

HOUSE COMMITTEE ON FINANCE

**TESTIMONY OF THE
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES (DAGS)
SUPPLEMENTAL BUDGET FY 2018-2019
January 3, 2018**

A. Overview - Mission Statement.

To provide the physical, financial, and technical infrastructure to support State departments and agencies in accomplishing their missions.

B. Overview – Discussion on how current state-wide conditions have affected agency operations and the ability to meet goals. Identify and discuss notable performance measures, expected outcomes, and recent results.

There is currently a 10% general fund restriction and the department is managing its resources in a responsible manner that limits impact to the public, our employees and other agencies. For example, custodial program restrictions and previous position reductions over the years have necessitated the program to prioritize custodial work responsibilities to ensure the upkeep of health and safety issues and meet challenging fiscal obligations.

For programs that are anticipating a deficit in meeting critical needs and are unable to cover the restriction with turnover or vacancy savings, or deferring expenditure of funds for non-critical items, available options include the intradepartmental transfer of funds between programs or the request for restriction release by the Governor after a thorough review and analysis of the minimum sums needed to allow the programs to expend funds for needed goods and services to attain our mission critical objectives. For this fiscal year, this approach will address our fiscal needs.

The State's economy is doing well and the unemployment rate is low. Some of our programs have experienced difficulties in hiring. The inability to hire and retain personnel due to direct competition with the private sector, which generally offer higher wages particularly in trade positions, has proved challenging for various of our programs.

- C. Federal Funds - Identify programs that have lost or are at risk of losing federal funds. Identify the source of these federal funds by federal award title and CFDA number. Discuss the impact to the public and your planned response, including efforts to supplant any federal fund reductions for the current year (FY18) and the upcoming fiscal year (FY19) with other funds.**

The State Foundation on Culture and the Arts, AGS881, receives federal funding from the National Endowment for the Arts (NEA) through its State Partnership/Hawaii Partnership Grant, CFDA No. 45.025. The SFCA is not at risk of losing federal funds in either the current year (FY18) or the upcoming fiscal year (FY19).

- D. Non-General Funds - Web link (URL) of the department's reports to the Legislature on non-general funds pursuant to HRS 37-47.**

<https://ags.hawaii.gov/wp-content/uploads/2017/12/Reports-on-Non-General-Fund-Information-Fiscal-Years-2014-2020-AGS.pdf>

- E. Budget Request - Process used to develop the agency's budget and prioritize requests for budget changes.**

DAGS operating budget requests originated from the program level and the departmental prioritization reflects the scope and degree these requests impact the operational needs of the various programs seeking additional resources. Our CIP requests also originated from the program level and address the health and safety initiatives.

In keeping with the biennium budget concept, our supplemental budget requests principally address unforeseen developments, inadvertent omissions, and other special circumstances which necessitate seeking additional resources. In addition, we recognize that there are competing demands for limited State resources and thus, have been deliberate in our review and prioritization of only the most pressing of requests. As such, our budget requests reflect our need for critical operating resources and include seeking positions and funding to facilitate compliance with the requirements of Act 001, First Special Session 2017, that the Comptroller verify invoices submitted by the rapid transit authority for compliance with HRS 46-16.8 (e) and fully funding positions that were authorized in Act 124, Session Laws of Hawaii 2016, with half funding but are critically needed.

F. Budget Request - Identify and discuss significant adjustments contained in the budget request submitted to the legislature. Explain and quantify how significant requests for additional funds are expected to affect outcomes.

DAGS significant adjustments are as follows:

1. Act 001, First Special Session 2017, Relating to Government, requires that the Comptroller verify invoices submitted by the rapid transit authority for compliance with HRS 46-16.8 (e). The request for three (3) temporary positions is for adding personnel with the required background and experience in construction accounting and auditing.

The Audit Division of the Department of Accounting and General Services (DAGS) has been tasked to perform the verification procedures. In addition to knowledge of qualifying capital costs as defined in section 46-16.8 (e) and capitalizable construction costs under generally accepted accounting principles, personnel responsible for performing the verification procedures require knowledge of construction practices including knowledge of general contract terms, accounting practices, payment (progress billings) practices, change order processes, project cost accounting, budgeting and control practices and other construction management processes and procedures. In addition to a shortage of staff to perform such verification procedures, the current staff of the Audit Division do not have the required experience and knowledge of construction industry practices.

2. Resubmittal of requests for full-year funding of positions authorized by Act 124, Session Laws of Hawaii 2016 that included a six-month delay in hiring; six (6) positions in the System Account Branch and two (2) in the Pre-Audit Branch that are instrumental in DAGS key administrative initiative to upgrade the payroll, time and attendance, and financial systems. The six positions are needed to implement and support the new Payroll System, Time and Attendance System, and Financial System. The two positions in the Pre-Audit Branch are needed because of the increased complexity of collective bargaining agreements, federal and state reporting requirements, statewide training requirements, in addition to implementing and operating the new payroll system.

Chair Luke and members of the Committee, staff from DAGS, the attached agencies, OETS and I are available to answer any questions you and your committee members may have concerning our programs and the materials submitted for this hearing.

Department of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Accounting Division (Systems Accounting Branch)	Develops new statewide accounting systems or major enhancements to existing systems (i.e., FAMIS, Payroll System, Central Warrant Writing System, Warrant Reconciliation System, and Data Mart System) and provides related user training, conversion, implementation and post implementation support; maintains and manages existing statewide accounting systems; and establishes, maintains and manages the Statewide Accounting Manual, FAMIS Procedures Manual, and Data Mart Manual and related State Accounting Forms to provide internal control over the accounting functions of the state.	a. Development of new systems / modifications to existing systems. b. Maintenance / management of accounting manuals / forms.	AGS-101	HRS 40-2 and HRS 40-6
Accounting Division (Pre-Audit Branch)	Review voucher claims, payroll claims, and contract documents; disbursement of vendor and payroll checks and related documents; and filing and maintenance of documents.	a. Examines contracts for compliance with State laws, rules, etc. b. Issues paychecks on a timely basis. c. Issues checks (Non-Payroll) on a timely basis. d. Prepares and transmits electronic payments.	AGS-102	HRS 26-6, HRS 40-01, HRS 40-03, HRS 40-10, HRS 40-53, HRS 40-54, HRS 40-56, HRS 40-57, HRS 40-58 and HRS 40-
Accounting Division (Uniform Accounting & Reporting Branch)	Process and record financial transactions and report the results of financial transactions posted.	a. Develops and administers statewide accounting policies. b. Prepares the Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles. c. Prepares the Schedule of Expenditures of Federal Awards (SEFA) in accordance with the Federal Office of Management and Budget (OMB) Circular A-133. d. Maintains the State's Uniform Chart of Accounts and recommends changes and improvements thereto. e. Administers the appropriation and allotment process to ensure that program expenditures do not exceed authorizations. f. Releases vouchers for payment. Provides guidance to departmental personnel in resolving errors that prevent their payments from processing. g. Approves statewide transactions processed via journal vouchers. h. Provides guidance to departmental personnel on recording adjustments, inter-entity, and other transactions.	AGS-103	HRS 26-6, HRS 40-01, HRS 40-03, HRS 40-04, and HRS 40-05
Audit Division	To achieve complete compliance with the State Comptroller's established accounting procedures and internal controls by the State's executive departments and agencies through financial and compliance audits.	a. Annual audits required by statute or external mandate. b. Annual audits by request. c. State department and agency requests with urgent needs. d. Audits of other departments and agencies not requiring annual audits but scheduled on a cyclical basis. e. Verify that the invoices of the rapid transit authority for the capital costs of a locally preferred alternative for a mass transit project comply with HRS 46-16.8(e).	AGS-104	HRS 26-6, HRS 40-2, HRS 40-7, HRS 40-83, HRS 560:3-1214; Act 001, First Special Session 2017

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Office of Information Practices	Administer Hawaii's Uniform Information Practices Act (Modified), Chapter 92F, HRS ("UIPA"), which requires open access to government records, and the "Sunshine Law," Part I of the Chapter 92, HRS, which requires open access to public meetings. As part of its UIPA duties, OIP administers the state's Records Report System. Additionally, OIP determines certain appeals from the Department of Taxation, and it assists the State Office of Enterprise Technology Services in implementing Hawaii's open data policy found at Section 27-44, HRS.	<ul style="list-style-type: none"> a. Promote government accountability and transparency through open access to government records and public meetings. b. As a neutral third party, administer Hawaii's open records and open meetings laws by investigating complaints, informally resolving disputes, and providing legal opinions, guidance, training, and assistance to State and county agencies and boards and to the general public. c. Monitor and recommend legislation, track lawsuits, and prepare annual reports. d. Assist the Office of Enterprise Technology Services in creating open data procedures and standards and encouraging government agencies to electronically post open data. e. Review and rule on appeals from the Department of Taxation's decisions as to what constitutes a written opinion that is available for public inspection and copying. 	AGS-105	HRS Chapter 92F, HRS Chapter 92, Part I, HRS 231-19(F), and (h), HRS 27-44.3
Archives Division	Collect, preserve, arrange, describe and provide access to the permanent and historical records of State Government; and provide records management training and consultant to promote a more efficient and transparent government.	<ul style="list-style-type: none"> a. Acquire, appraise, preserve, and provide access to the permanent and historical paper records of State Government at the State Archives' facilities; b. Develop and maintain the State Digital Archives for improved access and long-term preservation of electronic records of permanent value; and, c. Provide records management services, including: consultation, training, records retention scheduling, and vital records protection; provide warehousing of inactive, non-permanent records; and provide storage of master microfilm. 	AGS-111	HRS 26-6, HRS 94

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Office of Enterprise Technology Services (Program Title - Enterprise Technology Services-Governance and Innovation, formerly the OIMT office)	Provides governance for executive branch IT projects to provide the essential State oversight necessary so that intended goals are achieved and positive return on investment (ROI) is realized for the people of Hawaii. Also seeks to prioritize and advance innovative initiatives with the greatest potential to increase efficiency, reduce waste, and improve transparency and accountability in State government.	<p>IT Governance — Develops, implements and manages statewide IT governance and State IT strategic plans. Develops and implements statewide technology standards, including working with each executive branch department and agency to develop and maintain multi-year IT strategic and tactical plans and roadmaps, coordinate IT budget requests, forecasts, and procurement purchases to ensure compliance with all the above.</p> <p>Provides centralized computer information management and processing services; coordination in the use of all information processing equipment, software, facilities, and services in the executive branch; and consultation and support services in the use of information processing and management technologies to improve the efficiency, effectiveness, and productivity of State government programs.</p> <p>Establishes, coordinates and manages a program to provide a means for public access to public information and develop and operate an information network in conjunction with overall plans for establishing a communication backbone for State government.</p>	AGS-130 (combined with AGS-131)	HRS 27-43 (as amended by Act 58, SLH 2016)
		Cyber Security — Establishes cyber security standards, maintains the security posture of the State government network, and directs departmental remedial actions to protect government information or data communication infrastructure.	AGS-130	HRS 27-43.5
		Open Government — Builds on established open data and transparency platforms to facilitate open government mandates outlined in statute.	AGS-130	HRS 27-44
		Personal Information — Protects personal information that is collected and maintained by State and county government agencies (i.e., Information Privacy and Security Committee).	AGS-130	HRS 487N-5
		Internet Portal Services — Provides services through centralized web portal and Internet presence (hawaii.gov) that allow citizens to conduct business electronically with the government, in accordance with statute (i.e., Access Hawaii Committee).	AGS-130	HRS 27G

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Office of Enterprise Technology Services (Program Title - Enterprise Technology Services- Operations and Infrastructure Maintenance, formerly the ICSD division)	Supports the management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be efficiently achieved.	<p>Production Services – Operates a centralized computing facility and a distributed data communications network that provides comprehensive and efficient computing services to all State agencies.</p> <p>Systems Services – Provides systems software support and control programming; database management and operational support; installation and maintenance services for distributed systems; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; and analyses to improve the efficiency and capacity of computer systems and security of information.</p> <p>Telecommunications Services – Plans, designs, engineers, upgrades, and manages the State’s telecommunication infrastructure that delivers voice, data, video, microwave, and radio communications services to State agencies.</p> <p>Client Services – Provides application systems development and maintenance services to statewide applications and department or agency specific applications.</p>	AGS-131	HRS 27-43 (as amended by Act 58, SLH 2016)
Administrative Services Office-Risk Management Office	Protects the State against catastrophic losses and minimize the total cost of insuring risk and operates a comprehensive risk management and insurance program.	<p>a. Purchase property, liability, cyber liability, and crime insurance based on analysis of premium cost (including deductible limits) relative to funds available in the State Risk Management Revolving Fund.</p> <p>b. Review and update as necessary the basis and information for the Risk Management Cost Allocation.</p> <p>c. Investigate, negotiate, and settle tort and auto claims and incidents reported.</p> <p>d. Initiate and resolve property and liability claims with insurance companies.</p>	AGS-203	HRS 26-6, HRS 41D

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Land Survey Division	Performs field and office land survey work statewide for various Government Agencies. Reviews and signs all Return of the State Land Surveyor form prepared for each Land Court Application map referred to the Division. Prepares detailed report for the State Attorney General for all Quiet Title Action suits in which the State of Hawaii is a Defendant. Also appears as expert witness on land litigations in which State is a party. Reviews all shoreline maps prepared by Government or private registered land surveyor submitted to the State for certification. Serves as official depository of all Government Survey Registered Maps and other historic maps, field books, calculations and other survey information. Furnishes blue line copies of all subdivisions and boundary survey maps, copies of survey descriptions and other map products, including File Plan and Land Court maps to Government agencies, private organizations or individuals.	<p>a. Conducts extensive research for all Quiet Title Actions in which the State is cited as defendant. Compiles information including copies of deeds, old reference maps for possible use in Court. Also appears as expert witness in Court litigations involving State lands or interests.</p> <p>b. For subdivisions of Land Court lands, complete mathematical checks of areas, closures, curve computations are performed. All encumbrances affecting the newly created lots are checked with the owner's certificate of title. All newly created lots are checked for proper legal access to an existing government road.</p> <p>c. For all File Plan maps, all mathematical calculations are checked and land titles, ownership of land, names of adjoining property owners are checked and verified before the map is accepted for recordation at the Bureau of Conveyances. Official copies of these approved File Plans and the computations for each are kept on file.</p>	AGS-211	HRS 26-6, HRS 107-3, HRS 501, HRS 502, and HRS 205A
		<p>d. Prepares, furnishes and maintains maps and descriptions of public lands required by State agencies for the issuance of Governor's Executive Orders, general leases, grants of easements as well as the sale of government lands or purchase of private lands for public purposes.</p> <p>e. Review Shoreline maps prepared by private or government Licensed Professional Land Surveyors submitted to the State of Hawaii for certification. Personal visits to the site may be necessary when controversy is encountered. Submits recommendation to the Chairperson of the Board of Land and Natural Resources.</p> <p>f. Serves as official depository of all Government Survey Registered Maps and other historic maps, field books, calculations and other survey information.</p>		
		<p>g. Furnishes copies of all subdivisions and boundary survey maps, copies of survey descriptions and other map products, including File Plan and Land Court maps to Government agencies, private organizations and individuals.</p> <p>h. Performs preliminary field survey work to set the boundaries of various government parcels and places permanent markers on the boundary corners.</p> <p>i. Performs the field check of all original Land Court Applications transmitted to the Division by the Land Court.</p> <p>j. Provides maps and descriptions of Hawaiian Home Lands statewide. Provides field survey services when possible.</p> <p>k. Provides topographic and boundary surveys for schools and other public projects requested by State agencies.</p>		

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<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Public Works Division	Public Works Division is a centralized agency that plans, coordinates, organizes, directs, and controls a statewide program of engineering, architectural, and construction services including land acquisition, planning, designing, project management, construction management and inspection, quality assurance, contracting and equipping facilities for State and other agencies.	<p>a. As the designated expending agency for government agencies, oversees project management from beginning to end for government projects.</p> <p>b. Work in conjunction with the Central Services Division on the repair and maintenance of DAGS government buildings and structures.</p> <p>c. Management of Public Works functions.</p> <p>d. Provides architectural and engineering technical services in response to requests to investigate and evaluate safety of buildings and improvements damaged by natural disasters and other emergencies.</p> <p>e. Provides support to the mission of the Department by directing the expenditure of Capital Improvement Funds and operating funds released to the Department for projects.</p> <p>f. Provides support to the mission of the Department by representing the Comptroller at various functions, ceremonies and public hearings on matters concerning public improvements.</p>	AGS-221	HRS 26-6
		<p>g. Provides emergency support to the state and other agencies under ESF3 for damage assessments and debris management following a natural or man-made disaster.</p> <p>h. Work in conjunction with the Central Services Division to support the Governor's energy efficiency initiatives through the implementation of Energy Savings Performance Contracting on DAGS and other government buildings and structures.</p> <p>i. Provides various staff services to the Division Chief and to the division as a whole including general management assistance; operating budget preparation and execution; financial management; personnel, training; public information; property, supplies, records and internal management of documents; obtaining project funding and providing current and final project costs; project tracking; contracts preparation and processing; and call for tenders.</p> <p>j. Provides engineering and architectural technical administrative support services during the planning, design, construction, and post construction phases of projects. Implements and coordinates</p>		

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Division/Attached Agency	Description of Function	Activities	Prog ID(s)	Statutory Reference
		<p>k. Provides land acquisition coordination and planning services for public physical facilities; formulates and implements the Departments' CIP budget requests; reviews and assigns office space in State facilities; conducts environmental and other studies; and prepares investigative reports, as directed.</p> <p>l. Administers, implements, and manages professional services contracts for planning, design, and construction projects utilizing CIP appropriations, operating funds and other sources of funds. Projects include new construction; renovations; repairs and alterations to existing structures; furniture and equipment acquisitions for public buildings; and other improvements for the Executive, Legislative, and Judicial branches of State government. By agreement, projects may also include projects for Federal and County governments and other entities.</p> <p>m. Administers and manages projects under construction in accordance with construction contracts and prescribed construction practices by inspecting work in progress and work completed, directing and controlling changes, and the acceptance and closing of projects. Coordinates the delivery and installation of furniture and equipment for projects.</p>		
Public Works Division- Leasing Services Branch	Provides centralized office leasing services to departments of the Executive Branch, as well as guidance to other government agencies. Secures functional, appropriate work space for user agencies at cost-effective lease rental rates and terms.	<p>a. Locates functional as well as cost effective office space.</p> <p>b. Negotiates technical lease terms and conditions with lessors, agents or legal representatives (to include design and construction of tenant improvements, compliance with prevailing wages, ADA requirements, hazardous materials identification, real property and conveyance tax requirements, and tax clearance compliance).</p> <p>c. Prepares and processes office lease documents in coordination with the Attorney General's office.</p> <p>d. Processes monthly lease rental payments to lessors, and prepares billings for lease rent reimbursements from user departments.</p> <p>e. Provides lease administration over all office leases and municipal financing leases.</p>	AGS-223	HRS 26-6, HRS 171-30
		<p>f. Where appropriate, lease office space in DAGS controlled facilities to the private sector, and pursue approval through the DLNR, Board of Land and Natural Resources.</p> <p>g. Prepares and executes branch's operating budget.</p>		

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Central Services Division	Provides housekeeping services for assigned state buildings and centralized payment of utilities and maintenance contracts for assigned state buildings.	a. Provides for housekeeping/janitorial services at assigned state buildings. b. Processes payment of all utility and maintenance service contracts and other vendor payments. c. Develops and ensures compliance of various essential service contracts by monitoring mechanical systems and equipment contracts in state buildings.	AGS-231	HRS 26-6
Central Services Division	Provides grounds maintenance at assigned state office buildings, libraries, civic centers, health centers, and cemeteries.	a. Maintain grounds surrounding state office buildings by providing a variety of grounds maintenance services-weeding, watering, chemical spraying, and grass cutting on a regular basis. b. Maintain and trim trees, palm, and coconut trees surrounding public buildings by implementing regular tree trimming schedules via contract to prevent liability. c. Collect and dispose of refuse from assigned state office buildings, libraries, civic centers, health centers, and cemeteries by picking up refuse on a regular basis.	AGS-232	HRS 26-6
Central Services Division	Provides for the overall management of repair and maintenance and a preventative maintenance program for all assigned State office buildings located in the civic center and outlying areas.	a. Maintain the useful life of assigned public buildings, public libraries, health and civic centers statewide by performing minor and selected major repairs. In addition, emergency repairs are completed by immediately removing unsafe barriers or conditions. b. Other major repair work is completed through informal 3-quote, Hawaii State eProcurement (HiePRO) or delegated to DAGS-Public Works Division.	AGS-233	HRS 26-6
State Procurement Office	Perform periodic review of the procurement practices of all governmental bodies; to assist, advise, and guide governmental bodies in matters relating to procurement; to develop and administer an innovative, streamlined statewide procurement orientation and training program; to develop, distribute, and maintain a procurement manual for state procurement officials; and develop, distribute and maintain a procurement guide for vendors wishing to do business with the State and its counties; to exercise general supervision and control over all inventories of goods; to sell, trade, or otherwise dispose of surplus goods; and to establish and maintain programs for inspection, testing, and acceptance of goods, services, and construction.	a. Procures or supervises the procurement of goods, services, and construction for Executive branch agencies and all other Chief Procurement Officer jurisdictions. b. Assists, advises, and guides State agencies in matters relating to planning and purchasing health and human services. c. Participates in the legislative process by introducing bills to improve the State's procurement program and also by submitting testimony or comments on procurement-related bills. d. Initiates, develops, and amends Hawaii Administrative Rules for consideration and adoption by the procurement policy board. e. Conducts informational and public hearings on procurement rules affecting all governmental bodies. f. Initiates, develops and implements new processes and systems to advance the State's procurement program.	AGS-240	HRS 103D, HRS 103F, HRS 103D-203, HRS 103D-205, HRS 103D-206, and HRS 103F-301

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		<p>g. Establishes and maintains various contract databases.</p> <p>h. Develops, plans, and administers a statewide educational orientation and training program for purchasing personnel, vendors, contractors, service providers, and any other interested parties.</p> <p>i. Determines corrective actions; provided that if a procurement officer under the jurisdiction of the Administrator of the State Procurement Office or a chief procurement officer of any of the other State entities fails to comply with any determination rendered by the Administrator of the State Procurement Office within specified time frames, the procurement officer or chief procurement officer shall be subject to a procurement violation, which may include an administrative fine for every day of noncompliance.</p> <p>j. Administers and manages the statewide purchasing card program.</p>		
		<p>k. Perform a periodic review of the inventory management system of all governmental bodies; enforce rules adopted by the policy board governing the management of state property; assist, advise, and guide governmental bodies in matters relating to the inventory management of state property; establish, manage, and maintain a centralized property inventory record file for each department, board, commission, or office of the State having the care, custody, or control of any state property. Consolidates, quality controls and reports inventory data to prepare the State of Hawaii's Comprehensive Annual Financial Report. Manages and maintains the centralized statewide excess State property listing. Maintains the transfer of property document file to confirm and verify the transferring of property between State agencies.</p>		
		<p>Advises agencies on the inventory management of all State assets. Conducts field reviews of State agencies to review and audit the accuracy of their inventory and ensure compliance to policies and procedures pertaining to the inventory management of State property.</p>		

