/24	01/31/24	National Assessment Center Leadership Symposium, Las Vegas, NV	Y	Y	N	\$ 1,787.46	State	N
HMS 501	YA	102142	Executive Director	03/19/24	03/23/24	National Governors Association Policy Academy Meeting, Charleston, SC	Y	Y	N	\$ 2,661.94	State and Other	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	12/06/23	12/06/23	Compliance Monitoring, Lanai	N	N	N	\$ 279.00	State	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	12/07/23	12/07/23	Compliance Monitoring, Molokai	N	N	N	\$ 351.00	State	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	01/10/24	01/20/24	Compliance Monitoring, Maui	N	N	N	\$ 229.28	State	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	02/08/24	02/08/24	Compliance Monitoring, Maui	N	N	N	\$ 248.68	State	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	10/09/24	10/09/24	Compliance Monitoring, Kauai	N	N	N	\$ 182.19	State	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	10/16/24	10/16/24	Compliance Monitoring, Lanai	N	N	N	\$ 217.00	State	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	10/23/24	10/23/24	Compliance Monitoring, Molokai	N	N	N	\$ 347.00	State	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	10/30/24	10/30/24	Compliance Monitoring, Maui	N	N	N	\$ 208.80	State	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	11/06/24	11/06/24	Compliance Monitoring, Maui	N	N	N	\$ 132.80	State	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	11/17/24	11/22/24	Office of Juvenile Justice and Delinquency Prevention 2024 National Conference on Youth Justice, Washington, DC	Y	Y	N	\$ 2,856.88	State	N
HMS 501	YA	108907	Juvenile Justice Program Assistant	11/25/24	11/27/24	Compliance Monitoring, Hawaii Island	N	N	N	\$ 660.60	State	N
HMS 501	YA	117955	Children & Youth Program Specialist V	10/11/24	10/11/24	Meeting/Site Visits, Hawaii Island	N	Y	N	\$ 271.19	State	N
HMS 501	YA	120294	Children & Youth Program Specialist IV	10/30/24	10/30/24	Compliance Monitoring, Maui	N	N	N	\$ 211.60	State	N
HMS 501	YA	120294	Children & Youth Program Specialist IV	11/17/24	11/22/24	Office of Juvenile Justice and Delinquency Prevention 2024 National Conference on Youth Justice, Washington, DC	Y	Y	N	\$ 3,188.79	State	N
HMS 501	YA	120294	Children & Youth Program Specialist IV	11/27/24	11/27/24	Compliance Monitoring, Hawaii Island	N	N	N	\$ 182.18	State	N
HMS 501	YA	120770	Children & Youth Program Specialist V	01/28/24	01/31/24	National Assessment Center Leadership Symposium, Las Vegas, NV	Y	Y	N	\$ 1,980.20	State	N
HMS 501	YA	120770	Children & Youth Program Specialist V	08/28/24	08/28/24	Monitoring/Site Visit, Kauai	N	Y	N	\$ 230.18	State	N
HMS 501	YA	120770	Children & Youth Program Specialist V	09/13/24	09/13/24	Monitoring/Site Visit, Hawaii Island	N	Y	N	\$ 242.71	State	N

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HMS 501	YA	120770	Children & Youth Program Specialist V	10/15/24	10/18/24	Coalition for Juvenile Justice Racial and Ethnic Disparities Conference, Seattle, WA	Y	Y	N	\$ 2,042.43	State	N
HMS 501	YA	120770	Children & Youth Program Specialist V	11/17/24	11/22/24	Office of Juvenile Justice and Delinquency Prevention 2024 National Conference on Youth Justice, Washington, DC	Y	Y	N	\$ 2,910.06	State	N
HMS 501	YA	122366	Office Assistant III	10/09/24	10/09/24	Compliance Monitoring, Kauai	N	N	N	\$ 258.19	State	N
HMS 501	YA	122366	Office Assistant III	11/06/24	11/06/24	Compliance Monitoring, Maui	N	N	N	\$ 208.80	State	N
HMS 501	YA	122366	Office Assistant III	11/25/24	11/25/24	Compliance Monitoring, Hawaii Island	N	N	N	\$ 229.70	State	N
HMS 501	YA	122366	Office Assistant III	11/26/24	11/26/24	Compliance Monitoring, Hawaii Island	N	N	N	\$ 205.94	State	N
HMS 501	YA	123115	Human Services Professional III	04/21/24	04/26/24	Council of Juvenile Justice Administrators Facility Director/Superintendent Training, San Antonio, TX	Y	N	Y	\$ 1,737.82	State and Other	N
HMS 501	YA	Council Member	Juvenile Justice State Advisory Council Member	11/14/24	11/14/24	Meeting, Honolulu	Y	Y	N	\$ 147.68	State to be reimbursed by Federal	N
HMS 501	YA	Council Member	Juvenile Justice State Advisory Council Member	11/14/24	11/14/24	Meeting, Honolulu	Y	Y	N	\$ 152.43	State to be reimbursed by Federal	N
HMS 501	YA	Council Member	Juvenile Justice State Advisory Council Member	11/14/24	11/14/24	Meeting, Honolulu	Y	Y	N	\$ 217.09	State to be reimbursed by Federal	N
HMS 501	YA	Council Member	Juvenile Justice State Advisory Council Member	11/14/24	11/14/24	Meeting, Honolulu	Y	Y	N	\$ 220.79	State to be reimbursed by Federal	N
HMS 503	YB	2452	Corrections Manager IV	12/05/23	12/08/23	Coordinating Council on Juvenile Justice and Delinquency Prevention & Re-entry, Washington, DC	Y	Y	N	\$ 1,860.49	Feds=Airfare/Hotel;State	N
HMS 503	YB	2452	Corrections Manager IV	01/05/24	01/07/24	Council of Juvenile Justice Administrators Meeting, Washington, DC	N	Y	N	\$ 2,268.58	Feds=Airfare/Hotel;State	N
HMS 503	YB	2452	Corrections Manager IV	03/09/24	03/15/24	National Institute for Criminal Justice Reform-Alternatives, New York	N	Y	N	\$ 2,686.73	Feds=Airfare/Hotel;State	N
HMS 503	YB	2452	Corrections Manager IV	08/14/24	08/19/24	Council of Juvenile Justice Administrators 2024 Summer Business Meeting, Nashville, TN	N	Y	N	\$ 2,310.52	Feds=Airfare/Hotel;State	N
HMS 503	YB	2452	Corrections Manager IV	09/17/24	09/26/24	Office of Juvenile Justice and Delinquency Prevention Coordinated Council Meeting and Guest Speaker, Washington, DC	N	Y	N	\$ 2,567.73	State/FHI	N
HMS 503	YB	2452	Corrections Manager IV	11/16/24	11/22/24	Office of Juvenile Justice and Delinquency Prevention 2024 National Conference on Youth Justice, Washington, DC	N	Y	N	\$ 5,408.17	Feds=Airfare/Hotel;State	N
HMS 503	YB	2465	Institutional Facilities Superintendent	05/31/24	05/31/24	In-Person Certification, Kona	N	N	Y	\$ 294.21	State	N
HMS 503	YB	2465	Institutional Facilities Superintendent	11/22/24	11/22/24	Convention Meeting, Kona	Y	Y	N	\$ 224.79	State	N

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HMS 503	YB	31596	Youth Corrections Officer (FP)	09/14/24	09/21/24	Teen Outreach Program Training of Trainers, St. Louis, MO	Y	N	Y	\$ 9,017.73	State	Y
HMS 503	YB	34317	Farm Supervisor	05/31/24	05/31/24	In-Person Certification, Kona	N	N	Y	\$ 190.71	State	N
HMS 503	YB	34317	Farm Supervisor	11/22/24	11/23/24	Convention Meeting, Kona	Y	Y	N	\$ 1,020.83	State	N
HMS 503	YB	112184	Human Services Professional Wailuku	03/05/24	03/05/24	YWCA End Meth Summit	N	N	Y	\$ 239.68	State	N
HMS 503	YB	117168	Youth Corrections Officer (FP)	09/14/24	09/21/24	Teen Outreach Program Training of Trainers, St. Louis, MO	Y	N	Y	\$ 9,017.73	State	Y
HMS 503	YB	118921	Corrections Manager III	02/08/24	02/08/24	Maui Programs w/OYS Federal Monitor	Y	N	N	\$ 152.20	State	N
HMS 503	YB	119921	Corrections Manager III	01/10/24	01/10/24	Maui Programs w/OYS Federal Monitor	Y	N	N	\$ 157.04	State	N
HMS 503	YB	121185	Human Services Professional III Hilo	03/05/24	03/05/24	YWCA End Meth Summit	N	N	Y	\$ 162.18	State	N
HMS 503	YB	123115	Social Worker III	09/12/24	09/12/24	National Institute for Criminal Justice Reform Site Visit, Lihue	Y	N	N	\$ 264.78	State	Y
HMS 503	YB	Youth	HYCF Youth	08/01/24	08/01/24	Discharge, Lihue	N	N	N	\$ 95.15	State	N
HMS 503	YB	Youth	HYCF Youth	08/20/24	08/20/24	Discharge, Hilo	N	N	N	\$ 46.90	State	N
HMS 601	TA	1667	Child/Adult Protective Services Specialist	08/23/24	08/23/24	Attend mandatory training on capacity and training tools	Y	N	Y	\$ 298.94	FEDERAL	Y
HMS 601	TA	3953	Child/Adult Protective Services Specialist Supervisor I	03/12/24	03/13/24	Attend statewide Section Administrator's meeting	Y	Y	Y	\$ 499.28	STATE	Y
HMS 601	TA	3953	C/APS Supervisor	03/12/24	03/13/24	APCSBA Meeting	Y	Y	N	\$ 499.28	STATE	Y
HMS 601	TA	3953	C/APS Supervisor	04/08/24	04/11/24	IVAT Conference	Y	N	Y	\$ 826.29	FEDERAL	Y
HMS 601	TA	3953	C/APS Supervisor	06/21/24	06/21/24	ISAC Award Ceremony. Committee Member	Y	N	N	\$ 432.79	STATE	Y
HMS 601	TA	4089	Child/Adult Protective Services Specialist Supervisor I	03/12/24	03/13/24	Attend statewide Section Administrator's meeting	Y	Y	Y	\$ 484.62	STATE	Y
HMS 601	TA	4089	Child/Adult Protective Services Specialist Supervisor I	12/18/24	12/18/24	Attend mandatory training on conflict resolution	Y	N	Y	\$ 222.94	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	01/22/24	01/22/24	To conduct FGP Hilo Monthly In Service	Y	Y	N	\$ 282.43	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	03/27/24	03/27/24	To conduct Preservice Training for New FGP Applicant	Y	Y	N	\$ 220.69	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	04/15/24	04/16/24	To conduct FGP Hilo Monthly In Service and Preservice Training	Y	Y	N	\$ 525.55	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	05/15/24	05/15/24	To attend Hilo FGP volunteer's Recognition.	Y	Y	N	\$ 320.43	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	06/17/24	06/18/24	To conduct FGP Hilo Monthly In Service and Preservice Training	Y	Y	N	\$ 621.76	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	06/19/24	06/19/24	To conduct FGP Preservice Training in Maui.	Y	Y	N	\$ 310.94	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	07/15/24	07/15/24	To conduct FGP Hilo Monthly In Service	Y	Y	N	\$ 319.94	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	07/28/24	08/02/24	TO ATTEND AMERICORPS SENIORS CONVENING-JULY 30-AUGUST 1, 2024, IN BALTIMORE, MD.	Y	Y	N	\$ 2,359.67	Federal	Y
HMS 601	TA	21133	Program Specialist (Aging) V	08/19/24	08/19/24	To conduct FGP Hilo Monthly In Service	Y	Y	N	\$ 290.15	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	09/16/24	09/16/24	To conduct FGP Hilo Monthly In Service	Y	Y	N	\$ 281.94	STATE	Y

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HMS 601	TA	21133	Program Specialist (Aging) V	10/21/24	10/21/24	To conduct FGP Hilo Monthly In Service	Y	Y	N	\$ 290.15	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	11/18/24	11/18/24	To conduct FGP Kauai Monthly In Service	Y	Y	N	\$ 277.19	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	11/21/24	11/21/24	To conduct FGP Hilo Monthly In Service	Y	Y	N	\$ 248.68	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	12/09/24	12/09/24	To conduct FGP Kauai Monthly In Service	Y	Y	N	\$ 291.44	STATE	Y
HMS 601	TA	21133	Program Specialist (Aging) V	12/16/24	12/16/24	To conduct FGP Hilo Monthly In Service	Y	Y	N	\$ 290.15	STATE	Y
HMS 601	TA	21456	Child/Adult Protective Services Specialist	08/23/24	08/23/24	Attend mandatory training on capacity and training tools	Y	N	Y	\$ 298.94	FEDERAL	Y
HMS 601	TA	22425	Social Services Manager I	04/17/24	04/21/24	Attend the Annual National Staff Development Training Association Meeting, Executive Council, Staff is Executive Officer on the council.	Y	Y	N	\$ 1,925.91	FEDERAL	Y
HMS 601	TA	22425	Social Services Manager I	06/27/24	06/27/24	SSD Team site visit with DIR to APS/CWS Maui offices	Y	Y	N	\$ 200.20	STATE	Y
HMS 601	TA	22425	Social Services Manager I	08/01/24	08/01/24	SSD Team site visit with DIR to APS/CWS Kauai offices	Y	Y	N	\$ 185.19	STATE	Y
HMS 601	TA	22425	Social Services Manager I	09/10/24	09/10/24	SSD Team site visit with DIR to APS/CWS Hilo offices	Y	Y	N	\$ 193.00	STATE	Y
HMS 601	TA	22425	Social Services Manager I	09/12/24	09/12/24	SSD Team site visit with DIR to APS/CWS Kona offices	Y	Y	N	\$ 201.19	STATE	Y
HMS 601	TA	22425	Social Services Manager I	10/17/24	10/24/24	Attend the Annual National Staff Development Executive Meeting and the Annual Conference.	Y	Y	Y	\$ 3,242.09	FEDERAL	Y
HMS 601	TA	25269	Program Specialist	02/12/24	02/12/24	To conduct FGP Hilo Monthly In Service	Y	Y	N	\$ 306.20	STATE	Y
HMS 601	TA	25269	Program Specialist	04/24/24	04/24/24	To attend Kauai FGP volunteer's Recognition.	Y	Y	N	\$ 276.39	STATE	Y
HMS 601	TA	26697	C/APS Specialist	07/18/23	07/18/23	Investigation on Molokai. Intake	Y	N	N	\$ 277.00	STATE	Y
HMS 601	TA	26709	Child/Adult Protective Services Specialist	09/14/24	09/19/24	Attend the 35th Annual National Adult Protective Services Association (NAPSA) Conference and the Annual National Elder Financial Exploitation Summit	y	N	y	\$ 2,818.35	Federal	Y
HMS 601	TA	29824	Program specialist V (Aging)	01/22/24	01/22/24	Co-Op FGP & SCP volunteer meeting in Hilo, Hawaii.	Y	Y	N	\$ 142.79	FEDERAL	Y
HMS 601	TA	29824	Program specialist V (Aging)	02/13/24	02/13/24	SCP Meeting with SCP volunteers in Maui	Y	Y	N	\$ 152.70	FEDERAL	Y
HMS 601	TA	29824	Program specialist V (Aging)	03/05/24	03/05/24	SCP Meeting with SCP volunteers in Maui	Y	Y	N	\$ 162.18	FEDERAL	Y
HMS 601	TA	29824	Program specialist V (Aging)	05/28/24	05/28/24	SCP Meeting with SCP volunteers in Maui	Y	Y	N	\$ 171.68	FEDERAL	Y
HMS 601	TA	29824	Program specialist V (Aging)	06/12/24	06/12/24	SCP Meeting with SCP volunteers in Maui	Y	Y	N	\$ 157.44	FEDERAL	Y
HMS 601	TA	29824	Program specialist V (Aging)	07/29/24	08/02/24	2024 Americorp Seniors Conference in Baltimore, MD	Y	N	Y	\$ 2,402.90	FEDERAL	Y

