

**HOUSE COMMITTEE ON FINANCE
FISCAL BIENNIUM BUDGET FISCAL YEAR 2023-2025**

**TESTIMONY OF THE
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES (DAGS)
JANUARY 12, 2023**

Overview

A. Mission Statement, Strategic Objectives, Goals and Performance Metrics. How will the agency measure progress? What milestones will be tracked?

The Department's mission is to attain maximum value for the state taxpayers in providing physical, financial, and technical infrastructure support for state departments and agencies, so they may accomplish their missions.

As a central support agency that provides services to many agencies and departments statewide, the Department strives for quality and consistency in the delivery of essential support services. The Department's activities reflect a continuing commitment towards cost efficiency, productivity, relevancy and timeliness of services:

1. In the area of fiscal procedures and control, the Department's objective is to enhance the effectiveness and efficiency of the State's accounting and reporting systems by developing, maintaining, improving, and controlling the methods, procedures and forms of these statewide systems. The goals for the state's centralized accounting and auditing programs are to provide timely auditing, recording and reporting services, and system enhancement efforts.

The **Systems Accounting Branch** directs its effort towards the development of new statewide accounting systems and major enhancements to existing accounting systems. Activities related to the development of new accounting systems and major enhancements to the existing systems include: coordinating project tasks and activities; defining system functional and internal control requirements; identifying required system design modifications and related system specifications, re-engineering work processes, documents, and document flow; conducting acceptance testing; providing user related training, conversion, implementation, and post implementation support; and developing policies, procedures, forms and users manuals.

Performance measures include:

- a. % of projects completed for new systems/enhancements
- b. % of projects completed for accounting manuals/forms

Activities to measure and track progress include:

- Number of requests to develop new systems/modify existing;
- Number of requests for new/changes to the accounting manuals/forms;
- Number of hours – development of new systems/modify existing; and
- Number of hours – maintenance/management of the accounting manual/forms.

The **Pre-Audit Branch** pre-audits payroll, contract and other voucher expenditures of the state government for legality and propriety and issues payments pursuant to HRS 40-56, 40-57 and 40-58. The objective is to assure State payments conform to established standards of propriety and legality and are made promptly.

Performance measures include:

- a. Average in-house time for payments to vendors
- b. % of late payments
- c. % of payment vouchers processed with no errors

Activities to measure and track progress include:

- Number of payment vouchers processed;
- Number of contracts examined;
- Number of paychecks issued;
- Number of checks (non-payroll) issued; and
- Number of payments made electronically.

The **Recording and Reporting Branch** endeavors to deliver prompt and proper recording of the State's financial transactions, including the timely processing of documents and issuing of reports. Goals include the timely issuance of the State's Annual Comprehensive Financial Report (ACFR) in conformance with generally accepted accounting principles (GAAP), along with the submission of the State's ACFR to the Government Finance Officers Association of the United States and Canada (GFOA) Certificate of Achievement in Excellence in Financial Reporting program.

Performance measures include:

- a. The issuance of the ACFR in conformance with GAAP and Schedule of Expenditures of Federal Awards (SEFA) within six months of the end of reporting period
- b. The issuance of quarterly financial reports within four weeks of the end of reporting period
- c. The review and processing of documents received from all agencies within four business days.

Activities to measure and track progress include:

- The number departments or agencies receiving financial reports distributed regularly; and
- The number of financial reports distributed to departments; and
- The number of allotment documents processed annually.

2. In the program area of facilities construction and maintenance, the objective is to construct and maintain on a timely and economical basis, and within assigned areas of responsibility, approved physical facilities needed for the effective operation of state programs. As such, the Department strives for quality and consistency in planning, design, and engineering services in the construction of public works projects.

The program measures include:

- a. The average variance between estimated and actual bid dates, with a maximum of three months variance as the goal
- b. The average pre-bid construction estimate as a percent of the average bid amount, with a maximum of 100% percent as the goal
- c. The average variance between the estimated and actual construction completion dates, with a maximum of three months as the goal
- d. The average cost of change orders as a percent of the average actual construction cost, with a current goal of three percent, which is far below national averages
- e. The total of CIP funds required as a percent of the funds appropriated, with a goal of 100%.

Activities to measure and track progress include the following:

- Total costs of facilities or projects under design (millions of dollars); and
 - Projects under construction during the fiscal year (estimated cost in millions of dollars).
3. The Department's mission to provide technical infrastructure support and governance for executive branch IT projects is accomplished by identifying, prioritizing and advancing innovative initiatives with the greatest potential to increase efficiency, reduce waste, and improve transparency and accountability in state government.

The Office of Enterprise Technology Services (ETS) program objectives include management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be efficiently achieved. In addition, the program provides governance for executive branch IT projects to provide the essential State oversight necessary so that intended goals are achieved and positive return on investment (ROI) is realized for the people of Hawaii.

ETS continues to increase its catalog of services-oriented infrastructure programs and the growth and adoption of existing enterprise shared services such as network, security, governance, data management, unified communications, and cloud services. As the state progresses with modernization efforts, ETS anticipates the continued growth in areas of cloud (IaaS: Infrastructure-As-A-Service, PaaS: Platform-As-A-Service, SaaS: Software-As-A-Service) and managed services, moving away from legacy towards evergreen expenditure. The state's cyber security program will see vast potential for growth, providing further protection of the state's IT infrastructure and constituent data across the state's IT systems. Large projects such as the Statewide Enterprise Financial System (EFS) and continued enhancement of the Statewide Time and Leave system will provide standardization and efficiencies across the entire state.

Implementation milestones are specific to each project and system, and success based on quality of implementation, alignment with the State IT Strategic Plan, alignment with the governor's priorities, user adoption, and ROI towards the business programs that provide government services to the constituents of the State of Hawaii.

The program measures include:

- a. Request for Information Processing Services (Form S-1) completed within customer negotiated timeframe as a percentage of total requests completed during the fiscal year.
- b. % of mainframe production jobs run as scheduled.
- c. Total mainframe production jobs rerun as a percentage of total mainframe production jobs.
- d. Unplanned mainframe computer down time as a percentage of total 24/7 operational time.
- e. Number of trouble calls resolved as a percentage of total calls received by the Assistance Center during the fiscal year.
- f. % of network infrastructure uptime.
- g. % of Departments using advanced endpoint protection.
- h. Number of page views on state's websites (in millions).
- i. Number of documents electronically signed (in thousands).
- j. Number of critical business processes supported by modern infrastructure and applications.

Activities to measure and track progress include the following:

- Number of unique visitors to state websites under oversight of ETS (in millions).
- Executive branch Departments and attached agencies.
- Beneficiaries of State of Hawaii Government services.
- Total number of devices at the State's Central Computer Facility.
- Average monthly call volume received by the Assistance Center.
- Total number of microwave radio links and land mobile radio sites added or upgraded.
- Average monthly volume of data backed up for offsite storage expressed in terabytes.
- Total number of executive branch email accounts administered.
- % of escalated malware incidents handled.
- Total number of websites supported.
- Total number of help desk tickets received.
- Total number of virtual machines hosted in the Government Private Cloud.

B. Current state-wide conditions and impacts on departmental operations and ability to meet goals. Identify and discuss notable performance measures, expected outcomes, and recent results.

Current state-wide conditions, including the recovery from the COVID-19 pandemic, a challenging labor market, high inflation, and increased energy costs, are impacting the Department's programs.

1. *Reduced staffing due to retirements, resignations, and challenges in recruiting new staff.*

School R&M, Neighbor Island Districts: The major goal for the program continues to be to make improvements in operations that will allow us to meet or exceed the performance indicators established in the Service Level Agreement (SLA) with the Department of Education (DOE). The neighbor island District Offices are experiencing vacancy rates of 17% at the Hawaii District Office, 13% at the Kauai District Office, and 18% at the Maui District Office. Two of the vacancies are engineering staff (both of which head their respective Central Services Branches), which reduced the Central Services engineering staff on Hawaii Island by 50% and leaves the Maui District with no engineer to support the program. The remaining 13 vacancies are trade staff on all islands. This significantly reduces the program's in-house capacity and negatively impacts the ability to meet the repair and maintenance requirements for schools, public libraries, and DAGS-managed buildings on all neighbor islands. These negative impacts due to vacancies in trade staff equate to approximately 3,900 less work orders completed per year.

Responding to emergencies and trouble-calls (T-calls) continues to be the neighbor islands districts' highest priority. Non-urgent work will be deferred and will take longer to complete with a reduced workforce. The district's ability to respond to off-hour emergencies and T-calls is drastically diminished due to the reduced labor pool. The reduced manpower also results in extending the completion time of larger projects or may force the district to postpone projects due to lack of resources.

The competition for labor with the private sector continues to be a challenge in the recruitment process on the neighbor islands. Private sector competitive wages attract and draw potential applicants away from state opportunities. The all-to-common reason for declining interviews or job offers has been that state wages are too low and, particularly on the island of Hawaii, this is due in part to the cost to

commute between the east and west side of the island. The neighbor island district offices continue to remain committed to service all DAGS facilities in addition to the ongoing needs of our public school facilities and will continuously review and prioritize workloads.

Central Services Division: In past years, the Custodial program had already prioritized and reduced custodial work responsibilities to ensure the upkeep of health and safety issues and to meet challenging fiscal obligations and realities, due to restrictions and previous position reductions. The current statewide conditions, such as the homeless crisis, have increased responsibilities for the Building Management and Janitorial staff to perform the work.

The increased vandalism and homelessness issues at our State facilities has required our Grounds staff to address clean-up tasks and reduced the staff's ability to perform the normal scheduling of landscape maintenance work at our facilities.

In past years and prior to 2021, the R&A program began prioritizing building maintenance work responsibilities to ensure the upkeep of health and safety issues to our buildings and occupants. The decrease in professional engineering staff available to perform the work resulted in increased response time for each repair and has not allowed the program's staff to properly survey State facilities to update the priority listing of deferred maintenance projects and initiate the proper number of CIP projects. The vandalism and homelessness issues at our State facilities has required our R&A staff to address the repair related issues/damages and reduced the staff's ability to perform the normal wear-and-tear maintenance work at our buildings.

State Procurement Office (SPO): The state-wide conditions that are negatively affecting SPO's operations are the highly competitive labor market, magnified by Hawaii's high cost of living. As of January 1, 2023, the SPO will have 12 out of 31 positions that will be vacant. As the SPO embarks on a new eMarketplace and eProcurement System, it is critical to attract and retain qualified staff to oversee this very complex solicitation and implementation process. Staff attrition impacts the SPO; the loss of valuable knowledge and experience, in addition to the lack of personnel, impacts the SPO's ability to provide procurement guidance to the State as well as completion of critical projects, like the Small Business initiative and database, and the Past Performance database.

Internal Post Audit: Although the Audit Division accomplished most of its Audit Plan in 2022, the current state-wide conditions may have an impact in 2023. For the past three years, the Audit Division operated without two key supervisory positions. The two vacant positions were not funded by the Legislature resulting in delays in completing certain statutory audits timely and limited the capacity to conduct special projects requested by the State Comptroller. However, the Legislature has since funded the two vacant positions in FY 2023. The challenge now is to fill the two positions with qualified individuals. We are currently recruiting for these positions.

Public Works – Planning, Design and Construction: With the COVID-19 pandemic conditions and the provisions of the resulting emergency proclamations starting in 2020, the construction industry has been one of the few bright points in Hawaii’s economy. While the number of projects in-progress or in the queue has not significantly decreased, the industry has had to contend with erratic price increases and supply chain challenges for construction materials. Those challenges have affected the CIP projects executed by the program, with the result that project durations have increased beyond their original schedules, and bids have reflected increased pricing for State projects.

As the pandemic and its corollary effects wax and wane, we continue to see swings in pricing, and expect projects to continue to be affected over an extended period. One of the challenges is that if a contractor purchases material at a relatively high price and the cost of those materials subsequently drop, the contractor must still charge its customers (including the State) the higher cost. Materials stockpiled during the pandemic will continue to result in higher pricing for some time after the end of the pandemic, and the State must be prepared for those increased prices. Continuing supply chain issues will also continue to affect construction projects, with lead times for traditional long-lead-time commodities (e.g., windows and doors, electrical equipment such as transformers) significantly increased, requiring concomitant increases in construction schedules.

In addition, actions to be taken by the federal government may be expected to affect the duration and cost of State projects. The federal administration has pledged to reduce supply chain delays, which (if realized) can be expected to assist the program to better control and moderate project delays and extended durations. Another factor to be considered is the injection of new federal funds to Hawaii infrastructure projects: the program’s projects may experience increased competition for construction resources (both materials and labor) which could result

in higher pricing for CIP projects throughout the state due to the effects of the supply-demand curve.

Hawaii's relatively strong construction industry has also affected the labor market for some types of key personnel employed by the program: engineers, architects, and construction inspectors. The competition for skilled and experienced people to fill these positions has been significant, and the attraction of private employment, with its higher salaries and comparable benefits has been a significant factor in the program's efforts to minimize and fill staffing vacancies. In addition, the effects of the pandemic continue to be felt, and have been exacerbated by administratively-imposed hiring freezes, a spike in retirements, and the continued defunding of six of the program's 91 authorized positions. These combined elements exert significant pressure on the program. For example, the inability to stem the flow of retirements and resignations, and to hire replacement staffing has left the program's component of the DAGS Maui District Office with a significant number of vacant positions, resulting in the program being forced to engage private consultants to perform services normally performed by State staff. While that effect would be significant in and of itself, it is exacerbated by the fact that hiring a private consultant to perform State staff tasks costs the State more than 2.5 times the cost of the equivalent State staffing costs.

Expenditure Examination: The loss of experience due to staff turnover (retirements and resignations) and the difficulty to recruit replacement staff have required the program's supervisor to take on additional responsibilities to train departmental staff. Also, the lack of knowledge has required more detailed auditing to be performed. Turnaround times for the processing of all documents will be delayed; estimating the program's time to certify contracts pursuant to HRS 40-57 will increase from two to seven working days and the processing of Summary Warrant Vouchers from two to five working days; checks will be delayed in printing and mailing to the payee. Payroll currently has met the deadlines to produce paychecks on the 5th and 20th pay dates of the month. However, there has been an increase in adjustments due to less time available to pre-audit and analyze the gross wages and mandatory payroll deductions.

Recording and Reporting: Program has experienced staffing shortages and difficulty in hiring qualified personnel. With an increased number of documents to process and staff shortage, it has put a significant strain on current staff's ability to meet performance measures. The program has utilized significant overtime hours to keep up standard output.

Enforcement of Information Practices (OIP): During the COVID-19 pandemic, OIP lost nearly one half of OIP's experienced staff and experienced substantial delay in hiring and training replacements. The long delays in hiring during the COVID pandemic, and the need to train new staff have had an impact on operations. OIP's previous success in reducing its formal case backlog has been reversed due to the loss of experienced attorneys and staff. Since the end of FY 2020 when OIP had its full complement of experienced staff, the formal case backlog has increased nearly 69% from 67 to 113 today.

General Administrative Services – Personnel Office: The office is currently not fully-staffed. From December 2019 to April 2020, there were four vacancies which were frozen and then defunded in July 2020. In July 2021, two of the four de-funded positions were deleted from the budget and the two remaining positions were filled. The two de-funded positions were reinstated last session but at half-funding, impacting our ability to hire timely and resulting in some services being delayed, limited, or curtailed which ultimately affected the programs we service.

2. *Other impacts on departmental operations due to current statewide conditions.*

Archives: There has been a notable increase in remote requests (certification, reproduction) as the public has become less willing to travel. This has resulted in a 22% increase in order requests. Taken in light of prior year increases in order requests, our already overtaxed office clerks are unable to keep up with the order fulfillment workloads, resulting in a turn-around time averaging over 14 weeks for any orders beyond simple Change of Name forms. This delay in response to public requests is negatively affecting the public's ability to obtain and file paperwork necessary for court hearings, school admissions, DHHL applications, etc.

Office Leasing: The operations of the Leasing Services Branch are affected by the overall office market, the flux in workforce habits, economic trends and staffing constraints.

Statewide office market volatility, stemming from the Covid-19 pandemic remains a cause of uncertainty among Hawaii landlords and tenants. As both landlords and tenants adapt to new workforce needs and attempt to balance employee flexibility and predictable office show-up rates there will continue to be fluctuations in the commercial office market. Vacancy on Oahu for the third quarter 2022 averaged 12.85% compared to 14.18% in the prior quarter due in part to a conversion of an office building to multi-family units. The absorptions of office space resulted in the

slight increase of the per square foot asking rates for available space. Trends were similar for the neighbor islands with individual variations due to local constraints. With no new supply available in the near term and the possibility of additional conversions, monthly per square foot asking rates may see an increase. As return to office discussions are revisited, demand for office space may fluctuate as offices come to different decisions. While there is support for hybrid work, predictable office show-up rates help determine space needs and minimize waste of limited resources. Until more offices finalize workplaces, there will continue to be shifts in the overall office market.

While it is anticipated the U. S. economy is likely to enter a recession in the early part of 2023, it is projected to have minimal impact on the Hawaii economy as the tourism industry remains strong. Overall unemployment remains low at approximately 3.6%. However, inflationary concerns remain and may have an impact on some occupancy costs as general costs remain high for materials, construction and other services.

Overall, the tight labor market impacts the ability to recruit and retain staff. Staffing levels directly impact the level of service the Leasing Services Branch can provide. However, staff will continue efforts to secure the required space to meet the needs of its various users at the most favorable rates. Working closely with the Planning Branch, staff will continue to maximize efficient use of existing state office buildings.

Going forward, staff will continue to monitor the commercial office market, economic trends and adapt to an ever-changing market.

Automotive Management: For the Parking Program, the Covid-19 Pandemic has set back revenue generation of approximately \$600-800K per year. The closure of state offices has greatly affected Public Parking and Citation revenue. The program has deferred some repair and maintenance projects due to the revenue shortfall.

For the Motor Pool Program, car acquisition cost has increased about \$10,000.00 more per vehicle due to the “energy efficient” requirement. The program continues to be mindful of operational costs in relation to fleet replacement.

State Foundation on Culture and the Arts (SFCA): SFCA continues to find creative and thoughtful ways to reach our priority neighbor islands and those communities within the State that are geographically and economically underserved, including developing online art experiences accessible for all ages. Our agency has a focused approach on re-evaluating and improving our program and operational processes, resulting in savings to support culture and arts programming where we face budget

restrictions. SFCA has funded 100% of the Artists in the Schools request, 100% of the Folk & Traditional Arts request, and 46% of the Biennium Grants request for statewide culture and arts programming. Restrictions have presented SFCA with the opportunity to re-examine our efforts and focus on what has the most valuable impact to the community.

The Department is managing its resources in a responsible manner, minimizing negative impacts to the public, employees and other agencies.

Federal Funds

- C. The Department has identified a program which may lose federal funds for the upcoming fiscal year (FY 24).

Office of Enterprise Technology Services: In FY 22 and FY 23 thirteen (13) special project positions were funded with a federal Coronavirus State Fiscal Recovery Fund (CSFRF) subaward, CFDA number 21.027. These funds will be depleted in FY24. Funding is being requested to convert them into permanent general-funded positions.

Non-General Funds

- D. Web link (URL) to the Department's *Reports to the Legislature on Non-General Funds* pursuant to HRS 37-47 is as follows:

<https://ags.hawaii.gov/wp-content/uploads/2022/12/Report-on-Non-General-Fund-Information-FY2023.pdf>

Budget Requests

- E. **Development and Prioritization**

The DAGS budget process utilizes a bottom-up approach. DAGS operating budget requests originated from the program level, with review by the director and appropriate staff to develop the final requests. The departmental prioritization reflects the scope and degree these requests impact the operational needs of the various programs seeking the additional resources needed to fulfill our mission of providing the physical, financial, and technical infrastructure support for state departments and agencies. Similar to our operating budget development process, our Capital Improvement Project

(CIP) requests originated from the program level and address our programs' health and safety initiatives.

Pursuant to instructions in Finance Memorandum 22-11 issued by the Department of Budget and Finance, we are proposing budget requests for the fiscal biennium 2023-2025 for additional resources for critical program needs. As such, we have been deliberate in our review and prioritization of requests for resources needed by our programs to adequately provide services at acceptable levels. Our budget requests, therefore, reflect our need for critical resources, such as funding contracts for support for the Enterprise Financial System (EFS) project, increasing insurance and energy costs, and health and safety CIP projects.

F. Significant Adjustments and Anticipated Outcomes.

The Department's fiscal biennium operating budget request (all MOF) represents a net increase of \$44.8 million in FY 24 and \$40.2 million in FY 25 compared against the baseline budget for FY 2023. The CIP budget requests are \$57.3 million in FY 24 and \$15.0 million in FY 25.

The significant adjustments to our budget are:

Operating Budget

- 1. \$1,231,226 in FY 24 and \$1,240,800 in FY 25 for full year funding for new positions in various programs that were added in FY 23.**

Act 248, SLH 2022 restored many positions that had been abolished in previous budget bills due to pandemic related budget constraints. These positions require full year funding for programs to recruit and retain staff in these critical positions.

- 2. \$17M for insurance premium cost increases.**

The additional funding addresses the revenue needed to pay for rising insurance policy premiums.

The Risk Management Office continues to face a hardened insurance market whereby insurance policy premiums for all lines of coverage (Property/Terrorism, Excess Liability, and Cyber Liability) have and will increase by double digit percentages. Due to the increase the current general fund appropriation is

insufficient by approximately \$17,000,000 in FY24 and FY25. The \$17,000,000 appropriation from Act 248, SLH 2022 was designated as non-recurring, therefore, this request is for reconsideration of the appropriation for the next biennium.

On a conservative basis going forward, the total expenditures anticipated for the entire program will increase by approximately 20% year over year mainly due to rising insurance costs. In addition, the program needs sufficient funds to pay for the deductible portions of insured losses which have seen increases on certain policies, e.g., from \$1 million to \$5 million for cyber liability policy.

With the erosion of the revolving fund balance due to rising premium costs, it is now projected that the fund balance will be around \$12 million at the end of FY 23 as compared to the FY 18 ending balance of \$23.8 million.

As a result, the budget request is imperative for the Risk Management Revolving Fund to be solvent enough to address the State of Hawaii's property and casualty losses and risks. Without the requested funding, the program will become insolvent by FY25 if expenditures remain constant. Reductions in expenditures will result in reductions of insurance coverage or total cancellations of certain policies; the fund also pays for five (5) positions: one (1) Risk Management Officer, one (1) Program Specialist and three (3) Claims Management Specialist positions.

3. Adds 13.00 Permanent FTE and \$1,044,400 in FY 24 and \$1,040,400 in FY 25 for Enterprise Financial System (EFS) Project for ETS.

In FY22 and FY23, 13.00 FTE special project positions were funded with a federal CSFRF subaward for support of the EFS project. This request is to convert these 13.00 FTE to general-funded permanent positions.

4. Adds 7.00 Permanent FTE and \$907,190 in FY 24 and \$994,772 in FY 25 for EFS Support for Systems Accounting Branch.

The new system is more complicated and will need more staff to implement, maintain and support than FAMIS. The seven new positions are needed to assist with the development, design and implementation at the beginning stage of the project and upon go-live to provide ongoing maintenance and end user support, which will include defining and configuring business rules, system testing, acceptance testing, user training, user manuals, conversion, implementation, change management and on-going end user support.

5. \$1,000,000 in FY 24 and FY 25 for increased electricity costs.

Soaring world oil prices have impacted the program's electricity budget in FY23, which could result in a shortfall of nearly \$1,000,000. Energy consumption in the aggregate at state buildings has been reduced through gains in energy efficiency and the increase in the electricity bill is solely due to the increase in the price of oil. The requested \$1,000,000 increase in the electricity account is in the anticipation of sustained high energy prices.

CIP Budget

1. Adds \$15,000,000 in General Funds in FY 24 and FY 25 for Lump Sum Maintenance of Existing Facilities, Public Works Division, Statewide

Building systems and sites will receive necessary major upgrades and maintenance that is required to protect our facilities and occupants from damage or injury due to deteriorated conditions. Repair/upgrade will be more comprehensive than would be possible under routine maintenance and will help allay larger costs to address future failure if nothing is done. Future maintenance costs to repair items such as air conditioning systems, large potholes, leaking roofs and leaking fire sprinkler pipes in public facilities will be eliminated for those facilities that receive work. These projects will reduce the State's exposure to lawsuits and their associated costs and required manpower requirements.

2. Adds \$33,500,000 in FY 24 for State Capitol Building, Rehabilitation of Chambers/Parking Level Waterproofing System, O'ahu.

Plans, design, construction and equipment to complete structural and architectural rehabilitation of the chamber level basement offices and parking area waterproofing system/reflecting pools, and other related improvements. The existing issues affect health and safety and require a disproportionate amount of expenditures for repair and maintenance, even beyond the unsightly/malodorous experience confronting the publics' arrival at the Capitol.

The existing reflecting pools' waterproofing membranes and basins are leaking and impacting occupied areas below, including basement office spaces, electrical conduits and circuits, and the mechanical air conditioning duct system in various places in the Chambers and parking level. The conduits, conductors, and ducts are corroding and will become unsafe for use. Leaks have also been found in the concrete ceiling of the basement. The previous repair method used has been to eject epoxy from below to stop the leaks, but this does not prohibit or even retard corrosion to any structural reinforcing steel exposed above. In addition, the current

temporary circulation system is not effective as its configuration is predicated on only using existing pool lining penetrations, it lacks essential filtration, and the pumps are undersized. Renovation work will include proper repairs to structural elements and waterproofing to protect occupied spaces and parking below, new pool finishes, and installation of efficient, effective water circulation and water treatment systems, as appropriate, to comply with current environmental laws for water discharge into sewer and storm drain systems. The new finish surfaces can provide an attractive setting and facilitate cleanup and maintenance.

3. Adds \$3,400,000 in FY 24 for Kekauluohi Halon System Replacement, O'ahu.

Design and install new gas fire suppression system for State Archives Vault areas (basement and second floor) to replace existing Halon 1301 system with newer, non-ozone depleting gas (FM-200 or equivalent). Existing fire detection/control system (control panel, smoke detectors and gas ignitors) have already been upgraded (in 2018) to be compatible with new system.

4. Adds \$4,700,000 in FY 24 for Washington Place, Health and Safety and Queen's Gallery Renovation, O'ahu.

Plans, design, construction and equipment to address immediate health and safety needs at Washington Place. Project includes hazardous material abatement, building code requirements, and ADAAG requirements. Associated and integral to this work is renovation for building preservation with the retention of existing historic material to perpetuate the public benefit and safe enjoyment of Washington Place.

5. Adds \$700,000 for Kekauluohi Backup Generator, O'ahu

Project will add a backup generator into the existing automatic transfer switch (ATS) that was added in 2018 as part of the State Archives Chiller upgrade in order to provide continued operation of environmental controls of Archival Storage Areas during power outages at the State Archives.

In sum, the Department's requests represent critical needs to allow the Department to function efficiently and provide services to executive agencies and the public.

The Department's fiscal biennium 2023-2025 operating budget adjustment details are reflected in the briefing tables.

Chair Yamashita and members of the Committee, staff from DAGS, the attached agencies, and I are available to answer any questions you and your committee members may have concerning our programs and the materials submitted for this briefing.

Department of Accounting and General Services
Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|---|---|---|-------------------|-------------------------------|--|
| Accounting Division (Systems Accounting Branch) | Develops new statewide accounting systems or major enhancements to existing systems (i.e., FAMIS, Payroll System, Time & Leave System, Central Warrant Writing System, Warrant Reconciliation System, and Data Mart System) and provides related user training, conversion, implementation and post implementation support; maintains and manages existing statewide accounting systems; and establishes, maintains and manages the Statewide Accounting Manual, FAMIS Procedures Manual, and Data Mart Manual and related State Accounting Forms to provide internal control over the accounting functions of the state. | a. Development of new systems / modifications to existing systems. b. Maintenance / management of accounting manuals / forms. c. Support for users of accounting systems. | AGS-101 | 3 | HRS 40-2 and HRS 40-6 |
| Accounting Division (Pre-Audit Branch) | Review voucher claims, payroll claims, and contract documents; disbursement of vendor and payroll checks and related documents; and filing and maintenance of documents. | a. Examine contracts for compliance with State laws, rules, etc. b. Issue paychecks on a timely basis. c. Issue checks (Non-Payroll) on a timely basis. d. Prepare and transmit electronic payments. | AGS-102 | 2 | HRS 26-6, HRS 40-01, HRS 40-03, HRS 40-10, HRS 40-53, HRS 40-54, HRS 40-56, HRS 40-57, HRS 40-58, and HRS 40-68 |
| Accounting Division (Uniform Accounting & Reporting Branch) | Process and record financial transactions and report the results of financial transactions posted. | a. Develop and administer statewide accounting policies. b. Prepare the Annual Comprehensive Financial Report (ACFR) in accordance with Generally Accepted Accounting Principles. c. Prepare the Schedule of Expenditures of Federal Awards (SEFA) in accordance with the Federal Office of Management and Budget (OMB) Circular A-133. d. Maintain the State's Uniform Chart of Accounts and recommend changes and improvements thereto. e. Administer the appropriation and allotment process to ensure that program expenditures do not exceed authorizations. f. Release vouchers for payment. Provide guidance to departmental personnel in resolving errors that prevent their payments from processing. g. Approve statewide transactions processed via journal vouchers. h. Provide guidance to departmental personnel on recording adjustments, inter-entity, and other transactions. | AGS-103 | 1 | HRS 26-6, HRS 40-01, HRS 40-03, HRS 40-04, and HRS 40-05 |
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| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|---------------------------------|--|--|-------------------|-------------------------------|--|
| Audit Division | To achieve complete compliance with the State Comptroller's established accounting procedures and internal controls by the State's executive departments and agencies through financial and compliance audits. | <ul style="list-style-type: none"> a. Annual audits required by statute or external mandate. b. Annual audits by request. c. State department and agency requests with urgent needs. d. Audits of other departments and agencies not requiring annual audits but scheduled on a cyclical basis. e. Verify that the invoices of the rapid transit authority for the capital costs of a locally preferred alternative for a mass transit project comply with HRS 46-16.8(e). | AGS-104 | 12 | HRS 26-6, HRS 40-2, HRS 40-7, HRS 40-83, HRS 560:3-1214; Act 001, First Special Session 2017 |
| Office of Information Practices | Administer Hawaii's Uniform Information Practices Act (Modified), Chapter 92F, HRS ("UIPA"), which requires open access to government records, and the "Sunshine Law," Part I of the Chapter 92, HRS, which requires open access to public meetings. As part of its UIPA duties, OIP administers the state's Records Report System. Additionally, OIP determines certain appeals from the Department of Taxation, and it assists the State Office of Enterprise Technology Services in implementing Hawaii's open data policy found at Section 27-44, HRS. | <ul style="list-style-type: none"> a. Promote government accountability and transparency through open access to government records and public meetings. b. As a neutral third party, administer Hawaii's open records and open meetings laws and administrative rules by investigating complaints, informally resolving disputes, and providing legal opinions, guidance, training, and assistance to State and county agencies and boards and to the general public. c. Monitor and recommend legislation, track lawsuits, and prepare annual reports. d. Assist the Office of Enterprise Technology Services in creating open data procedures and standards and encouraging government agencies to electronically post open data. e. Review and rule on appeals from the Department of Taxation's decisions as to what constitutes a written opinion that is available for public inspection and copying. | AGS-105 | 22 | HRS Chapter 92F, HRS Chapter 92, Part I, HRS 231-19(F), and (h), HRS 27-44.3 |
| Archives Division | Collect, preserve, arrange, describe and provide access to the permanent and historical records of State Government; and provide records management training and consultant to promote a more efficient and transparent government. | <ul style="list-style-type: none"> a. Acquire, appraise, preserve, and provide access to the permanent and historical paper records of State Government at the State Archives' facilities; b. Develop and maintain the State Digital Archives for improved access and long-term preservation of electronic records of permanent value; and, c. Provide records management services, including: consultation, training, records retention scheduling, and vital records protection; provide warehousing of inactive, non-permanent records; and provide storage of master microfilm. | AGS-111 | 9 | HRS 26-6, HRS 94 |

Department of Accounting and General Services
Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|--|--|---|---------------------------------|-------------------------------|--|
| Office of Enterprise Technology Services (Program Title - Enterprise Technology Services-Governance and Innovation, formerly the OIMT office) | Provides governance for executive branch IT projects to provide the essential State oversight necessary so that intended goals are achieved and positive return on investment (ROI) is realized for the people of Hawaii. Also seeks to prioritize and advance innovative initiatives with the greatest potential to increase efficiency, reduce waste, and improve transparency and accountability in State government. | IT Governance — Develops, implements and manages statewide IT governance and State IT strategic plans. Develops and implements statewide technology standards, including working with each executive branch department and agency to develop and maintain multi-year IT strategic and tactical plans and roadmaps, coordinate IT budget requests, forecasts, and procurement purchases to ensure compliance with all the above. | AGS-130 (combined with AGS-131) | 4 | HRS 27-43 (as amended by Act 58, SLH 2016) |
| | | Provides centralized computer information management and processing services; coordination in the use of all information processing equipment, software, facilities, and services in the executive branch; and consultation and support services in the use of information processing and management technologies to improve the efficiency, effectiveness, and productivity of State government programs. | | | |
| | | Establishes, coordinates and manages a program to provide a means for public access to public information and develop and operate an information network in conjunction with overall plans for establishing a communication backbone for State government. | | | |
| | | Cyber Security — Establishes cyber security standards, maintains the security posture of the State government network, and directs departmental remedial actions to protect government information or data communication infrastructure. | | | |
| | | Open Government — Builds on established open data and transparency platforms to facilitate open government mandates outlined in statute. | | | |
| Personal Information — Protects personal information that is collected and maintained by State and county government agencies (i.e., Information Privacy and Security Committee). | | | | HRS 487N-5 | |
| Internet Portal Services — Provides services through centralized web portal and Internet presence (hawaii.gov) that allow citizens to conduct business electronically with the government, in accordance with statute (i.e., Access Hawaii Committee). | | | | | HRS 27G |

Department of Accounting and General Services
Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|---|---|--|-------------------|-------------------------------|--|
| Office of Enterprise Technology Services (Program Title - Enterprise Technology Services-Operations and Infrastructure Maintenance, formerly the ICSD division) | Supports the management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be efficiently achieved. | <p>Production Services – Operates a centralized computing facility and a distributed data communications network that provides comprehensive and efficient computing services to all State agencies.</p> <p>Systems Services – Provides systems software support and control programming; database management and operational support; installation and maintenance services for distributed systems; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; and analyses to improve the efficiency and capacity of computer systems and security of information.</p> <p>Telecommunications Services – Plans, designs, engineers, upgrades, and manages the State’s telecommunication infrastructure that delivers voice, data, video, microwave, and radio communications services to State agencies.</p> <p>Client Services – Provides application systems development and maintenance services to statewide applications and department or agency specific applications.</p> | AGS-131 | 5 | HRS 27-43 (as amended by Act 58, SLH 2016) |
| Administrative Services Office-Risk Management Office | Protect the State against catastrophic losses and minimize the total cost of insuring risk and operate a comprehensive risk management and insurance program. | <p>a. Purchase property, liability, cyber liability, and crime insurance based on analysis of premium cost (including deductible limits) relative to funds available in the State Risk Management Revolving Fund.</p> <p>b. Review and update as necessary the basis and information for the Risk Management Cost Allocation.</p> <p>c. Investigate, negotiate, and settle tort, auto, crime and cyber claims and other insurance related incidents reported.</p> <p>d. Initiate and resolve property and liability claims with insurance companies.</p> <p>e. Establish minimum insurance requirements for various contractual obligation from third parties such as contracts. Assist State departments with compliance of such requirements.</p> | AGS-203 | 7 | HRS 26-6, HRS 41D |
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Department of Accounting and General Services
Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|----------------------|---|---|-------------------|-------------------------------|---|
| Land Survey Division | Perform field and office land survey work statewide for various Government Agencies. Review and sign all Return of the State Land Surveyor form prepared for each Land Court Application map referred to the Division. Prepare detailed report for the State Attorney General for all Quiet Title Action suits in which the State of Hawaii is a Defendant. Also appear as expert witness on land litigations in which State is a party. Review all shoreline maps prepared by Government or private registered land surveyor submitted to the State for certification. Serve as official depository of all Government Survey Registered Maps and other historic maps, field books, calculations and other survey information. Furnish blue line copies of all subdivisions and boundary survey maps, copies of survey descriptions and other map products, including File Plan and Land Court maps to Government agencies, private organizations or individuals. | <p>a. Conduct extensive research for all Quiet Title Actions in which the State is cited as defendant. Compile information including copies of deeds, old reference maps for possible use in Court. Also appear as expert witness in Court litigations involving State lands or interests.</p> <p>b. For subdivisions of Land Court lands, complete mathematical checks of areas, closures, curve computations are performed. All encumbrances affecting the newly created lots are checked with the owner's certificate of title. All newly created lots are checked for proper legal access to an existing government road.</p> <p>c. For all File Plan maps, all mathematical calculations are checked and land titles, ownership of land, names of adjoining property owners are checked and verified before the map is accepted for recordation at the Bureau of Conveyances. Official copies of these approved File Plans and the computations for each are kept on file.</p> <p>d. Prepare, furnish and maintain maps and descriptions of public lands required by State agencies for the issuance of Governor's Executive Orders, general leases, grants of easements as well as the sale of government lands or purchase of private lands for public purposes.</p> <p>e. Review Shoreline maps prepared by private or government Licensed Professional Land Surveyors submitted to the State of Hawaii for certification. Personal visits to the site may be necessary when controversy is encountered. Submits recommendation to the Chairperson of the Board of Land and Natural Resources.</p> <p>f. Serve as official depository of all Government Survey Registered Maps and other historic maps, field books, calculations and other survey information.</p> | AGS-211 | 11 | HRS 26-6, HRS 107-3, HRS 501, HRS 502, and HRS 205A |