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State Procurement Office-Surplus Property Branch	Manages, coordinates and maintains the acquisition, storage, transfer and distribution of Federal and State surplus personal property. Promotes the acquisition and distribution of surplus property to eligible State and county agencies and private organizations.	a. Distributes Federal and State surplus personal property to eligible agencies and organizations. Maintains surplus property warehouse facilities for the storage of surplus property until the proper transfer, disposal or distribution processes are complete. Accounts for property and maintains records of financial transactions. Reviews applicant qualifications for eligibility and conducts compliance checks on proper utilization of property. b. Develops rules, operating policies and procedures to achieve compliance with pertinent Federal and State statutes, policies and regulations. c. Coordinates the General Services Administration (GSA) fixed sale price program for used vehicle ranging from 3-9 years old normally with low mileage for government agencies.	AGS-244	HRS 103D-1103
Automotive Management Division	Operates a centralized motor pool for the state by purchasing, renting, maintaining, and repairing vehicles for various agencies. Provides vehicle maintenance, repair and fueling services for non-pool state vehicles.	Utilization and maintenance of existing fleet and outside purchase of repair service for non-motor pool vehicles.	AGS-251	HRS 26-6(a)(4)
Automotive Management Division	Operates and maintains parking facilities; controls and enforces parking rules and regulations; issues parking violation citations; operates and maintains parking meters and gate control equipment; collects money from meters and attendant controlled lots; directs and controls traffic in/out and within parking facilities; and provides first responder security patrols of parking facilities.	a. Collection of parking fees. b. Maintain parking facilities so that they are safe and clean.	AGS-252	HAR 3-30
Hawaii, Maui, Kauai District Offices	Provides for the overall planning and management of repair and maintenance support to school and other Department of Education facilities, and coordinates these functions with the Department of Education.	Provide a safe and conducive learning environment for the public schools on the neighbor islands by providing administrative, technical and trade related services to the Department of Education facilities.	AGS-807	HRS 26-6
King Kamehameha Celebration Commission	Coordinates, plans, and administers the annual King Kamehameha celebration throughout the State by working with State, County, and private agencies.	a. To honor and perpetuate the life and deeds of King Kamehameha I and to enrich the leisure time of residents and visitors through cultural presentations during a month long statewide celebration of traditional arts, crafts, skills, customs, and lores of the various ethnic groups in Hawaii. b. Secure consistent funding resources to sustain program and activities.	AGS-818	HRS 8-5

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Campaign Spending Commission	The Hawaii Campaign Spending Commission's mission is to maintain the integrity and transparency of the campaign finance process by enforcing the law, educating the public, administering public financing programs, and training campaign committees in order to encourage compliance.	<ul style="list-style-type: none"> a. To improve campaign finance laws and rules to increase transparency, compliance, and ensure the integrity of the campaign finance process. b. To provide training, education, and access to committees for purposes of compliance with, and increasing awareness of, campaign finance laws and rules. c. To increase education, awareness, and access for the public. d. To explore, examine, and implement technological advances and capacities to improve access, reduce paperwork, and increase compliance. e. To obtain compliance with campaign finance laws and rules through enforcement actions. f. To ensure organizational and institutional sustainability. 	AGS-871	HRS 11-314 and HRS 11-435
Office of Elections	The Office of Elections conducts efficient, honest, open and secure elections under federal and state laws and constitutions; provides accessible voter registration opportunities and encourages voter turnout; and develops voter education initiatives to disseminate information to the public.	<ul style="list-style-type: none"> a. Provide voter registration services. b. Provide voter education services. c. Provide voter orientation to naturalized citizens. 	AGS-879	HRS 11-1.5(a), HRS 11-2(b), and HRS 11-2(d)
State Foundation on Culture and the Arts	The State Foundation on Culture and the Arts (SFCA) mission is to promote, perpetuate, preserve, and encourage culture and the arts, as central to the quality of life of the people of Hawaii. The SFCA offers statewide grants to support funding for projects that preserve and further culture and the arts, history and the humanities; administers a statewide arts in public places program; conducts an apprenticeship program to perpetuate cultural traditions; collaborates with organizations and educational institutions on arts education projects; conducts workshops, and provides staff resources to strengthen communities and develop nonprofit arts organizations; and bolsters the careers of local artists through commissions and purchases for the Arts in Public Places Collection.	<ul style="list-style-type: none"> a. Statewide administration of the Art in Public Places Program. b. Manage and operate the Hawaii State Art Museum. c. Provide arts education for public schools statewide through the Artists in the Schools program and professional development for DOE teachers and teaching artists. d. Administer the SFCA Biennium Grants Program in accordance with federal partnership with the National Endowment for the Arts. e. Manage and operate community projects and initiatives in accordance with federal partnership with the National Endowment for the Arts. 	AGS-881	HRS 9 and HRS 103-8.5

Department of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Stadium Authority	A special-funded program which maintains, operates, and manages the Aloha Stadium and appurtenant facilities; prescribes and collects rents, fees, and charges for the use and enjoyment of the stadium or any of its facilities; supports and assists in the promotion of Hawaii's visitor industry and socio-cultural advancement; and exercises all powers necessary, incidental or convenient to carry out and effectuate this function.	<p>a. Program planning; promotion of facilities; directs, coordinates, and controls operations and maintenance of facilities. Revenue maximization through facility and event diversification. Project management through interface with outside agencies, stakeholders, and various levels of government in addressing and achieving short, mid, and long range planning, goals and objectives.</p> <p>b. Internal management, fiscal, budgetary, personnel, and administrative services; contract management and payroll processing; and preparing testimony and tracking legislation affecting the Stadium Authority.</p> <p>c. Directing event, scoreboard, parking, and swap meet operations.</p> <p>d. Engineering and related administrative matters and overall planning, control and coordination of the development, construction, maintenance and general services programs for the stadium, artificial field surface, and appurtenant facilities.</p> <p>e. Box Office operations to include cashiering, computerized interface with other ticketing agencies, and ticket sales activities.</p> <p>f. Security services; disaster and evacuation planning.</p>	AGS-889	HRS 109, HRS 226-8b(1)(2) and (3) and HRS 226-23
Enhanced 911 Board	The Board oversees the implementation of Enhanced 911 service by wireless and VOIP connection service providers and the PSAPs by administering policies and statutes applicable to the Board; collecting assessments from the wireless and VOIP phone users; and distributing funds to the PSAPs and wireless carriers to upgrade and maintain the 911 system to be able to identify and locate wireless 911 callers.	<p>a. Administrative functions to attain goals and objectives of the Board.</p> <p>b. Surcharge collections.</p> <p>c. Reimbursing the Public Safety Answering Points and Wireless Service Providers.</p>	AGS-891	HRS 138
State Building Code Council	The State Building Code Council establishes and implements state building codes on a timely basis so that building owners, designers, contractors, and code enforcers within the state would be able to apply consistent current standards. The Council currently is not receiving any State funding.	<p>a. Establish the Hawaii state building codes.</p> <p>b. A subcommittee comprised of the four council members representing county building officials whose duty is to recommend any necessary or desirable state amendments to the codes and standards identified in Section 107-25, HRS to the Council.</p> <p>c. Adopt, amend, or update codes and standards through the Hawaii Administrative Rules process on a staggered basis as established by the State Building Code Council.</p>	AGS-892	HRS 107-21, HRS 107-22, HRS 107-23, HRS 107-24, HRS 107-25, HRS 107-26, HRS 107-27, HRS 107-28, HRS 107-29, HRS 107-30, and HRS 107-31
Comptroller's Office/District Offices -	Under the general direction of the Governor of the State of Hawaii, plans, directs and coordinates the various activities of the department within the scope of laws and established policies and regulations.	Provides administrative and management oversight of the department.	AGS-901/AA	HRS 26-6

Department of Accounting and General Services
Functions

Table 1

<u>Division/Attached Agency</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
Administrative Services Office	Provides the department with internal management, fiscal and office services and administers the statewide Risk Management Program. Provides general internal management assistance to the Comptroller in exercising responsibilities as executive of the department, including staff studies, reviews, and reports on organizational structures, work processes, procedures, and policies established for the department.	Provides budgeting, fiscal, and administrative support to the divisions, offices, and attached agencies of the department.	AGS-901/AB	HRS 26-6
Personnel Office	Administers the personnel management program for the department to include position classification and compensation, employee relations, recruitment and evaluation, selection and placement, labor relations, employee training and development, safety, affirmative action and equal employment opportunity, personnel transactions and maintenance of personnel records.	Provides human resource management support and services to the Department's divisions, offices, and attached agencies.	AGS-901/AC	HRS 26-6
Systems and Procedures Office	Systems and Procedures Office - Coordinates and advises the Comptroller on all functions pertaining to computer applications, local and wide area networks. The office has the functional responsibility for the development, implementation, and maintenance of computer systems under the administrative control of the Department of Accounting and General Services; formulates information processing policies and procedures; plans, coordinates and conducts systems analysis design and computer programming by utilizing available resources to support the computer and networking needs of the department; and operates and maintains the departmental minicomputer, local and wide area networks.	Provides the department with software and hardware to meet specific business unit requirements.	AGS-901/AE	HRS 26-6

Department of Accounting and General Services
Department-Wide Totals

Table 2

Fiscal Year 2018				
Act 49/17 Appropriation	Restriction	Emergency Appropriations	Total FY18	MOF
\$ 100,969,449.00	\$ 7,971,720.00	\$ -	\$ 92,997,729.00	A
\$ 32,701,843.00	\$ -	\$ -	\$ 32,701,843.00	B
\$ 856,496.00	\$ -	\$ -	\$ 856,496.00	N
\$ 606,936.00	\$ -	\$ -	\$ 606,936.00	P
\$ 375,336.00	\$ -	\$ -	\$ 375,336.00	T
\$ 37,866,694.00	\$ -	\$ -	\$ 37,866,694.00	U
\$ 37,914,680.00	\$ -	\$ -	\$ 37,914,680.00	W
\$ 211,291,434.00	\$ 7,971,720.00	\$ -	\$ 219,263,154.00	Total
Fiscal Year 2019				
Act 49/17 Appropriation	Reductions	Additions	Total FY19	MOF
\$ 101,134,346.00	\$ -	\$ 1,014,242.00	\$ 102,148,588.00	A
\$ 24,901,843.00	\$ -	\$ 265,000.00	\$ 25,166,843.00	B
\$ 856,496.00	\$ -	\$ -	\$ 856,496.00	N
\$ 606,936.00	\$ -	\$ -	\$ 606,936.00	P
\$ 375,336.00	\$ -	\$ -	\$ 375,336.00	T
\$ 37,866,694.00	\$ -	\$ -	\$ 37,866,694.00	U
\$ 37,914,680.00	\$ -	\$ -	\$ 37,914,680.00	W
\$ 203,656,331.00	\$ -	\$ 1,279,242.00	\$ 204,935,573.00	Total

Program ID Totals

Prog ID	Program Title	MOF	As budgeted in Act 49/17 (FY19)			Governor's Submittal (FY19)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
AGS-101	Acct System Development & Maintenance	A	12.00	-	\$ 833,393	12.00	-	\$ 1,047,665	25.71%
AGS-102	Expenditure Examination	A	18.00	-	\$ 1,262,649	18.00	-	\$ 1,332,567	5.54%
AGS-103	Recording and Reporting	A	13.00	-	\$ 915,088	13.00	-	\$ 915,088	0.00%
AGS-104	Internal Post Audit	A	7.00	-	\$ 607,913	7.00	3.00	\$ 887,913	46.06%
AGS-105	Office of Information Practices	A	8.50	-	\$ 576,855	8.50	-	\$ 691,855	19.94%
AGS-111	Archives-Records Management	A	16.00	-	\$ 944,531	16.00	-	\$ 944,531	0.00%
AGS-111	Archives-Records Management	B	3.00	-	\$ 514,436	3.00	-	\$ 779,436	51.51%
AGS-130	Ent Tech Svcs - Governance and Innovation	A	35.00	19.00	\$ 20,332,134	35.00	19.00	\$ 20,332,134	0.00%
AGS-130	Ent Tech Svcs - Governance and Innovation	B	7.00	-	\$ 1,312,673	7.00	-	\$ 1,312,673	0.00%
AGS-130	Ent Tech Svcs - Governance and Innovation	U	-	-	\$ 25,000,000	-	-	\$ 25,000,000	0.00%
AGS-131	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	92.00	-	\$ 14,505,393	92.00	-	\$ 14,505,393	0.00%
AGS-131	Ent Tech Svcs - Operations and Infrastructure Mntnce	B	-	1.00	\$ 168,420	-	1.00	\$ 168,420	0.00%
AGS-131	Ent Tech Svcs - Operations and Infrastructure Mntnce	U	33.00	-	\$ 3,312,584	33.00	-	\$ 3,312,584	0.00%
AGS-203	State Risk Mgmt and Insurance Administration	A	-	-	\$ 9,987,995	-	-	\$ 9,987,995	0.00%
AGS-203	State Risk Mgmt and Insurance Administration	W	4.00	-	\$ 25,359,911	4.00	-	\$ 25,359,911	0.00%
AGS-211	Land Survey	A	10.00	-	\$ 713,504	10.00	-	\$ 713,504	0.00%
AGS-211	Land Survey	U	-	-	\$ 285,000	-	-	\$ 285,000	0.00%
AGS-221	Public Works-Planning, Design, and Constr	A	16.00	-	\$ 1,394,956	16.00	-	\$ 1,394,956	0.00%
AGS-221	Public Works-Planning, Design, and Constr	W	-	-	\$ 4,000,000	-	-	\$ 4,000,000	0.00%
AGS-223	Office Leasing	A	4.00	-	\$ 10,118,959	4.00	-	\$ 10,118,959	0.00%
AGS-223	Office Leasing	U	-	-	\$ 5,500,000	-	-	\$ 5,500,000	0.00%
AGS-231	Central Services -Custodial Services	A	123.00	2.00	\$ 19,677,417	123.00	2.00	\$ 19,677,417	0.00%
AGS-231	Central Services -Custodial Services	B	-	-	\$ 58,744	-	-	\$ 58,744	0.00%
AGS-231	Central Services -Custodial Services	U	-	-	\$ 1,699,084	-	-	\$ 1,699,084	0.00%
AGS-232	Central Services-Grounds Maintenance	A	27.00	-	\$ 1,823,826	29.00	-	\$ 1,965,006	7.74%
AGS-233	Central Services-Bldg Rep and Alt	A	33.00	-	\$ 3,197,735	33.00	-	\$ 3,197,735	0.00%
AGS-233	Central Services-Bldg Rep and Alt	U	-	-	\$ 100,000	-	-	\$ 100,000	0.00%
AGS-240	State Procurement	A	22.00	-	\$ 1,395,147	22.00	-	\$ 1,514,019	8.52%
AGS-244	Surplus Property Management	W	5.00	-	\$ 1,848,249	5.00	-	\$ 1,848,249	0.00%

Program ID Totals

Prog ID	Program Title	MOF	As budgeted in Act 49/17 (FY19)			Governor's Submittal (FY19)			Percent Change of \$\$\$\$
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	
AGS-251	Automotive Management - Motor Pool	W	13.00	-	\$ 2,961,930	13.00	-	\$ 2,961,930	0.00%
AGS-252	Automotive Management - Parking Control	W	27.00	-	\$ 3,744,590	27.00	-	\$ 3,744,590	0.00%
AGS-807	Sch Rep and Mtnce, Neighbor Isle Dist	A	80.00	-	\$ 5,215,769	80.00	-	\$ 5,290,769	1.44%
AGS-807	Sch Rep and Mtnce, Neighbor Isle Dist	U	7.00	-	\$ 1,790,434	7.00	-	\$ 1,790,434	0.00%
AGS-818	King Kamehameha Celebration Commission	T	-	1.00	\$ 67,274	-	1.00	\$ 67,274	0.00%
AGS-871	Campaign Spending Commission	A	5.00	-	\$ 505,585	5.00	-	\$ 505,585	0.00%
AGS-871	Campaign Spending Commission	T	-	-	\$ 308,062	-	-	\$ 308,062	0.00%
AGS-879	Office of Elections	A	17.50	8.44	\$ 3,071,898	17.50	8.44	\$ 3,071,898	0.00%
AGS-879	Office of Elections	N	0.50	1.00	\$ 99,694	0.50	1.00	\$ 99,694	0.00%
AGS-881	State Foundation on Culture and the Arts	A	0.50	-	\$ 953,888	0.50	-	\$ 953,888	0.00%
AGS-881	State Foundation on Culture and the Arts	B	17.00	1.00	\$ 4,508,223	17.00	1.00	\$ 4,508,223	0.00%
AGS-881	State Foundation on Culture and the Arts	N	4.50	-	\$ 756,802	4.50	-	\$ 756,802	0.00%
AGS-881	State Foundation on Culture and the Arts	P	-	-	\$ 606,936	-	-	\$ 606,936	0.00%
AGS-889	Spectator Events & Shows-Aloha Stadium	B	38.50	2.00	\$ 9,339,347	38.50	2.00	\$ 9,339,347	0.00%
AGS-891	Enhanced 911 Board	B	-	2.00	\$ 9,000,000	-	2.00	\$ 9,000,000	0.00%
AGS-901	General Administrative Services	A	34.00	-	\$ 3,099,711	34.00	-	\$ 3,099,711	0.00%
AGS-901	General Administrative Services	U	2.00	-	\$ 179,592	2.00	-	\$ 179,592	0.00%
	Total		735.00	37.44	\$ 203,656,331	737.00	40.44	\$ 204,935,573	

Department of Accounting and General Services
Budget Decisions

Table 4

Prog ID	Sub-Org	Description of Request	MOF	Initial Department Requests			Budget and Finance Recommendation			Governor's Decisions		
				FY19			FY19			FY19		
				Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
AGS104	BA	Act 001, First Special Session 2017, Relating to Government	A	-	3.00	\$ 280,000	-	3.00	\$ 280,000	-	3.00	\$ 280,000
AGS102	CB	Request for Full Year Funding of (2) New Positions	A	-	-	\$ 69,918	-	-	\$ 69,918	-	-	\$ 69,918
AGS101	CA	Request Full Year Funding for New Positions	A	-	-	\$ 214,272	-	-	\$ 214,272	-	-	\$ 214,272
AGS807	FP	Replacement of 2 Utility Trucks	A	-	-	\$ 75,000	-	-	\$ 75,000	-	-	\$ 75,000
AGS232	FE	Dedicated Grounds Crew to Service 4 DAGS Cemeteries and 2 Additional Cemeteries from DLNR	A	3.00	-	\$ 166,594	2.00	-	\$ 141,180	2.00	-	\$ 141,180
AGS240	JA	Repricing for Purchasing Specialist Series	A	-	-	\$ 118,872	-	-	\$ 118,872	-	-	\$ 118,872
AGS240	JA	Establishment of Small Business Office	A	-	1.00	\$ 250,000	-	-	\$ -	-	-	\$ -
AGS105	RA	Salary Parity	A	-	-	\$ 229,000	-	-	\$ 75,000	-	-	\$ 115,000
AGS111	DA	Storage and Hardware for Digital Archives	B	-	-	\$ 265,000	-	-	\$ 265,000	-	-	\$ 265,000
AGS881	LA	Establish Positions for SFCA (3.0 FTE)	B	3.00	-	\$ 77,477	-	-	\$ -	-	-	\$ -
		Total		6.00	4.00	\$ 1,746,133	2.00	3.00	\$ 1,239,242	2.00	3.00	\$ 1,279,242

Department of Accounting and General Services
Proposed Budget Reductions

Table 5

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Description of Reduction</u>	<u>Impact of Reduction</u>	<u>MOF</u>	<u>FY18</u>			<u>FY19</u>			<u>FY18 Restriction (Y/N)</u>
					<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$\$</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$\$</u>	
		NONE									

Department of Accounting and General Services
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	FY19		
								Pos (P)	Pos (T)	\$\$\$
AGS104	BA	AR	1	1	Act 001, First Special Session 2017 Relating to Government requires that the Comptroller verify invoices submitted by the rapid transit authority for compliance with HRS 46-16.8 (e). The Audit Division of DAGS has been tasked with verifying the invoices for compliance with HRS 46-16.8 (e). This request is for adding personnel with the required background and experience in construction accounting and auditing.	The Audit Division of the Department of Accounting and General Services (DAGS) has been tasked to perform the verification procedures. In addition to knowledge of qualifying capital costs as defined in section 46-16.8 (e) and capitalizable construction costs under generally accepted accounting principles, personnel responsible for performing the verification procedures require knowledge of construction practices including knowledge of general contract terms, accounting practices, payment (progress billings) practices, change order processes, project cost accounting, budgeting and control practices and other construction management processes and procedures. In addition to a shortage of staff to perform such verification procedures, the current staff of the Audit Division do not have the required experience and knowledge of construction industry practices.	A		3.00	\$ 280,000
AGS102	CB	AR	1	2	Request for Full Year Funding of (2) New Positions	This request is being resubmitted. There was non-concurrence by the Legislature of the \$69,918 request submitted last year to fully fund the two positions, which were authorized in Act 124/16 with half-year funding. Both positions are needed because of the increased complexity of collective bargaining agreements, federal and state reporting requirements, statewide training requirements, and to implement and operate the new payroll system. One of the positions has been filled as of April 2017.	A			\$ 69,918
AGS101	CA	AR	1	3	Request Full Year Funding for New Positions	This request is being resubmitted. There was non-concurrence by the Legislature of the \$214,272 request submitted last year to fully fund six positions, which were authorized in Act 124/16 with half-year funding. This is to request full year funding for these positions which are needed to implement and support the new Payroll System, Time and Attendance System, and Financial System. In September 2016, the State contracted with CherryRoad Technologies, Inc. to implement a new Statewide Payroll System and Time and Attendance System.	A			\$ 214,272

Department of Accounting and General Services
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept- Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
AGS807	FP	NR	1	4	Replacement of 2 utility trucks	Request is being submitted to replace two (2) utility vehicles at the DAGS Hilo Baseyard:1992 Chevy 1T 4x4 license number 5164 and a 1994 Chevy Utility Truck w/lift gate license number A335. These vehicles have experienced numerous repairs of inner and outer tie rod, distributors, brakes, ignition module, idle valve, exhaust manifolds, upper/lower ball joints throttle body, water pump, upper/lower radiator hose, drive belt assembly, power steering gear box; removed/replaced inner and outer wheel bearings; replaced heater hose, including addressing of recent brake failures for each vehicle while being operated.	A			\$ 75,000
AGS232	FE	AR	1	5	Central Services- Grounds Program is assuming responsibility for two cemeteries in Waianae from the DLNR which will require two additional groundskeeping positions; Groundskeeper II and Power Mower Operator I. Startup equipment, motor vehicles, and operating supplies will also be necessary.	Beginning July 1, 2018, the DLNR will be transferring the operation and maintenance of two cemeteries located in Waianae over to the DAGS Central Services Division. The addition of these two cemeteries, which total over 4.6 acres, will justify establishing a crew dedicated to maintaining the six cemeteries that the program will be responsible. The new crew will require two additional staff, associated equipment and motor vehicle components. The existing grounds program has lost 30% or nine of its groundskeeping staff from the FY09 RIF, which has lead to a reprioritization of grounds services to enable all 52 worksites to receive groundskeeping services. Since the FY09 RIF, the grounds program has struggled to minimally maintain the four cemeteries it is currently responsible. The round trip driving time between the grounds program baseyard and Waianae is estimated to be about 2.5 hours and only leaves a five hour workday to service the two cemeteries. The grounds program assuming the groundskeeping responsibilities over the two cemeteries in Waianae, without additional staff and equipment, would compromise the ability of the grounds program to deliver core grounds services to the other 52 worksites that the program is responsible.	A	2.00		\$ 141,180