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Table 23

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Job Title</u>	<u>Start Date</u>	<u>End Date</u>	<u>Justification for Travel</u>	<u>Full Agenda Y/N?</u>	<u>Meetings Attended Y/N?</u>	<u>Training Sessions Y/N?</u>	<u>Total Cost of Trip</u>	<u>Cost Paid by State or Other Entity?</u>	<u>Final Report of Travel Y/N?</u>
HMS 601	TA	29824	Program specialist V (Aging)	10/09/24	10/09/24	SCP Meeting with SCP volunteers in Maui	Y	N	Y	\$ 168.79	FEDERAL	Y
HMS 601	TA	29824	Program specialist V (Aging)	10/24/24	10/24/24	SCP recruitment event in Hilo, Hawaii	Y	N	N	\$ 182.18	FEDERAL	Y
HMS 601	TA	29824	Program specialist V (Aging)	12/10/24	12/10/24	SCP Meeting with SCP volunteers in Maui	Y	Y	N	\$ 132.80	FEDERAL	Y
HMS 601	TA	34004	Program Specialist	03/18/24	03/18/24	To conduct FGP Hilo Monthly In Service	Y	Y	N	\$ 323.10	STATE	Y
HMS 601	TA	34116	Child/Adult Protective Services Specialist Supervisor I	03/12/24	03/13/24	Attend statewide Section Administrator's meeting	Y	Y	Y	\$ 502.37	STATE	Y
HMS 601	TA	35187	Child/Adult Protective Services Specialist Supervisor I	03/12/24	03/13/24	Attend statewide Section Administrator's meeting	Y	Y	N	\$ 502.37	STATE	Y
HMS 601	TA	35187	Child/Adult Protective Services Specialist	09/06/24	09/06/24	Attend mandatory training on capacity and training tools	Y	N	Y	\$ 246.71	FEDERAL	Y
HMS 601	TA	35187	Child/Adult Protective Services Specialist Supervisor I	12/18/24	12/18/24	Attend mandatory training on conflict resolution	Y	N	Y	\$ 265.68	STATE	Y
HMS 601	TA	42613	C/APS Specialist	07/18/23	07/18/23	Investigation on Molokai. Intake	Y	N	N	\$ 198.00	STATE	Y
HMS 601	TA	42613	C/APS Specialist	09/15/23	09/15/23	Investigation on Molokai. Intake	Y	N	N	\$ 268.00	STATE	Y
HMS 601	TA	42613	C/APS Specialist	01/11/24	01/11/24	Investigation on Molokai. Intake	Y	N	N	\$ 268.00	STATE	Y
HMS 601	TA	42703	Child/Adult Protective Services Specialist	04/08/24	04/11/24	Attend 21st Hawaii International Summit on Preventing, Assessing and Treating Trauma IVAT	Y	N	Y	\$ 1,228.08	FEDERAL	Y
HMS 601	TA	42703	Child/Adult Protective Services Specialist	09/06/24	09/06/24	Attend mandatory training on capacity and training tools	Y	N	Y	\$ 246.71	FEDERAL	Y
HMS 601	TA	45166	SSA IV	04/08/24	04/11/24	IVAT Conference	Y	N	Y	\$ 968.77	FEDERAL	Y
HMS 601	TA	45169	Child/Adult Protective Services Specialist	09/14/24	09/20/24	Attend the annual NAPSA Conference & Financial Summit	Y	Y	N	\$ 2,595.53	FEDERAL	Y
HMS 601	TA	45244	Child/Adult Protective Services Specialist Supervisor II	04/17/24	04/21/24	Attend the Annual National Staff Development Training Association Meeting, Staff is Executive Advisory Council Member	Y	N	Y	\$ 1,969.32	FEDERAL	Y
HMS 601	TA	45244	Child/Adult Protective Services Specialist Supervisor II	10/17/24	10/24/24	Attend the Annual National Staff Development Executive Meeting and the Annual Conference.	Y	N	Y	\$ 3,262.37	FEDERAL	Y
HMS 601	TA	45369	Child/Adult Protective Services Specialist	09/06/24	09/06/24	Attend mandatory training on capacity and training tools	Y	N	Y	\$ 246.71	FEDERAL	Y
HMS 601	TA	100504	RN IV	08/27/23	08/31/23	NAPSA Conference	Y	N	Y	\$ 1,635.82	FEDERAL	Y
HMS 601	TA	100504	RN IV	09/15/23	09/15/23	Investigation on Molokai. Intake	Y	N	N	\$ 347.00	STATE	Y
HMS 601	TA	100504	RN IV	01/11/24	01/11/24	Investigation on Molokai. Intake	Y	N	N	\$ 347.00	STATE	Y
HMS 601	TA	100504	RN IV	04/08/24	04/11/24	IVAT Conference	Y	N	Y	\$ 968.77	FEDERAL	Y
HMS 601	TA	100504	RN IV	05/13/24	05/13/24	Investigation on Molokai. Intake	Y	N	N	\$ 347.00	STATE	Y
HMS 601	TA	100504	RN IV	06/21/24	06/21/24	ISAC Award Ceremony	Y	N	N	\$ 152.31	STATE	Y
HMS 601	TA	112314	RN IV	08/23/24	08/23/24	Attend mandatory training on capacity and training tools	Y	N	Y	\$ 327.44	FEDERAL	Y

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HMS 601	TA	112314	RN IV	09/16/24	09/19/24	Attend the 35th Annual National Adult Protective Services Association Conference and the Financial Exploitation Summit in Albuquerque, NM	Y	N	Y	\$ 3,754.44	FEDERAL	Y
HMS 601	TA	121062	Registered Nurse IV	09/14/24	09/18/24	Attend the 35th Annual National Adult Protective Services Association (NAPSA) Conference	Y	N	Y	\$ 2,391.33	Federal	Y
HMS 601	TA	121774	Child/Adult Protective Services Specialist, OAIU	09/14/24	09/20/24	Attend the annual NAPSA Conference & Financial Summit	Y	Y	N	\$ 3,040.76	FEDERAL	Y
HMS 601	TA	N/A	SSA IV	04/08/24	04/11/24	IVAT Conference	Y	N	Y	\$ 968.77	FEDERAL	Y
HMS 777	HH	124573	Homelessness Assistant	02/12/24	02/13/24	Meetings and kauhale site visits in Hilo and Kona	Y	Y	N	\$ 583.13	State	Y
HMS 777	HH	124574	Homelessness Special Assistant	02/12/24	02/13/24	Meetings and kauhale site visits in Hilo and Kona	Y	Y	N	\$ 853.92	State	Y
HMS 777	HH	124574	Homelessness Special Assistant	02/26/24	02/27/24	Meetings and kauhale site visits on Kauai	Y	Y	N	\$ 760.54	State	Y
HMS 777	HH	124574	Homelessness Special Assistant	03/22/24	03/22/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 307.09	State	Y
HMS 777	HH	124574	Homelessness Special Assistant	04/09/24	04/10/24	Meetings and kauhale site visits in Hilo and Kona	Y	Y	N	\$ 718.66	State	N**
HMS 777	HH	124574	Homelessness Special Assistant	04/18/24	04/18/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 254.20	State	N**
HMS 777	HH	124574	Homelessness Special Assistant	05/23/24	05/23/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 203.60	State	N
HMS 777	HH	124574	Homelessness Special Assistant	06/16/24	06/19/24	Tour of Community First and Camp Esperanza in Austin TX, attended a symposium, meeting state and local officials	Y	Y	N	\$ 2,234.07	State	Y
HMS 777	HH	124574	Homelessness Special Assistant	07/07/24	07/11/24	To attend the 2024 National Conference on Ending Homelessness and Capitol Hill Day in Washington DC	Y	Y	N	\$ 4,931.79	State	Y
HMS 777	HH	124574	Homelessness Special Assistant	08/30/24	08/30/24	Meetings and attending the Salvation Army Hilo Corps Homeless Shelter and Mobile Ohana Kitchen Trailer Dedication and Blessing	Y	Y	N	\$ 280.70	State	N
HMS 777	HH	124574	Homelessness Special Assistant	10/01/24	10/01/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 355.23	State	N
HMS 777	HH	124574	Homelessness Special Assistant	11/17/24	11/19/24	Meetings and touring modular unit factory and build sites	Y	Y	N	\$ 1,169.90	State	N
HMS 777	HH	124575	Administrative Assistant on Homelessness	02/12/24	02/13/24	Meetings and kauhale site visits in Hilo and Kona	Y	Y	N	\$ 518.13	State	Y
HMS 777	HH	124575	Administrative Assistant on Homelessness	10/01/24	10/01/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 211.60	State	N
HMS 777	HH	124750	Governor's Coordinator on Homelessness	02/12/24	02/13/24	Meetings and kauhale site visits in Hilo and Kona	Y	Y	N	\$ 599.07	State	Y
HMS 777	HH	124750	Governor's Coordinator on Homelessness	02/26/24	02/27/24	Meetings and kauhale site visits on Kauai	Y	Y	N	\$ 605.54	State	Y

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HMS 777	HH	124750	Governor's Coordinator on Homelessness	03/22/24	03/22/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 228.59	State	Y
HMS 777	HH	124750	Governor's Coordinator on Homelessness	04/09/24	04/10/24	Meetings and kauhale site visits in Hilo and Kona	Y	Y	N	\$ 718.66	State	N**
HMS 777	HH	124750	Governor's Coordinator on Homelessness	04/18/24	04/18/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 203.60	State	Y
HMS 777	HH	124750	Governor's Coordinator on Homelessness	05/23/24	05/23/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 173.61	State	N**
HMS 777	HH	124750	Governor's Coordinator on Homelessness	06/15/24	06/19/24	Tour of Community First and Camp Esperanza in Austin TX, attended a symposium, meeting state and local officials	Y	Y	N	\$ 6,431.13	State	N
HMS 777	HH	124750	Governor's Coordinator on Homelessness	06/24/24	06/28/24	To attend the in-person HSPA meeting in Rockville, Maryland	Y	Y	N	\$ 4,131.87	Other - Sponsored by the Substance Abuse and Mental Health Services Administration (SAMHSA)	N**
HMS 777	HH	124750	Governor's Coordinator on Homelessness	07/06/24	07/11/24	To attend the 2024 National Conference on Ending Homelessness and Capitol Hill Day in Washington DC	Y	Y	N	\$ 4,402.19	State	N
HMS 777	HH	124750	Governor's Coordinator on Homelessness	08/30/24	08/30/24	Meetings and attending the Salvation Army Hilo Corps Homeless Shelter and Mobile Ohana Kitchen Trailer Dedication and Blessing	Y	Y	N	\$ 204.70	State	N
HMS 777	HH	124750	Governor's Coordinator on Homelessness	11/17/24	11/19/24	Meetings and touring modular unit factory and build sites	Y	Y	N	\$ 994.27	State	N
HMS 777	HH	125277	Facilities Planning and Design	02/12/24	02/13/24	Meetings and kauhale site visits in Hilo and Kona	Y	Y	N	\$ 583.13	State	Y
HMS 777	HH	125277	Facilities Planning and Design	03/22/24	03/22/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 228.59	State	Y
HMS 777	HH	125277	Facilities Planning and Design	04/18/24	04/18/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 203.60	State	N
HMS 777	HH	125277	Facilities Planning and Design	05/23/24	05/23/24	Meetings and kauhale site visits on Maui	Y	Y	N	\$ 173.61	State	N**
HMS 802	GA	1670	RTB III	06/05/24	06/05/24	Assist NV student to travel	N	N	N	\$ 147.68	STATE	N
HMS 802	GA	1670	RTB III	07/05/24	07/12/24	ACB 2024 Convention	Y	Y	Y	\$ 2,461.58	STATE	Y
HMS 802	GA	1731	Business Manager	06/06/24	06/06/24	Site Visit	N	N	N	\$ 166.71	OTHER-RSRA	N
HMS 802	GA	1731	Business Manager	06/07/24	06/07/24	Site Visit	N	N	N	\$ 190.44	OTHER-RSRA	N
HMS 802	GA	1731	Business Manager	11/19/24	11/22/24	2024 BLAST Conference	Y	Y	Y	\$ 3,190.04	STATE	Y
HMS 802	GA	3420	TA-SBA	02/27/24	03/01/24	OIB-TAC	Y	Y	Y	\$ 236.89	STATE	Y
HMS 802	GA	3420	TA-SBA	04/08/24	04/13/24	SPRING NCSAB	Y	Y	Y	\$ 2,783.16	STATE	Y
HMS 802	GA	3420	TA-SBA	06/06/24	06/06/24	Site Visit	N	N	N	\$ 244.21	OTHER-RSRA	N
HMS 802	GA	3420	TA-SBA	06/07/24	06/07/24	Site Visit	N	N	N	\$ 267.94	OTHER-RSRA	N
HMS 802	GA	3420	TA-SBA	08/19/24	08/19/24	BVI-Hilo/Kona	Y	Y	Y	\$ 158.03	OTHER-TRUST	Y
HMS 802	GA	3420	TA-SBA	08/21/24	08/21/24	BVI-Maui	Y	Y	Y	\$ 111.60	OTHER-TRUST	Y
HMS 802	GA	3420	TA-SBA	08/22/24	08/22/24	BVI-Kauai	Y	Y	Y	\$ 126.78	OTHER-TRUST	Y
HMS 802	GA	3420	TA-SBA	08/23/24	08/23/24	BVI-Molokai	Y	Y	Y	\$ 228.00	OTHER-TRUST	Y
HMS 802	GA	3420	TA-SBA	08/26/24	08/26/24	BVI-Lanai	Y	Y	Y	\$ 208.00	OTHER-TRUST	Y
HMS 802	GA	3455	VRM I	02/22/24	02/22/24	VRTAC QM Training	Y	N	Y	\$ 119.19	STATE AND FEDERAL	Y
HMS 802	GA	3455	VRM I	03/05/24	03/05/24	MSP TRAINING	Y	Y	Y	\$ 109.69	STATE AND FEDERAL	Y
HMS 802	GA	3455	VRM I	06/03/24	06/04/24	VRTAC QM Training	Y	Y	Y	\$ 128.54	STATE AND FEDERAL	Y

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HMS 802	GA	3455	VRM I	07/15/24	07/17/24	VRTAC QM Training	Y	Y	Y	\$ 810.47	STATE AND FEDERAL	Y
HMS 802	GA	3455	VRM I	11/18/24	11/22/24	VRTAC QM Training	Y	N	Y	\$ 165.24	STATE AND FEDERAL	Y
HMS 802	GA	4326	VRM I	06/03/24	06/03/24	VRTAC QM Training	Y	Y	Y	\$ 157.68	STATE AND FEDERAL	Y
HMS 802	GA	4326	VRM I	06/04/24	06/04/24	VRTAC QM Training	Y	Y	Y	\$ 133.44	STATE AND FEDERAL	Y
HMS 802	GA	4326	VRM I	07/15/24	07/17/24	VRTAC QM Training	Y	Y	Y	\$ 280.96	STATE AND FEDERAL	Y
HMS 802	GA	4326	VRM I	11/18/24	11/20/24	PACIFIC ISLANDS TRAINING	Y	Y	Y	\$ 261.13	STATE AND FEDERAL	Y
HMS 802	GA	5572	VR MGR II	10/21/24	10/25/24	FALL NCSAB	Y	Y	Y	\$ 2,146.53	STATE	Y
HMS 802	GA	10778	O&M	07/03/24	07/08/24	NFB Convention 2024	Y	Y	Y	\$ 2,937.93	STATE	Y
HMS 802	GA	12554	VRS IV	01/16/24	01/19/24	TA AT SSO OFFICE	Y	Y	N	\$ 987.48	STATE AND FEDERAL	Y
HMS 802	GA	12554	VRS IV	02/20/24	02/23/24	TA AT SSO OFFICE	Y	Y	N	\$ 1,107.77	STATE AND FEDERAL	Y
HMS 802	GA	12554	VRS IV	06/03/24	06/06/24	VRTAC QM TRAINING	Y	Y	Y	\$ 1,081.92	STATE AND FEDERAL	Y
HMS 802	GA	12554	VRS IV	06/17/24	06/17/24	BUDGET MEETING	Y	Y	N	\$ 245.42	STATE AND FEDERAL	Y
HMS 802	GA	12554	VRS IV	07/15/24	07/19/24	TA AT SSO OFFICE	Y	Y	N	\$ 1,360.21	STATE AND FEDERAL	Y
HMS 802	GA	12554	VRS IV	07/22/24	07/26/24	TA AT SSO OFFICE	Y	Y	N	\$ 1,418.86	STATE AND FEDERAL	Y
HMS 802	GA	12555	VRS IV	02/22/24	02/22/24	VRTAC QM Training	Y	Y	N	\$ 30.80	STATE AND FEDERAL	Y
HMS 802	GA	12555	VRS IV	03/05/24	03/05/24	MSP TRAINING	Y	N	Y	\$ 127.68	STATE AND FEDERAL	Y
HMS 802	GA	12555	VRS IV	06/03/24	06/03/24	VRTAC QM Training	Y	N	Y	\$ 171.44	STATE AND FEDERAL	Y
HMS 802	GA	12555	VRS IV	06/04/24	06/04/24	VRTAC QM Training	Y	N	Y	\$ 171.44	STATE AND FEDERAL	Y
HMS 802	GA	12555	VRS IV	07/17/24	07/17/24	VRTAC QM Training	Y	N	Y	\$ 166.69	STATE AND FEDERAL	Y
HMS 802	GA	12556	VRS IV	02/22/24	02/22/24	VRTAC QM Training	Y	N	Y	\$ 120.19	STATE AND FEDERAL	Y
HMS 802	GA	12556	VRS IV	03/05/24	03/05/24	MSP TRAINING	Y	Y	Y	\$ 109.69	STATE AND FEDERAL	Y
HMS 802	GA	12556	VRS IV	07/17/24	07/17/24	VRTAC QM Training	Y	N	Y	\$ 128.70	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	02/22/24	02/22/24	VRTAC QM Training	Y	Y	N	\$ 7.60	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	03/05/24	03/05/24	MSP TRAINING	Y	N	Y	\$ 127.68	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	06/03/24	06/03/24	VRTAC QM Training	Y	N	Y	\$ 151.44	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	06/04/24	06/04/24	VRTAC QM Training	Y	N	Y	\$ 151.44	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	07/15/24	07/15/24	VRTAC QM Training	Y	N	Y	\$ 127.68	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	07/16/24	07/16/24	VRTAC QM Training	Y	N	Y	\$ 137.18	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	07/17/24	07/17/24	VRTAC QM Training	Y	N	Y	\$ 146.69	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	11/18/24	11/18/24	PACIFIC ISLANDS TRAINING	Y	Y	Y	\$ 127.68	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	11/19/24	11/19/24	PACIFIC ISLANDS TRAINING	Y	Y	Y	\$ 108.70	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	11/20/24	11/20/24	PACIFIC ISLANDS TRAINING	Y	Y	Y	\$ 108.70	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	11/21/24	11/21/24	PACIFIC ISLANDS TRAINING	Y	Y	Y	\$ 127.68	STATE AND FEDERAL	Y
HMS 802	GA	12558	VRS V	11/22/24	11/22/24	PACIFIC ISLANDS TRAINING	Y	Y	Y	\$ 198.94	STATE AND FEDERAL	Y
HMS 802	GA	12610	VRS I	07/17/24	07/17/24	VRTAC QM Training	Y	Y	Y	\$ 166.69	STATE AND FEDERAL	Y
HMS 802	GA	14578	VRS I	06/03/24	06/04/24	VRTAC QM Training	Y	Y	Y	\$ 493.45	STATE AND FEDERAL	Y
HMS 802	GA	14578	VRS II	07/17/24	07/17/24	VRTAC QM Training	Y	Y	Y	\$ 166.69	STATE AND FEDERAL	Y
HMS 802	GA	14579	VRS III	02/22/24	02/22/24	VRTAC QM Training	Y	Y	N	\$ 0.40	STATE AND FEDERAL	Y
HMS 802	GA	14579	VRS III	02/29/24	02/29/24	VRTAC QM Training	Y	Y	N	\$ 138.18	STATE AND FEDERAL	Y
HMS 802	GA	14579	VRS III	03/05/24	03/05/24	MSP TRAINING	Y	N	Y	\$ 147.68	STATE AND FEDERAL	Y
HMS 802	GA	14579	VRS III	06/03/24	06/03/24	VRTAC QM Training	Y	N	Y	\$ 171.44	STATE AND FEDERAL	Y
HMS 802	GA	14579	VRS III	06/04/24	06/04/24	VRTAC QM Training	Y	N	Y	\$ 161.93	STATE AND FEDERAL	Y
HMS 802	GA	14579	VRS III	07/17/24	07/17/24	VRTAC QM Training	Y	N	Y	\$ 166.69	STATE AND FEDERAL	Y
HMS 802	GA	15293	O&M	06/05/24	06/05/24	Assist NV student to travel	N	N	N	\$ 147.68	STATE	N
HMS 802	GA	15293	O&M	11/09/24	11/14/24	NFB Dare to Be Remarkable Conv	Y	Y	Y	\$ 1,788.58	STATE	Y
HMS 802	GA	15294	VRS I	06/05/24	06/25/24	Assist NV student to travel	N	N	N	\$ 147.68	STATE	Y
HMS 802	GA	15294	VRS I	07/05/24	07/12/24	2024 ACB Convention	Y	Y	Y	\$ 2,374.17	STATE	Y
HMS 802	GA	15295	RTB I	03/01/24	03/01/24	Work w/OIB & LVC client	N	N	N	\$ 208.66	OTHER-OIB	Y
HMS 802	GA	15295	RTB I	03/08/24	03/08/24	Work w/OIB & LVC client	N	N	N	\$ 202.70	OTHER-OIB	Y
HMS 802	GA	15295	RTB I	07/17/24	07/17/24	VR All Staff meeting	N	N	N	\$ 138.18	OTHER-OIB	Y
HMS 802	GA	15295	RTB I	10/18/24	10/18/24	Attend 2024 White Cane Walk	N	N	N	\$ 171.45	OTHER-OIB	Y