Department of Accounting and General Services
Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|-----------------------|---|--|-------------------|-------------------------------|----------------------------|
| | | <p>g. Furnish copies of all subdivisions and boundary survey maps, copies of survey descriptions and other map products, including File Plan and Land Court maps to Government agencies, private organizations and individuals.</p> <p>h. Performs preliminary field survey work to set the boundaries of various government parcels and places permanent markers on the boundary corners.</p> <p>i. Performs the field check of all original Land Court Applications transmitted to the Division by the Land Court.</p> <p>j. Provides maps and descriptions of Hawaiian Home Lands statewide. Provides field survey services when possible.</p> <p>k. Provide topographic and boundary surveys for schools and other public projects requested by State agencies.</p> | | | |
| Public Works Division | Public Works Division is a centralized agency that plans, coordinates, organizes, directs, and controls a statewide program of engineering, architectural, and construction services including land acquisition, planning, designing, project management, construction management and inspection, quality assurance, contracting and equipping facilities for State and other agencies. | <p>a. As the designated expending agency for government agencies, oversees project management from beginning to end for government projects.</p> <p>b. Work in conjunction with the Central Services Division on the repair and maintenance of DAGS government buildings and structures.</p> <p>c. Management of Public Works functions.</p> <p>d. Provides architectural and engineering technical services in response to requests to investigate and evaluate safety of buildings and improvements damaged by natural disasters and other emergencies.</p> <p>e. Provides support to the mission of the Department by directing the expenditure of Capital Improvement Funds and operating funds released to the Department for projects.</p> <p>f. Provides support to the mission of the Department by representing the Comptroller at various functions, ceremonies and public hearings on matters concerning public improvements.</p> | AGS-221 | 8 | HRS 26-6 |

Department of Accounting and General Services
 Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|-----------------|--------------------------------|--|-------------------|-------------------------------|----------------------------|
| | | <p>g. Provides emergency support to the state and other agencies under ESF3 for damage assessments and debris management following a natural or man-made disaster.</p> <p>h. Work in conjunction with the Central Services Division to support the Governor's energy efficiency initiatives through the implementation of Energy Savings Performance Contracting on DAGS and other government buildings and structures.</p> <p>i. Provides various staff services to the division including general management assistance; operating budget preparation and execution; financial management; personnel, training; public information; property, supplies, records and internal management of documents; obtaining project funding and providing current and final project costs; project tracking; contracts preparation and processing; and call for tenders.</p> <p>j. Provides engineering and architectural technical administrative support services during the planning, design, construction, and post construction phases of projects. Implements and coordinates professional services selection and evaluation process.</p> <p>k. Provides land acquisition coordination and planning services for public physical facilities; formulates and implements the Departments' CIP budget requests; reviews and assigns office space in State facilities; conducts environmental and other studies; and prepares investigative reports, as directed.</p> <p>l. Administers, implements, and manages professional services contracts for planning, design, and construction projects utilizing CIP appropriations, operating funds and other sources of funds. Projects include new construction; renovations; repairs and alterations to existing structures; furniture and equipment acquisitions for public buildings; and other improvements for the Executive, Legislative, and Judicial branches of State government. By agreement, projects may also include projects for Federal and County governments and other entities.</p> <p>m. Administers and manages projects under construction in accordance with construction contracts and prescribed construction practices by inspecting work in progress and work completed, directing and controlling changes, and the acceptance and closing of projects. Coordinates the delivery and installation of furniture and equipment for projects.</p> | | | |
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Department of Accounting and General Services
Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|--|---|---|-------------------|-------------------------------|----------------------------|
| Public Works Division- Leasing Services Branch | Provides centralized office leasing services to departments of the Executive Branch, as well as guidance to other government agencies. Secures functional, appropriate work space for user agencies at cost-effective lease rental rates and terms. | <p>a. Locates functional as well as cost effective office space.</p> <p>b. Negotiates technical lease terms and conditions with lessors, agents or legal representatives (to include design and construction of tenant improvements, compliance with prevailing wages, ADA requirements, hazardous materials identification, real property and conveyance tax requirements, and tax clearance compliance).</p> <p>c. Prepares and processes office lease documents in coordination with the Attorney General's office.</p> <p>d. Processes monthly lease rental payments to lessors, and prepares billings for lease rent reimbursements from user departments.</p> <p>e. Provides lease administration over all office leases and municipal financing leases.</p> <p>f. Where appropriate, lease office space in DAGS controlled facilities to the private sector, and pursue approval through the DLNR, Board of Land and Natural Resources.</p> <p>g. Prepares and executes branch's operating budget.</p> | AGS-223 | 10 | HRS 26-6, HRS 171-30 |
| Central Services Division - Custodial | Provide housekeeping services for assigned state buildings and centralized payment of utilities and maintenance contracts for assigned state buildings. | <p>a. Provide for housekeeping/janitorial services at assigned state buildings.</p> <p>b. Process payment of all utility and maintenance service contracts and other vendor payments.</p> <p>c. Develop and ensure compliance of various essential service contracts by monitoring mechanical systems and equipment contracts in state buildings.</p> <p>d. Provide mail and messenger services for numerous State Departments.</p> | AGS-231 | 14 | HRS 26-6 |
| Central Services Division - Grounds Maintenance | Provide grounds maintenance at assigned state office buildings, libraries, civic centers, health centers, and cemeteries. | <p>a. Maintain grounds surrounding state office buildings by providing a variety of grounds maintenance services-weeding, watering, chemical spraying, and grass cutting on a regular basis.</p> <p>b. Maintain and trim trees, palm, and coconut trees surrounding public buildings by implementing regular tree trimming schedules via contract to prevent liability.</p> <p>c. Collect and dispose of refuse from assigned state office buildings, libraries, civic centers, health centers, and cemeteries by picking up refuse on a regular basis.</p> | AGS-232 | 15 | HRS 26-6 |

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Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|---|---|---|-------------------|-------------------------------|--|
| Central Services Division - Building Repairs and Alterations | Provide for the overall management of repair and maintenance and a preventative maintenance program for all assigned State office buildings located in the civic center and outlying areas. | <p>a. Maintain the useful life of assigned Oahu public buildings, public libraries, health and civic centers statewide by performing minor and selected major repairs. In addition, emergency repairs are completed by immediately removing unsafe barriers or conditions.</p> <p>b. Other major repair work is completed through informal 3-quote, Hawaii State eProcurement (HiePRO) or delegated to DAGS-Public Works Division.</p> <p>c. Provide engineering support to AGS-231 for administering maintenance contracts.</p> <p>d. Oversee the annual sight visitation of all assigned state buildings, Statewide, and the long-range planning of preventative maintenance projects.</p> | AGS-233 | 13 | HRS 26-6 |
| State Procurement Office | Perform periodic review of the procurement practices of all governmental bodies; to assist, advise, and guide governmental bodies in matters relating to procurement; to develop and administer an innovative, streamlined statewide procurement orientation and training program; to develop, distribute, and maintain a procurement manual for state procurement officials; and develop, distribute and maintain a procurement guide for vendors wishing to do business with the State and its counties; to exercise general supervision and control over all inventories of goods; to sell, trade, or otherwise dispose of surplus goods; and to establish and maintain programs for inspection, testing, and acceptance of goods, services, and construction. | <p>a. Procures or supervises the procurement of goods, services, and construction for Executive branch agencies and all other Chief Procurement Officer jurisdictions.</p> <p>b. Assists, advises, and guides State agencies in matters relating to planning and purchasing health and human services.</p> <p>c. Participates in the legislative process by introducing bills to improve the State's procurement program and also by submitting testimony or comments on procurement-related bills.</p> <p>d. Initiates, develops, and amends Hawaii Administrative Rules for consideration and adoption by the procurement policy board.</p> <p>e. Conducts informational and public hearings on procurement rules affecting all governmental bodies.</p> <p>f. Initiates, develops and implements new processes and systems to advance the State's procurement program.</p> | AGS-240 | 17 | HRS 103D, HRS 103F, HRS 103D-203, HRS 103D-205, HRS 103D-206, and HRS 103F-301 |

Department of Accounting and General Services
 Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|-----------------|--------------------------------|---|-------------------|-------------------------------|----------------------------|
| | | <p>g. Establishes and maintains various contract databases.</p> <p>h. Develops, plans, and administers a statewide educational orientation and training program for purchasing personnel, vendors, contractors, service providers, and any other interested parties.</p> <p>i. Determines corrective actions; provided that if a procurement officer under the jurisdiction of the Administrator of the State Procurement Office or a chief procurement officer of any of the other State entities fails to comply with any determination rendered by the Administrator of the State Procurement Office within specified time frames, the procurement officer or chief procurement officer shall be subject to a procurement violation, which may include an administrative fine for every day of noncompliance.</p> <p>j. Administers and manages the statewide purchasing card program.</p> <p>k. Perform a periodic review of the inventory management system of all governmental bodies; enforce rules adopted by the policy board governing the management of state property; assist, advise, and guide governmental bodies in matters relating to the inventory management of state property; establish, manage, and maintain a centralized property inventory record file for each department, board, commission, or office of the State having the care, custody, or control of any state property. Consolidates, quality controls and reports inventory data to prepare the State of Hawaii's Annual Comprehensive Financial Report. Manages and maintains the centralized statewide excess State property listing. Maintains the transfer of property document file to confirm and verify the transferring of property between State agencies.</p> <p>Advises agencies on the inventory management of all State assets. Conducts field reviews of State agencies to review and audit the accuracy of their inventory and ensure compliance to policies and procedures pertaining to the inventory management of State property.</p> | | | |
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Department of Accounting and General Services
Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|--|---|---|-------------------|-------------------------------|----------------------------|
| State Procurement Office- Surplus Property Branch | Manages, coordinates and maintains the acquisition, storage, transfer and distribution of Federal and State surplus personal property. Promotes the acquisition and distribution of surplus property to eligible State and county agencies and private organizations. | a. Distributes Federal and State surplus personal property to eligible agencies and organizations. Maintains surplus property warehouse facilities for the storage of surplus property until the proper transfer, disposal or distribution processes are complete. Accounts for property and maintains records of financial transactions. Reviews applicant qualifications for eligibility and conducts compliance checks on proper utilization of property. b. Develops rules, operating policies and procedures to achieve compliance with pertinent Federal and State statutes, policies and regulations. c. Coordinates the General Services Administration (GSA) fixed sale price program for used vehicle ranging from 3-9 years old normally with low mileage for government agencies. | AGS-244 | 26 | HRS 103D-1103 |
| Automotive Management Division - Motor Pool | Operates a centralized motor pool for the state by purchasing, renting, maintaining, and repairing vehicles for various agencies. Provides vehicle maintenance, repair and fueling services for non-pool state vehicles. | Utilization and maintenance of existing fleet and outside purchase of repair service for non-motor pool vehicles. | AGS-251 | 18 | HRS 26-6(a)(4) |
| Automotive Management Division - Parking Control | Operates and maintains parking facilities; controls and enforces parking rules and regulations; issues parking violation citations; operates and maintains parking meters and gate control equipment; collects money from meters and attendant controlled lots; directs and controls traffic in/out and within parking facilities; and provides first responder security patrols of parking facilities. | a. Collection of parking fees. b. Maintain parking facilities so that they are safe and clean. | AGS-252 | 19 | HAR 3-30 |
| Hawaii, Maui, Kauai District Offices | Provide for the overall planning and management of repair and maintenance support to school and other Department of Education facilities, and coordinate these functions with the Department of Education. | Provide a safe and conducive learning environment for the public schools on the neighbor islands by providing administrative, technical and trade related services to the Department of Education facilities. | AGS-807 | 16 | HRS 26-6 |

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Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|--|--|---|-------------------|-------------------------------|--|
| Campaign Spending Commission | The Hawaii Campaign Spending Commission's mission is to maintain the integrity and transparency of the campaign finance process by enforcing the law, educating the public, administering public financing programs, and training campaign committees in order to encourage compliance. | <ul style="list-style-type: none"> a. To improve campaign finance laws and rules to increase transparency, compliance, and ensure the integrity of the campaign finance process. b. To provide training, education, and access to committees for purposes of compliance with, and increasing awareness of, campaign finance laws and rules. c. To increase education, awareness, and access for the public. d. To explore, examine, and implement technological advances and capacities to improve access, reduce paperwork, and increase compliance. e. To obtain compliance with campaign finance laws and rules through enforcement actions. f. To ensure organizational and institutional sustainability. | AGS-871 | 21 | HRS 11-314 and HRS 11-435 |
| Office of Elections | The Office of Elections conducts efficient, honest, open and secure elections under federal and state laws and constitutions; provides accessible voter registration opportunities and encourages voter turnout; and develops voter education initiatives to disseminate information to the public. | <ul style="list-style-type: none"> a. Provide voter registration services. b. Provide voter education services. c. Provide voter orientation to naturalized citizens. | AGS-879 | 20 | HRS 11-1.5(a), HRS 11-2(b), and HRS 11-2(d) |
| State Foundation on Culture and the Arts | The State Foundation on Culture and the Arts (SFCA) mission is to promote, perpetuate, preserve, and encourage culture and the arts, as central to the quality of life of the people of Hawaii. The SFCA offers statewide grants to support funding for projects that preserve and further culture and the arts, history and the humanities; administers a statewide arts in public places program; conducts an apprenticeship program to perpetuate cultural traditions; collaborates with organizations and educational institutions on arts education projects; conducts workshops, and provides staff resources to strengthen communities and develop nonprofit arts organizations; and bolsters the careers of local artists through commissions and purchases for the Arts in Public Places Collection. Per Act 88, SLH 2021. SFCA provides fiscal oversight of the King Kamehameha Celebration Commission (KKCC). KKCC coordinates, plans, and administers the annual King Kamehameha Celebration throughout the State by working with State, County, and private agencies. | <ul style="list-style-type: none"> a. Statewide administration of the Art in Public Places Program. b. Manage and operate the Hawaii State Art Museum. c. Provide arts education for public schools statewide through the Artists in the Schools program and professional development for DOE teachers and teaching artists. d. Administer the SFCA Biennium Grants Program in accordance with federal partnership with the National Endowment for the Arts. e. Manage and operate community projects and initiatives in accordance with federal partnership with the National Endowment for the Arts. f. Provides cultural presentations to honor and perpetuate the life and deeds of King Kamehameha I during a Statewide celebration of traditional arts, crafts, skills, customs, and lores of Hawai'i's various ethnic groups. g. KKCC secures consistent funding resources to sustain program and activities for the King Kamehameha Celebration. | AGS-881 | 25 | SFCA: HRS 9 and HRS 103-8.5 KKCC: HRS 8-5 |

Department of Accounting and General Services
Functions

Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|---|---|---|-------------------|-------------------------------|--|
| Enhanced 911 Board | The Board oversees the implementation of Enhanced 911 service by wireless and VOIP connection service providers and the PSAPs by administering policies and statutes applicable to the Board; collecting assessments from the wireless and VOIP phone users; and distributing funds to the PSAPs and wireless carriers to upgrade and maintain the 911 system to be able to identify and locate wireless 911 callers. | a. Administrative functions to attain goals and objectives of the Board. b. Surcharge collections. c. Reimbursing the Public Safety Answering Points and Wireless Service Providers. | AGS-891 | 23 | HRS 138 |
| State Building Code Council | The State Building Code Council establishes and implements state building codes on a timely basis so that building owners, designers, contractors, and code enforcers within the state would be able to apply consistent current standards. The Council currently is not receiving any State funding in the budget. | a. Establish the Hawaii state building codes. b. A subcommittee comprised of the four council members representing county building officials whose duty is to recommend any necessary or desirable state amendments to the codes and standards identified in Section 107-25, HRS to the Council. c. Adopt, amend, or update codes and standards through the Hawaii Administrative Rules process on a staggered basis as established by the State Building Code Council. | AGS-892 | 28 | HRS 107-21, HRS 107-22, HRS 107-23, HRS 107-24, HRS 107-25, HRS 107-26, HRS 107-27, HRS 107-28, HRS 107-29, HRS 107-30, and HRS 107-31 |
| Comptroller's Office/District Offices - | Under the general direction of the Governor of the State of Hawaii, plan, direct and coordinate the various activities of the department within the scope of laws and established policies and regulations. | Provide administrative and management oversight of the department. | AGS-901/AA | 6 | HRS 26-6 |
| Administrative Services Office | Provide the department with internal management, fiscal and office services and administer the statewide Risk Management Program. Provide general internal management assistance to the Comptroller in exercising responsibilities as executive of the department, including staff studies, reviews, and reports on organizational structures, work processes, procedures, and policies established for the department. | Provide budgeting, fiscal, and administrative support to the divisions, offices, and attached agencies of the department. | AGS-901/AB | 6 | HRS 26-6 |
| Personnel Office | Administer the personnel management program for the department to include position classification and compensation, employee relations, recruitment and evaluation, selection and placement, labor relations, employee training and development, safety, affirmative action and equal employment opportunity, personnel transactions and maintenance of personnel records. | Provide human resource management support and services to the Department's divisions, offices, and attached agencies. | AGS-901/AC | 6 | HRS 26-6, HRS 76, HRS 78, HRS 89, HRS 89c |

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Table 1

| <u>Division</u> | <u>Description of Function</u> | <u>Activities</u> | <u>Prog ID(s)</u> | <u>Dept-Wide Priority</u> | <u>Statutory Reference</u> |
|-------------------------------|---|--|-------------------|-------------------------------|----------------------------|
| Systems and Procedures Office | Systems and Procedures Office - Coordinate and advise the Comptroller on all functions pertaining to computer applications, local and wide area networks. The office has the functional responsibility for the development, implementation, and maintenance of computer systems under the administrative control of the Department of Accounting and General Services; formulate information processing policies and procedures; plan, coordinate and conduct systems analysis design and computer programming by utilizing available resources to support the computer and networking needs of the department; and operate and maintain the departmental minicomputer, local and wide area networks. | Provide the department with software and hardware to meet specific business unit requirements. | AGS-901/AE | 6 | HRS 26-6 |

Department of Accounting and General Services
Department-Wide Totals

Table 2

| Fiscal Year 2023 | | | | | |
|------------------------------|---------------------------|-------------------------|-----------------------------|--------------------------|--------------|
| Budget Acts Appropriation | Restrictions | Additions | Emergency Appropriations | Total FY23 | MOF |
| \$ 205,527,251.00 | \$ (75,871,161.00) | \$ 998,791.00 | \$ - | \$ 130,654,881.00 | A |
| \$ 26,876,871.00 | \$ (9,199,019.00) | \$ 62,663.00 | \$ - | \$ 17,740,515.00 | B |
| \$ 1,910,720.00 | \$ - | \$ - | \$ - | \$ 1,910,720.00 | N |
| \$ 1,113,907.00 | \$ - | \$ - | \$ - | \$ 1,113,907.00 | T |
| \$ 15,885,865.00 | \$ - | \$ 18,182.00 | \$ - | \$ 15,904,047.00 | U |
| \$ 844,000.00 | \$ (844,000.00) | \$ - | \$ - | \$ - | V |
| \$ 55,342,864.00 | \$ - | \$ 90,752.00 | \$ - | \$ 55,433,616.00 | W |
| \$ 307,501,478.00 | \$ (85,914,180.00) | \$ 1,170,388.00 | \$ - | \$ 222,757,686.00 | Total |
| Fiscal Year 2024 | | | | | |
| Budget Acts Appropriation | Reductions | Additions | | Total FY24 | MOF |
| \$ 155,527,251.00 | \$ (43,437,567.00) | \$ 28,241,383.00 | \$ - | \$ 140,331,067.00 | A |
| \$ 17,677,852.00 | \$ (77,500.00) | \$ 2,152,422.00 | \$ - | \$ 19,752,774.00 | B |
| \$ 1,910,720.00 | \$ (1,005,726.00) | \$ - | \$ - | \$ 904,994.00 | N |
| \$ 1,113,907.00 | \$ (700,000.00) | \$ 700,000.00 | \$ - | \$ 1,113,907.00 | T |
| \$ 15,885,865.00 | \$ - | \$ 57,090.00 | \$ - | \$ 15,942,955.00 | U |
| \$ 55,342,864.00 | \$ (17,000,000.00) | \$ 18,147,286.00 | \$ - | \$ 56,490,150.00 | W |
| \$ 247,458,459.00 | \$ (62,220,793.00) | \$ 49,298,181.00 | \$ - | \$ 234,535,847.00 | Total |
| Fiscal Year 2025 | | | | | |
| Budget Acts Appropriation | Reductions | Additions | | Total FY25 | MOF |
| \$ 155,527,251.00 | \$ (43,437,567.00) | \$ 25,558,042.00 | \$ - | \$ 137,647,726.00 | A |
| \$ 17,677,852.00 | \$ (77,500.00) | \$ 2,236,640.00 | \$ - | \$ 19,836,992.00 | B |
| \$ 1,910,720.00 | \$ (1,005,726.00) | \$ - | \$ - | \$ 904,994.00 | N |
| \$ 1,113,907.00 | \$ (700,000.00) | \$ 700,000.00 | \$ - | \$ 1,113,907.00 | T |
| \$ 15,885,865.00 | \$ - | \$ 91,367.00 | \$ - | \$ 15,977,232.00 | U |
| \$ 55,342,864.00 | \$ (17,000,000.00) | \$ 18,387,490.00 | \$ - | \$ 56,730,354.00 | W |
| \$ 247,458,459.00 | \$ (62,220,793.00) | \$ 46,973,539.00 | \$ - | \$ 232,211,205.00 | Total |

Department of Accounting and General Services
Program ID Totals

Table 3

| Prog ID | Program Title | MOF | As budgeted (FY23) | | | Governor's Submittal (FY24) | | | | Governor's Submittal (FY25) | | | |
|---------|--|-----|--------------------|---------|---------------|-----------------------------|---------|---------------|--------------------------|-----------------------------|---------|---------------|--------------------------|
| | | | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | Percent Change of \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | Percent Change of \$\$\$ |
| AGS-101 | Acct System Development & Maintenance | A | 9.00 | -- | \$ 1,647,829 | 16.00 | 0.00 | \$ 1,793,836 | 8.86% | 16.00 | 0.00 | \$ 1,906,869 | 15.72% |
| AGS-102 | Expenditure Examination | A | 18.00 | 0.00 | \$ 1,544,582 | 18.00 | 0.00 | \$ 1,591,459 | 3.03% | 18.00 | 0.00 | \$ 1,624,096 | 5.15% |
| AGS-103 | Recording and Reporting | A | 13.00 | -- | \$ 1,157,547 | 13.00 | -- | \$ 1,199,770 | 3.65% | 13.00 | -- | \$ 1,232,505 | 6.48% |
| AGS-104 | Internal Post Audit | A | 7.00 | 3.00 | \$ 940,511 | 7.00 | 3.00 | \$ 992,642 | 5.54% | 7.00 | 3.00 | \$ 1,017,713 | 8.21% |
| AGS-105 | Office of Information Practices | A | 8.50 | 0.00 | \$ 809,377 | 8.50 | 0.00 | \$ 856,426 | 5.81% | 8.50 | 0.00 | \$ 881,209 | 8.87% |
| AGS-111 | Archives-Records Management | A | 16.00 | 0.00 | \$ 1,133,979 | 18.00 | 0.00 | \$ 1,527,436 | 34.70% | 18.00 | 0.00 | \$ 1,574,902 | 38.88% |
| AGS-111 | Archives-Records Management | B | 3.00 | -- | \$ 567,693 | 3.00 | -- | \$ 510,214 | -10.13% | 3.00 | -- | \$ 519,016 | -8.57% |
| AGS-131 | Ent Tech Svcs - Operations and Infrastructure Mntnce | A | 110.00 | 13.00 | \$ 45,042,949 | 123.00 | 13.00 | \$ 43,649,931 | -3.09% | 123.00 | 13.00 | \$ 40,626,172 | -9.81% |
| AGS-131 | Ent Tech Svcs - Operations and Infrastructure Mntnce | B | 12.00 | 1.00 | \$ 2,511,566 | 12.00 | 1.00 | \$ 2,552,290 | 1.62% | 12.00 | 1.00 | \$ 2,578,244 | 2.65% |
| AGS-131 | Ent Tech Svcs - Operations and Infrastructure Mntnce | U | 33.00 | -- | \$ 6,312,584 | 33.00 | -- | \$ 6,312,584 | 0.00% | 33.00 | -- | \$ 6,312,584 | 0.00% |
| AGS-203 | State Risk Mgmt and Insurance Administration | A | -- | -- | \$ 27,137,995 | -- | -- | \$ 26,987,995 | -0.55% | -- | -- | \$ 26,987,995 | -0.55% |
| AGS-203 | State Risk Mgmt and Insurance Administration | W | 5.00 | -- | \$ 42,519,083 | 5.00 | -- | \$ 42,671,478 | 0.36% | 5.00 | -- | \$ 42,697,250 | 0.42% |
| AGS-211 | Land Survey | A | 10.00 | -- | \$ 801,836 | 10.00 | -- | \$ 868,010 | 8.25% | 10.00 | -- | \$ 906,360 | 13.04% |
| AGS-211 | Land Survey | U | -- | -- | \$ 285,000 | -- | -- | \$ 285,000 | 0.00% | -- | -- | \$ 285,000 | 0.00% |
| AGS-221 | Public Works-Planning, Design, and Constr | A | 91.00 | 1.00 | \$ 6,599,589 | 91.00 | 1.00 | \$ 7,008,073 | 6.19% | 91.00 | 1.00 | \$ 7,333,855 | 11.13% |
| AGS-221 | Public Works-Planning, Design, and Constr | W | -- | -- | \$ 4,000,000 | -- | -- | \$ 4,000,000 | 0.00% | -- | -- | \$ 4,000,000 | 0.00% |
| AGS-223 | Office Leasing | A | 8.00 | -- | \$ 5,444,873 | 8.00 | -- | \$ 5,561,435 | 2.14% | 8.00 | 0.00 | \$ 5,573,123 | 2.36% |
| AGS-223 | Office Leasing | U | -- | -- | \$ 5,500,000 | -- | -- | \$ 5,500,000 | 0.00% | -- | -- | \$ 5,500,000 | 0.00% |
| AGS-231 | Central Services -Custodial Services | A | 124.00 | 1.00 | \$ 22,174,772 | 124.00 | 1.00 | \$ 24,125,150 | 8.80% | 124.00 | 1.00 | \$ 24,438,984 | 10.21% |
| AGS-231 | Central Services -Custodial Services | U | -- | -- | \$ 1,699,084 | -- | -- | \$ 1,699,084 | 0.00% | -- | -- | \$ 1,699,084 | 0.00% |
| AGS-232 | Central Services-Grounds Maintenance | A | 30.00 | -- | \$ 2,139,159 | 31.00 | -- | \$ 2,518,586 | 17.74% | 31.00 | -- | \$ 2,543,082 | 18.88% |
| AGS-233 | Central Services-Bldg Rep and Alt | A | 33.00 | -- | \$ 3,345,216 | 33.00 | -- | \$ 3,591,600 | 7.37% | 33.00 | -- | \$ 3,686,525 | 10.20% |
| AGS-240 | State Procurement | A | 23.00 | -- | \$ 1,579,010 | 25.00 | 1.00 | \$ 2,286,888 | 44.83% | 25.00 | 1.00 | \$ 2,313,491 | 46.52% |
| AGS-240 | State Procurement | V | -- | -- | \$ 84,000 | -- | -- | \$ - | -100.00% | -- | -- | \$ - | -100.00% |
| AGS-244 | Surplus Property Management | W | 5.00 | -- | \$ 1,878,088 | 5.00 | -- | \$ 1,915,830 | 2.01% | 5.00 | -- | \$ 1,934,772 | 3.02% |
| AGS-251 | Automotive Management - Motor Pool | W | 13.00 | -- | \$ 3,079,285 | 13.00 | -- | \$ 3,456,146 | 12.24% | 13.00 | -- | \$ 3,538,148 | 14.90% |
| AGS-252 | Automotive Management - Parking Control | W | 27.00 | -- | \$ 3,866,408 | 27.00 | -- | \$ 4,446,696 | 15.01% | 27.00 | -- | \$ 4,560,184 | 17.94% |
| AGS-807 | Sch Rep and Mtnce, Neighbor Isle Dist | A | 75.00 | -- | \$ 5,755,493 | 75.00 | -- | \$ 6,153,646 | 6.92% | 75.00 | -- | \$ 6,375,468 | 10.77% |
| AGS-807 | Sch Rep and Mtnce, Neighbor Isle Dist | U | 9.00 | -- | \$ 2,002,522 | 9.00 | -- | \$ 2,057,893 | 2.77% | 9.00 | -- | \$ 2,091,059 | 4.42% |
| AGS-871 | Campaign Spending Commission | A | 5.00 | -- | \$ 589,948 | 5.00 | -- | \$ 619,533 | 5.01% | 5.00 | -- | \$ 642,314 | 8.88% |
| AGS-871 | Campaign Spending Commission | T | 0.00 | -- | \$ 1,043,732 | 0.00 | -- | \$ 1,043,732 | 0.00% | 0.00 | -- | \$ 1,043,732 | 0.00% |
| AGS-879 | Office of Elections | A | 16.50 | 8.05 | \$ 2,377,459 | 16.50 | 8.05 | \$ 3,650,968 | 53.57% | 16.50 | 8.05 | \$ 2,470,761 | 3.92% |
| AGS-879 | Office of Elections | N | 0.50 | 1.00 | \$ 355,694 | 0.50 | 1.00 | \$ 99,694 | -71.97% | 0.50 | 1.00 | \$ 99,694 | -71.97% |
| AGS-879 | Office of Elections | V | -- | -- | \$ 60,000 | -- | -- | \$ - | -100.00% | -- | -- | \$ - | -100.00% |
| AGS-881 | State Foundation on Culture and the Arts | A | 1.50 | -- | \$ 20,325,454 | 1.50 | -- | \$ 830,534 | -95.91% | 1.50 | -- | \$ 833,356 | -95.90% |
| AGS-881 | State Foundation on Culture and the Arts | B | 16.00 | 1.00 | \$ 5,585,735 | 17.00 | 0.00 | \$ 5,675,823 | 1.61% | 17.00 | 0.00 | \$ 5,717,241 | 2.35% |
| AGS-881 | State Foundation on Culture and the Arts | N | 4.50 | -- | \$ 1,555,026 | 4.50 | -- | \$ 805,300 | -48.21% | 4.50 | -- | \$ 805,300 | -48.21% |
| AGS-881 | State Foundation on Culture and the Arts | T | -- | 1.00 | \$ 70,175 | -- | 1.00 | \$ 70,175 | 0.00% | -- | 1.00 | \$ 70,175 | 0.00% |
| AGS-881 | State Foundation on Culture and the Arts | V | -- | -- | \$ 700,000 | -- | -- | \$ - | -100.00% | -- | -- | \$ - | -100.00% |
| AGS-889 | Spectator Events & Shows-Aloha Stadium | A | 0.00 | 0.00 | \$ 50,000,000 | 0.00 | 0.00 | \$ - | -100.00% | 0.00 | 0.00 | \$ - | -100.00% |
| AGS-891 | Enhanced 911 Board | B | -- | 2.00 | \$ 9,012,858 | -- | 2.00 | \$ 11,014,447 | 22.21% | -- | 2.00 | \$ 11,022,491 | 22.30% |
| AGS-901 | General Administrative Services | A | 41.00 | 1.00 | \$ 4,979,673 | 41.00 | 1.00 | \$ 4,517,149 | -9.29% | 41.00 | 1.00 | \$ 4,678,946 | -6.04% |
| AGS-901 | General Administrative Services | U | 1.00 | -- | \$ 86,675 | 1.00 | -- | \$ 88,394 | 1.98% | 1.00 | -- | \$ 89,505 | 3.27% |