Department of Accounting and General Services
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept-Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
AGS240	JA	AR	1	6	Funds are being requested to better support the State Procurement Office (SPO) high-performing workforce by repricing its Purchasing Specialist series to better align with industry standards and increased duties.	The SPO is the highest level office for procurement across the State. Agencies and Departments must have faith in the SPO Team to be able to provide the most experienced, most effective advice for procurement questions of all types. The SPO Team doubles as the team for the State as well as for the Executive Branch, essentially employed to do two very wide-ranging jobs. In order to attract and keep the very best procurement professionals for the top jobs in state procurement, we must acknowledge the industry salaries and respect that procurement is a professional career field, and thus we must be able to pay these professionals an industry wage. This small investment per year will help retain and attract additional, experienced procurement staff who will work to uplift and radically improve procurement processes and ultimately induce major cost savings across this state.	A			\$ 118,872
AGS105	RA	AR	1	8	Salary Parity	This year, OIP has only one request — for salary parity — because employee retention is at a crucial tipping point due to OIP’s low salary structure, as evidenced by the loss of a long-time administrative employee who has moved to a government job that pays more than OIP pays its attorneys. Moreover, new information available from Civil Beat’s online data for public employee salaries and the implementation of the FY 2017 pay raises for Deputy Attorney Generals reinforce the need to provide salary parity for OIP’s legal and administrative staff. OIP is asking for what it needs to obtain salary parity, and arbitrarily reducing or denying OIP’s request will jeopardize employee retention efforts and create bigger and more costly problems in protecting the public’s right to open government.	A			\$ 115,000

Department of Accounting and General Services
Proposed Budget Additions

Table 6

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Addition Type</u>	<u>Prog ID Priority</u>	<u>Dept-Wide Priority</u>	<u>Description of Addition</u>	<u>Justification</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
AGS111	DA	NG, NR	1	9	One-time expenditure request to purchase network storage, servers and a large format scanner in order to provide necessary capacity for the Hawaii State Digital Archives to accession, process, manage, store and allow on-line public access to digital records of permanent value in accordance with HRS 94-8.	The Hawaii State Archives has the legislative mandate to preserve the records of State Government that are identified on approved retention schedules as having permanent, enduring value. In order to execute this mandate, the State Archives has been constructing a Digital Archives to ingest, manage and provide access to electronic records of permanent value. As this system moves into production, it needs sufficient, archival quality storage and supporting hardware to ingest, transform, document, index, manage, store and provide public access to those records that are legally disclosable; while restricting access to records that are legally restricted by HRS Chapter 92F. This one-time request for expenditure authority is to replace original hardware purchased in 2013 at the beginning of the project, and to add additional capacity based on estimated needs. The large format book scanner is needed to replace the 10-year old existing scanner that is failing; without this scanner, the State Archives would be unable to provide digital access and certified copies to oversized records of permanent value (e.g. Session Laws, Land Commission Awards, Royal Patents, etc.)	B			\$ 265,000

Department of Accounting and General Services
Restrictions

Table 7

<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
AGS-101	CA	A	\$ 833,393	\$ 83,339	\$ 750,054	90.00%	Some of the restrictions can be met through vacancy savings. The remaining restrictions will be met by reducing funding for consultant services needed to support the Financial Datamart System (Datamart). The Datamart is the most widely used financial system in the State of Hawaii, with more than 1,200 users. The Datamart is used daily by departments and agencies to obtain the most up-to-date financial and payroll information related to their departments and operations. Without sufficient funding for consultant services, we will not be able to keep the Datamart up-to-date, accurate, and operational. This will impact the departments' ability to monitor and manage their appropriations, allotments, cash balances, revenues, expenditures, encumbrances, projects, and grants, etc. This will also impact their ability to provide accurate and timely financial information needed to respond to requests from management, auditors, legislature, and others, as well as the completion of the departmental financial statements and the Comprehensive Annual Financial Report (CAFR).
AGS-102	CB	A	\$ 1,262,649	\$ 126,265	\$ 1,136,384	90.00%	Able to meet restrictions through vacancy savings.
AGS-103	CC	A	\$ 915,088	\$ 91,509	\$ 823,579	90.00%	Able to meet restrictions through vacancy savings.
AGS-104	BA	A	\$ 569,913	\$ 56,991	\$ 512,922	90.00%	Able to meet restrictions through vacancy savings. No immediate impact to mission critical objectives.
AGS-105	RA	A	\$ 576,855	\$ 57,685	\$ 519,170	90.00%	OIP will not be able to meet payroll in the 4th quarter without restriction release.
AGS-111	DA	A	\$ 944,531	\$ 94,453	\$ 850,078	90.00%	Delayed recruitment of branch chief and staff retirements/vacancies generated sufficient salary savings to cover the restriction for this fiscal year
AGS-130	EG	A	\$ 20,073,454	\$ 2,007,345	\$ 18,066,109	90.00%	Impacted are efforts that surround the migration of infrastructure (software/applications, hardware, and business processes) to newer technologies such as the Cloud, and the Web; initiatives such as the migration of the obsolete Lotus Domino applications, the implementation of paperless procedures and infrastructure, and the migration off, or the repair of, of the antiquated infrastructure at the Kalanimoku Data Center; and restrictions in travel, training, supplies, subscriptions & dues.
AGS-131	EA	A	\$ 671,797	\$ 67,180	\$ 604,617	90.00%	The overall negative impacts include a variety of critical operational computer and network systems that jeopardize or halt statewide government and departmental operations, as well as jeopardizes services to the public. 1. Reduces or eliminates maintenance, vendor technical support and repair services for: cybersecurity systems; microwave radio systems, video conference center equipment, IBM equipment, UPS, web services; 2. Reduces or eliminates software licenses for: Xerox Printers; 3. Reduces or eliminates projects for: microwave and radio projects; 4. Reduces or eliminates technical training for staff to support critical operational equipment and computer and networking systems; 5. Some of the restrictions may be met through vacancy savings and delays in hiring.
AGS-131	EB	A	\$ 3,214,768	\$ 321,477	\$ 2,893,291	90.00%	Please see above.
AGS-131	EC	A	\$ 2,775,516	\$ 277,552	\$ 2,497,964	90.00%	Please see above.
AGS-131	ED	A	\$ 1,173,655	\$ 117,365	\$ 1,056,290	90.00%	Please see above.
AGS-131	EE	A	\$ 1,937,363	\$ 193,736	\$ 1,743,627	90.00%	Please see above.
AGS-131	EF	A	\$ 4,612,294	\$ 461,229	\$ 4,151,065	90.00%	Please see above.
AGS-211	HA	A	\$ 713,504	\$ 71,350	\$ 642,154	90.00%	The reduction may result in the elimination of overtime. Completion of urgent requests may be delayed, which will delay completion of all other requests.
AGS-221	IA	A	\$ 1,394,956	\$ 139,496	\$ 1,255,460	90.00%	General Funded positions are responsible for the execution and implementation of Capital Improvement Program projects for DAGS and other state agencies that do not have licensed engineers, licensed architects, building construction inspectors, and support staff to perform the work to plan, design, construct, renovate, and repair their buildings and facilities in order to meet health and safety requirements of those buildings for their occupants and the public. Due to vacancy savings from the Public Works Administrator vacancy, the program should have sufficient funds to absorb the 10% restriction.

Department of Accounting and General Services
Restrictions

Table 7

AGS-223	IB	A	\$ 10,118,959	\$ 537,936	\$ 9,581,023	94.68%	The effective restriction to the Leasing Program is actually 10% rather than 5.32%, if non-discretionary funds (for municipal lease payments) of \$4,739,600 are excluded from the Leasing Program's budget. Our program's appropriation for leasing expenses barely meets our FY 2018 requirements. A restriction of \$537,936 would require that affected user departments pay for a portion of their own lease rental cost, or that we request for a release of this restriction.
AGS-231	FA	A	\$ 16,010,493	\$ 1,348,587	\$ 14,661,906	91.58%	The program is responsible for the electricity payments for assigned state facilities on Oahu. Payment for the next six months (December 2017 to May 2018) is estimated to amount to \$3.9 million (average bill of \$650,000 per month due to recent increases in the Brent Crude oil market). The available program budget for electricity for the remaining six months amounts to \$3.25 million, which may leave the program with a projected shortfall of \$650,000. Restriction release may be required.
AGS-231	FB	A	\$ 1,196,659	\$ 119,666	\$ 1,076,993	90.00%	Restriction is applied to the Utilities account which is also being impacted by the \$316,782 reimbursement to Ameresco Corp. for energy savings project that is not yet completed. Current estimates of utility expenses predict a shortage of \$100,000 or more if fuel prices continue to rise through the remainder of the fiscal year. Any trade-off from Operating account will affect the purchase of janitorial supplies, restroom supplies, and contracted maintenance services that are already severely limited due to economic constraints. Air conditioning maintenance is affected, servicing of equipment is already being deferred to an on-call emergency service only.
AGS-231	FC	A	\$ 1,068,768	\$ 148,000	\$ 920,768	86.15%	This program is used to pay for utilities including water and electricity. Some of the restrictions may be absorbed due to lower electricity costs. If further savings are required for electricity costs, air conditioning operating hours may need to be reduced, which will impact the comfort level of employees and clients. To save on water costs, irrigation times may need to be reduced, which will impact the appearance of the grounds. If more funds are needed to be saved, outsourced services may be reduced or eliminated.
AGS-231	FD	A	\$ 933,390	\$ 93,339	\$ 840,051	90.00%	Utility charges are paid via this program. The restriction amount is able to be met largely due to lower electricity costs but if costs increase, then depending on the size of the increase a request may need to be made to release the restriction. Otherwise the restriction may lead to a reduction of frequency of custodial services and air conditioning system maintenance due to the lack of funds.
AGS-231	FW	A	\$ 244,862	\$ 24,486	\$ 220,376	90.00%	The Washington Place program is dependent on a modest operating budget to run the museum and the residence. The impact of this \$24,486 restriction represents nearly 51% of the other current expense budget which supports the ability of the program to carry out official functions. Official functions may have to be reduced/curtailed.
AGS-232	FE	A	\$ 1,503,009	\$ 150,301	\$ 1,352,708	90.00%	The program is responsible for remediating emergency tree trimming issues and refuse removal from assigned buildings when the refuse truck breaks down. Safety concerns to the public and/or damage to private property could occur if diseased tree limbs/branches are not removed via emergency tree trimming through contract services. In addition, when the state refuse truck breaks down, sanitation and health and safety problems may result if refuse is not removed on a timely basis. Again, contract services must be procured to remove the refuse. Release of restrictions may be necessary to ensure these concerns can be addressed if such a situation arises.
AGS-232	FF	A	\$ 116,849	\$ 11,685	\$ 105,164	90.00%	Restriction affects the operating account. Contracted groundskeeping services account for \$25,051 of operating budget leaving \$3,234 for everything else. Deferred tree trimming may result in health and safety being compromised.
AGS-232	FG	A	\$ 200,419	\$ 13,648	\$ 186,771	93.19%	Tree trimming maintenance will be restricted to only address health and safety issues and trouble calls.
AGS-232	FH	A	\$ 3,549	\$ 355	\$ 3,194	90.00%	With the restriction, there will be less available funding to purchase supplies for general grounds maintenance.
AGS-233	FK	A	\$ 2,806,528	\$ 280,653	\$ 2,525,875	90.00%	This program is responsible to upkeep assigned state buildings in good operating condition. Minor repair projects are the "bread and butter" and the main emphasis of the work that the program's trades staff perform. The major repair projects are regarded as "life cycle" projects that are bid out and consist of repainting buildings, carpet replacement, exterior spalling repair etc. Both minor and major repair projects need to be done and if not done timely, could result in more costly and urgent repairs in the future.

Department of Accounting and General Services
Restrictions

Table 7

AGS-233	FL	A	\$ 173,535	\$ 17,354	\$ 156,181	90.00%	Restriction of the operating budget will cause deferral of repairs to mechanical systems for public buildings, public libraries, and health centers (43 total facilities) that covers the entire island of Hawaii. The entire restriction of \$17,354 is deducted from the operating account of \$62,055 leaving a net total of \$44,701 for materials, supplies, and contracted repairs. With the limited funds to purchase materials and supplies, the backlog of repairs may have to be deferred; the deferred repairs will worsen with time and be costly to address and the health and safety of building occupants and the general public that these buildings serve may be severely impacted.
AGS-233	FM	A	\$ 110,193	\$ 9,201	\$ 100,992	91.65%	Large work orders may be eliminated or deferred. This would make future repairs more costly, as the longer a problem lasts, the more costly it would be to repair or replace.
AGS-233	FN	A	\$ 107,479	\$ 10,748	\$ 96,731	90.00%	With the restriction in place, there is less funding available for the purchase of materials and supplies for R&A crews to complete work orders. Some minor repairs may need to be deferred due to lack of funding. With the inaction on work that needs to be performed, problems will worsen with time and will become costly to address.
AGS-240	JA	A	\$ 1,395,147	\$ 139,515	\$ 1,255,632	90.00%	This restriction will hinder the SPO from providing effective and efficient procurement services to the taxpayers of Hawaii and stakeholders in the State and County agencies. The most apparent result would be the reduction of SPO issued master contracts referred to as the price and vendor list contracts for a variety of widely used goods and services. This reduction will force departmental personnel to expend additional time to perform small purchases on an individual basis for commonly procured goods and services, and non-procurement specialists in the departments to prepare and execute complex solicitations. Further impacts may include opportunities missed for cost reductions, contractual compliance, leverage solicitations knowledge sharing, precision specifications, and avoidance of litigation. The SPO may request a release of this budget restriction.
AGS-807	FP	A	\$ 2,264,280	\$ 140,428	\$ 2,123,852	93.80%	Able to meet restrictions through vacancy savings.
AGS-807	FQ	A	\$ 1,700,833	\$ 71,172	\$ 1,629,661	95.82%	Able to meet restrictions through vacancy savings.
AGS-807	FR	A	\$ 1,250,656	\$ 77,066	\$ 1,173,590	93.84%	Able to meet restrictions through vacancy savings.
AGS-871	NA	A	\$ 505,585	\$ 50,559	\$ 455,026	90.00%	The 10% restriction cut \$50,559 from the total operational expenses for FY 18. The Campaign Spending Commission ("CSC") is fully staffed and therefore has no open vacancies. Due to Executive Order No. 17-02, salary adjustments were awarded to all staff members effective 7/1/17. In the 4th quarter, CSC will not be able to meet payroll unless the restriction is lifted.
AGS-879	OA	A	\$ 3,546,926	\$ 354,693	\$ 3,192,233	90.00%	Approximately \$200,000 of the restriction is being met by lower vote system contract costs for this election cycle. Approximately \$35,000 of the restriction is being met due to the availability of federal funds to pay for online voter registration system costs. A further \$30,000 is being met through vacancy savings. The remaining restriction will affect our ability to execute contracts for ballot shipment services to and from polling places. It is imperative to the integrity of the election that ballots are transported securely to polling places and then back to the counting center for tabulation and auditing.
AGS-881	LA	A	\$ 953,888	\$ 95,389	\$ 858,499	90.00%	The 10% restriction reduced \$95,389 in total operations from the General Fund; this reduced \$82,362 from the General operational funds, Biennium Grants program, and Arts Education as well as \$13,027 from services on a fee basis. This will impact our ability to reach neighbor islands, and also our ability to provide service to underserved communities within the state.
AGS-901	AA	A	\$ 1,350,350	\$ (64,969)	\$ 1,415,319	104.81%	No impact - negative restriction due to inclusion of B&F discretionary restriction adjustment of \$200,000.
AGS-901	AB	A	\$ 749,043	\$ 74,904	\$ 674,139	90.00%	Restriction is covered by vacancy savings.
AGS-901	AC	A	\$ 518,023	\$ 51,802	\$ 466,221	90.00%	Able to meet restrictions through vacancy savings.
AGS-901	AE	A	\$ 482,295	\$ 48,230	\$ 434,065	90.00%	Able to meet restrictions through vacancy savings.

Department of Accounting and General Services
 Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOE</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
NONE						

Department of Accounting and General Services
Expenditures Exceeding Appropriation Ceilings in FY17 and FY18

Table 9

<u>Prog ID</u>	<u>MOF</u>	<u>Date</u>	<u>Appropriation</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceiling</u>	<u>Legal Authority</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
AGS-879	N	8/4/2017	S-18-227-M	\$ 3,400,306	34.1%	To establish ceiling to account for anticipated needs.	Act 49/17 FY18 Auth Appropriation/ Allocation	N	N

Department of Accounting and General Services
 Intradepartmental Transfers in FY17 and FY18

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
		NONE								

Department of Accounting and General Services
Vacancy Report as of November 30, 2017

Table 11

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
AGS-101	CA	New	3/1/2018	122348	Accountant VI	N	SR26	13	P	1.00	A	\$ 37,596	\$ -	Y	N	0		90
AGS-101	CA	New	4/1/2018	122349	Accountant V	N	SR24	13	P	1.00	A	\$ 34,770	\$ -	Y	N	0		88
AGS-101	CA	New	7/1/2018	122350	Accountant V	N	SR24	13	P	1.00	A	\$ 34,770	\$ -	Y	N	0		89
AGS-101	CA	New	8/1/2018	122351	Accountant V	N	SR24	13	P	1.00	A	\$ 34,770	\$ -	Y	N	0		91
AGS-101	CA	New	9/1/2018	122352	Accountant V	N	SR24	13	P	1.00	A	\$ 34,770	\$ -	Y	N	0		92
AGS-102	CB	10/13/2016	2/1/2018	15605	Pre-Audit Clerk I	N	SR11	03	P	1.00	A	\$ 32,976	\$ 33,924	Y	Y	1		9
AGS-102	CB	11/24/2017	4/1/2018	27108	Pre-Audit Clerk II	N	SR13	03	P	1.00	A	\$ 35,208	\$ 39,099	Y	Y	1		8
AGS-102	CB	3/9/2017	3/1/2018	32926	Office Assistant III	N	SR08	03	P	1.00	A	\$ 32,976	\$ 27,648	Y	N	0		10
AGS-102	CB	New	7/1/2018	122209	Accountant V	N	SR24	13	P	1.00	A	\$ 67,188	\$ -	Y	N	0		7
AGS-103	CC	1/1/2017	3/15/2018	3554	BOOKKEEPER II	N	SR17	03	P	1.00	A	\$ 52,752	\$ 52,752	Y	N	0		13
AGS-103	CC	3/1/2016	3/1/2018	33289	ACCOUNTANT IV	N	SR22	13	P	1.00	A	\$ 50,772	\$ 57,720	Y	N	0		12
AGS-103	CC	3/1/2016	2/1/2018	120983	ACCOUNTANT V	N	SR24	23	P	1.00	A	\$ 57,168	\$ 70,188	Y	N	0		11
AGS-104	BA	9/6/2017	7/1/2018	122476	Auditor (Internal) V	N	SR24	13	P	1.00	A	\$ 77,000	\$ -	Y	N	0		17
AGS-104	BA	N/A	4/1/2018	122514	Constr Mgmt Superv Auditor	Y	SRNA	13	T	1.00	A	\$ 110,000	\$ -	Y	N	0		16
AGS-104	BA	N/A	5/1/2018	122515	Constr Mgmt Auditor	Y	SRNA	13	T	1.00	A	\$ 85,000	\$ -	Y	N	0		18
AGS-104	BA	N/A	5/1/2018	122516	Constr Mgmt Auditor	Y	SRNA	13	T	1.00	A	\$ 85,000	\$ -	Y	N	0		19
AGS-111	DA	7/31/2015	5/1/2018	8890	Archivist V	N	SR24	23	P	1.00	B	\$ 57,168	\$ 19,161	Y	N	0		4
AGS-111	DA	10/2/2017	2/15/2018	22291	Archivist III	N	SR20	13	P	1.00	A	\$ 69,540	\$ 67,188	Y	Y	1		14
AGS-111	DA	12/1/2017	3/15/2018	41403	Archivist III	N	SR20	13	P	1.00	A	\$ 50,772	\$ 51,792	Y	N	0		15
AGS-130	EG	n/a	3/1/2018	8051	Business Data Analyst	Y	SRNA	73	P	1.00	A	\$ 61,824	\$ -	Y	N	0		31
AGS-130	EG	n/a	3/1/2018	28632	Systems Analyst Lead	Y	SRNA	73	P	1.00	A	\$ 78,228	\$ -	Y	N	0		30
AGS-130	EG	n/a	4/1/2018	116470	Enterprise PeopleSoft Development Lead	Y	SRNA	73	P	1.00	A	\$ 150,000	\$ -	Y	Y			29
AGS-130	EG	4/23/2016	3/1/2018	120422	Cyber Security Manager	Y	SRNA	73	P	1.00	B	\$ 126,000	\$ 156,276	Y	N	0		21
AGS-130	EG	11/16/2017	3/1/2018	120426	Enterprise Program Manager	Y	SRNA	73	P	1.00	B	\$ 133,908	\$ 136,584	Y	N	0		20
AGS-130	EG	11/30/2017	1/2/2018	120430	Senior Communications Manager	Y	SRNA	73	P	1.00	B	\$ 91,068	\$ 92,892	Y	N	0		36
AGS-130	EG	11/26/2016	3/1/2018	120431	Cyber Security Engineer	Y	SRNA	73	P	1.00	B	\$ 110,244	\$ 83,004	Y	N	0		22
AGS-130	EG	12/1/2016	2/1/2018	120432	Web Architect II	Y	SRNA	73	P	1.00	B	\$ 90,600	\$ 87,540	Y	Y	4		24
AGS-130	EG	5/19/2017	3/1/2018	120865	Network Administrator	Y	SRNA	73	P	1.00	A	\$ 60,000	\$ 57,432	Y	N	0		27
AGS-130	EG	8/15/2017	3/1/2018	120984	Enterprise Project Special Assistant	Y	SRNA	73	P	1.00	A	\$ 150,000	\$ 117,996	Y	N	0		23
AGS-130	EG	11/20/2017	3/1/2018	121040	OIMT Office Assistant	Y	SRNA	63	P	1.00	A	\$ 27,756	\$ 30,492	Y	N	0		25
AGS-130	EG	10/3/2017	1/2/2018	121042	Technical Analyst	Y	SRNA	73	P	1.00	A	\$ 75,000	\$ 71,412	Y	N	0		32
AGS-130	EG	7/1/2017	5/1/2018	121428	ETS Account Clerk	Y	SRNA	73	P	1.00	A	\$ 31,312	\$ 37,596	Y	N	0		28
AGS-130	EG	1/9/2016	1/2/2018	121439	ETS Human Resources Assistant	Y	SRNA	63	P	1.00	A	\$ 34,044	\$ 40,800	Y	N	0		35
AGS-130	EG	6/30/2017	12/18/2017	121801	ETS Accountant	Y	SRNA	73	P	1.00	A	\$ 47,172	\$ 47,172	Y	N	0		34
AGS-130	EG	7/1/2017	1/2/2018	122240	Payroll Testing Lead	Y	SRNA	13	P	1.00	A	\$ 111,168	\$ -	Y	N	0		33
AGS-130	EG	n/a	1/2/2018	122458	Enterprise Architect	Y	SRNA	73	P	1.00	A	\$ 140,000	\$ -	Y	N	0		26
AGS-131	EA	5/31/2017	5/1/2018	39577	Secretary III	N	SR16	63	P	1.00	A	\$ 46,932	\$ 46,932	Y	N	0		44
AGS-131	EA	n/a	3/1/2018	98028M	Cyber Security Architect	Y	SRNA	73	P	1.00	A	\$ 120,000	\$ -	Y	N	0		37
AGS-131	EB	4/22/2017	1/2/2018	27884	Information Technology Band B (System Analyst)	N	SR24	13	P	1.00	A	\$ 69,540	\$ 69,540	Y	Y	1		46
AGS-131	EC	9/17/2017	3/1/2018	23562	Data Entry Operator I	N	SR08	03	P	1.00	A	\$ 32,976	\$ 32,976	Y	N	0		43
AGS-131	ED	1/1/2017	2/1/2018	11492	Information Technology Band D (System Analysis Mgr)	N	EM05	35	P	1.00	A	\$ 101,628	\$ 97,248	Y	Y	3		5
AGS-131	EE	9/1/2017	1/2/2018	39652	Secretary II	N	SR14	63	P	1.00	A	\$ 54,876	\$ 55,968	Y	N	0		45
AGS-131	EF	9/9/2017	3/1/2018	39816	Information Technology Band B	N	SR24	13	P	1.00	A	\$ 66,846	\$ 68,196	Y	N	0		41
AGS-131	EF	2/28/2017	12/4/2017	43175	Information Technology Band B	N	SR24	13	P	1.00	A	\$ 81,372	\$ 78,624	Y	N	0		47
AGS-131	EF	6/16/2017	2/1/2018	52305	Information Technology Band B	N	SR24	13	P	1.00	A	\$ 81,372	\$ 81,372	Y	N	0		40
AGS-131	EF	10/16/2017	3/1/2018	52306	Information Technology Band B	N	SR24	13	P	1.00	A	\$ 81,372	\$ 83,004	Y	N	0		39
AGS-131	EF	4/1/2016	3/1/2018	120723	Information Technology Band B	N	SR24	13	P	1.00	A	\$ 57,168	\$ 67,188	Y	N	0		42