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HMS 802	GA	15295	RTB I	11/15/24	11/15/24	Assist CF with OIB Support group	N	N	N	\$ 166.71	OTHER-OIB	Y
HMS 802	GA	15295	RTB I	12/06/24	12/06/24	Support Group Xmas party	N	N	N	\$ 206.65	OTHER-OIB	Y
HMS 802	GA	15665	VRA	04/04/24	04/11/24	CSAVR Spring Conference	Y	Y	Y	\$ 3,592.64	STATE AND FEDERAL	Y
HMS 802	GA	15665	VRA	05/16/24	05/16/24	SRC Meeting	Y	Y	N	\$ 195.19	STATE AND FEDERAL	Y
HMS 802	GA	15665	VRA	08/01/24	08/01/24	KAUAI OFFICE VISIT	Y	Y	N	\$ 193.87	STATE AND FEDERAL	Y
HMS 802	GA	15665	VRA	10/18/24	10/24/24	CSAVR Fall Conference	Y	Y	Y	\$ 3,090.36	STATE AND FEDERAL	Y
HMS 802	GA	15947	VRS V	05/05/24	05/10/24	NTACTC CONFERENCE	Y	Y	Y	\$ 2,147.89	STATE AND FEDERAL	Y
HMS 802	GA	15947	VRS V	05/16/24	05/16/24	SRC MEETING	Y	Y	N	\$ 156.20	STATE AND FEDERAL	Y
HMS 802	GA	15947	VRS V	10/19/24	10/24/24	CSAVR FALL CONFERENCE	Y	Y	Y	\$ 398.40	STATE AND FEDERAL	Y
HMS 802	GA	17806	VRS III	06/03/24	06/03/24	VRTAC QM Training	Y	N	Y	\$ 156.19	STATE AND FEDERAL	Y
HMS 802	GA	17806	VRS III	06/04/24	06/04/24	VRTAC QM Training	Y	N	Y	\$ 108.70	STATE AND FEDERAL	Y
HMS 802	GA	17806	VRS III	07/17/24	07/17/24	VRTAC QM Training	Y	N	Y	\$ 128.70	STATE AND FEDERAL	Y
HMS 802	GA	18813	RTB III	07/05/24	07/12/24	ACB 2024 Convention	Y	Y	Y	\$ 1,051.25	STATE	N
HMS 802	GA	19028	VRS IV	02/22/24	02/22/24	VRTAC QM Training	Y	Y	Y	\$ 163.59	STATE AND FEDERAL	Y
HMS 802	GA	19028	VRS IV	03/05/24	03/05/24	MSP TRAINING	Y	Y	Y	\$ 109.69	STATE AND FEDERAL	Y
HMS 802	GA	19028	VRS IV	07/15/24	07/15/24	VRTAC QM Training	Y	N	Y	\$ 157.18	STATE AND FEDERAL	Y
HMS 802	GA	19028	VRS IV	11/18/24	11/20/24	PACIFIC ISLANDS TRAINING	Y	Y	Y	\$ 261.13	STATE AND FEDERAL	Y
HMS 802	GA	22666	AOV	10/07/24	10/11/24	TA AT SSO OFFICE	Y	Y	N	\$ 1,453.52	STATE AND FEDERAL	Y
HMS 802	GA	22666	AOV	10/19/24	10/24/24	CSAVR FALL CONFERENCE	Y	Y	Y	\$ 2,874.40	STATE AND FEDERAL	Y
HMS 802	GA	22666	AOV	11/19/24	11/22/24	PACIFIC ISLANDS TRAINING	Y	Y	Y	\$ 85.65	STATE AND FEDERAL	Y
HMS 802	GA	23366	Vending Facilities Specialist	11/19/24	11/22/24	2024 BLAST Conference	Y	Y	Y	\$ 2,869.93	STATE	Y
HMS 802	GA	24470	VRS III	07/17/24	07/17/24	VRTAC QM Training	Y	Y	Y	\$ 166.69	STATE AND FEDERAL	Y
HMS 802	GA	30550	VRS I	06/05/24	06/05/24	Assist NV student to travel	N	N	N	\$ 147.68	STATE	Y
HMS 802	GA	31515	OA III	02/22/24	02/22/24	VRTAC QM Training	Y	Y	N	\$ 225.20	STATE AND FEDERAL	Y
HMS 802	GA	31515	OA III	02/29/24	02/29/24	VRTAC QM Training	Y	Y	N	\$ 225.20	STATE AND FEDERAL	Y
HMS 802	GA	31515	OA III	03/04/24	03/06/24	MSP TRAINING	Y	N	Y	\$ 385.20	STATE AND FEDERAL	Y
HMS 802	GA	31515	OA III	06/03/24	06/04/24	VRTAC QM Training	Y	N	Y	\$ 408.00	STATE AND FEDERAL	Y
HMS 802	GA	31515	OA III	07/17/24	07/17/24	VRTAC QM Training	Y	N	Y	\$ 225.20	STATE AND FEDERAL	Y
HMS 802	GA	32649	VRS III	02/22/24	02/22/24	VRTAC QM Training	Y	N	Y	\$ 119.19	STATE AND FEDERAL	Y
HMS 802	GA	32649	VRS III	03/05/24	03/05/24	MSP TRAINING	Y	N	Y	\$ 119.19	STATE AND FEDERAL	Y
HMS 802	GA	32649	VRS III	06/03/24	06/03/24	VRTAC QM Training	Y	N	Y	\$ 176.19	STATE AND FEDERAL	Y
HMS 802	GA	32649	VRS III	06/04/24	06/04/24	VRTAC QM Training	Y	N	Y	\$ 128.70	STATE AND FEDERAL	Y
HMS 802	GA	32649	VRS III	07/17/24	07/17/24	VRTAC QM Training	Y	N	Y	\$ 128.70	STATE AND FEDERAL	Y
HMS 802	GA	45522	Employment Services Specialist	09/17/24	09/18/24	CSAVR NET Summit	Y	Y	Y	\$ 2,021.51	STATE	Y
HMS 802	GA	51838	VRS V	05/16/24	05/16/24	SRC Meeting	Y	Y	N	\$ 176.20	STATE AND FEDERAL	Y
HMS 802	GA	51838	VRS V	07/15/24	07/18/24	DISABILITY IN GLOBAL CONF	Y	Y	Y	\$ 1,833.75	STATE AND FEDERAL	Y
HMS 802	GA	51838	VRS V	09/15/24	09/19/24	CSAVR NET SUMMIT CONFERENCE	Y	Y	Y	\$ 2,421.37	STATE AND FEDERAL	Y
HMS 802	GA	51838	VRS V	10/19/24	10/24/24	CSAVR Fall Conference	Y	Y	Y	\$ 2,635.79	STATE AND FEDERAL	Y
HMS 802	GA	51838	VRS V	11/07/24	11/07/24	DD MOU TRAINING	Y	Y	N	\$ 148.68	STATE AND FEDERAL	Y
HMS 802	GA	51838	VRS V	11/14/24	11/14/24	DD MOU TRAINING	Y	Y	N	\$ 127.68	STATE AND FEDERAL	Y
HMS 802	GA	51838	VRS V	11/21/24	11/21/24	DD MOU TRAINING	Y	Y	Y	\$ 28.51	STATE AND FEDERAL	Y
HMS 802	GA	51838	VRS V	11/21/24	11/21/24	DD MOU TRAINING	Y	Y	Y	\$ 127.68	STATE AND FEDERAL	Y
HMS 802	GA	112857	RTB III	01/26/24	01/26/24	Work w/OIB & LVC client	N	N	N	\$ 176.94	OTHER-OIB	N
HMS 802	GA	112857	RTB III	02/09/24	02/09/24	Work w/OIB & LVC client	N	N	N	\$ 213.15	OTHER-OIB	N
HMS 802	GA	112857	RTB III	03/01/24	03/01/24	Work w/OIB & LVC client	N	N	N	\$ 247.70	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	03/08/24	03/08/24	Work w/OIB & LVC client	N	N	N	\$ 210.46	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	03/28/24	03/28/24	Work w/OIB & LVC client	N	N	N	\$ 194.07	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	04/12/24	04/12/24	Work w/OIB & LVC client	N	N	N	\$ 171.45	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	04/26/24	04/26/24	Work w/OIB & LVC client	N	N	N	\$ 209.70	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	05/10/24	05/10/24	Work w/OIB & LVC client	N	N	N	\$ 190.71	OTHER-OIB	Y

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HMS 802	GA	112857	RTB III	05/24/24	05/24/24	Work w/OIB & LVC client	N	N	N	\$ 254.08	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	06/14/24	06/14/24	Work w/OIB & LVC client	N	N	N	\$ 219.19	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	06/28/24	06/28/24	Work w/OIB & LVC client	N	N	N	\$ 274.40	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	07/12/24	07/12/24	Work w/OIB & LVC client	N	N	N	\$ 327.42	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	07/17/24	07/17/24	VR All Staff meeting	N	N	N	\$ 181.18	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	07/26/24	07/26/24	Work w/OIB & LVC client	N	N	N	\$ 242.95	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	08/02/24	08/02/24	Work w/OIB & LVC client	N	N	N	\$ 242.92	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	08/23/24	08/23/24	Work w/OIB & LVC client	N	N	N	\$ 200.20	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	08/28/24	08/28/24	Presentation @ Maui	N	N	N	\$ 266.71	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	09/13/24	09/13/24	Work w/OIB & LVC client	N	N	N	\$ 210.60	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	09/20/24	09/20/24	Work w/OIB & LVC client	N	N	N	\$ 217.79	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	10/18/24	10/18/24	Attend 2024 White Cane Walk	N	N	N	\$ 195.45	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	10/25/24	10/25/24	Work w/OIB & LVC client	N	N	N	\$ 226.89	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	10/29/24	10/29/24	Work w/OIB & LVC client	N	N	N	\$ 194.15	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	11/08/24	11/08/24	Work w/OIB & LVC client	N	N	N	\$ 246.39	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	11/15/24	11/15/24	Work w/OIB & LVC client	N	N	N	\$ 277.28	OTHER-OIB	Y
HMS 802	GA	112857	RTB III	11/22/24	11/22/24	Work w/OIB & LVC client	N	N	N	\$ 209.70	OTHER-OIB	Y
HMS 802	GA	118947	VRS V	05/16/24	05/16/24	SRC MEETING	Y	Y	N	\$ 185.69	STATE AND FEDERAL	Y
HMS 802	GA	118947	VRS V	10/18/24	10/24/24	CSAVR FALL CONFERENCE	Y	Y	Y	\$ 3,099.01	STATE AND FEDERAL	Y
HMS 802	GA	120699	VRS III	02/22/24	02/22/24	VRTAC QM Training	Y	Y	N	\$ 20.40	STATE AND FEDERAL	Y
HMS 802	GA	120699	VRS III	02/29/24	02/29/24	VRTAC QM Training	Y	Y	N	\$ 142.93	STATE AND FEDERAL	Y
HMS 802	GA	120699	VRS III	03/05/24	03/05/24	MSP TRAINING	Y	N	Y	\$ 147.68	STATE AND FEDERAL	Y
HMS 802	GA	120699	VRS III	06/03/24	06/03/24	VRTAC QM Training	Y	N	Y	\$ 171.44	STATE AND FEDERAL	Y
HMS 802	GA	120699	VRS III	06/04/24	06/04/24	VRTAC QM Training	Y	N	Y	\$ 161.93	STATE AND FEDERAL	Y
HMS 802	GA	120699	VRS III	07/17/24	07/17/24	VRTAC QM Training	Y	N	Y	\$ 166.69	STATE AND FEDERAL	Y
HMS 901	MA	4535	Assistant Program Administrator	8/5/2024	8/5/2024	Attend the Pilina Convening and QIC-EY Project Meeting In Hilo, HI	N	Y	N	\$ 223.59	State	Y
HMS 901	MA	26354	Public Welfare Administrator	05/22/24	05/22/24	Attend Order to Show Cause	N	N	N	\$ 162.18	State	Y
HMS 901	MA	26354	Public Welfare Administrator	05/28/24	05/30/24	Attend Rural Child Welfare Leaders Convening	Y	Y	Y	\$ 2,748.70	State & client family	Y
HMS 901	MA	26354	Public Welfare Administrator	06/04/24	06/06/24	Attend the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance conference	Y	Y	Y	\$ 3,300.99	State	Y
HMS 901	MA	26354	Public Welfare Administrator	06/10/24	06/10/24	Attend Malama Ohana Community Meeting - Maui	Y	Y	N	\$ 277.69	State	Y
HMS 901	MA	26354	Public Welfare Administrator	06/14/24	06/14/24	Attend National Reunification Month	N	Y	N	\$ 232.60	State	Y
HMS 901	MA	26354	Public Welfare Administrator	06/25/24	06/25/24	Attend Malama Ohana Community Meeting - Kauai	Y	Y	N	\$ 680.41	State	Y
HMS 901	MA	26354	Public Welfare Administrator	06/27/24	06/27/24	DHS - Maui Worksite Visit w/ DIR	N	Y	N	\$ 320.65	State	Y
HMS 901	MA	26354	Public Welfare Administrator	08/01/24	08/01/24	DHS - Kauai Worksite Visit w/ DIR	N	Y	N	\$ 301.94	State	Y
HMS 901	MA	26354	Public Welfare Administrator	09/10/24	09/10/24	DHS - Hilo Worksite Visit w/ DIR	N	Y	N	\$ 366.49	State	Y
HMS 901	MA	26354	Public Welfare Administrator	09/12/24	09/12/24	DHS - Kona Worksite Visit w/ DIR	N	Y	N	\$ 267.71	State	Y
HMS 901	MA	26354	Public Welfare Administrator	09/24/24	09/26/24	Attend Alaska Conference on Child Maltreatment	Y	Y	Y	\$ 2,292.32	State	Y
HMS 901	MA	26354	Public Welfare Administrator	10/06/24	10/09/24	Attend Alaska Conference on Child Maltreatment	Y	Y	Y	\$ 2,556.91	State & ISM / APHSA	Y