Department of Accounting and General Services
Budget Decisions

| Prog ID | Sub-Org | Description of Request | MOF | Initial Department Requests | | | | | | Budget and Finance Recommendations | | | | | | Governor's Decision | | | | | |
|---------|---------|--|-----|-----------------------------|---------|----------------|---------|---------|----------------|------------------------------------|---------|--------|---------|---------|--------|---------------------|---------|----------------|---------|---------|----------------|
| | | | | FY24 | | | FY25 | | | FY24 | | | FY25 | | | FY24 | | | FY25 | | |
| | | | | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ |
| AGS879 | OA | Reduce Federal Fund Ceiling | N | -- | -- | \$ (256,000) | | | \$ (256,000) | -- | -- | \$ - | -- | -- | \$ - | | | \$ (256,000) | | | \$ (256,000) |
| AGS881 | LA | Reduce Federal Fund Ceiling | N | -- | -- | \$ (749,726) | | | \$ (749,726) | -- | -- | \$ - | -- | -- | \$ - | | | \$ (749,726) | | | \$ (749,726) |
| AGS901 | AC | Full Year Funding for 2 HR Positions | A | -- | -- | \$ 51,990 | | | \$ 54,156 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 51,990 | | | \$ 54,156 |
| AGS223 | IB | Full Year Funding for 4 Positions | A | -- | -- | \$ 107,358 | | | \$ 112,206 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 107,358 | | | \$ 112,206 |
| AGS231 | FA | Full Year Funding for 7 Custodial Positions | A | -- | -- | \$ 170,478 | | | \$ 179,004 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 170,478 | | | \$ 179,004 |
| AGS233 | FK | Full Year Funding for 3 R & A Positions | A | -- | -- | \$ 112,314 | | | \$ 116,820 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 112,314 | | | \$ 116,820 |
| AGS232 | FE | Full Year Funding for 6 Grounds Positions | A | -- | -- | \$ 159,924 | | | \$ 167,442 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 159,924 | | | \$ 167,442 |
| AGS807 | FP | HDO Full Year Funding for 1 Plumber I Position | A | -- | -- | \$ 33,558 | | | \$ 35,238 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 33,558 | | | \$ 35,238 |
| AGS211 | HA | Full Year Funding for OA III Position | A | -- | -- | \$ 18,036 | | | \$ 18,936 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 18,036 | | | \$ 18,936 |
| AGS240 | JA | Full Year Funding for 4 Positions | A | -- | -- | \$ 186,230 | | | \$ 160,762 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 165,068 | | | \$ 144,498 |
| AGS111 | DA | Add Funds and Positions to Continue Specific Appropriation Act 178 | A | 2.00 | -- | \$ 315,560 | 2.00 | | \$ 319,592 | -- | -- | \$ - | -- | -- | \$ - | 2.00 | | \$ 315,560 | 2.00 | | \$ 319,592 |
| AGS240 | JA | Add Funds and Positions to Continue Specific Appropriation Act 176 | A | 2.00 | -- | \$ 170,200 | 2.00 | | \$ 160,244 | -- | -- | \$ - | -- | -- | \$ - | 2.00 | | \$ 170,200 | 2.00 | | \$ 160,244 |
| AGS240 | JA | Add Funds and Positions to Continue Specific Appropriation Act 168 | A | 1.00 | -- | \$ 259,000 | 1.00 | | \$ 251,250 | -- | -- | \$ - | -- | -- | \$ - | 1.00 | | \$ 259,000 | 1.00 | | \$ 251,250 |
| AGS232 | FF | HDO Add Funds for Tree Maintenance | A | -- | -- | \$ 209,500 | | | \$ 76,100 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS807 | FP | HDO Add Funds for Vehicle Replacements | A | -- | -- | \$ 187,563 | | | \$ 230,703 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS101 | CA | Add Funds and 7.00 FTE Permanent Positions for EFS | A | 7.00 | -- | \$ 907,190 | 7.00 | | \$ 994,772 | -- | -- | \$ - | -- | -- | \$ - | 7.00 | | \$ 907,190 | 7.00 | | \$ 994,772 |
| AGS221 | IA | Restore Funding for 5 Authorized Positions | A | -- | -- | \$ 367,356 | | | \$ 380,544 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS231 | FA | Add Funds for Electricity Costs | A | -- | -- | \$ 1,000,000 | | | \$ 1,000,000 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 1,000,000 | | | \$ 1,000,000 |
| AGS231 | FB | HDO Add Funds and 1.00 FTE Permanent Janitor II | A | 1.00 | -- | \$ 24,114 | 1.00 | | \$ 50,640 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS231 | FB | HDO Add Funds for Utilities | A | -- | -- | \$ 253,797 | | | \$ 271,118 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 253,797 | | | \$ 271,118 |
| AGS231 | FD | KDO Add Funds for Cemetery Water Costs | A | -- | -- | \$ 9,000 | | | \$ 9,000 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 9,000 | | | \$ 9,000 |
| AGS232 | FD | Add Funds and 1.00 FTE Permanent Groundskeeper | A | 1.00 | -- | \$ 109,935 | 1.00 | | \$ 61,440 | -- | -- | \$ - | -- | -- | \$ - | 1.00 | | \$ 109,935 | 1.00 | | \$ 61,440 |
| AGS232 | FE | Oahu Add Funds for Security Camera Monitoring | A | -- | -- | | | | \$ 1,850,000 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS807 | FR | KDO Add Funds and 1.00 FTE Permanent Plumber and Vehicle | U | 1.00 | -- | \$ 107,311 | 1.00 | | \$ 115,581 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS111 | DA | Increase Special Fund Ceiling for Hardware and Software | B | -- | -- | \$ 35,000 | | | \$ 35,000 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS203 | AD | Increase Revolving Fund Ceiling for Fringe Benefits | W | -- | -- | \$ 106,000 | | | \$ 106,000 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 106,000 | | | \$ 106,000 |
| AGS240 | JA | Add Funds for Maintenance of Past Performance Database | A | -- | -- | \$ 13,500 | | | \$ 13,500 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 13,500 | | | \$ 13,500 |
| AGS251 | GA | Increase Revolving Fund Ceiling for Fringe Benefits | W | -- | -- | \$ 302,000 | | | \$ 332,000 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 302,000 | | | \$ 332,000 |
| AGS252 | GB | Increase Revolving Fund Ceiling for Fringe Benefits | W | -- | -- | \$ 472,000 | | | \$ 515,000 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 472,000 | | | \$ 515,000 |
| AGS879 | OA | Add Funds for Voting System Contract and State Match | A | -- | -- | \$ 3,983,888 | | | \$ 465,580 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 1,200,000 | | | |
| AGS871 | NA | Increase Truct Fund Ceiling-HECF | T | -- | -- | \$ 700,000 | | | \$ 700,000 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 700,000 | | | \$ 700,000 |
| AGS105 | RA | Add Funds and 2.00 FTE Permanent Positions | A | 2.00 | -- | \$ 102,500 | 2.00 | | \$ 186,000 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS891 | PA | Increase Special Fund Ceiling for NG911 | B | -- | -- | \$ 1,987,142 | | | \$ 1,987,142 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 1,987,142 | | | \$ 1,987,142 |
| AGS881 | LA | Conversion of 1 Temporary to Permanent Position | B | 1.00 | -1.00 | | 1.00 | -1.00 | | -- | -- | \$ - | -- | -- | \$ - | 1.00 | -1.00 | | 1.00 | -1.00 | |
| AGS131 | EA | Full Year Funding for 10.00 Positions | A | -- | -- | \$ 412,500 | | | \$ 412,500 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 412,500 | | | \$ 412,500 |
| AGS131 | EA | Add Funds and 13 FTE for Prior Special Project Positions | A | 13.00 | -- | \$ 1,044,400 | 13.00 | | \$ 1,040,400 | -- | -- | \$ - | -- | -- | \$ - | 13.00 | | \$ 1,044,400 | 13.00 | | \$ 1,040,400 |
| AGS131 | EA | Add Funds for ERP Recurring Costs | A | -- | -- | \$ 1,495,000 | | | \$ 1,495,000 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 1,495,000 | | | \$ 300,000 |
| AGS131 | ED | Add Funds for O365 G3 | A | -- | -- | \$ 1,695,000 | | | \$ 878,000 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 1,695,000 | | | \$ 878,000 |
| AGS131 | ED | Add Funds for M365 F3 Additional Licenses | A | -- | -- | \$ 200,000 | | | \$ 200,000 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS131 | EA | Add Funds and 5.00 FTE Permanent Positions for Data Netwprk | A | 5.00 | -- | \$ 1,760,000 | 5.00 | | \$ 2,020,000 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS131 | ED | Add Funds for Adobe Licenses | A | -- | -- | \$ 328,000 | | | \$ 328,000 | -- | -- | \$ - | -- | -- | \$ - | | | \$ 328,000 | | | \$ 328,000 |
| AGS131 | EA | Add Funds for Four 0.50 FTE Temporary Internships | A | -- | 2.00 | \$ 50,000 | 2.00 | | \$ 100,000 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS131 | EB | Add Funds for Data Encryption System | A | -- | -- | \$ 193,000 | | | | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS131 | EB | Add Funds for Firewalls | A | -- | -- | \$ 120,000 | | | | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS131 | EB | Add Funds for SAN Switches | A | -- | -- | \$ 130,000 | | | | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS131 | EA | Add Funds for ESRI | A | -- | -- | \$ 115,000 | | | \$ 200,000 | -- | -- | \$ - | -- | -- | \$ - | | | | | | \$ 85,000 |
| AGS131 | EA | Add Funds for PMO Training | A | -- | -- | \$ 39,500 | | | \$ 42,500 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS131 | ED | Add Funds for GPC Hardware Refresh | A | -- | -- | \$ 360,000 | | | \$ 396,000 | -- | -- | \$ - | -- | -- | \$ - | | | | | | |
| AGS131 | EA | Transfer Recurring IT Costs to DOTAX and DHRD | A | -- | -- | \$ (3,505,909) | | | \$ (3,505,909) | -- | -- | \$ - | -- | -- | \$ - | | | \$ (3,342,309) | | | \$ (3,342,309) |
| AGS131 | EA | BF Adjustment: Hardware Refresh-Lump Sum for ETS | A | -- | -- | | | | | -- | -- | \$ - | -- | -- | \$ - | | | \$ 1,500,000 | | | |

Department of Accounting and General Services
Budget Decisions

Table 4

| Prog ID | Sub-Org | Description of Request | MOF | Initial Department Requests | | | | | | Budget and Finance Recommendations | | | | | | Governor's Decision | | | | | | |
|-------------------|---------|--|-----|-----------------------------|--------------|---------------|----------------------|--------------|---------------|------------------------------------|-------------|-------------|-------------|-------------|-------------|---------------------|--------------|---------------|----------------------|--------------|---------------|----------------------|
| | | | | FY24 | | | FY25 | | | FY24 | | | FY25 | | | FY24 | | | FY25 | | | |
| | | | | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ | |
| AGS203 | AD | Add Funds for Insurance Cost Increase BF Adjustment: Request was recalsified and moved by BF from "Allowable Non-Discretionary Expense" section above. | A | | | \$ 17,000,000 | | | \$ 17,000,000 | | | \$ - | | | \$ - | | | \$ 17,000,000 | | | \$ 17,000,000 | |
| | | | | -- | -- | | | | | -- | -- | | | -- | -- | | | | | | | |
| AGS203 | AD | Increase Revolving Fund Ceiling for Insurance Cost Increase. BF Adjustment: Request was recalsified and moved by BF from "Allowable Non-Discretionary Expense" section above. | W | | | \$ 17,000,000 | | | \$ 17,000,000 | | | \$ - | | | \$ - | | | \$ 17,000,000 | | | \$ 17,000,000 | |
| | | | | -- | -- | | | | | -- | -- | | | -- | -- | | | | | | | |
| Total DAGS | | | | | 36.00 | 1.00 | \$ 49,893,209 | 36.00 | 1.00 | \$ 47,556,535 | 0.00 | 0.00 | \$ - | 0.00 | 0.00 | \$ - | 26.00 | 0.00 | \$ 44,750,915 | 26.00 | 0.00 | \$ 40,245,223 |

Department of Accounting and General Services
Proposed Budget Reductions

Table 5

| Prog ID | Sub-Org | Description of Reduction | Impact of Reduction | MOF | FY24 | | | FY25 | | | FY23 Restriction (Y/N) |
|---------|---------|---|--|-----|---------|---------|-------------------|---------|---------|-------------------|------------------------------|
| | | | | | Pos (P) | Pos (T) | \$\$\$\$ | Pos (P) | Pos (T) | \$\$\$\$ | |
| AGS879 | OA | Reduce Federal Fund Ceiling | No Impact-ceiling currently not in use | N | -- | -- | \$ (256,000.00) | -- | -- | \$ (256,000.00) | N |
| AGS881 | LA | Reduce Federal Fund Ceiling | No Impact-ceiling currently not in use | N | -- | -- | \$ (749,726.00) | -- | -- | \$ (749,726.00) | N |
| AGS131 | EA | Transferring Recurring IT Expenses to Dotax | No Impact-Funds transferring to DOTAX | A | -- | -- | \$ (3,342,309.00) | -- | -- | \$ (3,342,309.00) | N |

Department of Accounting and General Services
Proposed Budget Additions

Table 6

| Prog ID | Sub-Org | Addition Type | Prog ID Priority | Dept-Wide Priority | Description of Addition | Justification | MOF | FY24 | | | FY25 | | |
|---------|---------|---------------|------------------|--------------------|--|--|-----|---------|---------|------------|---------|---------|------------|
| | | | | | | | | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ |
| AGS901 | AC | FY | | 1 | Full Year Funding for 2 HR Positions | Many activities performed by the Personnel Office are mandated by Federal and/or State laws or by contractual (collective bargaining) agreements. These positions will be almost impossible to fill being half-funded as the Personnel Office's budget does not have vacancy savings to cover these two positions should this request be disapproved. Both positions have been vacant due to defunding then deletion in the budget for 2 1/2 years. Other staff have had to pick up the work resulting in an increase in overtime and further delays to overall services. Note: Establishment of positions received from Act 248, SLH 2022 will be delayed due to the half-funding of the Human Resources Specialist IV position. | A | -- | -- | \$ 51,990 | -- | -- | \$ 54,156 |
| AGS223 | IB | FY | | 2 | Full Year Funding for 4 Positions | Provides full-year funding for positions created by Act 248, SLH 2022. | A | -- | -- | \$ 107,358 | -- | -- | \$ 112,206 |
| AGS231 | FA | FY | | 3 | Full Year Funding for 7 Custodial Positions | Act 88, SLH 2021 as amended by Act 248, SLH 2022 provided for six Janitor II's and one Janitor III to the Oahu Custodial Program to augment the understaffed Oahu custodial workforce but provided salaries for only six months. This request is to fully fund the seven custodial positions for the whole year. | A | -- | -- | \$ 170,478 | -- | -- | \$ 179,004 |
| AGS233 | FK | FY | | 4 | Full Year Funding for 3 R & A Positions | Act 88, SLH 2021 as amended by Act 248, SLH 2022 provided for four Repair and Alteration positions to the Oahu Repair and Alteration Program to supplement the understaffed Oahu Repair and Alteration workforce, but provided salaries for only six months for three of the positions. This request is to fully fund the three Repair and Alteration positions for the whole year. | A | -- | -- | \$ 112,314 | -- | -- | \$ 116,820 |
| AGS232 | FE | FY | | 5 | Full Year Funding for 6 Grounds Positions | Act 88, SLH 2021 as amended by Act 248, SLH 2022 provided for six grounds positions to the Oahu Grounds Program to supplement the understaffed Oahu grounds workforce, but provided salaries for only six months. This request is to fully fund the six grounds positions for the whole year. | A | -- | -- | \$ 159,924 | -- | -- | \$ 167,442 |
| AGS807 | FP | FY | | 6 | HDO Full Year Funding for 1 Plumber I Position | This position was re-established to support the sole Plumber that currently performs repair and maintenance of 23 DOE facilities, 12 DAGS-managed state buildings, and 6 public libraries on the east side of the Big Island, from Ka'u to Hilo. The volume of work and distance between facilities are more manageable with multiple full time plumbers; driving alone can take up several hours therefore a half-time position is inefficient and counter-productive. | A | -- | -- | \$ 33,558 | -- | -- | \$ 35,238 |
| AGS211 | HA | FY | | 7 | Full Year Funding for OA III Position | The Office Assistant III position is needed to complete survey requests for map and descriptions in a timely manner. Survey maps and descriptions are utilized by State agencies for various purposes such as executive orders, general leases, grant of easements, exchanges, transfers and sale of government lands. Delays in completing these requests negatively affect State agencies' development or construction resulting in major loss to revenue to the State. Funding the Office Assistant III Position 100% will improve customer service by having a dedicated full time employee that assists customers who walk-in, over the phone, and by email and allow the Program's surveyors to focus on the technical portion of projects and not the administrative duties. | A | -- | -- | \$ 18,036 | -- | -- | \$ 18,936 |
| AGS240 | JA | FY | | 8 | Full Year Funding for 4 Positions | All positions are vital and critical to the ongoing operations and success of state procurement across all state and county departments. There is an increased demand for procurement guidance to ensure that taxpayer dollars are spent ethically and in the most cost-efficient manner, and that procurement protests and associated legal costs are avoided. | A | -- | -- | \$ 165,068 | -- | -- | \$ 144,498 |
| AGS111 | DA | SA | | 1 | Add Funds and Positions to Continue Specific Appropriation Act 178 | Permanent funding enables the program to transport inactive records from State agencies, including the neighbor islands, to the State Records Center for more cost efficient and effective storage, destroy records when retention has been met, and have tools to better manage records storage and retention. Contract services supplement existing staff to move large numbers of boxes into and out of the storage warehouse, including pulling boxes in a timely manner for permanent destruction. Net effect of this initiative is the reduction of office space and cloud storage costs through mass centralized storage of paper records, and better oversight on retention in order to destroy records as soon as legally allowed. This also has the side benefit of reducing risk and litigation exposure to the State. Also included in the request is a small increase (\$18,000) in funding for Archival supplies for the Historic Records Branch to cover inflationary increases in needed archival supplies and transportation of supplies. | A | 2.00 | -- | \$ 315,560 | 2.00 | -- | \$ 319,592 |

Department of Accounting and General Services
Proposed Budget Additions

Table 6

| Prog ID | Sub-Org | Addition Type | Prog ID Priority | Dept-Wide Priority | Description of Addition | Justification | MOF | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ |
|---------|---------|---------------|------------------|--------------------|--|---|-----|---------|---------|--------------|---------|---------|--------------|
| AGS240 | JA | SA | | | Add Funds and Positions to Continue Specific 2 Appropriation Act 176 | All positions are vital and critical to the ongoing operations and success of state procurement across all state and county departments. The two positions in this request will be in the State Procurement Office to assist in the development and administration of a statewide procurement automation system. The procurement automation system is an electronic procurement, accounting-oriented, multi-module, data-based system that integrates procurement activities from solicitation to contract management. The Legislature added 2.0 FTE positions at PS VI levels with combined salaries of \$150,000, but the program will reallocate each position at the PS V/SR24G level under the supervision of a PS VI. | | 2.00 | -- | \$ 170,200 | 2.00 | -- | \$ 160,244 |
| AGS240 | JA | SA | | | Add Funds and Positions to Continue Specific 3 Appropriation Act 168 | The Small Business Initiative, database, and coordinator will ensure that small businesses, including businesses owned by veterans, Native Hawaiians, and women are able to effectively participate in small business contracting opportunities in the State. The SPO will collect and maintain the small business database that will help small businesses. The 1.00 FTE position will oversee the daily operations of the Small Business Assistance Initiative and the contract with the small business office, and will be responsible for implementing programs and procedures to assist small businesses, drafting policies and rules, and producing training materials about small business programs and opportunities. The position is an exempt/SRNA position. | A | -- | 1.00 | \$ 259,000 | -- | 1.00 | \$ 251,250 |
| AGS101 | CA | OR | | | Add Funds and 7.00 FTE Permanent Positions for 1 EFS | The Systems Accounting Branch is responsible for developing new statewide accounting systems or major enhancements to existing systems. The current Financial Accounting Management Information System (FAMIS) is over 40 years old and the implementation of the new Enterprise Financial System (EFS) is more than an accounting system replacement. The new system replacement is a cloud based system called SAP. The core phase includes the following: General Ledger, Encumbrances, Accounts Payable, Accounts Receivable, Cash Management, Purchasing, Data Warehouse, Grant Management and Bonds. All the modules are integrated and represent Accounting and Finance as the core functionality and it integrates purchasing and fixed assets as well. The new system is more complicated and needs more staff to implement, maintain and support than FAMIS. The seven new positions are needed to assist with the development, design and implementation at the beginning state of the project and upon go-live to provide ongoing maintenance and end user support, which will include defining and configuring business rules, system testing, acceptance testing, user training, user manuals, conversion, implementation, change management and on-going end user support. | A | 7.00 | -- | \$ 907,190 | 7.00 | -- | \$ 994,772 |
| AGS231 | FA | OR | | | 3 Add Funds for Electricity Costs | Soaring world oil prices have impacted the program's electricity budget in FY23, which could result in a shortfall of nearly \$1,000,000. Comparing the average electricity bill for the first two months of FY22 to the first two months of FY23 shows a monthly increase of \$220,181. The full year impact if this continues will result in an increase of \$2,642,172 but reduced by reimbursements of \$1,699,084 resulting in a projected shortfall of \$943,088 in FY23. Energy consumption in the aggregate at state buildings have remained constant and the increase in the electricity bill is solely due to the increase in the price of oil. The requested \$1,000,000 increase in the electricity account is in the anticipation of geopolitical events continuing which will put pressure on limited oil supplies and result in sustained high energy prices. | A | -- | -- | \$ 1,000,000 | -- | -- | \$ 1,000,000 |
| AGS231 | FB | OR | | | 3 HDO Add Funds for Utilities | Over the last several years, the Hawaii District has had budgetary shortfalls where utilities are concerned. In the previous years, we have been able to meet our obligations by reducing other expenditures but with costs for almost everything escalating, we are no longer able to meet these shortfalls. Hawaiian Electric tells us that their rates may have increased by 30%. Even prior to the COVID pandemic, the steadily increasing costs of electricity and water have outpaced our budget which remained constant through the years. We have received disconnection notices for late or non-payment. The lack of funding to pay the basic utilities is not sustainable and puts our operations in jeopardy. Utilities are not optional costs but a necessity for operations. The availability of materials have also impacted the costs of contracted services and supplies; the frequency of cleaning and disinfection for best practices due to the COVID pandemic have increased volume and types of supplies. We are seeing substantial increases in contractor bids and pricing. | A | -- | -- | \$ 253,797 | -- | -- | \$ 271,118 |

Department of Accounting and General Services
Proposed Budget Additions

Table 6

| Prog ID | Sub-Org | Addition Type | Prog ID Priority | Dept-Wide Priority | Description of Addition | Justification | MOF | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ |
|---------|---------|---------------|------------------|--------------------|--|--|-----|---------|---------|--------------|---------|---------|------------|
| AGS231 | FD | OR | | 3 | KDO Add Funds for Cemetery Water Costs | Request is being submitted for additional funds to pay for the water bill at the Hanapepe Chinese, Filipino and Portuguese (HCFP) Cemetery that became the responsibility of DAGS in 2021. The site was previously maintained by the County, but it was later discovered that it was never officially designated to the County and therefore became the responsibility of DAGS by default. However, with that responsibility came no new resources to manage the site. The additional funding is needed to pay for the water bill for the cemetery that is now under DAGS jurisdiction. | A | -- | -- | \$ 9,000 | -- | -- | \$ 9,000 |
| AGS232 | FH | OR | | 4 | KDO Add Funds and 1.00 FTE Permanent Groundskeeper | Request is being submitted to establish and fund one (1) Groundskeeper I position including associated vehicle, equipment, and other expenses. The program does not have sufficient funds to contract out the service, and the position is the most economical and beneficial alternative. Kauai District currently has no groundskeeper positions; the lone Groundskeeper I position for the district was abolished during a previous reduction in force. Grounds maintenance then fell upon the janitorial staff, who have been doing their best to maintain the grounds while performing their primary tasks of keeping the DAGS-managed buildings cleaned and sanitized. With the COVID-19 pandemic, however, the continual cleaning and disinfecting of interior spaces has become a higher priority leaving less time available for grounds. In addition, in 2021 the Hanapepe Chinese, Filipino and Portuguese (HCFP) Cemetery became the responsibility of DAGS, the first cemetery to be managed by DAGS on the island. The site was previously maintained by the County, but it was later discovered that it was never officially designated to the County and therefore became the responsibility of DAGS by default. However, with that responsibility came no new resources to manage the site. The groundskeeper position is therefore necessary to manage and maintain the cemetery, and will also travel to the other DAGS-managed properties to maintain the grounds. | | -- | -- | -- | -- | -- | -- |
| " | " | " | " | " | (continued) | those sites as well as freeing the janitors to focus on their main work assignments and continuing to help protect the health and safety of building occupants and visitors by keeping surfaces and restrooms cleaned and sanitized. Protection of health and safety at the building grounds would be improved due to the regular and timely performance of grounds maintenance. Properly maintained grounds prevent the accumulation of debris and possible trip hazards for the public, as well as helping to preventing issues such as vermin and other pests due to unkempt grounds. | A | 1.00 | -- | \$ 109,935 | 1.00 | -- | \$ 61,440 |
| AGS203 | AD | OR | | 7 | Increase Revolving Ceiling for Fringe Benefits | The fringe benefit increase is required due to the fringe benefit rate increasing annually and this is an initial request being made to accommodate the increases. | W | -- | -- | \$ 106,000 | -- | -- | \$ 106,000 |
| AGS240 | JA | OR | | 8 | Add funds for Maintenance of Past Performance Database | The statewide Past Performance Database was mandated by 103D-320, HRS (Act 188, SLH 2021) to increase accountability, enhance performance, utilize taxpayer dollars more efficiently, and provide a resource for evaluation of vendors by procurement officers. The use of ARPA funds was approved for FY22 and FY23. General funds are requested for the annual maintenance for the Past Performance Database beginning in FY24. | A | -- | -- | \$ 13,500 | -- | -- | \$ 13,500 |
| AGS251 | GA | OR | | 9 | Increase Revolving Ceiling for Fringe Benefits | To cover the increase in fringe benefit rates. | W | -- | -- | \$ 302,000 | -- | -- | \$ 332,000 |
| AGS252 | GB | OR | | 10 | Increase Revolving Ceiling for Fringe Benefits | To cover the increase in fringe benefit rates. | W | -- | -- | \$ 472,000 | -- | -- | \$ 515,000 |
| AGS879 | OA | OR | | 11 | Add funds for Voting System Contract and State Match | The Office of Elections is requesting funds for the voting and vote counting systems contract used to program, produce, count, and tabulate ballots and operate and maintain the voting equipment for each election. This includes contract modifications related to the number of voter service centers and equipment determined by the Offices of the County Clerks', envelope specifications and quantities to address weather, design, and mailings, as well as warehousing and storage of the voting equipment. The Office is also requesting matching funds of 20% to access federal money which will be expended on services to support, improve, and secure the statewide voter registration system. | A | -- | -- | \$ 1,200,000 | -- | -- | -- |

Department of Accounting and General Services
Proposed Budget Additions

Table 6

| Prog ID | Sub-Org | Addition Type | Prog ID Priority | Dept-Wide Priority | Description of Addition | Justification | MOF | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ |
|---------|---------|---------------|------------------|--------------------|---|--|-----|---------|---------|--------------|---------|---------|--------------|
| AGS871 | NA | OR | | 12 | Increase Trust Fund Ceiling-HECF | <p>The Campaign Spending Commission ("Commission") requests a \$700,000 increase to its trust fund budget ceiling to keep the current ceiling of \$1,043,732 as a recurring amount to sustain the availability of public funds to all qualifying candidates. Public funds have been disbursed since 1980 with the highest amount disbursed at \$859,765.59 in 1994 and the lowest amount at \$1,000 in 1980. Public funding distributions are unpredictable and time sensitive. It is unknown who will qualify for public funding and HRS §11-431 requires public funds be distributed to qualifying candidates within twenty days from the date the candidate's application is approved by the Commission. Thus, the Commission must allocate maximum amounts to timely provide enough public funding to meet the State Constitutional mandate to distribute public funding to all eligible candidates (see Article II, Section 5, under the State of Hawaii Constitution), and a permanent increased ceiling would facilitate that effort.</p> <p>Notably, the Commission will be proposing a bill for the 2023 legislative session to increase the maximum amount of public funds available to all offices. As such, an increased ceiling is needed to facilitate the timely disbursement of funds pursuant to HRS §11-431.</p> <p>This increase will not require additional general fund appropriations.</p> | T | -- | -- | \$ 700,000 | -- | -- | \$ 700,000 |
| AGS891 | PA | OR | | 14 | Increase Special Fund Ceiling for NG911 | <p>Next Generation 9-1-1 is crucial in the operations of all Public Safety Answering Points (PSAP). The transition from an analog 911 infrastructure to a digital internet protocol-based system will: 1. Enhance emergency number services to create a more efficient and reliable system. 2; Will allow the public to send voice, video, photos, and text messages to PSAPs. 3. Allow PSAPs to determine the type of equipment or personnel to deploy on scene with information given from the caller via photo/video. 4. Improve PSAPs ability to help manage call overload and transfer calls based on the location of the caller.</p> | B | -- | -- | \$ 1,987,142 | -- | -- | \$ 1,987,142 |
| AGS881 | LA | OR | | 15 | Conversion of 1 Temporary to Permanent Position | <p>To convert position 122671 Temporary to Permanent in support of the Art in Public Places program. The Arts Program Specialist position in Art in Public Places would enable the SFCA to continue to be more responsive in meeting the demand for works of art projects in new state construction, arts education services and access to arts programming, particularly for underserved areas of the state. Converting this position into a permanent position would allow the SFCA to plan for future projects and initiatives, by facilitating the recruitment and retention of a qualified applicant.</p> | B | 1.00 | (1.00) | \$ - | 1.00 | (1.00) | \$ - |
| AGS131 | EA | FY | | 1 | Full Year Funding for 10.00 Positions | <p>Act248, SLH 2022 appropriated 10.00 FTE positions with half-year funding. This request is to provide full year funding for those positions.</p> | A | -- | -- | \$ 412,500 | -- | -- | \$ 412,500 |
| AGS131 | EA | OR | | 2 | Add Funds and 13.00 FTE for Prior Special Project Positions | <p>The State of Hawaii has procured a new cloud-based Accounting and Finance system that will seek to tie disparate systems and data together in a single, user-friendly application. This request includes operating funding for the existing thirteen (13) temporary special project position staff and office equipment for the staff. In FY22 and FY23 special project positions were funded with a federal CSFRF subaward and this request includes the conversion to permanent positions.</p> | A | 13.00 | -- | \$ 1,044,400 | 13.00 | -- | \$ 1,040,400 |
| AGS131 | EA | OR | | 3 | Add Funds for ERP Recurring Costs | <p>The State of Hawaii has procured a new cloud-based Accounting and Finance system that will seek to tie disparate systems and data together in a single, user-friendly application. This request includes expenses for an existing Independent Verification and Validation (IV&V) contract which is required to minimize risk. The costs for IV&V Services was appropriated in FY23 (ACT248 SLH 2022) for one year only, and is being requested again to cover the duration of the project</p> <p>This request includes funding for test automation software that will be required to ensure the State of Hawaii can keep up with SAP's software changes and ensure nothing breaks during patches/upgrades. This software is a critical component to ensure the initial implementation of the SAP software as well as future software upgrades are thoroughly tested. The alternative to test automation software is to hire 20+ test engineers to perform manual testing of the financial system. Manual testing is more expensive as it incurs all costs associated with an FTE. Manual testing is also more error prone and less comprehensive than automated testing. Automated testing allows for a growing library of tests to be created and executed over time leading to a test coverage three (3) to five (5) times more comprehensive than manual testing. Funding will need to continue in future years. The cost for Test Automation Software was appropriated in FY23 (ACT248 SLH 2022) and is now being requested again for FY24.</p> | A | -- | -- | \$ 1,495,000 | -- | -- | \$ 300,000 |

Department of Accounting and General Services
Proposed Budget Additions

Table 6

| Prog ID | Sub-Org | Addition Type | Prog ID Priority | Dept-Wide Priority | Description of Addition | Justification | MOF | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ |
|---------|---------|---------------|------------------|--------------------|--|---|-----|---------|---------|--------------|---------|---------|------------|
| AGS131 | ED | HS | | 4 | Add Funds for O365 G3 | FY23 is ETS' final year of the current Enterprise Agreement with Microsoft, where pricing was locked for the duration of the EA term for O365 licensing. Since then, Microsoft increased cost schedule for licenses are effective March 2022 and 2023, and what we were paying is based off 8-year locked pricing from 2014. In order to renew our EA, as-is, at the current license type and quantities, we will need to accommodate a price increase of roughly 1.69M for FY24 and 878K for subsequent years in addition to the current 2.93M paid in FY23. The initial year for FY24 is larger than subsequent years to account for a 15 month period instead of 12. The expiry date of the term sits on July 1, which poses problems with order processing each year. We are hoping to adjust the contract term to start in Q2 in order to prevent service outages due to licensing and procurement delays hinged upon the July 1st turn of the fiscal year. | A | -- | -- | \$ 1,695,000 | -- | -- | \$ 878,000 |
| AGS131 | ED | OR | | 7 | Add Funds for Adobe Licenses | The State of Hawaii's Enterprise Term License Agreement (ETLA) with Adobe for Sign, Document Cloud and Creative Cloud software has expired October 5, 2022, ending a 4-year ETLA term under which there were no restrictions in usage. Entering into a renewal, Adobe imposed a revised cost structure upon the state, and no longer allowed for unlimited usage contracts. The recently renewed ETLA with Adobe includes a per transaction cost for Adobe Sign and costs per user license for Acrobat Pro DC and Creative Cloud software. ETS could not afford the price increase within its current operating budget, but calculated that ETLA pricing remained the most cost effective and resource efficient way to manage licenses needed by the entire state. In order to afford the increased price under the ETLA, ETS had setup a system with the departments to broker license purchases via a centralized ETLA, essentially passing through the costs for Acrobat DC and Creative Cloud licenses onto the departments. ETS worked with the departments to understand the licensing needs and right-sized a renewal contract with Adobe. This request is requesting the funding needed for ETS to be able to re-consolidate the cost for Adobe Acrobat Pro DC across the state, which is used by the majority of employees. | A | -- | -- | \$ 328,000 | -- | -- | \$ 328,000 |
| AGS131 | EA | OR | | 12 | Add Funds for ESRI | ESRI software is the de facto GIS standard used within Hawaii State government and by our partners in county and federal agencies. The ESRI geographical information system (GIS) software 3-year Enterprise Agreement (EA) is currently in its second year of the agreement. The EA spend per year costs for next year (FY24) is \$650K and is up for renewal in FY25. This request includes a request for increased usage of ESRI GIS enterprise licenses products, and of the State's enterprise cloud ArcGIS Server application and database instance. The current ESRI Managed Cloud Services (EMCS) agreement currently costs \$141K. The requested annual amount for increased licenses for both the EA and the EMCS, beginning in FY25 is approximately \$85K/year, with small annual increases thereafter. | A | -- | -- | \$ - | -- | -- | \$ 85,000 |
| AGS131 | EA | OR | | | BF Adjustment: Hardware Refresh-Lump Sum for ETS | Data Encryption Appliance - ETS is hosting data encryption-at-rest system at the DR Fortress and UH-ITC. This system is being used by DHS, Office of Elections, ERS, and UH. We have a total of 67 servers that are encrypted with a redundant data encryption appliance with corresponding software licenses and maintenance. Department/agency users absorbed the cost of guest/client licenses and handle the data encryption process. The existing Vormetric Encryption System will reach end of life and support (EOL/S) by February 2024. To continue with this service, we need to do a hardware refresh that includes training for systems administration. Firewalls - In 2017, ETS deployed and implemented the MF VPN ASA Firewalls to support the secured access to the on-premised Mainframe System. We recently migrated to the mainframe managed hosting services in the mainland using the same sets of firewall system. Anticipating the end of service of these equipment by September 2025, ETS needs to allocate funds for the replacement. | -- | -- | -- | \$ - | -- | -- | \$ - |

Department of Accounting and General Services
Proposed Budget Additions

Table 6

| Prog ID | Sub-Org | Addition Type | Prog ID Priority | Dept-Wide Priority | Description of Addition | Justification | MOF | Pos (P) | Pos (T) | \$\$\$ | Pos (P) | Pos (T) | \$\$\$ |
|---------|---------|---------------|------------------|--------------------|---|---|-----|---------|---------|---------------|---------|---------|---------------|
| " | " | " | | | (continued) | SanSwitches - In 2021, under a new lease contract, ETS deployed and implemented the IBM Power & Spectrum Protect infrastructure that included new IBM FS7200 Storage Systems at the DR Fortress and Kalanimoku Data Centers. Due to budget constraints, ETS maintained the legacy IBM B-Type Storage Area Network Switches. The SAN Switches were just upgraded with extended support from IBM. These type of SAN Switches have been withdrawn from marketing as of May 28, 2020 and will reach end of life and support by December 2026. These existing SAN Switches equipment will be replaced with newer models to ensure security of the environment and maintain functionality of the system. Network hardware refresh - Funding is necessary to upgrade the existing infrastructure to a high availability service provider network to provide public carrier levels of availability; replace aging and end of life products which no longer have support and are at greater risk to cybersecurity vulnerabilities; expand the number of locations statewide with high speed broadband connectivity to meet the increasing reliance of Internet services and centralized computing centers such as the State's Government Private Cloud (GPC); increase the service capabilities of the network to support Quality of Service for voice, video, and other priority traffic; and provide maximum operational uptime through an enhanced level of network support. | A | -- | -- | \$ 1,500,000 | -- | -- | \$ - |
| AGS203 | AD | FE | | 1 | Add Funds for Insurance Program Cost Increase | The Risk Management Office continues to face a hardened insurance market whereby insurance policy premiums for all lines of coverage (Property/Terrorism, Excess Liability, and Cyber Liability) have and will increase by double digit percentages. Due to the increase, the current general fund appropriation is insufficient by approximately \$17,000,000 in FY24 and FY25. The \$17,000,000 appropriation from Act 248, SLH 2022 was designated as non-recurring, therefore, this request is for reconsideration of appropriation for the next biennium to be included in the program's base budget. | A | -- | -- | \$ 17,000,000 | -- | -- | \$ 17,000,000 |
| AGS203 | AD | FE | | 2 | Increase Revolving Fund Ceiling for Insurance Cost Increase | This ceiling increase request coincides with the \$17,000,000 general fund appropriation request for AGS-203. Revolving fund ceiling must be increased to expend general fund appropriation. | W | -- | -- | \$ 17,000,000 | -- | -- | \$ 17,000,000 |

Department of Accounting and General Services
FY 2021 - FY 2023 Restrictions

Table 7

| <u>Fiscal Year</u> | <u>Prog ID</u> | <u>Sub-Org</u> | <u>MOF</u> | <u>Budgeted by Dept</u> | <u>Restriction</u> | <u>Difference Between Budgeted & Restricted</u> | <u>Percent Difference</u> | <u>Impact</u> |
|--------------------|----------------|----------------|------------|-------------------------|--------------------|---|---------------------------|---|
| 2021 | AGS-101 | CA | A | \$ 670,497 | \$ 54,050 | \$ 616,447 | 91.9% | Restriction were met by lowering Other Current Expenses primarily through decreased Datamart contractor usage. Enhancements or fixes to Datamart will be deferred or not performed. |
| 2021 | AGS-102 | CB | A | \$ 1,235,075 | \$ 136,508 | \$ 1,098,567 | 88.9% | Impacts were absorbed through vacancies and delays in hiring. |
| 2021 | AGS-103 | CC | A | \$ 949,672 | \$ 94,968 | \$ 854,704 | 90.0% | Impacts were absorbed through vacancies and delays in hiring. |
| 2021 | AGS-104 | BA | A | \$ 723,199 | \$ 72,320 | \$ 650,879 | 90.0% | Vacancy savings due to hiring freeze covered restriction. |
| 2021 | AGS-105 | RA | A | \$ 769,837 | \$ 76,984 | \$ 692,853 | 90.0% | There were two vacant attorney positions and one vacant administrative assistant position, for a total of 3 vacancies in FY 2021. Because of the hiring freezes and delays, the restriction had no adverse impact on OIP's funding for FY 21 due to vacancy savings. But the vacancies and need to train replacements did adversely impact OIP's productivity; e.g., OIP's formal case backlog increased nearly 39% at the end of FY 2021 compared to FY 2020 when there were no vacancies. |
| 2021 | AGS-111 | DA | A | \$ 1,026,847 | \$ 102,684 | \$ 924,163 | 90.0% | Due to low ratio of operating expense-to-personnel expenses and the removal of funding for the one position we were leaving vacant to cover restrictions, we have had to pull money from the security officer (providing security over irreplaceable records used in the public research room) as well as continuing to reducing equipment/supplies orders in order to cover sunk/vital operational costs (e.g. covering contracts, fire inspections, etc and not replacing failing computer equipment and purchasing needed archival supplies needed in execution of our core functions). |
| 2021 | AGS-130 | EG | A | \$ 20,561,956 | \$2,056,196 | \$ 18,505,760 | 90.0% | Two areas are heavily impacted, Network and Cyber security. The network budget was used to pay for operating expenditures and improving the State network infrastructure that supported the Executive, Legislative, and Judicial branches, 20 Executive departments, and all of the State's users. The 10% restriction had limited the team's ability to replace aging gear, expand to support new locations departments moved in to, increase the bandwidth capacity, and pay for much needed resources needed to keep the network functioning smoothly. Majority of the network budget was used to pay for in use services such as circuit costs, data center space, maintenance, and engineering services. The 10% budget affected the network team's ability to provide services to State users and members of the public accessing resources. The cybersecurity budget was used to provide safeguards against cyber security threats to the state enterprise infrastructure. The 10% restriction limited the team's ability to respond to evolving threats to the state. Two services that needed to be terminated were Network Detection Tools which impacted the team's ability to detect and respond to possible cybersecurity incidents. Threat actors have improved their ability to hide in seemingly normal traffic. These tools were needed to identify threats within the large volume of network traffic on our state infrastructure and Privileged Access Management which impacted the ability to more safely manage and monitor privileged accounts. Additionally, it provided accountability and integrity for actions performed by IT staff. Misuse of these accounts and access can go undetected and have been widely targeted in ransomware scenarios. By eliminating these services the State was more vulnerable to outside threats. Another area of concern was the ESRI GIS Software and maintenance which provided the ability to make current, authoritative geospatial data available to State agencies, our partners in other jurisdictions, and the public. With the current budget reductions and restrictions this service was unable to be expanded. In summary, service levels were reduced which had significant additional risk inherent in funding at lower levels that could have lead to catastrophic failure of operations. |
| 2021 | AGS-131 | EA | A | \$ 505,880 | \$ 572,234 | \$ (66,354) | -13.1% | The restriction negatively impacted a variety of critical operational computer and network systems that jeopardized or halted statewide government and departmental operations, and services to the public. Currently the program is in the process of |
| 2021 | AGS-131 | EB | A | \$ 2,894,012 | \$ 348,884 | \$ 2,545,128 | 87.9% | |