Department of Accounting and General Services
 Vacancy Report as of November 30, 2017

Table 11

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
AGS-131	EF	n/a	3/1/2018	98027M	Network Architect	Y	SRNA	73	P	1.00	A	\$ 120,000	\$ -	Y	N	0	Temporary Assignment	38
AGS-221	IA	6/3/2016	1/2/2018	5886	PW Administrator	N	EM08	35	P	1.00	A	\$ 134,172	\$ 129,000	Y	N	0		1
AGS-221	IA	3/1/2017	2/1/2018	17012	Contracts Assistant II	N	SR15	03	P	1.00	A	\$ 48,792	\$ 48,792	Y	N	0		6
AGS-231	FA	07/11/17	4/1/2018	1259	Janitor II	N	BC02A	01	P	1.00	A	\$ 38,928	\$ 38,928	Y	N	0		70
AGS-231	FA	07/01/17	3/1/2018	7305	Procurement & Supply Spec IV	N	SR22	13	P	1.00		\$ 72,324	\$ 72,324	Y	N	0		65
AGS-231	FA	10/10/15	4/1/2018	17060	Management Analyst III	N	SR18	13	P	1.00	A	\$ 46,932	\$ 40,548	Y	N	0		67
AGS-231	FA	10/02/17	1/16/2018	18554	Janitor II	N	BC02A	01	P	1.00	A	\$ 38,928	\$ 38,928	Y	N	0		66
AGS-231	FA	10/16/17	4/1/2018	27135	Janitor II	N	BC02A	01	P	1.00	A	\$ 38,928	\$ 38,928	Y	N	0		71
AGS-231	FA	12/31/16	12/01/17	34886	Janitor II	N	BC02A	01	P	1.00	A	\$ 38,928	\$ 38,928	Y	N	0		68
AGS-231	FA	11/21/17	1/01/18	110631	Janitor II	N	BC02A	01	P	1.00	A	\$ 38,928	\$ 38,928	Y	N	0		69
AGS-231	FD	01/01/18	4/1/2018	98001M	Janitor II	Y	BC02A	01	T	1.00	A	\$ 19,464	-	Y	N	0		72
AGS-232	FE	05/02/16	5/1/2018	118110	Sprinkler System Repairer	N	BC05A	01	P	1.00	A	\$ 43,308	\$ 41,628	Y	N	0		73
AGS-233	FK	1/03/17	12/01/17	2329	Engineer V (Bldgs)	N	SR26	13	P	1.00	A	\$ 81,372	\$ 90,828	Y	N	0		64
AGS-233	FK	04/01/17	5/1/2018	118758	Electrician I	N	BC10A	01	P	1.00	A	\$ 54,180	\$ 54,180	Y	N	0		63
AGS-240	JA	2/16/2017	1/16/2018	12958	Office Assistant III	N	SR08	03	P	1.00	A	\$ 32,976	\$ 32,976	Y	N	0		53
AGS-240	JA	1/7/2015	3/1/2018	33366	Purchasing Specialist III	N	SR20	13	P	1.00	A	\$ 46,932	\$ 49,308	Y	N	0		50
AGS-240	JA	3/16/2017	4/16/2018	46181	Office Assistant IV	N	SR10	03	P	1.00	A	\$ 29,328	\$ 29,340	Y	N	0		52
AGS-240	JA	12/1/2017	1/16/2018	103254	Private Secretary	Y	SR22	63	T	1.00	A	\$ 72,264	\$ 73,704	Y	N	0		48
AGS-240	JA	9/16/2016	1/8/2018	110944	Purchasing Specialist IV	N	SR22	13	P	1.00	A	\$ 75,192	\$ 72,648	Y	N	0	Temp Assign	49
AGS-240	JA	3/1/2017	4/2/2018	121554	Secretary III	N	SR16	63	T	1.00	A	\$ 50,772	\$ 54,876	Y	Y	1		51
AGS-244	JC	3/1/2011	4/1/2018	10428	Heavy Truck Driver	N	BC07	01	P	1.00	W	\$ 46,848	\$ 44,142	Y	N	0		60
AGS-244	JC	12/31/2010	12/3/2018	10486	Account Clerk III	N	SR11	03	P	1.00	W	\$ 30,468	\$ 28,836	Y	N	0		61
AGS-244	JC	7/5/2016	1/2/2019	46181	Office Assistant IV	N	SR10	03	P	1.00	W	\$ 29,340	\$ 33,720	Y	N	0		62
AGS-251	GA	05/01/17	01/01/18	48119	Automated Systems Equipment Technician I	N	BC14	01	P	.50	W	\$ 31,374	\$ 31,374	Y	N	0		57
AGS-252	GB	05/01/17	01/01/18	48119	Automated Systems Equipment Technician I	N	BC14	01	P	.50	W	\$ 31,374	\$ 31,374	Y	N	0		59
AGS-252	GB	05/22/17	12/18/17	120962	Parking & Security Officer II	N	SR09	03	P	1.00	W	\$ 29,340	\$ 29,340	Y	N	0		58
AGS-807	FP	12/31/2017	1/16/2018	21134	Carpenter I	N	BC09	01	P	1.00	A	\$ 52,188	\$ 50,820	Y	N	0		77
AGS-807	FP	10/2/2017	4/30/2018	21150	Painter I	N	BC09	01	P	1.00	A	\$ 52,188	\$ 50,160	Y	N	0		76
AGS-807	FP	6/1/2017	11/30/2018	21161	Engineer V	N	SR26	13	P	1.00	A	\$ 70,176	\$ 87,504	Y	Y	1		74
AGS-807	FP	6/1/2017	12/18/2017	21175	Account Clerk III	N	SR11	03	P	1.00	A	\$ 29,340	\$ 33,720	Y	N	0		75
AGS-807	FQ	07/01/17	12/1/2017	21389	Engineer V	N	SR26	23	P	1.00	A	\$ 70,176	\$ 76,740	Y	N	0		81
AGS-807	FQ	10/14/17	2/20/2018	21410	Electrician I	N	BC10	01	P	1.00	A	\$ 61,344	\$ 61,344	Y	N	0		84
AGS-807	FQ	06/17/17	2/1/2018	21414	Bldg Maint Worker I	N	BC09	01	P	1.00	A	\$ 52,188	\$ 52,188	Y	N	0		80
AGS-807	FQ	04/04/17	2/1/2018	21726	R&M Assistant	N	SR18	03	P	1.00	A	\$ 40,128	\$ 45,096	Y	N	0		79
AGS-807	FQ	09/30/17	2/20/2018	39455	Office Assistant III	N	SR08	03	P	1.00	A	\$ 27,672	\$ 27,672	Y	N	0		83
AGS-807	FQ	04/01/17	1/3/2018	43771	Painter I	N	BC09	01	P	1.00	A	\$ 52,188	\$ 52,188	Y	N	0		78
AGS-807	FQ	09/12/17	2/20/2018	46095	Electrician I	N	BC10	01	P	1.00	A	\$ 61,344	\$ 61,344	Y	N	0		82
AGS-807	FQ	10/19/17	2/20/2018	122057	Electrician I	N	BC10	01	P	1.00	A	\$ 61,344	\$ 61,344	Y	N	0		85
AGS-807	FR	12/31/2016	2/1/2018	17239	Bldg. Maintenance Supervisor I	N	F109	02	P	1.00	A	\$ 59,340	\$ 58,176	Y	N	0	Temporary Assignment	86
AGS-807	FR	4/10/2017	1/16/2018	17242	Bldg. Maintenance Worker I	N	BC09	01	P	1.00	A	\$ 52,188	\$ 52,188	Y	N	0		87
AGS-818	KA	8/1/2016	N/A	103501	Arts Program Specialist	Y	SRNA	13	T	1.00	T	\$ 47,832	\$ 49,512	Y	N	0	Position #100204 serves as T.A.	100
AGS-879	OA	1/20/2016	1/2/2018	100154	General Professional V (VS)	N	SR24	63	P	1.00	A	\$ 63,198	\$ 63,198	Y	N	0	Position has been filled start date is 1/2/18	101

Department of Accounting and General Services
Vacancy Report as of November 30, 2017

Table 11

Prog ID	Sub-Org	Date of Vacancy	Expected Fill Date	Position Number	Position Title	Exempt (Y/N)	SR Level	BU Code	Perm Temp (P/T)	FTE	MOF	Budgeted Amount	Actual Salary Last Paid	Authority to Hire (Y/N)	Occupied by 89 Day Hire (Y/N)	# of 89 Hire Appts	Describe if Filled by other Means	Priority # to Retain
AGS-879	OA	7/17/2017	1/2/2018	101156	Info Comm Systems Analyst	Y	SRNA	73	P	1.00	A	\$ 44,304	\$ 44,304	Y	N	0	Position has been filled start date is 1/2/18	103
AGS-879	OA	6/5/2015	1/2/2018	101160	Election Specialist (ESS)	Y	SRNA	63	P	1.00	A	\$ 31,152	\$ 31,152	Y	N	0		102
AGS-879	OA	12/31/2016	1/2/2018	101161	Election Specialist (BOPS)	Y	SRNA	63	T	0.50	A	\$ 29,208	\$ 29,208	Y	N	0		104
AGS-879	OA	8/18/2016	2/1/2018	101164	Election Clerk	Y	SRNA	63	T	0.50	A	\$ 19,968	\$ 19,968	Y	N	0		108
AGS-879	OA	9/7/2016	2/1/2018	101882	Elections Assistant (POPS)	Y	SRNA	63	T	0.50	A	\$ 25,956	\$ 25,956	Y	N	0		106
AGS-879	OA	9/7/2016	2/1/2018	101884	Elections Assistant (POPS)	Y	SRNA	63	T	0.50	A	\$ 25,956	\$ 25,956	Y	N	0		107
AGS-879	OA	12/31/2016	2/1/2018	101885	Election Specialist (CCOPS)	Y	SRNA	63	T	0.50	A	\$ 29,208	\$ 29,208	Y	N	0		105
AGS-879	OA	6/15/2016	6/1/2018	105763	Election Logistics Worker	Y	SRNA	61	T	0.42	A	\$ 20,589	\$ 9,600	Y	N	0		109
AGS-879	OA	11/7/2014	6/1/2018	105764	Election Logistics Worker	Y	SRNA	61	T	0.42	A	\$ 20,999	\$ 9,600	Y	N	0		110
AGS-879	OA	12/1/2014	4/1/2018	105928	Election Clerk	Y	SRNA	63	T	0.21	A	\$ 19,968	\$ 11,648	Y	N	0		111
AGS-879	OA	10/18/2016	5/15/2018	105929	Hotline Operator	Y	SRNA	63	T	0.21	A	\$ 9,984	\$ 9,984	Y	N	0		112
AGS-879	OA	11/14/2016	5/15/2018	105933	Hotline Operator	Y	SRNA	63	T	0.21	A	\$ 9,600	\$ 9,600	Y	N	0		113
AGS-881	LA	12/31/16	12/18/2017	45700	Account Clerk III	N	SR11	03	P	1.00	N	\$ 31,548	\$42,684	Y	N	2		99
AGS-889	MA	11/15/17	2/1/2018	27950	Bldg. Const. & Maint. Sup II	N	F210	02	P	1.00	B	\$ 64,404	\$ 65,688	Y	N	0		93
AGS-889	MA	12/31/15	2/1/2018	27956	Plumber I	N	BC10	01	P	1.00	B	\$ 54,180	\$ 56,448	Y	N	0		94
AGS-889	MA	06/30/11	4/1/2018	27957	Welder I	N	BC10	01	P	1.00	B	\$ 54,180	\$ 46,236	Y	N	0		97
AGS-889	MA	09/01/15	3/1/2018	27962	Stad. Layout & Maint. Helper	N	BC05	01	P	1.00	B	\$ 43,308	\$ 40,008	Y	N	0		95
AGS-889	MA	09/01/14	4/1/2018	48145	Painter I	N	BC09	01	P	1.00	B	\$ 52,188	\$ 46,344	Y	N	0		96
AGS-889	MA	7/1/2005	Pending reorg	107518E	Stad. Swap Meet Trf & Pkg Cod	Y	SRNA	04	T	1.00	B	\$ 32,760	\$ 32,760	Y	N	0		98
AGS-901	AA	4/1/2017	2/1/2018	24150	Engineering Program Mgr	N	EM07	35	P	1.00	A	\$ 97,332	\$ 97,332	Y	N	0	Temp Assign	2
AGS-901	AC	10/1/2017	2/1/2018	12348	Dept'l Human Resources Office	N	EM05	35	P	1.00	A	\$ 117,540	\$ 94,248	Y	N	0		3
AGS-901	AC	4/3/2017	1/8/2018	41669	Human Resources Assistant V	N	SR13	63	P	1.00	A	\$ 35,676	\$ 35,676	Y	N	0		55
AGS-901	AC	11/1/2017	1/16/2018	44852	Human Resources Assistant V	N	SR11	63	P	1.00	A	\$ 32,976	\$ 36,384	Y	N	0		56
AGS-901	AC	6/30/2017	1/16/2018	46733	Human Resources Specialist IV	N	SR22	73	P	1.00	U	\$ 46,932	\$ 46,932	Y	N	0		54

Positions Established by Acts other than the State Budget as of November 30, 2017

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
AGS-104	BA	10/20/2017	Act 001, First Special Session 2017	122514	Construction Management Supervising Auditor	Y	SRNA	BU-73	T	A	1.00	110000	N	N
AGS-104	BA	10/20/2017	Act 001, First Special Session 2017	122515	Construction Management Auditor	Y	SRNA	BU-73	T	A	1.00	85000	N	N
AGS-104	BA	10/20/2017	Act 001, First Special Session 2017	122516	Construction Management Auditor	Y	SRNA	BU-73	T	A	1.00	85000	N	N

Department of Accounting and General Services
Overtime Expenditure Summary

Table 13

Prog ID	Sub-Org	Program Title	MOF	FY17 (actual)			FY18 (estimated)			FY19 (budgeted)		
				Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent	Base Salary \$\$\$\$	Overtime \$\$\$\$	Overtime Percent
AGS-101	CA	Acct System Development & Maintenance	A	\$ 725,745	\$ 38,828	5.4%	\$ 737,604	\$ 18,197	2.5%	\$ 951,876	\$ 18,197	1.9%
AGS-102	CB	Expenditure Examination	A	\$ 780,326	\$ 40,959	5.2%	\$ 788,634	\$ 65,000	8.2%	\$ 858,552	\$ 65,000	7.6%
AGS-103	CC	Recording and Reporting	A	\$ 818,211	\$ 65,613	8.0%	\$ 803,412	\$ 65,000	8.1%	\$ 803,412	\$ 65,000	8.1%
AGS-130	EG	Ent Tech Svcs - Governance and Innovation	A	\$ 2,103,910	\$ 5,539	0.3%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-131	EA	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 821,424	\$ 1,058	0.1%	\$ 535,200	\$ 14,500	2.7%	\$ 535,200	\$ 14,500	2.7%
AGS-131	EB	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 966,662	\$ 16,406	1.7%	\$ 868,212	\$ 20,000	2.3%	\$ 868,212	\$ 20,000	2.3%
AGS-131	EC	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 2,372,629	\$ 38,119	1.6%	\$ 2,394,768	\$ 50,000	2.1%	\$ 2,394,768	\$ 50,000	2.1%
AGS-131	ED	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 1,013,639	\$ 27,831	2.7%	\$ 750,084	\$ 30,000	4.0%	\$ 750,084	\$ 30,000	4.0%
AGS-131	EE	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 2,605,598	\$ 27,634	1.1%	\$ 2,334,420	\$ 23,000	1.0%	\$ 2,334,420	\$ 23,000	1.0%
AGS-131	EF	Ent Tech Svcs - Operations and Infrastructure Mntnce	A	\$ 1,166,610	\$ 17,350	1.5%	\$ 1,311,737	\$ 5,000	0.4%	\$ 1,431,737	\$ 5,000	0.3%
AGS-211	HA	Land Survey	A	\$ -	\$ -	0.0%	\$ 605,316	\$ 4,000	0.7%	\$ 605,316	\$ 4,000	0.7%
AGS-221	IA	Public Works-Planning, Design & Construction	A	\$ 1,306,393	\$ 853	0.1%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-231	FA	Central Services -Custodial Services-Oahu	A	\$ 3,990,480	\$ 21,479	0.5%	\$ 4,143,876	\$ 30,000	0.7%	\$ 4,143,876	\$ 30,000	0.7%
AGS-231	FB	Central Services -Custodial Services-Hawaii	A	\$ 346,155	\$ 2,177	0.6%	\$ 353,064	\$ 2,100	0.6%	\$ 353,064	\$ 2,100	0.6%
AGS-231	FC	Central Services -Custodial Services-Hawaii	A	\$ 260,424	\$ 576	0.2%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-231	FD	Central Services -Custodial Services-Kauai	A	\$ 155,325	\$ 4,551	2.9%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-232	FE	Central Services-Grounds Maintenance -Oahu	A	\$ 908,175	\$ 37,436	4.1%	\$ 925,896	\$ 15,109	1.6%	\$ 925,896	\$ 15,109	1.6%

Department of Accounting and General Services
Overtime Expenditure Summary

Table 13

Prog ID	Sub-Org	Program Title	MOF	FY17 (actual)			FY18 (estimated)			FY19 (budgeted)		
				<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent
AGS-233	FK	Central Services-Bldg Rep and Alt - Oahu	A	\$ 1,746,405	\$ 69,655	4.0%	\$ 1,756,908	\$ 32,460	1.8%	\$ 1,756,908	\$ 32,460	1.8%
AGS-233	FM	Central Services-Bldg Rep and Alt - Maui	A	\$ 51,171	\$ 2,542	5.0%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-240	JA	State Procurement	A	\$ 1,311,114	\$ 202	0.0%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-251	GA	Automotive Management - Motor Pool	W	\$ 673,992	\$ 1,634	0.2%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-252	GB	Automotive Management - Parking Control	W	\$ 1,035,581	\$ 4,753	0.5%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-807	FQ	Sch Rep and Mtnce, Neighbor Isle Dist - Maui	A	\$ 1,390,171	\$ 25,558	1.8%	\$ 1,400,268	\$ 7,000	0.5%	\$ 1,400,268	\$ 7,000	0.5%
AGS-807	FQ	Sch Rep and Mtnce, Neighbor Isle Dist - Maui	U	\$ 51,000	\$ 54,928	107.7%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-807	FR	Sch Rep and Mtnce, Neighbor Isle Dist - Kauai	A	\$ 1,019,451	\$ 1,671	0.2%	\$ 1,038,576	\$ 12,900	1.2%	\$ 1,038,576	\$ 12,900	1.2%
AGS-879	OA	Office of Elections	A	\$ 1,250,516	\$ 100,380	8.0%	\$ -	\$ -	0.0%	\$ 1,227,281	\$ 15,000	1.2%
AGS-879	OA	Office of Elections	N	\$ 50,022	\$ 3,262	6.5%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-881	LA	State Foundation on Culture and the Arts	B	\$ 879,847	\$ 26,812	3.0%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-881	LA	State Foundation on Culture and the Arts	N	\$ 267,384	\$ 120	0.0%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-889	MA	Spectator Events & Shows- Aloha Stadium	B	\$ -	\$ -	0.0%	\$ 2,313,348	\$ 80,000	3.5%	\$ 2,313,348	\$ 80,000	3.5%
AGS-901	AB	General Administrative Services - Admin Svcs Off	A	\$ 679,847	\$ 1,959	0.3%	\$ 673,992	\$ 25,637	3.8%	\$ 673,992	\$ 25,637	3.8%
AGS-901	AB	General Administrative Services - Admin Svcs Off	U	\$ 51,930	\$ 1,125	2.2%	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AGS-901	AC	General Administrative Services - Personnel Office	A	\$ 482,179	\$ 5,058	1.0%	\$ 464,556	\$ 14,848	3.2%	\$ 464,556	\$ 20,000	4.3%
AGS-901	AC	General Administrative Services - Personnel Office	U	\$ -	\$ -	0.0%	\$ 46,932	\$ 11,584	24.7%	\$ 46,932	\$ 11,584	24.7%
AGS-901	AE	General Administrative Services - Sys and Proc Off	A	\$ 381,813	\$ 237	0.1%	\$ 388,308	\$ 3,476	0.9%	\$ 388,308	\$ 3,476	0.9%