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HMS 901	MA	26354	Public Welfare Administrator	10/20/24	10/23/24	Attend NSDTA Education Conference	Y	Y	Y	\$ 3,223.96	State	Y
HMS 901	MA	26354	Public Welfare Administrator	10/28/24	10/30/24	Attend National Partnership for Child Safety Convening	Y	Y	Y	\$ 3,254.52	State & client family	Y
HMS 901	MA	26354	Public Welfare Administrator	11/04/24	11/04/24	Attend Court Hearing w/DIR	N	N	N	\$ 211.71	State	Y
HMS 901	MA	26354	Public Welfare Administrator	11/12/24	11/14/24	Attend National Children's Trust Fund Alliance Membership Meeting/Conference	Y	Y	Y	\$ 2,934.68	State & HCAN	Y
HMS 901	MA	26354	Public Welfare Administrator	12/04/24	12/07/24	Attend CSG National Conference	Y	Y	Y	\$ 3,460.05	State	Y
HMS 901	MA	34774	Assistant Program Administrator	10/14/2024	10/16/2024	Attend the 2024 Race Equity Improvement Collaborative	Y	Y	Y	\$ 1,932.35	State & client family	Y
HMS 901	MA	37620	Program Development Administrator	10/28/2024	10/30/2024	Attend the 2024 National Partnership for Child Safety (NPCS) Convening	Y	Y	Y	\$ 1,922.36	State & client family	Y
HMS 901	MA	42326	C/APS Supvr I	03/31/24	04/04/24	EVAWI - 2024 Annual International Conference on Sex Assault, Domestic Violence, and the Cycle of Justice. Worker is traveling in place of PD staff/Division Administrator.	Y	Y	Y	\$ 3,461.29	0	Y
HMS 901	MA	110606	Human Services Professional V	04/01/24	04/03/24	Attend End Violence Against Women International conference	Y	Y	Y	\$ 2,884.34	State	Y
HMS 901	MA	110606	Assistant Program Administrator	6/4/2024	6/6/2024	Attend the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance conference	Y	Y	Y	\$ 3,291.02	State	Y
HMS 901	MA	110606	Human Services Professional V	06/04/24	06/06/24	Attend the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance conference	Y	Y	Y	\$ 3,300.99	State	Y
HMS 901	MA	118616	Assistant Program Administrator	9/14/2024	9/18/2024	Attend the 2024 National Conference for Domestic Violence	Y	Y	Y	\$ 2,626.48	State	Y
HMS 901	MA	119000	Assistant Program Administrator	5/15/2024	5/16/2024	Attend the Casey Family Programs Child Welfare Data Leaders Meeting	Y	Y	Y	\$ 829.98	State & client family	Y
HMS 901	MA	119000	Assistant Program Administrator	10/14/2024	10/16/2024	Attend the 2024 Race Equity Improvement Collaborative	Y	Y	Y	\$ 1,889.17	State & client family	Y
HMS 901	MA	124805	Assistant Program Administrator	6/14/2024	6/14/2024	Assist in emceeding the event for National Reunification Month	N	Y	N	\$ 207.61	State	Y
HMS 902	IA	6386	MQD Assistant Administrator	06/10/24	06/13/24	NAMD 2024 Annual Conference	Y	Y	Y	\$ 3,717.37	STATE/FEDERAL	N
HMS 902	IA	6386	MQD Assistant Administrator	08/01/24	08/01/24	On Site Visit to MQD Lihue, Kauai	N	Y	N	\$ 304.60	STATE/FEDERAL	N
HMS 902	IA	6386	MQD Assistant Administrator	09/05/24	09/05/24	On Site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 208.61	STATE/FEDERAL	N
HMS 902	IA	6386	MQD Assistant Administrator	10/22/24	10/22/24	On-site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 233.99	STATE/FEDERAL	N
HMS 902	IA	6386	MQD Assistant Administrator	11/10/24	11/13/24	NAMD Fall 2024 Conference	Y	Y	Y	\$ 3,339.22	OTHER	N

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HMS 902	IA	6389	Contract Specialist	05/12/24	05/17/24	Attend the National Health Care for the Homeless Conference & Policy Symposium, theme "Toward Access and Equality: Embracing an Equitable Approach to Health Care." This is the preeminent annual meeting of health centers and other social service agencies serving people experiencing homelessness.	Y	Y	N	\$ 2,821.82	FEDERAL	N
HMS 902	IA	11030	ADMINISTRATIVE ASSISTANT I	08/13/24	08/13/24	Maui - Assist with Administrative Assistant I interviews	N	N	N	\$ 142.93	STATE/FEDERAL	N
HMS 902	IA	13761	Eligibility Worker V	12/03/24	12/03/24	Kapolei - Long-Term Case (LTC) Process Improvement	Y	Y	Y	\$ 256.93	STATE/FEDERAL	N
HMS 902	IA	13761	Eligibility Worker V	12/04/24	12/04/24	Kapolei - Long-Term Case (LTC) Process Improvement	Y	Y	Y	\$ 293.20	STATE/FEDERAL	N
HMS 902	IA	13761	Eligibility Worker V	12/05/24	12/05/24	Kapolei - Long-Term Case (LTC) Process Improvement	Y	Y	Y	\$ 287.60	STATE/FEDERAL	N
HMS 902	IA	13761	Eligibility Worker V	12/09/24	12/09/24	Audit - On Site Visit to MQD Kapolei, Hawaii	N	Y	N	\$ 275.95	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	08/01/24	08/01/24	On Site Visit to MQD Lihue, Kauai	N	Y	N	\$ 176.20	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	08/08/24	08/08/24	On Site Visit to MQD Maui, Hawaii	N	Y	N	\$ 304.61	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	09/05/24	09/05/24	On Site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 280.69	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	09/06/24	09/06/24	On Site Visit to MQD Maui, Hawaii	N	Y	N	\$ 228.44	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	09/17/24	09/17/24	On Site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 223.68	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	10/18/24	10/18/24	On Site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 291.00	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	10/22/24	10/22/24	On Site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 238.78	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	10/28/24	11/01/24	On Site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 978.80	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	11/04/24	11/04/24	On Site Visit to MQD Maui, Hawaii	N	Y	N	\$ 272.03	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	11/08/24	11/08/24	On Site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 238.80	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	11/19/24	11/19/24	On Site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 152.43	STATE/FEDERAL	N
HMS 902	IA	30154	Eligibility Program Specialist	10/13/24	10/19/24	Eligibility Program Specialist attended the Annual National Alliance for Medicaid in Education (NAME) Conference in Denver, Colorado	Y	Y	N	\$ 3,378.59	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	01/24/24	01/24/24	On Site Visit to MQD Maui, Hawaii	N	Y	N	\$ 289.10	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	02/16/24	02/16/24	To assist with Office Assistant III interviews	N	Y	N	\$ 97.50	STATE/FEDERAL	N

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HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	05/13/24	05/13/24	On Site Visit to MQD Maui, Hawaii	N	Y	N	\$ 272.69	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	07/16/24	07/16/24	On Site Visit to MQD Maui, Hawaii	N	Y	N	\$ 291.43	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	09/06/24	09/06/24	On Site Visit to MQD Maui, Hawaii	N	Y	N	\$ 228.44	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	10/18/24	10/18/24	On Site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 215.00	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	10/22/24	10/18/24	On Site Visit to MQD Hilo, Hawaii	N	Y	N	\$ 162.75	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	11/04/24	11/04/24	On Site Visit to MQD Maui, Hawaii	N	Y	N	\$ 196.03	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	11/21/24	11/21/24	On Site Visit to MQD Kauai, Hawaii	N	Y	N	\$ 304.60	STATE/FEDERAL	N
HMS 902	IA	32234	Social Worker IV	05/12/24	05/17/24	Attend the National Health Care for the Homeless Conference & Policy Symposium, theme "Toward Access and Equality: Embracing an Equitable Approach to Health Care." This is the preeminent annual meeting of health centers and other social service agencies serving people experiencing homelessness.	Y	Y	N	\$ 2,707.70	STATE/FEDERAL	N
HMS 902	IA	33135	Investigator IV	01/26/24	01/26/24	Onsite investigation with HDS staff on Maui	Y	Y	N	\$ 297.69	STATE/FEDERAL	N
HMS 902	IA	37406	MQD Administrator	02/05/24	02/09/24	Association for Community Affiliated Plans (ACAP) - Leadership in Advocacy Award	Y	Y	N	\$ 2,982.47	OTHER	N
HMS 902	IA	37406	MQD Administrator	06/08/24	06/16/24	National Association of Medicaid Directors (NAMD) 2024 Annual Member Meeting	Y	Y	N	\$ 2,441.85	OTHER	N
HMS 902	IA	37406	MQD Administrator	06/26/24	06/27/24	Attend The Advancing Housing, Health and Social Care Partnerships Conference	Y	Y	N	\$ 4,131.87	OTHER	N
HMS 902	IA	37406	MQD Administrator	08/27/24	08/30/24	Participant in The Council of State Governments (CSG) Medicaid Leadership Academy.	Y	Y	N	\$ 2,186.50	OTHER	N
HMS 902	IA	37406	MQD Administrator	10/09/24	10/11/24	MQDA and the Administrator for Department of Health, State Health Planning and Development Agency, were keynote speakers at the Hawaii Island Healthcare Conference 10/10, 2024 and by invitation attended a half-day Post-Conference Summit on 10/11/24.	Y	Y	N	\$ 1,223.32	STATE/FEDERAL	N

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HMS 902	IA	37406	MQD Administrator	11/04/24	11/04/24	DHS Director and Deputy DIR site visit to MQD's offices on Maui. MQD leaders, including MQDA accompanied the DHS Directors on their visit/walk through.	N	Y	N	\$ 259.59	STATE/FEDERAL	N
HMS 902	IA	37406	MQD Administrator	11/09/24	11/14/24	National Association of Medicaid Association (NAMM) Fall 2024 Conference	Y	Y	N	\$ 4,213.87	OTHER	N
HMS 902	IA	41304	Eligibility Program Specialist	09/07/24	09/20/24	Eligibility Program Specialist attended the 2024 National Academy for State Health Policy (NASHP) Annual State Health Policy Conference and Children's Coverage meeting in Nashville, Tennessee.	Y	Y	N	\$ 3,563.71	STATE/FEDERAL	N
HMS 902	IA	43324	ADMINISTRATIVE ASSISTANT I	02/14/24	02/14/24	To assist with Office Assistant III interviews	N	N	N	\$ 200.00	STATE/FEDERAL	N
HMS 902	IA	43324	ADMINISTRATIVE ASSISTANT I	02/16/24	02/16/24	To assist with Office Assistant III interviews	N	N	N	\$ 200.00	STATE/FEDERAL	N
HMS 902	IA	43324	ADMINISTRATIVE ASSISTANT I	11/21/24	11/21/24	On Site Visit to MQD Kauai, Hawaii	N	Y	N	\$ 203.60	STATE/FEDERAL	N
HMS 902	IA	44986	Program Specialist	03/19/24	03/25/24	Program Specialist attended the National Governors Association (NGA) Policy Academy on Youth Mental Health and Wellbeing in Charleston, South Carolina.	Y	Y	N	\$ 1,880.46	OTHER; Per diem paid by STATE/FEDERAL	N
HMS 902	IA	47470	Eligibility Worker V	12/03/24	12/05/24	Kapolei - LTC-PIE (Long-Term Care Process Improvement Event).	Y	Y	Y	\$ 645.54	STATE/FEDERAL	N
HMS 902	IA	47481	Eligibility Worker III	02/05/24	02/05/24	To be onsite while staff is attending What You Do Matters: Learning Series Onsite Meeting presented by Berry Dunn.	N	N	N	\$ 338.50	STATE/FEDERAL	N
HMS 902	IA	47488	Eligibility Worker V	12/03/24	12/03/24	Kapolei - LTC-PIE (Long-Term Process Improvement Event)	Y	Y	Y	\$ 1,200.23	STATE/FEDERAL	N
HMS 902	IA	47499	Eligibility Worker V	01/30/24	02/01/24	On Site while staff is attending What You Do Matters: Learning Series Onsite Meeting presented by Berry Dunn	N	Y	N	\$ 399.37	STATE/FEDERAL	N
HMS 902	IA	51829	Registered Nurse V	01/26/24	01/26/24	Conduct unannounced on-site visits to the Behavioral Health Organization and contracted providers in addition to desk reviews to verify adequate, appropriate, and timely access to services are being provided to the members enrolled in Community Cares Services health plan.	N	Y	N	\$ 44.00	STATE/FEDERAL	N

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HMS 902	IA	51831	Registered Nurse V	03/19/24	03/19/24	Conduct unannounced on-site visits to the Behavioral Health Organization and contracted providers in addition to desk reviews to verify adequate, appropriate, and timely access to services are being provided to the members enrolled in Community Cares Services health plan.	N	Y	N	\$ 44.00	STATE/FEDERAL	N
HMS 902	IA	100418	Registered Nurse V	04/28/24	05/01/24	Dina has been selected to participate in the 2024 Next Gen HCBS Leadership Training Program that is sponsored by Advancing States and other partners. It's a 9-month long program that includes scheduled webinars, mentorship, and required attendance to the Spring Meeting in Nashville, TN in April as well as the HCBS Conference in Baltimore, MD in August. This leadership training program will help Dina to deepen her long-term services and supports (LTSS) knowledge and refine her leadership skills. This program will also help her to build her own network with other future and current LTSS leaders and more nationwide. These knowledge, skills, and group of network will help Dina to become a better and more effective MQD leader in the future.	Y	Y	N	\$ 435.00	STATE/FEDERAL	N

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HMS 902	IA	100418	Registered Nurse V	08/18/24	08/22/24	Dina was selected to participate in the 2024 Next Gen HCBS Leadership Training Program that is sponsored by Advancing States and other partners. It's a 9-month long program that includes scheduled webinars, 1:1 mentorship, and required attendance to the Spring Meeting in Nashville, TN last April as well as the HCBS Conference in Baltimore, MD in August. This leadership training program will help Dina to deepen her long-term services and supports (LTSS) knowledge and refine her leadership skills. This program will also help Dina to build her own network with other future and current LTSS leaders and more nationwide. These knowledge, skills, and group of networks will help Dina become a better and more effective MQD leader in the future.	Y	Y	Y	\$ 493.00	STATE/FEDERAL	N
HMS 902	IA	100454	Registered Nurse IV	08/18/24	08/22/24	To attend the one-day MFP Conference Intensive on August 19. Specifically, the MFP intensive and HCBS conference will provide an opportunity for grantees to learn from others and to share practices and policies that improve long-term services and supports systems. As a result of this learning, participants will acquire additional knowledge and find real solutions to the problems they face in implementation of the MFP demonstration.	Y	Y	N	\$ 1,212.92	STATE/FEDERAL	N
HMS 902	IA	100483	Registered Nurse VI	03/12/24	03/12/24	Conduct on-site visits of non-residential Adult Day Care and Adult Day Health providers as part of the HCBD Setting Final Rule Implementation. This activity is to ensure provider compliance with the Final Rule requirements and to identify areas needing remediation.	N	Y	N	\$ 44.00	STATE/FEDERAL	N

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HMS 902	IA	100483	Registered Nurse VI	03/21/24	03/21/24	Conduct on-site visits of non-residential Adult Day Care and Adult Day Health providers as part of the HCBF Setting Final Rule Implementation. This activity is to ensure provider compliance with the Final Rule requirements and to identify areas needing remediation.	N	Y	N	\$ 45.00	STATE/FEDERAL	N
HMS 902	IA	100483	Registered Nurse VI	08/29/24	08/29/24	Build the capacity and identify collaborative, alignment of maternal infant health & early childhood partners to connect early childhood efforts into practice and action. Convene early childhood partners supporting the P-3 population to understand and advance statewide efforts to promote early childhood developmental health and well-being. Confirm strategic plan is reflective of partner, community, and family voice and input and ensure its content is accessible and practical.	Y	Y	Y	\$ 45.00	STATE/FEDERAL	N
HMS 902	IA	100484	Registered Nurse VI	09/18/24	09/18/24	Visit to neighbor island during site visit from CMS to facilitate CMS interview of MFP/GHP participant, demonstrate implementation of MFP/GHP program on Maui, allow CMS to observe additional challenges to MFP/GHP implementation on a neighbor island, and highlight innovative MFP/GHP practices. Visit will also include stops at Project Vision medical respite and/or Kauhale site and/or Maui Memorial Hospital to meet with case management staff involved in MFP/GHP transitions, time permitting.	Y	Y	Y	\$ 46.00	STATE/FEDERAL	N

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HMS 902	IA	100484	Registered Nurse VI	11/19/24	11/22/24	The MPP is aimed to support and develop senior Medicaid leaders in cultivating the necessary leadership skills to successfully lead and support a complex organization like Medicaid. By participating in MPP, my leadership skills will be strengthened, and the ability will be maximized to reflect in the Medicaid program.	Y	Y	N	\$ 196.75	STATE/FEDERAL	N
HMS 902	IA	100499	Registered Nurse IV	08/29/24	08/29/24	Build the capacity and identify collaborative, alignment of maternal infant health & early childhood partners to connect early childhood efforts into practice and action. Convene early childhood partners supporting the P-3 population to understand and advance statewide efforts to promote early childhood developmental health and well-being. Confirm strategic plan is reflective of partner, community, and family voice and input and ensure its content is accessible and practical.	Y	Y	Y	\$ 45.00	STATE/FEDERAL	N
HMS 902	IA	100508	DAPNSA	08/12/24	08/15/24	To learn more about how technology is being used to enhance the programmatic and business goals for our state's Medicaid program. Priority will be given to attending one of seven workshops and 13 of 98 educational sessions that are delivered by other state Medicaid agencies, to gain further insight on how technology and information can be better leveraged to improve service delivery at MQD.	Y	Y	Y	\$ 449.50	STATE/FEDERAL	N