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Table 7

| <u>Fiscal Year</u> | <u>Prog ID</u> | <u>Sub-Org</u> | <u>MOF</u> | <u>Budgeted by Dept</u> | <u>Restriction</u> | <u>Difference Between Budgeted & Restricted</u> | <u>Percent Difference</u> | <u>Impact</u> |
|--------------------|----------------|----------------|------------|-------------------------|--------------------|---|---------------------------|--|
| 2021 | AGS-131 | EF | A | \$ 4,232,154 | \$ 348,884 | \$ 3,883,270 | 91.8% | replacing critical equipment that supports Unemployment Insurance, Disability Compensation, Child Support, Hawaii Criminal Justice Data Center, Welfare, and other systems critical to the welfare of Hawaii residents. The 10% restriction had made it extremely challenging to seamlessly upgrade and migrate to new systems. Funds were not available to cover overlapping costs to manage the old system while concurrently implementing and testing the new system. And, both procurement and contractual complications had prevented the use of less costly procurement options. Cost cutting in other areas to fund these projects affected other efficiencies such as support services to manage system upgrades or potential outages. (anything else). In addition, another significantly affected area included the maintenance of the State's 24 radio facilities. These towers need regular maintenance and repair to constantly battle the corrosive effects of Hawaii's environment. Neglecting major repairs and maintenance could have had catastrophic consequences if a natural disaster occurred. Moreover, ETS had been unable to fill numerous key vacancies due to (during the pandemic) positions being frozen or (prior to the pandemic) being unable to offer competitive salaries. This had caused difficulties in maintaining critical systems such as Unemployment Insurance, Child Support, Cloud Services Engineering, and networking. The solution has been to obtain the critically required support through professional services contracts. In summary, service levels were reduced causing significant additional risk inherent in funding at lower levels that could have led to catastrophic failure of operations. |
| 2021 | AGS-211 | HA | A | \$ 737,980 | \$ 33,798 | \$ 704,182 | 95.4% | Restriction absorbed in vacancy savings and excess salary funds. |
| 2021 | AGS-221 | IA | A | \$ 6,167,665 | \$ 616,766 | \$ 5,550,899 | 90.0% | Impacts absorbed through vacancies and delays in hiring. |
| 2021 | AGS-223 | IB | A | \$ 10,141,167 | \$ 540,156 | \$ 9,601,011 | 94.7% | With COVID continuing into FY2021, higher leased space operating costs were anticipated. With COVID, there are additional unbudgeted building operating costs for increased labor and supplies needed to disinfect the interior and common areas of the buildings, which are charged to the building tenants. |
| 2021 | AGS-231 | FA | A | \$ 16,385,949 | \$1,097,213 | \$ 15,288,736 | 93.3% | Shortfall due to higher utility bills and energy contracts. CSD had requested to the Legislature for supplemental funding to negate the energy contract costs. |
| 2021 | AGS-231 | FB | A | \$ 1,215,664 | \$ 21,566 | \$ 1,194,098 | 98.2% | This restriction impacts our capability to pay some of our current utility expenses i.e.(water & electricity) along with the ordering of needed custodial supplies such as toilet paper, hand towels, & cleaning supplies. Modification of contracts and reductions to air conditioning hours may be needed to get more savings, which will affect the buildings employees and clients. |
| 2021 | AGS-231 | FD | A | \$ 955,147 | \$ 95,514 | \$ 859,633 | 90.0% | Deferred all stripping and waxing in DAGS-managed buildings and all other work that needed to be done on overtime with custodial staff; deferred exterior building maintenance (e.g., upper story window washing, power washing of walls, walkways, etc.). |
| 2021 | AGS-231 | FW | A | \$ 252,170 | \$ 25,218 | \$ 226,952 | 90.0% | Supply purchases were delayed and decreased. |
| 2021 | AGS-232 | FE | A | \$ 1,427,706 | \$ 124,878 | \$ 1,302,828 | 91.3% | The tree trimming contracts were paid by reallocating the restrictions. |
| 2021 | AGS-232 | FF | A | \$ 125,432 | \$ 12,544 | \$ 112,888 | 90.0% | This current restrict affects our capabilities of purchasing the necessary supplies to a minimal and equipment repairs to be done in-house as much as possible. COVID took away our planned tree trimming funding for all of our managed properties which is becoming a safety concern. |
| 2021 | AGS-232 | FG | A | \$ 217,586 | \$ 21,758 | \$ 195,828 | 90.0% | Routine tree trimming was reduced. |
| 2021 | AGS-232 | FH | A | \$ 3,549 | \$ 356 | \$ 3,193 | 90.0% | Purchased less supplies. |
| 2021 | AGS-233 | FK | A | \$ 2,817,576 | \$ 621,758 | \$ 2,195,818 | 77.9% | Limited the number of preventative maintenance projects for DAGS facilities on Oahu. |
| 2021 | AGS-233 | FL | A | \$ 192,796 | \$ 19,280 | \$ 173,516 | 90.0% | This restriction will affect our capability to purchase the necessary materials needed to perform necessary repairs and work will be deferred, which may lead to larger CIP projects. If needed, other agencies (DOH, Libraries, etc.) will be asked to purchase materials or help fund repairs. |
| 2021 | AGS-233 | FM | A | \$ 115,949 | \$ 11,594 | \$ 104,355 | 90.0% | Reduced the amount of supply purchases and reduced out-sourced work. |

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Table 7

| <u>Fiscal Year</u> | <u>Prog ID</u> | <u>Sub-Org</u> | <u>MOF</u> | <u>Budgeted by Dept</u> | <u>Restriction</u> | <u>Difference Between Budgeted & Restricted</u> | <u>Percent Difference</u> | <u>Impact</u> |
|--------------------|----------------|----------------|------------|-------------------------|--------------------|---|---------------------------|--|
| 2021 | AGS-233 | FN | A | \$ 113,235 | \$ 11,324 | \$ 101,911 | 90.0% | Deferred repair and maintenance work at DAGS-managed buildings and public libraries due to reduced available funding for materials and supplies. |
| 2021 | AGS-240 | JA | A | \$ 1,474,989 | \$ 147,498 | \$ 1,327,491 | 90.0% | The restriction negatively impacted the program's ability to provide timely guidance on Chapters 103D and 103F, Hawaii Revised Statutes, and related Hawaii Administrative Rules, to all state and county jurisdictions. This guidance was critical to avoid the waste and abuse of taxpayer dollars. The SPO is a very small agency with resources spread thin to handle tasks of vacant positions. |
| 2021 | AGS-807 | FP | A | \$ 2,277,221 | \$ 177,122 | \$ 2,100,099 | 92.2% | Even with the release of the restrictions, DOE was asked to fund several contracted work and more repairs were pushed out to the JOC team as they were beyond the scope of the SLA. |
| 2021 | AGS-807 | FQ | A | \$ 1,797,978 | \$ 179,798 | \$ 1,618,180 | 90.0% | Restrictions were absorbed by vacancy savings, eliminated vehicle purchase. DOE was asked to help with the purchasing of materials, supplies and contracted out work. |
| 2021 | AGS-807 | FR | A | \$ 1,270,628 | \$ 41,662 | \$ 1,228,966 | 96.7% | Vacancy savings due to freeze in hiring that covered the restriction. |
| 2021 | AGS-871 | NA | A | \$ 553,452 | \$ 12,672 | \$ 540,780 | 97.7% | Restriction was covered by cost savings from not contracting investigative services or hearings officers. |
| 2021 | AGS-879 | OA | A | \$ 3,522,739 | \$ 352,274 | \$ 3,170,465 | 90.0% | Impacted personnel budget as Hawaii transitioned to elections by mail. This reduced positions including volunteers and temporary staff who supported precinct operations. Restrictions were covered by vacancy savings. |
| 2021 | AGS-881 | LA | A | \$ 956,442 | \$ 95,644 | \$ 860,798 | 90.0% | The 10% restriction reduced funding by \$95,644 in total operations from the General Fund; this reduction was applied to Biennium Grants and Administrative Support areas. The programs that were impacted the most by this restriction included Biennium Grants, Arts Education, and Folk and Traditional Arts programs, where our ability to reach neighbor islands and service underserved communities within the state was limited. |
| 2021 | AGS-901 | AA | A | \$ 1,444,676 | \$ 237,683 | \$ 1,206,993 | 83.5% | Restriction covered by vacancy savings |
| 2022 | AGS-101 | CA | A | \$ 1,034,301 | \$ 72,401 | \$ 961,900 | 93.0% | Restriction were met by lowering Other Current Expenses primarily through decreased Datamart contractor usage. |
| 2022 | AGS-102 | CB | A | \$ 1,439,582 | \$ 174,099 | \$ 1,265,483 | 87.9% | Enhancements or fixes to Datamart were deferred or not performed. |
| 2022 | AGS-104 | BA | A | \$ 763,311 | \$ 53,432 | \$ 709,879 | 93.0% | Impacts were absorbed through vacancies and delays in hiring. |
| 2022 | AGS-105 | RA | A | \$ 809,377 | \$ 56,656 | \$ 752,721 | 93.0% | Vacancy savings due to hiring freeze covered restriction. |
| 2022 | AGS-111 | DA | A | \$ 1,074,231 | \$ 75,196 | \$ 999,035 | 93.0% | Although three critical positions vacant in FY 21 were filled, another staff attorney retired in FY 22. Because of the long delay in receiving approval to fill the vacant staff attorney position, the restriction had no adverse impact on OIP's funding for FY 22 due to vacancy savings. The vacancies and need to train replacements, however, did adversely impact OIP's productivity; e.g., OIP's formal case backlog increased 47% at the end of FY 2022 compared to FY 2020 when there were no vacancies. |
| 2022 | AGS-211 | HA | A | \$ 785,276 | \$ 47,469 | \$ 737,807 | 94.0% | Negatively impacted ability of the program to: procure needed archival supplies necessary for the Archives to execute on its mandate to preserve and make records accessible to the public; conduct shredding of expired records that are eligible for destruction - leading to increased legal exposure and staff house to retrieve; process the backlog of historic records in order confirm confidential restricted materials are sequestered and open items are properly arranged and described for accessibility. |
| 2022 | AGS-221 | IA | A | \$ 6,167,665 | \$ 431,737 | \$ 5,735,928 | 93.0% | Restriction absorbed in excess salary funds. |
| 2022 | AGS-221 | IA | A | \$ 6,167,665 | \$ 431,737 | \$ 5,735,928 | 93.0% | Impacts absorbed through denial of compensated overtime, vacancies, delays in hiring, de facto requiring staff to take on excessive workloads, and delays to project processes. In addition, and due to staff vacancies, for certain critical projects the program engaged private consulting services to perform construction management tasks that would otherwise be performed by staff; those services were paid out of the CIP budgets of the affected projects and involved costs more than 2.5 times greater than the associated staff costs. |

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Table 7

| <u>Fiscal Year</u> | <u>Prog ID</u> | <u>Sub-Org</u> | <u>MOF</u> | <u>Budgeted by Dept</u> | <u>Restriction</u> | <u>Difference Between Budgeted & Restricted</u> | <u>Percent Difference</u> | <u>Impact</u> |
|--------------------|----------------|----------------|------------|-------------------------|--------------------|---|---------------------------|---|
| 2022 | AGS-223 | IB | A | \$ 5,777,534 | \$ 374,096 | \$ 5,403,438 | 93.5% | With COVID continuing into FY2022, higher leased space operating costs were anticipated. With COVID, there were additional unbudgeted building operating costs for increased labor and supplies needed to disinfect the interior and common areas of the buildings, which were charged to the building tenants. Impacts absorbed through staff vacancies, delays in hiring, and negotiation of lease provisions to mitigate the impacts of higher operating costs. |
| 2022 | AGS-231 | FA | A | \$ 16,467,349 | \$ 46,501 | \$ 16,420,848 | 99.7% | Legislature provided funding to address the energy projects quarterly and semi-annual payments |
| 2022 | AGS-232 | FE | A | \$ 1,568,150 | \$ 272,771 | \$ 1,295,379 | 82.6% | The tree trimming contracts were paid by reallocating the restrictions. |
| 2022 | AGS-232 | FF | A | \$ 151,632 | \$ 17,667 | \$ 133,965 | 88.3% | The current restriction affects the purchasing of necessary supplies which will be kept to the bare minimum. Equipment repairs and maintenance will have to be done in-house as much as possible which would reduce actual time spent maintaining the grounds. Deferral of tree trimming contracts for all managed properties will result in increasing safety issues for the public and employees. |
| 2022 | AGS-232 | FG | A | \$ 244,386 | \$ 17,107 | \$ 227,279 | 93.0% | Routine tree trimming was reduced. |
| 2022 | AGS-232 | FH | A | \$ 28,549 | \$ 7,298 | \$ 21,251 | 74.4% | Reduced frequency of tree trimming, purchased less supplies. |
| 2022 | AGS-233 | FK | A | \$ 2,881,788 | \$ 733,725 | \$ 2,148,063 | 74.5% | Did not start all planned preventative maintenance projects for DAGS facilities on Oahu. |
| 2022 | AGS-233 | FL | A | \$ 195,820 | \$ 21,707 | \$ 174,113 | 88.9% | This restricts the amount of needed repair materials to a minimal and will result in deferral of repairs which may lead to bigger and more expensive CIP projects down the road. This may also create a financial burden to other state agencies as costs of materials may be imposed on them; if they cannot make these purchases, repairs may be deferred and could compromise employee safety and well-being. |
| 2022 | AGS-233 | FM | A | \$ 117,461 | \$ 8,222 | \$ 109,239 | 93.0% | Reduced the amount of supply purchases. |
| 2022 | AGS-233 | FN | A | \$ 113,235 | \$ 16,627 | \$ 96,608 | 85.3% | Deferred repair and maintenance work at DAGS-managed buildings and public libraries due to reduced available funding for materials and supplies. |
| 2022 | AGS-240 | JA | A | \$ 1,433,810 | \$ 100,366 | \$ 1,333,444 | 93.0% | The restriction negatively impacted the program's ability to provide timely guidance on Chapters 103D and 103F, Hawaii Revised Statutes, and related Hawaii Administrative Rules, to all state and county jurisdictions. This guidance was critical to avoid the waste and abuse of taxpayer dollars. The SPO is a very small agency with resources spread thin to handle tasks of vacant positions. |
| 2022 | AGS-807 | FP | A | \$ 2,359,929 | \$ 165,195 | \$ 2,194,734 | 93.0% | The restriction will impact the ability to purchase needed materials for work to be done on DOE Schools and facilities. For larger purchases and work contracted out, DOE will be asked to help fund these costs. Deferral of repairs could evolve into large projects and compromise the health and safety of staff and students. |
| 2022 | AGS-807 | FQ | A | \$ 1,917,538 | \$ 134,228 | \$ 1,783,310 | 93.0% | Vacancy savings covered majority of restriction, and DOE was asked to help with the purchasing of materials, supplies and contracted out work. |
| 2022 | AGS-807 | FR | A | \$ 1,247,578 | \$ 88,330 | \$ 1,159,248 | 92.9% | Vacancy savings due to freeze in hiring covered the restriction. |
| 2022 | AGS-871 | NA | A | \$ 589,948 | \$ 41,296 | \$ 548,652 | 93.0% | Restriction was covered by cost savings from other current expenses as staff were unable to travel due to COVID-19 restrictions thereby saving funds allocated for travel expenses, and because the program did not need to pay for Socrata services due to the extension of the contract throughout the fiscal year from FY21. Moreover, the program did not contract investigative services or hearings officers. |
| 2022 | AGS-879 | OA | A | \$ 2,507,236 | \$ 175,507 | \$ 2,331,729 | 93.0% | Impacted personnel budget that would impair our ability to hire seasonal staff who work in the election year. Additionally, this restriction impacts our ability to support a counting center on the island of Hawaii to open and count ballots received by the Clerk's Office and to procure the necessary supplies for voter education and counting center operations which would be paid in this first year of the biennium. Restrictions were covered by vacancy savings. |

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Table 7

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|--------------------|----------------|----------------|------------|-------------------------|--------------------|---|---------------------------|---|
| 2022 | AGS-881 | KA | A | \$ 59,860 | \$ 4,190 | \$ 55,670 | 93.0% | The 7% restriction on KKCC was covered by DAGS budget as the deficit would have reduced the salary for the staff of one, so there was little room for adjustment. |
| 2022 | AGS-881 | LA | A | \$ 765,594 | \$ 38,280 | \$ 727,314 | 95.0% | SFCA relied on the NEA American Rescue Plan grant to supplement the deficiency of the 20% reduction. |
| 2022 | AGS-901 | AA | A | \$ 1,249,021 | \$ 419,845 | \$ 829,176 | 66.4% | Restriction covered by vacancy savings |
| 2023 | AGS-101 | CA | A | \$ 1,647,829 | \$ 164,782 | \$ 1,483,047 | 90.0% | Restriction will be met by lowering Other Current Expenses primarily through decreased Datamart contractor usage. Enhancements or fixes to Datamart will need to be deferred or not performed. |
| 2023 | AGS-102 | CB | A | \$ 1,544,582 | \$ 154,458 | \$ 1,390,124 | 90.0% | Impacts were absorbed through vacancies and delays in hiring. |
| 2023 | AGS-103 | CC | A | \$ 1,157,547 | \$ 115,754 | \$ 1,041,793 | 90.0% | The program's turnaround time to review and record Journal Vouchers and Allotment documents will be increased from three to seven working days. Delays in recording transactions will also affect departments' and agencies' ability to prepare timely, meaningful and accurate reports. The program's turnaround time to close the monthly accounting records will increase from one to two months; estimated time to complete the ACFR from six to nine months after close. The loss of overtime could delay fiscal year closing and affect the timely issuance of the State ACFR and SEFA. Delay in fiscal year closing could affect ACFR issuance and the receipt of the Certificate of Achievement for Excellence in Financial Reporting and negatively impact the State's ability to sell bonds. The loss of experience due to staff turnovers (retirements and resignations) and the ability to recruit replacement staff have required the program's supervisors to take on additional responsibilities. Also, the lack of knowledge has required additional time to complete certain duties due to the complex nature of the transactions, which then results in additional overtime costs. |
| 2023 | AGS-104 | BA | A | \$ 940,511 | \$ 94,052 | \$ 846,459 | 90.0% | Restriction covered by vacancy savings until positions are planned to be filled in the second half of FY 2023. |
| 2023 | AGS-105 | RA | A | \$ 809,377 | \$ 80,938 | \$ 728,439 | 90.0% | A 10% restriction would not allow OIP to meet its payroll obligations now that all 8.5 FTE positions have been filled. Personnel services constitute over 97% of OIP's unrestricted budget, and all 8.5 FTE positions are needed to try to keep up with OIP's increasing workload. |
| 2023 | AGS-111 | DA | A | \$ 1,133,979 | \$ 113,398 | \$ 1,020,581 | 90.0% | Negatively impacts ability of the program to: procure needed archival supplies necessary for the Archives to execute on its mandate to preserve and make records accessible to the public; process the backlog of historic records in order confirm confidential and/or restricted materials are sequestered and open items are properly arranged and described for accessibility; fill vacant positions important to serving public researchers both in-house as well as external public disclosure/reproduction requests. |
| 2023 | AGS-131 | EA | A | \$ 12,193,112 | \$ 688,585 | \$ 11,504,527 | 94.4% | No impact to ETS operations. ETS restriction release was approved by the Governor on October 12, 2022. This amount is a restriction on project funds appropriated for DOTAX and DHRD. A memo was submitted for the Governor's approval to release the restriction for the DOTAX project in the amount of \$60,225. |
| 2023 | AGS-203 | AD | A | \$ 27,137,995 | \$ 15,000 | \$ 27,122,995 | 99.9% | The program will have to find an alternative source of funds to make up for the restriction designated for the self-insurance study. Impact should be minimal. |
| 2023 | AGS-211 | HA | A | \$ 801,836 | \$ 80,184 | \$ 721,652 | 90.0% | A 10% restriction will result in a delay in hiring and negatively affect the program's ability to provide quality land surveying services in a timely manner. |

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|--------------------|----------------|----------------|------------|-------------------------|--------------------|---|---------------------------|---|
| 2023 | AGS-221 | IA | A | \$ 6,599,589 | \$ 659,958 | \$ 5,939,631 | 90.0% | Impacts absorbed through denial of compensated overtime, vacancies, delays in hiring, de facto requiring staff to take on excessive workloads, project delays, and cancellation of bidding/award affecting selected projects for which there was insufficient staff support. In addition, and due to staff vacancies, for certain critical projects the program engaged private consulting services to perform construction management tasks that would otherwise be performed by staff; those services were paid out of the CIP budgets of the affected projects and involved costs more than 2.5 times greater than the associated staff costs. |
| 2023 | AGS-223 | IB | A | \$ 5,444,873 | \$ 544,488 | \$ 4,900,385 | 90.0% | With the long-term economic impacts of COVID continuing into FY2023, there are additional unbudgeted building operating costs for increased labor and supplies needed to disinfect the interior and common areas of the buildings, which are charged to the building tenants. Fortunately, lessors have taken steps to minimize the impacts of those increased costs. Impacts are being absorbed through vacancies, delays in hiring, and negotiation of favorable lease provisions. |
| 2023 | AGS-231 | FA | A | \$ 18,615,839 | \$1,574,608 | \$ 17,041,231 | 91.5% | Projecting a shortfall if restrictions remain; will seek restriction release if needed. |
| 2023 | AGS-231 | FB | A | \$ 1,242,316 | \$ 94,156 | \$ 1,148,160 | 92.4% | Projecting a shortfall despite the lifting of restrictions. This restriction impacts our capability to pay some of our current utility expenses i.e.(water & electricity) along with the ordering of needed custodial supplies such as toilet paper, hand towels, & cleaning supplies. Modification of contracts and reductions to air conditioning hours may be needed to get more savings, which will affect the buildings employees and clients. |
| 2023 | AGS-231 | FC | A | \$ 1,100,756 | \$ 35,373 | \$ 1,065,383 | 96.8% | Projecting a shortfall if restrictions remain; will seek restriction release when needed. |
| 2023 | AGS-231 | FD | A | \$ 957,595 | \$ 84,996 | \$ 872,599 | 91.1% | Vacancy savings covers portion of restriction. To cover balance of restriction, there will be deferral of stripping and waxing in DAGS-managed buildings (work needs to be done on overtime); deferral of exterior building maintenance (e.g., upper story window washing, power washing of walls, walkways, etc.); deferral of any major air conditioning and elevator repairs; may limit restocking of various janitorial supplies (i.e., toilet paper, hand towels, soap, etc.). |
| 2023 | AGS-231 | FW | A | \$ 258,266 | \$ 25,826 | \$ 232,440 | 90.0% | Will delay/decrease supply purchases. |
| 2023 | AGS-232 | FE | A | \$ 1,714,592 | \$ 171,460 | \$ 1,543,132 | 90.0% | Possibility of not being able to fund tree trimming contracts. |
| 2023 | AGS-232 | FF | A | \$ 151,632 | \$ 15,164 | \$ 136,468 | 90.0% | Deferral of tree trimming contracts for all managed properties will result in increasing safety issues for the public and employees, and liability for the state. The release of restrictions will not cover the costs to trim all the larger trees. The grounds at Keakealani Building are not being maintained and have created safety concerns for the other state tenants in the building. |
| 2023 | AGS-232 | FG | A | \$ 244,386 | \$ 27,589 | \$ 216,797 | 88.7% | The current restriction affects the purchasing of necessary supplies which will be kept to the bare minimum. |
| 2023 | AGS-232 | FH | A | \$ 28,549 | \$ 10,000 | \$ 18,549 | 65.0% | Reduce frequency of tree trimming, purchase less supplies. |
| 2023 | AGS-233 | FK | A | \$ 2,918,700 | \$ 291,870 | \$ 2,626,830 | 90.0% | Will cancel preventative maintenance projects for DAGS facilities on Oahu. |
| 2023 | AGS-233 | FL | A | \$ 195,820 | \$ 19,582 | \$ 176,238 | 90.0% | This restricts the amount of needed repair materials to a minimal and will result in deferral of repairs which may lead to bigger and more expensive CIP projects down the road. This may also create a financial burden to other state agencies as costs of materials may be imposed on them; if they cannot make these purchases, repairs may be deferred and could compromise employee safety and well-being. Repairs to date for the aging state buildings are already exceeding the budgeted funds. |
| 2023 | AGS-233 | FM | A | \$ 117,461 | \$ 11,746 | \$ 105,715 | 90.0% | Deferral of repair and maintenance work at DAGS-managed buildings and public libraries due to reduced available funding for materials and supplies. |
| 2023 | AGS-233 | FN | A | \$ 113,235 | \$ 14,942 | \$ 98,293 | 86.8% | Restriction covered by vacancy savings. |

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Table 7

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|--------------------|----------------|----------------|------------|-------------------------|--------------------|---|---------------------------|---|
| 2023 | AGS-240 | JA | A | \$ 1,579,010 | \$ 157,902 | \$ 1,421,108 | 90.0% | The restriction will negatively impact the program's ability to provide timely guidance on Chapters 103D and 103F, Hawaii Revised Statutes, and related Hawaii Administrative Rules, to all state and county jurisdictions. This guidance is critical to avoid the waste and abuse of taxpayer dollars. It will also impacts SPO's ability to: procure and administer statewide contracts; develop and implement the statewide Past Performance Database, the Small Business Initiative, and new eProcurement system; develop and implement enhancements to online resources (Hawaii Awards and Notices System, Hawaii eProcurement System, and Hawaii Compliance Express); and monitor Amazon, pCard, and travel programs. The SPO is a very small agency with resources spread thin to handle tasks of vacant positions. |
| 2023 | AGS-807 | FP | A | \$ 2,467,989 | \$ 246,800 | \$ 2,221,189 | 90.0% | The restriction will impact the ability to purchase needed materials for work to be done on DOE Schools and facilities. For larger purchases and work contracted out, DOE will be asked to help fund these costs. Deferral of repairs could evolve into large projects and compromise the health and safety of staff and students. |
| 2023 | AGS-807 | FQ | A | \$ 1,917,538 | \$ 263,306 | \$ 1,654,232 | 86.3% | Vacancy savings covers majority of restriction, and DOE will be asked to help with the purchasing of materials, supplies and/or contracted out work. |
| 2023 | AGS-807 | FR | A | \$ 1,369,966 | \$ 136,996 | \$ 1,232,970 | 90.0% | Restriction covered by vacancy savings. |
| 2023 | AGS-871 | NA | A | \$ 589,948 | \$ 58,994 | \$ 530,954 | 90.0% | This program is responsible for regulating campaign finance violations through the administration and enforcement of the campaign finance laws and rules. If the restriction is not released, it will limit the program's ability to contract for investigative services to investigate campaign finance law violations and to retain hearings officers for contested case hearings to ensure efficient proceeding and handling of contested matters. Program will seek restriction release as needed. |
| 2023 | AGS-879 | OA | A | \$ 2,377,459 | \$ 237,746 | \$ 2,139,713 | 90.0% | Restriction will impact our federal funding, as an condition of the receipt of federal payments, the maintenance of expenditures (MOE) of the State for activities funded by the payments at a level that is not less than the level of such expenditures maintained by the State for Fiscal Year 2000. 52 USC § 21004(a)(7). The level of such expenditures in Fiscal Year 2000 was \$2,299,552. The present restrictions totaling of \$237,746 would take us from an MOE compliant \$2,377,459 budget for Fiscal Year 2023 down to a non-compliant \$2,139,713. The State has always met the MOE requirement. The lifting of the restrictions would ensure ongoing eligibility for funding from the federal government and avoid enforcement actions on its part regarding our prior receipt of federal funds. The ability to accomplish the mission of our office is significantly impacted by the accessibility of federal funds. |
| 2023 | AGS-881 | KA | A | \$ 59,860 | \$ 5,986 | \$ 53,874 | 90.0% | We are hopeful funds will be available from within the department to cover the restriction as the budget is for the salary, a staff of one, so there is little room for adjustment for a 10% restriction. |
| 2023 | AGS-881 | LA | A | \$ 765,594 | \$ 76,560 | \$ 689,034 | 90.0% | The 10% restriction reduced funding by \$76,560 in total operations from the General Fund; this reduction was applied to Biennium Grants, Arts Education and Administrative Support areas. The restriction placed on the Biennium Grants, Arts Education, and Folk and Traditional Arts programs will impact our ability to reach neighbor islands and service to underserved communities within the state. |
| 2023 | AGS-901 | AA | A | \$ 1,974,646 | \$ 97,962 | \$ 1,876,684 | 95.0% | Vacant Positions were left vacant until restrictions were met. |

Department of Accounting and General Services
 Emergency Appropriation Requests

Table 8

| <u>Prog ID</u> | <u>Description of Request</u> | <u>Explanation of Request</u> | <u>MOF</u> | <u>Pos (P)</u> | <u>Pos (T)</u> | <u>\$\$\$</u> |
|----------------|-------------------------------|-------------------------------|------------|----------------|----------------|---------------|
| | NONE | | | | | |

Department of Accounting and General Services
Expenditures Exceeding Appropriation Ceilings in FY22 and FY23

Table 9

| <u>Prog ID</u> | <u>MOF</u> | <u>Date</u> | <u>Appropriation</u> | <u>Amount Exceeding Appropriation</u> | <u>Percent Exceeded</u> | <u>Reason for Exceeding Ceiling</u> | <u>Legal Authority</u> | <u>Recurring (Y/N)</u> | <u>GF Impact (Y/N)</u> |
|----------------|------------|-------------|----------------------|---------------------------------------|-------------------------|-------------------------------------|------------------------|------------------------|------------------------|
| | | NONE | | | | | | | |

Department of Accounting and General Services
 Intradepartmental Transfers in FY22 and FY23

Table 10

| <u>Actual or Anticipated Date of Transfer</u> | <u>MOF</u> | <u>Pos (P)</u> | <u>Pos (T)</u> | <u>\$\$\$</u> | <u>From Prog ID</u> | <u>Percent of Program ID Appropriation Transferred From</u> | <u>To Prog ID</u> | <u>Percent of Receiving Program ID Appropriation</u> | <u>Reason for Transfer</u> | <u>Recurring (Y/N)</u> |
|---|------------|----------------|----------------|---------------|---------------------|---|-------------------|--|---|------------------------|
| 12/7/2021 | A | - | 3.00 | \$ 191,472 | AGS101CA | 100.0% | AGS901AE | 100.0% | <p>Pursuant to Section 73 of Act 88, SLH 2021 and EM 21-04, DAGS requested Governor's approval to transfer three (3) vacant temporary general-funded positions from AGS101/CA, Accounting Division-Systems Accounting Branch to AGS901/AE, General Administrative Services-Systems and Procedures Office (S&PO) to provide resources in support of the DAGS modules of the current Enterprise Financial System (EFS) project.</p> <p>[Pursuant to Act 248, SLH 2022, the three (3) positions transferred were approved to be converted from temporary to permanent and the positions' funding was incorporated into S&PO's base budget.</p> <p>Position Nos.: 122348-Information Technology Band C, SR-26 122351-Information Technology Band B, SR-24 122352-Information Technology Band B, SR-24]</p> | Y |

Department of Accounting and General Services
Vacancy Report as of November 30, 2022