Department of Accounting and General Services
Active Contracts as of December 1, 2017

Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Term of Contract			Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
						Date Executed	From	To					
Accounting Division													
Systems Accounting Branch													
AGS-101	A	\$ 196	M	\$ 11,788	\$ 10,612	5/19/2017	5/19/2017	5/18/2022	Xerox Corp.	Xerox W7855PT Tandem Multifunction Printer 60 Mo Lease	*See footnote below.	N	E
Pre-Audit Branch													
AGS-102	A	\$ 297	M	\$ 17,794	\$ 5,338	3/18/2013	6/1/2013	5/31/2018	Sharp Electronics Corp	Multipurpose black/color copier with scanner and fax capability.	*See footnote below.	N	E
AGS-102	A	\$ 127	M	\$ 7,612	\$ 2,797	6/20/2014	9/1/2014	8/31/2019	Sharp Electronics Corp	Multipurpose black copier with scanner and fax capability.	*See footnote below.	N	E
AGS-102	A	varies	O	\$ 20,831	\$ 14,075	7/10/2017	9/1/2017	9/1/2018	Cenveo Corporation	State of Hawaii check stock and Remittance Advice	*See footnote below.	N	G
AGS-102	A	\$ 15,835	A	\$ 15,835	\$ 15,835	9/1/2017	9/1/2017	8/31/2018	Pitney Bowes	On-call support for inserter.	*See footnote below.	N	S
AGS-102	A	\$ 1,252	O - quarterly	\$ 25,031	\$ 18,676	2/1/2016	4/1/2016	3/30/2021	Pitney Bowes	Postage meter - 60 month lease	*See footnote below.	N	E
AGS-102	A	\$ 15,000	A	\$ 15,000	\$ 6,200	6/30/2017	7/1/2017	6/30/2018	eWorld Enterprise Solutions, Inc.	Consultant services for program modification to the Financial Datamart System	*See footnote below.	N	S
AGS-102	A	\$ 24,900	M	\$ 24,900	\$ 22,701	6/27/2017	7/1/2017	6/30/2018	Cardinal Presort Services Ltd.	Mailing processing services	*See footnote below.	N	S
Uniform Accounting and Recording Branch													
AGS103	A	\$ 4,950	A	\$ 4,950	\$ -	6/7/2017	6/7/2017	12/31/2017	Aon Risk Consultants	Actuary services	Re-evaluated annually	Y	S
AGS103	A	\$ 10,825	O	\$ 10,825	\$ 9,562	4/24/2017	5/1/2017	4/30/2022	Xerox	Copy machine	Re-evaluated after 5 year contract	N	E
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													
Audit Division													
AGS-104	A	\$ 122	M	\$ 7,320	\$ 6,588	4/10/2017	6/1/2017	5/30/2022	Audit Division	Multifunction copier, 60 month lease	Monthly invoices	N	E
Office of Information Practices													
AGS105	A	\$ 299	M	\$ 17,177	\$ 3,435	11/22/2013	12/23/2013	12/23/2018	Xerox Corp	5 yr. lease for multipurpose copier/fax/scan machine	Monthly Billing Statement	N	E
Archives Division													
AGS-111	B	Varies	M	\$ 28,669	\$ 12,652	2/23/2016	2/1/2017	1/31/2018	Staffing Solutions	Scanning Services	*See footnote below.	N	S

Department of Accounting and General Services
Active Contracts as of December 1, 2017

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-111	B	\$ 7,600	M	\$ 7,610	\$ -	8/27/2017	8/27/2017	8/26/2018	Nextscan	Maintenance service for Microform Scanner	*See footnote below.	N	S
AGS-111	B	Varies	O	\$ 50,000	\$ 50,000	6/28/2017	6/28/2017	6/27/2018	Advanced Micro-Image Systems Hi.	Microfilm reader/printers maintenance	*See footnote below.	N	S
AGS-111	B	\$ 3,500	A	\$ 3,500	\$ -	1/1/2017	1/1/2017	1/1/2018	Opswat	Metascan Virus Scanner support/Metadefender	*See footnote below.	N	S
AGS-111	A	Varies	M	\$ 12,420		5/29/2015	5/29/2015	5/28/2020	Xerox	5 Yr. Copier W7855PT	*See footnote below.	N	L
AGS-111	B	\$ 3,800	A	\$ 3,800	\$ -	6/6/2017	6/6/2017	5/6/2018	CDW Government	Database Management and 24/7 Support	*See footnote below.	N	S
AGS-111	B	\$ 3,350	A	\$ 3,350	\$ -	6/13/2017	6/13/2017	6/14/2018	Enterprise DB	1 Yr. License	*See footnote below.	N	S
AGS-111	B	\$ 742	A	\$ 742	\$ -	3/1/2013	3/1/2017	2/28/2018	Atlassian	1 Yr. Licensing & Support	*See footnote below.	N	S
AGS-111	B	\$ 3,500	A	\$ 3,500	\$ -	1/31/2017	1/31/2017	1/31/2018	Metadefender	1 Yr. License	*See footnote below.	N	S
AGS-111	B	\$ 3,350	A	\$ 3,350	\$ -	2/1/2017	2/1/2017	1/31/2018	COSMEC Engineering Inc.	Thales Time Stamp Server Annual Maintenance	*See footnote below.	N	S
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													
Office of Enterprise Technology Services													
Enterprise Technology Services - Operations and Infrastructure													
AGS-131	A	\$ 21,212	M	\$ 254,544	\$ 127,272	4/29/2012	4/29/2017	4/28/2018	Xerox Corporation	(7 yr. lease - exp. 04/28/19) Furnish and Deliver Laser Printing Systems to Replace or Upgrade Two Leased Xerox DP135MC Laser Printer	Monthly reporting	N	E
AGS-131	A	Varies	O	\$ 136,543	\$ 136,543	5/1/2017	4/3/2017	9/30/2018	Oahu Air Conditioning Service, Inc.	Replace AC at Kaala Radio Tower site	Monthly reporting	N	
AGS-131	A	Varies	O	\$ 739,991	\$ 739,991	8/17/2017	9/1/2017	8/31/2018	Coconut Wireless	Radio tower repair at Puu Kilea Radio Facility on Lanai	Monthly reporting	N	S
AGS-131	A	\$ 11,719	O	\$ 47,120	\$ 23,683	7/1/2016	7/1/2017	6/30/2018	Bank of Hawaii, Trust	Kukuioolono, Island of Kauai Lease rent	Monthly reporting	N	L
AGS-131	A	\$ 1,442	M	\$ 16,822	\$ 10,515	4/9/2017	8/1/2017	7/31/2018	Lanai Resorts, LLC	Lease rent charges for land utilized by State's microwave facilities at Puu Kilea, Lanai	Monthly reporting	N	L
Risk Management Office													
AGS-203	W	\$ 30	M	\$ 1,440	\$ 90	3/7/2014	3/7/2014	3/7/2018	Xerox Corp.	Fax Machine WC66005DN 48 month lease	*See footnote below.	N	E
AGS-203	W	\$ 200	M	\$ 12,000	\$ 8,400	1/29/2016	4/5/2016	4/5/2021	Xerox Corp.	Copier W7845PT 60 month lease	*See footnote below.	N	E

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AGS-203	W	na	na	na	na	7/1/2017	7/1/2017	6/30/2022	Aon Risk Services, Inc. of Hawaii	Insurance Broker Services - Aon receives a commission directly from the insurance companies that provide the State with its insurance coverages. The State renews its insurance policies on an annual basis	On an annual basis, the Risk Management Officer evaluates the performance of the insurance broker.	N	S
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													
Land Survey Division													
AGS-211	A	\$ 426	M	\$ 19,128	\$ 8,766	8/31/2015	12/1/2015	11/30/2019	Xerox Corporation	Xerox Workcentre 7855 Color Multi Function Printer w/Fax 48 months lease	Review monthly statement	N	E
Public Works Division													
AGS-221	W	\$ 200	M	\$ 12,000	\$ 5,000	11/3/2014	11/18/2014	11/1/2018	Xerox Corp	Copier, Xerox WC5335, 5-year, 60 month lease, Administration Office	*See footnote below.	N	E
AGS-221	W	\$ 280	M	\$ 14,700	\$ 3,080	8/6/2013	9/1/2013	8/31/2018	Xerox Corp	Copier, W7855PT, 5-year, 60 Month Lease, Construction Management Branch	*See footnote below.	N	E
AGS-221	W	\$ 246	M	\$ 11,808	\$ 9,102	12/1/2016	1/1/2017	12/31/2020	Xerox Corp	Copier, W7855PT, 4-year, 48 Month Lease, Planning Branch	*See footnote below.	N	E
AGS-221	W	\$ 67	M	\$ 3,216	\$ 2,479	12/1/2016	1/1/2017	12/31/2020	Xerox Corp	Copier, WC6655, 4-year, 48 Month Lease, Planning Branch	*See footnote below.	N	E
AGS-221	W	\$ 410	M	\$ 19,680	\$ 1,230	2/10/2014	3/1/2014	2/28/2018	Xerox Corp	Copier, Xerox WC7775, 4-year, 48-month Lease, Project Management Branch	*See footnote below.	N	E
AGS-221	W	\$ 417	M	\$ 25,020	\$ 18,765	7/30/2009	7/30/2009	N/A	Xerox Corp	Wide Scan Copier, WCP55, 5-Year, 60 Month Lease (current: month-to-month basis), Staff Services Office	*See footnote below.	N	E
AGS-221	W	\$ 400	M	\$ 24,000	\$ 10,400	11/3/2014	12/30/2014	12/1/2019	Xerox Corp	Copier, Xerox W7970P, 5-year, 60 Month Lease, Staff Services Office	*See footnote below.	N	E
AGS-221	W	\$ 199	M	\$ 11,940	\$ 11,940	11/30/2017	11/30/2017	11/30/2022	Xerox Corp	Copier, Xerox WC7525P, 5-year, 60 month lease, Hawaii District Office	*See footnote below.	N	E
AGS-221	W	\$ 264	M	\$ 15,855	\$ 7,135	12/19/2014	12/19/2014	12/19/2019	Xerox Corp	Copier, Xerox W7970 5-year, 60 month lease, Maui District Office	*See footnote below.	N	E

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AGS-221	W	\$ 113	O	\$ 4,540	\$ 2,156	8/7/2017	8/17/2017	8/16/2022	Pitney Bowes	5 Year Postage Meter (DM225) 60 month lease (Max value amount includes two other programs), Kauai District Office	*See footnote below.	N	E
AGS-221	W	\$ 821	O	\$ 11,011	\$ 669	4/26/2017	7/1/2017	6/30/2018	A&B Fleet Serv	1 Year Vehicle Servicing & Tune-Up (Max value amount includes four other programs), Kauai District Office	*See footnote below.	N	S
AGS-221	W	\$ 834	A	\$ 834	\$ 834	11/29/2017	11/1/2017	10/31/2018	Pahala Typewriter	SSO- Typewriter, Annual Maintenance Agreement for (4) IBM Wheelwriter 6	*See footnote below.	N	S
AGS-221	W	\$ 40,083	A	\$ 40,083	\$ 40,083	7/24/2017	11/1/2017	10/31/2018	ARC Document Solutions LLC	SSO-Reproduction of Plans and Specifications and Related Services	*See footnote below.	N	S
AGS-221	W	\$ 131	A	\$ 2,434	\$ 131	6/28/2013	6/28/2013	7/31/2018	AED Institute of America, Inc.	SSO-Automated External Defibrillator (AED) devices, cabinets, training, & maint, 5-yr contract	*See footnote below.	N	S
AGS-221	W	\$ 136	M	\$ 8,167	\$ 8,167	11/9/2017	11/11/2017	11/10/2022	Xerox Corp	Copier, Xerox AltaLink C8030H 5-year, 60 month lease, Technical Services Office	*See footnote below.	N	E
AGS-221	W	\$ 199	M	\$ 11,940	\$ 11,940	11/30/2017	11/30/2017	11/30/2022	Xerox Corporation	Copier, Xerox WC7525P, 5-year, 60 month lease, Hawaii District Office	*See footnote below.	N	L
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													
Public Works Division - Leasing Services Branch													
AGS 223	A	\$ 325	M	\$ 19,500	\$ 11,375	3/8/2011	8/24/2015	8/24/2020	Xerox Corp	5 yr. lease (copier W7855PT)	* See footnote below.	N	E
AGS 223	A	\$ 41	M	\$ 2,460	\$ 1,230	3/25/2015	3/25/2015	3/25/2020	Xerox Corp	5 yr. lease (copier PH3610)	* See footnote below.	N	E
AGS 223	A	\$ 338	M	\$ 2,700	\$ 1,215	7/14/2017	7/14/2017	Ongoing	CASTLE & COOKE RESORTS, LLC	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 8,943	M	\$ 68,800	\$ 13,112	7/14/2017	7/14/2017	Ongoing	DAY-LUM RENTALS & MANAGEMENT, INC.	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 5,949	M	\$ 41,800	\$ 12,330	7/14/2017	7/14/2017	Ongoing	DTP HOLDINGS, INC.	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 162,101	M	\$ 6,810,387	\$ 854,288	8/14/2014	8/14/2014	Ongoing	FIRST HAWAIIAN BANK	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 5,989	M	\$ 44,300	\$ 14,425	7/17/2017	7/17/2017	Ongoing	GF FRONTIER, LLC	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 6,877	M	\$ 38,300	\$ 13,773	10/18/2017	10/18/2017	Ongoing	GULSONS LLC	Office Lease	** See footnote below.	N	L

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AGS 223	A	\$ 3,990	M	\$ 32,000	\$ 13,215	7/17/2017	7/17/2017	Ongoing	KONA SCENIC LAND INC.	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 964	M	\$ 6,700	\$ 5,976	11/22/2017	11/22/2017	Ongoing	LANAI RESORTS, LLC	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 5,000	M	\$ 58,000	\$ 34,654	7/14/2017	7/14/2017	Ongoing	MARCUS PROPERTY MANAGEMENT LLC	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 1,114	M	\$ 8,900	\$ 7,997	11/22/2017	11/22/2017	Ongoing	MAUI VARIETIES INVESTMENTS, INC.	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 6,694	M	\$ 106,100	\$ 26,938	12/8/2016	12/8/2016	Ongoing	PONAHAWAI VENTURE, LLC	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 57,816	M	\$ 67,600	\$ 28,626	7/14/2017	7/14/2017	Ongoing	RONIN PROPERTIES, LLC	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 13,660	M	\$ 28,900	\$ 129	9/7/2017	9/7/2017	Ongoing	SHIRAKI, REED T.	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 4,013	M	\$ 19,525	\$ 2,086	11/10/2016	11/10/2016	Ongoing	TAVARES, EDMOND J. & EDWINA A.	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 2,452	M	\$ 18,500	\$ 8,131	7/14/2017	7/14/2017	Ongoing	UILANI ASSOCIATES, INC.	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 9,119	M	\$ 118,500	\$ 8,834	11/10/2016	11/10/2016	Ongoing	WATUMULL KUKUI LLC	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 7,549	M	\$ 37,800	\$ 31,079	11/22/2017	11/22/2017	Ongoing	WINDWARD BUSINESS CENTER, LLC	Office Lease	** See footnote below.	N	L
AGS 223	A	\$ 1,811	M	\$ 16,150	\$ 12,749	11/22/2017	11/22/2017	Ongoing	1955 MAIN STREET MGMT LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 4,035	M	\$ 28,600	\$ 1,575	9/8/2016	9/8/2016	Ongoing	1955 MAIN STREET MGMT LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 15,186	M	\$ 215,300	\$ 16,653	10/14/2016	10/14/2016	Ongoing	A&B WAIANAE LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 18,174	M	\$ 214,600	\$ 21,930	1/13/2017	1/13/2017	Ongoing	AIPA PROPERTIES, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 2,854	M	\$ 11,500	\$ 6,596	10/18/2017	10/18/2017	Ongoing	AKAKU HOLDINGS, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 6,938	M	\$ 33,800	\$ 23,351	11/22/2017	11/22/2017	Ongoing	BRILHANTE, WILLIAM V.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 11,253	M	\$ 34,500	\$ 10,969	8/11/2017	8/11/2017	Ongoing	BRILHANTE, WILLIAM V.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 37,283	M	\$ 205,100	\$ 39,182	7/14/2017	7/14/2017	Ongoing	CASTLE & COOKET PROPERTIES, INC.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 14,000	M	\$ 42,200	\$ 28,154	10/18/2017	10/18/2017	Ongoing	CHUN, ROLAND K.C. AND/OR JANIS Y.	Office Lease	** See footnote below.	N	* L

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AGS 223	A	\$ 10,412	M	\$ 31,250	\$ 23,256	11/22/2017	11/22/2017	Ongoing	CLARK HOLDINGS, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 6,165	M	\$ 53,600	\$ 10,221	7/14/2017	7/14/2017	Ongoing	DAY-LUM RENTALS & MANAGEMENT, INC.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 11,474	M	\$ 52,450	\$ 25,007	7/14/2017	7/14/2017	Ongoing	DAY-LUM RENTALS & MANAGEMENT, INC.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 1,815	M	\$ 9,000	\$ 721	7/14/2017	7/14/2017	Ongoing	DEETMAN, LOUIS J. & HELENA C.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 3,657	M	\$ 23,800	\$ 7,570	7/14/2017	7/14/2017	Ongoing	ELEEE ASSOCIATES, INC.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 366,834	M	\$ 9,529,970	\$ 811,674	8/14/2014	8/14/2014	Ongoing	FIRST HAWAIIAN BANK	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 7,547	M	\$ 45,300	\$ 9,334	7/14/2017	7/14/2017	Ongoing	FRAME 10	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 1,875	M	\$ 22,500	\$ 13,401	7/14/2017	7/14/2017	Ongoing	GAYLORD PROPERTIES	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 8,327	M	\$ 105,900	\$ 671	11/4/2016	11/4/2016	Ongoing	GF FRONTIER, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 4,670	M	\$ 56,100	\$ 33,849	7/17/2017	7/17/2017	Ongoing	GLACS LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 12,748	M	\$ 62,070	\$ 20,808	6/7/2017	6/7/2017	Ongoing	GULSONS, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 12,748	M	\$ 38,300	\$ 12,808	11/3/2017	11/3/2017	Ongoing	GULSONS, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 2,292	M	\$ 13,800	\$ 2,880	7/17/2017	7/17/2017	Ongoing	HAWAII & PACIFIC COMMERCIAL	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 5,057	M	\$ 17,700	\$ 10,868	10/18/2017	10/18/2017	Ongoing	HAWAII PUBLIC HOUSING AUTHORITY	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 91,246	M	\$ 366,500	\$ 182,944	9/7/2017	9/7/2017	Ongoing	HOUSING FINANCE AND DEV. CORP.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 6,924	M	\$ 85,100	\$ 334	1/13/2017	1/13/2017	Ongoing	IKEDA, RALPH S.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 15,168	M	\$ 91,000	\$ 19,678	7/17/2017	7/17/2017	Ongoing	KAILUA BUSINESS CENTER	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 78,248	M	\$ 180,600	\$ 50,271	8/11/2017	8/11/2017	Ongoing	KAMEHAMEHA SCHOOLS	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 32,862	M	\$ 391,200	\$ 5,945	7/17/2017	7/17/2017	Ongoing	KAMEHAMEHA SCHOOLS	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 9,951	M	\$ 59,700	\$ 12,021	7/17/2017	7/17/2017	Ongoing	KANESHIRO AND SONS ENTERPRISE, LTD.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 8,253	M	\$ 62,100	\$ 25,672	7/17/2017	7/17/2017	Ongoing	KANESHIRO AND SONS ENTERPRISE, LTD.	Office Lease	** See footnote below.	N	* L

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AGS 223	A	\$ 3,843	M	\$ 26,900	\$ 8,374	7/17/2017	7/17/2017	Ongoing	KANESHIRO AND SONS ENTERPRISE, LTD.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 1,742	M	\$ 27,000	\$ 8,009	1/13/2017	1/13/2017	Ongoing	KAUAI VETERANS COUNCIL	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 5,994	M	\$ 72,000	\$ 42,246	7/17/2017	7/17/2017	Ongoing	KCOM CORP.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 2,319	M	\$ 18,600	\$ 7,397	7/17/2017	7/17/2017	Ongoing	KCOM CORP.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 8,425	M	\$ 67,400	\$ 27,535	7/17/2017	7/17/2017	Ongoing	KONA SCENIC LAND INC.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 835	M	\$ 7,750	\$ 6,977	11/22/2017	11/22/2017	Ongoing	LANAI RESORTS, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 5,764	M	\$ 28,900	\$ 24,452	11/22/2017	11/22/2017	Ongoing	LIHUE TOWN PLAZA	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 2,002	M	\$ 45,000	\$ 10,732	7/15/2016	7/15/2016	Ongoing	OLD HILO RENTALS, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 14,401	M	\$ 80,000	\$ 4,923	8/11/2017	8/11/2017	Ongoing	OLELO COMMUNITY TELEVISION	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 39,902	M	\$ 237,500	\$ 89,821	8/11/2017	8/11/2017	Ongoing	ONE KAPIOLANI, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 8,457	M	\$ 781,600	\$ 1,503	10/11/2016	10/11/2016	Ongoing	RONIN PROPERTIES, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 10,902	M	\$ 65,500	\$ 11,366	7/14/2017	7/14/2017	Ongoing	S & F LAND COMPANY, INC.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 16,921	M	\$ 93,300	\$ 17,388	7/14/2017	7/14/2017	Ongoing	SCHNACK, FERDINAND J.H. AND MARY	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 2,804	M	\$ 64,350	\$ 18,554	1/13/2017	1/13/2017	Ongoing	TAVARES, EDMOND J. & EDWINA A.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 1,537	M	\$ 19,700	\$ 147	5/17/2017	5/17/2017	Ongoing	TAVARES, EDMOND J. & EDWINA A.	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 13,090	M	\$ 38,150	\$ 25,999	11/22/2017	11/22/2017	Ongoing	TKO, LLC	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 5,418	M	\$ 80,250	\$ 23,409	11/10/2016	11/10/2016	Ongoing	UNION PLAZA	Office Lease	** See footnote below.	N	* L
AGS 223	A	\$ 2,080	M	\$ 14,600	\$ 4,651	7/14/2017	7/14/2017	Ongoing	WATUMULL KUKUI, LLC	Office Lease	** See footnote below.	N	* L
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													
** A portion of the rent is paid by the user department with their funds. DAGS' portion is paid with General Funds.													