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HMS 902	IA	100508	Provider Network System Admin	12/04/24	12/04/24	The Department of Human Services, Med-QUEST Division has a contract with Health Management Associates (HMA) to provide technical assistance for Screening Brief Intervention and Referral to treatment (SBIRT) in Medicaid Managed Care. This project will offer technical support to Medicaid's Managed Care Organizations, medical professionals and doctors who will be receiving training. Travel to Maui will ensure that providers have the opportunity to learn the SBIRT tool and implementation methods are utilized while be given the opportunity to attend an in-person training on their home Island. The conference will include one-on-one technical assistance as well as peer-to-peer information sharing, convening, and learning opportunities.	N	Y	N	\$ 44.00	STATE/FEDERAL	N
HMS 902	IA	108905	HCSBA	03/12/24	03/12/24	To conduct on-site visits of non-residential (Adult Day Care and Adult Day Health) providers as part of the HCBS Setting Final Rule implementation. This activity is to ensure provider compliance with the Final Rule requirements and to identify areas needing remediation. Also, to re-introduce the MFP/Going Home Plus program and introduce new staff since previous MFP program manager retired.	Y	Y	N	\$ 44.00	STATE/FEDERAL	N
HMS 902	IA	108905	HCSBA	03/21/24	03/21/24	Conduct on-site visits of non-residential Adult Day Care and Adult Day Health providers as part of the HCBD Setting Final Rule Implementation. This activity is to ensure provider compliance with the Final Rule requirements and to identify areas needing remediation.	N	Y	N	\$ 45.00	STATE/FEDERAL	N

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HMS 902	IA	108905	HCSBA	04/08/24	04/10/24	For 2024 the conference is featuring eight unique learning tracks for attendees: 1) Advancing Health Equity, 2) Collecting and Using Quality Data, 3) Engaging Partners and Communities, 4) Expanding Access to Quality and Affordable Behavioral and Physical Healthcare, 5) Healthcare System Resiliency and Readiness, 6) High Reliability and Quality Improvement, 7) New Technology and Innovation, and 8) Patient Safety.	Y	Y	N	\$ 2,380.60	FEDERAL	N
HMS 902	IA	108905	HCSBA	05/24/24	05/24/24	Conduct unannounced on-site visits to the Behavioral Health Organization and contracted providers in addition to desk reviews to verify adequate, appropriate, and timely access to services are being provided to the members enrolled in Community Cares Services health plan.	N	Y	N	\$ 44.00	STATE/FEDERAL	N
HMS 902	IA	108905	HCSBA	08/18/24	08/22/24	Money Follows the Person This conference will also allow the MQD team to build relationships and learn from other state MFP Project Directors, Fiscal Officers & Data Quality Analysts and share MFP practices and policies that improve long-term services and supports systems as well as acquire additional knowledge and find real solutions to the problems states face in implementation of the MFP demonstration.	Y	Y	N	\$ 2,762.43	FEDERAL	N
HMS 902	IA	108905	HCSBA	10/01/24	10/01/24	Conduct unannounced on-site visits to the Behavioral Health Organization and contracted providers in addition to desk reviews to verify adequate, appropriate, and timely access to services are being provided to the members enrolled in Community Cares Services health plan.	N	Y	N	\$ 45.00	STATE/FEDERAL	N

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HMS 902	IA	108905	HCSBA	11/11/24	11/13/24	National Association of Medicaid D Fall 2024 Conference	Y	Y	N	\$ 3,854.84	STATE/FEDERAL	N
HMS 902	IA	111047	General Professional VI	09/09/24	09/11/24	National Academy for State Health Policy annual conference to learn about latest health care policies and innovative solutions for timely and cutting edge issues.	Y	Y	N	\$ 1,066.00	STATE/FEDERAL	N
HMS 902	IA	111048	General Professional VI	06/10/24	06/13/24	NAMD Annual Member conference. The purpose of this meeting is to help Medicaid leaders discuss new initiatives and lessons learned in the following areas: Implementing the new CMS access and managed care rules, implementing the juvenile justice provisions of the Consolidated Appropriations Act of 2023, and emerging from the unwinding of continuous coverage.	Y	Y	N	\$ 1,004.66	STATE/FEDERAL	N
HMS 902	IA	111049	General Professional VI	11/19/24	11/22/24	The Medicaid leadership academy is aimed to support and develop senior Medicaid leaders in cultivating the necessary leadership skills to successfully lead and support a complex organization like Medicaid.	Y	Y	N	\$ 195.75	STATE/FEDERAL	N
HMS 902	IA	120319	Information Technology Specialist IV	10/18/24	10/18/24	On Site Visit and install hardware at Hilo Med-QUEST Office	N	Y	N	\$ 195.00	STATE/FEDERAL	N
HMS 902	IA	120319	Information Technology Specialist IV	11/21/24	11/21/24	On Site Visit and install hardware at Kauai Med-QUEST Office	N	Y	N	\$ 228.60	STATE/FEDERAL	N
HMS 902	IA	120812	Eligibility Worker V (TA)	02/02/24	02/02/24	KONA - To be onsite while staff is attending What You Do Matters: Learning Series Onsite Meeting presented by Berry Dunn.	N	Y	N	\$ 183.60	STATE/FEDERAL	N
HMS 902	IA	120812	Eligibility Worker IV	08/08/24	08/08/24	On Site Visit to MQD Maui, Hawaii	N	Y	N	\$ 228.61	STATE/FEDERAL	N
HMS 902	IA	120827	ADMINISTRATIVE ASSISTANT I	02/14/24	02/14/24	To assist with Office Assistant III interviews	N	N	N	\$ 200.00	STATE/FEDERAL	N
HMS 902	IA	120827	ADMINISTRATIVE ASSISTANT I	02/16/24	02/16/24	To assist with Office Assistant III interviews	N	N	N	\$ 200.00	STATE/FEDERAL	N
HMS 902	IA	121534	PADIT III	01/30/24	02/01/24	On Site while staff is attending What You Do Matters: Learning Service Onsite Meeting presented by Berry Dunn	N	Y	N	\$ 467.78	STATE/FEDERAL	N

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HMS 902	IA	121866	HealthCare Outreach Administrator	06/10/24	06/13/24	NAMD Conference	Y	Y	N	\$ 188.40	STATE/FEDERAL	N
HMS 902	IA	121866	Health Care Outreach Administrator	10/11/24	10/11/24	On-site Visit to Hilo	Y	Y	Y	\$ 45.00	STATE/FEDERAL	N
HMS 902	IA	121866	Health Care Outreach Administrator	10/22/24	10/22/24	On-site Visit to Hilo	Y	Y	Y	\$ 45.00	STATE/FEDERAL	N
HMS 902	IA	121866	Health Care Outreach Administrator	11/04/24	11/04/24	On-site Visit to Maui	Y	Y	Y	\$ 45.00	STATE/FEDERAL	N
HMS 902	IA	121866	Health Care Outreach Administrator	12/05/24	12/05/24	On-site Visit to Hilo	Y	Y	Y	\$ 45.00	STATE/FEDERAL	N
HMS 902	IA	121866	Health Care Outreach Administrator	12/11/24	12/11/24	On-site Visit to Hilo	Y	Y	Y	\$ 45.00	STATE/FEDERAL	N
HMS 902	IA	122831	Registered Nurse V	01/26/24	01/26/24	Conduct unannounced on-site visits to the Behavioral Health Organization and contracted providers in addition to desk reviews to verify adequate, appropriate, and timely access to services are being provided to the members enrolled in Community Cares Services health plan.	N	Y	N	\$ 44.00	STATE/FEDERAL	N
HMS 902	IA	122831	Registered Nurse V	03/19/24	03/19/24	Conduct unannounced on-site visits to the Behavioral Health Organization and contracted providers in addition to desk reviews to verify adequate, appropriate, and timely access to services are being provided to the members enrolled in Community Cares Services health plan.	N	Y	N	\$ 44.00	STATE/FEDERAL	N
HMS 902	IA	122832	Registered Nurse V	02/21/24	02/21/24	Conduct unannounced on-site visits to the Behavioral Health Organization and contracted providers in addition to desk reviews to verify adequate, appropriate, and timely access to services are being provided to the members enrolled in Community Cares Services health plan.	N	Y	N	\$ 44.00	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	01/29/24	01/29/24	KONA - To be onsite while staff is attending What You Do Matters: Learning Series Onsite Meeting presented by Berry Dunn.	N	Y	N	\$ 249.73	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	01/31/24	02/01/24	KONA - To be onsite while staff is attending What You Do Matters: Learning Series Onsite Meeting presented by Berry Dunn.	N	Y	N	\$ 295.54	STATE/FEDERAL	N

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HMS 902	IA	25025	Eligibility Branch Manager	02/02/24	02/02/24	To be onsite while staff is attending What You Do Matters: Learning Series Onsite Meeting presented by Berry Dunn	N	Y	N	\$ 271.39	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	02/05/24	02/05/24	Staff Management	N	Y	N	\$ 221.09	STATE/FEDERAL	N
HMS 902	IA	25025	Eligibility Branch Manager	02/20/24	02/23/24	Staff Management	N	Y	N	\$ 754.20	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	01/29/24	01/29/24	KONA - To be onsite while staff is attending What You Do Matters: Learning Series Onsite Meeting presented by Berry Dunn.	N	Y	N	\$ 172.29	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	02/02/24	02/02/24	KONA - To be onsite while staff is attending What You Do Matters: Learning Series Onsite Meeting presented by Berry Dunn.	N	Y	N	\$ 188.60	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	02/05/24	02/05/24	Staff Management	N	Y	N	\$ 143.59	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	02/14/24	02/14/24	To assist with Office Assistant III interviews	N	Y	N	\$ 97.50	STATE/FEDERAL	N
HMS 902	IA	30966	ADMINISTRATIVE ASSISTANT II	08/13/24	08/13/24	Maui - Assist with Administrative Assistant I interview	N	Y	N	\$ 243.93	STATE/FEDERAL	N
HMS 902	IA	40225	General Professional VI	01/28/24	02/01/24	<p>Hawaii's Medicaid Agency, Med-QUEST Division (MQD) and Arizona's Medicaid Agency, Arizona Health Care Cost Containment System (AHCCCS) entered into a new interstate agreement (ISA) in 2022. This new ISA/contract expanded services for AHCCCS to provide technical and professional services to Hawaii, including maintenance and operations, design, development, and implementation, and business process support of the Medicaid Enterprise System (MES) business processes and system modules.</p> <p>During this trip, the MQD delegation, which will include staff from the Systems Office (SO) and Health Analytics Office, met with the AHCCCS Chief Information Officer (CIO), Deputy CIO, Chief Technology Officer, Chief Data Officer, and other staff to ensure Hawaii's needs are being met. The MES staff of MQD SO will also be meeting with MES Modernization</p>	Y	Y	Y	\$ 2,347.60	STATE/FEDERAL	N

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HMS 902	IA	40225	General Professional VI	08/10/24	08/15/24	MESC24 - The annual Medicaid Enterprise Systems Conference (MESC) brings together the Centers for Medicare and Medicaid Services (CMS), States, and the private sector to share ideas and information related to Medicaid Enterprise Systems (MES) and initiatives. CMS has always emphasized the importance of state attendance to obtain the most current information on new initiatives, as well as to share and obtain information from federal agencies, other State Medicaid Agencies (SMA), and industry experts. Also, in this year's MESC, Hawaii will be submitting a Poster Session Abstract, partnering with Arizona's SMA, Arizona Health Care Cost Containment System (AHCCCS). AHCCCS and MQD have a long partnership in managing the MMIS and collaborating in MES innovations.	Y	Y	Y	\$ 3,096.80	STATE/FEDERAL	N
HMS 902	IA	51830	Registered Nurse V	02/21/24	02/21/24	Conduct unannounced on-site visits to the Behavioral Health Organization and contracted providers in addition to desk reviews to verify adequate, appropriate, and timely access to services are being provided to the members enrolled in Community Cares Services health plan.	N	Y	N	\$ 44.00	STATE/FEDERAL	N
HMS 902	IA	100483	Registered Nurse VI	03/15/21	03/15/21	Conduct on-site visits of non-residential Adult Day Care and Adult Day Health providers as part of the HCBF Setting Final Rule Implementation. This activity is to ensure provider compliance with the Final Rule requirements and to identify areas needing remediation.	N	Y	N	\$ 44.00	STATE/FEDERAL	N
HMS 902	IA	120319	Information Technology Band B	01/11/24	01/11/24	MQD/EB/Kauai Office Router and UPS battery back-up have failed. Provide physical support to remove failed devices and install the replacement.	Y	Y	N	\$ 125.50	STATE/FEDERAL	N

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HMS 902	IA	120453	Elig System Project Mgr	08/10/24	08/15/24	<p>MESC24 - The annual Medicaid Enterprise Systems Conference (MESC) brings together the Centers for Medicare and Medicaid Services (CMS), States, and the private sector to share ideas and information related to Medicaid Enterprise Systems (MES) and initiatives.</p> <p>CMS has always emphasized the importance of state attendance to obtain the most current information on new initiatives, as well as to share and obtain information from federal agencies, other State Medicaid Agencies (SMA), and industry experts. Attendees will also gain valuable insight into the latest trends in the industry, best practices, and upcoming product features, and how SMAs might be able to maximize their investments.</p> <p>As the Systems Office is the principal staff involved with Advance Planning Documents</p>	Y	Y	Y	\$ 3,076.77	STATE/FEDERAL	N
HMS 902	IA	120453	Elig System Project Mgr	11/04/24	11/04/24	DHS Director and Deputy DIR site visit to MQD's offices on Maui. MQD leaders, including Evelyn accompanied the DHS Directors on their visit/walk through.	N	Y	N	\$ 259.59	STATE/FEDERAL	N
HMS 902	IA	120465	Health Care Business Analyst	03/08/24	03/08/24	Oahu, BD All SO/KOLEA Staff in-person meeting with BerryDun	Y	Y	N	\$ 246.69	STATE/FEDERAL	N
HMS 902	IA	120465	Health Care Business Analyst	05/31/24	05/31/24	Oahu, Quarterly in-person meeting All SO/KOLEA Staff with BerryDun	Y	Y	N	\$ 301.10	STATE/FEDERAL	N
HMS 902	IA	120465	Health Care Business Analyst	11/12/24	11/12/24	Oahu, Quarterly in-person meeting KOLEA Staff	Y	Y	N	\$ 253.59	STATE/FEDERAL	N

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HMS 902	IA	120466	Health Info Tech Analyst	01/28/24	02/01/24	<p>Hawaii's Medicaid Agency, Med-QUEST Division (MQD) and Arizona's Medicaid Agency, Arizona Health Care Cost Containment System (AHCCCS) entered into a new interstate agreement (ISA) in 2022. This new ISA/contract expanded services for AHCCCS to provide technical and professional services to Hawaii, including maintenance and operations, design, development, and implementation, and business process support of the Medicaid Enterprise System (MES) business processes and system modules.</p> <p>During this trip, the MQD delegation, which will include staff from the Systems Office (SO) and Health Analytics Office, met with the AHCCCS Chief Information Officer (CIO), Deputy CIO, Chief Technology Officer, Chief Data Officer, and other staff to ensure Hawaii's needs are being met. The MES staff of MQD SO will also be meeting with MES Modernization</p>	Y	Y	Y	\$ 2,017.25	STATE/FEDERAL	N

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HMS 902	IA	120466	Health Info Tech Analyst	08/10/24	08/15/24	<p>MESC24 - The annual Medicaid Enterprise Systems Conference (MESC) brings together the Centers for Medicare and Medicaid Services (CMS), States, and the private sector to share ideas and information related to Medicaid Enterprise Systems (MES) and initiatives.</p> <p>CMS has always emphasized the importance of state attendance to obtain the most current information on new initiatives, as well as to share and obtain information from federal agencies, other State Medicaid Agencies (SMA), and industry experts. Attendees will also gain valuable insight into the latest trends in the industry, best practices, and upcoming product features, and how SMAs might be able to maximize their investments.</p> <p>As the Systems Office is the principal staff involved with Advance Planning Documents</p>	Y	Y	Y	\$ 3,156.77	STATE/FEDERAL	N
HMS 902	IA	120812	Eligibility Worker V (TA)	01/29/24	01/29/24	KONA - To be onsite while staff is attending What You Do Matters: Learning Series Onsite Meeting presented by Berry Dunn.	N	Y	N	\$ 196.29	STATE/FEDERAL	N
HMS 902	IA	120812	Eligibility Worker V (TA)	02/06/24	02/06/24	KONA - To be onsite while staff is attending What You Do Matters: Learning Series Onsite Meeting presented by Berry Dunn.	N	Y	N	\$ 230.20	STATE/FEDERAL	N
HMS 902	IA	121291	General Professional IV	03/08/24	03/08/24	Oahu, BD All SO/KOLEA Staff in-person meeting with BerryDun	Y	Y	N	\$ 313.20	STATE/FEDERAL	N
HMS 902	IA	121291	General Professional IV	05/31/24	05/31/24	Oahu, Quarterly in-person meeting All SO/KOLEA Staff with BerryDun	Y	Y	N	\$ 223.60	STATE/FEDERAL	N
HMS 902	IA	121291	General Professional IV	11/12/24	11/12/24	Oahu, Quarterly in-person meeting KOLEA Staff	Y	Y	N	\$ 253.59	STATE/FEDERAL	N