Table 11

| Prog ID | Sub-Org | Date of Vacancy | Expected Fill Date | Position Number | Position Title | Exempt (Y/N) | SR Level | BU Code | Perm. Temp. (P/T) | FTE | MOF | Budgeted Amount | Actual Salary Last Paid | Authority to Hire (Y/N) | Occupied by 89 Day Hire (Y/N) | # of 89 Hire Appts | Describe if Filled by other Means | Priority # to Retain |
|---------|---------|-----------------|--------------------|-----------------|---------------------------------------|--------------|----------|---------|-------------------|------|-----|-----------------|-------------------------|-------------------------|-------------------------------|--------------------|-----------------------------------|----------------------|
| AGS233 | FK | 1/21/2022 | 2/1/2023 | 12945 | Central Svcs Administrator | N | EM08 | 35 | P | 1.00 | A | \$ 134,040 | \$ 117,024 | Y | N | --- | TA by Engineer V, PN 118759 | 1 |
| AGS240 | JA | 1/2/2021 | 2/1/2023 | 102616 | State Procurement Administrator | Y | SRNA | 00 | P | 1.00 | A | \$ 126,912 | \$ 126,912 | Y | N | --- | TA | 2 |
| AGS103 | CC | 8/16/2021 | 3/1/2023 | 120983 | Accountant V | N | SR24 | 13 | P | 1.00 | A | \$ 81,744 | \$ 81,744 | Y | N | --- | --- | 3 |
| AGS103 | CC | 8/2/2021 | 4/1/2023 | 10010 | Accountant IV | N | SR22 | 13 | P | 1.00 | A | \$ 64,620 | \$ 64,620 | Y | N | --- | --- | 4 |
| AGS103 | CC | 5/2/2022 | 4/16/2023 | 22957 | Control Accounts Bookkeeper I | N | SR15 | 03 | P | 1.00 | A | \$ 54,108 | \$ 54,108 | Y | N | --- | --- | 5 |
| AGS102 | CB | 5/1/2022 | 2/1/2023 | 122212 | Accountant VI | N | SR26 | 23 | P | 1.00 | A | \$ 99,468 | \$ 99,468 | Y | N | --- | --- | 6 |
| AGS102 | CB | 4/1/2021 | 2/1/2023 | 3553 | Payroll/Voucher Specialist | N | SR24 | 23 | P | 1.00 | A | \$ 70,431 | \$ 72,684 | Y | N | --- | --- | 7 |
| AGS102 | CB | 6/29/2022 | 3/1/2023 | 3550 | Pre-Audit Clerk III | N | SR15 | 63 | P | 1.00 | A | \$ 42,792 | \$ 42,792 | Y | N | --- | --- | 8 |
| AGS102 | CB | 10/1/2020 | 3/1/2023 | 28819 | Pre-Audit Clerk II | N | SR13 | 03 | P | 1.00 | A | \$ 36,732 | \$ 41,364 | Y | N | --- | --- | 9 |
| AGS102 | CB | 7/8/2022 | 3/1/2023 | 32926 | Office Assistant III | N | SR08 | 03 | P | 1.00 | A | \$ 33,120 | \$ 33,120 | Y | N | --- | --- | 10 |
| AGS101 | CA | 8/22/2022 | 4/1/2023 | 36407 | Accountant V | N | SR24 | 13 | P | 1.00 | A | \$ 75,588 | \$ 80,184 | Y | N | --- | --- | 11 |
| AGS101 | CA | --- | 4/1/2023 | 122350 | Accountant V | N | SR24 | 13 | P | 1.00 | A | \$ 62,136 | NA | Y | N | --- | --- | 12 |
| AGS101 | CA | 7/5/2022 | 4/1/2023 | 14994 | Accountant V | N | SR24 | 13 | P | 1.00 | A | \$ 55,200 | \$ 55,200 | Y | N | --- | --- | 13 |
| AGS101 | CA | 10/1/2021 | 4/1/2023 | 3565 | Secretary III | N | SR16 | 63 | P | 1.00 | A | \$ 44,496 | \$ 44,496 | Y | Y | 1 | --- | 14 |
| AGS103 | CC | 7/14/2022 | 3/1/2023 | 33892 | Secretary II | N | SR14 | 03 | P | 1.00 | A | \$ 56,316 | \$ 56,316 | Y | N | --- | --- | 15 |
| AGS131 | EA | 7/1/2022 | 3/1/2023 | 92001M | ETS Administrative Services Officer | Y | SRNA | Pending | P | 1.00 | A | \$ 60,000 | N/A | N | N | --- | --- | 16 |
| AGS131 | EA | 7/1/2022 | 3/1/2023 | 92002M | ETS Human Resource Manager | Y | SRNA | Pending | P | 1.00 | A | \$ 37,500 | N/A | N | N | --- | --- | 17 |
| AGS131 | EA | 7/1/2022 | 3/1/2023 | 92045M | Chief Data Officer | Y | SRNA | Pending | P | 1.00 | A | \$ 144,000 | N/A | N | N | --- | --- | 18 |
| AGS131 | EG | 10/15/2021 | 3/1/2023 | 121029 | IT Storage Engineer | Y | SRNA | 73 | P | 1.00 | A | \$ 100,008 | \$ 100,008 | Y | N | --- | --- | 19 |
| AGS131 | EG | 10/13/2021 | 3/1/2023 | 122201 | HIMOD Functional Manager | Y | SRNA | 73 | T | 1.00 | A | \$ 97,944 | \$ 97,944 | Y | N | --- | --- | 20 |
| AGS131 | EA | 7/1/2022 | 3/1/2023 | 92005M | Systems Manager | Y | SRNA | Pending | P | 1.00 | A | \$ 110,000 | n/a | N | N | --- | --- | 21 |
| AGS131 | EG | 7/19/2022 | 2/1/2023 | 120430 | Senior Communication Mgr | Y | SRNA | 73 | P | 1.00 | B | \$ 85,884 | \$ 87,600 | Y | N | --- | --- | 22 |
| AGS131 | EG | 11/10/2022 | 3/1/2023 | 122204 | HIMOD Project Manager | Y | SRNA | 73 | P | 1.00 | A | \$ 119,244 | \$ 119,244 | Y | N | --- | --- | 23 |
| AGS131 | EF | 3/29/2022 | 3/1/2023 | 122511 | Network Architect | Y | SRNA | 73 | P | 1.00 | A | \$ 122,436 | \$ 122,436 | N | N | --- | --- | 24 |
| AGS131 | EG | 5/13/2022 | 3/1/2023 | 124266 | Technical Architect Analyst | Y | SRNA | 73 | P | 1.00 | B | \$ 115,000 | NA | Y | N | --- | --- | 25 |
| AGS131 | EG | 4/2/2019 | 3/1/2023 | 122457 | Payroll Program Manager | Y | SRNA | 73 | P | 1.00 | A | \$ 139,656 | NA | Y | N | --- | --- | 26 |
| AGS131 | EE | 8/1/2022 | 3/1/2023 | 13702 | Information Technology Band C | N | SR26 | 23 | P | 1.00 | A | \$ 95,436 | \$ 101,460 | Y | N | --- | --- | 27 |
| AGS131 | EC | 6/1/2021 | 3/1/2023 | 45590 | Information Technology Band B | N | SR22 | 13 | P | 1.00 | A | \$ 81,744 | \$ 81,744 | Y | N | --- | --- | 28 |
| AGS131 | ED | 12/31/2019 | 3/1/2023 | 39549 | Information Technology Band B | N | SR24 | 13 | P | 1.00 | A | \$ 62,136 | \$ 90,144 | Y | N | --- | --- | 29 |
| AGS131 | EG | 12/16/2021 | 3/1/2023 | 122338 | Business Analyst | Y | SRNA | 73 | T | 1.00 | A | \$ 61,224 | \$ 61,224 | Y | N | --- | --- | 30 |
| AGS131 | ED | 3/31/2020 | 4/1/2023 | 13703 | Information Technology Band B | N | SR24 | 13 | P | 1.00 | A | \$ 62,136 | \$ 69,732 | Y | N | --- | --- | 31 |
| AGS131 | EG | 2/27/2021 | 3/1/2023 | 8051 | Business Data Analyst | Y | SRNA | 73 | P | 1.00 | A | \$ 50,004 | \$ 53,316 | Y | N | --- | --- | 32 |
| AGS131 | EE | 1/3/2022 | 4/1/2023 | 26819 | IT Band B | N | SR24 | 13 | P | 1.00 | A | \$ 91,968 | \$ 91,968 | Y | N | --- | --- | 33 |
| AGS131 | EE | 1/3/2022 | 4/1/2023 | 39827 | IT Band B | N | SR22 | 13 | P | 1.00 | A | \$ 72,684 | \$ 72,684 | Y | N | --- | --- | 34 |
| AGS131 | EF | 9/27/2021 | 3/1/2023 | 39816 | Information Technology Band B | N | SR24 | 13 | P | 1.00 | A | \$ 72,684 | \$ 72,684 | Y | Y | 5 | --- | 35 |
| AGS131 | EG | 3/16/2022 | 3/1/2023 | 121191 | Web Architect I | Y | SRNA | 73 | P | 1.00 | A | \$ 58,452 | \$ 58,452 | Y | N | --- | --- | 36 |
| AGS131 | EE | 4/18/2022 | 3/1/2023 | 23169 | IT Band C | N | SR26 | 23 | P | 1.00 | A | \$ 99,468 | \$ 99,468 | Y | N | --- | --- | 37 |
| AGS131 | EG | 8/16/2021 | 3/1/2023 | 121434 | ETS Contr & Proc Specialist | Y | SRNA | 73 | P | 1.00 | A | \$ 70,644 | \$ 70,644 | Y | Y | 5 | --- | 38 |
| AGS131 | EG | 9/16/2022 | 3/1/2023 | 120864 | Help Desk Specialist | Y | SRNA | 73 | T | 1.00 | A | \$ 50,328 | \$ 47,940 | Y | N | --- | --- | 39 |
| AGS131 | EG | 6/1/2022 | 3/1/2023 | 122312 | Organizational Change Coordinator | Y | SRNA | 63 | T | 1.00 | A | \$ 72,432 | \$ 72,432 | Y | N | --- | --- | 40 |
| AGS131 | EA | 7/1/2022 | 6/30/2023 | 92003M | Senior Information Protection Analyst | Y | SRNA | Pending | P | 1.00 | A | \$ 45,000 | N/A | N | N | --- | --- | 41 |
| AGS131 | EA | 7/1/2022 | 6/30/2023 | 92004M | Information Protection Analyst | Y | SRNA | Pending | P | 1.00 | A | \$ 35,000 | N/A | N | N | --- | --- | 42 |
| AGS131 | EA | 7/1/2022 | 6/30/2023 | 92006M | Senior Systems Analyst | Y | SRNA | Pending | P | 1.00 | A | \$ 90,000 | N/A | N | N | --- | --- | 43 |
| AGS131 | EA | 7/1/2022 | 6/30/2023 | 92007M | Systems Analyst | Y | SRNA | Pending | P | 1.00 | A | \$ 70,000 | N/A | N | N | --- | --- | 44 |
| AGS131 | EA | 7/1/2022 | 6/30/2023 | 92039M | Senior Info Protection Lead | Y | SRNA | Pending | P | 1.00 | A | \$ 50,000 | N/A | N | N | --- | --- | 45 |
| AGS131 | EA | 7/1/2022 | 6/30/2023 | 92040M | Senior Cybersecurity Analyst | Y | SRNA | Pending | P | 1.00 | A | \$ 45,000 | N/A | N | N | --- | --- | 46 |
| AGS131 | EA | 7/1/2022 | 6/30/2023 | 92041M | Cybersecurity Education Coordinator | Y | SRNA | Pending | P | 1.00 | A | \$ 40,000 | N/A | N | N | --- | --- | 47 |
| AGS131 | EA | 7/1/2022 | 6/30/2023 | 92042M | Cybersecurity Project Manager | Y | SRNA | Pending | P | 1.00 | A | \$ 35,000 | N/A | N | N | --- | --- | 48 |
| AGS131 | EA | 7/1/2022 | 6/30/2023 | 92043M | Cybersecurity Analyst | Y | SRNA | Pending | P | 1.00 | A | \$ 35,000 | N/A | N | N | --- | --- | 49 |
| AGS131 | EA | 7/1/2022 | 6/30/2023 | 92044M | Cybersecurity Analyst | Y | SRNA | Pending | P | 1.00 | A | \$ 30,000 | N/A | N | N | --- | --- | 50 |
| AGS131 | EC | 12/31/2020 | 3/1/2023 | 27469 | Computer Operator II | N | SR15 | 03 | P | 1.00 | A | \$ 46,476 | \$ 46,476 | Y | N | --- | --- | 51 |
| AGS131 | EA | 12/31/2019 | 7/1/2023 | 43025 | Secretary II | N | SR14 | 63 | P | 1.00 | A | \$ - | \$ 50,304 | Y | N | --- | --- | 52 |
| AGS131 | EB | 9/1/2020 | 7/1/2023 | 44235 | Information Technology Band B | N | SR24 | 13 | P | 1.00 | A | \$ - | \$ 91,968 | Y | N | --- | --- | 53 |
| AGS901 | AB | 9/1/2022 | 3/1/2023 | 43787 | Account Clerk IV | N | SR13 | 03 | P | 1.00 | A | \$ 39,540 | \$ 39,540 | Y | Y | 2 | --- | 54 |
| AGS901 | AB | 10/3/2022 | 3/1/2023 | 6430 | Account Clerk IV | N | SR13 | 03 | P | 1.00 | A | \$ 41,100 | \$ 42,624 | Y | N | --- | --- | 55 |
| AGS901 | AC | N/A-restored | 2/1/2023 | 92036M | Human Resources Specialist IV | N | SR22 | 73 | P | 1.00 | A | \$ 33,600 | N/A | Y | N | --- | --- | 56 |
| AGS901 | AC | N/A-restored | 2/1/2023 | 92037M | Human Resources Assistant V | N | SR13 | 63 | P | 1.00 | A | \$ 24,042 | N/A | Y | N | --- | --- | 57 |

Department of Accounting and General Services
Vacancy Report as of November 30, 2022

Table 11

| Prog ID | Sub-Org | Date of Vacancy | Expected Fill Date | Position Number | Position Title | Exempt (Y/N) | SR Level | BU Code | Perm. Temp. (P/T) | FTE | MOF | Budgeted Amount | Actual Salary Last Paid | Authority to Hire (Y/N) | Occupied by 89 Day Hire (Y/N) | # of 89 Hire Appts | Describe if Filled by other Means | Priority #. to Retain |
|---------|---------|-----------------|--------------------|-----------------|--|--------------|----------|---------|-------------------|------|-----|-----------------|-------------------------|-------------------------|-------------------------------|--------------------|-----------------------------------|-----------------------|
| AGS901 | AE | 9/9/2022 | 3/1/2023 | 113047 | Information Technology Band B | N | SR24 | 13 | P | 1.00 | A | \$ 91,968 | \$ 93,804 | Y | N | --- | --- | 58 |
| AGS901 | AE | N/A-new | 3/1/2023 | 122351 | Information Technology Band B | N | SR24 | 13 | P | 1.00 | A | \$ 62,136 | N/A | Y | Y | 2 | --- | 59 |
| AGS221 | IA | 5/25/2019 | 4/1/2023 | 21622 | Office Assistant III (Hawaii) | N | SR08 | 03 | P | 1.00 | A | \$ 33,120 | \$ 30,240 | Y | Y | 2 | --- | 60 |
| AGS221 | IA | 12/31/2020 | 3/1/2023 | 43356 | Engineer V (Maui) | N | SR26 | 13 | P | 1.00 | A | \$ 55,200 | \$ 55,200 | Y | Y | 2 | --- | 61 |
| AGS221 | IA | 10/24/2022 | 3/1/2023 | 52296 | Building Construction Inspector II | N | SR19 | 03 | P | 1.00 | A | \$ 54,108 | \$ 56,124 | Y | N | --- | --- | 62 |
| AGS221 | IA | 7/16/2021 | 4/1/2023 | 43715 | Building Construction Inspector II (Maui) | N | SR19 | 03 | P | 1.00 | A | \$ 63,288 | \$ 63,288 | Y | N | --- | --- | 63 |
| AGS221 | IA | 10/1/2022 | 3/1/2023 | 118873 | Engineer V | N | SR26 | 13 | P | 1.00 | A | \$ 72,684 | \$ 74,136 | Y | N | --- | --- | 64 |
| AGS221 | IA | 3/16/2022 | 4/1/2023 | 36447 | Contracts Assistant I | N | SR13 | 03 | P | 1.00 | A | \$ 39,540 | \$ 39,540 | Y | Y | 1 | --- | 65 |
| AGS221 | IA | 12/1/2021 | 4/1/2023 | 118987 | Engineer V | N | SR26 | 13 | P | 1.00 | A | \$ 57,420 | \$ 59,748 | Y | N | --- | --- | 66 |
| AGS221 | IA | 11/1/2021 | 3/1/2023 | 10610 | Engineer V | N | SR26 | 13 | P | 1.00 | A | \$ 85,032 | \$ 85,032 | Y | N | --- | --- | 67 |
| AGS221 | IA | 9/25/2021 | 3/1/2023 | 43714 | Building Construction Inspector II (Hawaii) | N | SR19 | 03 | P | 1.00 | A | \$ 54,108 | \$ 54,108 | Y | N | --- | --- | 68 |
| AGS221 | IA | 12/1/2020 | 3/1/2023 | 12396 | Building Construction Inspector III (Hawaii) | N | SR21 | 03 | P | 1.00 | A | \$ 54,108 | \$ 52,296 | Y | N | --- | --- | 69 |
| AGS221 | IA | 11/1/2020 | 4/1/2023 | 43716 | Building Construction Inspector II (Hawaii) | N | SR19 | 03 | P | 1.00 | A | \$ 50,016 | \$ 48,348 | Y | N | --- | --- | 70 |
| AGS221 | IA | 6/5/2020 | 4/1/2023 | 11370 | Office Assistant III | N | SR08 | 03 | P | 1.00 | A | \$ 33,120 | \$ 30,240 | Y | N | --- | --- | 71 |
| AGS221 | IA | 4/1/2020 | 4/1/2023 | 21362 | Engineer V | N | SR26 | 13 | P | 1.00 | A | \$ 67,200 | \$ 97,488 | Y | N | --- | --- | 72 |
| AGS221 | IA | 3/1/2020 | 4/1/2023 | 17006 | Engineer V | N | SR26 | 13 | P | 1.00 | A | \$ 67,200 | \$ 91,776 | Y | N | --- | --- | 73 |
| AGS221 | IA | 1/23/2020 | 4/1/2023 | 38710 | Engineer V | N | SR26 | 13 | P | 1.00 | A | \$ 67,200 | \$ 68,484 | Y | N | --- | --- | 74 |
| AGS221 | IA | 12/31/2019 | 3/1/2023 | 44873 | Architect V | N | SR26 | 13 | P | 1.00 | A | \$ 67,200 | \$ 95,436 | Y | N | --- | --- | 75 |
| AGS221 | IA | 4/16/2019 | 4/1/2023 | 21618 | Building Construction Inspector II (Maui) | N | SR19 | 03 | P | 1.00 | A | \$ 50,016 | \$ 56,532 | Y | N | --- | --- | 76 |
| AGS221 | IA | 7/30/2022 | 4/1/2023 | 12691 | Secretary II | N | SR14 | 03 | P | 1.00 | A | \$ - | \$ 48,084 | Y | N | --- | --- | 77 |
| AGS221 | IA | 12/31/2019 | 3/1/2023 | 36328 | Engineer V | N | SR26 | 13 | P | 1.00 | A | \$ - | \$ 80,112 | Y | N | --- | --- | 78 |
| AGS221 | IA | 3/1/2018 | 3/1/2023 | 10631 | Building Construction Inspector III | N | SR21 | 03 | P | 1.00 | A | \$ - | \$ 71,964 | Y | N | --- | --- | 79 |
| AGS221 | IA | 2/12/2018 | 4/1/2023 | 17012 | Contracts Assistant II | N | SR15 | 03 | P | 1.00 | A | \$ - | \$ 49,764 | Y | N | --- | --- | 80 |
| AGS221 | IA | 12/31/2019 | 4/1/2023 | 36607 | Engineer V | N | SR26 | 13 | P | 1.00 | A | \$ - | \$ 85,020 | Y | N | --- | --- | 81 |
| AGS221 | IA | 8/16/2016 | 4/1/2023 | 38713 | Engineer V | N | SR26 | 13 | P | 1.00 | A | \$ - | \$ 64,608 | Y | N | --- | --- | 82 |
| AGS221 | IA | 6/1/2003 | 3/16/2023 | 102373 | Building Coordinator Student I | N | N/A | N/A | T | 1.00 | A | \$ 31,221 | \$ 31,224 | Y | N | --- | --- | 83 |
| AGS223 | IB | 1/18/2022 | 3/1/2023 | 47624 | Leasing Specialist | N | SR22 | 13 | P | 1.00 | A | \$ 67,200 | \$ 67,200 | Y | Y | 2 | --- | 84 |
| AGS223 | IB | N/A-new | 3/16/2023 | 92013M | Account Clerk III | N | SR11 | 03 | P | 1.00 | A | \$ 18,282 | N/A | Y | N | --- | --- | 85 |
| AGS223 | IB | N/A-new | 3/16/2023 | 92010M | Architect V | N | SR26 | 13 | P | 1.00 | A | \$ 33,600 | N/A | Y | N | --- | --- | 86 |
| AGS223 | IB | N/A-new | 4/1/2023 | 92011M | Drafting Technician VI | N | SR17 | 03 | P | 1.00 | A | \$ 23,136 | N/A | Y | N | --- | --- | 87 |
| AGS223 | IB | N/A-new | 4/1/2023 | 92012M | Drafting Technician VI | N | SR17 | 03 | P | 1.00 | A | \$ 23,136 | N/A | Y | N | --- | --- | 88 |
| AGS231 | FA | 10/24/2022 | 2/1/2023 | 35627 | Building Manager | N | SR22 | 23 | P | 1.00 | A | \$ 64,620 | \$ 68,544 | Y | N | --- | --- | 89 |
| AGS231 | FB | 7/16/2022 | 1/16/2023 | 15981 | Janitor II | N | BC02 | 01 | P | 1.00 | A | \$ 43,764 | \$ 42,900 | Y | Y | 6 | --- | 90 |
| AGS231 | FA | 3/1/2022 | 2/1/2023 | 2521 | Janitor III | N | WS02 | 01 | P | 1.00 | A | \$ 47,364 | \$ 47,364 | Y | N | --- | TA by Janitor II, PN 18554 | 91 |
| AGS231 | FA | 12/9/2021 | 2/1/2023 | 17060 | Management Analyst III | N | SR20 | 13 | P | 1.00 | A | \$ 51,024 | \$ 51,024 | Y | N | --- | --- | 92 |
| AGS231 | FA | 12/31/2020 | 3/1/2023 | 18979 | Janitor III | N | WS02 | 01 | P | 1.00 | A | \$ 46,152 | \$ 46,800 | Y | N | --- | TA by Janitor II, PN 18983 | 93 |
| AGS231 | FA | 10/1/2022 | 3/1/2023 | 41621 | Janitor III | N | WS02 | 01 | P | 1.00 | A | \$ 47,364 | \$ 49,128 | Y | N | --- | TA by Janitor II, PN 34888 | 94 |
| AGS233 | FK | 11/1/2022 | 3/1/2023 | 16930 | Administrative Svcs Asst | N | SR22 | 13 | P | 1.00 | A | \$ 81,744 | \$ 83,376 | Y | N | --- | --- | 95 |
| AGS233 | FK | 11/16/2022 | 2/1/2023 | 9972 | Bldg Maint District Supv | N | F310 | 02 | P | 1.00 | A | \$ 79,656 | \$ 82,620 | Y | N | --- | TA by Bldg Maint Supv II, PN 2633 | 96 |
| AGS232 | FE | 11/16/2022 | 2/1/2023 | 10725 | Heavy Truck Driver | N | BC07 | 01 | P | 1.00 | A | \$ 53,292 | \$ 55,272 | Y | Y | 1 | --- | 97 |
| AGS807 | FP | N/A-restored | 2/16/2023 | 92033M | Plumber I | N | BC10 | 01 | P | 0.50 | A | \$ 30,816 | N/A | Y | N | --- | --- | 98 |
| AGS807 | FP | 7/16/2022 | 2/1/2023 | 21173 | Repairs & Maintenance Assistant | N | SR18 | 63 | P | 1.00 | A | \$ 48,084 | \$ 48,084 | Y | N | --- | --- | 99 |
| AGS807 | FP | 7/1/2022 | 2/1/2023 | 21162 | Building Maintenance Worker I | N | BC09 | 01 | P | 1.00 | A | \$ 59,376 | \$ 59,376 | Y | N | --- | --- | 100 |
| AGS807 | FP | 1/3/2020 | 3/1/2023 | 21161 | Engineer V | N | SR26 | 13 | P | 1.00 | A | \$ 77,244 | \$ 77,052 | Y | N | --- | --- | 101 |
| AGS807 | FP | 8/22/2022 | 2/1/2023 | 21175 | Account Clerk III | N | SR11 | 03 | P | 1.00 | A | \$ 36,564 | \$ 36,564 | Y | Y | 2 | --- | 102 |
| AGS807 | FP | 3/10/2020 | 3/1/2023 | 122164 | Electrician I | N | BC10 | 01 | P | 1.00 | U | \$ 60,168 | \$ 59,700 | Y | N | --- | --- | 103 |
| AGS807 | FR | 10/13/2021 | 3/1/2023 | 17228 | Electrician I | N | BC10 | 01 | P | 1.00 | A | \$ 63,276 | \$ 61,632 | Y | N | --- | --- | 104 |
| AGS807 | FR | 11/1/2022 | 3/1/2023 | 17246 | Building Maintenance Worker I | N | BC09 | 01 | P | 1.00 | A | \$ 59,376 | \$ 61,584 | Y | N | --- | --- | 105 |
| AGS807 | FQ | 2/5/2020 | 4/1/2023 | 21389 | Engineer V | N | SR26 | 23 | P | 1.00 | A | \$ 67,044 | \$ 68,484 | Y | N | --- | --- | 106 |
| AGS807 | FQ | 1/19/2022 | 4/1/2023 | 21726 | Repairs & Maintenance Assistant | N | SR18 | 03 | P | 1.00 | A | \$ 48,084 | \$ 48,084 | Y | N | --- | --- | 107 |
| AGS807 | FQ | 10/1/2022 | 4/15/2023 | 21407 | Building Maintenance Worker I | N | BC09 | 01 | P | 1.00 | A | \$ 59,376 | \$ 59,376 | Y | N | --- | --- | 108 |
| AGS807 | FQ | 11/5/2020 | 3/1/2023 | 47641 | Plumber I | N | BC10 | 01 | P | 1.00 | U | \$ 61,632 | \$ 60,900 | Y | N | --- | --- | 109 |
| AGS807 | FQ | 11/1/2022 | 3/1/2023 | 21392 | Carpenter I | N | BC09 | 01 | P | 1.00 | A | \$ 59,376 | \$ 61,584 | Y | N | --- | --- | 110 |
| AGS111 | DA | 1/22/2022 | 3/1/2023 | 118804 | Library Technician V | N | SR11 | 03 | P | 1.00 | A | \$ 36,564 | \$ 36,564 | Y | N | --- | --- | 111 |

Department of Accounting and General Services
Vacancy Report as of November 30, 2022

Table 11

| Prog ID | Sub-Org | Date of Vacancy | Expected Fill Date | Position Number | Position Title | Exempt (Y/N) | SR Level | BU Code | Perm. Temp. (P/T) | FTE | MOF | Budgeted Amount | Actual Salary Last Paid | Authority to Hire (Y/N) | Occupied by 89 Day Hire (Y/N) | # of 89 Hire Appts | Describe if Filled by other Means | Priority # to Retain |
|---------|---------|-----------------|----------------------------|-----------------|--|--------------|----------|---------|-------------------|------|-------|-----------------|-------------------------|-------------------------|-------------------------------|--------------------|--|----------------------|
| AGS111 | DA | N/A-new | 3/1/2023 | 92038M | Archivist III | N | SR20 | 13 | P | 1.00 | A | \$ 59,748 | N/A | Y | N | --- | --- | 112 |
| AGS203 | AD | N/A-new | 3/1/2023 | 92008M | Program Specialist VI | N | SR26 | 23 | P | 1.00 | W | \$ 67,200 | N/A | Y | N | --- | --- | 113 |
| AGS104 | BA | 5/1/2020 | 2/1/2023 | 122514 | Const. Mgt. Supervising Auditor | Y | SRNA | 13 | T | 1.00 | A | \$ 110,000 | \$ 92,004 | Y | N | --- | --- | 114 |
| AGS104 | BA | 7/1/2019 | 2/1/2023 | 17254 | Auditor VI | N | SR26 | 23 | P | 1.00 | A | \$ 67,200 | \$ 95,436 | Y | N | --- | --- | 115 |
| AGS104 | BA | 8/1/2022 | 3/1/2023 | 27906 | Auditor V | N | SR24 | 13 | P | 1.00 | A | \$ 64,620 | \$ 68,544 | Y | N | --- | --- | 116 |
| AGS211 | HA | N/A-restored | 2/1/2023 | 124562 | Office Assistant III | N | SR08 | 03 | P | 1.00 | A | \$ 16,560 | N/A | Y | N | --- | --- | 117 |
| AGS240 | JA | N/A-new | 4/1/2023 | 92032M | Purchasing Specialist VI | N | SR24 | 23 | P | 1.00 | A | \$ 33,600 | N/A | Y | N | --- | --- | 118 |
| AGS240 | JA | N/A-new | 4/1/2023 | 92031M | Management Analyst IV | N | SR22 | 13 | P | 1.00 | A | \$ 27,600 | N/A | Y | N | --- | --- | 119 |
| AGS240 | JA | 7/16/2022 | 3/1/2023 | 15016 | Purchasing Specialist IV | N | SR22 | 13 | P | 1.00 | A | \$ 52,106 | \$ 44,496 | Y | N | 1 | --- | 120 |
| AGS240 | JA | 1/15/2022 | 3/1/2023 | 120808 | Purchasing Specialist IV | N | SR22 | 13 | P | 1.00 | A | \$ 47,196 | \$ 47,196 | Y | N | --- | --- | 121 |
| AGS240 | JA | 4/18/2022 | 3/1/2023 | 33366 | Purchasing Specialist IV | N | SR22 | 13 | P | 1.00 | A | \$ 59,748 | \$ 59,748 | Y | Y | 2 | --- | 122 |
| AGS240 | JA | 7/1/2022 | 3/1/2023 | 110944 | Purchasing Specialist IV | N | SR22 | 13 | P | 1.00 | A | \$ 62,136 | \$ 65,916 | Y | N | --- | --- | 123 |
| AGS240 | JA | N/A-new | 5/1/2023 | 92046M | Purchasing Specialist VI | N | SR26 | 13 | P | 1.00 | A | \$ 42,000 | N/A | Y | N | --- | --- | 124 |
| AGS240 | JA | N/A-new | 5/1/2023 | 92047M | General Professional VI | N | SR26 | 13 | P | 1.00 | A | \$ 42,000 | N/A | Y | N | --- | --- | 125 |
| AGS251 | GA | 10/1/2021 | 2/1/2023 | 13974 | Automotive Mechanic Helper | N | BC05 | 01 | P | 1.00 | W | \$ 49,260 | \$ 49,260 | Y | N | --- | --- | 126 |
| AGS252 | GB | 1/29/2020 | 3/1/2023 | 120962 | Parking & Security Officer II | N | SR10 | 03 | P | 1.00 | W | \$ - | \$ 30,240 | Y | N | --- | --- | 127 |
| AGS252 | GB | 8/8/2022 | 3/1/2023 | 17807 | Parking & Security Officer II (Mau) | N | SR10 | 03 | P | 1.00 | W | \$ 38,220 | \$ 33,792 | Y | N | --- | --- | 128 |
| AGS879 | OA | 11/21/2019 | 2/1/2023 | 24407 | Information Technology Band C | N | SR26 | 73 | P | 1.00 | A | \$ 50,997 | \$ 65,868 | N | N | --- | Filled by Temporary Assignment | 129 |
| AGS879 | OA | 3/9/2022 | 2/1/2023 | 32775 | Secretary III | N | SR16 | 63 | P | 1.00 | A | \$ 44,496 | \$ 44,496 | Y | N | --- | --- | 130 |
| AGS879 | OA | 7/16/2022 | 2/1/2023 | 32781 | Office Assistant III (ESS) | N | SR08 | 63 | P | 1.00 | A | \$ 35,892 | \$ 33,120 | Y | N | --- | --- | 131 |
| AGS879 | OA | 6/28/2019 | 2/1/2023 | 101158 | General Professional V (ESS) | N | SR24 | 73 | P | 1.00 | A | \$ 64,476 | \$ 67,044 | Y | N | --- | Filled by Temporary Assignment | 132 |
| AGS879 | OA | 1/1/2020 | 2/1/2023 | 101159 | Office Assistant III (VS) | N | SR08 | 63 | P | 1.00 | A | \$ 35,340 | \$ 34,020 | Y | N | --- | --- | 133 |
| AGS879 | OA | 6/1/2022 | 1/2/2024 | 101161 | Election Assistant (BOPS) | Y | SRNA | 63 | T | 0.50 | A | \$ 14,604 | \$ 36,216 | N | N | --- | --- | 134 |
| AGS879 | OA | 10/30/2021 | 1/2/2024 | 101885 | Election Specialist (CCOP) | Y | SRNA | 61 | T | 0.50 | A | \$ 18,312 | \$ 41,100 | N | N | --- | --- | 135 |
| AGS879 | OA | 10/13/2020 | 2/1/2023 | 105766 | Election Logistics Worker | Y | SRNA | 63 | P | 1.00 | A | \$ 28,608 | \$ 35,400 | N | N | --- | --- | 136 |
| AGS879 | OA | 10/30/2021 | 2/1/2023 | 106053 | Election Assistant (POPS) | Y | SRNA | 63 | P | 1.00 | A & N | \$ 36,216 | \$ 41,100 | N | N | --- | --- | 137 |
| AGS879 | OA | 7/1/2022 | Next reappointment in 2031 | 120299 | Reapportionment Project Manager | Y | SRNA | 73 | T | 1.00 | A | \$ - | \$ 79,980 | N | N | --- | Supports Reapportionment Commission, hired every 10 years. | 138 |
| AGS879 | OA | 5/1/2022 | Next reappointment in 2031 | 120300 | Reapportionment Secretary | Y | SRNA | 93 | T | 1.00 | A | \$ - | \$ 39,960 | N | N | --- | Supports Reapportionment Commission, hired every 10 years. | 139 |
| AGS879 | OA | 9/17/2021 | Next reappointment in 2031 | 120301 | Administrative Assistant Reapp Project Ofc | Y | SRNA | 73 | T | 1.00 | A | \$ - | \$ 49,980 | N | N | --- | Supports Reapportionment Commission, hired every 10 years. | 140 |
| AGS879 | OA | 12/1/2001 | Next reappointment in 2031 | 120302 | Geographic Information Spclt Analyst | Y | SRNA | 73 | T | 1.00 | A | \$ - | \$ 45,000 | N | N | --- | Supports Reapportionment Commission, hired every 10 years. | 141 |
| AGS891 | PA | 5/1/2017 | 2/1/2023 | 121793 | Administrative Services Assistant | N | SR22 | 73 | T | 1.00 | B | \$ 52,956 | \$ 52,824 | Y | Y | 3 | --- | 142 |
| AGS881 | LA | 4/18/2022 | 2/1/2023 | 21199 | Administrative Services Assistant | N | SR22 | 13 | P | 1.00 | B/N | \$ 57,420 | \$ 57,420 | Y | N | --- | --- | 143 |
| AGS881 | LA | 7/1/2022 | 1/15/2023 | 36841 | Arts Program Specialist II | N | SR18 | 13 | P | 1.00 | B | \$ 64,620 | \$ 64,620 | Y | Y | 1 | --- | 144 |
| AGS881 | LA | 6/4/2022 | 1/15/2023 | 52287 | Arts Program Specialist II | N | SR18 | 13 | P | 1.00 | B | \$ 49,080 | \$ 49,080 | Y | N | --- | --- | 145 |
| AGS881 | LA | 6/4/2022 | 1/15/2023 | 52285 | Arts Program Specialist II | N | SR18 | 13 | P | 1.00 | B | \$ 49,080 | \$ 49,080 | Y | Y | 3 | --- | 146 |
| AGS881 | LA | 2/11/2020 | 3/1/2022 | 21352 | Office Assistant III | N | SR08 | 63 | P | 1.00 | B/N | \$ 7,560 | \$ 30,240 | Y | N | --- | --- | 147 |
| AGS881 | KA | 8/1/2016 | 3/1/2023 | 103501 | Arts Program Specialist | N | SRNA | 13 | T | 1.00 | T | \$ 50,628 | \$ 49,512 | Y | N | --- | --- | 148 |
| AGS244 | JC | 12/31/2010 | 3/1/2023 | 10486 | Account Clerk III | N | SR11 | 03 | P | 1.00 | A | \$ 34,020 | \$ 42,684 | Y | N | --- | --- | 149 |
| AGS879 | OA | 11/16/2018 | --- | 101887 | Hotline Operator (VS) | Y | SRNA | 63 | T | 0.21 | A | \$ - | \$ 21,000 | N | N | --- | --- | 150 |
| AGS879 | OA | 12/15/2006 | --- | 105760 | Election Clerk (P/T) (ESS) | Y | SRNA | 63 | T | 0.21 | A | \$ - | \$ 9,984 | N | N | --- | --- | 151 |
| AGS879 | OA | 11/16/2018 | --- | 105929 | Hotline Operator | Y | SRNA | 63 | T | 0.21 | A | \$ - | \$ 21,000 | N | N | --- | --- | 152 |
| AGS879 | OA | 12/1/2012 | --- | 105933 | Hotline Operator | Y | SRNA | 63 | T | 0.21 | A | \$ - | \$ 9,600 | N | N | --- | --- | 153 |
| AGS879 | OA | 11/20/2006 | --- | 106236 | Hotline Operator | Y | SRNA | 63 | T | 0.21 | A | \$ - | \$ 9,984 | N | N | --- | --- | 154 |

Department of Accounting and General Services
 Vacancy Report as of November 30, 2022