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Central Services Division - Oahu													
Central Services - Custodial													
AGS-231	A	\$ 29,604	M	\$ 355,250	\$ 236,833	3/31/2017	7/1/2017	6/30/2018	Honeywell International Inc.	Air Conditioning Maintenance, Group III Contract	Monthly Billing*	N	S
AGS-231	A	\$ 113,095	M	\$ 1,357,145	\$ 1,135,242	5/2/2017	9/1/2017	8/31/2018	Oahu Air Conditioning Service, Inc.	Air Conditioning Maintenance Group I Contract	Monthly Billing*	N	S
AGS-231	A	\$ 344	M	\$ 4,125	\$ 4,125	5/19/2017	9/1/2017	8/31/2018	West Oahu Aggregate Co Inc.	Refuse Collection Service at Wahiawa Civic Center	Monthly Billing*	N	S
AGS-231	A	\$ 1,872	M	\$ 22,475	\$ 18,993	8/29/2017	9/1/2017	8/31/2018	Lanakila Pacific	Custodial Services at Kamehameha V Building and Korean and Vietnam Memorial	Monthly Billing*	N	S
AGS-231	A	\$ 3,265	M	\$ 39,187	\$ 39,187	12/19/2017	10/1/2017	9/30/2018	Doonwood Engineering	Sump Pump Maintenance Contract	Monthly Billing*	N	S
AGS-231	A	\$ 2,086	M	\$ 25,033	\$ 25,033	10/23/2017	11/1/2017	10/31/2018	Four Corner Pest Control, LLC	Rodent Pest Control Services	Monthly Billing*	N	S
AGS-231	A	\$ 24,256	M	\$ 291,078	\$ 291,078	10/23/2017	12/1/2017	11/30/2018	Honeywell International Inc.	Air Conditioning Maintenance, Group II Contract	Monthly Billing*	N	S
AGS-231	A	\$ 7,510	M	\$ 90,118	\$ 17,346	11/4/2016	1/1/2017	12/31/2017	Schindler Elevator	Elevator and Lift Maintenance Contract	Monthly Billing*	N	S
AGS-231	A	\$ 19,550	M	\$ 234,608	\$ 72,072	10/26/2016	1/1/2017	12/31/2017	Kone, Inc.	Elevator and Lift Maintenance Contract	Monthly Billing*	N	S
AGS-231	A	\$ 7,490	M	\$ 89,880	\$ 22,470	2/1/2017	2/1/2017	1/31/2018	Island Recycling	Paper, Cardboard Recycling	Monthly Billing*	N	S
AGS-231	A	\$ 2,238	M	\$ 26,856	\$ 6,214	10/21/2016	1/1/2017	12/31/2017	Pacific Power Group	Generator Maintenance Service	Other- Quarterly Billing*	N	S
AGS-231	A	\$ 1,193	M	\$ 14,318	\$ 7,327	11/28/2016	1/1/2017	12/31/2017	Alii Fire Protection Co Ltd	Fire Protection Equipment	Monthly Billing*	N	S
AGS-231	A	\$ 2,376	M	\$ 28,512	\$ 14,256	5/25/2017	6/1/2017	5/31/2018	West Oahu Aggregate Co Inc.	Refuse and Recycling Service at Kakuhihewa Building	Monthly Billing*	N	S
AGS-231	A	\$ 449	M	\$ 6,839	\$ 3,691	5/1/2017	6/1/2017	5/31/2018	Alert Alarm Hawaii	24/7 Fire Alarm Monitoring and Protection	Monthly Billing*	N	S
AGS-231	A	\$ 573	M	\$ 34,389	\$ 22,356	12/1/2015	12/1/2015	11/30/2020	Xerox	5 Year Copier/Printer WC77970P 60 month Lease	Monthly Billing*	N	E
AGS-231	A	\$ 274	M	\$ 36,780	\$ 750	3/1/2013	3/1/2013	2/28/2018	Xerox	5 Year Copier/Printer/Fax WC7556 60 month Lease	Monthly Billing*	N	E
AGS-231	A	\$ 120	M	\$ 7,215	\$ 6,615	5/18/2017	6/1/2017	6/30/2022	Xerox	5 Year Copier/Printer/Fax WC3655 60 Month Lease.	Monthly Billing*		
AGS-231	A	\$ 175	M	\$ 10,020	\$ 1,225	7/1/2013	7/1/2013	6/30/2018	Xerox	5 Year Copier/Printer/Fax/Scan WC7835PT 60 month Lease	Monthly Billing*	N	E
AGS-231	A	\$ 35	M	\$ 3,000	\$ 280	9/1/2013	9/1/2013	8/31/2018	Xerox	5 Year Copier/Printer/Fax/Scan WC3550X 60 month Lease	Monthly Billing*	N	E
AGS-231	A	varies	O - quarterly	\$ 12,377,445	\$ 11,779,994	7/31/2009	9/1/2014	6/1/2026	PNC Equipment Lease	Equipment Leasing Purchase Agreement	Quarterly Billing*	N	E

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Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-231	A	varies	S-semi annual	\$ 18,834,612	\$ 18,050,000	6/1/2013	3/20/2013	6/1/2026	Ameresco	Equipment Leasing Purchase Agreement	Semi Annual Billing*	N	E
Central Services - Grounds Maintenance													
AGS-232	A	\$ 39,641	O - Three times/year	\$ 118,923	\$ 118,923	6/15/2017	12/1/2017	11/30/2018	Imua Landscaping Co Inc.	Coconut and Other Palm Tree Trimming Services	Other-every 4 months*	N	S
AGS-232	A	\$ 40,190	A	\$ 40,190	\$ 40,190	10/13/2017	11/1/2017	10/31/2018	Harlan T langi dba Local Landscaping	Tree Trimming Services West Oahu	Annual Billing*	N	S
AGS-232	A	\$ 19,000	A	\$ 19,000	\$ 19,000	10/13/2017	11/1/2017	10/31/2018	Harlan Langi dba Local landscaping	Tree Trimming Services Libraries	Annual Billing*	N	S
AGS-232	A	\$ 91,150	A	\$ 91,150	\$ 91,150	6/2/2017	6/1/2017	5/31/2018	HTM Contractors, Inc.	Tree Trimming Services Honolulu Civic Center	Annual Billing*	N	S
AGS-232	A	\$ 37,860	A	\$ 37,860	\$ 37,860	5/25/2017	6/1/2017	5/31/2018	Imua Landscaping Co, Inc.	Tree Trimming Services East Oahu	Annual Billing*	N	S
AGS-232	A	\$ 19,800	A	\$ 19,800	\$ -	1/27/2017	1/1/2017	12/31/2017	Imua Landscaping Co, Inc.	Exceptional Trees	Annual Billing*		
Central Services - Building Repairs & Alterations													
AGS-233	A	\$ 6,482	M	\$ 77,783	\$ 77,783	5/11/2017	7/1/2017	6/30/2018	Weatherproofing Technologies, Inc.	Roof Maintenance, Inspection and PV Cleaning	Monthly Billing	N	S
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													
Hawaii District Office													
AGS-231	A	\$ 2,088	M	\$ 125,280	\$ 79,344	6/20/2014	7/1/2017	6/30/2018	Pacific Waste, Inc.	Rubbish Collection-Public Buildings	*See footnote below.	N	S
AGS-231	A	\$ 973	M	\$ 58,383	\$ 36,974	6/23/2014	7/1/2017	6/30/2018	Business Services Hawaii	Rubbish Collection-Public Buildings	*See footnote below.	N	S
AGS-231	A	\$ 4,892	M	\$ 58,702	\$ 34,242	7/1/2017	7/1/2017	6/30/2018	Arc of Kona	Janitorial Svcs-Keakealani Bldg.	*See footnote below.	N	S
AGS-231	A	\$ 1,104	M	\$ 26,500	\$ 13,248	7/1/2016	7/1/2017	6/30/2018	CW Maintenance	Janitorial Sacs-No. Kohala State Bldg.	*See footnote below.	N	S
AGS-231	A	\$ 5,377	M	\$ 21,350	\$ 5,219	2/1/2017	2/1/2017	2/1/2018	Oahu A/C	Quarterly A/C Service for State Bldgs.	*See footnote below.	N	S
AGS-232	A	\$ 1,835	M	\$ 22,018	\$ 12,843	7/1/2017	7/1/2017	6/30/2018	Arc of Kona	Groundskeeping-Keakealani Bldg.	*See footnote below.	N	S
AGS-232	A	\$ 171	M	\$ 2,052	\$ 1,197	7/1/2017	7/1/2017	6/30/2018	Brantley Center	Groundskeeping-Honokaa	*See footnote below.	N	S
AGS-807	A	\$ 321	M	\$ 19,261	\$ 5,136	8/28/2013	8/28/2013	8/28/2018	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807	A	\$ 20	M	\$ 1,183	\$ 320	7/31/2013	7/31/2013	7/13/2018	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807	A	\$ 122	M	\$ 7,320	\$ 5,734	4/4/2016	4/4/2016	4/4/2021	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E

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Active Contracts as of December 1, 2017

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
AGS-807	A	\$ 122	M	\$ 7,320	\$ 5,734	4/4/2016	4/4/2016	4/4/2021	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807	A	\$ 29	M	\$ 1,740	\$ 812	8/4/2014	8/4/2014	8/4/2019	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807	A	\$ 25	M	\$ 1,500	\$ 275	3/1/2013	3/1/2013	3/1/2018	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807	A	\$ 53	M	\$ 3,203	\$ 2,883	5/11/2017	5/11/2017	5/11/2022	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807	A	\$ 53	M	\$ 3,203	\$ 2,883	5/11/2017	5/11/2017	5/11/2022	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807	A	\$ 53	M	\$ 3,203	\$ 2,883	5/11/2017	5/11/2017	5/11/2022	Xerox Corp.	Copier lease 60 mos.	*See footnote below.	N	E
AGS-807	A	\$ 127	M	\$ 7,198	\$ 6,182	2/28/2017	2/28/2017	2/28/2022	Neopost	postage machine 60 mo. Lease	*See footnote below.	N	E
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
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Maui District Office													
AGS-231	A	\$ 264	M	\$ 15,840	\$ 9,768	11/24/2014	12/19/2014	12/19/2019	Xerox Corp	5 year copier W790P 60 months lease	Paid Monthly*	N	E
AGS-231	A	\$ 1,723	M	\$ 20,674	\$ 12,059	5/18/2016	7/1/2017	6/30/2018	Maui Disposal	Trash Service State Office Bldgs. (Maui)	Paid Monthly after service rendered.*	N	S
AGS-231	A	\$ 1,792	M	\$ 21,501	\$ 12,541	6/8/2017	7/1/2017	6/30/2018	Island Refuse	Trash Service State Office Bldgs. (Molokai)	Paid Monthly after service rendered.*	N	S
AGS-231	A	\$ 1,880	M	\$ 22,560	\$ 13,160	6/16/2017	7/1/2017	6/30/2018	Pacific Ohana Masonry and Landscaping	Janitorial Services for Lahaina Comprehensive Health Center	Paid Monthly after service rendered.*	N	S
AGS-231	A	\$ 4,262	M	\$ 73,612	\$ 51,138	9/26/2014	9/30/2017	9/30/2018	Oahu Air Conditioning Service	A/C maintenance	Statewide. MDO reimburses DOE 2x per year.*	N	S
AGS-231	A	\$ 2,836	A	\$ 2,836	\$ 2,836	7/1/2017	7/1/2017	6/30/2018	Pural Water Specialties	Backflow Testing & Maintenance	Cost per each device tested	N	S
AGS-232	A	\$ 1,500	M	\$ 18,000	\$ 10,500	7/1/2017	7/1/2017	6/30/2018	Wailea Trees & Landscape Professionals	Grounds Services for Lahaina Comprehensive Health Center	Paid Monthly after service rendered.*	N	S
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
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Kauai District Office													
AGS-231	A	\$ 2,169	M	\$ 26,033	\$ 15,186	6/20/2017	7/1/2017	6/30/2018	Garden Isle Disposal, Inc.	1 Year Contract for Refuse and Recycling Collections Services, Kauai	*See footnote below.	N	S

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AGS-231	A	\$ 11,059	M	\$ 148,624	\$ 115,448	8/1/2017	9/1/2017	8/31/2018	Oahu Air Conditioning Service, Inc.	Cooperative Purchasing Agreement w/DOE - 1 Year Maintenance Service Contract at State Public Buildings on Kauai	*See footnote below.	Y	S
AGS-231	A	\$ 526	O		\$ 263	4/26/2017	7/1/2017	6/30/2018	A&B FLEET SERVICES	1 Year Vehicle Servicing & Tune-Up (Service)	*See footnote below.	N	S
AGS-231	A	\$ 316	O		\$ 316	4/26/2017	7/1/2017	6/30/2018	A&B FLEET SERVICES	1 Year Vehicle Servicing & Tune-Up (Tune-Up)	*See footnote below.	N	S
AGS-233	A	\$ 339	A	\$ 339	\$ -	10/30/2017	10/30/2017	10/30/2018	Aloha Termite Kauai	Sentricon Subterranean Termite Service Plan 1 yr. Renewal	*See footnote below.	N	S
AGS-233	A	\$ 7	M		\$ 315	9/28/2016	11/1/2016	11/1/2021	Xerox Corporation	5 Year Copier Workcentre 6655 - 60 Month Lease	*See footnote below.	N	E
AGS-233	A	\$ 35	M		\$ 1,624	9/28/2016	11/1/2016	11/1/2021	Xerox Corporation	5 Year Copier SC C60 & EXI C70 E200-60 Month Lease	*See footnote below.	N	E
AGS-233	A	\$ 7	O	\$ 4,540	\$ 129	8/7/2017	8/17/2017	8/16/2022	Pitney Bowes	5 Year Postage Meter (DM225) 60 Month Lease	* Please see footnote below. Max value amount is funded by two other programs (AGS-807 & AGS-221)	N	E
AGS-233	A	\$ 305	O		\$ 305	4/26/2017	7/1/2017	6/30/2018	A&B FLEET SERVICES	1 Year Vehicle Servicing & Tune-Up (Service)	*See footnote below.	N	S
AGS-233	A	\$ 106	O		\$ 106	4/26/2017	7/1/2017	6/30/2018	A&B FLEET SERVICES	1 Year Vehicle Servicing & Tune-Up (Tune-Up)	*See footnote below.	N	S
AGS-807	A	\$ 60	M	\$ 4,027	\$ 2,839	9/28/2016	11/1/2016	11/1/2021	Xerox Corporation	5 Year Copier Workcentre 6655 - 60 Month Lease	*See footnote below.	N	E
AGS-807	A	\$ 311	M	\$ 20,730	\$ 14,615	9/28/2016	11/1/2016	11/1/2021	Xerox Corporation	5 Year Copier SC C60 & EXI C70 E200-60 Month Lease	*See footnote below.	N	E
AGS-807	A	\$ 107	O		\$ 2,027	8/7/2017	8/17/2017	8/16/2022	Pitney Bowes	5 Year Postage Meter (DM225) 60 Month Lease	*See footnote below.	N	E
AGS-807	A	\$ 5,807	O	\$ 11,011	\$ 5,807	4/26/2017	7/1/2017	6/30/2018	A&B FLEET SERVICES	1 Year Vehicle Servicing & Tune-Up (Service)	* Please see footnote below. Max value amount is funded by four other programs.	N	S
AGS-807	A	\$ 2,461	O		\$ 2,461	4/26/2017	7/1/2017	6/30/2018	A&B FLEET SERVICES	1 Year Vehicle Servicing & Tune-Up (Tune-Up)	*See footnote below.	N	S
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State Procurement Office													
AGS 240	A	\$ 281	M	\$ 16,883	\$ 7,316	1/29/2015	1/29/2015	1/28/2020	Xerox Corp.	60 Month Copier Lease	Monthly Billing	N	E
AGS 240	A	\$ 252	M	\$ 15,127	\$ 6,555	1/29/2015	1/29/2015	1/28/2020	Xerox Corp.	60 Month Copier Lease	Monthly Billing	N	E
AGS 244	W	\$ 38	M	\$ 2,280	\$ 190	5/1/2013	5/1/2013	4/30/2018	Xerox Corp.	60 Month Copier Lease	Monthly Billing	N	E

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Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
Automotive Management Division													
AGS-251	W	\$ 25,000	M	\$ 25,000	\$ 25,000	12/1/2017	12/1/2017	3/1/2018	Office of the State Auditor	Financial Audit of the SOH DAGS Motor Pool revolving fund for FY 17	*See footnote below.	N	S
AGS-252	W	\$ 8,085	M	\$ 97,021	\$ 56,956	7/1/2017	7/1/2017	6/30/2018	Parking Lot Maintenance Company	General Cleaning services for Parking Garages on Oahu, Lots G,I,J,N,S,V	*See footnote below.	N	S
AGS-252	W	\$ 3,575	M	\$ 42,899	\$ 42,899	12/1/2017	12/1/2017	11/30/2018	Parking Lot Maintenance Company	General Cleaning services for Parking Garages on Oahu, Lots R and T	*See footnote below.	N	S
AGS-252	W	\$ 6,867	M	\$ 82,400	\$ 48,065	9/1/2017	9/1/2017	8/31/2018	Parking Lot Maintenance Company	General Cleaning services for Parking Garages on Oahu, Lots A and R	*See footnote below.	N	S
AGS-252	W	\$ 2,750	M	\$ 33,000	\$ 19,250	7/1/2017	7/1/2017	6/30/2018	Parking Lot Maintenance Company	General R & M Services Oahu	*See footnote below.	N	S
AGS-252	W	\$ 260	M	\$ 3,120	\$ 1,820	7/1/2017	7/1/2017	6/30/2018	Fraser Landscape Maintenance	General Cleaning for Parking Lot Orli Building	*See footnote below.	N	S
AGS-252	W	\$ 1,632	M	\$ 15,150	\$ 8,835	7/1/2017	7/1/2017	6/30/2018	L&D Maintenance	General Cleaning and Maintenance for Parking Lots on Maui	*See footnote below.	N	S
AGS-252	W	\$ 304	M	\$ 3,648	\$ 2,128	7/1/2017	7/1/2017	6/30/2018	Fraser Landscape Maintenance	General cleaning services for Parking Lot E, Hemmeter Center	*See footnote below.	N	S
AGS-252	W	\$ 190	M	\$ 2,280	\$ 1,330	7/1/2017	7/1/2017	6/30/2018	Fraser Landscape Maintenance	General cleaning Services for Lot Q Agriculture	*See footnote below.	N	S
AGS-252	W	\$ 1,200	M	\$ 14,400	\$ 8,400	5/1/2017	5/1/2017	6/30/2018	KN Lawn Service	Parking Lot and Landscape Services AAFES Lot WA	*See footnote below.	N	S
AGS-252	W	\$ 3,288	M	\$ 39,455	\$ 65,750	3/1/2017	3/1/2017	2/28/2018	KN Lawn Service	Parking Lot and Landscape Services Kakuhihewa Building Lot KP on Oahu	*See footnote below.	N	S
AGS-252	W	\$ 1,094	M	\$ 13,127	\$ 2,187	3/1/2017	3/1/2017	2/28/2018	KN Lawn Service	Parking Lot and Landscape Services Lots A and R	*See footnote below.	N	S
AGS-252	W	\$ 25,000	M	\$ 25,000	\$ 25,000	12/1/2017	12/1/2017	3/1/2018	Office of the State Auditor	Financial Audit of the SOH DAGS Parking Control Revolving fund for FY 17	*See footnote below.	N	S
AGS-252	W	\$ 775	M	\$ 9,300	\$ 5,425	7/1/2017	7/1/2017	6/30/2018	RK Oshiro Door Service	Furnishing Grille Gate Maintenance Oahu Parking Lots	*See footnote below.	N	S
AGS-252	W	\$ 94	M	\$ 377	\$ 283	7/1/2017	7/1/2017	6/30/2018	RK Oshiro Door Service	Swing Maintenance Services for LOT M	*See footnote below.	N	S
AGS-252	W	\$ 1,193	M	\$ 14,320	\$ 4,776	4/1/2017	4/1/2017	3/31/2018	ThyssenKrupp Elevator	Elevator and repair services Lot A,P,R,V	*See footnote below.	N	S
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services,													

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Table 14

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Date Executed	From	To	Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													
Campaign Spending Commission													
AGS-871	A	\$ 104	M	\$ 6,266	\$ 3,655	3/20/2014	4/3/2014	4/3/2019	Pitney Bowes	Postage Meter - 63 Month Lease	*See footnote below.	N	E
AGS-871	A	\$ 400	M	\$ 18,388	\$ 10,166	5/28/2015	6/2/2015	6/2/2020	Xerox Corporation	Copier-WorkCenter 7970 - 60 Month Lease	*See footnote below.	N	E
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Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													
Office of Elections													
AGS-879	A	\$ 676	M	\$ 40,560	\$ 14,196	7/15/2014	9/1/2014	8/31/2019	Xerox Corp.	5 year lease on Xerox 4112 copier	Monthly	N	E
AGS-879	A	\$ 475	M	\$ 28,500	\$ 1,425	12/31/2012	3/1/2013	2/28/2018	Xerox Corp.	5 year lease on Xerox D110 copier	Monthly	N	E
AGS-879	A	\$ 1,504,900	O	\$ 9,636,838	\$ 7,927,519	6/1/2014	6/1/2016	12/31/2020	HART Intercivic, Inc.	Voting System and Vote Counting System contract	Every other year	N	E
AGS-879	A	Varies according to deliverables based on Scope of Services and Time of Payment in contract	O	\$ 1,686,199	\$ 680,785	6/23/2014	6/23/2014	12/31/2020	BPRO, Inc.	Contract for the design, maintenance, and implementation of Online Voter Registration System and Statewide Voter Registration System	Occasionally, as deliverables are billed	N	S
AGS-879	A	Varies according to billed hours	O	\$ 99,750	\$ 28,019	5/30/2014	6/1/2014	12/31/2020	6Head, Inc.	Consulting services in the design and implementation of the Online Voter Registration System and Statewide Voter Registration System	Occasionally, as deliverables are billed	N	S
State Foundation on Culture and the Arts													
AGS-881	A	\$ 13,566	O	\$ 40,700	\$ 40,700	1/18/2017	3/1/2017	3/31/2018	Pacific Policy Research Center	Services for facilitating the SFCA FY2019-FY2023 strategic plan	*See footnote below.	N	S
AGS-881	B	\$ 7,489	O	\$ 22,468	\$ 1,412	1/18/2017	3/1/2017	3/31/2018	Pacific Policy Research Center	Services for facilitating the SFCA FY2019-FY2023 strategic plan	*See footnote below.	N	S