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HMS 902	IA	121296	General Professional IV	01/28/24	02/01/24	<p>Hawaii's Medicaid Agency, Med-QUEST Division (MQD) and Arizona's Medicaid Agency, Arizona Health Care Cost Containment System (AHCCCS) entered into a new interstate agreement (ISA) in 2022. This new ISA/contract expanded services for AHCCCS to provide technical and professional services to Hawaii, including maintenance and operations, design, development, and implementation, and business process support of the Medicaid Enterprise System (MES) business processes and system modules.</p> <p>During this trip, the MQD delegation, which will include staff from the Systems Office (SO) and Health Analytics Office, met with the AHCCCS Chief Information Officer (CIO), Deputy CIO, Chief Technology Officer, Chief Data Officer, and other staff to ensure Hawaii's needs are being met. The MES staff of MQD SO will also be meeting with MES Modernization</p>	Y	Y	Y	\$ 1,955.67	STATE/FEDERAL	N

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HMS 902	IA	121296	General Professional IV	08/10/24	08/15/24	<p>MESC24 - The annual Medicaid Enterprise Systems Conference (MESC) brings together the Centers for Medicare and Medicaid Services (CMS), States, and the private sector to share ideas and information related to Medicaid Enterprise Systems (MES) and initiatives.</p> <p>CMS has always emphasized the importance of state attendance to obtain the most current information on new initiatives, as well as to share and obtain information from federal agencies, other State Medicaid Agencies (SMA), and industry experts. Attendees will also gain valuable insight into the latest trends in the industry, best practices, and upcoming product features, and how SMAs might be able to maximize their investments.</p> <p>As the Systems Office is the principal staff involved with Advance Planning Documents</p>	Y	Y	Y	\$ 3,156.77	STATE/FEDERAL	N
HMS 902	IA	121423	Hlth Info Tech Project Mgr	01/11/24	01/11/24	<p>MQD/EB/Kauai Office Router and UPS battery back-up have failed. Provide physical support to remove failed devices and install the replacement.</p>	Y	Y	N	\$ 44.00	STATE/FEDERAL	N

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HMS 902	IA	121423	Hlth Info Tech Project Mgr	01/28/24	02/01/24	<p>Hawaii's Medicaid Agency, Med-QUEST Division (MQD) and Arizona's Medicaid Agency, Arizona Health Care Cost Containment System (AHCCCS) entered into a new interstate agreement (ISA) in 2022. This new ISA/contract expanded services for AHCCCS to provide technical and professional services to Hawaii, including maintenance and operations, design, development, and implementation, and business process support of the Medicaid Enterprise System (MES) business processes and system modules.</p> <p>During this trip, the MQD delegation, which will include staff from the Systems Office (SO) and Health Analytics Office, met with the AHCCCS Chief Information Officer (CIO), Deputy CIO, Chief Technology Officer, Chief Data Officer, and other staff to ensure Hawaii's needs are being met. The MES staff of MQD SO will also be meeting with MES Modernization</p>	Y	Y	Y	\$ 2,123.49	STATE/FEDERAL	N
HMS 902	IA	121423	Hlth Info Tech Project Mgr	05/06/24	05/10/24	<p>Knowledge24, Las Vegas, NV: Attend conference to learn about key innovations in the health IT/tech world.</p>	Y	Y	Y	\$ 1,914.26	STATE/FEDERAL	N

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HMS 902	IA	121423	HLth Info Tech Project Mgr	08/10/24	08/15/24	<p>MESC24 - The annual Medicaid Enterprise Systems Conference (MESC) brings together the Centers for Medicare and Medicaid Services (CMS), States, and the private sector to share ideas and information related to Medicaid Enterprise Systems (MES) and initiatives.</p> <p>CMS has always emphasized the importance of state attendance to obtain the most current information on new initiatives, as well as to share and obtain information from federal agencies, other State Medicaid Agencies (SMA), and industry experts. Attendees will also gain valuable insight into the latest trends in the industry, best practices, and upcoming product features, and how SMAs might be able to maximize their investments.</p> <p>As the Systems Office is the principal staff involved with Advance Planning Documents</p>	Y	Y	Y	\$ 3,065.85	STATE/FEDERAL	N
HMS 902	IA	121423	HLth Info Tech Project Mgr	10/04/24	10/09/24	<p>ISM + PHSA Conference Expo - The annual Information Solutions Management (ISM) for Human Services (HS) conference is an opportunity for States to connect, learn and collaborate with the private sector, Federal partners and fellow State agencies. This conference allows MQD to gain better perspective regarding how best to position the Medicaid Enterprise Systems in relations to other human services programs such as SNAP, TANF and Child Support. The conference would offer broader considerations to adjust to new guidelines, and operational readiness to best serve Hawaii's community.</p>	Y	Y	Y	\$ 4,061.07	STATE/FEDERAL	N
HMS 902	IA	121604	Health Care Business Analyst	03/08/24	03/08/24	Oahu, BD All SO/KOLEA Staff in-person meeting with BerryDun	Y	Y	N	\$ 291.70	STATE/FEDERAL	N
HMS 902	IA	121604	Health Care Business Analyst	05/31/24	05/31/24	Oahu, in-person meeting All SO/KOLEA Staff with BerryDun	Y	Y	N	\$ 276.10	STATE/FEDERAL	N

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HMS 902	IA	121604	Health Care Business Analyst	11/12/24	11/12/24	Oahu, Quarterly in-person meeting KOLEA Staff	Y	Y	N	\$ 374.20	STATE/FEDERAL	N
HMS 903	FA	1637	Administrative Management Office Administrator	10/04/24	10/10/24	To Attend the American Public Human Services Association 2023 IT Solutions Management (APHS) in Aurora, Colorado	N	N	N	\$ 3,553.15	State	N
HMS 903	FA	1639	Eligibility Program Specialist VI	03/05/24	03/07/24	State Management Evaluation	Y	Y	N	\$ 1,034.24	State. Will seek 50% reimbursement from FNS	Y
HMS 903	FA	1639	Eligibility Program Specialist VI	03/05/24	03/07/24	State Management Evaluation	Y	Y	N	\$ 2,339.45	State. Will seek 50% reimbursement from FNS	Y
HMS 903	FA	1692	Eligibility Worker IV	10/22/24	10/24/24	Attended the 2024 CWFIA	Y	N	Y	\$ 2,621.88	State	Y
HMS 903	FA	1763	Management Analyst V	03/05/24	03/07/24	State Management Evaluation	Y	Y	N	\$ 924.08	State. Will seek 50% reimbursement from FNS	Y
HMS 903	FA	3517	Self Sufficiency Support Service Supervisor III	10/18/24	10/24/24	To Attend the APHSA NSDTA 2024 Annual Education Conference in Albuquerque	Y	Y	Y	\$ 3,098.17	State	N
HMS 903	FA	6179	BESSD Administrator	06/02/24	06/05/24	To attend APHSA Economic and Well-Being Conference in Long Beach, CA	Y	Y	N	\$ 1,800.80	State	Y
HMS 903	FA	6179	BESSD Administrator	06/27/24	06/27/24	To Maui for office visits	N	N	N	\$ 213.60	State	N
HMS 903	FA	6179	BESSD Administrator	08/01/24	08/01/24	To Kauai for office Visits	N	N	N	\$ 189.15	State	N
HMS 903	FA	6179	BESSD Administrator	09/10/24	09/10/24	To Hilo for office visits	N	N	N	\$ 163.59	State	N
HMS 903	FA	6179	BESSD Administrator	09/12/24	09/12/24	To Kona for office visits	N	N	N	\$ 176.19	State	N
HMS 903	FA	6415	ELIG PROGRAM SPECIALIST V	08/24/24	08/30/24	Conference & Federal Tech Asst Meeting	Y	Y	Y	\$ 1,835.55	State	Y
HMS 903	FA	17404	Eligibility Program Specialist IV	09/03/24	09/04/24	For the EBT - Management Evaluation Review in Hilo	N	N	N	\$ 688.05	State	y
HMS 903	FA	17404	Eligibility Program Specialist IV	09/17/24	09/17/24	For the EBT - Management Evaluation Review in Lihue	N	N	N	\$ 427.95	State	y
HMS 903	FA	17597	Eligibility Program Specialist III	03/05/24	03/07/24	State Management Evaluation	Y	Y	N	\$ 860.28	State. Will seek 50% reimbursement from FNS	Y
HMS 903	FA	21507	Investigator II	08/19/24	08/23/24	Attended the 51st United Council on Welfare Fraud (UCOWF) 2024 in Las Vegas, Nevada	Y	N	Y	\$ 2,214.57	State	Y
HMS 903	FA	22160	BESSD Assistant Administrator	08/01/24	08/01/24	To Kauai for office Visits	N	N	N	\$ 300.65	State	N
HMS 903	FA	22160	BESSD Assistant Administrator	09/12/24	09/12/24	To Kona for office visits	N	N	N	\$ 282.19	State	N
HMS 903	FA	26044	Eligibility Program Specialist III	04/22/24	04/22/24	H-HEAP Annual Training	Y	Y	Y	\$ 287.20	State	N
HMS 903	FA	26044	Eligibility Program Specialist III	04/29/24	04/29/24	H-HEAP Annual Training	Y	Y	Y	\$ 263.44	State	N
HMS 903	FA	26044	Eligibility Program Specialist III	04/30/24	04/30/24	H-HEAP Annual Training	Y	Y	Y	\$ 270.29	State	N
HMS 903	FA	26044	Eligibility Program Specialist III	05/06/24	05/06/24	H-HEAP Annual Training	Y	Y	Y	\$ 263.44	State	N
HMS 903	FA	26044	Eligibility Program Specialist III	05/31/24	05/31/24	H-HEAP Annual Training	Y	Y	Y	\$ 377.95	State	N
HMS 903	FA	28052	Statewide Branch Assistant Administrator	08/01/24	08/01/24	To Kauai for office Visits	N	N	N	\$ 214.15	State	N

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HMS 903	FA	28052	Statewide Branch Assistant Administrator	09/10/24	09/10/24	To Hilo for office visits	N	N	N	\$ 265.59	State	N
HMS 903	FA	28052	Statewide Branch Assistant Administrator	09/12/24	09/12/24	To Kona for office visits	N	N	N	\$ 201.19	State	N
HMS 903	FA	29834	Investigator IV	08/26/24	08/26/24	Attend FBI & National Law Enforcement Telecommunication System (NLETS) training	Y	N	Y	\$ 177.28	State	Y
HMS 903	FA	29836	Investigator VI	01/19/24	01/19/24	Participated in an Interview panel for Investigator IV #32803	N	N	N	\$ 239.18	State	N
HMS 903	FA	29836	Investigator VI	03/06/24	03/06/24	Participated with Management Evaluation (ME) in Hilo	Y	Y	N	\$ 211.19	State	Y
HMS 903	FA	29836	Investigator VI	06/27/24	06/27/24	Meet with Ryan Yamane and the INVO Maui Staff	Y	Y	N	\$ 268.21	State	Y
HMS 903	FA	29836	Investigator VI	08/20/24	08/24/24	Attended the 51st UCOWF	Y	Y	Y	\$ 2,386.66	State	Y
HMS 903	FA	29839	Investigator IV	07/18/24	07/18/24	Attend Administrative Disqualification Staff (ADS) training	Y	N	Y	\$ 249.18	State	Y
HMS 903	FA	29839	Investigator IV	08/26/24	08/26/24	Attend FBI & National Law Enforcement Telecommunication System (NLETS) training	Y	N	Y	\$ 171.68	State	Y
HMS 903	FA	32209	Eligibility Program Specialist V	04/22/24	04/22/24	H-HEAP Annual Training	Y	Y	Y	\$ 200.20	State	N
HMS 903	FA	32209	Eligibility Program Specialist V	04/29/24	04/29/24	H-HEAP Annual Training	Y	Y	Y	\$ 185.94	State	N
HMS 903	FA	32209	Eligibility Program Specialist V	04/30/24	04/30/24	H-HEAP Annual Training	Y	Y	Y	\$ 192.79	State	N
HMS 903	FA	32449	Eligibility Program Specialist V	03/27/24	03/29/24	To attend the American Banker Payments Forum 2024, in Hollywood Florida	N	N	N	\$ 3,987.88	100% Reimbursement from FNS	Y
HMS 903	FA	32449	Eligibility Program Specialist V	09/03/24	09/04/24	For the EBT - Management Evaluation Review in Hilo	N	N	N	\$ 564.93	State	Y
HMS 903	FA	32449	Eligibility Program Specialist V	09/17/24	09/17/24	For the EBT - Management Evaluation Review in Lihue	N	N	N	\$ 393.19	State	Y
HMS 903	FA	32640	Eligibility Program Specialist IV	10/26/24	10/26/24	To Maui for Ohana Resource Fair	Y	N	N	\$ 818.00	State	N
HMS 903	FA	33232	Eligibility Worker V	03/05/24	03/07/24	State Management Evaluation	Y	Y	N	\$ 769.11	State. Will seek 50% reimbursement from FNS	Y
HMS 903	FA	33234	Eligibility Worker IV	10/21/24	10/25/24	Attended the California Welfare Fraud Investigators Association (CWFIA) 2024 in Lake Tahoe, California	Y	N	Y	\$ 2,710.54	State	Y
HMS 903	FA	34022	Investigator V	01/18/24	01/18/24	Participated in an Interview panel for Investigator IV #32803	N	N	N	\$ 162.18	State	N
HMS 903	FA	35196	Eligibility Worker IV	07/12/24	07/12/24	Attended the 2024 Incentive & Service Awards Ceremony	Y	N	N	\$ 209.69	State	Y
HMS 903	FA	35534	Eligibility Worker IV	08/20/24	08/22/24	Attended the 51st UCOWF	Y	N	Y	\$ 2,224.84	State	Y
HMS 903	FA	39642	Investigator V	01/05/24	01/05/24	Attended INVO Supervisors Meeting	N	Y	N	\$ 181.31	State	N
HMS 903	FA	39642	Investigator V	03/15/24	03/15/24	Attended INVO Supervisors Meeting	N	Y	N	\$ 238.19	State	N
HMS 903	FA	39642	Investigator V	04/16/24	04/16/24	Participated on interview panel for EW V position	Y	N	N	\$ 162.68	State	Y

Department of Human Services
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Table 23

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Job Title</u>	<u>Start Date</u>	<u>End Date</u>	<u>Justification for Travel</u>	<u>Full Agenda Y/N?</u>	<u>Meetings Attended Y/N?</u>	<u>Training Sessions Y/N?</u>	<u>Total Cost of Trip</u>	<u>Cost Paid by State or Other Entity?</u>	<u>Final Report of Travel Y/N?</u>
HMS 903	FA	39642	Investigator V	05/02/24	05/02/24	Participated in an Interview panel for Investigator V #34022	N	N	N	\$ 200.19	State	N
HMS 903	FA	39642	Investigator V	05/24/24	05/24/24	Attended Resolving Staff Conflict Training for Supervisors	Y	N	Y	\$ 200.19	State	N
HMS 903	FA	39642	Investigator V	07/12/24	07/12/24	Attended 2024 Incentive & Service Awards Ceremony	Y	N	N	\$ 190.71	State	Y
HMS 903	FA	39642	Investigator V	08/26/24	08/26/24	Attend FBI & National Law Enforcement Telecommunication System (NLETS) training	Y	N	Y	\$ 192.67	State	Y
HMS 903	FA	39642	Investigator V	10/21/24	10/25/24	Attended the CWFIA 2024 in Lake Tahoe, California	Y	N	Y	\$ 2,553.53	State	Y
HMS 903	FA	42968	Eligibility Program Specialist IV	10/26/24	10/26/24	To Maui for Ohana Resource Fair	Y	N	N	\$ 730.25	State	N
HMS 903	FA	46867	Statewide Branch Administrator	08/01/24	08/01/24	To Kauai for office Visits	N	N	N	\$ 214.15	State	N
HMS 903	FA	46867	Statewide Branch Administrator	09/10/24	09/10/24	To Hilo for office visits	N	N	N	\$ 188.59	State	N
HMS 903	FA	46867	Statewide Branch Administrator	09/12/24	09/12/24	To Kona for office visits	N	N	N	\$ 201.19	State	N
HMS 903	FA	46867	Statewide Branch Administrator	10/26/24	10/26/24	To Maui for Ohana Resource Fair	Y	N	N	\$ 1,012.59	State	N
HMS 903	FA	46870	SELF-SUFF SUPP SRVC Supvr III	08/28/24	08/30/24	Conference & Federal Tech Asst Meeting	Y	Y	Y	\$ 1,533.28	Other (ACF/OFA)	Y
HMS 903	FA	118058	SELF-SUFF SUPP SRVC SPCLT IV	04/01/24	04/01/24	Contractor On-Site Audits	Y	Y	N	\$ 166.93	State & Other (DOE)	Y
HMS 903	FA	118058	SELF-SUFF SUPP SRVC SPCLT IV	04/12/24	04/12/24	Contractor On-Site Audits	Y	Y	N	\$ 206.10	State & Other (DOE)	Y
HMS 903	FA	118058	SELF-SUFF SUPP SRVC SPCLT IV	04/15/24	04/15/24	Contractor On-Site Audits	Y	Y	N	\$ 175.70	State & Other (DOE)	Y
HMS 903	FA	118664	SELF-SUFF SUPP SRVC SPCLT V	08/28/24	08/30/24	Federal Tech Asst Meeting	Y	Y	Y	\$ 1,267.75	State	Y
HMS 903	FA	118664	SELF-SUFF SUPP SRVC SPCLT V	10/16/24	10/16/24	Contractor On-Site Audits	Y	Y	N	\$ 362.46	State	Y
HMS 903	FA	120722	Eligibility Worker IV	08/19/24	08/23/24	Attended the 51st United Council on Welfare Fraud (UCOWF) 2024 in Las Vegas, Nevada	Y	N	Y	\$ 2,180.75	State	Y
HMS 903	FA	120732	Investigator V	01/05/24	01/05/24	Attended INVO Supervisors Meeting	N	Y	N	\$ 258.31	State	N
HMS 903	FA	120732	Investigator V	03/07/24	03/07/24	Conducted an internal investigations for BESSD at Koolau Processing Center	N	N	N	\$ 309.49	State	N
HMS 903	FA	120732	Investigator V	03/14/24	03/14/24	Conducted an internal investigations for BESSD at Wahiawa Processing Center	N	N	N	\$ 249.18	State	N
HMS 903	FA	120732	Investigator V	03/15/24	03/15/24	Attended INVO Supervisors Meeting	N	Y	N	\$ 239.19	State	N
HMS 903	FA	120732	Investigator V	04/16/24	04/16/24	Participated in an Interview panel for EW V #33233	N	N	N	\$ 249.18	State	N
HMS 903	FA	120732	Investigator V	04/16/24	04/16/24	Participated on interview panel for EW V position	Y	N	N	\$ 249.18	State	Y
HMS 903	FA	120732	Investigator V	05/02/24	05/02/24	Participated in an Interview panel for Investigator V #34022	N	N	N	\$ 277.69	State	N
HMS 903	FA	120732	Investigator V	05/24/24	05/24/24	Attended Resolving Staff Conflict Training for Supervisors	Y	N	Y	\$ 306.19	State	N