Table 11

| Prog ID | Sub-Org | Date of Vacancy | Expected Fill Date | Position Number | Position Title | Exempt (Y/N) | SR Level | BU Code | Perm. Temp. (P/T) | FTE | MOF | Budgeted Amount | Actual Salary Last Paid | Authority to Hire (Y/N) | Occupied by 89 Day Hire (Y/N) | # of 89 Hire Appts | Describe if Filled by other Means | Priority # to Retain |
|---|---------|-----------------|--------------------|-----------------|--|--------------|----------|---------|-------------------|------|-----|-----------------|-------------------------|-------------------------|-------------------------------|--------------------|---------------------------------------|----------------------|
| POSITIONS VACANT AS OF 11/30/2022 - FILLED ON OR AFTER 12/1/2022 | | | | | | | | | | | | | | | | | | |
| AGS102 | CB | 9/16/2021 | 12/1/2022 | 12705 | Pre-Audit Clerk III | N | SR15 | 03 | P | 1.00 | A | \$ 39,540 | \$ 29,358 | Y | N | --- | --- | 1 |
| AGS102 | CB | 1/1/2022 | 12/1/2022 | 22960 | Office Assistant IV | N | SR10 | 03 | P | 1.00 | A | \$ 38,004 | \$ 38,004 | Y | N | --- | --- | 1 |
| AGS102 | CB | 8/16/2022 | 12/16/2022 | 17729 | Office Assistant III | N | SR08 | 03 | P | 1.00 | A | \$ 43,620 | \$ 43,620 | Y | N | --- | --- | 1 |
| AGS131 | EG | 12/1/2021 | 12/16/2022 | 120865 | Network Administrator | Y | SRNA | 73 | T | 1.00 | A | \$ 75,984 | \$ 75,984 | Y | N | --- | --- | 1 |
| AGS131 | EG | NA-new | 1/17/2023 | 124268 | ORG Change Coordinator | Y | SRNA | 63 | P | 1.00 | B | \$ 80,000 | NA | Y | N | --- | --- | 1 |
| AGS221 | IA | 12/31/2019 | 1/3/2023 | 21619 | Building Construction Inspector III (Hawaii) | N | SR21 | 03 | P | 1.00 | A | \$ 54,108 | \$ 77,448 | Y | N | --- | --- | 1 |
| AGS232 | FE | 11/4/2022 | 1/3/2023 | 122919 | Groundskeeper II | N | BC02 | 01 | P | 1.00 | A | \$ 47,364 | \$ 49,128 | Y | N | --- | TA by Power Mower Operator I, PN 6815 | 1 |
| AGS232 | FE | 12/16/2021 | 1/3/2023 | 122921 | Power Mower Operator I | N | BC03 | 01 | P | 1.00 | A | \$ 45,540 | \$ 45,540 | Y | N | --- | TA by Groundskeeper I, PN 21598 | 1 |
| AGS252 | GB | 8/25/2021 | 12/16/2022 | 42917 | Administrative Services Assistant | N | SR22 | 13 | P | 1.00 | W | \$ 57,420 | \$ 57,420 | Y | N | --- | --- | 1 |
| AGS251 | GA | 9/1/2022 | 12/21/2022 | 13971 | Automotive Technician Supervisor | N | F111 | 02 | P | 1.00 | W | \$ 71,664 | \$ 74,328 | Y | N | --- | --- | 1 |
| AGS252 | GB | 3/4/2022 | 1/17/2023 | 11927 | Parking & Security Officer II | N | SR10 | 03 | P | 1.00 | W | \$ 42,792 | \$ 36,052 | Y | N | --- | --- | 1 |
| AGS881 | LA | 11/1/2021 | 2/3/2023 | 39045 | Arts Program Specialist III | N | SR20 | 13 | P | 1.00 | N | \$ 72,684 | \$ 72,684 | Y | N | --- | --- | 1 |
| AGS233 | FN | 9/20/2021 | 1/3/2023 | 46483 | Building Maintenance Worker I | N | BC09 | 01 | P | 1.00 | A | \$ 59,376 | \$ 59,376 | Y | N | --- | --- | 1 |
| POSITIONS VACANT AS OF 11/30/2022 - CONDITIONAL OFFER WAS MADE | | | | | | | | | | | | | | | | | | |
| AGS111 | DA | 1/12/2021 | 1/31/2022 | 41403 | Archivist III | N | SR20 | 13 | P | 1.00 | A | \$ 48,948 | \$ 51,024 | Y | N | --- | --- | 1 |
| AGS231 | FA | 6/1/2022 | 1/16/2022 | 34200 | Building Manager | N | SR22 | 23 | P | 1.00 | A | \$ 64,620 | \$ 64,620 | Y | N | --- | --- | 1 |
| AGS807 | FP | 1/16/2020 | 1/16/2023 | 21139 | Carpenter II | N | WS09 | 01 | P | 1.00 | U | \$ 63,012 | \$ 61,044 | Y | N | --- | TA | 1 |
| AGS807 | FP | 3/1/2022 | 1/16/2023 | 21146 | Painter II | N | WS09 | 01 | P | 1.00 | A | \$ 63,012 | \$ 63,012 | Y | N | --- | TA | 1 |
| AGS807 | FQ | 4/1/2022 | 2/1/2023 | 46095 | Electrician I | N | BC10 | 01 | P | 1.00 | A | \$ 61,632 | \$ 61,632 | Y | N | --- | --- | 1 |
| AGS807 | FQ | 8/16/2022 | 2/1/2023 | 21410 | Electrician I | N | BC10 | 01 | P | 1.00 | A | \$ 68,796 | \$ 61,632 | Y | N | --- | --- | 1 |

Department of Accounting and General Services

Table 12

Positions Filled and/or Established by Acts other than the State Budget as of November 30, 2022

| <u>Prog ID</u> | <u>Sub-Org</u> | <u>Date Established</u> | <u>Legal Authority</u> | <u>Position Number</u> | <u>Position Title</u> | <u>Exempt (Y/N)</u> | <u>SR Level</u> | <u>BU Code</u> | <u>T/P</u> | <u>MOF</u> | <u>FTE</u> | <u>Annual Salary</u> | <u>Filled (Y/N)</u> | <u>Occupied by 89 Day Hire (Y/N)</u> |
|----------------|----------------|-------------------------|------------------------|------------------------|----------------------------|---------------------|-----------------|----------------|------------|------------|------------|----------------------|---------------------|--------------------------------------|
| AGS111 | DA | N/A | Act 178, SLH 2022 | 94035M | Archivist III | N | SR 20 | 13 | P | A | 1.00 | \$ 52,044 | N | N |
| AGS111 | DA | N/A | Act 178, SLH 2022 | 94036M | Archivist III | N | SR 20 | 13 | P | A | 1.00 | \$ 52,044 | N | N |
| AGS240 | JA | N/A | Act 176, SLH 2022 | 92048M | Purchasing Specialist V | N | SR 24 | 13 | P | A | 1.00 | \$ 74,136 | N | N |
| AGS240 | JA | N/A | Act 176, SLH 2022 | 92049M | Purchasing Specialist V | N | SR 24 | 13 | P | A | 1.00 | \$ 74,136 | N | N |
| AGS240 | JA | N/A | Act 168, SLH 2022 | 92050M | Small Business Coordinator | Y | SRNA | 73 | T | A | 1.00 | \$ 126,000 | N | N |

Department of Accounting and General Services
Overtime Expenditure Summary

Table 13

| Prog ID | Sub-Org | Program Title | MOF | FY22 (actual) | | | FY23 (estimated) | | | FY24 (budgeted) | | |
|---------|---------|--|-----|-------------------------|----------------------|---------------------|-------------------------|----------------------|---------------------|-------------------------|----------------------|---------------------|
| | | | | Base Salary \$\$\$\$ | Overtime \$\$\$\$ | Overtime Percent | Base Salary \$\$\$\$ | Overtime \$\$\$\$ | Overtime Percent | Base Salary \$\$\$\$ | Overtime \$\$\$\$ | Overtime Percent |
| AGS-101 | CA | Acct System Development & Maintenance | A | \$ 899,316 | \$ 25,798 | 2.87% | \$ 707,844 | \$ 30,873 | 4.36% | \$ 978,768 | \$ 30,873 | 3.15% |
| AGS-102 | CB | Expenditure Examination | A | \$ 930,159 | \$ 37,524 | 4.03% | \$ 930,159 | \$ 65,000 | 6.99% | \$ 971,537 | \$ 65,000 | 6.69% |
| AGS-103 | CC | Recording and Reporting | A | \$ 921,372 | \$ 87,518 | 9.50% | \$ 921,372 | \$ 65,000 | 7.05% | \$ 977,300 | \$ 65,000 | 6.65% |
| AGS-104 | BA | Internal Post Audit | A | \$ 657,924 | \$ - | 0.00% | \$ 835,124 | \$ 29,934 | 3.58% | \$ 885,381 | \$ 29,934 | 3.38% |
| AGS-131 | EA | Ent Tech Svcs - Operations and Infrastructure Mntnce | A | \$ 424,056 | \$ 688 | 0.16% | \$ 1,250,556 | \$ 500 | 0.04% | \$ 2,789,754 | \$ 500 | 0.02% |
| AGS-131 | EB | Ent Tech Svcs - Operations and Infrastructure Mntnce | A | \$ 509,220 | \$ 31,218 | 6.13% | \$ 509,220 | \$ 20,000 | 3.93% | \$ 617,352 | \$ 20,000 | 3.24% |
| AGS-131 | EC | Ent Tech Svcs - Operations and Infrastructure Mntnce | A | \$ 2,384,316 | \$ 39,586 | 1.66% | \$ 2,384,316 | \$ 44,000 | 1.85% | \$ 2,559,061 | \$ 44,000 | 1.72% |
| AGS-131 | ED | Ent Tech Svcs - Operations and Infrastructure Mntnce | A | \$ - | \$ - | -- | \$ 785,940 | \$ 15,000 | 1.91% | \$ 855,324 | \$ 15,000 | 1.75% |
| AGS-131 | EE | Ent Tech Svcs - Operations and Infrastructure Mntnce | A | \$ 2,092,668 | \$ 56,840 | 2.72% | \$ 2,092,668 | \$ 23,000 | 1.10% | \$ 2,244,898 | \$ 23,000 | 1.02% |
| AGS-131 | EF | Ent Tech Svcs - Operations and Infrastructure Mntnce | A | \$ 765,444 | \$ 4,009 | 0.52% | \$ 765,444 | \$ 5,000 | 0.65% | \$ 803,670 | \$ 5,000 | 0.62% |
| AGS-131 | EG | Ent Tech Svcs - Governance and Innovation | A | \$ 3,420,156 | \$ 769 | 0.02% | \$ 3,420,156 | \$ 17,907 | 0.52% | \$ 3,571,248 | \$ 17,907 | 0.50% |
| AGS-211 | HA | Land Survey | A | \$ - | \$ - | -- | \$ 707,280 | \$ 4,000 | 0.57% | \$ 771,668 | \$ 4,000 | 0.52% |
| AGS-221 | IA | Public Works-Planning, Design & Construction | A | \$ 5,808,261 | \$ 62,018 | 1.07% | \$ 6,074,589 | \$ 127,220 | 2.09% | \$ 6,523,407 | \$ 145,886 | 2.24% |
| AGS-223 | IB | Office Leasing | A | \$ 321,036 | \$ 1,060 | 0.33% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-231 | FA | Central Services -Custodial Services-Oahu | A | \$ 4,389,480 | \$ 58,690 | 1.34% | \$ 4,546,038 | \$ 30,000 | 0.66% | \$ 5,124,222 | \$ 30,000 | 0.59% |
| AGS-231 | FB | Central Services -Custodial Services-Hawaii | A | \$ - | \$ - | -- | \$ 401,172 | \$ 4,245 | 1.06% | \$ 437,412 | \$ 4,245 | 0.97% |
| AGS-231 | FD | Central Services -Custodial Services-Kauai | A | \$ 224,532 | \$ 1,586 | 0.71% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-232 | FE | Central Services-Grounds Maintenance -Oahu | A | \$ 867,288 | \$ 38,647 | 4.46% | \$ 1,013,730 | \$ 38,374 | 3.79% | \$ 1,256,688 | \$ 38,374 | 3.05% |

Department of Accounting and General Services
Overtime Expenditure Summary

Table 13

| Prog ID | Sub-Org | Program Title | MOF | FY22 (actual) | | | FY23 (estimated) | | | FY24 (budgeted) | | |
|---------|---------|---|-----|-------------------------|----------------------|---------------------|-------------------------|----------------------|---------------------|-------------------------|----------------------|---------------------|
| | | | | Base Salary \$\$\$\$ | Overtime \$\$\$\$ | Overtime Percent | Base Salary \$\$\$\$ | Overtime \$\$\$\$ | Overtime Percent | Base Salary \$\$\$\$ | Overtime \$\$\$\$ | Overtime Percent |
| AGS-232 | FG | Central Services-Grounds Maintenance -Maui | A | \$ 177,168 | \$ 160 | 0.09% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-233 | FK | Central Services-Bldg Rep and Alt - Oahu | A | \$ 1,885,920 | \$ 31,456 | 1.67% | \$ 1,898,718 | \$ 14,386 | 0.76% | \$ 2,102,808 | \$ 14,386 | 0.68% |
| AGS-240 | JA | State Procurement | A | \$ 1,301,498 | \$ 5,883 | 0.45% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-807 | FP | Sch Rep and Mtnce, Neighbor Isle Dist - Hawaii | A | \$ - | \$ - | -- | \$ 1,993,056 | \$ 25,571 | 1.28% | \$ 2,180,576 | \$ 25,571 | 1.17% |
| AGS-807 | FQ | Sch Rep and Mtnce, Neighbor Isle Dist - Maui | A | \$ 1,556,544 | \$ 1,292 | 0.08% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-807 | FQ | Sch Rep and Mtnce, Neighbor Isle Dist - Maui | U | \$ 121,008 | \$ 10,129 | 8.37% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-807 | FR | Sch Rep and Mtnce, Neighbor Isle Dist - Kauai | A | \$ - | \$ - | -- | \$ 1,082,724 | \$ 12,900 | 1.19% | \$ 1,152,475 | \$ 12,900 | 1.12% |
| AGS-879 | OA | Office of Elections | A | \$ 256,284 | \$ 920 | 0.36% | \$ 256,284 | \$ 15,000 | 5.85% | \$ 295,224 | \$ 15,000 | 5.08% |
| AGS-879 | OA | Office of Elections | N | \$ 56,820 | \$ 662 | 1.16% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-879 | OA | Office of Elections | V | \$ - | \$ 6,701 | 0.00% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-881 | LA | State Foundation on Culture and the Arts | A | \$ 20,550 | \$ 178 | 0.87% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-881 | LA | State Foundation on Culture and the Arts | B | \$ 970,107 | \$ 30,701 | 3.16% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-881 | LA | State Foundation on Culture and the Arts | N | \$ 271,059 | \$ 8,032 | 2.96% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-889 | MA | Spectator Events & Shows-Aloha Stadium | B | \$ 2,130,990 | \$ 10,790 | 0.51% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-901 | AA | General Administrative Services - Comp Off & Dist Off | A | \$ 1,076,712 | \$ 216 | 0.02% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-901 | AB | General Administrative Services - Admin Svcs Off | A | \$ 742,398 | \$ 11,694 | 1.58% | \$ 809,598 | \$ 35,000 | 4.32% | \$ 876,222 | \$ 35,000 | 3.99% |
| AGS-901 | AB | General Administrative Services - Admin Svcs Off | U | \$ 67,200 | \$ 48 | 0.07% | \$ - | \$ - | -- | \$ - | \$ - | -- |
| AGS-901 | AC | General Administrative Services - Personnel Office | A | \$ 418,248 | \$ 39,444 | 9.43% | \$ 475,890 | \$ 20,000 | 4.20% | \$ 588,708 | \$ 20,000 | 3.40% |

Department of Accounting and General Services
Overtime Expenditure Summary

Table 13

| Prog ID | Sub-Org | Program Title | MOF | FY22 (actual) | | | FY23 (estimated) | | | FY24 (budgeted) | | |
|---------|---------|--|-----|--------------------------------|-----------------------------|----------------------------|--------------------------------|-----------------------------|----------------------------|--------------------------------|-----------------------------|----------------------------|
| | | | | <u>Base Salary</u> \$\$\$\$ | <u>Overtime</u> \$\$\$\$ | <u>Overtime</u> Percent | <u>Base Salary</u> \$\$\$\$ | <u>Overtime</u> \$\$\$\$ | <u>Overtime</u> Percent | <u>Base Salary</u> \$\$\$\$ | <u>Overtime</u> \$\$\$\$ | <u>Overtime</u> Percent |
| AGS-901 | AC | General Administrative Services - Personnel Office | U | \$ - | \$ - | -- | \$ 52,956 | \$ 5,560 | 10.50% | \$ 52,956 | \$ 5,560 | 10.50% |
| AGS-901 | AE | General Administrative Services - Sys and Proc Off | A | \$ - | \$ - | -- | \$ 699,516 | \$ 3,476 | 0.50% | \$ 718,452 | \$ 3,476 | 0.48% |

Department of Accounting and General Services
Active Contracts as of December 1, 2022

Table 14

| Prog ID | MOF | Amount | Frequency (M/A/O) | Max Value | Outstanding Balance | Term of Contract | | | Entity | Contract Description | Explanation of How Contract is Monitored | POS Y/N | Category E/L/P/C/G/S/* |
|--|-----|------------|----------------------|--------------|------------------------|------------------|------------|------------|--|--|---|------------|---------------------------|
| | | | | | | Date Executed | From | To | | | | | |
| Accounting Division-Systems Accounting Branch | | | | | | | | | | | | | |
| AGS101CA | A | \$ 207 | M | \$ 12,420 | \$ 11,799 | 3/24/2022 | 8/25/2022 | 8/24/2026 | Xerox Corporation | Xerox Copier | Minimum payment + usage fee | N | E |
| Accounting Division-Pre Audit Branch | | | | | | | | | | | | | |
| AGS102CB | A | \$ 5,542 | O-QTRLY | \$ 106,076 | \$ 67,279 | 3/4/2020 | 3/1/2021 | 2/28/2026 | Pitney Bowes | Large Postage meter - 60 month lease (equipment delivered on 2/17/2021 due to DAGS building access restriction due to the pandemic.) | *see footnote below | N | E |
| AGS102CB | A | \$ 1,372 | O-QTRLY | \$ 26,252 | \$ 16,650 | 2/8/2021 | 3/10/2021 | 3/9/2026 | Pitney Bowes | Small Postage meter - 60 month lease | *see footnote below | N | E |
| AGS102CB | A | \$ 270 | M | \$ 15,360 | \$ 8,192 | 7/16/2018 | 8/1/2018 | 7/31/2023 | Xerox Corp. | Multi functional copier C8070 | *see footnote below | N | E |
| AGS102CB | A | \$ 205 | M | \$ 11,040 | \$ 5,888 | 7/16/2018 | 8/1/2018 | 7/31/2023 | Xerox Corp. | Multi functional copier CH8055 | *see footnote below | N | E |
| AGS102CB | A | varies | M | \$ 14,900 | \$ 12,360 | 5/6/2022 | 6/1/2022 | 5/31/2023 | Cardinal Presort Services Ltd. | Mailing processing services | *see footnote below | N | S |
| AGS102CB | A | varies | O | \$ 13,739 | \$ 6,869 | 7/14/2022 | 7/14/2022 | 3/31/2023 | Pacific Business Forms | Check and Remittance Advices | *see footnote below | N | G |
| AGS102CB | A | varies | O | \$ 100,000 | \$ 100,000 | 8/2/2022 | 8/15/2022 | 6/30/2023 | Spire Hawaii LLP | Process Summary Warrant Vouchers | *see footnote below | N | S |
| AGS102CB | A | \$ 300,000 | M | \$ 87,000 | \$ 87,000 | 8/15/2022 | 8/15/2022 | 12/30/2022 | Spire Hawaii LLP | ACFR Workpaper Assistance | billed hourly, not to exceed amount | N | S |
| *Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period. | | | | | | | | | | | | | |
| Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice. | | | | | | | | | | | | | |
| Accounting Division - UARB | | | | | | | | | | | | | |
| AGS103CC | A | \$ 12,415 | M | \$ 12,415 | \$ 11,794 | 3/24/2022 | 9/1/2022 | 8/31/2027 | Xerox Corporation | Copy Machine | Reevaluated After 5 Years Contract | N | E |
| AGS103CC | V | \$ 150,000 | M | \$ 150,000 | \$ 37,366 | 10/29/2021 | 11/1/2021 | 12/30/2022 | Spire Hawaii LLP | GASB 87 assistance and training | billed hourly, not to exceed amount | N | S |
| AGS103CC | A | \$ 300,000 | M | \$ 213,000 | \$ 102,195 | 8/15/2022 | 8/15/2022 | 12/30/2022 | Spire Hawaii LLP | ACFR Workpaper Assistance | billed hourly, not to exceed amount | N | S |
| Audit Division | | | | | | | | | | | | | |
| AGS104BA | A | \$ 142 | M | \$ 8,520 | \$ 8,520 | 6/7/2022 | 12/13/2022 | 12/12/2027 | Xerox Corp. | Multifunction copier, AltaLink C8135H2, 60 month lease | Monthly invoice | N | E |
| Office of Information Practices | | | | | | | | | | | | | |
| AGS105RA | A | \$ 168 | M | \$ 4,020 | \$ 4,020 | 6/1/2021 | 7/1/2021 | 6/30/2024 | LexisNexis | 4 Year Legal Research | Annual Invoice | N | G |
| Archives Division | | | | | | | | | | | | | |
| AGS111 | B | \$ 4,015 | M | \$ 48,183 | \$ 43,742 | 11/1/2022 | 11/1/2022 | 10/31/2023 | American Guard Services, INC. | Security Guard Services | Time and Performance | N | S |
| AGS111 | B | \$ 2,175 | M | \$ 25,410 | \$ 17,969 | 12/21/2021 | 1/3/2022 | 12/30/2022 | Ami Systems, LLC | Digitization Specialist | Time and Performance | N | S |
| AGS111 | B | \$ 7,292 | M | \$ 87,500 | \$ 25,906 | 11/6/2020 | 12/1/2020 | 11/30/2022 | Ami Systems, LLC | Digitizing, Auditing and Review of Documents | Time and Performance | N | S |
| AGS111 | A | \$ 758 | O-Weekly | \$ 41,794 | \$ 26,683 | 1/1/2022 | 1/1/2022 | 7/30/2023 | Staffing Solutions of Hawaii, Inc. | Data Entry Services | Time and Performance | N | S |
| AGS111 | B | \$ 1,424 | O-Quarterly | \$ 5,694 | \$ 3,044 | 4/27/2022 | 7/22/2022 | 7/25/2023 | Aloha Termite Kauai, Inc. DBA Aloha Termite & Pest Control, Inc. | Pest Control Services for Kekauluohi Building and State Records Center | Time and Performance | N | S |
| AGS111 | B | \$ 106 | M | \$ 6,338 | \$ 634 | 5/7/2018 | 5/7/2018 | 5/4/2023 | Xerox | Equipment Reanl | Monthly base charge +cost per copy | N | E |
| Office of Enterprise Technology Services | | | | | | | | | | | | | |
| AGS131 | A | Varies | O | \$ 3,544,752 | \$ 1,476,980 | 8/31/2016 | 10/17/2016 | 10/16/2023 | Cherryroad Technologies | Payroll and Time and Attendance Solution for the State of Hawaii | Monthly reporting | N | S |
| AGS131 | A | Varies | M | \$ 2,780 | \$ 2,291 | 10/1/2017 | 10/1/2013 | 9/30/2023 | Maui Research and Technology Center | Lease space for Maui telecom equipment | Monthly reporting | N | L |

Department of Accounting and General Services
Active Contracts as of December 1, 2022

Table 14

| Prog ID | MOF | Amount | Frequency (M/A/O) | Max Value | Outstanding Balance | Term of Contract | | | Entity | Contract Description | Explanation of How Contract is Monitored | POS Y/N | Category E/L/P/C/G/S/* |
|---------|-----|------------|-------------------|------------|---------------------|------------------|------------|------------|---|---|--|---------|------------------------|
| | | | | | | Date Executed | From | To | | | | | |
| AGS131 | A | \$ 1,885 | M | \$ 22,618 | \$ 22,618 | 5/1/2010 | 1/1/2023 | 12/31/2023 | Kamehameha Schools | Lease Agreement (15 years and 6 months) (exp. 12/31/25) Location: Island of Hawai'i, Base Rent for Ka'upulehu Radio Site and Tower | Monthly reporting | N | L |
| AGS131 | A | Varies | Semi-A | \$ 89,000 | \$ 44,500 | 5/29/2018 | 6/12/2018 | 6/30/2023 | Maximus Consulting Services, Inc. | Statewide Cost Allocation Plan (SWCAP) | Deliverable report | N | S |
| AGS131 | A | Varies | M | \$ 20,089 | \$ 15,602 | 9/10/2021 | 9/17/2021 | 9/6/2023 | Oahu Air Conditioning Service, Inc. | For Guaranteed Comprehensive Routine and Emergency Maintenance a Service of Telecommunications Air Conditioning Equipment and Systems - Oahu | Deliverable report | N | S |
| AGS131 | A | Varies | M | \$ 11,663 | \$ 8,725 | 9/10/2021 | 9/17/2021 | 9/7/2023 | Oahu Air Conditioning Service, Inc. | For Guaranteed Comprehensive Routine and Emergency Maintenance a Service of Telecommunications Air Conditioning Equipment and Systems - Big Island | Deliverable report | N | S |
| AGS131 | A | Varies | M | \$ 7,003 | \$ 5,252 | 9/10/2021 | 9/17/2021 | 9/8/2023 | Oahu Air Conditioning Service, Inc. | For Guaranteed Comprehensive Routine and Emergency Maintenance a Service of Telecommunications Air Conditioning Equipment and Systems - Kauai | Deliverable report | N | S |
| AGS131 | A | Varies | M | \$ 26,140 | \$ 19,605 | 9/10/2021 | 9/17/2021 | 9/9/2023 | Oahu Air Conditioning Service, Inc. | For Guaranteed Comprehensive Routine and Emergency Maintenance a Service of Telecommunications Air Conditioning Equipment and Systems - Maui | Deliverable report | N | S |
| AGS131 | A | \$ 16,658 | M | \$ 229,488 | \$ 156,836 | 7/30/2019 | 7/30/2020 | 7/29/2023 | Pacific Power Group, LLC dba Pacific Power Products Group | For Comprehensive Routine and Emergency Maintenance of Standby Generator Systems and their Associated Equipment, including Refueling Services, at ICSD, Radio Facilities. | Monthly reporting | N | S |
| AGS131 | A | \$ 13,547 | O | \$ 54,189 | \$ 27,094 | 7/1/2016 | 7/1/2018 | 6/30/2023 | Bank of Hawaii, Trust | Kukuiohono, Island of Kauai Lease rent | Monthly reporting | N | L |
| AGS131 | A | Varies | O | \$ 216,888 | \$ 72,652 | 10/4/2019 | 10/17/2019 | 10/16/2023 | Xerox Corporation | Furnish and deliver Laser Printing Systems | Monthly reporting | N | S |
| AGS131 | A | \$ 21,430 | M | \$ 247,406 | \$ 192,866 | 7/18/2022 | 7/22/2022 | 7/21/2023 | BerryDunn | To provide independent Verification & Validation Service for the Enterprise Financial System Project | Monthly reporting | N | S |
| AGS131 | A | \$ 1,502 | M | \$ 18,025 | \$ 9,012 | 4/9/2009 | 8/1/2022 | 7/31/2023 | Lanai Resorts, LLC | Lease Agreement (10yrs w/3 5yrs extensions) Land on Island of Lanai (TMK (2) 4-9-02-01) | Monthly reporting | N | L |
| AGS131 | A | \$ 201,300 | M | \$ 632,356 | \$ 421,571 | 11/1/2020 | 7/1/2021 | 6/30/2026 | Kyndryl, Inc. | Mainframe Hosting Service | Monthly reporting | N | S |
| AGS131 | A | \$ 258 | M | \$ 15,451 | \$ 3,862 | 2/14/2019 | 2/22/2019 | 2/21/2024 | Xerox Corp. | Multifunction Copier Xerox C8055H, - 60 Mo lease - exp. | Monthly reporting | N | L |
| AGS131 | A | \$ 212 | M | \$ 12,720 | \$ 848 | 2/14/2018 | 3/27/2018 | 3/26/2023 | Toshiba | Multifunction Copier - Toshiba ES7506ACT - 60 Mo lease - exp. 03/26/2023 | Monthly reporting | N | L |
| AGS131 | A | \$ 178 | M | \$ 10,680 | \$ 712 | 2/14/2018 | 3/27/2018 | 3/26/2023 | Toshiba | Multifunction Copier - Toshiba ES5005AC - 60 Mo lease - exp. 03/26/2023 | Monthly reporting | N | L |
| AGS131 | A | \$ 178 | M | \$ 10,680 | \$ 712 | 2/14/2018 | 3/27/2018 | 3/26/2023 | Toshiba | Multifunction Copier - Toshiba ES5005AC - 60 Mo lease - exp. 03/26/2023 | Monthly reporting | N | L |
| AGS131 | A | \$ 178 | M | \$ 10,680 | \$ 712 | 2/14/2018 | 3/27/2018 | 3/26/2023 | Toshiba | Multifunction Copier - Toshiba ES5005AC - 60 Mo lease - exp. 03/26/2023 | Monthly reporting | N | L |

Department of Accounting and General Services
Active Contracts as of December 1, 2022

Table 14

| Prog ID | MOF | Amount | Frequency (M/A/O) | Max Value | Outstanding Balance | Term of Contract | | | Entity | Contract Description | Explanation of How Contract is Monitored | POS Y/N | Category E/L/P/C/G/S/* |
|---|-----|--------------|----------------------|--------------|------------------------|------------------|------------|--------------------------------------|---------------------------------|---|--|------------|---------------------------|
| | | | | | | Date Executed | From | To | | | | | |
| Risk Management Office | | | | | | | | | | | | | |
| AGS203AD | W | \$ 1,000,000 | A | \$ 1,000,000 | \$ 539,267 | 6/6/2022 | 7/1/2022 | 6/30/2023 | Marsh USA Inc | Insurance Broker Agreement | Operational activity is daily and also an annual review done upon renewal of insurance policies. | N | S |
| AGS203AD | W | \$ 239 | M | \$ 14,367 | \$ 9,578 | 3/18/2021 | 4/1/2021 | 4/1/2026 | Xerox | Copier Lease (60-month lease) | Monthly review | N | E |
| Land Survey Division | | | | | | | | | | | | | |
| AGS211HA | A | \$ 232 | M | \$ 11,400 | \$ 2,786 | 11/1/2019 | 11/1/2019 | 10/31/2023 | Xerox Corp. | 48 Month lease color multi function printer w/fax | Review monthly statement | N | E |
| AGS211HA | A | \$ 543 | M | \$ 32,601 | \$ 21,191 | 12/1/2020 | 12/1/2020 | 11/30/2025 | Xerox Corp. | 60 Month lease of wide format printer with scanner | Review monthly statement | N | E |
| Public Works Division | | | | | | | | | | | | | |
| AGS221IA | W | \$ 200 | M | \$ 12,000 | \$ 7,200 | 6/17/2019 | 8/1/2019 | 7/31/2024 | Xerox Corp. | Copier, Xerox C8045H, 5-year, 60 month lease (ADM) | *Please see footnote below | N | E |
| AGS221IA | W | \$ 191 | M | \$ 11,465 | \$ 4,968 | 8/6/2013 | 9/1/2018 | 8/31/2023 | Xerox Corp. | Copier, C8055H, 5-year, 60 Month Lease (CMB) | *Please see footnote below | N | E |
| AGS221IA | W | \$ 252 | M | \$ 12,074 | \$ 9,055 | 12/4/2020 | 1/1/2021 | 12/31/2024 | Xerox Corp. | Copier, W7855PT, 4-year, 48 Month Lease (PB) | *Please see footnote below | N | E |
| AGS221IA | W | \$ 58 | M | \$ 2,772 | \$ 2,079 | 12/4/2020 | 1/1/2021 | 12/31/2024 | Xerox Corp. | Copier, WC6655, 4-year, 48 Month Lease (PB) | *Please see footnote below | N | E |
| AGS221IA | W | \$ 272 | M | \$ 16,334 | \$ 9,801 | 6/17/2019 | 8/1/2019 | 7/31/2024 | Xerox Corp. | Copier, Xerox C8070H, 5-year, 60 Month Lease (SSO) | *Please see footnote below | N | E |
| AGS221IA | W | \$ 159 | M | \$ 7,784 | \$ 7,784 | 12/12/2022 | 12/23/2022 | 12/23/2027 | Xerox Corp. | Copier, AltaLink C8030H 5-yr, 60 Month Lease (TSO) | *Please see footnote below | N | E |
| AGS221IA | W | \$ 222 | M | \$ 10,664 | \$ 9,553 | 7/1/2022 | 7/1/2022 | 6/30/2027 | Xerox Corp. | Xerox Altalink C8055H Copy Machine 60 Mo. Lease (HDO) | *Please see footnote below | N | E |
| AGS221IA | W | \$ 220 | M | \$ 13,206 | \$ 7,924 | 12/20/2019 | 12/20/2019 | 12/20/2024 | Xerox Corp. | Copier, Xerox W7970P 5-year, 60 Month Lease (MDO) | *Please see footnote below | N | E |
| AGS221IA | W | \$ 38 | O | \$ 3,548 | \$ 2,780 | 10/20/2022 | 10/20/2022 | 10/20/2027 | Quadient | 5 Year Postage Meter (DM200L) 60 month lease (KDO) | *Please see footnote below | N | E |
| AGS221IA | A | \$ - | M | \$ 263,187 | \$ 49,361 | 8/7/2019 | 8/23/2019 | (Open-end Contract) | Bowers + Kubota Consulting, Inc | State Office Buildings, Statewide Remodeling & Upgrades, NO. 3 - DAGS Job No. 16-10-0908 | * Please see footnote below. | N | S |
| AGS221IA | A | \$ - | M | \$ 234,898 | \$ 128,557 | 5/27/2017 | 5/27/2017 | (On hold pending DAGS P3 action) | SSFM Engineers, Inc. | Lease-Buyback DAGS Job No 26-10-0823 | * Please see footnote below. | N | S |
| AGS221IA | A | \$ 142,500 | M | \$ 142,500 | \$ 142,500 | 10/23/2015 | 10/23/2015 | 12/31/2021 (Contract to be extended) | Architects Hawaii, LTD. | DAGS MANAGED OFFICE BUILDINGS AND PARKING - STATEWIDE MASTER PLAN DAGS Job No. 16-10-0795 | * Please see footnote below. | N | S |
| *Pursuant to HRS Section 103-10, payment shall be made no later than 30 days following the receipt of the invoice or after the satisfactory delivery of the goods or performance of services, whichever is later. | | | | | | | | | | | | | |
| The vendor is owed interest if they cannot be paid within this time period. | | | | | | | | | | | | | |
| Public Works Division - Leasing Services Branch | | | | | | | | | | | | | |
| AGS223IB | A | \$ 9,029 | M | \$ 205,000 | \$ 167,262 | 12/22/2020 | 12/22/2020 | Ongoing | ALSTON, PAUL & TANYA | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 4,778 | M | \$ 60,000 | \$ 46,177 | 10/15/2021 | 10/15/2021 | Ongoing | DAY-LUM RENTALS & MANAGEMENT, | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 6,660 | M | \$ 287,000 | \$ 233,193 | 9/9/2020 | 9/9/2020 | Ongoing | GF FRONTIER LLC | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 6,814 | M | \$ 200,000 | \$ 133,370 | 8/10/2021 | 8/10/2021 | Ongoing | GULSONS, LLC | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 647 | M | \$ 17,000 | \$ 16,238 | 5/10/2021 | 5/10/2021 | Ongoing | LANAI RESORTS, LLC | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 413 | M | \$ 13,500 | \$ 10,885 | 3/22/2021 | 3/22/2021 | Ongoing | LANAI RESORTS, LLC | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 1,120 | M | \$ 29,500 | \$ 12,748 | 8/11/2020 | 8/11/2020 | Ongoing | MAUI VARIETIES INVESTMENTS, INC | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 6,017 | M | \$ 214,000 | \$ 143,822 | 5/11/2021 | 5/11/2021 | Ongoing | PONAHAWAI VENTURE, LLC | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 64,019 | M | \$ 1,000,000 | \$ 184,711 | 10/21/2020 | 10/21/2020 | Ongoing | RONIN PROPERTIES, LLC | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 13,660 | M | \$ 138,000 | \$ 114,348 | 5/28/2021 | 5/28/2021 | Ongoing | SHIRAKI, REED T. | Ofc Lease | ** See Footnote below | N | L |

Department of Accounting and General Services
Active Contracts as of December 1, 2022