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Table 14

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency (M/A/O)</u>	<u>Max Value</u>	<u>Outstanding Balance</u>	<u>Date Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is Monitored</u>	<u>POS Y/N</u>	<u>Category E/L/P/C/G/S</u>
AGS-881	A	\$ 78,261	O	\$ 234,784	\$ 64,679	6/5/2017	7/1/2017	6/30/2018	Hawaii Alliance for Arts Education	Grant assistance in support of SFCA Project # FY18-0129 -Artists in the Schools Program Administrative Support	*See footnote below.	N	S
AGS-881	N	\$ 14,976	O	\$ 44,928	\$ 27,336	6/5/2017	7/1/2017	6/30/2018	Hawaii Alliance for Arts Education	Grant assistance in support of SFCA Project # FY18-0129 -Artists in the Schools Program Administrative Support	*See footnote below.	N	S
AGS-881	B	\$ 14,273	O	\$ 42,820	\$ 42,820	6/5/2017	7/1/2017	6/30/2018	Hawaii Alliance for Arts Education	Grant assistance in support of SFCA Project # FY18-0129 -Artists in the Schools Program Administrative Support	*See footnote below.	N	S
AGS-881	A	\$ 9,166	O	\$ 27,500	\$ 27,500	10/13/2017	10/13/2017	10/12/2018	University of Hawaii	Grant assistance in support of SFCA Project # FY18-0131 -Statewide Presenting & Touring	*See footnote below.	N	S
AGS-881	N	\$ 9,166	O	\$ 27,500	\$ 27,500	10/13/2017	10/13/2017	10/12/2018	University of Hawaii	Grant assistance in support of SFCA Project # FY18-0131 -Statewide Presenting & Touring	*See footnote below.	N	S
AGS-881	B	\$ 14,286	O	\$ 100,000	\$ 48,500	10/2/2012	10/2/2012	12/31/2018	Ching, Mark K.K.	Creation/installation of a work of art for the Hilo Union School	*See footnote below.	N	S
AGS-881	B	\$ 33,100	O	\$ 165,500	\$ 29,790	10/26/2012	10/26/2012	6/30/2018	Izumi, May	Creation/installation of an exterior sculpture for the Non. 1 Capitol District Building	*See footnote below.	N	S
AGS-881	B	\$ 110,000	O	\$ 550,000	\$ 506,000	6/4/2013	6/4/2013	12/31/2019	Bennett, Carol	Creation/delivery of an exterior work of art for the Honolulu International Airport, Consolidated Rent-A-Car Center	*See footnote below.	N	S
AGS-881	B	\$ 40,000	O	\$ 200,000	\$ 200,000	8/22/2013	9/1/2013	6/30/2020	Browne, Sean K.L.	Creation/installation of an interior stone sculpture for the Honolulu International Airport, Inter Island Terminal, Mauka Extension	*See footnote below.	N	S
AGS-881	B	\$ 16,667	O	\$ 100,000	\$ 20,000	10/8/2013	10/8/2013	12/31/2018	Enos, Solomon Robert Nui	Creation/installation of an exterior work of art for the Castle High School	*See footnote below.	N	S
AGS-881	B	\$ 30,000	O	\$ 150,000	\$ 150,000	8/29/2013	11/1/2013	6/30/2020	Young, Doug	Creation/installation of two interior works of art for the Honolulu International Airport	*See footnote below.	N	S
AGS-881	B	\$ 14,283	O	\$ 100,000	\$ 28,500	8/29/2014	9/1/2014	12/31/2018	Shiroma, Randall	Creation/installation of an exterior work of art for Lahainaluna High School	*See footnote below.	N	S

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AGS-881	B	\$ 14,283	O	\$ 100,000	\$ 3,000	8/29/2014	9/1/2014	12/31/2017	Nakamura, Stuart	Creation/installation of an exterior work of art for Innovations Public Charter School	*See footnote below.	N	S
AGS-881	B	\$ 50,000	O	\$ 300,000	\$ 297,000	3/17/2015	3/25/2015	12/31/2019	Alisa, Mataumu	Creation/installation of an exterior work of art for the Kahului Airport, Consolidated Rent-A-Car Center	*See footnote below.	N	S
AGS-881	B	\$ 30,000	O	\$ 150,000	\$ 150,000	3/27/2015	3/27/2015	6/30/2020	Chai, Mark	Creation/installation of two interior suspended sculptures for the Honolulu International Airport, Inter Island Terminal, Mauka Extension	*See footnote below.	N	S
AGS-881	B	\$ 100,000	O	\$ 500,000	\$ 485,000	5/20/2015	6/16/2015	12/31/2019	Palmer, Erin	Creation/delivery of an exterior work of art for the Kahului Airport, Consolidated Rent-A-Car Center	*See footnote below.	N	S
AGS-881	B	\$ 16,667	O	\$ 100,000	\$ 50,000	10/8/2015	10/16/2015	12/31/2018	Duffett, Kim	Creation/installation of an exterior work of art for the Hale Kula Elementary School	*See footnote below.	N	S
AGS-881	B	\$ 14,286	O	\$ 100,000	\$ 78,500	10/12/2015	10/16/2015	12/31/2018	Kazu Design LLC	Creation/installation of an exterior work of art for the Kualapuu Public Conversion Charter School	*See footnote below.	N	S
AGS-881	B	\$ 2,283	O	\$ 16,000	\$ 2,400	2/17/2016	2/23/2016	6/30/2018	Tanahy, Dalani Kaye	Creation of a kapa wall hanging for the Kahului Airport	*See footnote below.	N	S
AGS-881	B	\$ 4,000	O	\$ 120,609	\$ 37,134	1/25/2017	2/1/2017	1/31/2018	Alii Security Systems	Supplemental Agreement #2- Security services for the Hawaii State Art Museum	*See footnote below.	N	S
AGS-881	B	\$ 22,750	O	\$ 136,500	\$ 102,375	8/12/2016	8/22/2016	12/31/2018	Young, Helen	Creation/installation of an exterior work of art for the Hawaii State Library	*See footnote below.	N	S
AGS-881	B	\$ 31,916	O	\$ 191,500	\$ 172,350	6/13/2017	6/23/2017	6/30/2019	Vasconcellos, Carl G.	Creation/installation of an exterior stone sculpture at Kona Judiciary Complex	*See footnote below.	N	S
AGS-881	N	\$ 8,000	O	\$ 24,000	\$ 19,200	6/5/2017	7/1/2017	6/30/2018	Hawaii Alliance for Arts Education	Grant assistance in support of SFCA Project # FY18-0126 -Professional Development for Teaching Artists	*See footnote below.	N	S
AGS-881	N	\$ 8,100	O	\$ 24,300	\$ 4,860	8/17/2017	8/17/2017	8/16/2018	National Organization for Traditional Artists Exchange	Grant assistance in support of SFCA Project # FY18-0122 -Folk and Traditional Arts Program Support	*See footnote below.	N	S

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AGS-881	N	\$ 1,130	M	\$ 6,600	\$ 1,517	7/1/2017	7/1/2017	6/30/2018	Xerox Corporation	Xerox lease and maintenance charges for FY18	*See footnote below.	N	S
AGS-881	B	\$ 1,130	M	\$ 6,600	\$ 5,889	7/1/2017	7/1/2017	6/30/2018	Xerox Corporation	Xerox lease and maintenance charges for FY18	*See footnote below.	N	S
AGS-881	N	\$ 685	M	\$ 4,110	\$ 3,456	7/1/2017	4/30/2017	4/30/2018	Pitney Bowes Global Financial	Lease and maintenance charges for FY18	*See footnote below.	N	S
AGS-881	B	\$ 685	M	\$ 4,110	\$ 4,110	7/1/2017	4/30/2017	4/30/2018	Pitney Bowes Global Financial	Lease and maintenance charges for FY18	*See footnote below.	N	S
AGS-881	N	\$ 5,833	O	\$ 17,500	\$ 1,750	7/27/2017	7/27/2017	6/30/2018	Honolulu Theatre for Youth	Grant assistance in support of SFCA Project # FY18-0130 -Poetry Out Loud-Hawaii	*See footnote below.	N	S
AGS-881	N	\$ 3,666	O	\$ 11,000	\$ 8,800	6/5/2017	7/1/2017	7/31/2018	Honolulu Theatre for Youth	Grant assistance in support of SFCA Project # FY18-0127 -Professional Development for Classroom Teachers Program Support (Workshops)	*See footnote below.	N	S
AGS-881	B	\$ 65,470	O	\$ 196,410	\$ 78,562	3/30/2017	7/1/2017	6/30/2018	Hawaii Alliance for Arts Education	Suppl. Agreement #3-The Art Bento Program at HISAM administrative support	*See footnote below.	N	S
AGS-881	B	\$ 79,742	O	\$ 239,228	\$ 35,884	7/17/2017	7/19/2017	6/30/2018	Department of Education	Provide services to implement a visual arts in education and exhibition program for the Art in Public Places project for FY18	*See footnote below.	N	S
AGS-881	B	\$ 30,666	O	\$ 184,000	\$ 165,600	6/8/2017	7/14/2017	6/30/2019	COLAB, Studio, LLC	Creation/installation of an exterior stainless steel sculpture at Kona Judiciary Complex	*See footnote below.	N	S
AGS-881	A	\$ 4,000	O	\$ 12,000	\$ 12,000	10/20/2017	10/20/2017	10/19/2018	Lalakea Foundation	Grant assistance in support of SFCA Project # FY18-0121 -Native Hawaiian Cultural Outreach	*See footnote below.	N	S
AGS-881	N	\$ 4,000	O	\$ 12,000	\$ 12,000	10/20/2017	10/20/2017	10/19/2018	Lalakea Foundation	Grant assistance in support of SFCA Project # FY18-0121 -Native Hawaiian Cultural Outreach	*See footnote below.	N	S
AGS-881	A	\$ 1,389	O	\$ 4,169	\$ 4,169	12/5/2017	7/1/2017	6/30/2018	Bamboo Ridge Press	Grant assistance in support of SFCA Project # FY18-4900 -Bamboo Ridge FY18	*See footnote below.	N	S
AGS-881	A	\$ 4,000	O	\$ 17,674	\$ 17,674	12/5/2017	7/1/2017	6/30/2018	Ballet Hawaii	Grant assistance in support of SFCA Project # FY18-4899 -Ballet Hawaii Full Length Ballets and Presentations 2017-2018	*See footnote below.	N	S
AGS-881	A	\$ 2,386	O	\$ 7,160	\$ 7,160	11/10/2017	7/1/2017	6/30/2018	Bishop, Bernice P. Museum	Grant assistance in support of SFCA Project # FY18-4901 -Strengthening Cultural Connections through Ukelele	*See footnote below.	N	S

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AGS-881	A	\$ 2,466	O	\$ 7,400	\$ 7,400	12/5/2017	7/1/2017	6/30/2018	Diamond Head Theatre	Grant assistance in support of SFCA Project # FY18-4906 -Newsies	*See footnote below.	N	S
AGS-881	A	\$ 1,411	O	\$ 4,233	\$ 4,233	12/8/2017	7/1/2017	6/30/2018	Early Music Hawaii	Grant assistance in support of SFCA Project # FY18-4907 -EMH Concert Series 2017-2018	*See footnote below.	N	S
AGS-881	A	\$ 2,568	O	\$ 7,705	\$ 7,705	12/8/2017	7/1/2017	6/30/2018	East-West Center	Grant assistance in support of SFCA Project # FY18-4903 -Asia Pacific Dance Festival 2017: Beyond Borders	*See footnote below.	N	S
AGS-881	A	\$ 2,511	O	\$ 7,535	\$ 7,535	12/8/2017	7/1/2017	6/30/2018	EBB and Flow Arts, Inc.	Grant assistance in support of SFCA Project # FY18-4908 -North South East West Festival 2017-18	*See footnote below.	N	S
AGS-881	A	\$ 4,244	O	\$ 12,732	\$ 12,732	12/12/2017	7/1/2017	6/30/2018	Friends of the Palace Theatre	Grant assistance in support of SFCA Project # FY18-4909 -North South East West Festival 2017-19	*See footnote below.	N	S
AGS-881	A	\$ 3,696	O	\$ 11,090	\$ 11,090	12/8/2017	7/1/2017	6/30/2018	Garden Island Arts Council	Grant assistance in support of SFCA Project # FY18-4910 -Kauai Comm. Arts Basic Development	*See footnote below.	N	S
AGS-881	A	\$ 2,649	O	\$ 7,947	\$ 7,947	11/15/2017	7/1/2017	6/30/2018	Hana Arts Inc.	Grant assistance in support of SFCA Project # FY18-4911 -Building Community through Creativity-Basic	*See footnote below.	N	S
AGS-881	A	\$ 688	O	\$ 2,066	\$ 2,066	12/5/2017	7/1/2017	6/30/2018	Hawaii Book & Music Festival	Grant assistance in support of SFCA Project # FY18-4912 -Hawaii Book & Music Festival	*See footnote below.	N	S
AGS-881	A	\$ 5,569	O	\$ 16,709	\$ 16,709	12/12/2017	7/1/2017	6/30/2018	Hawaii Youth Opera Chorus	Grant assistance in support of SFCA Project # FY18-4928 -Hawaii Youth Opera Chorus	*See footnote below.	N	S
AGS-881	A	\$ 1,601	O	\$ 4,804	\$ 4,804	12/12/2017	7/1/2017	6/30/2018	Hawaii Concert Society	Grant assistance in support of SFCA Project # FY18-4913 -Hawaii Concert Society Season 2017-2018	*See footnote below.	N	S
AGS-881	A	\$ 1,920	O	\$ 5,762	\$ 5,762	11/8/2017	7/1/2017	6/30/2018	Hawaii Community Television	Grant assistance in support of SFCA Project # FY18-4913 -Hawaii Concert Society Season 2017-2019	*See footnote below.	N	S
AGS-881	A	\$ 2,771	O	\$ 8,315	\$ 8,315	12/8/2017	7/1/2017	6/30/2018	Hawaii Council for the Humanities	Grant assistance in support of SFCA Project # FY18-4914 -Hawaii History Day: Triump and Tragedy in History	*See footnote below.	N	S

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AGS-881	A	\$ 2,625	O	\$ 7,876	\$ 7,876	12/5/2017	7/1/2017	6/30/2018	Hawaii Craftsmen	Grant assistance in support of SFCA Project # FY18-4917 -Hawaii Craftsmen Basic Programs	*See footnote below.	N	S
AGS-881	A	\$ 929	O	\$ 2,787	\$ 2,787	12/8/2017	7/1/2017	6/30/2018	Hawaii Forest Institute	Grant assistance in support of SFCA Project # FY18-4918 -Hawaii Woodshow 2017	*See footnote below.	N	S
AGS-881	A	\$ 1,787	O	\$ 5,362	\$ 5,362	12/12/2017	7/1/2017	6/30/2018	Hawaii Potters' Guild	Grant assistance in support of SFCA Project # FY18-4922 -Basic Payment for Class Instructors	*See footnote below.	N	S
AGS-881	A	\$ 1,701	O	\$ 5,104	\$ 5,104	12/12/2017	7/1/2017	6/30/2018	Hawaii Theatre Center	Grant assistance in support of SFCA Project # FY18-4923 -HTC Education Program 2017-18	*See footnote below.	N	S
AGS-881	A	\$ 1,920	O	\$ 5,761	\$ 5,761	12/8/2017	7/1/2017	6/30/2018	Hawaii Vocal Arts Ensemble	Grant assistance in support of SFCA Project # FY18-4925 -Basic Grant: Annual Concert Season	*See footnote below.	N	S
AGS-881	A	\$ 2,561	O	\$ 7,684	\$ 7,684	12/8/2017	7/1/2017	6/30/2018	Hawaii Youth Symphony Assn.	Grant assistance in support of SFCA Project # FY18-4926 -Music Education: An Investment Towards the Future of Hawaii's Youth	*See footnote below.	N	S
AGS-881	A	\$ 2,661	O	\$ 7,983	\$ 7,983	12/12/2017	7/1/2017	6/30/2018	Hawaiian Mission Children's Society	Grant assistance in support of SFCA Project # FY18-4927 -Hawaiian Mission Houses Historic Tours and School Programs	*See footnote below.	N	S
AGS-881	A	\$ 1,825	O	\$ 5,476	\$ 5,476	12/8/2017	7/1/2017	6/30/2018	Honolulu Museum of Art	Grant assistance in support of SFCA Project # FY18-4929 -Art to Go	*See footnote below.	N	S
AGS-881	A	\$ 1,244	O	\$ 3,733	\$ 3,733	12/12/2017	7/1/2017	6/30/2018	Honolulu Chorale, The	Grant assistance in support of SFCA Project # FY18-4930 -Honolulu Chorale Basic	*See footnote below.	N	S
AGS-881	A	\$ 938	O	\$ 2,816	\$ 2,816	12/8/2017	7/1/2017	6/30/2018	Honolulu Printmakers	Grant assistance in support of SFCA Project # FY18-4931 -Visiting Artist/Annual Exhibition Juror	*See footnote below.	N	S
AGS-881	A	\$ 2,764	O	\$ 8,293	\$ 8,293	12/8/2017	7/1/2017	6/30/2018	Hui Noeau Visual Arts Center	Grant assistance in support of SFCA Project # FY18-4933 -Increase accessibility to Arts and Culture Programs for Underserved Groups: Hui No'eau Visual Arts Education Programs	*See footnote below.	N	S

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AGS-881	A	\$ 3,369	O	\$ 10,109	\$ 10,109	12/8/2017	7/1/2017	6/30/2018	Hula Preservation Society	Grant assistance in support of SFCA Project # FY18-4934 -Bringing Hula Ki'i to Life	*See footnote below.	N	S
AGS-881	A	\$ 3,925	O	\$ 11,776	\$ 11,776	11/2/2017	7/1/2017	6/30/2018	Kalihi-Palama Culture and Arts Society	Grant assistance in support of SFCA Project # FY18-4936 -Basic Community Arts Project	*See footnote below.	N	S
AGS-881	A	\$ 1,173	O	\$ 3,519	\$ 3,519	10/31/2017	7/1/2017	6/30/2018	Kauai Choral, The	Grant assistance in support of SFCA Project # FY18-4938 -Basic: Kauai Chorale Concert Series	*See footnote below.	N	S
AGS-881	A	\$ 3,420	O	\$ 10,262	\$ 10,262	12/12/2017	7/1/2017	6/30/2018	Kona Historical Society	Grant assistance in support of SFCA Project # FY18-4941 -Exhibit: The Kona Coffee Story: Along the Hawaii Belt Road	*See footnote below.	N	S
AGS-881	A	\$ 730	O	\$ 2,190	\$ 2,190	12/8/2017	7/1/2017	6/30/2018	Lanai Art and Culture Center	Grant assistance in support of SFCA Project # FY18-4943 -Basic LAC Program	*See footnote below.	N	S
AGS-881	A	\$ 1,958	O	\$ 5,876	\$ 5,876	12/8/2017	7/1/2017	6/30/2018	Mana Maoli	Grant assistance in support of SFCA Project # FY18-4944 -Mana Mele Project (MMP)	*See footnote below.	N	S
AGS-881	A	\$ 2,730	O	\$ 8,190	\$ 8,190	11/16/2017	7/1/2017	6/30/2018	Maui Academy of Performing Arts	Grant assistance in support of SFCA Project # FY18-4945 -School Partnership Program	*See footnote below.	N	S
AGS-881	A	\$ 4,301	O	\$ 12,904	\$ 12,904	12/8/2017	7/1/2017	6/30/2018	Maui Arts & Cultural Center	Grant assistance in support of SFCA Project # FY18-4946 -MACC Presents	*See footnote below.	N	S
AGS-881	A	\$ 2,268	O	\$ 6,804	\$ 6,804	12/8/2017	7/1/2017	6/30/2018	Maui Dance Council	Grant assistance in support of SFCA Project # FY18-4948 -Chance to Dance	*See footnote below.	N	S
AGS-881	A	\$ 4,234	O	\$ 12,704	\$ 12,704	12/12/2017	7/1/2017	6/30/2018	Moanalua Gardens Foundation	Grant assistance in support of SFCA Project # FY18-4949 -40th Annual Prince Lot Hula Festival	*See footnote below.	N	S
AGS-881	A	\$ 3,411	O	\$ 10,233	\$ 10,233	12/5/2017	7/1/2017	6/30/2018	Nova Arts Foundation Inc.	Grant assistance in support of SFCA Project # FY18-4952-IONA 2018 Annual Season	*See footnote below.	N	S
AGS-881	A	\$ 3,186	O	\$ 9,559	\$ 9,559	12/8/2017	7/1/2017	6/30/2018	Oahu Choral Society	Grant assistance in support of SFCA Project # FY18-4953-Oahu Choral Society Basic Proposal	*See footnote below.	N	S
AGS-881	A	\$ 923	O	\$ 2,770	\$ 2,770	12/12/2017	7/1/2017	6/30/2018	Portuguese Association of Maui	Grant assistance in support of SFCA Project # FY18-4955-Basic Portuguese Culture	*See footnote below.	N	S
AGS-881	A	\$ 4,696	O	\$ 14,090	\$ 14,090	12/8/2017	7/1/2017	6/30/2018	Society for Kona's Education	Grant assistance in support of SFCA Project # FY18-4956-The Basic Art of Community Learning	*See footnote below.	N	S

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AGS-881	A	\$ 2,938	O	\$ 8,815	\$ 8,815	11/1/2017	7/1/2017	6/30/2018	Sounding Joy Music Therapy	Grant assistance in support of SFCA Project # FY18-4957-Music for People with Special Needs	*See footnote below.	N	S
AGS-881	A	\$ 2,931	O	\$ 8,794	\$ 8,794	12/12/2017	7/1/2017	6/30/2018	Storybook Theatre of Hawaii	Grant assistance in support of SFCA Project # FY18-4958-Basic Operational Support	*See footnote below.	N	S
AGS-881	A	\$ 922	O	\$ 2,766	\$ 2,766	11/8/2017	7/1/2017	6/30/2018	University of Hawaii	Grant assistance in support of SFCA Project # FY18-4960-Outreach Programs: Exhibitions and Intersections	*See footnote below.	N	S
AGS-881	A	\$ 2,249	O	\$ 6,749	\$ 6,749	11/8/2017	7/1/2017	6/30/2018	University of Hawaii	Grant assistance in support of SFCA Project # FY18-4963-Taiku Drum and Dance: Take 2	*See footnote below.	N	S
AGS-881	A	\$ 2,369	O	\$ 7,107	\$ 7,107	12/8/2017	7/1/2007	6/30/2018	West Hawaii Dance Theatre	Grant assistance in support of SFCA Project # FY18-4965-West Hawaii Dance Theatre Basic Project	*See footnote below.	N	S
AGS-881	N	\$ 4,700	O	\$ 14,101	\$ 14,101	12/5/2017	7/1/2017	6/30/2018	Alliance for Drama Education	Grant assistance in support of SFCA Project # FY18-4897-ADE Basic	*See footnote below.	N	S
AGS-881	N	\$ 4,761	O	\$ 14,285	\$ 14,285	11/16/2017	7/1/2017	6/30/2018	Aloha Performing Arts Company	Grant assistance in support of SFCA Project # FY18-4898-APAC Basic Season 2017-2018	*See footnote below.	N	S
AGS-881	N	\$ 2,082	O	\$ 6,247	\$ 6,247	11/13/2017	7/1/2017	6/30/2018	Lahaina Arts Association	Grant assistance in support of SFCA Project # FY18-4942 -Basic Youth Art Outreach	*See footnote below.	N	S
AGS-881	N	\$ 1,254	O	\$ 3,764	\$ 3,764	12/8/2017	7/1/2017	6/30/2018	Lanai Art and Culture Center	Grant assistance in support of SFCA Project # FY18-4943 -Basic LAC Program	*See footnote below.	N	S
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													
Stadium Authority													
AGS-889	B	\$ 447	M	\$5,361 per year	Year 3 = \$5,361	8/26/2015	10/1/2015	9/30/2020	Xerox	Monthly lease for copier/scanner/printer equipment (60 month lease)	*See footnote below.	N	E
AGS-889	B	\$ 28	M	\$342 per year	Year 4 = \$143	2/21/2014	2/27/2014	2/26/2019	Xerox	Monthly lease for copier (60 month lease)	*See footnote below.	N	E