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HMS 903	FA	120732	Investigator V	07/12/24	07/12/24	Attended the 2024 Incentive & Service Awards Ceremony	Y	N	N	\$ 287.20	State	Y
HMS 903	FA	120732	Investigator V	08/06/24	08/06/24	Attend FBI & National Law Enforcement Telecommunication System (NLETS) training	Y	N	Y	\$ 292.28	State	Y
HMS 903	FA	120732	Investigator V	10/03/24	10/03/24	Conducted Interviews for internal investigation case	Y	N	N	\$ 247.68	State	Y
HMS 903	FA	120756	Eligibility Program Specialist IV	10/26/24	10/26/24	To Maui for Ohana Resource Fair	Y	N	N	\$ 673.10	State	N
HMS 904	AA	100125	Director	06/27/24	06/27/24	Maui Site visit	Y	Y	N	\$ 213.60	State	Y
HMS 904	AA	100128	Director	08/01/24	08/01/24	Kauai Site visit	Y	Y	N	\$ 226.59	State	Y
HMS 904	AA	100128	Director	08/08/24	08/08/24	Attend Lahaina Wildfires Commemorative Event	Y	Y	N	\$ 196.03	State	Y
HMS 904	AA	100128	Director	08/09/24	08/09/24	Attend Lahaina Wildfires Commemorative Event	Y	Y	N	\$ 179.10	State	Y
HMS 904	AA	100128	Director	08/28/24	08/29/24	Attend National Governors Association	Y	Y	Y	\$ 2,714.60	State	N
HMS 904	AA	100128	Director	09/08/24	09/08/24	Attend National Academy for the State Health Policy	Y	Y	Y	\$ 1,520.41	State	Y
HMS 904	AA	100128	Director	09/10/24	09/10/24	DHS office site visits Hilo	Y	Y	N	\$ 213.40	State	Y
HMS 904	AA	100128	Director	09/12/24	09/12/24	DHS office site visits Kona	Y	Y	N	\$ 146.71	State	Y
HMS 904	AA	100128	Director	09/25/24	09/25/24	Maui site visit w/Senators	Y	Y	N	\$ 327.60	State	Y
HMS 904	AA	100128	Director	10/25/24	10/27/24	Attend the 2024 Human Services Summit	Y	Y	Y	\$ 2,225.44	State	Y
HMS 904	AA	100128	Director	11/22/24	11/22/24	KLO site visit	Y	Y	N	\$ 208.60	State	Y
HMS 904	AA	100128	Director	12/02/24	12/08/24	Attend the Council of State Governments Annual conference	Y	Y	N	\$ 3,193.84	State	N
HMS 904	AA	100225	Deputy Director	01/19/24	01/21/24	Inspect modular units at Nanonest in Houston, TX	N	Y	N	\$ 3,153.67	State	N
HMS 904	AA	100225	Deputy Director	01/31/24	02/01/24	Community Maui wildfire briefing to answer questions on the Launiupoko housing project	N	Y	N	\$ 734.65	State	N
HMS 904	AA	100225	Deputy Director	02/02/24	02/04/24	Inspect modular units at Factory_OS in San Francisco, CA	N	Y	N	\$ 1,025.04	State	N
HMS 904	AA	100225	Deputy Director	02/06/24	02/06/24	Maui emergency management recovery	N	Y	N	\$ 524.93	State	N
HMS 904	AA	100225	Deputy Director	02/17/24	02/17/24	Maui emergency management recovery	N	Y	N	\$ 224.27	State	N
HMS 904	AA	100225	Deputy Director	02/27/24	02/27/24	Maui emergency management recovery	N	Y	N	\$ 243.61	State	N
HMS 904	AA	100225	Deputy Director	02/28/24	02/28/24	Maui emergency management recovery	N	Y	N	\$ 336.22	State	N
HMS 904	AA	100225	Deputy Director	03/06/24	03/06/24	Maui emergency management recovery	N	Y	N	\$ 327.62	State	N
HMS 904	AA	100225	Deputy Director	03/07/24	03/07/24	Maui emergency management recovery	N	Y	N	\$ 332.60	State	N
HMS 904	AA	100225	Deputy Director	03/13/24	03/13/24	Maui emergency management recovery	N	Y	N	\$ 301.89	State	N
HMS 904	AA	100225	Deputy Director	03/18/24	03/18/24	Maui emergency management recovery	N	Y	N	\$ 396.32	State	N

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HMS 904	AA	100225	Deputy Director	03/25/24	03/25/24	Maui emergency management recovery	N	Y	N	\$ 344.93	State	N
HMS 904	AA	100225	Deputy Director	04/03/24	04/03/24	Maui emergency management recovery	N	Y	N	\$ 251.52	State	N
HMS 904	AA	100225	Deputy Director	04/08/24	04/12/24	Attend the Google Cloud Next! Conference in Las Vegas, NV	Y	Y	N	\$ 2,384.37	State	N
HMS 904	AA	100225	Deputy Director	04/16/24	04/16/24	Maui emergency management recovery	N	Y	N	\$ 219.16	State	N
HMS 904	AA	100225	Deputy Director	04/17/24	04/17/24	Maui emergency management recovery	N	Y	N	\$ 224.06	State	N
HMS 904	AA	100225	Deputy Director	04/18/24	04/18/24	Maui emergency management recovery	N	Y	N	\$ 404.67	State	N
HMS 904	AA	100225	Deputy Director	04/20/24	04/20/24	Maui emergency management recovery	N	Y	N	\$ 216.49	State	N
HMS 904	AA	100225	Deputy Director	04/24/24	04/24/24	Maui emergency management recovery	N	Y	N	\$ 248.40	State	N
HMS 904	AA	100225	Deputy Director	04/30/24	04/30/24	Maui emergency management recovery and attend the Council for Native Hawaiian Advancement opening of Maui Lani	N	Y	N	\$ 255.55	State	N
HMS 904	AA	100225	Deputy Director	05/01/24	05/01/24	Maui emergency management recovery and meet with the U.S. Housing & Urban Development	N	Y	N	\$ 199.52	State	N
HMS 904	AA	100225	Deputy Director	05/02/24	05/02/24	Maui emergency management recovery	N	Y	N	\$ 398.98	State	N
HMS 904	AA	100225	Deputy Director	05/04/24	05/04/24	Attend the Kilohana land blessing on behalf of the Governor's office	N	Y	N	\$ 427.86	State	N
HMS 904	AA	100225	Deputy Director	05/07/24	05/07/24	Maui emergency management recovery	N	Y	N	\$ 439.57	State	N
HMS 904	AA	100225	Deputy Director	05/08/24	05/08/24	Maui emergency management recovery	N	Y	N	\$ 346.09	State	N
HMS 904	AA	100225	Deputy Director	05/14/24	05/14/24	Maui emergency management recovery	N	Y	N	\$ 295.01	State	N
HMS 904	AA	100225	Deputy Director	05/22/24	05/22/24	Maui emergency management recovery	N	Y	N	\$ 163.59	State	N
HMS 904	AA	100225	Deputy Director	05/28/24	05/28/24	Maui emergency management recovery and to brief the U.S. Senate staff on the state housing project	N	Y	N	\$ 391.60	State	N
HMS 904	AA	100225	Deputy Director	06/05/24	06/13/24	Meet with USDA Food & Nutrition Services and attend APHSA Human Services Summit in Arlington, VA	Y	Y	N	\$ 5,449.73	State	N
HMS 904	AA	100225	Deputy Director	06/15/24	06/22/24	Visit the Community First Village in Austin, TX, and inspect modular home units in Seoul, Korea	N	Y	N	\$ 5,772.66	State	N
HMS 904	AA	100225	Deputy Director	06/26/24	06/26/24	Maui emergency management recovery	N	Y	N	\$ 351.89	State	N

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HMS 904	AA	100225	Deputy Director	06/27/24	06/27/24	Maui emergency management recovery	N	Y	N	\$ 288.49	State	N
HMS 904	AA	100225	Deputy Director	07/05/24	07/05/24	Maui emergency management recovery	N	Y	N	\$ 231.48	State	N
HMS 904	AA	100225	Deputy Director	07/09/24	07/09/24	Maui emergency management recovery	N	Y	N	\$ 234.56	State	N
HMS 904	AA	100225	Deputy Director	07/17/24	07/17/24	Maui emergency management recovery	N	Y	N	\$ 264.13	State	N
HMS 904	AA	100225	Deputy Director	07/24/24	07/24/24	Maui emergency management recovery	N	Y	N	\$ 201.47	State	N
HMS 904	AA	100225	Deputy Director	07/25/24	07/25/24	Maui emergency management recovery	N	Y	N	\$ 244.19	State	N
HMS 904	AA	100225	Deputy Director	07/26/24	07/26/24	Maui emergency management recovery	N	Y	N	\$ 316.37	State	N
HMS 904	AA	100225	Deputy Director	07/28/24	07/31/24	Inspect modular units at Factory_OS and attend the PHA Disaster Readiness, Response and Recovery Training in San Francisco, CA	Y	Y	Y	\$ 1,677.58	State & U.S. Dept of Housing & Urban Development	N
HMS 904	AA	100225	Deputy Director	08/01/24	08/01/24	Visit DHS offices on Kauai	N	Y	N	\$ 378.55	State	N
HMS 904	AA	100225	Deputy Director	08/02/24	08/02/24	Maui emergency management recovery	N	Y	N	\$ 349.67	State	N
HMS 904	AA	100225	Deputy Director	08/04/24	08/04/24	Maui emergency management recovery	N	Y	N	\$ 347.90	State	N
HMS 904	AA	100225	Deputy Director	08/05/24	08/05/24	Maui emergency management recovery	N	Y	N	\$ 204.60	State	N
HMS 904	AA	100225	Deputy Director	08/06/24	08/06/24	Maui emergency management recovery	N	Y	N	\$ 249.47	State	N
HMS 904	AA	100225	Deputy Director	08/07/24	08/09/24	Maui emergency management recovery and preparations for the one year commemoration	N	Y	N	\$ 1,689.25	State	N
HMS 904	AA	100225	Deputy Director	08/12/24	08/12/24	Maui emergency management recovery	N	Y	N	\$ 219.92	State	N
HMS 904	AA	100225	Deputy Director	08/14/24	08/14/24	Maui emergency management recovery	N	Y	N	\$ 153.59	State	N
HMS 904	AA	100225	Deputy Director	08/15/24	08/15/24	Maui emergency management recovery	N	Y	N	\$ 228.59	State	N
HMS 904	AA	100225	Deputy Director	08/16/24	08/16/24	Maui emergency management recovery	N	Y	N	\$ 203.60	State	N
HMS 904	AA	100225	Deputy Director	08/17/24	08/22/24	Attend the Forward Together - Shaping the Future of Disaster Human Services Conference in Washington, DC	Y	Y	N	\$ 2,327.07	State & U.S. Dept of Health & Human Services	N
HMS 904	AA	100225	Deputy Director	08/23/24	08/23/24	Maui emergency management recovery	N	Y	N	\$ 265.45	State	N
HMS 904	AA	100225	Deputy Director	08/27/24	08/27/24	Maui emergency management recovery	N	Y	N	\$ 213.60	State	N
HMS 904	AA	100225	Deputy Director	08/28/24	08/29/24	Maui emergency management recovery	N	Y	N	\$ 785.97	State	N
HMS 904	AA	100225	Deputy Director	08/30/24	08/30/24	Maui emergency management recovery	N	Y	N	\$ 208.60	State	N
HMS 904	AA	100225	Deputy Director	09/03/24	09/03/24	Maui emergency management recovery	N	Y	N	\$ 153.59	State	N

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HMS 904	AA	100225	Deputy Director	09/04/24	09/04/24	Maui emergency management recovery	N	Y	N	\$ 183.60	State	N
HMS 904	AA	100225	Deputy Director	09/05/24	09/05/24	Maui emergency management recovery	N	Y	N	\$ 173.61	State	N
HMS 904	AA	100225	Deputy Director	09/06/24	09/06/24	Maui emergency management recovery	N	Y	N	\$ 259.48	State	N
HMS 904	AA	100225	Deputy Director	09/09/24	09/09/24	Maui emergency management recovery	N	Y	N	\$ 214.41	State	N
HMS 904	AA	100225	Deputy Director	09/10/24	09/10/24	Visit DHS offices in Hilo	N	Y	N	\$ 363.59	State	N
HMS 904	AA	100225	Deputy Director	09/11/24	09/11/24	Maui emergency management recovery	N	Y	N	\$ 163.59	State	N
HMS 904	AA	100225	Deputy Director	09/12/24	09/12/24	Visit DHS offices in Kona	N	Y	N	\$ 373.59	State	N
HMS 904	AA	100225	Deputy Director	09/13/24	09/13/24	Maui emergency management recovery	N	Y	N	\$ 288.68	State	N
HMS 904	AA	100225	Deputy Director	09/16/24	09/16/24	Maui emergency management recovery	N	Y	N	\$ 252.52	State	N
HMS 904	AA	100225	Deputy Director	09/17/24	09/17/24	Maui emergency management recovery	N	Y	N	\$ 158.59	State	N
HMS 904	AA	100225	Deputy Director	09/18/24	09/19/24	Maui emergency management recovery and attend meeting at the Lahaina Civic Center	N	Y	N	\$ 700.08	State	N
HMS 904	AA	100225	Deputy Director	09/24/24	09/24/24	Maui emergency management recovery	N	Y	N	\$ 178.60	State	N
HMS 904	AA	100225	Deputy Director	09/25/24	09/25/24	Maui emergency management recovery and accompany Senators on site visits to Ka Lai Ola temporary housing and Puuhonua temporary shelter	N	Y	N	\$ 143.59	State	N
HMS 904	AA	100225	Deputy Director	09/30/24	09/30/24	Maui emergency management recovery	N	Y	N	\$ 235.39	State	N
HMS 904	AA	100225	Deputy Director	10/01/24	10/01/24	Maui emergency management recovery	N	Y	N	\$ 148.59	State	N
HMS 904	AA	100225	Deputy Director	10/03/24	10/03/24	Maui emergency management recovery	N	Y	N	\$ 228.59	State	N
HMS 904	AA	100225	Deputy Director	10/04/24	10/09/24	Attend APHSA ISM + PHSA Education Conference in Aurora, CO	Y	Y	N	\$ 3,343.40	State	N
HMS 904	AA	100225	Deputy Director	10/10/24	10/10/24	Maui emergency management recovery	N	Y	N	\$ 168.60	State	N
HMS 904	AA	100225	Deputy Director	10/11/24	10/11/24	Maui emergency management recovery	N	Y	N	\$ 337.23	State	N
HMS 904	AA	100225	Deputy Director	10/14/24	10/14/24	Maui emergency management recovery	N	Y	N	\$ 224.56	State	N
HMS 904	AA	100225	Deputy Director	10/15/24	10/15/24	Maui emergency management recovery	N	Y	N	\$ 158.59	State	N
HMS 904	AA	100225	Deputy Director	10/17/24	10/17/24	Maui emergency management recovery	N	Y	N	\$ 178.61	State	N
HMS 904	AA	100225	Deputy Director	10/20/24	10/20/24	Maui emergency management recovery	N	Y	N	\$ 228.59	State	N
HMS 904	AA	100225	Deputy Director	10/21/24	10/21/24	Maui emergency management recovery	N	Y	N	\$ 274.85	State	N
HMS 904	AA	100225	Deputy Director	10/22/24	10/22/24	Maui emergency management recovery	N	Y	N	\$ 183.60	State	N