Table 14

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|----------|-----|-----------|----------------------|--------------|------------------------|------------------|------------|---------|--------------------------------|----------------------|---|------------|---------------------------|
| | | | | | | Date Executed | From | To | | | | | |
| AGS223IB | A | \$ 4,063 | M | \$ 64,000 | \$ 18,517 | 9/9/2020 | 9/9/2020 | Ongoing | TAVARES, EDMOND J. & EDWINA A. | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 2,452 | M | \$ 69,000 | \$ 29,332 | 7/17/2020 | 7/17/2020 | Ongoing | UILANI ASSOCIATES, INC. | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 9,424 | M | \$ 215,000 | \$ 120,226 | 9/9/2020 | 9/9/2020 | Ongoing | WATUMULL PROPERTIES, CORP. | Ofc Lease | ** See Footnote below | N | L |
| AGS223IB | A | \$ 6,813 | M | \$ 158,000 | \$ 44,182 | 8/13/2020 | 8/13/2020 | Ongoing | 1000 HENRY KONA LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 4,091 | M | \$ 91,000 | \$ 26,418 | 8/11/2020 | 8/11/2020 | Ongoing | 1955 MAIN STREET MGMT LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 1,836 | M | \$ 45,000 | \$ 28,029 | 1/29/2021 | 1/29/2021 | Ongoing | 1955 MAIN STREET MGMT LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 15,407 | M | \$ 283,000 | \$ 158,521 | 6/23/2021 | 6/23/2021 | Ongoing | A&B WAIANAE LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 14,635 | M | \$ 180,000 | \$ 135,032 | 12/22/2020 | 12/22/2020 | Ongoing | AIPA PROPERTIES, L.L.C. | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 11,749 | M | \$ 574,000 | \$ 464,883 | 3/16/2021 | 3/16/2021 | Ongoing | AKAHAI LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 2,699 | M | \$ 50,000 | \$ 40,099 | 4/9/2021 | 4/9/2021 | Ongoing | AKAKU HOLDINGS, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 37,709 | M | \$ 759,000 | \$ 158,748 | 7/17/2020 | 7/17/2020 | Ongoing | CASTLE & COOKE PROPERTIES, INC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 14,857 | M | \$ 241,000 | \$ 107,712 | 9/9/2020 | 9/9/2020 | Ongoing | CHUN, ROLAND K.C. & JANIS Y. | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 11,703 | M | \$ 211,000 | \$ 174,770 | 4/9/2021 | 4/9/2021 | Ongoing | CLARK HOLDINGS LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 12,648 | M | \$ 248,500 | \$ 47,227 | 7/17/2020 | 7/17/2020 | Ongoing | DAY-LUM RENTALS & MANAGEMENT, | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 6,198 | M | \$ 136,000 | \$ 33,671 | 7/17/2020 | 7/17/2020 | Ongoing | DAY-LUM RENTALS & MANAGEMENT, | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 9,782 | M | \$ 130,000 | \$ 98,734 | 10/15/2021 | 10/15/2021 | Ongoing | DAY-LUM RENTALS & MANAGEMENT, | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 1,860 | M | \$ 50,251 | \$ 46,531 | 10/14/2021 | 10/14/2021 | Ongoing | DEETMAN, HELENA C., TRUSTEE | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 6,891 | M | \$ 126,000 | \$ 107,007 | 4/9/2021 | 4/9/2021 | Ongoing | FINANCE FACTORS LIMITED | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 7,489 | M | \$ 179,000 | \$ 58,705 | 7/17/2020 | 7/17/2020 | Ongoing | FRAME 10 | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 1,875 | M | \$ 39,000 | \$ 9,602 | 7/17/2020 | 7/17/2020 | Ongoing | GAYLORD PROPERTIES | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 9,270 | M | \$ 326,000 | \$ 251,010 | 9/9/2020 | 9/9/2020 | Ongoing | GF FRONTIER LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 4,791 | M | \$ 112,000 | \$ 35,214 | 7/17/2020 | 7/17/2020 | Ongoing | GLACS, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 13,408 | M | \$ 202,000 | \$ 154,466 | 1/29/2021 | 1/29/2021 | Ongoing | GULSONS, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 13,408 | M | \$ 300,000 | \$ 253,111 | 3/22/2021 | 3/22/2021 | Ongoing | GULSONS, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 63,293 | M | \$ 1,387,000 | \$ 63,173 | 9/12/2019 | 9/12/2019 | Ongoing | HOUSING FINANCE AND | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 5,341 | M | \$ 229,000 | \$ 139,297 | 3/22/2021 | 3/22/2021 | Ongoing | HUALALAI GULSONS, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 16,269 | M | \$ 377,000 | \$ 100,776 | 7/17/2020 | 7/17/2020 | Ongoing | KAILUA BUSINESS CENTER | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 36,428 | M | \$ 339,000 | \$ 217,131 | 5/28/2021 | 5/28/2021 | Ongoing | KAMEHAMEHA SCHOOLS | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 47,586 | M | \$ 386,000 | \$ 142,996 | 9/9/2020 | 9/9/2020 | Ongoing | KAMEHAMEHA SCHOOLS | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 11,817 | M | \$ 285,000 | \$ 278,159 | 6/7/2021 | 6/7/2021 | Ongoing | KANESHIRO AND SONS ENTERPRISE, | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 9,800 | M | \$ 354,000 | \$ 339,389 | 6/7/2021 | 6/7/2021 | Ongoing | KANESHIRO AND SONS ENTERPRISE, | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 4,563 | M | \$ 277,700 | \$ 160,161 | 6/22/2021 | 6/22/2021 | Ongoing | KANESHIRO AND SONS ENTERPRISE, | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 1,751 | M | \$ 44,000 | \$ 38,818 | 5/10/2021 | 5/10/2021 | Ongoing | KAUAI VETERANS COUNCIL | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 2,319 | M | \$ 56,000 | \$ 28,597 | 9/9/2020 | 9/9/2020 | Ongoing | KCOM CORP. | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 7,400 | M | \$ 99,500 | \$ 64,963 | 3/23/2021 | 3/23/2021 | Ongoing | KOKUA REALTY, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 8,425 | M | \$ 229,500 | \$ 90,823 | 7/17/2020 | 7/17/2020 | Ongoing | KONA SCENIC LAND INC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 844 | M | \$ 25,000 | \$ 24,862 | 3/22/2021 | 3/22/2021 | Ongoing | LANAI RESORTS, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 2,240 | M | \$ 94,000 | \$ 54,800 | 6/7/2021 | 6/7/2021 | Ongoing | LIPIN LDB KONA, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 16,768 | M | \$ 667,000 | \$ 472,289 | 6/7/2021 | 6/7/2021 | Ongoing | OLELO COMMUNITY TELEVISION | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 32,832 | M | \$ 300,000 | \$ 69,382 | 2/19/2021 | 2/19/2021 | Ongoing | ONE KAPIOLANI, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 13,506 | M | \$ 110,000 | \$ 34,309 | 2/19/2021 | 2/19/2021 | Ongoing | PPB KONA WHSE LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 17,347 | M | \$ 451,000 | \$ 163,804 | 7/17/2020 | 7/17/2020 | Ongoing | SCHNACK, FERDINAND J. H. AND | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 3,659 | M | \$ 156,500 | \$ 115,696 | 9/9/2020 | 9/9/2020 | Ongoing | TAVARES, EDMOND J. & EDWINA A. | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 1,554 | M | \$ 76,000 | \$ 74,945 | 6/9/2021 | 6/9/2021 | Ongoing | TAVARES, EDMOND J. & EDWINA A. | Ofc Lease | ** See Footnote below | N | *L |

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Table 14

| Prog ID | MOF | Amount | Frequency (M/A/O) | Max Value | Outstanding Balance | Term of Contract | | | Entity | Contract Description | Explanation of How Contract is Monitored | POS Y/N | Category E/L/P/C/G/S/* |
|--|-----|-----------|----------------------|---------------|------------------------|------------------|------------|------------|--|---|---|------------|---------------------------|
| | | | | | | Date Executed | From | To | | | | | |
| AGS223IB | A | \$ 7,293 | M | \$ 100,000 | \$ 36,513 | 1/6/2021 | 1/6/2021 | Ongoing | TERRA 3, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 5,454 | M | \$ 194,000 | \$ 146,853 | 9/9/2020 | 9/9/2020 | Ongoing | WATUMULL PROPERTIES, CORP. WINDWARD BUSINESS CENTER, LLC | Ofc Lease | ** See Footnote below | N | *L |
| AGS223IB | A | \$ 7,800 | M | \$ 377,000 | \$ 251,471 | 7/17/2020 | 7/17/2020 | Ongoing | Xerox Corp | 5 yr Lease (copier C8055H) | ** See Footnote below | N | E |
| AGS223IB | A | \$ 299 | M | \$ 17,931 | \$ 10,759 | 7/1/2019 | 7/1/2019 | 7/1/2024 | Xerox Corp | 5 yr Lease (copier C8055H) | ** See Footnote below | N | E |
| AGS223IB | A | \$ 33 | M | \$ 1,976 | \$ 1,185 | 7/1/2019 | 7/1/2019 | 7/1/2024 | Xerox Corp | 5 yr Lease (copier C8055H) | ** See Footnote below | N | E |
| * Pursuant to HRS 103-10, payment shall be made no later than 30 calendar days following the receipt of the invoice or after the satisfactory delivery of the goods or performance of the services whichever is later. | | | | | | | | | | | | | |
| Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice. | | | | | | | | | | | | | |
| ** A portion of the lease rent is paid by the user department with their funds. DAGS' portion is paid with General Funds. | | | | | | | | | | | | | |
| Central Services Division - Oahu | | | | | | | | | | | | | |
| Central Services - Custodial | | | | | | | | | | | | | |
| AGS231FA | A | \$ 77,715 | M | \$ 932,576 | \$ 779,581 | 8/26/2022 | 9/1/2022 | 8/31/2023 | Carrier | Air Conditioning Maintenance Group I Contract | Monthly Billing* | N | S |
| AGS231FA | A | \$ 20,850 | M | \$ 250,203 | \$ 250,203 | 11/15/2022 | 12/1/2022 | 11/30/2023 | Carrier | Air Conditioning Maintenance, Group II Contract | Monthly Billing* | N | S |
| AGS231FA | A | \$ 33,155 | M | \$ 397,865 | \$ 232,022 | 6/23/2022 | 7/1/2022 | 6/30/2023 | Oahu Air Conditioning Svcs. Inc | Air Conditioning Maintenance Group III Contract | Monthly Billing* | N | S |
| AGS231FA | A | \$ 20,023 | M | \$ 240,278 | \$ 164,718 | 12/23/2021 | 1/1/2022 | 12/31/2022 | Otis | Elevator and Lift Maintenance Contract I, II, III & IV | Monthly Billing* | N | S |
| AGS231FA | A | \$ 4,025 | M | \$ 48,300 | \$ 48,300 | 9/7/2022 | 10/1/2022 | 9/30/2023 | Doonwood Engineering | Sump Pump Maintenance Contract | Monthly Billing* | N | S |
| AGS231FA | A | \$ 2,387 | M | \$ 28,643 | \$ 18,081 | 1/3/2022 | 1/1/2022 | 12/31/2022 | Pacific Power Group | Generator Maintenance Service | Other- Quarterly Billing* | N | S |
| AGS231FA | A | \$ 6,256 | A | \$ 6,256 | \$ 6,256 | 5/25/2022 | 6/1/2022 | 5/31/2023 | Alakai Mechanical | Backflow Annual Inspection and Testing | Annual Billing* | N | S |
| AGS231FA | A | \$ 2,078 | M | \$ 24,940 | \$ 21,002 | 8/24/2022 | 9/1/2022 | 8/31/2023 | Lanakila Pacific | Custodial Services at Kamehameha V Building and Korean and Vietnam Memorial | Monthly Billing* | N | S |
| AGS231FA | A | \$ 518 | M | \$ 6,220 | \$ 6,220 | 11/25/2022 | 12/1/2022 | 11/30/2023 | West Oahu Aggregate Co Inc. | Refuse Collection Service at Wahiawa & Kaneohe Civic Center | Monthly Billing* | N | S |
| AGS231FA | A | \$ 2,172 | M | \$ 26,064 | \$ 13,032 | 5/31/2022 | 6/1/2022 | 5/31/2023 | Honolulu Disposal Services, INC. | Refuse and Recycling Service at Kakuhihewa Building | Monthly Billing* | N | S |
| AGS231FA | A | \$ 2,942 | M | \$ 35,303 | \$ 29,419 | 10/14/2022 | 11/1/2022 | 10/31/2023 | Four Corner Pest Control, LLC | Rodent Pest Control Services | Monthly Billing* | N | S |
| AGS231FA | A | \$ 1,860 | M | \$ 22,317 | \$ 22,003 | 3/30/2022 | 4/1/2022 | 3/31/2023 | National Fire Protection | Fire Protection Equipment | Monthly Billing* | N | S |
| AGS231FA | A | \$ 560 | M | \$ 6,715 | \$ 3,210 | 5/27/2022 | 6/1/2022 | 5/31/2023 | Alert Alarm Hawaii | 24/7 Fire Alarm Monitoring and Protection | Monthly Billing* | N | S |
| AGS231FA | A | \$ 5,541 | M | \$ 66,495 | \$ 66,465 | 11/22/2022 | 12/1/2022 | 11/30/2023 | Island Controls | Automatic Logic Eneergy Monitoring | Monthly Billing* | N | S |
| AGS231FA | A | \$ 7,679 | M | \$ 92,147 | \$ 92,147 | 7/1/2022 | 7/21/2022 | 3/20/2023 | Carrier Corporation | Replace/Upgrade AC Unit SOT 7th Floor | Monthly Billing* | N | S |
| AGS231FA | A | \$ 33,137 | M | \$ 99,411 | \$ - | 7/25/2022 | 7/25/2022 | 10/15/2022 | LT Flooring | Installing Carpet Squares at Kekuanaoia Basement | Monthly Billing* | N | S |
| AGS231FA | A | \$ 18,783 | M | \$ 225,400 | \$ 225,400 | 10/10/2022 | 10/25/2022 | 11/30/2023 | Narito Sheetmetal & Mechanical Cor | Upgrade 80-ton McCray AC at OT&L | Monthly Billing* | N | S |
| AGS231FA | A | \$ 370 | M | \$ 13,317 | \$ 4,797 | 11/6/2020 | 1/1/2021 | 12/31/2023 | Xerox | 3 Year Copier/Printer C8170H2 36 month Lease - CSD Admin | Monthly Billing* | N | E |
| AGS231FA | A | \$ 250 | M | \$ 11,998 | \$ 9,748 | 2/2/2022 | 2/21/2022 | 2/20/2026 | Xerox | 4 Year Copier/Printer/Fax C8155H2 48 month Lease - Kalanimoku | Monthly Billing* | N | E |
| AGS231FA | A | \$ 35 | M | \$ 2,073 | \$ 2,073 | 7/12/2022 | 9/1/2022 | 8/31/2027 | Xerox | 5 Year Copier/Printer/Fax B405DN 60 Month Lease - CSD Admin | Monthly Billing* | N | E |
| AGS231FA | A | \$ 174 | M | \$ 10,448 | \$ 1,400 | 5/23/2018 | 8/1/2018 | 7/30/2023 | Xerox | 5 Year Copier/Printer/Fax/Scan C8045H 60 month Lease - WA Place | Monthly Billing* | N | E |
| AGS231FA | A | \$ 26 | M | \$ 1,564 | \$ 264 | 9/19/2018 | 10/1/2018 | 9/30/2023 | Xerox | 5 Year Copier/Printer/Fax/Scan B405DN 60 month Lease - R&A | Monthly Billing* | N | E |
| AGS231FA | A | varies | O - quarterly | \$ 12,377,445 | \$ 5,396,057 | 7/31/2009 | 9/1/2014 | 6/1/2026 | Noresco/PNC Equipment Lease | Energy Efficient Mechanical and Electrical Equipment at Specific DAGS Buildings at All 4 Major Islands/Leasing Purchase Agreement | Quarterly Billing* | N | E |

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Table 14

| Prog ID | MOF | Amount | Frequency (M/A/O) | Max Value | Outstanding Balance | Term of Contract | | | Entity | Contract Description | Explanation of How Contract is Monitored | POS Y/N | Category E/L/P/C/G/S/* |
|---|-----|------------|----------------------|---------------|---------------------|------------------|-----------|------------|--------------------------------------|---|--|---------|------------------------|
| | | | | | | Date Executed | From | To | | | | | |
| AGS231FA | A | varies | S-semi annual | \$ 18,834,612 | \$ 11,750,754 | 6/1/2013 | 3/20/2013 | 9/1/2033 | Ameresco/Banc of America | Energy Efficient Mechanical and Electrical Equipment at Specific DAGS Buildings at All 4 Major Islands/Leasing Purchase Agreement | Semi Annual Billing* | N | E |
| *Pursuant to HRS sections 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owned interest if they cannot be paid within this time period. | | | | | | | | | | | | | |
| Pursuant to HRS section 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition | | | | | | | | | | | | | |
| Central Services - Grounds Maintenance | | | | | | | | | | | | | |
| AGS232FE | A | \$ 40,495 | O - Three times/year | \$ 121,485 | \$ 121,485 | 11/29/2022 | 12/1/2022 | 11/30/2023 | Imua Landscaping Co Inc. | Coconut and Other Palm Tree Trimming Services | Other-every 4 months* | N | S |
| AGS232FE | A | \$ 40,770 | A | \$ 40,770 | \$ 40,770 | 11/29/2022 | 12/1/2022 | 11/30/2023 | Imua Landscaping Co, Inc. | Tree Trimming Services West Oahu | Annual Billing* | N | S |
| AGS232FE | A | \$ 20,890 | A | \$ 20,890 | \$ 20,890 | 11/10/2022 | 12/1/2022 | 11/30/2023 | Harlan T langi dba Local Landscaping | Tree Trimming Services Libraries | Annual Billing* | N | S |
| AGS232FE | A | \$ 91,150 | A | \$ 91,150 | \$ 91,150 | 5/24/2022 | 6/1/2022 | 5/31/2023 | HTM Contractors, Inc. | Tree Trimming Services Honolulu Civic Center | Annual Billing* | N | S |
| AGS232FE | A | \$ 42,160 | A | \$ 42,160 | \$ 42,160 | 5/25/2022 | 6/1/2022 | 5/31/2023 | Imua Landscaping Co, Inc. | Tree Trimming Services East Oahu | Annual Billing* | N | S |
| AGS232FE | A | \$ 18,848 | A | \$ 18,848 | \$ 18,848 | 12/27/2021 | 1/1/2021 | 12/31/2022 | Tree Concepts Hawaii | Tree Trimming Services Exceptional Trees | Annual Billing* | N | S |
| *Pursuant to HRS sections 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owned interest if they cannot be paid within this time period. | | | | | | | | | | | | | |
| Pursuant to HRS section 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition | | | | | | | | | | | | | |
| State Procurement Office | | | | | | | | | | | | | |
| AGS240JA | A | \$ 281 | M | \$ 16,883 | \$ 10,693 | 1/29/2015 | 1/29/2015 | 1/28/2023 | Xerox Corp. | Copier Lease | Monthly Billing | N | E |
| AGS240JA | A | \$ 252 | M | \$ 15,127 | \$ 9,580 | 1/29/2015 | 1/29/2015 | 1/28/2023 | Xerox Corp. | Copier Lease | Monthly Billing | N | E |
| AGS240JA | A | \$ 125,000 | A | \$ 125,000 | \$ 125,000 | TBD | TBD | TBD | TBD | Small Business Office | Monthly Billing | N | S |
| AGS240JA | A | \$ 250,000 | O | \$ 250,000 | \$ 250,000 | TBD | TBD | TBD | TBD | Procurement Consolidation | Quarterly Billing | N | S |
| AGS240JA | A | \$ 13,500 | A | \$ 13,500 | ongoing | 11/3/2022 | TBD | TBD | HIC | Past Performance Database | Annual Maintenance Fee | N | S |
| State Procurement Office - Surplus Property Office | | | | | | | | | | | | | |
| AGS 244JC | W | \$ 38 | M | \$ 2,280 | \$ 646 | 5/1/2013 | 5/1/2013 | 4/30/2023 | Xerox Corp. | 60 Month Copier Lease | Monthly Billing | N | E |
| *Pursuant to HRS sections 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owned interest if they cannot be paid within this time period. | | | | | | | | | | | | | |
| Pursuant to HRS section 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition. | | | | | | | | | | | | | |
| Automotive Management Division-Parking Control | | | | | | | | | | | | | |
| AGS252GB | W | \$ 8,085 | M | \$ 97,021 | \$ 56,596 | 7/1/2022 | 7/1/2022 | 6/30/2023 | Parking Lot Maintenance Company | #63120 Supplemental Contract 8 General Cleaning services for Parking Garages on Oahu, Lots G,I,J,N,S,V | *See footnote below. | N | S |
| AGS252GB | W | \$ 3,575 | M | \$ 42,899 | \$ 42,899 | 12/1/2022 | 12/1/2022 | 11/30/2023 | Parking Lot Maintenance Company | #65400 Supplemental Contract 6 General Cleaning services for Parking Garages on Oahu, Lots R and T | *See footnote below. | N | S |
| AGS252GB | W | \$ 6,867 | M | \$ 82,400 | \$ 61,800 | 9/1/2022 | 9/1/2022 | 8/31/2023 | Parking Lot Maintenance Company | #62349 Supplemental Contract 9 General Cleaning services for Parking Garages on Oahu, Lots A and P | *See footnote below. | N | S |
| AGS252GB | W | \$ 2,750 | M | \$ 33,000 | \$ 19,250 | 7/1/2022 | 7/1/2022 | 6/30/2023 | Parking Lot Maintenance Company | #63119 Supplemental Contract 8 General R & M Services Oahu | *See footnote below. | N | S |
| AGS252GB | W | \$ 1,100 | M | \$ 13,200 | \$ 7,700 | 7/1/2022 | 7/1/2022 | 6/30/2023 | L&D Maintenance | #69697 General Cleaning and Maintenance for Parking Lots on Maui | *See footnote below. | N | S |
| AGS252GB | W | \$ 3,290 | M | \$ 39,476 | \$ 9,869 | 3/1/2022 | 3/1/2022 | 2/28/2023 | KN Lawn Service | #65494 Supplemental Contract 5 Parking Lot and Landscape Services Kakuhihewa Building Lot KP on Oahu | *See footnote below. | N | S |
| AGS252GB | W | \$ 1,010 | M | \$ 12,116 | \$ 3,029 | 3/1/2022 | 3/1/2022 | 2/28/2023 | KN Lawn Service | #65493 Supplemental Contract 5 Parking Lot and Landscape Services Lots A and R | *See footnote below. | N | S |

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|--|-----|-----------|----------------------|--------------|------------------------|------------------|------------|------------|--|---|--|------------|---------------------------|
| | | | | | | Date Executed | From | To | | | | | |
| AGS252GB | W | \$ 775 | M | \$ 9,300 | \$ 5,425 | 7/1/2022 | 7/1/2022 | 6/30/2023 | RK Oshiro Door Service | #62119 Supplemental Contract 9 Furnishing Grille Gate Maintenance Oahu Parking Lots | *See footnote below. | N | S |
| AGS252GB | W | \$ 5,625 | M | \$ 67,500 | \$ 22,500 | 4/1/2022 | 4/1/2022 | 3/31/2023 | Heide & Cook LLC | #68634 Elevator and repair services Lot A,P,R,V | *See footnote below. | N | S |
| *Pursuant to HRS sections 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within this time period. | | | | | | | | | | | | | |
| Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition of this invoice. | | | | | | | | | | | | | |
| ** A portion of rent is paid by the user department with their funds. DAGS' portion is paid with General Funds. | | | | | | | | | | | | | |
| Campaign Spending Commission | | | | | | | | | | | | | |
| AGS871NA | A | \$ 144 | O-qtrly | \$ 2,871 | \$ 861 | 2/22/2019 | 6/30/2019 | 6/29/2024 | Pitney Bowes | Poster meter - 60 Months Lease | *see footnote below | N | E |
| AGS871NA | A | \$ 191 | M | \$ 11,473 | \$ 5,928 | 4/29/2020 | 7/1/2020 | 6/30/2025 | Xerox Corp. | Xerox C8070H2 - 60 Months Lease | *see footnote below | N | E |
| AGS871NA | A | \$ 15,658 | O | \$ 15,658 | \$ 9,375 | 7/1/2022 | 7/1/2022 | 6/30/2023 | Carahsoft Technology Corp. | Design Services (Socrata Financial Platform Socrata Consultant) | Invoices are received periodically as services are completed. | N | S |
| *Pursuant to HRS §103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after satisfactory delivery of the goods or performance of the services, whichever is later. | | | | | | | | | | | | | |
| The vendor/contractor is owed interest if they cannot be paid within this time period. Pursuant to HRS §40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and service have been received in good order and condition of the invoice | | | | | | | | | | | | | |
| Office of Elections | | | | | | | | | | | | | |
| AGS8790A | A | \$ 690 | M | \$ 41,401 | \$ 17,941 | 3/18/2019 | 3/28/2019 | 3/30/2024 | Xerox Corp. | 5 year lease on Xerox D110CP | Monthly* | N | E |
| AGS8790A | A | \$ 39 | M | \$ 2,362 | \$ 1,024 | 3/18/2019 | 3/28/2019 | 3/30/2024 | Xerox Corp. | 5 year lease on Xerox B405DN-525 | Monthly* | N | E |
| AGS8790A | A | \$ 36 | M | \$ 2,161 | \$ 936 | 3/18/2019 | 3/28/2019 | 3/30/2024 | Xerox Corp. | 5 year lease on Xerox B405DN-540 | Monthly* | N | E |
| AGS8790A | A | \$ 591 | M | \$ 12,313 | \$ 6,994 | 8/25/2020 | 9/30/2020 | 9/29/2025 | Pitney Bowes | 5 year lease on mailing machine | Quarterly* | N | E |
| AGS8790A | A | \$ 248 | O | \$ 1,984 | \$ 1,736 | 4/1/2022 | 4/1/2022 | 4/1/2026 | Pitney Bowes | Maintenance for letter opener-County of Hawaii | Every 6-mos* | N | E |
| AGS8790A | A | \$ 496 | A | \$ 1,984 | \$ 1,488 | 5/27/2022 | 5/27/2022 | 5/27/2026 | Pitney Bowes | Maintenance for letter opener-County of Maui | Annually* | N | E |
| AGS8790A | A | \$ 248 | O | \$ 1,984 | \$ 1,736 | 5/27/2022 | 5/27/2022 | 5/27/2026 | Pitney Bowes | Maintenance for letter opener-Office of Elections | Every 6-mos* | N | E |
| AGS8790A | A | \$ 805 | M | \$ 10,975 | \$ 10,125 | 12/1/2022 | 12/1/2022 | 11/30/2023 | 808 Pro Cleaners | Janitorial service | Monthly | N | S |
| AGS8790A | N | Varies** | O | \$ 95,931 | \$ 32,212 | 1/29/2022 | 1/19/2022 | 1/31/2023 | Environmental Systems Research Institute, Inc. (ESRI) | Work includes support for GIS consulting for both remote and onsite (Hawaii) support provided for Time- and Materials (T&M) basis. | Monthly | N | S |
| AGS8790A | N | Varies** | O | \$ 197,643 | \$ 18,518 | 9/15/2021 | 9/15/2021 | 12/31/2022 | Oahu Publication Inc.(OMG) | Voter Education-responsible for planning and production for television and radio advertising campaigns. | Monthly | N | S |
| AGS8790A | N | Varies** | O | \$ 8,997,000 | \$ 2,458,264 | 10/21/2020 | 10/21/2020 | 12/31/2026 | HART Intercivic, Inc. | Voting and Vote Counting System Contract | Every other year (even years) | N | S |
| AGS8790A | A | Varies** | O | \$ 1,210,332 | \$ 1,156,935 | 6/23/2014 | 12/14/2020 | 12/31/2030 | Know Ink, LLC, formerly Bpro, Inc. | Contract for design, maintenance, and implementation of Online Voter Registration System and Statewide Voter Registration System | Occasionally, as deliverables are billed | N | S |
| *Pursuant to HRS 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after satisfactory delivery of the goods or performance of the services. | | | | | | | | | | | | | |
| **Varies according to deliverables based on Scope of Service and Time Payment in Contract | | | | | | | | | | | | | |
| State Foundation on the Cultural and the Arts | | | | | | | | | | | | | |
| AGS881LA | A | \$ 1,033 | O | \$ 12,398 | \$ 2,056 | 5/24/2019 | 7/1/2019 | 6/30/2024 | Xerox Corporation | Xerox lease and maintenance charges for FY22 PO220010 | *See footnote below | N | E |
| AGS881LA | A | \$ 37,500 | O | \$ 75,000 | \$ 75,000 | 10/1/2022 | 10/1/2022 | 9/30/2023 | University of Hawaii | Supplemental #3-Funding assistance in support of SFCA Project No. FY20- 0147, Statewide Presenting & Touring C68516 | *See footnote below | N | S |

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|----------|-----|-----------|-------------------|------------|---------------------|------------------|------------|-----------|--|--|--|---------|------------------------|
| | | | | | | Date Executed | From | To | | | | | |
| AGS881LA | A | \$ 335 | M | \$ 4,000 | \$ 1,250 | 6/22/2022 | 7/1/2022 | 6/30/2023 | Western States Arts Federation | GO Smart Annual Subscription / PO 230002 | *See footnote below | N | S |
| AGS881LA | A | \$ 64,791 | O | \$ 64,791 | \$ 64,791 | 6/22/2022 | 8/1/2022 | 6/30/2023 | Guild Consulting LLC | Consulting services to develop SFCA's Strategic Plan/PO 230003 | *See footnote below | N | S |
| AGS881LA | A | \$ 1,033 | O | \$ 12,398 | \$ 9,665 | 5/24/2019 | 7/1/2019 | 6/30/2024 | Xerox Corporation | Xerox lease and maintenance charges for FY23/ PO230034 | *See footnote below | N | E |
| AGS881LA | A | \$ 7,675 | O | \$ 15,350 | \$ 6,140 | 7/22/2022 | 8/1/2022 | 6/30/2025 | Hawaii Council for the Humanities | Funding assistance in support of SFCA Project FY22-11633/PO 230040 | *See footnote below | N | S |
| AGS881LA | A | \$ 10,652 | O | \$ 21,304 | \$ 5,326 | 9/6/2022 | 9/1/2022 | 6/30/2024 | Weiner, Jill | Funding assistance in support of SFCA Project FY23-113, Artists in the School Grants 2022-2023 PO230046 | *See footnote below | N | S |
| AGS881LA | A | \$ 11,250 | O | \$ 22,500 | \$ 5,625 | 9/13/2022 | 8/1/2022 | 6/30/2023 | Cowell, Michael R. | Funding assistance in support of SFCA Project FY23-106, Artists in the School Grants 2022-2023 PO230071 | *See footnote below | N | S |
| AGS881LA | A | \$ 2,495 | O | \$ 4,989 | \$ 1,241 | 9/28/2022 | 10/1/2022 | 6/30/2024 | Liu, Lai Ue | Funding assistance in support of SFCA Project FY23-120, Artists in the School Grants 2022-2023 PO230072 | *See footnote below | N | S |
| AGS881LA | A | \$ 3,500 | O | \$ 7,500 | \$ 1,875 | 9/16/2022 | 8/1/2022 | 6/30/2023 | Pasqua, Marcia | Funding assistance in support of SFCA Project FY23-111, Artists in the School Grants 2022-2023 PO230083 | *See footnote below | N | S |
| AGS881LA | A | \$ 2,857 | O | \$ 5,713 | \$ 1,428 | 10/11/2022 | 9/1/2022 | 6/30/2024 | Garrett, Monica | Funding assistance in support of SFCA Project FY23-107, Artists in the School Grants 2022-2023 PO230102 | *See footnote below | N | S |
| AGS881LA | S | \$ 10,547 | O | \$ 21,094 | \$ 5,274 | 10/6/2022 | 10/1/2022 | 6/30/2023 | Prentice-Faller, Joy | Funding assistance in support of SFCA Project FY23-116, Artists in the School Grants 2022-2023 PO230104/230105 | *See footnote below | N | S |
| AGS881LA | B | \$ 86,800 | O | \$ 434,000 | \$ 54,000 | 8/22/2013 | 9/1/2013 | 6/30/2023 | Browne, Sean K.L. | Creation/installation of an interior stone sculpture for the Honolulu International Airport, Inter Island Terminal, Mauka Extension C62247 | *See footnote below | N | S |
| AGS881LA | B | \$ 30,000 | O | \$ 265,000 | \$ 35,000 | 8/29/2013 | 11/1/2013 | 6/30/2023 | Young, Doug | Creation/installation of two interior works of art for the Honolulu International Airport C62424 | *See footnote below | N | S |
| AGS881LA | B | \$ 30,000 | O | \$ 150,000 | \$ 36,475 | 3/27/2015 | 3/27/2015 | 6/30/2023 | Chai, Mark A. | Creation/installation of two interior suspended sculptures for the Honolulu International Airport, Inter Island Terminal, Mauka Extension C63792 | *See footnote below | N | S |
| AGS881LA | B | \$ 14,286 | O | \$ 100,000 | \$ 78,500 | 10/3/2017 | 11/28/2017 | 6/30/2023 | Spindt, Allan H. | Creation/installation of an exterior work of art at Waimea Canyon Middle School C66243 | *See footnote below | N | S |
| AGS881LA | B | \$ 14,286 | O | \$ 100,000 | \$ 17,100 | 6/1/2018 | 6/8/2018 | 6/30/2023 | Zebzda, Wayne | Creation/installation of an exterior work of art at Waianae Intermediate School C66885 | *See footnote below | N | S |
| AGS881LA | B | \$ 20,000 | O | \$ 120,000 | \$ 56,400 | 6/13/2018 | 6/20/2018 | 6/30/2023 | X.E.N. Design Inc. | Creation/installation of a site specific work of art at Nanakuli Public Library C66927 | *See footnote below | N | S |
| AGS881LA | B | \$ 40,167 | O | \$ 241,000 | \$ 221,720 | 6/22/2021 | 7/1/2021 | 6/30/2023 | Chun, Maureen-Michele | Creation of an exterior sculpture at Kapiolani Comm. College/C69688 | *See footnote below | N | S |
| AGS881LA | B | \$ 25,000 | O | \$ 50,000 | \$ 47,500 | 1/31/2022 | 2/17/2022 | 6/30/2024 | Kurokawa, Kirk | Creation of Governor David Ige's Portrait/C70058 | *See footnote below | N | S |
| AGS881LA | B | \$ 21,000 | M | \$ 210,497 | \$ 68,366 | 12/28/2020 | 2/1/2022 | 1/31/2023 | Alii Security Systems Inc. | Security services for 1 year, 2/01/22 to 1/31/23 PO 220230 | *See footnote below | N | S |
| AGS881LA | B | \$ 558 | O | \$ 1,675 | \$ 558 | 3/30/2022 | 1/29/2022 | 1/30/2023 | Pitney Bowes Global Financial Services LLC | Postage mailing lease / PO 220279 | *See footnote below | N | E |
| AGS881LA | N | \$ 20,000 | O | \$ 40,000 | \$ 16,000 | 7/16/2022 | 7/20/2022 | 6/30/2023 | National Organization for Traditional Artists Exchange | Funding assistance in support of SFCA Project FY23-11067 / PO 230022 | *See footnote below | N | S |

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|----------|-----|------------|----------------------|------------|------------------------|------------------|------------|------------|------------------------------|--|---|------------|---------------------------|
| | | | | | | Date Executed | From | To | | | | | |
| AGS881LA | N | \$ 7,000 | O | \$ 13,904 | \$ 3,476 | 9/13/2022 | 9/1/2022 | 6/30/2024 | Cook, Christine Anne | Funding assistance in support of SFCA Project FY23-102, Artists in the Schools Grant / PO 230065 | *See footnote below | N | S |
| AGS881LA | N | \$ 6,316 | O | \$ 12,631 | \$ 3,158 | 9/28/2022 | 10/1/2022 | 6/30/2023 | McGee, Debra | Funding assistance in support of SFCA Project FY23-122, Artists in the Schools Grant / PO 230067 | *See footnote below | N | S |
| AGS881LA | N | \$ 7,437 | O | \$ 14,874 | \$ 5,578 | 9/16/2022 | 10/1/2022 | 6/30/2024 | Marcil, Elizabeth I. | Funding assistance in support of SFCA Project FY23-122, Artists in the Schools Grant / PO 230067 | *See footnote below | N | S |
| AGS881LA | N | \$ 7,878 | O | \$ 15,756 | \$ 3,939 | 9/16/2022 | 10/1/2022 | 6/30/2023 | Osborne, Leslie M. | Funding assistance in support of SFCA Project FY23-123, Artists in the Schools Grant / PO 230082 | *See footnote below | N | S |
| AGS881LA | N | \$ 10,000 | O | \$ 20,000 | \$ 20,000 | 10/31/2022 | 9/1/2022 | 6/30/2023 | Honolulu Theatre for Youth | Funding assistance in support of SFCA Project FY23-0100, Poetry Out Loud /PO 230108 | *See footnote below | N | S |
| AGS881LA | B | \$ 60,000 | O | \$ 150,000 | \$ 148,125 | 7/14/2022 | 7/15/2022 | 12/31/2024 | J.K. Designs, Inc. | Creation of an exterior sculpture at the Women's Correctional Center/ C70667 | *See footnote below | N | S |
| AGS881LA | B | \$ 25,000 | O | \$ 50,000 | \$ 50,000 | 9/13/2022 | 9/22/2022 | 12/31/2024 | Taum, Cory | Creation of an Interior Sculpture at the KCC Culinary Institute of the Pacific / C70673 | *See footnote below | N | S |
| AGS881LA | B | \$ 100,000 | O | \$ 150,000 | \$ 150,000 | 10/19/2022 | 10/20/2022 | 6/30/2024 | Kaulukukui, Kaiili | Creation of an Exterior Mural at the Daniel Akaka State Veterans' Home/C70751 | *See footnote below | N | S |
| AGS881LA | B | \$ 6,884 | O | \$ 82,600 | \$ 46,364 | 6/29/2022 | 7/1/2022 | 6/30/2023 | AI Media LLC | Public programs Coordinator/PO 230016 | *See footnote below | N | S |
| AGS881LA | B | \$ 200 | M | \$ 2,400 | \$ 1,800 | 7/12/2022 | 7/1/2022 | 6/30/2023 | Shiroma, Lisa | Written interpretations of the APP Artwork Collection/PO 230017 | *See footnote below | N | S |
| AGS881LA | B | \$ 16,642 | M | \$ 199,694 | \$ 157,710 | 6/28/2022 | 7/1/2022 | 6/30/2023 | Staffing Solutions of Hawaii | To supply a pool of individuals to provide interpretive guide services at HISAM PO230018 | *See footnote below | N | S |
| AGS881LA | B | \$ 34,000 | O | \$ 68,000 | \$ 17,000 | 9/2/2022 | 7/1/2022 | 6/30/2024 | Adams, Lisa Louise | Funding assistance in support of SFCA Project FY23-101, Artists in the Schools Grant / PO 230044 | *See footnote below | N | S |
| AGS881LA | B | \$ 29,750 | O | \$ 59,500 | \$ 14,875 | 9/1/2022 | 8/1/2022 | 6/30/2024 | Create with Clay Hawaii, Inc | Funding assistance in support of SFCA Project FY23-103, Artists in the Schools Grant / PO 230045 | *See footnote below | N | S |
| AGS881LA | B | \$ 1,460 | O | \$ 28,006 | \$ 14,603 | 8/12/2022 | 8/15/2022 | 6/30/2023 | Liu, Brandyn P. | Photography services / PO 230060 | *See footnote below | N | S |
| AGS881LA | B | \$ 8,330 | O | \$ 16,660 | \$ 4,165 | 9/28/2022 | 8/1/2022 | 6/30/2024 | Crocker, Ellen V. | Funding assistance in support of SFCA Project FY23-104, Artists in the Schools Grant / PO 230066 | *See footnote below | N | S |
| AGS881LA | B | \$ 7,996 | O | \$ 15,992 | \$ 3,998 | 9/16/2022 | 9/1/2022 | 6/30/2023 | Nakanishi, Laurel Salinas | Funding assistance in support of SFCA Project FY23-104, Artists in the Schools Grant / PO 230067 | *See footnote below | N | S |
| AGS881LA | B | \$ 12,750 | O | \$ 25,500 | \$ 6,375 | 9/28/2022 | 10/1/2022 | 6/30/2024 | Shun, Hannah | Funding assistance in support of SFCA Project FY23-125, Artists in the Schools Grant / PO 230069 | *See footnote below | N | S |
| AGS881LA | B | \$ 36,925 | O | \$ 73,850 | \$ 18,462 | 9/13/2022 | 7/1/2022 | 6/30/2024 | Maui Dance Council | Funding assistance in support of SFCA Project FY23-109, Artists in the Schools Grant / PO 230070 | *See footnote below | N | S |
| AGS881LA | B | \$ 11,132 | O | \$ 22,264 | \$ 5,566 | 9/16/2022 | 7/1/2022 | 6/30/2023 | Sutrov, Margaret T. | Funding assistance in support of SFCA Project FY23-112, Artists in the Schools Grant / PO 230085 | *See footnote below | N | S |
| AGS881LA | B | \$ 4,250 | O | \$ 8,500 | \$ 2,125 | 9/28/2022 | 10/1/2022 | 6/30/2024 | Lathrop, Kathryn | Funding assistance in support of SFCA Project FY23-119, Artists in the Schools Grant / PO 230086 | *See footnote below | N | S |