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AGS-889	B	\$ 7,087	M	Year 4 = \$111,032	Year 4 = \$103,988	8/8/2013	11/1/2013	10/31/2018	Honeywell International, Inc.	Monthly A/C maintenance & service/trouble calls (one year with option to extend four 12-month periods)	*See footnote below.	N	S
AGS-889	B	\$184 per month	M	\$ 2,206	\$ 919	3/10/2017	4/1/2017	3/31/2018	C.R. Dispatch Service, Inc. dba Security Armored Car & Courier Service of Hawaii	Armored car services: pickup and delivery of deposit; Mon, Tue, Thu, & Fri except holidays	*See footnote below.	N	S
AGS-889	B	\$ 2,027	M	Year 5 = \$94,452	Year 5 = \$94,452	9/4/2013	11/1/2013	10/31/2018	Kone, Inc.	Monthly elevator & escalator maintenance, standby service for major events, and service/ trouble calls (one year with option to extend four additional 12-month periods)	*See footnote below.	N	S
AGS-889	B	Approx. \$37,648 for monthly service which depends on number of hours worked plus \$179,552 for special events	M	Year 3 = \$631,322	Year 3 = \$611,177	7/19/2017	8/1/2017	7/31/2020	G4S Secure Solution (USA), Inc.	Monthly security guards services 24 hours/7 days per week and security guard services at events (3-year contract with option to extend 2 additional 12-month periods)	*See footnote below.	N	S
AGS-889	B	\$ 727	O - quarterly	\$ 14,540	\$ 12,365	7/30/2016	10/1/2016	9/30/2021	Pitney Bowes	Postage meter machine lease (5 years)	*See footnote below.	N	E
AGS-889	B	Varies	M	about \$562 per	\$ 55,484	2/10/2017	3/1/2017	2/28/2018	West Oahu Aggregate Co., Inc.	Refuse collection/disposal (one year with option to extend four 12-month periods)	*See footnote below.	N	S
AGS-889	B	Varies	O - upon receipt of invoice	\$ 260,800	FY 2017 = \$30,400	7/13/2015	FY 2016	FY 2018	Office of the Auditor for a contract with Kobayashi Kanetoku Doi Lum Yasuda CPAs LLC	Perform audit and agreed-upon procedures	*See footnote below.	N	S
AGS-889	B	\$ 5,583	M	Year 1 = \$67,000	\$ 55,833	5/24/2017	9/1/2017	8/31/2018	William D. Golz dba DG Productions, LLC	Scoreboard management & production/programming of advertising material	*See footnote below.	N	S

Department of Accounting and General Services
Active Contracts as of December 1, 2017

Table 14

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency (M/A/O)</u>	<u>Max Value</u>	<u>Outstanding Balance</u>	<u>Date Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is Monitored</u>	<u>POS Y/N</u>	<u>Category E/L/P/C/G/S</u>
AGS-889	B	\$ 8,750	M	\$ 105,000	FY 2018 = \$87,500	8/25/2014	9/1/2014	8/31/2018	William D. Golz dba DG Productions, LLC	Scoreboard audio & video hardware maintenance (one-year contract with option to extend four additional 12-month periods)	*See footnote below.	N	S
AGS-889	B	N/A	O - quarterly	N/A	N/A	1/1/2009	1/11/2009	6/30/2019	** Outfront Media Sports, fka CBS Collegiate Sports Properties	Concession contract - advertising/marketing of Aloha Stadium inventory (Beginning Jan 1, 2009 and ending June 30, 2014; term shall end on June 30, 2019 if the Concessionaire installs new capital improvements at an actual cost of at least \$1,000,000.)	**See footnote below.	N	S
AGS-889	B	N/A	M	N/A	N/A	8/22/2016	9/1/2016	8/31/2019	* Volume Services, Inc.	Contract to market, coordinate, and manage the swap meet (Sep 1, 2016 to Aug 31, 2019 with option to extend three two-year periods)	Monitoring mtgs. currently being conducted on a weekly basis.	N	S
AGS-889	B	N/A	M	N/A	N/A	1/3/2012	1/6/2012	1/5/2022	** Volume Services, Inc.	Concession contract - provide food & beverage, catering, and novelty sales for Aloha Stadium events (Jan 6, 2012 to Jan 5, 2022 with option to extend up to five additional years)	** See footnote below.	N	S
AGS-889	B	Varies	O - upon receipt of invoice	\$ 10,150	\$ 9,796	10/2/2017	10/1/2017	9/30/2018	USDA APHIS WS	Bird and feral cat control	* See footnote below.	N	S
AGS-889	B	Varies	O - upon receipt of invoice	\$ 24,084	\$ 18,074	9/13/2017	9/2/2017	11/25/2017	Centerplate	Food & beverage service for clients renting skybox and field suites during UH football games	* See footnote below.	N	G
AGS-889	B	varies	O - upon receipt of invoice	\$ 26,432	\$ 14,488	8/11/2017	9/1/2017	8/31/2018	GP Roadway Solutions, Inc.	Variable message board, portable sign stand, triton barricade, and delineator rental for 6 UH football, 1 Mountain West Championship, 1 Hawaii Bowl, & crowd control barricade rental for 8 high school graduations	* See footnote below.	N	E

Department of Accounting and General Services
Active Contracts as of December 1, 2017

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency (M/A/O)</u>	<u>Max Value</u>	<u>Outstanding Balance</u>	<u>Date Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is Monitored</u>	<u>POS Y/N</u>	<u>Category E/L/P/C/G/S</u>
AGS-889	B	\$ 2,495	O - upon receipt of invoice	\$ 4,990	\$ 2,495	9/28/2017	4/1/2017	3/31/2018	Hawaii Energy Systems LLC	Semi-annual service (Sep 2017 & Mar 2018) on Alerton system	* See footnote below.	N	S
AGS-889	B	Varies	O - upon receipt of invoice	\$ 26,432	\$ 14,488	8/11/2017	9/1/2017	8/31/2018	GP Roadway Solutions, Inc.	Rental of: 1) Message boards, delineator sets, portable sign stands, & triton barricades for UH home football games, Mountain West Championship, & Hawaii Bowl 2) Crowd control barricades for high school graduations	* See footnote below.	N	E
AGS-889	B	Varies	O - upon receipt of invoice	\$ 3,273	\$ 627	7/18/2016	12/19/2016	12/18/2017	Hawthorne Machinery	Quarterly & annual inspection of emergency generator	* See footnote below.	N	S
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													
**Contract executed under HRS Chapter 102 - Concessions on Public Property. Stadium Authority is compensated by the Concessionaire based on the terms and conditions of the Concessionaire's bid. As such, no purchase orders have been issued for these contracts.													
Enhanced 911 Board													
AGS-891	B	\$ 150	M	\$ 7,000	\$ 3,400	12/1/2015	12/1/2015	11/30/2018	Xerox Corporation	Xerox Copier	The ASA monitors copier usage and monthly fixed charges.	N	E
AGS-891	B	\$ 1,000	M	\$ 50,000	\$ 7,732	6/20/2014	6/20/2014	6/30/2018	Spiegel & McDiarmid LLP	Legal Services	Provides Enhanced 911 Board with legal counsel	N	C
AGS-901/General Administrative Services													
Comptroller's Office													
AGS-901	A	\$ 220	M	\$ 13,200	\$ 9,790	8/13/2016	8/15/2016	8/14/2021	Xerox Corp.	Xerox Copier 60 Months Lease Comptroller's Office W7855PT	* See footnote below.	N	E
Administrative Services Office													
AGS-901	A	\$ 58	M	\$ 2,088	\$ 870	1/28/2016	3/1/2016	2/28/2019	Xerox Corp.	Fax Machine 36 Months Lease WC3615DN, Administrative Services Office	* See footnote below.	N	E

Department of Accounting and General Services
Active Contracts as of December 1, 2017

Table 14

<u>Prog ID</u>	<u>MOF</u>	<u>Amount</u>	<u>Frequency (M/A/O)</u>	<u>Max Value</u>	<u>Outstanding Balance</u>	<u>Date Executed</u>	<u>From</u>	<u>To</u>	<u>Entity</u>	<u>Contract Description</u>	<u>Explanation of How Contract is Monitored</u>	<u>POS Y/N</u>	<u>Category E/L/P/C/G/S</u>
AGS-901/	A	\$ 530	M	\$ 25,440	\$ 1,060	1/1/2014	1/1/2014	1/1/2018	Xerox Corp.	Xerox Copier W7775P 48 Months Lease, Administrative Services Office	* See footnote below.	N	E
<u>Personnel Office</u>													
AGS-901/	A	\$ 212	M	\$ 12,720	\$ 12,084	9/15/2017	9/15/2017	9/14/2022	Xerox Corporation	Xerox AltaLink C8055H	Monthly payment	N	E
<u>Systems and Procedures Office</u>													
AGS901/	A	\$ 37	M	\$ 2,220	\$ 683	7/1/2014	7/1/2014	6/30/2019	Xerox Corp	Multi-function machine	In-house	N	E
AGS901/	A	\$ 164	M	\$ 1,968	\$ 1,148	7/1/2017	7/1/2017	6/30/2018	IBM	1 iSeries Server	In-house	N	G
AGS901/	A	\$ 2,748	A	\$ 2,748	-	10/18/2017	11/20/2017	11/19/2018	Sirius Computer Solutions	1 iSeries Server, payable in advance	In-house	N	G
AGS901/	A	\$ 553	A	\$ 553	-	4/18/2017	4/18/2017	4/17/2018	Iron Bow Technologies, LLC	Cisco switches and routers	In-house	N	G
*Pursuant to HRS Section 103-10, payment shall be made no later than 30 calendar days following the date of receipt of the invoice or after the satisfactory delivery of the goods or performance of the services, whichever is later. The vendor/contractor is owed interest if they cannot be paid within the time period.													
Pursuant to HRS 40-56, the person directly responsible for purchase order/contract signs a certification validating that goods and services have been received in good order and condition on the invoice.													

Department of Accounting and General Services
 Capital Improvements Program (CIP) Requests

Table 15

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept- Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep.</u> <u>District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY18 \$\$\$</u>	<u>FY19 \$\$\$</u>
AGS131	1	2	00	000	LUMP SUM HEALTH AND SAFETY, INFORMATION AND COMMUNICATION SERVICES DIVISION, STATEWIDE	C		\$ 5,850,000
AGS221	1	1	00	000	LUMP SUM MAINTENANCE OF EXISTING FACILITIES, PUBLIC WORKS DIVISION, STATEWIDE	C		\$ 10,000,000
AGS221	2	4	13	26	WASHINGTON PLACE, HEALTH AND SAFETY AND QUEEN'S GALLERY RENOVATION, OAHU	C		\$ 500,000
AGS889	1	3	15	31	LUMP SUM HEALTH AND SAFETY, ALOHA STADIUM, OAHU	C		\$ 15,000,000

Department of Accounting and General Services
CIP Lapses

Table 16

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> \$\$\$\$	<u>Reason</u>
AGS101	124/16	GOVERNMENT FINANCIAL SYSTEM, S/W	C	\$ 15,000,000	DAGS lacks sufficient resources to concurrently implement multiple system upgrade projects. We are currently developing and implementing the payroll system, which will be followed by the time and attendance system (FY19 and FY20).

Department of Accounting and General Services
Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS101	CA	ACCOUNTING SYSTEM DEVELOPMENT AND MAINTENANCE	To develop, maintain and improve the State financial accounting and reporting system, and control the methods, procedures and forms of the accounting system.
AGS102	CB	EXPENDITURE EXAMINATION	To assure State payments conform to established standards of propriety and legality and are made promptly.
AGS103	CC	RECORDING AND REPORTING	To assure that the State's financial transactions are promptly and properly recorded and reported.
AGS104	BA	INTERNAL POST AUDIT	To achieve compliance with State laws by the State's Executive departments and agencies on accounting procedures and internal control systems through financial and compliance audits.
AGS-105	RA	ENFORCEMENT OF INFORMATION PRACTICES	Provide legal guidance, training, assistance, investigations, dispute resolution, and monitor legislation and lawsuits regarding the Uniform Information Practices (UIPA) (Chapter 92F, HRS) and Sunshine Law (Part I of Chapter 92, HRS); maintain the Records Report system; and determine appeals under Chapter 231. HRS, from the Department of Taxation's written opinions.
AGS111	DA	ARCHIVES - RECORDS MANAGEMENT	To ensure open government by preserving and making accessible the historic records of state government and by partnering with state agencies to manage their active and inactive records.
AGS130	EG	ENTERPRISE TECHNOLOGY SERVICES - GOVERNANCE AND INNOVATION	Establish governance processes, policies and methodologies that guide the management and oversight of the State's Information Technology (IT)/IRM investments, acquisitions, and projects (including system development, implementation, and critical infrastructure improvements). Institute enterprise shared services and a consolidated IT/IRM infrastructure to address internal-facing, shared support services, data management services, infrastructure and systems on an enterprise-wide basis as the technology foundation for future work.
AGS131	EA	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - ADMINISTRATION	Information Processing and Communication Services (IPCS also known as ICSD) strives to improve the management and operation of all State agencies by providing effective, efficient, coordinated, and cost-beneficial computer and telecommunication services such that State program objectives may be more efficiently achieved.

Department of Accounting and General Services
 Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS131	EB	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - SYSTEMS SERVICES	Provides systems software support and control programming; database management and operational support; development, implementation, and maintenance of specialized systems software used in support of applications and control systems; analyses to improve the efficiency and capacity of computer systems; security of information; and guidance in the effective and efficient use of systems software.
AGS131	EC	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - PRODUCTION SERVICES	Operates a centralized computing facility and a distributed data communications network that provides comprehensive and efficient computing services to all State agencies. Manages and implements production activities associated with electronic information processing. Plans, designs, implements, installs, and manages a physical security program to protect equipment, hardware, and software media.
AGS131	ED	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - TECHNICAL SUPPORT SERVICES	Provides planning, design, management, maintenance, coordination, and technical consulting and support for the State's emerging technologies programs. Provides technical consulting and expertise in computer hardware and software for the establishment and proper operation of local area networks, office automation, Internet, and Intranets. Provides support services to clients in the selection and utilization of public and government access systems and services to obtain information.
AGS131	EE	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - CLIENT SERVICES	Provides application systems development and maintenance services at two levels: statewide applications and department or agency specific applications. Provides systems analysis, systems design, and computer programming, application systems installation and client training, as well as post-installation support; provides assistance to clients in developing analytic and technical capabilities to enable them to plan and maintain their own systems and applications.
AGS131	EF	ENTERPRISE TECHNOLOGY SERVICES - OPERATIONS AND INFRASTRUCTURE MAINTENANCE - TELECOMMUNICATION	Plans, designs, engineers, upgrades, and manages the State's voice, data, video, and radio communications networks. Operates and manages the communication systems for public and private access to public and private information systems
AGS203	AD	STATE RISK MANAGEMENT AND INSURANCE ADMINISTRATION	The objective of this program is to operate a comprehensive risk management and insurance program to protect the State against catastrophic losses and to minimize total cost of risk.

Department of Accounting and General Services
 Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS211	HA	LAND SURVEY	To assist in protecting the rights of public and private land ownership by providing field survey services and descriptions of surveyed lands.
AGS221	IA	PUBLIC WORKS - PLANNING, DESIGN AND CONSTRUCTION	The objective of this program is to ensure provision of approved physical facilities necessary for the effective operation of State programs by providing timely and economical design and construction services within assigned areas of responsibility.
AGS223	IB	OFFICE LEASING	The objective of this program is to provide centralized office leasing services to user agencies in the acquisition of office space in non-state-owned buildings in compliance with Section 171-30, Hawaii Revised Statutes
AGS231	FA	CENTRAL SERVICES - CUSTODIAL SERVICES - OAHU	To maintain assigned public buildings in a clean and safe condition by providing a variety of custodial services.
AGS231	FB	CENTRAL SERVICES - CUSTODIAL SERVICES - HAWAII	Same as above for Hawaii
AGS231	FC	CENTRAL SERVICES - CUSTODIAL SERVICES - MAUI	Same as above for Maui
AGS231	FD	CENTRAL SERVICES - CUSTODIAL SERVICES - KAUAI	Same as above for Kauai
AGS231	FW	CENTRAL SERVICES - CUSTODIAL SERVICES - WASHINGTON PLACE	Same as above for Washington Place
AGS232	FE	CENTRAL SERVICES - GROUNDS MAINTENANCE - OAHU	To maintain the grounds surrounding assigned public buildings in a neat and attractive condition by providing a variety of grounds maintenance services.
AGS232	FF	CENTRAL SERVICES - GROUNDS MAINTENANCE - HAWAII	Same as above for Hawaii
AGS232	FG	CENTRAL SERVICES - GROUNDS MAINTENANCE - MAUI	Same as above for Maui
AGS232	FH	CENTRAL SERVICES - GROUNDS MAINTENANCE - KAUAI	Same as above for Kauai
AGS233	FK	CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - OAHU	To maintain assigned public buildings in a safe condition and at a high level of utility by providing repair and maintenance services and by making minor alterations.
AGS233	FL	CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - HAWAII	Same as above for Hawaii
AGS233	FM	CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - MAUI	Same as above for Maui
AGS233	FN	CENTRAL SERVICES - BUILDING REPAIRS AND ALTERATIONS - KAUAI	Same as above for Kauai

Department of Accounting and General Services
 Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS240	JA	STATE PROCUREMENT	The objective of this program is to promote economy, efficiency, effectiveness, and impartiality in the procurement of commodities, services and construction for State and County governments through development, implementation and maintenance of policies and procedures that provide for broad-based competition, accessibility to government contracts, fiscal integrity and responsibility in the procurement process; to procure or supervise the procurement of commodities and services to meet the State's need through economical purchases and inventory control.
AGS244	JC	SURPLUS PROPERTY MANAGEMENT	The program coordinates the transfer of State surplus property and Federal surplus property available through the Federal Surplus Property program to eligible "donees" (state/local government, non-profit organizations that serve or promote a public purpose, qualified small minority owned businesses, tax-exempt educational and public health institutions or organizations). To achieve the greatest economical use of State and Federal property declared surplus by providing a viable source of surplus goods for re-utilization.
AGS251	GA	AUTOMOTIVE MANAGEMENT - MOTOR POOL	The objective of the program is to support State agencies by providing safe motor pool vehicle transportation required to perform their official duties.
AGS252	GB	AUTOMOTIVE MANAGEMENT - PARKING CONTROL	The objectives of the program are to maintain and allocate parking spaces, assess and collect parking fees, and control parking on State lands under the jurisdiction of the Comptroller.
AGS807	FP	SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS - HAWAII	The program will strive to provide timely, responsive, quality, cost effective, and innovative repair and maintenance services to public schools on the islands of Hawaii, Kauai, Maui, Molokai, and Lanai.
AGS807	FQ	SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS - MAUI	See Objective for Hawaii
AGS807	FR	SCHOOL REPAIR AND MAINTENANCE, NEIGHBOR ISLAND DISTRICTS - KAUAI	See Objective for Hawaii
AGS818	KA	KING KAMEHAMEHA CELEBRATION COMMISSION	To commemorate the legacy of King Kamehameha I through culturally-appropriate & culturally-relevant celebrations that are coordinated throughout various venues statewide.

Department of Accounting and General Services
 Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS871	NA	CAMPAIGN SPENDING COMMISSION	To ensure transparency and full disclosure of contributions and expenditures by all candidates and noncandidate committees; conduct investigations and administrative hearings; and administer the public funding program.
AGS879	OA	OFFICE OF ELECTION	To maximize voter participation in the electoral process by developing policies and procedures that encourages registration and turnout.
AGS881	LA	STATE FOUNDATION ON CULTURE AND THE ARTS	The mission of the State Foundation on Culture and the Arts (SFCA) is to promote, perpetuate, preserve and encourage culture and the arts as central to the quality of life of the people of Hawai'i.
AGS889	MA	SPECTATOR EVENTS AND SHOWS - ALOHA STADIUM	To provide people of all ages with the opportunity to enrich their lives through attendance at spectator events and shows.
AGS891	PA	ENHANCED 911 BOARD	To administer the collection of the monthly surcharge from wireless service providers and provide reimbursement from the 911 Fund to public safety answering points (PSAPs) and wireless and VoIP connection service providers to pay for the reasonable costs to lease, purchase or maintain all necessary equipment, including computer hardware, software and database provisioning required by the PSAPs to provide technical functionality for the wireless enhanced 911 service pursuant to the FCC order 94-102.
AGS901	AA	GENERAL ADMINISTRATIVE SERVICES - COMPTROLLER'S OFFICE	Plans, directs and coordinates the various activities of the department within the scope of laws and established policies and regulations.
AGS901	AB	GENERAL ADMINISTRATIVE SERVICES - ADMINISTRATIVE SERVICES OFFICE	Provides the department with internal management, fiscal and office services and administers the statewide Risk Management Program. Provides general internal management assistance to the Comptroller in exercising responsibilities as executive of the department, including staff studies, reviews, and reports on organizational structures, work processes, procedures, and policies established for the department.
AGS901	AC	GENERAL ADMINISTRATIVE SERVICES - PERSONNEL OFFICE	Administers the personnel management program for the department to include position classification and compensation, employee relations, recruitment and evaluation, selection and placement, labor relations, employee training and development, safety, affirmative action and equal employment opportunity, personnel transactions and maintenance of personnel records.

Department of Accounting and General Services
 Program ID Sub-Organizations

Table 17

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
AGS901	AE	GENERAL ADMINISTRATIVE SERVICES - SYSTEMS AND PROCEDURES OFFICE	The DAGS Systems and Procedures Office coordinates and advises the Comptroller on all functions pertaining to computer applications, local and wide area networks. The office has the functional responsibility for the development, implementation, and maintenance of computer systems under the administrative control of the Department of Accounting and General Services; formulates information processing policies and procedures; plans, coordinates and conducts systems analysis design and computer programming by utilizing available resources to support the computer and networking needs of the department; and operates and maintains the departmental minicomputer, local and wide area networks.

Department of Accounting and General Services
Organization Changes

Table 18

<u>Year of Change</u> FY18/FY19	<u>Description of Change</u>
FY18 or FY19	Major reorganization of the Office of Enterprise Technology Services, consolidation of the AGS-130 (Enterprise Technology Services - Governance and Innovation) and AGS-131 (Enterprise Technology Services - Operations and Infrastructure Maintenance) programs. Formerly known as the Office of Information Management and Technology (OIMT) and Information and Communication Services Division (ICSD).
FY18	Delegated reorganization of the Central Services Division to relocate 2 Janitor II positions from the Custodial Sub-Unit 1 (Outlying Area-East) AAFES to another Sub-Unit when DAGS discontinues providing custodial services to the AAFES Building effective December 31, 2017.
	Link to DAGS Departmental Function Organizational Charts:
	https://ags.hawaii.gov/wp-content/uploads/2017/12/Table-18-Dept-Functional-Org-Charts.pdf