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HMS 904	AA	100225	Deputy Director	10/23/24	10/23/24	Maui emergency management recovery	N	Y	N	\$ 258.60	State	N
HMS 904	AA	100225	Deputy Director	10/28/24	10/28/24	Maui emergency management recovery	N	Y	N	\$ 217.44	State	N
HMS 904	AA	100225	Deputy Director	10/31/24	10/31/24	Maui emergency management recovery	N	Y	N	\$ 213.60	State	N
HMS 904	AA	100225	Deputy Director	11/01/24	11/01/24	Maui emergency management recovery	N	Y	N	\$ 213.60	State	N
HMS 904	AA	100225	Deputy Director	11/04/24	11/04/24	Maui emergency management recovery	N	Y	N	\$ 268.50	State	N
HMS 904	AA	100225	Deputy Director	11/04/24	11/10/24	Inspect STAUS factory's modular units in Busan/Seoul, Korea	N	Y	N	\$ 3,647.60	State	N
HMS 904	AA	100225	Deputy Director	11/13/24	11/13/24	Maui emergency management recovery	N	Y	N	\$ 209.18	State	N
HMS 904	AA	100225	Deputy Director	11/17/24	11/17/24	Maui emergency management recovery and Department of Hawaiian Homelands tour	N	Y	N	\$ 219.28	State	N
HMS 904	AA	100225	Deputy Director	11/19/24	11/19/24	Maui emergency management recovery	N	Y	N	\$ 158.59	State	N
HMS 904	AA	100225	Deputy Director	11/21/24	11/21/24	Maui emergency management recovery	N	Y	N	\$ 223.60	State	N
HMS 904	AA	100225	Deputy Director	11/22/24	11/22/24	Maui emergency management recovery	N	Y	N	\$ 208.60	State	N
HMS 904	AA	100225	Deputy Director	11/25/24	11/25/24	Maui emergency management recovery	N	Y	N	\$ 220.51	State	N
HMS 904	AA	100225	Deputy Director	11/26/24	11/26/24	Maui emergency management recovery	N	Y	N	\$ 173.60	State	N
HMS 904	AA	100225	Deputy Director	11/27/24	11/27/24	Maui emergency management recovery	N	Y	N	\$ 158.59	State	N
HMS 904	AA	100225	Deputy Director	12/03/24	12/03/24	Maui emergency management recovery	N	Y	N	\$ 158.59	State	N
HMS 904	AA	100225	Deputy Director	12/04/24	12/04/24	Maui emergency management recovery	N	Y	N	\$ 188.53	State	N
HMS 904	AA	100225	Deputy Director	12/05/24	12/05/24	Maui emergency management recovery	N	Y	N	\$ 203.59	State	N
HMS 904	AA	100225	Deputy Director	12/09/24	12/09/24	Maui emergency management recovery	N	Y	N	\$ 274.28	State	N
HMS 904	AA	100225	Deputy Director	12/11/24	12/11/24	Maui emergency management recovery	N	Y	N	\$ 175.52	State	N
HMS 904	AA	122085	Special Assistant to the Director	06/27/24	06/27/24	Maui Site visit	Y	Y	N	\$ 213.60	State	Y
HMS 904	AA	122085	Special Assistant to the Director	08/01/24	08/01/24	Kauai Site visit	Y	Y	N	\$ 226.59	State	Y
HMS 904	AA	122085	Special Assistant to the Director	08/08/24	08/08/24	Attend Lahaina Wildfires Commemorative Event	Y	Y	N	\$ 196.03	State	Y
HMS 904	AA	122085	Special Assistant to the Director	08/09/24	08/09/24	Attend Lahaina Wildfires Commemorative Event	Y	Y	N	\$ 179.10	State	Y
HMS 904	AA	122085	Special Assistant to the Director	09/10/24	09/10/24	DHS office site visits Hilo	Y	Y	N	\$ 213.40	State	Y
HMS 904	AA	122085	Special Assistant to the Director	09/12/24	09/12/24	DHS office site visits Kona	Y	Y	N	\$ 146.71	State	Y

Department of Human Services
Work-related travel as of November 30, 2024

Table 23

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Job Title</u>	<u>Start Date</u>	<u>End Date</u>	<u>Justification for Travel</u>	<u>Full Agenda Y/N?</u>	<u>Meetings Attended Y/N?</u>	<u>Training Sessions Y/N?</u>	<u>Total Cost of Trip</u>	<u>Cost Paid by State or Other Entity?</u>	<u>Final Report of Travel Y/N?</u>
HMS 904	AA	122085	Special Assistant to the Director	09/25/24	09/25/24	Maui site visit w/Senators	Y	Y	N	\$ 327.60	State	Y
HMS 904	AA	124968	Deputy Director	02/07/24	02/07/24	Maui Wildfire mtg	N	Y	N	\$ 173.60	State	Y
HMS 904	AA	124968	Deputy Director	02/13/24	02/13/24	Maui Wildfire mtg	N	Y	N	\$ 233.59	State	Y
HMS 904	AA	124968	Deputy Director	02/17/24	02/19/24	Maui Wildfire mtg	N	Y	N	\$ 657.44	State	Y
HMS 904	AA	124968	Deputy Director	03/11/24	03/11/24	Maui Wildfire mtg	N	Y	N	\$ 147.68	State	Y
HMS 904	AA	124968	Deputy Director	03/20/24	03/20/24	Maui Wildfire mtg	N	Y	N	\$ 322.45	State	Y
HMS 904	AA	124968	Deputy Director	04/05/24	04/05/24	Maui Wildfire mtg	N	Y	N	\$ 303.67	State	Y
HMS 904	AA	124968	Deputy Director	04/30/24	04/30/24	Maui Wildfire mtg	N	Y	N	\$ 204.69	State	Y
HMS 904	AA	124968	Deputy Director	05/01/24	05/01/24	Mtg w/HUD undersecretary	N	Y	N	\$ 147.68	State	Y
HMS 904	AA	124968	Deputy Director	05/07/24	05/09/24	Key Note Speaker at 2024 Utah Emergency Management Association	Y	Y	N	\$ 413.25	State	Y
HMS 904	AA	124968	Deputy Director	05/29/24	05/29/24	Mtg w/DCMP, Sen Schatz' THUD staff, and Lahaina community mtg	Y	Y	N	\$ 157.18	State	Y
HMS 904	AA	124968	Deputy Director	06/05/24	06/05/24	Mtg w/DCMP & Lahaina community mtg	Y	Y	N	\$ 195.18	State	Y
HMS 904	AA	124968	Deputy Director	06/14/24	06/14/24	Attend CWS National Reunification Month Event	Y	N	N	\$ 291.10	State	Y
HMS 904	AA	124968	Deputy Director	06/19/24	06/19/24	Maui Wildfire mtg	N	Y	N	\$ 180.94	State	Y
HMS 904	AA	124968	Deputy Director	06/27/24	06/27/24	Attend HI-4724 CCP DCMP FEMA site visit and exit mtg + SVDP	Y	Y	N	\$ 321.54	State	Y
HMS 904	AA	124968	Deputy Director	08/01/24	08/01/24	DHS office site visits in Kauai	Y	Y	N	\$ 180.94	State	Y
HMS 904	AA	124968	Deputy Director	08/07/24	08/07/24	Maui Wildfire mtg	N	Y	N	\$ 166.69	State	Y
HMS 904	AA	124968	Deputy Director	08/08/24	08/08/24	Attend Lahaina Wildfires Commemorative Event	Y	Y	N	\$ 203.95	State	Y
HMS 904	AA	124968	Deputy Director	08/09/24	08/09/24	Attend Lahaina Wildfires Commemorative Event	Y	Y	N	\$ 203.95	State	Y
HMS 904	AA	124968	Deputy Director	08/29/24	08/29/24	Mtg w/Maui House FIN & site visits w/DCMP	Y	Y	N	\$ 262.19	State	Y
HMS 904	AA	124968	Deputy Director	09/09/24	09/09/24	Mtg w/DCMP				\$ 249.45	State	Y
HMS 904	AA	124968	Deputy Director	09/10/24	09/10/24	DHS office site visits in Hilo	Y	Y	N	\$ 166.71	State	Y
HMS 904	AA	124968	Deputy Director	09/12/24	09/12/24	DHS office site visits in Kona	Y	Y	N	\$ 210.18	State	Y
HMS 904	AA	124968	Deputy Director	09/25/24	09/25/24	Maui Wildfire mtg re: RAP	N	Y	N	\$ 320.39	State	Y
HMS 904	AA	125295	DCM Program Director	04/23/24	04/23/24	Attend SODA mtg	Y	Y	N	\$ 188.84	State	Y
HMS 904	AA	125295	DCM Program Director	09/24/24	09/24/24	Attend prep mtg w/TS, Mtg w/Luke Myers from GOV's Office, debrief	Y	Y	N	\$ 328.70	State	Y
HMS 904	AA	125299	DCM Finance Director	05/29/24	05/29/24	Meet w/DCMP team	Y	Y	N	\$ 181.18	State	Y
HMS 904	AA	125299	DCM Finance Director	06/27/24	06/27/24	Attend HI-4724 CCP DCMP FEMA site visit and exit mtg + SVDP	Y	Y	N	\$ 190.44	State	Y
HMS 904	AA	125299	DCM Finance Director	08/07/24	08/07/24	Attend Lahaina Wildfires Commemorative Event	Y	Y	N	\$ 241.18	State	Y
HMS 904	AA	125299	DCM Finance Director	09/21/24	09/21/24	DCMP community outreach event	Y	N	N	\$ 373.25	State	Y
HMS 904	AA	125299	DCM Finance Director	11/21/24	11/21/24	DCMP mtgs, FEMA, Cultural Sensitivity and Teambuilding event	Y	Y	N	\$ 293.44	State	Y

Department of Human Services
Work-related travel as of November 30, 2024

Table 23

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Position Number</u>	<u>Job Title</u>	<u>Start Date</u>	<u>End Date</u>	<u>Justification for Travel</u>	<u>Full Agenda Y/N?</u>	<u>Meetings Attended Y/N?</u>	<u>Training Sessions Y/N?</u>	<u>Total Cost of Trip</u>	<u>Cost Paid by State or Other Entity?</u>	<u>Final Report of Travel Y/N?</u>
HMS 904	AA	125327	Maui Emergency Response Director	08/07/24	08/07/24	Attend Lahaina Wildfires Commemorative Event	Y	Y	N	\$ 152.18	State	Y
HMS 904	AA	125327	Maui Emergency Response Director	09/25/24	09/25/24	Maui Wildfire mtg re: RAP	N	Y	N	\$ 234.44	State	Y

Department of Human Services
Expenditures/Encumbrances for Wildfire Response

Table 24

						FY25		FY26		FY27			
<u>Prog ID</u>	<u>Sub-Org</u>	<u>Description of Expenditure/Encumbrance</u>	<u>Justification</u>	<u>Existing Budget Item(s) affected (If Any)</u>	<u>MOF</u>	<u>Encumbrance Balance</u>	<u>Expenditure</u>	<u>Encumbrance Balance</u>	<u>Expenditure</u>	<u>Encumbrance Balance</u>	<u>Expenditure</u>	<u>FEMA Reimbursable?</u>	<u>Reimbursement Applied for?</u>
HMS 224	HS	Contracted Services, Rental Assistance	Maui Wildfire Response Effort	None	N	\$1,271,404.00	\$149,686.21	\$1,121,717.79	\$1,121,717.79	\$0.00	\$0.00	No	No
HMS 224	HS	Contracted Services, Data Collection & Reporting	Maui Wildfire Response Effort	None	N	\$68,000.00	\$39,502.94	\$141,909.06	\$141,909.06	\$0.00	\$0.00	No	No
HMS 224	HS	Contracted Services, Outreach	Maui Wildfire Response Effort	None	N	\$538,037.50	\$0.00	\$538,037.50	\$538,037.50	\$0.00	\$0.00	No	No
HMS 224	HS	Contracted Services, Outreach	Maui Wildfire Response Effort	None	N	\$269,018.75	\$0.00	\$269,018.75	\$269,018.75	\$0.00	\$0.00	No	No
HMS 224	HS	Contracted Services, Outreach	Maui Wildfire Response Effort	None	N	\$269,018.75	\$0.00	\$269,018.75	\$269,018.75	\$0.00	\$0.00	No	No
HMS 224	HS	Contracted Services, Rental Assistance	Maui Wildfire Response Effort	None	N	\$208,546.00	\$0.00	\$208,546.00	\$208,546.00	\$0.00	\$0.00	No	No
HMS 224	HS	Contracted Services, Rental Assistance	Maui Wildfire Response Effort	None	N	\$5,210,554.00	\$0.00	\$5,210,554.00	\$5,210,554.00	\$0.00	\$0.00	No	No
HMS 224	HS	Contracted Services, Rental Assistance	Maui Wildfire Response Effort	None	N	\$317,245.00	\$0.00	\$317,245.00	\$317,245.00	\$0.00	\$0.00	No	No
HMS 229	HA	Environmental Assessment for David Malo and Pi'ilani demolition	To demolish the unburned, vacant standing buildings in the midst of demolished burned buildings that are a public nuisance.	None	C	\$83,708.05	\$31,291.95	\$0.00	\$0.00	\$0.00	\$0.00	Yes	No
HMS 229	HA	Demolition of standing buildings at Pi'ilani Homes	Boarded up vacant units are a nuisance inviting vagrancy, homeless encampment, and drug dealing/use	None	C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	No
HMS 229	HA	Cost Estimate to rebuild replacement housing in kind to current codes	A replacement cost estimate for design and construction to current codes, including design fees, consultation fees, permitting, ext. is needed for insurance purposes.	None	C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	No
HMS 903	FA	Bottled water purchase	To distribute drinking water to residents impacted by the wildfires. Both displaced households and households who did not lose their home, but lost access to water were able to receive cases of water.	None	N	\$259,986.50	\$259,986.50	\$0.00	\$0.00	\$0.00	\$0.00	No	No. Utilized LIHWAP funds to cover disaster benefits which included purchase and delivery of bottled water. LIHWAP was a 100% federally funded, temporary program created during the pandemic to assist with water and wastewater utility bill payment and disaster assistance. LIHWAP ended in March 2024. The purchase of amount was obligated prior to March 2024, and water was distributed through July 2024.
HMS 903	FA	MAUI Relief TANF Program	Wildfire Disaster Relief Efforts	None	N	\$17,003,986.40	\$7,003,312.56	\$10,000,673.00	\$10,000,673.00	\$0.00	\$0.00	No	N/A
HMS 904	AA	Contract DHS-24-GOV-0105 Ka Lai Ola	Maui Wildfire Response Effort	None	A	\$39,500,000.00	\$38,500,000.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	No	No. Utilized Major Disaster Fund G-398.
HMS 904	AA	Contract DHS-24-DIR-0022 Puuhonua O Nene	Maui Wildfire Response Effort	None	V	\$2,494,114.05	\$2,491,510.25	\$2,603.80	\$0.00	\$0.00	\$0.00	No	No. Utilized Major Disaster Fund G-398.
HMS 904	AA	Contract DHS-24-GOV-0065 Factory_OS	Maui Wildfire Response Effort	None	A	\$6,053,202.50	\$4,989,602.04	\$1,063,600.46	\$0.00	\$0.00	\$0.00	No	No. Utilized Major Disaster Fund G-398.
HMS 904	AA	Philips Tank & Structure	Maui Wildfire Response Effort	None	A	\$842,030.40	\$206,388.45	\$635,641.95	\$0.00	\$0.00	\$0.00	No	No. Utilized Major Disaster Fund G-398.
HMS 904	AA	Pin Foundations, Inc.	Maui Wildfire Response Effort	None	A	\$420,812.40	\$280,541.60	\$140,270.80	\$0.00	\$0.00	\$0.00	No	No. Utilized Major Disaster Fund G-398.
HMS 904	AA	Contract DHS-24-GOV-0068 Global Empowerment Mission	Maui Wildfire Response Effort	None	A	\$28,500,000.00	\$11,951,032.51	\$16,548,967.49	\$0.00	\$0.00	\$0.00	No	No. Utilized Major Disaster Fund G-398.
HMS 904	AA	Contract DHS-24-GOV-0071 St. Vincent de Paul USA	Maui Wildfire Response Effort	None	P	\$10,952,435.36	\$2,080,371.95	\$8,872,063.41	\$0.00	\$0.00	\$0.00	No	No. Utilized Major Disaster Fund G-398.
HMS 904	AA	Contract DHS-24-DIR-0027 Aloha United Way, Inc.	Maui Wildfire Response Effort	None	A	\$400,000.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	No	No. Utilized Major Disaster Fund G-398.
HMS 904	AA	Contract DHS-25-DIR-0009 Council for Native Hawaiian Advancement	Maui Wildfire Response Effort	None	A	\$5,000,000.00	\$600,000.00	\$4,400,000.00	\$0.00	\$0.00	\$0.00	No	No. Utilized Major Disaster Fund G-398.

Department of Human Services
Personnel Utilized for Wildfire Response

Table 25

[illegible]