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Table 14

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|--|-----|-----------|-------------------|------------|---------------------|------------------|------------|------------|-------------------------------------|---|--|---------|------------------------|
| | | | | | | Date Executed | From | To | | | | | |
| AGS881LA | B | \$ 32,725 | O | \$ 65,450 | \$ 65,450 | 10/19/2022 | 10/1/2022 | 6/30/2024 | Honolulu Theatre for Youth | Funding assistance in support of SFCA Project FY23-117, Artists in the Schools Grant / PO 230107 | *See footnote below | N | S |
| AGS881LA | B | \$ 4,250 | O | \$ 8,500 | \$ 8,500 | 11/3/2022 | 11/1/2022 | 6/30/2024 | Lotus Arts Foundation | Funding assistance in support of SFCA Project FY23-131, Artists in the Schools Grant / PO 230109 | *See footnote below | N | S |
| * Contract is monitored in accordance with Chapter 9, HRS (State Foundation on Culture and the Arts) | | | | | | | | | | | | | |
| Enhanced 911 Board | | | | | | | | | | | | | |
| AGS891PA | B | \$ 14,000 | A | \$ 70,000 | \$ 14,000 | 3/1/2018 | 3/1/2018 | 12/31/2022 | Egami & Ichikawa CPA Inc. | Annual CPA Audit of Enhanced 911 Fund | Executive Director | N | E |
| AGS891PA | B | \$ 250 | M | \$ 15,000 | \$ 6,739 | 12/17/2018 | 12/17/2018 | 12/7/2023 | Xerox | Xerox Printing Services | Executive Director | N | S |
| Hawaii District Office | | | | | | | | | | | | | |
| AGS231FB | A | \$ 4,037 | M | \$ 48,447 | \$ 28,262 | 8/31/2021 | 7/1/2021 | 6/30/2023 | Pacific Waste, Inc. | Rubbish Collection-Public Buildings | *See footnote below. | N | S |
| AGS231FB | A | \$ 4,235 | M | \$ 54,672 | \$ 33,497 | 6/6/2022 | 7/1/2022 | 6/30/2023 | Kona Cleaning Crew | Janitorial Svcs-Keakealani Bldg. | *See footnote below. | N | S |
| AGS231FB | A | \$ 950 | M | \$ 11,400 | \$ 6,650 | 9/3/2003 | 9/1/2003 | 12/31/2023 | Kona Community Hospital | Sewer - Keakealani Building | *See footnote below. | N | S |
| AGS231FB | A | \$ 1,200 | M | \$ 17,400 | \$ 11,400 | 7/14/2022 | 7/1/2022 | 6/30/2023 | CW Maintenance | Janitorial Svcs-No. Kohala State Bldg. | *See footnote below. | N | S |
| AGS231FB | A | \$ 4,000 | O | \$ 48,000 | \$ 32,000 | 2/1/2017 | 2/1/2022 | 2/1/2023 | Oahu A/C | Quarterly A/C Service for State Bldgs. | *See footnote below. | N | S |
| AGS232FF | A | \$ 105 | M | \$ 1,257 | \$ 840 | 7/1/2022 | 7/1/2022 | 6/30/2023 | Brantley Center | Groundskeeping-Honokaa | *See footnote below. | N | S |
| AGS232FF | A | \$ 541 | M | \$ 6,492 | \$ 4,328 | 7/1/2022 | 7/1/2022 | 6/30/2023 | Brantley Center | Janitorial Svcs - Honokaa | *See footnote below. | N | S |
| AGS807FP | A | \$ 248 | M | \$ 14,880 | \$ 12,896 | 4/22/2022 | 4/22/2022 | 4/27/2027 | Xerox Corp. | Copier lease 60 mos. | *See footnote below. | N | E |
| AGS807FP | A | \$ 233 | M | \$ 13,980 | \$ 12,116 | 4/22/2022 | 4/22/2022 | 4/22/2027 | Xerox Corp. | Copier lease 60 mos. | *See footnote below. | N | E |
| AGS807FP | A | \$ 86 | M | \$ 5,160 | \$ 3,698 | 6/29/2021 | 6/29/2021 | 6/29/2026 | Xerox Corp. | Copier lease 60 mos. | *See footnote below. | N | E |
| AGS807FP | A | \$ 86 | M | \$ 5,160 | \$ 3,698 | 6/29/2021 | 6/29/2021 | 6/29/2026 | Xerox Corp. | Copier lease 60 mos. | *See footnote below. | N | E |
| AGS807FP | A | \$ 53 | M | \$ 3,180 | \$ 2,756 | 4/22/2022 | 4/22/2022 | 4/22/2027 | Xerox Corp. | Copier lease 60 mos. | *See footnote below. | N | E |
| AGS807FP | A | \$ 52 | M | \$ 3,120 | \$ 2,704 | 4/22/2022 | 4/22/2022 | 4/22/2027 | Xerox Corp. | Copier lease 60 mos. | *See footnote below. | N | E |
| AGS807FP | A | \$ 52 | M | \$ 3,120 | \$ 2,704 | 4/22/2022 | 4/22/2022 | 4/22/2027 | Xerox Corp. | Copier lease 60 mos. | *See footnote below. | N | E |
| AGS807FP | A | \$ 52 | M | \$ 3,120 | \$ 2,704 | 4/22/2022 | 4/22/2022 | 4/22/2027 | Xerox Corp. | Copier lease 60 mos. | *See footnote below. | N | E |
| AGS807FP | A | \$ 120 | M | \$ 7,200 | \$ 6,120 | 2/28/2022 | 2/28/2022 | 2/28/2027 | Quadient | postage machine 60 mo. Lease | *See footnote below. | N | E |
| * Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within this time period. | | | | | | | | | | | | | |
| Kauai District Office | | | | | | | | | | | | | |
| AGS233FN | A | \$ 340 | A | \$ 340 | \$ - | 10/25/2022 | 10/31/2022 | 10/31/2023 | Aloha Termite Kauai | Sentricon Subterranean Termite Service Plan 1 yr. Renewal | * Please see footnote below | N | S |
| AGS807FR | A | \$ 381 | M | \$ 22,833 | \$ 18,640 | 8/11/2021 | 10/4/2021 | 10/4/2026 | Xerox Corporation | 5 Year Copier Primelink C9065XLS & Integefi DFE - 60 Month Lease | * Please see footnote below | N | E |
| AGS233FN | A | \$ 42 | M | \$ 2,537 | \$ 2,072 | 8/11/2021 | 10/4/2021 | 10/4/2026 | Xerox Corporation | 5 Year Copier PrimeLink C9065XLS & Integefi DFE - 60 Month Lease | * Please see footnote below | N | E |
| AGS807FR | A | \$ 57 | M | \$ 3,400 | \$ 2,944 | 8/11/2021 | 10/4/2021 | 10/4/2026 | Xerox Corporation | 5 Year Copier VersaLink C505X Desktop | * Please see footnote below | N | E |
| AGS233FN | A | \$ 6 | M | \$ 378 | \$ 327 | 8/11/2021 | 10/4/2021 | 10/4/2026 | Xerox Corporation | 5 Year Copier VersaLink C505X Desktop | * Please see footnote below | N | E |
| AGS807FR | A | \$ 83 | O | \$ 1,668 | \$ 1,584 | 9/12/2022 | 10/20/2022 | 10/20/2027 | Quadient | 5 Year Postage Meter (IX3-P5) 60 Month Lease | * Please see footnote below. | N | E |
| AGS233FN | A | \$ 5 | O | \$ 106 | \$ 101 | 9/12/2022 | 10/20/2022 | 10/20/2027 | Quadient | 5 Year Postage Meter (IX3-P5) 60 Month Lease | * Please see footnote below. | N | E |
| AGS221IA | W | \$ 89 | O | \$ 1,774 | \$ 1,685 | 9/12/2022 | 10/20/2022 | 10/20/2027 | Quadient | 5 Year Postage Meter (IX3-P5) 60 Month Lease | * Please see footnote below. | N | E |
| AGS231FD | A | \$ 2,387 | M | \$ 28,642 | \$ 16,708 | 6/20/2022 | 7/1/2022 | 6/30/2023 | Garden Isle Disposal, Inc. | 1 Year Contract for Refuse and Recycling Collections Services, Kauai | * Please see footnote below. | N | S |
| AGS231FD | A | \$ 17,156 | M | \$ 205,878 | \$ 154,410 | 7/13/2022 | 9/21/2022 | 8/31/2023 | Oahu Air Conditioning Service, Inc. | Cooperative Purchasing Agreement w/DOE - 1 Year Maintenance Service Contract at State Public Buildings on Kauai | * Please see footnote below. | N | S |

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| | | | | | | Date Executed | From | To | | | | | |
| AGS231FD | A | \$ 505 | O | \$ 851 | \$ 572 | 6/16/2022 | 7/1/2022 | 6/30/2023 | Midas Kauai | 1 Year Vehicle Servicing | * Please see footnote below. | N | S |
| AGS807FR | A | \$ 4,097 | O | \$ 5,956 | \$ 4,955 | 6/16/2022 | 7/1/2022 | 6/30/2023 | Midas Kauai | 1 Year Vehicle Servicing | * Please see footnote below. | N | S |
| AGS233FN | A | \$ 159 | O | \$ 319 | \$ 319 | 6/16/2022 | 7/1/2022 | 6/30/2023 | Midas Kauai | 1 Year Vehicle Servicing | * Please see footnote below. | N | S |
| AGS221IA | A | \$ 534 | O | \$ 909 | \$ 824 | 6/16/2022 | 7/1/2022 | 6/30/2023 | Midas Kauai | 1 Year Vehicle Servicing | * Please see footnote below. | N | S |
| AGS252GB | W | \$ 159 | O | \$ 319 | \$ 319 | 6/16/2022 | 7/1/2022 | 6/30/2023 | Midas Kauai | 1 Year Vehicle Servicing | * Please see footnote below. | N | S |
| * Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within this time period. | | | | | | | | | | | | | |
| Maui District Office | | | | | | | | | | | | | |
| AGS231FC | A | \$ 1,499 | M | \$ 17,982 | \$ - | 7/1/2022 | 7/1/2022 | 6/30/2023 | Waste Pro Hawaii | Refuse disposal for Maui State Buildings | Paid monthly after service rendered. | N | S |
| AGS231FC | A | \$ 1,737 | M | \$ 20,842 | \$ - | 12/1/2022 | 12/1/2022 | 11/30/2023 | Island Refuse | Refuse disposal for Molokai State Buildings | Paid monthly after service rendered. | N | S |
| AGS231FC | A | \$ 3,062 | O | \$ 3,062 | \$ - | 4/1/2022 | 4/1/2022 | 3/31/2023 | Pural Water Specialties | Testing, certification & repair of backflows for the Maui & Moloka'i State Buildings | Paid after devices are tested | N | S |
| AGS231FC | A | \$ 1,675 | M | \$ 20,095 | \$ - | 7/1/2022 | 7/1/2022 | 6/30/2023 | Kane's Legacy | Grounds maintenance for Lahaina Health Center | Paid monthly after service rendered. | N | S |
| AGS231FC | A | \$ 4,510 | M | \$ 54,118 | \$ - | 7/1/2022 | 7/1/2022 | 6/30/2023 | Pacific Island Cleaning | Janitorial service for Lahaina Health Center | Paid monthly after service rendered. | N | S |
| AGS231FC | A | \$ 226 | M | \$ 13,206 | \$ - | 12/20/2019 | 12/20/2019 | 12/20/2024 | Xerox Corp | Copy Machine Maintenance | Paid monthly | N | E |
| AGS231FC | A | \$ 203 | O | \$ 2,341 | \$ - | 5/14/2022 | 5/14/2022 | 5/14/2026 | Pitney Bowes | Postage Meter | Paid quarterly | N | E |
| General Administrative Services-Comptroller's Office | | | | | | | | | | | | | |
| AGS901AA | A | \$ 212 | M | \$ 12,735 | \$ 10,825 | 12/30/2021 | 3/10/2022 | 3/9/2027 | Xerox Corp. | Xerox Copier 60 Month Lease Comptroller's Office, AltaLink C8155 (delivered 3/10/22) | * See footnote below. | N | E |
| AGS901AA | A & V | Varies** | M | \$ 499,604 | \$ 180,566 | 12/28/2021 | 1/14/2022 | 6/30/2023 | Alii Security Systems Inc | Security Services to State Capitol | * See footnote below. | N | S |
| * Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services whichever is later. The vendor/contractor is owed interest if they cannot be paid within this time period. | | | | | | | | | | | | | |
| **Varies according to deliverables based on Scope of Service and Time Payment in Contract | | | | | | | | | | | | | |
| General Administrative Services-Administrative Services Office | | | | | | | | | | | | | |
| AGS901AB | A | \$ 396 | M | \$ 23,744 | \$ 21,369 | 3/18/2022 | 6/14/2022 | 6/13/2027 | Xerox Corp. | Xerox Copier 60 Month Lease PrimeLink C9070 (delivered 6/14/22) | * See footnote below. | N | E |
| AGS901AB | A | \$ 33 | M | \$ 1,999 | \$ 1,833 | 6/21/2022 | 7/1/2022 | 6/30/2027 | Xerox Corp. | Xerox Copier 60 Month Service Agreement Lease VersaLink B400 (delivered 7/1/22) | * See footnote below. | N | E |
| * Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services whichever is later. The vendor/contractor is owed interest if they cannot be paid within this time period. | | | | | | | | | | | | | |
| General Administrative Services-Personnel Office | | | | | | | | | | | | | |
| AGS901AC | A | \$ 212 | M | \$ 12,720 | \$ 2,120 | 9/12/2017 | 9/15/2017 | 9/14/2022 | Xerox Corporation | Xerox AltaLink C8055H 60 Months Lease (Current term was extended; awaiting new machine due to shipping delay). | Monthly Payment | N | E |
| General Administrative Services-Systems and Procedures Office | | | | | | | | | | | | | |
| AGS901AE | A | \$ 28 | M | \$ 1,680 | \$ 532 | 5/9/2019 | 6/5/2019 | 6/5/2024 | Xerox Corp. | Xerox all-in-one 60 month Lease | IT Manager reviews usage. | N | E |
| AGS901AE | A | \$ 4,648 | O | \$ 4,648 | - | 10/3/2022 | 11/19/2022 | 11/18/2023 | Sirius Computer Solutions, Inc. | IBM iSeries Server Hardware and Software Maintenance | IT Manager monitors contract. | N | S |

Department of Accounting and General Services
Capital Improvements Program (CIP) Requests

Table 15

| <u>Prog ID</u> | <u>Prog ID</u> <u>Priority</u> | <u>Dept- Wide</u> <u>Priority</u> | <u>Senate</u> <u>District</u> | <u>Rep.</u> <u>District</u> | <u>Project Title</u> | <u>MOF</u> | <u>FY24 \$\$\$</u> | <u>FY25 \$\$\$</u> |
|----------------|-----------------------------------|--|----------------------------------|--------------------------------|---|------------|--------------------|--------------------|
| AGS221 | 1 | 1 | 00 | 000 | LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PUBLIC WORKS DIVISION, STATEWIDE | A | \$ 15,000,000 | \$15,000,000 |
| AGS221 | 2 | 2 | 13 | 25 | STATE CAPITOL BUILDING, REHABILITATION OF CHAMBERS LEVEL WATERPROOFING SYSTEM, OAHU | C | \$ 33,500,000 | \$ - |
| AGS111 | 1 | 3 | 13 | 25 | KEKAULUOHI HALON SYSTEM REPLACEMENT, OAHU | C | \$ 3,400,000 | \$ - |
| AGS221 | 3 | 4 | 13 | 25 | WASHINGTON PLACE, HEALTH AND SAFETY AND QUEEN'S GALLERY RENOVATION, OAHU | C | \$ 4,700,000 | \$ - |
| AGS111 | 2 | 5 | 13 | 25 | KEKAULUOHI BACKUP GENERATOR, OAHU | C | \$ 700,000 | \$ - |

Department of Accounting and General Services
CIP Lapses

Table 16

| <u>Prog ID</u> | <u>Act/Year of Appropriation</u> | <u>Project Title</u> | <u>MOF</u> | <u>Lapse Amount</u> \$\$\$\$ | <u>Reason</u> |
|----------------|--------------------------------------|----------------------|------------|---------------------------------|---------------|
| | | NONE | | | |

Department of Accounting and General Services
Program ID Sub-Organizations

Table 17

| <u>Program ID</u> | <u>Sub-Org Code</u> | <u>Name</u> | <u>Objective</u> |
|-------------------|---------------------|---|--|
| AGS101 | CA | ACCOUNTING SYSTEM DEVELOPMENT AND MAINTENANCE | To develop, maintain and improve the State financial accounting and reporting system, and control the methods, procedures and forms of the accounting system. |
| AGS102 | CB | EXPENDITURE EXAMINATION | To assure State payments conform to established standards of propriety and legality and are made promptly. |
| AGS103 | CC | RECORDING AND REPORTING | To assure that the State's financial transactions are promptly and properly recorded and reported. |
| AGS104 | BA | INTERNAL POST AUDIT | To achieve compliance with State laws by the State's Executive departments and agencies on accounting procedures and internal control systems through financial and compliance audits. |
| AGS105 | RA | ENFORCEMENT OF INFORMATION PRACTICES | Provide legal guidance, training, assistance, investigations, dispute resolution, and monitor legislation and lawsuits regarding the Uniform Information Practices (UIPA) (Chapter 92F, HRS) and Sunshine Law (Part I of Chapter 92, HRS); maintain the Records Report system; and determine appeals under Chapter 231. HRS, from the Department of Taxation's written opinions. |
| AGS111 | DA | ARCHIVES - RECORDS MANAGEMENT | To ensure open government by preserving and making accessible the historic records of state government and by partnering with state agencies to manage their active and inactive records. |
| AGS131 | EA | ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - ADMINISTRATION | Information Processing and Communication Services (IPCS also known as ICSD) strives to improve the management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be more efficiently achieved. |
| AGS131 | EB | ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - SYSTEMS SERVICES | Provides systems software support and control programming; database management and operational support; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; analyses to improve the efficiency and capacity of computer systems; security of information; and guidance in the effective and efficient use of systems software. |

Department of Accounting and General Services
Program ID Sub-Organizations

Table 17

| <u>Program ID</u> | <u>Sub-Org Code</u> | <u>Name</u> | <u>Objective</u> |
|-------------------|---------------------|--|---|
| AGS131 | EC | ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE -PRODUCTION SERVICES | Operates a centralized computing facility and a distributed data communications network that provides comprehensive and efficient computing services to all State agencies. Manages and implements production activities associated with electronic information processing. Plans, designs, implements, installs, and manages a physical security program to protect equipment, hardware, and software media. |
| AGS131 | ED | ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE -TECHNICAL SUPPORT SERVICES | Provides planning, design, management, maintenance, coordination, and technical consulting and support for the State's emerging technologies programs. Provides technical consulting and expertise in computer hardware and software for the establishment and proper operation of local area networks, office automation, Internet, and Intranets. Provides support services to clients in the selection and utilization of public and government access systems and services to obtain information. |
| AGS131 | EE | ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - CLIENT SERVICES | Provides application systems development and maintenance services at two levels: statewide applications and department or agency specific applications. Provides systems analysis, systems design, and computer programming, application systems installation and client training, as well as post-installation support; provides assistance to clients in developing analytic and technical capabilities to enable them to plan and maintain their own systems and applications. |
| AGS131 | EF | ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - TELECOMMUNICATION | Plans, designs, engineers, upgrades, and manages the State's voice, data, video, and radio communications networks. Operates and manages the communication systems for public and private access to public and private information systems |

Department of Accounting and General Services
Program ID Sub-Organizations

Table 17

| <u>Program ID</u> | <u>Sub-Org Code</u> | <u>Name</u> | <u>Objective</u> |
|-------------------|---------------------|--|---|
| AGS131 | EG | ENTERPRISE TECHNOLOGY SERVICES - GOVERNANCE AND INNOVATION | Establish governance processes, policies and methodologies that guide the management and oversight of the State's Information Technology (IT)/IRM investments, acquisitions, and projects (including system development, implementation, and critical infrastructure improvements). Institute enterprise shared services and a consolidated IT/IRM infrastructure to address internal-facing, shared support services, data management services, infrastructure and systems on an enterprise-wide basis as the technology foundation for future work. |
| AGS203 | AD | STATE RISK MANAGEMENT AND INSURANCE ADMINISTRATION | The objective of this program is to operate a comprehensive risk management and insurance program to protect the State against catastrophic losses and to minimize total cost of risk. |
| AGS211 | HA | LAND SURVEY | To assist in protecting the rights of public and private land ownership by providing field survey services and descriptions of surveyed lands. |
| AGS221 | IA | PUBLIC WORKS - PLANNING, DESIGN AND CONSTRUCTION | The objective of this program is to ensure provision of approved physical facilities necessary for the effective operation of State programs by providing timely and economical design and construction services within assigned areas of responsibility. |
| AGS223 | IB | OFFICE LEASING | The objective of this program is to provide centralized office leasing services to user agencies in the acquisition of office space in non-state-owned buildings in compliance with Section 171-30, Hawaii Revised Statutes |
| AGS231 | FA | CENTRAL SERVICES - CUSTODIAL SERVICES - OAHU | To maintain assigned public buildings in a clean and safe condition by providing a variety of custodial services. |
| AGS231 | FB | CENTRAL SERVICES - CUSTODIAL SERVICES - HAWAII | Same as above for Hawaii. |
| AGS231 | FC | CENTRAL SERVICES - CUSTODIAL SERVICES - MAUI | Same as above for Maui. |
| AGS231 | FD | CENTRAL SERVICES - CUSTODIAL SERVICES - KAUAI | Same as above for Kauai. |
| AGS231 | FW | CENTRAL SERVICES - CUSTODIAL SERVICES - WASHINGTON PLACE | Same as above for Washington Place. |
| AGS232 | FE | CENTRAL SERVICES - GROUNDS MAINTENANCE - OAHU | To maintain the grounds surrounding assigned public buildings in a neat and attractive condition by providing a variety of grounds maintenance services. |

Department of Accounting and General Services
Program ID Sub-Organizations

Table 17

| <u>Program ID</u> | <u>Sub-Org Code</u> | <u>Name</u> | <u>Objective</u> |
|-------------------|---------------------|--|---|
| AGS232 | FF | CENTRAL SERVICES - GROUNDS MAINTENANCE - HAWAII | Same as above for Hawaii. |
| AGS232 | FG | CENTRAL SERVICES - GROUNDS MAINTENANCE - MAUI | Same as above for Maui. |
| AGS232 | FH | CENTRAL SERVICES - GROUNDS MAINTENANCE - KAUAI | Same as above for Kauai. |
| AGS233 | FK | CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - OAHU | To maintain assigned public buildings in a safe condition and at a high level of utility by providing repair and maintenance services and by making minor alterations. |
| AGS233 | FL | CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - HAWAII | Same as above for Hawaii |
| AGS233 | FM | CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - MAUI | Same as above for Maui |
| AGS233 | FN | CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - KAUAI | Same as above for Kauai |
| AGS240 | JA | STATE PROCUREMENT | The objective of this program is to promote economy, efficiency, effectiveness, and impartiality in the procurement of commodities, services and construction for State and County governments through development, implementation and maintenance of policies and procedures that provide for broad-based competition, accessibility to government contracts, fiscal integrity and responsibility in the procurement process; to procure or supervise the procurement of commodities and services to meet the State's need through economical purchases and inventory control. |
| AGS244 | JC | SURPLUS PROPERTY MANAGEMENT | The program coordinates the transfer of State surplus property and Federal surplus property available through the Federal Surplus Property program to eligible "donees" (state/local government, non-profit organizations that serve or promote a public purpose, qualified small minority owned businesses, tax-exempt educational and public health institutions or organizations). To achieve the greatest economical use of State and Federal property declared surplus by providing a viable source of surplus goods for re-utilization. |

Department of Accounting and General Services
Program ID Sub-Organizations

Table 17

| <u>Program ID</u> | <u>Sub-Org Code</u> | <u>Name</u> | <u>Objective</u> |
|-------------------|---------------------|---|--|
| AGS251 | GA | AUTOMOTIVE MANAGEMENT - MOTOR POOL | The objective of the program is to support State agencies by providing safe motor pool vehicle transportation required to perform their official duties. |
| AGS252 | GB | AUTOMOTIVE MANAGEMENT - PARKING CONTROL | The objectives of the program are to maintain and allocate parking spaces, assess and collect parking fees, and control parking on State lands under the jurisdiction of the Comptroller. |
| AGS807 | FP | SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS - HAWAII | The program will strive to provide timely, responsive, quality, cost effective, and innovative repair and maintenance services to public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai. |
| AGS807 | FQ | SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS - MAUI | See Objective for Hawaii. |
| AGS807 | FR | SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS - KAUAI | See Objective for Hawaii. |
| AGS871 | NA | CAMPAIGN SPENDING COMMISSION | To ensure transparency and full disclosure of contributions and expenditures by all candidates and noncandidate committees; conduct investigations and administrative hearings; and administer the public funding program. |
| AGS879 | OA | OFFICE OF ELECTION | To maximize voter participation in the electoral process by developing policies and procedures that encourages registration and turnout. |
| AGS881 | KA | KING KAMEHAMEHA CELEBRATION COMMISSION | To commemorate the legacy of King Kamehameha I through culturally-appropriate & culturally-relevant celebrations that are coordinated throughout various venues statewide. |
| AGS881 | LA | STATE FOUNDATION ON CULTURE AND THE ARTS | The mission of the State Foundation on Culture and the Arts (SFCA) is to promote, perpetuate, preserve and encourage culture and the arts as central to the quality of life of the people of Hawai'i. |

Department of Accounting and General Services
Program ID Sub-Organizations

Table 17

| <u>Program ID</u> | <u>Sub-Org Code</u> | <u>Name</u> | <u>Objective</u> |
|-------------------|---------------------|--|---|
| AGS891 | PA | ENHANCED 911 BOARD | To administer the collection of the monthly surcharge from wireless service providers and provide reimbursement from the 911 Fund to public safety answering points (PSAPs) and wireless and VoIP connection service providers to pay for the reasonable costs to lease, purchase or maintain all necessary equipment, including computer hardware, software and database provisioning required by the PSAPs to provide technical functionality for the wireless enhanced 911 service pursuant to the FCC order 94-102. |
| AGS901 | AA | GENERAL ADMINISTRATIVE SERVICES - COMPTROLLER'S OFFICE | Plans, directs and coordinates the various activities of the department within the scope of laws and established policies and regulations. |
| AGS901 | AB | GENERAL ADMINISTRATIVE SERVICES - ADMINISTRATIVE SERVICES OFFICE | Provides the department with internal management, fiscal and office services and administers the statewide Risk Management Program. Provides general internal management assistance to the Comptroller in exercising responsibilities as executive of the department, including staff studies, reviews, and reports on organizational structures, work processes, procedures, and policies established for the department. |
| AGS901 | AC | GENERAL ADMINISTRATIVE SERVICES - PERSONNEL OFFICE | Administers the personnel management program for the department to include position classification and compensation, employee relations, recruitment and evaluation, selection and placement, labor relations, employee training and development, safety, affirmative action and equal employment opportunity, personnel transactions and maintenance of personnel records. |

Department of Accounting and General Services
 Program ID Sub-Organizations

Table 17

| <u>Program ID</u> | <u>Sub-Org Code</u> | <u>Name</u> | <u>Objective</u> |
|-------------------|---------------------|---|--|
| AGS901 | AE | GENERAL ADMINISTRATIVE SERVICES - SYSTEMS AND PROCEDURES OFFICE | The DAGS Systems and Procedures Office coordinates and advises the Comptroller on all functions pertaining to computer applications, local and wide area networks. The office has the functional responsibility for the development, implementation, and maintenance of computer systems under the administrative control of the Department of Accounting and General Services; formulates information processing policies and procedures; plans, coordinates and conducts systems analysis design and computer programming by utilizing available resources to support the computer and networking needs of the department; and operates and maintains the departmental minicomputer, local and wide area networks. |

Department of Accounting and General Services
Organization Changes

Table 18

| <u>Year of Change</u> FY24/FY25 | <u>Description of Change</u> |
|------------------------------------|--|
| FY23-24 | Public Works Division, Leasing Services Branch - reorganize to incorporate newly appropriated positions authorized by Act 246, SLH 2022 to support Act 219, SLH 2021 that expands the Comptroller's duties to include the assessment of office space, including initiating, cancelling, and renegotiating current and new leases, office space allocation, and telework infrastructure requirements for agencies and employees occupying facilities managed by the department of accounting and general services or in non-state facilities. Act 219, SLH 2021 also requires the comptroller to reduce the total square footage of space leased by the State by ten percent no later than 7/1/2026 with a report to the legislature. |
| FY23-24 | Office of Enterprise Technology Services - reorganize to place newly appropriated positions into their existing organizational chart. |
| FY23-24 | Archives - reorganize to place newly appropriated position from specific appropriation Act 178, SLH 2022 into their existing organizational chart. |
| | Current Org Charts: |
| | https://ags.hawaii.gov/wp-content/uploads/2022/11/2022DAGSOrgCharts.pdf |
| | |

Department of Accounting and General Services
American Rescue Plan Act Fund Initiatives

Table 19

| Prog ID | Amount Allotted | Budget for Personnel | Budget for OCE (Other Than Contracts) | Budget for Contracts | Dates of Initiative | | Initiative Description | Appropriating Act or GOV | Is This A New Initiative Or An Enhancement To An Existing Initiative/Program |
|---------|-----------------|----------------------|---------------------------------------|----------------------|---------------------|------------|--|--------------------------|---|
| | | | | | From | To | | | |
| AGS101 | \$ 500,000 | \$ - | \$ - | \$ 500,000 | 5/11/2021 | 6/30/2023 | To provide resources to support the replacement of the state's financial accounting systems and budget preparation and reporting systems and processes in a phased approach over the course of three years. | GOV: Non-Appropriated | Enhancement to an existing initiative. |
| AGS101 | \$ 350,000 | \$ - | \$ - | \$ 350,000 | 5/11/2021 | 6/30/2023 | Enterprise Financial System Support | GOV: Non-Appropriated | Enhancement to an existing initiative. |
| AGS101 | \$ 433,941 | \$ - | \$ - | \$ 433,941 | 5/11/2021 | 6/30/2023 | To address support services for the enterprise Payroll and Time and Attendance system, the Hawaii Information Portal. | GOV: Non-Appropriated | Enhancement to an existing program. |
| AGS103 | \$ 500,000 | \$ - | \$ - | \$ 500,000 | 5/11/2021 | 6/30/2023 | To ensure the State of Hawai'i is in full compliance with the requirements of GASB No. 87 – Leases by fiscal year ending June 30, 2022. | GOV: Non-Appropriated | New initiative. |
| AGS131 | \$ 2,273,000 | \$ 2,273,000 | \$ - | \$ - | 5/11/2021 | 6/30/2024 | To provide project resources for the replacement of the state's financial accounting systems and budget preparation and reporting systems and processes in a phased approach over the course of three years. | GOV: Non-Appropriated | New initiative. |
| AGS131 | \$ 9,000,000 | \$ - | \$ - | \$ 9,000,000 | 5/11/2021 | 6/30/2023 | Additional funds are needed for the project to expand the Explore and subsequent phases of the project to include the governmental branches, departments, and agencies currently exchanging data with the State's existing financial management system, FAMIS, or the State's existing financial management reporting system FAMIS Datamart. Additional work also includes developing integration points, data translation interface, and web forms for input for specific departments and agencies. | GOV: Non-Appropriated | Enhancement to an existing initiative. |
| AG221 | \$ 15,000,000 | \$ - | \$ 34,000 | \$ 14,966,000 | 5/11/2021 | 11/30/2024 | State facilities emergency security system improvements. | GOV: Non-Appropriated | New initiative. |
| AGS223 | \$ 1,000,000 | \$ - | \$ - | \$ - | 5/11/2021 | 6/30/2022 | To offset increases to occupancy costs for state entities due to the COVID-19 public health emergency. | Act 88, SLH 2021 | De-obligated, as 7% increase in rents and operating expenses is no longer expected. |
| AGS240 | \$ 80,000 | \$ - | \$ - | \$ 80,000 | 5/11/2021 | 1/14/2024 | To establish and administer a past performance database, which would routinely capture contractor performance information in a structured and uniform way and is accessed and utilized when future procurements need to determine a contractor's responsibility, which will help to address issues of repeated inefficiencies and substandard work. | Act 88, SLH 2021 | Enhancement to an existing program. |
| AGS240 | \$ 84,000 | \$ - | \$ - | \$ 84,000 | 5/11/2021 | 6/30/2023 | To establish and administer a past performance database, which would routinely capture contractor performance information in a structured and uniform way and is accessed and utilized when future procurements need to determine a contractor's responsibility, which will help to address issues of repeated inefficiencies and substandard work. | GOV: Non-Appropriated | Enhancement to an existing program. |
| AGS879 | \$ 60,000 | \$ 60,000 | \$ - | \$ - | 5/11/2021 | 6/30/2022 | To provide overtime incurred as a result of the Chief Election Officer's constitutional and statutory duties to provide support to the Reapportionment Commission. | Act 88, SLH 2021 | Enhancement to an existing program. |

Department of Accounting and General Services
American Rescue Plan Act Fund Initiatives

Table 19

| <u>Prog ID</u> | <u>Amount Allotted</u> | <u>Budget for Personnel</u> | <u>Budget for OCE (Other Than Contracts)</u> | <u>Budget for Contracts</u> | <u>From</u> | <u>To</u> | <u>Initiative Description</u> | <u>Appropriating Act or GOV</u> | <u>Is This A New Initiative Or An Enhancement To An Existing Initiative/Program</u> |
|----------------|------------------------|-----------------------------|--|-----------------------------|-------------|-----------|---|---------------------------------|---|
| AGS881 | \$ 1,346,000 | \$ - | \$ 1,346,000 | \$ - | 5/11/2021 | 6/30/2022 | To provide an operating subsidy to offset payroll, fringe, and electricity costs for the Bernice Pauahi Bishop Museum and 'Iolani Palace. | Act 88, SLH 2021 | New initiative. |
| AGS901 | \$ 359,886 | \$ - | \$ - | \$ 359,886 | 5/11/2021 | 6/30/2023 | Security access to State Capitol Building. | GOV: Non-Appropriated | New Initiative. |
| AGS889 | \$ 2,300,000 | \$ 1,610,000 | \$ 690,000 | \$ - | 5/11/2021 | 6/30/2022 | To provide funding to address a projected operating budget shortfall for FY 2022 due to a significant drop in revenues. | Act 88, SLH 2021 | Enhancement to an existing program. [Transferred to DBEDT effective 7/1/2022.] |